

# NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

## **Adelaide Plains Council Historical Committee of the**



will be held at

**The School Room  
Mallala Museum  
1 Dublin Road Mallala**

On

**Tuesday 1 November 2022  
at 11:30am**



.....  
James Miller  
**Chief Executive Officer**

## **AGENDA**

	<b>Page</b>
<b>1. <u>ATTENDANCE</u></b>	
1.1 Present	
1.2 Apologies	
1.3 Not Present/Leave of Absence	
<b>2. <u>CONFIRMATION OF MINUTES</u></b>	
2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 4 October 2022 be accepted.”	<b>4</b>
<b>3. <u>BUSINESS ARISING</u></b>	
<b>4. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u></b>	
<b>5. <u>ADJOURNED BUSINESS</u></b>	
<b>6. <u>REPORTS FOR INFORMATION</u></b>	
6.1 Resolutions Actions Report – October 2022	<b>10</b>
6.2 Monthly Financial Report – October 2022	<b>13</b>
6.3 Monthly Correspondence, School and Group Visits Report – October 2022	<b>15</b>
6.4 Mallala Monument Centenary Celebrations Report	<b>17</b>
<b>7. <u>REPORTS FOR DECISION</u></b>	
7.1 APCHC (Mallala Museum) - Committee Members' Honour Board - Annual Review	<b>23</b>
<b>8. <u>QUESTIONS ON NOTICE</u></b>	
Nil	
<b>9. <u>QUESTIONS WITHOUT NOTICE</u></b>	
<b>10. <u>MOTIONS ON NOTICE</u></b>	
Nil	
<b>11. <u>MOTIONS WITHOUT NOTICE</u></b>	

**12.     URGENT BUSINESS**


**13.     CONFIDENTIAL ITEMS**

Nil

**14.     NEXT MEETING**

Tuesday 6 December 2022

**15.     CLOSURE**

 <b>Adelaide Plains Council</b>	<b>2. CONFIRMATION OF MINUTES</b>
<b>Tuesday 1 November 2022</b>	

**Items:**

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 4 October 2022 **(MB Folio 179 to 183 Inclusive)**, be accepted as read and confirmed.”

# MINUTES

of

## **Adelaide Plains Council Historical Committee Meeting of the**



Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

HELD at

**The School Room  
Mallala Museum  
1 Dublin Road  
Mallala**

on

**Tuesday 4 October 2022  
at 11:30am**

The Presiding Member formally declared the meeting open at 11.30am.

**1. ATTENDANCE**

**1.1 Present**

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Mr J Franks

Ms L Parsons

Mr G Tucker

**Also in attendance:**

Manager Library and Community

Ms A Sawtell

**1.2 Apologies**

Mrs C Young

**1.3 Not Present / Leave of Absence**

Nil

**2. CONFIRMATION OF MINUTES**

**2.1**

**Committee Resolution**

**2022/ 039**

Moved Mr Bevan

Seconded Mr Franks

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 13 September 2022 (MB Folio 174 to 178 Inclusive), be accepted as read and confirmed.”

**CARRIED**

**3. BUSINESS ARISING**

Nil

**4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)**

Nil

## 5. ADJOURNED BUSINESS

Nil

## 6. REPORTS FOR INFORMATION

### 6.1 Resolutions Actions Report – September 2022

<b>Committee Resolution</b>	<b>2022/ 040</b>
Moved Mr Franks                      Seconded Mr Angus	
<b>“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – September 2022, dated 4 October 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

### 6.2 Monthly Financial Report – September 2022

<b>Committee Resolution</b>	<b>2022/ 041</b>
Moved Mr Bevan                      Seconded Mr Tucker	
<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – September 2022, dated 4 October 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

### 6.3 Monthly Correspondence, School & Group Visits Report – September 2022

<b>Committee Resolution</b>	<b>2022/ 042</b>
Moved Ms Parsons                      Seconded Mr Franks	
<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – September 2022, dated 4 October 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

