

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

The Ordinary Meeting of the



will be held in

**Council Chamber
Redbanks Road
Mallala**

on

Monday 24 May 2021 at 6:00pm

A handwritten signature in black ink, appearing to read "James Miller".

James Miller
CHIEF EXECUTIVE OFFICER

In light of the ongoing COVID-19 public health emergency, and pursuant to section 302B of the Local Government Act 1999 and the Electronic Participation in Council Meetings Notice (No 1) 2020, **public access to all Council and Committee meetings will be facilitated via live stream on Council's YouTube channel.**

On the day of the meeting, a direct link to the live stream will be displayed on the homepage of Council's website www.apc.sa.gov.au

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Pursuant to Council's Code of Practice – Meeting Procedures, Council will not facilitate the holding of Public Open Forum at a Council Meeting during the COVID-19 public health emergency.

5 DECLARATION OF MEMBERS' INTEREST (material, actual, perceived)

6 ADJOURNED BUSINESS

Nil

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 Adelaide Plains Council	2. Confirmation of Minutes
Monday 24 May 2021	

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 27 April 2021

“that the minutes of the Ordinary Council Meeting held on 27 April 2021 (MB Folios 17344 to 17357 inclusive), be accepted as read and confirmed.”

MINUTES

of

Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road
Mallala**

on

Tuesday 27 April 2021 at 6.00pm

The Mayor formally declared the meeting open at 6.01pm.

1. ATTENDANCE RECORD

1.1 Present:

Mayor Mark Wasley

Councillor John Lush Mallala/Dublin Ward

Councillor Marcus Strudwicke Mallala/Dublin Ward

Councillor Terry-Anne Keen Mallala/Dublin Ward

Councillor Kay Boon Two Wells Ward

Councillor Joe Daniele Two Wells Ward

Councillor Brian Parker Lewiston Ward

Councillor Carmine Di Troia Lewiston Ward

Also in Attendance:

Chief Executive Officer

Mr James Miller

Acting General Manager – Governance and Executive Office

Ms Alyssa Denicola

General Manager – Development and Community

Mr Darren Starr

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Infrastructure and Environment

Mr Thomas Jones

Administration and Executive Support Officer/Minute Taker

Ms Stacie Shrubsole

Information Technology Support Officer (*by audio-visual link*)

Mr Sean Murphy

1.2 Apologies:

Councillor Frank Maiolo

Two Wells Ward

Councillor Margherita Panella

Lewiston Ward

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held on 22 March 2021

Moved Councillor Parker Seconded Councillor Di Troia **2021/ 145**
“that the minutes of the Ordinary Council Meeting held on 22 March 2021 (MB Folios 17329 to 17343 inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. PUBLIC OPEN FORUM

Pursuant to Council's *Code of Practice – Meeting Procedures*, Council did not facilitate the holding of Public Open Forum during the COVID-19 public health emergency.

5. DECLARATION OF MEMBERS' INTEREST

Nil

6. ADJOURNED BUSINESS

Nil

7. MAYOR'S REPORT

7.1 Mayor's Report

Reporting Period – Thursday 18 March 2021 to Wednesday 21 April 2021

Monday 22 March 2021

Meeting – Mayor/Chief Executive Officer – Various Matters

Pre-Council Meeting – Mayor/Chief Executive Officer/Executive Management Team

Ordinary Council Meeting

Tuesday 23 March 2021

Photograph Opportunity – Two Wells Village Green

Meeting – Mayor/Chief Executive Officer/The Barossa Council – Floodplain Management Issues

Wednesday 24 March 2021

Regional Development Australia – Barossa Gawler Light and Adelaide Plains Meeting, Dublin

Coalition of Coastal Communities Meeting

Monday 29 March 2021

Meeting – Mayor/Chief Executive Officer – Various Matters

Inspections – Light Regional Council

Meeting – Mayor/Chief Executive Officer/Light Regional Council – Light and Adelaide Plains Region
Development Authority Discussions

Wednesday 7 April 2021

Meeting – Mayor/Chief Executive Officer/Councillor Lush/General Manager Infrastructure and
Environment/Acting General Manager Governance and Executive Office – Motion on Notice

Saturday 10 April 2021

Laurena Smythe's 100th Birthday Celebrations, Mallala RSL Hall

Monday 12 April 2021

Audit Committee Meeting

Tuesday 13 April 2021

Corporate Photographs

Wednesday 14 April 2021

Local Government Association SA – Sector briefing with Premier Steven Marshall and Deputy
Premier Vickie Chapman, Zoom

Monday 19 April 2021

Pre-Meeting – Mayor/Chief Executive Officer/Executive Management Team

Informal Gathering – Draft 2021/2022 Annual Business Plan and Budget

Tuesday 20 April 2021

Informal Gathering – Adelaide Plains Council and Light Regional Council – Light and Adelaide Plains
Region Economic Development Authority

Wednesday 21 April 2021

Adelaide Plains Business Advisory Group – Business Breakfast, Mallala Motorsport Park

Opening of Xavier College, Two Wells Function – Hosted by Hickinbotham Group

8. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

Nil

9. DEPUTATIONS

- 9.1 Mr Angelo Conti, Spokesperson for the Conti family, gave a 10 minute deputation, including questions from Council Members, in relation to the sealing of Johns Road, Lewiston.

10. PRESENTATIONS/BRIEFINGS

- 10.1 Adelaide Plains Council Audit Committee Chair, Mr Alan Rushbrook, gave a 15 minute presentation, including questions from Council Members, in relation to Council's financial performance.

11. PETITIONS

Nil

12. COMMITTEE MEETINGS

- 12.1 Adelaide Plains Historical Committee Meeting – 7 April 2021

Moved Councillor Boon Seconded Councillor Keen **2021/ 146**

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held on 7 April 2021.”

CARRIED

- 12.2 Audit Committee Meeting – 12 April 2021

Moved Councillor Lush Seconded Councillor Strudwicke **2021/ 147**

“that Council receives and notes the minutes of the Audit Committee Meeting held on 12 April 2021 as presented at Attachment 1 to this Report.”

CARRIED

- 12.2 Moved Councillor Strudwicke Seconded Councillor Lush **2021/ 148**

“that Council endorses resolution 2021/017 of the Audit Committee and in doing so resolves that:

- 1. No new applications for COVID-19 Rate Relief be accepted after 1 May 2021;**
- 2. Current applicants on COVID-19 Rate Relief be provided with a grace period of one (1) month to 1 June 2021 to pay in full outstanding rates without incurring any fines or interest;**
- 3. After 1 June 2021, current applicants on COVID-19 Rate Relief are charged with statutory fines and interest for overdue rates under Section 181 (8) of the Local Government Act 1999; and**
- 4. Subject to paragraph 2 above, instructs the Chief Executive Officer to commence the recovery of overdue rates as per Council's *Rates Arrears and Debtor Management Policy* after the current COVID-19 Rate Relief expires on 1 May 2021.”**

CARRIED

- 12.2 Moved Councillor Keen Seconded Councillor Di Troia **2021/ 149**
“that Council endorses resolution 2021/020 of the Audit Committee and in doing so adopts the draft Procurement Policy as presented at Attachment 2 to this Report.”

CARRIED

- 12.2 Moved Councillor Parker Seconded Councillor Boon **2021/ 150**
“that Council endorses resolution 2021/019 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for Audit Committee during 2020/2021 Financial Year.”

CARRIED

13. SUBSIDIARY MEETINGS

- 13.1 Gawler River Floodplain Management Authority Special Meeting – 17 March 2021

Moved Councillor Keen Seconded Councillor Lush **2021/ 151**

“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Special Meeting held on 17 March 2021.”

Councillor Keen raised a Point of Order on the basis that that motion 2021/151 must be voted on prior to a further motion being moved. The Mayor accepted the Point of Order and in doing so put motion 2021/151 to a vote.

CARRIED

MOTION WITHOUT NOTICE

Moved Councillor Strudwicke Seconded Councillor Lush **2021/ 152**

“that the Chief Executive Officer bring back a report on the confidentiality provisions of the confidential minutes of the Gawler River Floodplain Management Authority Board Meetings and how they can be made available to constituent councils on a confidential basis.”

CARRIED

- 13.2 Gawler River Floodplain Management Authority Meeting – 15 April 2021

Moved Councillor Parker Seconded Councillor Boon **2021/ 153**

“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 15 April 2021.”

CARRIED

Mayor Wasley sought, and was granted, leave of the meeting to bring forward Item 18.3 – *Motion on Notice – Sealing Johns Road*.

18.3 Motion on Notice – Sealing Johns Road

Moved Councillor Boon Seconded Councillor D Troia **2021/ 154**

“that Johns Road be included in the next budget to be sealed.”

LOST

Councillor Daniele called for a division.

The Mayor declared the vote set aside.

Members voting in the affirmative: Councillors Di Troia and Daniele.

Members voting in the negative: Councillors Strudwicke, Boon, Keen, Lush and Parker.

The Mayor declared the motion **LOST**.

Moved Councillor Strudwicke Seconded Councillor Keen **2021/ 155**

“that Council consider Johns Road position in the matrix as part of the upcoming review of the Infrastructure and Asset Management Plan in 2021.”

CARRIED UNANIMOUSLY

14. REPORTS FOR DECISION

14.1 Draft 2021/2022 Annual Business Plan and Budget for Public Consultation

Moved Councillor Lush Seconded Councillor Di Troia **2021/ 156**

“that Council, having considered Item 14.1 – *Draft 2021/2022 Annual Business Plan and Budget for Public Consultation*, dated 27 April 2021, receives and notes the report and in doing so:

- 1. Council has considered its draft Annual Business Plan and Budget for the 2021/2022 Financial Year, presented as Attachment 1 to this Report, and instructs the Chief Executive Officer to commence a period of public consultation in accordance with section 123 of the Local Government Act 1999 and Council’s Public Consultation Policy, in regard to its proposals for a period of not less than 21 days inviting the public to make written submissions in order that Council is able to consider any feedback from members of the public with regard to its draft Annual Business Plan and Budget for the 2021/2022 Financial Year;**
- 2. Acknowledges that as a result of the Public Access and Public Consultation Notice (No 2) 2020, in particular the suspension of section 123(4)(a)(i), and in accordance with Council’s Public Consultation Policy, Council will not hold a public meeting or a special meeting in order to hear public submissions; and**
- 3. Instruct that the Chief Executive Officer or his delegate prepare a report on written submissions received during the public consultation period for Council consideration.”**

CARRIED UNANIMOUSLY

14.2 Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO)

Moved Councillor Keen Seconded Councillor Strudwicke 2021/ 157

“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the 2021/2022 registration fee for a:

- 1. Non-Standard dog at \$70; and**
- 2. Standard dog (desexed and microchipped) at \$35 (50% off the Non-Standard dog fee as previously recommended by the Dog and Cat Management Board).”**

CARRIED

14.2 Moved Councillor Boon Seconded Councillor Parker 2021/ 158

“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the 2021/2022 dog business registration fees at:

- \$365 for 1-19 business dogs (no additional rebates)**
- \$470 for 20 or more business dogs (no additional rebates)”**

CARRIED

14.2 Moved Councillor Boon Seconded Councillor Strudwicke 2021/ 159

“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, continues to offer an Assistance Dog registration category in 2021/2022, with no fee, as required by the Dog and Cat Management Act 1995.”

CARRIED

14.2 Moved Councillor Boon Seconded Councillor Keen 2021/ 160

“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, offers the following discretionary dog registration fee rebates in 2021/2022:

- Working livestock dog \$30.00 flat fee (no additional rebates)**
- Racing greyhound \$30.00 flat fee (no additional rebates)**
- Concession card 50%.”**

CARRIED

14.2 Moved Councillor Boon Seconded Councillor Parker 2021/ 161

“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, offers dog registration fee rebates in 2021/2022 to holders of the following Centrelink concession cards :

- DVA Gold Card**
- Pensioner Card - All**
- Seniors Health Card.”**

CARRIED

- 14.2 Moved Councillor Boon Seconded Councillor Parker **2021/ 162**
“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the following dog management fees for 2021/2022:
- Late registration \$25.00
 - Impounding \$55.00
 - Daily pound holding \$25.00
 - Surrender \$250.00.”
- CARRIED**
- 14.3 Policy Revocation – Building and Swimming Pool Inspection Policy
 Moved Councillor Daniele Seconded Councillor Keen **2021/ 163**
“that Council, having considered Item 14.3 – Policy Revocation – Building and Swimming Pool Inspection Policy, dated 27 April 2021, receives and notes the report and in doing so:
1. Acknowledges that Council’s Building and Swimming Pool Inspection Policy, presented at Attachment 1 to this Report, has been superseded by Practice direction 8 – Council Swimming Pool Inspections 2019 and Practice Direction 9 – Council Inspection 2020; and
 2. Accordingly, revokes the Building and Swimming Pool Inspection Policy.”
- CARRIED**
- 14.4 Mallala and District Lions Club – Mallala Oval Clubroom Proposal
 Moved Councillor Parker Seconded Councillor Lush **2021/ 164**
“that Council, having considered item 14.4 – Mallala and District Lions Club – Mallala Oval Clubroom Proposal, dated 27 April 2021, receives and notes the report and in support of the proposal instructs the Chief Executive to commence the public consultation process pursuant to Section 202 of the Local Government Act 1999 and in accordance with the Council’s Public Consultation Policy, in regard to change of land use under the Community Land Management Plan and the leasing of a portion of Allotment 20 DP 95617, Mallala, known as Mallala Oval and comprised in Certificate of Title Volume 6163 Folio 218.”
- CARRIED**
- 15. REPORTS FOR INFORMATION**
- 15.1 Council Resolutions – Status Report
 Moved Councillor Boon Seconded Councillor Parker **2021/ 165**
“that Council, having considered Item 15.1 – Council Resolutions – Status Report, dated 7 April 2021, receives and notes the report.”
- CARRIED**
- 15.2 Infrastructure and Environment Department – Monthly Report – April 2021
 Moved Councillor Keen Seconded Councillor Di Troia **2021/ 166**
“that Council, having considered Item 15.2 – Infrastructure and Environment Department – Monthly Report – April 2021, dated 27 April 2021 receives and notes the report.”
- CARRIED**

15.3 Two Wells Village Green – Monthly Report – April 2021

Moved Councillor Keen Seconded Councillor Daniele 2021/ 167

“that Council, having considered Item 15.3 – Two Wells Village Green - Monthly Report – April 2021, dated 27 April 2021 receives and notes the report.”

CARRIED

15.4 Drought Communities Programme – Monthly Report – April 2021

Moved Councillor Parker Seconded Councillor Boon 2021/ 168

“that Council, having considered Item 15.4 – Drought Communities Programme – Monthly Report – April 2021, dated 27 April 2021 receives and notes the report.”

CARRIED

15.5 Planning and Design Code Update April 2021

Moved Councillor Parker Seconded Councillor Keen 2021/ 169

“that Council, having considered Item 15.5 – Planning and Design Code Update April 2021, dated 27 April 2021 receives and notes the report.”

CARRIED

15.6 Tourism and Economic Development Strategy Update

Moved Councillor Daniele Seconded Councillor Keen 2021/ 170

“that Council, having considered Item 15.6 – Tourism and Economic Development Strategy Update, dated 27 April 2021, receives and notes the report.”

CARRIED

15.7 State and Federal Funding Applications Update

Moved Councillor Lush Seconded Councillor Di Troia 2021/ 171

“that Council, having considered Item 15.7 – State and Federal Funding Applications Update, dated 27 April 2021 receives and notes the report.”

CARRIED

15.7 Moved Councillor Parker Seconded Councillor Lush 2021/ 172

“that Council, having considered Item 15.7 – State and Federal Funding Applications Update, dated 27 April 2021, thanks The State Government – The Hon Rob Lucas for funding 50% (\$2,340,000) of the Rural Road Sealing – Freight and Tourism project.”

CARRIED

16. QUESTIONS ON NOTICE

Nil

- 18.1 Moved Councillor Lush Seconded Councillor Keen **2021/ 177**
“that Council instructs the Chief Executive Officer to explore all relevant funding opportunities with relevant stakeholder groups and interested parties in relation the construction and sealing of Thompson Beach Esplanade (end of road north of Kestrel Crescent to car park east of Heron Crescent – 3.39km), Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km) and Webb Beach Road (Parham Road to boat ramp – 1.88km) and associated tourism and business opportunities.”

FORMAL MOTION

- Moved Councillor Strudwicke Seconded Councillor Parker **2021/ 178**
“that motion 2021/177 lay on the table.”

CARRIED

- 18.2 Motion on Notice – Rescind Motion 2021/005

- Moved Councillor Parker Seconded Councillor Lush **2021/ 179**
“that the following Resolution be rescinded:

2021/005:

“that Council endorses resolution 2020/038 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to continue to pursue an Infrastructure Agreement with the developer to detail the required infrastructure upgrades, being:

upgrade to the existing portion of Wheller Road - 10m wide pavement with a 7.5m 14/7 two-coat spray seal and drainage swales on both sides of the road with 100% of cost borne by developer.”

FORMAL MOTION

- Moved Councillor Strudwicke Seconded **2021/ 180**
“that motion 2021/179 be put.”

- 18.2 Motion on Notice – Rescind Motion 2021/005

- Moved Councillor Parker Seconded Councillor Lush **2021/ 179**
“that the following Resolution be rescinded:

2021/005:

“that Council endorses resolution 2020/038 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to continue to pursue an Infrastructure Agreement with the developer to detail the required infrastructure upgrades, being:

upgrade to the existing portion of Wheller Road - 10m wide pavement with a 7.5m 14/7 two-coat spray seal and drainage swales on both sides of the road with 100% of cost borne by developer.”

CARRIED

18.2 Moved Councillor Parker Seconded Councillor Daniele 2021/ 181

“that Council:

1. **Accepts the developer’s offer (set out within the letter from Botten Levinson Lawyers to Council dated 15 March 2021) of \$34,000 as their contribution to the sealing of Wheller Road, Two Wells in respect of the development application DA 312/357/2018 Lot 12A Wheller Road, Two Wells**
2. **Acknowledges that the remaining costs to construct and seal Wheller Road, Two Wells will be incorporated into a future budget revision, following the completion of detailed design at which time the full costs of the works will be known.”**

CARRIED

19. MOTIONS WITHOUT NOTICE

Nil

20. URGENT BUSINESS

Nil

21. CONFIDENTIAL ITEMS

21.1 Crown Land, Two Wells – April 2021

Moved Councillor Keen Seconded Councillor Lush 2021/ 182

“that:

1. **Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, Acting General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 21.1 – *Crown Land, Two Wells – April 2021*;**
2. **Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, Item 21.1 – *Crown Land, Two Wells – April 2021* concerns:**
 - a. **commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to Crown Land at Two Wells; and**
 - b. **legal advice, being advice received from Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells;**
3. **Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

CARRIED

Councillor Boon left the meeting at 8.33pm.

Mr Sean Keenihan, Chair and Mr Peter Psaltis, Principal, of Norman Waterhouse Lawyers connected to the meeting at 8.34pm and provided verbal advice, and answered questions from Council Members, in relation to Item 21.1 - Crown Land, Two Wells.

Councillor Boon returned to the meeting at 8.36pm.

Mr Sean Keenihan and Mr Peter Psaltis disconnected from the meeting at 8.53pm and did not return.

It being 8.57pm, Council resolved to extend the meeting until 9.30pm in accordance with Division 2, Clause 7(6) of Council's *Code of Practice – Meeting Procedures*.

Moved Councillor Boon Seconded Councillor Strudwicke **2021/ 183**

“that the meeting be extended by 30 minutes.”

CARRIED

21.1 Moved Councillor Keen Seconded Councillor Boon **2021/ 184**

“that Council, having considered Item 21.1 – *Crown Land, Two Wells – April 2021* dated 27 April 2021, receives and notes the report.”

CARRIED

21.1 Moved Councillor Keen Seconded Councillor Strudwicke **2021/ 185**

“that Council, having considered the matter of Item 21.1 – *Crown Land, Two Wells – April 2021* in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, resolves that:

- 1. The report, Attachment 1 and Attachment 2 pertaining to Item 21.1 – *Crown Land, Two Wells – April 2021* remain confidential and not available for public inspection until further order of the Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**


CARRIED

There being no further business, the Mayor declared the meeting closed at 9.14pm.

Confirmed as a true record.

Mayor:

Date: ____/____/____

 Adelaide Plains Council	7.1	Mayor's Report	
	Document No:	D21/20470	
Report Date:	24 May 2021	Prepared for:	Mayor Mark Wasley

Reporting Period – Thursday 22 April 2021 to Wednesday 19 May 2021

Sunday 25 April 2021

ANZAC Day Dawn Service, Mallala and RSL Breakfast

Tuesday 27 April 2021

Pre-Council Meeting – Mayor/Chief Executive Officer/Executive Management Team

Ordinary Council Meeting

Thursday 29 April 2021

SA Coastal Councils Alliance Meeting

Local Government Association of SA – Ordinary General Meeting Mayor and Chief Executive Officers Mixer Event

Friday 30 April 2021

Local Government Association of SA – Ordinary General Meeting, National Wine Centre

Monday 3 May 2021

Meeting – Mayor/Chief Executive Officer – Various Matters

Meeting – Mayor/Chief Executive Officer/Councillor Keen – Various Matters

Tuesday 11 May 2021

Meeting – Rebecca Hunt, Divisional Manager Recruitment and HR Consulting, McArthur – Chief Executive Officer Annual Performance Review Proposal

Meeting – Mayor/Chief Executive Officer – Various Matters

Meeting – Mayor/Chief Executive Officer/Hickinbotham Group

Wednesday 12 May 2021

Meeting – Mayor/Chief Executive Officer/Acting General Manager – Governance and Executive Office – Various Matters

Meeting – Mayor/Chief Executive Officer/Acting General Manager – Governance and Executive Office/Safework SA – Work, Health and Safety Audit

Meeting – Mayor/Chief Executive Officer/Adelaide Plains Ratepayers and Residents Association President

Monday 17 May 2021

Informal Gathering Pre-Meeting – Mayor/Executive Management Team

Informal Gathering

Tuesday 18 May 2021

National Volunteer Week Celebration, Gawler Cinema Complex


Harvest Stay, NiVan workers and community members meeting - Mallala



10. Presentations/Briefings

Monday 24 May 2021

- 10.1 Rachel and Tom Brdanovic, Tandem Energy – Energy Audit and Options for Council
Moving Forward

 Adelaide Plains Council	12.1	Adelaide Plains Council Historical Committee Meeting – 5 May 2021	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date:	24 May 2021	Document Ref:	D21/21035

OVERVIEW

The purpose of this report is to facilitate the receiving and noting of the minutes from the 5 May 2021 *Adelaide Plains Council Historical Committee (APCHC)* meeting.

Seven members were present at the meeting, held on the first Wednesday of the month. Once the Presiding Member officially opened the meeting, he presented Mr Ian Wedding with a framed certificate of appreciation. Mr Wedding had generously donated many hours of his time to source original fittings, repair and restore the Museum’s Clutterbuck Oil Engine, which will eventually be relocated to the Transport Gallery.

The Mallala Museum reopened its doors to the general public on Sunday afternoon 2 May 2021 and a total of 16 visitors perused the various exhibitions. With COVID-19 safety measures now successfully put into place, the Museum volunteers discussed the practicalities of restarting their school visit program. Recently, the Mallala Museum volunteers have hosted two community group visits which are generally ‘low key,’ as most of these groups are happy to explore the various buildings by themselves. However, the Museum volunteers are not currently offering or providing morning teas, due in part to COVID-19 restrictions.

Three schools have recently contacted the Mallala Museum, including *Xavier College, Two Wells* to enquire when school groups would be allowed to visit. Previously at least four volunteers would be on-site to coordinate and manage each school visit. On the day, each volunteer would be responsible for a section of the Museum – eg school room – and would tailor their session specifically to suit the requirements of the school curriculum and the age of the children. After approximately twenty minutes the children ‘swapped’ areas and learnt and explored another section of the Museum’s extensive collection.

The Committee agreed that the time was ripe and enthusiastically decided to immediately restart the school visits program. It was hoped with some new volunteers on board, the school sessions could be shared between members.

RECOMMENDATION

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held 5 May 2021.”

Attachment

1. Minutes of Adelaide Plains Council Historical Committee meeting held 5 May 2021

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD IN

**Mallala Museum
1 Dublin Road
Mallala**

on

Wednesday 5 May 2021

The Presiding Member formally declared the meeting open at 7.00pm.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr J Franks

Ms L Parsons

Mr A Tiller

Mrs C Young

Also in attendance for the meeting:

Manager Library and Community

Ms Anne Sawtell

Mr I Wedding

1.2 Apologies

Mr G Tucker

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2021/028

Moved Mrs Young Seconded Mr Franks

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 7 April 2021 (MB Folio 111 to 115 Inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

3.1 Presentation of certificate to Ian Wedding

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – April 2021

Committee Resolution

2021/ 029

Moved Mr Angus Seconded Mrs Young

“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – April 2021, dated 5 May 2021, receives and notes the report.”

CARRIED

6.2 Monthly Financial Report – April 2021

Committee Resolution

2021/ 030

Moved Mr Tiller Seconded Mr Bevan

“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – April 2021, dated 5 May 2021, receives and notes the report.”

CARRIED

6.3 Monthly Correspondence Report – April 2021

Committee Resolution

2021/ 031

Moved Ms Parsons Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence Report – April 2021, dated 5 May 2021, receives and notes the report.”

CARRIED

7. REPORTS FOR DECISION

Nil

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

11.1 Glenn Dix video – offer of professionally editing

Committee Resolution

2021/ 032

Moved Mr Bevan Seconded Mr Franks

“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”

CARRIED

11.2 Schools visits – pupil fee charge

Committee Resolution

2021/ 033

Moved Mr Franks Seconded Mrs Young

“that the Adelaide Plains Historical Committee sets a charge of \$3 per pupil visiting the Mallala Museum, noting that teachers and accompanying parents are exempt.”

CARRIED

11.4 Recommencement of School Visits

Committee Resolution

2021/ 034

Moved Mr Bevan Seconded Mrs Young

“that the Adelaide Plains Historical Committee recommences and accepts school visits to the Mallala Museum, as from Term 2 2021.”

CARRIED

11.4 Relocation of External fencing

Committee Resolution

2021/ 034

Moved Mr Bevan Seconded Mrs Young

“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”

CARRIED

11.5 Mallala Museum - purchase of Compactus

Committee Resolution

2021/ 035

Moved Mr Franks Seconded Mrs Young

“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”

CARRIED

12. URGENT BUSINESS

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Wednesday 2 June 2021


5. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 8.44pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

	14.1	Legatus Group – Draft Annual Business Plan and Budget 2021/2022
	Department: Report Author:	Governance and Executive Office Acting General Manager – Governance and Executive Office
Date: 24 May 2021	Document Ref:	D21/20511

EXECUTIVE SUMMARY

- The purpose of this report is for Council to consider the Legatus Group’s Draft Annual Business Plan and Budget for the 2021/2022 financial year (**Attachment 1**).
- In accordance with its Charter, the Legatus Group must adopt after 31 May and within six (6) weeks of endorsement of the draft Budget by all of the constituent councils in each year, a Budget in accordance with the Act for the ensuing Financial Year consistent with the approval given by the constituent councils.
- The Legatus Group is seeking endorsement, from all constituent councils, of its Draft Annual Business Plan and Budget for 2021/2022 in writing at least 10 business days before its next ordinary meeting scheduled for 11 June 2021.
- It is therefore recommended that Council consider, and approve, the Legatus Group’s Draft Annual Business Plan and Budget for 2021/2022.

RECOMMENDATION

“that Council, having considered Item 14.1 – *Legatus Group – Draft Annual Business Plan and Budget 2021/2022*, dated 24 May 2021, receives and notes the report and in doing so instructs the Chief Executive Officer to advise the Legatus Group that Adelaide Plains Council approves the Draft Annual Business Plan and Budget 2021/2022.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	\$11,358 (Legatus Group annual subscription fee)
Is this Budgeted?	Yes

RISK ASSESSMENT

Nil

Attachments

1. Legatus Group Draft Annual Business Plan and Budget 2021/2022

DETAILED REPORT

Purpose

The purpose of this report is for Council to consider the Legatus Group's Draft Annual Business Plan and Budget for the 2021/2022 financial year (**Attachment 1**).

Background

On 19 April 2021, Council received correspondence from the Chief Executive Officer (CEO) of the Legatus Group in relation to the subsidiary's Draft Annual Business Plan and Budget 2021/2022.

As a member council, Council has a responsibility to review and approve the Legatus Group Annual Business Plan and Budget 2021/2022.

The Legatus Group Charter provides as follows:

5.1 Budget

5.1.1 The proposed Annual Business Plan and the Budget must be referred to the Constituent Councils at least eight (8) weeks prior to the date of the meeting at which the budget is to be adopted.

5.1.2 Constituent Councils may comment on the Annual Business Plan and the Budget in writing to the Chief Executive Officer at least ten (10) business days before the meeting at which the budget is to be adopted or through its Board Member at that meeting.

5.1.3 The Legatus Group must adopt the Annual Business Plan and Budget after 31 May and before 30 June for the ensuing Financial Year.

5.1.4 The Legatus Group must provide a copy of its adopted Budget to the Constituent Councils within five (5) business days after the adoption of the Budget by the Legatus Group.

Discussion

The Draft Annual Business Plan and Budget outlines the following 'Key Priorities and Action' for 2021/2022:

1. Board Governance and Operations
2. Local Government Leadership and Sustainability
3. Regional and Community Sustainability

The Target and Actions associated with each Key Priority are set out at pages 6-7 of the Draft Annual Business Plan and Budget.

Members will also note, at page 9 of the Draft Annual Business Plan and Budget 2021/2022, that in preparing the budget for 2020/2021, the following 'Key Assumptions' have been made by the Legatus Group:

1. Membership fees 2% increase.
2. LGA regional capacity grant of \$42,000 confirmed.
3. LGA R&D funding will need to be applied for.

4. LGA CWMS funding will need to be applied for.
5. LGA, State and Commonwealth grants will need to be applied for. As such there would be no contracts entered or commencement of projects which require external funding until this funding is secured for those projects.

Finally, at pages 9-11 of the Draft Annual Business Plan and Budget 2021/2022, the 2021/2022 Action Plan, forming the third year of the Action Plan July 2019-June 2022, is set out with the following 'Goals':

1. Speak with a united voice on matters of regional importance.
2. Support Social Infrastructure and Community Services.
3. Development and Infrastructure.
4. Sustainability within natural environment.
5. Manage a robust and financially sustainable model.

Conclusion

It is for Council to consider the Legatus Group's Draft Annual Business Plan and Budget for 2021/2022 and instruct the CEO accordingly.

References

Legislation

Local Government Act 1999

Council Policies/Plans

Legatus Group Charter

Strategic Plan 2020-2024: Proactive Leadership



ABN: 34 728 242 315

DRAFT ANNUAL BUSINESS PLAN AND BUDGET 21/22 **for Council comments**

Chairman:
Mayor Peter Matthey

Date: 16 April 2021

Chief Executive Officer:
Simon Millcock

I. Consultation – Business Plan Budget – Charter requirements

Address:
155 Main North Road
CLARE SA 5453
PO Box 419
CLARE SA 5453

Before the 2021/2022 business plan can be adopted by the Legatus Group it requires consultation with constituent councils.

The proposed Annual Business Plan and Budget must be referred to the Constituent Councils at least eight (8) weeks prior to the date of the meeting at which they are to be adopted. The Legatus Group are meeting on 11 June to consider the business plan and budget.

Telephone:
0407819000

Constituent Councils may comment on the Annual Business Plan and the Budget in writing to the Legatus Group Chief Executive Officer at least ten (10) business days before the meeting at which the budget is to be adopted or through its Board Member at that meeting. As such written responses are required by 28 May 2021.

Email:
ceo@legatus.sa.gov.au

The Legatus Group must adopt the Annual Business Plan and Budget after 31 May and before 30 June for the ensuing Financial Year.

Website:
www.legatus.sa.gov.au

The Legatus Group must provide a copy of its adopted Budget to the Constituent Councils within five (5) business days after the adoption of the Budget by the Legatus Group.

Member Councils:

Adelaide Plains Council
Barunga West Council
Clare and Gilbert Valleys Council
Copper Coast Council
District Council of Mount Remarkable
District Council of Orroroo Carrieton
District Council of Peterborough
Light Regional Council
Northern Areas Council
Port Pirie Regional Council
Regional Council of Goyder
The Barossa Council
The Flinders Ranges Council
Wakefield Regional Council
Yorke Peninsula Council

Background

The Legatus Group ordinary meeting 25 May 2018 endorsed the Legatus Group Strategic Plan 2018-2028 and 3-year Action Plan July 2018 - June 2021 and the 10-year long term financial plan. They can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2020/07/Legatus-Group-Strategic-Plan-2018-2028-Final.pdf>

The Legatus Group have been undertaking a review of the Strategic Plan. This has included input from meetings with member Councils, a survey, advisory committees and a workshop following the Legatus Group Board meeting on 5 March 2021. The notes from these have been distributed to member councils and a report will be provided to the 11 June 2021 Legatus Group meeting.

The following reports and research projects since 2018 have helped to inform the Business Plan and Budget.

- Yorke Mid North Regional Road Map
- Climate Change Sector Agreement
- Digital Maturity

- Visitor Information Services
- Regional Transport Plan – Socio-Economic Impacts of Road Deficiency - Roads Industry Engagement
- CWMS Sludge Viability
- Sustainability Hub – Including Concept Plans
- Rating Equity
- Youth into Volunteering
- Reconciliation Action
- Creative Industries
- Northern and Yorke Coastal Management Action Plan
- Drought Resilient Gap Report - Future Drought Fund Opportunities
- Mixed Reality - Augmented and Virtual Reality Tourism
- Yorke Peninsula Tourism Accessibility Research Project
- CWMS Pump Monitoring
- Regional Waste Management Infrastructure + Cost Model + Background report by Rawtec
- Legatus Group Waste Management Action Plan (commenced)
- Potential for making and using organic waste
- Design Criteria for Regional CWMS
- Implementing the Circular Economy in SA
- Compost supply chain analysis
- Wellbeing
- Smart irrigation
- Stormwater Harvesting

Note that the Strategic Plan allows for sub-regional support including:

- 1) Identify and provide sub-regional opportunities for population growth through lifestyle and service delivery that attracts and retains people in the region. Whilst celebrating and growing a diverse population base.
- 2) Identify and assist with funding and grants that provide regional and sub-regional opportunities to link community infrastructure for events and infrastructure such as walking, cycling and horse-riding trails.
- 3) Maintain and develop both local and visitor amenities that support the growth of regional and sub-regional tourism opportunities including integrated visitor information services.
- 4) Identify opportunities for resource sharing and support to Constituent Councils through regional and sub regional activities that add value and build capacity.

The Legatus Group CEO has offered to meet with all council during April – May 2021 to discuss the proposed business plan and budget.

Long Term Financial Plan

The Legatus Group may at any time review the Long-Term Financial Plan but must undertake a review of the Long-Term Financial Plan as soon as practicable after the annual review of its Business Plan and concurrently with any review of its Strategic Plan. In any event, the Legatus Group must undertake a comprehensive review of its Long-Term Financial Plan every four (4) years. There will be an update to the 10-year long term financial plan provided with the review of the Strategic Plan and this will be presented at the 11 June 2021 meeting.

Role of Legatus Group / Purpose of Plan

Local Government Act 1999

Introduction and Context

Schedule 2, part 2, clause 24 of the Local Government Act 1999 relates that in consultation with each of its Constituent Councils, a regional subsidiary must prepare and adopt a business plan and must set out:

- The performance targets the subsidiary is to pursue
- A statement of the financial and other resources as well as internal processes that will be required to achieve the subsidiary's performance targets
- The performance measures that are to be used to monitor and assess performance against targets

In a practical sense, to function effectively and efficiently and to meet the expectations of members and stakeholders, it is important that any organisation has a clear purpose a relevant and transparent structure and method of operation, meaningful and well communicated objectives and an agreed methodology for achieving and reviewing those objectives within the framework of operation and structure.

To maintain relevance, measure progress against its targets and meet the requirements of the *Local Government Act 1999*, this plan should be reviewed on an annual basis.

Role: Central Local Government Region of South Australia (referred to as Legatus Group)

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority and continues in existence and as a regional subsidiary of its establishing councils under Part 2 of Schedule 2 of the Local Government Act 1999 ("the Act") by virtue of the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the Central Local Government Region of South Australia adopted the name of Legatus Group to which it is now referred. The constituent councils (members) of Legatus Group are:

- | | |
|---|-------------------------------|
| • Adelaide Plains Council | • Northern Areas Council |
| • Barunga West Council | • Port Pirie Regional Council |
| • Clare and Gilbert Valleys Council | • Regional Council of Goyder |
| • Copper Coast Council | • The Barossa Council |
| • District Council of Mount Remarkable | • The Flinders Ranges Council |
| • District Council of Orroroo Carrieton | • Wakefield Regional Council |
| • District Council of Peterborough | • Yorke Peninsula Council |
| • Light Regional Council | |

Consistent with the charter, the role of Legatus Group is to:

- undertake co-ordinating, advocacy and representational roles on behalf of the members at a regional level;
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of the members;
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;
- develop further co-operation between the members for the benefit of the communities of the region;
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region;
- undertake projects and activities that benefit the region and its communities;
- associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest;

- provide strong advocacy speaking with one voice on what matters most to the communities of the members;
- work together to make the best use of available resources;
- collaborate to deliver effective services;
- build partnerships with those who can contribute to stronger and sustainable communities; and
- develop and implement a robust Business Plan.

The Legatus Group provides an opportunity for members to have a:

- cohesive point of view;
- combined and collective voice;
- work collaboratively to achieve common goals;
- attract funding and resources;
- be proactive and responsive to regional matters of interest; and
- share experiences and information

The Board comprises of the 15 Mayors with the following set of advisory committees to assist in developing, monitoring, reviewing and recommending the business plan and budget.

- Audit and Risk
- Management Group (CEOs)
- Road Transport and Infrastructure
- Community Wastewater Management
- Visitor Information Services

Staffing – CEO (full time) contracted till 30 June 2022 and there is a 3-year contract with CJ Davies to provide financial management services.

The 21/22 Business Plan and Budget is looking to extend 3 of the current part time Project Officer positions for 12 months that are associated with (1) Waste / Wastewater (2) Roads & (3) Community.

Vision

VISION

‘The Central Local Government Region (Legatus Group) is recognised, respected and supported as a strong and successful region’

“Legatus – Regional Local Government ambassador and advocate”

Targets

This Business Plan is to be read in conjunction with the notes on Legatus Group Strategic Plan Review and is developed in alignment with the South Australian Regional Organisation of Councils Strategic and Business Plans.

This Business Plan is influenced by the recent reports and projects approved and highlighted above by the Legatus Group. These have been distributed to member councils and can be found on the Legatus Group website and listed within the notes on the Legatus Group Strategic Plan Review.

This Business Plan considers the alliance the Legatus Group has with Regional Development Australia (RDA) Yorke and Mid North and the Northern and Yorke Landscape Board along with informal alliances with RDA Barossa, Light, Gawler and Adelaide Plains and RDA Far North with regards other regional plans. The Legatus Group are members of the Northern and Yorke Alliance which includes their membership of the Aboriginal Engagement Committee.

Focus Area

This Business Plan is developed with an effort to increase the advocacy role of the Legatus Group and for 2021/2022 with a focus in the areas of:

- Roads
- Waste / Wastewater
- Wellbeing – Regional Health
- Water
- Attraction and retention of population including education and housing

BOARD OPERATION AND GOVERNANCE

Operation of Legatus Group is in accordance with legislative requirements and the boards policies and procedures.

LOCAL GOVERNMENT LEADERSHIP AND SUSTAINABILITY

Legatus Group are well regarded by its members and stakeholders as a valid and relevant organisation that assists with regional collaboration and is supportive of actions on key identified regional priorities.

Support members to engage collaboratively to improve service delivery, resourcing and financial capacity including through identified procurement activities.

Increased awareness by key stakeholders and political decision makers of key regional issues.

REGIONAL & COMMUNITY SUSTAINABILITY

The long-term regional economic, environmental and social sustainability is fostered through pro-active, innovative, efficient and collaborative approaches to priority issues.

Key Priorities and Actions for 2021/2022

1. Board Governance and Operations

Target: **1. Operation of Legatus Group is in accordance with legislative requirements and board policies and procedures.**

Actions:

- a) Ensure all operations are conducted under the charter in terms of legislation and current objectives of members.
- b) Monitor the Strategic Plan Review and Long-term Financial Plan.
- c) Implement board governance and operations in accordance with legislative and policy provisions through the annual work plan.
- d) Maintain an online system that allows for all communications and committees and board meetings to be held electronically if required.

2. Local Government Leadership and Sustainability

Targets:

- 1. Well regarded by members and stakeholders as valid and relevant through regional collaboration and undertaking or supporting actions on identified priorities.**
- 2. Support members to collaboratively improve service delivery, resourcing and financial capacity.**
- 3. Increased awareness by key stakeholders and political decision makers of the key regional issues.**

Actions:

- a) Foster regional priorities through collaboration with members and stakeholders via agreed actions and support to regional alliance plans.
- b) Speak with a united voice on these identified regional priorities.
- c) Support activities of the South Australian Regional Organisation of Councils (SAROC) through to the Local Government Association and State and National Government Authorities and regularly present the views of Legatus Group to these organisations.
- d) Support the Yorke Mid North Regional Alliance partners Regional Development Australia (RDA) Yorke Mid North and the Northern and Yorke Landscape Board and foster the partnerships with RDA Barossa, Light, Gawler and Adelaide Plains and RDA Far North.
- e) Support and help implement solutions for members sustainability and assist with community capacity building programs including volunteering programs either regionally or sub-regionally.
- f) Progress opportunities associated with information technology, use of data, artificial intelligence and cyber security.
- g) Undertake advocacy in collaboration with SAROC to the SA Government to resolve the Rating Equity outcomes to benefit member councils.

