

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

The Ordinary Meeting of the



will be held in

**Council Chamber
Redbanks Road
Mallala**

on

Monday 24 October 2022 at 6.30pm

A handwritten signature in black ink, appearing to read "James Miller".

James Miller
CHIEF EXECUTIVE OFFICER

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Nil

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 Adelaide Plains Council	2. Confirmation of Minutes
Monday 24 October 2022	

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 26 September 2022

“that the minutes of the Ordinary Council Meeting held on 26 September 2022 (MB Folios 17665 to 17672 inclusive) be accepted as read and confirmed.”

MINUTES

of

Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road
Mallala**

on

Monday 26 September 2022 at 6.30pm

The Mayor formally declared the meeting open at 6.30pm.

1. ATTENDANCE RECORD

1.1 Present:

Mayor Mark Wasley	
Councillor Marcus Strudwicke	Mallala/Dublin Ward
Councillor John Lush	Mallala/Dublin Ward
Councillor Terry-Anne Keen	Mallala/Dublin Ward
Councillor Kay Boon	Two Wells Ward
Councillor Joe Daniele	Two Wells Ward
Councillor Frank Maiolo	Two Wells Ward
Councillor Carmine Di Troia	Lewiston Ward
Councillor Margherita Panella	Lewiston Ward

Also in Attendance:

Chief Executive Officer	Mr James Miller
General Manager – Governance and Executive Office	Ms Sheree Schenk
General Manager – Development and Community	Mr Darren Starr
General Manager – Finance and Business	Mr Rajith Udugampola
General Manager – Infrastructure and Environment	Mr Thomas Jones
Manager Governance and Administration	Ms Alyssa Denicola
Administration and Executive Support Officer	Ms Stacie Shrubsole
Administration Support Officer – Infrastructure and Environment/ Minute Taker	Ms Lauren Bywaters
Information Technology Officer	Mr Thomas Harris-Howson

1.2 Apologies

Councillor Brian Parker	Lewiston Ward
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2. CONFIRMATION OF MINUTES

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 22 August 2022

Moved Councillor Daniele Seconded Councillor Boon **2022/ 312**

“that the minutes of the Ordinary Council Meeting held on 22 August 2022 (MB Folios 17647 to 17664 inclusive) be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS' INTEREST

Nil

5. ADJOURNED BUSINESS

Nil

6. MAYOR'S REPORT

6.1 Reporting Period – Friday 19 August 2022 to Tuesday 20 September 2022

Monday 22 August 2022

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team

Ordinary Council Meeting

Wednesday 24 August 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

Friday 26 August 2022

Legatus Group Waste Management Advisory Committee Meeting

Monday 29 August 2022

Cyber Security Briefing facilitated by Information Technology Officer

Thursday 1 September 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

Site visit and photography – Chief Executive Officer and Marketing and Communications Officer

Leave from Saturday 3 September 2022 to Thursday 15 September 2022

Friday 16 September 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

7. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

Nil

8. DEPUTATIONS

Nil

9. PRESENTATIONS/BRIEFINGS

Nil

10. PETITIONS

Nil

11. COMMITTEE MEETINGS**11.1 Adelaide Plains Council Historical Committee Meeting – 13 September 2022**

Moved Councillor Strudwicke Seconded Councillor Boon **2022/ 313**

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 13 September 2022.”

CARRIED UNANIMOUSLY**12. SUBSIDIARY MEETINGS****12.1 Gawler River Floodplain Management Authority Meeting – 18 August 2022**

Moved Councillor Panella Seconded Councillor Keen **2022/ 314**

“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 18 August 2022.”

CARRIED UNANIMOUSLY**12.2 Legatus Group Annual General Meeting and Ordinary Meeting – 9 September 2022**

Moved Councillor Panella Seconded Councillor Di Troia **2022/ 315**

“that Council receives and notes the minutes of the Legatus Group Annual General Meeting and Ordinary Meeting held on 9 September 2022.”

CARRIED UNANIMOUSLY

13. REPORTS FOR DECISION

13.1 Hours of Operation – Christmas 2022

Moved Councillor Keen Seconded Councillor Boon **2022/ 316**

“that Council, having considered Item 13.1 – *Hours of Operation – Christmas 2022*, dated 26 September 2022, receives and notes the report and in doing so resolves the following hours of operation for the Christmas and New Year 2022/2023 period:

- 1. Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Friday 23 December 2022 and re-open at 9am on Tuesday 3 January 2023.**
- 2. Two Wells Library to close at 5pm on Thursday 22 December 2022 and re-open at 9am on Tuesday 3 January 2023.**
- 3. Mallala Library to close at 12pm on Wednesday 21 December 2022 and re-open at 10am on Wednesday 4 January 2023.**
- 4. Two Wells Transfer Station to close at 3.30pm on Wednesday 21 December 2022 and reopen at 9am on Saturday 31 December 2022.”**

CARRIED UNANIMOUSLY

13.2 Chief Executive Officer Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Amendment to Ordinary Council Meeting Schedule 2022

Moved Councillor Panella Seconded Councillor Daniele **2022/ 317**

“that Council, having considered Item 13.2 – *Chief Executive Office Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Ordinary Council Meeting Schedule 2022*, dated 26 September 2022, receives and notes the report and in doing so amends Council Resolution 2021/378 made on 25 October 2021 as follows:

“that Council, having considered Item 14.4 – *Ordinary Council Meeting Schedule 2022*, dated 25 October 2021, receives and notes the report and in doing so:

- 1. Resolves that Ordinary Council Meetings for January-October 2022 will be held in the Mallala Council Chamber at 6.30pm on the fourth Monday of the month with the exception of:**
 - a. January 2022, where the Ordinary Council Meeting will be held on the fifth Monday of the month due to the Australia Day public holiday and**
 - b. April 2022, where the Ordinary Council Meeting will be held on the fourth Tuesday of the month due to the ANZAC Day public holiday and**
- 2. Acknowledges that, in accordance with Section 81(4) of the Local Government Act 1999, the Chief Executive Officer will appoint the time and place of the Ordinary Council Meeting to be held in November 2022, being the first Ordinary Meeting held after the November 2022 general election.”**

CARRIED UNANIMOUSLY

13.3 Election – Local Government Association President 2022-2024

Moved Councillor Panella Seconded Councillor Daniele **2022/ 318**
“that Council, having considered Item 13.3 – Election – Local Government Association President 2022-2024, dated 26 September 2022, receives and notes the report and in doing so nominates candidate Keith Parkes, Mayor of Alexandrina Council, to be elected as LGA President for the period 2022-2024.”

LOST

13.3 Election – Local Government Association President 2022-2024

Moved Councillor Strudwicke Seconded Councillor Lush **2022/ 319**
“that Council, having considered Item 13.3 – Election – Local Government Association President 2022-2024, dated 26 September 2022, receives and notes the report and in doing so nominates candidate Bill O’Brien, Mayor of Light Regional Council, to be elected as LGA President for the period 2022-2024.”

CARRIED

Councillor Di Troia left the meeting at 6.47pm.

13.4 Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024

Moved Councillor Strudwicke Seconded Councillor Keen **2022/ 320**
“that Council, having considered Item 13.4 – Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Bill O’Brien, Mayor of Light Regional Council, to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”

CARRIED

13.4 Moved Councillor Strudwicke Seconded Councillor Keen **2022/ 321**

Councillor Di Troia returned to the meeting at 6.49pm.

“that Council, having considered Item 13.4 – Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Ben Browne, Mayor of Northern Areas Council, to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”

CARRIED UNANIMOUSLY

- 13.5 Election – Local Government Finance Authority – Representative Members of the Board of Trustees
 Moved Councillor Strudwicke Seconded Councillor Keen **2022/ 322**

“that Council, having considered Item 13.5 – Election – Local Government Finance Authority – Representative Members of the Board of Trustees, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Annette Martin to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983).”

CARRIED UNANIMOUSLY

- 13.5 Moved Councillor Strudwicke Seconded Councillor Keen **2022/ 323**

“that Council, having considered Item 13.5 – Election – Local Government Finance Authority – Representative Members of the Board of Trustees, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Michael Sedgman to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983).”

CARRIED UNANIMOUSLY

- 13.6 Add New Bank Account Signatory

Moved Councillor Panella Seconded Councillor Keen **2022/ 324**

“that Council, having considered Item 13.6 – Add New Bank Account Signatory, dated 26 September 2022, receives and notes the report and in doing approves that Council’s Accountant, Carmel Vandermolten, be added as an authorised signatory to Council’s Bank SA Business Cheque Account Plus.”

CARRIED UNANIMOUSLY

14. REPORTS FOR INFORMATION

- 14.1 Council Resolutions – Status Report

Moved Councillor Panella Seconded Councillor Keen **2022/ 325**

“that Council, having considered Item 14.1 – Council Resolutions – Status Report, dated 26 September 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

15. QUESTIONS ON NOTICE

Nil

16. QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

17. MOTIONS ON NOTICE

Nil

18. MOTIONS WITHOUT NOTICE

- 18.1 Moved Councillor Lush Seconded Councillor Keen **2022/ 326**
- “that the Chief Executive Officer bring back a report to the first meeting of the new elected body setting out all relevant background and information regarding the Gawler River Floodplain Management Authority, including risks posed (financial, legal, reputation, operational) in either remaining or withdrawing from the subsidiary.”**

CARRIED**19. URGENT BUSINESS**

Nil

20. CONFIDENTIAL ITEMS


Nil

There being no further business, the Mayor declared the meeting closed at 7.06pm.

Confirmed as a true record.

Mayor:

Date: ____/____/____

 Adelaide Plains Council		6.1	Mayor's Report
		Document No:	D22/45310
Report Date:	24 October 2022	Prepared for:	Mayor Mark Wasley

Reporting Period – Wednesday 21 September 2022 to Wednesday 19 October 2022

Wednesday 21 September 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

Sunday 25 September 2022

Dublin Cemetery Shelter Official Opening

Monday 26 August 2022

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team

Ordinary Council Meeting

Wednesday 28 September 2022


SA Coastal Councils Alliance – 2022 Coastal Forum

Thursday 29 September 2022

Attendance at retirement function for Light Regional Council outgoing Chief Executive Officer,
Mr Brian Carr

Friday 14 October 2022

Meeting with the Northern and Yorkes Landscape Board, setting of levy rates for upcoming year

 Adelaide Plains Council	11.1	Adelaide Plains Council Historical Committee Meeting – 4 October 2022
	Department: Report Author:	Development and Community Manager Library and Community
Date: 24 October 2022	Document Ref:	D22/44925

OVERVIEW

The purpose of this report is to receive and note the minutes from the 4 October 2022 *Adelaide Plains Council Historical Committee (APCHC)* meeting.

Seven members were in attendance at the Museum's School Room, with one member being recorded as an apology.

In addition to endorsing the regular tabled information reports, the Members also discussed:

- *Mallala Monument – Centenary Celebrations, 16 October 2022* – Representatives from the Mallala Lions, Returned Services League and Primary School met with Museum volunteers on 4 October 2022, with the last briefing being held on Tuesday 11 October 2022. With some minor changes to the Order of Service, arrangements have now been finalised and it is hoped that with favourable spring weather conditions this ceremony, which commences at 12 noon, will have 100 to 150 people recognising this solemn occasion.
- *Donations of financial assistance* – the Committee was very appreciative that two local residents separately donated funds. One cheque was requested to be dedicated to the purchase of a much-needed compactus to store an abundance of paper-based resources in the Museum's front office. A Committee Member also wished to kindly offer to pay for the upgrade of the Museum's signage.
- *History Festival /official opening of the Transport Gallery 2023* – Each year in May hundreds of organisations across the State participate in the History Festival, including the Mallala Museum. Work on the Museum's Transport Gallery is nearing completion – tracking lights have recently been installed. Committee Members thought it was fitting for their application for the 2023 History Festival to focus on the Transport Gallery, which will also include the official opening of this new exhibition space.

RECOMMENDATION

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held 4 October 2022.”

Attachment

1. Minutes of Adelaide Plains Council Historical Committee meeting held 4 October 2022

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Tuesday 4 October 2022
at 11:30am**

The Presiding Member formally declared the meeting open at 11.30am.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Mr J Franks

Ms L Parsons

Mr G Tucker

Also in attendance:

Manager Library and Community

Ms A Sawtell

1.2 Apologies

Mrs C Young

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2022/ 039

Moved Mr Bevan

Seconded Mr Franks

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 13 September 2022 (MB Folio 174 to 178 Inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – September 2022

Committee Resolution	2022/ 040
Moved Mr Franks	Seconded Mr Angus
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – September 2022, dated 4 October 2022, receives and notes the report.”	
CARRIED	

6.2 Monthly Financial Report – September 2022

Committee Resolution	2022/ 041
Moved Mr Bevan	Seconded Mr Tucker
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – September 2022, dated 4 October 2022, receives and notes the report.”	
CARRIED	

6.3 Monthly Correspondence, School & Group Visits Report – September 2022

Committee Resolution	2022/ 042
Moved Ms Parsons	Seconded Mr Franks
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – September 2022, dated 4 October 2022, receives and notes the report.”	
CARRIED	

7. REPORTS FOR DECISION

Nil

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

11.1 History Month - May 2023

Committee Resolution

2022/ 043

Moved Mr Franks Seconded Ms Parsons

“that the Adelaide Plains Council Historical Committee, supports being involved in the state wide History Month 2023 and that the theme’s focus is on the Transport Gallery which includes the official opening of this latest exhibition site during May 2023.”

CARRIED

11.2 Donations – letters of appreciation

Committee Resolution

2022/ 044

Moved Mr Franks Seconded Mr Angus

“that the Adelaide Plains Council Historical Committee, writes letters of appreciation to Mr Don Tiller for generously donating financial assistance to purchase a compactus and Mr Paul Angus for kindly offering monetary aid to upgrade the Mallala Museum’s signage.”

CARRIED

12. URGENT BUSINESS

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Tuesday 1 November 2022


15. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 12.20pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	13.1	Adoption of Annual Report 2021-2022
	Department: Report Author:	Governance and Executive Office General Manager – Governance and Executive Office
Date: 24 October 2022	Document Ref:	D22/44966

EXECUTIVE SUMMARY

- The purpose of this report is to provide Council Members with the draft 2021-2022 Annual Report for consideration and adoption (**Attachment 1**).
- Section 131 of the *Local Government Act 1999* provides that Council must, on or before 30 November each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June.
- The draft Annual Report 2021-2022 therefore relates to the operations and activities of Adelaide Plains Council for the financial year 1 July 2021 to 30 June 2022.
- The Financial Statements (Appendix 1 to the Annual Report) for the same period have not been included as they are currently being finalised by Council's Auditors. The Statements will be presented to Council's Audit Committee on 7 November 2022, and subsequently presented to Council for adoption at the November Ordinary Meeting.
- The draft Annual Report 2021-2022 is presented as **Attachment 1** for Council's consideration and adoption, subject to the adoption of the Audited Financial Statements.

RECOMMENDATION

"that Council, having considered Item 13.1 – *Adoption of Annual Report 2021-2022*, dated 24 October 2022, receives and notes the report and in doing so:

- 1. Adopts the Annual Report 2021-2022 as presented in Attachment 1 to this Report, subject to endorsement of the 2021-2022 Audited Annual Financial Statements; and**
- 2. Authorises the Chief Executive Officer to make any necessary final minor and administrative amendments to the Annual Report."**

BUDGET IMPACT

Estimated Cost:	\$3,555 ex. GST (graphic design)
	\$3,255 ex. GST (print)
Future ongoing operating costs:	Nil
Is this Budgeted?	Yes

RISK ASSESSMENT

Section 131 of the *Local Government Act 1999* provides that Council must, on or before 30 November each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June. Adopting the Annual Report prior to this date will therefore ensure Council meets its legislative obligations.

Attachments

1. Draft Annual Report 2021-2022

DETAILED REPORT

Purpose

The purpose of this report is to provide the draft Annual Report 2021-2022 to Council for consideration and adoption.

Background/History

Section 131 of the *Local Government Act 1999* (the Act) requires Council to adopt an Annual Report on or before 30 November of each year. Council's draft Annual Report as presented in **Attachment 1** has been prepared in accordance with the requirements of the Act and the *Local Government (General) Regulations 2013* (the Regulations).

Discussion

The draft Annual Report 2021-2022 has been compiled having regard to the statutory requirements, the content of previous reports and of course, the relevant information for the 2021-2022 reporting period.

It is worth highlighting that there are some new legislative reporting requirements, including:

- Regulation 35(2) of the Regulations:
 - A summary of the details (including the cost) of any interstate and international travel undertaken by members of the council and employees of the council;
 - A summary of the details (including the cost) of any gifts above the value of \$50 provided to members of the council and employees of the council;
 - A statement of the total amount of expenditure incurred using credit cards provided by the council for use by members or employees of the council; and
- Section 131 of the Act:
 - The amount of legal costs incurred by the council in the relevant financial year.

The draft Audited Annual Financial Statements for 2021-2022 will be considered by Council's Audit Committee at its meeting anticipated to be held on 7 November 2022, before being presented to Council for endorsement thereafter. Once endorsed, the Audited Annual Financial Statements will be appended to the final Annual Report prior to its publication. This is consistent with Council's approach in previous years.

Subject to Council's adoption, and in accordance with legislative requirements, the finalised Annual Report (together with the Financial Statements) will be:

- Published on Council's website and printed for any person on request and payment of the printing fee in accordance with Council's Schedule of Fees and Charges (as required under the Act);
- Provided to each Council Member and the South Australian Local Government Grants Commission by 31 December 2022 (as is required by the Act and the Regulations);
- Provided to the Parliamentary Library and State Library (as required under the *Libraries Act 1982*); and

- Provided to the National Library of Australia (as required under the *Copyright Act 1968*).

Conclusion

It is recommended that Council adopt the draft Annual Report 2021-2022 as provided at **Attachment 1**. This will allow Council staff adequate time to make any necessary final amendments prior to the adoption of the Audited Annual Financial Statements, ensuring Council meets its legislative obligations.

References

Legislation

Copyright Act 1968

Libraries Act 1982

Local Government Act 1999

Local Government (General) Regulations 2013

Council Policies/Plans

Strategic Plan 2021-2024 Proactive Leadership

21
22



Adelaide
Plains
Council

ANNUAL REPORT

ADELAIDE PLAINS COUNCIL

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E info@apc.sa.gov.au

Adopted by Council 24 October 2022 TBC

Acknowledgement of Country

Adelaide Plains Council acknowledges the Kurna people of the Adelaide Plains as the Traditional Custodians of the land we work on, and pays respect to Kurna Elders past and present. We recognise and respect their continuing connection to the land and waters. We extend that respect to all Aboriginal or Torres Strait Islander people that form part of our community, and throughout Australia.

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MESSAGE FROM THE CEO

Adelaide Plains Council is proud to deliver its 2021/2022 Annual Report and it is with pleasure that I present the Foreword as Chief Executive Officer during the Local Government Caretaker Period.



When our Elected Body were considering our 2021/2022 Annual Business Plan (ABP) and Budget, I recall vividly a question being posed of me at a Council Meeting, “...do you think we will be able to achieve everything we have set out to achieve in our draft ABP and Budget given the magnitude of projects forecast?” ...or words to that effect.

...Well together, we achieved.

“As the second fastest growing Council in South Australia, our collective focus remains on the present while having an eye to the future”

Highlights of the 2021/2022 reporting period include:

- Council continued to deliver all services to our community despite the challenges of the COVID-19 public health emergency, a truly wonderful feat indeed.
- \$2.917 million was spent on asset renewals.
- \$3.334 million was allocated and injected into new and upgraded assets (some of which will span two (2) financial years), many of which were funded using State and Federal government grants (\$2.34 million was secured through the State Government Partnership Program).
- \$2.05 million was secured through the Federal Government National Flood Mitigation Infrastructure Program to fully fund the Two Wells township protection levee with design work now well underway.
- Completion of the Local Roads and Community Infrastructure Round 2 Program of \$470,000 for the completion of Coats Road and Middle Beach shelter.
- The widely acclaimed Village Green was officially opened with less than one fifth of the project funded from ratepayers.
- Adoption of Council's Long Term Financial Plan.
- Progression of Council's Growth Strategy and completion of Council's Tourism and Economic Development Strategy.
- Continued focus regarding Council's involvement in the Gawler River Floodplain Management Authority, particularly on the issue of cost contributions (who pays for what?) where new infrastructure is concerned.



As the second fastest growing Council in South Australia, our collective focus remains on the present while having an eye to the future. Strategic planning around township growth, investment, transport routes, walking and cycling trails, civic and community centres and community infrastructure remains a high priority and will remain a focus for the new Elected Body upon their swearing in come November 2022.

As CEO, I have found the 2021/2022 financial year to be yet another success story for Council which would not have been at all possible without the steadfast support of our Elected Body and Administration.

It is certainly a rewarding time to be associated with Council and I commend this, the Annual Report 2021/2022, to the readership.

JAMES MILLER
Chief Executive Officer



OUR SHARED VISION

Productive

A leading supplier of primary produce to local, national and international markets.

Proximity to markets and natural growing conditions provide competitive advantages for primary producers on the Adelaide Plains that has seen our economy emerge as a key contributor to the region's prosperity.

Diverse

A more diverse community with access to a greater mix of local opportunities.

Increased employment, services and education attracts and retains a diverse community that chooses to live, learn and work in the region.

Location

A lifestyle location connected to the Barossa, Coast and Adelaide.

Adelaide Plains is a quiet community that offers residents time and space with convenient access to the benefits of Greater Adelaide, the coast and the Barossa region.

Welcoming

A proud, spirited and generous community.

This is a place that everyone belongs, where community connection and care is strong and someone is always available to help when a neighbour is in need.

Ambition

Advancing infrastructure and technology to foster a competitive local economy.

Modern practice, research and innovation, and efficient access to export centres and local markets builds an economic environment and reputation that rivals the State's major primary productions regions. With employment opportunities diversifying and new housing products in abundance, Adelaide Plains will become the place of choice for the Northern Adelaide Plains.

Leadership

A decisive and proactive Council.

Our Elected Members share a vision of prosperity founded on courage, robust deliberation, transparency and forward thinking and investing.

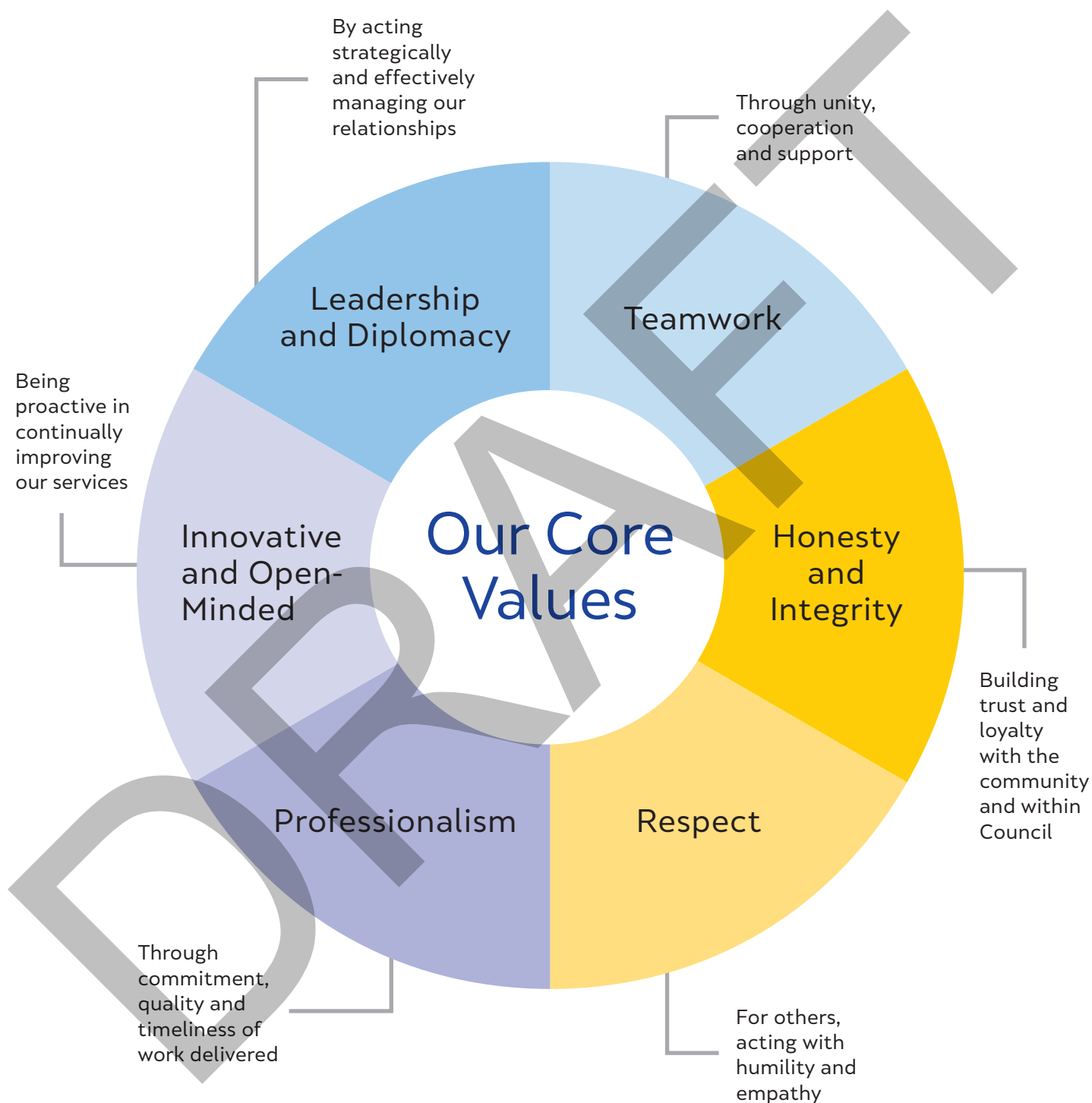
Attractive

A place of choice for businesses, residents and visitors.

Our townships are inviting, well cared for, filled with character and provide a range of services, facilities and accommodation that caters for all people and our landscapes, events and infrastructure provide memorable experiences.









COUNCIL PROFILE

Adelaide Plains Council represents a proud community with vibrant townships and remarkable landscapes.

Council represents an estimated population of 9,977 people across 935 square kilometres connected to the Barossa, South Australian coast, and Adelaide.

The Light and Gawler Rivers pass through the region creating rich, fertile plains ideal for supplying primary produce to local, national, and international markets. The expanse of farmland is a common thread that connects each township's unique character.

Adelaide Plains is a place where people can choose to live and work locally, with quality services, facilities and open space that supports community wellbeing and resilience.

With a growing population and economy, Council undertakes strategic planning to support an enviable lifestyle, emerging economy, remarkable landscapes and proactive leadership for the community and environment of the Adelaide Plains council area.

Adelaide Plains Region

All data as at 30 June 2022.

People



Population: 9,977

Number of Electors: 6,878

Wards: 3

Environment



Area: 935 sq km

Coastline: 47 km

Parks & Reserves: Approx 150 ha

Infrastructure*



Roads: Approx. 959 km

Footpaths: Approx. 14 km

Bridges and Culverts: 3

*Under Council's care

Development



Rateable assessments: 5,602



REPRESENTATION QUOTA

The representation quota refers to the number of people able to vote in a Council election ('electors') divided by the number of members who constitute the Council ('Council Members' or 'Elected Members').

As at 30 June 2022, Adelaide Plains Council is divided into three (3) wards and is represented by the Mayor and nine (9) Councillors, with 6,878 electors which equates to one (1) Council Member per 687 electors.

A comparison of Council's representation quota with that of other councils suggests that Council's representation per Elected Member is comparable to that of other similar sized and type of Councils.

Council	Representation Quota
Adelaide Plains	1:687
Clare & Gilbert Valleys	1:686
Coorong	1:433
Grant	1:564
Mid Murray	1:688
Naracoorte Lucindale	1:548
Northern Areas	1:389
Renmark Paringa	1:770
Tatiara	1:456
Wakefield	1:501



TWO WELLS FOOTBALL NETBALL SPORTING CLUB

COUNCIL MEMBERS

The Council is comprised of nine (9) Elected Members plus a Mayor, forming part of an incorporated body which has the responsibility for carrying out the duties and exercising the powers conferred on the Council by the Local Government Act and other supporting legislation.



Mayor

Mayor Mark Wasley

0456 939 376
markw@apc.sa.gov.au

Mallala/Dublin Ward



**Councillor
Deputy Mayor
Marcus Strudwicke**

0407 392 191
marcuss@apc.sa.gov.au



**Councillor
John Lush**

0417 809 785
johnl@apc.sa.gov.au



**Councillor
Terry-Anne Keen**

0407 971 022
terry-annek@apc.sa.gov.au

Two Wells Ward



**Councillor
Kay Boon**

0421 163 920
kayb@apc.sa.gov.au



**Councillor
Joe Daniele**

08 8520 2233
joed@apc.sa.gov.au



**Councillor
Frank Maiolo**

0418 890 405
frankm@apc.sa.gov.au

Lewiston Ward



**Councillor
Margherita Panella**

0416 020 777
margheritap@apc.sa.gov.au



**Councillor
Carmine Di Troia**

0421 808 362
carmined@apc.sa.gov.au



**Councillor
Brian Parker**

0417 724 223
brianp@apc.sa.gov.au

DECISION MAKING STRUCTURE

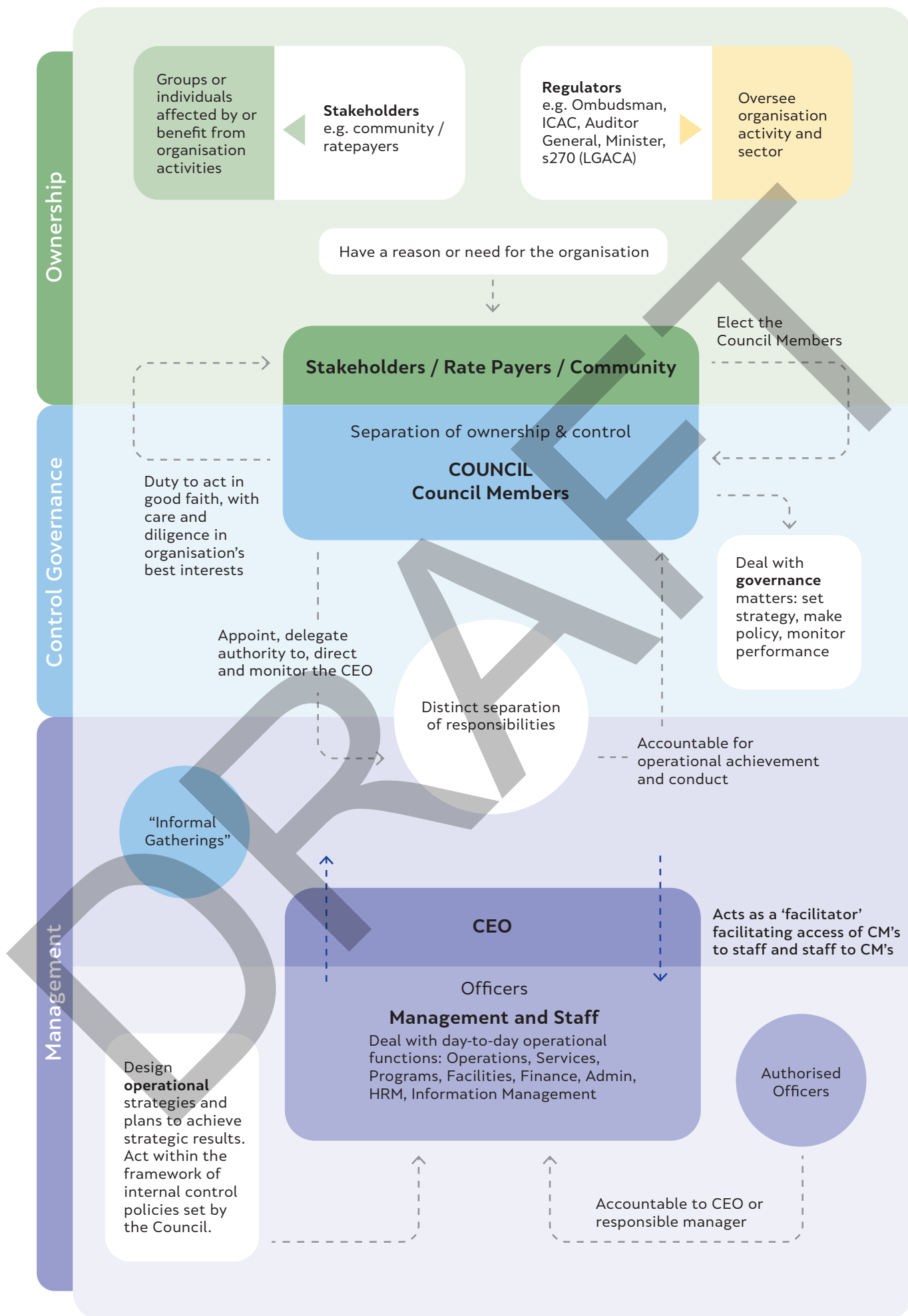
To achieve good governance, Council has structured its decision making to ensure that ‘on the ground’ governance is practical, value adding and transparent.

Decisions of Council are made through various Council meetings, or by the Chief Executive Officer through delegated authority pursuant to section 44 of the Local Government Act. The Council's principal power to make decisions is delegated through the Local Government Act. Other Commonwealth and State legislation also provides Council with the power to make decisions.

The Elected Members are the policy arm of the Council and are responsible for setting the strategic direction, goals and objectives supported by documented policy for the wellbeing of the community as a whole.

Elected Members have a legislative requirement and responsibility to:

- Determine policies to be applied by the Council in exercising its discretionary powers;
- Determine the type, range and scope of projects to be undertaken by the Council; and
- Develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of Council.



ORGANISATIONAL STRUCTURE

The organisation is comprised of four (4) departments: Governance and Executive Office, Finance and Business, Development and Community and Infrastructure and Environment.

Chief Executive Officer James Miller

The Chief Executive Officer reports to the Elected Body and is responsible for the overall management of the administration of Council business.

Governance and Executive Office General Manager Sheree Schenk

The General Manager – Governance and Executive Office oversees Council's day-to-day operations and is responsible for the provision of sound corporate governance across all Council functions and governance support to the Elected Body, ultimately ensuring compliance with the Local Government Act. The position presides over Governance, People, Culture and Human Resource Management, Work Health and Safety, Risk Management, Information/Records Management, Media, Marketing and Communications, Administration, Customer Service and Property.

Development and Community General Manager Darren Starr

The General Manager – Development and Community is primarily responsible for ensuring Council's statutory obligations in a development and regulatory sense are adhered to. This position presides over Development Assessment, Community Safety, Environmental Health, Economic Development, Community Services and Libraries.

Finance and Business General Manager Rajith Udugampola

The General Manager – Finance and Business is primarily responsible for the management and delivery of Council's financial portfolio. The position presides over Strategic Finance, Budget, Management, Accounting and Reporting, Business Plan Support and Performance Reporting, Treasury, Grants and Subsidy Administration as well as Payroll, Rating and Property Database Maintenance and Information Technology.

Infrastructure and Environment General Manager Thomas Jones

The General Manager – Infrastructure and Environment is responsible for the provision of capital projects and maintenance services to the region for all of Council's assets including Roads, Land and Buildings, Parks and Gardens and Waste Management. The Infrastructure and Environment Department is responsible for supporting the community by maintaining and improving the public realm and providing a pleasant amenity for residents and visitors alike.



01

2021-2022 YEAR IN REVIEW



5,055
Dog registrations



6,969
Library visitors



500
Cat registrations



4,500
Seedlings planted

ADOPTION OF

Dog and Cat Management Plan 2022 – 2027

PAGE 51

Hart Reserve Master Plan

PAGE 78

Tourism and Economic Development
Strategy 2022 – 2025

PAGE 88

ADVANCEMENT OF

Strategic Plan 2021-2024

PAGE 22

COMMENCED

Community Satisfaction Survey

PAGE 29

Review of Council
Accommodation and Services

PAGE 36

Growth Strategy and Action Plan

PAGE 50

COMPLETED

Two Wells Village Green

PAGE 26

Staff Survey

PAGE 38



PERFORMANCE AGAINST Our Annual Business Plan 2021-2022

Council's strategic business objectives for the 2021/2022 Financial Year, and the assessment of whether the activities Council has undertaken as at 30 June 2022 have achieved those objectives:

OPERATING PROJECTS TO ACHIEVE COUNCIL'S STRATEGIC OBJECTIVES

Strategic Objective: Growing Economy, Great Places & Infrastructure

1	Resources required to meet growth in the Council district and develop local economy (Economic development, Parks & Garden, Marketing and Communication, Building / Environmental Health Inspection, Two Wells Crown Land, Economic Zones, Growth Strategy, Grant Writer etc.)	Majority completed. Some are in progress*
2	Deliver an annual capital construction and renewal program.	Completed
3	Delivery of annual plant/fleet replacement program.	Majority completed. Some are in progress *
4	Local Road and Community Infrastructure Program (Round 3).	In progress*
5	Gawler River Floodplain Management Authority Charter Review.	In progress*
6	Local Government Infrastructure Partnership Funding.	In progress*
7	Develop Recreational Trail Strategy.	Discontinued**
8	Stage Adelaide Plains Food and Business Festival.	Discontinued**
9	Reserve and street furniture upgrade.	In progress*
10	Parham Playground – Shade shelter, New element and Mallala Playground – New element.	In progress*
11	Dublin Institute/ Hall – toilets upgrade.	In progress*
12	Signage/wayfinding and information.	In progress*
13	Parham Short Stay facility upgrade.	In progress*
14	Construction of Two Wells Stormwater Levee.	In progress*

Strategic Objective: Vibrant Community

15	Community Survey 2021.	In progress*
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* Projects in progress but not completed as at 30 June 2022 will be carried forward to the 2022/2023 Financial Year.