## 7. REPORTS FOR DECISION

Nil

## 8. QUESTIONS ON NOTICE

Nil

9. **QUESTIONS WITHOUT NOTICE**

Nil

10. **MOTIONS ON NOTICE**

Nil

11. **MOTIONS WITHOUT NOTICE**

11.1 History Month - May 2023

**Committee Resolution**

**2022/ 043**

Moved Mr Franks                      Seconded Ms Parsons

**“that the Adelaide Plains Council Historical Committee, supports being involved in the state wide History Month 2023 and that the theme’s focus is on the Transport Gallery which includes the official opening of this latest exhibition site during May 2023.”**

**CARRIED**

11.2 Donations – letters of appreciation

**Committee Resolution**

**2022/ 044**

Moved Mr Franks                      Seconded Mr Angus

**“that the Adelaide Plains Council Historical Committee, writes letters of appreciation to Mr Don Tiller for generously donating financial assistance to purchase a compactus and Mr Paul Angus for kindly offering monetary aid to upgrade the Mallala Museum’s signage.”**

**CARRIED**

12. **URGENT BUSINESS**

Nil

13. **CONFIDENTIAL ITEMS**

Nil

14. **NEXT MEETING**

14.1 Tuesday 1 November 2022




15. **CLOSURE**

Confirmed as a true record.

Presiding Member: .....

There being no further business, the Presiding Member declared the meeting closed at 12.20pm.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

 <b>Adelaide Plains Council</b>	<b>6.1</b>	<b>Resolution Actions Report – October 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date: 1 November 2022</b>	<b>Document Ref:</b>	<b>D22/46282</b>

## **OVERVIEW**

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Before each agenda is compiled, the Manager Library and Community updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At each Committee meeting, Chairperson Strudwicke will continue to review the progress of ongoing Committee decisions.

## **RECOMMENDATION**

***“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – October 2022, dated 1 November 2022, receives and notes the report.”***

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## **Attachment**

1. Resolution Register

## **References**

### Legislation


*Local Government Act 1999 (SA)*

*Local Government (Procedures at meetings/ Regulations 2013 (SA)*

## Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing - V. Chenoweth to contact
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	M. Strudwicke- confirm dimensions
06-Oct-21	11.1	Fire Engine Truck – maintenance report	“that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration.”	2021/068	J Franks to follow up with Keith Earl
01-Jun-22	11.1	Mallala Monument – Centenary Celebrations	“that the Adelaide Plains Historical Committee, agrees to host and coordinate an event on Sunday 16th October 2022 to recognise the Mallala Monument’s centenary.”	2021/020	Completed
01-Jun-22	11.2	Margaret Tiller Gallery – visitor accessibility	“that the Adelaide Plains Council Historical Committee, agrees to obtain a quote seeking alternative solutions for people to access the second floor of the Mallala Museum, including the installation of a lift.”	2021/021	Completed
01-Jun-22	11.3	Workshop – purchase of internal roof flashing	“that the Adelaide Plains Council Historical Committee, approves the purchase of an additional 3 metres of internal roof flashing, to bird proof the workshop.”	2021/022	Completed
06-Jul-22	11.1	Mallala Museum permanent signage for the Mallala Caravan Park	“that the Adelaide Plains Council Historical Committee authorises Presiding Member Strudwicke to design a Mallala Museum promotional Dibond sign to be printed by preferred supplier Visualcom.”	2021/028	Completed
13-Sep-22	11.1	Transport Gallery – lighting quote from DB Algar Electrical	“that the Adelaide Plains Council Historical Committee, accepts the quote from D B Algar Electrical to supply and install six track lighting units with 3 led spotlights each track, to the value of \$3,300.”	2021/036	Completed
13-Sep-22	11.2	Donation of Avro Anson plane painting by Mr John Bowden – letter of thanks	“that the Adelaide Plains Council Historical Committee instructs the APCHC Secretary to write a letter of thanks to Mr John Bowden, with the kind donation of an Avro Anson plane painting to the Mallala Museum.”	2021/037	Completed

