

# NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the  
*Local Government Act 1999*

## The Ordinary Meeting of the



will be held

**by electronic means**

on

**Monday 28 February 2022 at 6.30pm**

A handwritten signature in black ink, appearing to be "James Miller", written in a cursive style.

James Miller

**CHIEF EXECUTIVE OFFICER**

In light of the ongoing COVID-19 public health emergency, and pursuant to section 302B of the Local Government Act 1999 and the Electronic Participation in Council Meetings Notice (No 1) 2020, **public access to all Council and Committee meetings will be facilitated via live stream on Council's YouTube channel.**

On the day of the meeting, a direct link to the live stream will be displayed on the homepage of Council's website [www.apc.sa.gov.au](http://www.apc.sa.gov.au)

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Pursuant to Council's Code of Practice – Meeting Procedures, Council will not facilitate the holding of Public Open Forum at a Council Meeting during the COVID-19 public health emergency.

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Nil

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 <b>Adelaide Plains Council</b>	<b>2. Confirmation of Minutes</b>
<b>Monday 28 February 2022</b>	

- 2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 31 January 2022  
**“that the minutes of the Ordinary Council Meeting held on 31 January 2022 (MB Folios 17521 to 17534 inclusive), be accepted as read and confirmed.”**

# MINUTES

of

## Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the  
*Local Government Act 1999*

HELD

**by electronic means**

on

**Monday 31 January 2022 at 6.30pm**

The Chief Executive Officer formally declared the meeting open at 6.31pm.

# **1. ATTENDANCE RECORD**

## **1.1 Present:**

Councillor John Lush	Mallala/Dublin Ward	<i>by electronic means</i>
Councillor Terry-Anne Keen	Mallala/Dublin Ward	<i>by electronic means</i>
Councillor Kay Boon	Two Wells Ward	<i>by electronic means</i>
Councillor Joe Daniele (from 6.37pm)	Two Wells Ward	<i>by electronic means</i>
Councillor Frank Maiolo	Two Wells Ward	<i>by electronic means</i>
Councillor Margherita Panella	Lewiston Ward	<i>by electronic means</i>
Councillor Brian Parker	Lewiston Ward	<i>by electronic means</i>
Councillor Carmine Di Troia	Lewiston Ward	<i>by electronic means</i>

## **Also in Attendance by electronic means:**

Chief Executive Officer	Mr James Miller
General Manager – Governance and Executive Office	Ms Sheree Schenk
General Manager – Development and Community	Mr Darren Starr
General Manager – Infrastructure and Environment	Mr Thomas Jones
Manager Governance and Administration/Minute Taker	Ms Alyssa Denicola
Administration and Executive Support Officer	Ms Stacie Shrubsole
Information Technology Support Officer	Mr Sean Murphy
Chair of the Board, Norman Waterhouse Lawyers (from 9.06pm)	Mr Sean Keenihan

## **Apologies:**

Mayor Mark Wasley	
Councillor Marcus Strudwicke	Mallala/Dublin Ward

Moved Councillor Lush                      Seconded Councillor Keen                      **2022/ 001**

“that in the absence of Mayor Mark Wasley and Deputy Mayor Marcus Strudwicke, and pursuant to section 86(2) of the *Local Government Act 1999*, Council chooses Councillor Brian Parker to preside at this Ordinary Council Meeting.”

**CARRIED**

Councillor Parker assumed the role of Presiding Member at 6.34pm.

## 2. CONFIRMATION OF MINUTES

### 2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 13 December 2021

Moved Councillor Keen

Seconded Councillor Maiolo

**2022/ 002**

**“that the minutes of the Ordinary Council Meeting held on 13 December 2021 (MB Folios 17506 to 17520 inclusive), be accepted as read and confirmed.”**

**CARRIED**

## 3. BUSINESS ARISING

Nil

## 4. PUBLIC OPEN FORUM

Pursuant to Council’s *Code of Practice – Meeting Procedures*, Council did not facilitate the holding of Public Open Forum due to the COVID-19 public health emergency.

## 5. DECLARATION OF MEMBERS’ INTEREST

Nil

## 6. ADJOURNED BUSINESS

Nil

## 7. MAYOR’S REPORT

### 7.1 Mayor’s Report

Reporting Period – Thursday 9 December 2021 to Wednesday 26 January 2022

#### Friday 10 December 2021

Legatus Group Ordinary Meeting, Kadina

#### Monday 13 December 2021

Pre-Council Meeting – Mayor/Chief Executive Officer/Executive Management Team

Ordinary Council Meeting

#### Tuesday 21 December 2021

Meeting – Mayor/Deputy Mayor/Chief Executive Officer – Various Matters

#### Monday 10 January 2022

Information Briefing Session – Local Roads and Community Infrastructure Program – Round 3

Information Briefing Session – Long Term Financial Plan

#### Wednesday 12 January 2022

Meeting – Mayor/Acting Chief Executive Officer – Various Matters

#### Thursday 13 January 2022

Meeting – Mayor/Acting Chief Executive Officer – Various Matters

Friday 14 January 2022

Meeting – Mayor/Acting Chief Executive Officer – COVID-19 Update and Response

Tuesday 18 January 2022

Elected Member Training – Conflicts of Interest

Information Briefing Session – Heritage Review

Thursday 20 January 2022

Meeting – Mayor/Acting Chief Executive Officer – Various Matters

Wednesday 26 January 2022

Australia Day Ceremony – Two Wells Oval Complex

**8. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED**

Nil

**9. DEPUTATIONS**

Nil

**10. PRESENTATIONS/BRIEFINGS**

Councillor Daniele connected to the meeting at 6.37pm.

- 10.1 The Honourable John Dawkins MLC, President of the State Legislative Council, gave a 7 minute address reflecting on his time in office and, in particular, his experiences with the Adelaide Plains Council.

**11. PETITIONS**

Nil

**12. COMMITTEE MEETINGS**

Nil

**13. SUBSIDIARY MEETINGS**

- 13.1 Gawler River Floodplain Management Authority Board Meeting – 9 December 2021

Moved Councillor Di Troia

Seconded Councillor Keen

**2022/003**

**“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Board Meeting held on 9 December 2021.”**

**CARRIED UNANIMOUSLY**

## 13.2 Legatus Group Ordinary Meeting – 10 December 2021

Moved Councillor Daniele Seconded Councillor Di Troia **2022/ 004**

**“that Council receives and notes the minutes of the Legatus Group Ordinary Meeting held on 10 December 2021.”**

**CARRIED UNANIMOUSLY**

**14. REPORTS FOR DECISION**

## 14.1 Gawler River Floodplain Management Authority – Update

Moved Councillor Lush Seconded Councillor Maiolo **2022/ 005**

**“that Council, having considered Item 14.1 – *Gawler River Floodplain Management Authority – Update*, dated 31 January 2022, receives and notes the report and in doing so acknowledges that the Chief Executive Officer intends to bring back a further and more detailed report ahead of the 17 February 2022 Gawler River Floodplain Management Authority Meeting.”**

**CARRIED**

## 14.2 Governance Advisory Panel – Independent Membership

Moved Councillor Keen Seconded Councillor Boon **2022/ 006**

**“that Council, having considered Item 14.2 – *Governance Advisory Panel – Independent Membership*, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Re-appoints the following independent members to Council’s Governance Advisory Panel from 23 February 2022 until 25 July 2022 in accordance with clause 3.1 of the Panel’s Terms of Reference:**
  - Isobel Redmond
  - Cimon Burke
  - Lachlan Miller; and
- 2. Acknowledges that, in accordance with Clause 4.1 of the Panel’s Terms of Reference, the Chief Executive Officer will re-appoint Isobel Redmond as the Panel Chairperson.”**

**CARRIED UNANIMOUSLY**

14.2 Moved Councillor Keen Seconded Councillor Lush **2022/ 007**

**“that Council, having considered Item 14.2 – *Governance Advisory Panel – Independent Membership*, dated 31 January 2022:**

- 1. Instructs the Chief Executive Officer to call for expressions of interest (EOI) in relation to three (3) independent member positions on Council’s Governance Advisory Panel;**
- 2. Appoints Mayor Wasley and Deputy Mayor Strudwicke to join Council’s Governance Staff on the interview panel; and**
- 3. Acknowledges that a report will be brought back to Council in relation to the outcome of the EOI process.”**

**CARRIED UNANIMOUSLY**

- 14.3 Consultation on Proposed Behavioural Standards for Council Members – Local Government Reform  
 Moved Councillor Panella Seconded Councillor Maiolo **2022/ 008**

**“that Council, having considered Item 14.3 – Consultation on Proposed Behavioural Standards for Council Members – Local Government Reform, dated 31 January 2022, receives and notes the report and, in doing so:**

- 1. Acknowledges the opportunity to provide feedback to the Office of Local Government (OLG) in relation to the proposed Behavioural Standards, presented as Attachment 1 to this Report**
- 2. Resolves that it does not wish to provide feedback to the OLG and**
- 3. Notes that Members may provide individual feedback in their personal capacity via the State Government’s online consultation hub, YourSay.”**

**CARRIED UNANIMOUSLY**

- 14.4 Call for Motions – Australian Local Government Association – National General Assembly 2022  
 Councillor Panella raised a Point of Order on the basis that Councillor Keen had already spoken. The Presiding Member rejected the Point of Order, ruling that the recommendation had not yet been moved and, in doing so, sought a mover.

Moved Councillor Panella Seconded Councillor Boon **2022/ 009**

**“that Council, having considered Item 14.4 – Call for Motions – Australian Local Government Association – National General Assembly 2022, dated 31 January 2022, receives and notes the report and in doing so acknowledges the relevant timeframes and policy requirements in order to submit Notices of Motion to the Australian Local Government Association (ALGA) National General Assembly and authorises the Chief Executive Officer to finalise the wording of any Notices of Motion both prior to inclusion in the relevant Council Agenda and prior to submission to ALGA to ensure that all Notices of Motion meet the criteria set by ALGA within the Discussion Paper as provided for at Attachment 2 to this Report.”**

**CARRIED UNANIMOUSLY**

- 14.5 2022/2023 Annual Business Plan and Budget Development Framework

Moved Councillor Panella Seconded Councillor Di Troia **2022/ 010**

**“that Council, having considered Item 14.5 – 2022/2023 Annual Business Plan and Budget Development Framework, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Endorse the budget parameters and assumptions set out in Table 1 within this Report for the purpose of preparing the draft 2022/2023 Annual Business Plan and Budget; and**
- 2. Endorses the schedule set out in Table 2 within this Report as the process to be undertaken in the preparation of the 2022/2023 Annual Business Plan and 2022/2023 Budget, subject to any date changes that the Chief Executive Officer determines necessary.”**

**CARRIED UNANIMOUSLY**

## 14.6 Regional Public Health Plan – Draft for Consultation

Moved Councillor Boon Seconded Councillor Panella **2022/ 011**

**“that Council, having considered Item 14.6 – *Regional Public Health and Wellbeing Plan*, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Endorses the Draft Regional Public Health Plan as attached to this report for consultation.**
- 2. Authorises the Chief Executive Officer or his delegate, to enter a phase of public consultation for the period 9 February 2022 to 7 March 2022, in accordance with the attached Communications Plan and Council’s Public Consultation Policy in collaboration with the partner councils.”**

**CARRIED UNANIMOUSLY**

## 14.7 Mallala CWMS Connections

Moved Councillor Di Troia Seconded Councillor Keen **2022/ 012**

**“that Council, having considered Item 14.7 – *Mallala CWMS Connections*, dated 31 January 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to:**

- 1. Extend the waiving of the administration fee for applications to connect to the Mallala CWMS up to and including 30 June 2023 and**
- 2. Write to the owners of all Mallala township properties not yet approved for connection to the CWMS, outlining the fee waiver period and promoting the benefits of connection to the system.”**

**CARRIED UNANIMOUSLY**

## 14.8 Legatus Group – Waste and Resource Recovery Strategy and Action Plan 2021-2026

Moved Councillor Panella Seconded Councillor Daniele **2022/ 013**

**“that Council, having considered Item 14.8 – *Legatus Group – Waste and Resource Recovery Strategy and Action Plan 2021-2026*, dated 31 January 2021, receives and notes the report.”**

**CARRIED**

14.8 Moved Councillor Daniele Seconded Councillor Panella **2022/ 014**

**“that Council, having considered Item 14.8 – *Legatus Group – Waste and Resource Recovery Strategy and Action Plan 2021-2026*, dated 31 January 2021, instructs the Chief Executive Officer to advise Simon Millcock, Chief Executive Officer of the Legatus Group, that Council supports the draft Waste and Resource Recovery Strategy and Action Plan 2021-2026.”**

**CARRIED UNANIMOUSLY**

## 14.9 State and Federal Funding Opportunities

The Presiding Member sought leave of the meeting to suspend meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulation 2013* for a period of time sufficient to facilitate informal discussion in relation to Item 14.9 – *State and Federal Funding Opportunities*.

The meeting was suspended at 7.45pm.

The meeting resumed at 8.24pm.



Moved Councillor Lush Seconded Councillor Keen **2022/ 015**

**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Instructs the Chief Executive Officer to seek funding through the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project**
- 2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the third quarter 2021/2022 budget revision.”**

The Mover, with the consent of the Seconder, sought leave of the meeting to vary Motion 2022/015. Leave was granted.

#### **MOTION 2022/015 AS VARIED**

Moved Councillor Lush Seconded Councillor Keen **2022/ 015**

**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project**
- 2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the third quarter 2021/2022 budget revision.”**

**CARRIED**

14.9 Moved Councillor Daniele Seconded Councillor Panella **2022/ 016**

**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Acknowledges that Adelaide Plains Council has been offered \$690,918 under the Local Roads and Community Infrastructure (LRCI) Program Round 3 funding stream and**
- 2. Takes this opportunity to express its sincere thanks and gratitude to the Australian Government for the support and financial assistance being provided to the Adelaide Plains Community.”**

**CARRIED UNANIMOUSLY**

14.9 Moved Councillor Daniele Seconded Councillor Panella **2022/ 017**

**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022 determines the allocation of \$690,918 funding under the Local Roads and Community Infrastructure Round 3 Program funding stream as follows:**

- 1. Glover Road**
- 2. Buckland Park Road**

**subject to approval by the Federal Government.”**

The Presiding Member disconnected from the meeting at 8.45pm.

Councillor Panella raised a Point of Order on the basis that meeting procedures had not been suspended.

The Presiding Member reconnected to the meeting at 8.47pm.

Councillor Panella raised a Point of Order to respond to Councillor Lush. The Presiding Member ruled that the Mover, with consent of the Seconder, could seek leave of the meeting to vary the motion or the motion in its current form could be put to a vote.

Councillor Panella raised a Point of Order that the motion be put. The Presiding Member did not make a ruling.

#### FORMAL MOTION

Moved Councillor Panella                      Seconded Councillor Boon                      **2022/ 018**  
**“that Motion 2022/017 be put.”**

**CARRIED**

14.9      Moved Councillor Daniele                      Seconded Councillor Panella                      **2022/ 017**  
**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022 determines the allocation of \$690,918 funding under the Local Roads and Community Infrastructure Round 3 Program funding stream as follows:**  
         1. Glover Road  
         2. Buckland Park Road  
**subject to approval by the Federal Government.”**

**CARRIED**

Councillor Keen raised a Point of Order on the basis that she had called for a division. The Presiding Member accepted the Point of Order and declared the vote set aside.

Members voting in the Affirmative: Councillors Di Troia, Maiolo, Panella, Daniele and Boon

Members voting Against: Councillors Lush and Keen

The Presiding Member declared the motion **CARRIED**

14.9      Moved Councillor Panella                      Seconded Councillor Di Troia                      **2022/ 019**  
**“that Council, having considered Item 14.9 – *State and Federal Funding Opportunities*, dated 31 January 2022 and in light of Resolution 2022/018 above, acknowledges that subject to an offer of funding under the Local Roads and Community Infrastructure Round 3 Program, Council’s contribution of \$55,000 will be incorporated into the third quarter 2021/2022 budget revision.”**

**CARRIED UNANIMOUSLY**

**15. REPORTS FOR INFORMATION****15.1 Council Resolutions – Status Report**

Moved Councillor Panella Seconded Councillor Boon **2022/ 020**

**“that Council, having considered Item 15.1 – *Council Resolutions – Status Report*, dated 31 January 2022, receives and notes the report.”**

**CARRIED**

**15.2 Local Government Reform Update and Round 3 Amendments – January 2022**

Moved Councillor Panella Seconded Councillor Boon **2022/ 021**

**“that Council, having considered Item 15.2 – *Local Government Reform Update and Round 3 Amendments – January 2022*, dated 31 January 2022, receives and notes the report.”**

**CARRIED UNANIMOUSLY**

**15.3 Administration Deputy Board Member – Gawler River Floodplain Management Authority**

Moved Councillor Boon Seconded Councillor Panella **2022/ 022**

**“that Council, having considered Item 15.3 – *Administration Deputy Board Member – Gawler River Floodplain Management Authority*, dated 31 January 2022, receives and notes the report.”**

**CARRIED**

**15.4 Draft Tourism and Economic Development Strategy – Public Consultation Summary**

Moved Councillor Lush Seconded Councillor Panella **2022/ 023**

**“that Council, having considered Item 15.4 – *Draft Tourism and Economic Development Strategy – Public Consultation Summary*, dated 31 January 2022, receives and notes the report.”**

**CARRIED**

**15.5 Dog and Cat Management Plan Update January 2022**

Moved Councillor Keen Seconded Councillor Di Troia **2022/ 024**

**“that Council, having considered Item 15.5 – *Dog and Cat Management Plan Update January 2022*, dated 31 January 2022, receives and notes the report.”**

**CARRIED**

**15.6 Library and Community Services Report – October to December 2021**

Moved Councillor Boon Seconded Councillor Keen **2022/ 025**

**“that Council, having considered Item 15.6 – *Library and Community Services – Report – October to December 2021*, dated 31 January 2022, receives and notes the report.”**

**CARRIED**

## 15.7 Projects Expected to be Carry Over to 2022/2023 Financial Year

Moved Councillor Lush

Seconded Councillor Daniele

2022/ 026

**“that Council, having considered Item 15.7 – Projects Expected to Carry Over to 2022/2023 Financial Year, dated 31 January 2022, receives and notes the report.”**

CARRIED

## 16. QUESTIONS ON NOTICE

Nil

## 17. QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

## 18. MOTIONS ON NOTICE

Nil

## 19. MOTIONS WITHOUT NOTICE

Nil

## 20. URGENT BUSINESS

Nil

## 21. CONFIDENTIAL ITEMS

## 21.1 Crown Land, Two Wells – January 2022

Moved Councillor Keen

Seconded Councillor Di Troia

2022/ 027

**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Manager Governance and Administration/Minute Taker, Administration and Executive Support Officer, Information Technology Support Officer and Mr Sean Keenihan of Norman Waterhouse Lawyers be excluded from attendance at the meeting of Council for Agenda Item 21.1 – Crown Land, Two Wells – January 2022**
- 2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 21.1 – Crown Land, Two Wells – January 2022 concerns:**
  - a. commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information**

relating to ongoing negotiations and would on balance be contrary to the public interest and

- b. legal advice, being a verbal briefing by Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells
3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

**CARRIED**

Mr Sean Keenihan, Chair of the Board, Norman Waterhouse Lawyers connected to the meeting, at 9.06pm for the purpose of providing advice in relation to the matter of Crown Land, Two Wells.

It being 9.28pm, Council resolved to extend the meeting for 30 minutes in accordance with Division 2, Clause 7(6) of Council's *Code of Practice – Meeting Procedures*.

Moved Councillor Keen                      Seconded Councillor Di Troia                      **2022/ 028**

**"that the meeting be extended by 30 minutes."**

**CARRIED UNANIMOUSLY**

21.1 Moved Councillor Panella Seconded Councillor Boon 2022/ 032

**“that Council, having considered the matter of Item 21.1 – *Crown Land, Two Wells – January 2022*, in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:**

- 1. The report, Attachment 1, Attachment 2 and the minutes of the meeting pertaining to Item 21.1 – *Crown Land, Two Wells* remain confidential and not available for public inspection until further order of the Council, except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated;**
- 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

**CARRIED**

Mr Sean Keenihan, Chair of the Board, Norman Waterhouse Lawyers disconnected from the meeting at 9.31pm and did not return.

21.2 Options for Management of the Parham Camping Reserve

Moved Councillor Keen Seconded Councillor Panella 2022/ 033

**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Manager Governance and Administration/Minute Taker, Administration and Executive Support Officer and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 21.2 – *Options for Management of the Parham Camping Reserve***
- 2. Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, 21.2 – *Options for Management of the Parham Camping Reserve* concerns commercial information the disclosure of which could reasonably be expected to prejudice the commercial position of Council, being information relating to options for management of the Parham Camping Reserve and would on balance be contrary to the public interest and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

**CARRIED**

21.2 Moved Councillor Lush Seconded Councillor Daniele **2022/ 034**  
**“that Council, having considered Item 21.2 – Options for Management of the Parham Camping Reserve, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Having considered Council’s Procurement Policy, instructs the Chief Executive Officer to deal directly with the Mallala and Districts Lions Club (Mallala Lions Club) in relation to entering into a lease for the Parham Camping Reserve in order for the Mallala Lions Club to operate same (as set out as Option 3 within this Report), on the basis that the Mallala Lions Club:**
  - a. Has a proven track record in managing campgrounds (namely the Mallala Campgrounds) using a similar model as is proposed for the Parham Camping Ground**
  - b. Presents the only proposal, with the exception of Council continuing to manage the Parham Camping Ground, that guarantees investment of profits back into the community**
  - c. Has collaborated with the Parham and District Action Group (PADAG) in relation to a profit sharing model and PADAG has indicated its support of the Mallala Lions Club proposal**
  - d. Is ready and able to manage the Parham Camping Reserve. With Council soon to commence a significant upgrade to the Parham Camping Ground, it will be important that an appropriate management structure is in place immediately upon the upgrades and**
  - e. Has indicated a preparedness to reinvest in the Parham Camping Reserve on an ongoing basis and**
- 2. Acknowledges that further report/s will be presented to Council as necessary, including in relation to the terms of a draft lease agreement.”**


**CARRIED**

There being no further business, the Presiding Member declared the meeting closed at 9.52pm.

Confirmed as a true record.

Mayor: .....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

 <b>Adelaide Plains Council</b>	<b>7.1</b>	<b>Mayor's Report</b>	
	<b>Document No:</b>	<b>D22/7242</b>	
<b>Report Date:</b>	<b>28 February 2022</b>	<b>Prepared for:</b>	<b>Mayor Mark Wasley</b>

Reporting Period – Thursday 9 December 2021 to Wednesday 26 January 2022

Thursday 10 February 2022

Information Briefing Session – Annual Business Plan and Budget

Monday 14 February 2022

Legatus Group – Special Meeting

Audit Committee Meeting

Tuesday 15 February 2022

Meeting – Mayor/Chief Executive Officer/General Manager – Development and Community/Resident – Development Matters

Thursday 17 February 2022

Meeting – Mayor/Chief Executive Officer – Various Matters

Monday 21 February 2022

Legatus Group – Special Meeting

Tuesday 22 February 2022

Information Briefing Session – Growth Strategy


Wednesday 23 February 2022

Meeting – Chief Executive Officer and Honourable John Dawkins MLC, President of the Legislative Council, Parliament House

Meeting – Mayor/Chief Executive Officer – Various Matters

Adelaide Plains Library – Summer Reading Club Presentations



 <b>Adelaide Plains Council</b>	<b>12.1</b>	<b>Audit Committee Meeting – 14 February 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Finance and Business</b>  <b>General Manager – Finance and Business</b>
<b>Date: 28 February 2022</b>	<b>Document No:</b>	<b>D22/7455</b>

## **OVERVIEW**

The purpose of this report is to facilitate the receiving and noting of the minutes from the 14 February 2022 Audit Committee Meeting (**Attachment 1**) and seek Council's endorsement of the recommendations from the Audit Committee to the Council. A summary of the items for Council consideration are noted below:

- Policy Review – Budget Management Policy
- Update on Audit Committee Annual Work Program 2021/2022

The Audit Committee's recommendations in relation to *Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan* will be dealt with at agenda item 14.7 Adoption of Draft 2023-2032 Long Term Financial Plan.

[Click here to view the Agenda](#) for the Audit Committee Meeting on 14 February 2022.

## **RECOMMENDATION 1**

**“that Council receives and notes the minutes of the Audit Committee Meeting held on 14 February 2022 as presented at Attachment 1 to this Report.”**

*Policy Review – Budget Management Policy*

## **RECOMMENDATION 2**

**“that Council endorses resolution 2022/008 of the Audit Committee and in doing so adopts the revised Budget Management Policy as presented at Attachment 2 to this Report.”**

*Update on Audit Committee Annual Work Program 2021-2022*

## **RECOMMENDATION 3**

**“that Council endorses resolution 2022/010 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for Audit Committee during 2021/2022 Financial Year.”**

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## **Attachments**

1. Copy of Minutes of Audit Committee Meeting held on 14 February 2022
2. Copy of Draft Budget Management Policy

# MINUTES

of the

## Audit Committee Meeting

of the



**Adelaide  
Plains  
Council**

Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

HELD

**by electronic means**

on

**Monday 14 February 2022 at 4.30pm**

The Chairperson formally declared the meeting open at 4.31pm and acknowledged that the meeting is taking place on Kaurna land.

## 1. ATTENDANCE AND WELCOME

### 1.1 Present

Mr Alan Rushbrook (Chairperson)

*By audio-visual link*

Mr Peter Fairlie-Jones

*By audio-visual link*

Mayor Mark Wasley (from 4.51pm)

*By audio-visual link*

Deputy Mayor Marcus Strudwicke

*By audio-visual link*

Councillor Margherita Panella

*By audio-visual link*

### Also in Attendance by audio-visual link

Chief Executive Officer

Mr James Miller

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Governance and Executive Office

Ms Sheree Schenk

Manager Governance and Administration

Ms Alyssa Denicola

Administration and Executive Support Officer/Minute Taker

Ms Stacie Shrubsole

Information Technology Support Officer

Mr Sean Murphy

Chair, Norman Waterhouse Lawyers (from 4.38pm)

Mr Sean Keenihan

Lawyer, Kelledy Jones Lawyers (from 5.21pm)

Mr Michael Kelledy

Director, Southfront Engineers (from 5.21pm)

Mr Drew Jacobi

## 2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes – Meeting held 17 November 2021

### Committee Resolution

Moved Mr Fairlie-Jones Seconded Deputy Mayor Strudwicke **2022/ 001**

**“that the minutes of the Audit Committee Meeting held on Wednesday 17 November 2021 (MB Folios 193 to 198, inclusive), be accepted as read and confirmed.”**

**CARRIED UNANIMOUSLY**

The Chairperson sought leave of the meeting to bring forward Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update* followed by Item 8.1 – *Gawler River Floodplain Management Authority – February 2022 Audit Committee Update*. Leave was granted.

## 8. CONFIDENTIAL ITEMS

8.2 Crown Land, Two Wells – February 2022 Audit Committee Update

### Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Councillor Panella **2022/ 002**

**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Development and Community, Asset Engineer, Manager – Governance and Administration, Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update*;**
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update* concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being a verbal briefing by the Chief Executive Officer in relation to ongoing negotiations regarding Crown Land at Two Wells;**
- 3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

**CARRIED UNANIMOUSLY**

Mr Sean Keenihan, Chair of the Board, Norman Waterhouse Lawyers connected to the meeting, at 4.38pm for the purpose of providing advice in relation to the matter of Crown Land, Two Wells.

Councillor Panella disconnected from the meeting at 4.44pm.  
Councillor Panella re-connected to the meeting at 4.46pm.

Mayor Wasley connected to the meeting at 4.51pm.

Mr Sean Keenihan disconnected from the meeting at 5.09pm and did not return.

## 8.2 Committee Resolution

Moved Mayor Wasley Seconded Mr Fairlie-Jones 2022/ 003

**“that the Audit Committee, having considered Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update*, dated 14 February 2022, receives and notes the report.”**

**CARRIED UNANIMOUSLY**

## 8.2 Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley 2022/ 004

**“that the Audit Committee, having considered the matter of Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update* in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:**

- 1. Attachments 1 – 6 pertaining to Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update* confidential and not available for public inspection until further order of the Council;**
- 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

**CARRIED UNANIMOUSLY**

## 8.1 Gawler River Floodplain Management Authority – February 2022 Audit Committee Update

### Committee Resolution

Moved Mr Fairlie-Jones Seconded Deputy Mayor Strudwicke 2022/ 005

**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Development and Community, Acting General Manager – Infrastructure and Environment, Manager Governance and Administration, Mr Drew Jacobi – Director, Southfront Engineers, Mr Michael Kelledy, Kelledy Jones Lawyers, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.1 – *Gawler River Floodplain Management Authority – February 2022 Audit Committee Update*.**
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.1 – *Gawler River Floodplain Management Authority – February 2022 Audit Committee Update*, concerns commercial information the**

disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to the Gawler River Floodplain Management Authority and would, on balance, be contrary to the public interest; and

3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

**CARRIED**

Mr Michael Kelledy, Kelledy Jones Lawyers and Mr Drew Jacobi, Director, Southfront Engineers connected to the meeting, at 5.21pm for the purpose of providing advice in relation to the matter of the Gawler River Floodplain Management Authority.

Councillor Panella disconnected from the meeting at 5.25pm.

Councillor Panella re-connected to the meeting at 5.46pm.

Mr Michael Kelledy and Mr Drew Jacobi disconnected from the meeting at 5.54pm and did not return.

#### 8.1 **Committee Resolution**

Moved Councillor Panella

Seconded Mr Fairlie-Jones

**2022/ 006**

**“that the Audit Committee, having considered Item 8.1 – *Gawler River Floodplain Management Authority – February 2022 Audit Committee Update*, dated 14 February 2022, receives and notes the report.”**

**CARRIED UNANIMOUSLY**

Councillor Panella disconnected from the meeting at 5.56pm and did not return.