** Discontinued due to unsuccessful grant applications.



REPRESENTATION REVIEW

Section 12 of the *Local Government Act 1999* requires Council to undertake a complete review of all aspects of its composition and the division (or potential division) of the Council area into wards, at least once in each relevant period that is prescribed by the regulations (determined by the Minister – approximately every eight (8) years).

Adelaide Plains Council completed its most recent review in September 2021, in accordance with the Local Government Act and as determined by the Minister.

Council engaged Mr Craig Rowe of C L Rowe & Associates to facilitate the representation review. Work commenced in September 2020 and has included workshops, public consultation on a Representation Options Paper from late 2020 to early 2021 and, on 22 February 2021, the making of in principle decisions regarding Council's preferred composition and ward structure:

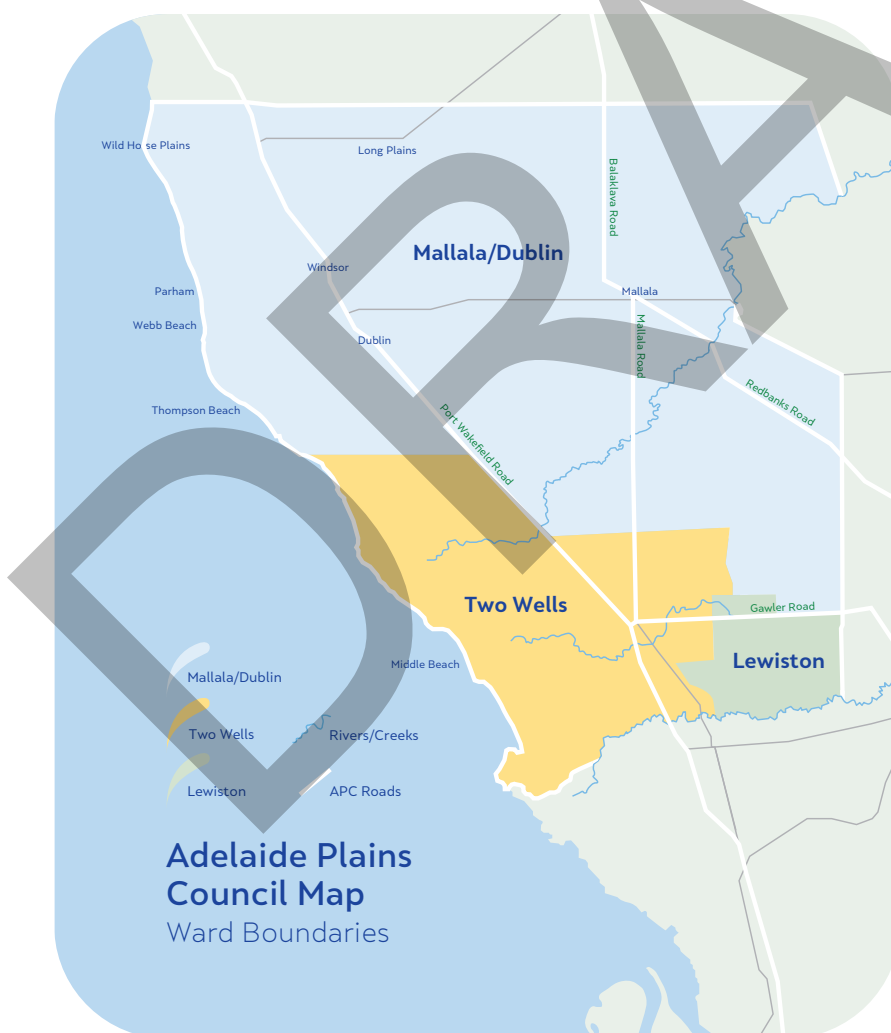
- Retain a Mayor, elected by the community
- Abolish wards
- Composition of 9 area councillors and 1 Mayor

Council, at its Ordinary Meeting on 22 March 2021, then considered, and endorsed for public consultation, a Representations Review Report pursuant to section 12(8a) of the Local Government Act. Public consultation was undertaken from Wednesday 24 March 2021 until Wednesday 21 April 2021 and a total of four (4) submissions were received, representing 0.06% of eligible electors. Council considered the submissions, and a Second Submissions Report, at its Ordinary Meeting on 28 June 2021, and reaffirmed its in principle decisions set out above.

A Final Report was prepared and submitted to the Electoral Commissioner on 28 September 2021. On 11 November 2021, the Commissioner wrote to Council's Chief Executive Officer, confirming that he had assessed Council's Representation Review Report and determined that the requirements of the Local Government Act were met. The Commissioner's letter serves as the necessary certificate and the necessary notice was published in the Government Gazette on 9 December 2021, completing the Council's Representation Review.

In accordance with section 12(18) of the Local Government Act, the revised representation arrangements will take effect after the first day of the first periodic election held after the publication of the notice in the Government Gazette, being the 2022 general election.

The revised representation arrangements will take effect after the 2022 general election.



Council Ward Boundaries, as at 30 June 2022.



TWO WELLS VILLAGE GREEN

The Two Wells Village Green is a welcoming space for all to enjoy.

Demonstrating Council's commitment to its rapidly growing community, the Two Wells Village Green celebrated its grand opening in October 2021. Through the generous support of the Federal Government, Council delivered a substantial overhaul of the community space adjacent to the Two Wells Library.

The space features a new architecturally designed public toilet block, lush grass, children's natureplay area, sheltered double BBQ, and plenty of seating. The lighting provides good ambient light at night, by way of stylish post top lights and festoon lighting, as well as inground feature lighting on the Library building. All the post top lights have power outlets, which will allow the Village Green to be used for events.





Award Winning

*Public Space and Streetscape Design First Prize at the Mainstreet SA Annual Awards
12 November 2021*

Jensen PLUS and Phillips/Pilkington Architects were awarded the prize recognising street design and development work that enriches public spaces to create a cohesive and inviting main street.

*Gavin Walkley Award for Urban Design at the South Australian Architecture Awards
16 June 2022*

Phillips/Pilkington Architects were recognised by the Australian Institute of Architects for their design work behind the Two Wells Village Green.

“This is just reward for the wonderful showpiece we have now delivered for our community.”

James Miller, CEO

02

GOVERNANCE AND EXECUTIVE OFFICE



The Governance and Executive Office Department ensures legislative compliance and best practice across the organisation through the portfolios of governance, people, culture and human resource management, work health and safety, risk management, information/records management, media, marketing and communications, property, and administration and customer service.

Community Satisfaction Survey

In September 2021 Council resolved to undertake a community satisfaction survey.

As at 30 June 2022, independent market research consultant McGregor Tan was in the process of collecting data through a mix of face-to-face and telephone interviews, and online surveys. Various ages, genders, and household types will be surveyed.

Data collected will provide a benchmark for measuring Council's performance going forward and will assist in identifying current areas within Council for improvement.



Council Meetings

As an Elected Body and in accordance with the Local Government Act, the Council must convene a meeting at least once per month.

In 2021/2022, Council conducted its monthly (Ordinary) meetings on the fourth Monday of each calendar month – with the exclusion of December 2021 where the meeting was held on the second Monday of the month due to Christmas, January 2022 where the meeting was held on the fifth Monday of the month due to Australia Day and April 2022 where the meeting was held on the fourth Tuesday of the month due to ANZAC Day.

Council Meetings provide a public forum where the decisions on questions before Council are debated prior to resolution. The establishment of policy and procedure is also debated at these formal meetings of Council.

Open and transparent Council meetings underpin representative democracy and ensure public confidence in Council's decision-making processes.



Information or Briefing Sessions

In accordance with Section 90A of the Local Government Act, Council or the Chief Executive Officer may hold or arrange for the holding of a session, to which more than one (1) member of the council or a council committee are invited to attend or be involved in for the purpose of providing information or a briefing to attendees (an 'information or briefing session').

Information and briefing sessions provide a valuable opportunity to enhance council decision-making processes by providing opportunities for council members to become better informed on issues and seek further clarification prior to making decisions at formally constituted council meetings. Section 90A(2) prohibits a matter from being dealt with at an information or briefing session in such a way as to obtain, or effectively obtain, a decision on the matter outside a formal council or committee meeting.

Public Access to Council and Committee Meetings

Meetings of Council and Council's Committees are open to the public and anyone may attend as an observer if they wish.

In limited circumstances a council or committee may order that the public be excluded from a meeting where the council or committee considers it necessary and appropriate to close the meeting to the public in order to receive, discuss or consider in confidence any information or matter that is of a kind listed in section 90(3) of the Local Government Act. Section 90(2) of the Local Government Act provides councils and committees with discretion to exclude the public from a meeting to discuss information and matters of a kind listed in section 90(3) in confidence.

The agendas and minutes of both Council and Committee meetings are available on Council's website in accordance with the Local Government Act.

Council Members Meeting Attendance

During 2021/2022, Council held twelve (12) Ordinary Council meetings and eleven (11) Special Council meetings

Council Member	Ordinary Council Meetings Attended	Special Council Meetings Attended	No. of meetings 'Leave of Absence' was granted	No. of meetings as an apology	No. of meetings absent (no apology received)
Mayor Mark Wasley	11	10	0	2	0
Cr Marcus Strudwicke	11	10	0	2	0
Cr John Lush	10	10	0	1	2
Cr Terry-Anne Keen	10	11	0	2	0
Cr Joe Daniele	12	10	0	1	0
Cr Brian Parker	12	8	0	3	0
Cr Kay Boon	12	11	0	0	0
Cr Margherita Panella	8	8	3	4	0
Cr Frank Maiolo	9	1	0	13	0
Cr Carmine Di Troia	12	9	0	0	2

Confidentiality

Adelaide Plains Council is committed to open and transparent decision-making through minimising the number of occasions that the provisions of Section 90 (excluding the public during debate) and Section 91 (documents to be kept confidential for a period of time) of the Local Government Act are relied on.

The public were excluded from debate (Section 90) at either a Council or Committee meeting on 32 occasions, and 26 confidentiality orders were made to keep documents confidential (Section 91) during the 2021/2022 financial year.

During this period, there were 11 confidentiality orders that expired, ceased to apply or were revoked (either partially or in full). As at 30 June 2022, 106 confidentiality orders were still operative (ranging from 2014 to 2021). Ongoing confidentiality orders are reviewed each year in accordance with the Local Government Act.

Internal Review of Council Decisions

In accordance with Section 270 of the Local Government Act, Council has an established Internal Review of Council Decisions Policy and Procedure. The Policy is one (1) aspect of Council's customer focused approach to service delivery. It provides a further opportunity to review the way Council provides services to the community and to identify areas for improvement.

Council is committed to transparent decision-making processes; and to providing access to a fair and objective procedure for the internal review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts will be made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. Sometimes this cannot be achieved. The Policy and Procedure provide guidance for dealing with formal requests for internal review of decisions of Council, its employees, and other people acting on behalf of the Council.

Council received one (1) request for an Internal Review of a Council Decision during 2021/2022. The request was subsequently withdrawn.

Council Member Training and Development

Council Members are provided with ongoing training, delivered by Council Management, the Local Government Association and other relevant bodies. Training is undertaken as needed or upon request, and based on current Council business and Council Members' own professional development requirements. The total cost of training and development for Council Members in 2021/2022 was \$8,807.62.

During the 2021/2022 financial year, various training and development activities were undertaken by Council Members in relation to the following topics:

- Conflict of Interest
- Meeting Procedures
- Mandatory Elected Member Modules – Refresher
- Cyber Fraud and Security Awareness
- Local Government Reform (Various sessions and topics)
- LGA Revised Training Standard for Council Members
- Independent Commissioner Against Corruption Amendment Act 2012
- LGA Annual Conference (Mayor and Deputy Mayor)
- LGA Annual and Ordinary General Meetings (Mayor and Deputy Mayor)
- Australian Local Government Association National General Assembly (Mayor)
- Strategic Workshops including Annual Business Plan and Budget preparations, Long Term Financial Plan, Review of Office Accommodation and Services, Draft Tourism and Economic Development Strategy.





Council Committees

Pursuant to Section 41 of the Local Government Act, Council may establish committees to assist Council in the performance of its functions. It is also mandatory for Council to establish an Audit Committee under the Local Government Act (Section 126).

Adelaide Plains Council has the following four (4) special purpose Committees established under Section 41 of the Local Government Act:

Audit Committee

Monitors and assists Council in the effective implementation and conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of internal controls.

Adelaide Plains Council Historical Committee

Coordinates management of the Mallala Museum and provides recommendations to Council regarding historical and heritage matters.

Governance Advisory Panel

Assists Council to fulfil its governance obligations by providing independent advice and observations on a range of legislative and policy matters.

Infrastructure and Environment Committee

Provides advice, and monitors performance, in relation to Council's delivery of its infrastructure and environmental projects, services and programs in line with Council's strategic focus.

Council Committees are established in an effort to streamline business and assist with specific functions and programs within Council. Each of Council's Committees has its own Terms of Reference, the role principally being to provide an advisory function to the Council by making recommendations for Council's consideration.

In addition to the Committees established pursuant to the Local Government Act, Council also has the following two (2) Committees that are mandatory under the Planning, Development and Infrastructure Act 2016 and associated Regulations:

Building Fire Safety Committee

Responsible for ensuring that Council meets its building and safety standards by ensuring that any unsafe building defects relating to fire safety are addressed and resolved.

Council Assessment Panel

Assists Council with the assessment of more complex development applications against the relevant provisions of Council's Development Plan.

The membership composition of each of Council's Committees varies and includes a combination of Council Members and/or members of the public (independent members) who are able to take part in and vote on subject matter before the Committee. Council believes that the interaction with the community members at the Committee level provides a valuable resource and involves the community members in the decision-making process, thereby providing true ownership over actions resulting from the Committee process.





Codes of Conduct or Practice

The following is a list of Codes of Conduct or Practice required under the Local Government Act.

- Code of Conduct for Council Members
- Code of Conduct for Council Employees – sector wide Code abolished in April 2018 with the introduction of Local Government (General) (Employee Code of Conduct) Variation Regulations 2018
- Code of Practice – Meeting Proceedings
- Code of Practice – Access to Council Meetings and Documents

External Bodies and Subsidiaries

Council is a member of, or participates in, a number of external Associations, Boards and Committees throughout the region. Council's membership and participation involves its Council Members, employees and members of the community.

These external bodies include, but are not limited to:

- Adelaide International Bird Sanctuary Collective
- Local Government Association
- Local Government Finance Authority
- Local Government Professionals SA
- Local Government Risk Services
- Northern and Yorke Landscape Board
- Public Libraries SA
- Regional Development Australia Barossa Gawler Light Adelaide Plains

Council is a member of two (2) Regional Subsidiaries under Section 43 of the Local Government Act: the Central Local Government Region (Legatus Group) and the Gawler River Floodplain Management Authority (GRFMA), in accordance with Section 28(3) Schedule 2 of the Local Government Act.

The Annual Reports of Legatus and GRFMA are provided as Appendix 2 and 3 respectively. On 22 February 2021, Council confirmed its intention to establish a regional subsidiary under section 43 of the Local Government Act, to be known as the Light and Adelaide Plains Region Economic Development Authority. As at 30 June 2022, Council was continuing to liaise with the Minister for Local Government in accordance with Schedule 2, Part 2 of the Local Government Act.

Council does not have any Subsidiaries established in accordance with Schedule 2 Part 1 of the Local Government Act.

Public Consultation

Council regularly engages with and informs the community in relation to specific projects and members of the public are encouraged and invited to participate.

Members of the public have a number of opportunities and avenues to express their views on particular issues before Council including:

Community Engagement Forums

Council's Community Engagement Strategy (Forums across Adelaide Plains Council) provides that three (3) forums will be held across the Council region each (calendar) year. There were, however, no forums held during 2021/2022 due to the ongoing COVID-19 public health emergency.

Public Open Forum

Public Open Forum was previously facilitated during Ordinary Council Meetings. On 27 June 2022, following a period of over two (2) years where Public Open Forum was suspended due to COVID-19 and recognising the various other mechanisms for more effective engagement with the community, including the ability for members of the public to make deputations at Council Meetings, Council amended its Code of Practice – Meeting Procedures in order to remove Public Open Forum from its monthly meeting agendas.

Deputations

A member of the public wishing to appear before Council or a Section 41 Committee must seek permission of the Mayor and where relevant, the Committee Presiding Member. A request must include a statement of the reason why the member wishes to appear. Council heard 11 deputations during the 2021/2022 period.

Council Members

Members of the public may contact, verbally or in writing (including email) a Council Member to discuss any issue relevant to Council.

Council acknowledges that the community has a right to be informed and involved in decisions affecting the region and is committed to effective consultation and communication with its residents and other stakeholders. Effective consultation involves seeking and receiving feedback, as well as providing information to the community.

Council's Public Consultation Policy outlines the procedures Council will follow when engaging and seeking feedback from the community in its decision making process, ensuring accountability and transparency. The topic for consultation, the number of residents who have the potential to be affected and the community interest in the topic will determine the level and requirements of consultation to be undertaken by Council.

Consultation methods may include:

- Local, regional or State newspapers
- Council's website
- Council's newsletter, 'The Communicator'
- Direct mail (such as letters, flyers)
- Community forums, stakeholder meetings and informal workshops
- Market research and surveys
- General fixed displays and noticeboards (such as Council's Principal Office, Two Wells Service Centre, Two Wells Library)
- Flyer in local business premises throughout the region

During the 2021/2022 period, Council undertook public consultation, in accordance with its Public Consultation Policy, in relation to 18 matters.

Review of Council Accommodation and Services

While the Council area is rapidly growing, the existing community and administration building assets are ageing. Council initiated a review of its current facilities in late 2020, with several workshops and reports presented to Council throughout 2021-2022.

In June 2022, Council received a Preliminary Report prepared by consultants Holmes Dyer and, in doing so, committed to community and stakeholder engagement following the November 2022 elections in relation to the review.

Council is committed to open and transparent decision making.

National Competition Policy

The Adelaide Plains Council has no significant business activities to report in accordance with the reporting requirements of the Clause 7 Statement on the application of Competition Principles to Local Government under the Competition Principles Agreement. Subject to the Competition Principles Agreement, the Adelaide Plains Council wherever possible will incorporate the following preferences into Council's decision making in regard to purchasing processes:

- Competitive goods, services and construction works that are environmentally sustainable.
- In any procurement process, where all other factors are equal, the Adelaide Plains Council may favour the engagement of local suppliers that are operating within the Council area boundaries, to the extent permitted by law for goods, service and construction works.

Community Land Management Plans

In the 2021/2022 reporting period no amendments or additions were made to Council's Community Land Management Plans requiring action under the Local Government Act.



Customer Service

Council's Customer Service Team work across the Mallala Principle Office and Two Wells Service Centre. The team is trained in many aspects of Council and can answer a wide range of questions, or transfer more detailed enquiries to the appropriate department.

Council Office Opening Hours

Monday to Friday

9am to 5pm*

Closed public holidays

*Phone lines open 8.45am

Council's administration offices were closed from 12pm Thursday 23 December 2021 and reopened at 9am Tuesday 4 January 2022. During this time, Council documents were available on the website, and emergency contact information was available online and through the switchboard.

2,819

General enquiries received

OUR PEOPLE

Adelaide Plains Council is fortunate to have a unique, knowledgeable, and experienced workforce that works together as a team and is genuinely passionate about delivering exceptional services to our community and delivering the objectives of Council's Strategic Plan.

Our leaders continue to support employees through continuous conversations, setting expectations, coaching, recognising success, providing opportunities to grow, providing work life balance and focusing on capability.

Our Executive Management Team

As at 30 June 2022, there were five (5) Senior Executive Officer positions which made up the Adelaide Plains Council's Executive Team. This included the Chief Executive Officer and four (4) General Managers. The Executive Management Team (EMT) are responsible for leading and developing Council's programs and the team is passionate about building an environment where Adelaide Plains Council employees can operate at their best to deliver for the region.

The EMT recognise that organisation capability, employee capability and culture are integral to creating such an environment. The EMT initiated a staff survey in March 2022 and remains committed to continuous improvement and moving toward a more constructive culture by continuing to collaborate with employees.

Remuneration packages for the members of the EMT include:

- An annual salary
- Fully maintained Council vehicle for private use
- Mobile phone, laptop and/or iPad
- Memberships to relevant professional associations
- Professional development to the value of \$3,000 per year
- Leave entitlements and statutory superannuation.

No bonuses are available or paid as part of these salary packages.



64 employees
Full time and part time,
as at 30 June 2022.

Our Employees

Building relationships and connection is essential to ensure the workforce can deliver excellence, and to facilitate this, employees have access to a variety of experiences that:

- Provide the opportunity to engage with each other via meetings, staff events, and corporate health and wellbeing programs.
- Provide the opportunity to share feedback and ideas, encouraging employees to contribute towards continuous improvement across Council.
- Provide professional development opportunities by investing in training and development sessions, forums, workshops and courses.
- Provide the opportunity to share thoughts and feelings through organisational culture surveys and pulse checks.
- Formally recognise employee achievements through monthly recognition programs, and LGA Service Awards.

When required, Council engages the use of labour hire personnel and specific contractors to accommodate for periods of extended leave or vacancies within the workforce, ensuring the continuity of practices and the provision of services to a high standard.

The following breakdown of Council's workforce demographics are reflective of arrangements as at 30 June 2022:

Council Employees

Gender	Number	Percentage
Male employees	41	64%
Female employees	23	36%
TOTAL employees	64	

Department Demographics

	Male	Female
Governance and Executive Office	2	14
Development and Community	14	4
Finance and Business	4	3
Infrastructure and Environment	21	2
TOTAL employees	41	23

Length of Service

Years	TOTAL	Female	Male
20+	5	5	0
10-20	10	8	2
5-10	14	7	7
0-5	35	20	15

Work Health Safety

Work Health Safety (WHS) and Return to Work (RTW) is of high importance to Council to ensure employees return home safely to their families. The Executive Management Team, Line Managers and the Health and Safety Committee, promote safe work practices focused on delivering and maintaining a safe work environment that is injury free.

Council is self-insured via the Local Government Association Workers Compensation Scheme (LGAWCS) and is required to comply with the Performance Standards for Self-Insurers as well as the Work Health Safety (WHS) and Return to Work (RTW) legislative requirements.

A Risk Evaluation Review was conducted in September 2021 and action plans developed for continuous improvement purposes. Council is committed to the development and implementation of its WHS and RTW Systems. The hard work invested by all staff over this period has resulted in some excellent outcomes in many areas of our WHS and RTW Systems.

During the year, Council achieved the following:

- Training modules continue to be developed in Council's electronic system.
- Completion of hazardous chemical and plant risk assessments, in accordance with schedules. Training was undertaken for all relevant employees in relation to the new plant assessor application and improved maintenance scheduling for plant was implemented.
- Ongoing review and maintenance of the Approved Contractor Register.
- Continued budget allocation and maintenance for the WHS and RTW system improvements.
- Completion of inspections and testing in accordance with schedules.
- Provision of an additional six (6) sit/stand desks to improve health and wellbeing and to assist with injury prevention.
- Review of Emergency Control Organisation (ECO) including appointment of new Wardens at each office location.
- Review of relevant policies and procedures in accordance with Council's Document Schedule.
- Training plan implemented as per schedule.
- Maintenance of WHS Staff Intranet page to ensure and improve employee access to WHS information.
- COVID-19 Management implemented to ensure Council safely control the risks of COVID-19 in the workplace.
- Ongoing pest management in Mallala Principal Office to ensure the health and safety of Council staff and the public, as a response to the presence and strong odour of mice within the Mallala Principal Office building.





Risk Management

Council is self-insured via the Local Government Association Mutual Liability Scheme (LGAMLS) and is required to comply with the Local Government Act and other relevant legislation.

Adelaide Plains Council manages strategic, emerging, project, operational, and financial risks through its Risk Management Framework, developed in accordance with International Standard ISO 31000:2018.

The framework ensures risks are identified, assessed and properly managed and monitored. Such a process ensures that Council is able to achieve its strategic goals and that the Mayor and Councillors fulfil their legislative roles.

Emergency Management

Council continued to use the following plans following their implementation last year:

- Emergency Management Plan
- Incident Operations Arrangements
- Recovery Plan.

Event Management

With COVID-19 restrictions lifting, key community events returned, including Two Wells Twinkling at the Two Wells Village Green.



Expenses and Allowances

Council Member Expenses and Allowances

Section 76 of the Local Government Act, and Regulation 4, provides that all Council Members are entitled to receive an allowance. Council, within the limits imposed by the Regulations, provides this allowance annually. The allowance is to help Council Members cover the cost of performing and discharging their official functions and duties. Council Member allowances are set by an Independent Remuneration Tribunal.

Under Council's Council Member Allowances and Benefits Policy, all Council Members are provided with a tablet and may also seek reimbursement for travel expenses when undertaking Council business. The Mayor is additionally provided with a mobile phone for Council business.

Council Member	Allowance	Reimbursed Expenses	Total for 2021-2022
Mayor Mark Wasley	42,152	2,667	44,819
Cr Marcus Strudwicke	13,172	-	13,172
Cr John Lush	10,538	-	10,538
Cr Terry-Anne Keen	10,538	-	10,538
Cr Joe Daniele	10,538	-	10,538
Cr Brian Parker	10,538	-	10,538
Cr Kay Boon	10,538	637	11,175
Cr Margherita Panella	10,538	-	10,538
Cr Carmine Di Troia	10,538	-	10,538
Cr Frank Maiolo	10,538	-	10,538
Total	139,628	3,304	142,932

Interstate Travel Expenses

Mayor attendance at National General Assembly of Local Government Conference, Canberra – 19-22 June 2022	
Registration	\$1,539
Transport (flights/car)	\$548.85
Accommodation (4 nights)	\$876.00
Meals	\$35.12
Total	\$2,998.97

Employee Expenses and Allowances

Interstate Travel Expenses

Chief Executive Officer attendance at National General Assembly of Local Government Conference, Canberra – 19-22 June 2022

Registration	\$1,389
Transport (flights/car)	\$489.76
Accommodation (4 nights)	\$876.00
Meals	\$35.12
Total	\$2,789.88

General Manager Development and Community attendance at Planning Institute of Australia Congress, Tasmania – 18-20 May 2022

Registration	\$1,555
Transport (flights/car)	\$340.99
Accommodation (3 nights)	\$417.90
Total	\$2,313.89

Credit Card Expenditure

As at 30 June 2022 there were six (6) credit cards issued to approved employees in accordance with Council's Credit Card Policy. Elected Members are not issued with credit cards.

The total amount of expenditure incurred using credit cards for the 2021/2022 financial year was \$48,997.70.

Legal Expenses

From time to time, to ensure legislative compliance and uphold customer service standards, Council seeks legal advice in relation to various matters such as planning (including appeals), regulatory activities, the preparation of legal documents (leases/contracts), governance (including Elected Member and policy matters), work health safety and human resources.

The total amount of legal costs incurred by Council for the 2021/2022 financial year was \$87,328.03



Committee Member Sitting Fees

Members of Council's Audit Committee, Council Assessment Panel, Governance Advisory Panel and Infrastructure and Environment Committee are entitled to a sitting fee, paid per meeting as determined by the Council. The following Committee sitting fees were paid by Council for the 2021-2022 period (including GST where applicable):

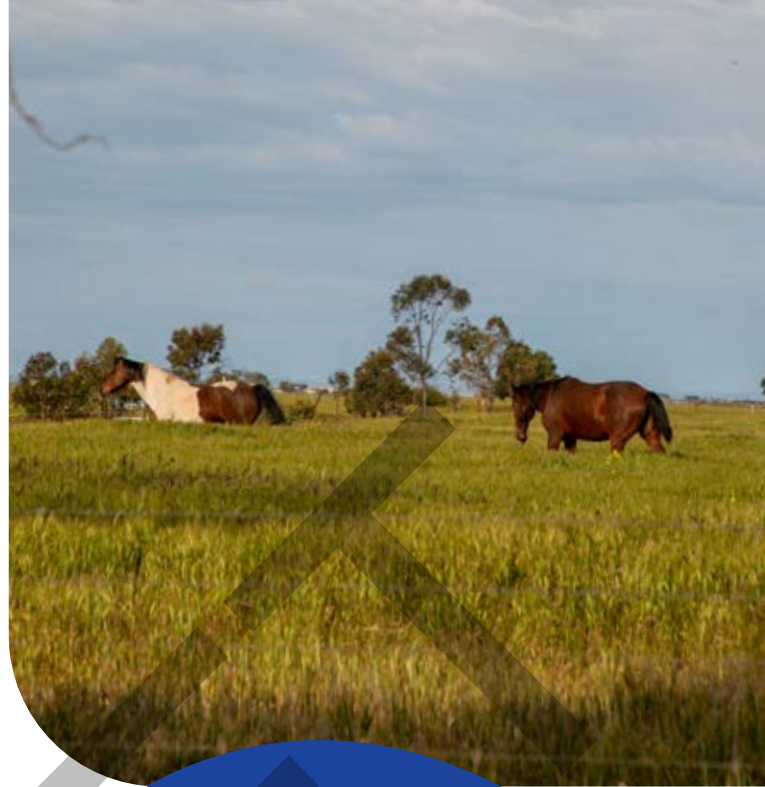
Audit Committee Five (5) Meetings	
Alan Rushbrook	\$5,500
Peter Fairlie-Jones	\$3,000

Council Assessment Panel Eight (8) Meetings	
Nathan Cunningham	\$2,700
Paul Mickan	\$2,100
Ian O'Loan	\$1,750
Aaron Curtis	\$1,750
Susan Giles	\$700

Governance Advisory Panel One (1) Meeting	
Isobel Redmond	\$1,000
Lachlan Miller	\$600
Cimon Burke	\$600

Infrastructure & Environment Committee Four (4) Meetings	
Richard Dodson	\$4,000
Howard Lacy	\$2,400

Total	\$26,100
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Gifts/Hospitality

Under Regulation 35 of the Local Government (General) Regulations 2013, Council must include a summary of the details of any gifts above the cumulative value of \$50 provided to Council Members or employees of the Council, funded in whole or in part by Council. Gifts include 'hospitality'.

Gifts provided for the purposes of this reporting requirement mainly included meals and catering (for example Christmas lunch for staff, staff recognition, and shared platters after the December Council Meeting) and the total value for the 2021/2022 reporting year was \$2,508.54.



INFORMATION MANAGEMENT

Freedom of Information Requests

The *Freedom of Information Act 1991* (FOI Act) serves to promote openness and transparency in governance and accountability of government agencies, including councils. The FOI Act sets out the legislative requirements for how applications for access to information held by Council are to be dealt with. Some documents may be exempt from public release under the provisions of the Act. A person may request personal information held by Council to be released to them and may request amendments to documents if they are incomplete, incorrect, misleading or out of date.

Freedom of Information applications must be submitted using the Freedom of Information Application Form (available on Council's website). An application fee must accompany a Freedom of Information Application Form. This fee is set, and reviewed, by the state government on 1 July every year.



Applications under this legislation will be dealt with as soon as practicable and within the statutory timeframe after payment of the application fee has been received.

To assist Council to locate specific and accurate documents applicants are encouraged to be as specific as possible when making a request.

Freedom of Information Application Forms, as well as details of the relevant prescribed fees and conditions, can be obtained from Council's website.

Council received eight (8) Freedom of Information applications. The following determinations were made by Council under the *Freedom of Information Act 1991*:

Partial Release	3
Full Release	1
Records not found/ otherwise unavailable (Refused)	3
Invalid Application	1

Access to Council Documents

Council has an established 'Code of Practice – Access to Council Meetings and Documents'. The Code has been adhered to by Council as provided in the policy statement: 'Council is committed to the principle of transparent government, whilst recognising it may be necessary in the broader community interest to restrict public access to discussion and documentation in accordance with the Act.'

The following documents are available to the public:

- Annual Business, Budget and Long Term Financial Plan
- Annual Report
- Council and Committee Agendas & Minutes
- Council By-laws
- Development Plan
- Strategic Plan.

Members of the public may view these documents on Council's website and/or purchase copies of these documents in accordance with Council's Schedule of Fees and Charges.



List of Registers

A list of registers that are required to be kept under the Local Government Act or the *Local Government (Elections) Act 1999* is provided as follows:

- Register of Interest (Members) – Section 68
- Register of Allowances and Benefits (Members) – Section 79
- Register of Gifts and Benefits (Members) – Code of Conduct for Council Members
- Register of Remuneration, Salaries and Benefits (Officers) (Register of Salaries) – Section 105
- Register of Interest (Officers) – Section 116
- Register of Gifts and Benefits (Officers) – Local Government (General) (Employee Code of Conduct) Variation Regulations 2018
- Register of Community Land Management Plans – Section 196
- Register of Community Land – Section 207
- Register of Public Roads – Section 231
- Register of By-Laws – Section 252
- Register of Building Upgrade Agreements – Schedule 1B (13)

Council has a number of other special function registers that it uses to maintain records, for example, a Policy Register.

List of Documents Available

A number of documents are required to be made available to the public under various legislation, and the majority can be accessed on Council's website. In some instances, to obtain an extract or copy, payment of a fee will be required in accordance with Council's 2021-2022 Schedule of Fees and Charges.

The following is a list of documents that are available to the public in accordance with Council's legislative obligations:

- Adelaide Plains Council Disability Access and Inclusion Action Plan
- Barossa Light and Lower North Regional Disability Access and Inclusion Action Plan
- Annual Reports and Financial Statements
- Assessment Record
- Cemeteries Register
- Community Land Management Plans
- Community Land Register
- Council Bylaws
- Council Member Gifts and Benefits Register
- Council Members' Register of Interests
- Delegations Register
- Development Application Register
- Employee Gifts and Benefits Register
- Information Statement
- 2021-2022 Schedule of Fees and Charges
- Notice of Agenda and Meetings
- Register of Allowances and Benefits
- Register of Public Roads
- Register of Salaries
- Strategic Management Plan
- Township Boundary Maps



03

DEVELOPMENT AND COMMUNITY

The Development and Community Department is primarily responsible for ensuring Council's statutory obligations in a development and regulatory sense are adhered to. The Department also provides community services, public libraries, and management of Council community events.



Ordinary Council Meeting

Dog and Cat Management Plan

Council endorsed a new Dog and Cat Management Plan. Section 26A of the *Dog and Cat Management Act 1995* requires all councils to develop a plan of management relating to dogs and cats.

In adopting the five (5) year Plan Council sought public comment in accordance with Council's *Public Consultation Policy*. The consultation enabled community and stakeholder groups with an interest in dog and cat management to understand the purpose of the Plan, Council's role in dog and cat management, and an opportunity to provide input to inform the actions in the Plan.

Community consultation raised various matters that resulted in amendments to the Plan, enabling Council to better support its community in responsible dog and cat management. The Plan was also reviewed and approved by the Dog and Cat Management Board, a legislative requirement.

Education, encouragement and enforcement themes recognise the importance of Council's role in sharing information about responsible dog and cat management, encouraging owners and breeders in fulfilling their responsibilities, and where necessary, Council exercising its enforcement powers.

Council's vision is that the dogs and cats of Adelaide Plains are responsibly managed to enable businesses to thrive, residents are able to enjoy animals safely, and for the environment to be protected.

DEVELOPMENT

Growth Strategy

Recognising Adelaide Plains is one of SA's fastest growing councils, work has progressed preparing a Growth Strategy and Action Plan (GSAP).

The purpose of the GSAP is to identify strategies and actions to achieve the liveable population growth of Adelaide Plains. Noting that 80% of known population growth will occur at Two Wells, and with ongoing growth pressures at Mallala, Dublin and through Lewiston, the GSAP identifies a range of actions to address community, recreational, infrastructure, housing, and transport challenges.

The GSAP has a long term view to 2040 with targeted actions focused over the next 5 – 10 years.

The GSAP is principally for Council's use to assist Council:

- Consider how to influence the growth of the Council area.
- Identify what the vision for each town/settlement is and what is needed including infrastructure by Council and others.
- Plan ahead for policy change.
- Plan ahead for Council's role in infrastructure and services (linked with Long Term Financial Planning).
- Work with other entities and advocate where necessary about their roles in policy and infrastructure.
- Work with the private sector in investment attraction.

An initial Background Paper with facts and trends was prepared in August 2021 and in early 2022, workshops with Council Members informed the preparation of a draft GSAP.

The draft GSAP and an updated Background Paper was adopted in June 2022 by Council for consultation with other levels of government, State wide peak bodies, and local economic and resident groups.

The Growth Strategy and Action Plan has a long term view to 2040 with targeted actions focused over the next 5 – 10 years.





Applications and Assessment

\$90.64 million

Approximate value of development assessments

578 development applications were lodged with Council, a decrease from 745 recorded for the previous year.

DEVELOPMENT APPLICATIONS LODGED & COST OF DEVELOPMENT

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Amount Lodged	350	409	450	745	578
Cost (millions)	31.2	36.3	68.77	198	90.64

The majority of applications were approved by staff under delegated authority from the Assessment Manager. These included dwellings, dwelling additions, sheds/garages, swimming pools, verandahs, carports, pergolas, and other types of minor outbuildings.

Development applications for building work in the townships of Mallala and Two Wells continued throughout the year and there was an increase in the number of applications for development in the coastal settlements of Parham and Thompson Beach. Relevant applications for dwellings within the coastal settlements were referred to the Coast Protection Board and the Native Vegetation Council for advice on required site and finished floor levels and impacts on flora.

TYPES OF DEVELOPMENT APPLICATIONS

Dwellings	178
Outbuildings	157
Verandah	76
Dwelling alteration or addition	10
Swimming pool or spa	33
Agricultural building	16
Animal husbandry	2
Animal keeping	10
Horticulture	1
Intensive animal husbandry	2
Other – Rural	4
Farming	3
Ancillary accommodation	8
Land divisions	12

As in previous years, rural living properties in Lewiston and Two Wells were the subject of many applications which included applications for horse keeping and dog kenneling.

Significantly, the reporting period saw the increased assessment (and construction) of dwellings in the 'Liberty and Eden' housing development at Two Wells. Applications for ancillary sheds, garages, verandahs and swimming pools in these areas notably increased.

The creation of additional allotments within the district also continued, with 12 land division applications received.