- h) Assist with implementing Disability Awareness and Infrastructure.
- i) Assist with the progress of the SA Coastal Council Alliance and assist with implementing the Yorke Mid North Coastal Management Action Plan.
- j) Support community resilience programs that impact the region via disasters such as bushfires, drought and coronavirus that are relevant to the constituent councils and regional partners.

3. Regional and Community Sustainability

Target:

- 1. Economic, environmental and social sustainability is fostered through pro-active, innovative, efficient and collaborative approaches to priority issues.**

Actions:

- a) Actively participate in initiatives to increase collaboration, service delivery and efficiencies between regional organisations.
- b) Be a proactive partner in the review, monitoring and implementation of the Yorke Mid North Regional Plan with Regional Development Australia (RDA) Yorke Mid North and Northern and Yorke Landscape Board.
- c) Be a proactive partner for monitoring and implementing of other regional plans with RDA Barossa and RDA Far North.
- d) Support initiatives to secure the future sustainability of regional communities, including infrastructure, service provision, population growth and leadership development.
- e) Be an active partner in regional capacity building programs including Volunteering, Community Building and the Creative Industries.
- f) Identify and provide support for regional funding programs.
- g) Support the MoU's with Universities to increase opportunities to build Social Infrastructure, Community Services and Sustainable Economic Development.
- h) Support to be provided to progressing regional health plans and advocate on behalf of the region for increased health services.
- i) Support the development of social capital through regional forums.
- j) Advocate on behalf of the region to secure increased resources based on the road deficiencies identified in the Legatus Group 2030 Regional Transport Plan.
- k) Implement and support the actions in the Regional Climate Change Sector Agreement.
- l) Progress the areas identified in reports and research for Community Wastewater Management.

- m) Progress actions from the Legatus Group Waste Management Action Plan re local opportunities for waste reduction.
- n) Progress actions with partners on the concept plan from for the regional sustainability hub.
- o) Seek to secure funding and partners to expand on regional water projects including identifying the opportunities under the Future Drought Fund.
- p) Expand on Cultural Awareness programs and support the Northern and Yorke Landscape Board Aboriginal Engagement Committee.
- q) Progress opportunities associated with regional tourism including the opportunities associated with Visitor Information Services.

Regional Alliance

The Legatus Group is a member of the Mid North and Yorke Regional Alliance in partnership with RDA Yorke and Mid North and the Northern and Yorke Landscape Board to work collaboratively on strategic issues of importance to the region. The primary role is to provide a mechanism for regional partner organisations to work closely together, share information and resources and promote better coordination and collaboration on initiatives that may have a better long-term benefit for the community. The membership to the Alliance comprises the Chair and Executive Officer (or their proxy) of each organisation. The Legatus Group is supportive of the inclusion of the RDA Barossa, Light, Adelaide Plains and Gawler to the Alliance given the 2020 boundary changes. The Legatus Group will continue to liaise with RDA Far North which includes Flinders Ranges Council. The Port Pirie Council is also a member of the Legatus Group and the Upper Spencer Gulf Common Purpose Group.

Climate Change Sector Agreement

The Legatus Group is a joint signatory with the SA Government, RDA Yorke Mid North, RDA Barossa Light Gawler Adelaide Plains and the Northern and Yorke Landscape Board with a Climate Change Sector Agreement. The Legatus Group is providing the administration and reporting requirements until December 2021.

MoUs

The Legatus Group has MoU's with the University of Adelaide and the University of South Australia which will require review in 21/22. The focus is on collaboration activities designed to fall within the Yorke Mid North Regional Plan and the Legatus Group Strategic and Business Plans to support opportunities for greater partnerships through research organisations such as Universities which will increase opportunities to build Social Infrastructure, Community Services and Sustainable Economic Development.

Budget 2021/2022

2021/2022 Budget Draft 2 is included with Attachment A has been prepared in consultation with the Finance Manager and Attachment B includes the break down for each project.

Level of reserves:

It has been recognised by the Board, Audit Committee and Management Group that the Legatus Group is seeking to have a manageable reserve that allows for around 18 months of core operational expense with some contingencies for any priority issue. The amount which has been agreed on previously is \$450,000. The 2021/2022 draft budget allows for \$480,000 which includes the allowance for up to \$100,000 relating to supporting the 3rd year for Drought Wellbeing which has not been utilised in the first 2 years.

There was no membership fee increase in 2020/2021 which is the only core source of income for the Legatus Group.

The LGA have advised that they will continue the base-level Regional Capacity Building Allocations indexed to the Adelaide CPI for one more year (2021-22) subject to the existing conditions. There will then be a review to inform the future of the Regional Capacity Building Allocations.

The 2021/2022 draft budget is seeking to use some of the reserves to continue with the advocacy and project work that can then leverage in partnership with councils and or others to gain increased resources for the region via grants. Note there will need to be flexibility in the budget process as many grants will not be known at the time of developing the budget.

Key Assumptions

1. Membership fees 2% increase in fee
2. LGA regional capacity grant of \$42,000 confirmed
3. LGA R&D funding will need to be applied for
4. LGA CWMS funding is being applied for
5. LGA, State and Commonwealth grants will need to be applied for. As such there would be no contracts entered or commencement of projects which require external funding until this funding is secured for those projects.

2021/2022 Action Plan this is the 3rd year of the Action Plan July 2019 – June 2022

Goal 1: Speak with united voice on matters of regional importance	
3-year action plan	Q1 & 2 develop and align a 3-year action plan and Long-Term Financial Plan with the updated strategic plan being presented to the Legatus Group June 2021 Q3 – review Q4 – develop budget / business plan
Marketing and Communications Plan	Q1 – Updated / refresh the Legatus Group Website • Deliver a quarterly CEOs newsletter for constituent councils and partners and required updates to SAROC • Manage the Legatus Group social media
Working relationship with constituent councils	Attendance at council meetings and proactive partner with constituent councils including attending meetings on request and assistance in hosting of forums / workshops.
Profile of Legatus Group	Q2 – Review all alliance and partnerships Q3 – Report to Board & implement recommendations
Regional Forums	Q1 – Finalise the 2021/22 program of forums which will include: • Water – Climate Ready (Sept/Oct 2021) • Yorke Mid North Annual Forum (March/April 2022) • Legatus Roads Forum (February 2022) • Regional Creative Industries Forum (May 2022) • Visitor Information Services (Nov 2021) • CWMS (March 2022) • Waste (October 2022)
2: Support Social Infrastructure and Community Services	
Regional Health	Q1 – review outcomes from the Wellbeing Gap Analysis report – identify funding opportunities Develop grants and support projects identified as needed.
Population growth	Q1 – Develop a brief for a marketing campaign to attract workers to local government within the region working in collaboration with RDAs and LGA/SAROC on their efforts to increase workforce attraction and retention Q2 – Release marketing campaign

	Q3-4 Monitor - Review
Reconciliation	<p>Q1 – Develop the program for 21/22 cultural awareness training and offer support to member councils</p> <ul style="list-style-type: none"> Implement and monitor progress through consultation with the Northern and Yorke Landscape Board Aboriginal Engagement Committee
Community including Youth - Volunteering	<p>Q1 - Review the 20/21 projects in liaison with Youth / Community Development Officers to develop program for 21/22</p> <ul style="list-style-type: none"> Seeking funding and partnerships support applications for funding based on these projects. <p>Q1- Develop the program for the Community Capacity and Disability Awareness Programs</p> <p>Q2-3 Deliver and monitor workshops and webinars</p> <p>Q 4 Review</p>
Digitally mature	<p>Q1 – Q2 Identify member councils interested in progressing with cross regional digital projects and scope out a relevant project</p> <p>Q 3 – Deliver project</p> <p>Q4 – Evaluate</p>
Coastal	<p>Q1 – review stage I of the Coastal Management Action Plan and the Walk the Yorke funding proposal – including assisting with or securing relevant grants</p> <p>Q2 – Q4 Support the implementation and monitor and review programs</p>
Rating Equity	Q1 - Consider lobbying needs associated with responses to current status of discussions between LGA and State Govt
Drought	<p>Q1</p> <ul style="list-style-type: none"> Formalise partnership with South Australian Drought Resilience Innovation and Adoption Hub through the Australian Government Future Drought Fund. Review the Wellbeing Gap Analysis report from 20/21 Review progress on smart irrigation and stormwater harvesting trials Identifying grant funding opportunities <p>Q2 – Progress and or support grant applications and lobbying requirements associated with the Future Drought Fund and other programs</p> <p>Q3-4 Implement, monitor and review.</p>
Coronavirus	Monitor
3. Development and Infrastructure	
Regional Planning	Monitor the progress of the new planning reforms.
Road Network	<p>Q1</p> <ul style="list-style-type: none"> Identify partners and roads for assessing and apply for funding to assist with next stage of the Socio-Economic Impacts report on local road deficiencies Progress with the Bridges deficiency report <p>Q2 – Undertake investigation into and collation of several key datapoints for the region will be required to facilitate such an assessment. In particular, annual traffic counts by vehicle type, IRI and SN estimates for local roads are identified as prominent data gaps</p> <p>Q3 – Progress with updates for the Legatus Group Transport Plan and develop priority listings for the 22/23 SLRP</p> <p>Q4 – Review the progress and commence an extended lobby campaign based on the reports and submit regional prioritising for SLRP</p>
Visitor Information Services	<ul style="list-style-type: none"> Review the outcomes of the Accessible Tourism Project and identify projects to progress and implement including grant applications Progress with recommendations from the mixed realities tourism visitor information report and May 2021 workshop then seek to implement with partner councils including grant applications Review the research project with the Remarkable South Flinders Ranges Tourism Council Alliance then seek to implement with partner councils including grant applications

Community Wastewater Management	<ul style="list-style-type: none"> • State-wide communication sessions / reform - support the LGA CWMS Management Committee in their efforts to progress. • State-wide annual conference - partner with CWMS Program Manager re the content for the 2022 Conference and for Legatus Group to take on the coordination and logistics to organise the conference • Verify-trust model - monitor the verified trust and accountability model which had previously considered under the title of Ethically Based Regulation. • On-line course - continue as per the status of the current project and would look to gain further resources if needed for the implementation. • Remote sensing and asset management in CWMS – monitor the initial project with IPACS, Copper Coast Council and UniSA and see interest to be gained from other councils subject to the results of this trial. • Research projects - MoU with Uni SA has seen strong interest from the University and we see the need for the students involved to have someone familiar with CWMS as their advisors. This will make sure that the work they are producing has value to the sector. • Workshops - in collaboration with the CWMS Program Manager deliver 2 sub-regional workshops for the Legatus Group and support a workshop in partnership with each Regional LGA. • Legatus Group Regional list of all system - update the current list and information on the systems within the Legatus Group.
Waste Management	<p>Q1 – Finalise the Legatus Group Waste Management Action Plan (WMAP) and identify partner councils and funding to consider models for Waste Management Authorities, Compost and MRF proposals.</p> <p>Q 2 & 3 – Progress and implement recommendations.</p> <p>Q4 – Review</p>
4. Sustainability within natural environment	
Regional Climate Change	Outlined in the 3-year action plan associated with the Sector Agreement
Partnerships	Maintain the partnerships with NRM through the regional alliance and partnering on regional and local forums.
Water	<p>Q1 & 2</p> <ul style="list-style-type: none"> • Monitor and review current stormwater harvesting and smart irrigation projects and identify other members councils • Progress a research project / trial on reuse of wastewater <p>Q3 – Implement updates</p> <p>Q4 – Recommendations developed for expanding trials</p>
MoUs	<p>Q1 – Review the MoUs with University of Adelaide and University of South Australia and identify the 2022 research programs and partnerships. Progress with an MoU with Uni Hubs and re-approach Flinders University.</p> <p>Q 2 & 3 – Identify funding sources and undertake joint projects.</p> <p>Q4 – Review and develop plan for 22/23</p>
5. Manage a robust and financially sustainable model.	
Strong robust governance and sustainability models	Refer to the Legatus Group Audit and Risk Committee work plan which is designed to comply with the Legatus Group Charter.
Skills training and support for Constituent Councils	Q1 – Undertake a survey of councillors on skills training requirements and assist with the development and implementation of the programs.
Identify opportunities for resource sharing.	Q2 - Workshop with Constituent Councils on the opportunities identified and develop an action plan.

Budget Worksheets

Statement of Comprehensive Income

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
Income									
Council Contributions	167,025	177,025	192,000	177,525	(20,475)	171,525	171,525	230,400	224,400
Grants, Subsidies and Contributions	243,800	485,336	271,000	298,151	58,151	329,151	329,151	231,000	251,000
Investment Income	15,000	10,846	9,080	7,158	(1,570)	7,510	7,510	5,050	5,050
Reimbursements	80,600	37,787	48,000	-	32,000	80,000	80,000	-	-
Other Income	7,700	76,372	36,000	1,136	8,000	44,000	44,000	18,800	18,800
Total Income	514,125	787,366	556,080	483,970	76,106	632,186	632,186	485,250	499,250
Expenses									
Employee Costs	197,827	214,095	227,000	226,994	130,960	357,960	357,960	302,100	302,100
Materials, Contracts & Other Expenses	503,200	340,578	834,000	336,605	(108,760)	725,240	725,240	615,120	588,120
Depreciation, Amortisation & Impairment	8,000	5,695	7,000	-	-	7,000	7,000	7,000	7,000
Finance Costs	-	-	-	-	-	-	-	-	-
Total Expenses	709,027	560,368	1,068,000	563,598	22,200	1,090,200	1,090,200	924,220	897,220
Operating Surplus / (Deficit)	(194,902)	226,998	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)	-	-	-	-	-	-	-
Amounts Rec. Specifically for New / Upgraded Assets	-	-	-	-	-	-	-	-	-
Physical Resources Received Free of Charge	-	-	-	-	-	-	-	-	-
Operating Result from Discontinued Operations	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Total Comprehensive Income	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)

Budget Worksheets
Statement of Financial Position
Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
ASSETS									
Current Assets									
Cash and Cash Equivalents	796,218	1,258,005	733,118	1,141,986	53,906	787,024	787,024	359,554	396,054
Trade & Other Receivables	10,000	93,846	10,000	1,805		10,000	10,000	10,000	10,000
Other Financial Assets									
Total Current Assets	806,218	1,351,851	743,118	1,143,791	53,906	797,024	797,024	369,554	406,054
Non-Current Assets									
Financial Assets									
Equity Accounted Investments in Council Businesses									
Investment Property									
Property, Plant & Equipment	32,000	24,850	14,000	24,850		14,000	14,000	7,000	7,000
Other Non-Current Assets									
Total Non-Current Assets	32,000	24,850	14,000	24,850	-	14,000	14,000	7,000	7,000
Total Assets	838,218	1,376,701	757,118	1,168,641	53,906	811,024	811,024	376,554	413,054
LIABILITIES									
Current Liabilities									
Trade & Other Payables	10,000	135,189	10,000	6,757		10,000	10,000	10,000	10,000
Borrowings									
Provisions	5,266	10,314	5,250	10,314		5,250	5,250	5,250	5,250
Other Current Liabilities									
Total Current Liabilities	15,266	145,503	15,250	17,071	-	15,250	15,250	15,250	15,250
Non-Current Liabilities									
Trade & Other Payables									
Borrowings									
Provisions	12,501	7,070	17,000	7,070		17,000	17,000	21,500	17,000
Other Non-Current Liabilities									
Total Non-Current Liabilities	12,501	7,070	17,000	7,070	-	17,000	17,000	21,500	17,000
Total Liabilities	27,767	152,572	32,250	24,140	0	32,250	32,250	36,750	32,250
NET ASSETS	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804
EQUITY									
Accumulated Surplus	237,681	704,359	455,098	874,731	53,906	509,004	509,004	70,034	111,034
Other Reserves	572,770	519,770	269,770	269,770	-	269,770	269,770	269,770	269,770
Total Equity	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804

Budget Worksheets

Statement of Comprehensive Income

Budget for the year ended 30 June 2022

\$	2019 - 2020				2020 - 2021			2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
Income									
Council Contributions	167,025	177,025	192,000	177,525	(20,475)	171,525	171,525	230,400	224,400
Grants, Subsidies and Contributions	243,800	485,336	271,000	298,151	58,151	329,151	329,151	231,000	251,000
Investment Income	15,000	10,846	9,080	7,158	(1,570)	7,510	7,510	5,050	5,050
Reimbursements	80,600	37,787	48,000	-	32,000	80,000	80,000	-	-
Other Income	7,700	76,372	36,000	1,136	8,000	44,000	44,000	18,800	18,800
Total Income	514,125	787,366	556,080	483,970	76,106	632,186	632,186	485,250	499,250
Expenses									
Employee Costs	197,827	214,095	227,000	226,994	130,960	357,960	357,960	302,100	302,100
Materials, Contracts & Other Expenses	503,200	340,578	834,000	336,605	(108,760)	725,240	725,240	615,120	588,120
Depreciation, Amortisation & Impairment	8,000	5,695	7,000	-	-	7,000	7,000	7,000	7,000
Finance Costs	-	-	-	-	-	-	-	-	-
Total Expenses	709,027	560,368	1,068,000	563,598	22,200	1,090,200	1,090,200	924,220	897,220
Operating Surplus / (Deficit)	(194,902)	226,998	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)	-	-	-	-	-	-	-
Amounts Rec. Specifically for New / Upgraded Assets	-	-	-	-	-	-	-	-	-
Physical Resources Received Free of Charge	-	-	-	-	-	-	-	-	-
Operating Result from Discontinued Operations	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Total Comprehensive Income	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)

Budget Worksheets

Statement of Financial Position

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
ASSETS									
Current Assets									
Cash and Cash Equivalents	796,218	1,258,005	733,118	1,141,986	53,906	787,024	787,024	359,554	396,054
Trade & Other Receivables	10,000	93,846	10,000	1,805		10,000	10,000	10,000	10,000
Other Financial Assets									
Total Current Assets	806,218	1,351,851	743,118	1,143,791	53,906	797,024	797,024	369,554	406,054
Non-Current Assets									
Financial Assets									
Equity Accounted Investments in Council Businesses									
Investment Property									
Property, Plant & Equipment	32,000	24,850	14,000	24,850		14,000	14,000	7,000	7,000
Other Non-Current Assets									
Total Non-Current Assets	32,000	24,850	14,000	24,850	-	14,000	14,000	7,000	7,000
Total Assets	838,218	1,376,701	757,118	1,168,641	53,906	811,024	811,024	376,554	413,054
LIABILITIES									
Current Liabilities									
Trade & Other Payables	10,000	135,189	10,000	6,757		10,000	10,000	10,000	10,000
Borrowings									
Provisions	5,266	10,314	5,250	10,314		5,250	5,250	5,250	5,250
Other Current Liabilities									
Total Current Liabilities	15,266	145,503	15,250	17,071	-	15,250	15,250	15,250	15,250
Non-Current Liabilities									
Trade & Other Payables									
Borrowings									
Provisions	12,501	7,070	17,000	7,070		17,000	17,000	21,500	17,000
Other Non-Current Liabilities									
Total Non-Current Liabilities	12,501	7,070	17,000	7,070	-	17,000	17,000	21,500	17,000
Total Liabilities	27,767	152,572	32,250	24,140	0	32,250	32,250	36,750	32,250
NET ASSETS	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804
EQUITY									
Accumulated Surplus	237,681	704,359	455,098	874,731	53,906	509,004	509,004	70,034	111,034
Other Reserves	572,770	519,770	269,770	269,770	-	269,770	269,770	269,770	269,770
Total Equity	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804

Budget Worksheets

Statement of Changes in Equity

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
ACCUMULATED SURPLUS									
Balance at end of previous reporting period	126,230	166,358	717,018	704,359		717,018	717,018	509,004	509,00
Net Surplus / (Deficit) for year	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,97
Transfers to Reserves (from Acc Surplus)	(654,492)	(1,094,247)	-	-	-	-	-	-	
Transfers from Reserves (to Acc Surplus)	969,185	1,408,940	250,000	250,000	-	250,000	250,000	-	
Balance at End of Reporting Period	237,681	704,359	455,098	874,731	53,906	509,004	509,004	70,034	111,03
OTHER RESERVES									
General Reserve									
Opening Balance	119,093	66,093	269,770	269,770		269,770	269,770	269,770	269,77
Transfers from Acc Surplus (to Reserves)	276,922	466,677					-		
Transfers to Acc Surplus (from Reserves)	(263,000)	(263,000)					-		
	133,015	269,770	269,770	269,770	-	269,770	269,770	269,770	269,77
Rubble Royalties Reserve									
Opening Balance			250,000	250,000		250,000	250,000	-	
Transfers from Acc Surplus (to Reserves)		250,000					-		
Transfers to Acc Surplus (from Reserves)			(250,000)	(250,000)		(250,000)	(250,000)		
	-	250,000	-	-	-	-	-	-	
Current Project Reserve									
Opening Balance								-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)									
	-	-	-	-	-	-	-	-	
P003 Regional Waste Management									
Opening Balance	16,273	16,273					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)		(16,273)					-		
	16,273	-	-	-	-	-	-	-	

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
P022 Roads & Transport									
Opening Balance	46,087	46,087					-	-	
Transfers from Acc Surplus (to Reserves)	377,570	377,570					-		
Transfers to Acc Surplus (from Reserves)	(10,000)	(423,657)					-		
	413,657	-	-	-	-	-	-	-	
P009 LGA R&D Projects									
Opening Balance	9,825	9,825					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)		(9,825)					-		
	9,825	-	-	-	-	-	-	-	
P024 Climate Change 2015-2017									
Opening Balance	11,693	11,693					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(11,693)	(11,693)					-		
	-	-	-	-	-	-	-	-	
P027 Reform - Incentive Risk									
Opening Balance	144,000	144,000					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(144,000)	(144,000)					-		
	-	-	-	-	-	-	-	-	
P025 Outreach Phase 2									
Opening Balance	132,922	132,922					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(132,922)	(132,922)					-		
	-	-	-	-	-	-	-	-	
P028 Regional Capacity Building									
Opening Balance	407,570	407,570					-	-	
Transfers from Acc Surplus (to Reserves)		-							
Transfers to Acc Surplus (from Reserves)	(407,570)	(407,570)					-		
	-	-	-	-	-	-	-	-	
Balance at End of Reporting Period	572,770	519,770	269,770	269,770	-	269,770	269,770	269,770	269,77
TOTAL EQUITY	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,80

Budget Worksheets

Statement of Cash Flows

Budget for the year ended 30 June 2022

\$	2019 - 2020				2020 - 2021			2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
Cash Flows from Operating Activities									
Receipts									
Operating Receipts	539,125	792,521	547,000	568,853	77,676	624,676	624,676	480,200	494,200
Investment Receipts	15,000	11,352	9,080	7,158	(1,570)	7,510	7,510	5,050	5,050
Payments									
Operating Payments to Suppliers and Employees	(696,708)	(494,896)	(1,056,500)	(692,031)	(22,200)	(1,078,700)	(1,078,700)	(912,720)	(890,220)
Finance Payments	-	-	-	-	-	-	-	-	-
Net Cash provided by (or used in) Operating Activities	(142,583)	308,977	(500,420)	(116,020)	53,906	(446,514)	(446,514)	(427,470)	(390,970)
Cash Flows from Investing Activities									
Receipts									
Amounts Received Specifically for New/Upgraded Assets									
Sale of Replaced Assets	5,000	5,909							
Sale of Surplus Assets									
Payments									
Expenditure on Renewal/Replacement of Assets	(40,000)	(28,967)							
Expenditure on New/Upgraded Assets									
Net Cash provided by (or used in) Investing Activities	(35,000)	(23,058)	-	-	-	-	-	-	-
Cash Flows from Financing Activities									
Receipts									
Nil									
Payments									
Nil									
Net Cash provided by (or used in) Financing Activities	-	-	-	-	-	-	-	-	-
Net Increase (Decrease) in Cash Held	(177,583)	285,919	(500,420)	(116,020)	53,906	(446,514)	(446,514)	(427,470)	(390,970)
plus: Cash & Cash Equivalents at beginning of period	973,800	972,087	1,233,538	1,258,005		1,233,538	1,233,538	787,024	787,024
Cash & Cash Equivalents at End of Reporting Period	796,217	1,258,006	733,118	1,141,986	53,906	787,024	787,024	359,554	396,054

Budget Worksheets

Uniform Presentation of Finances

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021				2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	Rev Budget	FY Forecast	Draft 1	Draft 2
The following is a high level summary of both operating and capital investment activities of the organisation prepared on a simplified Uniform Presentation Framework basis.								
Local Government in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.								
The arrangements ensure that all organisations provide a common 'core' of financial information, which enables meaningful comparisons of each organisation's finances.								
Income	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250
/less Expenses	(709,027)	(560,368)	(1,068,000)	(563,598)	(1,090,200)	(1,090,200)	(924,220)	(897,220)
Operating Surplus / (Deficit)	(194,902)	226,998	(511,920)	(79,628)	(458,014)	(458,014)	(438,970)	(397,970)
/less Net Outlays on Existing Assets								
Capital Expenditure on Renewal and Replacement of Existing Assets	40,000	28,967	-	-	-	-	-	-
/less Depreciation, Amortisation and Impairment	(8,000)	(5,695)	(7,000)	-	(7,000)	(7,000)	(7,000)	(7,000)
/less Proceeds from Sale of Replaced Assets	(5,000)	(5,909)	-	-	-	-	-	-
	27,000	17,363	(7,000)	-	(7,000)	(7,000)	(7,000)	(7,000)
less Net Outlays on New & Upgraded Assets								
Capital Expenditure on New & Upgraded Assets	-	-	-	-	-	-	-	-
/less Amounts Received Specifically for New & Upgraded Assets								
/less Proceeds from Sale of Surplus Assets	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Net Lending / (Borrowing) for Financial Year	(221,902)	209,635	(504,920)	(79,628)	(451,014)	(451,014)	(431,970)	(390,970)

Budget Worksheets

Financial Indicators

Budget for the year ended 30 June 2022

\$	2018 / 2019		2019 / 2020				2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	Rev Budget	FY Forecast	Draft 1	Draft 2

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Financial Statements.

1. Operating Surplus Ratio	(37.9%)	28.8%	(92.1%)	(16.5%)	(72.4%)	(72.4%)	(90.5%)	(79.7%)
Operating Surplus	(194,902)	226,998	(511,920)	(79,628)	(458,014)	(458,014)	(438,970)	(397,970)
Total Operating Revenue	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio	(151.4%)	(152.3%)	(127.8%)	(231.3%)	(121.0%)	(121.0%)	(68.6%)	(74.9%)
Net Financial Liabilities	(778,451)	(1,199,279)	(710,868)	(1,119,650)	(764,774)	(764,774)	(332,804)	(373,804)
Total Operating Revenue	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Sustainability Ratio	437.5%	404.9%	0.0%		0.0%	0.0%	0.0%	0.0%
Net Asset Renewals	35,000	23,058	0	0	0	0	0	0
Infrastructure & Asset Management Plan required expenditure	8,000	5,695	7,000	0	7,000	7,000	7,000	7,000

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. Depreciation is used as a substitute where a I& does not exist.

Budget Worksheets

Statement of Comprehensive Income - Functions & Projects Consolidated

Budget for the year ended 30 June 2022

12-Apr-21

		2019 - 2020		2020 - 2021					2021 - 2022	
\$		Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income										
41000	Council Contributions	167,025	177,025	192,000	177,525	(20,475)	171,525	-	171,525	230,400
42000	Grants : Federal Government	15,000	17,000	50,000	-	(50,000)	-	-	-	50,000
42001	Grants : State Government	-	34,000	105,000	34,000	(75,000)	30,000	-	30,000	114,000
42002	Grants : LGA	185,800	397,836	101,000	144,151	58,151	159,151	-	159,151	87,000
42003	Grants : NRM	43,000	36,500	15,000	120,000	125,000	140,000	-	140,000	-
42004	Grants : CLGR	-	-	-	-	-	-	-	-	-
43000	Interest : Bank Account	-	39	80	3	(70)	10	-	10	50
43001	Interest : LGFA	15,000	10,807	9,000	7,155	(1,500)	7,500	-	7,500	5,000
44000	Reimbursement	80,600	37,787	48,000	-	32,000	80,000	-	80,000	-
44001	Motor Vehicle Contribution	-	-	-	-	-	-	-	-	-
49000	Other Income	7,700	16,372	21,000	1,136	8,000	29,000	-	29,000	18,800
49001	Project Management	-	60,000	15,000	-	-	15,000	-	15,000	-
49002	Procurement Administration	-	-	-	-	-	-	-	-	-
Total Income		514,125	787,366	556,080	483,970	76,106	632,186	-	632,186	505,250
Expenses										
Employment Costs										
61001	Payroll : Gross	159,485	166,435	174,200	188,054	119,600	293,800	-	293,800	237,500
61002	Annual Leave	13,290	17,636	18,200	7,836	-	18,200	-	18,200	20,200
61003	Sick Leave	-	-	-	1,941	-	-	-	-	-
61004	Long Service Leave	4,319	4,123	4,500	-	-	4,500	-	4,500	5,500
61005	Public Holidays	-	5,987	7,600	7,796	-	7,600	-	7,600	8,300
61006	Superannuation	16,414	17,828	19,000	19,657	11,360	30,360	-	30,360	26,600
61007	Workers Comp Premium	4,319	2,087	3,500	1,595	-	3,500	-	3,500	4,000
61008	Other	-	-	-	116	-	-	-	-	-
61009	Professional Development	1,000	400	1,000	400	-	1,000	-	1,000	1,500
61010	Employee Relocation	-	-	-	-	-	-	-	-	-
61011	Pay in Lieu of Notice	-	-	-	-	-	-	-	-	-
61012	Redundancy	-	-	-	-	-	-	-	-	-
64001	FBT	7,700	6,699	7,700	4,908	-	7,700	-	7,700	7,500
Operational Expenses										
62001	Accounting Services	5,000	5,650	5,000	534	2,000	7,000	-	7,000	8,000
62002	Advertising & Promotion	1,000	28	1,000	939	-	1,000	-	1,000	18,500
62003	Audit Fees	2,500	2,100	2,500	2,238	-	2,500	-	2,500	2,500
62004	Bank Fees & Charges	200	126	200	62	-	200	-	200	200
62005	Consultants	278,000	142,199	307,000	131,996	62,965	369,965	-	369,965	303,000
62006	Contractors	100,000	62,500	258,000	154,236	(143,025)	114,975	-	114,975	143,900
62007	Legal Fees	-	-	-	-	-	-	-	-	-
62008	Management Fees	-	-	-	-	-	-	-	-	1,200
62009	Rent/Hire of Premises/Equip	14,500	10,126	16,500	4,196	-	16,500	-	16,500	17,120
62010	Project Management	20,000	60,000	-	-	-	-	-	-	-
63001	Catering	4,500	2,430	6,500	3,344	(4,000)	2,500	-	2,500	3,500
63005	Clothing and PPE	-	-	-	-	-	-	-	-	-
63006	Telephone & Internet	6,000	3,432	4,200	4,059	-	4,200	-	4,200	4,200
63007	Postage & Stationery Supp	2,500	1,093	1,500	533	-	1,500	-	1,500	1,500
63008	Plants	-	-	-	-	-	-	-	-	-
63012	IT & Web	6,000	2,699	5,000	5,594	-	5,000	-	5,000	7,000
64002	Interest	-	-	-	-	-	-	-	-	-
69003	Grants	-	-	-	-	-	-	-	-	-
69004	Insurance	7,800	7,934	7,500	6,330	-	7,500	-	7,500	7,500
69005	Members Allowances	6,000	5,500	6,000	3,225	-	6,000	-	6,000	6,000
69007	Conferences	25,000	14,517	45,000	3,484	22,000	67,000	-	67,000	34,000
69009	Other Expenses	5,000	6,352	146,700	400	(51,200)	95,500	-	95,500	5,000
69902	Depn : Software & Computers	-	-	-	-	-	-	-	-	-
Motor Vehicle										
63002	Fuel	-	-	-	-	-	-	-	-	-
63004	Registration	-	-	700	529	-	700	-	700	700
63009	Fuel - Unleaded	6,000	3,003	5,000	2,194	-	5,000	-	5,000	5,000
63011	Vehicle Maintenance	3,000	362	2,000	2,000	-	2,000	-	2,000	2,000
63013	Vehicle Cleaning	-	-	300	14	-	300	-	300	300
69901	Depn : Motor Vehciles	8,000	5,695	7,000	-	-	7,000	-	7,000	7,000
Travel & Accomodation										
63003	Meals (non FBT)	300	863	300	181	-	300	-	300	500
63010	Meals (FBT)	-	-	-	-	-	-	-	-	-
69001	Accommodation	1,200	1,022	1,200	2,835	-	1,200	-	1,200	2,200
69002	Airfares	-	338	-	344	-	-	-	-	-
69006	Travel : Reimbursement	-	834	2,500	1,876	2,500	5,000	-	5,000	4,500
69008	Taxi & Other Fares	-	64	200	55	-	200	-	200	300
69010	Parking	-	308	500	101	-	500	-	500	500
Total Expenses		709,027	560,368	1,068,000	563,598	22,200	1,090,200	-	1,090,200	897,220
Operating Surplus / (Deficit)		(194,902)	226,998	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)
92001	Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)	-	-	-	-	-	-	-
	Amounts Rec. Specifically for New / Upgraded Assets	-	-	-	-	-	-	-	-	-
	Physical Resources Received Free of Charge	-	-	-	-	-	-	-	-	-
	Operating Result from Discontinued Operations	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)		(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)

	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
\$									
Other Comprehensive Income									
<i>Amounts which will not be reclassified subsequently to op. result</i>	-	-	-	-	-	-	-	-	-
Changes in Revaluation Surplus - I,PP&E	-	-	-	-	-	-	-	-	-
Share of Other Comp .Income - Equity Acc. Council Businesses	-	-	-	-	-	-	-	-	-
Impairment (Expense) / Recoup. Offset to Asset Rev. Reserve	-	-	-	-	-	-	-	-	-
Transfer to Acc. Surplus on Sale of Revalued I,PP&E	-	-	-	-	-	-	-	-	-
Net Assets Transferred - Council Restructure	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
<i>Amounts which will be reclassified subsequently to op. result</i>	-	-	-	-	-	-	-	-	-
Available-for-Sale Financial Instruments - Change in Fair Value	-	-	-	-	-	-	-	-	-
Transfer to Acc. Surplus on Sale of AfS Financial Instruments	-	-	-	-	-	-	-	-	-
Movements in Other Reserves (enter details here)	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Corporate Function

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions	167,025	167,025	167,000	167,025	25	167,025		167,025	170,400
42000 Grants : Federal Government									
42001 Grants : State Government									
42002 Grants : LGA									42,000
42003 Grants : NRM			15,000		(15,000)				
42004 Grants : CLGR									
43000 Interest : Bank Account		39	80	3	(70)	10		10	50
43001 Interest : LGFA	15,000	10,807	9,000	7,155	(1,500)	7,500		7,500	5,000
44000 Reimbursement	10,000	287							
44001 Motor Vehicle Contribution									
49000 Other Income		1,339	21,000		8,000	29,000		29,000	18,800
49001 Project Management		60,000	15,000			15,000		15,000	
49002 Procurement Administration									
Total Income	192,025	239,497	227,080	174,183	(8,545)	218,535	-	218,535	236,250
Expenses									
Employment Costs									
61001 Payroll : Gross	143,077	141,015	137,500	101,910		137,500		137,500	143,600
61002 Annual Leave	11,923	15,494	15,000	5,333		15,000		15,000	12,400
61003 Sick Leave				593					
61004 Long Service Leave	3,875	3,713	3,800			3,800		3,800	5,500
61005 Public Holidays		5,333	6,000	3,555		6,000		6,000	5,000
61006 Superannuation	14,725	15,198	15,058	10,695		15,058		15,058	16,100
61007 Workers Comp Premium	3,875	2,087	2,250	1,595		2,250		2,250	2,410
61008 Other									
61009 Professional Development	1,000	400	1,000	400		1,000		1,000	1,500
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT	7,700	6,699	7,700	4,908		7,700		7,700	7,500
Operational Expenses									
62001 Accounting Services	5,000	5,650	5,000	534	2,000	7,000		7,000	8,000
62002 Advertising & Promotion	1,000		1,000	58		1,000		1,000	3,500
62003 Audit Fees	2,500	2,100	2,500	2,238		2,500		2,500	2,500
62004 Bank Fees & Charges	200	126	200	62		200		200	200
62005 Consultants		4,000		2,100					
62006 Contractors									
62007 Legal Fees									
62008 Management Fees									1,200
62009 Rent/Hire of Premises/Equip	10,000	7,501	16,500	3,534		16,500		16,500	12,120
62010 Project Management									
63001 Catering	2,500	1,867	2,500	221		2,500		2,500	3,500
63005 Clothing and PPE									
63006 Telephone & Internet	6,000	3,432	4,200	2,464		4,200		4,200	4,200
63007 Postage & Stationery Supp	2,500	1,093	1,500	456		1,500		1,500	1,500
63008 Plants									
63012 IT & Web	6,000	2,699	5,000	4,530		5,000		5,000	7,000
64002 Interest									
69003 Grants									
69004 Insurance	7,800	7,934	7,500	6,330		7,500		7,500	7,500
69005 Members Allowances	6,000	5,500	6,000	3,225		6,000		6,000	6,000
69007 Conferences	20,000	12,267	5,000		(5,000)				
69009 Other Expenses	5,000	1,023		0					5,000
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration			700	529		700		700	700
63009 Fuel - Unleaded	6,000	3,003	5,000	2,194		5,000		5,000	5,000
63011 Vehicle Maintenance	3,000	362	2,000	2,000		2,000		2,000	2,000
63013 Vehicle Cleaning			300	14		300		300	300
69901 Depn : Motor Vehciles	8,000	5,695	7,000			7,000		7,000	7,000
Travel & Accomodation									
63003 Meals (non FBT)	300	830	300	148		300		300	500
63010 Meals (FBT)									
69001 Accommodation	1,200	804	1,200	694		1,200		1,200	2,200
69002 Airfares		338		58					
69006 Travel : Reimbursement									
69008 Taxi & Other Fares		64	200	55		200		200	300
69010 Parking		308	500	101		500		500	500
Total Expenses	279,175	256,534	262,408	160,532	(3,000)	259,408	-	259,408	274,730
Operating Surplus / (Deficit)	(87,150)	(17,037)	(35,328)	13,651	(5,545)	(40,873)	0	(40,873)	(38,480)
92001 Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)							
Amounts Rec. Specifically for New / Upgraded Assets									
Physical Resources Received Free of Charge									
Operating Result from Discontinued Operations									
Net Surplus / (Deficit)	(95,490)	(20,727)	(35,328)	13,651	(5,545)	(40,873)	0	(40,873)	(38,480)

	2019 - 2020		2020 - 2021						2021 - 2022
\$	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Other Comprehensive Income									
<i>Amounts which will not be reclassified subsequently to op. result</i>									
Changes in Revaluation Surplus - I,PP&E									
Share of Other Comp .Income - Equity Acc. Council Businesses									
Impairment (Expense) / Recoup. Offset to Asset Rev. Reserve									
Transfer to Acc. Surplus on Sale of Revalued I,PP&E									
Net Assets Transferred - Council Restructure									
Other Movements (enter details here)									
Other Movements (enter details here)									
Other Movements (enter details here)									
<i>Amounts which will be reclassified subsequently to op. result</i>									
Available-for-Sale Financial Instruments - Change in Fair Value									
Transfer to Acc. Surplus on Sale of AfS Financial Instruments									
Movements in Other Reserves (enter details here)									
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	(95,490)	(20,727)	(35,328)	13,651	(5,545)	(40,873)	0	(40,873)	(38,480)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P009 - CWMS & Climate Change Co-ordinator

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									
42000 Grants : Federal Government									
42001 Grants : State Government									
42002 Grants : LGA	20,000	20,000	35,000	46,000	26,000	61,000		61,000	20,000
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement	12,650	11,500							
44001 Motor Vehicle Contribution									
49000 Other Income	7,700	4,033		1,136					
49001 Project Management									
49002 Procurement Administration									
Total Income	40,350	35,533	35,000	47,136	26,000	61,000	-	61,000	20,000
Expenses									
Employment Costs									
61001 Payroll : Gross	16,408	25,420	36,700	27,260	4,500	41,200		41,200	31,300
61002 Annual Leave	1,367	2,141	3,200	547		3,200		3,200	2,600
61003 Sick Leave				1,093					
61004 Long Service Leave	444	410	700			700		700	
61005 Public Holidays		654	1,600	1,093		1,600		1,600	1,100
61006 Superannuation	1,689	2,631	3,943	2,859	535	4,478		4,478	3,500
61007 Workers Comp Premium	444		1,250			1,250		1,250	530
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion		28							
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants		2,000	85,000		(5,035)	79,965		79,965	
62006 Contractors			50,000	48,000	5,000	55,000		55,000	
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip	4,500	1,000		177					
62010 Project Management									
63001 Catering	2,000	129		1,649					
63005 Clothing and PPE									
63006 Telephone & Internet				280					
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences		2,250	6,500	1,030		6,500		6,500	5,000
69009 Other Expenses		226							
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)		33		33					
63010 Meals (FBT)									
69001 Accommodation		218		132					
69002 Airfares									
69006 Travel : Reimbursement		834	2,500	463	625	3,125		3,125	1,500
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	26,852	37,973	191,393	84,616	5,625	197,018	-	197,018	45,530
Operating Surplus / (Deficit)	13,498	(2,441)	(156,393)	(37,479)	20,375	(136,018)	0	(136,018)	(25,530)
Total Comprehensive Income	13,498	(2,441)	(156,393)	(37,479)	20,375	(136,018)	0	(136,018)	(25,530)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P022 - Roads & Transport