#### 3. **BUSINESS ARISING**

Nil

#### 4. **DECLARATION OF MEMBERS' INTERESTS**

Nil

#### 5. **ADJOURNED BUSINESS**

Nil

## 6. REPORTS FOR DECISION

### 6.1 2022/2023 Annual Business Plan and Budget Development Framework

#### Committee Resolution

Moved Mayor Wasley Seconded Deputy Mayor Strudwicke **2022/ 007**

**“that the Audit Committee, having considered Item 6.1 – 2022/2023 Annual Business Plan and Budget Development Framework, dated 14 February 2022, receives and notes the report and in doing so:**

- 1. Acknowledges Council’s endorsement of the budget parameters and assumptions set out in Table 1 within this Report for the purpose of preparing the draft 2022/2023 Annual Business Plan and Budget; and**
- 2. Acknowledges Council’s endorsement of the schedule set out in Table 2 within this Report as the process to be undertaken in the preparation of the 2022/2023 Annual Business Plan and 2022/2023 Budget, subject to any date changes that the Chief Executive Officer determines necessary.”**

**CARRIED UNANIMOUSLY**

### 6.2 Policy Review – Budget Management Policy

#### Committee Resolution

Moved Mr Fairlie-Jones Seconded Deputy Mayor Strudwicke **2022/ 008**

**“that Audit Committee, having considered Item 6.2 – Policy Review – Budget Management Policy, dated 14 February 2022, receives and notes the report and in doing so recommends to Council that it adopt the Budget Management Policy as presented as Attachment 1 subject to the following amendments:**

- 1. At clause 3.1:**
  - a. Under the subheading Budget Update Reporting, replace the words ‘The report will be consistent with the Budget Report in Attachment 1’ with the words ‘The report will be consistent with the Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances’;**
  - b. Under the subheading Mid-Year Budget Review, replace the words ‘The report will be consistent with the Budget Report in Attachment 2’ with the words ‘The report will be consistent with the Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances’; and**
- 2. Deletion of Attachment 1 and Attachment 2 to the Policy.”**

**CARRIED**



#### 6.4 Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan

##### Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones **2022/ 009**

**“that the Audit Committee, having considered Item 6.4 – Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan, dated 14 February 2022, receives and notes the report and in doing so recommends to the Council that it adopts Draft 2023-2032 Long Term Financial Plan as contained in Attachment 5.”**

**CARRIED UNANIMOUSLY**

#### 6.5 Update on Audit Committee Annual Work Program 2021/2022

##### Committee Resolution

Moved Mayor Wasley Seconded Deputy Mayor Strudwicke **2022/ 010**

**“that the Audit Committee, having considered Item 6.5 – Update on Audit Committee Annual Work Program 2021/2022, dated 14 February 2022, receives and notes the report and in doing so recommends to the Council that the Council acknowledges the progress made to complete the activities identified for Audit Committee during 2021/2022 Financial Year.”**

**CARRIED**

### 7. REPORTS FOR INFORMATION

#### 7.1 Committee Resolutions

##### Committee Resolution

Moved Mr Fairlie-Jones Seconded Deputy Mayor Strudwicke **2022/ 011**

**“that the Audit Committee, having considered Item 7.1 – Committee Resolutions, dated 14 February 2022, receives and notes the report.”**

**CARRIED**

#### 7.2 Financial Performance for the period July-December 2021

##### Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley **2022/ 012**

**“that Audit Committee, having considered Item 7.2 – Financial Performance for the period July-December 2021, dated 14 February 2022, receives and notes the report.”**

**CARRIED**

## 7.3 Update on Overdue Council Rates

**Committee Resolution**

Moved Mr Fairlie-Jones

Seconded

Mayor Wasley

**2022/ 013**

**“that Audit Committee, having considered Item 7.3 – *Update on Overdue Council Rates*, dated 14 February 2022, receives and notes the report.”**

**CARRIED**

## 7.4 Accounting Treatment of Developer Contributions

**Committee Resolution**

Moved Mayor Wasley

Seconded

Mr Fairlie-Jones

**2022/ 014**

**“that the Audit Committee, having considered Item 7.4 – *Accounting Treatment of Developer Contributions*, dated 14 February 2022, receives and notes the report.”**

**CARRIED****9. GENERAL BUSINESS**

Nil

**10. NEXT MEETING**

Monday 11 April 2022 at 4.30pm


**11. CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 6.50pm.

Confirmed as a true record.

Chairperson:.....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

	<b>Budget Management Policy</b>	
	<b>Version Adoption by Council: Date</b> TBC <b>Resolution Number:</b> TBC <b>Current Version:</b> V2.0	
	<b>Administered by:</b> General Manager – Finance and Business	<b>Last Review Date:</b> 2022 <b>Next Review Date:</b> 2024
<b>Document No:</b> D22/1093	<b>Proactive Leadership - Strategic and sustainable financial management</b>	

## 1. Objective

The intention of the Budget Reporting and Amendment Policy is to provide management with a framework to operate within in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations) without obtaining Council approval; and
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

## 2. Scope

This policy provides clear direction to management and staff in relation to amending, and reporting performance against, Council's adopted budget.

## 3. Policy Statements

### 3.1 Timing and Content of Budget Reporting to Council

#### Budget Update Reporting

A Budget Update Report is to be prepared and included in the Agenda of the Ordinary Meeting of Council's Audit Committee and Council two times per year between the months of 1 October and 31 May (dates inclusive) in the relevant financial year. The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year. The report will be consistent with the

Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances and an explanation of any proposed budget variations that have not previously been approved.

### Mid-Year Budget Review

A mid-year budget review report is to be prepared and included in the Agenda of the Ordinary Meeting of Council's Audit Committee and Council between 30 November and 15 March (dates inclusive) in the relevant year. The report will be consistent with the Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances and provide:

- A forecast of each item outlined in the budgeted financial statements for the current financial year comparing the estimates set out in the budget.
- A revised forecast of financial indicators: operating surplus; net financial liabilities and asset sustainability, with targets established in the original budget.

### Report on Financial Results

The Report on Financial Results is an accountability document for Council Members to receive audited information on aggregate financial results relative to estimated financial results set out in the original budget for the previous financial year (the latter, of course, being the basis for Council rating decisions). The absence of such a report potentially could create serious internal control weaknesses in that large budget variations might not be disclosed to Council Members. The report also would help guide future decision-making.

Regulation 10 of the [Local Government \(Financial Management\) Regulations 2011](#) requires the report to be presented in a manner consistent with the Model Financial Statements. The report must include each item shown in the statement of comprehensive income and balance sheet of the financial statements, excluding notes as well as results of the previous year's financial indicators compared with estimates adopted in the original budget. This paper recommends that the report also should provide a written explanation of any material (as determined by each Council) variances between actual and budgeted results.

## **3.2 Approval of Variations outside the scope of the Annual Budget**

Council approval must be sought and obtained before commitments are made that would result in activity outside of the budget limits. Any projected over expenditure in excess of 5% for projects or activities with a budget of \$150k or above and 10% for those below must be reported to Council at the first available opportunity together with revised estimates and scheduled timelines for the completion of the project.

In considering a request for a revision to its budget Council will consider the impact the approval would have on the achievement of the targets for financial indicators established in Council's original budget. It will also consider the capacity to increase other revenue or reduce other expenditure (either of a corresponding operating or capital nature as appropriate) to offset the variation and the merit of so doing.

### **3.3 Approval of variations within the scope of the Annual Budget**

Where circumstances so warrant (e.g. for reasons of urgent necessity) the CEO may authorise variations in activity that are within the scope of approved limits for budget items providing that variations made do not:

1. In aggregate exceed threshold value limits for that function/activity outlined in the Budget;
2. Materially impact on the quality, quantity, frequency, range or level of service previously provided for or implicitly intended in the original allocation; and
3. Impact on any explicit proposals Council has included in its Annual Business Plan or has otherwise publicly committed to and accommodated in its budget.

Whenever such changes are made, the following Budget Update must include information from the CEO explaining the rationale for the decision.

### **3.4 Guidelines in relation to the carry forward of expenditure authority associated with projects included in the budget for the previous financial year.**

Funding approval for recurrent budgeted activity not completed at the end of any budget year is forfeited unless approval to carry-over the activity and associated budget allocation is granted by Council.

While there may be one-off exceptions, operating project activity budgeted for but not expended in a year generally should not be carried forward to the following year. Identifiable projects that will not commence in the year that they have been budgeted for should be re-evaluated and where warranted included in the budget for the following year at the time of its adoption. Similarly capital projects that have not commenced in one year should be considered against other competing priorities in determining the content of the budget for the following year rather than treated separately as 'carried forwards'.

The scope and funding requirements of capital projects and operating projects that are committed or underway but not completed at the end of one financial year needs to be reviewed and the projects/activities considered for carrying forward as soon as practicable in the relevant financial year.

Any request for carrying forward activity needs to clearly highlight whether the scope of each activity item and its associated funding quantum is proposed to be varied from that previously approved and if so the reasons for same. Any impact on the achievement of the targets for a financial indicator established in Council's original budget for the current year also should be identified.

## **4. Legislative Requirements and Corporate Policy Context**

Regulations 7, 9 and 10 of the [Local Government \(Financial Management\) Regulations 2011](#).

Further information and guidance material is provided in the LGA's Financial Sustainability Information Paper 25: *Monitoring Council Budget Performance* at [www.lga.sa.gov.au/FSP](http://www.lga.sa.gov.au/FSP).

## **5. Related Documents**

Annual Business Plan

Long Term Financial Plan

Risk Management Policy and Framework

Strategic Plan

## **6. Records Management**

All documents relating to this Policy will be registered in Council's Record Management System and remain confidential where identified.

## **7. Document Review**

This Policy will be reviewed periodically to ensure legislative compliance and that it continues to meet the requirements of Council its' activities and programs.

## **8. References**

Local Government Act 1999

LGA's Financial Sustainability Information Paper 25: Monitoring Council Budget Performance (Revised December 2019).

Regulations 7, 9 and 10 [Local Government \(Financial Management\) Regulations 2011](#).

## **Further Information**

Members of the public may inspect this Policy free of charge on Council's website at [www.apc.sa.gov.au](http://www.apc.sa.gov.au) or at Council's Principal Office at:


2a Wasleys Road, Mallala SA 5502

On payment of a fee, a copy of this policy may be obtained.

Any queries in relation to this Policy must be in writing and directed to the General Manager – Finance and Business.

Further information and guidance material is provided in the LGA's Financial Sustainability Information Paper 25: *Monitoring Council Budget Performance* at [www.lga.sa.gov.au/FSP](http://www.lga.sa.gov.au/FSP).

DRAFT

 <b>Adelaide Plains Council</b>	<b>13.1</b>	<b>Legatus Group – Special Meeting – 14 February 2022</b>
	<b>Department:</b>	<b>Governance and Executive Office</b>
	<b>Report Author:</b>	<b>Chief Executive Officer</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7885</b>

## **OVERVIEW**

The purpose of this report is for Council to receive and note the minutes of the Legatus Group Special Meeting held on 14 February 2022.

## **RECOMMENDATION**

**“that Council receives and notes the minutes of the Legatus Special Meeting held on 14 February 2022.”**

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## **Attachments**

1. Copy of minutes of the Legatus Special Meeting held on 14 February 2022.





**Minutes of the Special Meeting of the Legatus Group held on Monday 14 February 2022 at 4.30pm via On-line Zoom meeting.**

Present: Mayor Phillip Heaslip (District Council of Mount Remarkable) (Chair), Mayor Mark Wasley (Adelaide Plains Council), Mayor Bill O'Brien (Light Regional Council), Mayor Bim Lange OAM (The Barossa Council), Mayor Leonie Kerley (Barunga West Council), Mayor Roslyn Talbot (Copper Coast Council), Mayor Greg Flint (Flinders Ranges Council), Mayor Peter Mattey OAM (Goyder Regional Council), Mayor Kathie Bowman (Orroroo Carrieton Council), Mayor Ruth Whittle OAM (District Council of Peterborough), Mayor Leon Stephens (Port Pirie Regional Council), Mayor Rodney Reid (Wakefield Regional Council), Mayor Darren Braund (Yorke Peninsula Council) and Simon Millcock, CEO Legatus Group

The Chair welcomed all present and declared the meeting open at 4.30pm.

The meeting noted that all Board Members taking part in the meeting, must at all times during the meeting be able to hear and be heard by each of the other Board Members present. At the commencement of the meeting, each Board Member announced their presence to all other Board Members taking part in the meeting.

It was noted that a Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the Chair of the meeting.

**1. Administrative Matters**

1.1 Apologies – Mayor Bim Lange OAM (The Barossa Council), Mayor Greg Flint (Flinders Ranges Council) and Mayor Wayne Thomas (Clare & Gilbert Valleys Council).

1.2 Leave of Absence – nil

1.3 Conflict of Interest – nil

1.4 Confidential Provisions

**2. Confidential Decision Report Legatus CEO's Employment Contract**

The meeting noted that the Legatus Group Chair provided a report on confidential item 8.1 of the Legatus Group 10 December 2021 meeting. The meeting discussed the need for the agenda for this special meeting to have included the minutes of the 10 December 2021 Legatus Group meeting for consideration and approval. The meeting noted that the minutes had been distributed but that they were not listed as an agenda item for consideration.


Moved Mayor Wasley Seconded Mayor Braund

That the meeting is adjourned to a new date to include the report on the outcome of the Legatus Group CEOs contract extension and the minutes of the 10 December 2021.

General discussion and Mayor Wasley with the leave of Mayor Braund withdrew the motion.

**CLOSE**

The Chairperson declared the meeting closed at 4.46pm

 <b>Adelaide Plains Council</b>	<b>13.2</b>	<b>Gawler River Floodplain Management Authority Meeting – 17 February 2022</b>
	<b>Department:</b>	<b>Governance and Executive Office</b>
	<b>Report Author:</b>	<b>Chief Executive Officer</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7886</b>

## **OVERVIEW**

The purpose of this report is for Council to receive and note the minutes of the Gawler River Floodplain Management Authority meeting held on 17 February 2022.

## **RECOMMENDATION**

**“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 17 February 2022.”**

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## **Attachments**

1. Copy of Minutes of the Gawler River Floodplain Management Authority meeting held on 17 February 2022.
2. Copy of Key Outcomes Summary of Gawler River Floodplain Management Authority meeting held on 17 February 2022.

# MINUTES

## GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 17 February 2022  
Via Video Conference

### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 131<sup>st</sup> meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr John Lush, Adelaide Plains Council, Deputy Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mayor Bim Lange, The Barossa Council, Board Member
- Mr Gary Mavrinac, The Barossa Council, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Mr Sam Dilena, Town of Gawler, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### 1.3 Apologies

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Brian Carr, Light Regional Council, Board Member
- Cr Peter Rentoulis, City of Playford, Board Member

#### 1.4 Appointment of Observers

Nil

#### 1.5 Declarations of Interest

Nil

## 2. Confirmation of Minutes

### 2.1 GRFMA Ordinary Meeting Minutes

**GB22/01**      **GRFMA Ordinary Meeting Minutes**  
**Moved:**      **Cr M Herrmann**  
**Seconded:**    **Mr J Miller**

*That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 9/12/2021 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### 2.2 GRFMA Confidential Meeting Minutes

**GB22/02**      **GRFMA Confidential Meeting Minutes**  
**Moved:**      **Mr G Pattinson**  
**Seconded:**    **Mr A Philpott**

*That the Confidential Minutes of the Gawler River Floodplain Management Authority Board meeting held 9/12/2021 be confirmed as a true and accurate record of that meeting.*

**CARRIED UNANIMOUSLY**

### 2.3 Actions on Previous Resolutions

The actions were noted.

### 2.4 Matters Arising from the Minutes

Nil

## 3. Questions on Notice

Nil

## 4. Motions on Notice

Nil

## 5. Presentations

Nil

## 6. Audit Committee

### Audit Committee Meeting Minutes

**GB22/03**      **Audit Committee Meeting Minutes**  
**Moved:**      **Cr M Herrmann**  
**Seconded:**    **Mr G Mavrinac**

*That the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 07/02/2022 be received.*

**CARRIED UNANIMOUSLY**

## **7. Technical Assessment Panel**

Nil

## **8. Reports**

### **8.1 Gawler River Flood Mitigation, Department for Environment and Water**

**GB22/04 Gawler River Flood Mitigation, Department for Environment and Water**

**Moved: Mr A Philpott**

**Seconded: Cr J Lush**

*That the GRFMA:*

- 1. Acknowledges submission of the Preparing Australian Communities Program (PACP) grant application that focuses on strengthening community resilience to flood, in particular raising community awareness of flood risk.*
- 2. Notes Constituent Council responses, to date, regarding their position of an in principal support for a cash contribution for projects 3 and 4.*
- 3. Authorises the GRFMA Chair, Mr Ian Baldwin, to advise the Gawler River Flood Management Steering Committee on progress of the (PACP) application and the position of Constituent Councils regarding project 3 and 4.*

**CARRIED UNANIMOUSLY**

Members noted that Constituent Councils each had separate time frames for consideration of matters associated with Projects 3 and 4.

The Executive Officer will advise Ms Cate Hart (Executive Director, Environment, Heritage and Sustainability, Department for Environment and Water) of progress to date and relevant Council responses and offer invitation to attend the April 2022 meeting.

### **8.2 Records Management**

**GB22/05 Records Management**

**Moved: Cr M Herrmann**

**Seconded: Mr G Pattinson**

*That the GRFMA notes progress in management and sentencing of GRFMA records.*

**CARRIED UNANIMOUSLY**

### **8.3 BENPFM Dam Repairs Progress Report**

**GB22/06 BENPFM Dam Repairs Progress Report**

**Moved: Cr M Herrmann**

**Seconded: Mr S Dilena**

*That the progress report be received.*

**CARRIED UNANIMOUSLY**

Members indicated interest in undertaking an inspection at completion of works.

## 8.4 GRFMA Strategic Plan and Charter Review 2

### GB22/07 GRFMA Strategic Plan and Charter Review 2

Moved: Mr S Dilena

Seconded: Cr P Koch

*That the GRFMA:*

1. *Receives the report.*
2. *Notes pending response by Constituent Councils on the draft GRFMA Strategic Plan and the separate proposal to establish appropriate principles to be applied in any Constituent Council contribution funding model for major projects.*

**CARRIED UNANIMOUSLY**

Mr Ian Baldwin, Independent Board Member, Chair, provided feedback on the recent meeting of Constituent Council CEOs to discuss the funding model.

Members noted it is reasonable to consider funding contributions to capital projects on the basis of percentage of tax revenue collections i.e. Commonwealth 80% State 16% and Local Government 4%.

## 8.5 Financial Report and Budget Review 2

### GB22/08 Financial Report and Budget Review 2

Moved: Mr J Miller

Seconded: Cr P Koch

*That the GRFMA:*

1. *Receives the financial report as at 31 January 2022 showing a balance of \$294,332.80 total funds available.*
2. *Adopts the 2021/2022 Budget Review 2 Documents January 2022 and the variances contained as its amended and current budget for the period ended 30 June 2022.*

**CARRIED UNANIMOUSLY**

## 8.6 GRFMA Draft Annual Business Plan and Draft Annual Budget 2022/2023

### GB22/09 GRFMA Draft Annual Business Plan and Draft Annual Budget 2022/2023

Moved: Mr S Dilena

Seconded: Mr G Pattinson

*That the GRFMA:*

1. *Adopts the Draft 2022/2023 GRFMA Annual Business Plan as amended and Draft 2022/2023 Budget.*
2. *Following receipt of Constituent Council feedback, considers adoption of the GRFMA draft Annual Business Plan and Annual Budget at the June 2022 meeting.*

**CARRIED UNANIMOUSLY**

Amendments related to correction of spelling of Cr Goldstone's name and correct title for Department for Environment and Water.

## 9. Correspondence

Nil

**10. Confidential**

Nil

**11. Urgent Matters Without Notice**

**11.1 Cyber security**

The Executive Officer will liaise with Town of Gawler to facilitate a secure operating and back up IT process.

**12. Next Meeting**

**Date and Time:** Thursday 14 April 2022, 9:45am

**Host:** Adelaide Hills Council

**13. Closure**

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11:02am

Chair \_\_\_\_\_ Date \_\_\_\_\_

## **KEY OUTCOMES SUMMARY**

### **GRFMA Board Meeting – 17 February 2022**

#### **Repairs to the Bruce Eastick North Para Flood Mitigation Dam**

The meeting received an update on progress of works for repairs to the Bruce Eastick North Para Flood Mitigation Dam.

#### **Gawler River Flood Mitigation Program**

The meeting noted and considered Constituent Council responses, to date, regarding their position of an in principal support for a cash contribution for projects 3 and 4. The GRFMA Chair, Mr Ian Baldwin, was authorised to advise the Gawler River Flood Management Steering Committee on progress of the (PACP) application and the position of Constituent Councils regarding project 3 and 4.

An invitation will be extended to Ms Cate Hart (Executive Director, Environment, Heritage and Sustainability - Department for Environment and Water) to attend the April 2022 meeting for further discussion

#### **GRFMA Charter Review 2**

Mr Ian Baldwin, Chair, provided feedback on the recent meeting of Constituent Council CEOs to discuss the funding model. Members noted it is reasonable to consider funding contributions to capital projects on the basis of percentage of tax revenue collections i.e. Commonwealth 80% State 16% and Local Government 4%.

#### **2021/2022 Budget Review 2**

The 2021/2022 Budget Review 2 Documents January 2022 as amended were adopted.


#### **Draft 2022/2023 GRFMA Annual Business Plan and Draft 2022/2023 Budget**

The Draft 2022/2023 GRFMA Annual Business Plan as amended and Draft 2022/2023 Budget was adopted. Following receipt of Constituent Council feedback, the GRFMA will consider final adoption at the June 2022 meeting.

#### **Next Ordinary Board Meeting**

The next Ordinary Board Meeting will be held at 9:45am on Thursday 14 April 2022, at the Adelaide Hills Council.



 <b>Adelaide Plains Council</b>	<b>13.3</b>	<b>Legatus Group – Special Meeting – 21 February 2022</b>
	<b>Department:</b>	<b>Governance and Executive Office</b>
	<b>Report Author:</b>	<b>Chief Executive Officer</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7887</b>

## **OVERVIEW**

The purpose of this report is for Council to receive and note the minutes of the Legatus Group Special Meeting held on 21 February 2022.

## **RECOMMENDATION**

**“that Council receives and notes the minutes of the Legatus Special Meeting held on 21 February 2022.”**

---

## **Attachments**

1. Copy of minutes of the Legatus Special Meeting held on 21 February 2022.



**Minutes of the Special Meeting of the Legatus Group held on Monday 21 February 2022 at 4.30pm via On-line Zoom meeting.**

Present: Mayor Phillip Heaslip (District Council of Mount Remarkable) (Chair), Mayor Mark Wasley (Adelaide Plains Council), Mayor Leonie Kerley (Barunga West Council), Mayor Roslyn Talbot (Copper Coast Council), Mayor Peter Matthey OAM (Goyder Regional Council), Mayor Kathie Bowman (Orroroo Carrieton Council), Mayor Ruth Whittle OAM (District Council of Peterborough), Mayor Leon Stephens (Port Pirie Regional Council), Mayor Rodney Reid (Wakefield Regional Council), Mayor Darren Braund (Yorke Peninsula Council), Mayor Wayne Thomas (Clare and Gilbert Valleys) and Simon Millcock, CEO Legatus Group

The Chair welcomed all present and declared the meeting open at 4.30pm.

The meeting noted that all Board Members taking part in the meeting, must at all times during the meeting be able to hear and be heard by each of the other Board Members present. At the commencement of the meeting, each Board Member announced their presence to all other Board Members taking part in the meeting.

It was noted that a Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the Chair of the meeting.

**1. Administrative Matters**

1.1 Apologies – Mayor Bim Lange OAM (The Barossa Council), Mayor Greg Flint (Flinders Ranges Council), Mayor Bill O'Brien (Light Regional Council) and Mayor Darren Braund (Yorke Peninsula)

1.2 Leave of Absence – nil

1.3 Conflict of Interest – nil

1.4 Confidential Provisions

**2. Confirmation of previous minutes**

The meeting noted there was no need to move into confidence.

**2.1 Minutes of the Legatus Group Ordinary Meeting held 10 December 2021**

The minutes of the Legatus Group Ordinary Meeting held 10 December 2021 were distributed following that meeting and included with the agenda. General discussion was held on technical issues associated with the procedures re item 8.1.

**Motion That the minutes of the Legatus Group Meeting held on 10 December 2021 be taken as read and confirmed.**

Moved Mayor Ruth Whittle      Seconded Mayor Leon Stephens

**2.2 Minutes of the Legatus Group Special Meeting held 14 February 2022**

The minutes of the Legatus Group Special Meeting held 14 February 2022 were distributed with the agenda.

**Motion That the minutes of the Legatus Group Special Meeting held on 14 February 2021 be taken as read and confirmed.**

Moved Mayor Rodney Reid Seconded Mayor Mark Wasley

### **3. Legatus CEO's Employment Contract**

The Legatus Group Chair provided a report on the outcome of the Legatus Group CEO's Employment Contract which was discussed at the Special Meeting held on 3 December 2021 and at item 8.1 of the Legatus Group meeting held on 10 December 2021.

**Motion that the Legatus Group:**

- 1. receives and notes the report; and**
- 2. approves the release of information publicly that Simon Millcock has been offered and accepted a 2 year contract extension as the Legatus Group CEO which will commence on 6 June 2022.**

Moved Mayor Rodney Reid Seconded Mayor Ben Browne

**CLOSE**

The Chairperson declared the meeting closed at 4.56pm

	<b>14.1</b>	<b>Australian Local Government Association – National General Assembly 2022 – Mayor and Chief Executive Officer Attendance</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Governance and Executive Office</b>  <b>Manager Governance and Administration</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7435</b>

### **EXECUTIVE SUMMARY**

- The purpose of this report is for Council to endorse the Mayor and Chief Executive Officer's attendance at the Australian Local Government Association (ALGA) National General Assembly.
- As Members are aware, ALGA hosts an annual National General Assembly, providing a platform for Local Government to address national issues and lobby the federal government on critical issues facing the sector. The 2022 National General Assembly will be held in Canberra from 19-22 June.
- It is recommended that Council endorse the Mayor and Chief Executive Officer's attendance at the National General Assembly.

### **RECOMMENDATION**

***“that Council, having considered Item 14.1 – Australian Local Government Association – National General Assembly 2022 – Mayor and Chief Executive Officer Attendance, dated 28 February 2022, receives and notes the report and in doing so endorses the attendance of Council's Mayor and Chief Executive Officer at the National General Assembly to be held in Canberra from 19-22 June 2022.”***

---

### **Attachments**

Nil

### **BUDGET IMPACT**

Estimated Cost:	\$3,353.88 (per person, approx.)
Future ongoing operating costs:	Nil
Is this Budgeted?	Yes

### **RISK ASSESSMENT**

Risks associated with travel and COVID-19 are currently considered to be minimal. Flight and accommodation reservations will be refundable.

## **DETAILED REPORT**

### **Purpose**

The purpose of this report is for Council to endorse the Mayor and Chief Executive Officer's attendance at the Australian Local Government Association (ALGA) National General Assembly.

### **Background/History**

The Australian Local Government Association (ALGA) hosts an annual National General Assembly, providing a platform for Local Government to network and address national issues and lobby the federal government on critical issues facing the sector.

The 2022 National General Assembly will be held in Canberra from 20-23 June 2021, with a theme of 'Partners in Progress' – *a focus on how partnerships, particularly between the Australian Government and Local Governments, can tackle immediate challenges facing communities as well as confidently facing the future..*

### **Discussion**

It is industry practice for the Mayor and Chief Executive Officer of a council to represent the council at a National General Assembly. APC has been represented by its Mayor and Chief Executive Officer since 2019.

The approximate cost (per person) to attend the conference is set out below, and is budgeted:

Conference	\$1,539
Accommodation (4 nights)	\$956
Return airfare	\$558.88
Meals and Taxi (approx.)	\$300
<b>Total per person</b>	<b>\$3,353.88</b>

### **Conclusion**

The 2022 National General Assembly will be held in Canberra on 19-22 June 2022. It is industry practice for the Mayor and Chief Executive Officer of a council to represent the council at a National General Assembly and, accordingly, it is recommended that Council endorse its own Mayor and Chief Executive Officer's attendance at the National General Assembly.

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## References

### Legislation

*Local Government Act 1999*

### Council Policies

*2021/2022 Annual Business Plan and Budget*

 <b>Adelaide Plains Council</b>	<b>14.2</b>	<b>Two Wells Golf Club Working Party Proposal</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Governance and Executive Office</b>  <b>Chief Executive Officer</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/6823</b>

## **OVERVIEW**

### **Purpose**

At its December 2021 Ordinary Meeting, Council received a presentation from a member of the Two Wells Golf Club (TWGC) Committee (copy **attached**). The presentation outlined the Club's plans for the upgrade of the Two Wells Golf Club which includes 'building a first class community facility and destination for the Community'.

At the December 2021 meeting Council resolved:

19.1 *Moved*                      *Councillor Panella*                      *Seconded*                      *Councillor Strudwicke*                      **2021/464**

***"that Council:***

- 1. Receives and notes the PowerPoint presentation that is presented by the Two Wells Golf Club Committee representative on 13 December 2021;***
- 2. Instructs the Chief Executive Officer to:***
  - a. engage with the Two Wells Golf Club committee with a view of understanding their requirements around the establishment of a working group which may include Council staff representation, Two Wells Golf Club Committee Members, Golf Australia and other stakeholders and***
  - b. bring back a report in relation to 2 above and other relevant matters."***

***CARRIED***

This report is a response to resolution 2021/464.

### **Background/History**

The Two Wells Golf Course is an 18 hole course located on McPharlin/Sharpe Road. The site is 40ha and consists of land owned by the Two Wells Golf Club (Lot 6 DP 5980, Sharpe Road Lewiston, comprised in Certificate of Title Volume 5619 Folio 904) and land leased from Council (Section 8, McPharlin Road Lewiston, comprised in Crown Record Volume 5764 Folio 757). The Club has had a lease over this land in excess of fifty years.

The site also contains various improvements by the club including small clubrooms, storage and equipment sheds, and large area of native vegetation.



The lease between Council and the Club outlines the permitted use is for golf course, golf club, golf competitions and associated club activities and notes that the TWGC owns all the improvements on the land and is responsible for insurance and maintenance and protection of native vegetation.

The TWGC are strategically focused on 3 main areas:-

- Creating a first class sporting facility
- Establishing a new club facility with restaurant/bar and function spaces
- Nature Conservation Destination

The Golf Club have a lease with Council (Crown Land) over 32 ha of the site with the remainder of the course (8 ha) being owned by the club. The TWGC is a community based sporting organisation and the club have an excellent record of maintaining the Council facility over the past 50 years.

The course is contained wholly in the Rural Horticulture Zone which seeks intensive agricultural development in the form of horticulture and associated value-adding enterprises and activities. Whilst the zone is generally encouraging the expansion and intensification of horticulture-based land uses, there appears to be a degree of flexibility, in terms of the types of development permitted, when one explores the envisaged land uses. Envisaged land uses include advertisements, industry, outbuildings, shops, tourist accommodation, and warehouse along with horticulture.

### Discussion

The Chief Executive Officer (CEO) met with the TWGC executive and representatives on the evening of Wednesday 2 February 2022. The meeting provided the CEO with the opportunity to hear first-hand what the Club is proposing and what their timeframes are.

In summary, the TWGC are a relatively small club in membership numbers however have the vision and the drive to develop the facility into a drawcard establishment for the region. The Club understands that any infrastructure improvements in the form of clubhouse or community centre facility will take time, resources and funding and to that end, they see this as a ten year plan. Further, water to the site is imperative if the Club is to transition from scrapes to greens.

The CEO pledged his full support behind what the Club is seeking to achieve and indicated that with the lack of nearby golf courses, coupled with the growth on foot in the region, this initiative has serious potential if positioned correctly.

Support was provided by the CEO for the establishment of a TWGC-led working party to comprise:

- TWGC representation
- TWGC business development advisor
- Golf Australia representation
- RDA representation
- APC representation only on an as needs quarterly basis at most to provide guidance and insight from a Council perspective.

Following the meeting, the CEO also:

- facilitated (and continues to facilitate) contact between the TWGC and relevant MP/aspiring MPs at both state and federal level

- facilitated meetings with SA Water and RDA/APC Business Advisory Group to encourage further take up of NAIS within the horticulture industries, along with seeking advice through private water infrastructure providers and Water Security opportunities for this development
- Through the LGA (CWMS Advisory Board) Commissioned Tonkin Engineering to undertake the prefeasibility of a CWMS for the Two Wells Township – Identifying the TWGC land area as a potential site for Dams and final use for the treated water
- Continual liaison with the club.

## **CONCLUSION**

This report is provided for Members' information as per Council resolution 2021/464.