Council Assessment Panel

Council is required to have a Council Assessment Panel (CAP) under the *Planning, Development and Infrastructure Act 2016* (the PDI Act). The CAP consists of five (5) members, including one (1) Council Member. Six (6) meetings of the CAP took place during the period.

The CAP met when required on the first Wednesday of the month to consider publicly notified development applications where there had been representations.

The introduction of the PDI Act resulted in a reduction in the number of applications requiring notification, with the Planning and Design Code specifying certain developments that don't require notification.

Notwithstanding the reduction in numbers CAP considered the following developments and approved:

- Construction of kennel and puppy shelters and the keeping of up to 46 greyhounds in association with an existing dwelling in Lewiston.
- Variation of Major Development Authorisation – Addition of Sorting Shed in Lower Light.
- Construction of three (3) additional broiler sheds on an existing poultry farm and increased capacity to raise additional poultry in Lower Light.
- Additions to an existing veterinary clinic including a relocated training green, a small laboratory, dog breeding facility including 12 kennels and exercise yard, consulting room, car parking and onsite accommodation for visiting medical specialists, students and kennel hands in Lewiston.

The following developments were refused:

- Construction of a childcare centre (pre-school) with associated on-site car parking, landscaping, site works, fencing and ancillary nature experience area in Two Wells.

Under an application to review the Assessment Manager decision, the following developments were reviewed:

- Domestic Outbuilding – Two Wells: decision reviewed, set aside, and approved.
- Domestic Outbuilding – Two Wells: decision reviewed, affirmed, and planning consent refused.

PUBLIC HEALTH AND FOOD ADMINISTRATION

The *South Australian Public Health Act 2011* (the Public Health Act) came into operation in June 2013 and recognises Local Government's role as:

- Public health authorities for their areas.
- Preserving, protecting and promoting public health within their areas.
- Cooperating with other authorities involved in the administration of the Public Health Act.
- Ensuring that adequate sanitation measures are in place within their areas.
- Ensuring that activities do not adversely affect public health.
- Identifying risks to public health within their areas; and
- Providing or supporting activities within their areas to preserve, protect or promote public health.

Council liaises with the Communicable Disease Control Branch of SA Health, and maintains Communicable Disease surveillance within the region to help prevent the transmission of infectious diseases. There was only one (1) disease notification which required further investigation within the Council area during the reporting period.

Two (2) new public swimming pools opened during the reporting period. Public swimming pools and spas are routinely inspected to ensure they comply with the requirements of the *South Australian Public Health (General) Regulations 2013* (the Public Health Regulations). Two (2) routine inspections and five (5) follow up inspections were conducted across both pool sites. Each pool required the installation of an automatic dosing system to meet the requirements of the Public Health Regulations, with one (1) owner receiving a Compliance Notice requiring their pool to close until the system had been installed.

Council also undertakes public health inspections as required in relation to complaints related to vermin, mosquito breeding, animal keeping issues, stormwater and wastewater disposal, inadequate disposal of animal carcasses, odour complaints, asbestos, dust complaints, severe domestic squalor, or similar.

On several occasions during the period staff attended sites where offal had been dumped on Council road reserves west of Port Wakefield Road. Staff arranged removal and commenced further investigations in relation to the matter.



In relation to mosquito breeding, in September 2021 Council received notification from SA Health that live larvae and pupa of Asian Tiger Mosquitoes (*Aedes albopictus*) had been detected in imported goods at Port Adelaide, some of which had already been transported to a site within the Council area. Asian Tiger Mosquitoes are not currently established in South Australia and are capable of transmitting diseases that can have severe impacts on the health of people and animals.

In response to the detection, Council assisted SA Health and the Department of Agriculture, Water and the Environment (DAWE) to initiate comprehensive surveillance and control operations. All imported assets were treated by DAWE and then fumigated. Council assisted SA Health to co-ordinate comprehensive treatment of the location, including potential breeding sites. Daily trapping was undertaken by SA Health for 10 days, followed by twice weekly trap clearances for several weeks. Pleasingly no Asian Tiger Mosquitoes were detected during the surveillance activities.

In March 2022 Council was notified by SA Health that an alpaca within the Council area had been infected with mosquito-borne Japanese Encephalitis Virus (JEV), a rare but serious disease which is spread through the bite of an infected mosquito and can also infect humans. The virus exists in a transmission cycle between mosquitoes, pigs and/or water birds but cannot be spread from person to person. Following the notification Council distributed information and advice from SA Health and the Department of Primary Industries and Regions (PIRSA) to key stakeholders, and issued a media release on Council's website. Ongoing surveillance is likely to continue in the next reporting period.

Council also provided professional assistance to a neighbouring Council regarding a long standing case of hoarding and severe domestic squalor. These sensitive matters are often complex, time consuming, and require careful consideration and management to obtain a positive outcome.

High risk manufactured water systems (cooling tower and warm water supply) are required to be audited annually and samples submitted for microbiological testing under the *South Australian (Legionella) Regulations 2013* to ensure proper maintenance of the systems and to help control the incidence of Legionellosis. Only one (1) such system exists in the Council region, and this was audited by staff as required.

Regional Public Health Plan

Council, along with the councils of Barossa, Light and Gawler, shares a Public Health and Wellbeing Plan (the Plan) for the Barossa, Light and Lower Northern Region. The most recent iteration was adopted by Council and its partners in 2022.

This revised plan has established a new approach to regional public health of identifying 'Lighthouse Projects' designed to be targeted to address the most significant challenges for public health in the region (e.g. encouraging healthy lifestyles, improving mental health) and to provide the most community benefit.

Food

Council administers the *Food Act 2001* in conjunction with the National Food Safety Standards to protect the public from food-borne illness and associated risks.

Illnesses caused by the sale or consumption of unsafe food are prevented through education and actions undertaken by Council, including regular inspections, investigation of complaints, and where required, enforcement.

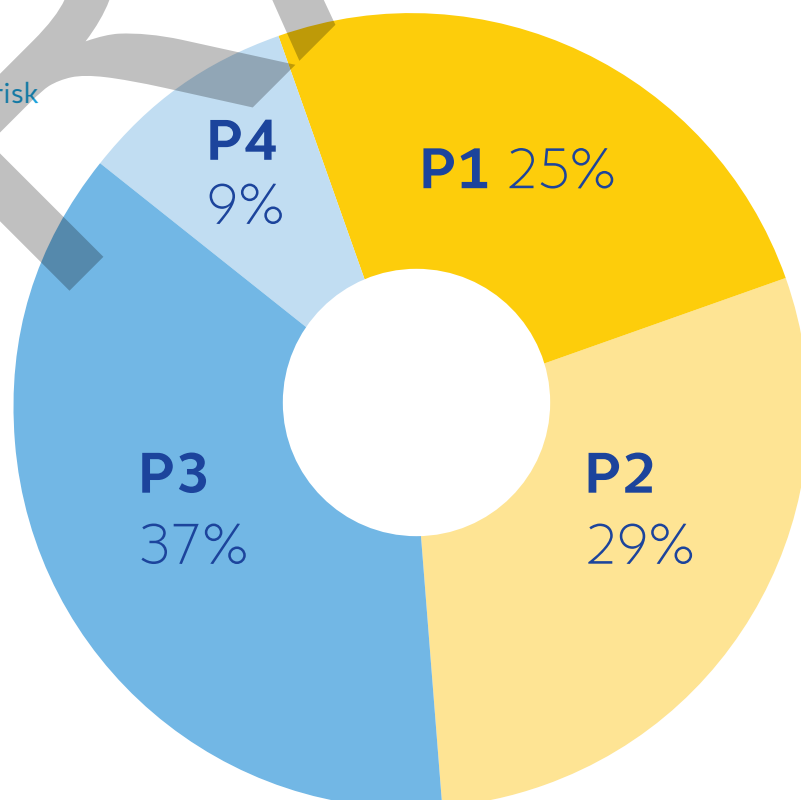
Food businesses are classified on the basis of food safety risk, using the South Australian Food Business Risk Classification (FBRC) profiling framework (the Framework). The Framework allows for monitoring and enforcement to be aligned with the inherent food safety risk of the business. Food safety inspections play a key role in the evaluation of food safety performance.

Of the 61 food premises in the Council area, 33 (54%) are risk classified as high or medium risk (P1 or P2) and 28 (46%) are classified as low risk (P3 or P4). P4 food businesses selling shelf stable and pre-packaged food are considered 'low risk' and are only inspected if there has been a change in activity or a complaint has been received.

A high proportion (48%) of the food businesses in the Council area are considered to be not-for profit community groups, home based or mobile food businesses. These types of businesses may only operate seasonally or for special events.

FOOD BUSINESS RISK CLASSIFICATION

- P1:** High risk
- P2:** Medium risk
- P3:** Low risk
- P4:** Low risk



Council provides a food safety service through routine inspections and follow-up inspections to ensure appropriate food safety standards are maintained and any identified non-compliances are rectified. Routine and follow-up inspections also provide a good opportunity for regulatory staff to provide important advice and information and for businesses to demonstrate improved systems or processes.

A total of 47 inspections were undertaken throughout the period, including routine inspections, follow-up inspections and complaint inspections. Four (4) Improvement Notices were issued to businesses following non-compliance.

Prohibition Orders were served on two (2) separate food businesses following serious non-compliances with the Food Standards Code. One (1) Prohibition Order prohibited the food business from handling food until all non-compliances had been adequately addressed to the satisfaction of Council. The other prohibited a food business from using a specific piece of food preparation equipment until the business adequately addressed the non-compliances to the satisfaction of Council.

Five (5) food complaints were received by Council during the reporting period. Two (2) complaints related to unclean food premises, and the others related to the sale of unsafe food, inadequate pest control and an alleged case of food poisoning. All complaints were investigated and resulted in one (1) Prohibition Order, two (2) Improvement Notices, and one (1) warning letter being issued.

Numerous food recall notices were also received during the year, some of which required follow up with local businesses. A link to these notices is provided on the Council website for public information.

In September 2021 two (2) free face-to-face food safety training sessions were provided to food handlers and food safety supervisors within the Council area including residents, community group members, and food business employees. Training included information relating to food allergies and the importance of being vigilant in identifying food ingredients. Both sessions were well attended and received excellent feedback. Certificates of completion were distributed to attendees.

Council continues to promote the use of the "I'm Alert" on-line food safety training program as well as 'Do Food Safely', an online training platform endorsed by SA Health.



Wastewater

The installation, alteration, connection or decommissioning of a wastewater system requires wastewater works approval under the provisions of the *South Australian Public Health (Wastewater) Regulations 2013*.

A total of 167 wastewater applications were approved in the 2021/2022 financial year, compared to 299 the previous year. Wastewater approvals included connections to the Eden, Longview and Liberty private wastewater systems in Two Wells, aerated wastewater treatment systems (AWTS), septic tanks, Community Wastewater Management System (CWMS) connections, alterations to existing systems and worm farm systems.

During the year 320 wastewater related inspections were undertaken, an increase from 182 conducted the previous year. These included preliminary site inspections, underfloor inspections, drain inspections, tank installations, disposal area installations, inspections of completed systems and complaint inspections.



Septic soakage trench inspection



Underfloor plumbing inspection



Aerobic wastewater treatment tank installation

Certificates of Compliance (CoC's) are received and monitored by Council along with the Office of the Technical Regulator to ensure wastewater works comply with the *Water Industry Act 2012*, the *Water Industry Regulations 2012*, the *South Australian Public Health Act 2011* and the Plumbing Standard published by the Technical Regulator.

One (1) notice was issued on a commercial property under Section 92 of the Public Health Act due to the inadequate disposal of wastewater and to secure compliance with the Regulations. Compliance is expected to be confirmed early in the next reporting period.

There are over 750 aerated wastewater treatment systems (AWTS) operating within the Council area. AWTS are required to be serviced and maintained regularly in accordance with the manufacturer's directions (typically every three (3) months). Service providers are required to forward a copy of each service record to Council, which are then monitored by staff to ensure the systems are being adequately maintained.

In a new initiative, reminder letters were sent to the owners of 151 properties that Council had not received regular service reports for. Warning letters were sent to 36 of the 151 properties that received a reminder letter as no service reports had been received.

A total of 46 properties were identified as requiring the AWTS to be repaired or maintained after non-compliances were highlighted in the service reports. Most of these related to inadequate irrigation disposal areas. Ten property owners required a second warning letter for failure to address the non-compliance.

One (1) Expiation Notice was issued to an AWTS contractor for failing to service a wastewater system in accordance with the conditions of a wastewater works approval and the *Onsite Wastewater Systems Code 2013*.

A small number of Mallala CWMS wastewater applications were also processed by staff during the reporting period, and Council continues to provide developers with wastewater solutions for infill residential land division developments within the Mallala township.



Unapproved non-compliant toilet

Three (3) new public toilets were installed during the year, at Two Wells, Parham & Dublin. The wastewater approval process was overseen by Environmental Health staff with final approvals sought through third parties, as is normal practice for Council wastewater development.

Regarding the wider issue of wastewater disposal for the existing Two Wells township, Council staff have continued to liaise with the Local Government Association CWMS Management Committee regarding a pre-feasibility study into a future CWMS.

ANIMAL MANAGEMENT

Council is responsible for the management of dogs and cats within the region pursuant to the *Dog and Cat Management Act 1995* (the Dog and Cat Management Act). The Dog and Cat Management Act encourages responsible pet ownership, and promotes effective management with the aim of reducing the public and environmental impact from dogs and cats.

Dogs and Cats Online (DACO)

The Dogs and Cats Online (DACO) database system entered its fourth year of operation at the commencement of the period and continues to be well used by the community.

Advantages of the DACO system include:

- The Dog and Cat Management Board is the responsible authority to receive registrations and micro chipping details for dogs and cats from all 68 Councils across the state.
- The ability to include microchip numbers, desexing details, dog control orders, dog incident records, assistance dog records, register of dog and cat breeders.
- Council is not required to send registration renewals or issue dog registration discs.
- Customers can register dogs and cats online rather than attending a Council office. They can also update their contact and animal details, upload animal photos and transfer registration between councils – all from various IT devices.
- 24/7 availability with remote access for Council community safety staff, including access to information for all dogs and cats registered across the state, increasing the ability to reunite animals with their owners.



Animal Registrations

Under the Dog and Cat Management Act there are both Standard and Non-Standard dog registration fee categories. A standard dog is one that is both desexed and microchipped. In 2021/2022 the registration fee set by Council Members for non-standard dogs was \$70, and the fee for standard dogs was \$35. Both fees remained unchanged from the previous year.

During the reporting year, Council received 5,055 individual dog registrations and 119 business registrations. With the introduction of DACO, Council now has a more reliable method of determining the exact number of animals within the region. DACO also showed 261 active breeders registered for 2021/2022.

Council has not resolved to introduce cat management registration fees and controls, however this remains a future option. It is noted however, that 500 cat registrations were recorded on the DACO system for 2021/2022. Council staff also provide ongoing education and communication with cat owners and residents regarding cat concerns, and in some circumstances will also loan traps to assist with reducing feral/stray cat numbers. The rehoming cost for stray cats delivered by residents to the Animal Welfare League is met by Council.

DOG AND CAT MANAGEMENT STATISTICS 2021/2022

Expiations issued	34
Matters heard at SACAT	0
Barking dog enquiries	23
Reports of dogs wandering at large	132
Dogs collected and returned to owner before impounded	36
Dogs impounded	45
Dogs impounded and returned to owner	28
Reports of dog harassment to humans	7
Reports of dog attacks on humans	3
Reports of dog harassment to animals	2
Reports of dog attacks on animals	18
Cat complaints	24
Dogs delivered to Animal Welfare League by Council	11
Cats delivered to Animal Welfare League by the community	79



Barking dog complaints were again investigated by staff during the reporting period. Dog barking can have a significant impact on the health and wellbeing of residents living in a particular locality. Enforcement action will normally only be required for barking considered above and beyond what is reasonable and acceptable, acknowledging that dog barking is a natural behaviour and is not expected to be eliminated. A person responsible for a particular problem animal will also always be given a fair and reasonable timeframe to address the issue.

An initiative undertaken by staff during the year was commencing the installation of Dogs-On-Leash signs in Council's coastal townships. Council's *Dogs By-law 2019* requires dogs to be kept on a leash at all times on the foreshore and tidal flats of Council's coastline. The foreshore and tidal flats are classified as a 'wetland area' within the meaning of the By-law, and are specifically located within the Clinton Wetland area which is classified as a Wetland of National Importance. The foreshore and tidal flats fronting the coastal settlements of Middle Beach, Webb Beach, Thompson Beach and Parham are therefore 'a dog on leash area' under the By-law, meaning all dogs in these areas must be secured by a strong leash not exceeding two (2) metres in length at all times.

Much of Council's coastline is also within the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara, where dogs are also required to be on leash.

Regarding the exercising of dogs, the Lewiston Dog Park, jointly funded by Council and the Drought Communities Programme, continues to prove very popular with animal owners, and provides an excellent facility for the exercising of dogs of all sizes.



Dog impounded at Two Wells



Dogs-on-Leash sign installed at Parham

LOCAL NUISANCE AND LITTER

Local Nuisance and Litter Control statistics required under legislation to be provided for the period are shown below:

The number of complaints of local nuisance or littering received by the council	12
The number and nature of offences under the Act that were expiated for contravention of an abatement notice and an activity which results in a local nuisance	2
The number and nature of offences under the Act that were prosecuted	0
The number and nature of nuisance abatement notices or litter abatement notices issued, for wandering stock	2
The number and nature of civil penalties negotiated under Section 34 of the Act	0
The number and nature of applications by the council to the Court for orders for civil penalties under section 34 of the Act and the number of orders made by the Court on those applications	0
Any other functions performed by the Council under the Act	

Council has received various reports of activities that may be a nuisance under this legislation, for example machine noise, noise from construction sites, nuisance animals and birds or insanitary conditions. Investigations have been undertaken and enforcement notices or expiation notices issued where appropriate.

The illegal dumping of litter/rubbish is also followed up by Council and requires detailed investigation and evidence collection.



A significant matter investigated during the period involved the ongoing wandering of stock onto a Council road. Formal action undertaken under the Act involved the issuing of a Nuisance Abatement Notice requiring the upgrading of fencing to prevent escape of stock.

Council also works closely with local police as livestock wandering on road reserves can become a road safety hazard. In this regard Council can also issue expiations under the *Local Government Act 1999* to stock owners for allowing stock to wander onto a roadway pursuant to Council *Roads By-law 2019* Part 4.3.1 *Cause or allow any animal to stray onto, graze, wander on or be left unattended on any road.....*

General Inspections

Parking

Car parking in the parking regulated areas within the Council has been generally compliant within the reporting period. Only four (4) parking related expiations were issued over the 12 month period.

Abandoned Vehicles

Abandoned vehicles have generally been stolen and burnt. Most are recovered by insurance companies or the owner after Council officers make enquiries with local police. Council was fortunately not required to organise removal of any abandoned vehicles during the 2021/2022 year.

BUILDING ASSESSMENTS

493 applications were granted Building Rules Consent during the reporting period, either by Private Building Accredited Professions (62%) or Council Building Officer (38%).

210 building inspections were undertaken in accordance with Councils inspection policy and these included footings, framework and swimming pool inspections.

Planning and Building Compliance

A number of reports of alleged unapproved building work and land uses were received during the 2021/2022 period. Most required further detailed examination and research to determine whether breaches of development legislation had occurred.

Development compliance issues investigated throughout the period included:

- Land uses undertaken without development approval including truck parking, animal breeding, use of residential/rural living land for business purposes, and filling or excavation of land in areas susceptible to flooding.
- Unapproved structures including sheds or shipping containers, fencing in flood hazard risk areas, and building additions or conversions.
- Non-compliance with existing conditions of development approval including storm water or waste disposal, landscaping, vehicle movements and animal keeping numbers.

Warning letters and enforcement notices have been issued to landowners in respect to unauthorised development. This has often resulted in the development being ceased (in the case of illegal land use) or development applications being lodged seeking retrospective approval.



Opportunities to educate the community in relation to development approval requirements were utilized where possible, particularly in person and during telephone discussion with prospective applicants.

Residents and property owners were often not aware that certain activities on their properties required development approval under the *Planning Development and Infrastructure Act 2016*. Commonly, these activities included change in the use of land for animal keeping, filling or excavation and, construction of certain types of fencing in flood plain areas.

FIRE PREVENTION

The *Fire and Emergency Services Act 2005* (the Act) stipulates that each rural council or council that has within its area a designated urban bushfire risk area must appoint at least one (1) person as a Fire Prevention Officer (FPO) for its area. The role of Council's FPO includes the monitoring of residential and rural areas to ensure landowners take reasonable steps to protect their property from fire, as required under the Act. Inspections of residential and rural living properties leading up to and during the fire danger season are carried out to assess compliance.

Section 105F notices are issued for failure to maintain the land as required and pursuant to the Act, requiring landowners to attend to maintenance of land to reduce the risk of fire. Council also has the responsibility to ensure that Council land and road reserves under its care and control are maintained to good bushfire prevention standards.

Council's FPO is required to regularly provide greening and curing statistics to the Country Fire Service to assist with bushfire management planning, and staff attend regular meetings of the Flinders, Mid North, Yorke Bushfire Management Committee. These meetings allow discussion of various fire prevention issues, including the recommendation of start and closure dates for the Fire Danger Season.

FIRE PREVENTION STATISTICS 2021/2022

Section 105F Notices issued	340
Council action required	0
Expiations issued	22

Council's FPO is also responsible for the issuing of permits and monitoring compliance, pursuant to the Act, for the common agricultural purpose of burning off stubble to lessen weed and pest infestation, and attends burn offs to ensure compliance with the conditions under which the permits are issued. Nine (9) fire permits were issued throughout the period.

One (1) expiation for burning prohibitive substances under the *Environment Protection Act 1993* was also issued. Historically, residents and market gardeners have undertaken burning activities without consideration being given to the effect on the environment. With education through advertising and media coverage the wider public are now reporting to Council if they are concerned with smoke interfering with their quality of life.



Building Fire Safety Committee

Council's Building Fire Safety Committee is established pursuant to Section 157 of the *Planning, Development and Infrastructure Act 2016* (the Act).

Committee members include Council's Building Officer, Building Surveyor Peter Harmer and CFS representative Julian Aggiss or proxy.

The Committee's responsibility is to ensure any unsafe building defects relating to fire safety are addressed and resolved so the building suitably complies with safety standards and further more or all matters arising under the Act, which are of a building fire safety nature.

These include:

- Developing appropriate building fire safety inspection policies.
- Examining the adequacy of fire safety provisions in buildings.
- Issuing fire safety defect notices for building owners to upgrade to a reasonable level of safety for occupants.
- Negotiating with a building owner for a cost-effective solution to reduce fire safety risks to an acceptable level.
- Issuing notices of building work that must be carried out in order to raise the building fire safety to a reasonable level.
- Ensuring a building owner complies with a notice of building work required by initiating enforcement or other action.
- Revoking or varying fire safety notices.

The Committee is also required to inspect public buildings brought to the attention of Council to determine whether the fire safety of the building is adequate. It is the responsibility of the Committee to ensure any unsafe building defects relating to fire safety are addressed and resolved so that the building complies with safety standards. An inspection register is maintained by the Committee and accurately records the inspection and re-inspection of all commercial and public buildings over a period of time.

The Committee's responsibility is to ensure any unsafe building defects relating to fire safety are addressed and resolved.

COMMUNITY

Libraries

Council operates two (2) public libraries.

Library patrons have continued to enjoy the benefits of the One Library Management System (1LMS), as they are able to borrow and return items using just one (1) library card at any South Australian public library. Registered borrowers can access and reserve items from the whole State's library resources, through either the Adelaide Plains Library catalogue, which can be accessed via the Council website, or the Libraries SA app. When their reserved items are available for collection, patrons have the option to pick up the items at their preferred library site.

Library borrowers (by entering their unique borrower and pin numbers) are able to download the State's collection of e-books, audio books and magazines, as well as access a selection of databases which have been subscribed to by Public Library Services (PLS) on behalf of the Network. This financial year a total of 6,969 people visited our library buildings. There has been a slight reduction of on-site visitor numbers – in the 2020-2021 year 7,305 physically used the Two Wells or Mallala library. However it should be noted that registered library patrons are also able to access our State wide collection of resources in the comfort of their own home.



Two Wells Library

Tuesday: 9am to 5pm

Wednesday: 12pm to 7pm

Thursday: 9am to 5pm

Friday: 9am to 5pm

Saturday: 9am to 11.30am

State Heritage listed Institute Building
61 Old Port Wakefield Road Two Wells



Mallala Library

Wednesday: 10am to 12pm

Friday: 3pm to 5pm

Principle Council Office Mallala
2A Wasleys Road Mallala



Justice of the Peace Service

A Justice of the Peace is available at the Two Wells Public Library every Saturday morning from 9am to 11am. Five (5) volunteer Justices of the Peace are currently rostered to work.

Two Wells Book Group

The Book Group continues to meet on the first Wednesday of the month from 5.30pm to 6.30pm at the Two Wells Reading Room. Currently there are eight (8) members who enjoy talking about the book for the month, as well as other novels they have read.

“Being Digital”

The State Government of South Australia quarantined \$1,000,000 in the 2021/2022 financial year from its commitment to the State’s public libraries operational budget of \$20,700,000. All public libraries were required to plan and run formal adult digital literacy programs, with assistance from Public Library Services (PLS). Adelaide Plains Council was allocated \$3,730 to assist staff with the provision of this mandatory program.

Classes based on the identified needs of our patrons were offered during the months of March and April 2022. These on-site classes aim to target people in our community who are not proficient with information technology. The Libraries Board of South Australia, due to the ongoing COVID-19 pandemic, has allowed unspent funds for these classes to be carried over to the 2022/2023 financial year. Five (5) people have attended the first round of “Being Digital” training and over the course of this financial year staff have run 25 one on one classes. Staff are available to assist customers with their specific information technology queries.

Library Social Media

Interest in the Library Facebook page continues to grow since it was launched in October 2018.

The Library's Facebook page promotes Library events and services, as well as providing informative posts about the region's history. At the end of June 2022, the Library Facebook page had reached a new milestone with 809 people following the page – this is an increase of 22% active followers, when compared to June 2021's figure of 603.

2021 – 2022 QUARTERLY FACEBOOK STATISTICS

Library Facebook Activity	July–Sept 2021	Oct–Dec 2021	Jan–Mar 2022	April–June 2022	Total
Total Number of posts	130 (43)	103 (34)	107 (36)	101 (34)	441 (36)
Total Post views	86,944 (28,944)	19,332 (6,444)	28,812 (9,604)	22,661 (7,554)	157,749 (39,437)

(Monthly average in brackets)

In 2020/2021 the total number of posts viewed on the library Facebook page was 128,969. There has been an increase of 19% in the number of posts being viewed this year, when compared to the previous financial year's figure.

Below are some of our well visited Facebook posts.



Events

Library events are well attended by the community.

Although the library guest speaker events are both informative and entertaining, they also play an important role in providing social interaction occasions to residents.

Author Events

ALLEN TILLER

On Tuesday 14 September 2021, Allen Tiller, one of Australia's leading paranormal historians, kept over 50 people eagerly listening to his numerous stories of alleged ghost sightings in the Adelaide Plains region.

Anne Stoddart and Allen Tiller



MALCOLM HAINES

Gawler based gardening expert Malcolm Haines was well received by over 50 guests who attended his inspirational talk at the Two Wells Bowling Club on Tuesday 15 March 2022. He spoke about how he transformed his once barren block into a thriving perennial food forest in the front and a herbs and annual vegetables aquaponic system out the back. All plants in his garden serve a purpose, whether it is to reduce house heating/cooling costs, medicinal or provide food for his own family.

Malcolm Haines with Jill Barclay and Valerie Vercoe



Nina D Campbell and Bronwyn Sharpe

NINA D CAMPBELL

Our last guest speaker for 2021/2022 was South Australian author Nina D Campbell who was very engaging when she spoke at the Two Wells Bowling Club on Tuesday 21 June 2022. Venturing away from the 'normal' author talk format, staff asked her a series of questions which she spiritedly responded to. Her debut novel "Daughters of Eve" was available for sale on the day. After the formalities the 25 guests stayed and enjoyed a traditional afternoon tea, prepared by the Two Wells Bowling Club volunteers.



School holiday programs
"Brainbenders"
workshop

Children's Events

SCHOOL HOLIDAY PROGRAMS

A variety of school holiday programs were once again on offer:

- Children enjoyed learning about the fascinating world of invertebrates and had the chance to 'touch' an array of interesting specimens including Egyptian beetles, stick insects, worms and snails on 8 July 2021.
- Children explored their artistic imagination on 13 July 2021 where they learnt about the 'styles' of various famous painters such as Picasso and Monet before creating their own masterpiece.
- "Blast off" workshop was held on 28 September 2021. The presenter began the session covering various aspects of physics and chemistry, particularly explosions and population. After the practical demonstrations including balloon explosions, the children made their own paper or balloon rockets.
- On 7 October 2021 children explored their musical talents, led by former Ghanaian resident Bortier Okoe. He spoke about his birthplace and its culture, before demonstrating dance moves and musical instruments. The children were eager to join in this activity which was held at the Two Wells Oval.
- Library staff showed children how to make their own 'shrinkies', including a bag tag and key chain which they could take home on Thursday 21 April 2022. Children were able to design and colour their own creations onto a polystyrene plastic sheet, which was then baked in an oven where it was reduced to half its size. Two sessions of the 'shrinkies' activity were held at the Two Wells Council Chambers.
- A "Brain Benders" illusion show, followed by a 'hands on' science workshop was held on Thursday 28 April 2022.



"Animals Anonymous" held at the Two Wells Uniting Church Hall

A total of 186 children (plus their parents, grandparents and/or siblings) attended Council school holiday programs this financial year.

SUMMER READING CLUB

The Library service once again participated in the National Summer Reading Club program which aims to encourage children and young people, up to 17 years of age, to enjoy reading, as well as patronising their local library.

In order to receive a book prize and certificate, children are required to read a minimum of 10 books of their choice during the January School holidays. This year over 60 children registered their interest in the Summer Reading Club competition and 47 children successfully completed the challenge

On Wednesday 23 February 2022, the Summer Reading Club party was hosted in the Two Wells Village Green. Children who were able to attend the party received their book prize and certificate before indulging in an array of cakes and icy poles. Many families stayed after the event to appreciate the ambience of the Village Green. Those children who were not able to join in the afternoon's festivities, picked up their book prize and certificate at a later date from one of the libraries.



MALLALA PRIMARY SCHOOL VISIT

On 26 August 2021, Library staff visited the Mallala Primary School during Children's Book Week and attended their weekly assembly. Afterwards staff read stories to the preschool classes before demonstrating cup stacking activities, which the children were then keen to put into practice. COVID-19 has very much restricted class visits to the Library service.



Community Services

Community Group Relocations

Council has continued to work closely with its community to assist with the relocation of various community groups.

A new location was endorsed for the Two Wells First Scout Group. Work commenced on preparations for the lease of the site at the rear of the Two Wells Bowling Club car park, which has good connections to the sport and recreation precinct in the town.

The Adelaide Plains Kennel & Obedience Club (APKOC) now have a formal lease agreement to utilise a portion of the Clara Harniman Reserve in Lewiston and have transitioned to this location.

Council worked with the Two Wells Trotting Owners and Trainers Association to establish a new permanent location at Clara Harniman Reserve and the group has now successfully transitioned to this site.

Council Units

Council owns and has continued to manage the seven (7) single bedroom units located at 10-12 Aerodrome Road, Mallala (known as Dunstan Court) and a two (2) bedroom unit located at 2/7 Chivell Street, Mallala.

All of these units have been fully occupied over the past 12 months, with maintenance projects undertaken as required.



Dunstan Court Units, Mallala



Community Transport

Adelaide Plains Council provides a bus service to the Elizabeth City Centre, via Parham, Two Wells and Lewiston, on the third Friday of each month.

Between 1 July 2021 and 30 June 2022, 114 passengers have utilised this monthly community bus service.

Community Passenger Network

Council continues its alliance with the Mid North Community Passenger Network in collaboration with Wakefield Regional Council, Goyder Council and its auspicing body Clare and Gilbert Valleys Council. Councillor Boon has been appointed to represent Council on the Mid North Community Passenger Network Committee.

The Network provides 'last resort' transport for members of the community to attend their medical and health appointments, either locally or in the metropolitan area. A vehicle is based at Mallala and there are a total of seven (7) volunteer drivers. In 2021/2022 the service was requested and used for a total of 137 trips, compared to 133 trips in 2020/2021. The service has carried on during the pandemic, with drivers observing strict COVID-19 plans.



Mid North Community Passenger Network

Disability Access and Inclusion Plan (DAIP)

Council's DAIP contains actions for improving Council policies, practices, services and facilities to assist with providing equitable access for all members of the community, as well as visitors to the region.

This financial year Council funds allocated for DAIP projects were expended to build ramp access for the Parham Camping ground toilet block.

Hart Reserve Master Plan

At the September 2021 Ordinary Council Meeting, Members requested that the Chief Executive Officer prepare an updated Draft Hart Reserve Master Plan that incorporates a skate park/ramp in a suitable location. A further round of public consultation was undertaken, in accordance with Council's Public Consultation Policy.

Council adopted the Hart Reserve Master Plan at its May 2022 Ordinary Council meeting and requested that staff undertake detailed investigations into the cost of a skate park. Budget funds have been allocated in the 2022/2023 financial year to commence work on the Hart Reserve Master Plan.



Hart Reserve Master Plan



The State Heritage listed Mallala Monument

Review of the former Heritage Survey

The *Lower North Regional Survey – Region Council* of Mallala was instigated by the Heritage Conservation Branch of the former Department of Environment and Heritage in 1983. This document's recommendations for a number of sites in the region to be considered for local heritage listing had not been actioned. Council engaged Hosking Willis Architects to review the original 1983 findings. This report was tabled as a confidential item for Members' consideration at the May 2022 Council meeting.

Support for Local Community Events

The Two Wells and Mallala Christmas events were unfortunately cancelled due to the pandemic.

Support for Local Community and Sporting Groups

Council continues to disseminate advice regarding funding opportunities, including application assistance and letters of support.

Adelaide Plains Suicide Prevention Network

The Network was supported by Council and continued to connect within the community – the committee is currently not active with future support in this area likely to come from a nearby community group from Gawler.



Economic Development

Supporting Local Business

New developments which were assisted and completed include an extension to the Mallala Football Club rooms to cater for Women's AFL, upgrade to the Mallala Service Station and the Mallala Lions Club utility shed at the campground was completed, along with a new go-kart track at Mallala Sports Park.

Tourism

Council promotes tourism opportunities through the Visitor Information Outlet, located in the Two Wells Service Centre. A full range of relevant tourism guides and brochures promoting local attractions are on display.

Hail Recovery Committee

Following on from the natural disasters of floods in 2005 and 2016, and the 2015 Pinery Fire, the region experienced a severe weather hail event causing significant damage to businesses, properties and vehicles. \$2.2M in funding was approved across the Adelaide Plains region to support the horticulture sector to repair damage to essential infrastructure.

Northern Adelaide Plains Food Cluster (NAPFC)

Council continues to be represented on the NAPFC. Training and soil conditioning are regular topics of interest for the members of the cluster.

Community Wastewater Management System (CWMS)

The Two Wells Community Wastewater Management System is the largest private CWMS in South Australia. It continues to provide challenges and opportunities for growth in the Eden, Longview and Liberty housing developments, continual liaison with the owners of the scheme along with improvements to the system to ensure long term sustainability for both Council and residents.

Another year of subsidised connection fees for the Mallala CWMS has resulted in a total of 63% of properties connected within the Mallala township, an additional 11 additional allotments have been created, with five (5) already constructed or underway.



Community Events

South Australian Living Artists (SALA)

During the month of August, hundreds of venues across the state participated in the annual SALA Festival. The aim of SALA is to promote and celebrate the state's many talented artists' works (both professional and amateur) and provide an opportunity for these artists to display their original creations for free.

The Two Wells Library was proud to host nine artists' work and a total of 25 unique pieces, including a quilt, paintings, photographs and craft items, were exhibited.

The theme was "*Honouring our Heritage, Embracing our Future*". Staff received many positive comments from the public regarding the standard of the artists' works. The Two Wells Library lends itself to being a suitable 'gallery' with its high walls for artworks to be displayed in a favourable light and certainly adds ambience and is a talking point for patrons.



Residents waiting for the Outdoor Cinema to start.

Outdoor Cinemas

Two (2) family friendly outdoor cinemas were held in March 2022. Over 150 people enjoyed watching "*The War with Grandpa*" at the Two Wells Oval on Friday 4 March 2022. A fortnight later, over 100 people headed to the Dublin Oval and saw "*Think like a Dog*". Both the Two Wells and Dublin Cricket Club opened their canteen and refreshments were sold to the cinema goers.

National Volunteer Week

National Volunteer Week is Australia's largest annual celebration of volunteering. Not only does volunteering bring people together, it also builds communities. The theme for 2022 was "*Better together*".

Council offered volunteers the opportunity to enjoy a free movie and morning tea/light lunch at the Wallis Gawler Cinema. Thirty volunteers enjoyed watching "*The Duke*" on Tuesday morning, 17 May 2022.

Australia Day and Citizenship Ceremony

A successful Australia Day Ceremony was held on Wednesday 26 January 2022 at the Two Wells Oval. Guests enjoyed a fully cooked breakfast, ably catered for the first time by members of the Two Wells Cricket Club.

Despite being an incredibly hot and humid morning, a crowd of around 150 people turned out to celebrate the event with Australia Day Ambassador, former Police Officer and SANFL Umpire, Barry Lewis. Mr Lewis dutifully served in the State's police force for over 50 years in various ranks. He was appointed Commissioner of Police in 1990, received the National Police Service Medal in 2012 and has a long list of commendations. He also volunteered for 50 years as an umpire with the SANFL, umpiring over 2,400 games including 92 Grand Finals.