04-Oct-22	2.1	Confirmation of Minutes	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 13 September 2022 (MB Folio 174 to 178 Inclusive), be accepted as read and confirmed."	2021/039	Completed
04-Oct-22	6.1	Resolutions Actions Report - September 2022	"that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – September 2022, dated 4 October 2022, receives and notes the report."	2021/040	Completed
04-Oct-22	6.2	Monthly Financial Report - September 2022	"that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – September 2022, dated 4 October 2022, receives and notes the report."	2021/041	Completed
04-Oct-22	6.3	Monthly Correspondence, School & Group Visits Report - September 2022	"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – September 2022, dated 4 October 2022, receives and notes the report."	2021/042	Completed
04-Oct-22	11.1	History Month - May 2023	"that the Adelaide Plains Council Historical Committee, supports being involved in the state wide History Month 2023 and that the theme's focus is on the Transport Gallery which includes the official opening of this latest exhibition site during May 2023."	2021/043	Ongoing
04-Oct-22	11.2	Donations - Letters of appreciation	"that the Adelaide Plains Council Historical Committee, writes letters of appreciation to Mr Don Tiller for generously donating financial assistance to purchase a compactus and Mr Paul Angus for kindly offering monetary aid to upgrade the Mallala Museum's signage."	2021/044	L Parsons responded P Angus

 <b>Adelaide Plains Council</b>	<b>6.2</b>	<b>Monthly Financial Report – October 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date: 1 November 2022</b>	<b>Document Ref:</b>	<b>D22/47362</b>

## **OVERVIEW**

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting.

During the month of October 2022, admission charges totalling \$894.36, collected from visitors entering the Museum, has been banked. Additionally, there has been a generous \$2,000 donation from a Committee Member, to be used specifically to upgrade the Museum's signage.

Expenditure (for the months of July to October 2022) totalled \$4,912 – this includes a half yearly Assets Insurance payment of \$1,984.

## **RECOMMENDATION**

***“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – October 2022*, dated 1 November 2022, receives and notes the report.”***

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## **Attachment**

1. Financial Statement – prepared by Council's Accountant

## **References**

### Legislation

*Local Government Act (SA) 1999*

25/10/2022

**INCOME AND EXPENSES STATEMENT**


Details	Budget (Ex. GST)	Gross \$	GST \$	Net \$
<b>Income</b>				
Door Money	800	805 -	89	894.36
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
Donations	-	2,100	-	2,100.00
<b>Total Income</b>	<b>1,002</b>	<b>2,905 -</b>	<b>89.44</b>	<b>2,994.36</b>
<b>Expenditure</b>				
Service Contracts (AMA security/Flick)	2,000	230	21	209
Advertising	500	-	-	-
Fuel (REO Fuel)	100	-	-	-
Electricity (Origin)	2,771	-	-	-
Consumables & Hardware (Petty Cash)	500	-	-	-
Stationery	300	-	-	-
Materials	1,800	1,657	-	1,657
NBN Internet	680	180	16	164
Equipment & Furniture	1,300	-	-	-
History Council Membership	-	-	-	-
RAAF Centenary - Vintage Aircraft - Overflight	-	-	-	-
Museum Fire Truck Rego	479	-	-	-
Assets Insurance	4,200	2,182	198	1,984
CWMS Service Charges	-	692	-	692
Other Expenditure	5,352	245	39	206
<b>Total Expenditure</b>	<b>19,982</b>	<b>5,186</b>	<b>274.25</b>	<b>4,912.01</b>
<b>Net Income/(Expenses)</b>	<b>(18,980)</b>	<b>(2,281)</b>	<b>(363.69)</b>	<b>(1,917.65)</b>

**SUMMARY OF BUDGET AGAINST ACTUAL**

Actual Income (Net of GST)	2,994.36
Budgeted Income (Net of GST)	1,002.00
<b>Over/(Under) Income Budget for 2022/23</b>	<b>(3,996.36)</b>
Actual Expenditure (Net of GST)	4,912.01
Budgeted Expenditure (Net of GST)	19,982.00
<b>Available Expenditure Budget for 2022/23</b>	<b>15,069.99</b>
<b>Non Budgeted Expenditure 2022/23</b>	<b>692.00</b>