## **RECOMMENDATION**

***“that Council, having considered Item 14.2 – Two Wells Golf Club Working Party Proposal, dated 28 February 2022, receives and notes the report and in doing so instructs the CEO to formally write to the Two Wells Golf Club Inc committee to advise that Council pledges its support to the notion of establishing a Two Wells Golf Club led working party with Council representation and input to be provided on an as-needs basis.”***

---

## **Attachments**

1. Presentation by Two Wells Golf Club to Council

## **References**

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Council Policy Title*



Presentation to Adelaide Plains Council

# TWO WELLS GOLF CLUB

*Building a destination for the community*

# ABOUT US

## A hidden gem for the northern area

- Established in 1931
- Open Day on each year draws hundreds of people to the club
- 30 members (but about to grow exponentially)



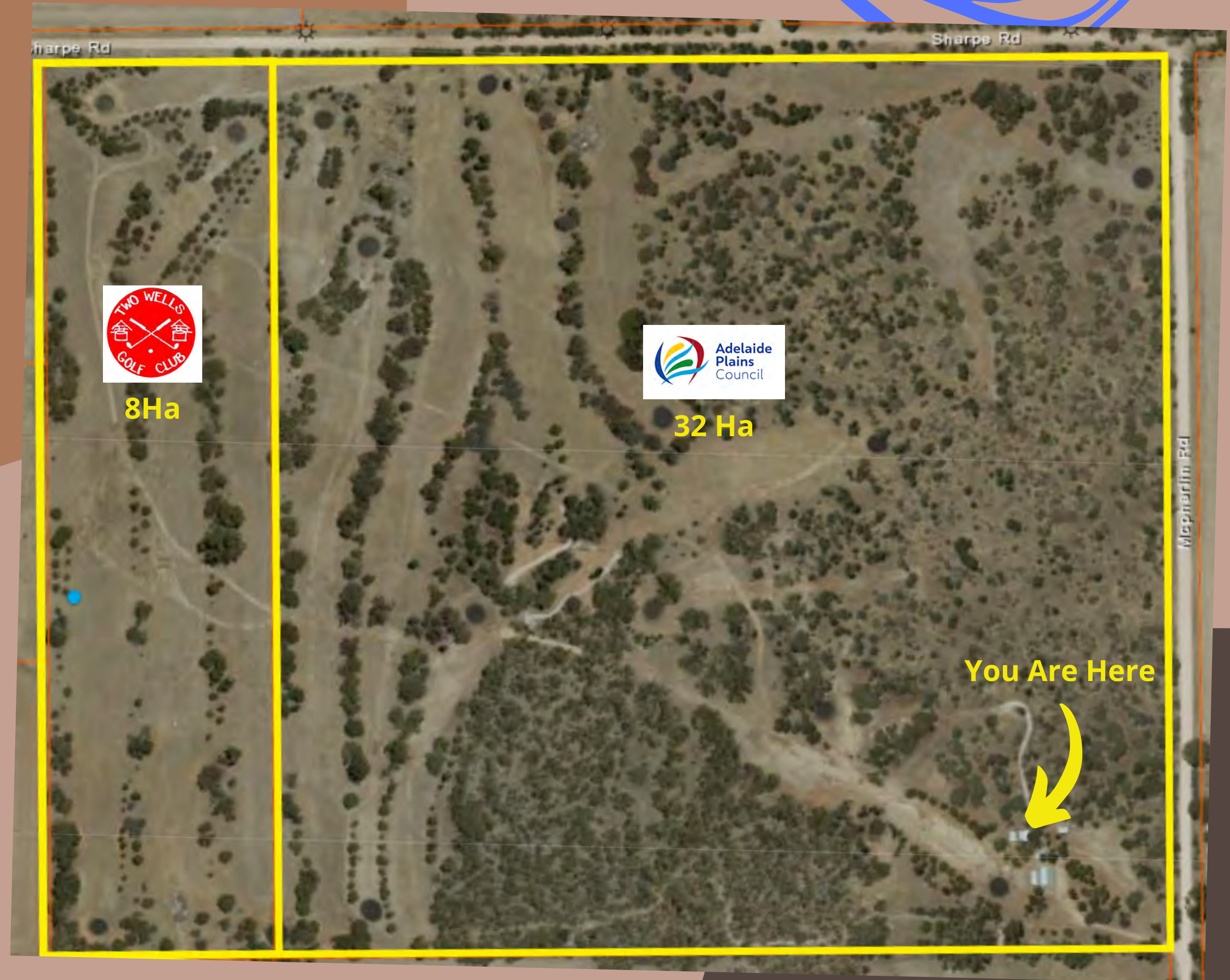


# Two Wells Golf Club

Two Wells Golf Club owns 8 Ha

Adelaide Plains Council Owns 32 Ha

The Course is about 7km long not including conservation nature walking trails





# The Opportunity

Creating an iconic Adelaide Plains destination

- **A Premier Golf Club for the Adelaide Plains**  
*Provide a first class sports facility and capture the huge growth in the northern region.*
- **A Place for our Community**  
*A new community club facility with restaurant/bar and function space*
- **A first class Nature Conservation Destination**  
*Develop a strong conservation asset that can be marketed locally and globally for public enjoyment.*

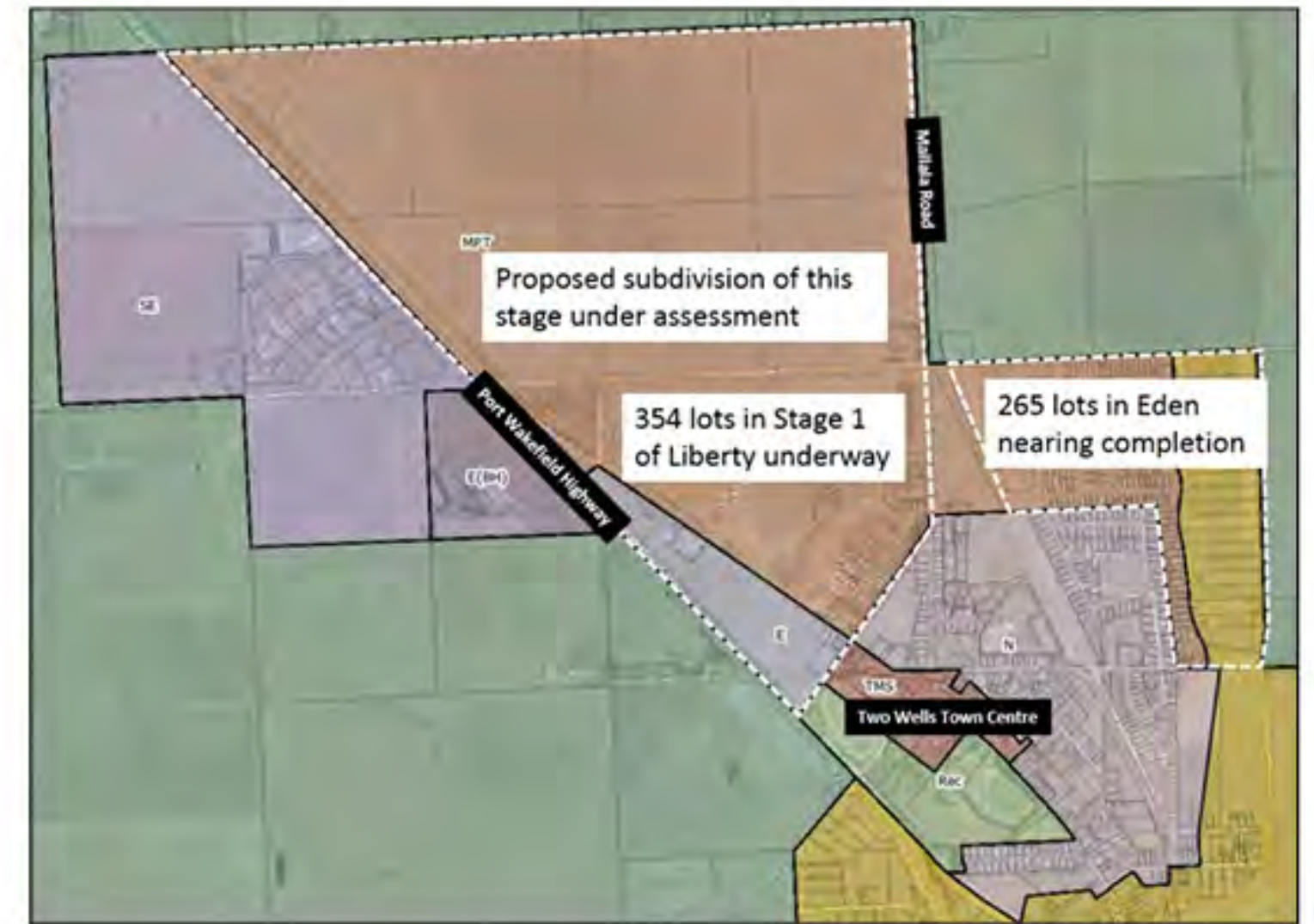
# Population Growth

A project to catalyse the growth of the area

Two Wells is forecast to grow to around 12,500 in 2041. This is 7% per annum. By comparison, Mount Barker has grown at 4.25% per annum

Adelaide Plains population is likely to grow from 9,441 in 2021 to 18 – 19,000 by 2041 (20 years)

## ADELAIDE PLAINS GROWTH DISCUSSION PAPER



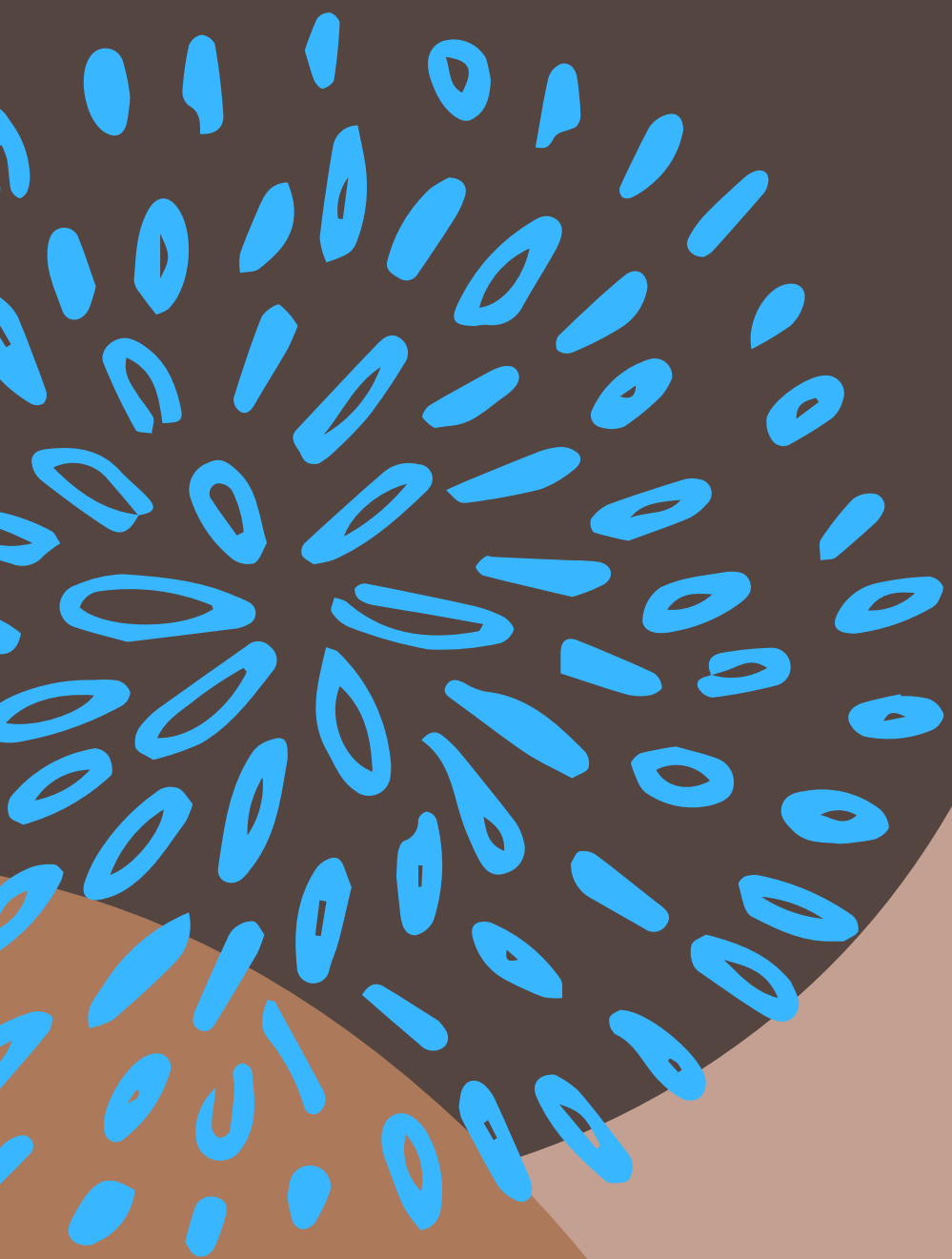
*New subdivisions are planned to enable around 3,400 new dwellings over the next 10 – 20 years*

The Hickinbotham Group have progressed the Eden land division. The 265 lots are mostly developed. The Liberty Estate envisages some 3,500 lots. Stage 1 is under development and Stage 2 is proposed.

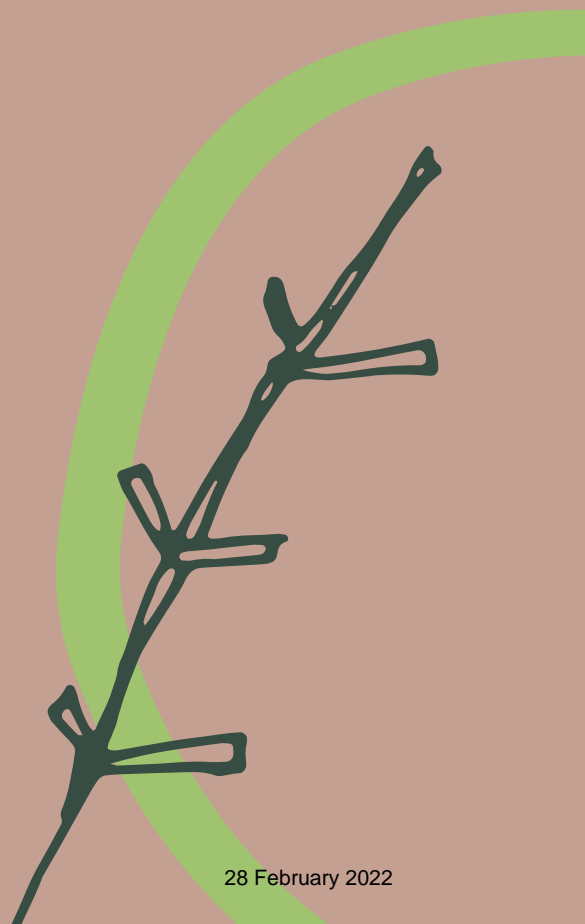
Once completed, the two land divisions are planned to increase Two Wells population from 2555 in 2016<sup>1</sup> to 11,500 – 12,000. Provided economic and market conditions continue favourably to support take up of lots, the development could be completed in nine to ten years from now.

# WATER

## COURSE DEVELOPMENT



- **100 Mega Litres**  
*3ML per HA of golf course*
- **Build a Dam**  
*Estimated holding capacity of xxML*
- **Irrigation Works**  
*Solar pumps and pipes to irrigate effectively*





# NEW CLUB HOUSE

Catalyse the growth of Two Wells

## Focal Meeting Place for Lewiston & Two Wells

- Restaurant / Cafe
- Licensed Bar
- Outdoor seating & dining
- Function Center for Community
- Mini-Golf
- Playground for children
- Equipment Shed





# Proposed Site Development

3-4 Dams

3 Possible Club Room Sites

Irrigation & Fairways/Greens

Develop Nature Trail Walks





# APC – Strategic Plan

This projects aligns with the Adelaide Plains Council Strategy



- *"With support from Council, our clubs and organisations can have greater capacity to contribute to our sense of place."*



- *"Manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;"*



- *"Provide facilities that support quality family recreation experiences;"*



- *"Support increased community events, initiatives and activation within townships;"*



- *"Advocate for greater health, safety and emergency services; and"*



- *"Facilitate growth of the business sector through strategic advocacy, partnerships and service improvements that generate local procurement and employment opportunities, provide certainty for investment and enhance the appeal and visitor experience delivered by Council's key tourism strengths and opportunities."*

# STAKEHOLDERS

## Engagement



Working Group



Conservation/Environment



Club House



Golf Operations



Water Project/ NAIS

# WATER **Opportunity**

## Northern Adelaide Irrigation Scheme

- **Limited Uptake so far by producers**  
*Only a fraction of the 12GL has been taken*
- **Salinity level is suitable for the Golf Course**  
*While the ppm may be not suitable for some horticulture, this is suitable for the golf course*
- **The Pipeline is only 2km from TWGC**  
*The pipeline would open up other farms to access water and secure water to the Golf Club*
- **Another Dam for NAIS expansion towards Barossa Valley**  
*A large dam on the Golf Course could also be used for expansion.*

# NEXT STEPS

WORKING WITH OUR COUNCIL TO DEVELOP A PLAN

1

## Establish the TWGC/ Golf Australia /APC Working Group

- *A team to meet regularly and to develop a 5 year plan to take back to council*

2

## Develop a 5 Year Plan

- *Master Plan the site for new facilities, water, and conservation*
- *Develop a road map for execution including funding proposals*

3

## Submit 5 Year Plan Report to Council

- *Present a detailed 5 year plan to APC (May 2022)*



# What We Need from our Council

Our ask of Council Now

**1**

## Establish the Working Group

A Council Project Lead to meet weekly with our Committee and guide the 5 Year Plan Development

**2**

## Support and Endorsements for Grant Funding Applications

Full support and endorsements from our council when we apply for grant funding





# What We Need

## Strategic Objectives - Working Streams



### Working Group

Golf Club + Council + Golf Australia  
Working Together



### Water

To Develop Golf Course from  
Scrapes to Greens/Fairways



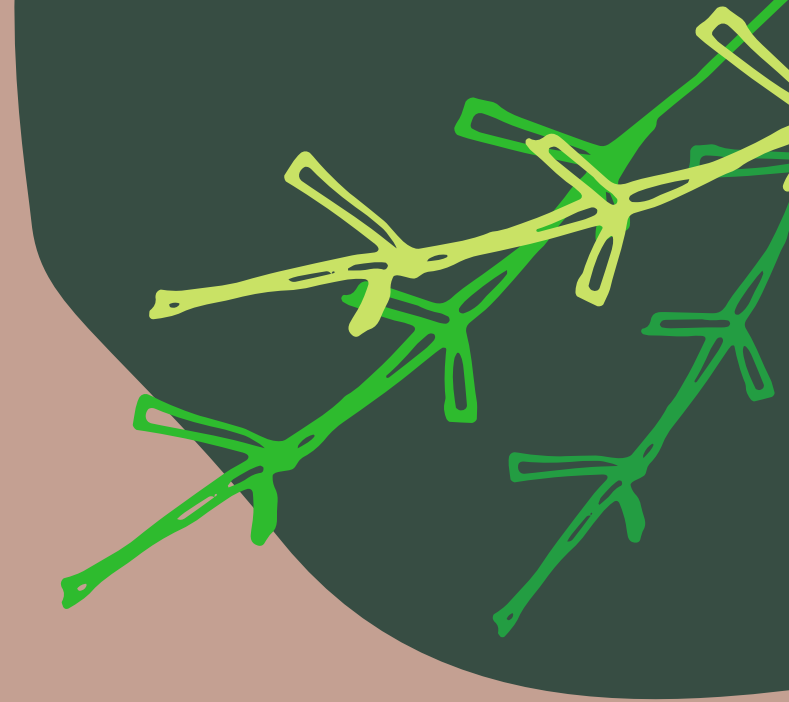
### Community Golf Club

New Club House and place for  
the community



# Project Timeline

(indicative timeline)





# Thank you for listening!

Lets work together to create a premier destination



# Appendix

# Comparable Water Projects

## Royal Adelaide Golf Club

- **Over 200ML Usage per year**  
3.33 MG per Hectare
- **\$2.7m Grant**  
Develop wetlands to harvest storm water and inject into aquifer
- **66 Ha Total Site**  
Net Zero user of aquifer water



# Comparable Water Projects

## Roseville Golf Course (NSW)

- **26 ML Dam Developmemnt**  
New Dam and Water Infrastructure
- **\$900K Cost to Roseville Golf Club**  
\$500k funded by NSW State Grants
- **\$290K Cost to Council**  
\$113k funded by NSW State Grant



# Comparable Projects

## Golf Projects

- **Beachport Replacement of Irrigation**  
\$400k for 9 holes
- **Wallaroo Proposed Conversation from Scrapes to Greens**
  - \$109,000 - removal of 18 Scrapes
  - \$100,000 - construction of 18 greens
  - \$30,000 - Irrigation infrastructure and installation cost
  - \$250,000 - Total Cost



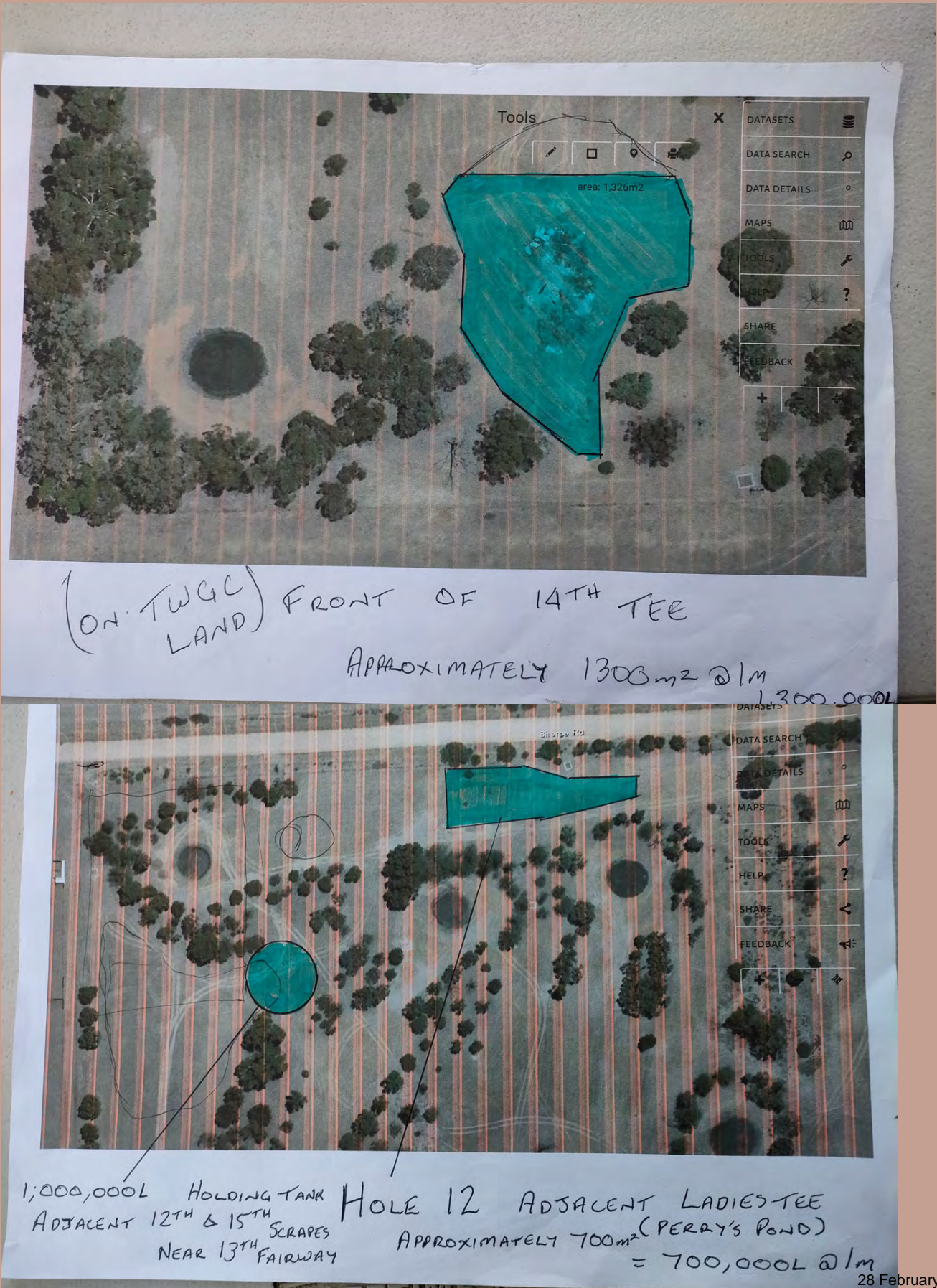
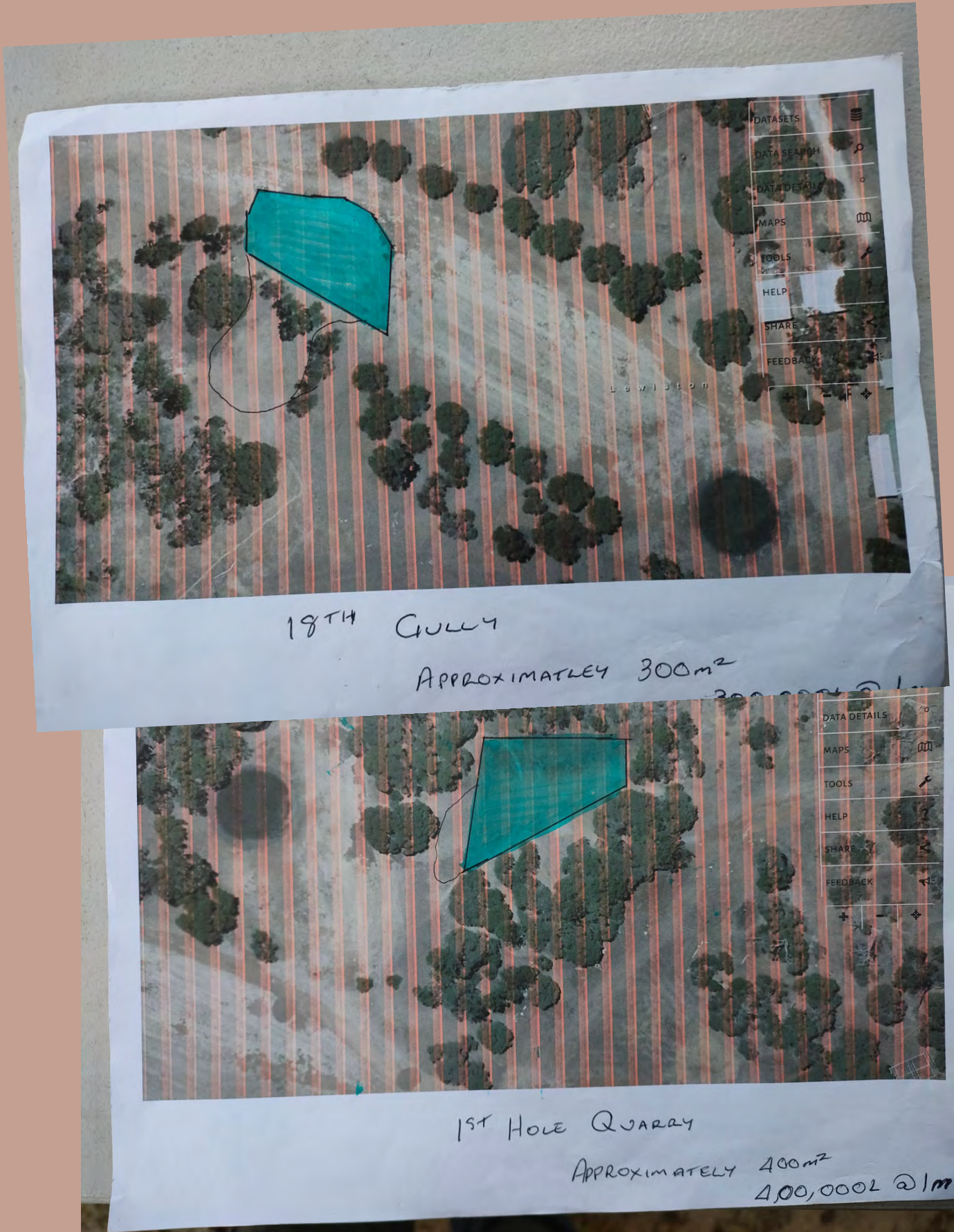
# Comparable Club Projects

## Club Room & Facilities Costs & Grants

- \$880k Clare Sports Precinct Clare  
*Sports club facilities development*
- \$881 Angus Recreation Park Angaston  
*Facilities Development*
- \$1.2m The Paddocks Para Hills  
*New multi-use sport facility to include a multi-purpose social space*



# Dam Locations (Potential Spots)





# The Current Course

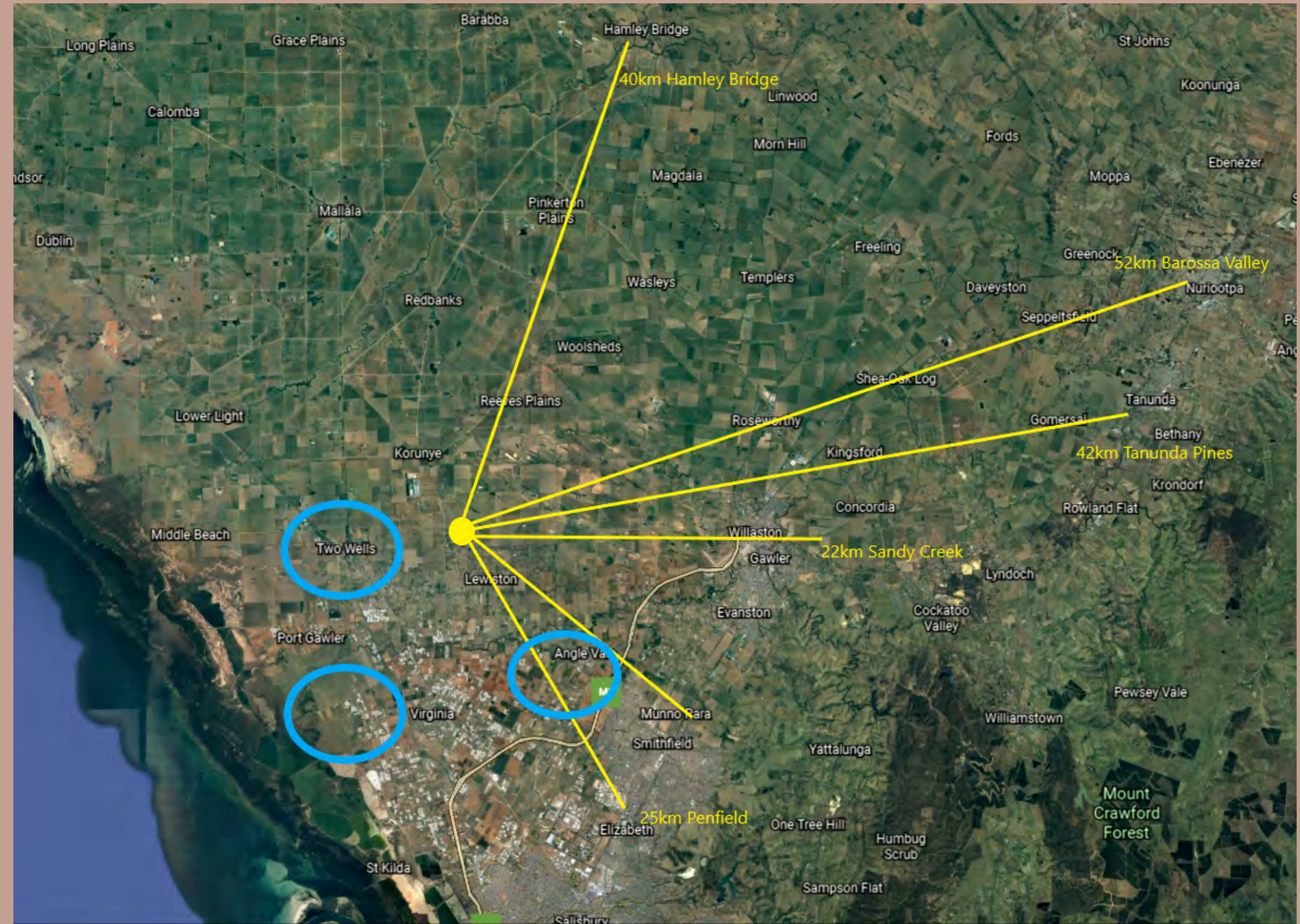





# Perfectly Positions for Growth

Two Wells Golf Club is perfectly situated to take advantage of the huge population growth.

Over 50,000 new residents within 10 minutes, but most golf clubs are not nearby.





	<b>14.3</b>	<b>Hart Reserve – Updated Draft Master Plan – Release for Public Consultation</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/6940</b>

## **EXECUTIVE SUMMARY**

- The purpose of this report is for Council to consider commencing public consultation in relation to a revised draft Hart Reserve Master Plan (**Attachment 1**), with the inclusion of areas set aside specifically for a potential skate park/ramp in accordance with Resolution 2021/350.
- As the inclusion of a skate park/ramp is a significant variation from the original Master Plan, it is strongly recommended to Council that a further round of community consultation is undertaken, as per the requirements of Council’s Public Consultation Policy, including with the Hart Reserve Community Reference Group.
- Council will receive a further report summarising submitted responses to the second round of public consultation, at the completion of the consultation process, to assist with determining if a skate park/ramp is included in the final version of the Hart Reserve Master Plan.