Australia Day Award winners received their certificates at the ceremony. Council determined the 2022 recipients at its December 2021 Council meeting. There was no award winner for the Community Event of the Year category, due to the ongoing effects of COVID-19 during 2021.

The worthy awardees were:



AUSTRALIA DAY CITIZEN OF THE YEAR ALLAN PARKER

Mr Parker has been a dedicated volunteer, up-keeping the Long Plains Memorial Hall for most of his adult life. He has been responsible for the preservation of the Long Plains local history collection, which is displayed in the 'Hall's' kitchen, and which includes pictures collected from local pioneers as far back as the 1880's.



AUSTRALIA DAY YOUNG CITIZEN OF THE YEAR CHLOE SHARPE

Ms Sharpe is an active and passionate member of the Two Wells Scout Group. She has successfully obtained and been awarded numerous 'high level' achievement badges. She is also undertaking training in becoming a church group leader.



COMMUNITY PROJECT OF THE YEAR DUBLIN CRICKET CLUB'S NEW CLUBROOM

In 2019 Adelaide Plains Council received funding from the Federal Government for the Drought Communities Programme for projects, including community facilities. Council allocated \$75,000 to the Dublin Cricket Club, making their dream of a new Clubroom a real possibility. Members of the 'Club' embraced the opportunity, more than matching this with cash, in-kind support and an enormous amount of enthusiasm. The end result was a much improved and needed Clubroom amenity.



COMMUNITY GROUP OF THE YEAR TWO WELLS REGIONAL ACTION TEAM (TWRAT)

Over 30 years, TWRAT has successfully undertaken numerous projects in Two Wells. TWRAT is a not for profit organisation whose community-minded members advocate for and support various projects that improve and enhance Two Wells. Projects range from securing funding for the installation of a pump track at Hart Reserve to the coordination of the very popular Two Wells Christmas Street Parade.

Additionally, three (3) Adelaide Plains Council residents were conferred as Australian citizens. After the formalities, local Country Fire Service (CFS) members paid tribute, and their respects, to fallen CFS volunteer, Louise Hicks, who passed away whilst valiantly fighting a bushfire near Lucindale in January 2022. Guests observed a minute's silence before the signalling of a CFS fire truck which was parked at the Oval grounds.

Citizenship Ceremony

Despite pandemic restrictions, Council was able to assist 12 residents to make the pledge of commitment to become an Australian Citizen during 2021/2022.

Two (2) residents took part in a 'special' COVID-19 ceremony as their Citizenship ceremony was conducted outdoors, in line with the Department of Home Affairs COVID-19 guidelines at the time.





Grant Funding

Community Partnerships – Individual Sports and Cultural Fund

Council recognises the outstanding talents of local individuals who have excelled in their chosen field of sport, recreation or cultural activity through the Community Partnerships – Individual Sports and Cultural Fund. Residents who have been selected to represent South Australia at a State, National or Internal level may be eligible to receive some financial assistance in line with the Funding's Guidelines.

Unfortunately, the pandemic once again impacted all sport, recreation and cultural competitions and no applications were received.

Two Wells Community Fund (TWCF)

The Two Wells Community Fund (TWCF) was established as part of the Two Wells Residential Development Deed between Council and the Hickinbotham Group. The purpose of the TWCF is to finance or subsidise Community Fund Infrastructure (recreation and other community facilities and services) located with the Hickinbotham Development site or within the Two Wells township. The TWCF aims to encourage and support locally based community projects or services.

The TWCF Committee is responsible for overseeing and allocating funds. The TWCF Committee comprises three (3) members, the Honourable John Dawkins (the Independent Chairperson), Ms Ruth Vagnarelli as a representative of the Hickinbotham Group and Council's General Manager Development and Community.

Applications for the fifth round opened on Tuesday 5 October 2021 and closed on Monday 25 October 2021. The Committee met by electronic means on Thursday 11 October 2021 to consider the six (6) applications. All applications seeking financial support were fully granted – a total of \$40,584 was allocated:

- Two Wells Regional Action Team received a grant of \$3,955 to assist them with their Two Wells, *"Twinkling"* project. On Friday night, 3 December 2021 an artificial pre-lit Christmas tree was officially launched at the Two Wells Village Green.
- The Two Wells Community Centre were awarded \$2,878 to purchase suitably shaped tablecloths for their round tables, as well as to replace their aged stage curtains.
- Two Wells Regional Action Team also received \$5,300 to purchase outdoor furniture, specifically tables and seats, to be placed in the Two Wells Historic Reserve.
- The Two Wells Craft Shop's project was to establish a garden path from the Village Green to the back gate of the Community Garden, located behind the Craft Shop. They received \$4,550 which was auspiced by the Two Wells Regional Action Team on their behalf.
- The Two Wells District Tennis Club Inc. wished to install compliant access ramp/decking to their newly installed Clubroom. The Committee allocated \$8,901 for this project.
- Two Wells Football & Netball Sporting Club Inc. wanted to replace their Oval lighting, specifically on the Oval's eastern side. The Club was advised that \$15,000 had been awarded.

Volunteers

Council is very fortunate that over 40 people are registered as 'official' Council volunteers. Volunteers include Justices of the Peace who are available at the Two Wells Library on a Saturday morning (9am to 11am), as well as volunteers who attend the Mallala Museum's regular working bees on Tuesday mornings. The Two Wells Lions Nursery project (located behind the Two Wells Council Chambers) tend and grow native plants which, once established, are planted in the Council area.

40+
Registered
Council
volunteers



Two Wells Nursery



Adelaide Plains Historical Committee (APCHC)

The Adelaide Plains Council Historical Committee (APCHC) is comprised of seven (7) community members and one (1) Council Member (Cr Strudwicke), who is also the Presiding Member.

As per its Terms of Reference, members collectively aim to:

- Make recommendations to Council on historical and heritage matters
- Respond to local and family history inquiries relating to Adelaide Plains Council
- Collect, preserve and exhibit collection items of historical interest, relating to Adelaide Plains Council
- Coordinate the management of the Mallala Museum facility.

The Mallala Museum remained open to the public on Sunday afternoons (2pm to 4.30 pm), although volunteers have observed COVID-19 regulations.

APCHC members and Museum volunteers continued to work on the Transport Gallery refit. Structural modifications have gathered momentum and over 40 interpretative signboards have been researched to complement the displays, and been printed.

On Sunday afternoon, 24 October 2021 approximately 30 people attended the official launch of the renaming of the Upstairs Gallery ceremony. In honour of long-serving and dedicated Committee member, the late Margaret Tiller, the APCHC wished to recognise her outstanding contribution. Mrs Tiller's husband, Don Tiller and family were also in attendance.



Mallala museum

TOURISM AND ECONOMIC DEVELOPMENT STRATEGY

2022 saw the endorsement of the Tourism and Economic Development Strategy, providing Council with strategies to facilitate economic development and tourism opportunities throughout the Adelaide Plains.

The objective of the Tourism and Economic Development Strategy is to:

- Provide Council with strategies to develop and sustain a thriving tourism economy.
- Identify tourism and market investment initiatives and areas for future exploration and development.
- Provide direction on how to increase visitor numbers and spending, encouraging tourists passing through to stay for several days as part of their travelling journey.
- Provide guidance for Council to facilitate economic development opportunities.

The Tourism and Economic Development Strategy has five (5) themes representing key opportunities for Council.

Main Streets and Towns

Build on our rich living history, recreational spaces, key heritage landscapes and built form features that give our towns character, amenity and function.

Business Support and Growth

Realise latent investment, housing, population, education and retail growth potential that will increase local spending and employment, diversify the district's demography and increase the sense of community and place.

Coastal Experiences

Promote our accessible fishing and crabbing day-trip locations, habitat for international migratory birds, nurseries for commercial fisheries and close-up natural tourism experiences.

Food and Primary Industries

Take our place at the heart of the Northern Adelaide Plains Food Bowl which supplies local, national and international markets and leading advancements in high-tech agriculture, sets standards for highly efficient practices, develops value adding products from existing commodities and creates new resources from industry waste and bi-products.

Marketing and Branding

Reach our potential, and draw out key stakeholders, partners, leaders and champions for the district's future.



atm
endigo
bank

&J
WARE

DOG GROOMING

TWO WELLS
LANDSCAPING
YARD

K9 CORNER
Professional
Grooming
phone
0411 444 144
....by Appointment Only

OPEN
STOCKFEEDS
CEMENT
TOOLS & PAINT
HARDWARE
VET. SUPPLIES

ANTI
STOCKFEEDS
CEMENT
With Armes

04

INFRASTRUCTURE AND ENVIRONMENT



The Infrastructure and Environment Department manages and maintains Council's civil assets including roads, footpaths, bridges, above ground and underground drainage, parks and gardens, reserves, depots and quarry operations. The Department also provides support emergency services in the preparation, response and recovery phases of emergency management.

Community Infrastructure

- Development within Adelaide Plains Council is rapidly advancing, with the Hickinbotham developments of Eden (now up to Stage 12) and Liberty (now up to Stage 6). Stage 5 of Longview, which is a residential development being undertaken by the Weeks Group, is currently under review with Council. Gracewood, in the Mallala Township, is in the master planning phase and this involves a new developer.
- The community infrastructure relevant to these developments includes sealed roads, kerbing, footpaths, stormwater catchment reserves, street trees and lighting.



Key projects

Council funded:

- Delivery of capital and maintenance program
- 36km of re-sheeted road network,
- 16km of re-sealed carriageway, and
- 4km of unsealed to sealed network.
- Dublin Toilet Facility upgrade.
- Relocation of the Two Wells Trotting Club to Hams Park, Lewiston.

Grant funded:

- Village Green, Two Wells – Drought Communities Program – Round 2
- Parham Campgrounds Toilet Facility Upgrade – Local Roads and Community Infrastructure Program – Round 1
- Lewiston Reserve – Half Court Basketball and site improvements – Local Roads and Community Infrastructure Program – Round 1
- Two Wells Oval – Toilet Facility Upgrade – Local Roads and Community Infrastructure Program – Round 1
- Coats Road - Construct and Seal – Local Roads and Community Infrastructure Program – Round 2
- Middle Beach – New shelter, Barbeque, seating and site improvements – Local Roads and Community Infrastructure Program – Round 2





Capital Works and Maintenance

Capital and maintenance works undertaken during 2021/2022:

- Sealing of Coats Road
- Sealing of Cheek Road
- Pram ramp upgrades
- Dublin Road and Hill Street Intersection seal upgrade
- Dawkins Road and Boundary Road intersection upgrade

Unsealed Road Re-sheeting

- Artesian Road West – Fertile Ave to Buckland Park Road
- Boundary Road – Bache Road to Redbanks Road
- Bubner Road – Port Parham Road to Bubner Road
- Cowan Road – Buckland Park Road to Halstead Road West
- Davies Road – Fidge Road to Collins Road
- Day Road – Hall Road to Gregor Road
- Frost Road North – Gawler Road to Sharpe Road
- Frost Road – Rowe Road to Big Rabbit Road
- Griggs Road – Port Gawler Road to Shellgrit Road
- Halstead Road – Buckland Park Road to End
- Hunters Road – Port Wakefield Road to Shannon Road
- Johnson Road – Calomba Road to Shannon Road
- Navvy Hill Road – Porter Road to Church Road
- Owen Road – Farrelly Road to March Road
- Parker Road – Lawrie Road to Daniel Road
- Pritchard Road (Windsor) – Long Plains Road to Avon Road
- School Road – Rowe Road to Church Road
- Shannon Road – Hunters Road to Carslake Road
- Temby Road – Williams Road to Hall Road
- Verner Road – Paddys Bridge Road to Hall Road
- Wasleys Road – End of bridge to Pritchard Road
- Welivere Road – Long Plains Road to Hothouse
- Williams Road – Kenner Road to Simpkin Road
- Windsor Road – Port Wakefield Road to Carter Road

Seal Rehabilitation

- Dawkins Road – Judd Road to Boundary Road
- Gawler River Road from Judd Road to Boundary Road
- Hayman Road – Boundary to Williams Road
- Germantown Road from Gawler Road to Sharpe Road



Cheek Road sealed



Footpath renewal

- Elizabeth Street, Two Wells – William Street to Donaldson Road.
- Butler Street, Mallala – Irish Street to end of Seal.
- Donaldson Road, Two Wells – Elizabeth Street to Wilson Street.
- Second Street, Dublin – Sixth Street to Seventh Street
- Mary Street, Mallala – Chivell Street to Elizabeth Street.
- Elizabeth Street, Mallala – Joseph Street to Mary Street.
- Joseph Street, Mallala – Chivell Street to Elizabeth Street.

Equipment/Plant Replacement

Equipment replaced as part of the 2021/2022 Plant Replacement Programme:

- Water cart
- Tractor
- 3-Way Tipper
- Excavator and Trailer
- Three (3) x Vehicles

Operational Works

The Operational Works Programme provides for the construction, maintenance and management of the following key services:

- Transport facilities (roads, bridges, storm water systems, and footpaths)
- Management of Quarry operations
- Parks, ovals, gardens, reserves, streetscapes and roadside vegetation
- Flood mitigation (coastal and flood plain locations)
- Cemetery operations
- Waste and recycling collection/transfer stations/illegal dumping
- Public conveniences and barbecue facilities
- Engineering assessment of development applications and
- Plant and depot operations.

These services are provided by the following work groups:

- Construction/Maintenance;
- Waste Services;
- Open Space and Environment;
- Workshop/General Maintenance and Selected Contractors.



Waste Management

Kerbside Collection

SOLO Resource Recovery continues to provide a kerbside waste collection service to Council residents. As part of this service, residents within the townships of Two Wells, Dublin and Mallala receive a fortnightly Garbage, Recycle and Green Organics collection. Residents outside of these townships receive a fortnightly Garbage and Recycle collection service.

Being able to offer residents a cost effective and efficient kerbside collection service remains a focus of Council. Council is steadfast in its commitment to reducing costs borne by the residents for this 'user pays' system.

If you have any questions relating to Council's Kerbside Collection Service, please contact our service provider, Solo Resource Recovery on 1300 46 76 56.

Illegal Dumping

Council spent \$87,525.30 in the 2021/2022 financial year to address illegally dumped waste from land and roads under Council's care and control.

The illegal and unsightly problem of dumped rubbish continues to persist throughout the Council region. No locality seems to be immune from this practice with the Two Wells / Lewiston area and the coastal settlements continuing to be the most frequently affected areas.

Dumped matter included tyres, organics, furniture and asbestos, varying in size from boot loads through utility loads up to and including trucks. Evidence is regularly found within the illegal rubbish to indicate that majority of offenders are from neighbouring council areas.

Transfer Stations

Council owns and operates the Two Wells Transfer Station on Wells Road, Two Wells.

The facility is licensed to receive various materials including but not limited to:

- Organics
- Household garbage
- Used motor oil (domestic quantities)
- E-Waste

To reduce the risk of inadvertently receiving asbestos contaminated materials in loads of domestic hard waste, thorough inspections of hard waste are undertaken to ensure no contaminated material is present. If any material suspected to be contaminated is identified in a customer's load, photographs will be taken (of the waste and the vehicle registration plates) and the customer will be directed to the nearest site that is licenced to receive contaminated waste.

Open Space and Environment

Council's Open Space and Environment staff undertake many activities throughout the year, including:

- Parks and Gardens maintenance: lawn mowing, pruning, fertilising, irrigation, insect control, weed control, mulching, rubbish and graffiti removal.
- Maintenance to all ovals under Council's care – Dublin, Mallala, and Two Wells Ovals. This includes mowing, insect control, irrigation, weed control, fertilising and various other turf maintenance activities.
- General weed control throughout the region, keeping all townships, cemeteries, Council sealed road edges and other Council land free of weeds.
- Declared weed control in conjunction with the Northern and Yorke Landscape Board.
- Care of natural areas: Heritage Dublin Parklands, Barabba Scrub, Baker Wetland, Lewiston Wetland, The Rockies, district reserves and all 103 Roadside Motor Scheme (RMS) sites where the majority of remnant vegetation presides.
- Slashing of roadsides, rural intersections and approximately 64Ha of reserves for fire prevention and safe sight distances.
- Pruning of trees for the re-sheeting program, amenity pruning, and safety related road clearance and line of site. This also includes rapid response during times of high winds during storm events.



Completed Projects

During the 2021/2022 financial year the Open Space and Environment team delivered a range of projects, enhancing Council's green and open spaces for the enjoyment of the community.



Delivery of a **new irrigation system at the Two Wells Oval** was completed, which will enhance the playing surface quality during the warmer months and provide a more efficient system.



Through Council's **revegetation program** over 4,500 tube stock were planted at the end of autumn and into the beginning of winter. The Two Wells Nursery grew a large portion of the plants. A planting day was held in June 2022, with TAFE SA students, enabling students to be a part of Council's revegetation program.



Path upgrades, new turf and plantings were completed at the new **Dublin Lion Park toilets** and a new path network and plantings at the Two Wells oval toilets to complement the upgrades.

Declared **weed control** works were completed along various roadsides throughout the district as part of the Northern and Yorke Landscape Board's weed control program. With a \$4,500 contribution from the Landscape Board and a \$5,000 in-kind Council contribution. Council also committed over 350 additional hours to declared weed control during the 2021/2022 financial year.



Council's **street tree planting program** has seen a variety of new native and deciduous street trees planted within our townships. These trees will provide habitat for wildlife, footpath and parking shade as well as softening and cooling streetscapes.

Council successfully obtained grant funding through the **Grass Roots Grant** initiative which was spent on weed control and revegetation works at the Bakers Wetland in Lewiston. The aim of the grant was to improve site biodiversity and create additional habitat.

Coastal Management

Council is home to over 55 square kilometres of coastal land. The Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara covers the majority of the coastal area and has high biodiversity.

In partnership with Green Adelaide, the externally funded position of Coastal Conservation Officer provides mutual benefits for both parties through cross-boundary management and protection of the region's most crucial environmental asset, the Coast. The position covers two Landscape Boards, Green Adelaide and Northern and Yorke, partners with The Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara and four (4) councils: Salisbury, Playford, Port Adelaide Enfield and Adelaide Plains Council. The position helps to protect 96 kilometres of coastal land.

Within Council, targeted works are undertaken at Parham, Webb Beach, Thompson Beach, Port Prime, Light Beach, Light River Estuary, Middle Beach, Port Gawler and Buckland Park and encompasses community land, 'Crown Land' and National Park.

Within Adelaide Plains Council, the Coastal Conservation Officer contributed to:

- 4,500 seedlings planted
- 7ha of revegetation
- 47ha drone Seeding
- 2.7km of fencing protecting 8.2ha of dune vegetation
- 1,550ha of pest plant control
- 9,600 plants propagated via Two Wells Community Nursery
- 1,236 volunteer hours (equivalent to \$55,620!)
- \$89,100 worth of grants funding obtained
- Reptile survey carried out at Thompson Beach

Across the four Council areas, the Coastal Conservation Officer contributed to:

- 13,200 seedlings planted
- 130ha of revegetation
- 2,560ha of pest plant control
- 5,600ha of pest animal control
- 3,652 volunteer hours (equivalent \$ contribution \$160,290)
- \$139,100 worth of grant funding obtained



Highlights

Two Wells Community Nursery

The third year of propagation for the Two Wells Community Nursery supplied all the seedlings for the coastal revegetation program at Thompson Beach, Webb Beach and Parham. The nursery contributed to Council revegetation activities at Henry Ford Wetland, Elly's bend, Lewiston Dog Park, Wildflower Park, Germantown road deviation and the historic Two Wells.



Thompson Beach

Council co-funded a 2.6km fence to protect 8.2ha of the northern dune system at Thompson Beach, as well as funding a reptile survey through the entire Thompson Beach dune systems.



Innovation within Council Coastline

New revegetation technology — drone seeding — was carried out in Port Gawler. The seeding covered an area of 47 hectares with 68kg of native seed mostly comprising of Atriplex and Tecticornia. Drone seeding provides the ability to seed areas that would otherwise be difficult to revegetate using conventional methods.



The Future for the Coast

In partnership with the Landscape Green Adelaide and Northern and Yorke Landscape board and community, Council will continue to monitor and remediate natural coastal areas providing benefits to both residents and the environment.

05

FINANCE AND BUSINESS





Long Term Financial Plan

Council's Long Term Financial Objective is to be "a Council which delivers on its strategic objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual council rate bill".

Financial sustainability means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. Council's Long Term Financial Plan has been developed based on following budget principles. They are:

Principle 1: Breakeven budget

Cost of annual Council's services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those Council services, programs and assets.

Principle 2: Rate Stability

Annual rate collections are fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.

Principle 3: Infrastructure and Asset Management

Maintain Infrastructure and Assets in line with the Council's Infrastructure Asset Management Plans.

Principle 4: Prudent Debt Management

Prudent use of debt to invest in new long term assets to ensure intergenerational equity between current and future users.

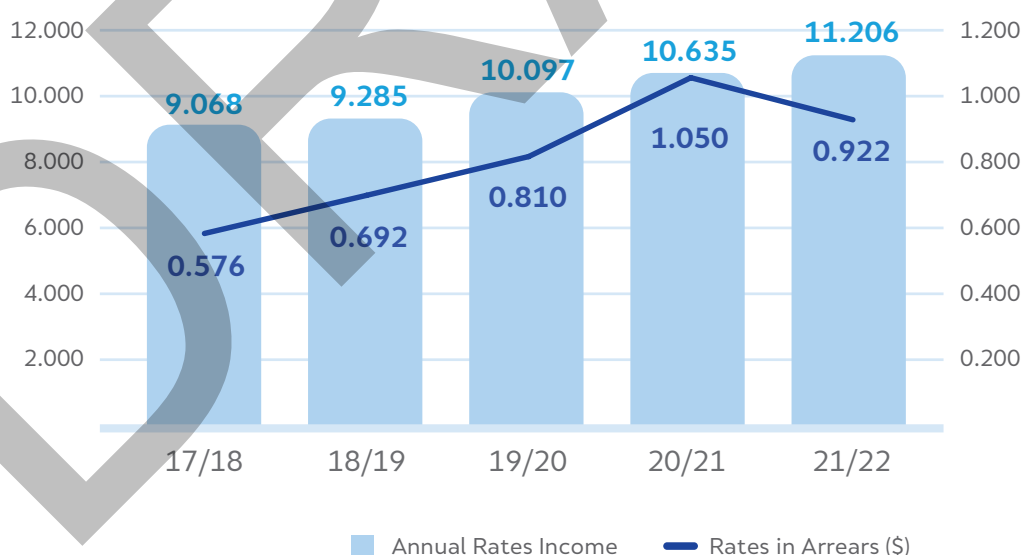
Council's Finance and Business department is responsible for strategic finance, budgeting, procurement, financial and management accounting, payroll, statutory reporting and compliance, Annual Business Plan, performance reporting, treasury management, information technology, grants and subsidy administration as well as rating and property database administration and the administration of Council cemeteries.

Overdue Council Rates

Council's main source of revenue is rates income, as rates income as a percentage of total income is 75% in 2021/2022 Financial Year. Therefore, any overdue rates would add pressure on rate payers who pay their rates on time, by way of extra interest expenses on short-term borrowings Council's has to make to bridge funding shortfall.

The following graph shows Council's overdue rates on 30 June of each year (since 2017/2018) compared to the total rates income (General Rates, CWMS charges, Waste Collection Levy & Regional Landscape Levy) of the respective financial year. While rates income has gone up by 26% from \$9.068m in 2017/2018 Financial Year to \$11.206m in 2021/2022 Financial Year, overdue rates have increased by 33% or \$0.346m during the same period.

FIGURE 1: ANNUAL RATES INCOME AND OVERDUE RATES (\$'MN)



Outstanding Council Borrowings

The fixed rate borrowings on 30 June 2022 were \$1.790m (Please refer to [Table 1](#) for details). It is a reduction of \$0.507m when compared with the outstanding fixed rate borrowings of \$2.297m on 30 June 2021 as a result of repayment of loans instalments when they fall due.

Council also had outstanding variable rate cash advance (CAD) of \$0.996m from the Local Government Financing Authority (LGFA) on 30 June 2022 at an interest rate of 2.05% (CAD loan balance as at 30 June 2021 was \$0.539m).

The terms of the fixed rate borrowing are twenty (20) years, with the interest rate of 4.45% per annum. To minimise the future financing costs, the current funding strategy is to utilise surplus funds in the first instance, with short-term funding needs being met via the utilisation of the CAD facility. A listing of currently active loans is contained in [Table 1](#) and [Table 2](#).

TABLE 1: OUTSTANDING FIXED RATE DEBENTURE LOANS AT 30 JUNE 2022

Purpose of the Loan	Loan Term (Yrs.)	Principal Amount (\$'000)	Date of Borrowing	Date of Maturity	Interest Rate (%)	Balance (\$'000)
Mallala CWMS Scheme	20	1,910	15/06/2016	15/06/2036	4.45	1,790
Total		1,910				1,790

TABLE 2: OUTSTANDING VARIABLE RATE CASH ADVANCE AT 30 JUNE 2022

Purpose of the Loan	CAD Limit (\$'000)	CAD Facility Expiry Date	Interest Rate (%)	Balance (\$'000)
General Council operations	2,660	5/07/2028	2.80	-
Deliver Road Sealing Projects Under Local Government Infrastructure Program	2,340	16/05/2025	2.05	-
General Council operations	1,200	15/10/2023	2.05	996
General Council operations	300	15/05/2030	2.80	-
Total	6,500			996

Oval
& Tennis Courts
BMX Track
Bowling Club
Community Centre



TOURISM INFORMATION
gov.au/visitor-information



Information Technology

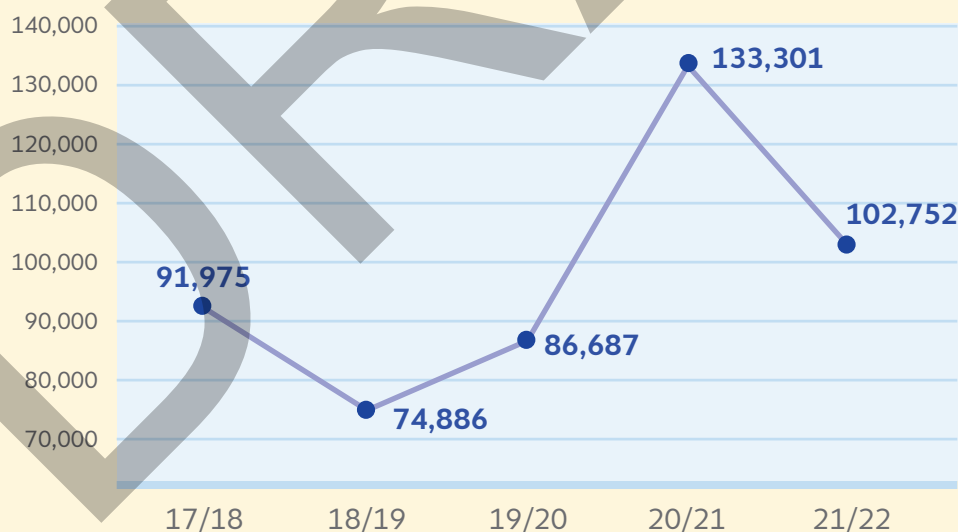
The Information Technology (IT) portfolio maintains and improves the stability and quality of Council's technology systems and provides support and process analysis to staff and Council Members to perform their duties.

Over the past five (5) years Council's website has continued to be a popular resource for ratepayers and residents. Council's website content is continually updated, including Latest News, information regarding Council's Response to COVID-19 response information and live recordings of Council and Committee meetings. Council has seen a decrease in page visits of 26% in 2021/2022 (compared with 2020-2021) as shown in **figure 1**.

The website also offers access to Council's Strategic, Financial and Management Plans, Agendas, Minutes, Reports, Policies, Application Forms and other documents produced by Council. In addition, ratepayers and residents are able to access online services such as make secure electronic payments of rates, debtor and dog renewals.

FIGURE 1: NUMBER OF VISITS TO COUNCIL WEBSITE DURING PAST FINANCIAL YEARS

Website (apc.sa.gov.au) Views

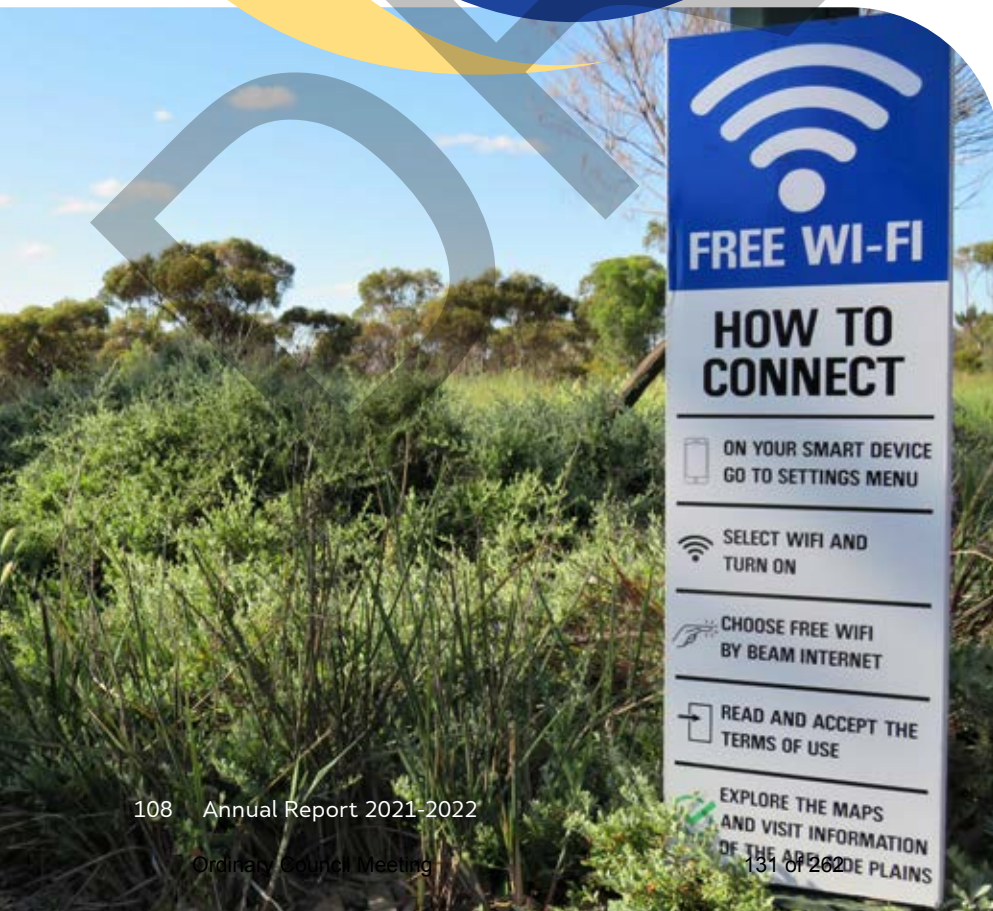


Key Strategic Projects 2021-2022:

- Designing and implementing Network Uptime Monitoring Solutions
- Identifying and designing Solutions to Address Points of Failure in Council's Systems
- Finalising Deployment of Free Wifi to Townships
- Establishing long term plan for Council's Managed Services Arrangements
- Identifying Opportunities available for Authentication and Identification platforms.

Key Operational Projects 2021-2022:

- Integration of Timesheet Software to Council's Primary Business System
- Upgrading of Council's Facilities to Improve Remote Meeting Capability
- Replacement of Council Computers
- Improving Documentation and Registers
- Continuing project management for business system upgrade



06

APPENDICES



APPENDIX 1

Audited Financial Statements



DRAFT

APPENDIX 2

Legatus Annual Report 2021/2022



2021/2022 ANNUAL REPORT

The Legatus Group Charter requires that the AGM receive the Legatus Group Annual Report which may incorporate reports from committees and any representatives reports from other organisations. The Legatus Group AGM held on Friday 9 September 2022 adopted this report.

The Legatus Group Charter clause 6.3 Annual Report

6.3.1 The Legatus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legatus Group for the preceding Financial Year.

6.3.2 The Annual Report must incorporate the audited financial statements of the Legatus Group for the relevant Financial Year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

The Legatus Group is a regional subsidiary of:

- Adelaide Plains Council
- Barunga West Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999.

In 2016 the Central Local Government Region of South Australia adopted the trading name of Legatus Group to which it is referred. The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

Contact Details: Address: 20 King Street Mintaro SA 5415 PO Box 1 Mintaro SA 5415 Telephone: 0407819000 Email: ceo@legatus.sa.gov.au Website: www.legatus.sa.gov.au

Legatus Group Board of Management: The Board consists of all principal members (Mayors) of the Constituent Councils which for 2020/2021 were:

Council	Delegate
Adelaide Plains Council	Mayor Mark Wasley
Barunga West Council	Mayor Leonie Kerley
Clare & Gilbert Valleys Council	Mayor Wayne Thomas
Copper Coast Council	Mayor Roslyn Talbot
District Council of Mount Remarkable	Mayor Phillip Heaslip
District Council of Orreroo Carrieton	Mayor Kathie Bowman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien
Northern Areas Council	Mayor Ben Browne
Port Pirie Regional Council	Mayor Leon Stephens
Regional Council of Goyder	Mayor Peter Matthey OAM

The Barossa Council	Mayor Bim Lange OAM
The Flinders Ranges Council	Mayor Greg Flint
Wakefield Regional Council	Mayor Rodney Reid
Yorke Peninsula Council	Mayor Darren Braund

Office Bearers for 2021/22

Chairman	Mayor Phillip Heaslip
Deputy Chairs	Mayor Bill O'Brien Mayor Rodney Reid
South Australian Regional Organisation of Councils	Mayor Peter Matthey Mayor Bill O'Brien
Chief Executive Officer	Mr Simon Millcock
Auditor	Dean Newberry and Associates

The following meetings of the Board of Management were held during the 2021/22 year:

- 3 September 2021 Annual General Meeting Orroroo
- 3 September 2021 Ordinary General Meeting Orroroo
- 3 December 2021 Special Meeting online
- 10 December 2021 Ordinary General Meeting Kadina
- 14 February 2022 Special Meeting online
- 21 February 2022 Special Meeting online
- 11 March 2022 Ordinary General Meeting Nuriootpa
- 10 June 2022 Ordinary General Meeting Melrose

There were four advisory committees in 2021/2022 and all agendas and minutes from the Board meetings and these committees are published on the Legatus Group Website. All advisory committee minutes were provided with the agendas to the Legatus Group meetings. The Constituent Councils are provided during the year with Board Agendas, Minutes, Annual Report, Business Plan, Budget and Financial Reports.

Committee	Members
Audit Committee	<ul style="list-style-type: none"> • Mayor Kathie Bowman (Chair) • Mayor Rodney Reid • Mr Peter Ackland • Mr Colin Byles • Mr Ian McDonald
Management Group (Council CEOs)	<ul style="list-style-type: none"> • Mr Sam Johnson OAM (Mt Remarkable) (Chair) • Mr James Miller (Adelaide Plains) • Mr Martin McCarthy (Barossa) • Ms Maree Wauchope (Barunga West) • Dr Helen Macdonald (Clare & Gilbert Valleys) • Mr Russell Peate (Copper Coast) • Mr Eric Brown (Flinders Ranges) • Mr David Stevenson (Goyder) • Mr Brian Carr (Light) • Mr Colin Byles (Northern Areas) • Mr Dylan Strong (Orroroo/Carrieton) replaced by Mr Paul Simpson • Mr Stephen Rufus • Mr Peter Ackland (Pirie Regional) • Mr Andrew MacDonald (Wakefield) • Mr Andrew Cameron (Yorke Peninsula)
Road & Transport Infrastructure Advisory Committee:	<ul style="list-style-type: none"> • Dr Helen Macdonald Chair (CEO Clare & Gilbert Valleys Council) • Lee Wallis (Goyder) • Steve Kaesler (Barossa) • Tom Jones (Adelaide Plains) • Mike Wilde (Department of Planning, Transport and Infrastructure)

	<ul style="list-style-type: none"> • Kelly-Anne Saffin (CEO RDA YMN) • Dylan Strong (CEO Orroroo Carrieton) • Michael McCauley (Yorke Peninsula) • Stuart Roberts (Wakefield) • Mitchell Foote (Flinders Ranges)
Community Wastewater Management Advisory Committee	<ul style="list-style-type: none"> • Andrew MacDonald Chair (CEO Wakefield) • Gary Easthope (Clare and Gilbert Valleys) • Adam Broadbent (Light) • Matthew McRae (Copper Coast) • Riaz Uddin (Goyder) • Hayden Battle (Wakefield)

Chairs Report – Mayor Phillip Heaslip

It has been my pleasure to serve in this my inaugural year as Chair and I take this opportunity to report on some of the highlights of the past year.

Internally we have undertaken workshops and surveys to update our Strategic Plan which has been distributed to member councils for their consideration. This will be the subject of a report at the 9 September 2022 Legatus Group Ordinary meeting. We extended the contract of our CEO Mr Simon Millcock until 30 June 2024.

The board has taken an approach over the past three years to not significantly increase members fees whilst using the reserves to undertake both administration and project work including the appointment of an Administration Officer. The board has noted this will need reviewing in the coming year, we plan to have met the targets for our reserves as previously agreed to by June 2023.

The board has focused this year on the key areas of:

- Roads and Transport Infrastructure
- Waste Management – including Wastewater
- Community Capacity Wellbeing
- Environmental Sustainability

The Legatus Group provides a pivotal role to member councils in advocating on regional and state-wide issues and this has included:

- Rating equity associated with major energy producers that resulted in Hon Geoff Brock MP introducing a Private Members Bill in December 2021 which was not able to progress as time ran out to pass the Bill during that Parliament. The Legatus Group continued to lobby prior to the State election and then with all Local Members of the new Parliament to reintroduce and support the Bill.