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000	Council Contributions								
42000	Grants : Federal Government								
42001	Grants : State Government								
42002	Grants : LGA								
42003	Grants : NRM								
42004	Grants : CLGR								
43000	Interest : Bank Account								
43001	Interest : LGFA								
44000	Reimbursement								
44001	Motor Vehicle Contribution								
49000	Other Income								
49001	Project Management								
49002	Procurement Administration								
Total Income	-	-	-	-	-	-	-	-	-
Expenses									
Employment Costs									
61001	Payroll : Gross			13,254	32,800	32,800		32,800	31,300
61002	Annual Leave			547					2,600
61003	Sick Leave								
61004	Long Service Leave								
61005	Public Holidays			547					1,100
61006	Superannuation			1,363	3,000	3,000		3,000	3,500
61007	Workers Comp Premium								530
61008	Other								
61009	Professional Development								
61010	Employee Relocation								
61011	Pay in Lieu of Notice								
61012	Redundancy								
64001	FBT								
Operational Expenses									
62001	Accounting Services								
62002	Advertising & Promotion								
62003	Audit Fees								
62004	Bank Fees & Charges								
62005	Consultants	85,000	53,675	75,000	20,880	(10,000)	65,000	65,000	50,000
62006	Contractors								
62007	Legal Fees								
62008	Management Fees								
62009	Rent/Hire of Premises/Equip		1,323	193					
62010	Project Management								
63001	Catering		90	4,000	682	(4,000)			
63005	Clothing and PPE								
63006	Telephone & Internet				315				
63007	Postage & Stationery Supp								
63008	Plants								
63012	IT & Web								
64002	Interest								
69003	Grants								
69004	Insurance								
69005	Members Allowances								
69007	Conferences				4,000	4,000		4,000	
69009	Other Expenses			5,000		5,000		5,000	
69902	Depn : Software & Computers								
Motor Vehicle									
63002	Fuel								
63004	Registration								
63009	Fuel - Unleaded								
63011	Vehicle Maintenance								
63013	Vehicle Cleaning								
69901	Depn : Motor Vehciles								
Travel & Accomodation									
63003	Meals (non FBT)								
63010	Meals (FBT)								
69001	Accommodation								
69002	Airfares								
69006	Travel : Reimbursement			626	625	625		625	1,500
69008	Taxi & Other Fares								
69010	Parking								
Total Expenses	85,000	55,088	84,000	38,407	26,425	110,425	-	110,425	90,530
Operating Surplus / (Deficit)	(85,000)	(55,088)	(84,000)	(38,407)	(26,425)	(110,425)	0	(110,425)	(90,530)
Total Comprehensive Income	(85,000)	(55,088)	(84,000)	(38,407)	(26,425)	(110,425)	0	(110,425)	(90,530)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P024 - Climate Change

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									24,000
42000 Grants : Federal Government	15,000								50,000
42001 Grants : State Government									
42002 Grants : LGA									
42003 Grants : NRM	15,000	8,500							
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement									
44001 Motor Vehicle Contribution									
49000 Other Income		6,000							
49001 Project Management									
49002 Procurement Administration									
Total Income	30,000	14,500	-	-	-	-	-	-	74,000
Expenses									
Employment Costs									
61001 Payroll : Gross									
61002 Annual Leave									
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									
61006 Superannuation									
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants		8,895							
62006 Contractors	50,000	12,500		3,500					33,900
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip									5,000
62010 Project Management	20,000	20,000							
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences									
69009 Other Expenses									
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	70,000	41,395	-	3,500	-	-	-	-	38,900
Operating Surplus / (Deficit)	(40,000)	(26,895)	0	(3,500)	0	0	0	0	35,100
Total Comprehensive Income	(40,000)	(26,895)	0	(3,500)	0	0	0	0	35,100

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P027 - Community Capacity Building

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions		10,000							30,000
42000 Grants : Federal Government									
42001 Grants : State Government		20,000	20,000		(20,000)				42,000
42002 Grants : LGA									12,500
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement									
44001 Motor Vehicle Contribution									
49000 Other Income									
49001 Project Management									
49002 Procurement Administration									
Total Income	-	30,000	20,000	-	(20,000)	-	-	-	84,500
Expenses									
Employment Costs									
61001 Payroll : Gross									31,300
61002 Annual Leave									2,600
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									1,100
61006 Superannuation									3,500
61007 Workers Comp Premium									530
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									15,000
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants	50,000	7,273	47,000			47,000		47,000	50,000
62006 Contractors			80,000		(49,000)	31,000		31,000	100,000
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip									
62010 Project Management									
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences			10,000			10,000		10,000	10,000
69009 Other Expenses			65,000		(30,000)	35,000		35,000	
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									1,500
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	50,000	7,273	202,000	-	(79,000)	123,000	-	123,000	215,530
Operating Surplus / (Deficit)	(50,000)	22,727	(182,000)	0	59,000	(123,000)	0	(123,000)	(131,030)
Total Comprehensive Income	(50,000)	22,727	(182,000)	0	59,000	(123,000)	0	(123,000)	(131,030)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P028 - Regional Capacity Building

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									
42000 Grants : Federal Government									
42001 Grants : State Government									25,000
42002 Grants : LGA	140,800	341,836	41,000	42,151	1,151	42,151		42,151	
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement	17,000								
44001 Motor Vehicle Contribution									
49000 Other Income									
49001 Project Management									
49002 Procurement Administration									
Total Income	157,800	341,836	41,000	42,151	1,151	42,151	-	42,151	25,000
Expenses									
Employment Costs									
61001 Payroll : Gross									
61002 Annual Leave									
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									
61006 Superannuation									
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants	30,000	3,100							60,000
62006 Contractors									
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip		55							
62010 Project Management		40,000							
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences	5,000								14,000
69009 Other Expenses									
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehcles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	35,000	43,155	-	-	-	-	-	-	74,000
Operating Surplus / (Deficit)	122,800	298,681	41,000	42,151	1,151	42,151	0	42,151	(49,000)
Total Comprehensive Income	122,800	298,681	41,000	42,151	1,151	42,151	0	42,151	(49,000)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P029 - LGA R&D

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions				4,500	4,500	4,500		4,500	
42000 Grants : Federal Government									
42001 Grants : State Government									
42002 Grants : LGA	25,000		25,000	26,000	1,000	26,000		26,000	
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement	25,000								
44001 Motor Vehicle Contribution									
49000 Other Income									
49001 Project Management									
49002 Procurement Administration									
Total Income	50,000	-	25,000	30,500	5,500	30,500	-	30,500	-
Expenses									
Employment Costs									
61001 Payroll : Gross									
61002 Annual Leave									
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									
61006 Superannuation									
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants	25,000								
62006 Contractors	50,000								
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip									
62010 Project Management									
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences									
69009 Other Expenses				400					
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	75,000	-	-	400	-	-	-	-	-
Operating Surplus / (Deficit)	(25,000)	0	25,000	30,100	5,500	30,500	0	30,500	0
Total Comprehensive Income	(25,000)	0	25,000	30,100	5,500	30,500	0	30,500	0

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P031 - Digital Maturity Index

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

Income

41000	Council Contributions
42000	Grants : Federal Government
42001	Grants : State Government
42002	Grants : LGA
42003	Grants : NRM
42004	Grants : CLGR
43000	Interest : Bank Account
43001	Interest : LGFA
44000	Reimbursement
44001	Motor Vehicle Contribution
49000	Other Income
49001	Project Management
49002	Procurement Administration

Total Income

Expenses

Employment Costs

61001	Payroll : Gross
61002	Annual Leave
61003	Sick Leave
61004	Long Service Leave
61005	Public Holidays
61006	Superannuation
61007	Workers Comp Premium
61008	Other
61009	Professional Development
61010	Employee Relocation
61011	Pay in Lieu of Notice
61012	Redundancy
64001	FBT

Operational Expenses

62001	Accounting Services
62002	Advertising & Promotion
62003	Audit Fees
62004	Bank Fees & Charges
62005	Consultants
62006	Contractors
62007	Legal Fees
62008	Management Fees
62009	Rent/Hire of Premises/Equip
62010	Project Management
63001	Catering
63005	Clothing and PPE
63006	Telephone & Internet
63007	Postage & Stationery Supp
63008	Plants
63012	IT & Web
64002	Interest
69003	Grants
69004	Insurance
69005	Members Allowances
69007	Conferences
69009	Other Expenses
69902	Depn : Software & Computers

Motor Vehicle

63002	Fuel
63004	Registration
63009	Fuel - Unleaded
63011	Vehicle Maintenance
63013	Vehicle Cleaning
69901	Depn : Motor Vehciles

Travel & Accommodation

63003	Meals (non FBT)
63010	Meals (FBT)
69001	Accommodation
69002	Airfares
69006	Travel : Reimbursement
69008	Taxi & Other Fares
69010	Parking

Total Expenses	-	-	-	-	-	-	-	-	10,000
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Operating Surplus / (Deficit)	0	0	0	0	0	0	0	0	(10,000)
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Total Comprehensive Income	0	0	0	0	0	0	0	0	(10,000)
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\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P032 Sustainability Hub

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000									
42000									
42001									
42002									
42003									
42004									
43000									
43001									
44000	15,950	14,500							
44001									
49000									
49001									
49002									
Total Income	15,950	14,500							
Expenses									
Employment Costs									
61001									
61002									
61003									
61004									
61005									
61006									
61007									
61008									
61009									
61010									
61011									
61012									
64001									
Operational Expenses									
62001									
62002									
62003									
62004									
62005		5,041		25,387					15,000
62006									
62007									
62008									
62009									
62010									
63001									
63005									
63006									
63007									
63008									
63012									
64002									
69003									
69004									
69005									
69007									
69009									
69902									
Motor Vehicle									
63002									
63004									
63009									
63011									
63013									
69901									
Travel & Accommodation									
63003									
63010									
69001									
69002									
69006									
69008									
69010									
Total Expenses	-	5,041	-	25,387	-	-	-	-	15,000
Operating Surplus / (Deficit)	15,950	9,459	0	(25,387)	0	0	0	0	(15,000)
Total Comprehensive Income	15,950	9,459	0	(25,387)	0	0	0	0	(15,000)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P034 - N&Y Coastal Management Action Plan

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000	Council Contributions								
42000	Grants : Federal Government								
42001	Grants : State Government								
42002	Grants : LGA								
42003	Grants : NRM	28,000	28,000	120,000	140,000	140,000		140,000	
42004	Grants : CLGR								
43000	Interest : Bank Account								
43001	Interest : LGFA								
44000	Reimbursement								
44001	Motor Vehicle Contribution								
49000	Other Income								
49001	Project Management								
49002	Procurement Administration								
Total Income	28,000	28,000	-	120,000	140,000	140,000	-	140,000	-
Expenses									
Employment Costs									
61001	Payroll : Gross								
61002	Annual Leave								
61003	Sick Leave								
61004	Long Service Leave								
61005	Public Holidays								
61006	Superannuation								
61007	Workers Comp Premium								
61008	Other								
61009	Professional Development								
61010	Employee Relocation								
61011	Pay in Lieu of Notice								
61012	Redundancy								
64001	FBT								
Operational Expenses									
62001	Accounting Services								
62002	Advertising & Promotion								
62003	Audit Fees								
62004	Bank Fees & Charges								
62005	Consultants	88,000	25,000	18,600	128,000	128,000		128,000	10,000
62006	Contractors		9,000	35,000					
62007	Legal Fees								
62008	Management Fees								
62009	Rent/Hire of Premises/Equip			155					
62010	Project Management								
63001	Catering		181	520					
63005	Clothing and PPE								
63006	Telephone & Internet								
63007	Postage & Stationery Supp								
63008	Plants								
63012	IT & Web								
64002	Interest								
69003	Grants								
69004	Insurance								
69005	Members Allowances								
69007	Conferences								
69009	Other Expenses								
69902	Depn : Software & Computers								
Motor Vehicle									
63002	Fuel								
63004	Registration								
63009	Fuel - Unleaded								
63011	Vehicle Maintenance								
63013	Vehicle Cleaning								
69901	Depn : Motor Vehciles								
Travel & Accomodation									
63003	Meals (non FBT)								
63010	Meals (FBT)								
69001	Accommodation								
69002	Airfares								
69006	Travel : Reimbursement								
69008	Taxi & Other Fares								
69010	Parking								
Total Expenses	88,000	34,181	-	54,275	128,000	128,000	-	128,000	10,000
Operating Surplus / (Deficit)	(60,000)	(6,181)	0	65,725	12,000	12,000	0	12,000	(10,000)
Total Comprehensive Income	(60,000)	(6,181)	0	65,725	12,000	12,000	0	12,000	(10,000)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P035 - LGA R&D - Rating Equity

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									
42000 Grants : Federal Government									
42001 Grants : State Government									
42002 Grants : LGA		26,000							
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement									
44001 Motor Vehicle Contribution									
49000 Other Income		5,000							
49001 Project Management									
49002 Procurement Administration									
Total Income	-	31,000	-	-	-	-	-	-	-
Expenses									
Employment Costs									
61001 Payroll : Gross									
61002 Annual Leave									
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									
61006 Superannuation									
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants		29,715							
62006 Contractors									
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip		45							
62010 Project Management									
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences									
69009 Other Expenses									
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	-	29,760	-	-	-	-	-	-	-
Operating Surplus / (Deficit)	0	1,240	0	0	0	0	0	0	0
Total Comprehensive Income	0	1,240	0	0	0	0	0	0	0

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P036 - Regional Youth Volunteering

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									
42000 Grants : Federal Government		17,000							
42001 Grants : State Government									
42002 Grants : LGA		10,000							12,500
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement									
44001 Motor Vehicle Contribution									
49000 Other Income									
49001 Project Management									
49002 Procurement Administration									
Total Income	-	27,000	-	-	-	-	-	-	12,500
Expenses									
Employment Costs									
61001 Payroll : Gross									
61002 Annual Leave									
61003 Sick Leave									
61004 Long Service Leave									
61005 Public Holidays									
61006 Superannuation									
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion									
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants				4,600					
62006 Contractors		17,000							
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip									
62010 Project Management									
63001 Catering									
63005 Clothing and PPE									
63006 Telephone & Internet									
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web									
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences									
69009 Other Expenses		103							
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accommodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation									
69002 Airfares									
69006 Travel : Reimbursement									
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	-	17,103	-	4,600	-	-	-	-	-
Operating Surplus / (Deficit)	0	9,897	0	(4,600)	0	0	0	0	12,500
Total Comprehensive Income	0	9,897	0	(4,600)	0	0	0	0	12,500

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P037 - Creative Industries Project

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000 Council Contributions									
42000 Grants : Federal Government									
42001 Grants : State Government		14,000	25,000	4,000	(25,000)				
42002 Grants : LGA									
42003 Grants : NRM									
42004 Grants : CLGR									
43000 Interest : Bank Account									
43001 Interest : LGFA									
44000 Reimbursement		11,500							
44001 Motor Vehicle Contribution									
49000 Other Income									
49001 Project Management									
49002 Procurement Administration									
Total Income	-	25,500	25,000	4,000	(25,000)	-	-	-	-
Expenses									
Employment Costs									
61001 Payroll : Gross				25,506	48,500	48,500		48,500	
61002 Annual Leave				1,020					
61003 Sick Leave				255					
61004 Long Service Leave									
61005 Public Holidays				1,275					
61006 Superannuation				2,665	4,600	4,600		4,600	
61007 Workers Comp Premium									
61008 Other									
61009 Professional Development									
61010 Employee Relocation									
61011 Pay in Lieu of Notice									
61012 Redundancy									
64001 FBT									
Operational Expenses									
62001 Accounting Services									
62002 Advertising & Promotion				881					
62003 Audit Fees									
62004 Bank Fees & Charges									
62005 Consultants		3,500	40,000	13,109	(20,000)	20,000		20,000	
62006 Contractors		24,000	25,000		(12,000)	13,000		13,000	
62007 Legal Fees									
62008 Management Fees									
62009 Rent/Hire of Premises/Equip		202							
62010 Project Management									
63001 Catering		164							
63005 Clothing and PPE									
63006 Telephone & Internet				440					
63007 Postage & Stationery Supp									
63008 Plants									
63012 IT & Web				865					
64002 Interest									
69003 Grants									
69004 Insurance									
69005 Members Allowances									
69007 Conferences			8,500	2,454	24,000	32,500		32,500	
69009 Other Expenses		5,000							
69902 Depn : Software & Computers									
Motor Vehicle									
63002 Fuel									
63004 Registration									
63009 Fuel - Unleaded									
63011 Vehicle Maintenance									
63013 Vehicle Cleaning									
69901 Depn : Motor Vehciles									
Travel & Accomodation									
63003 Meals (non FBT)									
63010 Meals (FBT)									
69001 Accommodation				2,009					
69002 Airfares				286					
69006 Travel : Reimbursement					625	625		625	
69008 Taxi & Other Fares									
69010 Parking									
Total Expenses	-	32,866	73,500	50,766	45,725	119,225	-	119,225	-
Operating Surplus / (Deficit)	0	(7,366)	(48,500)	(46,766)	(70,725)	(119,225)	0	(119,225)	0
Total Comprehensive Income	0	(7,366)	(48,500)	(46,766)	(70,725)	(119,225)	0	(119,225)	0

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P038 - Regional Waste Strategy

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000	Council Contributions								
42000	Grants : Federal Government								
42001	Grants : State Government			30,000					47,000
42002	Grants : LGA			30,000	30,000	30,000		30,000	
42003	Grants : NRM								
42004	Grants : CLGR								
43000	Interest : Bank Account								
43001	Interest : LGFA								
44000	Reimbursement								
44001	Motor Vehicle Contribution								
49000	Other Income								
49001	Project Management								
49002	Procurement Administration								
Total Income	-	-	-	60,000	30,000	30,000	-	30,000	47,000

Expenses

Employment Costs									
61001	Payroll : Gross								
61002	Annual Leave								
61003	Sick Leave								
61004	Long Service Leave								
61005	Public Holidays								
61006	Superannuation								
61007	Workers Comp Premium								
61008	Other								
61009	Professional Development								
61010	Employee Relocation								
61011	Pay in Lieu of Notice								
61012	Redundancy								
64001	FBT								
Operational Expenses									
62001	Accounting Services								
62002	Advertising & Promotion								
62003	Audit Fees								
62004	Bank Fees & Charges								
62005	Consultants			47,320					110,000
62006	Contractors			29,736					
62007	Legal Fees								
62008	Management Fees								
62009	Rent/Hire of Premises/Equip								
62010	Project Management								
63001	Catering								
63005	Clothing and PPE								
63006	Telephone & Internet								
63007	Postage & Stationery Supp								
63008	Plants								
63012	IT & Web								
64002	Interest								
69003	Grants								
69004	Insurance								
69005	Members Allowances								
69007	Conferences								5,000
69009	Other Expenses								
69902	Depn : Software & Computers								
Motor Vehicle									
63002	Fuel								
63004	Registration								
63009	Fuel - Unleaded								
63011	Vehicle Maintenance								
63013	Vehicle Cleaning								
69901	Depn : Motor Vehciles								
Travel & Accomodation									
63003	Meals (non FBT)								
63010	Meals (FBT)								
69001	Accommodation								
69002	Airfares								
69006	Travel : Reimbursement								
69008	Taxi & Other Fares								
69010	Parking								
Total Expenses	-	-	-	77,056	-	-	-	-	115,000
Operating Surplus / (Deficit)	0	0	0	(17,056)	30,000	30,000	0	30,000	(68,000)
Total Comprehensive Income	0	0	0	(17,056)	30,000	30,000	0	30,000	(68,000)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

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Budget Worksheets

Project - P039 - Community Collaborator

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

Income

41000	Council Contributions
42000	Grants : Federal Government
42001	Grants : State Government
42002	Grants : LGA
42003	Grants : NRM
42004	Grants : CLGR
43000	Interest : Bank Account
43001	Interest : LGFA
44000	Reimbursement
44001	Motor Vehicle Contribution
49000	Other Income
49001	Project Management
49002	Procurement Administration

Total Income

Expenses

Employment Costs

61001	Payroll : Gross		20,124	33,800	33,800		33,800
61002	Annual Leave		390				
61003	Sick Leave						
61004	Long Service Leave						
61005	Public Holidays		1,326				
61006	Superannuation		2,075	3,225	3,225		3,225
61007	Workers Comp Premium						
61008	Other		116				
61009	Professional Development						
61010	Employee Relocation						
61011	Pay in Lieu of Notice						
61012	Redundancy						
64001	FBT						

Operational Expenses

62001	Accounting Services
62002	Advertising & Promotion
62003	Audit Fees
62004	Bank Fees & Charges
62005	Consultants
62006	Contractors
62007	Legal Fees
62008	Management Fees
62009	Rent/Hire of Premises/Equip
62010	Project Management
63001	Catering
63005	Clothing and PPE
63006	Telephone & Internet
63007	Postage & Stationery Supp
63008	Plants
63012	IT & Web
64002	Interest
69003	Grants
69004	Insurance
69005	Members Allowances
69007	Conferences
69009	Other Expenses
69902	Depn : Software & Computers

Motor Vehicle

63002	Fuel
63004	Registration
63009	Fuel - Unleaded
63011	Vehicle Maintenance
63013	Vehicle Cleaning
69901	Depn : Motor Vehciles

Travel & Accomodation

63003	Meals (non FBT)						
63010	Meals (FBT)						
69001	Accommodation						
69002	Airfares						
69006	Travel : Reimbursement		385	625	625		625
69008	Taxi & Other Fares						
69010	Parking						

Total Expenses	-	-	-	25,660	37,650	37,650	-	37,650	-
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Operating Surplus / (Deficit)	0	0	0	(25,660)	(37,650)	(37,650)	0	(37,650)	0
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Total Comprehensive Income	0	0	0	(25,660)	(37,650)	(37,650)	0	(37,650)	0
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Project - P040 - Disability Inclusion Action Plan

Budget for the year ended 30 June 2022

Income

Total Income

Expenses

61001	Payroll : Gross
61002	Annual Leave
61003	Sick Leave
61004	Long Service Leave
61005	Public Holidays
61006	Superannuation
61007	Workers Comp Premium
61008	Other
61009	Professional Development
61010	Employee Relocation
61011	Pay in Lieu of Notice
61012	Redundancy
64001	FBT

62001	Accounting Services
62002	Advertising & Promotion
62003	Audit Fees
62004	Bank Fees & Charges
62005	Consultants
62006	Contractors
62007	Legal Fees
62008	Management Fees
62009	Rent/Hire of Premises/Equip
62010	Project Management
63001	Catering
63005	Clothing and PPE
63006	Telephone & Internet
63007	Postage & Stationery Supp
63008	Plants
63012	IT & Web
64002	Interest
69003	Grants
69004	Insurance
69005	Members Allowances
69007	Conferences
69009	Other Expenses
69902	Depn : Software & Computers

63002	Fuel
63004	Registration
63009	Fuel - Unleaded
63011	Vehicle Maintenance
63013	Vehicle Cleaning
69901	Deprn : Motor Vehcles

63003	Meals (non FBT)
63010	Meals (FBT)
69001	Accommodation
69002	Airfares
69006	Travel : Reimbursement
69008	Taxi & Other Fares
69010	Parking

Operating Surplus / (Deficit)

Total Comprehensive Income

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

Legatus Group

Budget Worksheets

Project - P041 - SFRCA Tourism Project

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000				6,000					6,000
42000									
42001									
42002									
42003									
42004									
43000									
43001									
44000									
44001									
49000									
49001									
49002									
Total Income	-	-	-	6,000	-	-	-	-	6,000
Expenses									
Employment Costs									
61001									
61002									
61003									
61004									
61005									
61006									
61007									
61008									
61009									
61010									
61011									
61012									
64001									
Operational Expenses									
62001									
62002									
62003									
62004									
62005									8,000
62006				15,000					
62007									
62008									
62009									
62010									
63001									
63005									
63006									
63007									
63008									
63012									
64002									
69003									
69004									
69005									
69007									
69009									
69902									
Motor Vehicle									
63002									
63004									
63009									
63011									
63013									
69901									
Travel & Accommodation									
63003									
63010									
69001									
69002									
69006				401					
69008									
69010									
Total Expenses	-	-	-	15,401	-	-	-	-	8,000
Operating Surplus / (Deficit)	0	0	0	(9,401)	0	0	0	0	(2,000)
Total Comprehensive Income	0	0	0	(9,401)	0	0	0	0	(2,000)

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft

Legatus Group

Budget Worksheets

New Projects Under Consideration

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income									
41000	Council Contributions		25,000		(25,000)				
42000	Grants : Federal Government		50,000		(50,000)				
42001	Grants : State Government		60,000		(30,000)	30,000		30,000	
42002	Grants : LGA								
42003	Grants : NRM								
42004	Grants : CLGR								
43000	Interest : Bank Account								
43001	Interest : LGFA								
44000	Reimbursement		48,000		32,000	80,000		80,000	
44001	Motor Vehicle Contribution								
49000	Other Income								
49001	Project Management								
49002	Procurement Administration								
Total Income	-	-	183,000	-	(73,000)	110,000	-	110,000	-
Expenses									
Employment Costs									
61001	Payroll : Gross								
61002	Annual Leave								
61003	Sick Leave								
61004	Long Service Leave								
61005	Public Holidays								
61006	Superannuation								
61007	Workers Comp Premium								
61008	Other								
61009	Professional Development								
61010	Employee Relocation								
61011	Pay in Lieu of Notice								
61012	Redundancy								
64001	FBT								
Operational Expenses									
62001	Accounting Services								
62002	Advertising & Promotion								
62003	Audit Fees								
62004	Bank Fees & Charges								
62005	Consultants		60,000		(30,000)	30,000		30,000	
62006	Contractors		103,000		(87,025)	15,975		15,975	
62007	Legal Fees								
62008	Management Fees								
62009	Rent/Hire of Premises/Equip								
62010	Project Management								
63001	Catering								
63005	Clothing and PPE								
63006	Telephone & Internet								
63007	Postage & Stationery Supp								
63008	Plants								
63012	IT & Web								
64002	Interest								
69003	Grants								
69004	Insurance								
69005	Members Allowances								
69007	Conferences		15,000		(1,000)	14,000		14,000	
69009	Other Expenses		76,700		(21,200)	55,500		55,500	
69902	Depn : Software & Computers								
Motor Vehicle									
63002	Fuel								
63004	Registration								
63009	Fuel - Unleaded								
63011	Vehicle Maintenance								
63013	Vehicle Cleaning								
69901	Depn : Motor Vehciles								
Travel & Accomodation									
63003	Meals (non FBT)								
63010	Meals (FBT)								
69001	Accommodation								
69002	Airfares								
69006	Travel : Reimbursement								
69008	Taxi & Other Fares								
69010	Parking								
Total Expenses	-	-	254,700	-	(139,225)	115,475	-	115,475	-
Operating Surplus / (Deficit)	0	0	(71,700)	0	66,225	(5,475)	0	(5,475)	0
Total Comprehensive Income	0	0	(71,700)	0	66,225	(5,475)	0	(5,475)	0

Budget Worksheets

Statement of Comprehensive Income

Budget for the year ended 30 June 2022

\$	2019 - 2020				2020 - 2021			2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
Income									
Council Contributions	167,025	177,025	192,000	177,525	(20,475)	171,525	171,525	230,400	224,400
Grants, Subsidies and Contributions	243,800	485,336	271,000	298,151	58,151	329,151	329,151	231,000	251,000
Investment Income	15,000	10,846	9,080	7,158	(1,570)	7,510	7,510	5,050	5,050
Reimbursements	80,600	37,787	48,000	-	32,000	80,000	80,000	-	-
Other Income	7,700	76,372	36,000	1,136	8,000	44,000	44,000	18,800	18,800
Total Income	514,125	787,366	556,080	483,970	76,106	632,186	632,186	485,250	499,250
Expenses									
Employee Costs	197,827	214,095	227,000	226,994	130,960	357,960	357,960	302,100	302,100
Materials, Contracts & Other Expenses	503,200	340,578	834,000	336,605	(108,760)	725,240	725,240	615,120	588,120
Depreciation, Amortisation & Impairment	8,000	5,695	7,000	-	-	7,000	7,000	7,000	7,000
Finance Costs	-	-	-	-	-	-	-	-	-
Total Expenses	709,027	560,368	1,068,000	563,598	22,200	1,090,200	1,090,200	924,220	897,220
Operating Surplus / (Deficit)	(194,902)	226,998	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)	-	-	-	-	-	-	-
Amounts Rec. Specifically for New / Upgraded Assets	-	-	-	-	-	-	-	-	-
Physical Resources Received Free of Charge	-	-	-	-	-	-	-	-	-
Operating Result from Discontinued Operations	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)
Total Comprehensive Income	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,970)

Budget Worksheets
Statement of Financial Position
Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
ASSETS									
Current Assets									
Cash and Cash Equivalents	796,218	1,258,005	733,118	1,141,986	53,906	787,024	787,024	359,554	396,054
Trade & Other Receivables	10,000	93,846	10,000	1,805		10,000	10,000	10,000	10,000
Other Financial Assets									
Total Current Assets	806,218	1,351,851	743,118	1,143,791	53,906	797,024	797,024	369,554	406,054
Non-Current Assets									
Financial Assets									
Equity Accounted Investments in Council Businesses									
Investment Property									
Property, Plant & Equipment	32,000	24,850	14,000	24,850		14,000	14,000	7,000	7,000
Other Non-Current Assets									
Total Non-Current Assets	32,000	24,850	14,000	24,850	-	14,000	14,000	7,000	7,000
Total Assets	838,218	1,376,701	757,118	1,168,641	53,906	811,024	811,024	376,554	413,054
LIABILITIES									
Current Liabilities									
Trade & Other Payables	10,000	135,189	10,000	6,757		10,000	10,000	10,000	10,000
Borrowings									
Provisions	5,266	10,314	5,250	10,314		5,250	5,250	5,250	5,250
Other Current Liabilities									
Total Current Liabilities	15,266	145,503	15,250	17,071	-	15,250	15,250	15,250	15,250
Non-Current Liabilities									
Trade & Other Payables									
Borrowings									
Provisions	12,501	7,070	17,000	7,070		17,000	17,000	21,500	17,000
Other Non-Current Liabilities									
Total Non-Current Liabilities	12,501	7,070	17,000	7,070	-	17,000	17,000	21,500	17,000
Total Liabilities	27,767	152,572	32,250	24,140	0	32,250	32,250	36,750	32,250
NET ASSETS	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804
EQUITY									
Accumulated Surplus	237,681	704,359	455,098	874,731	53,906	509,004	509,004	70,034	111,034
Other Reserves	572,770	519,770	269,770	269,770	-	269,770	269,770	269,770	269,770
Total Equity	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,804

Budget Worksheets

Statement of Changes in Equity

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
ACCUMULATED SURPLUS									
Balance at end of previous reporting period	126,230	166,358	717,018	704,359		717,018	717,018	509,004	509,00
Net Surplus / (Deficit) for year	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	(458,014)	(438,970)	(397,97
Transfers to Reserves (from Acc Surplus)	(654,492)	(1,094,247)	-	-	-	-	-	-	
Transfers from Reserves (to Acc Surplus)	969,185	1,408,940	250,000	250,000	-	250,000	250,000	-	
Balance at End of Reporting Period	237,681	704,359	455,098	874,731	53,906	509,004	509,004	70,034	111,03
OTHER RESERVES									
General Reserve									
Opening Balance	119,093	66,093	269,770	269,770		269,770	269,770	269,770	269,77
Transfers from Acc Surplus (to Reserves)	276,922	466,677					-		
Transfers to Acc Surplus (from Reserves)	(263,000)	(263,000)					-		
	133,015	269,770	269,770	269,770	-	269,770	269,770	269,770	269,77
Rubble Royalties Reserve									
Opening Balance			250,000	250,000		250,000	250,000	-	
Transfers from Acc Surplus (to Reserves)		250,000					-		
Transfers to Acc Surplus (from Reserves)			(250,000)	(250,000)		(250,000)	(250,000)		
	-	250,000	-	-	-	-	-	-	
Current Project Reserve									
Opening Balance								-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)									
	-	-	-	-	-	-	-	-	
P003 Regional Waste Management									
Opening Balance	16,273	16,273					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)		(16,273)					-		
	16,273	-	-	-	-	-	-	-	

\$	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
P022 Roads & Transport									
Opening Balance	46,087	46,087					-	-	
Transfers from Acc Surplus (to Reserves)	377,570	377,570					-		
Transfers to Acc Surplus (from Reserves)	(10,000)	(423,657)					-		
	413,657	-	-	-	-	-	-	-	
P009 LGA R&D Projects									
Opening Balance	9,825	9,825					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)		(9,825)					-		
	9,825	-	-	-	-	-	-	-	
P024 Climate Change 2015-2017									
Opening Balance	11,693	11,693					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(11,693)	(11,693)					-		
	-	-	-	-	-	-	-	-	
P027 Reform - Incentive Risk									
Opening Balance	144,000	144,000					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(144,000)	(144,000)					-		
	-	-	-	-	-	-	-	-	
P025 Outreach Phase 2									
Opening Balance	132,922	132,922					-	-	
Transfers from Acc Surplus (to Reserves)									
Transfers to Acc Surplus (from Reserves)	(132,922)	(132,922)					-		
	-	-	-	-	-	-	-	-	
P028 Regional Capacity Building									
Opening Balance	407,570	407,570					-	-	
Transfers from Acc Surplus (to Reserves)		-							
Transfers to Acc Surplus (from Reserves)	(407,570)	(407,570)					-		
	-	-	-	-	-	-	-	-	
Balance at End of Reporting Period	572,770	519,770	269,770	269,770	-	269,770	269,770	269,770	269,77
TOTAL EQUITY	810,451	1,224,129	724,868	1,144,501	53,906	778,774	778,774	339,804	380,80

Budget Worksheets

Statement of Cash Flows

Budget for the year ended 30 June 2022

	2019 - 2020		2020 - 2021					2021 - 2022 Budget	
\$	Budget	Actual	Budget	YTD Actual	BR 1	Rev Budget	FY Forecast	Draft 1	Draft 2
Cash Flows from Operating Activities									
Receipts									
Operating Receipts	539,125	792,521	547,000	568,853	77,676	624,676	624,676	480,200	494,200
Investment Receipts	15,000	11,352	9,080	7,158	(1,570)	7,510	7,510	5,050	5,050
Payments									
Operating Payments to Suppliers and Employees	(696,708)	(494,896)	(1,056,500)	(692,031)	(22,200)	(1,078,700)	(1,078,700)	(912,720)	(890,220)
Finance Payments	-	-	-	-	-	-	-	-	-
Net Cash provided by (or used in) Operating Activities	(142,583)	308,977	(500,420)	(116,020)	53,906	(446,514)	(446,514)	(427,470)	(390,970)
Cash Flows from Investing Activities									
Receipts									
Amounts Received Specifically for New/Upgraded Assets									
Sale of Replaced Assets	5,000	5,909							
Sale of Surplus Assets									
Payments									
Expenditure on Renewal/Replacement of Assets	(40,000)	(28,967)							
Expenditure on New/Upgraded Assets									
Net Cash provided by (or used in) Investing Activities	(35,000)	(23,058)	-	-	-	-	-	-	-
Cash Flows from Financing Activities									
Receipts									
Nil									
Payments									
Nil									
Net Cash provided by (or used in) Financing Activities	-	-	-	-	-	-	-	-	-
Net Increase (Decrease) in Cash Held	(177,583)	285,919	(500,420)	(116,020)	53,906	(446,514)	(446,514)	(427,470)	(390,970)
plus: Cash & Cash Equivalents at beginning of period	973,800	972,087	1,233,538	1,258,005		1,233,538	1,233,538	787,024	787,024
Cash & Cash Equivalents at End of Reporting Period	796,217	1,258,006	733,118	1,141,986	53,906	787,024	787,024	359,554	396,054

Budget Worksheets

Uniform Presentation of Finances

Budget for the year ended 30 June 2022

\$	2019 - 2020		2020 - 2021				2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	Rev Budget	FY Forecast	Draft 1	Draft 2
The following is a high level summary of both operating and capital investment activities of the organisation prepared on a simplified Uniform Presentation Framework basis.								
Local Government in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.								
The arrangements ensure that all organisations provide a common 'core' of financial information, which enables meaningful comparisons of each organisation's finances.								
Income	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250
/less Expenses	(709,027)	(560,368)	(1,068,000)	(563,598)	(1,090,200)	(1,090,200)	(924,220)	(897,220)
Operating Surplus / (Deficit)	(194,902)	226,998	(511,920)	(79,628)	(458,014)	(458,014)	(438,970)	(397,970)
/less Net Outlays on Existing Assets								
Capital Expenditure on Renewal and Replacement of Existing Assets	40,000	28,967	-	-	-	-	-	-
/less Depreciation, Amortisation and Impairment	(8,000)	(5,695)	(7,000)	-	(7,000)	(7,000)	(7,000)	(7,000)
/less Proceeds from Sale of Replaced Assets	(5,000)	(5,909)	-	-	-	-	-	-
	27,000	17,363	(7,000)	-	(7,000)	(7,000)	(7,000)	(7,000)
less Net Outlays on New & Upgraded Assets								
Capital Expenditure on New & Upgraded Assets	-	-	-	-	-	-	-	-
/less Amounts Received Specifically for New & Upgraded Assets								
/less Proceeds from Sale of Surplus Assets	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
Net Lending / (Borrowing) for Financial Year	(221,902)	209,635	(504,920)	(79,628)	(451,014)	(451,014)	(431,970)	(390,970)

Budget Worksheets

Financial Indicators

Budget for the year ended 30 June 2022

\$	2018 / 2019		2019 / 2020				2021 - 2022 Budget	
	Budget	Actual	Budget	YTD Actual	Rev Budget	FY Forecast	Draft 1	Draft 2

These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Financial Statements.

1. Operating Surplus Ratio	(37.9%)	28.8%	(92.1%)	(16.5%)	(72.4%)	(72.4%)	(90.5%)	(79.7%)
Operating Surplus	(194,902)	226,998	(511,920)	(79,628)	(458,014)	(458,014)	(438,970)	(397,970)
Total Operating Revenue	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio	(151.4%)	(152.3%)	(127.8%)	(231.3%)	(121.0%)	(121.0%)	(68.6%)	(74.9%)
Net Financial Liabilities	(778,451)	(1,199,279)	(710,868)	(1,119,650)	(764,774)	(764,774)	(332,804)	(373,804)
Total Operating Revenue	514,125	787,366	556,080	483,970	632,186	632,186	485,250	499,250

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Sustainability Ratio	437.5%	404.9%	0.0%		0.0%	0.0%	0.0%	0.0%
Net Asset Renewals	35,000	23,058	0	0	0	0	0	0
Infrastructure & Asset Management Plan required expenditure	8,000	5,695	7,000	0	7,000	7,000	7,000	7,000

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. Depreciation is used as a substitute where a I& does not exist.