## **RECOMMENDATION**

***“that Council, having considered Item 14.3 – Hart Reserve – Updated Draft Master Plan – Release for Public Consultation, dated 28 February 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to undertake public consultation on the updated Draft Master Plan, as presented at Attachment 1 to this Report, in accordance with Council’s Public Consultation Policy.”***

## **BUDGET IMPACT**

Estimated Cost:	\$500 – to place an advertisement in local newspaper.
Future ongoing operating costs:	No
Is this Budgeted?	No, but minimal impact on Community Services budget.

## **RISK ASSESSMENT**

There may be community expectation that Council will commence roll-out of some, or all of the Plan. However, any proposed upgrade to the Hart Reserve will be subject to the availability of Council allocated funds, as well as potentially obtaining government grant funds.

---

## **Attachment**

1. Revised Draft Hart Reserve Master Plan – Revision E.

## Purpose

## Background/History

A report was tabled for the September 2021 Ordinary Council meeting and the following motions were resolved:

*Moved*      *Councillor Lush*      *Seconded*      *Councillor Daniele*      **2021/ 349**

***CARRIED UNANIMOUSLY***

*Moved Councillor Strudwicke      Seconded Councillor Parker      2021/ 350*

***“that Council, having considered Item 14.4 – Outcome of Public Consultation – Draft Hart Reserve Masterplan, dated 27 September 2021:***

- 1. Instructs the Chief Executive Officer to prepare an updated Draft Hart Reserve Masterplan that incorporates a skate park/ramp in a suitable location and bring back a further report to Council and***
- 2. Acknowledges that a further round of public consultation, in accordance with Council's Public Consultation Policy, will be required in relation to the Draft Hart Reserve Masterplan once a skate park/ramp is incorporated."***

**CARRIED**

This public feedback was forwarded to consultants Jensen PLUS, who once again visited Hart Reserve and revised the draft Plan to include a skate park/ramp with two potential locations earmarked. The revised draft Hart Reserve Master Plan is provided for as **Attachment 1**.

## Discussion

The inclusion of a skate park/ramp is a considerable change to the previous draft Hart Reserve Master Plan tabled at Council in July 2021. It is likely that a potential skate park/ramp will raise some concerns in the community, as well as positive responses.

As per Council's Public Consultation Policy, a notice will be published in the local newspapers and on the Council website describing the matter under consultation and inviting interested persons to make submissions within a period being at least twenty-one (21) days from the date of the notice.

In addition, letters will be sent to residents immediately surrounding Hart Reserve advising them of the revised draft Plan and seeking their input and feedback. Members of the Hart Reserve Community Reference Group will also be formally consulted on the amended Hart Reserve Master Plan.

## Conclusion

That the updated draft Hart Reserve Master Plan be endorsed and Council commence a further round of public consultation.

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## References

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Open Space Plan*

*Community Land Management Plans – Recreation Reserves*

*Public Consultation Policy*



# Hart Reserve Master Plan

## Master Plan + Concept Report



Prepared for Adelaide Plains Council





# 1. Community Engagement Summary

What we heard...

**“Council undertook strategic consultation with key users of the site to capture the community’s vision and aspirations for Hart Reserve.”**

Stakeholders were asked to provide their feedback and observations while on site and following the community meetings. Questions were asked that promoted visioning for the future of Hart Reserve. What we heard:

What do you love about Hart Reserve?

- \_ The space! It is a lovely refuge
- \_ Its location - centre of town
- \_ Lots of trees
- \_ Area of tranquillity
- \_ Open space
- \_ The size
- \_ Its potential

What don't you love about Hart Reserve?

- \_ Its currently underutilised
- \_ The front corner is unattractive
- \_ The Aleppo Pines (declared weeds under the National Resources Management Act 2004)
- \_ Lack of grassed area or green sitting area
- \_ Lack of seats/tables staggered around the reserve
- \_ No through footpath or path around the

reserve

- \_ It's dry and dusty in summer
- \_ It offers no reason to stay
- \_ The bottom of the reserve floods after continual rain
- \_ Lack of irrigating and greening
- \_ No toilet or BBQ
- \_ The drain along the fence line

What needs to be fixed in Hart Reserve?

- \_ Remove the garden and trees on the corner
- \_ Upgrade the school boundary with secure fencing to the school with lockable gate, improve pedestrian entry and drop off area
- \_ Irrigated grass and seating
- \_ Capturing of stormwater for irrigation
- \_ Lighting
- \_ Winding footpath through trees from Old Mallala Road to Gawler Road
- \_ Replacement of pine trees that attract native birds
- \_ Move corner garden to more visible/appropriate place
- \_ Improvements to drain and drainage
- \_ Footpaths, including suitability for strollers and prams

If money was not an object, what would you choose to see in Hart Reserve?

- \_ Start again like the Village green and plant more gum trees to attract native birds
- \_ Put up a fence to the school
- \_ Provide a paved footpath from a sealed parking area to the school
- \_ Native grasses on the slope to wave in the breeze and lawn
- \_ A stormwater retention system and re-use of water in the reserve
- \_ More trees and BBQ areas with a shelter, toilets, shade, picnic tables and solar lighting
- \_ A large irrigated lawn area and improved entrance, perhaps with some stone walls
- \_ Permanent pump track and bike track. More pathways for all to use.
- \_ Stormwater retention system to help irrigate
- \_ Adult gym equipment
- \_ BBQ facilities and shelters
- \_ Natural amphitheatre area
- \_ Large shed for the Scouts and a youth meeting area



## 2. Vision + Draft Master Plan

A reinvigorated Hart Reserve for all!

**“The Vision for Hart Reserve is one of implementing strategic improvements to parts of the Reserve to enhance its educational, aesthetic and active features.**

**First and Second Nations features are curated as part of its future.**

**Its just a short walk (or bike ride) down Petticoat Lane from the main street to a place that has different play features, colourful trees and plants, can host a party or event and tells a story about Two Wells and its environment.**

**The park will be a pleasant and inviting place for the community to visit that encourages use by children, youth and young adults, families, seniors, people of a variety of abilities and the adjacent Primary School.”**





Legend

- Existing trees  
*To be retained + protected*
- Native planting  
*Bird + butterfly attracting species*
- Walking/Bike Trails  
*Informal track throughout Reserve*
- 2.5m Wide Footpath  
*Compacted quarry rubble*
- Native Trees
- 1 Irrigated Turf  
*Strategic locations only*
- 2 Irrigated Turf Mound (Existing)
- 3 Nature Playspace  
*Incorporating existing trees, treehouse structure and water play*
- 4 Turf Amphitheatre  
*Passive recreation, events space + gathering*
- 5 Amphitheatre Shelter  
*To contain power to facilitate events (potentially 15amp), drink fountain and seating*
- 6 Potential shelter structure integrated with public toilet facilities and timed automatic door lock programmed to suit reserve hours
- 7 Seating node with natural shade
- 8 Indigenous gardens  
*Storytelling + educational totem poles*



The Master Plan illustrates the creation of a new entry to Hart Reserve with new pathways (less than 1 in 14 slope for ease of movement), heritage signage, BBQ and picnic facilities, green lawn, feature lighting and landscaping throughout. Visitors will experience a sense of arrival and be encouraged to explore the space further.

The Plan also shows an iconic playspace with an "up in the trees" theme, nature play water feature, improved pump track and bike facilities as well as imaginative, environmental and educational features.

When implemented, Hart Reserve will provide a unique open space offering that promotes active and passive recreation for visitors and the local community to enjoy!



**PRECEDENTS  
IMAGES**



- |               |                |
|---------------|----------------|
| 1 Skate Bowl  | 5 Stairs       |
| 2 Curved Hip  | 6 Volcano      |
| 3 Curved ramp | 7 Launch Ramps |
| 4 Rails       | 8 Quater Pipe  |





**PRECEDENTS  
IMAGES**



- 1 Skate Ramp
- 2 Rails
- 3 Shelter
- 4 Seats





# 3. Landscape Toolkit

A guide to planting species, furniture + fixtures selections + playspace design

## Planting

- 1 Native Trees
- 2 Large Trees
- 3 Small Trees
- 4 Native planting
- 5 Indigenous gardens planting
- 6 WSUD planting

TREES



Eucalyptus sideroxylon 'Ironbark'



Eucalyptus socialis 'Red Mallee'



Eucalyptus leucoxylon ssp. leucoxylon 'Yellow Gum'



Acacia bailiana purpurea 'Cootamundra Wattle'



Cupaniopsis anacardioides 'Tuckeroo'



Lagerstroemia indica 'Natchez' - Crêpe Myrtle



Dodonaea viscosa 'Hopbush'

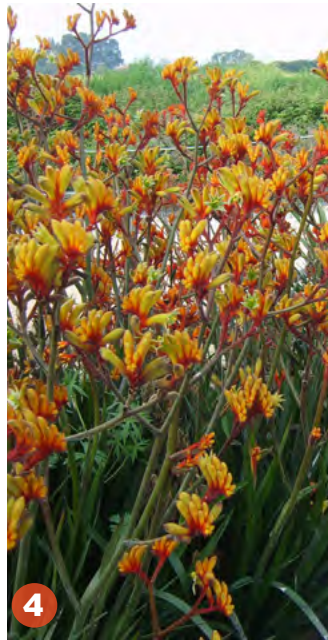
SHRUBS



Alyogyne hakeifolia 'Melissa Anne'



Calytrix tetragona 'Common Fringe Myrtle'



Anigozanthos sp. 'Everlasting Amber'



Westringia fruticosa 'Grey Box'



Enchylaena tomentosa 'Ruby Saltbush'



Kunzea pomifera 'Muntries'



Helichrysum petiolare 'Licorice Plant'





SHRUBS



Olearia pimeleodites 'Showy Daisy Bush'



Santalum acuminatum 'Quandong'



Podocarpus elatus 'Illawarra Plum'

GRASSES



Lomandra longifolia 'Tanika'



Poa poiiformis 'Kingsdale'



Dianella caerulea 'Little Jess'



Ficinia nodosa 'Knobby Club Rush'



Juncus palidus 'Pale Rush'

GROUNDCOVERS



Eremophila glabra 'Kalbarri Carpet'



Hardenbergia violacea 'Meema'



Myoporum parvifolium 'Creeping Boobialla'



Viola hederacea 'Native Violet'



Chrysocephalum apiculatum 'Yellow Buttons'



Goodenia ovata 'Hop Goodenia'



Brachyscome angustifolia 'Rock Daisy'



Scaevola aemula 'Purple Fanfare'



Surfaces



\_ Fitzgerald Quarries  
Compacted Quarry  
Sand with cement  
stabiliser



\_ Adbri Ecotrihex  
Interlocker and  
Permeable Pave  
\_ Charcoal and Urban



\_ Turf, Eureka Kikuyu



\_ Jefferies Playscape  
Softfall Mulch

Furniture +  
Fixtures



\_ Spark Precinct Seat and  
Bench  
\_ Oiled Australian  
hardwood, black  
powdercoated frame  
\_ 1.8m long



\_ SPARK Focus Picnic  
Setting  
\_ Oiled Australian  
hardwood with black  
powdercoated frame



\_ SPARK Pod Seat  
\_ Oiled Australian  
hardwood, black  
powdercoated frame



\_ SPARK Panel Sided Bin  
\_ Oiled Australian  
hardwood timber frame,  
black powdercoated  
frame



\_ Terrain Urban Bike Rack  
\_ Stainless Steel



\_ All4cycling Bike repair  
station



\_ Christie A Series Single  
Bench Barbecue - All  
Accessible  
\_ Stainless steel, electric  
cook top



\_ Terrain Akiva Shelter  
\_ Adonised aluminium  
timber match with black  
trim



\_ Valen Solar Bollard  
\_ Powdercoated black



\_ Bespoke art / totem  
poles



Play



\_ Stone yarning circle  
\_ Just Rocks Riverland  
Limestone



\_ Timber steppers  
\_ Australian hardwood



\_ Stone steppers  
\_ Just Rocks Riverland  
Limestone



\_ Colourful pole maze  
\_ Brightly coloured  
Australian hardwood



\_ Timber teepee  
\_ Australian hardwood +  
play rope



\_ Balance Run  
\_ Australian hardwood



\_ Bespoke timber towers/  
nest  
\_ Australian hardwood



\_ Rope tunnel  
\_ Play rope +  
powdercoated steel  
frame



\_ Insect hotel  
\_ Community made



\_ Loom  
\_ Australian hardwood +  
cotton/wool string

Signage



\_ Entry signage  
\_ Australian hardwood  
+ powdercoated steel  
with integrated lighting



\_ Wayfinding signage  
\_ Australian hardwood +  
powdercoated steel

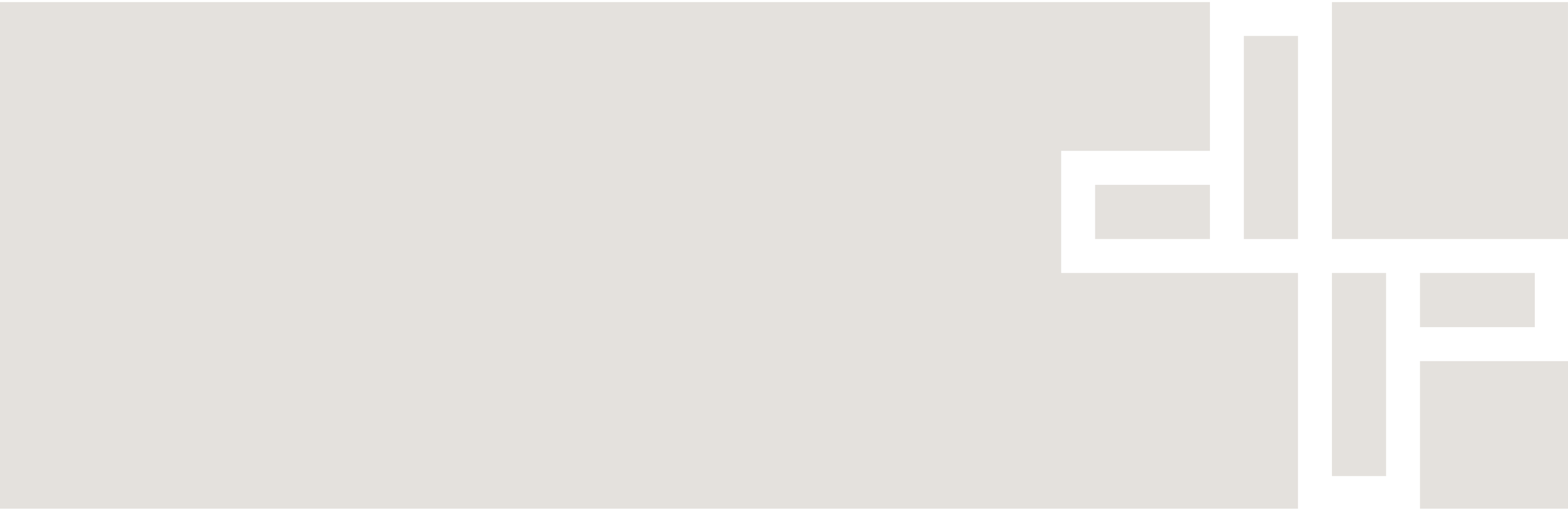


\_ Informative signage  
\_ Australian hardwood +  
powdercoated steel




# Thank You

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Planning  
Landscape Architecture  
Urban Design  
Social Planning



 <b>Adelaide Plains Council</b>	<b>14.4</b>	<b>Dog and Cat Management Plan Approval</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community Manager Regulatory</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/5866</b>

## **EXECUTIVE SUMMARY**

- The purpose of this report is for Council to consider endorsing a Dog and Cat Management Plan following consideration of public submissions and approval of amendments by the Dog and Cat Management Board (the Board).
- Section 26A of the *Dog and Cat Management Act 1995* (the Act) requires all councils to develop a plan of management relating to dogs and cats.
- Council members were invited to provide feedback to inform the preparation of a draft Plan at the 24 May 2021 Ordinary Meeting.
- The draft Plan was then finalised by staff and forwarded to the Board for comment and approval as required under the Act. A formal response was provided in September 2021, approving the Plan for a period of five years, from 17 December 2021 (subject to Council's endorsement).
- In October 2021 Council reviewed the Plan approved by the Board, prior to making the document available for public comment in accordance with Council's *Public Consultation Policy* (subject to clarification regarding de-sexing). A report to Council following completion of the public consultation process was also requested at the 25 October 2021 meeting.
- Public consultation was undertaken from 10 November to 2 December 2021, with a notice placed in two local newspapers. The draft Plan was available for review via:
  - Council website
  - Hard copy at the Mallala and Two Wells Council offices
  - Direct communication with relevant stakeholders
- The consultation enabled community and stakeholder groups with an interest in dog and cat management to understand the purpose of the Plan, Council's role in dog and cat management, and an opportunity to provide input to inform the actions in the Plan.
- Four (4) submissions (**Attachment 1**) were received. Issues raised included animal welfare, cat management and associated by laws, breeder requirements, dogs off leash and community education (including installation of appropriate signage).
- Staff have reviewed the submissions (**Attachment 2**) and prepared amendments to the draft Plan (**Attachment 3**). Proposed amendments are shown in a distinctive fashion in this attachment.
- Staff forwarded the revised document to the Board for further review and they have subsequently approved the proposed amendments to the Plan (**Attachment 4**).

## **RECOMMENDATION**

**“that Council, having considered Item 14.4 – *Dog and Cat Management Plan Approval*, dated 28 February 2022, receives and notes the report and in doing so:-**

- 1. Notes submissions as presented in Attachment 1 to this report, and recommended response to submissions as presented in Attachment 2 to this report;**
- 2. Notes the Dog and Cat Management Board approval of proposed amendments, as presented in Attachment 4 to this report;**
- 3. Endorses the Dog and Cat Management Plan with amendments following public consultation presented as Attachment 3 to this report; and**
- 4. Authorises the Chief Executive Officer to undertake editorial but not policy amendments and create the final version of the Dog and Cat Management Plan.”**

## **BUDGET IMPACT**

Estimated Cost:	Nil
Future ongoing operating costs:	Not Applicable
Is this Budgeted?	Not Applicable

## **RISK ASSESSMENT**

By adopting the recommendation Council will ensure that the final Plan has considered feedback received from the community, noting proposed amendments have been approved by the Dog and Cat Management Board. Council's *Strategic Plan 2021 – 2024* also identifies the review of Council's animal management plan as a planned or legislated project.

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## **Attachments**

1. Submissions Received
2. Summary of Submissions and Recommended Response
3. Draft Dog and Cat Management Plan showing amendments following public consultation
4. Dog and Cat Management Board Approval



## **DETAILED REPORT**

### **Purpose**

The purpose of this report is to enable Elected Members to consider comments raised in public consultation submissions, proposed amendments to the draft Dog and Cat Management Plan, and subsequent endorsement of a final document.

### **Background/History**

Section 26A of the *Dog and Cat Management Act 1995* (the Act) requires all councils to develop a plan of management relating to dogs and cats within their area.

In 2012, Council adopted the Animal Management Plan 2012 – 2017. This Plan provided a framework which has subsequently guided day to day operations regarding dog and cat management.

In recent years Council was active in preparing for changes associated with the 2016 update of the Act, and in particular the introduction of the Dogs and Cats Online (DACO) database. Community safety and administration staff were extensively involved in the planning, testing and implementation process, and continue to work with residents and businesses (in particular breeders and veterinarians) to increase understanding about the new statutory arrangements and to foster compliance. This activity has been a priority.

A report to Council on 22 February 2021 provided a range of information about dog management. The report included the below table which provides an indication of increasing dog registrations in Adelaide Plains since the introduction of DACO.

	2018/2019	2019/2020	2020/2021
Individual Dog Registrations	4611	5167	5473
Business Dog Registrations	110	117	124

### **Preparing the Draft Plan**

Various factors have provided important guidance for the scope and content of the Plan, including the following:

- Legislative – Important for statutory compliance.
- Existing by-laws, policies and other statutes – Important to understand these with respect to dogs and cats. This ensures the Plan has a clear dog and cat scope, and aligns with existing by-laws and other policy/legislative documents.
- Economic, social and environmental trends – it is important to recognise dogs and cats are integral to the ongoing economic and social life of Adelaide Plains. This includes growth of animal based businesses and for residential living. It is also important with respect to responsible dog

and cat management regarding the environment, including the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara.

- Other Councils Plans – It is important to understand how comparative councils are approaching their Dog and Cat Management Plans. Informal discussions were undertaken.
- Resources – Important for long term financial and annual business planning.

Council members were invited to provide feedback to inform the preparation of a draft Plan at the 24 May 2021 ordinary meeting.

The draft Plan was reviewed and approved by the Dog and Cat Management Board (the Board) in September 2021.

### Consultation

Noting the Board's approval, the draft Plan was brought forward for Council consideration to commence community consultation.

At its meeting on 25 October 2021 Council resolved as follows:

#### *14.8 Dog and Cat Management Plan Review*

*Moved Councillor Parker      Seconded      Councillor Keen      2021/ 385*

***“that Council, having considered Item 14.8 – Dog and Cat Management Plan Review, dated 25 October 2021, receives and notes the report and in doing so instructs the Chief Executive Officer to:***

***1. Commence public consultation on the draft Dog and Cat Management Plan presented as Attachment 1 to this report, in accordance with Council's Public Consultation Policy subject to the clarification of the requirements of and exemptions from de-sexing and***

***2. Report back to Council following completion of the public consultation process.”***

Clarification regarding desexing was added into the Draft Plan and the Plan made available for community consultation in accordance with Council's *Public Consultation Policy*.

Public consultation was undertaken from 10 November to 2 December 2021, with a notice placed in two local newspapers. The draft Plan was available via:

- Council website
- Hard copy at the Mallala and Two Wells Council offices
- Direct communication with relevant stakeholders

The consultation enabled community and stakeholder groups with an interest in dog and cat management to understand the purpose of the Plan, Council's role in dog and cat management, and an opportunity to provide input to inform the actions in the Plan.

## Discussion

Four (4) submissions (**Attachment 1**) were received during the consultation period. Staff have reviewed each submission, prepared a recommended response (**Attachment 2**) and amendments to the Plan (**Attachment 3**).

The below table summarises common themes, the recommended approach, and a summary of proposed amendments to the Dog and Cat Management Plan.

<b>Common Themes, Recommended Approach and Proposed Amendments to the Dog and Cat Management Plan</b>		
Theme	Approach	Summary of Amendment
<p>Balancing dog on leash in the coastal wetlands – including coastal settlements – with opportunities for dogs to be off leash.</p> <p>Seeking community education and signage to communicate this expectation, and clarity in the Plan</p>	<p>Council's Dog ByLaw identifies wetlands as being dog on-leash.</p> <p>The coastal areas form part of Wetlands of National Importance, meaning dogs are to be on leash on land Council manages. This includes roads, foreshore areas and parks.</p> <p>The Adelaide International Bird Sanctuary Management Plan also expects dogs to be on leash.</p> <p>Work is underway in communicating with coastal residents and about installing appropriate dog signage.</p> <p>Noting the expectation that dogs be on leash in settlements and the National Park, it is suggested options for dog off leash parks in the settlements be investigated.</p> <p>This investigation can only commence when resources are available. There are limited land opportunities for dog off leash parks, and engagement will be necessary.</p>	<p><b>An amendment is proposed to include Council investigating options for dog off leash parks within the coastal settlements.</b></p> <p><b>An amendment is proposed to add 'National Parks and Wildlife Service SA' as an organisation to work with Council in providing education around dog and cat management in coastal areas.</b></p> <p><b>Various amendments are proposed including a map showing the coastal wetlands area.</b></p>
<p>Support for well-ordered cat management and associated by laws.</p>	<p>Noting the statutory environment around cat by laws is to be reviewed, it is suggested Council participate in that review.</p> <p>Officers of the Dog and Cat Management Board advise that the <i>Dog and Cat Management Act 1995</i> is due to be reviewed in 2022.</p> <p>Around half of SA's Council's – including</p>	<p><b>An amendment is proposed to add that Council will participate in the review of the Dog and Cat Management Act, including with respect to cat management and associated by law creation, when the review is underway.</b></p>



	<p>Adelaide Plains Council – do not have a cat bylaw and half have similar but varying approaches to cat bylaws.</p> <p>It is anticipated that when the review commences, council will seek responsible management of wandering cats impacting native fauna, in particular associated with the Adelaide International Bird Sanctuary. This may raise the question around Adelaide Plains introducing a cat bylaw.</p> <p>Any proposed Cat By Law will require investigation and consultation.</p>	
Expectations of breeders to meet certain standards by the Dog and Cat Management Board.	<p>The expectations of animal breeders to meet certain standards has been shared with the Dog and Cat Management Board.</p> <p>Council's principal role (as distinct to the Board's) relates to planning and building approvals, and educating breeders to be registered.</p>	No change to Plan

Staff forwarded the revised document to the Dog and Cat Management Board for further review. The Board approved the proposed amendments to the draft Plan (**Attachment 4**) to come into effect upon Council's endorsement, for a period of five (5) years.

## Conclusion

The high level vision intended to be worked towards is that the dogs and cats of Adelaide Plains are responsibly managed to enable businesses to thrive, residents are able to enjoy animals safely, and for the environment to be protected.

Community consultation raised various matters that have been reflected in proposed amendments to the Plan. Noting the Plan has a five year time span, the Plan and its amended actions better enable Council to support its community in responsible dog and cat management.

Achieving responsible dog and cat management by owners and breeders is the outcome of education, encouragement and where needed, enforcement.

Education, encouragement and enforcement themes recognise the importance of Council's role in sharing information about responsible dog and cat management, encouraging owners and breeders in fulfilling their responsibilities, and where necessary, Council exercising its enforcement powers.

Noting the approval of the Board, the Plan with amendments following consultation is presented to Council with a recommendation for adoption.

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## References

### Legislation

*Dog and Cat Management Act 1995*

### Council Policies/Plans

*Enforcement Policy*

*Dogs By-Law 2019*

*Roads By-Law 2019*

*Local Government Land By-Law 2019*

*Planning and Design Code*

*Strategic Plan 2021 – 2024*

2 December 2021

Adelaide Plains Council  
Feedback – Dog and Cat Management Plan  
PO Box 18  
MALLALA SA 5502

Email : [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au)

**Re: Dog and Cat Management Plan 2022-2027**

Thank you for the opportunity to make a submission to your proposed Dog and Cat Management Plan for Adelaide Plains Council 2022 – 2027. We are encouraged to see that 'The Plan's' actions cover aspects of education, encouragement, and enforcement, with an intent to foster attitudes and behaviour which promotes responsible dog and cat ownership.

Adelaide Plains Council (APC) submission states - Our vision at APC is that the dogs and cats in Adelaide Plains are responsibly managed to enable our businesses to thrive, our residents to enjoy animals safely, and for the environment to be nurtured. RSPCA South Australia agree with the vision proposed by APC in their Animal Management Plan and provide the following input after reviewing the document.

**Objective - All dog and cat breeders registered**

In order for the council to be confident of being able to successfully deliver its vision we believe that the council should ensure that companion animal (dog and cat) breeding facilities are compliant with the not only the appropriate building and planning codes for their proposed development but should also comply with the ***South Australian Standards and Guidelines for Breeding and Trading of Companion Animals*** 'the standards' and the Animal Welfare Act.

With the creation of 'The Plan', APC has the opportunity to be a leader in the Dog and Cat Breeder Management space to ensure that all Dogs and Cats bred at facilities within the Adelaide Plains Council zone have come from where the facilities and breeding businesses complies with 'the standards', and not just a property where the breeder is registered with DACO.

This safeguard will ensure that unscrupulous and unethical breeders are unable to operate, therefor improving animal welfare outcomes, this also ensures facilities which do not reach minimum standards of care are not developed and do not continue operating.

The South Australian Standards and Guidelines for Breeding and Trading Companion Animals are made under the provisions of the Animal Welfare Act 1985. The purpose of that document is to:

- ensure the promotion and protection of the welfare of companion animals
- improve animal welfare standards in the supply of companion animals
- set standards of conduct for those who trade in companion animals
- specify standards and guidelines for the care of companion animals to ensure their health, safety and well-being needs are being met.

The Royal Society  
for the Prevention of  
Cruelty to Animals  
(SA) Inc.

ABN 60 740 135 753

P 1300 4 777 22  
F 08 8231 6201  
E [info@rspcasa.org.au](mailto:info@rspcasa.org.au)  
W [rspcasa.org.au](http://rspcasa.org.au)

16 Nelson Street  
Stepney SA 5069  
GPO Box 2122  
Adelaide SA 5001

**Shelters**

Lonsdale  
25 Meyer Road  
Lonsdale SA 5180  
PO Box 260  
Morphett Vale SA 5162

Whyalla  
7 Cook Street  
Whyalla Norrie 5608  
PO Box 2287  
Whyalla Norrie SA 5608

Port Lincoln  
Lot 1-5 Happy Valley Road  
Port Lincoln 5606  
PO Box 2566  
Port Lincoln SA 5606





'The Standards', propose minimum Staffing ratio's to Animals which ensures that each animal has the time an opportunity to be socialized and exercised on a daily basis and that their lives are enriched.

The public expectation has increased in the world of companion animal welfare and they expect that authorities such as government and councils uphold standards of animal welfare and make continuing incremental improvements wherever possible, and rightly so. They expect that if they purchase a puppy or kitten from a registered breeder within your council area that the person complies with laws and regulations.

**Objective - Encourage responsible cat ownership**

We note that the APC is proposing as part of 'The Plan' that cat by-law be introduced. RSPCA SA recognize that even amongst cat owners there is overwhelming public support for improved cat management in this state (Based on RSPCA's own market research and the results of community consultation surveys conducted by councils seeking to introduce cat by-laws which all indicate 70%+ support levels), as long as it is undertaken properly. When combined with the fact that there exists a high level of alignment between the LGA, councils, Dog and Cat Management Board, RSPCA and other stakeholders in what is required for effective cat management in South Australia, RSPCA is confident that the community demand will drive final agreement on effective cat management measures being included in the review of the Dog and Cat Management Act which is due in 2022. RSPCA SA encourages APC to participate in this process and introduce a cat by-law created as part of the review of the Dog and Cat Management Act.

**Objective - Responsible dog and cat ownership through community education**

RSPCA SA strongly believe that community education leads to better care of animals and in turn higher welfare of animals. Responsible pet ownership starts with responsible breeding practices and providing information to the public regarding what standards relate to breeding and trading of animals is an important step in the educated public, pressuring businesses or individuals with poor practices out of the industry.

We would be more than happy to discuss this feedback with you at any time.



Paul Stevenson  
Chief Executive Officer  
RSPCA SA

Adelaide Plains Council  
PO Box 18  
MALLALA SA 5502

Dear Mr Miller, and Elected Members

**Re - Feedback – dog and cat management**

Thank you for the invitation to provide comment on your draft Dog and Cat Management Plan 2022 - 2027.

Firstly I would like to commend the Adelaide Plains Council in highlighting the Clinton Wetland as a dog on lead area. We support the continuation of dogs on lead within the Clinton Wetland area due its international significance and the impact that unrestrained dogs have on migratory shorebirds through disturbance. Furthermore this aligns with a key strategy within the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan to work with council's to 'achieve synergies between Council bylaws and park regulations.'

Cat management around conservation areas is of concern for park management due to their impact on native fauna. We would be supportive and would like to work with Council in shaping any proposed 'cat management bylaw' so that it is sympathetic of the National Park and its conservation values.

We are very supportive of the community education objectives for responsible cat and dog ownership. We would be happy to work with Council to achieve our common vision in responsible ownership, and partner where appropriate to achieve best community education outcomes for both Council and Department for Environment.

We look forward to continuing to work with you to help protect this area long into the future.