- Wellbeing and Mental Health via a Memorandum of Understanding with Lifeline Country to Coast to support the existing and develop new Connect Centres within the region. This has gained traction with Hon Geoff Brock MP, Fraser Ellis MP and Penny Pratt MP co-signing a letter to the Minister for Health to support the Legatus Group – Lifeline recommendations. This included support for the extension of the two Family and Business Support Mentors through Dept Primary Industries and Regions within our northern councils.
- Assisted with matters relating to Community Wastewater Management Schemes (CWMS) which has seen a review and CWMS reform program.
- Delivered the SA Regional Organisation of Councils a SA Regional Road Priority Project.
- Assisted with the Northern and Yorke Drought Resilience Plan in partnership with Regional Development Australia Organisations and the Northern and Yorke Landscape Board.

The Legatus Group provided support at a regional and state level with forums, workshops and webinars including:

- SA CWMS Conference
- Legatus Group Waste Forum
- Yorke Mid North Alliance Regional Planning Forum
- Legatus Group Regional Roads Forum
- Accessible Tourism Forum
- Ageing and Disability Lifestyle Expo
- Community Development Forum
- Aboriginal self-determination Webinar
- Native Foods Cultural Awareness Forum

Key reports and projects supported this year by the Legatus Group were:

- Smart Irrigation (Copper Coast & Orroroo Carrieton)
- Stormwater Harvesting (Copper Coast, Light & Adelaide Plains)
- CWMS Pump Monitoring and Management (Copper Coast)
- South Flinders Storytelling Brighter Futures Podcast project
- Legatus Group Regional Local Roads Plan database updates
- CWMS on-line training project
- Handling Customer Request processes
- Assessment of Bridge and Culverts report
- Legatus Group Waste and Resource Recovery Strategy and Action Plan 2021-2026
- Northern and Yorke Climate Change Sector Agreement
- Opportunities for the Development of Accessible Tourism on the Yorke Peninsula
- Remarkable Southern Flinders Ranges Tourism report

Whilst we have commenced the Regional Workforce Attraction, Development & Retention Action Plan for the Legatus Group LGAs in collaboration with Torrens University Australia.

Direct support has been provided to successful grant applications for the region:

- 2021 SLRP grants resulting in over \$3.8m for local roads.
- Resilient Coastal Ecosystems for Environment and Tourism works in coastal areas adjacent to the Walk the Yorke trail with just under \$1m awarded as part of a \$1.6m, 3-year project.

Current grant applications that the Legatus Group are involved with are:

- Pilot Organics Processing Plant at Peterborough
- Carbon Offsetting for Local Government
- Climate Resilient Asset Capacity Augmentation for Community Wastewater Management with Constructed Floating Wetland Systems
- Caravan / RV Dump Point Project
- LG Career Pathways & Workforce Toolkit for Regional SA Councils

The Legatus Group continued to support the South Australia Drought Resilience Adoption and Innovation Hub as a Local Government project partner and it was pleasing to see its head office open in Roseworthy and one of the nodes in Orroroo.

Roadworks on National and State Highways continues to progress whilst the Road and Transport Infrastructure Advisory Committee have been active this year via updates to our Regional Roads Plan and renewed Deficiency Action Plan.

There has been significant support for equity associated with the Special Local Roads Program funding and we look forward to positive outcomes especially for the Yorke Peninsula Council application in the upcoming announcements.

The 2021 Legatus Group Road and Transport Forum provided the opportunity for member councils to come together and discuss and be more informed on issues around areas such as heavy vehicle access.

Whilst not relevant to all member councils the Assessment on Bridge and Culverts report is a valuable step in identifying the regions priorities.

The release of the Legatus Group Waste and Resource Recovery Strategy and Action Plan 2021-2026 has been of major interest to members in the area of waste and recycling. Local Government needs to work cooperatively with the SA Government including both Green Industries SA and the EPA in making a significant contribution to positive reforms currently taking place in South Australia.

The South Australian Government released the South Australia's Waste Strategy 2020-25, showing that Regional Waste Management Plans are to be in place for all SA regional local government areas and/or regional city clusters by 2023. The Plans are required to set regionally appropriate and progressive waste diversion targets. The 20-Year State Infrastructure Strategy identifies opportunities for development in regional areas, including in investment in:

- equipment and facilities for waste compaction and bulk hauling to reduce costs of transporting waste to end markets;
- expanding or developing commercial composting organics from MSW and industries such as vineyards, orchards and other agriculture; and
- developing high-value organics products.

In March 2021, the South Australian Regional Organisation of Councils through the Legatus Group released a Report on Waste Management Infrastructure for South Australian Regional Councils to assist with future actions regarding Waste Management for Regional Local Governments in SA.

Through our partnerships with the University sector, we have released in 2021 reports on:

- Making and Using Organic Compost
- Implementing the Circular Economy in SA
- A supply chain analysis of the circular economy in regional South Australia

The Legatus Group has identified a series of targeted projects that leverage advocacy and collaboration activities to deliver targeted outcomes for the region through the Legatus Group Waste and Resource Recovery Strategy 2021-2026 and its Action Plan.

We continue to encourage and foster closer working relationships with the three Regional Development Australia (RDA) organisations and the Northern and Yorke Landscape Board.

The region has been proactive in supporting the challenges of our changing environment through the development of the Sector Agreement for the Climate Change Adaptation Plan and we now have the Barossa Light Adelaide Plains councils incorporated into this plan. The continued support for the Northern and Yorke Coastal Management Action Plan included the coordination of workshops and a grant application through the Northern and Yorke Landscape Board. The Legatus Group have been an active supporter of the SA Coastal Council Alliance.

The Legatus Group have supported and are an active partner in the Northern and Yorke Landscape Board Aboriginal Engagement Committee and staged a number of webinars, workshops and forums.

We acknowledge the RDA's who have committed their staff to be members of several Legatus Group Advisory Committee and or Project Reference Groups. The Legatus Group CEO and staff committed large amounts of time to the development of many Conferences and Forums. I also note with positivity the CEO and staff's efforts to support other regional councils through their roles.

The collaboration and establishment of MoUs and partnerships with universities has been strengthened during the past year and provided valuable reports through research and partnerships and provides cost effective research projects.

The Audit and Risk Management Group Committee have ensured that the work plan has assisted us in improving our governance and recommendations around variations to our policies.

There has been valuable feedback gained from the Legatus Group Management Group meetings and information sharing opportunities by and for this CEO group.

The Community Wastewater Management Advisory Committee assisted in gaining a further extension of the Joint CWMS program until June 2023, staging of a successful SA conference, developing an online training program and assisting with the reforms being developed by the LGA CWMS Committee.

It was noticeable that there was a reduced attendance by the State Government Members of Parliament and our Federal Member although the Hon Geoff Brock MP is an exception and is a regular attendee.

In closing I would like to thank everyone who has taken a proactive role in progressing the strategic initiatives of the region. I thank Mayors Bill O'Brien and Rodney Reid for your roles as Deputy Chairs, Mayors Bill O'Brien and Peter Matthey as our SAROC representatives and Mayor Kathy Bowman as Chair of our Audit and Risk Management Committee.

I note that the reports prepared by the Legatus Group CEO and progressed to SAROC and other stakeholders and partners in all tiers of government continue to be well received. The organisations

positive approach to strong partnerships and a collaborative approach, with our other regional local government associations, stakeholders and tiers of government continues.

These activities are coordinated and managed by our CEO Mr Simon Millcock. I wish to thank him for his committed, dedicated and consistent approach in the development and delivery of the goals and directions of the board.

I would like to acknowledge all the Board members and those who have committed time to the Advisory Committees. Your valuable service to our communities and the region continues to provide much needed leadership into the future.

Mayor Phillip Heaslip

Chairman Legatus Group

CEO Report – Mr Simon Millcock

Firstly, I would like to acknowledge the support provided to me by the Chair Mayor Phillip Heaslip and Deputy Chairs Mayor Rodney Reid and Bill O'Brien, Board, CEOs, Committees, Regional Partners and the Legatus Group staff for the past year.

This year saw the scaling back on some of project work with a focus on a more consolidated approach by the board to reflect the strategic priorities whilst continuing to support state-wide, regional and subregional programs and research.

This was made possible by the boards continued approach to reducing their reserves and utilising the carry over and grant funding from the LGA Regional Capacity Building Allocations.

We were not as successful with grant applications compared to recent years but all contracts for grants and projects have been acquitted and reported on accordingly. In last year's annual report, I outlined consideration is needed to not raise expectations of increased capacity and or project delivery into the future due to the reliance on grants. This has now included the closure of the Legatus Group Office and its associated costs. Whilst the financial services have seen a significant increase as we moved away from member councils providing this service at a reduced rate.

\$103,927 was generated from other income streams and council contributions were \$170,400. As such 62% of the Legatus Group's income came from its membership fees. The 15-member council contributions during the previous five years had been on average around 26% of the Legatus Group Income. Individually members contributions to the overall income were 4% and is significantly lower than other Regional LGAs.

The result is that the Legatus Group is in a sound financial position to cover its forthcoming liabilities and this is reflected in the 2022 – 2023 business plan and budget. The board has noted that the current use of reserves to fund some administration costs beyond June 2023 is not sustainable and that this is to be addressed in the coming year.

Due to the APR.Intern program no longer being accessible there was a reduction in the level of funding available for cost effective research although the partnerships with the Universities have continued to add value to our programs.

This year saw my attendance and deliver of agendas, minutes and reports to close to 40 Legatus Group Board, Advisory Committee, Yorke Mid North Alliance and SAROC meetings whilst managing the delivery of state and regional forums, workshops and webinars. There was considerable time spent with the development and management of reference groups for nearly all projects.

Employment numbers were reduced this year to a part time Project Manager Dr Paul Chapman (partly funded through the LGA CWMS Managament Committee). The board supported having a part time administration officer and after the initial contract fell through, we were able to contract Tracey Rains who commence in November 2021. This caused some reduced level of productivity but has now provided beneficial outcomes with Tracey having been in place for several months.

A significant amount of time was provided on the review of the Legatus Group Strategic Plan which is currently with Councils for their consideration whilst the Charter updates are also with member councils and these are reflective of the current thinking of the board.

Following a variation to the format for the Legatus Regional Management Group (CEOs) they have taken on a forum style approach as opposed to a meeting style.

In collaboration with the LGA this year saw a large commitment of my time in progressing the advocacy on Rating Equity through initially the Legatus Group then SA Regional Organisation of Councils and the LGA Board.

My representation includes as a member of the Yorke Mid North Alliance, LGA Regional CEOs Forum and the Northern and Yorke Landscape Board Aboriginal Engagement Committee.

I provided a regional voice to help support the local government sector in the following areas:

- Local Govt Grants Network Best Practice Grants Guide
- Judge for the Local Government Information Technology SA Incorporated Awards
- Creative Industries Think Tank
- SA Volunteer Conference and Regional Network

The Legatus Group Website was updated and a bi monthly CEO Newsletter developed along with increased publication on social media to keep members and partners informed. The following were delivered and or published and they flow on from previous projects and report.

Waste

- Legatus Group Waste and Resources Recovery Strategy and Action Plan
- Implementing the Circular Economy in SA research paper
- A supply chain analysis of the Circular Economy in Regional South Australia
- 3 videos featuring volunteer based recycling projects in the Barossa Valley and Clare and Gilbert Valleys
- Endorsement of the content for 9 CWMS on-line training videos

Roads / Transport

- SA Regional Road Priority Report
- Bridge Deficiency Report
- Legatus Group Road Deficiency Action Plan 2022 Minor Update

Community / Tourism

- SA Film Corp publication featuring 9 of the member councils as Film Friendly Councils from the Flinders Ranges, Southern Flinders and Yorke Peninsula regions

- Brighter Futures Storytelling / Podcasts featuring 7 communities across the Southern Flinders Ranges
- Partner with the Opening the Door to Nature – accessible tourism project to be delivered across the region in 2022/2023
- Inclusive and Accessible Tourism Experiences Yorke Peninsula report
- Remarkable South Flinders Ranges Tourism Alliance report

An update on the Wellbeing Gap Analysis was completed in June 2022 and this has been used as the basis for the joint approach to the Minister for Health by local MPs, Lifeline and Legatus Group for increased resources in the centralised model for mental health.

Following a workshop to identify business systems for member councils and with some seed funding the project Handling Customer Request Processes was developed by the Port Pirie Regional Council with several member councils involved.

The Local Govt Workforce research project with Torrens University commenced and a final report is due in September 2022.

I would like to sincerely thank the support I received from Paul Chapman, Tracey Rains and Colin Davies. Working as a team in isolation across a myriad of topics had its challenges but the resulting work from all was of a professional standard that reflected well for the Legatus Group.

Simon Millcock

CEO Legatus Group

Chair Legatus Group Audit and Risk Committee – Mayor Kathy Bowman

This is a summary of activities undertaken, and recommendations made during 2021-2022.

The committee met on 4 occasions with 2 special meetings which is accordance with the Charter with the following attendance.

Date	No of Members Attending
24 August 2021	4
30 August 2021(Special Meeting)	3
22 November 2021	4
30 November 2021(Special Meeting)	5
1 March 2022	5
24 May 2022	4

Committee Member	No of Meetings Attended
Chairman Mayor Kathie Bowman	3
Mayor Rodney Reid	6

Peter Ackland	4
Colin Byles	6
Ian McDonald	6

The following table sets out the principal issues addressed by the Committee for 2021-2022 year.

Principal Issues Examined	Recommendations to Board
Financial Report	No issues, unqualified audit, adopted for the 21/22 financial year.
Review of budget against actuals	Noted no issues and supported the allocation of the expenditure identified of carry over reserves and accumulated surplus for business plan and budgets.
Review of work plan, internal controls	<ol style="list-style-type: none"> 1. Work planned maintained and adoption of recommendations by Auditor re policies. 2. Recommended and supported workshop on strategic plans and long term financial plan with appropriate recommendations to the board. 3. Assisted with and provided recommendations re the provision of Financial Management Services.
Charter	Recommended the Legatus Group adopt a variation to the Legatus Group Charter and supported the development of workshop to review the updated charter and its subsequent recommendation to distribute the revised charter to the board for their consideration.
Business, Budget and Strategic Plan	<ol style="list-style-type: none"> 1. Noted the development of the 2021-2022 business plan and budget and its quarterly updates. 2. Noted and supported the development of a workshop for updating the Legatus Group Strategic Plan and provided input to the review.
Membership	Recommendations to Board re membership of Audit Committee
Equity / reserves	Recommendations to Board on the levels to be held

Mayor Kathy Bowman

Chairman Legatus Group Audit and Risk Management Committee

CENTRAL LOCAL GOVERNMENT
REGION of SA
trading as



Annual Financial
Statements

For the financial year

1 July 2021 – 30 June 2022

LEGATUS GROUP

General Purpose Financial Reports for the year ended 30 June 2022

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LEGATUS GROUP

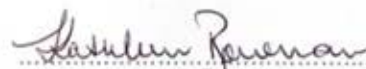
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2022

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Group to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Group's financial position at 30 June 2022 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Group provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Group's accounting and other records.


Simon Francis MILLCOCK
CHIEF EXECUTIVE OFFICER


Mayor Kathie BOWMAN
CHAIR, Audit & Risk Management
Committee

Date: 9 SEPT 2022.

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
INCOME			
Council Contributions	2	170,400	177,525
Grants, subsidies and contributions	2	93,783	333,151
Investment income	2	7,032	8,188
Reimbursements	2	-	75,400
Other income	2	3,108	15,279
Total Income		274,323	609,543
EXPENSES			
Employee costs	3	263,171	352,082
Materials, contracts & other expenses	3	305,395	555,477
Depreciation, amortisation & impairment	3	7,209	5,489
Total Expenses		575,775	913,048
OPERATING SURPLUS / (DEFICIT)		(301,453)	(303,505)
Other Comprehensive Income		-	-
NET SURPLUS / (DEFICIT)		(301,453)	(303,505)
TOTAL COMPREHENSIVE INCOME		(301,453)	(303,505)

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF FINANCIAL POSITION
as at 30 June 2022

	Notes	2022 \$	2021 \$
ASSETS			
Current Assets			
Cash and cash equivalents	4	657,733	929,918
Trade & other receivables	4	2,152	39,970
Total Current Assets		659,885	969,888
Non-current Assets			
Infrastructure, property, plant & equipment	5	13,872	19,361
Total Non-current Assets		13,872	19,361
Total Assets		673,757	989,249
LIABILITIES			
Current Liabilities			
Trade & other payables	6	15,037	37,162
Provisions	6	23,881	19,350
Total Current Liabilities		38,918	56,512
Non-current Liabilities			
Provisions	6	15,667	12,113
Total Non-current Liabilities		15,667	12,113
Total Liabilities		54,585	68,625
NET ASSETS		619,172	920,624
EQUITY			
Accumulated Surplus		349,402	650,854
Other Reserves	7	269,770	269,770
TOTAL EQUITY		619,172	920,624

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2022

	Notes	Accumulated Surplus \$	Other Reserves \$	TOTAL EQUITY \$
2022				
Balance at end of previous reporting period		650,854	269,770	920,624
Net Surplus / (Deficit) for Year		(301,453)	-	(301,453)
Other Comprehensive Income				
Transfers between reserves	7	-	-	-
Balance at end of period		349,402	269,770	619,172
2021				
Balance at end of previous reporting period		704,359	519,770	1,224,129
Restated opening balance		704,359	519,770	1,224,129
Net Surplus / (Deficit) for Year		(303,505)	-	(303,505)
Other Comprehensive Income				
Transfers between reserves	7	250,000	(250,000)	-
Balance at end of period		650,854	269,770	920,624

This Statement is to be read in conjunction with the attached Notes

LEGATUS GROUP

STATEMENT OF CASH FLOWS for the year ended 30 June 2022

		2022	2021
	Notes	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Council Contributions		170,400	177,525
Investment receipts		7,032	8,188
Grants utilised for operating purposes		131,599	387,027
Reimbursements		-	75,400
Other revenues		3,108	15,279
<u>Payments</u>			
Employee costs		(255,086)	(338,002)
Materials, contracts & other expenses		(327,520)	(653,504)
Net Cash provided by (or used in) Operating Activities	8	(270,467)	(328,087)
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sale of replaced assets		-	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	-
Expenditure on new/upgraded assets		(1,720)	-
Purchase of investment property		-	-
Net purchase of investment securities		-	-
Development of real estate for sale		-	-
Loans made to community groups		-	-
Capital contributed to equity accounted Council businesses		-	-
Net Cash provided by (or used in) Investing Activities		(1,720)	-
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from borrowings		-	-
Proceeds from aged care facility deposits		-	-
<u>Payments</u>			
Repayments of borrowings		-	-
Repayment of finance lease liabilities		-	-
Repayment of aged care facility deposits		-	-
Net Cash provided by (or used in) Financing Activities		-	-
Net Increase (Decrease) in cash held		(272,187)	(328,087)
Cash & cash equivalents at beginning of period	8	929,919	1,258,006
Cash & cash equivalents at end of period	8	657,733	929,919

This Statement is to be read in conjunction with the attached Notes

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Group's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar (\$).

1.1 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.2 The Local Government Reporting Entity

The Legatus Group ("the Group") is a regional subsidiary under Section 43 and Schedule 2 of the *Local Government Act 1999*.

The Constituent Councils are:

- | | |
|--------------------------------------|--|
| 1. The Barossa Council | 2. District Council of Mount Remarkable |
| 3. Barunga West Council | 4. Northern Areas Council |
| 5. Clare and Gilbert Valleys Council | 6. District Council of Orreroo/Carrieton |
| 7. Copper Coast Council | 8. District Council of Peterborough |
| 9. The Flinders Ranges Council | 10. Port Pirie Regional Council |
| 11. Regional Council of Goyder | 12. Wakefield Regional Council |
| 13. Light Regional Council | 14. Yorke Peninsula Council, and |
| 15. Adelaide Plains Council. | |

All funds received and expended by the Group have been included in the Financial Statements forming part of this Financial Report.

1.3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Group obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Group's operations for the current reporting period.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Group's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 10.

1.5 Vehicles & Contents

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Group for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Contents	\$2,000
Motor Vehicles	\$5,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Group, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Major depreciation periods for each class of asset are shown below.

Contents	1 to 5 years
Motor Vehicles	3 to 5 years

1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

1.7 Employee Benefits

Salaries, Wages & Compensated Absences

The Group has 2 FTE employees as at the 30 June 2022, a Chief Executive Officer, a part-time Project Officer and a part-time Admin Officer. Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government 10 year bond rates.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

No accrual is made for sick leave as the Group's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Group does not make payment for untaken sick leave.

1.8 Superannuation

The Group contributes the statutory 10.0% SGC superannuation to the nominated superannuation funds for all staff. This will increase to 10.5% for the 2022-23 financial year.

1.9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

1.10 Leases

In the previous year, the Group performed an assessment of the potential impact of AASB 16 *Leases*. The Group is only engaged in a short-term lease as per Section 5 of AASB 16 and therefore the lease is recognised as an operating expense on a straight-line basis over the term of the lease.

1.11 New Accounting Standards

In the current year, the Group adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Group's accounting policies.

The Group has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective. Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2022 reporting period and have not been used in preparing these reports.

AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business

AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material

AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current

AASB 2020-3 Amendments to Australian Accounting Standards – Annual Improvement 2018-2020 and Other Amendments

AASB 17 Insurance Contracts

The Group is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

1.12 Economic Dependencies

The Group is aware of its current dependence on Grants Revenue received from the Commonwealth Government, State Government and the Local Government Association for the ongoing operations of the Group. Should the Group not secure funding or a significantly reduced level of funding in future years, it may impact on the ability of the Group to continue operating as a going concern.

1.13 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

1.14 Comparative Information

During the financial year, the Group has reviewed the allocation and classification of some transactions which have been updated in the comparative information presented. Changes in classification has resulted in no change to the previously reported financial performance and position of the Group.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 2 - INCOME

	2022 \$	2021 \$
COUNCIL CONTRIBUTIONS		
<u>General Contribution</u>	<u>170,400</u>	<u>177,525</u>
	<u>170,400</u>	<u>177,525</u>
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	7,032	8,185
Banks	-	3
	<u>7,032</u>	<u>8,188</u>
REIMBURSEMENTS		
- for Internships	-	75,400
	<u>-</u>	<u>75,400</u>
OTHER INCOME		
Conference Registrations & Sponsorship	3,108	15,279
	<u>3,108</u>	<u>15,279</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Waste Management	-	60,000
CWMS	28,000	61,000
Coastal Management	-	140,000
Research & Development	-	26,000
Regional Capacity	42,783	-
SA Road Funding	15,000	-
NRM - - Landscape Priority	8,000	-
Sundry	-	46,151
	<u>93,783</u>	<u>333,151</u>
<i>The functions to which these grants relate are shown in Note 10.</i>		
Sources of grants		
State government	8,000	174,000
LGA	85,783	159,151
	<u>93,783</u>	<u>333,151</u>

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 3 - EXPENSES

	2022 \$	2021 \$
EMPLOYEE COSTS		
Salaries and Wages	198,882	281,829
Employee leave expense	31,768	33,226
Superannuation	22,064	28,510
Workers' Compensation Insurance	4,232	2,012
Professional Development	127	400
FBT	6,098	6,106
Total Operating Employee Costs	263,171	352,082
Total Number of Employees	2.0	1.4
<i>(Full time equivalent at end of reporting period)</i>		
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration	2,338	2,238
Subtotal - Prescribed Expenses	<u>2,338</u>	<u>2,238</u>
<u>Other Materials, Contracts & Expenses</u>		
Contractors & Consultants	241,380	461,067
Legal Expenses	80	-
Unleaded Fuel	4,075	3,053
Other Motor Vehicle Costs	2,752	2,754
Members Allowances & Support	4,125	5,500
Meetings & Conferences	4,807	23,692
Insurance	8,921	7,980
Rental - Premises	9,603	9,442
Advertising	704	3,905
Accommodation	1,932	3,587
Airfares, Taxi Fares & Parking	263	2,790
Travel - Reimbursement	1,124	2,086
Catering & Meals	7,372	17,142
Telephone & Internet	3,871	5,797
IT & Web	10,963	-
Postage/Stationery	784	594
Sundry	300	3,849
Subtotal - Other Materials, Contracts & Expenses	<u>303,057</u>	<u>553,239</u>
	<u>305,395</u>	<u>555,477</u>
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Motor Vehicle	5,489	5,489
Contents	1,720	-
	<u>7,209</u>	<u>5,489</u>

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 4 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS

Cash at Bank	12,324	91,271
Deposits at Call	645,409	838,647
	<u>657,733</u>	<u>929,918</u>

TRADE & OTHER RECEIVABLES

Accrued Revenues	495	224
Debtors - General	-	39,270
GST / FBT Recoupment	1,657	476
	<u>2,152</u>	<u>39,970</u>

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 5 - NON-CURRENT ASSETS - VEHICLES & CONTENTS

	2021 \$				2022 \$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Motor Vehicles	-	28,967	(9,606)	19,361	-	28,967	(15,095)	13,872
Contents	-	3,948	(3,948)	-	-	3,678	(3,678)	-
TOTAL PLANT & EQUIPMENT	-	32,915	(13,554)	19,361	-	32,645	(18,773)	13,872
<i>Comparatives</i>	-	32,915	(8,065)	24,850	-	32,915	(13,554)	19,361

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2022 \$
	2021 \$										CARRYING AMOUNT
	CARRYING AMOUNT		Additions		Disposals		Depreciation	Impairment	Transfers		Net Revaluation
			New/Upgrade	Renewals					In	Out	
Motor Vehicles	19,361	-	-	-	-	-	(5,489)	-	-	-	-
Contents	-	1,720	-	-	-	-	(1,720)	-	-	-	-
TOTAL PLANT & EQUIPMENT	19,361	-	1,720	-	-	-	(7,209)	-	-	-	-
<i>Comparatives</i>	24,850	-	-	-	-	-	(5,489)	-	-	-	-
											13,872
											-
											-
											13,872
											19,361

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 6 - LIABILITIES

	2022		2021	
	\$		\$	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Goods & Services	2,205	-	32,740	-
Payments received in advance	7,500	-	-	-
Accrued expenses - employee entitlements	4,082	-	2,160	-
Accrued expenses - other	1,250	-	1,759	-
GST & PAYG	-	-	503	-
	<u>15,037</u>	<u>-</u>	<u>37,162</u>	<u>-</u>
PROVISIONS				
Employee entitlements - Annual Leave	23,881	-	19,350	-
Employee entitlements - Long Service Leave	-	15,667	-	12,113
Future reinstatement / restoration, etc				
Other				
	<u>23,881</u>	<u>15,667</u>	<u>19,350</u>	<u>12,113</u>

Note 7 - RESERVES

	1/7/2021	Transfers to Reserve	Transfers from Reserve	30/6/2022
OTHER RESERVES				
General Reserve	269,770	-	-	269,770
TOTAL OTHER RESERVES	<u>269,770</u>	<u>-</u>	<u>-</u>	<u>269,770</u>
<i>Comparatives</i>	519,770	(250,000)		269,770

PURPOSES OF RESERVES

Other Reserves

This reserve was established to provide for one year of basic operation (employee costs, vehicle costs, insurance, materials), should no revenue be received.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 8 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2022 \$	2021 \$
Total cash & equivalent assets	4	657,733	929,918
Balances per Cash Flow Statement		<u>657,733</u>	<u>929,918</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	(301,453)	(303,505)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	7,209	5,489
Net increase (decrease) in unpaid employee benefits	8,085	14,080
	(286,159)	(283,936)
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	37,818	53,875
Net increase (decrease) in trade & other payables	(22,125)	(98,027)
Net increase (decrease) in other liabilities	-	-
Net Cash provided by (or used in) operations	(270,466)	(328,088)

(c) Non-Cash Financing and Investing Activities

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	1,000	1,000
------------------------	-------	-------

Note 9 - FUNCTIONS

The activities of the Region are categorised into the following programs, projects & activities:

- 1 Corporate Function
- 2 P001 - Regional & Community Sustainability
- 3 P003 - Regional Waste Management
- 4 P005 - Natural resources Management
- 5 P007 - LGA R&D projects
- 6 P009 - CWMS & Climate Change Co-ordinator
- 7 P017 - Waste Management Composting
- 8 P019 - Coastal Adaptation
- 9 P022 - Roads & Transport
- 10 P027 - Community Capacity Building
- 11 P028 - Regional Capacity Building
- 12 P029 - LGA R&D Projects
- 13 P032 - Sustainability Hub
- 14 P031 - Digital Maturity Index
- 15 P034 - N&Y Coastal Management Action Plan
- 16 P036 - LGA - R&D Regional Youth Volunteering
- 17 P037 - Creative Industries Project
- 18 P038 - Regional Waste Strategy
- 19 P040 - Disability Inclusion Action Plan
- 20 P042 - Drought Wellbeing Project
- 21 P043 - Stormwater Harvesting Trial
- 22 P044 - IT Data Gathering & Digital Research
- 23 P045 - Aboriginal Engagement Committee

Income and expenses have been attributed to the functions/activities throughout the financial year.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 10 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Short term deposits are available on 24 hour call with the LGFA and have an interest rate of 1.05% as at 30 June 2022

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Trade & other debtors

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest.

Carrying amount: approximates fair value.

Liabilities - Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Group.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liquidity Analysis

2022	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	657,733	-	-	657,733	657,733
Receivables	2,152	-	-	2,152	2,152
Other Financial Assets	-	-	-	-	-
Total	659,885	-	-	659,885	659,885
Financial Liabilities					
Payables	1,250	-	-	1,250	1,250
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	-	-	-
Total	1,250	-	-	1,250	1,250
2021	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	929,918	-	-	929,918	929,918
Receivables	39,970	-	-	39,970	39,970
Other Financial Assets	-	-	-	-	-
Total	969,888	-	-	969,888	969,888
Financial Liabilities					
Payables	35,002	-	-	35,002	35,002
Current Borrowings	-	-	-	-	-
Non-Current Borrowings	-	-	-	-	-
Total	35,002	-	-	35,002	35,002

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Group.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Group is the carrying amount, net of any allowance for doubtful debts. All Group investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Group's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Group's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that the Group will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 11 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

The Information Paper was revised in May 2015 and the financial indicators for previous years have been re-calculated in accordance with the revised formulas.

Operating Surplus Ratio

	2022	2021	2020
<u>Operating Surplus</u>	(109.9%)	(49.8%)	31.2%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

	2022	2021	2020
<u>Net Financial Liabilities</u>	(221%)	(148%)	(165%)
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Asset Renewal Funding Ratio

	2022	2021	2020
<u>Net Asset Renewals</u>	0%	0%	305%
Depreciation Expenditure			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 12 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Group prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2022 \$	2021 \$
Income	274,323	609,543
Expenses	(575,775)	(913,048)
Operating Surplus / (Deficit)	(301,453)	(303,505)
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	-
Add back Depreciation, Amortisation and Impairment	7,209	5,489
Proceeds from Sale of Replaced Assets	-	-
	7,209	5,489
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	(1,720)	-
Amounts received spec. for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	-	-
	(1,720)	-
Net Lending / (Borrowing) for Financial Year	(295,964)	(298,016)

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 13 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Group include the 15 Mayors/Chairpersons of the constituent Councils and the CEO. In all, 1 person was paid the following total compensation:

	2022	2021
	\$	\$
Salaries, allowances & other short term benefits	158,801	154,050
Member Allowance	4,125	5,500
Post-employment benefits	15,880	14,635
FBT	6,098	6,106
TOTAL	184,904	180,291

The Group received the following amounts in total:

	2022	2021
	\$	\$
Contributions for fringe benefits tax purposes	-	-
TOTAL	-	-

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

During the reporting period, no Key Management Personnel or parties related to them had any transactions on more favourable terms than those available to the general public.

OTHER RELATED PARTIES

Amounts received from Related Parties during the financial year and owed by Related Parties at the end of the financial year (inclusive of GST).

	Received 2022 \$	Outstanding 2022 \$
The Barossa Council	12,496	-
Barunga West Council	12,496	-
Clare and Gilbert Valleys Council	12,496	-
Copper Coast Council	12,496	-
The Flinders Ranges Council	12,496	-
Regional Council of Goyder	12,496	-
Light Regional Council	12,496	-
Adelaide Plains Council	12,496	-
District Council of Mount Remarkable	12,496	-
Northern Areas Council	12,496	-
District Council of Orroroo / Carrieton	12,496	-
District Council of Peterborough	12,496	-
Port Pirie Regional Council	12,496	-
Wakefield Regional Council	12,496	-
Yorke Peninsula Council	12,496	-
TOTAL	187,440	-

Description of Services provided to all Related Parties above:

The Legatus Group is the peak regional local government organisation that is focused on the interests of its communities. The Legatus Group's primary purpose focuses on the wealth, wellbeing and social cohesion of these communities via a sustainable approach of productive landscapes and natural environment. Its focus is on the key roles of local government.

The Group has Five Primary Goals and numerous strategies to achieve these are outlined in the Group's Strategic Plan 2018-2028 which is available on the Group's website.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2022

Note 14 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

There are no contingencies, assets or liabilities not recognised in the financial statements for the year ended 30 June 2022.

Note 15 - EVENTS OCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2022 that need to be disclosed in the financial statements.


LEGATUS GROUP

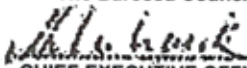
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2022

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Legatus Group for the year ended 30 June 2022, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.


This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



CHIEF EXECUTIVE OFFICER
The Barossa Council


CHIEF EXECUTIVE OFFICER
Clare & Gilbert Valleys Council



CHIEF EXECUTIVE OFFICER
The Flinders Ranges Council



CHIEF EXECUTIVE OFFICER
Light Regional Council


CHIEF EXECUTIVE OFFICER
District Council of Mount Remarkable



CHIEF EXECUTIVE OFFICER
Port Pirie Regional Council



CHIEF EXECUTIVE OFFICER
York Peninsula Council


CHIEF EXECUTIVE OFFICER
Wakefield Regional Council


CHIEF EXECUTIVE OFFICER
Legatus Group


CHIEF EXECUTIVE OFFICER
Barunga West Council



CHIEF EXECUTIVE OFFICER
Copper Coast Council

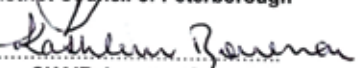

CHIEF EXECUTIVE OFFICER
Regional Council of Goyder


CHIEF EXECUTIVE OFFICER
Adelaide Plains Council


ACTING CHIEF EXECUTIVE OFFICER
Northern Areas Council


CHIEF EXECUTIVE OFFICER
District Council of Orroroo Carrieton


CHIEF EXECUTIVE OFFICER
District Council of Peterborough


CHAIR, Legatus Group
Audit & Risk Management Committee


CHAIR
Legatus Group

Date: 9 SEPT 2022



APPENDIX 3

Gawler River Floodplain Management Authority Annual Report 2021/2022





The Barossa Council

ANNUAL REPORT 2021-22

Gawler River Floodplain Management Authority

Constituent Councils:

Adelaide Hills Council

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

City of Playford



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2. Gawler River Floodplain Management Authority (GRFMA)	4
3. Governance	5
4. Evaluation of Performance Against the Business Plan	11
5. Financial Statements 2020-21	16

Acting Chairperson Foreword

The Gawler River Floodplain Management Authority (GRFMA) has heavily advanced a suite of projects and programs throughout the reporting period and, as Acting Chairperson, it is my pleasure to acknowledge the outputs and achievements of the Board through this year's foreword.

Recent flooding events on our nation's eastern seaboard serve to reinforce the importance of investing time, money and resources into flood preparedness and flood mitigation. While the Gawler River has not experienced a flood event since October 2016, we are only too aware that our next flood event may be just a winter away and planning for the inevitable rains that will fall within the catchment has been high on the Board's agenda yet again in 2021/2022.

The GRFMA subsidiary has yet again provided the vehicle for collaborative engagement amongst the six constituent councils over the reporting period and enabled productive engagement with state and federal government agencies and other key stakeholders on a raft of platforms.

Of the significant achievements, I glean upon and report the following:

- Adoption of the inaugural GRFMA Strategic Plan for 2021-2026
- Progression of the Stormwater Management Plan
- Major maintenance of the Bruce Eastick North Para Flood Mitigation Dam
- Advancement of GRFMA Charter Review II (cost contributions model)
- Engagement with State Government on the Gawler River Flood Mitigation Business Case

Suffice to say, it has been a busy yet rewarding period for the Board.

As Acting Chairperson, I take this opportunity to acknowledge the work of our Chairperson, Ian Baldwin (who at the time of preparing the Annual Report was on some well-deserved leave) and our Executive Officer, David Hitchcock. Both Ian and David have served the subsidiary extremely well yet again and I thank them for their contributions to the activities of the Board.

I also wish to acknowledge the valuable contributions of all Board Members and Committee Members throughout the period, including those who have recently retired from the Board in Sam Dlena and Gary Mavrinac; all our members' contributions have again been highly valued and greatly appreciated.

I commend the 2021/2022 Annual Report to you.

Mr James Miller, Acting Chair, Gawler River Floodplain Management Authority

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River Floodplain horticultural areas is estimated to be at least \$225 million.

Purpose of the GRFMA

The GRFMA was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.



The Charter sets down the powers, functions, safeguards, accountabilities, and an operational framework.

The Authority has been established for the purpose of coordinating the planning, construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River, and for the following functions:

- to raise finance for the purpose of developing, managing, and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flooding of the Gawler River;
- to advocate on behalf of the Constituent Councils and their communities where required to State and Federal Governments for legislative policy changes on matters related to flood mitigation and management and associated land use planning with Gawler River flood mitigation;
- to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural consideration; and
- to provide advice as appropriate to the Constituent Councils in relation to development applications relevant to the Authority's roles and functions.