Budget Worksheets


Statement of Comprehensive Income - Functions & Projects Consolidated

Budget for the year ended 30 June 2022

12-Apr-21

		2019 - 2020		2020 - 2021					2021 - 2022	
\$		Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
Income										
41000	Council Contributions	167,025	177,025	192,000	177,525	(20,475)	171,525	-	171,525	230,400
42000	Grants : Federal Government	15,000	17,000	50,000	-	(50,000)	-	-	-	50,000
42001	Grants : State Government	-	34,000	105,000	34,000	(75,000)	30,000	-	30,000	114,000
42002	Grants : LGA	185,800	397,836	101,000	144,151	58,151	159,151	-	159,151	87,000
42003	Grants : NRM	43,000	36,500	15,000	120,000	125,000	140,000	-	140,000	-
42004	Grants : CLGR	-	-	-	-	-	-	-	-	-
43000	Interest : Bank Account	-	39	80	3	(70)	10	-	10	50
43001	Interest : LGFA	15,000	10,807	9,000	7,155	(1,500)	7,500	-	7,500	5,000
44000	Reimbursement	80,600	37,787	48,000	-	32,000	80,000	-	80,000	-
44001	Motor Vehicle Contribution	-	-	-	-	-	-	-	-	-
49000	Other Income	7,700	16,372	21,000	1,136	8,000	29,000	-	29,000	18,800
49001	Project Management	-	60,000	15,000	-	-	15,000	-	15,000	-
49002	Procurement Administration	-	-	-	-	-	-	-	-	-
Total Income		514,125	787,366	556,080	483,970	76,106	632,186	-	632,186	505,250
Expenses										
Employment Costs										
61001	Payroll : Gross	159,485	166,435	174,200	188,054	119,600	293,800	-	293,800	237,500
61002	Annual Leave	13,290	17,636	18,200	7,836	-	18,200	-	18,200	20,200
61003	Sick Leave	-	-	-	1,941	-	-	-	-	-
61004	Long Service Leave	4,319	4,123	4,500	-	-	4,500	-	4,500	5,500
61005	Public Holidays	-	5,987	7,600	7,796	-	7,600	-	7,600	8,300
61006	Superannuation	16,414	17,828	19,000	19,657	11,360	30,360	-	30,360	26,600
61007	Workers Comp Premium	4,319	2,087	3,500	1,595	-	3,500	-	3,500	4,000
61008	Other	-	-	-	116	-	-	-	-	-
61009	Professional Development	1,000	400	1,000	400	-	1,000	-	1,000	1,500
61010	Employee Relocation	-	-	-	-	-	-	-	-	-
61011	Pay in Lieu of Notice	-	-	-	-	-	-	-	-	-
61012	Redundancy	-	-	-	-	-	-	-	-	-
64001	FBT	7,700	6,699	7,700	4,908	-	7,700	-	7,700	7,500
Operational Expenses										
62001	Accounting Services	5,000	5,650	5,000	534	2,000	7,000	-	7,000	8,000
62002	Advertising & Promotion	1,000	28	1,000	939	-	1,000	-	1,000	18,500
62003	Audit Fees	2,500	2,100	2,500	2,238	-	2,500	-	2,500	2,500
62004	Bank Fees & Charges	200	126	200	62	-	200	-	200	200
62005	Consultants	278,000	142,199	307,000	131,996	62,965	369,965	-	369,965	303,000
62006	Contractors	100,000	62,500	258,000	154,236	(143,025)	114,975	-	114,975	143,900
62007	Legal Fees	-	-	-	-	-	-	-	-	-
62008	Management Fees	-	-	-	-	-	-	-	-	1,200
62009	Rent/Hire of Premises/Equip	14,500	10,126	16,500	4,196	-	16,500	-	16,500	17,120
62010	Project Management	20,000	60,000	-	-	-	-	-	-	-
63001	Catering	4,500	2,430	6,500	3,344	(4,000)	2,500	-	2,500	3,500
63005	Clothing and PPE	-	-	-	-	-	-	-	-	-
63006	Telephone & Internet	6,000	3,432	4,200	4,059	-	4,200	-	4,200	4,200
63007	Postage & Stationery Supp	2,500	1,093	1,500	533	-	1,500	-	1,500	1,500
63008	Plants	-	-	-	-	-	-	-	-	-
63012	IT & Web	6,000	2,699	5,000	5,594	-	5,000	-	5,000	7,000
64002	Interest	-	-	-	-	-	-	-	-	-
69003	Grants	-	-	-	-	-	-	-	-	-
69004	Insurance	7,800	7,934	7,500	6,330	-	7,500	-	7,500	7,500
69005	Members Allowances	6,000	5,500	6,000	3,225	-	6,000	-	6,000	6,000
69007	Conferences	25,000	14,517	45,000	3,484	22,000	67,000	-	67,000	34,000
69009	Other Expenses	5,000	6,352	146,700	400	(51,200)	95,500	-	95,500	5,000
69902	Depn : Software & Computers	-	-	-	-	-	-	-	-	-
Motor Vehicle										
63002	Fuel	-	-	-	-	-	-	-	-	-
63004	Registration	-	-	700	529	-	700	-	700	700
63009	Fuel - Unleaded	6,000	3,003	5,000	2,194	-	5,000	-	5,000	5,000
63011	Vehicle Maintenance	3,000	362	2,000	2,000	-	2,000	-	2,000	2,000
63013	Vehicle Cleaning	-	-	300	14	-	300	-	300	300
69901	Depn : Motor Vehciles	8,000	5,695	7,000	-	-	7,000	-	7,000	7,000
Travel & Accomodation										
63003	Meals (non FBT)	300	863	300	181	-	300	-	300	500
63010	Meals (FBT)	-	-	-	-	-	-	-	-	-
69001	Accommodation	1,200	1,022	1,200	2,835	-	1,200	-	1,200	2,200
69002	Airfares	-	338	-	344	-	-	-	-	-
69006	Travel : Reimbursement	-	834	2,500	1,876	2,500	5,000	-	5,000	4,500
69008	Taxi & Other Fares	-	64	200	55	-	200	-	200	300
69010	Parking	-	308	500	101	-	500	-	500	500
Total Expenses		709,027	560,368	1,068,000	563,598	22,200	1,090,200	-	1,090,200	897,220
Operating Surplus / (Deficit)		(194,902)	226,998	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)
92001	Asset Disposal & Fair Value Adjustments	(8,340)	(3,690)	-	-	-	-	-	-	-
	Amounts Rec. Specifically for New / Upgraded Assets	-	-	-	-	-	-	-	-	-
	Physical Resources Received Free of Charge	-	-	-	-	-	-	-	-	-
	Operating Result from Discontinued Operations	-	-	-	-	-	-	-	-	-
Net Surplus / (Deficit)		(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)

	2019 - 2020		2020 - 2021						2021 - 2022
	Budget	Actual	Budget	YTD Actual 31 Mar 21	BR 1	Rev Budget	New Items	FY Forecast	Budget Draft
\$									
Other Comprehensive Income									
<i>Amounts which will not be reclassified subsequently to op. result</i>	-	-	-	-	-	-	-	-	-
Changes in Revaluation Surplus - I,PP&E	-	-	-	-	-	-	-	-	-
Share of Other Comp .Income - Equity Acc. Council Businesses	-	-	-	-	-	-	-	-	-
Impairment (Expense) / Recoup. Offset to Asset Rev. Reserve	-	-	-	-	-	-	-	-	-
Transfer to Acc. Surplus on Sale of Revalued I,PP&E	-	-	-	-	-	-	-	-	-
Net Assets Transferred - Council Restructure	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
Other Movements (enter details here)	-	-	-	-	-	-	-	-	-
<i>Amounts which will be reclassified subsequently to op. result</i>	-	-	-	-	-	-	-	-	-
Available-for-Sale Financial Instruments - Change in Fair Value	-	-	-	-	-	-	-	-	-
Transfer to Acc. Surplus on Sale of AfS Financial Instruments	-	-	-	-	-	-	-	-	-
Movements in Other Reserves (enter details here)	-	-	-	-	-	-	-	-	-
Total Other Comprehensive Income	-	-	-	-	-	-	-	-	-
Total Comprehensive Income	(203,242)	223,308	(511,920)	(79,628)	53,906	(458,014)	0	(458,014)	(391,970)

 Adelaide Plains Council	14.2	Third Budget Update 2020/2021
	Department: Report Author:	Finance and Business General Manager – Finance and Business
Date: 24 May 2021	Document No:	D21/21429

EXECUTIVE SUMMARY

- The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ended 30 June 2021 following the Third Budget Update.
- Council's 2020/2021 budget adopted on 8 July 2020 forecast an operating surplus of \$0.083m. Following the First Budget Update in November 2020, an operating deficit of \$0.547m was estimated for 2020/2021 Financial Year.
- As a result of the Mid-Year Budget Review in February 2021, it was estimated that the operating deficit would be reduced by \$0.009m to \$0.538m for 2020/2021 Financial Year.
- At the conclusion of Third Budget Update the operating deficit is expected to reduce to \$0.345m and changes forming the Third Budget Review can be summarised as follows (\$):

Description	Amount (\$)
Operating Surplus as per budget Adopted on 8 July 2020	83,292
Add : First Budget Update Changes	(629,844)
Add : Mid-Year Budget Review Changes	8,398
Add : Unfavourable Budget Variances - Third Budget Update (<i>Table 1</i>)	(49,495)
Less : Favourable Budget Variances - Third Budget Update (<i>Table 1</i>)	242,504
Revised Operating Deficit following Third Budget Update	(345,145)

- At the end of March 2021, Council's short-term deposit balance was \$0.551m and had no outstanding short-term borrowings.

RECOMMENDATION

"that Council, having considered Item 14.2 – 2020/2021 – Third Budget Update 2020/2021, dated 24 May 2021, receives and notes the report and in doing so;

- 1. Receives and note the project progress reports contained in Attachment 1 and 2 to this Report; and**
- 2. Pursuant to Regulation 9 (1)(a) of the Local Government (Financial Management) Regulations 2011, adopts the revised 2020/2021 Budgeted Financial Statements as contained within Attachment 3 that has been updated following the Third Budget Update changes identified in Table 1 and Table 2."**

BUDGET IMPACT

Estimated Cost:	An Operating Deficit of \$0.345m, a reduction of \$0.193m
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Nil

Attachments

1. 2020/2021 Operating Projects Progress Report - March 2021.
2. 2020/2021 Capital Works Program Progress Report - March 2021.
3. 2020/2021 Updated Budgeted Financial Statements - March 2021.

DETAILED REPORT

Purpose

The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ended 30 June 2021 following the Third Budget Update based on year-to-date March 2021 actual performance and other known information that will have a financial impact for the remainder of the financial year.

Background/History

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the regulations reconsider its Annual Business Plan or its budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework, set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), comprises two (2) types of reports:-

1. Budget Update; and
2. Mid-year Budget Review.

Budget Update

The Budget Update report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities set out in the Adopted Budget. The Budget Update is required to be presented in a manner consistent with the note in the Model Financial Statements titled *Uniform Presentation of Finances*.

The Budget Update report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update report being considered by the Council prior to consideration of the Mid-Year Budget Review report.

The Regulations require a Budget Update report to include a revised forecast of the Council's operating and capital investment activities compared with the estimates set out in the Adopted Budget. The Local Government Association recommends that the Budget Update report should also include, at a summary level:

- the year to date result;
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.

Mid-Year Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with the estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. This report must also include revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year to date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances. The requirements of the Mid-Year review are consistent with budget review requirements previously required by the Regulation 7 of the *Local Government (Financial Management) Regulations 1999*.

Discussion

Statement of Comprehensive Income

Council's *Statement of Comprehensive Income* or Profit & Loss account has two parts:

1. Recurrent Budget surplus of \$0.397m;
2. Operating Project Budget expenditure of \$0.314m (net of grants);

resulting, 2020/2021 Adopted Budget forecast of an operating surplus of \$0.083m.

As a result of the First Budget Update in September 2020, it was estimated that an operating deficit of \$0.547m will be reported for 2020/2021 Financial Year mainly due to carried forward projects from previous financial year. However, after the Mid-Year Budget Review in December 2020, the operating deficit was reduced by \$0.009m to \$0.538.

Following the Third Budget Update, the Operating Deficit is forecast to decrease further by \$0.193m and the **Table 1** below summarises the reasons for the reduction in the operating deficit.

Table 1: Operating Budget Changes – Third Budget - March 2021 (\$)

Budget Variance Description	Amount
Unfavourable budget variance	
Additional funds required for 'Bin Retaining Wall/Container for Mattress at the Two Wells Waster Transfer Station' – The budget for the engineered wall materials has been substantially more than expected.	(15,000)
Additional funds required to complete 'Prudential Review of Office Accommodation' as per Council resolution 2021/137 (March Council meeting).	(11,745)
Dog Registration fee income and dog infringement income is expected to be lower than predicted.	(10,000)
Funds required to complete 'Heritage Study in Council Areas' has been increased following the finalisation of the tender process*	(10,000)
Fines income from other regulatory activities is expected to be less than budgeted.	(1,899)
Other minor unfavourable budget adjustments.	(851)
Total unfavourable budget variances	(49,495)
Favourable budget variance	Amount
Budget for rubble pit maintenance is not required as quarry rehabilitation is included in contractor's rubble royalty rate.	50,000
Funds for the feasibility study of the Lewiston drainage is not required as the study was completed using internal resources with the assistance of external consultant on retainer. Report is to be presented to I&E Committee meeting.	40,000
Increase in income from Waste water approvals.	35,000
Income from development application fees is higher than budgeted.	35,000
Reduction in interest expenses on short-term cash advance loan.	35,000
Reduction in cost of engaging a trainee due to temporary deployment to a short term contract.	14,750
Two Wells Waste Transfer Station – Waste disposal costs has been over budgeted.	10,000
Council received reimbursement for the trainee Community Safety Officer position from the labour hire agency as part of Federal Government's JobKeeper Program.	7,654
Council received an unbudgeted grant under the 'Covid Safe Australia Day program' administered by the National Australia Day Council.	5,100
Costs of developing 'New Residents Kits and Bus & Community Directory' is lower than budgeted *	5,000
Costs of developing 'Parham Community Emergency Management Plan' is lower than budgeted *	5,000
Total favourable budget variances	242,504
Total Budget Variances	193,009

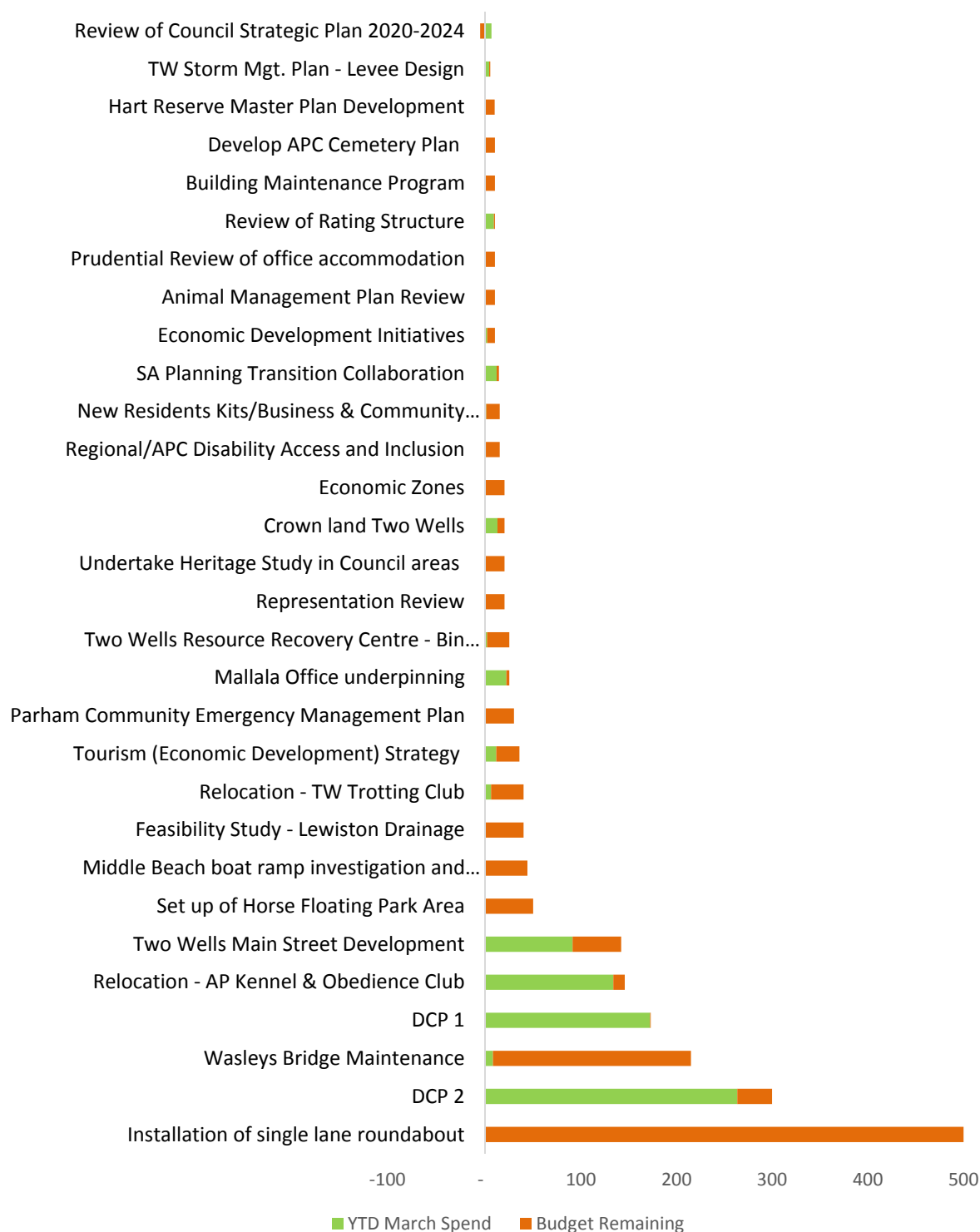
* Funds have been reallocated from savings achieved in 'New Residents Kits and Bus & Community Directory' project and 'Parham Community Emergency Management Plan' project.

Operating Project Progress as at 31 March 2021

Figure 1 below shows the progress of the Operating Project program as of 31 March 2021. At the end of March 2021, Council has spent 39% (\$0.757m) of the of total Mid-Year Review Operating Project budget of \$1.964m.

At the completion of the Third Budget Review, Operating Project budget is forecast to reduce to \$1.951m. While there are no expenses for number of the Operating Projects, those projects are currently underway and Council has not yet received invoices for the work completed. In addition, some of the projects are expected to be not completed by 30 June 2021 hence requiring carry over to 2021/2022 Financial Year. Year-to-date March 2021 progress update of the 2020/2021 operating project budget is contained in **Attachment 1**.

Figure 1: Operating Project Progress (YTD March 2021) - \$'000



Capital Project Budget

Council adopted a Capital Budget expenditure of \$3.976m for the 2020/2021 financial year, which comprised of;

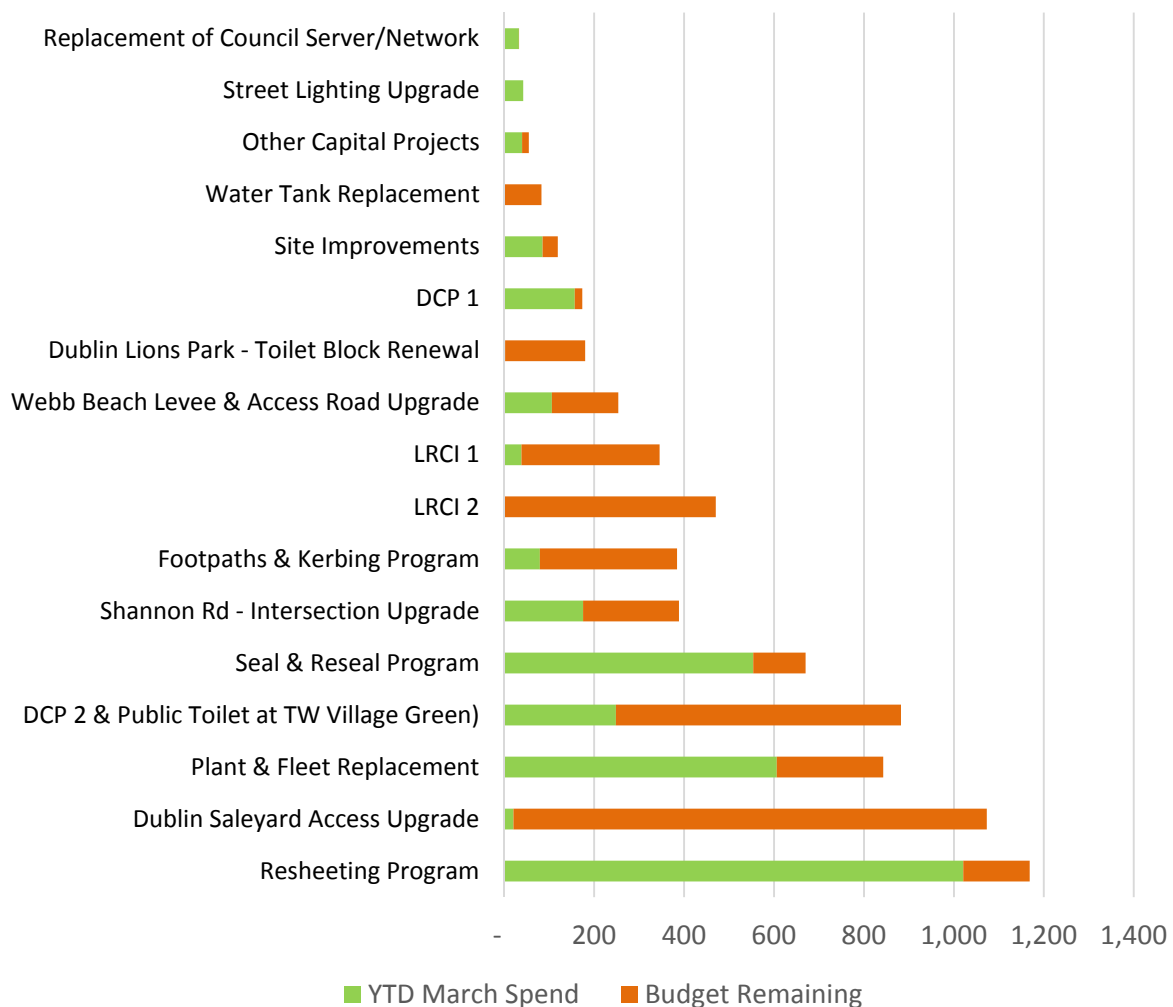
- new/upgraded capital expenditure of \$1.387m; and
- assets renewal budget of \$2.589m.

Following the First Budget Update, the total Capital expenditure budget was increased by \$1.626m to \$5.601m mainly due to carry over projects from last financial year. Cost of the capital project budget was further increased to \$7.163m after the Mid-Year Budget Update due to Local Road and Community Infrastructure Program (Round 2) and Dublin Saleyard Access Upgrade Project.

Capital Project Progress as at 31 March 2021

At the end of March, \$4.001m has been spent on capital projects which is 56% of total Mid-Year Review Capital Project budget of \$7.163m. While some projects have already commenced, there are no expenses recorded against those projects as they are currently either at planning or tendering stage. A detailed project progress report is contained in **Attachment 2**. Following graph shows actual capital expenditure from July to March compared to the budget approved (Mid-Year Budget Update) by the Council.

Figure 2: Capital Project Progress (YTD March) - \$'000



Third Budget Review has identified five (5) changes to the existing capital programme which have resulted in the increase of capital budget by \$0.084m to \$7.247m. Year-to-date March 2021 progress update of the capital project is contained in **Attachment 2**.

Table 2: Capital Project Budget Changes - Third Budget - March 2021 (\$)

Changes in Capital Project Budget	Amount
Sealing of Wheller Road as per Council resolution 2021/180 (\$34,000 is funded by Developer contribution)	141,000
Unsealed road resheeting: Parker Road from Lawrie Road to Daniel Road - Parker Road (Lawrie Road to Daniel Road) has deteriorated significantly since the 2021-2022 resheet program was developed. Works required to provide an all-weather category 3 road. **	50,000
Purchase of a trailer (Budget transferred from recurrent to capital projects as trailer is a fixed asset).	2,604
Savings in annual resheeting program. Reallocated to resheet Parker Road**	50,000
Reseal : Aerodrome Rd – Carmel St to Mallala Raceway Gate - Funds not required as the project will completed as part of Local Government Infrastructure Partnership program in 2021/2022	(58,962)
Total Capital Budget Changes following Third Budget Update	(84,642)

** Funds reallocated from the savings annual resheeting program

Financial Performance for the July-March Period

Following table shows Council's actual financial performance for the first nine (9) months of the financial year compared to the Mid-Year Budget Review. The main reason for budget variances in the below table is the timing (i.e. actual income/expense occur not in line with timing assumed when preparing the budget) which will resolve itself as the financial year progresses.

All known significant permanent budget variance (i.e. budget variances that are not expected to resolve itself as the financial year progresses) has been identified and relevant budget lines have been updated as part of Third Budget Review as identified in **Table 1** above.

Table 3: Statement of Comprehensive Income for the month ending 31 March 2021

Description	A YTD March 2021 Actual	B YTD March 2021 Budget	C = A - B Variance	2020/2021 Q2 Revised Annual Budget
Income				
Rates Revenue	10,615,926	10,611,104	4,822	10,633,050
Statutory Charges	480,640	406,086	74,554	483,643
User Charges	127,094	115,370	11,724	161,716
Grants & Subsidies	1,596,621	1,236,805	359,816	2,900,685
Interest Income	854	1,989	(1,135)	2,652
Reimbursements	98,002	102,746	(4,744)	125,291
Other Income	33,677	22,339	11,338	23,734
Total Income	12,952,813	12,496,439	456,374	14,330,771

Expenses				
Employee Expenses	3,712,298	3,818,020	105,722	5,266,840
Material, Contracts & Other Expenses	3,607,903	4,154,260	546,357	6,638,066
<i>Including legal expenditure</i>	<i>147,339</i>	<i>161,346</i>	<i>14,007</i>	<i>194,500</i>
Depreciation	2,024,883	2,024,883	-	2,781,422
Interest Expenses	59,134	136,944	77,810	182,597
Total Expenses	9,404,218	10,134,107	729,889	14,868,925
<hr/>				
Operating Surplus/(Deficit)	3,548,596	2,362,332	(1,186,264)	(538,154)

New short-term borrowings

In the adopted budget, Council approved new borrowings of \$0.452m (*Council resolution 2020/234*). Following the First Budget Update, it was estimated that in order to deliver the revised operating and capital budget, Council may be required to borrow additional short-term funding up to \$1.930m resulting total maximum short-term new borrowings of \$2.382m in 2020/2021 Financial year.

Following the Third Budget Update, it is estimated that a maximum short-term new borrowings of \$2.249m will be required for 2020/2021 Financial Year.

However, actual timing of the borrowings will be known depending on the progress of operating and capital project program during the year. As of 31 March 2021, Council didn't have short-term borrowings.

Updated Financial Statements

The budgeted Financial Statements as required by Regulation 9 (1) (b) and (2), detailing the revised forecast as a result of the Mid-Year Budget Review is contained in **Attachment 3**.

Conclusion

Third Budget Update for the 2020/2021 financial year provides the opportunity to amend the 2020/2021 Adopted Budget, to reflect any changes in budget estimates based on audited results to 30 June 2020 and the first nine (9) months results to 31 March 2021.

References

Legislation

Regulation 9 of the Local Government (Financial Management) Regulations 2011

Section 123 (13) of the Local Government Act 1999

Council Policies

Budget Management Policy

Funding Policy

Treasury Management Policy

Project Name	Adopted Budget	Carried Forward from 19/20	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	Q3 Budget Changes	Total Budget Following Q3 Budget	YTD March Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
Allied Food Industries Land Supply Study & Northern Food Bowl Protection Areas DPA	-	5,948	5,948	-		-	-	-	N/A	N/A	N/A	N/A	DPA is no longer being undertaken within the new planning system
Installation of single lane roundabout	-	500,000	500,000	500,000		500,000	-	500,000	Yes	N/A	No	to be confirmed	Potential carry over to 2021/2022 FY
Two Wells Library - Fans/AC	-	3,000	-	-		-	-	-	N/A	N/A	N/A	N/A	
Dublin Toilet Block (Septic Upgrade)	-	10,000	10,000	10,000		10,000	-	10,000	Yes	N/A	No	Jun-21	In progress
SA Planning Transition Collaboration	-	14,137	14,137	14,137		14,137	11,875	2,262	Yes	N/A	No	Mar-21	In progress
Two Wells Main Street Upgrade – Detailed design work	-	142,000	142,000	142,000		142,000	91,247	50,753	Yes	N/A	No	Jun-21	In progress. Potential carry over
Relocation - AP Kennel & Obedience Club	-	145,770	145,770	145,770		145,770	133,801	11,969	Yes	N/A	Yes	N/A	Completed. Awaiting final invoice from the contractor
TW Storm. Mgt. Plan South Levee Design	-	-	5,125	5,125		5,125	4,046	1,079	Yes	N/A	Yes	N/A	Completed
Relocation - TW Trotting Club	-	40,000	40,000	40,000		40,000	6,026	33,974	Yes	N/A	No	Jun-21	In progress. Potential carry over.
Tourism (Economic Development) Strategy	-	35,700	35,700	35,700		35,700	11,440	24,260	Yes	N/A	No	Jun-21	In progress
Undertake Heritage Study in Council areas	-	20,000	20,000	20,000	10,000	30,000	-	30,000	Yes	N/A	No	Jun-21	In progress. Additional \$10,000 is required following the conclusion of tender process
New Residents Kits/Business & Community Directory	-	22,000	22,000	15,000	(5,000)	10,000	1,000	9,000	Yes	N/A	No	Jun-21	In progress
Wasleys Bridge Maintenance	-	-	215,000	215,000		215,000	7,927	207,073	Yes	N/A	No	Jun-21	In progress. Tender brief is being prepared currently. Potential carry over to 2021/2022 Financial Year
Develop APC Cemetery Plan	-	10,000	10,000	10,000		10,000	-	10,000	Yes	N/A	No	Jun-21	In progress
Northern Adelaide Plains Business Policy.	-	24,450	24,450	-		-	-	-	N/A	N/A	N/A	N/A	
Regional/APC Disability Access and Inclusion Plan - Improve disability friendly facilities	-	15,000	15,000	15,000		15,000	557	14,443	Yes	N/A	No	Jun-21	Funds will be spent on TW Village Green upgrade to provide disability friendly facilities (e.g. library ramp)
Review of Council Strategic Plan 2020-2024	-	1,025	1,025	1,025		1,025	6,465	(5,440)	Yes	N/A	Yes	N/A	Completed
Hart Reserve Master Plan Development	-	9,800	9,800	9,800		9,800	-	9,800	Yes	N/A	No	Jun-21	In progress
Two Wells Bowling Club (DCP 1)	-	58,890	58,890	58,890		58,890	49,585	9,305	Yes	N/A	Yes	N/A	Completed
Dublin Cricket Club - Clubroom upgrade (DCP 1)	-	75,000	75,000	75,000		75,000	70,503	4,497	Yes	N/A	Yes	N/A	Completed
Mental Health Workshop (DCP 1)	-	3,696	3,696	3,696		3,696	1,755	1,941	Yes	N/A	Yes	N/A	Completed
Drought Communities Programme - Final Community Even (DCP 1)	-	1,500	1,500	1,500		1,500	1,345	155	Yes	N/A	Yes	N/A	Completed
Mallala Campsite Development (DCP 1)	-	5,597	5,597	5,597		5,597	15,298	(9,701)	Yes	N/A	Yes	N/A	Completed
Thompson Beach Clubroom Redevelopment (DCP 1)	-	27,254	27,254	27,254		27,254	32,993	(5,739)	Yes	N/A	Yes	N/A	Completed
Economic Development Initiatives	50,000	-	50,000	10,000		10,000	1,883	8,117	Yes	N/A	No	Jun-21	In progress
Establish a horse float parking area in Parham(Council resolution)	50,000	-	50,000	50,000		50,000	-	50,000	Yes	N/A	No	Jun-21	Potential carry over due to land access and approval
Mallala Office underpinning	25,000	-	25,000	25,000		25,000	21,982	3,018	Yes	N/A	Yes	N/A	Completed
Feasibility Study - Lewiston Drainage	40,000	-	40,000	40,000	(40,000)	-	-	-	N/A	N/A	N/A	N/A	Initial investigated completed internally. Report is to be provided for the I&E Committee. Budget is no longer required
Parham Community Emergency Management Plan	30,000	-	30,000	30,000	(5,000)	25,000	-	25,000	Yes	N/A	No	Jun-21	In progress
Middle Beach boat ramp investigation and remediation	44,000	-	44,000	44,000		44,000	-	44,000	Yes	N/A	No	Jun-21	In progress
Two Wells Resource Recovery Centre - Bin Retaining Wall/Cor	25,000	-	25,000	25,000	15,000	40,000	1,818	38,182	Yes	N/A	No	Jun-21	In progress
Representation Review	20,000	-	20,000	20,000		20,000	154	19,846	Yes	N/A	No	Jun-21	In progress
Animal Management Plan Review	10,000	-	10,000	10,000		10,000	-	10,000	Yes	N/A	No	Jun-21	In progress
Prudential Review of office accommodation	10,000	-	10,000	10,000	11,745	21,745	-	21,745	Yes	N/A	No	Jun-21	In progress. Potential carry over to 2021/2022 Financial Year
Review of Rating Structure	10,000	-	10,000	10,000		10,000	8,880	1,120	Yes	N/A	Yes	N/A	Completed
Mallala Bowling Club (DCP 2)	30,000	-	30,000	30,000		30,000	29,729	271	Yes	N/A	Yes	N/A	Completed
Two Wells Golf Club (DCP 2)	30,400	-	30,400	30,400		30,400	27,561	2,839	Yes	N/A	Yes	N/A	Completed
Clara Harniman - Adelaide Plains Equestrian Club (DCP 2)	29,300	-	29,300	29,300		29,300	26,522	2,778	Yes	N/A	Yes	N/A	Completed
Dublin Native Vegetation (DCP 2)	25,000	-	25,000	25,000		25,000	17,495	7,505	Yes	N/A	Yes	N/A	Completed
Mallala RSL (DCP 2)	32,000	-	32,000	32,000		32,000	30,415	1,585	Yes	N/A	Yes	N/A	Completed
Two Wells Tennis Club (DCP 2)	89,200	-	89,200	89,200		89,200	67,000	22,200	Yes	N/A	Yes	N/A	Completed
Port Parham Interpretative centre (DCP 2)	29,100	-	29,100	29,100		29,100	26,870	2,230	Yes	N/A	Yes	N/A	Completed
WiFi for Four (4) Townships (DCP 2)	25,000	-	25,000	25,000		25,000	27,854	(2,854)	Yes	N/A	Yes	N/A	Completed
United Football (DCP 2)	10,000	-	10,000	10,000		10,000	10,000	-	Yes	N/A	Yes	N/A	Completed
Crown land Two Wells	-	-	-	20,000		20,000	12,605	7,395	Yes	N/A	No	Jun-21	In progress
Economic Zones	-	-	-	20,000		20,000	-	20,000	Yes	N/A	No	Jun-21	In progress
	614,000	1,170,767	2,001,892	1,964,494	(13,255)	1,951,239	756,631	1,194,608					

CAPITAL PROJECT PROGRESS REPORT 2020-2021 - MARCH 2021

Project Name	Adopted Budget	Carried Forward from 19/20	Q1 Budget Change	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	Q3 Budget Changes	Total Budget Following Q3 Budget	YTD March Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
Two Wells Cemetery - Cremation wall 50 Plots	-	35,844	-	35,844	35,844		35,844	37,854	(2,010)	Yes	N/A	Yes	N/A	Completed
Two Wells Library – Carpet, Sunscreen Blinds and Security Screen Door	-	9,796	(4,643)	5,153	5,153		5,153	8,000	(2,847)	Yes	N/A	Yes	N/A	Completed
Two Wells Old Council Chamber improvements	-	37,447	(839)	36,608	36,608		36,608	20,839	15,769	Yes	N/A	No	Jun-21	95% completed. Some minor works still to be completed.
Webb Beach Levee & Access Road Upgrade	-	271,854	(18,067)	253,787	253,787		253,787	226,196	27,591	Yes	N/A	No	Jun-21	In progress
Thompson Beach Foreshore - car park	-	30,833	3,568	34,401	34,401		34,401	47,637	(13,236)	Yes	N/A	Yes	N/A	Completed
New Public Toilet at the Village Green, Two Wells	-	182,179	-	182,179	182,179		182,179	6,609	175,570	Yes	N/A	No	Jun-21	In progress
Shannon Rd - Stage 2 Intersection Upgrade	-	404,346	(15,814)	388,532	388,532		388,532	333,180	55,352	Yes	N/A	No	Jun-21	In progress
Lewiston off-leash Dog Park (DCP 1)	-	102,576	554	103,130	103,130		103,130	116,143	(13,013)	Yes	N/A	Yes	N/A	Completed
Fleet Replacement	40,000	24,597	37,795	102,392	102,392		102,392	104,379	(1,987)	Yes	N/A	Yes	N/A	Completed
Plants and Equipment Replacement	352,000	343,840	26,638	722,478	740,478	2,604	743,082	537,972	205,110	Yes	N/A	No	Jun-21	In progress
Replacement of Council Server/Network Infrastructures	-	-	32,844	32,844	32,844		32,844	32,561	283	Yes	N/A	No	Jun-21	In progress
Two Wells Service Centre - Air Conditioner	3,000	-	-	3,000	3,000		3,000	3,000		Yes	N/A	Yes	N/A	Completed
Two Wells Main Street Upgrade (DCP 2)	700,000	-	-	700,000	700,000		700,000	535,547	164,453	Yes	N/A	No	Jun-21	In progress
Footpath - William Street (TWs) - Chapman Street to Elizabeth St	69,000	-	-	69,000	69,000		69,000	1,538	67,462	Yes	N/A	No	Mar-21	In progress. Potential carry over due to contractor delay
Footpath : Butler Street - Redbanks Rd to Irish Street	55,000	-	-	55,000	55,000		55,000		55,000	Yes	N/A	Yes	N/A	Completed. Awaiting final invoice from the contractor
Footpath : Gameau Rd - Connection to Gawler Rd	11,000	-	-	11,000	11,000		11,000		11,000	Yes	N/A	No	Mar-21	In progress. Potential carry over due to contractor delay
Footpath/Kerbing/Reseal : Old PWR(TW)/Mall - TWs Rd/Gawler Rd	199,502	-	50,000	249,502	249,502		249,502	113,744	135,758	Yes	N/A	Yes	N/A	Completed. Awaiting final invoice from the contractor
Street Lighting : Old PWFfield Rd/Gawler River Rd	40,000	-	-	40,000	40,000		40,000	43,783	(3,783)	Yes	N/A	Yes	N/A	Completed
Seal : Dawkins Rd/Bethesda Rd Intersection	70,000	-	-	70,000	70,000		70,000		70,000	No	Jun-21	No	Jun-21	Black Spot funding application has been submitted. If the grant application is successful project will be carried over
Pram Ramp renewal to DDA compliant	10,000	-	-	10,000	10,000		10,000		10,000	Yes	N/A	No	Jun-21	In progress
Reseal : Dawkins Rd - Old PWR to Judd Rd (R2R)	316,897	-	-	316,897	316,897		316,897	261,578	55,319	Yes	N/A	Yes	N/A	Completed
Reseal : Ruskin Rd – Bubner Rd to The Esplanade	224,353	-	-	224,353	224,353		224,353	301,238	(76,885)	Yes	N/A	Yes	N/A	Completed
Reseal : Aerodrome Rd – Carmel St to Mallala Raceway Gate	58,962	-	-	58,962	58,962	(58,962)	-		-	No	Nov-20	No	Jun-21	Funds not required as the project will completed as part of Local Government Infrastructure Partnership program in 2021/2022
Resheet : Raise Middle Beach Rd Height	55,000	-	-	55,000	55,000		55,000	15,971	39,029	Yes	N/A	Yes	N/A	Completed. Costing to be finalised
Resheet : Avon Rd - Council Boundary to Ridley Rd	133,008	-	-	133,008	133,008		133,008	135,984	(2,976)	Yes	N/A	Yes	N/A	Completed
Resheet : Brady Rd - Tank Rd to Fidge Rd	36,381	-	-	36,381	36,381		36,381	30,760	5,621	Yes	N/A	Yes	N/A	Completed
Resheet : Collins Rd - Farrelly Rd to Marshman Rd	61,818	-	-	61,818	61,818		61,818	49,444	12,374	Yes	N/A	Yes	N/A	Completed
Resheet : Daniel Rd - Long Plains Rd to End of Seal	40,231	-	-	40,231	40,231		40,231	31,043	9,188	Yes	N/A	Yes	N/A	Completed
Resheet : Day Rd - Germantown Rd to Humphrey Rd	104,004	-	-	104,004	104,004		104,004	104,097	(93)	Yes	N/A	Yes	N/A	Completed
Resheet : Frost Rd (Lower Light) - Big Rabbit Rd to Limerock Rd	136,327	-	-	136,327	136,327	(20,684)	115,643	115,643	-	Yes	N/A	Yes	N/A	Completed
Resheet : Gregor Rd - Boundary Rd to Auger Rd North	70,359	-	-	70,359	70,359	(15,025)	55,334	55,334	-	Yes	N/A	Yes	N/A	Completed
Resheet : Hall Rd (Grace Plains) - Ross Rd to Broster Rd	57,511	-	-	57,511	57,511		57,511	51,972	5,539	Yes	N/A	Yes	N/A	Completed
Resheet : Johns Rd - Pederick Rd to Baker Rd	68,013	-	-	68,013	68,013		68,013	78,280	(10,267)	Yes	N/A	Yes	N/A	Completed
Resheet : Pederick Rd - Gawler River Rd to Johns Rd	26,189	-	-	26,189	26,189		26,189	12,313	13,876	Yes	N/A	Yes	N/A	Completed
Resheet : Powerline Rd - Dublin-Broster Rd & Hallion Rd-Tiller Rd(R2R)	268,734	-	-	268,734	268,734	(14,291)	254,443	241,438	13,005	Yes	N/A	Yes	N/A	Completed
Resheet : Slant Rd - Wild Horse Plains Rd to Lyons Rd	50,348	-	-	50,348	50,348		50,348	47,821	2,527	Yes	N/A	Yes	N/A	Completed
Resheet : Wasleys Rd - End of Seal to Davies Rd	60,492	-	-	60,492	60,492		60,492	65,768	(5,276)	Yes	N/A	Yes	N/A	Completed
Resheet : Parker Road Lawrie Road to Daniel Road						50,000	50,000	-	50,000	No	N/A	No	Jun-21	Will be completed before 30 June subject to Council
Water Tank Replacement(Thomson/Webb/Middle/Parham)	83,000	-	-	83,000	83,000		83,000	21,884	61,116	Yes	N/A	Yes	N/A	Completed. Awaiting final invoice
Site Improvements - Mallala Oval	48,959	-	-	48,959	48,959		48,959		48,959	Yes	N/A	No	Jun-21	In progress
Dublin Lions Park - Toilet Block Renewal	180,000	-	-	180,000	180,000		180,000	60,671	119,329	Yes	N/A	No	Jun-21	In progress
Local Road and Community Infrastructure Program (Round 1)	345,459	-	-	345,459	345,459		345,459	89,354	256,105	Yes	N/A	No	Jun-21	In progress. To be completed by 30 June as per funding
Local Road and Community Infrastructure Program (Round 2)	-	-	-	-	470,489		470,489		470,489	Yes	N/A	No	Jun-21	Coats Road upgrade design is been finalised. LRCI round 2
Dublin Saleyard Access Upgrade Project (Carslake Rd Reseal)	-	-	-	-	1,073,000		1,073,000	22,696	1,050,304	Yes	N/A	No	Jun-21	In progress
Solar & LED Lighting & Water Efficiencies (DCP 1)	-	86,000	(15,572)	70,428	70,428		70,428	41,680	28,748	Yes	N/A	Yes	N/A	Completed
Sealing of Wheller Road (2021/180)	-					141,000	141,000	-	141,000	Yes	N/A	No	Jun-21	Potential carry over to 2021/2022 Financial Year
	3,975,547	1,529,312	96,464	5,601,323	7,162,812	84,642	7,247,454	4,000,951	3,246,503		55.20			