**SUMMARY OF THE BANK ACCOUNT TRANSACTIONS**

Opening Bank Balance as at 01/07/2022	21,624.47
Income Received (incl GST)	3,083.30
Less : Withdrawal	0
<b>Closing Bank Balance as at 25/10/2022</b>	<b>24,707.77</b>

 <b>Adelaide Plains Council</b>	<b>6.3</b>	<b>Monthly Correspondence, School and Group Visits Report – October 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date: 1 November 2022</b>	<b>Document Ref:</b>	<b>D22/47174</b>

## **OVERVIEW**

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report about all the incoming and outgoing correspondence – refer to **Attachment 1**.

Although it has been disappointing that there have been few groups expressing their interest in visiting the Mallala Museum in 2022, hopefully with the relaxation of COVID-19 rules, there may be renewed enquiries in 2023.

Certainly, after the Malala Monument Centenary Celebration's formalities, many guests stayed and enjoyed viewing the Museum's displays. With the Mallala Primary School staff recently holding a staff meeting in the School Room, again opportunities to work with the local school should be explored next year.

## **RECOMMENDATION**

**"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – October 2022*, dated 1 November 2022, receives and notes the report."**

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## **Attachment**

1. Correspondence, School and Group Visits Report – October 2022

## **References**

### Legislation

*Local Government Act (SA) 1999*

## **Mallala Museum Correspondence Report**

Tuesday 1<sup>st</sup> November meeting 2022

### **Incoming Mail**

Nil

### **Incoming Email**

4/10 History Trust of SA MaC members news  
4/10 Marcus re caravan park signage  
6/10 HCSA Fellowship applications now open  
7/10 HCSA change of venue for the regional lecture  
10/10 The Bunyip re monument article  
14/10 HCSA newsletter #2  
15/10 Philip Brow re closing time for Dublin Dispatch  
25/10 Marie Whyte re upcoming visit and directions

### **Facebook messages**

Nil

### **Outgoing Mail and Email**

g

### **Recent donations**


Nil

### **Upcoming Visits**

#### **OCTOBER**

Tuesday 27<sup>th</sup>, Salisbury Aged Care  
8 people + 2 staff – require light morning tea quoted \$10 ea



 <b>Adelaide Plains Council</b>	<b>6.4</b>	<b>Mallala Monument Centenary Celebrations Report</b>	
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>	
<b>Date:</b> <b>1 November 2022</b>	<b>Document Ref:</b>	<b>D22/47461</b>	

## **OVERVIEW**

Since June 2022, members of the *Adelaide Plains Council Historical Committee* have worked closely with representatives from the *Mallala Lions*, *Mallala Primary School* and the *Mallala Returned Services League (RSL)* and Council to coordinate an event to celebrate the Mallala Monument reaching its centenary.

Master of Ceremonies Mr Jim Franks officially opened the formal proceedings at 12 noon, Sunday 16 October 2022, with students from the *Mallala Primary School* paying homage to the original owners of the land and then leading the singing of the National Anthem. The story of each of the fallen servicemen was read out by the MC with pupils from the local school placing their photographs on the Monument itself.

Mrs Maxine Varcoe, representing the descendants of the former Chairman of the District Council of Grace, Mr A H Marshman, unveiled the Mallala Centenary Celebrations Plaque. Mrs Leonie Armbruster, Secretary *Largs Bay RSL* then lay a wreath on behalf of the community. Father Bartholomew O'Donovan read a prayer from the original service held 100 years ago before delivering a blessing. Ray Coleman, President of the *Mallala RSL*, read the ode before the last post was played, followed by a minute's silence. Finally, Mr Jim Franks addressed the crowd with his closing remarks. Refer to **Attachment 1** – Order of Service.

Over 200 people attended this event in glorious sunshine, and after the formal part of the celebrations held in front of the Monument itself, guests adjourned to the Mallala Museum's front lawns and enjoyed partaking of a sausage sizzle and a soft drink/tea and coffee. The Museum was open to the public and many of the guests decided to stay on and view the Museum's exhibitions. Close to \$200 was 'donated' to the Mallala Museum on the day.