Governance

The Board

The Authority is governed by the Board of management. The Board comprises of

- one independent person, who is not an officer, employee, or elected member of a constituent council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of three years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council

The Members of the Board are:

Council	Board Members	Deputy Board Members
Chairperson & Independent Member	Mr Ian Baldwin	
Adelaide Hills Council	Cr Malcolm Herrmann Mr Ashley Curtis	Cr Pauline Gill
Adelaide Plains Council	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Sheree Schenk
The Barossa Council	Mayor Bim Lange Mr Gary Mavrinac (resigned 30/6/22)	Cr Russell Johnstone
Town of Gawler	Cr Paul Koch Mr Sam Dilena (resigned 16/6/22)	Cr Nathan Shanks Vacant
Light Regional Council	Cr William Close Mr Brian Carr	Mr Andrew Philpott
City of Playford	Cr Agapios (Peter) Rentoulis Mr Greg Pattinson	Cr Clinton Marsh

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months. A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45am: excepting December which is held on the second Thursday. Meetings are hosted by the Constituent Councils on a rotational roster with six Board meetings and two Special Board Meetings held during the year as follows:

Ordinary Board Meetings:

- Thursday 19 August 2021 – Town of Gawler
- Thursday 21 October 2021 – Adelaide Plains Council
- Thursday 9 December 2021 – City of Playford
- Thursday 17 February 2022 – Light Regional Council
- Thursday 14 April 2022 – Adelaide Hills Council
- Thursday 16 June 2022 – The Barossa Council

One Special Board Meeting:

- Monday 27 September 2021 – City of Playford

Technical Assessment Panel

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment, and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEWNR
- Vacant, Principal Engineer Dams, SA Water
- Council representative – Vacant following resignation of Matt Elding, The Barossa Council
- Mr Braden Austin, Playford Council
- Mr David Hitchcock, Executive Officer

Three meetings of the Panel were held during the year

- Monday 5 July 2021
- Wednesday 11 August 2021
- Wednesday 1 September 2021

Email out of session consideration was also undertaken to consider proposed repairs to the Lower Level Outlet Pipe and Baffle Block replacement at the Bruce Eastick North Para Flood Mitigation Dam.

Audit Committee

An Audit Committee has been appointed to review:

- the annual financial statements to ensure that they present fairly the situation of the Board, and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Committee held four (4) meetings during the year:

- Thursday 12 August 2021
- Tuesday 23 November 2021
- Monday 7 February 2022
- Wednesday 1 June 2022

The members of the Committee are:

- Mr Peter Brass, Independent Member
- Mr Greg Pattinson, City of Playford
- Cr Malcolm Herrmann, Adelaide Hills Council

Membership of the GRFMA Audit Committee is for two years (1 July 2020 until 30 June 2022).

Executive Officer

Mr David Hitchcock has been appointed Executive Officer on a contract basis (part time) to 31 December 2023.

External Auditor

Dean Newbery and Partners have been appointed as the external auditor for 2020-2024.

GRFMA Policies

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Procurement and Operations Policy
- Grant Policy
- Internal Review of Decisions Policy
- Public Consultation Policy
- Access to Meetings and Documents Policy
- Dam Valuation Policy
- Treasury Management Policy

The purpose of the policies is to provide prudent management guidelines for the day-to-day management of the affairs of the Authority.

Meetings

All meetings of the GRFMA and its committees are open to the public, except for those matters to be considered under Section 90 of the Local Government Act 1999.

No Freedom of Information requests were received during the year.

Forum	Total Resolutions for the year	Resolutions to exclude the Public – S90(3)	Purpose	Order for docs to remain confidential - S91(7)	%
Board	89	7		7	8
Technical Assessment Panel	17	3		0	100
Audit Committee	10	0		0	0

Key Strategic Initiatives 2022

Progressing the Gawler River Stormwater Management Plan

In 2021 the GRFMA (including its Constituent Councils), in partnership with the Stormwater Management Authority of South Australia, the Green Adelaide Board and the Northern and Yorke Landscape Boards and the Department for Environment and Water initiated a project to develop a stormwater management plan (SMP) for the Gawler River.

Stormwater management plans are strategic plans which should provide for the management of stormwater in an integrated and holistic way. They:

- Identify issues, risks and opportunities relating to stormwater management in a catchment.
- Outline the functions and responsibilities of all stakeholders involved in stormwater management, including Local Government authorities and State Government agencies.
- Set objectives for the protection and enhancement of the economic, environmental, social and cultural values in a catchment (as they relate to stormwater quality, water security and flood hazard).

- Identify and prioritise investments and initiatives that contribute to achievement of these objectives and address stormwater issues in a considered and coordinated manner.
- Outline a plan for implementation of the prioritised investments and initiatives.

Development of the plan has progressed throughout 2021-2022 with anticipated completion by the end of September 2022.

Strategic Plan

As a requirement of the Charter Review the GRFMA has now established the inaugural Strategic Plan 2021-2026. The plan consists of a 5-year Strategic Plan (2026) and identifies relevant longer term strategic issues to 2036.

The plan has established 3 key themes.

Theme 1: Design, build, and maintain physical flood mitigation infrastructure

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

Theme 2: Develop and evolve key relationships

Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

Theme 3: Ensure good governance and ongoing financial sustainability

Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

Bruce Eastick North Para Flood Mitigation Dam (BENPFM) Maintenance

The BENPFM dam was designed as a dry detention basin to provide attenuation during flooding events. The dam attenuates high rainfall flows from the North Para by temporarily storing floodwater and then managing flow volume (downstream) through the dam.

A significant body of maintenance work was undertaken on the dam in early 2022.

This included draining and desludging the stilling basin, new internal coating of the Lower-level outlet pipe, which manages water through the dam, and replacement of four baffle blocks that had been previously dislodged from the basin floor.

Works undertaken ensures the dam is maintained in good condition and continues to operate at required services standards.

Evaluation of Performance Against the Business Plan

Part A: Funding

Performance Targets:	Timings:	To be measured by:	Actual Achievements:
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	<input checked="" type="checkbox"/> Claims lodged according to grant conditions
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	<input checked="" type="checkbox"/> Positive cash flow maintained

Part B: Proposed Flood Mitigation Scheme Works

Gawler River Flood Mitigation Scheme	
One	What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order)
Two	Reconfirm with the Constituent Councils that a 1 in 100-year level of protection is the protection standard that is to be pursued in the development of the Gawler River Flood Mitigation Scheme - Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events. <i>The Findings Report 2016 advised the 1 in 100 ARI event is considered to be the minimum desirable level of flood protection for new development as well as for much of the existing floodplain development. GRFMA Strategic Plan Priority action 1.2 - Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits. The Findings Report 2016 advised enlarging the existing Bruce Eastick North Para Flood Mitigation Dam on the North Para offers the greatest level of protection with least impacts and is rated as the most favoured structural mitigation option. This option deferred pending completion of the Gawler River Storm Water Management Plan. Noting feasibility of raising the height of the Bruce Eastick Dam is still a strategic consideration. GRFMA Strategic Plan Priority action 1.4 – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.</i>

Gawler River Flood Mitigation Scheme

- Three The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the Adelaide Plains Council. **Completed.**
- Four To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan. **Will be a consideration of the Gawler River Stormwater Management Plan 2022.**
- Five Establish a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required. GRFMA Strategic Plan Priority action 1.4 – In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.
- Six Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts. **Ongoing – new replacement of the rail bridge completed April 2021.**
- Seven Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council. **Will be a consideration of the Gawler River Stormwater Management Plan 2022.**
- Eight Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs. **Ongoing. GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler River Flood Mitigation projects.** GRFMA Strategic Plan Priority action 2.4 – Proactively pursue governance structures and/or management approaches that bring together the various government agencies involved in water management related to the Gawler River to ensure coordinated action is taken to reduce flood risk, while contributing to greater integration of water management.
- Nine The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land. **Pending finalisation of the review by Department Environment and Water. GRFMA submission provided.**

Part B: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Six monthly inspection	June and December	Completion of Inspection Report	☑ Routine inspections completed

Part C: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Reports to Stakeholders	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting	☑ Key Outcomes Summary prepared following GRFMA meetings.
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually Charter Review	☑ Review conducted in December 2021. ☑ GRFMA Charter Review(2nd stage) commenced April 2020 - Materially completed pending finalisation of cost share funding model.
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	☑ New External Auditor appointed 2020 to 2024. ☑ Appropriate levels of insurance reviewed in July 2021.
Review of the Business Plan	By 31 st March	Review the Business Plan prior to preparing the Budget Forward to the Councils	☑ June 2021 - Business Plan 2021- 2022 adopted. ☑ June 2021 - Achievements against the Business Plan 2021 - 2022 presented.

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Annual Budget	By 31 st March, June, October, December	Adopt for consultation forward to Councils- Adopt Budget – copy to Councils in 5 days- Conduct Budget Reviews	<input checked="" type="checkbox"/> 2022 - 2023 Draft Budget forwarded in March 2022 to consistent councils for consultation. <input checked="" type="checkbox"/> Budget Reviews 1, 2 and 3 reviewed by GRFMA Audit Committee.
Subscriptions	June December	Send half year subscriptions to Council	<input checked="" type="checkbox"/> All first half subscriptions paid. <input checked="" type="checkbox"/> All Second half subscriptions paid.
Report to Constituent Councils	Following each Board meeting By 30 th September	The receipt of the following reports by Councils, Board Meeting Key Outcome Summary Annual Report including Annual Financial Statements	<input checked="" type="checkbox"/> Key Outcomes Summary prepared following meetings. <input checked="" type="checkbox"/> Annual Report forwarded electronically to Councils.
Governance	Ongoing	Policies and new management framework documents developed and reviewed	<input checked="" type="checkbox"/> Independent review of all GRFMA policies initiated December 2021. <input checked="" type="checkbox"/> GRFMA Strategic Plan facilitated and considered at the June 2022 GRFMA Meeting. <input checked="" type="checkbox"/> Draft Asset Management Plan and Long Term Financial Plans facilitated for adoption June 2022. <input type="checkbox"/> Charter Review 2 Funding Model not finalised.

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Annual Operations		<p>Advocacy for construction of Northern Floodway project</p> <p>Dewatering and repair of the low-level inlet pipe and stilling basin</p> <p>Implementation of the Gawler River Stormwater Management Plan</p> <p>Scheduled inspection</p> <p>Environmental management of land associated with the Dams location.</p> <p>GRUMP decision support tool to manage flood risk</p> <p>Revegetate land zone around the Bruce Eastick North Para Flood Mitigation Dam.</p>	<p>Hiatus. Pending completion of the Gawler River Stormwater Management Plan</p> <p><input checked="" type="checkbox"/> GRFMA currently working with Department of Environment and Water on the \$9 Mil Gawler River Flood Mitigation projects.</p> <p><input checked="" type="checkbox"/> Major repair works facilitated and completed 30 April 2022.</p> <p><input checked="" type="checkbox"/> Removal of Graffiti and security chains attached to HLOP screens completed November 2021.</p> <p><input checked="" type="checkbox"/> Delayed from May 2022. Anticipated completion now September 2022.</p> <p><input checked="" type="checkbox"/> Completed April 2022.</p> <p><input checked="" type="checkbox"/> Annual land management lease in place.</p> <p><input checked="" type="checkbox"/> Completion March 2022.</p> <p><input checked="" type="checkbox"/> Ongoing.</p>

Financial Statements 2021-22

1. Certification of Financial Statements
2. Financial Statements and Notes
3. Related Parties Disclosures
4. Statement of Auditors Independence
5. Certification of Auditor Independence

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2022
CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Gawler River Floodplain Management Authority Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2022 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



David Hitchcock
EXECUTIVE OFFICER



James Miller
ACTING CHAIR

18/8/2022
Date

18 Aug - 2022
Date

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
INCOME			
Subscriptions	4	261,256	196,235
Investment income		1,132	1,009
State Government Grants	3	70,518	20,000
Other Income		100	100
Total Income		333,006	217,344
EXPENSES			
Contractual Services	5	236,420	156,177
Finance Charges		3,275	-
Depreciation	1(h), 10	322,298	321,163
Other		21,831	21,359
Total Expenses		583,824	498,698
OPERATING SURPLUS / (DEFICIT)		(250,818)	(281,354)
NET SURPLUS / (DEFICIT) transferred to Equity Statement		(250,818)	(281,354)
Other Comprehensive Income		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		(250,818)	(281,354)

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF FINANCIAL POSITION

as at 30 June 2022

	Notes	2022 \$	2021 \$
ASSETS			
Current Assets			
Cash and cash equivalents	1(d)	126,130	169,344
Trade and Other Receivables		98,664	49,278
Total Current Assets		<u>224,794</u>	<u>218,622</u>
Non-current Assets			
Infrastructure	10	25,920,879	25,329,000
Accumulated Depreciation Infrastructure	1(h), 10	(4,438,623)	(4,116,325)
Land	10	477,000	477,000
Total Non-current Assets		<u>21,959,256</u>	<u>21,689,675</u>
Total Assets		<u>22,184,050</u>	<u>21,908,297</u>
LIABILITIES			
Current Liabilities			
Trade & other payables		61,003	36,567
Borrowings		502,136	-
Total Liabilities		<u>563,138</u>	<u>36,567</u>
NET ASSETS		<u>21,620,912</u>	<u>21,871,730</u>
EQUITY			
Accumulated Surplus		12,938,939	13,189,757
Asset Revaluation Reserves	1(g)	8,681,973	8,681,973
TOTAL EQUITY		<u>21,620,912</u>	<u>21,871,730</u>

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2022

	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	TOTAL EQUITY \$
2022				
Balance at end of previous reporting period		13,189,757	8,681,973	21,871,730
Net Surplus / (Deficit) for Year		(250,818)		(250,818)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-
Balance at end of period		12,938,939	8,681,973	21,620,912
2021				
Balance at end of previous reporting period		13,471,111	8,681,973	22,153,084
Net Surplus / (Deficit) for Year		(281,354)		(281,354)
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-
Balance at end of period		13,189,757	8,681,973	21,871,730

This Statement is to be read in conjunction with the attached Notes

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CASHFLOWS for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		282,547	199,195
Interest Receipts		1,073	1,023
Payments		(237,090)	(182,638)
Net Cash provided by (or used in) Operating Activities	8	46,530	17,580
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Payments</u>			
Expenditure on renewal/replacement of assets	10	(591,879)	-
Net Cash provided by (or used in) Investing Activities		(591,879)	-
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from borrowings		502,136	-
Net Cash provided by (or used in) Financing Activities		502,136	-
Net Increase (Decrease) in cash held		(43,214)	17,580
Cash & cash equivalents at beginning of period		169,344	151,764
Cash & cash equivalents at end of period	8	126,130	169,344

This Statement is to be read in conjunction with the attached Notes

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 1 - Statement of Significant Accounting Policies

a) The Local Government Reporting Entity

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, Adelaide Plains Council and The City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

b) Basis of Accounting

This financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

c) Employees

The Authority has no employees.

d) Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

e) Infrastructure

The Bruce Eastick North Para Flood Mitigation Dam was constructed in 2007. The valuation includes all materials, contractor's costs plus costs incidental to the acquisition, including engineering design and supervision fees and all other costs incurred.

f) Land

Land includes the land on which the dam is constructed, rights of way access to the land and 'right to flood' easements over the land upstream from the dam that will be inundated by dam waters for short periods of time during a flood event. The Board valuation was undertaken at 30th June 2011. Additional Land surrounding the dam was purchased in 2017/18 and was revalued by Asset Valuation and Consulting Pty Ltd in May 2017 for part lot 750 Kemp Road Kingsford. The next valuation is scheduled to be undertaken in 2022/2023.

g) Revaluation

The Board sought an independent valuation to be applied as at 30th June 2019, of the Bruce Eastick North Para Flood Mitigation Dam. The Board recognises that the dam is a unique infrastructure. The Board sought the advice of Entura (Hydro Tasmania), who provided a replacement cost valuation based on the actual construction contract costs, including some 'owner's costs' which would be incurred in the event of a replacement being necessary. In accordance with Accounting Standard (AASB)13 Fair Value Measurement, the valuation was undertaken as at 30 June 2019 and recorded as a level 3 restricted asset valuation. The next Valuation is scheduled to be undertaken in 2023/2024.

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Fair value level 3 valuations of buildings, infrastructure and other assets – There is no known market for these assets and they are valued at depreciated current replacement cost. The method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by the Authority.

The method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

h) Depreciation

The depreciation period for the Bruce Eastick North Para Flood Mitigation Dam is based on a straight line depreciation method with an expected useful life of 80 years.

The depreciation period for the Access Road is based on a straight line depreciation method with an expected useful life of 15 years.

i) Revenue

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the authority to acquire or construct a recognisable non-financial asset that is to be controlled by the authority. In this case, the authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Revenue from the Subscriptions is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue is stated net of the amount of goods and services tax (GST).

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

j) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest rate method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables"

**Note 2 - Schedule of Constituent Council's Interest in Net Assets as at 30th June 2022
Prepared to meet the requirements of Clause 15.5 of the Charter**

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

Calculation of Net Equity

Assets	
Investments / Debtors	\$ 224,794
Infrastructure	\$ 21,482,256
Land	\$ 477,000
	\$ 22,184,050
Less Liabilities	
Accounts Payable / Creditors	\$ 61,003
Borrowings	\$ 502,136
NET EQUITY	\$ 21,620,912

Allocation of Councils Interest in Net Assets

Constituent Councils	Accumulated Subscriptions for Operations to 30 June 2022	Accumulated Subscriptions for Maintenance to 30 June 2022	Accumulated Subscriptions for Scheme Works to 30 June 2022	All Subscriptions to 30 June 2022	Percentage of Contributions to the Total	Council's Interests in Net Assets
Adelaide Hills Council	\$201,424	\$6,352	\$72,462	\$280,238	4.87%	\$1,052,939
The Barossa Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	\$2,239,926
Town of Gawler	\$201,424	\$63,586	\$724,666	\$989,676	17.19%	\$3,716,635
Light Regional Council	\$201,424	\$31,813	\$362,879	\$596,116	10.36%	\$2,239,926
Adelaide Plains Council	\$201,424	\$106,079	\$1,207,770	\$1,515,273	26.33%	\$5,692,786
City of Playford	\$201,424	\$127,254	\$1,449,319	\$1,777,997	30.89%	\$6,678,700
	\$1,208,544	\$366,897	\$4,179,975	\$5,755,416	100%	\$21,620,912

Schedule of Constituent Councils' Interests in Net Assets' as at the 30th June 2022 adopted by the Board in accordance with Clause 15.5 of the Charter on 18 August 2022.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 3 - Functions / Activities of the Authority

a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note b.

b) The activities of the Authority are categorised into the following function / activities:

Administration: The operations of the Authority and its Board

Other Environment: Flood Mitigation

c) Functions of the Gawler River Floodplain Management Authority
(excluding depreciation)

	Year	Revenue		Total Revenue	Expenses		Surplus (deficit)
		Grants	Other		Expenses Total		
Administration	2022	-	\$177,284	\$177,284	\$88,260		\$89,024
	2021	-	\$147,044	\$147,044	\$85,115		\$61,929
Other	2022	\$70,518	\$ 85,204	\$155,722	\$173,267		(\$17,545)
Environment:							
Flood Mitigation	2021	\$20,000	\$ 50,300	\$ 70,300	\$92,421		(\$22,121)
	2022	\$70,518	\$262,488	\$333,006	\$261,527		\$71,479
Total	2021	\$20,000	\$197,344	\$217,344	\$177,536		\$39,808

Note 4 - Subscriptions

The following subscriptions were levied on the Constituent Councils in accordance with Clause 10.2 of the Charter for the year:

Constituent Council	Maintenance		Operations		TOTALS	
	2022	2021	2022	2021	2022	2021
Adelaide Hills Council	\$ 1,474	\$ 871	\$29,342	\$24,322	\$30,816	\$25,193
The Barossa Council	\$ 7,388	\$ 4,361	\$29,342	\$24,322	\$36,730	\$28,683
Town of Gawler	\$14,774	\$ 8,722	\$29,342	\$24,322	\$44,116	\$33,044
Light Regional Council	\$ 7,388	\$ 4,361	\$29,342	\$24,322	\$36,730	\$28,683
Adelaide Plains Council	\$24,624	\$14,541	\$29,342	\$24,322	\$53,966	\$38,863
City of Playford	\$29,556	\$17,444	\$29,342	\$24,325	\$58,898	\$41,769
TOTAL	\$85,204	\$50,300	\$176,052	\$145,935	\$261,256	\$196,235

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 5- Contractual Services

	2022	2021
Executive Officer	\$56,826	\$56,280
Audit Committee	\$2,600	\$2,600
Audit Fees	\$5,188	\$5,000
Legal Fees	\$2,000	\$0
Gawler River Scheme Consultancies	\$159,957	\$84,737
Maintenance Contractors	\$9,849	\$7,560
TOTALS	\$236,420	\$156,177

Note 6 - Comparison of Budget and Actual Results (excluding depreciation)

	2022		2021	
	Budget	Actual	Budget	Actual
Revenue				
Administration	\$176,652	\$177,284	\$147,050	\$147,044
Other Environment: Flood Mitigation	\$85,200	\$85,204	\$0	\$0
State Grant	\$70,518	\$70,518	\$20,000	\$20,000
Maintenance	\$0	\$0	\$50,300	\$50,300
Other Environment: Flood Mitigation Capital	\$0	\$0	\$0	\$0
Total Revenue	\$332,370	\$333,006	\$217,350	\$217,344
Expenditure				
Administration	\$94,152	\$88,260	\$88,050	\$85,115
Other Environment: Flood Mitigation	\$15,200	\$10,035	\$97,950	\$7,684
Maintenance	\$168,995	\$163,232	\$100,736	\$84,736
Other Environment: Flood Mitigation Capital	\$635,000	\$591,879	\$0	\$0
Total Expenditure	\$913,347	\$853,406	\$286,736	\$177,535
Surplus (deficit)	(\$580,977)	(\$520,400)	(\$69,386)	\$39,809

Note 7 - Expenditure Commitment

- i. An agreement has been entered into with David Hitchcock to provide Executive Officer and Supervision of Consultants services to 31 December 2023.

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 8 - Reconciliation Statement of Cash Flows

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	2022	2021
	\$	\$
Total cash & equivalent assets	<u>126,130</u>	<u>196,235</u>
Balances per Cash Flow Statement	<u>126,130</u>	<u>196,235</u>
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus (Deficit)	(250,818)	(281,354)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	<u>322,298</u>	<u>321,163</u>
	<u>71,480</u>	<u>39,809</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(49,386)	(17,127)
Net increase (decrease) in trade & other payables	<u>24,436</u>	<u>(5,102)</u>
Net Cash provided by (or used in) operations	<u><u>46,530</u></u>	<u><u>17,580</u></u>

Note 9 -Economic Dependence

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 in August 2002, by a Charter that was amended and published in The South Australian Government Gazette on 27th February 2020 at page 474.

The Gawler River Floodplain Management Authority (GRFMA) is dependent upon subscriptions levied on the Constituent Councils in accordance with Clause 10.2 of the Charter to fund the construction, operation and maintenance of flood mitigation infrastructure of the Authority which it owns and manages.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 10 - Non-Current Assets Summary

	Fair Value Level	2022			2021		
		At Fair Value	At Cost	Accum Dep'n	Carrying Amount	At Fair Value	At Cost
Land and easements	-	\$477,000	-	-	\$477,000	\$477,000	-
North Para Dam	3	\$84,000	-	(\$19,800)	\$64,200	\$84,000	-
Access Roads	3	\$25,245,000	\$591,879	(\$4,418,823)	\$21,418,056	\$25,245,000	(\$4,102,125)
North Para Dam							\$21,142,875
Total Infrastructure and Land		\$25,806,000	\$591,879	(\$4,438,623)	\$21,959,256	\$25,806,000	(\$4,116,325)
Comparatives		\$25,806,000	-	(\$4,116,325)	\$21,169,675	\$25,806,000	(\$3,795,163)
							\$22,010,937

	Carrying Amount Movements During the Year										2022
	2021										
	Carrying Amount	Additions		Disposals	Depreciation	Impairment	Transfers	Net Valuation	Carrying Amount		
	New Upgrade	Renewals									
Land and easements	\$477,000	-	-	-	-	-	-	-	-	\$477,000	
Access Roads	\$69,800	-	-	-	(\$5,600)	-	-	-	-	\$64,200	
Infrastructure - North Para Dam	\$21,142,875	-	\$591,879	-	(\$316,698)	-	-	-	-	\$21,418,056	
Total Infrastructure, Property, Plant & Equipment	\$21,689,675	-	\$591,879	-	(\$322,298)	-	-	-	-	\$21,959,256	
Comparatives	\$22,010,837	-	-	-	(\$321,163)	-	-	-	-	\$21,169,675	

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 11 - Financial Instruments

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 0.10% and 0.25% (2021: 0.25% and 0.30%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 0.25% and 1.05% (2021: 0.25% and 0.30%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees & other charges	<p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although the authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authorities boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: initially recognised at fair value and subsequently amortised cost, interest is charged as an expense using the effective interest rate.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable; interest is charged at fixed or variable rates 2.80%.</p> <p>Carrying amount: approximates fair value.</p>

Liquidity Analysis

2022	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	126,130	-	-	126,130	126,130
Receivables	98,664	-	-	98,664	98,664
Total	224,794	-	-	224,794	224,794
Financial Liabilities					
Payables	59,003	-	-	59,003	59,003
Borrowings	70,000	287,788	305,058	662,846	502,136
Total	129,003	287,788	305,058	721,849	561,139

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

2021	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	169,344	-	-	-	169,344
Receivables	49,278	-	-	-	49,278
Total	218,622	-	-	-	218,622
Financial Liabilities					
Payables	36,567	-	-	-	36,567
Total	36,567	-	-	-	36,567

The following interest rates were applicable to the Authority's Borrowings at balance date:

	2022		2021	
\$'000	Weighted Av Interest Rate	Carrying Value	Weighted Av Interest Rate	Carrying Value
Variable Interest Rates	2.80%	502,136	-	-
		502,136		-

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authorities boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 12 Uniform Presentation of Financial Statements

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Local Government Councils and Authorities have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Authorities finances.

	2022 \$	2021 \$
Income	333,006	217,344
Expenses	<u>(583,824)</u>	<u>(498,698)</u>
Operating Surplus / (Deficit)	(250,818)	(281,354)
Less Net Outlays in Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(591,879)	-
Add back Depreciation Amortisation and Impairment	322,298	321,163
Proceeds from Sale of Replaced Assets	-	-
	<u>(269,581)</u>	<u>321,163</u>
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	-	-
Amounts received specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets	-	-
	<u>-</u>	<u>-</u>
Net Lending / (Borrowing) for Financial Year	<u>(520,399)</u>	<u>39,808</u>

Note 13 – Contingencies & Assets & Liabilities not recognised in the Balance Sheet

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2022.

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2022**

Note 14 - Events Occurring After Reporting Date

There were no events subsequent to 30 June 2022 that need to be disclosed in the financial statements.

Note 15 - Related Parties Disclosures

Key Management Personnel

The Key Management Personnel of the Gawler River Floodplain Management Authority (GRFMA) include the Chairman, Board Members, Deputy Board Members and Executive Officer. In all Key Management Personnel were paid the following total compensation:

	2022 \$	2021 \$
Salaries, allowances & Other Short Term Benefits	\$65,126	\$65,530
TOTAL	\$65,126	\$65,530

	Amounts received from Related Party during the financial year 2022 \$	Amounts received from Related Party during the financial year 2021 \$
Adelaide Hills Council	\$32,076	\$12,597
The Barossa Council	\$36,730	\$28,683
Town of Gawler	\$44,116	\$33,044
Light Regional Council	\$36,730	\$28,683
Adelaide Plains Council	\$53,966	\$38,863
City of Playford	\$58,898	\$41,769
TOTAL	\$262,516	\$183,639

The Authority has been established for the following purposes:

1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
2. To raise finance for the purpose of developing, managing and operating and maintaining works approved by the board;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River;
4. Upon application of one or more Constituent Councils pursuant to clause 12.4:
 1. to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
 2. to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2022

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2022 the Authority's Auditor Dean Newbery and Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



David Hitchcock

EXECUTIVE OFFICER



Peter Brass

PRESIDING MEMBER AUDIT COMMITTEE


 James Miller

ACTING CHAIR GRFMA

18/8/22

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2022**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2022 the Authority's Auditor Dean Newbery and Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

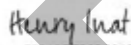
This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

DocuSigned by:

.....DA5A9B992D8E47C.....
Andrew Aitken
Chief Executive Officer
Adelaide Hills Council

DocuSigned by:

.....A1640135878E4D1.....
James Miller
Chief Executive Officer
Adelaide Plains Council

DocuSigned by:

.....F50DD7B8B044CA.....
Henry Inat
Chief Executive Officer
Town of Gawler

DocuSigned by:

.....7187CC12DB84A.....
Martin McCarthy
Chief Executive Officer
The Barossa Council

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Sam Green
Chief Executive Officer
City of Playford

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.....E4E71B9B8C4742C.....
Richard Dodson
Acting Chief Executive Officer
Light Regional Council





 Adelaide Plains Council	13.2	Exclusion of Land from Community Land Classification – Two Wells
	Department: Report Author:	Governance and Executive Office Property Officer
Date: 24 October 2022	Document Ref:	D22/44259

EXECUTIVE SUMMARY

- As settlement of Section 180 Old Port Wakefield Road, Two Wells, Hundred of Port Gawler and Section 716 Buckland Park Road, Two Wells, Hundred of Port Gawler (the **Relevant Land**) is approaching, the purpose of this report is:
 - for Council to pass a resolution, pursuant to Section 193(4)(a) of the *Local Government Act 1999* (the Act), to exclude the Relevant Land from classification as community land, prior to settlement occurring; and
 - to notify Council that, the Relevant Land has changed to ‘Unalienated Crown Land’ to facilitate the transfer of the Relevant Land to Council as follows:
 - Section 180 is now comprised in Crown Record Volume 6273 Folio 716, and its property address listed as Lot 175 Old Port Wakefield Road, Two Wells, SA 5501; and
 - Section 716 is now comprised in Crown Record Volume 6274 Folio 514, and its property address listed as Lot 713 Buckland Park Road, Two Wells, SA 5501.
- It is worth noting that although the change of Crown Records is different to the Form 1 issued to the Adelaide Plains Council on 19 July 2022 and the Contract signed by both parties on 22 August 2022, this is an administrative process only and will not affect the grant of title in fee simple to Council at settlement.
- Council resolution for the exclusion of the Relevant Land from classification as community land must occur prior to the vesting of the Relevant Land in Council so that it will not be automatically classified as community land following settlement.
- This is an administrative decision required to properly effect earlier resolutions of Council, and is therefore not considered to be either a ‘Designated Decision’ or a ‘Significant Decision’ for the purposes of Council’s *Caretaker Policy*.
- In order to facilitate the exclusion of the Relevant Land’s community land status as contemplated above, the settlement date has been changed (with the Crown’s approval) from 24 October 2022 to 27 October 2022.

RECOMMENDATION

“that Council, having considered Item 13.2 – *Exclusion of Land from Community Land Classification – Two Wells*, dated 24 October 2022, receives and notes the report and in doing so:-

- 1. Resolves to exclude the subject land being Section 180 Old Port Wakefield Road, Two Wells, Hundred of Port Gawler, being the whole of the land in Crown Record Volume 6273, Folio 716 and Section 716 Buckland Park Road, Two Wells, Hundred of Port Gawler, being the whole of the land in Crown Record volume 6274, Folio 514, from community land classification pursuant to Section 193(4)(a) of the *Local Government Act 1999*; and**
- 2. Notes that the settlement date has changed to 27 October 2022; and**
- 3. Authorises the Chief Executive Officer to publish notice of this resolution in the Gazette.”**

BUDGET IMPACT

Estimated Cost:	\$200.00 (cost of Gazette notice)
Future ongoing operating costs:	Nil
Is this Budgeted?	No

RISK ASSESSMENT

If Council does not resolve to exclude the Relevant Land from community land classification in accordance with Section 193 of the *Local Government Act 1999* (the Act) prior to settlement, the Relevant Land will automatically be classified as community land upon settlement. Council would then be required to undertake a revocation of community land process pursuant to Section 194 of the Act – a lengthy process involving further public consultation and Council resolutions, and Ministerial consent, before it could embark upon the planned market engagement and expressions of interest process.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is:

- For Council to pass a resolution, pursuant to Section 193(4)(a) of the *Local Government Act 1999* (the Act), to exclude Section 180 Old Port Wakefield Road, Two Wells, Hundred of Port Gawler and Section 716 Buckland Park Road, Two Wells, Hundred of Port Gawler (the **Relevant Land**) from classification as community land, prior to settlement occurring; and
- To notify Council that, the Relevant Land has changed to 'Unalienated Crown Land' to facilitate the transfer of the Relevant Land to Council as follows:
 - Section 180 is now comprised in Crown Record Volume 6273 Folio 716, and its property address listed as Lot 175 Old Port Wakefield Road, Two Wells, SA 5501; and
 - Section 716 is now comprised in Crown Record Volume 6274 Folio 514, and its property address listed as Lot 713 Buckland Park Road, Two Wells, SA 5501.

Background/History

As Members are aware, a contract for the Sale and Purchase of the Relevant Land was executed on 22 August 2022. Council subsequently issued a media release and publicly released further details in relation to the strategic land purchase, including Council's intention to deliver commercial, retail and community facilities (website link – <https://www.apc.sa.gov.au/our-council/two-wells-investment>).

Discussion

Exclusion from Community Land Classification

Section 193(4) of the Act provides that:

(4) Local government land (other than a road) that is acquired by, or is brought under the care, control and management of, the council after the commencement date is taken to have been classified as community land unless—

(a) the council resolves before it becomes local government land that it is to be excluded from classification as community land under this section; and

(b) the land is not affected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation.

As Council will be undertaking market engagement and expressions of interest with the private sector for the purposes of delivering a mix of commercial, retail and community facilities, it is prudent that Council resolves to exclude the Relevant Land from classification as community land as set out above and prior to settlement occurring.

This is an administrative decision required to properly effect earlier resolutions of Council, and is therefore not considered to be either a 'Designated Decision' or a 'Significant Decision' for the purposes of Council's *Caretaker Policy*.

Settlement Date

As Council is aware, the settlement date for the purchase of the Relevant Land was originally anticipated for Monday 24 October 2022. In order to facilitate the exclusion of the Relevant Land's

community land status as contemplated above, the settlement date has been changed (with the Crown's approval) from 24 October 2022 to 27 October 2022.

Change of Crown Records – Section 180 and Section 716 - Two Wells

On 31 August 2022, Council received advice from the Crown Lands Program, Department for Environment and Water, that following the land being changed to Unalienated Crown Land, prior to transfer to Council, Section 180 is now comprised in Crown Record Volume 6273 Folio 716, and Section 716 is now comprised in Crown Record Volume 6274 Folio 514.

Whilst the change of Crown Records means that the description of the parcels of the Relevant Land are now different to what is noted within the Form 1 issued to the Adelaide Plains Council on 19 July 2022 (and the Contract signed by both parties on 22 August 2022), this is an administrative step only and will not affect the grant of title in fee simple to Council at settlement.

Accordingly, the recommendation within this report (and subsequent resolution) will refer to the new Crown Records issued by Land Services SA on 2 August 2022 for Section 180, and issued on 26 August 2022 for Section 716.

Conclusion

Council resolution for the exclusion of the Relevant Land from classification as community land must occur prior to the vesting of the Relevant Land in Council so that it will not be automatically classified as community land following settlement.

If Council does not resolve to exclude the Relevant Land from community land classification in accordance with Section 193 of the Act prior to settlement, it will automatically be classified as community land upon settlement and Council would then be required to undertake a revocation of community land process pursuant to Section 194 of the Act before it could embark upon the planned market engagement and expressions of interest process.

To accommodate the above, the settlement date has been changed from 24 October 2022 to 27 October 2022.

References

Legislation

Local Government Act 1999


Crown Land Management Act 2009

Council Policies/ Plans

Caretaker Policy

Adelaide Plains Council Community Land Management Plan

Strategic Plan 2021-2024

 Adelaide Plains Council	13.3	Annual Review of Confidential Items
	Department: Report Author:	Governance and Executive Office Manager Governance and Administration
Date: 24 October 2022	Document No:	D22/32279

EXECUTIVE SUMMARY

- The purpose of this report is to present to Council a summary of current confidential orders made under section 91(7) of the *Local Government Act 1999* (the Act), as well as recommended actions (release from or retain in confidence) for review and decision.
- Council is required to review its Confidential Items at least once in every year, pursuant to section 91(9) of the Act.
- Council last reviewed its Confidential Items on 13 December 2021. It is therefore timely that the Confidential Items be reviewed again.
- In order to present this item transparently within the public agenda, the reports, attachments and resolutions that are currently subject to a confidential order have not been included as attachments to this report.
- Further, if Members wish to discuss any of the items currently subject to a confidential order, it will be necessary for Council to resolve to go into confidence for the duration of those discussions. Members are therefore encouraged to provide Management with notice, ahead of the meeting, of any confidential items that may be raised for discussion, so as to enable:
 - (a) the necessary section 90 recommendations to be drafted and
 - (b) copies of the relevant documents to be at hand.

RECOMMENDATION 1

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, receives and notes the report and acknowledges that a formal review of Council’s confidential items has been undertaken.”

RECOMMENDATION 2

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, resolves that the Section 91(7) of the *Local Government Act 1999* order made on 13 December 2021 in relation to Item 21.1 – Australia Day Awards 2022 be revoked.”

RECOMMENDATION 3

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, resolves that the Section 91(7) of the *Local Government Act 1999* order made on 23 May 2022 in relation to Item 21.3 – Council Owned Units – Mallala, Rent Review be revoked.”

RECOMMENDATION 4

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, resolves that the Section 91(7) of the *Local Government Act 1999* order made on 23 May 2022 in relation to Item 21.5 – Feedback on ESCOSA Proposed Framework and Approach – S122 Strategic Management Plan Advice Scheme be revoked.”

RECOMMENDATION 5

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, resolves that the Section 91(7) of the *Local Government Act 1999* order made on 25 July 2022 in relation to Item 21.1 – Gawler River Floodplain Management Authority – Charter Review 2 be revoked.”