ADELAIDE PLAINS COUNCIL
BUDGETED STATEMENT OF COMPREHENSIVE INCOME (\$)
FOR THE YEAR ENDED 30 JUNE 2021

	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR REVIEW	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING THIRD BUDGET REVIEW
				OPERATING PROJECTS	RECURRENT OPERATING	
INCOME						
Rates	10,633,050	10,633,050	10,633,050	-	-	10,633,050
Statutory charges	409,638	409,638	483,643	-	57,885	541,528
User charges	167,951	167,393	161,716	-	(1,095)	160,621
Grants, subsidies and contributions	1,590,299	1,724,674	1,723,685	-	6,265	1,729,950
Investment Income	2,652	2,652	2,652	-	-	2,652
Reimbursements	125,246	125,291	125,291	-	(134)	125,157
Other Income	22,734	23,734	23,734	-	7,654	31,388
Operating Project Income	300,000	877,000	877,000	-	-	877,000
Total Revenues	13,251,570	13,963,432	14,030,771	-	70,575	14,101,346
EXPENSES						
Employee Costs	5,304,635	5,266,840	5,266,840	-	45,000	5,311,840
Materials, contracts and other services	4,222,290	4,213,899	4,310,238	-	(119,179)	4,191,059
Depreciation, Amortisation & Impairment	2,781,422	2,781,422	2,781,422	-	-	2,781,422
Finance Costs	182,597	182,597	182,597	-	(35,000)	147,597
Share of loss - joint ventures & associates	63,334	63,334	63,334	-	-	63,334
Operating Project Expenses	614,000	2,001,892	1,964,494	(13,255)	-	1,951,239
Total Expenses	13,168,278	14,509,984	14,568,925	(13,255)	(109,179)	14,446,491
		(1,124,892)				
OPERATING SURPLUS / (DEFICIT)	83,292	(546,552)	(538,154)	13,255	179,754	(345,145)
Asset Disposal & Fair Value Adjustments	39,500	141,962	141,962	-	-	141,962
Amounts specifically for new or upgraded assets	1,045,459	1,269,017	2,812,506	34,000	-	2,846,506
Physical resources received free of charge	1,500,000	1,500,000	1,500,000	-	-	1,500,000
NET SURPLUS (DEFICIT)	2,668,251	2,364,427	3,916,314	47,255	179,754	4,143,323
Other Comprehensive Income						
Changes in revaluation Surplus	1,500,000	1,500,000	1,500,000	-	-	1,500,000
TOTAL OTHER COMPREHENSIVE INCOME	1,500,000	1,500,000	1,500,000	-	-	1,500,000
TOTAL COMPREHENSIVE INCOME	4,168,251	3,864,427	5,416,314	47,255	179,754	5,643,323

ADELAIDE PLAINS COUNCIL
BUDGETED BALANCE SHEET (\$)
AS AT 30 JUNE 2021

	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING THIRD BUDGET REVIEW
				OPERATING PROJECTS	RECURRENT OPERATING	
ASSETS						
Current Assets						
Cash and cash equivalents	306,452	306,452	306,452	-	-	306,452
Trade & other receivables	1,030,893	1,030,893	1,030,893	-	-	1,030,893
Inventories	153,868	153,868	153,868	-	-	153,868
Total Current Assets	1,491,214	1,491,214	1,491,214	-	-	1,491,214
Non-current Assets						
Equity accounted investments in Council businesses	5,991,205	5,991,205	5,991,205	-	-	5,991,205
Infrastructure, Property, Plant & Equipment	124,606,881	126,232,657	127,794,146	84,642	-	127,878,788
Other Non-current Assets	13,662	13,662	13,662	-	-	13,662
Total Non-current Assets	130,611,748	132,237,524	133,799,013	84,642	-	133,883,655
Total Assets	132,102,962	133,728,738	135,290,227	84,642	-	135,374,869
LIABILITIES						
Current Liabilities						
Trade & Other Payables	1,353,264	1,353,264	1,353,264	-	-	1,353,264
Borrowings	3,391,104	5,320,705	5,330,307	37,387	(179,754)	5,187,940
Provisions	1,008,691	1,008,691	1,008,691	-	-	1,008,691
Total Current Liabilities	5,753,059	7,682,660	7,692,262	37,387	(179,754)	7,549,895
Non-current Liabilities						
Long-term Borrowings	1,790,124	1,790,124	1,790,124	-	-	1,790,124
Long-term Provisions	219,683	219,683	219,683	-	-	219,683
Total Non-current Liabilities	2,009,807	2,009,807	2,009,807	-	-	2,009,807
Total Liabilities	7,762,866	9,692,466	9,702,068	37,387	(179,754)	9,559,701
NET ASSETS	124,340,096	124,036,272	125,588,159	47,255	179,754	125,815,168
EQUITY						
Accumulated Surplus	31,352,904	31,049,080	32,600,967	47,255	179,754	32,827,976
Asset Revaluation Reserve	90,743,580	90,743,580	90,743,580	-	-	90,743,580
Other Reserves	2,243,612	2,243,612	2,243,612	-	-	2,243,612
TOTAL EQUITY	124,340,096	124,036,273	125,588,159	47,255	179,754	125,815,168

ADELAIDE PLAINS COUNCIL
BUDGETED STATEMENT OF CHANGES IN EQUITY (\$)
FOR THE YEAR ENDED 30 JUNE 2021

	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING THIRD BUDGET REVIEW
				OPERATING PROJECTS	RECURRENT OPERATING	
ACCUMULATED SURPLUS						
Balance at end of previous reporting period	28,684,653	28,684,653	28,684,653	-	-	28,684,653
Net Result for Year	2,668,251	2,364,427	3,916,314	47,255	179,754	4,143,323
Balance at end of period	31,352,904	31,049,080	32,600,967	47,255	179,754	32,827,976
ASSET REVALUATION RESERVE						
Balance at end of previous reporting period	89,243,580	89,243,580	89,243,580	-	-	89,243,580
Gain on revaluation of infrastructure, property, plant & equipment	1,500,000	1,500,000	1,500,000	-	-	1,500,000.0
Balance at end of period	90,743,580	90,743,580	90,743,580	-	-	90,743,580
OTHER RESERVES						
Balance at end of previous reporting period	2,243,612	2,243,612	2,243,612	-	-	2,243,612
Balance at end of period	2,243,612	2,243,612	2,243,612	-	-	2,243,612
TOTAL EQUITY AT END OF REPORTING PERIOD	124,340,096	124,036,273	125,588,159	47,255	179,754	125,815,168

ADELAIDE PLAINS COUNCIL
BUDGETED CASH FLOW STATEMENT (\$)
FOR THE YEAR ENDED 30 JUNE 2021


	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING THIRD BUDGET REVIEW
				OPERATING PROJECTS	RECURRENT OPERATING	
CASH FLOWS FROM OPERATING ACTIVITIES						
<u>Receipts</u>						
Rates	10,633,050	10,633,050	10,633,050	-	-	10,633,050
Statutory charges	409,638	409,638	483,643	-	57,885	541,528
User charges	167,951	167,393	161,716	-	(1,095)	160,621
Grants, subsidies and contributions	2,652	579,652	579,652	-	-	579,652
Investment Income	2,190,299	2,324,674	2,323,685	-	6,265	2,329,950
Reimbursements	125,246	125,291	125,291	-	(134)	125,157
Other Income	22,734	23,734	23,734	-	7,654	31,388
<u>Payments</u>						
Employee Costs	(5,304,635)	(5,266,840)	(5,266,840)	-	(45,000)	(5,311,840)
Materials, contracts and other services	(5,136,290)	(6,515,791)	(6,574,732)	13,255	119,179	(6,442,298)
Finance payments	(182,597)	(182,597)	(182,597)	-	35,000	(147,597)
Net Cash provided by (or used in) Operating Activities	2,928,048	2,298,204	2,306,602	13,255	179,754	2,499,611
CASH FLOWS FROM INVESTING ACTIVITIES						
<u>Receipts</u>						
Grants specifically for new or upgraded assets	1,045,459	1,269,017	2,812,506	34,000	-	2,846,506
Sale of replaced assets	39,500	141,962	141,962	-	-	141,962
<u>Payments</u>						
Expenditure on renewal/replacement of assets	(2,589,088)	(3,061,512)	(3,079,512)	56,358	-	(3,023,154)
Expenditure on new/upgraded assets	(1,386,459)	(2,539,811)	(4,083,300)	(141,000)	-	(4,224,300)
Net Cash provided by (or used in) Investing Activities	(2,890,588)	(4,190,345)	(4,208,345)	(50,642)	-	(4,258,987)
CASH FLOWS FROM FINANCING ACTIVITIES						
<u>Receipts</u>						
Proceeds from Borrowings	451,927	2,381,528	2,391,130	37,387	(179,754)	2,248,763
<u>Payments</u>						
Repayments of Borrowings	(489,387)	(489,387)	(489,387)	-	-	(489,387)
Net Cash provided by (or used in) Financing Activities	(37,460)	1,892,141	1,901,743	37,387	(179,754)	1,759,376
Net Increase (Decrease) in cash held	-	-	-	-	-	-
Cash & cash equivalents at beginning of period	306,452	306,452	306,452	-	-	306,452
Cash & cash equivalents at end of period	306,452	306,452	306,452	-	-	306,452

ADELAIDE PLAINS COUNCIL
BUDGETED UNIFORM PRESENTATION OF FINANCES (\$)
FOR THE YEAR ENDED 30 JUNE 2021

	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING THIRD BUDGET REVIEW
				OPERATING PROJECTS	RECURRENT OPERATING	
Operating Revenues	13,251,570	13,963,432	14,030,771	-	70,575	14,101,346
<i>less Operating Expenses</i>	(13,168,278)	(14,509,984)	(14,568,925)	13,255	109,179	(14,446,491)
Operating Surplus / (Deficit) before Capital Amounts	83,292	(546,552)	(538,154)	13,255	179,754	(345,145)
<i>less Net Outlays on Existing Assets</i>						
Capital Expenditure on renewal and replacement of Existing Assets	2,589,088	3,061,512	3,079,512	(56,358)	-	3,023,154
<i>less Depreciation, Amortisation and Impairment</i>	(2,781,422)	(2,781,422)	(2,781,422)	-	-	(2,781,422)
<i>less Proceeds from Sale of Replaced Assets</i>	(39,500)	(141,962)	(141,962)	-	-	(141,962)
	(231,834)	138,128	156,128	(56,358)	-	99,770
<i>less Net Outlays on New and Upgraded Assets</i>						
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	1,386,459	2,539,811	4,083,300	141,000	-	4,224,300
less Amounts received specifically for New and Upgraded Assets	(1,045,459)	(1,269,017)	(2,812,506)	(34,000)	-	(2,846,506)
	341,000	1,270,794	1,270,794	107,000	-	1,377,794
Net Lending / (Borrowing) for Financial Year	(25,874)	(1,955,475)	(1,965,077)	(37,387)	179,754	(1,822,710)

ADELAIDE PLAINS COUNCIL
BUDGETED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30 JUNE 2021

	ADOPTED BUDGET 2020/2021	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED BUDGET FOLLOWING FIRST BUDGET UPDATE
				OPERATING PROJECTS	RECURRENT OPERATING	
<i>Financial Indicators calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program</i>						
Operating Surplus Ratio <u>Operating Surplus</u> Total Operating Revenue	1	(4)	(4)			(2)
This ratio expresses the operating surplus as a percentage of total operating revenue. <i>Target : 0% average over long term.</i>						
Net Financial Liabilities Ratio <u>Net Financial Liabilities</u> Total Operating Revenue	49	60	60			58
Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue. <i>Target : Greater than 0% but no more than 100% on average over long term</i>						
Asset Sustainability Ratio <u>Net Asset Renewals</u> Infrastructure & Asset Management Plan required expenditure	100	115	115			113
Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new acquisition of additional assets <i>Target : Greater than 90% but less than 110% on average over long term</i>						

 Adelaide Plains Council	14.3	Proposed Discretionary Fees & Charges for 2021/2022
	Department: Report Author:	Finance and Business General Manager Finance and Business
Date: 24 May 2021	Document No:	D21/21747

EXECUTIVE SUMMARY

- The draft discretionary Fees and charges for 2021/2022 have been prepared in consultation with relevant Managers and the maximum fee increase is 3.00% in line with expected Local Government Price Index for 2021/2022 Financial Year.
- This report does not cover statutory fees that are charged under the following legislation:-
 - a) Planning, Development and Infrastructure Act 2016
 - b) Local Government Act 1999 – Property Searches Fee.
 - c) Local Government Act 1999 – Certificate of Titles Fee.
 - d) Freedom of Information Act 1991.
- Statutory fees to be charged in 2021/2022 Financial Year are not included in this report as these fees are determined by the State Government closer to 30 June 2021.

RECOMMENDATION

“that Council, having considered Item 14.3 – *Proposed Discretionary Fees & Charges for 2021/2022*, dated 24 May 2021, receives and notes the report and in doing so adopts the draft Schedule of Discretionary Fees and Charges for the 2021/2022 Financial Year as provided at Attachment 1 to this Report.”

BUDGET IMPACT

Where the Council has the power to set the fees and charges (discretionary fees and charges), it is proposed that those fees and charges are increased by 1.25% as endorsed by Council at its meeting held on 28 January 2021. Notwithstanding this, there are some circumstances where the proposed fee increases are either less or greater than 1.25% mainly due to rounding off adjustment for ease of handling cash.

RISK ASSESSMENT

Council has the ultimate discretion in respect to the fees and charges which it sets (i.e. non-statutory). In setting the fees and charges, the Council should be mindful of the impact which any increases may have on the community and users of the respective services.

If fees and charges are not appropriately increased, then this will result in citizens and property owners contributing a greater amount of revenue in the form of increased rates towards the cost of providing Council services and programs.

Attachment

1. Proposed Schedule of Discretionary Fees and Charges for 2021/2022 Financial Year.

DETAILED REPORT

Purpose

The purpose of this report is for Council to consider proposed 2021/2022 Fees and Charges, where the Council's Fees and Charges are not of a statutory nature (i.e. discretionary fees).

Background/History

According to the section 188 of the *Local Government Act 1999* (the Act):

- (1) *A council may impose fees and charges:*
- a) for the use of any property or facility owned, controlled, managed or maintained by the council;*
 - b) for services supplied to a person at his or her request;*
 - c) for carrying out work at a person's request;*
 - d) for providing information or materials, or copies of, or extracts from, council records;*
 - e) in respect of any application to the council;*
 - f) in respect of any authorisation, licence or permit granted by the council;*
 - g) in respect of any matter for which another Act provides that a fee fixed under this Act is to be payable;*
 - h) in relation to any other prescribed matter.*
- (2) *Fees or charges under subsection (1)(a), (b) or (c) need not be fixed by reference to the cost to the council.*
- a. Fees or charges under subsection (1)(d) must not exceed a reasonable estimate of the direct cost to the council in providing the information, materials, copies or extracts.*
- 3) *A council may provide for—*
- a) specific fees and charges;*
 - b) maximum fees and charges and minimum fees and charges;*
 - c) annual fees and charges;*
 - d) the imposition of fees or charges according to specified conditions or circumstances;*
 - e) the variation of fees or charges according to specified factors;*
 - f) the reduction, waiver or refund, in whole or in part, of fees or charges.*
- (4) *If—*
- a) a fee or charge is fixed or prescribed by or under this or another Act in respect of a particular matter; or*
 - b) this or another Act provides that no fee or charge is payable in respect of a particular matter,*
- a council may not fix or impose a fee or charge in respect of that matter.*
- (5) *Fees and charges may be fixed, varied or revoked—*
- a) by by-law; or*
 - b) by decision of the council.*
- (6) *The council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the council.*

(7) If a council—

- a) fixes a fee or charge under this section; or
- b) varies a fee or charge under this section,

the council must up-date the list referred to in subsection (6) and take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of persons who may be affected.

The majority of fees and charges administered by Council are levied under various pieces of legislation (Statutory charges), such as the *Development Act 1993*, the *Dog and Cat Management Act 1995* and the *Local Government Act 1999*. Other fees and charges arise from various policies adopted by the Council, for example, Short Stay Facility and some are based on a system of cost recovery in providing particular Council services - for example, private works. As part of the annual budget preparation process for 2021/2022 Financial Year, the fees and charges levied by Council for the provision of services are reviewed.

Discussion

In general, fees and charges are reviewed with reference to the anticipated inflation rate of the cost incurred by Council to provide the service and with reference to market rates for like services and “ease-of-cash” handling, through rounding of any proposed increases.

At its meeting held on 28 January 2021, Council resolved that fees and charges not set by Legislation be increased by 1.25% at a minimum:-

14.14 *2021/2022 Annual Business Plan, Budget and 2022-2031 Long Term Financial Plan Development Framework*

Moved Councillor Boon

Seconded Councillor Di Troia

2021/032

“that Council, having considered Item 14.14 – 2021/2022 Annual Business Plan, Budget and 2022 – 2031 Long Term Financial Plan Development Framework, dated 27 January 2021, receives and notes the report and in doing so:

- 1. ...; and***
- 2. Endorse the following budget parameters and assumptions for the purpose of preparing the draft 2021/2022 Annual Business Plan and Budget.***
 - ...;***
 - Fees and charges not set by legislation and decided by the Council be increased by 1.25% as a minimum;***
 - ...”.***

CARRIED UNANIMOUSLY

The proposed increase was determined with reference to the anticipated Local Government Price Index for 2021/2022.

A copy of the draft discretionary of Fees and Charges is contained in **Attachment 1**. It mainly covers following fees and charges:-

- a) Signage Installation Fee (Formerly advertising fees) with regard to planning applications;
- b) Food inspection. Continue to provide food inspection free of charge
- c) Cemetery fees, an average increase of 0.88% for residents;
- d) Photocopy charges;
Significant reduction is the proposed photocopy charges to be in line with similar charges at Officeworks taking in to consideration community feedback.
- e) Library charges;
- f) Venue hire fees
Mallala Chamber and Windsor Institute hire charges have been kept unchanged. However, Two Wells chamber hire fees are proposed to be increased in view of recent upgrades to the facility;
- g) Lease & permits fees; and
- h) Waste disposal fees.
Proposed waste disposal fee have been significantly higher than 1.25% due to combination of;
 - rounding off adjustments;
 - increased cost of waste disposal being paid by the Council to contractors;
 - be par with fees charged by similar waste transfer stations;It is also proposed to provide 50% discount for green waste disposal

The Schedule of Fees and Charges includes the following information for 2021/2022 Financial Year:

- comparative charges for the previous five (5) financial years;
- the proposed 2021/2022 fee or charge;
- percentage increase in 2021/2022 over 2020/2021;
- pricing unit; and
- whether GST applies.

Council has the ultimate discretion in respect to the fees and charges which it sets (i.e. non-statutory). In setting the fees and charges, the Council should be mindful of the impact which any increases may have on the community and users of the respective services.

However, if fees and charges are not appropriately increased, then this will result in citizens and property owners contributing a greater amount of revenue in the form of increased rates towards the cost of providing Council services and programs.

Conclusion

The draft 2021/2022 Fees and Charges have been set at an appropriate level for users and consumers and are not expected have a major impact on citizens. Due to rounding off adjustments for ease of cash handling and increased cost of providing services, some of the proposed fees have gone up by more than 1.25%.

References

Legislation

Section 188 of the Local Government Act 1999 – Fees and Charges

Council Policies

Not applicable

ADELAIDE PLAINS COUNCIL
PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2021-2022

Rate Type	Fee in Previous Years (Inc. GST if applicable)					Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022		
DEVELOPMENT AND BUILDING FEES									
Public Notification									
Advertising fees	360.00	390.00	400.00	440.00	440.00	N/A	N/A	N/A	N/A
Signage Installation Fee	-	-	-	-	-	250.00	N/A	Per Application	Yes
HEALTH INSPECTION FEES									
Food Inspection Fee - Small Business (< 20 FTE)	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Food Inspection Fee - Any Other Case	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Collection of Water Sample and Analysis	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
RATES AND ADMINISTRATION FEES									
CWMS - Mallala									
Mallala CWMS Augmentation Fee	4,500	4,500	4,500	4,500	4,500	4,500	-	Each	No
Assessment Register	Free	10	10	10	10	10	-	Each assessment	No
PHOTOCOPYING									
A4 Black & White	0.25	0.25	0.25	0.25	0.25	0.10	(60.00)	Per Page	Yes
A4 Black & White D/Sided	0.50	0.55	0.55	0.50	0.50	0.20	(60.00)	Per Page	Yes
A4 Coloured	1.00	1.10	1.10	1.10	1.10	0.70	(36.36)	Per Page	Yes
A4 Coloured D/Sided	2.00	2.20	2.20	2.20	2.20	1.40	(36.36)	Per Page	Yes
A3 Black & White	0.50	0.55	0.55	0.55	0.55	0.20	(63.64)	Per Page	Yes
A3 Black & White D/Sided	1.00	1.10	1.10	1.10	1.10	0.40	(63.64)	Per Page	Yes
A3 Coloured	1.00	1.10	2.20	2.20	2.20	1.40	(36.36)	Per Page	Yes
A3 Coloured D/Sided	2.00	2.20	4.40	4.40	4.40	2.80	(36.36)	Per Page	Yes
Lamination Service to the Public (A4)		1.10	1.10	1.10	1.10	1.10	-	Per Page	Yes
Lamination Service to the Public (A3)		2.20	2.40	2.40	2.40	2.40	-	Per Page	Yes
Fax Charges at Two Wells Library (A4) - Within Australia		1.10	1.10	1.10	1.10	1.10	-	Per Page	Yes
Fax Charges at Two Wells Library (A4) - Overseas		3.00 for first page & 1.00 each for subsequent					N/A	Per Page	Yes
Enlarging	2.00	2.10	2.10	2.10	2.10	2.10	-	Per Page	Yes
CEMETERY FEES									
Lease Fees for Burial (99 Years) - Including Renewal of Expired Leases (Residents)									
- Single Plot	360	550	550	565	565	570	0.88	Each	Yes
- Double Plot	720	1,100	1,100	1,130	1,130	1,140	0.88	Each	Yes
- Vaults - Single Width	360	550	550	565	565	570	0.88	Each	Yes
- Vaults - Double Width	720	1,100	1,100	1,130	1,130	1,140	0.88	Each	Yes

ADELAIDE PLAINS COUNCIL
PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2021-2022

Rate Type	Fee in Previous Years (Inc. GST if applicable)					Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022		
Non Resident Lessees for Burial (99 Years)									
- Single	720	1,100	1,130	1,160	1,160	1,170	0.86	Each	Yes
- Double	1,440	2,200	2,260	2,320	2,320	2,340	0.86	Each	Yes
- Vaults - Single width	720	1,100	1,130	1,160	1,160	1,170	0.86	Each	Yes
- Vaults - Double Width	1,440	2,200	2,260	2,320	2,320	2,340	0.86	Each	Yes
Cremation Plots (Same as Niche Wall) - 99 Years									
- Mallala, Dublin & Shannon	480	550	550	565	565	570	0.88	Each	Yes
- Two Wells (Memorial only)	480	550	550	565	565	570	0.88	Each	Yes
- Non Residential Cremation Plot	960	1,100	1,100	1,130	1,130	1,150	1.77	Each	Yes
- Placement of Cremated Remains	67	110	110	115	115	120	4.35	Each	Yes
Grave Digging Fees									
- Single Depth	927	950	975	1,445	1,445	1,465	1.38	Each	Yes
- Double Depth	927	1,100	1,130	1,605	1,605	1,625	1.25	Each	Yes
- Triple Depth						1,785			
- Child's grave	698	715	735	1,200	1,200	1,215	1.25	Each	Yes
- Hire of Equipment (Due to tight access)		420	432	445	445	450	1.12	Each	
- Exhumation	Price on Application						N/A	Each	Yes
- Overtime (6 pm to 7 am)	At Cost	At Cost	At Cost	At Cost	At Cost		N/A	Each	Yes
- Special equipment hire	At Cost	At Cost	At Cost	At Cost	At Cost		N/A	Each	Yes
Excavation for Crypt									
- Single	Price on Application						-	Each	Yes
- Double	Price on Application						-	Each	Yes
Monumental Masonry Fees:									
- Traditional Ledger/Headstone	185	220	225	235	235	240	2.13	Each	Yes
- Beam & Headstone	185	220	225	235	235	240	2.13	Each	Yes
VENUE HIRE (* District non-profit organisations use of these facilities will be free of charge)									
Windsor Institute									
- Group/Committee Functions	28	28	28	28	28	28	-	Per Day	Yes
- General Hire	55	55	55	55	55	55	-	Per Day	Yes
- plus deposit	100	100	100	100	100	100	-	Per Hire	Yes
- Trestle Tables	11	11	11	11	11	11	-	Per Table	Yes
Mallala Chamber*:									
- Full Facility - Non Local groups/clubs (1 - 4 Hours)	N/A	N/A	N/A	67.00	67.00	68.00	1.49	Per Half Day	Yes
- Full Facility - Non Local groups/clubs (4 - 8 Hours)	130.00	130.00	135.00	135.00	135.00	136.00	0.74	Per Day	Yes
- Full Facility - Local groups/clubs	Free	Free	Free	Free	Free	Free	N/A	N/A	Yes
Two Wells Chamber Meeting Room*:									

ADELAIDE PLAINS COUNCIL
PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2021-2022


Rate Type	Fee in Previous Years (Inc. GST if applicable)					Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022		
- Full Facility - Non Local groups/clubs (1 - 4 Hours)	N/A	N/A	N/A	50	50	55	10.00	Per Half Day	Yes
- Full Facility - Non Local groups/clubs (4 - 8 Hours)	27	100	100	100	100	110	10.00	Per Day	Yes
- Full Facility - Local groups/clubs	Free	Free	Free	Free	Free	Free	N/A	N/A	Yes
WASTE DISPOSAL FEES AT TWO WELLS WASTE TRANSFER STATION									
E-Waste	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Engine oil, batteries	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Agricultural chemical drums (comply with drum muster regulation)	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Car Boot	23	25	26	27	27	30	11.11	Per Load	Yes
Station Wagon	23	35	36	37	37	30	(18.92)	Per Load	Yes
Wheelie Bin MGB	N/A	10	10	11	11	12	9.09	Per Load	Yes
Small Trailer (6x4, 7x4) level to standard sides	41	45	46	47	47	50	6.38	Per Load	Yes
Small Trailer (6x4, 7x4) with raised sides	58	65	67	69	69	75	8.70	Per Load	Yes
Ute/Van	41	45	46	47	47	50	6.38	Per Load	Yes
Ute with raised sides	41	65	67	69	69	75	8.70	Per Load	Yes
Large Trailer (8x4, 8x5) level to standard sides	81	90	93	95	95	100	5.26	Per Load	Yes
Large Trailer (8x4, 8x5) with raised sides	105	115	118	120	120	130	8.33	Per Load	Yes
Large Trailer (10x5) level to standard sides	81	90	93	95	95	105	10.53	Per Load	Yes
Large Trailer (10x5) with raised sides	105	115	118	120	120	135	12.50	Per Load	Yes
Large Trailer (10x6 and over) level to standard sides	87	95	98	100	100	115	15.00	Per Load	Yes
Large Trailer (10x6 and over) with raised sides	114	125	128	130	130	145	11.54	Per Load	Yes
Light truck up to 2 tonne with Standard Sides	87	95	98	100	100	120	20.00	Per Load	Yes
Light truck up to 2 tonne with raised sides	114	125	128	130	130	145	11.54	Per Load	Yes
Mattress Disposal	14	15	15	16	16	25	56.25	Per Mattress	Yes
Mattress Double Disposal						30			
Tyre Disposal (at Refuse Stations Only) - ON RIM									
Car	12	15	15	16	16	17	6.25	Per Tyre	Yes
Light Truck	21	25	26	27	27	28	3.70	Per Tyre	Yes
Truck	42	45	46	47	47	48	2.13	Per Tyre	Yes
Tyre Disposal (at Refuse Stations Only) - OFF RIM									
Car	7	10	10	11	11	12	9.09	Per Tyre	Yes
Light Truck	13	15	15	16	16	17	6.25	Per Tyre	Yes
Truck	25	30	31	32	32	33	3.13	Per Tyre	Yes
Tractor	-	-	46	47	47	48	2.13	Per Tyre	Yes
WASTE DISPOSAL FEES AT TWO WELLS WASTE TRANSFER STATION (Recycle Concession for sorting)									
E-Waste	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Engine oil, batteries	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Agricultural chemical drums (comply with drum muster regulation)	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Scrap Steel (clean) and Card board						Free			
Green Waste									

ADELAIDE PLAINS COUNCIL
PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2021-2022

Rate Type	Fee in Previous Years (Inc. GST if applicable)					Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022		
Car Boot	14	15	15	16	16	18	12.50	Per Load	Yes
Station Wagon	14	20	21	22	22	18	(18.18)	Per Load	Yes
Wheelie Bin MGB	N/A	10	10	11	11	12	9.09	Per Load	Yes
Small Trailer (6x4, 7x4) level to standard sides	25	30	31	32	32	34	6.25	Per Load	Yes
Small Trailer (6x4, 7x4) with raised sides	35	40	41	42	42	46	9.52	Per Load	Yes
Ute/Van	25	30	31	32	32	34	6.25	Per Load	Yes
Ute with raised sides	25	40	41	42	42	46	9.52	Per Load	Yes
Large Trailer (8x4, 8x5) level to standard sides	49	55	57	59	59	62	5.08	Per Load	Yes
Large Trailer (8x4, 8x5) with raised sides	63	70	72	74	74	80	8.11	Per Load	Yes
Large Trailer (10x5) level to standard sides	49	55	57	59	59	65	10.17	Per Load	Yes
Large Trailer (10x5) with raised sides	63	70	72	74	74	83	12.16	Per Load	Yes
Large Trailer (10x6 and over) level to standard sides	52	60	62	64	64	74	15.63	Per Load	Yes
Large Trailer (10x6 and over) with raised sides	68	75	77	79	79	88	11.39	Per Load	Yes
Waste Bins									
Special Events - Delivery and Collection within normal working days and times of the contractor	Free	Free	21	22	22	22	-	Per Bin	Yes
Special Events - Delivery and Collection between Monday and Friday outside of normal working hours	Free	Free	26	27	27	27	-	Per Bin	Yes
Special Events - Delivery and Collection on Saturdays and Sundays	Free	Free	30	31	31	32	3.23	Per Bin	Yes
For Special Events requiring bin delivery and collection on different days, the rate shall be the average of the \$/MGB provided applicable for the relevant days.	Free	Free	26	27	27	27	-	Per Bin	Yes
Establishment Fee for Additional Bin Service	45	45	Free	Free	Free	Free	N/A	N/A	N/A
Sharp Containers									
Small	7	10	10	12	12	12	-	Per Container	Yes
Large	10	20	21	22	22	22	-	Per Container	Yes
Rural Addressing									
New Sign for New Dwelling	60	70	72	75	75	80	6.67	Per Sign	Yes
Replacement Sign (Stolen or damaged)	30	33	34	36	36	40	11.11	Per Sign	Yes
LEASE & PERMIT FEES									
Road reserve lease (grazing/cropping) administration fee	120	132	136	142	142	142	-	Each	Yes
Minimum annual lease fee for road reserves	120	132	136	142	142	142	-	Each	Yes
Business use of a road administration fee	120	132	136	150	150	150	-	Each	Yes
Business use of a road -annual lease fee	Negotiated agreement						N/A	Each	Yes
Authority to alter a road (water, irrigation or electrical connection) administration fee	120	132	136	150	150	155	3.33	Each	Yes

ADELAIDE PLAINS COUNCIL
PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2021-2022

Rate Type	Fee in Previous Years (Inc. GST if applicable)					Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022		
Authority to alter a road (tree planting on road verge) administration fee	80	88	90	100	100	155	55.00	Each	Yes
Authority to alter a road (first property crossover) administration fee	No charge						N/A	Each	
Authority to alter a road (second or subsequent property crossover) administration fee	120	132	136	140	140	155	10.71	Each	Yes
Cutting of kerbs to permit stormwater drainage installation	120	-	136	140	140	155	10.71		
Over dimension permits in less than 5 working days from receipt	120	132	136	140	140	140	N/A	Each	Yes
MISCELLANEOUS									
Slashing unde Section 105 of the Fire and Emergency Services Act	90 admin fee + cost of slashing	110 admin fee + cost of slashing	115 admin fee + cost of slashing	120 admin fee + cost of slashing	120 admin fee + cost of slashing	125 admin fee + cost of slashing	N/A	Per property	Yes
By-laws expiation				140	140	140	-		
Replacement Fee for Library Borrower Card		2.20	2.30	2.30	2.30	2.40	4.35	Per Card	Yes
Replacement costs for Damaged/Lost Materials	Cost + \$5.50 admin fee						N/A	Per Item	Yes

 Adelaide Plains Council	14.4	Appointment of Independent Members to Council Audit Committee
	Department: Report Author:	Finance and Business General Manager – Finance and Business
Date: 24 May 2021	Document Ref:	D21/21745

EXECUTIVE SUMMARY

- The purpose of this report is to seek Council's approval to appoint incumbent independent members of the Audit Committee until 30 June 2022.
- Pursuant to section 126(1) of the Local Government Act 1999, Council must have an Audit Committee. The current Terms of Reference provide that Membership shall consist of two (2) independent members with three (3) members from the Elected Members of Council.
- Following a successful expression of interest process, current independent members were appointed by the Council in November 2018 for a period of two (2) years and their term expired in November 2020.
- Therefore, at the Council meeting held on 28 September 2020, Elected Members resolved to extend the term of the two (2) independent members until 30 June 2021.
- Both independent members have expressed their willingness to continue in the role beyond 30 June 2021.
- Through the Local Government Review Bill 2020 (Bill), State Government is proposing to replace 'Audit Committee' with 'Audit and Risk Committee'.
- While the Bill is yet to be passed by the State Parliament, Council management is recommending to extend the term of the current independent members up to 30 June 2022 in order to have sufficient time to consider and establish 'Audit and Risk Committee', should the State Parliament pass the Bill.

RECOMMENDATION 1

"that Council, having considered Item 14.4 – *Appointment of Independent Members to Council Audit Committee*, dated 24 May 2021, and in doing so extend the appointment of Mr Alan Rushbrook and Mr Peter Fairlie-Jones as an Independent Member of the Audit Committee until 30 June 2022;"

RECOMMENDATION 2

“that Council, having considered Item 14.4 – *Appointment of Independent Members to Council Audit Committee*, dated 24 May 2021, appoints Mr Alan Rushbrook as the Independent Chairman of Council Audit Committee until 30 June 2022.”

BUDGET IMPACT

Estimated Cost:	Independent chair allowance \$1,000 per meeting Independent member allowance \$600 per meeting Approximately five (5) meetings per financial year
Future ongoing operating costs:	independent member allowance only
Is this Budgeted?	Yes

RISK ASSESSMENT

Under section 126 (1) of the Local Government Act 1999, Council must have an Audit Committee. By adopting this recommendation, the Council Audit Committee will have a full composition of Members to continue its role of monitoring and assisting Council in the effective implementation and conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of internal controls.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is to seek Council approval to extend the term of the existing independent member of the Council Audit Committee till 30 June 2022.

Background/History

Under section 126 of the Local Government Act, a council must have an Audit Committee. The purpose of the Committee is to assist Council in fulfilling its oversight responsibilities relating to accounting, audit, legislative compliance, financial and operational risk management, good governance and reporting practices; and ensure effective communication between the Council, Administration and External Auditor in accordance with the Local Government Act 1999 and other relevant legislation.

The Audit Committee is responsible for enquiring into and making recommendations to the Council where necessary with respect of the following matters:

- Financial Reporting and Sustainability
- Risk Management and Internal Control
- External Audit
- Fraud and Whistleblowing
- Policy Development

At the Council meeting held on 21 November 2018, Council resolved as follows with regard to the appointment of independent chair and members to Audit Committee.

22.1 Moved Councillor Panella Seconded Councillor Daniele **2018/523**
“that Council, having considered Item 22.1 – Audit Committee – Terms of Reference and Appointment of Members, dated 21 November 2018, appoints the following two (2) Independent Members to Council’s Audit Committee for a duration of two (2) years:-
1. Alan Rushbrook; and
2. Peter Fairlie-Jones.”
CARRIED

22.1 Moved Councillor Boon Seconded Councillor Panella **2018/524**
“that Council, having considered 22.1 – Audit Committee – Terms of Reference and Membership, dated 21 November 2018, appoints Alan Rushbrook as the Independent Chairman of Council’s Audit Committee for a period of two (2) years.”
CARRIED

At the Council meeting held on 28 September 2020, Council resolved as follows with regard to extending the appointment of independent chair and members to Audit Committee.

14.9 Appointment of Independent Members to Council Audit Committee

Moved Councillor Boon Seconded Councillor Keen 2020/ 327

“that Council, having considered Item 14.9 – Appointment of Independent Members to Council Audit Committee, dated 28 September 2020, and in doing so extend the appointment of Mr Alan Rushbrook and Mr Peter Fairlie-Jones as an Independent Member of the Audit Committee until 30 June 2021.”

CARRIED

14.9 Moved Councillor Keen Seconded Councillor Boon 2020/ 328

“that Council, having considered Item 14.9 – Appointment of Independent Members to Council Audit Committee, dated 28 September 2020, appoints Mr Alan Rushbrook as the Independent Chairman of Council Audit Committee until 30 June 2021.”

CARRIED

Discussion

The term of office of the current independent members Mr Alan Rushbrook and Mr Peter Fairlie-Jones of the Audit Committee expires on 30 June 2021.

However, both independent members have expressed their willingness to continue in the Audit Committee. In addition, Mr Alan Rushbrook has indicated that he is willing to continue as Chair of the Audit Committee.

Local Government Review Bill 2020

State Government has introduced Local Government Review Bill 2020 to the State Parliament. New Bill is proposing to replace ‘Audit Committee’ with ‘Audit and Risk Committee’. While the Bill is yet to be passed by the State Parliament, Council management is recommending to extend the term of the current independent members up to 30 June 2022 in order to have sufficient time to consider and establish ‘Audit and Risk Committee’, should the State Parliament pass the Bill.

Conclusion

It is recommended that Council appoints Mr Alan Rushbrook as Chairperson, Mr Peter Fairlie-Jones as Independent Member till 30 June 2022.

References


Legislation

Local Government Act 1999, Section 126

Local Government (Financial Management) Regulations 2011

Council Policies/Plans

Audit Committee Terms of Reference

 Adelaide Plains Council	14.5	Lewiston Land Division – Road Naming
	Department: Report Author:	Infrastructure and Environment General Manager Infrastructure and Environment
Date: 24 May 2021	Document Ref:	D21/21895

EXECUTIVE SUMMARY

- The purpose of this report is for the Council to consider assigning a road name to a new road within the land division 312/84/2019 of Lot 351 Williams Road, Lewiston.
- The land division (312/84/2019) received planning consent in August 2020 and has been staged such that the 4 allotments facing Williams Road will comprise Stage 1 and the remaining lots which will require access and services off the new road will comprise Stage 2. Plan of Division is presented as **Attachment 1** to this report.
- A request was received by Management in March 2021, from the applicant / landowner, for the newly created road within this land division to be named “Bouras Avenue”. A copy of the application is presented as **Attachment 2** to this report.
- Management recently received a submission which was not in favour of the proposed road name. A copy of the submission is presented as **Attachment 3** to this report.
- Subject to further deliberation on this matter, Council may also decide to utilise the list of approved names adopted at the Ordinary Council meeting held 28 September 2020 (page 51).
- It is now for the elected body to determine a road name for the newly created road reserve.

RECOMMENDATION

“that Council, having considered Item 14.5 – *Lewiston Land Division – Road Naming*, dated 24 May 2021, receives and notes the report and in doing so, assign the road name..... to the road reserve marked New Road in Attachment 1 (Williams Road to 400m West of Williams Road)”

BUDGET IMPACT

Estimated Cost:	\$0
Future ongoing operating costs:	\$0
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Risks associated with this report are considered to be low and related to Council's reputation and are generally not of a financial or compliance type.

Attachments

1. Plan of Division for Lot 351 Williams Road, Two Wells.
2. Application for Road Name from applicant, Jon Bouras.
3. Submission not in favour for proposed Road Name.

DETAILED REPORT

Purpose

The purpose of this report is for the Council to consider assigning a road name to a new road within the land division 312/84/2019 of Lot 351 Williams Road, Lewiston.

Background/History

The land division (312/84/2019) received planning consent in August 2020 and has been staged such that the 4 allotments facing Williams Road will comprise Stage 1 and the remaining lots which will require access and services off the new road will comprise Stage 2. Plan of Division is presented as **Attachment 1** to this report.

Discussion

A request was received by Management in March 2021, from the applicant / landowner, for the newly created road within this land division to be named "Bouras Avenue". A copy of the application is presented as **Attachment 2** to this report.

Notwithstanding the fact that the application for the new road name has not yet been considered by Council, Management recently received a submission which was not in favour of the proposed road name. A copy of the submission is presented as **Attachment 3** to this report.

Subject to further deliberation on this matter, Council may also decide to utilise the list of approved names adopted at the Ordinary Council meeting held 28 September 2020 (page 51).

Conclusion

It is now for the elected body to determine a road name for the newly created road reserve.