The Manager Library and Community has written to all the people who participated in the formal part of the day's proceedings, acknowledging their contribution. It is expected that the 'permanent' plaque will be completed in mid-November 2022 and Council staff will lay it on top of the 'temporary' plaque.

Feedback that the Manager Library and Community has received from the dignitaries and guests, including the Council's Chief Executive Officer, has been extremely positive. In summary, the day went off without a hitch and all parties who worked hard to achieve the goal – of recognising our fallen local servicemen (and of course the Monument itself which was noticeably gleaming on the day) – should be proud of this achievement.

On this page are a number of pictures captured by the Manager Library and Community on the day.



Above - Photographs of the servicemen for whom the Mallala Memorial was built, laid with a wreath and flowers.



Above - Master of Ceremonies Mr Jim Franks and students from the *Mallala Primary School*.





Above - Father Bart O'Donovan and two *RAAF* attendees.



Above - Mrs Leonie Armbruster representing the *Semaphore RSL* laying a wreath.

## **RECOMMENDATION**

**“that the Adelaide Plains Council Historical Committee, having considered Item 6.4 – *Mallala Monument Centenary Celebrations Report* dated 1 November 2022, receives and notes the report.”**

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## **Attachment**

1. Mallala Monument Centenary Celebrations – Order of Service – D22/44528

## **References**

### Legislation

*Nil*

# Mallala Monument Centenary Celebrations

**Order of Service 16 October 2022, from 12 noon**

MC Mr Jim Franks, Mallala Museum

1. Introduction – MC Jim Franks to introduce Mallala Primary School students
2. Acknowledgement of Country and Traditional Owners – Mallala Primary School students
3. Official Welcome – MC Jim Franks
4. National Anthem – Mallala Primary School to lead singing
5. Retelling of the original Unveiling Ceremony – MC Jim Franks
6. Presentation of the Monument Service Men – MC Jim Franks and Mallala Primary School students to place photograph of each Service Man on the Monument
7. Unveiling of the Centenary Celebrations Plaque – Maxine Varcoe representing the descendants of A H Marshman, former Chairman of the District Council of Grace
8. RSL to lay wreath on behalf of the community – Leonie Armbruster, Secretary Largs Bay RSL
9. Blessing– Father Bartholomew O'Donovan
- 10.Ode – Ray Coleman, President Mallala RSL
- 11.Last Post and Minute Silence
- 12.Closure – MC Jim Franks

After the formalities please stay and enjoy the sausage sizzle (kindly provided by the Mallala RSL) and soft drinks, tea and coffee (kindly provided by the Mallala Lions Club) – Donations welcome.

Mallala Uniting Church Coffee House is open after the Ceremony.


Mallala Museum is open after the Ceremony

A grayscale photograph of the Mallala Monument, a tall stone structure with a classical design featuring columns and a cross on top, set against a cloudy sky.

# Mallala Monument Centenary Celebrations

from 12 noon  
Sunday 16 October 2022

Many thanks to  
The Mallala Lions, Mallala Museum,  
Mallala Primary School and Mallala RSL  
for co-ordinating this event.

 <b>Adelaide Plains Council</b>	<b>7.1</b>	<b>APCHC (Mallala Museum) – Committee Members’ Honour Board – annual review</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date: 1 November 2022</b>	<b>Document Ref:</b>	<b>D22/47599</b>

### **EXECUTIVE SUMMARY**

- The APCHC endorsed the commissioning of an Honour Board to list the names of Committee Members (both former and current) who have served on the Committee for a minimum of ten years at its 1 September 2021 meeting.
- The APCHC (Mallala Museum) Committee Members’ Honour Board Procedure was adopted by the Committee at its October 2021 meeting - It states that each November, Members will consider the inclusion of any Committee Members who meet the requirement of serving for a minimum of ten years – Refer to **Attachment 1**.
- Therefore, it is timely for Members to determine if any further Committee Members’ names should be considered to be added to the Honour Board.