Yours sincerely



**Craig Nixon**

National Parks and Wildlife Manager  
NPW - Regional Operations - Yorke and Mid North

30/11/2021

1 Dec 2021

The draft Dog and Cat management Plan is most comprehensive but there are a few issues that I have

1. It is difficult to know how to contact the council in an emergency situation such as a dog attack on either humans or other animals. In my experience such events occur after hours or on weekends. Council needs to have a clear instruction available on how to make appropriate contacts. It is very frustrating to phone 8527 0200 and be fobbed off by a recorded announcement saying call us in business hours.
2. Page 16 summary of Dog By Law "Dog on Leash Area" makes no mention of the coastal areas which I understand is fully dog on leash (see attachment A page 52)
3. Page 17 "signs and information". Council needs to apply the provision of signage as soon as possible. It is long overdue.
4. Page 30 dot point "dogs being spooked ....." . We have a unique situation on the coast where loud noises emanate from the Proof Range. Perhaps this should be mentioned. Warnings are issued by the Proof Range when firing is about to occur, and owners should be aware of this and take precautionary action.
5. Attachment A "Dog Off Leash and On Leash Parks" is often confusing.  
E.g Historic Wells says "Off Leash" "Y", "On Leash" "N" . Does this really mean you are not permitted to have dogs on leash in the area yet you can have them off leash?  
The same applies for Hart Reserve etc etc  
Eg Parham Playground, perhaps "On Leash" should say "yes, consistent with the on leash requirement for Foreshore areas". The 5 metre statement is confusing since the entire area is on leash only.

Submitted for consideration

Regards

Alvin Jenkin

PO Box 199 Dublin 5501

Ph 08 85292504



23 Nov 21

Jane Evans [waverley12@bigpond.com](mailto:waverley12@bigpond.com)

Hello Brendon,  
Thank you for your reply.

My input is of a more general nature with regard to DCMB requirements.

There are 2 fundamental oversights/ errors in the current regulations which I would appreciate being included in your upcoming discussions with the DCMB & with the decision making.

1. EXEMPTION FOR REGISTERED BREEDERS. Currently the "registered breeder" needs only a once of, single membership to be listed with DCMB. However, several more things are also required to be a Registered breeder, DOGS SA ( as do the FELINE ASS of SA) has several requirements;

- \*To be an ongoing financial member of DOGS SA to be able to breed only whilst financial & whilst bound by DOGS SA/ ANKC rules

- \*To have applied for, paid for & be issued with a BREEDER PREFIX issued by DOGS SA with annual renewal

- \* To always own at least one ANKC Registered Pedigree bitch

- \* To not breed your dog/s to any other than a dog/bitch of the same ANKC recognised breed

- \* To not sell to a pet shop, offer a dog as a prize etc.

- \* To obey the ANKC BREEDER CODE OF ETHICS .If not, breeders face deregistration/ suspension, fines etc. ( see DOGSSA Website)

This is what is mandatory for a REGISTERED DOGS SA BREEDER

PLUS ALL BREEDERS IN SA

MUST HAVE MANDATORY COMPLIANCE WITH THE

Animal Welfare (Standards and Guidelines for Breeding and Trading Companion Animals) Variation Regulations 2017

This is vastly different from simply lodging a fee for DOGS SA membership for 1 year only to get a membership number ...and away goes any backyard breeder/ puppy farmer.

2. THE 6 MONTH RULE FOR DESEXING is an issue of welfare, as desexing at this very young age is blocking full maturation of a young animal , to have its full capacity for adult life. More academic consultation is needed with current Universities globally to obtain the most up to date research data & epidemiological studies.

Many academic publications are available through Universities here and overseas, listing problems with this radical surgery on virtual babies.

The initial process lacked depth of knowledge and now this requires reinvestigation with International Canine Endocrinologists, not just local Vets. Local Vets clearly have a vested interest in mass animal desexing. Any long term problems caused by early desexing also can be seen to add to their vested interest and impartiality.

I do hope yhis information will be given the consideration it deserves and importantly, brought to the attention of the DCMB .

With my thanks  
Jane Evans

ANKC REGISTERED Papillon Breeder (LITTLEHAMPTON SA)  
REGISTERED PREFIX ; ADALACIA  
DOGS SA MEMBER 5100050726  
FCI (FEDERATION INTERNATIONAL CYNOLGY, Brussels, Belgium) Prefix 1/2020

Member of  
DOGS NZ  
PAPILLON CLUB UK  
PAPILLON DOG CLUB OF SA  
CERTIFIED MICROCHIP IMPLANTER ( TAFE SA 2019)  
ORIVET DNA APPROVED COLLECTOR 2018

# Summary of Submissions – Dog and Cat Management Plan Consultation – January 2022

Submitter	Submission	Comment	Recommended Amendments to Plan
RSPCA SA	<p>Encouraged to see the Plan's actions cover education, encouragement, and enforcement, with an intent to foster attitudes and behaviour which promotes responsible dog and cat ownership</p> <p><i>Supports 'Our vision at APC is that the dogs and cats in Adelaide Plains are responsibly managed to enable our businesses to thrive, our residents to enjoy animals safely, and for the environment to be nurtured'</i></p>	Noted	No change to Plan
	<p>Along with dog and cat breeding facilities complying with planning and building controls, seeks facilities to comply with SA Standards and Guidelines for Breeding and Trading of Companion Animals and the Animal Welfare Act.</p> <p>The intent is breeder compliance with the standards, not just DACO registration.</p>	Pursuant to the <i>Planning, Development and Infrastructure Act 2016</i> , Council's role is limited to assessing development applications against the relevant provisions of the Planning and Design Code.	No change to Plan
	<p>Notes APC proposing in the Plan to introduce a cat by law. When introduced with a well ordered process, cat by laws have around 70% community support.</p> <p>RSPCA SA encourages APC to participate in the 2022 Act review and introduce a cat by-law created as part of the review of the Dog and Cat Management Act.</p>	<p>The Plan released for consultation stated (bold added):</p> <p>'Provide more accessible information on responsible cat ownership including:</p> <ul style="list-style-type: none"> <li>• Environmental enrichment for cats</li> <li>• Examples of cat containment options e.g. enclosures, cat runs, and cat fencing</li> <li>• <b>Cat bylaw in plain language including the number of cats per property.'</b></li> </ul>	<p>Amend Plan to:</p> <ul style="list-style-type: none"> <li>- Add Action <b>'Participate in the review of the Dog and Cat Management Act, including with respect to cat management and associated by law creation, when the review is underway.'</b></li> <li>- Add associated Measure <b>'Review of</b></li> </ul>



		<p>The statement seeking cat by law information was included inadvertently. The Plan does not propose to introduce a cat by law.</p> <p>When the legislative review commences, Council will participate in that review, including with respect to cat management.</p>	<p>legislative proposals, including with respect to cat management.’.</p> <ul style="list-style-type: none"> <li>- Delete ‘Cat bylaw in plain language including the number of cats per property’</li> </ul>
<p><b>National Parks and Wildlife Service South Australia, Yorke and Mid North</b></p>	<p>Support continuing the Clinton Wetland as dog on lead to maintain its international significance and to manage the impact of unrestrained dogs on migratory birds.</p>	<p>The <i>Dogs By Law 2019</i> requires dogs to be ‘on lead’ in wetlands. This includes the Clinton Wetland and the four coastal settlements with around 540 residents.</p> <p>In July 2021 Council received an information report explaining how the <i>Dogs By-Law 2019</i> currently prohibits dogs from being off-leash on the foreshore, wetlands and tidal flats adjoining Council’s coastal settlements. Unless revoked the By-Law will only expire on 1 January 2027.</p> <p>Council has the power to vary the By-Law with a view to allowing off-leash dog activity along the coastline, however a resolution to proceed would need to take into account legislative processes, and other relevant considerations.</p> <p>Noting limited Council land options and resources, Council also can investigate options for establishing dog parks associated with coastal settlements,</p>	<p>Amend Plan by adding the green text</p> <p>‘Continue to investigate the approach to dog management – including options for dog parks - associated with settlements near to areas of high conservation value, including coastal settlements and the Adelaide International Bird Sanctuary.</p>

# Summary of Submissions – Dog and Cat Management Plan Consultation – January 2022

	<p>Cat management around conservation areas is of concern due to impact on native fauna. Seek to work with Council around any proposed 'cat management by law'</p>	<p>Council is aware of a variety of council approaches to cat by laws and that the <i>Dog and Cat Management Act</i> is to be reviewed in 2022.</p> <p>Council will participate in that review when it commences, from a position of seeking responsible management of wandering cats impacting native fauna, in particular associated with the bird sanctuary.</p> <p>Note any proposed By Law will require investigation and consultation, including with NPW and coastal communities.</p>	<p>Amend Plan to add:</p> <ul style="list-style-type: none"> <li>- Action 'Participate in the review of the Dog and Cat Management Act, including with respect to cat management and associated by law creation, when the review is underway.'</li> <li>- associated Measure 'Review of legislative proposals, including with respect to cat management.'</li> </ul>
	<p>Support community education objectives about responsible dog and cat ownership. Support working with Council to achieve a common vision about this.</p>	<p>Council supports having a shared approach with National Parks and Wildlife regarding expectations and education about responsible dog and cat management associated with coastal areas.</p> <p>Officers intend to look for opportunities to progress this.</p>	<p>Amend Plan to include NPW as a potential collaborator</p> <p>'Investigate working with other organisations, nearby councils, and individuals to deliver programs on responsible pet ownership. This includes positive reinforcement training. This could include collaborations with the RSPCA, AWL, National Parks and Wildlife Service SA, dog trainers, veterinary clinics and</p>

# Summary of Submissions – Dog and Cat Management Plan Consultation – January 2022

			University of Adelaide, Roseworthy Campus.'
<b>Alvin Jenkin</b> PO Box 199 Dublin 5501	Difficult to know how to contact Council in emergency situations. Calling 8527 0200 out of hours is not effective	Council Emergency Contact Numbers are listed on the Council website. Further links to these numbers will be investigated.	No change to Plan
	Summary of Dog By Law "Dog on Leash Area" pg 16 makes no mention of the coastal areas which I understand is fully 'on leash'.	It's reasonable to amend this background part of the Plan.	<p>Add to Background <b>with green text</b> as follows:</p> <ul style="list-style-type: none"> <li>Any park where organised sport is being played</li> <li>Enclosed children's playground</li> <li>Any local government land where Council resolved it to be a Dog On Leash area. Within Adelaide Plains, this is the Gameau Park in Tangari Estate, Two Wells, <b>and the Mallala Campground</b></li> <li>Land within 5m of children's playground equipment if not enclosed or Wetland. <b>Within Adelaide Plains, this includes the Baker Wetland and Wetlands of National Importance</b></li> </ul>



			<u>incorporating settlements of Parham, Webb Beach, Thompson Beach, and Middle Beach.</u>
	“signs and information” pg 17 Council needs to apply as soon as possible. It is long overdue.	Dog signage is important as part of community education. Signage relating to dog management along the Council controlled land along the coast is being organised. Designs are currently being finalised.	Amend Plan by adding text in <b>green</b> ‘Develop accessible information to promote off-leash and on-leash areas. This could include online information suitable for download <b>and up to date signage.</b>
	“dogs being spooked .....” pg 30. Unique situation on the coast where loud noises emanate from the Proof Range. Perhaps this should be mentioned. Warnings are issued by the Proof Range when firing is about to occur, and owners should be aware of this and take precautionary action.	Noted.	Add to Background <b>green</b> as follows:  Dogs escape their yards for a variety of reasons including: <ul style="list-style-type: none"> <li>• Poorly maintained or inappropriate fencing</li> <li>• Gates left open or not properly secured</li> <li>• Dogs getting under roller doors when the owner is going in/out</li> <li>• Dogs being spooked or frightened by loud noises such as thunder, fireworks,</li> </ul>

# Summary of Submissions – Dog and Cat Management Plan Consultation – January 2022

			and near the coast, noise from the Port Wakefield Proof and Experimental Establishment.
	<p>Attachment A “Dog Off Leash and On Leash Parks” is often confusing.</p> <ul style="list-style-type: none"> <li>- E.g Historic Wells says “Off Leash” “Y”, “On Leash” “N” . Does this really mean you are not permitted to have dogs on leash in the area yet you can have them off leash?</li> <li>- The same applies for Hart Reserve etc etc</li> <li>- Eg Parham Playground, perhaps “On Leash” should say “yes, consistent with the on leash requirement for Foreshore areas”. The 5 metre statement is confusing since the entire area is on leash only.</li> </ul>	<p>Attachment A comprises tables with a map of each park and information about the off leash/on leash rules. The table can be simplified and clarified. The new parks of Village Green and Freedom Park in the Liberty housing development should be added. It is also noted that Mallala Campground needs to be included.</p> <p>The entirety of coastal settlements are on leash including foreshore areas, roads, and verges due to being located within the Wetlands of National Importance, Given Attachment A is about Parks, it is suggested a separate attachment be created about the Wetlands of National Importance. And Council managed land – including foreshore areas – located within the wetlands.</p>	<p>Amend Attachment A to:</p> <ul style="list-style-type: none"> <li>• contain a column of information and a map for each park</li> <li>• add in the new parks of Village Green and Freedom Park, and add in Mallala Campground</li> <li>• create a separate Attachment for the Wetland of National Importance with explanatory information about dogs on leash on all Council managed land.</li> </ul>
<p><b>Jane Evans</b> ANKC (Animal National Kennel Council) REGISTERED Papillon Breeder  DOGS SA MEMBER</p>	<p>Seeks discussion with DCMB regarding changing the Act to require breeders:</p> <ul style="list-style-type: none"> <li>- be members of Dogs SA</li> <li>- have a valid Breeder Prefix issued by Dogs SA</li> <li>- to own at least one registered pedigree bitch</li> <li>- to only breed to other ANKC registered breed</li> <li>- not sell to pet shop, offer dog as a prize</li> <li>- to obey ANKC Breeder Code</li> </ul>	<p>This matter amounts to a change to the legislation. This has been brought to the attention of DCMB officers for consideration as part of the 2022 review of the legislation.</p>	<p>No change to Plan.</p>

# Summary of Submissions – Dog and Cat Management Plan Consultation – January 2022

FEDERATION INTERNATIONAL CYNOLGY	<ul style="list-style-type: none"> <li>- to obey Animal Welfare (Standards and Guidelines for Breeding and Trading Companion Animals) Variation Regulations 2017</li> </ul> <p>Current Act requires lodging a fee for Dogs SA Annual Membership only.</p>		
	<p>Seeks discussion with DCMB regarding reviewing the requirement of the Act for desexing at six months. Suggests further research involving expert opinion be undertaken.</p>	“	“





*Lewiston Dog Park Opening 2021*

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Council acknowledges that we are on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

Adelaide Plains Council acknowledges the in kind support of several councils, in particular Light Regional Council, as well as the Dog and Cat Management Board.

Version	Date	Details
Q2 2021	April – June 2021	Staff and GM
17 June	June 2021	Dog and Cat Board
Public Consultation	October/November 2021	
Final Draft Deletions in red Additions in green	January – February 2022	Following consultation



## A MESSAGE FROM THE MAYOR

Dogs and cats are valued within the Adelaide Plains community. From the companionship they provide in our homes and on our properties to the work they do as part of our agricultural based businesses, dogs and cats are important.

We know wandering dogs and cats, barking and attacks or harassment to people and other animals, present problems that need addressing. The introduction of new legislation in 2016 and Dogs and Cats Online in 2018 has seen an increase in registrations and microchipping of dogs and cats.

South Australia's *Dog and Cat Management Act 1995* provides a range of tools to enable Council officers to work with community members to encourage responsible dog and cat ownership. Our combined understanding about responsible ownership goes a long way to ensuring dogs and cats can coexist successfully in our communities. This plan builds on the work of the former Plan and continues activities to support educating our community about responsible dog and cat ownership. From time to time, this requires Council officers to enforce expected behaviour. The background to this plan provides a summary of how Council manages other animals.

Council has effectively managed dogs and cats in the past. In the context of the SA wide legislation and Council's bylaws, this plan presents the objectives to be worked towards through education, encouragement and where necessary, enforcement over the next five years.

Our vision is that the dogs and cats in Adelaide Plains are responsibly managed to enable our businesses to thrive, our residents to enjoy animals safely, and for our environment to be nurtured.



## INTRODUCTION

### Purpose

The purpose of this Plan is to guide Adelaide Plains Council's management of dogs and cats for the next five years (2022-2027).

This Plan addresses dog and cat management at a strategic level in order to inform day to day operations.

In particular this Plan:

- Promotes responsible dog and cat ownership
- Provides for the welfare and safety of dogs and cats
- Works to ensure public safety
- Harnesses the benefits of dog and cat ownership
- Fulfils statutory requirements and local laws.

This Plan's actions cover education, encouragement, and enforcement. The intent is to foster attitudes and behaviours which promote responsible dog and cat ownership.

**Part One** provides statutory background, research, an overview of Council's animal management services, and dog and cat statistics.

**Part Two** contains the Plan's vision, objectives, actions and measures.

**Our vision is that the dogs and cats in Adelaide Plains are responsibly managed to enable our businesses to thrive, our residents to enjoy animals safely, and for our environment to be nurtured.**

Our objectives are

- All dogs and cats registered
- All dogs and cats microchipped and de-sexed unless exempted
- Wandering dogs returned to care
- Reduce the impact of excessive barking on the community
- Supporting responsible dog and cat ownership
- Responsible dog and cat ownership through community education
- Encourage responsible cat ownership
- All dog and cat breeders registered

This Plan has been prepared in accordance with Section 26A of the *Dog and Cat Management Act 1995* (the Act) which requires all councils in South Australia to develop a plan of management relating to dogs and cats within their area. This plan builds on the previous Plan.

## How the Plan Was Developed

Preparing this Plan included reviewing the previous Plan and incorporating actions that remain current. Preparing also considered Council's existing dog and cat management services and statistics and changes to the *Dog and Cat Management Act 1995*.

This Plan has been developed with input from Council Members, Council staff from a variety of professional disciplines, Light Regional Council, and local animal businesses and stakeholders.

Council recognises the value of collaborating with a range of stakeholders to build partnerships and projects for the responsible and effective management of dogs and cats.

Some stakeholders identified as having an interest in the management of dogs and cats within Adelaide Plains Council include:

- Local schools
- Dog and cat owners
- Veterinary clinics
- Dog training clubs
- Adjoining councils particularly Light Regional Council
- Animal Welfare League (AWL)
- RSPCA
- Department for Environment and Water
- Local media
- Sports clubs and park users
- Animal businesses and organisations.

Council members were given the opportunity to provide input in May 2021 and endorsed consultation in October 2021.

Community consultation was undertaken from **10 November to 2 December 2021**. The draft Plan was available via:

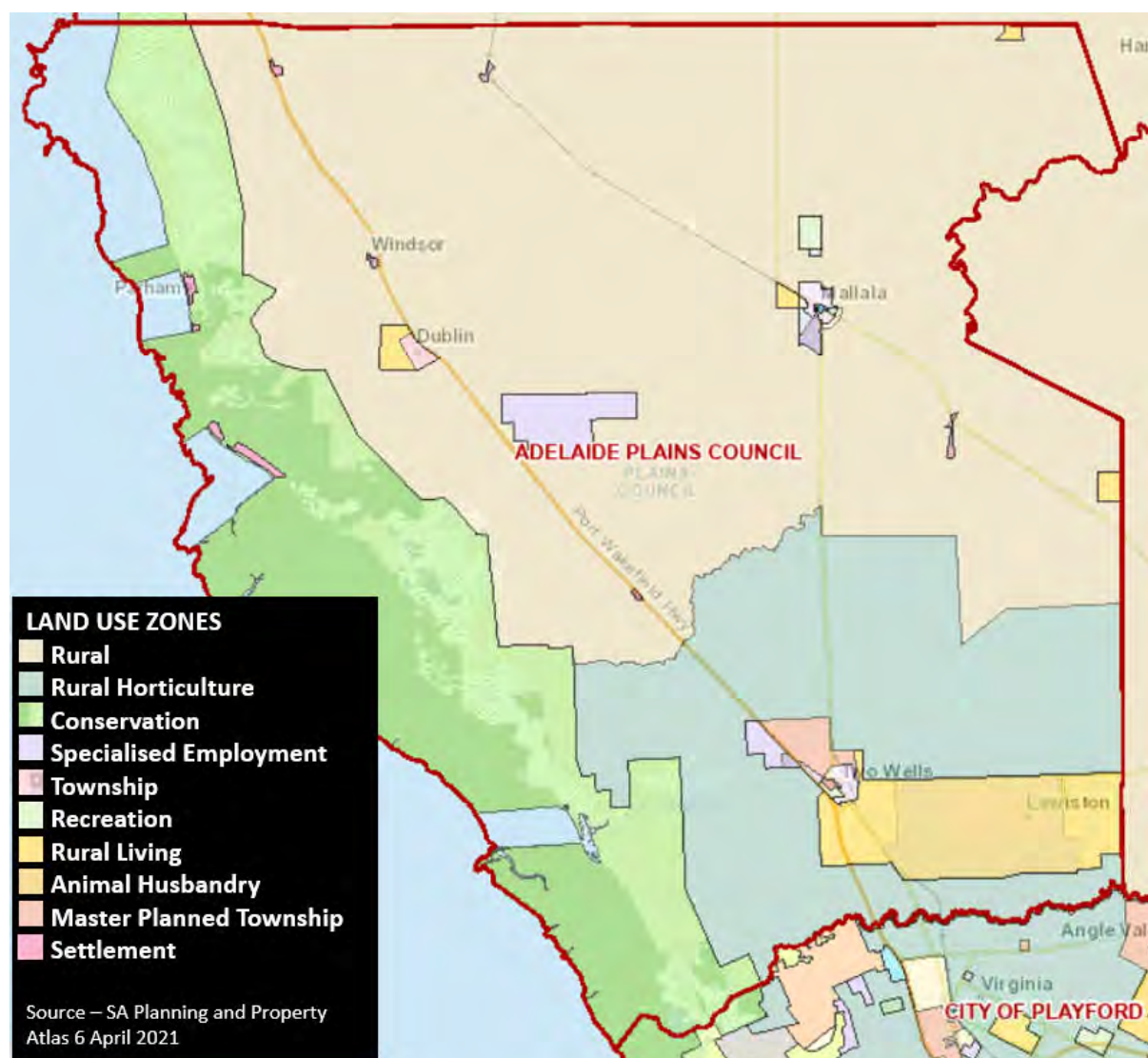
- Council website
- Hard copy from Mallala and Two Wells Council offices
- Direct communication with relevant stakeholders



## PART ONE - CONTEXT & BACKGROUND

### About Adelaide Plains

Adelaide Plains Council comprises well established rural production areas in the north, horticulture and animal husbandry in the south, several areas of natural scrub throughout, and conservation areas along the coast. Many activities within the Council are animal based and are an integral part of the economic and social life of Adelaide Plains.



*Image - Summary of Land Use Zones in Adelaide Plains*

The southern half is prone to flooding and under normal conditions, bushfire risk is mostly general.

Adelaide Plains includes the townships of Two Wells, Dublin and Mallala, each surrounded by rural areas. Settlements are Lewiston, Redbanks, Lower Light, Windsor, Wild Horse Plains, Long Plains, Fischer and Barabba, whilst coastal settlements are Parham, Webb Beach, Thompson Beach, and Middle Beach.

Lewiston includes the long established unique Rural Living and Animal Husbandry area. Many dog breeding kennels, catteries and horse keeping yards are situated within this area.

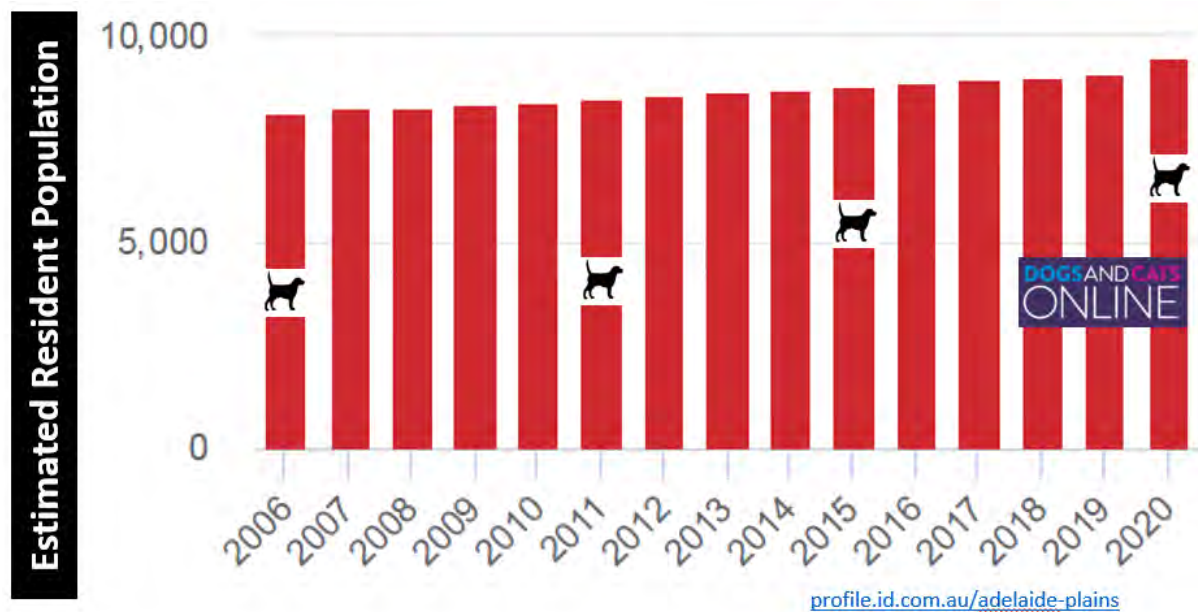
## Population

The population of Adelaide Plains is growing. With a population of 9,441 in 2020, this is a growth of around 300 residents per annum.

Elements of the population are also ageing, and with a slow increase in mature families, empty nesters, and lone person households.

Around 12% of households rent, this being substantially lower than the 28% of Greater Adelaide. 4% of households speak a language other than English at home, this being substantially lower than the 20% of Greater Adelaide.

Steady growth in population is mirrored with steady growth in dog and cat registrations, noting the introduction of Dogs and Cats Online in 2018 increased rates of dog registration.



*Image – Steady Population Growth is mirrored with Steady Dog Registration Growth*

Following land rezoning at Two Wells in 2013, and subsequent residential land division, the town is expanding at a rapid rate. From a population of around 800 in 2016, the new subdivisions will enable Two Wells to grow to around 10,000 residents over the next 20 years.


Opportunities associated with this growth, such as park areas for dogs, are flagged in this Plan. This includes areas associated with the new subdivisions as well as the regeneration of the Two Wells main street, noting the existing Wells Road Dog Park. Each opportunity will need investigation and possible community engagement.

## Past Achievements

Council has been active in managing dogs and cats. The 2012 Animal Management Plan provided a framework which has guided day to day operations, particularly related to dogs and cats.

Ongoing activities have involved:

- Dog registrations
- Semi-regular door knocks
- Responding to complaints about dog's wandering, attacks or harassment, cat complaints and with respect to other animals
- Management of Wells Road Dog Park
- Promotion of responsible dog and cat management information
- Processing of development applications for dog and other animal based businesses
- Organisation and promotion of micro-chipping days

2012	2013	2014	2015	2016
Animal Management Plan created	Policies and procedures updated	Bag dispensers installed in each town and settlement  Gameau Reserve, Two Wells, trialled as dog on leash 8am – 6pm	Ongoing activities	Use of land for dog obedience approved in Lewiston
2017	2018	2019	2020	2021
Ongoing activities	Assisted residents and businesses to prepare for new State wide dog registration and cat management processes.  	Assisted residents and businesses with new State wide dog registration and cat management processes.  Introduced a dog / cat vehicle.	Commenced work for new Lewiston off-leash dog park	Opened Lewiston off-leash dog park.  Commenced preparing new plan.

*Image – Notable Dog and Cat Achievements*



### **Lewiston Off-Leash Dog Park**

Opened in 2021, the Lewiston off-leash dog park enables residents, businesses and visitors a dedicated space for off-leash dog activity. The Park has a space for puppies and small dogs, and another space for older, larger dogs. It complements an existing small dog park in Two Wells.

Lewiston has a significant dog population, with multiple dogs on larger allotments and larger allotments often developed leaving limited open areas for dogs.

A Council planner designed the park and approval was secured, including with respect to being located in a flood zone and with public notification. Funding from dog registrations and \$60k of Drought Communities funding enabled development of the facility. The total budget for the project was \$115k which included the initial grass, paths and fencing.

When fully complete, the Park will incorporate a graded level base and mounds, irrigation, power, grass, fencing, shade shelters, seats, drinking fountains, jumps, tunnels, trees, waste disposal, signage, and lighting.

Importantly, the off-leash park complements the existing adjoining playground ensuring the overall space is used extensively. This provides an important social space for the residents of Lewiston, from children to adults.







*Lewiston Off-Leash Dog Park Opening March 2021*



## Dog & Cat Management Act - Council Responsibilities

The *Dog and Cat Management Act 1995* (the 'Act') is 'An Act to provide for the management of dogs and cats'. The Act's main objectives are to:

- encourage responsible dog and cat ownership
- reduce public and environmental nuisance by dogs and cats
- promote the effective management of dogs and cats

Adelaide Plains Council's responsibilities under the Act that are relevant to this Plan, and how they are addressed, are summarised in the table below.

Council Responsibilities under Act	How Addressed
<b>Dog registration</b>	
Maintain a register of dogs (26 (1) (a))	Via DACO
Appoint a suitable person to be the Registrar (26b)	Appointed by CEO
Make satisfactory arrangements for issuing and replacing certificates of registration and registration discs (c)	Via DACO
Appoint at least one full-time authorised person or make other satisfactory arrangements for the exercise of the functions and powers of authorised persons (26d)	Three full time authorised officers (one in management role)
Make satisfactory arrangements for the detention of dogs seized under this Act; (and may make such arrangements for cats seized under this Act) (26e)	Dog Pound established at Two Wells Depot
Make satisfactory arrangements for fulfilling other obligations under this Act (26f).	Via day to day operations
<b>Money received</b>	
Money received by a council under this Act must be expended in the administration or enforcement of the provisions of this Act relating to dogs and cats (26 (3))	Through Annual Budget and Business Planning
<b>Payment into Fund</b>	
A Council must pay into the Fund the percentage fixed by regulation of the dog registration fees received by the council (26 (5))	Payments of invoices as required to Dog and Cat Management Board – 12% contribution

<b>Setting of fees</b>	
Council has the responsibility for setting and reviewing registration fees each financial year.	Through Annual Budget and Business Planning
<b>Establishing By-laws</b>	
Councils can pass a by-law for the control and management of dogs and cats within their area (Section 90).	Dog By-Law introduced in 2020
<b>Plans of Management relating to dogs and cats</b>	
Under the Act, each Council must prepare a plan relating to the management of dogs and cats within its area (26A 1).  The Board must approve the plan of management before it takes effect.	This Plan
These plans must include provisions for parks where dogs may be exercised off-leash and for parks where dogs must be under effective control by means of physical restraint and may include provisions for parks where dogs are prohibited (26A 2).	Attachments A and B to this Plan

### **Dog & Cat Management Act - Owner and Breeder Responsibilities**

Since 1 July 2018, it is compulsory for:

- All dogs and cats to be microchipped before 12 weeks of age and prior to sale.
- All new generations of dogs and cats (born after 1 July 2018) to be desexed before 6 months of age unless an exemption is applied.
- Breeders and sellers who breed dogs and cats for sale must register with the Dog and Cat Management Board of SA as a breeder.
- Any person who breeds or trades companion animals must also abide by the South Australian Standards and Guidelines for Breeding and Trading Companion Animals.
- Dog and cat sellers to provide certain information in advertisements (i.e. Breeder Registration Number) and to the buyer.