References

Legislation

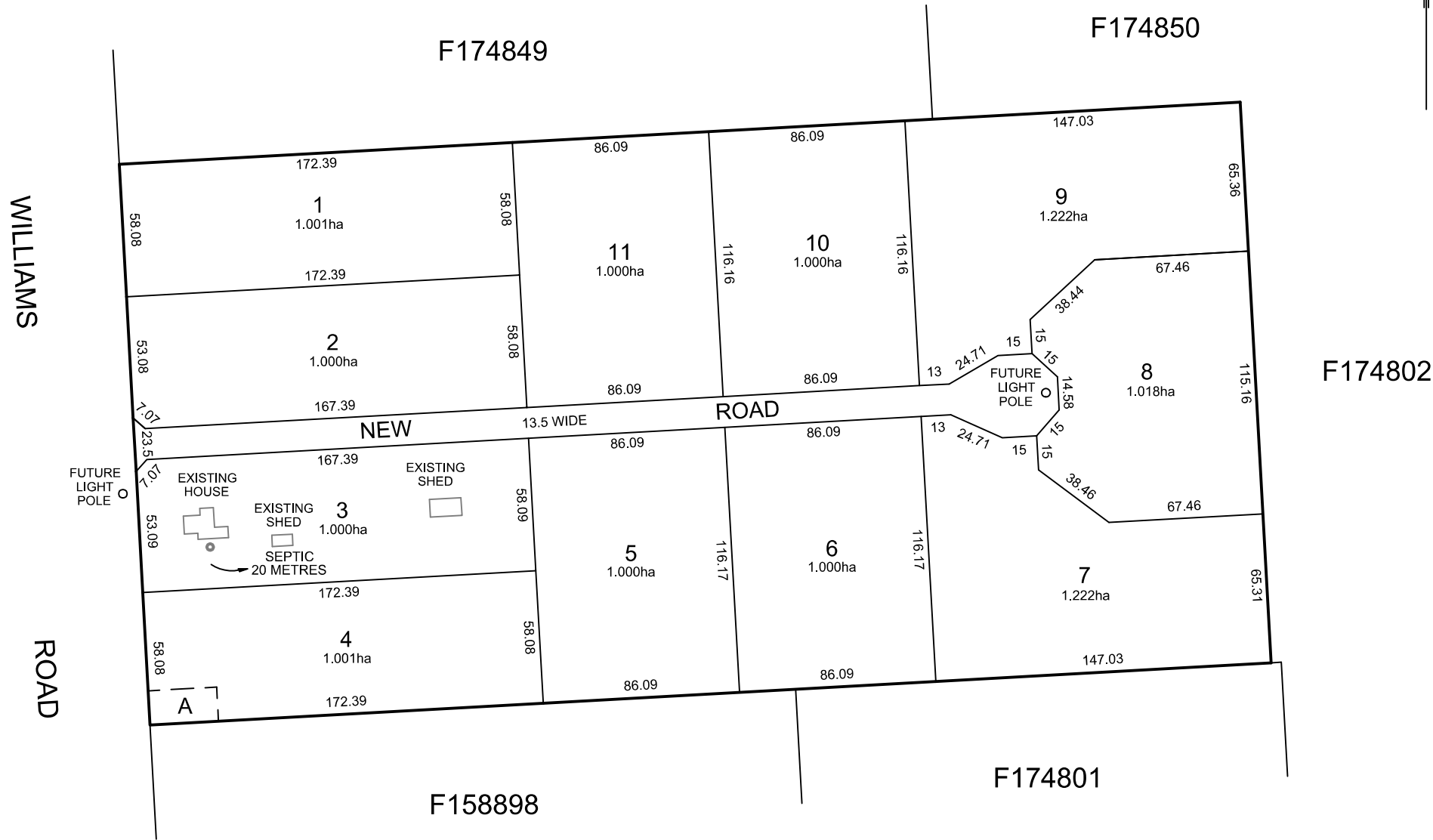
Local Government Act 1999

Council Policies/Plans

Road and Public Places Naming Policy

STAGED APPLICATION

STAGE 1 : LOTS 1 - 4 AND BALANCE ALLOTMENT EXCLUDING BOURAS DRIVE
STAGE 2 : LOTS 5 - 11 INCLUDING BOURAS DRIVE



ALL DIMENSIONS ARE IN METRES - DO NOT SCALE DRAWINGS

TORRENS TITLE LAND DIVISION	
SCAP DEVELOPMENT NUMBER	
312/D015/19	
SHEET 1 OF 1 SHEETS	
COUNCIL ADELAIDE PLAINS COUNCIL	
SUBJECT LAND DETAILS	
ALLOTMENT 351 IN F174818	
STREET ADDRESS LOT 351 WILLIAMS ROAD IN THE AREA NAMED TWO WELLS HUNDRED OF GAWLER	
CERTIFICATE(S) OF TITLE	
CT VOL 5810 FOLIO 342	
DETAILS OF LAND DIVISION	
TOTAL AREA OF LAND TO BE DIVIDED 12.085ha RESERVED AREA 0m² NUMBER OF EXISTING ALLOTMENTS 1 NUMBER OF PROPOSED ALLOTMENTS 11 NUMBER OF ADDITIONAL ALLOTMENTS 10	
LEGEND	
GAS METER TREE STOBIE TELCO PIT WATER METER SIP - SEWER INSPECTION POINT GIP - GAS INSPECTION POINT	
EASEMENTS / ANNOTATIONS	
FUTURE LIGHT POLE POSITIONS SUBJECT TO ENGINEERING DESIGN AND COUNCIL APPROVAL. EASEMENT LABELLED A FOR STORMWATER STORAGE BASIN. DIMENSIONS FOR EASEMENT SUBJECT TO ENGINEERING DESIGN.	
All dimensions are subject to survey and final plan of division.	
ELITE LAND SOLUTIONS A: PO Box 358 Prospect SA 5082 M: 0452 220 600 E: harry@elitelandssolutions.com.au W: www.elitelandssolutions.com.au	
FILE: ELS 038-19 PROPOSAL	REV: D
DATE OF ISSUE: 25/03/2020	DRAWN: HML

SCALE 1:200 @ A3

Request to name newly created street as part of the Lot 351 Williams Road, Two Wells Development

Requested Name: Bouras Avenue

Reason:

The current owners of the property (John & Constantina Bouras) have had a significant and long lasting presence in the Northern Adelaide Plains since the late 1960's.

They have produced and provided fresh quality fruit & vegetables, for South Australian families for over 5 decades and have been an example of hard working and modest migrants.

Through this hard work ethic, they have had a positive and meaningful impact on the local Northern Adelaide Plains community, and this has continued through their families 2nd generation, who now also continue to have a positive presence in the ever growing area.

Hence, I believe naming the newly created road 'Bouras Avenue' pays homage and respect to John & Constantina Bouras' service of the Northern Adelaide Plains community and references the rich history of farming and agricultural families that this area has.

Adelaide Plains Council

5th May 2021

2a Wasley Road

Mallala SA 5502

Email info@apc.sa.gov.au

Public Road naming secondary street at allot 2_351 William Road Two Well Sa 5501

Attention Tom, as per our brief Chat

We have recently purchased and settled on the above land holding and have heard a proposed name for the secondary street might be **BOURAS**

We have just recently purchased the above property and object to this proposed naming of the new street. Had we have known it was to be named **BOURAS we would have not proceeded** with the purchase and settlement of this Land.

We object to the proposed name because I have recently gone thru a messy divorce, ex-wife's maiden name is BOURAS (no connection to the Developers Name)
Without going into too much detail I prefer a New start, complete sea change and for my own sanity and health not to be reminded of my nightmare.

Please present our concerns to our councillors in May 2021 meeting.

We prefer you adopt 4.2.2 Name Sources for the secondary new street as follows

Sources for road and public place names may include:

- ☐ Aboriginal names taken from the local Aboriginal language (Kurna People);
- ☐ Early Australian explorers, pioneers, and settlers;
- ☐ Eminent Australian persons;
- ☐ Local history;
- ☐ Thematic names such as flora, fauna, ships etc;
- ☐ Australian war/casualty lists; and
- ☐ Commemorative names.


Names will be selected appropriate to the physical, historical or cultural

character of the area concerned. The origin of each name will be clearly stated and recorded as part of the Council's historical records. The local Aboriginal community will be consulted when choosing Aboriginal names or using words from relevant Aboriginal languages.

Regards

Jim Papangelou

Mobile [REDACTED]

	14.6	Australian Local Government Association – National General Assembly 2021
	Department: Report Author:	Governance and Executive Office Acting General Manager – Governance and Executive Office
Date: 24 May 2021	Document Ref:	D21/22563

EXECUTIVE SUMMARY

- The purpose of this report is for Council to endorse the Mayor and Chief Executive Officer's attendance at the Australian Local Government Association (ALGA) National General Assembly.
- ALGA hosts an annual National General Assembly, providing a platform for Local Government to address national issues and lobby the federal government on critical issues facing the sector. The 2021 National General Assembly will be held in Canberra from 20-23 June.
- It is recommended that Council endorse the Mayor and Chief Executive Officer's attendance at the National General Assembly.

RECOMMENDATION

“that Council, having considered Item 14.6 – *Australian Local Government Association – National General Assembly 2021*, dated 24 May 2021, receives and notes the report and in doing so endorses the attendance of Council's Mayor and Chief Executive Officer at the National General Assembly to be held in Canberra from 20-23 June 2021.”

Attachments

Nil

BUDGET IMPACT

Estimated Cost: \$3,131 (per person)

Future ongoing operating costs: Nil

Is this Budgeted? Yes

RISK ASSESSMENT

Risks associated with travel and COVID-19 are currently considered to be minimal.

DETAILED REPORT

Purpose

The purpose of this report is for Council to endorse the Mayor and Chief Executive Officer's attendance at the Australian Local Government Association (ALGA) National General Assembly.

Background/History

The Australian Local Government Association (ALGA) hosts an annual National General Assembly, providing a platform for Local Government to network and address national issues and lobby the federal government on critical issues facing the sector.

The 2021 National General Assembly will be held in Canberra from 20-23 June 2021, with a theme of 'working together for our communities'.

Discussion

It is industry practice for the Mayor and Chief Executive Officer of a council to represent the council at a National General Assembly. APC has been represented by its Mayor and Chief Executive Officer since 2019.

The approximate cost (per person) to attend the conference is set out below, and is budgeted:

Conference	\$1,539
Accommodation (4 nights)	\$653
Return airfare	\$639
Meals and Taxi (approx.)	\$300
Total per person	\$3,131

Conclusion

The 2021 National General Assembly will be held in Canberra on 20-23 June 2021. It is industry practice for the Mayor and Chief Executive Officer of a council to represent the council at a National General Assembly and, accordingly, it is recommended that Council endorse its own Mayor and Chief Executive Officer's attendance at the National General Assembly.


References

Legislation

Local Government Act 1999

Council Policies

2020/2021 Annual Business Plan and Budget

	15.1	Council Resolutions – Status Report
	Department: Report Author:	Governance and Executive Office Acting General Manager – Governance and Executive Office
Date: 24 May 2021	Document Ref:	D21/20668

OVERVIEW

The purpose of this report is to provide an update in relation to the status of Council Resolutions currently being actioned, for Council Members’ information and monitoring.

Attachment 1 provides the status of Council Resolutions that have not yet been finalised for the period February 2019 to March 2021. Previously outstanding items that have been finalised since the last report to Council are included by way of update. The Council Resolutions for April 2021 are provided, in full, for Council Members’ information.

Management acknowledges the efficiencies afforded to both Council Members and staff by regular reporting and monitoring of the status of Council Resolutions. The practice of providing transparent updates also facilitates performance monitoring and builds confidence.

RECOMMENDATION

“that Council, having considered Item 15.1 – *Council Resolutions - Status Report*, dated 24 May 2021, receives and notes the report.”

Attachments

1. Resolution Status Report

References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at Meetings) Regulations 2013 (SA)

Resolution Register - April 2021 - All						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-Apr-21	2.1	Confirmation of Minutes	"that the minutes of the Ordinary Council Meeting held on 22 March 2021 (MB Folios 17329 to 17343 inclusive), be accepted as read and confirmed."	2021/145	Completed	Governance and Executive Office
27-Apr-21	12.1	Committee Meeting	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held on 7 April 2021."	2021/146	Completed	Development and Community
27-Apr-21	12.2	Committee Meeting	"that Council receives and notes the minutes of the Audit Committee Meeting held on 12 April 2021 as presented at Attachment 1 to this Report."	2021/147	Completed	Finance and Business
27-Apr-21	12.2	Committee Meeting	"that Council endorses resolution 2021/017 of the Audit Committee and in doing so resolves that: 1. No new applications for COVID-19 Rate Relief be accepted after 1 May 2021; 2. Current applicants on COVID-19 Rate Relief be provided with a grace period of one (1) month to 1 June 2021 to pay in full outstanding rates without incurring any fines or interest; 3. After 1 June 2021, current applicants on COVID-19 Rate Relief are charged with statutory fines and interest for overdue rates under Section 181 (8) of the Local Government Act 1999; and 4. Subject to paragraph 2 above, instructs the Chief Executive Officer to commence the recovery of overdue rates as per Council's Rates Arrears and Debtor Management Policy after the current COVID-19 Rate Relief expires on 1 May 2021."	2021/148	Completed	Finance and Business
27-Apr-21	12.2	Committee Meeting	"that Council endorses resolution 2021/020 of the Audit Committee and in doing so adopts the draft Procurement Policy as presented at Attachment 2 to this Report."	2021/149	Completed	Governance and Executive Office
27-Apr-21	12.2	Committee Meeting	"that Council endorses resolution 2021/019 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for Audit Committee during 2020/2021 Financial Year."	2021/150	Completed	Finance and Business
27-Apr-21	13.1	Subsidiary Meeting	"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Special Meeting held on 17 March 2021."	2021/151	Completed	Governance and Executive Office
27-Apr-21	13.1	Motion Without Notice	"that the Chief Executive Officer bring back a report on the confidentiality provisions of the confidential minutes of the Gawler River Floodplain Management Authority Board Meetings and how they can be made available to constituent councils on a confidential basis."	2021/152	Forward Agenda - June 2021	Governance and Executive Office
27-Apr-21	13.1	Subsidiary Meeting	"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 15 April 2021."	2021/153	Completed	Governance and Executive Office
27-Apr-21	18.3	Motion on Notice	"that Johns Road be included in the next budget to be sealed."	2021/154	LOST	N/A
27-Apr-21	18.3	Motion Without Notice	"that Council consider Johns Road position in the matrix as part of the upcoming review of the Infrastructure and Asset Management Plan in 2021."	2021/155	Ongoing	Infrastructure and Environment
27-Apr-21	14.1	Draft 2021/2022 Annual Business Plan and Budget for Public Consultation	"that Council, having considered Item 14.1 – Draft 2021/2022 Annual Business Plan and Budget for Public Consultation, dated 27 April 2021, receives and notes the report and in doing so: 1. Council has considered its draft Annual Business Plan and Budget for the 2021/2022 Financial Year, presented as Attachment 1 to this Report, and instructs the Chief Executive Officer to commence a period of public consultation in accordance with section 123 of the Local Government Act 1999 and Council's Public Consultation Policy, in regard to its proposals for a period of not less than 21 days inviting the public to make written submissions in order that Council is able to consider any feedback from members of the public with regard to its draft Annual Business Plan and Budget for the 2021/2022 Financial Year; 2. Acknowledges that as a result of the Public Access and Public Consultation Notice (No 2) 2020, in particular the suspension of section 123(4)(a)(i), and in accordance with Council's Public Consultation Policy, Council will not hold a public meeting or a special meeting in order to hear public submissions; and 3. Instruct that the Chief Executive Officer or his delegate prepare a report on written submissions received during the public consultation period for Council consideration."	2021/156	Ongoing	Finance and Business
27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	"that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the 2021/2022 registration fee for a: 1. Non-Standard dog at \$70; and 2. Standard dog (desexed and microchipped) at \$35 (50% off the Non-Standard dog fee as previously recommended by the Dog and Cat Management Board)."	2021/157	Completed	Development and Community

27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the 2021/2022 dog business registration fees at: • \$365 for 1-19 business dogs (no additional rebates) • \$470 for 20 or more business dogs (no additional rebates)”	2021/158	Completed	Development and Community
27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, continues to offer an Assistance Dog registration category in 2021/2022, with no fee, as required by the Dog and Cat Management Act 1995.”	2021/159	Completed	Development and Community
27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, offers the following discretionary dog registration fee rebates in 2021/2022: • Working livestock dog \$30.00 flat fee (no additional rebates) • Racing greyhound \$30.00 flat fee (no additional rebates) • Concession card 50%.”	2021/160	Completed	Development and Community
27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, offers dog registration fee rebates in 2021/2022 to holders of the following Centrelink concession cards : • DVA Gold Card • Pensioner Card - All • Seniors Health Card.”	2021/161	Completed	Development and Community
27-Apr-21	14.2	Dog Registration Fees 2021/2022 - Dogs and Cats Online (DACO)	“that Council, having considered Item 14.2 – Dog Registration Fees 2021/2022 – Dogs and Cats Online (DACO), dated 27 April 2021, sets the following dog management fees for 2021/2022: • Late registration \$25.00 • Impounding \$55.00 • Daily pound holding \$25.00 • Surrender \$250.00.”	2021/162	Completed	Development and Community
27-Apr-21	14.3	Policy Revocation - Building and Swimming Pool Inspection Policy	“that Council, having considered Item 14.3 – Policy Revocation – Building and Swimming Pool Inspection Policy, dated 27 April 2021, receives and notes the report and in doing so: 1. Acknowledges that Council’s Building and Swimming Pool Inspection Policy, presented at Attachment 1 to this Report, has been superseded by Practice direction 8 – Council Swimming Pool Inspections 2019 and Practice Direction 9 – Council Inspection 2020; and 2. Accordingly, revokes the Building and Swimming Pool Inspection Policy.”	2021/163	Completed	Governance and Executive Office
27-Apr-21	14.4	Mallala and District Lions Club - Mallala Oval Clubroom Proposal	“that Council, having considered item 14.4 – Mallala and District Lions Club – Mallala Oval Clubroom Proposal, dated 27 April 2021, receives and notes the report and in support of the proposal instructs the Chief Executive to commence the public consultation process pursuant to Section 202 of the Local Government Act 1999 and in accordance with the Council’s Public Consultation Policy, in regard to change of land use under the Community Land Management Plan and the leasing of a portion of Allotment 20 DP 95617, Mallala, known as Mallala Oval and comprised in Certificate of Title Volume 6163 Folio 218.”	2021/164	Forward Agenda - June 2021	Infrastructure and Environment/ Governance and Executive Office
27-Apr-21	15.1	Council Resolutions - Status Report	“that Council, having considered Item 15.1 – <i>Council Resolutions – Status Report</i> , dated 27 April 2021, receives and notes the report.”	2021/165	Completed	Governance and Executive Office
27-Apr-21	15.2	Infrastructure and Environment Department Monthly Report - April 2021	“that Council, having considered Item 15.2 – <i>Infrastructure and Environment Department – Monthly Report – April 2021</i> , dated 27 April 2021 receives and notes the report.”	2021/166	Completed	Infrastructure and Environment
27-Apr-21	15.3	Two Wells Village Green - Monthly Report - April 2021	“that Council, having considered Item 15.3 – <i>Two Wells Village Green – Monthly Report – April 2021</i> , dated 27 April 2021 receives and notes the report.”	2021/167	Completed	Infrastructure and Environment
27-Apr-21	15.4	Drought Communities Programme – Monthly Report – April 2021	“that Council, having considered Item 15.4 – <i>Drought Communities Programme – Monthly Report – April 2021</i> , dated 27 April 2021 receives and notes the report.”	2021/168	Completed	Development and Community
27-Apr-21	15.5	Planning and Design Code Update April 2021	“that Council, having considered Item 15.5 – <i>Planning and Design Code Update April 2021</i> , dated 27 April 2021 receives and notes the report.”	2021/169	Completed	Development and Community


27-Apr-21	15.6	Tourism and Economic Development Strategy Update	"that Council, having considered Item 15.6 – <i>Tourism and Economic Development Strategy Update</i> , dated 27 April 2021, receives and notes the report."	2021/170	Completed	Development and Community
		State and Federal Funding Applications Update	"that Council, having considered Item 15.7 – <i>State and Federal Funding Applications Update</i> , dated 27 April 2021 receives and notes the report."	2021/171	Completed	Infrastructure and Environment
27-Apr-21	15.7	State and Federal Funding Applications Update	"that Council, having considered Item 15.7 – <i>State and Federal Funding Applications Update</i> , dated 27 April 2021, thanks The State Government – The Hon Rob Lucas for funding 50% (\$2,340,000) of the Rural Road Sealing – Freight and Tourism project."	2021/172	Completed	Infrastructure and Environment
27-Apr-21	16.1	Motion Without Notice	"that the Chief Executive Officer bring back a report as to the St limit on Parham Road and whether it can be removed."	2021/173	Forward Agenda - June 2021	Infrastructure and Environment
27-Apr-21	16.1	Motion Without Notice	"that the Chief Executive Officer bring back a report in relation to relevant matters regarding the potential relocation of the protest structures to Dublin, with a view to enhancing tourism."	2021/174	Forward Agenda - June 2021	Infrastructure and Environment/ Development and Community
27-Apr-21	18.1	Motion on Notice	"that Council: 1. Instructs the Chief Executive Officer to undertake detailed design in relation to the construction and sealing of Thompson Beach Esplanade (end of road north of Kestrel Crescent to car park east of Heron Crescent – 3.39km), Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km) and Webb Beach Road (Parham Road to boat ramp – 1.88km) and 2. Acknowledges that an allocation of \$70,000 will be incorporated into the third quarter 2020/2021 budget revision."	2021/175	Lay on the table (refer 2021/176)	Governance and Executive Office
27-Apr-21	18.1	Formal Motion	"that motion 2021/175 lay on the table."	2021/176	Completed	Governance and Executive Office
27-Apr-21	18.1	Motion on Notice	"that Council instructs the Chief Executive Officer to explore all relevant funding opportunities with relevant stakeholder groups and interested parties in relation the construction and sealing of Thompson Beach Esplanade (end of road north of Kestrel Crescent to car park east of Heron Crescent – 3.39km), Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km) and Webb Beach Road (Parham Road to boat ramp – 1.88km) and associated tourism and business opportunities."	2021/177	Lay on the table (refer 2021/178)	Governance and Executive Office
27-Apr-21	18.1	Formal Motion	"that motion 2021/177 lay on the table."	2021/178	Completed	Governance and Executive Office
27-Apr-21	18.2	Motion on Notice	"that the following Resolution be rescinded: 2021/005: "that Council endorses resolution 2020/038 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to continue to pursue an Infrastructure Agreement with the developer to detail the required infrastructure upgrades, being: upgrade to the existing portion of Wheller Road - 10m wide pavement with a 7.5m 14/7 two-coat spray seal and drainage swales on both sides of the road with 100% of cost borne by developer.""	2021/179	Completed	Governance and Executive Office
27-Apr-21	18.2	Formal Motion	"that motion 2021/179 be put."	2021/180	Completed	Governance and Executive Office
27-Apr-21	18.2	Motion on Notice	"that Council: 1. Accepts the developer's offer (set out within the letter from Botten Levinson Lawyers to Council dated 15 March 2021) of \$34,000 as their contribution to the sealing of Wheller Road, Two Wells in respect of the development application DA 312/357/2018 Lot 12A Wheller Road, Two Wells 2. Acknowledges that the remaining costs to construct and seal Wheller Road, Two Wells will be incorporated into a future budget revision, following the completion of detailed design at which time the full costs of the works will be known."	2021/181	Completed	Infrastructure and Environment

27-Apr-21	21.1	Crown Land, Two Wells Update - April 2021	<p>“that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Acting General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 21.1 – Crown Land, Two Wells – April 2021;</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 21.1 – Crown Land, Two Wells – April 2021 concerns:</p> <p>a. commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to Crown Land at Two Wells; and</p> <p>b. legal advice, being advice received from Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells;</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2021/182	Completed	Governance and Executive Office
27-Apr-21	21.1	N/A	“that the meeting be extended by 30 minutes.”	2021/183	Completed	Governance and Executive Office
27-Apr-21	21.1	Crown Land, Two Wells Update - April 2021	“that Council, having considered Item 21.1 – <i>Crown Land, Two Wells – April 2021</i> dated 27 April 2021, receives and notes the report.”	2021/184	Completed	Governance and Executive Office
27-Apr-21	21.1	Crown Land, Two Wells Update - April 2021	<p>“that Council, having considered the matter of Item 21.1 – Crown Land, Two Wells – April 2021 in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the Local Government Act 1999, resolves that:</p> <p>1. The report, Attachment 1 and Attachment 2 pertaining to Item 21.1 – Crown Land, Two Wells – April 2021 remain confidential and not available for public inspection until further order of the Council;</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2021/185	Completed	Governance and Executive Office

Resolution Register - February 2019 - March 2021 - Ongoing						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department
25-Feb-19	19.1	Motion Without Notice	<p>“that the Chief Executive Officer bring back a report to Council, with accompanying proposed policy in relation to the management of horses on the coastal beaches of the Adelaide Plains Council. The Policy should take into account:-</p> <ol style="list-style-type: none"> 1. Consistency with the Adelaide International Bird Sanctuary Management Plan; 2. The ability to safely park horse floats in the proximity of areas allowed for exercising of horses; 3. The health and safety of the general public, horses and handlers; and 4. The potential impact on flora and fauna in coastal areas.” 	2019/080	Management of horses will be considered in developing draft Tourism and Economic Development Strategy	Development and Community
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted.”</p>	2019/119	A policy framework will be developed through the IAMP review	Infrastructure and Environment
25-Mar-19	18.2	Motion on Notice - APC Services	<p>“that the Chief Executive Officer initiate a review of services administered by Adelaide Plains Council to identify any areas of cost efficiency and or new processes not covered by the organisational review.”</p>	2019/129	Preliminary service review has been incorporated into scope of works for Review of Office Accommodation	Governance and Executive Office
23-Apr-19	18.5	Motion on Notice - Cemetery Expansion at Two Wells and Mallala	<p>“that in consideration of forecast growth at both Two Wells and Mallala, coupled with the diminishing space at the Two Wells Cemetery, the Chief Executive Officer bring a report back to Council that explores opportunities for cemetery expansion to service the townships of Two Wells and Mallala.”</p>	2019/184	Forward Agenda - June 2021	Development and Community
23-Sep-19	14.9	Two Wells Scout Group Relocation	<p>“that Council, having considered Item 14.9 – Two Wells Scout Group Relocation, dated 23 September 2019, receives and notes the report and in doing so, authorises the Chief Executive Officer to:-</p> <ol style="list-style-type: none"> 1. Undertake engagement with relevant stakeholders including but not limited to Two Wells Bowling Club, Two Wells Tennis Club, Two Wells Football and Netball Club; 2. Formally request of the Two Wells Scout Group that Council be provided with the following information:- <ol style="list-style-type: none"> a. Proposed facility concept plan; b. Development Assessment Application; 3. To bring back a further report at the appropriate juncture.” 	2019/389	Ongoing. Council is working with the Two Wells Scouts Group in relation to obtaining the necessary information prior to engaging with stakeholders including meeting with Scouts SA	Governance and Executive Office/ Infrastructure and Environment
28-Oct-19	14.5	Horse Management In Coastal Areas	<p>“that Council having considered Item 14.5 – Horse Management in Coastal Areas, dated 28 October 2019, instructs the Chief Executive Officer to investigate with the Department of Environment and Water and Natural Resources Management and Department of Planning, Transport and Infrastructure, and introduce appropriate signage to promote Parham as an area suitable for well managed and environmentally sensitive horse float parking and horse riding, subject to a horse float parking area being approved at Section 631 The Esplanade, Parham, CR:6202/438.”</p>	2019/457	Ongoing. Application has been made to DEW for access to land. Most recent update provided at Ordinary Meeting on 23 November 2020	Development and Community

16-Dec-19	19.1	Motion Without Notice	"that Members instruct the Chief Executive Officer to provide a letter of support to Port Parham Sports and Social Club in relation to their application to remove the restriction on the newly issued Liquor Licence which restricts liquor sales for consumption of the licenced premises to members only."	2019/529	Ongoing. Letter sent to PPSSC on 20 December 2019 requesting copy of relevant application, so that letter of support can be provided accordingly. Further update sought in July 2020 and early 2021. No response from PPSSC	Governance and Executive Office
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	"that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so: 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year."	2020/055	Ongoing. Tennis Club has executed the lease. APC Mayor and CEO to execute upon receipt of Ministerial consent	Governance and Executive Office/ Infrastructure and Environment
23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	"that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site."	2020/407	Forward Agenda - I&E Committee 2021	Infrastructure and Environment
23-Nov-20	15.5	Smoke Free Areas	"that Council, having considered Item 15.5 – Smoke Free Areas, dated 23 November 2020, receives and notes the report and in doing so acknowledges that: 1. Under the Tobacco and E-Cigarette Products Act 1997 (the Act) and Tobacco and E-Cigarette Products Regulations 2019 (the Regulations) the following areas are declared 'smoke free': a. Enclosed public areas; b. Outdoor dining areas; c. Workplaces e.g. buildings or any part of a building; d. Public transport waiting areas e. Shared areas; f. Playgrounds; and require the installation of signage; 2. Having reviewed the Schedule of Relevant Public Areas (presented as Attachment 1 to this Report), all areas that are appropriate to be 'smoke free' are already covered under the Act and Regulations; and 3. There is currently no need to designate additional smoke free areas at this time."	2020/413	Completed	Governance and Executive Office
14-Dec-20	14.6	Recommendation Review of Infrastructure and Asset Management Plan	"that Council, having considered Item 14.6 – Recommendation Review of Infrastructure and Asset Management Plan, dated 14 December 2020, receives and notes the report and in doing so instructs the Chief Executive Officer to recommence work on the review of Infrastructure and Asset Management Plan post adoption of the Strategic Plan 2020-2024."	2020/447	Forward Agenda - I&E Committee 2021	Infrastructure and Environment

14-Dec-20	14.7	Third Creek Road Closure Outcome of Public Consultation	“that Council, having considered Item 14.7 – Third Creek Road Closure – Outcome of Public Consultation, dated 14 December 2020, receives and notes the report and in doing so: 1. Acknowledges that public consultation was undertaken in relation to the proposed closure of Third Creek Road and that no submissions were received; and 2. Instructs the Chief Executive Officer to finalise Third Creek Road closure in accordance with the Roads (Opening and Closing) Act 1991.”	2020/448	Ongoing	Infrastructure and Environment
27-Jan-21	9	Motion Without Notice	“that the Chief Executive Officer contact all relevant government agencies and stakeholder groups with a view of facilitating a community forum that seeks to address escalating trends associated with public nuisance/public safety throughout the Council area.”	2021/002	Ongoing. Council is currently liaising with SAPOL and AIBS in relation to potential dates for this community forum. We anticipate the forum to be held within the next 3 months in Dublin, in person (subject to COVID-19 restrictions).	Development and Community
27-Jan-21	12.2	Committee Meeting	“that Council endorses resolution 2020/038 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to continue to pursue an Infrastructure Agreement with the developer to detail the required infrastructure upgrades, being: • upgrade to the existing portion of Wheller Road - 10m wide pavement with a 7.5m 14/7 two-coat spray seal and drainage swales on both sides of the road with 100% of cost borne by developer.”	2021/005	Completed (Rescinded)	Infrastructure and Environment
28-Jan-21	14.12	Donaldson Road - Two Wells	“that Council, having considered Item 14.12 – Donaldson Road – Two Wells, dated 27 January 2021 receives and notes the report and in doing so, endorses that a portion of Donaldson Road (D112594 Lot 53 to Elizabeth Street) is renamed to Longview Road.”	2021/030	Ongoing	Infrastructure and Environment
22-Feb-21	9	Motion Without Notice	“that the Chief Executive Officer investigate and bring back a report on the cost and options of providing a green waste collection in the coastal communities of Middle Beach, Parham, Webb Beach and Thompson Beach consulting with residents and ratepayers as necessary.”	2021/051	Forward Agenda - June 2021	Infrastructure and Environment
22-Feb-21	14.1	Light & Adelaide Plains Region Economic Development Authority - Regional Subsidiary Charter	“that Council, having considered Item 14.1 – Light & Adelaide Plains Region Economic Development Authority – Regional Subsidiary Charter, dated 22 February 2021, receives and notes the report and in doing so: 1. Confirms its intention to establish a regional subsidiary under section 43 of the Local Government Act 1999, to be known as the Light & Adelaide Plains Region Economic Development Authority (the Regional Subsidiary) and 2. Instructs the Chief Executive Officer to, on the Council’s behalf, and following a further joint Informal Gathering between Adelaide Plains Council and Light Regional Council, apply to the relevant Minister, under Schedule 2 Part 2 of the Local Government Act 1999, in relation to the proposed establishment of the Regional Subsidiary.”	2021/062	Ongoing. Informal Gathering was held on 20 April 2021. Application to Minister is being prepared.	Governance and Executive Office
22-Feb-21	14.6	Planning Reform Update February 2021	“that Council, having considered Item 14.6 – <i>Planning Reform Update February 2021– Phase 3 Planning and Design Code Introduction</i> , dated 22 February 2021 in consideration of 1 and 2 above, instructs the CEO to, as part of the upcoming budget process, bring back detailed reports, trends, statistics and analysis in relation to the impacts of urban growth on APC and the need to ensure resourcing is commensurate with workload impost.”	2021/075	Forward Agenda - June 2021	Development and Community
23-Feb-21	19.1	Motion on Notice	“that the Chief Executive Officer bring back a report naming all the subsidiaries and like organisations to which APC subscribes, attends, and is otherwise involved, and the annual fees applicable to each, including attendance requirements/costs and a cost benefit analysis.”	2021/093	Agenda - 24 May 2021	Governance and Executive Office
23-Feb-21	21.1	Crown Land, Two Wells Update - February 2021	Confidential Item	2021/098	Ongoing	Governance and Executive Office

 Adelaide Plains Council	15.2	Infrastructure and Environment Department – Monthly Report – May 2021
	Department: Report Author:	Infrastructure and Environment General Manager – Infrastructure and Environment
Date: 24 May 2021	Document Ref:	D21/21825

OVERVIEW

Purpose

The purpose of this report is to provide an update in relation to the status of the Infrastructure and Environment Department 2020-2021 Capital Works and Operating Program, for Council Members' information and monitoring.

Background

Council has adopted a significant Capital Works Program for delivery in 2020-21 totalling just over \$5.3 million. Management have established a project management framework for managing and monitoring projects to ensure that every effort is made to deliver the projects on time and within budget.

Attachment 1 provides a list and status of the 2020-2021 Capital projects, and **Attachment 2** provides a list and status of the 2020-2021 Operating projects.

Additionally **Attachment 3** provides a list of Local Roads and Community Infrastructure projects.

Further to this, Management provides the following update of some of the activities and projects carried out by the Infrastructure and Environment Department over the last month.

Civil

The civil team is currently working at Webb Beach Levee and Causeway projects. Additionally, Carslake Road upgrade is underway and unsealed road maintenance is occurring.

Horticulture

The horticulture team is currently carrying out routine maintenance activities within parks, gardens and oval precincts. Additionally, street tree plantings has occurred at Butler Street, Mallala and Gameau Reserve, Two Wells.

LRCI

The list provided as **Attachment 3** to this report outlines the list of Local Roads and Community Infrastructure projects for round 1 and 2. Federal approval has now been granted for all projects, with significant works to be undertaken between late May and June 30 deadline.

RECOMMENDATION

“that Council, having considered Item 15.2 – *Infrastructure and Environment Department – Monthly Report – May 2021*, dated 24 May 2021 receives and notes the report.”

Attachments

1. Capital Project Progress Report 2020-2021 – May 2021
2. Operating Project Progress Report 2020-2021 – May 2021
3. Local Roads and Community Infrastructure 2020-2021 – May 2021

References

Legislation

Local Government Act 1999

Council Policies/Plans

Annual Business Plan

Procurement Policy

Infrastructure and Asset Management Plan

Long Term Financial Plan

CAPITAL PROJECT PROGRESS REPORT 2020-2021 - MAY 2021

Budget No	Project Name	Adopted Budget	Carried Forward from 19/20	Total Budget	YTD May Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
70002	Two Wells Service Centre - Air Conditioner	3,000	-	3,000		3,000	Yes	Mar-21	Mar-21	Yes	100%
72723	Two Wells Cemetery - Cremation wall 50 Plots		35,844	35,844	37,854	(2,010)	Yes	Sep-20	Oct-20	Yes	100%
72725	Shannon Road - Stage 2 Intersection Upgrade		404,346	388,532	329,614	58,918	Yes	Jul-20	Apr-21	No	90%
72731	Two Wells Library – Carpet, Sunscreen Blinds and Security Screen Door		9,796	5,153	18,947	(13,794)	Yes	Jul-20	Nov-20	Yes	100%
72732	Two Wells Old Council Chamber improvements		37,447	36,608	20,839	15,769	Yes	Jul-20	Dec-20	No	95%
72742	Webb Beach Levee & Access Road Upgrade		271,854	253,787	194,324	59,463	Yes	Sep-20	May-21	No	80%
72746	New Public Toilet at the Village Green, Two Wells		182,179	182,179	5,966	176,213	Yes	Jul-20	May-21	No	35%
72750	Thompson Beach Foreshore - Southern car park		30,833	34,401	47,637	(13,236)	Yes	Sep-20	Dec-20	Yes	100%
72776	Two Wells Main Street Upgrade (DCP 2)	700,000	-	700,000	508,228	191,772	Yes	Jul-20	May-21	No	70%
72777	Footpath - William Street (TWs) - Chapman Street to Elizabeth Street	69,000	-	69,000	1,538	67,462	Yes	Oct-20	May-21	No	30%
72778	Footpath : Butler Street - Redbanks Road to Irish Street	55,000	-	55,000	35,288	19,712	Yes	Oct-20	May-21	Yes	100%
72779	Footpath : Gameau Road - Connection to Gawler Road	11,000	-	11,000	-	11,000	Yes	Oct-20	May-21	No	5%
72780	Footpath/Kerbing/Reseal : Old PWR(TW)/Mall - TWs Road/Gawler Road	199,502	-	249,502	113,744	135,758	Yes	Oct-20	May-21	No	80%
72781	Street Lighting : Old PWField Road/Gawler River Road	40,000	-	40,000	43,783	(3,783)	Yes	Aug-20	Nov-20	Yes	100%
72782	Seal : Dawkins Road/Bethesda Road Intersection	70,000	-	70,000	-	70,000	No	Nov-20	Not Applicable	No	N/A
72783	Reseal - Dawkins Road - Old Port Wakefield Road to Judd Road (R2R Project)	316,897	-	316,897	261,578	55,319	Yes	Nov-20	Dec-20	Yes	100%
72784	Reseal - Ruskin Road – Bubner Road to The Esplanade	224,353	-	224,353	301,238	(76,885)	Yes	Nov-20	Dec-20	Yes	100%
72785	Reseal - Aerodrome Road – Carmel Street to Mallala Raceway gate	58,962	-	58,962	-	58,962	No	Nov-20	Not Applicable	No	N/A
72786	Resheet : Raise Middle Beach Road Height	55,000	-	55,000	3,478	51,522	Yes	Apr-21	May-21	Yes	100%
72787	Resheet - Avon Road – Council Boundary to Ridley Road	133,008	-	133,008	135,984	(2,976)	Yes	Nov-20	Dec-20	Yes	100%
72788	Resheet - Brady Road – Tank Road to Fidge Road	36,381	-	36,381	30,760	5,621	Yes	Feb-21	Feb-21	Yes	100%
72789	Resheet - Collins Road – Farrelly Road to Marshman Road	61,818	-	61,818	49,444	12,374	Yes	Feb-21	Mar-21	Yes	100%
72790	Resheet - Daniel Road – Long Plains Road to End of Seal	40,231	-	40,231	31,043	9,188	Yes	Nov-20	Nov-20	Yes	100%
72791	Resheet - Day Road – Germantown Road to Humphrey Road	104,004	-	104,004	104,097	(93)	Yes	Sep-20	Oct-20	Yes	100%
72792	Resheet - Frost Road (Lower Light) – Big Rabbit Road to Limerock Road	136,327	-	136,327	115,643	20,684	Yes	Feb-21	Mar-21	Yes	100%
72793	Resheet - Gregor Road – Boundary Road to Aunger Road North	70,359	-	70,359	55,334	15,025	Yes	Aug-20	Aug-20	Yes	100%
72794	Resheet - Hall Road (Grace Plains) – Ross Road to Broster Road	57,511	-	57,511	51,972	5,539	Yes	Sep-20	Oct-20	Yes	100%
72795	Resheet - Johns Road – Pederick Road to Baker Road	68,013	-	68,013	78,280	(10,267)	Yes	Mar-21	Apr-21	Yes	100%
72796	Resheet - Pederick Road – Gawler River Road to Johns Road	26,189	-	26,189	12,313	13,876	Yes	Mar-21	Apr-21	Yes	100%
72797	Resheet - Powerline Road – Calomba Road to Tiller Road	268,734	-	268,734	241,438	27,296	Yes	Jul-20	Sep-20	Yes	100%
72798	Resheet - Slant Road – Wild Horse Plains Road to Lyons Road	50,348	-	50,348	47,821	2,527	Yes	Jan-21	Jan-21	Yes	100%
72799	Resheet - Wasleys Road – End of Seal to Davies Road	60,492	-	60,492	65,768	(5,276)	Yes	Jan-21	Feb-21	Yes	100%
72800	Water Tank Replacement(Thomson/Webb/Middle/Parham)	83,000	-	83,000	21,884	61,116	Yes	Oct-20	May-21	Yes	100%
72801	Site Improvements - Mallala Oval (BBQ, Picnic Setting, Bench Seat, Shelter)	48,959	-	48,959	5,865	43,094	Yes	Oct-20	May-21	No	20%
72802	Dublin Lions Park - Toilet Block Renewal	180,000	-	180,000	57,271	122,729	Yes	Sep-20	Jun-21	No	5%
72803	Local Road and Community Infrastructure Program (R1)	345,459	-	345,459	88,527	256,932	Yes	Sep-20	Jun-21	No	15%
72804	Dublin Saleyard Access Upgrade Project(Carslake Rd)	-	-	1,073,000	22,696	1,050,304	Yes	Mar-21	Jun-21	No	5%
72805	Local Road and Community Infrastructure Program (R2)	-	-	470,489	-	470,489	No	Mar-21	Dec-21	No	0%
74015	Pram Ramp renewal to DDA compliant	10,000	-	10,000	-	10,000	No	Nov-20	Jun-21	No	0%
75000	Fleet Replacement	40,000	24,597	102,392	104,379	(1,987)	Yes	Sep-20	Jun-21	Yes	100%
75100	Plants and Equipment Replacement	352,000	343,840	740,478	537,972	202,506	Yes	Sep-20	Jun-21	No	90%
		3,975,547	1,340,736	7,206,410	3,782,547	1,653,070					

OPERATING PROJECT PROGRESS REPORT 2020-2021 - MAY 2021


Budget No	Project Name	Adopted Budget	Carried Forward from 19/20	Total Budget	YTD MAY Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
80020	Installation of single lane roundabout	-	500,000	500,000	-	500,000	No	Jul-20	Dec-22	No	N/A
80013	Two Wells Library - Fans/AC	-	3,000	3,000	-	3,000	Yes	Oct-20	Nov-20	Yes	100%
80013	Dublin Toilet Block (Septic Upgrade)		10,000	10,000	-	10,000	Yes	Sep-20	Apr-21	Yes	100%
80011	Two Wells Main Street Upgrade – Detailed design work	-	142,000	142,000	92,747	49,253	Yes	Sep-20	Jun-21	No	80%
80015	Relocation - AP Kennel & Obedience Club		145,770	145,770	133,801	11,969	Yes	Jul-20	Dec-20	Yes	100%
80022	Relocation - TW Trotting Club		40,000	40,000	6,026	33,974	Yes	Sep-20	Jun-21	No	10%
80030	Wasleys Bridge Maintenance			215,000	7,927	207,073	Yes	Feb-21	Dec-21	No	10%
80059	Establish a horse float parking area in Parham	50,000		50,000	-	50,000	No	Sep-20	Jun-21	No	N/A
80060	Mallala Office underpinning	25,000		25,000	21,982	3,018	Yes	Sep-20	Nov-20	Yes	100%
80061	Feasibility Study - Lewiston Drainage	40,000		40,000	-	40,000	Yes	Sep-20	Jun-21	No	10%
80063	Middle Beach boat ramp investigation and remediation	44,000		44,000	8,727	35,273	Yes	Sep-20	Jun-21	No	60%
80064	Two Wells Resource Recovery Centre - Bin Retaining Wall/Container for Mattresses	25,000		25,000	1,818	23,182	Yes	Sep-20	Jun-21	No	15%
		184,000	840,770	1,239,770	265,101	759,669					

LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 1 (30 JUNE 2021)

Budget No	Project Name	Adopted Budget	Actual Spent	Remaining Budget	Percentage of Completion
72803	RV dump point Two Wells	5,000	-	5,000	5%
72803	Mallala Museum – cleaning, upstairs painting and floor coverings	38,000	30,479.80	7,520	100%
72803	Clara Harniman Reserve – external fencing	8,060.00	8,060.00	-	100%
72803	Parham Campgrounds Toilet Facility	110,459	-	110,459	15%
72803	Mallala Museum - Upstairs air conditioning	11,940	-	11,940	0%
72803	Clara Harniman Reserve - water and power connection to APEC	10,000	-	10,000	0%
72803	Lewiston Reserve – Half Court Basketball and site improvements	22,000	-	22,000	0%
72803	Two Wells Oval – Toilet Block	140,000	-	140,000	15%
		345,459	38,540	306,919	

LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 2 (31 DECEMBER 2021)

Budget No	Project Name	Adopted Budget	Actual Spent	Remaining Budget	Percentage of Completion
72805	Coats Road - Construct and Seal	376,000	-	376,000	0%
72805	Middle Beach - New shelter, Barbeque, seating and site improvements	94,489	-	94,489	0%
		470,489		470,489	

 Adelaide Plains Council	15.3	State and Federal Funding Applications Update
	Department: Report Author:	Infrastructure and Environment General Manager – Infrastructure and Environment
Date: 24 May 2021	Document Ref:	D21/21845

OVERVIEW

Purpose

The purpose of this report is to provide an update in relation to the State and Federal funding applications recently submitted.