RECOMMENDATION 6

“that Council, having considered Item 13.3 – *Annual Review of Confidential Items*, dated 24 October 2022, resolves that:

1. Pursuant to Section 91(9)(a) of the *Local Government Act 1999*, having reviewed the confidential order made on 7 July 2022 under Sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7) of the *Local Government Act 1999* orders that Attachment 1 and Attachment 2 relating to Item 4.1 – Summary Report on Chief Executive Officer Annual Performance Review dated 7 July 2022 continue to be retained in confidence and not available for public inspection until further order of Council, and that this order be reviewed every 12 months on the basis that the item contains information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person, being information regarding the performance of the Chief Executive Officer pursuant to their contract of employment, and that resolution 2022/199 be released and made available for public inspection; and
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	N/A

RISK ASSESSMENT

A review, at least once in every year, of confidential items is required to maintain compliance with section 91(9) the Act. A proper and formal review of confidential items will ensure that items which still legitimately require to be retained in confidence are not released prematurely and, conversely, that information that is no longer required to be retained is indeed released to the public in a timely manner.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is to present to Council a summary of its current confidential orders made under section 91(7) of the *Local Government Act 1999* (the Act), as well as recommended actions (public release or retain in confidence) for review and decision.

Background/History

The Act sets out the circumstances in which a council, or council committee, may order that:

- The public be excluded from attendance at a meeting (Section 90 – Meetings to be held in public except in special circumstances); and
- A document or part of a document be kept confidential if the document relates to a matter dealt with in confidence by the council or council committee on a confidential basis under Part 3 (Section 91 – Minutes and release of documents) (a ‘confidential order’).

Further, section 91(9)(a) provides that any order that operates for a period exceeding 12 months *must be reviewed at least once in every year*.

Council last reviewed its confidential items on 13 December 2021. It is therefore timely that the current confidential items are reviewed again.

Discussion

This report provides a summary of the following, for Council’s review:

- Table 1 – items that were subject to confidential orders, that have been released since the last review (either by their ‘trigger’ or under delegation by the Chief Executive Officer);
- Table 2 – items currently subject to confidential orders and recommended to remain in confidence; and
- Table 3 – items currently subject to confidential orders and recommended to be released.

1. Released Items

A number of confidential items have been released throughout the year based on the satisfaction of a relevant 'trigger' in the order itself or under delegation by the Chief Executive Officer.

For Council's information, the following confidential orders have now lapsed or been revoked, and the relevant material has been released to the public:

Table 1

Council Meeting Date	Item No. & Subject	Reason for Confidentiality (Section of LG Act)	Full/ Partial Release	Scope of s 91 Order/ Due for Release	Reason for Release
23 February 2021	21.1 – Crown Land, Two Wells – February 2021	S90(3)(b) 'commercial information'	Partial	'the report, minutes and Attachment 1... until further order of the Council'	Resolution 2021/096 was released under CEO delegation on the basis that the 'Guiding Principles' no longer constitute <i>commercial information the disclosure of which could reasonably be expected to prejudice the commercial position of Council</i> and indeed are required to be made publicly available as part of the upcoming Expressions of Interest process in relation to CLTW. (Recommend that the report, remaining minutes and Attachment 1 remain confidential until further order of the Council' – refer Table 2)

13 December 2021	21.2 – Australia Day Awards 2022	S90(3)(o) 'award recipients'	Partial	'staff report and minutes... until all award recipients have been advised of the outcome... Attachments 1-10... until further order of Council'	Report and minutes were released in accordance with the trigger (award recipients being advised of the outcome) (Recommend releasing Attachments 1-10 – refer Table 3 below)
27 June 2022	21.2 – Council Assessment Panel – Independent Membership	S90(3)(a) 'personal affairs'	Partial	'staff report and the minutes... until the applicants for positions on the Council Assessment Panel have been advised of the outcome of their application... Attachment 1 and Attachment 2... until further order of Council'	Report and minutes were released in accordance with the trigger (applicants being advised of the outcome of their application) (Recommend retaining Attachment 1 and Attachment 2 in confidence – refer Table 2 below)
25 July 2022	20.2 – Governance Advisory Panel – Independent Membership – Outcome of Expressions of Interest Process	S90(3)(a) 'personal affairs'	Partial	'the report and the minutes... until the applicants for positions on the Governance Advisory Panel have been advised of the outcome of their application ... Attachment 1... until further order of Council'	Report and minutes were released in accordance with the trigger (applicants for positions on the Governance Advisory Panel being advised of the outcome of their application) (Recommend retaining Attachment 1 – refer Table 2 below)

2. Items to Remain in Confidence

The Chief Executive Officer recommends that Council maintain the confidence of certain items. These orders will be reviewed at least once in every year, in accordance with section 91(9)(a) of the Act.

It is recommended that the following items remain in confidence until the next Confidential Items Review:

Table 2:

Council Meeting Date & Item No.	Item No & Subject	Reason for Confidentiality (LG Act)	Scope of s 91 Order/ Due for Release	Reason for Maintaining Confidentiality
25 August 2014	16.1 – Storage of Fertiliser – Proposed Compliance Activity	S 90(3)(a) ‘personal affairs’	‘...until further order of the Council.’	Recommend that report remains in confidence – relates to proposed compliance activity and contains personal information the disclosure which would be unreasonable.
10 March 2015	15.1 – Mallala Community Hospital Incorporated	S 90(3)(d)and(h) ‘commercial information’ and ‘legal advice’	‘...until further order of the Council.’	Recommend that Legal Advice remains in confidence. <i>(Since annual review of confidential items in 2018, only the legal advice remains confidential)</i>
16 March 2015	3.1 – Mallala Community Hospital Proposed Closure and Land Management Agreement Items Only	S 90(3)(d)and(h) ‘commercial information’ and ‘legal advice’	‘...until further order of the Council.’	Recommend that Legal Advice remains in confidence. <i>(Since annual review of confidential items in 2018, only the legal advice remains confidential)</i>
20 February 2017	19.2 - Gawler River Floodplain Management Authority – Charter	S 90(3)(h) ‘legal advice’	‘...until further order of the Council’	Recommend Attachment 1 and 2 remain in confidence – contains legal advice. <i>(Report and resolutions 2017/050, 2017/051 and 2017/052 were released as part of 2019 annual review)</i>
18 April 2017	16.1.2 – By-Law Review	S 90(3)(d) ‘commercial in confidence’	‘...until further order of the Council’	Contains commercial in confidence documents and legal advice.

17 July 2017	21.1 – Rubble Raising and Crushing	S 90(3)(d) 'commercial information'	'agenda report, attachments and minutes... remain confidential and not available for public inspection...'	Recommend retaining report and Attachments - contains commercial in confidence documents. <i>(Minutes were released as part of 2019 annual review)</i>
18 September 2017	4.1 – Sale of Land for Non-Payment of Rates	S 90(3)(a) 'personal affairs'	'the attachment (Attachment 1) in relation to the matter remain confidential... until further order of Council'	Contains personal information and the disclosure of this information would be unreasonable.
20 November 2017	21.1 – Kerbside Waste Services	S 90(3)(k) 'tenders for the supply of goods, the provision of services or the carrying out of works'	minutes, report, attachments and associated documents... until the end of the Waste Management Services Contract'	Trigger (end of Waste Management Services Contract) not yet occurred (1 February 2025 at earliest)
21 November 2017	21.2 – Metcash Food and Grocery – Commercial in Confidence	S 90(3)(d) 'commercial in confidence'	'agenda item, report and attachments... until further order of Council'	Contains commercial in confidence documents, ongoing matter.
21 November 2017	21.3 – General Managers – Contractual Agreements	S 90(3)(a) 'personal affairs'	'agenda item, report and attachments... until further order of Council'	Recommend retaining attachments to remain in confidence – contains personal information and the disclosure of this information would be unreasonable. <i>(Report and minutes were released as part of 2019 annual review)</i>

18 December 2017	16.2 – Resignation of Staff	<p>S 90(3)(a) ‘personal affairs’</p> <p>S 90(3)(g) ‘to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty’</p>	‘agenda item, answer and any other associated information... until further order of Council’	Contains personal information, the disclosure of which would be unreasonable, and to ensure that Council does not breach any order of a Court.
6 February 2018	3.1 – Waste Management Procedures	<p>S 90(3)(a) ‘personal affairs’</p> <p>S 90(3)(k) ‘tenders for supply of goods, the provision of services or the carrying out of works’</p>	‘agenda item, report and annexures, legal advice...and the minutes... until further order of Council’	<p>Recommend retaining Attachments 1, 2 and 3 in confidence.</p> <p><i>(Report and minutes were released as part of 2018 annual review)</i></p>
26 February 2018	3.1 – Crown Land – Old Port Wakefield Road, Two Wells	S 90(3)(h) ‘legal advice’	‘agenda item, report and annexures and any other associated information submitted to this meeting... until further order of Council’	<p>Recommend retaining Attachment – legal advice.</p> <p><i>(Report and minutes were released as part of 2019 annual review)</i></p>

16 April 2018	7.1 – Gawler River Floodplain Management Authority – Charter Review and Economic Footprint Impact Assessment	S 90(3)(b) 'commercial advantage'	'agenda item, report and annexures... until the Chief Executive Officer deems it the appropriate time'	The matter is ongoing.
14 May 2018	4.1 – Chief Executive Officer – Performance Review	S 90(3)(d) 'commercial in confidence'	'staff report... all annexures... associated information submitted to this meeting and the minutes... until further order of Council'	Attachment 1 contains commercial in confidence information (consultant fee proposal). <i>(Staff report and resolution 2018/175 were released as part of the 2021 review)</i>
21 May 2018	21.3 – Follow up on Asbestos Contamination Found at Other Council Sites	S 90(3)(d) 'commercial in confidence'	'Attachment 1... until further order of Council'	Commercial in confidence information (quote).
28 May 2018	21.1 – Two Wells Main Street Design Guidelines Review	S 90(3)(d) 'commercial in confidence'	'staff report... and all annexures... until further order of Council'	Contains commercial in confidence information.
28 May 2018	21.2 – 105 Limerock Road Lower Light – Review of Lease Arrangements	S 90(3)(d) 'commercial in confidence'	'staff report... all annexures, any other associated information... and the minutes... until further order of Council'	The matter is ongoing.

28 May 2018	21.3 – Follow up on Asbestos Contamination Found at Other Council Sites	S 90(3)(d) 'commercial in confidence'	'Attachment 1 to Agenda Item 21.3... until further order of Council'	Contains commercial in confidence information.
18 June 2018	21.3 – Proposed Lease of Council Land – NBN Radio Network Base Station – Update	S 90(3)(h) 'legal advice'	'Attachment 1 being the legal advice of Norman Waterhouse Lawyers... until further order of Council'	Copy of legal advice obtained by Council.
26 June 2018	4.1 – Chief Executive Officer – Performance Review	S 90(3)(a) 'personal affairs'	'the Chief Executive Officer's PowerPoint Presentation and associated performance review documentation... until further order of Council'	Recommend retaining in confidence.
20 August 2018	21.1 – By Law Review 2019	S 90(3)(d) 'commercial information of a confidential nature'	'Agenda item, report and annexures... until further order of council Minutes... be released once both firms have been notified of Council's decision'	Recommend retaining the agenda item, report and annexures in confidence – proposals and quotations provided by firms to undertake the By-law review. <i>(Minutes were released in 2018, in accordance with the trigger)</i>

21 November 2018	21.1 – Audit Committee – Terms of Reference and Appointment of Members	S 90(3)(a) ‘personal affairs’	‘Report and minutes... until all applicants for positions on the Audit Committee have been advised of the outcome of their application Attachments 2 and 3... until further order of Council’	Recommend retaining Annexures 2 and 3 in confidence – contain information relevant to the applicants’ potential appointment and suitability for a position on Council’s Audit Committee. <i>(Report and minutes were released in 2018 in accordance with the trigger)</i>
17 December 2018	21.2 – 105 Limerock Road, Lower Light Update	S 90(3)(b) ‘prejudice the commercial position of Council’	‘Report, annexures and resolution 2018/570... until further order of Council’	Lease negotiations are ongoing.
29 January 2019	21.2 – Sale of Land for Non-Payment of Rates	S 90(3)(a) ‘personal affairs’	‘Attachment 1 and Attachment 2... until further order of Council’	Recommend that Annexures 1 and 2 remain confidential and not for public inspection until further order of Council – the attachments contain information relevant to the sale of land for non-payment of rates.
25 February 2019	21.1 – Barossa Regional Procurement Group – Tender – Provision of New Surfacing Works and Resurfacing of Sealed Roads – BRPG 006-2018	S 90(3)(k) ‘tender for the provision of services’	‘Report and minutes... until the contract is executed Attachment 1... until the end of the New Surfacing Works and Resurfacing of Sealed Roads Agreement (30 June 2025)’	Attachment 1 remains confidential until the end of the agreement. <i>(Report and minutes were released in 2019 in accordance with the trigger – contract being executed)</i>
25 February 2019	21.2 – 105 Limerock Road Lower Light Update	S 90(3)(b) ‘prejudice the commercial position of Council’	‘Report... until further order of Council’	Lease negotiations are ongoing.

25 February 2019	2.1 – Adjourned Item – 21.3 – Income Revenue Streams – Confidential	S 90(3)(b) ‘prejudice the commercial position of Council’	‘Report... until further order of Council’	The report contains information about ongoing reviews, negotiations and commercial opportunities for Council.
13 March 2019	Infrastructure and Environment Committee – 11.1 – Waste Collection	S 90(3)(d) ‘prejudice commercial position of person who supplied information’	‘Report... until further order of Council’	The report contains a summary of the rates and charges applied by Council’s waste collection contractor.
13 March 2019	Infrastructure and Environment Committee – 11.2 – Resource Recovery Centres	S 90(3)(d) ‘prejudice commercial position of person who supplied information’	‘Report... until further order of Council’	The report contains information regarding the cost of a service provided by one of Council’s contractors.
13 March 2019	Infrastructure and Environment Committee – 11.3 – Quarry Management	S 90(3)(d) ‘prejudice commercial position of person who supplied information’	‘Report, Attachment 1... until further order of Council’	The report discloses information relating to the rates and charges applied by a contractor.
13 March 2019	Infrastructure and Environment Committee – 11.4 – Financial Impact of Residential Growth in Two Wells	S 90(3)(b) ‘prejudice the commercial position of Council’	‘Report... until further order of the Council’	The report relates to ongoing negotiations.
25 March 2019	21.1 – Two Wells Educational Hub Value-Adding Horticulture Initiative	S 90(3)(d) ‘prejudice the commercial position of the person who supplied the information’	‘Report and Attachment 1... until further order of Council’	The report contains confidential preliminary investigations and data surrounding the potential establishment of an educational hub within the Two Wells precinct.

23 April 2019	21.1 – Two Wells Educational Hub Value-Adding Horticulture Initiative	S 90(3)(d) 'prejudice the commercial position of the person who supplied the information'	'Report, Attachment 1, Attachment 2, Attachment 3... until further order of Council'	The report contains confidential preliminary investigations and data surrounding the potential establishment of an educational hub within the Two Wells precinct.
27 May 2019	21.1 – Aged Living Review	S 90(3)(d)(i) 'prejudice the commercial position of the person who supplied the information'	'Agenda item, report, Attachment 1 and minutes... until further order of Council'	Recommend retaining report and Attachment 1 in confidence as the Aged Living Review is ongoing. <i>(Resolution 2019/233 was released as part of the 2020 annual review)</i>
27 May 2019	21.3 – Proposed Lease – Konzag Grains	S 90(3)(b) 'prejudice the commercial position of Council'	'Report, Attachment 1 and minutes... until further order of Council'	Lease negotiations are ongoing
27 May 2019	21.4 – Peregrine Corporation	S 90(3)(d) 'prejudice commercial position' and 'confer commercial advantage'	'Report, Attachment 1 and minutes... until further order of Council'	Negotiations are ongoing
24 June 2019	21.1 – Legal Services Fee Proposals 2019-2020	S 90(3)(d) 'prejudice commercial position' and 'confer commercial advantage'	'All annexures... until further order of Council Report and minutes... until all nominating firms are advised of Council's decision'	Annexures constitute proposals for service. <i>(Report and minutes were released in 2019 in accordance with the trigger)</i>
4 July 2019	Infrastructure and Environment Committee – 4.1 – Rubble Supply	S 90(3)(b) 'confer commercial advantage'	'Report, Annexure 1... until further order of Council'	Recommend retaining Annexure 1 – as contents may confer a commercial advantage on a third party. <i>(Report was released as part of 2021 review)</i>

22 July 2019	21.3 – Rubble Supply	S 90(3)(b) 'confer commercial advantage'	'Report, Attachment 1 and Attachment 2... until further order of Council'	Recommend retaining report and Attachment 1 – ongoing negotiations. <i>(Attachment 2 was released as part of the 2019 annual review)</i>
22 August 2019	4.1 – Final Summary Report on Chief Executive Officer Performance Review	S 90(3)(a) 'personal affairs'	'Agenda item, report and associated performance review documentation ... and the minutes... until further order'	Recommend retaining Attachment. <i>(Resolutions 2019/342, 2019/343 and 2019/344 were released as part of the 2019 annual review. Resolution 2019/345 was released as part of the 2021 review)</i>
23 September 2019	21.2 – Two Wells Educational Hub Value-Adding Horticulture Initiative – September 2019	S 90(3)(b) 'confer commercial advantage'	Report, Attachment 1, Attachment 2... and the minutes... until further order of Council'	Recommend retaining in confidence – ongoing negotiations.
23 September 2019	21.3 – Strategic Plan 2020-2024 – Tender Proposals	S 90(3)(d) 'prejudice commercial position of the person who supplied the information or confer commercial advantage on a third party'	'Report and minutes.... Until all consultants who submitted a proposal have been notified in writing of Council's decision... Attachments 1 to 5... Until further order of Council...'	Recommend retaining Attachments 1 to 5 in confidence – contain commercial information (proposals). <i>(Report and minutes were released in accordance with the trigger)</i>

23 September 2019	21.4 – Hart Reserve – Proposed Masterplan	S 90(3)(d) 'prejudice commercial position of the person who supplied the information or confer commercial advantage on a third party'	'Attachment 2... until further order of Council'	Recommend retaining Attachment 2 in confidence – contains commercial information (proposal).
23 September 2019	21.5 – Environment and Food Production Areas	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'report, Attachment 1, Attachment 2, Attachment 3 and Attachment 4... and the minutes... until further order of Council'	Recommend retaining in confidence. The matter/negotiations are ongoing.
28 October 2019	21.2 – Crown Land Investigations Two Wells	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'Report, Attachments and minutes... until further order of Council'	Recommend retaining in confidence. The matter is ongoing.
28 October 2019	21.3 – Council Owned Units, Mallala – Rent Setting	S 90(3)(h) 'legal advice'	'Attachment 1... until further order of Council... Reports and the minutes... until all tenants have been notified of the outcome'	Recommend retaining Attachment 1 (a copy of the legal advice) in confidence. <i>(Report and minutes were released in accordance with the trigger)</i>
28 October 2019	21.4 – Sale of Primary Production Property for Non-Payment of Rates	S 90(3)(a) 'personal affairs of any person'	'Attachment 1 and Attachment 2... until further order of Council'	Recommend retaining Attachment 1 (personal affairs) and Attachment 2 (legal advice)

25 November 2019	21.1 – Aged Living Review – Update	S 90(3)(d)(i) ‘prejudice commercial position of the person who supplied the information or confer commercial advantage on a third party’	‘Report, Attachment 1, Attachment 2, Attachment 3 and Attachment 4... until further order of Council’	Recommend retaining in confidence – the matter is ongoing.
16 December 2019	21.2 – Crown Land Investigations, Two Wells	S 90(3)(b) ‘confer commercial advantage... or prejudice the commercial position of Council’	‘Report, annexures and minutes... until further order of Council’	Recommend retaining in confidence – negotiations are ongoing.
10 February 2020	Infrastructure and Environment Committee – 14.1 – Road Infrastructure Design and Delivery Deed – Mallala Road Roundabout	S 90(3)(b) ‘confer commercial advantage... or prejudice the commercial position of Council’	‘Report, Attachment 1, Attachment 2, Attachment 3... until further order of Council’	Recommend retaining in confidence – negotiations are ongoing.
24 February 2020	21.1 – Tourism and Economic Development Strategy	S 90(3)(d) ‘prejudice commercial position of the person who supplied the information or confer commercial advantage on a third party’	“Report and minutes... until all firms who participated in the tender have been notified of Council’s decision... Attachment 1, Attachment 2 and Attachment 3... until further order of Council”	Recommend retaining Attachment 1, Attachment 2 and Attachment 3 – copy of proposals. <i>(Report and minutes were released in 2020 in accordance with the trigger)</i>

24 February 2020	21.2 – Crown Land Investigations, Two Wells	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'Report, Attachment 1 and minutes... until further order of Council'	Recommend retaining in confidence – negotiations are ongoing.
10 March 2020	6.1 – Crown Land Investigations, Two Wells	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'Report, Attachment 1, Attachment 2... and the minutes... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
4 May 2020	4.1 – Legal Advice – CWMS Depreciation – Resolution 2020/117	S 90(3)(h) 'legal advice'	'Attachment 1... until further order of the Council'	Recommend retaining Attachment 1 (copy of legal advice) in confidence.
25 May 2020	21.1 – Gawler River Floodplain Management Authority Charter Review	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'Attachment 1... until further order of the Council'	Recommend retaining Attachment 1 in confidence – the matter of GRFMA Charter Review is ongoing.
22 June 2020	21.1 – Legal Services Fee Proposals 2020-2021	S 90(3)(d) 'commercial information... prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party'	'Attachment 1, Attachment 2, Attachment 3 and Attachment 4... until further order of the Council... staff report and minutes... until all nominating firms are advised of Council's decision in relation to legal retainers for 2020-2021.'	Recommend retaining Attachments 1-4 in confidence – copies of proposals. <i>(Report and minutes were released in 2020, in accordance with the trigger)</i>

29 June 2020	5.1 – Legal Services Fee Proposals 2020-2021 – Additional Information Requested	S 90(3)(d) 'commercial information... prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party'	'Attachment 2... until further order of the Council... Attachment 1, the staff report and the minutes... until all nominating firms are advised of Council's decision in relation to legal retainers for 2020-2021.'	Recommend retaining Attachment 2 in confidence – copy of proposals. <i>(Attachment 1, the report and the minutes were released in 2020 in accordance with the trigger)</i>
15 July 2020	4.1 – Chief Executive Officer Annual Performance Review	S 90(3)(a) 'personal affairs of a person'	'The Chief Executive Officer's PowerPoint Presentation submitted to this meeting, and discussions... until further order of Council'	Recommend retaining in confidence.
27 July 2020	21.1 – Gawler River Floodplain Management Authority – Charter Review Update	S 90(3)(b) 'confer commercial advantage... or prejudice the commercial position of Council'	'Report and Attachment 1... until further order of Council'	Recommend retaining in confidence – the matter is ongoing.
12 August 2020	4.1 – Summary Report on Chief Executive Officer Annual Performance Review July 2020	S 90(3)(a) 'personal affairs of a person'	'Attachment 1... and the minutes... until further order of Council'	Recommend retaining Attachment 1 in confidence. <i>(Minutes (resolution 2020/276) released as part of 2021 review)</i>
17 September 2020	Audit Committee – 8.1 – Overdue General Debts	S 90(3)(b) 'prejudice the commercial position of Council'	Report and the minutes... further order of the Council'	Recommend retaining in confidence – information related to the recovery of an overdue general debt.

29 October 2020	21.1 – Audit Committee Recommendation – Overdue General Debt	S 90(3)(b) 'prejudice the commercial position of Council'	'Report and the minutes... further order of the Council'	Recommend retaining in confidence – information related to the recovery of an overdue general debt.
29 October 2020	21.2 – Council Assessment Panel – Independent Membership	S 90(3)(a) 'personal affairs of any person'	'Staff report and the minutes... until the applicants for positions on the Council Assessment Panel have been advised of the outcome of their application... Attachment 1 and Attachment 2 ... until further order of Council'	Recommend retaining Attachment 1 and 2 in confidence. <i>(Staff report and minutes were released in 2020 in accordance with the trigger)</i>
23 November 2020	21.1 – Crown Land, Two Wells	S 90(3)(b) 'prejudice the commercial position of Council'	'report, Attachment 1, Attachment 2, Attachment 3 and the minutes... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
23 November 2020	21.2 – Cost Contributions Review Report, Southfront – Request from Gawler River Floodplain Management Authority to Access Confidential Report	S 90(3)(b) 'prejudice the commercial position of Council'	'report and Attachment 3... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
14 December 2020	21.1 – Crown Land, Two Wells	S 90(3)(b) 'prejudice the commercial position of Council'	'report, Attachment 1 and the minutes... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.

27 January 2021	21.1 – Crown Land, Two Wells Update – January 2021	S 90(3)(b) ‘prejudice the commercial position of Council’	‘report... until further order of Council’	Recommend retaining – negotiations are ongoing.
27 January 2021	21.2 – Infrastructure and Environment Committee – Independent Membership	S 90(3)(a) ‘personal affairs’	‘report and the minutes... until the applicants for positions on the Infrastructure and Environment Committee have been advised of the outcome of their application... Attachment 1 and Attachment 2... until further order of Council’	Recommend retaining Attachment 1 and Attachment 2 in confidence. <i>(Report and minutes were released in 2021 in accordance with the trigger)</i>
2 February 2021 (Audit Committee Meeting)	8.1 – Appointment of External Auditor	S 90(3)(d) ‘commercial information of a confidential nature’	‘report and the minutes... until all consultants who submitted a proposal have been notified of Council’s decision... Attachments 1 to 5... until further order of the Council’	Recommend retaining Attachments 1 to 5 in confidence. <i>(Report and minutes were released in accordance with the trigger in 2021)</i>
22 February 2021	21.1 – Crown Land, Two Wells – February 2021	S 90(3)(b) ‘prejudice the commercial position of Council’	‘report, minutes and Attachment 1... until further order of the Council’	Recommend retaining – negotiations are ongoing <i>(Resolution 2021/096 was released in 2022 under CEO delegation – refer Table 1)</i>

22 February 2021	22.2 – Audit Committee Recommendation – Appointment of External Auditor	S 90(3)(d) ‘commercial information of a confidential nature’	‘report, Attachment 1 and the minutes... until all consultants who submitted a proposal have been notified in writing of Council’s decision... Attachment 2... until further order of the Council’	Recommend retaining Attachment 2 in confidence <i>(Report, Attachment 1 and minutes were released in accordance with the trigger in 2021)</i>
22 March 2021	21.1 – Crown Land, Two Wells – March 2021	S 90(3)(b) ‘prejudice the commercial position of Council’	‘report, Attachment 1 and Attachment 2... until further order of the Council’	Recommend retaining in confidence – negotiations are ongoing.
22 March 2021	21.2 - Gawler River Floodplain Management Authority – Status Update on Projects and Priorities of the Board	S 90(3)(d) ‘commercial information’	‘report... until further order of the Council’	Recommend retaining in confidence – negotiations are ongoing.
22 March 2021	21.3 – Appointment of Consultant – Review of Council Accommodation and Services	S 90(3)(d) ‘commercial information of a confidential nature’	‘report and minutes... until both consultants who provided proposals for the Review of Council Accommodation and Services have been notified of the Council’s decision... Attachment 1, Attachment 2 and Attachment 3... until further order of the Council’	Recommend retaining Attachment 1, Attachment 2 and Attachment 3 in confidence. <i>(Report and minutes were released in accordance with the trigger in 2021)</i>
22 March 2021	21.4 – Aged Living Review	S 90(3)(b) ‘prejudice the commercial position of Council’	‘report and Attachment 1... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.

27 April 2021	21.1 – Crown Land, Two Wells – April 2021	S 90(3)(b) 'prejudice the commercial position of Council'	'report, Attachment 1 and Attachment 2... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
24 May 2021	21.1 – Gawler River Floodplain Management Authority – Issues Overview and State of Play	S 90(3)(b) 'prejudice the commercial position of Council' and Section 90(3)(h) 'legal advice'	'report... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
24 May 2021	21.2 – Appoint Consultant – Chief Executive Officer Performance Review 2021-2023	S 90(3)(d) 'commercial information of a confidential nature'	'report and Attachment 1... until further order of the Council'	Recommend retaining Attachment 1 in confidence. <i>(Report was released as part of 2021 review)</i>
28 June 2021	21.1 – Crown Land, Two Wells – June 2021	S 90(3)(b) 'prejudice the commercial position of Council'	'report and Attachment 1 ... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
8 July 2021	5.1 – Trans-Tasman Energy Group Claim	S 90(3)(h) 'legal advice' and Section 90(3)(i) 'litigation that the Council believes on reasonable grounds will take place'	'report... until further notice'	Recommend retaining in confidence – the matter is ongoing.
26 July 2021	21.1 – International Translational Horticulture Centre Update	S 90(3)(b) 'prejudice the commercial position of Council' and 90(3)(h) 'legal advice'	'report, Attachment 1 and Attachment 2... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
26 July 2021	21.2 – Crown Land, Two Wells – July 2021	S 90(3)(b) 'prejudice the commercial position of Council'	'report ... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.

9 August 2021 (Audit Committee Meeting)	8.1 – Gawler River Floodplain Management Authority – Chief Executive Officer Update	S 90(3)(b) 'prejudice the commercial position of Council'	'the PowerPoint presentation... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
23 August 2021	21.1 – Crown Land, Two Wells – August 2021	S 90(3)(b) 'prejudice the commercial position of Council'	'report, Attachment 1, Attachment 2, Attachment 3 and the minutes ... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
27 September 2021	21.1 – Crown Land, Two Wells – September 2021	S 90(3)(b) 'prejudice the commercial position of Council'	'report, Attachment 1, Attachment 2 and Attachment 3 ... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
27 September 2021	21.2 – Sale of Land for Non-Payment of Rates	S 90(3)(a) 'personal affairs'	'Attachment 1... until further order of Council'	Recommend retaining in confidence – the matter is ongoing.
13 December 2021	21.1 – Crown Land, Two Wells – December 2021	S 90(3)(b) 'commercial information' and 90(3)(h) 'legal advice'	'report, Attachment 1, Attachment 2, Attachment 3 and the minutes... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
31 January 2022	21.1 – Crown Land, Two Wells – January 2022	S 90(3)(b) 'commercial information'	'report, Attachment 1, Attachment 2 and the minutes... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
14 February 2022 (Audit Committee Meeting)	8.2 – Crown Land, Two Wells – February 2022 Audit Committee Update	'S90(3)(b) 'commercial information'	Attachments 1-6... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.

28 February 2022	21.1 – Crown Land, Two Wells – February 2022	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘report and the minutes... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
28 February 2022	21.2 – Gawler River Floodplain Management Authority and State Government Four No Regrets Projects	S 90(3)(b) ‘commercial information’	‘the supplementary detailed report... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
16 March 2022 (Infrastructure and Environment Committee Meeting)	13.1 – Mallala Road Roundabout – March 2022	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘report and Attachment 2... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
28 March 2022	21.1 – Crown Land, Two Wells – March 2022	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘report, the minutes, attachment 1 and attachment 2... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
11 April 2022 (Audit Committee Meeting)	8.1 – Crown Land, Two Wells – April 2022 Audit Committee Update	S 90(3)(b) ‘commercial information’	‘report and attachment... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
26 April 2022	21.1 – Crown Land, Two Wells – April 2022	S 90(3)(b) ‘commercial information’	‘report and Attachment 1... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
26 April 2022	21.2 – Parham Camping Reserve	S90(3)(b) ‘commercial information... prejudice the commercial position of Council’	‘report... until further order of Council’	Recommend retaining in confidence – negotiations in relation to management of the Parham Camping Reserve are ongoing.

23 May 2022	21.1 – Crown Land, Two Wells – May 2022	S90(3)(b) ‘commercial information’	‘report...until further order of Council’	Recommend retaining in confidence – the matter is ongoing.
23 May 2021	21.2 – International Translational Horticulture Centre – May 2022	S90(3)(b) ‘commercial information’	‘report, minutes and Attachment 1... until further order of Council’	Recommend retaining in confidence – the matter is ongoing.
23 May 2021	21.4 – Heritage Survey Review 2022	S90(3)(a) ‘personal affairs’	‘report and Attachments... until further order of the Council’	Recommend retaining in confidence – the Heritage Review is still underway.
6 June 2022 (Audit Committee Meeting)	8.1 – Crown Land, Two Wells – June 2022 Audit Committee Update	S90(3)(b) ‘commercial information’	‘report and minutes... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
27 June 2022	21.1 – Crown Land, Two Wells – June 2022	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘report, attachment 1 and attachment 2... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
27 June 2022	21.2 – Council Assessment Panel – Independent Membership	S90(3)(a) ‘personal affairs’	‘staff report and the minutes... until the applicants for positions on the Council Assessment Panel have been advised of the outcome of their application... Attachment 1 and Attachment 2... until further order of Council’	Recommend retaining Attachment 1 and Attachment 2 in confidence. <i>(Report and minutes were released in accordance with the trigger (applicants being advised of the outcome of their application) – refer Table 1 above)</i>

7 July 2022	4.1 – Summary Report on Chief Executive Officer Annual Performance Review June 2022	S90(3)(a) 'personal affairs'	'Attachment 1, Attachment 2, Council Resolution 2022/199 and all associated information submitted to this meeting... until further order of Council'	Recommend retaining Attachment 1 and Attachment 2 in confidence. <i>(Recommend releasing Resolution 2022/199 – refer Table 3 below)</i>
11 July 2022	5.1 – Mallala Road Roundabout – July 2022	S 90(3)(b) 'commercial information' and 90(3)(h) 'legal advice'	'report, Attachment 1, Attachment 2 and Attachment 3... until further order of the Council'	Recommend retaining in confidence – negotiations are ongoing.
19 July 2022 (Audit Committee Meeting)	7.1 – Crown Land, Two Wells – July 2022 Audit Committee Update	S 90(3)(b) 'commercial information' and 90(3)(h) 'legal advice'	'report, minutes, Attachment 1 and Attachment 2... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
25 July 2022	20.2 – Governance Advisory Panel – Independent Membership – Outcome of Expressions of Interest Process	S90(3)(a) 'personal affairs'	'the report and the minutes... until the applicants for positions on the Governance Advisory Panel have been advised of the outcome of their application ... Attachment 1... until further order of Council'	Recommend retaining Attachment 1. <i>(Report and minutes were released in accordance with the trigger (applicants for positions on the Governance Advisory Panel being advised of the outcome of their application) – refer Table 1 above).</i>
25 July 2022	20.3 – Crown Land, Two Wells – July 2022	S 90(3)(b) 'commercial information' and 90(3)(h) 'legal advice'	'staff report, minutes and attachments 1 to 10... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.
15 August 2022 (Infrastructure and Environment Committee Meeting)	13.1 – Mallala Road Roundabout – August 2022	S 90(3)(b) 'commercial information' and 90(3)(h) 'legal advice'	'report, Attachment 1 and minutes... until further order of the Council'	Recommend retaining in confidence – the matter is ongoing.

22 August 2022	20.1 – Crown Land, Two Wells – August 2022	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘staff report and Attachments 1 and 2... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
22 August 2022	20.2 – Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes	S 90(3)(b) ‘commercial information’ and 90(3)(h) ‘legal advice’	‘report, minutes and Attachment 1... until further order of the Council’	Recommend retaining in confidence – the matter is ongoing.
22 August 2022	20.3 – Contract Extension – Provision of Bulk Haulage Services	S90(3)(d)(i) ‘commercial information... prejudice commercial position of person who supplied information, or to confer a commercial advantage on a third party’	‘Attachment 1... until further order of Council’	Recommend retaining in confidence (agreement expires 31 October 2024).

3. Recommendation to Release

The Chief Executive Officer recommends to Council that the following items be released, either in full or partially:

Table 3:

Council Meeting Date & Item No.	Subject	Reason for Confidentiality (LG Act)	Full / Partial Release	Scope of s 91 Order/ Due for Release	Recommended Reason for Release
13 December 2021	21.2 – Australia Day Awards 2022	S90(3)(o) 'award recipients'	Full	'Attachment s 1-10... until further order of Council'	Recommend releasing Attachments 1-10 as they relate to awards that have now been awarded (January 2022) <i>(Report and minutes were released in accordance with the trigger (award recipients being advised of the outcome) – refer Table 1 above)</i>
23 May 2022	21.3 – Council Owned Units – Mallala, Rent Review	S90(3)(a) 'personal affairs'	Full	'report... until further order of the Council'	The rent review has concluded and tenants have been notified of outcome.
23 May 2022	21.5 – Feedback on ESCOSA Proposed Framework and Approach – S122 Strategic Management Plan Advice Scheme	S90(3)(j) 'information provided on a confidential basis by a public authority'	Full	'report, the attachments and the minutes... until further order of the Council'	The consultation has concluded and the LGA noted an appropriate release date of 30 June 2022.

7 July 2022	4.1 – Summary Report on Chief Executive Officer Annual Performance Review June 2022	S90(3)(a) 'personal affairs'	Partial	'Attachment 1, Attachment 2, Council Resolution 2022/199 and all associated information submitted to this meeting... until further order of Council'	Recommend releasing Resolution 2022/199. <i>(Recommend retaining Attachment 1 and Attachment 2 in confidence – refer Table 2 above)</i>
25 July 2022	20.1 – Gawler River Floodplain Management Authority – Charter Review 2	S 90(3)(b) 'commercial information'	Full	'staff report... until further order of the Council'	Recommend releasing – information contained within is no longer confidential.

In order to present this item transparently within the public agenda, the reports, attachments and resolutions that are currently subject to a confidential order have not been included as attachments to this report.

Members may access the confidential items via the Council Members' Extranet. If Council Members wish to obtain a copy of any of the confidential reports referred to within this report that are not already available via the Council Members' Extranet, please contact the Manager Governance and Administration. Please note that some reports may be archived and therefore may take some time to retrieve from records.

Members are also reminded that in order to discuss any of the items currently subject to a confidential order, it will be necessary for Council to resolve to go into confidence for the duration of those discussions. Members are therefore encouraged to provide Management with notice, ahead of the meeting, of any confidential items that may be raised for discussion, so as to enable:

- (a) the necessary section 90 recommendations to be drafted and
- (b) copies of the relevant documents to be at hand.