Under the Act, a person who owns or is responsible for the control of a dog is guilty of an offence if the dog (either alone or together with other dogs, whether or not in the same ownership) creates a noise, by barking or otherwise, which persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of a person. Dog control orders, an expiation fee (fine) and maximum penalty applies for a breach of this part of the Act.

Complaints relating to noise created by a barking dog are specifically excluded from the definition of a local nuisance under the *Local Nuisance and Litter Control Act 2016*. Therefore the ability for Council

to take enforcement action is limited to the powers contained in the *Dog and Cat Management Act 1995* only.

Under the Act, a person who owns or is responsible for the control of a dog is guilty of an offence if the dog is found to be wandering at large. That person is also guilty of an offence if the dog attacks, harasses or chases or otherwise endangers the health of a person or an animal or bird owned by or in the charge of another person (whether or not actual injury is caused). As is the case with barking dogs, dog control orders, significant expiation fees and maximum penalties apply for a breach of the Act in these areas.

### **Dogs and Cats Online**

Since 1 July 2018, Dogs and Cats Online (DACO) has operated as a state-wide registration system managed by the Dog and Cat Management Board. DACO combines dog and cat registrations, and microchip and breeder information to provide a central resource. Registration fees are paid through a central website.

Note that from 1 July 2017, dog registration categories in South Australia were simplified to:

- Standard Dog - a dog that is both microchipped and de-sexed
- Non-standard Dog - all other dogs.



## By-Laws

Council has several By-Laws relevant to the management of dogs. By-Laws are legally enforceable and penalties can apply.

Where complaints about dogs and cats are received, Council officers use a common sense approach involving education and encouragement to achieve satisfactory outcomes with enforcement only undertaken where necessary.

The 'educate, encourage, enforce' approach is based on Council's Enforcement Policy. This policy states 'Council adopts a broad definition of enforcement, which includes the provision of advice and ensuring compliance through formal action where necessary. It is intended that high levels of voluntary compliance with legal requirements, by both individuals and other bodies, will be achieved. Notwithstanding this, there will be occasions when immediate action is required and firm action against those who act unlawfully is warranted.'

[apc.sa.gov.au/our-council/bylaws](http://apc.sa.gov.au/our-council/bylaws)

### Dog By-Law

Under the *Local Government Act 1999* and the *Dog and Cat Management Act 1995*, Council adopted the *Dogs By-Law 2019* which became operational in February 2020

In summary, the By-Law provides for the following:

Summary of Dog By Law	
Topic	By-Law
Dog On Leash Area	<ul style="list-style-type: none"><li>Any park where organised sport is being played</li><li>Enclosed children's playground</li><li>Any local government land where Council resolved it to be a Dog On Leash area. Within Adelaide Plains, this is the Gameau Park in Tangari Estate, Two Wells and the Mallala Campground</li><li>Land within 5m of children's playground equipment if not enclosed or Wetland. Within Adelaide Plains, this includes the Baker Wetland and Wetlands of National Importance incorporating settlements of Parham, Webb Beach, Thomson Beach, and Middle Beach</li></ul>
Dog Free Area	<ul style="list-style-type: none"><li>Any Council land where Council resolved it to be a Dog Free area. Within Adelaide Plains, no Council resolutions have been made to this effect.</li></ul>
Dog Exercise Area	<ul style="list-style-type: none"><li>Any park</li><li>Any local government land where council resolved it to apply. Within Adelaide Plains, no Council resolutions have been made to this effect.</li></ul>
Limit on Dog Numbers	<p>Prescribed limit:</p> <ul style="list-style-type: none"><li>Small premises - one dog</li><li>Within townships on premises other than small premises - three dogs</li><li>Outside a township (other than small premises in a Rural Living Zone) - five dogs</li><li>Outside a township (other than small premises within the Animal Husbandry Zone) - nine dogs</li><li>Outside a township on any other premises - five dogs</li></ul>

	<p>Prescribed limit excludes</p> <ul style="list-style-type: none"> <li>• Any dog less than three months of age</li> <li>• Outside a township, up to five working livestock dogs kept on premises</li> <li>• Approved kennel establishment</li> <li>• Veterinary practice</li> <li>• Pet shop</li> <li>• Any premises exempted from this limit by Council</li> <li>• Any business involving dogs provided that business is registered in accord with <i>Dog and Cat Management Act 1995</i>.</li> </ul>
Signs and Information	Where Council designates a dog exercise area, dog on leash area, or dog free area, Council needs to install signs designating the area and provide information on the website.

**Attachment A** shows Dog Off Leash and On Leash Parks and **Attachment B** shows the Wetlands of National Importance.

### Local Government Land By-Law

Under the *Local Government Act 1999* Council adopted the *Local Government Land By-Law 2019*.

Council's *Local Government Land By-Law 2019* has certain powers with respect to animals and local government land. The By-Law defines 'animal' broadly, and by implication, includes dogs and cats.

In summary, the By-Law provides that a person must not on any local government land without the permission of Council:

- Cause or allow any animal to stray onto, move over, graze or be left unattended
- Ride, lead or drive any horse, cattle or sheep, except on any track or car park on local government land that the Council has set aside (through the erection of signage) for the use by, or in connection with that animal
- Cause or allow any animal under his or her control to swim or bathe in any waters to which council has resolved this subparagraph will apply
- Allow any animal in that persons control, charge or ownership to damage Council property
- Release or leave any domestic animal

### Roads By-Law

Council's *Roads By-Law 2019* has certain powers with respect to animals and roads. The By-Law defines 'animal' as including birds and poultry but does not include a dog.

Under the Roads By-Law, a person must not without the permission of Council:

- 'cause or allow any animal, to stray onto, graze, wander on or be left unattended on any road except where the Council has set aside a track or other area for use by or in connection with an animal of that kind and, then only if under the effective control of a person'
- 'lead, drive, exercise any animal in such a manner as to endanger the safety of any person'

## Cat Management and By-Laws

The *Dog and Cat Management Act 1995* contains a scheme for managing cats. The cat management scheme is very different from the scheme for managing dogs. The dog management scheme requirements include prohibition on wandering at large, registration, and seize and detain provisions. The Act contains no such requirements for cats. Many aspects of cat management rely on a council making a by-law. Some councils have called for a consistent scheme for cats to be included in the *Dog and Cat Management Act 1995*.

Of 68 councils, 31 (21 non-metro, 10 metro) have no cat by-law. Of the 37 with by laws:

- 20 have cat registration (10 have registration with fees, 8 can enact registration by council decision, two are in train)
- 17 have no cat registration
- Majority (74%) contain provisions regarding nuisance (noise, odour, toileting, wandering, aggression)
- 6 recent by-laws have introduced curfews/containment (Adelaide Hills Council to implement from 1 January 2022)

Summary of Councils Cat By-Laws <sup>1</sup>					
Council	Date made	Number of Cats	Registration	Nuisance including wandering	Curfew/containment
Adelaide Hills	24/7/18	2	Yes on council decision	Yes	From 1/1/22
Mt Barker	2/9/19	2	Yes	Yes	Yes
Light	22/9/15	4	No	No	No
Gawler	In train	2	Yes	Yes	Yes
Yorke Peninsula	29/7/20	2	Yes on council decision	No	No
Yankalilla	20/2/18	2	Yes	Yes	Yes
Cleve	7/8/18	2	Yes on council decision	Yes	No
Peterborough	24/11/18	2	Yes	Yes	Yes
Ceduna	16/10/19	2	No	Yes	No
Adelaide City	14/8/18	2	No	No	No
Holdfast Bay	9/7/19	2	Yes on council decision	Yes	No
Charles Sturt		2	No	No	No
Campbelltown	In train	2	Yes	Yes	Yes

<sup>1</sup> Information Courtesy of Dog and Cat Management Board April 2021



The Dog and Cat Management Board has received advice about whether the issues being faced by councils in managing cats could be addressed via regulation or the preparation of a model by-law to be adopted by all councils. The advice received by the Board was that the Act itself would need to be amended. The Dog and Cat Management Board advises that a review of the Act is scheduled to commence in 2022.

In the meantime councils are being encouraged to work with their neighbouring councils to make by-laws to manage cats.

### **Cat Management in Other Legislation**

A range of options exist for the management of nuisance cats which are set out in various Acts. Generally these options are only available where the cat owner has been identified. These may include:

- Council making an order under the insanitary condition provisions of the *South Australian Public Health Act 2011*. Council only has power to issue such an order where it has sufficient evidence to show that the manner in which a cat(s) is kept gives rise to insanitary conditions.
- *Planning, Development and Infrastructure Act 2016*– Unauthorised (unapproved) business activity. If Council determines that there is an unauthorised (unapproved) business activity relating to the keeping of cats being conducted on land, the owner may be asked to submit a development application for approval and other necessary actions deemed appropriate at the time, depending on the issue(s);
- The *Landscape South Australia Act 2019* provides provisions for the management of feral cats.

## Council Statutory Responsibility for Animals

Adelaide Plains has a wide variety of animals. Various regulations exist in order to address the different impacts of animals, be it barking, wandering, noise, or upon the general amenity of an area.

Other laws exist that promote the welfare and/or management of animals. Council interacts with these from time to time:

- *Animal Welfare Act 1985*
- *Impounding Act 1920* (which describes how stray livestock may be managed)
- *National Parks and Wildlife Act 1972* (conservation and protection of native animals)
- *Natural Resources Management Act 2004* (e.g. control of pest animals).

The below table summarises how the impacts of different animals are regulated.

HOW IMPACTS OF DIFFERENT ANIMALS ARE MANAGED		
Impact	How regulated on private land	How regulated on public land, e.g., roads, footpaths & parks
<b>Dog barking</b>	<p>If the barking is impacting people, Council regulates this under the <i>Dog and Cat Management Act 1995</i>.</p> <p>The <i>Local Nuisance and Litter Control Act 2016</i> identifies barking as <u>not</u> a local nuisance the 'noise created by a dog barking or otherwise that may be the subject of an offence under section 45A(5) of the Dog and Cat Management Act 1995'</p>	
<b>Dog attack on person or stock, or a wandering dog</b>	<p>Council regulates this under <i>Dog and Cat Management Act 1995</i>.</p> <p>The keeper of a dog is liable for a civil wrong for injury, damage or loss by their dog.</p>	
<b>Cat wandering</b>	<p>Council regulates this under the <i>Dog and Cat Management Act 1995</i>. Cats are required by the <i>Dog and Cat Management Act 1995</i> to be microchipped and desexed.</p> <p>Nuisance cats can be dealt with under the <i>Local Nuisance and Litter Control Act 2016</i>.</p>	
<b>Stock wandering</b>	<p>If stock are wandering on other private land, this is a civil matter.</p>	<p>In the first instance, the responsibility for wandering stock rests with the owner of the stock.</p> <p>If stock are wandering on public land such as a road or in a park, Council has discretion to regulate the 'nuisance' under the <i>Local Nuisance and Litter Control Act 2016</i>. This particular nuisance relies on whether or not the owner of the stock is known to Council.</p> <p>Under S254 of the <i>Local Government Act 1999</i>, Council also has powers regarding addressing a hazard adjoining a public road. Council has discretion</p>

		<p>to require the owner of land adjoining a road to fence the land to prevent wandering stock</p> <p>Under Council's <i>Roads By-Law 2019</i>, a person must not without the permission of Council:</p> <ul style="list-style-type: none"> <li>• 'cause or allow any animal, to stray onto, graze, wander on or be left unattended on any road except where the Council has set aside a track or other area for use by or in connection with an animal of that kind and, then only if under the effective control of a person'</li> <li>• 'lead, drive, exercise any animal in such a manner as to endanger the safety of any person'</li> </ul> <p>In this By-Law, 'animal' includes birds and poultry but does not include a dog</p>
<b>Amenity of an Area</b>	<p>Any adverse effect on an amenity value of an area that— (i) is caused by — (B) animals, whether dead or alive' can be addressed by Council through the <i>Local Nuisance and Litter Control Act 2016</i>. However, investigations to determine who is responsible for the particular animal behaviour can be challenging.</p> <p>Amenity value is defined in the Act as '... any quality or condition of an area that conduces to its enjoyment.'</p>	

## Emergency Planning

Large portions of land within Adelaide Plains are at risk of being impacted by fire and/or flooding. Many animals including pets, assistance animals, livestock and wildlife are at risk of separation from their owners, injury or death due to associated major emergencies.

Under the State Emergency Management Plan, Primary Industries and Regions SA (PIRSA) is the lead agency responsible for the coordination of official animal relief support services during major emergencies.

Experience and research nationally and internationally shows that incorporating animal management welfare into emergency plans significantly improves animal welfare outcomes and the ability of the community to recover from emergencies.

This Plan acknowledges the importance of emergency planning for dogs and cats as part of separate planning for emergencies.



## Strategic Plan 2020 - 2024

Council's Strategic Plan 2020 – 2024 identifies an updated Animal Management Plan as a planned or legislated project to be undertaken. An updated Animal Management Plan is one of several Council activities that manages growth to sustain our townships and helps to build community capacity, health and connection.

Planning for responsible dog and cat management by owners and breeders, and Council's role in that, is a key contributor to the long term future of Adelaide Plains.

### Vision

Adelaide Plains is:

**Productive:** A leading supplier of primary produce to local, national and international markets. Proximity to markets and natural growing conditions provide competitive advantages for primary producers on the Adelaide Plains that has seen our economy emerge as a key contributor to the region's prosperity.

**Diverse:** A more diverse community with access to a greater mix of local opportunities. Increased employment, services and education attracts and retains a diverse community that chooses to live, learn and work in the region.

**Location:** A lifestyle location connected to the Barossa, Coast and Adelaide. Adelaide Plains is a quiet community that offers residents time and space with convenient access to the benefits of Greater Adelaide, the coast and the Barossa region.

**Welcoming:** A proud, spirited and generous community. This is a place that everyone belongs, where community connection and care is strong and someone is always available to help when a neighbour is in need.

**Ambition:** Advancing infrastructure and technology to foster a competitive local economy. Modern practice, research and innovation, and efficient access to export centres and local markets builds an economic environment and reputation that rivals the State's major primary production regions. With employment opportunities diversifying and new housing products in abundance, Adelaide Plains will become the place of choice for the Northern Adelaide Plains.

**Leadership:** A decisive and proactive Council. Our Elected Members share a vision of prosperity founded on courage, robust deliberation, transparency and forward thinking and investing.

**Attractive:** A Place of choice for businesses, residents and visitors. Our townships are inviting, well cared for, filled with character and provide a range of services, facilities and accommodation that caters for all people and our landscapes, events and infrastructure provide memorable experiences.

## THE LOCAL PICTURE

### Dog Facts

In mid-2021, there were 7,333 registered dogs. There are 124 dog based businesses and around 5,500 individual dogs registered. The introduction of DACO in 2018 and associated measures to increase registration has led to a steady increase in dogs being registered.

The number of dog based businesses remains steady. Businesses include dog kennels or dog keeping which are subject to a Development Approval as well as business registration. Dog breeders and sellers have had to be registered since 2018 and includes individuals that could be characterised as a form of home based or micro dog business.

Dog Registrations									
	2013	2014	2015	2016	2017	2018	2019	2020	2021
Total (individual and business <sup>1</sup> )	5071	5112	5187	5111	4962	5388	6261	6922	6914
Individual	3237	3256	3327	3432	3401	3207	3588	4295	5054
Dog Breeders Registered						N/A	N/A	N/A	216
Dog based Businesses	121	119	117	114	117	120	110	117	124

<sup>1</sup> Dog based businesses are assumed an average of 15 dogs/business

Locations with higher numbers of registered dogs<sup>2</sup> are:

- Lewiston 2,530
- Two Wells 1,350
- Mallala 246
- Dublin 232

The top seven registered breeds<sup>2</sup> include:

Breed	Number	% Registered Dogs
Greyhound	594	10.8
Australian Kelpie	344	6.3
German Shepherd Dog	277	5.1
Border Collie	263	4.8
Maltese	260	4.7
Staffordshire Bull Terrier	246	4.5
Australian Cattle Dog	195	3.6

<sup>2</sup> Dogs and Cats Online 29 April 2021

Dogs wandering at large continue to be a concern within Adelaide Plains Council, with attacks on other animals being another issue of note. When compared to other councils, the rate of dog complaints compares favourably.

Dog Complaints									
	2013	2014	2015	2016	2017	2018	2019	2020	2021
Harass humans	0	7	5	3	6	2	1	1	3
Attack humans	3	0	2	2	2	0	0	5	1
Harass animals	7	5	3	6	2	1	0	2	2
Attack animals	17	6	7	13	10	6	3	10	14
Barking (nuisance)	4	4	3	2	1	2	4	15	28
Wandering	59	48	47	44	41	35	87	39	82
Total	90	70	67	70	62	46	86	118	130
Dogs Collected									
Returned without impounding	(no data)				8	2	2	0	74
Impounded	111	83	89	96	72	80	105	73	42
Impounded and subsequently returned	67 (60%)	52 (63%)	46 (52%)	55 (58%)	39 (54%)	39 (49%)	84 (80%)	55 (75%)	23 (55%)



## Dog Management Services

Where an animal can be identified (i.e. via a registration disk or microchip), Council makes every effort to return lost dogs to owners as soon as possible.

In 2020/21, Council returned 57 lost dogs to their owners.

Under current arrangements, dogs not immediately returned to their owner are transferred to the Council pound facility at the Two Wells Depot. If a dog is not claimed within 72 hours the dog is transported to the Animal Welfare League for assessment and possible rehoming. All dogs impounded can only be released to the owner if the dog is registered and relevant fees, including impounding and registration, are paid.

The General Manager Development and Community is the appointed Registrar as per the requirement under the Act (Section 26). There are three full-time equivalent authorised persons (two Community Safety Officers and Manager Regulatory). Appropriate training is part of officer professional development.

Council's dog management services are funded by a combination of general rate revenue, dog registrations, and expiation fees for breaches of the *Dog and Cat Management Act 1995*.

Dog registration fees collected in 2020/21 totalled \$160,445. Twelve per cent (12%) of the fees are transferred to the Dog and Cat Management Board, and the remaining funds are allocated to a range of dog services including:

- Reuniting lost dogs with their owners
- Helping neighbours resolve dog related issues
- Providing after-hours callout services
- Investigating incidences of dog attacks and harassment
- Investigating nuisance barking complaints
- Providing funds to deliver impounded dogs to the Animal Welfare League
- Educating and liaising with pet owners about their responsibilities.

On a day to day level, Council administers, monitors, and enforces the provisions of the *Dog and Cat Management Act 1995*.

Council works closely in partnership with Light Regional Council and has a resource sharing agreement which facilitates a rotating weekend after hours Community Safety service between the two Councils.

## Cat Facts

There are around 450 microchipped cats and six registered cat breeders in Adelaide Plains.

## Cat Management Services

Council provides a range of information about responsible cat ownership and promotes awareness about mandatory microchipping and desexing.

Since 2020, Council has covered the fee for unidentified or unowned cats including kittens taken to the Animal Welfare League by residents of Adelaide Plains. This has led to an average of 20 cats per month being captured and no longer presenting an environmental risk within the Council area.

Analysis indicates often a litter of kittens is involved, and locations of lost/found cats are associated with locations such as Two Wells, Lewiston, Dublin and Windsor.

The Department for Environment and Water address cats associated with the Adelaide International Bird Sanctuary.

Cats (including Kittens) taken to Animal Welfare League													
	TOT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	63									1	19	29	14
2021	117	6	23	10	18	13	5	1	2	9	3	19	8

The practice of Council loaning cat traps created a situation where captured cats were often returned without any warning to the Council office. Staff were often attending to other customers and not available to take the cat to the Animal Welfare League. Noting the practice enabling residents to take cats directly to the Animal Welfare League is in its infancy, the diversion rate appears an effective outcome for the funds involved.

## Lewiston Rural Living Animal Husbandry Area

The Lewiston Rural Living Animal Husbandry area has been planned for several decades to be developed for animal husbandry purposes. The Planning and Design Code introduced under the *Planning Development and Infrastructure Act 2016* in 2021 continues this policy setting. The Planning and Design Code envisages 'Large-scale horse keeping and dog kennelling in association with detached dwellings on large allotments' as the desired outcome for the area. The Code also seeks that development for dog kennelling and horse keeping avoids adverse impact on adjacent sensitive uses (which may be nearby dwellings) and that the rural amenity be maintained.



*Image – 23km<sup>2</sup> of Lewiston has been planned as an animal husbandry rural living area since the 1980's. Many dog and horse breeders operate businesses in this area*

Arising from the area being planned for animal husbandry for some decades, many animal related businesses have been lawfully developed and operate in accordance with their relevant development approval.

People seeking to establish new animal husbandry based businesses - including dog based businesses - are invited to discuss their proposal with Council planning staff.



## PART TWO – VISION, OBJECTIVES, ACTIONS & MEASURES

### Vision

**Our vision is that the dogs and cats in Adelaide Plains are responsibly managed to enable our businesses to thrive, our residents to enjoy animals safely, and for our environment to be nurtured.**

### Objective - All dogs and cats registered

In mid-2021, the total number of registered dogs was 6914, with 5054 individual dog registrations. The locations with higher numbers of registered dogs included Lewiston, Two Wells, Mallala and Dublin.

Dogs and cats are valued family members, so when they go missing it can be a stressful time for both the pet and the owner. Dog and cat registration assists Council to identify a lost dog or cat, ensuring a quicker return to the owner.

Dog and cat registration provides Council with a better understanding of the number and distribution of dogs and cats in the area which is a useful tool in planning, e.g. for off-leash dog exercise areas.

	Action	Measure
1	Continue to identify unregistered dogs and cats and undertake regular door knocks.	Number of registration uptakes.
2	Promote the benefits of dog and cat registration and implications of having an unregistered animal.	Information communicated via website and other formats.
3	Promote the Dog and Cat Management Board's information on the state-wide dog and cat registration system 'Dogs and Cats Online'.	
4	Continue to display signs in prominent locations promoting due date for dog and cat registration.	Signs displayed at prominent locations.
5	Review dog registration fees.	Review process completed and new fees promoted to community annually.

## Objective - All dogs and cats microchipped and de-sexed unless exempted

The desexing of all new generations of dogs and cats by six months of age was a key change under the 1 July 2018 changes to the *Dog and Cat Management Act 1995*.

There are statutory exemptions<sup>3</sup> from desexing for:

- working livestock dogs
- Greyhound Racing SA registered greyhounds
- registered breeders
- dogs of members of Dogs SA
- cats of members of the Feline Association of SA Inc or of board members of Cat Fancy of SA Inc.

Exemptions are also granted by the Dog and Cat Management Board.

Under the Act, a desexed animal means “to permanently render an animal incapable of reproducing”.

There are many benefits of desexing a dog including:

- Reducing the tendency for aggressive behaviours towards people and other dogs
- Reducing the dog’s tendency to wander
- Reducing anti-social behaviours like leg mounting and urine marking
- Reducing the likelihood of cancer and other diseases of the reproductive organs
- Increasing the likelihood of a dog enjoying a longer life (DCMB 2014).

	Action	Measure
1	Promote the Dog and Cat Management Board’s information on mandatory microchipping and desexing.	Information communicated via website and other formats.  Information distributed to local animal agencies/businesses and via rate notices.
2	Promote the National Desexing Network (NDS) including National Desexing month for low cost desexing of dogs and cats.	Information communicated via website and other formats.
3	Facilitate discounted microchipping events for dog and cat owners.  These events could be undertaken in collaboration with shelters, veterinary clinics, adjoining councils and other animal related organisations.	Number of dogs and cats microchipped at subsidised event.

<sup>3</sup> Refer S42D and E of the Dog and Cat Management Act 1995 and S12(2) Dog and Cat Management Regulations 2017

## Objective - Wandering dogs returned to care

Wandering dogs have been Council's top animal management complaint for the last five years, accounting for more than 75% of dog related complaints.

Dogs that are wandering without an owner can "cause a nuisance, are often distressed and may attack or harass people or other animals. In some cases they cause road accidents resulting in injury to the dog and on occasion to vehicle occupants and may cause property damage – all of which becomes the responsibility of the owner of the dog" (DCMB, 2014).

Dogs escape their yards for a variety of reasons including:

- Poorly maintained or inappropriate fencing
- Gates left open or not properly secured
- Dogs getting under roller doors when the owner is going in/out
- Dogs being spooked or frightened by loud noises such as thunder and fireworks, and near the coast, noise from the Port Wakefield Proof and Experimental Establishment.

In 2020/21, Council reunited 30 dogs with their owners that would otherwise have been directed to the Animal Welfare League at Wingfield.

A quick return of a wandering dog causes less stress to the dog and the owner, making the process simpler and preventing the animal being impounded at an unfamiliar location. Under current arrangements, dogs not returned home are transferred to the Council holding facility at Two Wells where they are held for at least 72 hours whilst attempts are made to locate the owner, after which the animal is transferred to the Animal Welfare League.

	Action	Measure
1	Develop a campaign to encourage dog owners to keep their dogs safe and contained in their yards.  This could include: <ul style="list-style-type: none"><li>• Analysing data and targeting areas with high numbers of wandering dogs</li><li>• Raising awareness with all residents of the implications of dogs wandering into paddocks with livestock.</li></ul>	Targeted campaign developed and implemented.  Information communicated via website and other formats.
2	Conduct patrols in public areas to detain dogs wandering at large.	Targeted patrols implemented.
3	Continue to investigate the feasibility of re-homing dogs rather than taking to Animal Welfare League.	Investigation completed and next steps determined.



## Objective - Reduce the impact of excessive barking on the community

In the last five years, Council received around four barking complaints annually, except for 2020 when 20 were raised. Nuisance barking was the second most frequent complaint reported to Council and associated investigations are often difficult and time consuming.

Although barking is a natural behaviour for dogs, nuisance barking can be annoying to their owners and to neighbours. The causes of dogs barking can range from boredom or frustration, being left alone, physical discomfort or pain, or reacting to an external stimulus such as a bird or someone passing by the fence.

If excessive barking is to be managed effectively, the trigger for the barking needs to be identified.

*“... Dogs bark for a variety of reasons and it is important to work out why your dog is barking excessively. Once the underlying cause and ‘triggers’ for the barking are identified, training techniques can be used to treat the excessive barking in a humane way.” (RSPCA, 2021 online)*

Sometimes, dog owners don't know their dog is barking excessively or know where to go for help. For those owners who need assistance with dog behavioural issues such as nuisance barking the RSPCA Force-Free Trainers list is a good resource to find a qualified trainer.

	Action	Measure
1	Promote the RSPCA List of Force-Free Trainers to dog owners as a resource for dog behavioural issues such as excessive barking.  This list could also be used as a resource to assist Council with public queries relating to dog training and behaviours.	Information communicated via website and other formats.
2	Develop an education brochure on barking for viewing online and suitable for download.	Monitor take up and amend as required.
3	Monitor implementation of Help Kit relating to nuisance barking for aggrieved residents.	Monitor take up
4	Continue to thoroughly investigate barking complaints in a timely manner	Complaints investigated and action taken as required

## Objective - Supporting responsible dog and cat ownership

Council provides a range of spaces for dogs and their owners including on-leash and off-leash exercise areas, sports ovals, walking trails and shared paths. Dogs must be on-leash within five metres of playgrounds and when organised sport is being played. Refer to **Attachment A and B** for information about off-leash and on-leash parks.

Two Wells is planned to grow from around 2,000 residents to around 10,000 residents. Considering opportunities with this growth, be it in the new estates or a regenerated main street – noting the existing Two Wells Dog Park – is important to enable readily accessible dog exercise opportunities.

Our coast's biodiversity has long been valued. In 2016, its role was recognised by its designation as part of the Adelaide International Bird Sanctuary National Park - Winaityinaityi Pangkara (AIBS). The AIBS Management Plan states:

- 'People may walk and exercise their dog within the park however dogs must remain on a lead and under effective control.'
- 'People may bring their dog into the park however dogs must remain on a lead. Visitors with dogs will be encouraged to stay on beaches, signposted trails, and the tracks designated.'

Adjoining AIBS are Thompson Beach, Webb Beach, Middle Beach and Parham comprising some 540 residents. Striking a balance between residents' dogs and cats with the areas recognised biodiversity and bird life is recognised as needing further work. This is flagged in this plan.

Adelaide Plains dogs, cats, livestock and wildlife are at risk in major emergencies, such as flood and fire, extreme weather or accidents. Under the State Emergency Management Plan, the Department of Primary Industries and Regions SA is the lead agency responsible for the coordination of animal relief services during major emergencies. Council plays a supportive role.

	Action	Measure
1	Investigate opportunities for dog off leash parks which may include dedicated 'dog parks'. This includes considering the Wells Road Dog Park as part of the regeneration of Two Wells Main Street.	Opportunities investigated.
2	Continue to investigate the approach to dog management – including options for dog parks - associated with settlements near to areas of high conservation value, including coastal settlements and the Adelaide International Bird Sanctuary.	Investigation, engagement and consideration of options undertaken.
3	Develop strategies to assist the community to plan, respond and recover dogs and cats in natural disasters and emergencies. Recognising PIRSA's lead role with animals in emergencies and the role of the SES, this could include: <ul style="list-style-type: none"><li>• Providing information on how to prepare for animals in emergencies on Council's website and other formats</li><li>• Sharing notifications regarding emergency warnings</li><li>• Providing assistance to reunite pets after disasters.</li></ul>	Strategies developed and implemented.
4	Encourage the community to report dog wandering, attack and harassments to Council. This may include the provision of information at medical centres and veterinary clinics.	Number of dog wandering, attacks, and harassments reported.

## Objective - Responsible dog and cat ownership through community education

Council recognises education and encouragement of owners and businesses leads to responsible dog and cat management. This includes educating existing and prospective dog and cat owners, children and the wider community. Education can take the form of online resources, seminars or presentations, school-based programs, or practical demonstrations.

Part of education is positive reinforcement training. The Dog and Cat Management Board *“believes a commitment to positive reinforcement training is an aspect of being a responsible dog owner. The Board does not condone training methods that cause a dog to feel pain, fear, aggression or anxiety”* (DCMB 2017).

The AWL also promotes the use of positive reinforcement methods for training of animals. The RSPCA (SA) promotes the use of Force-Free dog training methods and have developed a list of Force-Free Dog Trainers in SA (RSPCA, 2017).

Agencies who offer educational programs and resources include the Royal Society for Prevention of Cruelty to Animals, the Animal Welfare League and the Australian Veterinary Association.

	Action	Measure
1	Review Council information sheets in response to legislative changes.	Information sheets updated.
2	Develop accessible information to promote off-leash and on-leash areas. This could include online information suitable for download and up to date signage.	Information communicated via website and other formats.
3	Develop a series of ‘Did you Know’ messages to promote responsible pet ownership e.g. yearly calendar of key messages.	
4	Develop a campaign to raise awareness of Council’s animal management roles.	
5	Provide accessible information on responsible pet ownership including: dog selection; environmental enrichment; importance of puppy socialisation; dog bite prevention, safe interactions between dogs and children; good etiquette for dogs in public spaces; local laws in simple language; legislation and reform updates.	
6	Investigate working with other organisations, nearby councils, and individuals to deliver programs on responsible pet ownership. This includes positive reinforcement training. This could include collaborations with the RSPCA, AWL, National Parks and Wildlife Service SA, dog trainers, veterinary clinics and University of Adelaide, Roseworthy Campus.	Investigations completed and next steps implemented.

## Objective - Encourage responsible cat ownership

Cats are companion animals for an estimated 29% of Australian households. Cats can be valuable family members providing companionship and affection, but they can also cause a nuisance in the community. Cats can stray from their property, defecate in neighbouring properties and cause environmental damage by attacking and harassing wildlife.

In 2020/21, there were six cat complaints formally recorded relating to nuisance cat behaviour.

The Dog and Cat Management Board advises that a review of the Dog and Cat Management Act is scheduled to commence in 2022.