Background

Council, at its Ordinary Council Meeting held on 27 January 2021, resolved as follows;

14.10 State and Federal Funding Opportunities

Moved Councillor Strudwicke Seconded Councillor Lush 2021/ 018

“that Council, having considered Item 14.10 – State and Federal Funding Opportunities, dated 27 January 2021, receives and notes the report and in doing so:

- 1. Instructs the Chief Executive Officer to seek funding through the Building Better Regions Fund funding stream for the following projects:***
 - a) Parham Short Stay***
 - b) Recreational Trails***
 - c) Food and Business Festival***
- 2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s estimated contribution of \$135,000 (being 50% of the total cost of the projects \$270,000) will be incorporated into the third quarter 2020/2021 budget revision.”***

CARRIED

And

14.10 State and Federal Funding Opportunities

Moved Councillor Daniele Seconded Councillor Di Troia 2021/ 019

“that Council, having considered Item 14.10 – State and Federal Funding Opportunities, dated 27 January 2021, receives and notes the report and in doing so:

- CARRIED***

14 10 State and Federal Funding Opportunities

“that Council, having considered Item 14.10 – State and Federal Funding Opportunities, dated 27 January 2021, receives and notes the report and in doing so:

- CARRIED***

14.10 State and Federal Funding Opportunities

“that Council, having considered Item 14.10 – State and Federal Funding Opportunities, dated 27 January 2021 determines the allocation of \$470,489 funding under the Local Roads and Community Infrastructure Program Extension funding stream towards Coats Road at an estimated cost of \$376,000, mindful that further resolutions will follow at the February 2021 meeting of Council in relation to apportioning the balance of \$94,489.”

CARRIED

14.10 State and Federal Funding Opportunities

“that Council, having considered Item 14.10 – State and Federal Funding Opportunities, dated 27 January 2021, receives and notes the report and in doing so:

- CARRIED***

14.7 Local Roads and Community Infrastructure Program Funding

“that Council’s resolution 2020/279 in relation to Local Roads and Community Infrastructure Program Round 1 be amended in order for funding allocated to Middle Beach – construction of levee (\$30,000) and Clara Harniman Reserve – external fencing (\$13,940) totalling \$43,940 to be reallocated to the following shovel ready projects and expended by the 30 June 2021 deadline:

- subject to approval by the Federal Government.”***

CARRIED

14.7 Local Roads and Community Infrastructure Program Funding

“that Council, having considered Item 14.7 – Local Roads and Community Infrastructure Program Funding, dated 22 February 2021, determines the allocation of \$94,489 funding under the Local Roads and Community Infrastructure Program Round 2 to Middle Beach – New barbeque, seating, shelter and site improvements, subject to approval by Federal Government.”

CARRIED

The applications were submitted and the outcome of the applications will be released by June 2021.

Open Space and Places for People Fund

The applications were submitted and the outcome of the applications will be released by June 2021.

Local Roads and Community Infrastructure Program

The round 1 project amendment have been approved by the Federal Government with a 30 June 2021 deadline.

- RV dump point Two Wells
- Mallala Museum – cleaning, upstairs painting and floor coverings
- Clara Harniman Reserve – external fencing
- Parham Campgrounds Toilet Facility
- Mallala Museum - Upstairs air conditioning
- Clara Harniman Reserve - water and power connection to APEC
- Lewiston Reserve – Half Court Basketball and site improvements
- Two Wells Oval – Toilet Block

The round 2 project have been approved by the Federal Government with a 31 December 2021 deadline.

- Coats Road - Construct and Seal
- Middle Beach - New shelter, Barbeque, seating and site improvements

Local Government Infrastructure Partnership Fund

On 21 March 2021 Council was advised by Hon Rob Lucas MLC of the successful Local Government Infrastructure Partnership funding application for Adelaide Plain Council Rural Road Sealing – Freight and Tourism project. The Rural Roads being funding are;

- Aerodrome Road, Mallala which starts from the intersection of Hall Road and heads north 2.9km to the intersection of Farrelly Road
- Barabba Road, Mallala which starts from the intersection of Redbank's Road and heads south 4.6km to the intersection of Mallala Road
- Cheek Road, Redbank's which starts from the intersection of Redbank's Road and heads north 2.75km to the intersection of Wasleys Road
- Middle Beach Road, Two Wells which starts from the intersection of Road Train Drive and heads north 8.9km to the end of seal Middle Beach Township.

Survey and design is currently underway with the works schedule being Cheek Road, Aerodrome Road, Barabba Road, and Middle Beach Road.

National Flood Mitigation infrastructure Program

On 11 May 2021 Council was advised by The Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management of the successful National Flood Mitigation Infrastructure

Program funding application for Two Wells Township Stormwater Levee. The total cost of the project being \$2,020,000 with a contribution from Hickinbotham as stipulated in the deed of agreement.

Securing the above funding significantly reduces future new capital budget allocations funded through rate revenue.

RECOMMENDATION 1

“that Council, having considered Item 15.3 – *State and Federal Funding Applications Update*, dated 24 May 2021 receives and notes the report.”

RECOMMENDATION 2

“that Council, having considered Item 15.3 – *State and Federal Funding Applications Update*, dated 24 May 2021 thank The Federal Government - The Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management for funding Two Wells Township Levee project.”

Attachments

1. Nil

References

Legislation

Local Government Act 1999


Council Policies/Plans

Annual Business Plan

Procurement Policy

Infrastructure and Asset Management Plan

Long Term Financial Plan

	15.4	Dog and Cat Management Plan Review	
	Department:	Development and Community	
	Report Author:	Manager Regulatory	
Date: 24 May 2021	Document Ref:	D21/17017	

OVERVIEW

Purpose

The purpose of this report is to provide information regarding the preparation of a new Dog and Cat Management Plan and to enable an opportunity for Council Members to provide any feedback to the General Manager Development and Community by the end of May 2021.

Feedback received will help inform the preparation of the draft Plan to be forwarded to the Dog and Cat Management Board for comment. Following feedback from the Dog & Cat Management Board the Plan will be presented to Council for approval to undertake community consultation.

Background

Section 26A of the *Dog and Cat Management Act 1995* (the Act) requires all councils to develop a plan of management relating to dogs and cats within their area.

In 2012, Council adopted the Animal Management Plan 2012 – 2017. This Plan provided a framework which has subsequently guided day to day operations regarding dog and cat management throughout the Council area.

During 2016 and 2017, Council was active in preparing for changes associated with the 2016 update of the *Dog and Cat Management Act 1995*, and in particular the introduction of the Dogs and Cats Online (DACO) database.

The first changes were implemented on 1 July 2017 and included:

- Introduction of Standard and Non-Standard dog registration fee categories
- Complete Council discretion in setting dog registration fees
- Increased power of authorised persons, and
- Increases to maximum penalties and expiation fees.

The second phase came into effect on 1 July 2018 and incorporated reforms such as :

- Mandatory microchipping (dogs and cats over 12 weeks of age), and
- Mandatory desexing (dogs and cats born after 1 July 2018 must be desexed by 6 months of age – exemptions apply)

In relation to DACO, Council community safety and administration staff were extensively involved in the planning, testing and implementation process, in particular in relation to the migration of Council's dog registration data into the new system.

Council officers continue to work with residents and businesses (in particular breeders and veterinarians) to increase understanding about the new statutory arrangements and to foster compliance. This activity has been a priority.

A report to Council on 22 February 2021 provided a range of information about dog management. That report included the below table which provides an indication of increasing dog registrations in Adelaide Plains since the introduction of DACO.

	2018/2019	2019/2020	2020/2021
Individual Dog Registrations	4611	5167	5473
Business Dog Registrations	110	117	124

Discussion

It is now timely to prepare a new Dog and Cat Management Plan for Adelaide Plains, as required under the Act. Council's Strategic Plan 2021 – 2024 identifies the review of Council's animal management plan as a planned or legislated project.

Work to prepare a draft Plan has commenced, taking into account various factors that provide important guidance for the scope and content of the Plan. In some cases, they are anticipated to influence the Plan's objectives and actions:

- Legislative – Important for statutory compliance.
- Existing By-Laws, Policies and Other Statutes – Important to understand these with respect to dogs and cats. This ensures the Plan has a clear dog and cat scope, and does not conflict with existing By-Laws and other policy/legislative documents
- Economic, Social and Environmental Trends – it is important to recognise dogs and cats are integral to the ongoing economic and social life of Adelaide Plains. This includes growth of animal based businesses and for residential living. It is also important with respect to responsible dog and cat management regarding the environment, including the Adelaide International Bird Sanctuary.
- Other Councils Plans – It is important to understand how comparative councils are approaching their Dog and Cat Management Plans. Informal discussions are currently underway with these councils.
- Resources – Important for long term financial and annual business planning.

FACTORS IMPACTING PREPARATION OF NEW DOG AND CAT MANAGEMENT PLAN

Legislative	Possible Implication for new Plan
<p>Each council must, in accordance with this section, prepare a plan relating to the management of dogs and cats within its area.</p> <p><i>(S26A(1) Dog and Cat Management Act 1995)</i></p>	<p>A new Plan supersedes the 2012 Plan and provides opportunity to consider new factors impacting responsible dog and cat management in Adelaide Plains.</p>
<p>(2) A plan of management must include provisions for parks where dogs may be exercised off-leash and for parks where dogs must be under effective control by means of physical restraint, and may include provisions for parks where dogs are prohibited.</p> <p>The Act sets out that ‘park means a park, garden, reserve or other similar public open space, or a foreshore area, within the area of a council.’</p> <p><i>(S26A(1) Dog and Cat Management Act 1995)</i></p>	<p>Adelaide Plains has numerous ‘parks’.</p> <p>The Plan needs to identify which are off-leash and which are on-leash.</p>
<p>(3) A plan of management must cover 5 year periods and each plan must be prepared and presented to the Board at least 6 months before it is to take effect.</p> <p>(4) A plan of management must be approved by the Board before it takes effect.</p> <p><i>(S26A(1) Dog and Cat Management Act 1995)</i></p>	<p>The Plan is to look ahead five years.</p> <p>The Board must receive a draft Plan to enable the six month clock to commence. It is intended that after this report, and after receiving any feedback from Council Members, officers will forward a draft Plan to officers of the Board who can provide Board comment under delegation.</p> <p>The Board’s officers will provide feedback which will shape the draft brought to a future Council meeting seeking approval to commence consultation.</p> <p>Discussions with Board officers are underway.</p>
<p>(5) A council may, with the approval of the Board, amend a plan of management at any time during the course of the 5 year period covered by the plan.</p> <p><i>(S26A(1) Dog and Cat Management Act 1995)</i></p>	<p>Should the need to amend the Plan arise, Council can seek the Board’s approval at any time.</p>
<p>Officers of the Board advise that the <i>Dog and Cat Management Act 1995</i> is due for review from late 2022.</p>	<p>The main implication is to be aware of this future review.</p>
Existing By-Laws, Policies and Other Statutes	Possible Implication for new Plan

By-Laws (Dog, Local Government Land, Road)	<p>These By-Laws provide certain powers officers can exercise regarding dogs, such as attack or wandering. These also influence, for example, whether particular 'parks' are off-leash or on-leash.</p> <p>These By-Laws apply to animals generally.</p>
Enforcement Policy	Guides how Council officers approach non-compliance including regarding dogs and cats.
Emergency Management Plan 2018	Emergency Management Planning looks after emergency planning for animals, including dogs and cats. PIRSA are the lead agency for planning for animals in emergencies.
SA Planning System	<p>The SA planning system triggers in particular circumstances that keeping animals (e.g. breeding dogs or cats) is 'development'.</p> <p>In these circumstances, the keeping of dogs and cats are subject to approval of a Development Application.</p>
Economic, Social and Environmental Trends	Possible Implication for new Plan
Ongoing residential growth, in particular at Two Wells	As residents increase, consider dogs in planning for open spaces.
Ongoing dog and cat breeder activity, in particular but not exclusively at Lewiston	Ongoing education about breeder responsibilities.
Various council approaches to Cat By-Laws	Officers of the Board have provided summary information about how local government is approaching Cat By-Laws (Attachment 1).
Other Councils Plans	Possible Implication for new Plan
Several other council's dog and cat management plans, including Light Regional Council's, are being reviewed.	Having a similar approach to Light Regional Council's Plan of 2018 allows opportunity for collaboration and cooperation.
Resources	Possible Implication for new Plan
The Plan is being prepared recognising existing resources (principally but not exclusively within the Regulatory Team). Opportunities for collaboration are also being considered, such as with other Council's and the Dog and Cat Management Board. The Plan itself is being prepared with the assistance of a project officer.	Consider how the Plan's actions can be delivered using resources in cooperative or innovative ways

Council Members are invited to forward any comments relevant to the preparation of a draft plan to the General Manager Development and Community by COB 31 May 2021.

Summary

Achieving responsible dog and cat management by owners and breeders is the outcome of education, encouragement and where needed, enforcement.

These themes recognise the importance of Council's role in sharing information about responsible dog and cat management, encouraging owners and breeders in fulfilling their responsibilities, and where necessary, Council exercising its enforcement powers.

The themes are also intended to inform the Plan's objectives and actions, recognising that legislation contained within the Act drives dog and cat management day to day operations and the preparation of a Plan itself.

The high level vision intended to be worked towards is that the dogs and cats of Adelaide Plains are responsibly managed to enable businesses to thrive, residents are able to enjoy animals safely, and for the environment to be protected. Council Members are invited to contribute to that vision.

RECOMMENDATION

"that Council, having considered Item 15.4 – *Dog and Cat Management Plan Review*, dated 24 May 2021, receives and notes the report."

Attachments

1. Cat Management and By-Laws - Board Summary Information

References

Legislation

Dog and Cat Management Act 1995

Council Policies/Plans

Enforcement Policy

Dogs By-Law 2019

Roads By-Law 2019

Local Government Land By-Law 2019

Planning and Design Code

Cat Management and By-Laws - Board Summary Information ¹

The *Dog and Cat Management Act 1995* contains a scheme for managing cats. The cat management scheme is very different from the scheme for managing dogs.

The dog management scheme requirements include prohibition on wandering at large, registration, and seize and detain provisions. The Act contains no such requirements for cats. Many aspects of cat management rely on a council making a by-law. Some councils have called for a consistent scheme for cats to be included in the *Dog and Cat Management Act 1995*.

Of 68 councils, 31 (21 non-metro, 10 metro) have no cat by-law. Of the 37 with by laws:


- 20 have cat registration (10 have registration with fees, 8 can enact registration by council decision, two are in train)
- 17 have no cat registration
- Majority (74%) contain provisions regarding nuisance (noise, odour, toileting, wandering, aggression)
- 6 recent by-laws have introduced curfews/containment (Adelaide Hills Council to implement from 1 January 2022)

Summary of Councils Cat By-Laws					
Council	Date made	Number of Cats	Registration	Nuisance including wandering	Curfew/containment
Adelaide Hills	24/7/18	2	Yes on council decision	Yes	From 1/1/22
Mt Barker	2/9/19	2	Yes	Yes	Yes
Gawler	In train	2	Yes	Yes	Yes
Yorke Peninsula	29/7/20	2	Yes on council decision	No	No
Yankalilla	20/2/18	2	Yes	Yes	Yes
Cleve	7/8/18	2	Yes on council decision	Yes	No
Peterborough	24/11/18	2	Yes	Yes	Yes
Ceduna	16/10/19	2	No	Yes	No
Adelaide City	14/8/18	2	No	No	No
Holdfast Bay	9/7/19	2	Yes on council decision	Yes	No
Charles Sturt		2	No	No	No
Campbelltown	In train	2	Yes	Yes	Yes

¹ Information Courtesy of Dog and Cat Management Board April 2021

The Dog and Cat Management Board has received advice regarding whether the issues being faced by councils in managing cats could be addressed via regulation or the preparation of a model by-law to be adopted by all councils. The advice received by the Board was that the Act itself would need to be amended. The Dog and Cat Management Board advises that a review of the Act is scheduled to commence in late 2022.

In the meantime councils are being encouraged to work with their neighbours to make by-laws to manage cats.

 Adelaide Plains Council	15.5	Library & Community Services – Report – January to April 2021
	Department: Report Author:	Development and Community Manager Library and Community
Date: 24 May 2021	Document Ref:	D21/21217

OVERVIEW

Purpose

To provide an update about the various events and programs developed and implemented by the community and library services staff during the first four months of 2021.

Discussion

Listed below are the events and programs that have been held since 5 January 2021 through to 30 April 2021.

Australia Day 2021

Council held its annual Australia Day celebrations at the Dublin Oval on Tuesday 26 January 2021. Over 150 people enjoyed the day's festivities which started off with a free breakfast, funded by Council, and catered by the members of the Dublin Cricket Club. Australian Day Ambassador Bill Denny OAM was our special guest and in his address he spoke of his father's fond memories of his time at the RAAF base in Mallala.

Mayor Wasley then announced the recipients of Council's various Australia Day Awards:

Citizen of the Year – Mrs Pat Thompson – dedicated service to the Dublin community for over 25 years

Young Citizen of the Year – Jack Harris – volunteered at the Two Wells CFS since 2013

Community Event of the Year – Two Wells Community Garden Official opening

Community Project of the Year – Mallala and Districts Lions Club – to recognise their commitment to establish and run the Mallala campground

Community Group of the Year – Adelaide Plains Equestrian Club

Additionally, Mrs Barbara Kennedy was recognised by Mayor Wasley for her 25 years of volunteer service to the Windsor Library depot.

Council also welcomed four new citizens. The conferees, originally from New Zealand and the United Kingdom, became proud Australian citizens on the day.

After the formalities, an informal cricket match followed, in what has become an annual tradition for our local CFS brigades and a fitting way to end the day's proceedings.



Above – Mrs Thompson, Citizen of the Year and Mayor Wasley



Above – Jack Harris, Young Citizen of the Year with Mayor Wasley



Above – retired long serving volunteer Mrs Barbara Kennedy with Mayor Wasley

Victoria Purman – Author event

On Tuesday 16 March 2021, top selling Australian author Victoria Purman spoke at the Two Wells Bowling Club. Based in Adelaide, Victoria had over 30 years' experience working in the local media, before venturing into fiction writing. Over 60 people attended this function and Victoria proved to be an engaging speaker as she talked about her numerous published novels which are generally set during World War II, and focus on the role Australian women played during this period.

Meg's Bookshop did a roaring trade on the day and Victoria kindly signed the numerous books that were sold. She was also thrilled with her gift basket filled with local products from the Adelaide Plains Council region including jams purchased from the Two Wells Craft Shop.

The guests stayed and chatted whilst enjoying a traditional afternoon tea provided by the Two Wells Bowling Club.



Above – author Victoria Purman with Mrs Jenny Dowling on the right

Summer Reading Club

Forty children completed the challenge of reading ten books over the December 2020/January 2021 school holiday break. With limited floor space at the Two Wells Library, coupled with the need for children to socially distance, staff decided not to host an afternoon tea party for the successful children.

All the children did receive their book prize and a certificate signed by Mayor Wasley. Instead of an invitation to the party, the children received a voucher which they could redeem at the Two Wells Bakery and indulge in a cake of their choice.



Above – Hugh Farrugia-Gay proudly holding his book prize and certificate with Library Officer, Rose Cavanagh

Cinema under the Stars

With COVID-19 safe plans in place at all three venues, our family orientated outdoor cinemas were once again offered in 2021. An audience of approximately 90 watched *“Mary Poppins returns”* at the Mallala Oval on Friday 26 February 2021. On Friday 12 March 2021, *“The Secret life of pets 2”* was featured at the Dublin Oval and enjoyed by over 90 people. The last film was shown at the Two Wells Oval on a balmy summer’s night and attracted well over 250 people. The film *“Playing with fire”* commenced when it was dark at 8 pm. All three cricket clubs had their canteens open on the night, which helped to raise some funds for the clubs.



Above – Two Wells Oval, guests eagerly waiting for *“Playing with fire”* to commence

Community Bus

Council's monthly community bus which travels to the Elizabeth Shopping Centre recommenced on Friday, 19 March 2021, much to the delight of its regular passengers. With our state currently having no recorded COVID-19 community cases, it was considered an opportune time to recommence this service, which is predominantly used by our elderly residents.

The contracted bus company provided the Manager Library and Community with copies of their updated COVID-19 safe practice plans (and cleaning regimes). Moreover, the bus passengers are able to use QR codes to record their attendance, or provide details on contact tracing lists when setting foot into shops and businesses at the Elizabeth Shopping Centre.

Sixteen residents boarded the first scheduled bus run and they had almost five hours to browse and shop, even watch a film and enjoy a meal, before boarding the departing bus at 3pm.

Tech Savvy for Seniors

Library staff member Rose Cavanagh has diligently researched, planned and developed accompanying 'self-help' training manuals for participants, as well as running a series of computer classes specifically targeting older members of the community. Sessions covered accessing eBooks and eMagazines, Facebook, introduction to video calling and basic computers, as well as using Apple devices. Feedback from those attending these sessions has been extremely favourable and 24 people have attended the six classes (two were based at the Mallala Library and the remainder were held at the Two Wells Library's Reading Room).

There is a continuing interest in our 'Tech Savvy' classes and a further six classes are scheduled during the first two weeks in May 2021.



Above – Judith Jenkin, Carol Hall and Kath Adams with certificates of completion for eBooks and Magazines on Tuesday 30 March 2021

April 2021 School Holidays

Two school holiday programs were offered in April 2021. On Tuesday 13 April 2021, 15 children attended a *"Dance around the world"* session at the Two Wells Uniting Church. The children were shown and tried traditional dances from various countries eg China, India and Tahiti, as well as some old favourites including the *'chicken dance'* and the *'macarena'*.



Above – Tessa from *'Moveit Fitness'* leading the children

A science-themed workshop proved popular with the 27 children who attended the *'Science Show'* held at the Two Wells Uniting Church on Thursday morning 22 April 2021. The children eagerly watched on whilst the instructor demonstrated a number of chemical reactions before they had a chance to engage in making *'worms'* and slime.

Eight of the children who attended this workshop had their Children's University passport book stamped. Adelaide Plains Library's school holiday activities have been credited as a *'learning destination'* and these children's attendance at this session contributes to building towards a coveted Children's University certificate awarded at graduation ceremonies held at the University of Adelaide.



Above – Lee from *'Mobile Science Spectacular'* demonstrating worm-making

Reopening of Mallala Museum

At the April 2021 Adelaide Plains Council Historical Committee, the below resolution was endorsed by members. It was pleasing to see 16 people visit the Museum when the Mallala Museum was reopened to the general public on Sunday afternoon, 2 May 2021.

7.1 Mallala Museum reopening – March 2021 update

Committee Resolution		2021/ 026
<i>Moved</i>	<i>Mr Franks</i>	<i>Seconded Ms Parsons</i>
<i>“that the Adelaide Plains Council Historical Committee, having considered Item 7.1– Mallala Museum reopening – March 2021 update, dated 7 April 2021, receives and notes the report and in doing so determines that the Mallala Museum will be reopened on Sunday, 2 May 2021.”</i>		
		CARRIED



Review of the former District Council of Mallala Heritage Survey

The 'Lower North Regional Survey – District Council of Mallala' was compiled by *Heritage Investigates* for the *Heritage Conservation Branch* of the former *Department of Environment and Heritage* in 1983. The aim of this review is to assess potential local heritage places contained in the original Heritage Review, for their suitability for inclusion in the new state-wide Planning and Design Code.

HoskingWillis Architects are undertaking this review project. HoskingWillis staff have completed the initial desktop review of the places identified in the Heritage Review and made site visits to each place on Monday 3 and Thursday 6 May 2021. It is expected a draft report will be presented to Council staff at the beginning of June 2021.



Above – An example of a local heritage listed item contained in the 1983 Heritage Review – Suspension bridge located at the Lower Light School

Adelaide Plains Library Facebook Page

The Library's facebook page continues to promote our library and community events, as well as providing informative posts from Council's history. As at the end of April 2021, the library had just over 660 people following our page.

Below and on the following page are some of our well received posts.





Adelaide Plains Library

Published by Rose Cavanagh · 14 January ·

Are you wondering where the District Council of Grace is? In 1873 it was proclaimed, and the office is the picture below. Yes it says District Council of Mallala. What happened was an amalgamation of the District Councils of Dublin and Port Gawler to form the District Council of Light and later Mallala in 1935. These Council Chambers were on Owen Road. It was built in 1878 and it was originally at the entrance to Council Work Depot. The building has been demolished, but you... [See more](#)



2,147

People reached

28

Engagements

[Boost post](#)



Library Facebook Activity	Oct-Dec 2018	Jan-Mar 2019	April-June 2019	July-Sept 2019	Oct-Dec 2019	Jan-March 2020	April-June 2020	July-Sept 2020	Oct-Dec 2020-	Jan-Mar 2021
Total number of posts	82 (27.3)	103 (34.3)	106 (35)	115 (39.3)	106 (35)	117 (39)	172 (57)	106 (35)	135 (45)	98 (32)
Total post views	6,213 <i>2,071</i>	15,335 <i>5,178</i>	21,410 <i>7,137</i>	17,038 <i>5,679</i>	36,913 <i>12,304</i>	37,510 <i>12,503</i>	37,807 <i>12,602</i>	22,303 <i>7,434</i>	32,966 <i>10,988</i>	47,854 <i>15,951</i>

(Monthly average in ITALICS)

The table above highlights facebook statistics since the library page was launched in October 2018. Statistics for this quarter (January to March 2021) have significantly increased from the previous quarters.

Forthcoming Library and Community events – May to June 2021

Below is a list of events and programs staff are currently working on.

Volunteer Week Celebrations – Tuesday 18 May 2021



NATIONAL VOLUNTEER WEEK 17-23 MAY 2021
RECOGNISE. RECONNECT. REIMAGINE.

The Adelaide Plains Council would like to acknowledge and thank our many volunteers who support our community by inviting you to a

FREE movie (with light refreshments)

Movies shown at Gawler Cinema
11 Murray Street, Gawler

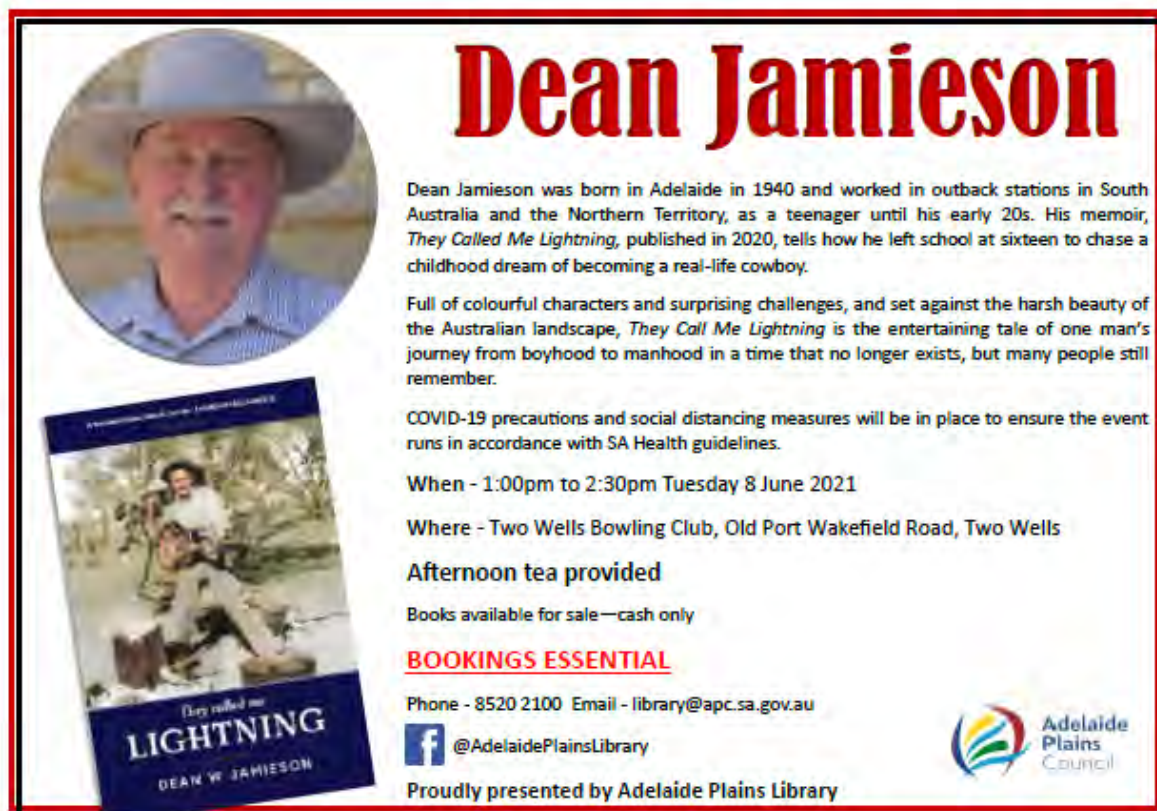
Numbers are limited
RSVP essential
Enquiries - Manager Library & Community
Tel: 8527 0200
Email - info@apc.sa.gov.au

June Again
Tuesday 18 May 6:30pm

Wild Mountain Thyme
Tuesday 18 May 10:30am

 Adelaide Plains Council
This is a COVID safe event

Author event – Dean Jamieson – Tuesday 8 June 2021



Dean Jamieson

Dean Jamieson was born in Adelaide in 1940 and worked in outback stations in South Australia and the Northern Territory, as a teenager until his early 20s. His memoir, *They Called Me Lightning*, published in 2020, tells how he left school at sixteen to chase a childhood dream of becoming a real-life cowboy.

Full of colourful characters and surprising challenges, and set against the harsh beauty of the Australian landscape, *They Call Me Lightning* is the entertaining tale of one man's journey from boyhood to manhood in a time that no longer exists, but many people still remember.

COVID-19 precautions and social distancing measures will be in place to ensure the event runs in accordance with SA Health guidelines.

When - 1:00pm to 2:30pm Tuesday 8 June 2021


Where - Two Wells Bowling Club, Old Port Wakefield Road, Two Wells

Afternoon tea provided


Books available for sale—cash only

BOOKINGS ESSENTIAL

Phone - 8520 2100 Email - library@apc.sa.gov.au

 @AdelaidePlainsLibrary

Proudly presented by Adelaide Plains Library

 Adelaide Plains Council

RECOMMENDATION

“that Council, having considered Item 15.5 – *Library and Community Services – Report – January to April 2021*, dated 24 May 2021, receives and notes the report.”

Attachments

Nil

References

Legislation

Libraries Act 1982

Council Policies/Plans

Strategic Plan 2021-2024

Whilst the morning meeting attracted only two participants, the evening session brought around 25 people to the site. This included the son of Les Hart, pictured below, after whom the Reserve was named in the 1980's in honour of his foresight to retain the land as a reserve for public use, who was most keen to be involved.



In addition, the Community Development Officer was invited, and attended, a meeting of the Two Wells Primary School (TWPS) Governing Council to further discuss the project. From this meeting, teachers from the TWPS took classes to Hart Reserve where the students were given the opportunity to explore and imagine the possibilities for the site. As well, TWPS engaged their '*Environmental Student Action Team*' to also undertake a site walk and provide feedback for the project.

Attendees at the Wednesday March 17 2021 workshops and TWPS were provided with a copy of the information booklet, and a map of the site inviting responses and if desired, an opportunity to sketch ideas and concepts. Responses were registered and placed onto an inventory. Around 10 people also expressed interest in participating in a community reference group, including the members of the *TWPS Environmental Student Action Team*.

Due to staff leave, Jensen Plus were unable to attend the community site visits, however on Friday 23 April 2021, visited the Reserve to better understand its geographical configuration. Feedback from all respondents, including the TWPS and TWPS *Student Environmental Action Team* were provided to Jensen Plus.

Jensen Plus are currently in the process of developing the first draft concept plan/s, expected to be provided to community service staff by the end of May 2021. The draft will be presented initially to the *CRG* for discussion and feedback. These initial plans may be modified depending on the comments from the *CRG*. The draft Hart Reserve Masterplan will then be presented to Council at its July 2021

Ordinary Council meeting seeking endorsement to release the concept plan/s for community consultation (in accordance with Council's Public Consultation Policy).

Summary

Progress continues with the Hart Reserve Masterplan and it is planned that the draft concept plan/s will be presented to Council for its consideration at its July 2021 meeting before the draft plans are released for public consultation.

RECOMMENDATION

"that Council, having considered Item 15.6 – *Hart Reserve Masterplan – May 2021 Update*, dated 24 May 2021, receives and notes the report."

Attachments

1. Hart Reserve Masterplan - public notice – D21/8471
2. Hart Reserve Masterplan – '*What's your vision*' booklet – D21/11034

References

Legislation

Local Government Act 1999

Council Policies/Plans

Public Consultation Policy

Open Space Plan (2016)

Community Land Management Plan – Recreation Reserves



Public Notice

Hart Reserve, Two Wells – What's Your Vision?

Council, with the assistance of Jensen Plus, is developing a master plan for Hart Reserve, Two Wells and inviting you to have a say!

What is a master plan?

A master plan is a document that outlines a vision and provides a conceptual layout to guide future growth and development of a site over coming years.

A master plan will enable Council to apply for grants, or allocate funds, to improve Hart Reserve and ensure that the site meets the needs of the community.

How can you be involved?

Come along to one of our two site meetings (details below) and have your say. If you would like to be involved as the master plan progresses, you may also nominate as a member of the Hart Reserve Community Reference Group.

Site meetings – where and when?

Wednesday 17 March 2021

AM Session: 9.15am-10am PM Session: 6.15pm-7pm (approx. duration)

On site at Hart Reserve – meet at the 'kiss and drop' zone, corner Old Mallala and Gawler Roads, Two Wells.

For further information in relation to the master planning process, please contact Council's Community Development Officer, Lynette Seccafien on (08) 8527 0200 or info@apc.sa.gov.au

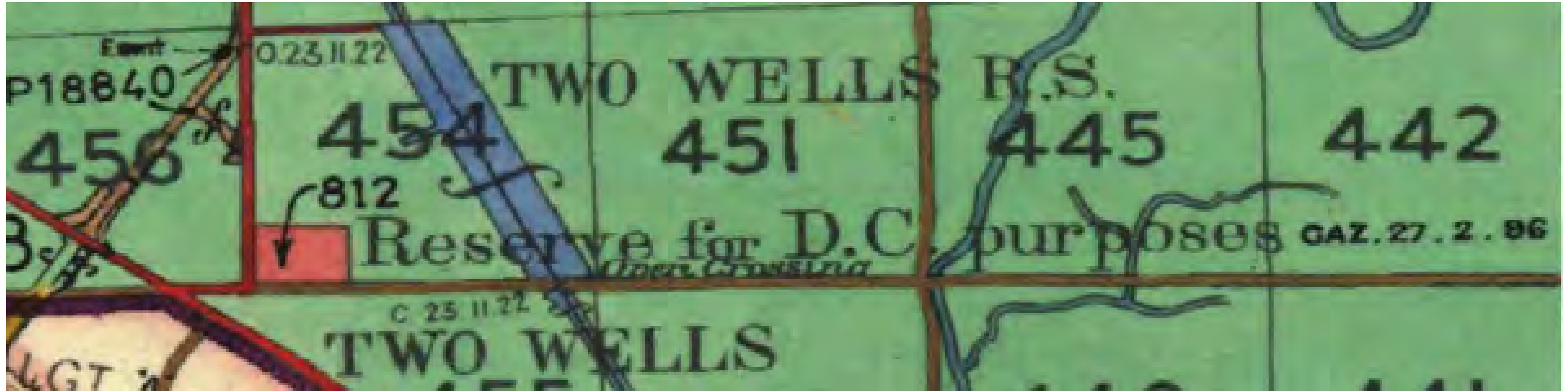
James Miller

Chief Executive Officer

24 February 2021

HART RESERVE

WHAT'S YOUR VISION?



Reserve #812 Hundred of Port Gawler
1.93 hectares (19, 393 sqm)

HART RESERVE

WHAT'S YOUR VISION?

History of Hart Reserve

On February 27, 1896, by virtue of the provisions of the 'Crown Lands Act, 1888' Reserve # 812 was dedicated as a 'reserve for district council purposes', and placed under the care, control and management of the District Council of Pt Gawler.

Used as a limestone quarry, and pound for wandering stock, at one point it was home to several dairy cows.

In 1961, the District Council of Mallala voted to close the pound and Councillor Les Hart requested that the site be retained as a reserve, and that Council purchase and plant trees on the site.

In the 1980's the site was dedicated to Les and named Hart Reserve. Les later went on to become a member of the Legislative Council of South Australia.

BELOW: Les Hart in front of the sign at Hart Reserve.

RIGHT: Copy of the Government Gazette of the reserve area.