### **RECOMMENDATION**

**“that the Adelaide Plains Council Historical Committee, having considered Item 7.1 – APCHC (Mallala Museum) – Committee Members’ Honour Board- Annual Review, dated 1 November 2022, receives and notes the report and in doing so:**

**1. Instructs the Manager Library and Community to arrange for the Honour Board to be updated with the addition of Mr Robert Bevan’s name.**

**OR**

**2. Acknowledges that Mr Robert Bevan meets the Honour Board Policy’s criteria and his name is considered to be added at the November 2023 APCHC Committee meeting.”**

### **BUDGET IMPACT**

Estimated Cost:	\$250 (approx.)
Future ongoing operating costs:	Yes
Is this Budgeted?	No

## **RISK ASSESSMENT**

The Committee needs to follow and act upon its Procedures.

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### **Attachment**

1. *APCHC (Mallala Museum)* – Committee Members' Honour Board Procedure – D21/43697
2. *APCHC (Mallala Museum)* – Committee Members – Honour Roll List – D21/43697



## **DETAILED REPORT**

### **Purpose**

The purpose of this report is for Members to consider if any Committee Members (either former or currently serving) meet the criteria of having served ten years – refer to **Attachment 2**. Members will then need to decide if any name/s should be added now to the Honour Board, or deferred to when this matter is reconsidered at the November 2023 APCHC meeting.

### **Background/History**

Members agreed to proceed with purchasing an Honour Board at the August 2021 Committee meeting to recognise the achievements of Committee Members who have served a minimum of ten years on the Committee.

At the September 2021 APCHC meeting, Members endorsed an Honour Board Procedure to ensure that potential listed members are considered on an agreed upon merit basis and that consistent standards are maintained with all further entries listed on the Honour Board – refer to **Attachment 1**.

### **Discussion**

The Manager Library and Community has reviewed the Committee Members – Honour Roll List – refer to **Attachment 2**, and one Member, namely Mr Robert (Bob) Bevan is now eligible to be added to the Honour Board List – ie: he has served ten years on the Committee.

*Prestige Trophy and Engraving* (who was commissioned to supply the Honour Board and the original names of Members who have reached the agreed minimum years of service), has advised the Manager Library and Community that there would be a charge of around \$250 (including traveling costs) to add Mr Bevan's name to the Board.

There has not been a specific cost allocated in the current 2022/2023 APCHC budget for this potential expenditure. Rather it is recommended to the Committee that the upgrade to the Committee Honour Board be deferred to November 2023.

### **Conclusion**

Mr Robert (Bob) Bevan has reached ten years of serving on the *Adelaide Plains Council Historical Committee*. His name is now eligible to be added to the Honour Board list. However, it is recommended to Members, due to cost considerations, that his actual listing be deferred to November 2023, when the Committee once again considers the APCHC Committee Members' Honour Board Procedure.

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## **References**

### **Legislation**

*Local Government Act 1999 (SA)*

Council Policies/Plans

Nil



## Adelaide Plains Council Historical Committee (Mallala Museum)

### Committee Members' Honour Board Procedure

(adopted October 2021 APCHC meeting)

1. Titling of Committee Members' names – use of first name and surname only.  
eg Margaret Tiller
2. Format for the years of service – number of years of service only, not dates served on the Committee.  
eg James East – 12 years
3. Years of service does not need to be continual, however **minimum** number of years for name to be considered to be added to the Honour Board is **10 years**.
4. The Committee will consider at its November meeting (eg annually) if any Members' names need to be added to the Board and/ or their completed years of service. An updated decision report will be provided for the Committee's consideration.
  - 4.1 If the Member is still serving and has reached 10 years of service their name may be considered, subject to cost, to be added to the Board – their years of service may be added when formally retired from the Committee.
  - 4.2 If the Member's name has been added to the Board and they have formally retired from the Committee, their years of service may be added to the Board, subject to cost.
  - 4.3 Depending on the number of additions required, eg adding of new Members' names and/or years of service, the Committee may agree to defer updating the Board to every two years.
5. The Committee does not require written permission from Committee Members (or former Members, or, if deceased, their family) to add names and/or years of service to the Honour Board.