	Action	Measure
1	Promote the Dog and Cat Management Board's information on the mandatory desexing and microchipping requirements for cats.	Information communicated via website and other formats.
2	Continue to promote the surrendering of captured, unidentified cats to a facility for the care of cats operated by the AWL.	
3	Develop information about the humane and legal process of trapping nuisance cats.	
4	Provide more accessible information on responsible cat ownership including: <ul style="list-style-type: none"><li>• Environmental enrichment for cats</li><li>• Examples of cat containment options e.g. enclosures, cat runs, and cat fencing</li><li><del>• Cat bylaw in plain language including the number of cats per property.</del></li></ul>	
5	Participate in the review of the Dog and Cat Management Act, including with respect to cat management and associated by law creation, when the review is underway.	Review of legislative proposals, including with respect to cat management.



## Objective - All dog and cat breeders registered

Since 1 July 2018, the *Dog and Cat Management Act 1995* requires:

- Dog and cat breeders and sellers to be registered with the Dog and Cat Management Board SA.
- Sellers of dogs and cats to provide certain information in advertisements such as their breeder registration number and provide the buyer with relevant paperwork
- Any person who breeds or trades companion animals must also abide by the new South Australian Standards and Guidelines for Breeding and Trading Companion Animals. These are administered by the Department for Environment and Water Resources, Animal Welfare Unit and enforced by the RSPCA.

	Action	Measure
1	Promote the Dog and Cat Management Board's requirements for dog and cat breeders and sellers.	Information communicated via website and other formats.
2	Ensure all dog and cat breeders are registered as a breeder with the Dog and Cat Management Board.	Reduction in the number of expiations issued for non-compliance with breeder registration over time.
3	Continue to provide advice as needed regarding proposed development applications for dog and cat breeding	Advice provided

## Attachment A - Dog Off Leash and On Leash Parks

Section 26A of the *Dog and Cat Management Act 1995* requires that 'A plan of management must include provisions for parks where dogs may be exercised off-leash and for parks where dogs must be under effective control by means of physical restraint, and may include provisions for parks where dogs are prohibited.'

The Act states that 'Park means a park, garden, reserve or other similar public open space, or a foreshore area, within the area of a council.'<sup>4</sup>

**Dogs can be off leash but under effective control in Council's parks, gardens and reserves except that dogs must be on leash:**

- Within 5m of playgrounds
- When organised sport is being played
- In Wetlands
- In all land under Council's care and control in coastal settlements. This includes foreshore areas, parks, roads and verge areas (see Attachment B)

Effective control means the dog must

- respond to a command [or cue] e.g. come (recall), sit, wait
- be in close proximity to the responsible person/handler
- The responsible person must be able to see the dog at all times.

Council's community land register identifies land under Council's care and control that is held for a variety of purposes. This includes land held freehold, land held as a reserve, and land held as a drainage reserve. Dogs may be off leash on community land unless identified as on-leash through the By-Law or excluded from public access for a reason associated with community land status.




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<sup>4</sup> Dog and Cat Management Act 1995



Recognising the intent of the Act is to identify areas where dogs may be exercised off leash, the below table identifies dog off leash/on leash areas in Adelaide Plains main parks.

**NOTE for Refinements Version of Dog and Cat Plan:** THIS TABLE IS THE PROPOSED SIMPLIFIED AND CLARIFIED TABLE. THIS USES **GREEN** TO HIGHLIGHT THE MAIN POINT ABOUT DOGS FOR EACH PARK. REFER TO THE CONSULTATION VERSION FOR THE EARLIER TABLE

GUIDE TO DOG OFF LEASH/ON LEASH IN ADELAIDE PLAINS MAIN PARKS	
Park	
<p><b>Two Wells Oval Complex and Memorial</b>, Old Port Wakefield Road, Two Wells</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> when organised sport is being played or within 5m of the playground.</p> <p>Other than when organised sport is being played or within 5m of the playground, <b>dogs are ALLOWED Off-Leash subject to being under effective control.</b></p> <p>(refer Playground below)</p> <p>Dog Bag Dispenser YES</p>	
<p><b>Playground</b>, Old Port Wakefield Road, Two Wells</p> <p><b>Dogs NOT ALLOWED Off-Leash</b></p> <p>NO Dog Bag Dispenser YES</p>	



Park	
<p><b>Historic Wells, Wells Road, Two Wells</b></p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	
<p><b>Two Wells Dog Off-Leash Park, Wells Road, Two Wells</b></p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	
<p><b>Hart Reserve</b> Corner of Gawler Road and Old Mallala Road, Two Wells</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	



Park	
<p><b>Village Green</b> 59 Old Port Wakefield Road, Two Wells</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> within 5m of the playground.</p> <p>Other than within 5m of the playground, <b>dogs are ALLOWED Off-Leash</b> subject to being under effective control.</p> <p>Dog Bag Dispenser YES</p>	
<p><b>Freedom Park</b> Jefferson Boulevard, Two Wells</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> within 5m of the playground.</p> <p>Other than within 5m of the playground, <b>dogs are ALLOWED Off-Leash</b> subject to being under effective control.</p> <p>Dog Bag Dispenser YES</p>	




Park	
<p><b>Gameau Reserve</b> Gameau Road, Two Wells</p> <p><b>Dogs NOT ALLOWED Off-Leash from 8am to 6pm.</b></p> <p><b>Dogs ALLOWED Off-Leash from 6pm – 8am subject to being under effective control.</b></p> <p>(Council decision 27 January 2015)</p> <p>Dog Bag Dispenser YES</p>	
<p><b>Reserves including Eden-Wildflower Park</b>, Magnolia Boulevard, Lavender Drive, Two Wells</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	
<p><b>Clydesdale Reserve -</b> Corner Williams Road/Hayman Road Two Wells</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	



Park	
<p><b>Reserve</b> Hayman Road/Clydesdale Drive Two Wells</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Mallala Oval Complex and Campground,</b> Wasleys Road, Mallala</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> when organised sport is being played, within 5m of the playground, or in the Mallala Campground.</p> <p>Other than when organised sport is being played, within 5m of the playground or in the Mallala Campground, <b>dogs are ALLOWED Off-Leash subject to being under effective control.</b></p> <p>(Mallala Campground Council decision 22 June 2020)</p> <p>Dog Bag Dispenser YES</p>	


Park	
<p><b>East Reserve</b> Dublin Road, Mallala - Adjacent to the Mallala Museum</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	
<p><b>The Police Block/Australia Remembers Park</b> Wasleys Road, Mallala</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Rockies Reserve</b> Kain Road, Barabba</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Barabba Scrub</b> Hamley – Barabba Rd, Barabba</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	




Park	
<p><b>Dublin Oval Complex and Playground,</b> South Terrace, Dublin</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> when organised sport is being played or within 5m of the playground.</p> <p>Other than when organised sport is being played or within 5m of the playground, <b>dogs are ALLOWED Off-Leash subject to being under effective control.</b></p> <p>Dog Bag Dispenser YES</p>	
<p><b>Dublin Parklands</b> North Terrace, Dublin</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Dublin Lions Park</b> Sixth Street, Dublin</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	

Park	
<p><b>Lewiston Playground</b>, Corner Hayman and Pederick Roads, Lewiston</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> within 5m of the playground.</p> <p>Other than within 5m of the playground, <b>dogs ALLOWED Off-Leash</b> subject to being under effective control</p> <p>Dog Bag Dispenser YES</p>	
<p><b>Lewiston Dog Park</b> adjacent Playground, Corner Hayman and Pederick Roads, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash</b> subject to being under effective control</p> <p>Dog Bag Dispenser YES</p>	






Park	
<p><b>Clara Harniman Reserve</b> (Dog Obedience Club and Adelaide Plains Equestrian Club) Gawler Road/Boundary Road, Lewiston</p> <p>Other than within leased areas, <b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Humzy Reserve</b> Bethesda Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	


Park	
<p><b>Lewiston Trails,</b>  <b>Hams Park, 179</b>  Dawkins Road, Kurt Way, Lewiston</p> <p>Dawkins Road Car Park</p> <p><b>Dogs ALLOWED Off-Leash</b> subject to being under effective control</p> <p>Dog Bag Dispenser YES</p>	





Park	
<p><b>Camel and Fletcher Reserves, Lewiston</b>            Hayman Road, James Road, Gawler-Two Wells Road, Louisa Road and Wirramulla Road, Lewiston</p> <p>Hayman Road Car Park</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>Dog Bag Dispenser YES</p>	 <p>The map shows an aerial view of the Lewiston area. A dashed white line outlines the boundaries of the reserves. Labels on the map include 'Gawler Rd' at the top, 'Louisa Rd' on the right, 'James Rd' on the left, and 'Hayman Rd' at the bottom. The 'Aunger Ponds' are labeled on the left side. The 'Camel Reserve' is labeled in the center-right, and the 'Fletcher Reserve' is labeled at the bottom right. The word 'Lewiston' is visible in the background.</p>

Park	
<p><b>Aunger Ponds,</b> Geoffrey Street, Lionel Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Cannizzaro Park Reserve,</b> Cannizzaro Road, Bethesda Road, Melbourne Ct, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Equus Park Reserve,</b> St George Boulevard, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	



Park	
<p><b>Pony Track</b> Aunger Road/Betty Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Greens Reserve,</b> Corner Greens Road/Bethesda Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	
<p><b>Cavallaro Reserve,</b> Cavallaro Place/ Hayman Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash subject to being under effective control</b></p> <p>NO Dog Bag Dispenser</p>	

Park	
<p><b>Hancock Reserve</b> Hancock Drive, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash</b> subject to being under effective control</p> <p>NO Dog Bag Dispenser</p>	
<p><b>Connell Vale Drainage Reserve</b> Fletcher Road/Coombs Road, Lewiston</p> <p><b>Dogs ALLOWED Off-Leash</b> subject to being under effective control</p> <p>NO Dog Bag Dispenser</p>	



Park	
<p><b>Baker Wetland</b> Baker Road, Lewiston</p> <p><b>Dogs NOT ALLOWED Off-Leash</b> due to being a Wetland and the ByLaws requiring on leash in Wetland</p> <p>NO Dog Bag Dispenser</p>	

## Attachment B – Wetlands of National Importance

### WETLANDS OF NATIONAL IMPORTANCE

Council's Dog ByLaw does **NOT ALLOW dog off leash in Wetlands**. The Wetlands of National Importance includes the ENTIRETY of the settlements of Parham, Webb Beach, Thompson Beach and Middle Beach. THIS INCLUDES ALL LAND UNDER COUNCIL'S CARE AND CONTROL, INCLUDING FORESHORE AREAS, PARKS, ROADS AND VERGE AREAS. **Dogs must be on leash and under effective control on Council land at all times.**

Note within the Adelaide International Bird Sanctuary, dogs are also not allowed off leash<sup>5</sup>.

**Foreshore areas, parks, roads and verge areas under Council care and control within the Wetlands of National Importance**

**Dogs NOT ALLOWED Off-Leash** due to being part of the Wetlands of National Importance and the Dog ByLaw requiring on leash in Wetland.



<sup>5</sup> Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan

## References

- Adelaide Plains Council *Annual Reports* 2012 to 2020
- Adelaide Plains Council *Dogs By-Law* 2019
- Adelaide Plains Council *Local Government Land By-Law* 2019
- Adelaide Plains Council *Roads By-Law* 2019
- Adelaide Plains Council *Enforcement Policy* 23 September 2019
- Adelaide Plains Council (2016) *Regional Profile*
- Adelaide Plains Council (2021) *Strategic Plan 2021 - 2024*
- District Council of Mallala (2012) *Animal Management Plan 2012 - 2017*
- Government of South Australia, Department for Environment and Water (2020) *Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan 2020* Adelaide, South Australia
- Government of South Australia (1995) *Dog and Cat Management Act 1995*
- Government of South Australia, Primary Industries and Regions SA (2017) *Managing Animals In Emergencies – A Framework for South Australia*
- Government of South Australia *South Australia Planning and Property Atlas* accessed March to June 2021
- Light Regional Council (2018) *Dog and Cat Management Plan 2018 – 2023*
- Royal Society for the Prevention of Cruelty to Animals 2021 *RSPCA* – Accessed 25 May 2021 ([kb.rspca.org.au/knowledge-base/what-causes-dogs-to-bark-excessively/](https://kb.rspca.org.au/knowledge-base/what-causes-dogs-to-bark-excessively/))

20 January 2022

Mr. James Miller  
Chief Executive Officer  
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[www.dogandcatboard.com.au](http://www.dogandcatboard.com.au)

Dear James,

**RE: PLAN OF MANAGEMENT RELATING TO DOGS AND CATS**

Thank you for re-submitting Adelaide Plains Council's Plan of Management relating to Dogs and Cats for Dog and Cat Management Board (the Board) approval, following the consideration of feedback from the public consultation process.

The Board has delegated its power under section 26A of the *Dog and Cat Management Act* 1995 (the Act) to make decisions on Plans of Management relating to dogs and cats, to the Manager, Dog and Cat Management. The updated Plan has been reviewed and approved under this delegated authority.

In accordance with the Act, the Plan may come into effect on Council's endorsement. The Plan is approved for a period of five (5) years.

Please note that permission is given for final editorial edits (but not policy changes) prior to endorsement by Council. We further request that Council provide a copy of the endorsed version for the Board's records.

If you have any questions or require any support with dog and cat management matters, please contact me on 8124 4962 or [gayle.grieger@sa.gov.au](mailto:gayle.grieger@sa.gov.au).


Yours faithfully,



Gayle Grieger  
**Manager - Dog and Cat Management**

CC: David Bailey – Strategic Project Officer – Development and Community  
Brendon Schulz – Manager Regulatory – Development and Community



	14.5	Clarification of Council Resolution 2022/017 – Segment of Road to be Constructed and Sealed – Local Roads and Community Infrastructure Program Round 3
	<b>Department:</b>  <b>Report Author:</b>	<b>Infrastructure and Environment</b>  <b>General Manager – Infrastructure and Environment</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/6308</b>

## **EXECUTIVE SUMMARY**

- The purpose of this report is to seek Council’s clarification in relation to Resolution 2022/017; specifically, the segment of Buckland Park Road that is to be constructed and sealed through Local Roads and Community Infrastructure Program Round 3 funding stream.
- Council, at its Ordinary Meeting on 31 January 2022, resolved to nominate Buckland Park Road for Local Roads and Community Infrastructure Round 3 Program funding stream.
- Upon closer review, resolution 2022/017 does not state the segments of Buckland Park Road that Council wish to construct and seal.
- It is Management’s understanding that the segment of Buckland Park Road is Port Wakefield Road to Halstead Road West however it is necessary for Council to clarify the segments of Buckland Park Road Council wish to construct and seal, so that Management can submit the application documentation to the Federal Government.

## **RECOMMENDATION**

**“that Council, having considered Item 14.5 – *Buckland Park Road, Construct and Seal Segment Clarification*, dated 28 February 2022 receives and notes the report and in doing so, clarifies, further to Resolution 2022/017, construction and seal of the following segments through Local Roads and Community Infrastructure Round 3 Program funding stream:**

- 1. Glover Road in its entirety and**
- 2. Buckland Park Road from Port Wakefield Road to Halstead Road West.”**

## **BUDGET IMPACT**

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

## **RISK ASSESSMENT**

It is Management's understanding that the segment of Buckland Park Road is Port Wakefield Road to Halstead Road West however it is necessary for Council to clarify the segments of Buckland Park Road Council wish to construct and seal, so that Management can submit the application documentation to the Federal Government.

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## **Attachments**

Nil

## **DETAILED REPORT**

### **Purpose**

The purpose of this report is to seek Council's clarification in relation to Resolution 2022/017; specifically, the segment of Buckland Park Road that is to be constructed and sealed through Local Roads and Community Infrastructure Program Round 3 funding stream.

### **Background/History**

Council, at its Ordinary Meeting on 31 January 2022, resolved as follows:-

*14.9 State and Federal Funding Opportunities*

*Moved Councillor Daniele Seconded Councillor Panella 2022/ 017*

***"that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022 determines the allocation of \$690,918 funding under the Local Roads and Community Infrastructure Round 3 Program funding stream as follows:***

- 1. Glover Road***
- 2. Buckland Park Road***

***subject to approval by the Federal Government."***

**CARRIED**

### **Discussion**

Upon closer review, resolution 2022/017 does not state the exact segments of Buckland Park Road which Council wish to construct and seal.

It would be prudent to clarify the segments of Buckland Park Road that Council wish to construct and seal, so that Management can submit the required application documentation to the Federal Government. It is Management's understanding that the segment of Buckland Park Road, to be reconstructed and sealed, is from Port Wakefield Road to Halstead Road West.

### **Conclusion**

It is Management's understanding that the segment of Buckland Park Road is Port Wakefield Road to Halstead Road West however it is necessary for Council to clarify the segments of Buckland Park Road Council wish to construct and seal, so that Management can submit the application documentation to the Federal Government.



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## References

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Nil*

	14.6	Mid-Year Budget Review 2021/2022
	<b>Department:</b>  <b>Report Author:</b>	<b>Finance and Business</b>  <b>General Manager – Finance and Business</b>
<b>Date: 28 February 2022</b>	<b>Document No:</b>	<b>D22/7283</b>

## **EXECUTIVE SUMMARY**

- The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ending 30 June 2022 following the Mid-Year Budget Review.
- Council's 2020/2021 Adopted Budget forecast an operating deficit of \$185,919. Following the First Budget Update, an operating deficit of \$350,688 was estimated for 2021/2022 Financial Year.
- As a result of the Mid-Year Budget Review, it is estimated that the operating deficit would be increased by \$143,923 to \$494,611 for 2021/2022 Financial Year.
- Budget changes forming the Mid-Year Budget Review can be summarised as follows (\$).

<b>Description</b>	<b>Amount</b>
Operating Deficit as per budget Adopted on 8 July 2021	(185,919)
Add : First Budget Update Changes	(164,769)
Add : Unfavourable Budget Variances - Mid-Year Review	(150,098)
Less : Favourable Budget Variances - Mid-Year Review	6,175
<b>Revised Operating Deficit following Mid-Year Review</b>	<b>(494,611)</b>

- As of 31 December 2021, Council had outstanding short-term borrowings of \$470,000.
- Based on Year-to-Date December results, Council's actual income and expenses are on track with estimated income and expenses except for budget changes proposed in the Mid-Year Review.

## **RECOMMENDATION**

**"that Council, having considered Item 14.6 – *Mid-Year Budget Review 2021/2022*, dated 28 February 2022, receives and notes the report and in doing so:**

- 1. Receives and note the project progress reports contained in Attachment 1 and 2 to this Report; and**
- 2. Pursuant to Regulation 9 (1)(a) of the *Local Government (Financial Management) Regulations 2011*, adopts the revised 2021/2022 Budgeted Financial Statements and revised financial indicators as contained within Attachment 3 that has been updated following the Mid-Year Budget Review changes identified in Table 1 of this report."**

### **BUDGET IMPACT**

Estimated Cost:	An estimated Operating Deficit of \$494,611
Is this Budgeted?	Not Applicable

### **RISK ASSESSMENT**

Nil

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### **Attachments**

1. 2021/2022 Operating Projects Progress Report – July-December 2021.
2. 2021/2022 Capital Works Program Progress Report – July-December 2021.
3. Updated 2021/2022 Budgeted Financial Statements.

## **DETAILED REPORT**

### **Purpose**

The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ending 30 June 2022 following the Mid-Year Budget Review based on year-to-date December 2021 actual performance and other known information that will have a financial impact for the remainder of the financial year.

### **Background/History**

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the regulations reconsider its Annual Business Plan or its budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework, set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), comprises two (2) types of reports:-

1. Budget Update; and
2. Mid-year Budget Review.

### **Budget Update**

The Budget Update report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities set out in the Adopted Budget. The Budget Update is required to be presented in a manner consistent with the note in the Model Financial Statements titled *Uniform Presentation of Finances*.

The Budget Update report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update report being considered by the Council prior to consideration of the Mid-Year Budget Review report.

The Regulations require a Budget Update report to include a revised forecast of the Council's operating and capital investment activities compared with the estimates set out in the Adopted Budget. The Local Government Association recommends that the Budget Update report should also include, at a summary level:

- the year to date result;
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.



## Mid-Year Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with the estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. This report must also include revised forecasts for the relevant financial year of the council's operating Deficit ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.

The Mid-year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year to date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-year Budget Review report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances. The requirements of the Mid-Year review are consistent with budget review requirements previously required by the Regulation 7 of the *Local Government (Financial Management) Regulations 1999*.

## **Discussion**

### Statement of Comprehensive Income

Council's *Statement of Comprehensive Income* (Profit & Loss account) has two parts:

1. Recurrent Budget Surplus of \$392,768;
2. Operating Project Budget expenditure of \$578,687 (net of grants);

resulting an operating deficit of \$185,919 for the 2021/2022 Financial Year.

As a result of the First Budget Update, it was estimated that the operating deficit would increase to \$350,688 (a negative variance of \$164,769). Following the Mid-Year Budget Review, the operating deficit has further increased by \$143,923 to \$494,611 and the **Table 1** below summarises the reasons for the proposed changes in the operating deficit.

**Table 1: Operating Budget Changes – Mid-Year Budget Review – December 2021 (\$)**

<b>Operating Budget Variances</b>	<b>Amount</b>
<b>Unfavourable</b>	
Cost of rubble used in roads maintenance has been under budgeted	(36,927)
Cost of diesel used in major plants, minor plants and fleet vehicles has been under budgeted	(36,400)
Depot plant repair expenses have being under estimated	(20,000)
Reduction in income from wastewater applications	(15,000)
Additional roadside weed spraying due to wet weather	(10,000)
Cleaning of public conveniences - Invoices for May and June 2021 received in the current financial year	(10,311)
Income from dog infringement, local nuisance and litter & parking expiations has been lower than budgeted	(9,144)
Council expenditure on dogs and cat rehoming is higher than anticipated	(4,000)
Increase in budget for Operating Projects (Hart Reserve Master Plan 2nd public consultation and Heritage Survey Review)	(2,780)
Other minor unfavourable budget adjustments	(5,536)
<b>Total Unfavourable Operating Budget Variances</b>	<b>(150,098)</b>
<b>Favourable</b>	
Higher than budgeted income from lighting fires and not slashing vacant land	6,175
<b>Total Favourable Operating Budget Variances</b>	<b>6,175</b>
<b>Total Operating Budget Variances</b>	<b>(143,923)</b>

Year-to-date December progress update of the 2021/2022 Operating Project budget is contained in **Attachment 1**.

#### Capital Project Budget

Council adopted a Capital Budget expenditure of \$6,251,363 for the 2021/2022 financial year, which comprised of;

- new/upgraded capital expenditure of \$3,334,363; and
- assets renewal budget of \$2,917,000.

Following the First Budget Update, the total Capital expenditure budget was increased by \$1,246,681 to \$7,498,044 mainly due to carry over projects from last financial year.

Mid-Year Budget Review has not identified any changes to the capital program and year-to-date December 2021 progress update of the capital program is contained in **Attachment 2**.

#### Financial Performance for the July-December Period

Following Table shows Council's actual financial performance for the first six (6) months of the financial year compared to the Adopted Budget and Mid-Year Budget Review. Accordingly, Council is on track to achieve its income and expenditure forecasts adopted for 2021/2022 Financial Year and proposed Mid-Year Budget Review changes as summarised in **Table 1** above.

**Table 2: Statement of Comprehensive Income for the month ending 31 December 2021 (\$'000)**

Description	2021/2022 Adopted Budget	2021/2022 Mid-Year Budget Review	YTD December 2021 Actual	Actual as a % of Mid- Year Budget Review
<b>Income</b>				
Rates	11,173	11,170	11,134	100
Statutory charges	496	481	355	74
User charges	170	171	108	63
Grants, subsidies and contributions	4,270	4,884	615	13
Investment Income	3	3	1	25
Reimbursements	126	132	18	13
Other Income	23	33	36	109
<b>Total Income</b>	<b>16,261</b>	<b>16,873</b>	<b>12,266</b>	<b>73</b>
<b>Expenses</b>				
Employee Costs	5,916	5,936	2,750	46
Materials, contracts and other services	7,453	8,355	2,315	28
<i>Including legal expenditure</i>	<i>199</i>	<i>199</i>	<i>42</i>	<i>21</i>
Depreciation	2,862	2,862	1,407	49
Finance Costs	153	153	48	31
Share of loss - joint ventures & associates	63	63	-	-
<b>Total Expenses</b>	<b>16,447</b>	<b>17,369</b>	<b>6,521</b>	<b>38</b>
<b>Operating Surplus/(Deficit)</b>	<b>(186)</b>	<b>(495)</b>	<b>5,745</b>	<b>35</b>

#### New short-term borrowings

In the 2021/2022 Adopted Budget, Council approved new borrowings of \$2,708,000 (*Council resolution 2021/273*). However, in order to deliver the revised operating and capital budget, Council may be required to borrow additional short-term funding up to \$1,522,000 (majority of was approved in prior years but Council didn't borrow money as projects were carried over) resulting total maximum new short-term borrowings of \$4,230,000 in the 2021/2022 Financial year. However, actual timing of the borrowings will be known depending on the progress of operating and capital project program during the year. As of 31 December 2021, Council had outstanding short-term borrowings of \$470,000.

#### Updated Financial Statements

The budgeted Financial Statements and financial indicators as required by Regulation 9 (1) (b) and (2), detailing the revised forecast as a result of the Mid-Year Budget Review is contained in **Attachment 3**.

#### **Conclusion**

The Mid-Year Budget Review for the 2021/2022 financial year provides the opportunity to amend the 2021/2022 Adopted Budget, to reflect any changes in budget estimates based on audited results to 30 June 2021 and the first six (6) months results to 31 December 2021.

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## References

### Legislation

Regulation 9 of the Local Government (Financial Management) Regulations 2011

Section 123 (13) of the Local Government Act 1999

### Council Policies

Budget Management Policy

Funding Policy

Treasury Management Policy



OPERATING PROJECT PROGRESS REPORT 2021-2022 - DECEMBER 2021

Project Name	Adopted Budget	Total Budget Following Q1 Budget	Q2 Budget Change	Total Budget Following Q2 Budget	YTD December Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
Two Wells Main Street Upgrade – Detailed design work		49,253		49,253	-	49,253	Yes	N/A	No	Jun-22	\$92,746 was spent in 2020/2021 Financial Year. Signage & branding component is to be carried over.
Installation of single lane roundabout		500,000		500,000	-	500,000	No	To be confirmed	N/A	To be confirmed	Minister for Infrastructure and Transport (DIT) advised the Council on 3/2/21 that 'DIT is actively working with Hickinbotham Group to finalise the design for the roundabout and the latest design has been provided to assist in tender preparations. Land acquisition processes have also been initiated which will further facilitate progressing the overall project'.
Relocation - TW Trotting Club		28,234		28,234	14,455	13,779	Yes	N/A	No	Dec-21	\$11,765 was spent in 2020/2021 Financial Year
Tourism (Economic Development) Strategy		24,260		24,260	17,591	6,669	Yes	N/A	No	Jun-22	Public consultation concluded and the draft TEDS to be amended and presented to the March Council meeting
Undertake Heritage Study in Council areas		12,102	650	12,752	5,798	6,954	Yes	N/A	No	Feb-22	Informal gathering with EMS occurred in January 2022 and draft findings is being finalised and will be presented to March Council meeting.
Wasleys Bridge Upgrade		3,140		3,140	3,140	-	N/A	N/A	N/A	N/A	Council has resolved to apply a load limit of 6.5 tonnes and relinquish grant funding of \$107,500 (Resolution no 2021/387)
Implement actions from APC Disability Access and Inclusion Plan		15,000		15,000	-	15,000	No	To be confirmed	N/A	To be confirmed	Activities for 2021/2022 are yet to be identified
Hart Reserve Master Plan		500	2,130	2,630	239	2,391	Yes	N/A	No	Feb-22	Revised draft is to be presented to the Council in February 2022 and 2nd public consultation to occur in March 2022
Establish a horse float parking area in Parham		50,000		50,000	-	50,000	No	To be confirmed	To be confirmed	To be confirmed	Further options on horse float parking locations being developed. Depending on the scope of work, budget allocation of \$50,000 may not be sufficient.
Parham Community Emergency Management Plan (EMP), Animal Management Plan Review and Growth Strategy	50,000	68,712		68,712	30,353	38,359	Yes	N/A	No	Jun-22	Draft Animal Management Plan is presented to the February Council for approval. Draft Parham EMP - Awaiting the outcome of revised coastal flooding risk data. With regard to the Growth Strategy, discussion paper was presented to the July 2021 Council meeting and Strategy & action plan are under preparation.
TWRRC - Bin Retaining Wall		4,426		4,426	4,588	(162)	Yes	N/A	Yes	N/A	Completed under budget
Review of Council Accommodation and Services		16,745		16,745	16,745	-	Yes	N/A	No	To be confirmed	\$5,000 spent in 2020/2021.
Economic Zones	20,000	30,635		30,635	6,873	23,762	Yes	N/A	No	Jun-21	
New positions	393,687	393,687		393,687	112,850	280,837	Yes	N/A	No	Jun-21	
Community Survey 2022	20,000	20,000		20,000	-	20,000	Yes	N/A	No	To be confirmed	
Crown Land	35,000	35,000		35,000	12,360	22,640	Yes	N/A	No	Jun-21	
Grant Writer	15,000	15,000		15,000	-	15,000	No	To be confirmed	No	To be confirmed	Budget will be spent on external consultant subject to the availability of suitable grants programs
Local Roads and Community Infrastructure Round 3	690,918	690,918		690,918	-	690,918	No	To be confirmed	No	To be confirmed	Council is yet to decide individual projects
Two Wells Levee	1,650,000	1,650,000		1,650,000	24,912	1,625,088	Yes	N/A	No	Jun-21	Awaiting the finalisation of the agreement with the SAFECOM and the Council. Potential carry over.
GRFMA Charter Review	10,000	10,000		10,000	-	10,000	Yes	N/A	No	To be confirmed	
Detailed design in relation to the construction and sealing of Parham Esplanade	-	20,000		20,000	-	20,000	No	To be confirmed	No	To be confirmed	Council resolution 2021/175
<b>2,954,605    3,637,612    2,780    3,640,392    249,904    3,390,488</b>											