BELOW RIGHT: Map excerpt showing Hart Reserve location

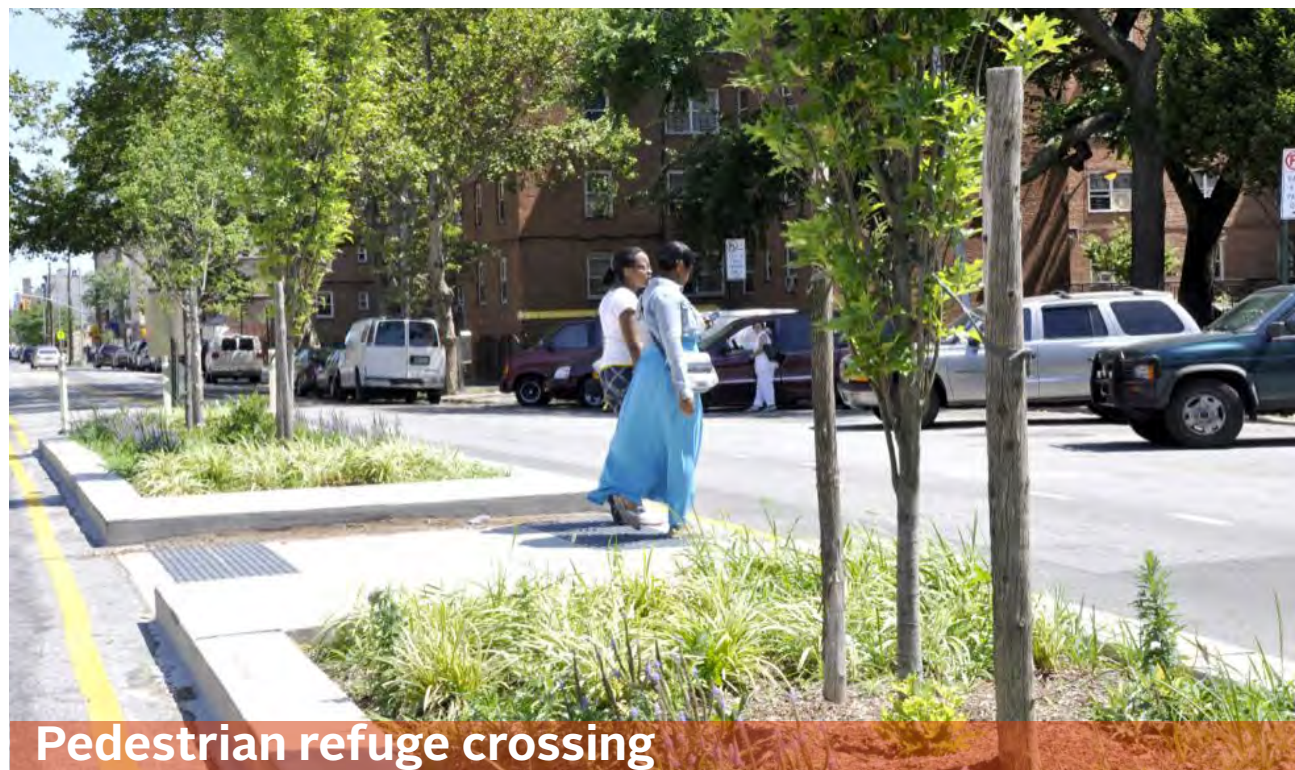


HART RESERVE HISTORY

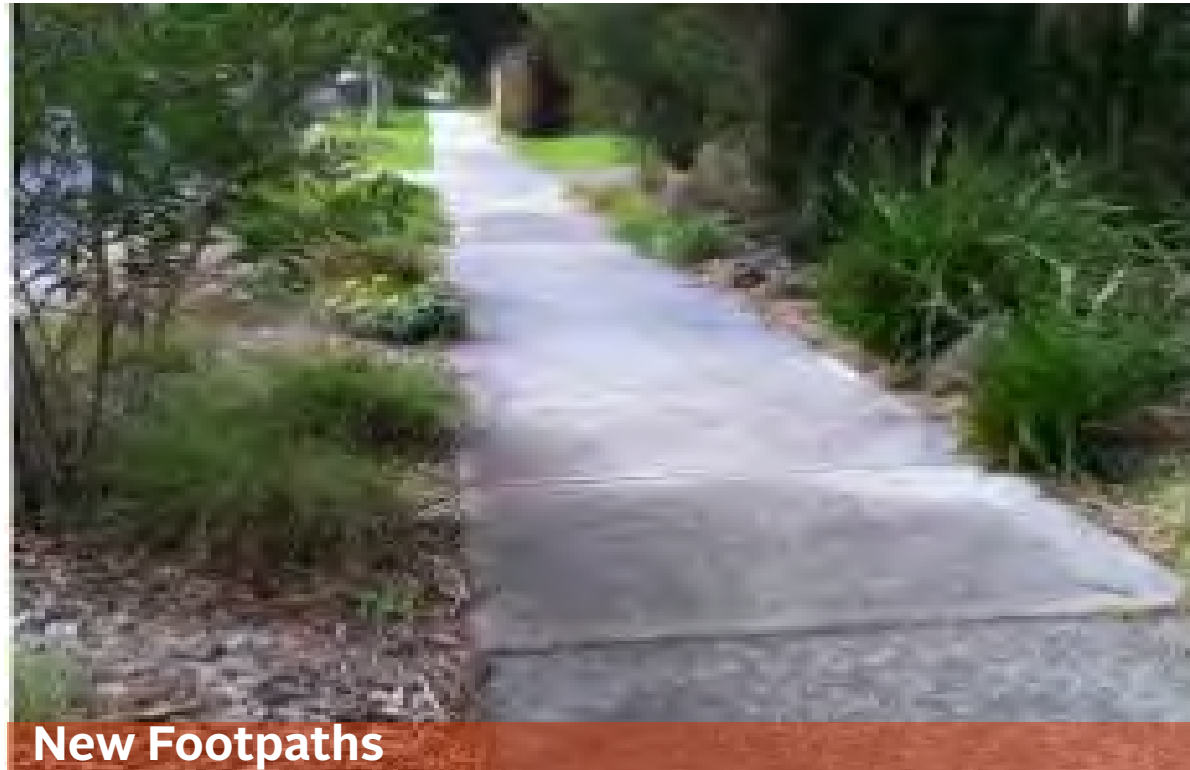
HART RESERVE

WHAT'S YOUR VISION?

ACCESS, ADDRESS AND AMENITY



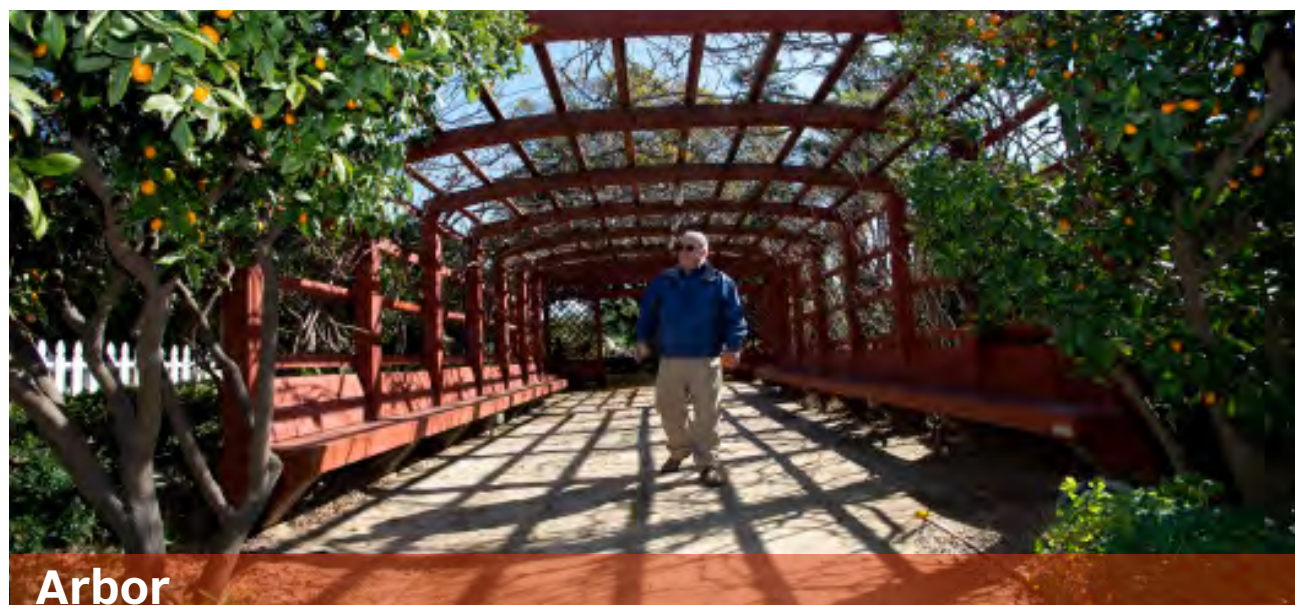
Pedestrian refuge crossing



New Footpaths



Wayfinding Signage



Arbor



Constructed Shade



Sensory Planting



Barbecues



Mass Native Planting



Connection to Petticoat Lane



Reserve Signage



Bike Racks



Toilets



Bike Station



Embankment Slide



Tree Avenues and Street Trees

HART RESERVE

WHAT'S YOUR VISION?

ACTIVITIES AND PLAY



Obstacle Course



Nature Play



Bike Track



Seating and Congregation



Drinking Fountain



Public Art and Cultural Interpretation



Fitness Stations



Footpaths



Lawn areas with natural shade



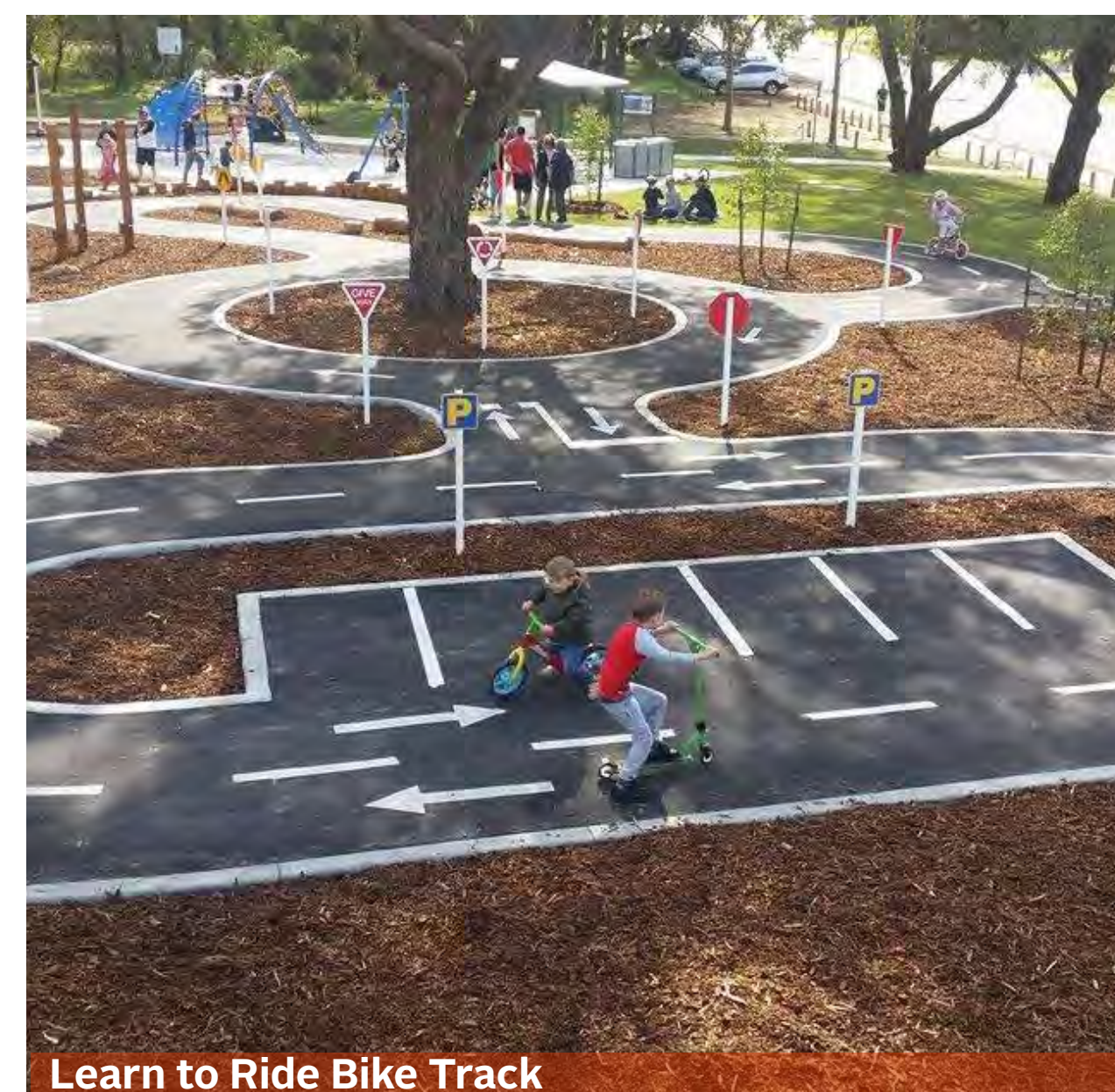
Water Play



Naturalistic swales



Historical Story Telling



Learn to Ride Bike Track

HART RESERVE MASTER PLAN

WHAT’S YOUR VISION?

Over to you for your ideas and thoughts

What do you LOVE about HART RESERVE?

What DON'T you LOVE about HART RESERVE?

What NEEDS to be fixed in HART RESERVE?

Name
Contact address
Phone
Email
Would you like to be a member of a community reference group to progress the Hart Reserve Master Plan? **Yes** ☐ **No** ☐

WHAT WOULD YOU LIKE TO SEE?

HART RESERVE MASTER PLAN


WHAT’S YOUR VISION?

Over to you for your ideas and thoughts

If money was no object, what would you chose to see in HART RESERVE?

Anything else?

WHAT WOULD YOU LIKE TO SEE?

 Adelaide Plains Council	15.7	Subsidiaries and Like Organisations to which APC Subscribes, Attends and Is Otherwise Involved
	Department: Report Author:	Governance and Executive Office Acting General Manager – Governance and Executive Office
Date: 24 May 2021	Document Ref:	D21/20302

OVERVIEW

Purpose

The purpose of this report is to name ‘*all the subsidiaries and like organisations to which APC subscribes, attends, and is otherwise involved, and the annual fees applicable to each, including attendance requirements/costs and a cost benefit analysis*’ in accordance with Council Resolution 2021/093.

Background

Council, at its Adjourned Ordinary Meeting on 23 February 2021, resolved as follows:

19.1 MOTION WITHOUT NOTICE

Moved Councillor Boon

Seconded Councillor Panella

2021/ 093

“that the Chief Executive Officer bring back a report naming all the subsidiaries and like organisations to which APC subscribes, attends, and is otherwise involved, and the annual fees applicable to each, including attendance requirements/costs and a cost benefit analysis.”

CARRIED

Subsidiaries

The Local Government Act 1999 (the Act) sets out the circumstances where a council may establish a subsidiary (section 42) and where two or more councils (constituent councils) may establish a regional subsidiary (section 43). Schedule 2 of the Act sets out various provisions applicable to subsidiaries (Schedule 2 Part 1) and regional subsidiaries (Schedule 2 Part 2).

Discussion

Resolution 2021/093 requests information in relation to subsidiaries 'and like organisations to which APC subscribes, attends, and is otherwise involved...'. In interpreting 'like organisations', Management has determined to also include information that relates to other organisations to which the Council itself is a member however other subscriptions (for example, newspapers/media and software) and professional association subscriptions/memberships that relate to specific roles (for example, Planning Institute of Australia, CPA Australia) have not been included. Management has also determined not to include the Light and Adelaide Plains Region Economic Development Authority (LAPREDA) as the LAPREDA is not yet an established regional subsidiary under the Local Government Act.

Further, a true cost benefit analysis would be a complex and potentially costly exercise. Therefore, for the purpose of this report, Management has provided the costs and a summary of the benefits, for Members' consideration. If a more detailed analysis is required in relation to any or all of the items listed below, Members may instruct the CEO by resolution.

Description	Cost 2020/2021 (\$)	Attendance Requirements	Benefits/Other Comments
Subsidiaries			
Gawler River Floodplain Management Authority	38,862	Board member attendance at Ordinary and Special Meetings of the GRFMA	Established some 20 years ago as a regional subsidiary, comprising six member councils. Purpose is to coordinate the planning, construction, operation and maintenance of flood mitigation infrastructure. Functions include: <ul style="list-style-type: none">• Raising finance for flood mitigation infrastructure• A forum for discussion and consideration of key topics relative to stormwater management• Advocacy• Facilitation of sustainable outcomes• Advisory role to constituent councils
Legatus Group	11,135	Mayor and CEO attendance at Legatus meetings and events	Participation puts Council in a strong position to secure grant funding stimulus for road projects through various State and Federal Government opportunities.

Other			
Local Government Association	19,987	Delegate attendance at Ordinary General and Annual General meetings	Peak representative body for local government in SA – ‘the voice of local government’. Membership based organisation established to provide a voice for local government in South Australia and leadership for the sector. The LGA works in three key areas – leadership and advocacy, capacity building and sustainability and best practice and continuous improvement. Access to training, templates, advice.
LG Professionals SA	1,000	Optional attendance at events and conferences and participation in training	Independent not-for-profit membership Association. Discounted access to professional development programs, training, conferences and events for elected members and staff
Barossa Regional Procurement Group (BRPG)	20,000	Attendance at meetings	BRPC is an alliance between Mid Murray Council, Adelaide Plains Council, Light Regional Council, Barossa Council and Town of Gawler, formed by Memorandum of Understanding. BRPG seeks to benefit from economies of scale, increase range and quality of services and where possible reduce the cost of services to ratepayers through a consultative and collaborative approach.
Regional Development Australia	40,072	Attendance at meetings and events	RDA Barossa Gawler Light Adelaide Plains is a board of industry leaders from key sectors which collaborates with three spheres of government to identify economic opportunity and challenges – and ways to address them. In addition to targeted investment attraction, investor information and regional analysis, RDA delivers a range of services to business to support better business performance so not only do new businesses invest but existing business thrive and create jobs as well.
Floodplain Management Authority	900	Optional attendance at annual conference	Opportunity for delegates to network with experts across the nation and gather information and advice on floodplain management issues relevant to APC

Flood Warning Network Monitoring Network	4,430	Nil	Contribution to annual operational and maintenance cost associated with flood monitoring infrastructure located within APC
Mainstreet SA	454	Optional attendance at conferences and tours	Hosts a range of events and opportunities to promote education, awareness and celebration in relation to the 'mainstreet movement' – increase understanding in emerging trends in mainstreet activation. Members receive discounted registration for various events
Urban Development Institute of Australia	1,150	N/A	Development industry's most broadly representative industry association, advocacy and engagement with tiers of government on issues critical to the development industry including tax, population, infrastructure, land use planning.
Public Libraries SA	340	N/A	Executive body representing strategic interests of public libraries in SA and ensuring long-term viability of public libraries.
Yorke Peninsula Coaches	10,356	N/A	Share of operating costs – Community bus
Mid North Community Passenger Network	9,600	N/A	Share of operating costs – Community car

Summary

This report is provided for Members' information in accordance with Council Resolution 2021/093.

RECOMMENDATION

“that Council, having considered Item 15.7 – *Subsidiaries and Like Organisations to which APC Subscribes, Attends and Is Otherwise Involved*, dated 24 May 2021, receives and notes the report.”

Attachments

Nil


References

Legislation

Local Government Act 1999

Council Policies/Plans

2020/2021 Annual Business Plan and Budget

	15.8	Mallala Community Wastewater Management Scheme – Review of Charges
	Department: Report Author:	Finance and Business General Manager - Finance and Business
Date: 24 May 2021	Document No:	D21/21979

OVERVIEW

As part of 2021/2022 budget estimates, Council recently engaged the service of Mr John Comrie of JAC Comrie Pty Ltd to review Mallala CWMS Charges.

The review found that based on the Essential Services Commission of South Australia (ESCOSA) CWMS pricing criteria, the average operating cost per unit (including cost of capital and risk premium of 2.90% and based on budgeted costs for 2021/2022) is \$1,182 per connection which is approximately 85% higher than current (2020/2021) Mallala CWMS charge of \$640 per connection.

Therefore, the report concludes that *“Council faces significant financial and operating capacity risks in the longer-term if it doesn’t ensure it generates sufficient long-run revenue from CWMS charges to offset long-run costs.”*

With regard to increasing Mallala CWMS charge over time in order to comply with ESCOSA CWMS pricing criteria, the report concludes that *“On current available evidence it therefore appears that current charging levels are well below likely long-run annual costs. It therefore seems reasonable for charges to be increased materially now with a view to ensuring that charges fully offset costs say within 7 years. That period of time will allow Council to determine with more confidence it’s likely long-run annual costs of the scheme’*

RECOMMENDATION

“that the Council, having considered Item 15.8 – Mallala Community Wastewater Management Scheme – Review of Charges, dated 24 May 2021, receives and notes the report.”

Attachments

1. Mallala Community Wastewater Management Scheme - Review of Charges by Mr John Comrie of JAC Comrie Pty Ltd

References

Legislation

Section 155(1) of the Local Government 1999

Council Policies/Plans

Budget Management Policy

Other

CWMS Accounting Principles - The Costing and Pricing of CWMS by LGA

Mallala Community Wastewater Management Scheme - Review of Charges

3 May 2021

John Comrie

JAC Comrie Pty Ltd

1. Introduction

In April 2019, Mr John Comrie (JAC Comrie Pty Ltd) prepared a report for Adelaide Plains Council (APC) to assist it in determining community waste water management scheme (CWMS) service charges that may have been appropriate to levy Mallala CWMS service recipients to offset costs of the scheme.¹

It is generally accepted that service recipients specifically rather than a council's ratepayers generally should meet the full costs of a CWMS scheme. Nevertheless, there is often conjecture in local government regarding exactly what to charge recipients for CWMS services. That has been true in the case of the Mallala CWMS since the scheme was initially planned. There are at least 3 key reasons for this:

- a) The scheme is relatively new and there is still some uncertainty re expected average long-term costs;
- b) From an intergenerational equity perspective, it is desirable to base annual charges on expected long-run costs. Depreciation is a large share of total costs. Annual depreciation depends on of how long assets can be expected to last before replacement (and their expected replacement cost). These estimates can vary over time.
- c) There are requirements in place to determine cost of capital allowances to factor into such costs in determining charges (rather than recognising interest costs associated with any directly associated loans). This is a relatively new concept (at least in its application to CWMS charging) and hasn't been well understood widely across local government to date. Latest guidance suggests that this cost allowance should be less than what was previously recommended.

This report has also been prepared by JAC Comrie Pty Ltd. It considers both updated Council data and updated general guideline information to assist Council in its determination of 2021/22 and future charges for the Mallala CWMS service.

It has been kept relatively brief and doesn't delve into Mallala scheme background information or pricing theory/cost determination considerations to the same extent as the 2019 report. As such readers of this report may find it useful to also be familiar with the content of the 2019 one.

2. LGA Charging Guidelines

Local Government Association guidance (both general financial sustainability and specific CWMS charging guidance) exists to support councils in determining CWMS charging decisions.² It highlights the importance of focussing on the longer-term and the risks and consequences of inadequate charging (e.g. potential inadequate funds for long-run asset renewal and intergenerational charging inequity).

¹ Mr John Comrie operates a consultancy practice specialising in providing financial and governance advice to local governments. He is a former chairperson of APC's Audit Committee and he has prepared much of the guidance material produced by the LGA to assist councils to improve their financial sustainability and performance.

² See for example the Local Government Association's 'CWMS Accounting Principles - The Costing and Pricing of CWMS', Dec 2016 and the suite of 'Financial Sustainability Information Papers' it has produced.

In my 2019 report I highlighted that *‘Total costs (of CWMS) can vary materially from year to year (and will certainly do so over time even net of the effects of general inflation)’*. That has been the experience of the Mallala CWMS to date and this is highlighted further below.

Councils apply CWMS charges under S.155(1) of the Local Government (LG) Act.³ Effectively the Act does not allow councils to charge more than estimated long-run costs for such a service (S.155(5) & (5a)). If it becomes apparent over time that accumulated annual charging levels have been materially greater or less than accumulated costs then charges should be adjusted to bring charges and costs back into reasonable alignment (adjusted for the previous estimated surplus or deficit) over subsequent years.

The Essential Services Commission of South Australia (ESCOSA) has determined that council provided common effluent drainage schemes (i.e. CWMS) are a regulated service and as such charges applied by councils are effectively oversighted by ESCOSA. ESCOSA’s job is to ensure that councils charge a fair price (that complies with sound economic and equity principles) on an ongoing basis.

ESCOSA can provide directions and seeks to be satisfied that prices determined by councils are reasonable and appropriate. ESCOSA requires that council pricing methodology is not in conflict with the National Water Initiative (NWI) principles/objectives.⁴ To date ESCOSA has generally applied relatively light oversight of councils’ CWMS charging arrangements but is expected to become more active in future.

The LGA’s, ‘CWMS Accounting Principles – The Costing and Pricing of CWMS’ (referred to in a footnote above) was published in December 2016 following consultation with councils and ESCOSA in its development.⁵

3. Mallala CWMS Costs and Charges

Table 1 in my 2019 report set out the Estimate of APC Mallala CWMS revenue & expenses 2017/18 applying ESCOSA criteria. That table is reproduced below (also as Table 1). It shows operating revenue of \$190,500 and operating expenses of \$129,300 and therefore an operating surplus of \$61,200 (ignoring cost of capital which is discussed further later).

³ The Act (S.155(2)) allows councils to apply a charge (a specific dollar quantum) or a rate (amount payable varies with property value). SA Water for example applies a rate in recovering the cost of provision of sewerage services (with a minimum threshold amount). To the best of my knowledge no councils in SA apply a rate, all set a specific charge.

⁴ The National Water Initiative includes a set of pricing principles agreed by the Federal and all state governments (COAG). It includes, ‘give effect to the principle of user-pays and achieve pricing transparency ... and cost recovery’. See p.2 of document at <http://www.agriculture.gov.au/water/policy/nwi/pricing-principles>

⁵ (The author of this paper Mr John Comrie, contributed as a reviewer in the development of the LGA publication).

Table 1: Estimate of APC Mallala CWMS revenue & expenses 2017/18 applying ESCOSA criteria (as published in JAC Comrie 2019 report)

Operating Revenue	\$'000
CWMS service charges (net of rebates)	189.7
Other income	0.8
Total Operating Revenue	190.5
Operating Expenses	
Contractors & salaries & o'heads	14.0
Plant, materials and maintenance (incl wages)	24.8
Insurance	1.9
Depreciation	87
Other expenditure	1.6
Total Operating Expenses⁶	129.3
Operating Surplus/(Deficit)	61.2
Cost of Capital	
Cost of capital - 4% real interest ⁷	45
Cost of capital - 2% for risk ⁸	96
Total Cost of Capital	141
No. of units serviced	344 properties
Ave operating cost per unit (excl cost of capital)	\$376
Ave op cost per unit (incl cost of capital)	\$785

Actual financial performance for the Mallala CWMS in 2017/18 was close to the forecast estimate shown in Table 1. Since then though costs have been significantly higher and financial performance consequentially less favourable. This is shown in Table 2 below (for simplicity no attempt has been made to estimate an annual cost of capital in this table).⁹

⁶ The LGA Guidelines (see e.g. Sections 2.4 & 2.5) make clear that a council should include all relevant direct and indirect costs in determining CWMS annual operating expenses. This includes e.g. an appropriate share of a council's related general admin costs (such as for general management, associated accounting, reporting and service charge issuing and collection). No attempt has been made in this report to assess the veracity of Adelaide Plains Council's reported costs for the Mallala CWMS.

⁷ 4% real interest X \$1.124M = \$44,960. (Total capital cost of the scheme was \$6.402M (incl rectification works). Subsidy (incl rectification works) was \$4.492M, i.e. net capital cost to council of \$1.91M. Written down value of total assets is \$4.798M. WDV of asset base net of subsidy is \$4.798M less \$4.492M, i.e. \$306,000. But above figures include a grant of \$0.217M received in 2018/19 for capital works not yet capitalised in above. Therefore, that grant needs to be deducted. Also above includes grant of \$0.601 for works that have been written off above (associated with rectification works). Grant should therefore also be written off for this exercise. WDV of assets net of subsidy therefore = \$0.306M + \$0.217M + \$0.601M = \$1.124M.)

⁸ 2% real interest X \$4.798M. = \$95,960. Includes unspecified and residual risk relating to written down value of all assets (including assets that were grant funded).

⁹ All figures in Table 2 are as advised by APC.

Table 2: APC Mallala CWMS revenue & expenses 2015/16 to 2020/21 (excluding cost of capital)

	Actual	Actual	Actual	Actual	Actual	Budget
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Income						
CWMS Charge	170,526	190,450	195,416	207,776	213,968	220,160
Fines on Rates	346	491	526	771	1,119	
CWMS Connection Fee	-	-	8,182	-	8,182	
Interest on Investments	4,018	3,416	305	243	-	
TOTAL INCOME \$	174,890	194,357	204,430	208,790	223,269	220,160
Expenses						
Employee Costs	37,840	34,251	4,068	5,600	6,039	15,650
Material Contract & Other	17,605	18,376	43,936	123,625	136,766	147,211
Depreciation	83,085	87,152	87,000	105,044	124,104	91,733 ¹⁰
TOTAL EXPENSES \$	138,530	139,779	135,004	234,268	266,909	254,594
Net Mallala CWMS Results \$	36,360	54,578	69,425	(25,478)	(43,640)	(34,434)

Staff have advised that the main reasons for the deterioration in the annual financial performance of the Mallala CWMS in recent years are that:

- Various costs have increased significantly, such as;
 - Depreciation is about \$40,000pa higher than it was in the early years,
 - Higher annual service/maintenance agreement charges
 - Higher electricity charges, and that;
- CWMS charges applied have not kept up with these increases in costs.

In addition, assets have been revalued during 2020/21 in accord with requirements and this is likely to increase depreciation charges in 2020/21 and 2021/22 compared with data shown above.

Table 3 below sets out current APC staff estimates of Mallala CWMS revenue & expenses for 2021/22. It includes an allowance for cost of capital.

¹⁰ Depreciation was underestimated in the 2020/21 budget. Staff suggest it should have been consistent with 2019/20 and a more accurate estimate would have been \$125,000. Council has very recently had a consultant (Tonkin Apr '21) complete a revaluation of Mallala CWMS assets. The impact of this revaluation is that depreciation may rise to \$138,007 in 2020/21.

Table 3: Budget Estimate of APC Mallala CWMS revenue & expenses 2021/22 applying ESCOSA criteria

Operating Revenue	\$'000
CWMS service charges (net of rebates)	227.4¹¹
Other income	0
Total Operating Revenue	227.4
Operating Expenses	
Employee costs	15.9
Materials, contracts & other	161.0
Depreciation	125.5¹²
Total Operating Expenses	302.4
Operating Surplus/(Deficit)	(75.0)
Cost of Capital	
Cost of capital – 1.3% real interest ¹³	15.2
Cost of capital – 1.6% for risk ¹⁴	90.2
Total Cost of Capital	105.4
No. of units serviced	345 properties
Ave operating cost per unit (excl cost of capital & risk)	\$876
Ave op cost per unit (incl cost of capital & risk)	\$1,182

¹¹ This assumes a charge of \$659/connection.

¹² Depreciation may be higher in 2021/22 following the recent revaluation of CWMS assets. See also footnote to depreciation in Table 2. Tonkin in its Apr '21 revaluation report suggests \$138,000. Applying this figure would increase calculated charges shown above by \$36/connection.

¹³ Cost of capital calculated as per DTF Guidelines (see section 4). That is, based on long-term bond rate of 1.75% as at 3 May '21, plus low risk factor (3%) giving a nominal discount rate of 4.75%, plus 0.7% for higher local government borrowing rates, i.e., 5.45%, or 2.9% real (= 1.0545/1.025, assuming average long-term inflation of 2.5%). Apportioning this 2.9% gives 1.3% for real interest and 1.6% for risk.

Cost of capital (real interest) is calculated based on the estimated written down value of assets not grant funded. (Unlike the basis of the calculation shown in Table 1, a pro-rata calculation arguably is more appropriate.) Total capital cost of the scheme net of rectification works was \$5.162M. Subsidy (excl rectification works) was \$4.091M, i.e., 20.7% was a capital cost to Council. Current (gross) replacement cost of scheme (following Tonkin Apr '21 revaluation) now \$6.165M, written down value (carrying amount) now \$5.637M. Reasonable to assume 20.7% of this latter amount is the outstanding amount Council has needed to finance. That is \$1.166M (\$5.637M X 20.7%) X 1.3% = \$15,200.

¹⁴ The risk factor of 1.3% (calculated as per footnote above) refers to unspecified and residual risk relating to written down value of all assets (including assets that were grant funded). WDV of assets is \$5.637M (based on Tonkin's revaluation of 15 Apr '21). \$5.637M X 1.6% = \$90,200.

Table 3 estimates suggest that the actual 'break-even' service charge would need to be \$876/connection based on current annual forecast cost estimates excluding cost of capital and \$1,182/connection including cost of capital.

4. Cost of Capital

The original 2019 report (and the figures in Table 1 above) assumed a cost of capital of 4% (levied on the estimated value of capital (net of grants) that APC had currently committed in the works (ie asset value less grants and depreciation). It also assumed a further 2% levied to offset risk on the net capital value (ie asset value less depreciation but not grants). Both figures were consistent with then LGA guidance (which has not yet subsequently changed).

Recently (January 2021) the author of this report prepared a separate report for the LGA reviewing the basis of the calculation of the methodology that is applied in determining whether a council is eligible for a subsidy to construct a new CWMS scheme. The methodology essentially evaluates the likely capital and operating costs of a scheme and the revenue it could expect to generate if it charged fees comparable to the revenue SA Water would generate if an SA Water sewerage scheme existed instead. The methodology has for many years applied a real (net of inflation) discount rate of 4% in order to determine the present value of revenue and costs.

In undertaking my review for the LGA, I became aware of a SA Government Department of Treasury and Finance (DTF) publication that discussed the selection of a suitable discount rate for SA Government project analysis purposes.¹⁵

DTF guidance stipulates the use of a discount rate based on the current long-term bond-rate. This rate is nominal (i.e., takes into account expected future inflation rates), and needs to be adjusted for the expected inflation rate if analyses are undertaken in real values). DTF also suggest the rate be adjusted to allow for risk. CWMS projects are not risk-free. There are invariably uncertainties associated with long-term projects (future costs and possible changes in needs, ability-to-pay, technology and regulatory requirements etc).

Current nominal long-term bond rates are 1.75%. State agencies can generally borrow (directly or indirectly) through the South Australian Government Financing Authority (SAFA). SAFA rates are slightly more favourable to borrowers than rates that councils can access. The best rate available to councils is generally through the Local Government Finance Authority. This rate is currently about say 0.7% above SAFA's comparable rate.¹⁶ Assuming a low risk factor would give a 3% (nominal) risk factor. A 2.5% long term inflation rate (the Reserve Bank of Australia aims to keep inflation within a band of 2-3% over the medium/longer-term), would suggest an appropriate real discount rate (inclusive of cost of capital and risk) of 2.9%.

It is reasonable that the cost of capital applied in determining CWMS charges be based on the above DTF guidance. This would result (currently) in a real cost of capital (for real interest) of 1.3% and a cost for risk of 1.6% (as have been applied in Table 3).

¹⁵ See Step 3.2 (p.20 onwards) of 'Guidelines for the evaluation of public sector initiatives Part B: Investment Evaluation Process', 2014, (available at https://www.treasury.sa.gov.au/data/assets/pdf_file/0019/36316/ti17-guidelines-part-b.pdf).

¹⁶ As advised by LGFA CEO 27 Jan 2021.

The LGA will review its CWMS subsidy program project discount rate in light of the above information. It may also update its 'CWMS Accounting Principles - The Costing and Pricing of CWMS' document.

5. An appropriate Mallala CWMS charge

Comparing Table 1 with Table 3 shows the material impact of a reduction in the suggested rates for the cost of capital and risk (\$141,000 in Table 1 compared with \$105,400 in Table 3). This reduction has though been more than offset by higher operating costs (\$129,300 in Table 1 compared with \$302,400 in Table 3).

The APC Mallala CWMS charge was \$640/connection in 2020/21. This is well below current estimated operating and cost of capital and risk costs. Council faces significant financial and operating capacity risks in the longer-term if it doesn't ensure it generates sufficient long-run revenue from CWMS charges to offset long-run costs.

Before settling an appropriate charge though it is important to be confident regarding long-run costs. APC needs to understand why reported costs have increased in recent years and whether the scheme is being operated as efficiently as possible and therefore whether costs are likely to remain at this level on average in future.

Assuming that average costs in future will be similar to those indicated in Table 3 would mean that Council should be applying a charge (or average service rate equivalent) of the order of \$1,218 per connection (the \$1182 as shown in Table 3 plus \$36 for higher depreciation). Clearly an increase of this order is significant and its impact would likely warrant it being phased-in over several years (but perhaps say no more than 7 years).

If operating costs in future were on average more like the lower figures in Table 1, and using the lower cost of capital and risk in Table 3 that would equate to costs per connection in the order of \$680pa. This is still slightly more than current actual charging levels. There seems little doubt therefore that charges are less than appropriate particularly given that depreciation is now appropriately likely to be considerably above that shown in Table 1. It is important though that Council is reasonably confident re long-run average cost predictions in determining long-run charging arrangements.

The Mallala CWMS has only been operating for about 6 years. There have been various one-off factors affecting annual operating costs in the early years. It is likely that annual average long-run costs will be able to be estimated with more confidence over the next few years.


6. Conclusions

There are many uncertainties in determining long-run annual costs of CWMS schemes. In order to strike intergenerationally fair charges and ensure ongoing capacity to maintain services and undertake asset renewal as required it is important that councils endeavour as best they can to make reliable estimates of such costs.

Annual operating costs appear to have increased significantly in recent years. These increases more than offset the lower cost of capital and allowance for risk now suggested. Every effort needs to be made to ensure the scheme operates as efficiently as possible and that costs are kept to a minimum.


Staff believe that current operating costs are the current best available indication of long-run operating costs (in total these together with forecast higher depreciation and cost of capital and risk currently equate to perhaps \$1,218/connection). Costs will increase over time with inflation and potentially by more than inflation. Periodic asset revaluation will increase depreciation expenses and also the charge for cost of capital (effectively based on current net asset values). An increase in interest rates in future would also increase the cost of capital charge.

On current available evidence it therefore appears that current charging levels are well below likely long-run annual costs. It therefore seems reasonable for charges to be increased materially now with a view to ensuring that charges fully offset costs say within 7 years. That period of time will allow Council to determine with more confidence it's likely long-run annual costs of the scheme.


	16.1 Question on Notice – By-Law – Foreshore Wrack
	Document No: D21/22123
Report Date: 24 May 2021	Questions submitted by: Councillor Lush

Councillor Lush gave notice of his intention to ask the following question:

Question:	Does APC have a by-law relating to the management or removal of wrack from the foreshore at Parham or Thompson Beach?
Answer:	<p>Under the Local Government Land By-Law, a person must not on any local government land, without the permission of Council and subject to the Native Vegetation Act 1991 and the National Parks and Wildlife Act 1972 (except in a community garden) damage, pick or interfere with any plant, fungi or lichen thereon (refer 4.20.1).</p> <p>Seaweed wrack is protected under the Native Vegetation Act and National Parks and Wildlife Act and governed by Department for Environment and Water (DEW), Coastal Protection Board and Department of Primary Industries and Regions (PIRSA)</p>

 Adelaide Plains Council		18.1	Motion on Notice – Review of By-law Requiring Dogs to be on leash in Coastal Areas
		Document No:	D21/21807
Report Date:	24 May 2021	Submitted by:	Councillor Lush

Preamble:	<p>It has been the practice for many decades for residents and visitors to the coastal areas of Adelaide Plains Council to exercise their dogs off leash on the beachfront, tidal flats and seawater shallows. It came as quite a shock to ratepayers to find in the Autumn edition of the Communicator that Council has a by-law prohibiting such activity.</p> <p>This is the first that ratepayers have known of the existence of such a by-law, and they are unaware of any specific consultation on the implementation of the by-law. Also, apart from this notice in the Communicator there is no other advice to ratepayers, residents and visitors of the conditions e.g. appropriate signage.</p> <p>Residents experience is that over the many years of the practice of exercising dogs off leash in these areas, there have been extremely few instances of the activity creating a nuisance or danger to the public.</p> <p>There is considerable agitation to retain some form of off leash exercise for dogs in these areas. There are a number of options which could be considered, and it is desirable that Council review the conditions of the by-law.</p>
Proposed Motion:	“the Council instructs the Chief Executive Officer to bring back a report outlining the relevant process and other considerations regarding a potential review of the Dogs By-Law 2019, with a view to allowing some off leash dog activity on coastal beaches and tidal flats.”

 Adelaide Plains Council	21.1 Confidential Item
24 May 2021	

- 21.1 Gawler River Floodplain Management Authority – Issues Overview and State of Play

RECOMMENDATION


“that:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Acting General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Administration and Executive Support Officer/Minute Taker, Information Technology Support Officer, Mr Michael Kelledy, Director, Kelledy Jones Lawyers and Mr Drew Jacobi, Director, Southfront Engineering be excluded from attendance at the meeting of Council for Agenda Item 21.1 –*Gawler River Floodplain Management Authority - Issues Overview and State of Play*.**
- 2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 21.1 – *Gawler River Floodplain Management Authority – Issues Overview and State of Play* concerns:**
 - a. commercial information the disclosure of which:**
 - i. could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to the Gawler River Floodplain Management Authority and**
 - ii. would, on balance, be contrary to the public interest; and**
 - b. legal advice, being advice received from Kelledy Jones Lawyers in relation to the matter of Gawler River Floodplain Management Authority;**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

RECOMMENDATION

“that Council, having considered the matter of Item 21.1 – Gawler River Floodplain Management Authority – Issues Overview and State of Play in confidence under sections 90(2) and 90(3)(h) of the Local Government Act 1999, resolves that:

- 1. The report pertaining to Item 21.1 – Gawler River Floodplain Management Authority – Issues Overview and State of Play remain confidential and not available for public inspection until further order of the Council;***
- 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and***
- 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”***

 Adelaide Plains Council	21.2 Confidential Item
24 May 2021	

21.2 Appoint Consultant – Chief Executive Officer Performance Review 2021-2023

RECOMMENDATION

“that:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Acting General Manager – Governance and Executive Office, General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Business, Administration and Executive Support Officer/Minute Taker, Information Technology Support Officer and Ms Rebecca Hunt, Divisional Manager Recruitment and Human Resource Consulting – McArthur, be excluded from attendance at the meeting of Council for Agenda Item 21.2 – *Appoint Consultant – Chief Executive Officer Performance Review 2021-2023*;**
- 2. Council is satisfied that pursuant to section 90(3)(d) of the Local Government Act 1999, Item 21.2 – *Appoint Consultant – Chief Executive Officer Performance Review 2021-2023* concerns commercial information of a confidential nature, being information relating to a ‘Commercial in Confidence’ proposal for the provision of services, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information or to confer a commercial advantage on a third party and would, on balance, be contrary to the public interest;**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

RECOMMENDATION

“that Council, having considered the matter of Item 21.2 – *Appoint Consultant – Chief Executive Officer Performance Review 2021-2023* in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves that:

- 1. The report and Attachment 1 pertaining to Item 21.2 – *Appoint Consultant – Chief Executive Officer Performance Review 2021-2023* remain confidential and not available for public inspection until further order of the Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**