First	sort	NAME	TOTAL
1968	3	Boril Mrs Christiane	43
1973	15	Earl Mr Ray	42
1976	31	Verrall Mr B.	41
1968	4	Earl Mr Les G	36
1973	16	Earl Mrs Lorraine	34
1990	60	Tiller Margaret	30
1994	71	Griffiths Gwenda	25
1983	42	Irish Mr Tom	23
1968	5	East Mrs Catherine	21
1991	62	Howell Barbara	21
1983	41	Heath Mrs M.	18
2004	75	Strudwicke Mr S.M.	18
1968	6	Davies Mr Lance	16
1976	32	Jenkin Mrs Sylvia	15
1973	17	Wasley Mrs Lois	14
1979	40	Tiller Mrs G.	12
2009	76	East Mr Jim	12
2010	79	Parsons Laura	12
1968	7	Boril Mr Roland	9
1968	9	Wasley Mr Barry	9
1998	74	Emery Steve	9
2013	93	Bevan Bob	9
1968	8	Angus Mr Bernard	8
2014	83	Young Chris	8
1968	10	Lindsay Mr Gordon	7
1968	11	Lindsay Mrs Viti	7
1972	14	Brooks Mr C.	7
1973	18	East Mr M.	6
1989	56	Gristi Paul	6
1992	65	Verner Mrs J.	6
1994	72	Howell Darrell	6
2013	82	Varcoe Maxine	6
1974	25	Jenkin Mrs M.	5
1974	26	Konzag Mr B.	5
1976	33	Adams mr G.	5
1983	43	Barrowcliff Mrs M.	5
1991	63	Whiting Melanie	5
2009	77	Davies Roger	5
2009	78	Wasley Mark	5
2014	84	Svetec Sharon	5
2015	89	Tucker Greg	5
1973	19	Cheek Mr G.	4
1973	20	Norris Mr G.R.	4
1973	21	Norris Mr r.	4
1974	27	East Mr R	4
1976	34	Irvine B.	4
1990	61	Arthur David	4
1974	28	Jenkin Mr M.	3
1976	35	Tiller Mr D.	3
1983	44	Bache Mr R	3
1983	45	Cheek Mr H.S.	3
1991	64	Verner richard	3
1993	67	Moore Tom	3
2019	91	Angus Paul	3
2019	92	Franks Jim	3

1968	12	East Mr David		2
1973	22	Cheek Mrs G.		2
1973	23	East Mrs M.		2
1973	24	Moody Mr R		2
1974	29	Davies Mr R.		2
1976	36	Cheek G.		2
1976	37	Earl C.		2
1976	38	Grantham Mrs h		2
1976	39	Johnson s.		2
1983	46	Baker Mrs E.		2
1984	51	Jenkin Chris		2
1984	52	Verner Mrs I.		2
1988	55	Hughes Mary		2
1992	66	Jackson D.		2
2010	80	Lawson derek		2
2014	85	Luxton Peter		2
1968	13	Roberts Mrs Margary		1
1974	30	Goss Mrs S.		1
1983	47	Broster Mr Leon		1
1983	48	Pitt Mr O.		1
1983	49	Tucker Mr L.		1
1983	50	Wilson Mr D		1
1984	53	Poke Cheryse		1
1984	54	Rajkovic Mr G.		1
1989	57	Cottenden Chas		1
1989	58	Curtis Hilda		1
1989	59	Hughes Bob		1
1993	68	Coleman ray		1
1993	69	Jackson Mrs d.		1
1993	70	O'Loan Ian		1
1996	73	Stone G.		1
2010	81	Prior Lyndon		1
2014	86	March Peter		1
2014	87	Prince Andrew		1
2014	88	Varcoe Tom		1
2015	90	Mosman Prue		1
2021	94	Allen Tiller		1
2021	95	Vaughan Chenoweth		1