Conclusion

Section 91(9)(a) of the Local Government Act provides that any confidential order that operates for a period exceeding 12 months *must be reviewed at least once in every year*.

Council last reviewed its confidential items on 13 December 2021. It is therefore timely that the current confidential items are reviewed.


References

Legislation

Local Government Act 1999 (SA)

Council Policies

Code of Practice – Access to Council Meetings and Documents

	14.1	Council Resolutions – Status Report
	Department: Report Author:	Governance and Executive Office Manager Governance and Administration
Date: 24 October 2022	Document Ref:	D22/45307

OVERVIEW

The purpose of this report is to provide an update in relation to the status of Council Resolutions currently being actioned, for Council Members’ information and monitoring.

Attachment 1 provides the status of Council Resolutions that have not yet been finalised for the period March 2019 to August 2022. Previously outstanding items that have been finalised since the last report to Council are included by way of update. The Council Resolutions for September 2022 are provided, in full, for Council Members’ information.

Management acknowledges the efficiencies afforded to both Council Members and staff by regular reporting and monitoring of the status of Council Resolutions. The practice of providing transparent updates also facilitates performance monitoring and builds confidence.

RECOMMENDATION

“that Council, having considered Item 14.1 – *Council Resolutions – Status Report*, dated 24 October 2022, receives and notes the report.”

Attachments

1. Resolution Status Report

References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at Meetings) Regulations 2013 (SA)

Resolution Register - March 2019 - August 2022 - Ongoing						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	“that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted.”	2019/119	I&E Committee Forward Agenda - December 2022	Infrastructure and Environment
25-Mar-19	18.2	Motion on Notice - APC Services	“that the Chief Executive Officer initiate a review of services administered by Adelaide Plains Council to identify any areas of cost efficiency and or new processes not covered by the organisational review.”	2019/129	Ongoing. Preliminary service review incorporated into Review of Office Accommodation and Services. Substantial review will form part of 2022 Organisation Review	Governance and Executive Office
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	“that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so: 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year.”	2020/055	Ongoing. Tennis Club has executed the lease. APC Mayor and CEO to execute upon receipt of Ministerial consent. Most recent follow up with DEW on 5 October 2022. Development approval was granted on 19 August 2022.	Governance and Executive Office
23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	“that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site.”	2020/407	I&E Committee Forward Agenda	Infrastructure and Environment

14-Dec-20	14.7	Third Creek Road Closure - Outcome of Public Consultation	<p>“that Council, having considered Item 14.7 – Third Creek Road Closure – Outcome of Public Consultation, dated 14 December 2020, receives and notes the report and in doing so:</p> <p>1. Acknowledges that public consultation was undertaken in relation to the proposed closure of Third Creek Road and that no submissions were received; and</p> <p>2. Instructs the Chief Executive Officer to finalise Third Creek Road closure in accordance with the Roads (Opening and Closing) Act 1991.”</p>	2020/448	Final Road plan D130510 lodged with the LTO by Alexander Symonds on 24 August 2022. Surveyor General to give final approval for vesting of allotment 101 (Closed Road) to the Council	Governance and Executive Office
22-Feb-21	14.1	Light & Adelaide Plains Region Economic Development Authority Regional Subsidiary Charter	<p>“that Council, having considered Item 14.1 – Light & Adelaide Plains Region Economic Development Authority – Regional Subsidiary Charter, dated 22 February 2021, receives and notes the report and in doing so:</p> <p>1. Confirms its intention to establish a regional subsidiary under section 43 of the Local Government Act 1999, to be known as the Light & Adelaide Plains Region Economic Development Authority (the Regional Subsidiary) and</p> <p>2. Instructs the Chief Executive Officer to, on the Council’s behalf, and following a further joint Informal Gathering between Adelaide Plains Council and Light Regional Council, apply to the relevant Minister, under Schedule 2 Part 2 of the Local Government Act 1999, in relation to the proposed establishment of the Regional Subsidiary.”</p>	2021/062	Ongoing. Refer 2022/077	Governance and Executive Office
26-Jul-21	18.1	Motion on Notice – Sealing Coastal Roads	<p>“that Council:</p> <p>1. Instructs the Chief Executive Officer to undertake detailed design in relation to the construction and sealing of Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km)</p> <p>2. Acknowledges that an allocation of \$20,000 will be incorporated into the first quarter 2021/2022 budget revision.”</p>	2021/ 175	Ongoing. Budget allocation completed, detailed design ongoing	Infrastructure and Environment
27-Sep-21	14.6	Outcome of Public Consultation - Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club	<p>“that Council, having considered 14.6 – Outcome of Public Consultation – Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club, dated 27 September 2021, receives and notes the report and in doing so:</p> <p>1. Authorises the Chief Executive to negotiate and finalise the Lease Agreement between Council and the Mallala and District Lions Club for the lease of a portion of land Allotment 20 DP 95617, Mallala (known as the Mallala Oval) and comprised in Certificate of Title Volume 6163 Folio 218, to the Mallala and District Lions Club. and</p> <p>2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Mallala and District Lions Club upon the necessary approvals being granted.”</p>	2021/352	Ongoing. Development Application has been lodged. Awaiting additional documentation to be provided by the applicant	Governance and Executive Office

27-Sep-21	21.1	Sale of Land for Non-Payment of Rates	<p>“that Council, having considered Item 21.2 – Sale of Land for Non -Payment of Rates, dated 27 September 2021, receives and notes the report and in doing so:</p> <p>1. Authorises the Chief Executive Officer to take action pursuant to Section 184 of the Local Government Act 1999 to recover outstanding rates in accordance with Rates Arrears and Debtor Management Policy from properties listed in Attachment 1 to this Report</p> <p>2. Pursuant to Section 38 and 44 of the Local Government Act 1999 authorises the Chief Executive Officer and the Mayor to execute the necessary documents in relation to the sale of the respective properties (if any) under common seal and</p> <p>3. Authorises the Chief Executive Officer or his delegate to call for Expressions of Interest from Licensed Real Estate Agents/Auctioneers to undertake the Auction of those properties that proceed to Public Auction (if any) to recover outstanding rates pursuant to Section 184 of the Local Government Act 1999.”</p>	2021/364	Ongoing. Update report presented to Ordinary Meeting on 28 March 2022	Finance and Business
8-Nov-21	4.1	Outcome of Public Consultation - Wasleys Bridge Closure or Load Limit Reduction	<p>“that Council, having considered Item 14.9 – Outcome of Public Consultation – Wasleys Bridge Closure or Load Limit Reduction, dated 25 October 2021, and in doing so, instructs the Chief Executive Officer to:</p> <p>1. In accordance with the provisions of Section 32 of the Road Traffic Act 1961, apply a load limit of 6.5 tonnes, emergency vehicles, Council vehicles and service vehicles exempted, to Wasleys Road Bridge (Light River), Barabba</p> <p>2. Relinquish the Bridge Renewal Program – Round 5 funding of \$107,500 and</p> <p>3. Apply for Bridge Renewal Program – Round 6, with Council’s contribution to be confirmed upon determination of the application.”</p>	2021/387	Ongoing. Load limit applied, funding application ongoing	Infrastructure and Environment
28-Mar-22	15.3	Light and Adelaide Plains Region Economic Development Authority Status Update	<p>“that Council, having considered Item 15.3 – Light Adelaide Plains Region Economic Development Authority – Status Update, dated 28 March 2022 receives and notes the report and in doing so instructs the Chief Executive Officer to arrange a meeting with Minister Geoff Brock in order to progress the LAPREDA application, cordially inviting the Adelaide Plains Council Mayor, Light Regional Council Mayor and Chief Executive Officer to attend.”</p>	2022/077	Ongoing. Council is continuing to liaise with the Minister with further communications and updates to follow after the local government general election	Governance and Executive Office

26-Apr-22	14.5	Parham Float Parking	<p>“that Council, having considered Item 14.5 – Parham Float Parking, dated 26 April 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Affirms the strategic value of horses for recreation and visitors on a day by day basis and for events and that a preferred option for float parking is needed; 2. Notes the Background and Options – Parham Float Parking Paper in Attachment 1 to this Report includes: <ol style="list-style-type: none"> a. Two float/car park options on Council land for further engagement to inform a preferred option: <ol style="list-style-type: none"> i. Main Street western portion; ii. West of Social Club; b. A proposed upgrade to create a Levee Trail including for use by horses; c. A draft Rider Information Sheet; d. Information about Council’s approach to horse events; e. An intent to install ‘Beware Horses’ signs; 3. Authorises the Chief Executive Officer to undertake editorial to the draft Background and Options Parham Float Parking Paper in Attachment 1 to this Report to make it suitable to inform consultation; and 4. Instructs the Chief Executive Officer to undertake public consultation in accordance with Council’s Public Consultation Policy and to bring back a subsequent report to Council.” 	2022/111	Forward Agenda - Post Caretaker. Public consultation concluded on 30 August 2022	Development and Community
26-Apr-22	21.2	Parham Camping Reserve - Management and Road Closure	<p>“that Council, having considered Item 21.2 – Parham Camping Reserve – Management and Road Closure, dated 26 April 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Instructs the Chief Executive Officer to undertake a road closure pursuant to Section 5 of the Roads (Opening and Closing) Act 1991 in relation to the relevant Portion of Esplanade, Parham; and 2. Acknowledges that a budget variation of \$10,000 will be incorporated into the third quarter budget review 2021/2022.” 	2022/124	Ongoing. Council has engaged a surveyor and is in the process of seeking updated advice in relation to the next necessary steps.	Governance and Executive Office
23-May-22	14.4	Draft Hart Reserve Master Plan - Feedback and Endorsement	<p>“that Council, having considered Item 14.4 – Draft Hart Reserve Master Plan – Feedback and Endorsement, dated 23 May 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Adopts ‘Option 1’ as the Hart Reserve Master Plan as presented at Attachment 1 to this Report; and 2. Instructs the Chief Executive Officer to undertake detailed investigation into the cost of a skate park (‘Option 2’) within Hart Reserve and bring back a report in relation to those investigations.” 	2022/133	Ongoing. Detailed investigations underway.	Development and Community

23-May-22	21.4	Heritage Survey Review	<p>“that Council, having considered Item 21.4 – Heritage Survey Review, dated 23 May 2022, receives and notes the report and in doing so: 1. Notes the Heritage Review Report in Attachment 1 to this Report includes:</p> <p>a. The Local Heritage Assessment Sheets identifying 34 properties as being of local heritage value;</p> <p>b. The Buckland Park State Heritage Assessment identifying the property as being of State heritage value;</p> <p>2. Endorses in principle commencing an Amendment to the Planning and Design Code:</p> <p>a. To formally designate as local heritage places the 34 properties identified in Attachment 1 to this report;</p> <p>b. With early commencement of the Amendment to enable the buildings being listed on an interim basis to prevent risk of demolition during consultation.</p> <p>3. Endorses in principle nominating the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place;</p> <p>4. Authorises the Chief Executive Officer to commence the statutory processes:</p> <p>a. To initiate an amendment to the Planning and Design Code including engagement with property owners under the Planning, Development and Infrastructure Act 2016;</p> <p>b. To nominate the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place, noting the Department of Environment and Water are the lead agency for engagement with property owners, under the Heritage Places Act 1993;</p> <p>5. Notes administration intent to include an allocation of up to \$10,000 in the draft budget for 2023/24 for the purpose of a local heritage incentives and advisory service.”</p>	2022/151	Ongoing.	Development and Community
27-Jun-22	14.1	Council Accommodation and Services Review - Preliminary Report	<p>“that Council, having considered Item 14.1 – Council Accommodation and Services Review – Preliminary Report, dated 27 June 2022, receives and notes the report and in doing so:</p> <p>1. Adopts the Discussion Paper prepared by Holmes Dyer (Attachment 1); and</p> <p>2. Instructs the Chief Executive Officer to prioritise community and stakeholder engagement in relation to the review of Council Accommodation and Services, including holding targeted workshops, following the Council Elections in November 2022.”</p>	2022/163	Engagement to commence following the Council Elections in November 2022	Governance and Executive Office
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/011 of the Infrastructure and Environment Committee and in doing so:</p> <p>1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council's Procurement Policy to undertake stage 2 requirements of the PLEC application and</p> <p>2. Acknowledges that an allocation of \$30,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year.”</p>	2022/174	Ongoing	Infrastructure and Environment
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/012 of the Infrastructure and Environment Committee and in doing so:</p> <p>1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council's Procurement Policy to deliver a community waste education program; and</p> <p>2. Acknowledges that an allocation of \$15,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year.”</p>	2022/175	Ongoing	Infrastructure and Environment

27-Jun-22	14.4	Adelaide Plains Growth Strategy	<p>“that Council, having considered Item 14.4 – Adelaide Plains Growth Strategy, dated 27 June 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <ol style="list-style-type: none"> 1. Commence consultation on the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report, in accordance with Council’s Public Consultation Policy; 2. Refine the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report based on 2021 Census data when available, with changes to comprise editorial matters but not changes to policy; and 3. Report back to Council following completion of the consultation process.” 	2022/185	Forward Agenda - Post Caretaker. Public consultation concluded on 23 August 2022	Development and Community
27-Jun-22	14.6	Request to Paint Two Wells Oval Water Tank	<p>“that Council, having considered Item 14.6 – Request to Paint Two Wells Oval Water Tank, dated 27 June 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Approves the Two Wells Football and Netball Sporting Club to undertake painting of a mural on the water tank at the Two Wells Oval, subject to the artwork proof being reviewed and approval prior to painting commencement; and 2. Notes, and instructs the Chief Executive Officer to advise the Two Wells Football and Netball Club, that the tank will be decommissioned in the short to medium term. Recycled water options are being perused, once recycled is established the existing water tank will no longer be required and decommissioned.” 	2022/187	Ongoing. CEO has notified the Club, awaiting artwork proofs prior to painting commencing	Infrastructure and Environment
25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	<p>“that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, receives and notes the report and in consideration of the feedback received during public consultation and the further consultation with Scout SA, instructs the Chief Executive Officer to amend the Draft Ground Lease between Council and Scouts SA (Attachment 1), by reducing the proposed lease area for Scouts SA (being portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647), as per map outlined in blue within Attachment 5 to this report, in order to permit vehicular access to the Two Wells Bowling Club Machinery Shed and Water Tank.”</p>	2022/236	Norman Waterhouse Lawyers have been instructed to amend the lease area for Scouts SA. Council has engaged a surveyor to prepare a Survey Plan for the revised lease area	Governance and Executive Office
25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	<p>“that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, instructs the Chief Executive Officer to seek the consent of the Minister for Climate, Water and Environment to:</p> <ol style="list-style-type: none"> 1. Change the current dedication of Allotment 103 comprised in Crown Record Volume 5753 Folio 647 from ‘Recreation Purposes’ to a dual dedication of ‘Recreation and Community Purposes’ to accommodate the proposed Two Wells Scout Hall relocation; and 2. Enter into a Lease Agreement with The Scouts Association of Australia SA Branch prior to any development occurring on the proposed lease area, being portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647, as per map outlined in blue within Attachment 5 to this report.” 	2022/237	Consent being sought from Minister for EW to lease portion of CR 5753/647, including change of dedication	Governance and Executive Office

25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	“that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, acknowledges the matters raised by the Two Wells Bowling Club and instructs the Chief Executive Officer to amend the lease area allocated to the Two Wells Bowling Club in 1993 (Minute Reference 93/0626 page 7857 and Deed of Extension – Minute Reference 2016/318, page 13395), to Portion of Section 144 comprised in Crown Record Volume 6218 Folio 945 and Portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647 as per map outlined in green within Attachment 5 to this report.”	2022/238	Completed. Variation has been executed by both parties.	Governance and Executive Office
25-Jul-22	13.7	Draft Equine Strategy	“that Council, having considered Item 13.7 – Draft Equine Strategy, dated 25 July 2022, receives and notes the report and in doing so: 1. Endorses the Draft Equine Strategy and Background Paper as presented in Attachments 1 and 2 to this Report to be released for the purposes of undertaking consultation as envisaged in the Council’s Public Consultation Policy; and 2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes as necessary.”	2022/245	Ongoing. Public consultation currently underway and concluding 1 November 2022	Development and Community
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	“that Council, having considered Item 20.1 – <i>Crown Land, Two Wells – August 2022</i> , dated 22 August 2022, receives and notes the report and in doing so acknowledges that, in accordance with the Contract for the Sale and Purchase, the settlement date for the purchase of Section 180 Old Port Wakefield Road, Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road, Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) is Monday 24 October 2022.”	2022/266	Agenda - 24 October 2022	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022: 1. Resolves that, having due regard to the relevant principles underpinning Council’s approach to procurement set out in Council’s Procurement Policy, it is appropriate to engage Alinea Group to undertake the next tranche of the market engagement exercise on the basis of the matters set out within the Report to Council 2. Appoints Alinea Group to undertake Stages 1-4 of the transaction strategy as set out within the Letter of Offer to Council dated 10 June 2022 and presented as Attachment 2 to this Report, being a detailed market engagement and expression of interest campaign, including preparation of a land development concept plan which will largely reflect Council’s previously adopted guiding principles for the subject land 3. Acknowledges that the necessary budget revisions will occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000) and 4. Acknowledges that appointment of an appropriate consultant for Stages 5-8 (being request for detailed plans and transaction management to contractual close) will be determined by resolution at an appropriate time in the future and in accordance with Council’s Procurement Policy.”	2022/267	Agenda - 24 October 2022	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022: 1. Acknowledges that it is not sustainable or realistic for the Chief Executive Officer (nor his Executive) to drive delivery of this project in the absence of commensurate resourcing being made available, while simultaneously managing primary workload duties and 2. Authorises the Chief Executive Officer to adequately resource the significant workload associated with catalysing and activating town centre investment and expansion in Two Wells, consistent with Council’s responsibilities pursuant to Section 6 and 7 of the Local Government Act 1999, with the necessary budget revisions to occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000).”	2022/268	Agenda - 24 October 2022	Governance and Executive Office


22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022, authorises the Chief Executive Officer to publish the following information as part of the public statement in relation to the Crown Land, Two Wells initiative notwithstanding the existence and operation of the various Section 91(7) orders pertaining to that information:</p> <p>1. Council and the Minister for Climate, Environment and Water have entered into a Contract for the Sale and Purchase Section 180 Old Port Wakefield Road Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) (the Subject Land), with a settlement date of Monday 24 October 2022</p> <p>2. Council has engaged of Alinea Group to undertake a detailed market engagement and expression of interest process, with commentary to aid and assist the community in understanding the next tranche of the process and what it means in realising investment for Two Wells (likely timelines also to be disclosed) and</p> <p>3. An overview of the various, diligent and detailed preparatory work/steps that have been undertaken in relation to the Crown Land, Two Wells initiative from 2017 to present and including: a. Retail Supply and Demand Study prepared by Property and Advisory in December 2019 b. Relocation of the community groups previously occupying the Subject Land (Adelaide Plains Kennel and Obedience Club and Adelaide Plains Trotting Owners and Trainers Association) into new facilities at Lewiston (noting that this process and outcome is not subject to Section 91(7) orders) c. Revocation of Community Land Classification over the Subject Land (noting that this process and outcome is not subject to Section 91(7) orders)</p> <p>d. Negotiations with the Minister leading to a commitment to deal exclusively with Council in the disposal of the land e. Ministerial declaration that the Subject Land is surplus to Government requirements f. Ministerial declaration to revoke the Crown dedication over the Subject Land g. Adoption of guiding principles by Council (not to disclose their extent but to inform the community that a framework for the orderly development of the site has been established).”</p>	2022/269	Agenda - 24 October 2022	Governance and Executive Office
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/024 of the Infrastructure and Environment Committee and in doing so:</p> <p>1. Instructs the Chief Executive Officer to progress with centre median lighting for stage 2 design, noting that community consultation will be a necessary first step in the process prior to arriving at a final determination and</p> <p>2. Acknowledges that further reports will be presented to Council on the progress of the Undergrounding of Power – Two Wells Main Street.”</p>	2022/276	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/025 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to undertake the necessary process to enable the development of CR6249/280 (Attachment 3) for stormwater and passive recreation uses.”</p>	2022/277	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/026 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Wake Road to the road reserve marked Lot 103 – Blue line (St Andrews Road to Western boundary of Land division) in Attachment 4.”</p>	2022/278	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/027 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Gazzola Court to the road reserve marked Lot 104 – Red line (Lot 103 to Western boundary of Land division) in Attachment 4.”</p>	2022/279	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/028 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Fielke Road to the road reserve marked Lot 105 – Green Line (St Andrews Road to Lot 103) in Attachment 4.”</p>	2022/280	Ongoing	Infrastructure and Environment

22-Aug-22	13.3	Policy Review - Code of Practice - Access to Council Meetings and Documents	“that Council, having considered Item 13.3 – Policy Review – Code of Practice – Access to Council Meetings and Documents, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to undertake public consultation, in accordance with Council’s Public Consultation Policy, on the draft Code of Practice – Access to Council Meetings and Documents as presented at Attachment 1 to this Report.”	2022/285	Forward Agenda - November 2022. Public consultation was undertaken, no submissions received. Policy will be presented following the general election.	Governance and Executive Office
22-Aug-22	13.4	Request to Fly the Rainbow Flag	“that Council, having considered Item 13.4 – Request to Fly the Rainbow Flag, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala during business hours for the month of November 2022 and acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide and on the Feast website.”	2022/286	Ongoing - Feast has been advised of Council's participation ahead of November.	Governance and Executive Office
22-Aug-22	13.5	Revocation of Community Land Classification and Transfer of Land to Minister	“that Council, having considered Item 13.5 – Revocation of Community Land Classification and Transfer of Land to Minister – Port Prime Township – Adelaide International Bird Sanctuary National Park, dated 22 August 2022, receives and notes the report and in doing so: 1. Pursuant to Section 194(3)(b) of the Local Government Act 1999, revokes the Community Land Classification of 27 Allotments within the Port Prime Township, comprised in Certificate of Title Volume 5687 Folio 238 and remove the land from its Community Land Register. 2. Delegates authority to the Chief Executive Officer to finalise the transfer of the 27 Allotments within the Port Prime Township, comprised in Certificate of Title Volume 5687 Folio 238, to the Minister for Climate, Environment and Water for no consideration, for dedication as part of the Adelaide International Bird Sanctuary National Park.”	2022/287	Transfer of the land from Council to Crown anticipated to be completed within the next month - this is now with conveyancers.	Governance and Executive Office
22-Aug-22	13.5	Motion Without Notice	“that Council instructs the Chief Executive Officer to commence discussions with the appropriate authorities in respect of leasable opportunities in and around Parham for the prospective development of a dedicated horse float parking area and to bring a report back at the appropriate juncture.”	2022/288	Forward Agenda - Post Caretaker	Development and Community
22-Aug-22	13.6	Short Term Staff Accommodation - 65 Old Port Wakefield Road Two Wells	“that Council, having considered Item 13.6 – Short Term Staff Accommodation – 65 Old Port Wakefield Road Two Wells, dated 22 August 2022, receives and notes the report and in doing so: 1. Reallocates \$94,000 from the ‘Council Chamber and Meeting Rooms Audio/Video Upgrade’ Project to the Short Term Staff Accommodation Project 2. Instructs the Chief Executive Officer to progress the Short Term Staff Accommodation Project, including: a. Preparation of building plans and lodgement of a development application for a change of land use and b. Obtaining quotes for the proposed and necessary building work and 3. Acknowledges that further reports may be presented to Council in due course regarding additional budget allocations (if necessary) and/or progress of the Short Term Staff Accommodation Project.”	2022/289	Ongoing	Development and Community
22-Aug-22	13.7	Draft Two Wells Walking Cycling Plan	“that Council, having considered Item 13.7 – Draft Two Wells Walking Cycling Plan, dated 22 August 2022, receives and notes the report and in doing so: 1. Endorses the Draft Two Wells Walking Cycling Plan as presented in Attachment 1 to this report to be released for the purposes of undertaking consultation as envisaged in the Public Consultation Policy and 2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes necessary.”	2022/290	Ongoing	Development and Community

22-Aug-22	14.3	Tourism and Economic Development Opportunity	“that Council, having considered Item 14.3 – Tourism and Economic Development Opportunity, dated 22 August 2022, receives and notes the report and in doing so acknowledges the opportunity to pursue tourism and economic development-related investment along the coastal foreshores for campground activity to occur and instructs the Chief Executive Officer to bring back a further report on the matter following the expiration of caretaker period and post the November 2022 Local Government Elections.”	2022/294	Forward Agenda - Following Caretaker	Governance and Executive Office
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Resolution Register - September 2022 - All						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
26-Sep-22	2.1	Confirmation of Minutes	"that the minutes of the Ordinary Council Meeting held on 22 August 2022 (MB Folios 17647 to 17664 inclusive) be accepted as read and confirmed."	2022/312	Completed	Governance and Executive Office
26-Sep-22	11.1	Adelaide Plains Council Historical Committee Meeting	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 13 September 2022."	2022/313	Completed	Governance and Executive Office
26-Sep-22	12.1	Gawler River Floodplain Management Authority Meeting	"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 18 August 2022."	2022/314	Completed	Governance and Executive Office
26-Sep-22	12.2	Legatus Group Annual General Meeting	"that Council receives and notes the minutes of the Legatus Group Annual General Meeting and Ordinary Meeting held on 9 September 2022."	2022/315	Completed	Governance and Executive Office
26-Sep-22	13.1	Hours of Operation - Christmas 2022	"that Council, having considered Item 13.1 – Hours of Operation – Christmas 2022, dated 26 September 2022, receives and notes the report and in doing so resolves the following hours of operation for the Christmas and New Year 2022/2023 period: 1. Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Friday 23 December 2022 and re-open at 9am on Tuesday 3 January 2023. 2. Two Wells Library to close at 5pm on Thursday 22 December 2022 and re-open at 9am on Tuesday 3 January 2023. 3. Mallala Library to close at 12pm on Wednesday 21 December 2022 and re-open at 10am on Wednesday 4 January 2023. 4. Two Wells Transfer Station to close at 3.30pm on Wednesday 21 December 2022 and reopen at 9am on Saturday 31 December 2022."	2022/316	Completed	Governance and Executive Office
26-Sep-22	13.2	Chief Executive Office Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Ordinary Council Meeting Schedule 2022	"that Council, having considered Item 13.2 – Chief Executive Office Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Ordinary Council Meeting Schedule 2022, dated 26 September 2022, receives and notes the report and in doing so amends Council Resolution 2021/378 made on 25 October 2021 as follows: "that Council, having considered Item 14.4 – Ordinary Council Meeting Schedule 2022, dated 25 October 2021, receives and notes the report and in doing so: 1. Resolves that Ordinary Council Meetings for January-October 2022 will be held in the Mallala Council Chamber at 6.30pm on the fourth Monday of the month with the exception of: a. January 2022, where the Ordinary Council Meeting will be held on the fifth Monday of the month due to the Australia Day public holiday and b. April 2022, where the Ordinary Council Meeting will be held on the fourth Tuesday of the month due to the ANZAC Day public holiday and 2. Acknowledges that, in accordance with Section 81(4) of the Local Government Act 1999, the Chief Executive Officer will appoint the time and place of the Ordinary Council Meeting to be held in November 2022, being the first Ordinary Meeting held after the November 2022 general election."	2022/317	Completed	Governance and Executive Office
26-Sep-22	13.3	Election – Local Government Association President 2022-2024	"that Council, having considered Item 13.3 – Election – Local Government Association President 2022-2024, dated 26 September 2022, receives and notes the report and in doing so nominates candidate Keith Parkes, Mayor of Alexandrina Council, to be elected as LGA President for the period 2022-2024."	2022/318	Lost	Governance and Executive Office

26-Sep-22	13.3	Election – Local Government Association President 2022-2024	“that Council, having considered Item 13.3 – Election – Local Government Association President 2022-2024, dated 26 September 2022, receives and notes the report and in doing so nominates candidate Bill O’Brien, Mayor of Light Regional Council, to be elected as LGA President for the period 2022-2024.”	2022/319	Completed	Governance and Executive Office
26-Sep-22	13.4	Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024	“that Council, having considered Item 13.4 – Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Bill O’Brien, Mayor of Light Regional Council, to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”	2022/320	Completed	Governance and Executive Office
26-Sep-22	13.4	Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024	“that Council, having considered Item 13.4 – Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Ben Browne, Mayor of Northern Areas Council, to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”	2022/321	Completed	Governance and Executive Office
26-Sep-22	13.5	Election – Local Government Finance Authority – Representative Members of the Board of Trustees	“that Council, having considered Item 13.5 – Election – Local Government Finance Authority – Representative Members of the Board of Trustees, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Annette Martin to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983.”	2022/322	Completed	Governance and Executive Office
26-Sep-22	13.5	Election – Local Government Finance Authority – Representative Members of the Board of Trustees	“that Council, having considered Item 13.5 – Election – Local Government Finance Authority – Representative Members of the Board of Trustees, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate Michael Sedgman to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983.”	2022/323	Completed	Governance and Executive Office
26-Sep-22	13.6	Add New Bank Account Signatory	“that Council, having considered Item 13.6 – Add New Bank Account Signatory, dated 26 September 2022, receives and notes the report and in doing approves that Council’s Accountant, Carmel Vandermolen, be added as an authorised signatory to Council’s Bank SA Business Cheque Account Plus.”	2022/324	Completed	Finance and Business
26-Sep-22	14.1	Council Resolutions – Status Report	“that Council, having considered Item 14.1 – Council Resolutions – Status Report, dated 26 September 2022, receives and notes the report.”	2022/325	Completed	Governance and Executive Office
26-Sep-22	18.1	Motion Without Notice	“that the Chief Executive Officer bring back a report to the first meeting of the new elected body setting out all relevant background and information regarding the Gawler River Floodplain Management Authority, including risks posed (financial, legal, reputation, operational) in either remaining or withdrawing from the subsidiary.”	2022/326	Forward Agenda - November 2022	Governance and Executive Office

 Adelaide Plains Council	14.2	Crown Land, Two Wells – October 2022
	Department: Report Author:	Governance and Executive Office Chief Executive Officer
Date: 24 October 2022	Document Ref:	D22/45983

OVERVIEW

Purpose

The purpose of this report is to provide the Elected Body with a progress update regarding Council's strategic land assemblage initiative at Two Wells; a catalysing town centre activation project which will facilitate retail, commercial, recreational and community investment to service our rapidly-growing community and broader catchment.

Background

After years of diligent, prudential planning, Council, at its 22 August 2022 ordinary meeting, resolved to acquire a strategic eight-hectare site in the heart of the Two Wells town centre from the Crown for the purposes of delivering retail, commercial, recreational and community facilities.

A copy of Council's media release is provided as **Attachment 1** and provides relevant details of the imminent land purchase, Council's rationale behind the initiative and the market engagement process that will shortly commence with the private sector to realise investment and facilities over the site.

At the 22 August 2022 meeting, Council further resolved a suite of resolutions to advance the market engagement process; the most notable of which being to engage Alinea Group to commence the market engagement and expression of interest process, including preparation of land development concept plans (resolution 267/2022).

Since that meeting, the Chief Executive Officer (CEO) has duly engaged Alinea Group and established fortnightly meetings with Alinea Group and Jensen PLUS, branded internally as *Operation TWIG* [Two Wells Invest+Grow]. Council's CEO is the self-appointed Chair of *Operation TWIG Steering Committee* meetings and, with support from his Executive, ensures governance, finance, planning and infrastructure considerations are appropriately identified and addressed. In addition, probity oversight is assured at all steering committee meetings through the engagement of Powell and Co.

Discussion

Significant progress has been achieved in recent months through the CEO's establishment of the *Operation TWIG Steering Committee*. With settlement on the land set down for Thursday 27 October 2022, all is in readiness for the market engagement and expression of interest process to commence immediately thereafter.

Notwithstanding Local Government Caretaker Period, the CEO considers it necessary and appropriate to brief the elected body of the imminent market engagement and expression of interest process. To that end, the CEO has cordially invited Alinea Group and Jensen PLUS representatives to attend the meeting to provide an overview of the significant progress undertaken since the 22 August 2022 meeting and to advise of the imminent market engagement and expression of interest process and associated timelines to follow.

Conclusion

It is appropriate that the Elected Body, and indeed the community, are provided with an open session status update on Council's land assemblage and market engagement initiative ahead of the formal expression of interest period commencing on Friday 28 October 2022.

This report is therefore provided for information purposes only and no decisions are sought in relation to its contents.

RECOMMENDATION

"that Council, having considered Item 14.2 – *Crown Land, Two Wells – October 2022*, dated 24 October 2022, receives and notes the report."

Attachments

1. Media Release - Adelaide Plains Council Invests in Community's Future – 25 August 2022



Media Release

Council Invests in Community's Future

25 August 2022

After years of diligent planning, Council is excited to announce the strategic purchase of eight hectares of 'Crown Land' in the heart of Two Wells for the purposes of delivering commercial, retail and community facilities.

With Council's population growing at an unprecedented rate, the purchase of this strategic landholding in the town centre of Two Wells positions the broader region for further substantial economic growth and will provide convenient access to amenities for residents and visitors alike. The landholdings are bound by the Port Wakefield Highway, Old Port Wakefield Road, Wells Road and Windmill Road with extensive exposure to arterials and the historic main street.



Geographic location of land – Section 180 Old Port Wakefield Road and Section 716 Buckland Park Road

To advance this initiative, Council will now undertake market engagement and expressions of interest with the private sector for the purposes of delivering a mix of commercial, retail and community facilities through the engagement of commercial property advisors, Alinea Group, who will work closely with urban designers, Jensen PLUS.

Mayor Mark Wasley said of the decision, “It is Council’s responsibility to create this opportunity for investment in our region and to bring the facilities and services needed for the growing population. It is not only Two Wells that will benefit – the whole region will enjoy access to future amenities. There is still much work to be done and acquiring the land is the foundation of exciting things to come”.

Council’s Chief Executive Officer, Mr James Miller, described Council’s approach of purchasing the land direct from the State Government, and then engaging with the private sector, as “visionary; catalysing investment and town centre activation while ensuring that the Two Wells Town Centre is developed in an orderly and economically sustainable manner to meet the community’s needs”.

Reflecting on progress to date, Mr Miller said “Council, having commissioned an updated retail supply and demand study in 2019, became aware that additional land was needed in Two Wells to accommodate retail and commercial investment for our rapidly growing community. Since then, Council has worked diligently and prudentially in securing strategic land which Council will now own and control”.

Alinea Group Principal, Mr Ben Koop, described the opportunity as a "landmark holding in the Two Wells regional catchment that sets the foundation for an exceptional and vibrant town centre development and investment opportunity. This will enable Council to strategically respond to the strong demand in the catchment for major investment in new retail, commercial and enhanced amenity to support the fast-growing residential catchment area. One of the most exciting elements is the opportunity for the development community to create a major new town centre within an historic main street environment, providing further catalytic benefits for Two Wells and the surrounding region. We look forward to working closely with Council and Jensen PLUS in preparing a compelling preliminary concept and vision for land holdings in the lead up to a national Expression of Interest process for development partners and occupiers to commence later in 2022”.

Mr Miller remarked, “This is truly wonderful news for our community and demonstrates Council’s commitment to plan at the local and regional level for the development and future requirements of our area. I look forward to continuing momentum as we enter the next dynamic phase of this project, namely market engagement through to contractual close, with on-ground retail, commercial and community investment soon realised”.

The Department for Environment and Water’s General Manager Crown Lands Program, Mr Piers Brissenden commented, “The transfer of land ownership is the result of more than four years of discussion and collaboration, with the land sold in accordance with the provisions of the Crown Land Management Act 2009”.

The Contract for Sale and Purchase was executed on 22 August 2022 with an anticipated settlement date of 24 October 2022. To protect the Council’s commercial position during the market engagement and expression of interest process, the purchase price remains confidential at this stage.



Mayor Mark Wasley (left), General Manager Crown Lands Program Piers Brissenden (centre) and APC CEO James Miller (right) executing the Contract for Sale and Purchase




Mayor Mark Wasley and General Manager Crown Land Program Piers Brissenden following execution of Contract for Sale of Purchase.

With the big picture in mind, Mayor Wasley said “Council’s strategic land purchase will have wide-ranging benefits for our community. In addition to attracting new residents and businesses to the area, this will support and enhance the visibility and profile of existing local business and will foster community connection into the future”.


Mark Wasley
Mayor

Media Requests for Further information:

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 Adelaide Plains Council		17.1	Motion on Notice –Acknowledgement of Service for Councillor Daniele
		Document No:	D22/46268
Report Date:	24 October 2022	Submitted by:	Mayor Wasley

Preamble:	<p>Councillor Daniele began his service on the then District Council of Mallala in May 1975. This gives a total of 47 years continuous service to local government. He has been consistently passionate about the community and Two Wells – which he represented as a Ward Councillor. Jo has been a strong voice for the causes he believes in and equally as strong in matters he does not support. Throughout his terms on Council Jo has been determined, worked hard and based his decisions “for the good of the community”.</p> <p>As Councillor Daniele is not standing for re-election it is timely and appropriate that he be acknowledged for his outstanding contribution to Council and the community.</p>
Proposed Motion:	“that Council acknowledge the 47 years of continuous service as a Councillor on the Adelaide Plains Council and his contribution to Council and the community.”

 Adelaide Plains Council		17.2	Motion on Notice – Request for Report – Civic/Community Centre
		Document No:	D22/46279
Report Date:	24 October 2022	Submitted by:	Councillor Maiolo

Preamble:	N/A
Proposed Motion:	<p>“that Council instructs the Chief Executive Officer to bring back a report to a subsequent meeting of Council regarding the concept of developing a new civic/community centre which includes the following:</p> <ul style="list-style-type: none"> • An overview of the Holmes Dyer Review of Council Accommodation • Opportunities to leverage off the soon to be acquired Crown Land at Two Wells to fund the centre • Timing and next steps to achieve the outcome.”