## CAPITAL PROJECT PROGRESS REPORT 2021-2022 - DECEMBER 2021

Project Name	Adopted Budget	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	YTD December Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
Two Wells Village Green		291,959	291,959	333,920	(41,961)	Yes	N/A	Yes	N/A	Completed in October 2021. \$41,961 is allocated from Openspace Reserve
Sealing of Dawkins Road/Bethesda Road Intersection		-	-	-	-	N/A	N/A	N/A	N/A	Due to unsuccessful grant application, project will not go ahead
Dublin Lions Park - Toilet Block Renewal		127,997	127,997	134,130	(6,133)	Yes	N/A	No	Oct-21	Budget overrun is to be covered under Dublin Lions Park - Paths, landscaping, furniture project
LRCI - Round 1		192,507	192,507	213,327	(20,820)	Yes	N/A	Yes	N/A	A concrete access ramp that is compliant with DDA has to be constructed as part of the toilet block upgrade. However, ramp was not budgeted in the initial scope of works.
Sealing of Coats Rd & Wheller Road	-	512,229	512,229	470,180	42,049	Yes	N/A	No	Dec-21	Sealing of Coats Road has been completed. Wheller Road is to be completed.
LRCI - Round 2 - Middle Beach - New Shelter & BBQ etc - Plant Replacement	938,973	966,473	966,473	36,656	929,817	Yes	N/A	No	Jun-22	In progress
Sealing of Aerodrome Rd	650,000	650,000	650,000	30,916	619,084	Yes	N/A	No	Jun-22	In progress
Sealing of Barabba Rd	1,020,000	1,020,000	1,020,000	41,247	978,753	Yes	N/A	No	Jun-22	In progress
Sealing of Cheek Rd	620,000	620,000	620,000	121,943	498,057	Yes	N/A	No	Feb-22	In progress
Sealed Roads - Intersection Upgrade - Hill St (Dublin Rd and)	100,000	100,000	100,000	-	100,000	Yes	N/A	No	Mar-22	In progress
Sealed Roads - Germantown Rd - Gawler Rd to Temby Rd	110,000	110,000	110,000	69	109,931	Yes	N/A	No	Mar-22	In progress
Sealed Roads - Dawkins Rd (Judd Rd to Boundary Rd)	165,000	165,000	165,000	-	165,000	Yes	N/A	No	Mar-22	In progress
Sealed Roads - Hayman Rd (Williams to Boundary)	485,000	485,000	485,000	-	485,000	Yes	N/A	No	Mar-22	In progress
Street Scape - Elizabeth St - William St to Donaldson Rd	30,618	30,618	30,618	47	30,571	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Donaldson Rd - Elizabeth St to Wilson Rd	57,876	57,876	57,876	36,095	21,781	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Second St (Dublin) - Sixth St to Seventh St	28,204	28,204	28,204	-	28,204	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Mary St - Chivell St to Elizabeth St	23,702	23,702	23,702	11,799	11,903	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Elizabeth St (Mallala) - Joseph St to Mary St	41,141	41,141	41,141	13,522	27,619	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Joseph St - Chivell St to Elizabeth St	22,356	22,356	22,356	17,414	4,942	Yes	Feb-22	No	Feb-22	In progress
Street Scape - Butler St - Irish St to End of Seal	88,493	88,493	88,493	31,965	56,528	Yes	Feb-22	No	Feb-22	In progress
Pram Ramp renewal to DDA compliant	10,000	10,000	10,000	9,939	61	Yes	N/A	Yes	N/A	Completed
Resheet - Artesian Rd West - Fertile Avenue to Buckland Park	23,000	23,000	23,000	-	23,000	No	Feb-22	No	Jun-22	In progress
Resheet - Boundary Rd - Bache Rd to Redbanks Rd	69,000	69,000	69,000	76,941	(7,941)	Yes	N/A	Yes	N/A	Completed
Resheet - Bubner Rd - Port Parham Rd to Ruskin Rd	47,000	47,000	47,000	-	47,000	No	Jan-22	No	Feb-22	In progress
Resheet - Cowan Rd - Buckland Park Rd to Halstead Rd West	22,000	22,000	22,000	99	21,901	No	Feb-22	No	Jun-22	In progress
Resheet - Davies Rd - Fidge Rd to Collins Rd	34,000	34,000	34,000	2,063	31,937	No	Apr-22	No	Jun-22	In progress
Resheet - Day Rd - Hall Rd to Germantown Rd and Matters	67,000	67,000	67,000	44,229	22,771	Yes	N/A	Yes	N/A	Completed
Resheet - Frost Rd North - Gawler Rd to Sharpe Rd	82,000	82,000	82,000	84,440	(2,440)	Yes	N/A	Yes	N/A	Completed
Resheet - Griggs Rd - Port Gawler Rd to Shellgrit Rd	10,000	10,000	10,000	1,963	8,037	No	Feb-22	No	Jun-22	In progress
Resheet - Halstead Rd West - Buckland Park Rd to End	30,000	30,000	30,000	-	30,000	No	Mar-22	No	Jun-22	In progress
Resheet - Hunters Rd - Port Wakefield Rd to Shannon Rd	71,000	71,000	71,000	31,027	39,973	Yes	N/A	Yes	N/A	Completed
Resheet - Johnson's Rd - Calomba Rd to Shannon Rd	90,000	90,000	90,000	55,881	34,119	Yes	N/A	Yes	N/A	Completed
Resheet - Navy Hill Rd - Porter Rd to Church Rd	47,000	47,000	47,000	39,872	7,128	Yes	N/A	Yes	N/A	Completed
Resheet - Owen Rd - Farrelly Rd to March Rd	185,000	185,000	185,000	611	184,389	No	Apr-22	No	Jun-22	In progress
Resheet - Pritchard Rd (Windsor) - Long Plains Rd to Avon	63,000	63,000	63,000	35,084	27,916	Yes	N/A	Yes	N/A	Completed
Resheet - School Rd - Rowe Rd to Church Rd	21,000	21,000	21,000	15,481	5,519	Yes	N/A	Yes	N/A	Completed
Resheet - Shannon Rd - Hunters Rd to Carslake Rd	98,000	98,000	98,000	13,813	84,187	No	Feb-22	No	Feb-22	In progress
Resheet - Temby Rd - Williams Rd to Hall Rd	71,000	71,000	71,000	76,678	(5,678)	Yes	N/A	Yes	N/A	Completed
Resheet - Verner Rd - Paddys Bridge Rd to Tembys Rd and	59,000	59,000	59,000	46,953	12,047	Yes	N/A	Yes	N/A	Completed
Resheet - Wasleys Rd - End Bridge to Pritchard Rd	20,000	20,000	20,000	17,502	2,498	Yes	N/A	Yes	N/A	Completed
Resheet - Welivere Rd - Long Plains Rd to House	20,000	20,000	20,000	9,254	10,746	Yes	N/A	Yes	N/A	Completed
Resheet - Williams Rd - Kenner Rd to Simpkin Rd	34,000	34,000	34,000	25,593	8,407	Yes	N/A	Yes	N/A	Completed
Resheet - Windsor Rd - Port Wakefield Rd to Carter Rd	32,000	32,000	32,000	10,837	21,163	Yes	N/A	Yes	N/A	Completed
Two Wells Oval - Irrigation system	95,000	95,000	95,000	70	94,930	No	Mar-22	No	Jun-22	In progress
Mallala Playground - New element	90,000	90,000	90,000	-	90,000	Yes	N/A	No	Jun-22	In progress
Two Wells Oval Entrance - Paths, landscaping, furniture.	70,000	70,000	70,000	3,600	66,400	Yes	N/A	No	Jun-22	In progress
Dublin Lions Park - Paths, landscaping, furniture.	70,000	70,000	70,000	4,260	65,740	No	Mar-22	No	May-22	In progress
Lewiston Reserve - Fencing	10,000	10,000	10,000	7,217	2,783	Yes	N/A	Yes	N/A	Completed
Various locations - Reserve and street furniture	15,000	15,000	15,000	-	15,000	Yes	N/A	No	Jun-22	In progress
Various locations - Signage - wayfinding and information	35,000	35,000	35,000	-	35,000	Yes	N/A	No	Jun-22	In progress
Parham Short Stay Facility Upgrade	200,000	200,000	200,000	-	200,000	Yes	N/A	No	Jun-22	In progress
Dublin Institute/ Hall - Toilets	80,000	80,000	80,000	104	79,896	Yes	N/A	No	Jun-22	In progress
	6,251,363	7,498,044	7,498,044	2,107,423	5,390,621					

ADELAIDE PLAINS COUNCIL  
BUDGETED STATEMENT OF COMPREHENSIVE INCOME (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2022

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
<b>INCOME</b>					
Rates	11,173	11,173	-	(3)	11,170
Statutory charges	496	496	-	(15)	481
User charges	170	170	-	0	170
Grants, subsidies and contributions	1,894	2,098	-	-	2,098
Investment Income	3	3	-	-	3
Reimbursements	126	132	-	-	132
Other Income	23	33	-	0	33
Operating Project Income	2,376	2,785	-	-	2,785
<b>Total Revenues</b>	<b>16,261</b>	<b>16,891</b>	<b>-</b>	<b>(18)</b>	<b>16,873</b>
<b>EXPENSES</b>					
Employee Costs	5,522	5,522	-	-	5,522
Materials, contracts and other services	4,893	5,005	-	126	5,131
Depreciation, Amortisation & Impairment	2,862	2,862	-	-	2,862
Finance Costs	153	153	-	-	153
Share of loss - joint ventures & associates	63	63	-	-	63
Operating Project Expenses	2,955	3,638	-	-	3,638
<b>Total Expenses</b>	<b>16,447</b>	<b>17,242</b>	<b>-</b>	<b>126</b>	<b>17,368</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(186)</b>	<b>(351)</b>	<b>-</b>	<b>(144)</b>	<b>(495)</b>
Asset Disposal & Fair Value Adjustments	67	67	-	-	67
Amounts specifically for new or upgraded assets	1,245	1,279	-	-	1,279
Physical resources received free of charge	2,000	2,000	-	-	2,000
<b>NET SURPLUS (DEFICIT)</b>	<b>3,126</b>	<b>2,995</b>	<b>-</b>	<b>(144)</b>	<b>2,851</b>
<b>Other Comprehensive Income</b>					
Changes in revaluation Surplus	1,500	-	-	-	-
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>4,626</b>	<b>2,995</b>	<b>-</b>	<b>(144)</b>	<b>2,851</b>

ADELAIDE PLAINS COUNCIL  
BUDGETED BALANCE SHEET (\$'000)  
AS AT 30 JUNE 2022

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash and cash equivalents	306	306	-	-	306
Trade & other receivables	1,031	1,031	-	-	1,031
Inventories	154	154	-	-	154
<b>Total Current Assets</b>	<b>1,491</b>	<b>1,491</b>	<b>-</b>	<b>-</b>	<b>1,491</b>
<b>Non-current Assets</b>					
Equity accounted investments in Council businesses	5,928	5,928	-	-	5,928
Infrastructure, Property, Plant & Equipment	124,385	125,631	-	-	125,631
Other Non-current Assets	14	14	-	-	14
<b>Total Non-current Assets</b>	<b>130,327</b>	<b>131,573</b>	<b>-</b>	<b>-</b>	<b>131,573</b>
<b>Total Assets</b>	<b>131,817</b>	<b>133,064</b>	<b>-</b>	<b>-</b>	<b>133,064</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Trade & Other Payables	1,353	1,353	-	-	1,353
Borrowings	3,183	4,561	-	144	4,705
Provisions	1,009	1,009	-	-	1,009
<b>Total Current Liabilities</b>	<b>5,545</b>	<b>6,923</b>	<b>-</b>	<b>144</b>	<b>7,067</b>
<b>Non-current Liabilities</b>					
Long-term Borrowings	1,767	1,767	-	-	1,767
Long-term Provisions	220	220	-	-	220
<b>Total Non-current Liabilities</b>	<b>1,987</b>	<b>1,987</b>	<b>-</b>	<b>-</b>	<b>1,987</b>
<b>Total Liabilities</b>	<b>7,532</b>	<b>8,910</b>	<b>-</b>	<b>144</b>	<b>9,053</b>
<b>NET ASSETS</b>	<b>124,286</b>	<b>124,155</b>	<b>-</b>	<b>(144)</b>	<b>124,011</b>
<b>EQUITY</b>					
Accumulated Surplus	40,868	40,737	-	(144)	40,593
Asset Revaluation Reserve	81,130	81,130	-	-	81,130
Other Reserves	2,289	2,289	-	-	2,289
<b>TOTAL EQUITY</b>	<b>124,286</b>	<b>124,156</b>	<b>-</b>	<b>(144)</b>	<b>124,011</b>



ADELAIDE PLAINS COUNCIL  
BUDGETED STATEMENT OF CHANGES IN EQUITY (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2022

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
<b>ACCUMULATED SURPLUS</b>					
Balance at end of previous reporting period	37,742	37,742	-	-	37,742
Net Result for Year	3,126	2,995	-	(144)	2,851
<b>Balance at end of period</b>	<b>40,868</b>	<b>40,737</b>	<b>-</b>	<b>(144)</b>	<b>40,593</b>
<b>ASSET REVALUATION RESERVE</b>					
Balance at end of previous reporting period	79,630	79,630	-	-	79,630
Gain on revaluation of infrastructure, property, plant & equipment	1,500	1,500	-	-	1,500
<b>Balance at end of period</b>	<b>81,130</b>	<b>81,130</b>	<b>-</b>	<b>-</b>	<b>81,130</b>
<b>OTHER RESERVES</b>					
Balance at end of previous reporting period	2,289	2,289	-	-	2,289
<b>Balance at end of period</b>	<b>2,289</b>	<b>2,289</b>	<b>-</b>	<b>-</b>	<b>2,289</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>124,286</b>	<b>124,156</b>	<b>-</b>	<b>(144)</b>	<b>124,011</b>

ADELAIDE PLAINS COUNCIL  
BUDGETED CASH FLOW STATEMENT (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2022

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
<u>Receipts</u>					
Rates	11,173	11,173	-	(3)	11,170
Statutory charges	496	496	-	(15)	481
User charges	170	170	-	0	170
Grants, subsidies and contributions	3	3	-	-	3
Investment Income	4,270	4,884	-	-	4,884
Reimbursements	126	132	-	-	132
Other Income	23	33	-	0	33
<u>Payments</u>					
Employee Costs	(5,522)	(5,522)	-	-	(5,522)
Materials, contracts and other services	(7,847)	(8,642)	-	(126)	(8,769)
Finance payments	(153)	(153)	-	-	(153)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>2,739</b>	<b>2,573</b>	<b>-</b>	<b>(144)</b>	<b>2,430</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
<u>Receipts</u>					
Grants specifically for new or upgraded assets	1,245	1,279	-	-	1,279
Sale of replaced assets	67	67	-	-	67
<u>Payments</u>					
Expenditure on renewal/replacement of assets	(2,917)	(3,045)	-	-	(3,045)
Expenditure on new/upgraded assets	(3,334)	(4,453)	-	-	(4,453)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(4,939)</b>	<b>(6,152)</b>	<b>-</b>	<b>-</b>	<b>(6,152)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
<u>Receipts</u>					
Proceeds from Borrowings	2,708	4,086	-	144	4,230
<u>Payments</u>					
Repayments of Borrowings	(507)	(507)	-	-	(507)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>2,201</b>	<b>3,579</b>	<b>-</b>	<b>144</b>	<b>3,723</b>
<b>Net Increase (Decrease) in cash held</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>
Cash & cash equivalents at beginning of period	306	306	-	-	306
Cash & cash equivalents at end of period	306	306	-	-	306


ADELAIDE PLAINS COUNCIL  
BUDGETED UNIFORM PRESENTATION OF FINANCES (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2022

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
Operating Revenues	16,261	16,891	-	(18)	16,873
<i>less Operating Expenses</i>	(16,447)	(17,242)	-	(126)	(17,368)
Operating Surplus / (Deficit) before Capital Amounts	(186)	(351)	-	(144)	(495)
<i>less Net Outlays on Existing Assets</i>					
Capital Expenditure on renewal and replacement of Existing Assets	2,917	3,045	-	-	3,045
<i>less Depreciation, Amortisation and Impairment</i>	(2,862)	(2,862)	-	-	(2,862)
<i>less Proceeds from Sale of Replaced Assets</i>	(67)	(67)	-	-	(67)
	(12)	116	-	-	116
<i>less Net Outlays on New and Upgraded Assets</i>					
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	3,334	4,453	-	-	4,453
less Amounts received specifically for New and Upgraded Assets	(1,245)	(1,279)	-	-	(1,279)
	2,089	3,174	-	-	3,174
Net Lending / (Borrowing) for Financial Year	(2,264)	(3,642)	-	(144)	(3,786)

ADELAIDE PLAINS COUNCIL  
BUDGETED FINANCIAL INDICATORS  
FOR THE YEAR ENDED 30 JUNE 2021

	ADOPTED BUDGET 2021/2022	REVISED BUDGET FOLLOWING FIRST UPDATE	MID YEAR BUDGET REVIEW CHANGES		REVISED 2021/2022 BUDGET FOLLOWING MID YEAR BUDGET REVIEW
			PROJECTS	RECURRENT	
<i>Financial Indicators calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program</i>					
<b>Operating Surplus Ratio</b> <u>Operating Surplus</u> Total Operating Revenue	(1)	(2)			(3)
This ratio expresses the operating surplus as a percentage of total operating revenue. <i>Target : 0% average over long term</i>					
<b>Net Financial Liabilities Ratio</b> <u>Net Financial Liabilities</u> Total Operating Revenue	38	45			46
Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue. <i>Target : Greater than 0% but no more than 100% on average over long term</i>					
<b>Asset Sustainability Ratio</b> <u>Net Asset Renewals</u> Infrastructure & Asset Management Plan required expenditure	98	102			102
Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new acquisition of additional assets. <i>Target : Greater than 90% but less than 110% on average over long term</i>					



 <b>Adelaide Plains Council</b>	<b>14.7</b>	<b>Adoption of Draft 2023-2032 Long Term Financial Plan</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Finance and Business</b>  <b>General Manager – Finance and Business</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7922</b>

## **EXECUTIVE SUMMARY**

- The purpose of this report is to provide for Council Members information and consideration, feedback received from the community during public consultation period and the Audit Committee on the Draft 2023-2032 Long Term Financial Plan (draft LTFP) before its adoption.
- At a special meeting held on 8 November 2021, Council resolved unanimously that the Draft 2023-2032 Long Term Financial Plan be released for public consultation with the inclusion of various projects.
- The period of public consultation started on 10 November 2021 and concluded at 5:00 pm on 30 November 2021.
- At the Audit Committee meeting held on 17 November 2021, the Committee noted that the draft LTFP forecasts key financial indicators substantially outside of the targets set by Council and therefore requested a further report on the feedback received from the public.
- An information/briefing session was held with the Council and the two (2) independent members of the Audit Committee on 10 January 2022 to provide:
  - the feedback from the public consultation; and
  - further options (scenario 4) to address concerns raised by the Audit Committee at its 17 November 2021 meeting.
- During the public consultation period, Council received four (4) submissions which were provided to the Audit Committee meeting held on 14 February 2022 together with responses by the Council management.
- At the meeting held on 14 February 2022, the Audit Committee resolved unanimously to recommend to the Council that it adopts Draft 2023-2032 Long Term Financial Plan as contained in **Attachment 5** to this report.

## **RECOMMENDATION 1**

**“that Council, having considered Item 14.7 – *Adoption of Draft 2023-2032 Long Term Financial Plan*, dated 28 February 2022, receives and notes the report, and in doing so acknowledges:**

- 1. Public consultation was undertaken, from 10 November 2021 to 30 November 2021, in accordance with the *Local Government Act 1999* and Council’s Public Consultation Policy; and**
- 2. Four (4) submissions were received as presented at Attachments 1 - 4 to this report.”**

## **RECOMMENDATION 2**

“that Council, endorses resolution 2022/009 of the Audit Committee and in doing so adopts the Draft 2023-2032 Long Term Financial Plan as contained in Attachment 5, subject to the following changes:-

1. ....”

## **BUDGET IMPACT**

Estimated Cost:	To be confirmed following adoption by Council.
Future ongoing operating costs:	To be confirmed following adoption by Council.
Is this Budgeted?	Not Applicable

## **RISK ASSESSMENT**

The draft LTFP indicates that the Council is in a position to achieve its long-term financial sustainability objectives. However, the draft LTFP does not include several major projects with a significant financial outlay pending further analysis, reviews and Council resolutions (*Please refer to Chapter 6.4 of the **Attachment 5***). Therefore, should a future Council wish to include these projects in future LTFP updates, long-terms financial position and targets presented in **Attachment 5** will be significantly altered.

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## **Attachment**

1. Public submission received from Alvin Jenkin.
2. Public submission received from Graham West.
3. Public submission received from Sandy Graham
4. Public submission received from Greville Knight
5. Draft 2023-2032 Long Term Financial Plan updated for scenario 4.

## **DETAILED REPORT**

### **Purpose**

The purpose of this report is to provide for Council Members information and consideration, feedback received from the community during public consultation period and the Audit Committee on the Draft 2023-2032 Long Term Financial Plan (draft LTFP) before its adoption.

### **Background/History**

#### **Regulatory requirement**

Section 122(1a) of the Local Government Act requires councils to develop and adopt:

- a Long Term Financial Plan (LTFP) for a period of at least 10 years; and
- an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years.

Section 122(4) (a) the Local Government Act requires that the LTFP should be reviewed on an annual basis. However, section 122(4)(b) of the Local Government Act specifies that the Council must undertake a comprehensive review of its Long Term Financial Plans within two (2) years after each general election of the council.

#### **Council's timeframe for adopting updated LTFP**

At the Council meeting held on 28 June 2021, Elected Members resolves as follows with regard to the end date for the adoption of LTFP.

14.2      *Moved      Councillor   Boon                      Seconded      Councillor   Parker                      2021/ 234*  
***“that Council having considered Item 14.2 – Strategic Plan 2021-2021, dated 28 June 2021, instructs that the Long Term Financial Plan is reviewed and updated by no later than 31 December 2021, noting that by that time determinations will have been made and resolutions likely adopted in relation to a number of strategic projects which carry significant expenditure.”***

**CARRIED**

However, at the Ordinary Council meeting held on 13 December 2021, Elected Members resolved as follows to revoke above Resolution 2021/213

14.1      *CEO Recommendation pursuant to Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Adoption of Long Term Financial Plan*  
*Moved      Councillor   Parker                      Seconded      Councillor   Keen                      2021/ 442*  
***“that Council, having considered Item 14.1 – CEO Recommendation pursuant to Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Adoption of Long Term Financial Plan, dated 13 December 2021, receives and notes the report and in doing so, and in light of Council Resolution 2021/413, revokes Council Resolution 2021/234 made on 28 June 2021 as follows:***

***“that Council having considered Item 14.2 – Strategic Plan 2021-2021, dated 28 June 2021, instructs that the Long Term Financial Plan is reviewed and updated by no later than 31 December 2021, noting that by that time determinations will have been made and resolutions likely adopted in relation to a number of strategic projects which carry significant expenditure.”***

**CARRIED**

#### LTFP workshops and the release of draft LTFP for public consultation

After four (4) information/briefing sessions, at the Special Council meeting held on 8 November 2021, Council resolved unanimously as follows:

#### **5.3 Draft Long Term Financial Plan 2023-2032**

**Moved Councillor Keen Seconded Councillor Di Troia 2021/396**

***“that the Council having considered Item 5.3 – Draft Long Term Financial Plan 2023-2032 dated 8 November 2021, receives and notes the report and in doing so resolves that the draft Long Term Financial Plan as contained in Attachment 1 is released for public consultation subject to the insertion of projects listed within Table 3: Projects not included in the Draft Long Term Financial Plan.”***

**CARRIED UNANIMOUSLY**

#### Audit Committee feedback on Draft LTFP

At the meeting held on 17 November 2021, Audit Committee made following recommendation to the Council with regard to the draft LTFP that was released for public consultation.

#### **6.1 Draft Long Term Financial Plan 2022/2032-2031/2032**

##### **Committee Resolution**

**Moved Mayor Wasley Seconded Mr Fairlie-Jones 2021/053**

***“that the Audit Committee having considered Item 6.1 – Draft Long Term Financial Plan 2022/2032-2031/2032 dated 17 November 2021, receives and notes the report and in doing so, recommends to Council that it:-***

##### **1. notes that:**

- a. the Long Term Financial Plan results in key financial indicators being substantially outside of the targets set by Council***
- b. Until 2031/2032 the income included in the plan is not sufficient to pay for the proposed expenditure and the level of debt is outside what is conventionally considered prudent and***
- c. When considering the projects included in the plan Council will need to be mindful of the impact the expenditure will have on future generations of residents, future elected Councils and of the financial risks which will emanate from the proposed expenditure; and***

- 2. That in consideration of 1.a. to 1.c, instructs the CEO to bring a further report back to Council, via the Audit Committee, in relation to feedback gleaned through public consultation and how best to address 1.a. to 1.c. above.”***

**CARRIED**

At the meeting held on 14 February 2022, the Audit Committee made the following recommendation to the Council with regard to the adoption of draft LTFP.



#### 6.4 Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan

##### **Committee Resolution**

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones

2022/ 009

***“that the Audit Committee, having considered Item 6.4 – Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan, dated 14 February 2022, receives and notes the report and in doing so recommends to the Council that it adopts Draft 2023-2032 Long Term Financial Plan as contained in Attachment 5.”***

**CARRIED UNANIMOUSLY**

## **Discussion**

### Public Submission to the Draft LTFP

During the public consultation period, Council received four (4) submissions from Alvin Jenkin, Graham West OAM, Sandy Graham and Greville Knight as contained in the **Attachments 1 to 4**. The main points from the feedback are summarised below.

- a) Preferable to have presented a realistic LTFP based on ‘business as usual’ and then provide an addendum suggesting the impact of a ‘wish list’ for items which are not part of normal business.

#### **Management comment**

At the Special Council meeting held on 8 November, Council considered draft LTFP with 4 scenarios and resolved unanimously to release draft document for public consultation under option 1 which includes baseline (business as usual) LTFP and operating and capital projects Council is proposing to deliver in line with priorities in the Strategic Plan 2021-2024 and I&AMP.

This report provides an update to these 4 scenarios along with an additional scenario and all 5 scenarios have been workshoped with Elected Members and the independent members of the Audit Committee on 10 January 2022.

- b) Draft LTFP should have been developed after the outcome of Office Accommodation Review and Tourism and Economic Development Strategy.

#### **Management comment**

The draft LTFP has allocated an estimated amount based on initial findings of the Office Accommodation Review and Tourism and Economic Development Strategy as it is a good practice in long term financial planning to include all known and probable estimates. However, actual delivery of projects included in a Long Term Financial Plant are subject to;

- annual budget deliberations;
- 21 days of public consultations; and
- the wishes of Elected Members at the time of making annual budget decisions.

However, when Office Accommodation Review and Tourism and Economic Development Strategy are finalised and the outcomes are evaluated and costed, LTFP will be updated as necessary as part

of future updates (as required under Section 122 (4) of the *Local Government Act 1999*) to the LTFP subject to further Council resolution and prudential reviews.

c) Concern regarding the draft Operating Project Program

**Management comment**

- All the masterplans and other studies proposed for delivery in 2022/2023 will be delivered by a combination of existing staff and external consultants.
- Port Parham Emergency Management Plan has been budgeted for 2021/2022 Financial Year
- Proposed work involving item 11 'Levee, Hickinbotham Development' are required to be undertaken by Council as part of infrastructure deed signed with the Hickinbotham Group.
- Item 12 'Two Well - Use of recycled water at Liberty and Eden Estates' involves watering reserves at Liberty and Eden Estates using recycled water from privately owned CWMS at the Liberty and Eden Estates.
- Item 8: Parham, Old Playground Block – Council is yet to consider options (sell or develop) with regard to old playground block and public consultation will be undertaken in due course before any action is undertaken.
- Labour resources – Proposed increased in labour resources have been identified commensurate with significant residential and infrastructure growth of 2.75% factored in the LTFP. Therefore, if the growth forecasts does not materialise, the additional labour resources will be adjusted accordingly.

In addition, decisions about contractors or internal staff will be taken by the management in due course depending on the prevailing labour and contract market conditions at that time in order to achieve maximum value for money for ratepayers.

d) Capital Works Project Program – Questions regarding road sealing, road matrix, New Civic Centre/Office Accommodation and Two Wells CWMS.

**Management comment**

- Table 4 include both assets renewal and new/upgraded assets. However, Table 5 provides details on new/upgraded assets only. From 2024/2025 onwards, resources have not been allocated in the Table 4 for new seal roads.
- Priority has been given for road renewals in the Draft LTFP in order ensure existing road networks (both seal and unsealed roads) is maintained in line with service standards identified in the Infrastructure and Assets Management Plan.
- Road Matrix has been developed to prioritise sealing of unsealed roads. The process involves assessing the unsealed roads to identify economic, environmental and aesthetic benefits (using a range of relevant criteria and weightings). Council has not allocated funding for sealing of unsealed roads beyond 2024/2025.
- Provisions made in the LTFP for 'New Civic Centre/Office Accommodation' are estimates only and will be subject to formal Council decision and prudential review before it is implemented.
- Two Wells CWMS – This project has been included in the draft LTFP as it is considered as part of '*Key Council Services that Contribute to Our Remarkable Landscapes*' in the Council's

Strategic Plan 2021-2024. CWMS available at the Eden and Liberty estate is owned and operated by Alano Waters who charges relevant CWMS fees from the Eden/Liberty residents. Therefore, Adelaide Plains Council don't get any income from the scheme nor spend any money on it.

In addition, at the Council meeting held on 24 February 2020, Council resolved as follows:-

- 12.3      *Moved      Councillor   Parker                      Seconded      Councillor   Boon                      2020/046*  
***“that Council endorses resolution 2020/009 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to write to the LGA CWMS Program Manager requesting that the Two Wells CWMS feasibility study be updated.”***

**CARRIED**

Following the above resolution, Council Management sent a written response outlining resolutions 2020/046 to the LGA CWMS Program Manager. On 9 April 2020, a written response was received from the LGA CWMS Program Manager outlining that the CWMS Management Committee Meeting held on the 16 March 2020 resolved to update Two Wells Township CWMS feasibility study.

Most recently, discussions with LGA CWMS Program Manager indicate that the feasibility study has now been reviewed by the EPA and SA Health and will be presented to the CWMS management committee meeting for consideration in November 2021 and then to the CWMS Board in January 2022.

e) Projected Debt Levels

**Management comment**

Projected debt levels identified in table 7 on page 14 should be in \$000 not in \$Mn.

f) Concerned at the level of debts proposed in the Draft Long Term Financial Plan and request that the Council review the LTFP.

**Management comment**

Projected debt levels are directly linked to the proposed Operating and Capital Project program. Therefore, it is up to the Elected Members to decide short, medium and long term priorities for the Council and accordingly make appropriate changes to the draft Operating and Capital Project program.

➤ How to address concerns raised by the Audit Committee and the community?

In the draft LTFP, Net Financial Liability Ratio has been well above the industry recommended range. This is mainly due to inclusion of several major projects (as summarised in the **Table 1** below) with an estimated net costs of \$18.680m on the assumption that no grant funding is available for these projects. It was anticipated that the Council may be required to undertake or commence these projects during the life of the draft LTFP in line with Council's Strategic Plan 2021-2024, Office Accommodation Review and Tourism and Economic Development Strategy.

**Table 1: Major new Capital & Operating Projects included in the Draft LTFP**

	Program to implement Strategic Plan 2021-2024)	Estimated Cost (\$'Mn)
1	Stage 1 - Two Wells/Mallala Ovals - (Masterplan)	0.100
2	Stage 2 - Two Wells/Mallala Ovals - Implementation	1.350
3	Stage 1 - Police Block - Shelter, Skate Park, Masterplan/Concepts	0.200
4	Two Wells, Main street - Underground Powerlines	0.900
5	TW - Relocation of TW Waste Transfer Station	0.200
6	Dublin - Township Growth & Tourism Master Plan	0.050
7	Social & Community Infrastructure Plan	0.100
8	Temp Accommodation allocation only	0.300
9	Office Accommodation Review Outcome - Prudential review, Design & Consultation	0.700
10	Civic Centre and Office Accommodation Review Outcome	10.000
11	Dublin Stormwater Capture Project - Stage 1	0.170
12	Dublin Stormwater Capture Project - Stage 2	0.110
13	Two Wells - New Community Waste Management System	3.500
14	Wasleys Bridge Renewal	1.000
15	Purchase & Sale of Strategic Assets (cost neutral)	0.000
Total Estimated Net Costs		18.680

#### Options to consider

Therefore, Council has several options if it wish to reduce amount of new borrowings and reduce operating deficit. These options are discussed below.

- Remove or defer projects in **Table 1** until Council is in a financial position to deliver them without borrowings (**baseline** budget presented to the 8 November Special Council meeting).
- Proceed with the draft budget as presented to the community (**Scenario 1** budget presented to the 8 November Special Council meeting).
- Remove or defer projects in **Table 1** until Council can secure grants to fund at least 50% of the costs as most of Government grant programs usually requires at least 50% co-contribution from the Council. (**Scenario 2** budget presented to the 8 November Special Council meeting)
- Growth is reduced from 2.75% to 2.25% with no other changes to **baseline** LTFP (**Scenario 3**).
- Remove following big ticket projects from the draft LTFP (**Scenario 4**) pending formal council resolution and prudential analysis.
  - Civic Centre and Office Accommodation Review Outcome equating to \$11m (i.e. projects 8,9 and 10); and
  - Two Wells – New Community Waste Management System equating to \$3.5m (i.e. project 13).

In addition, it is also assumed in **scenario 4** that additional labour requirement from 2023/2024 onwards is equivalent to two (2) FTEs (reduction from 3), equating to \$5.9m.

Following graphs shows the impact of above scenarios in comparison to the baseline LTFP with regard to;

- Operating Surplus/(Deficit) Ratio;
- Net Financial Liabilities Ratio; and
- Outstanding borrowings at the end of financial year.



Figure 1: Operating Surplus/(Deficit) Ratio

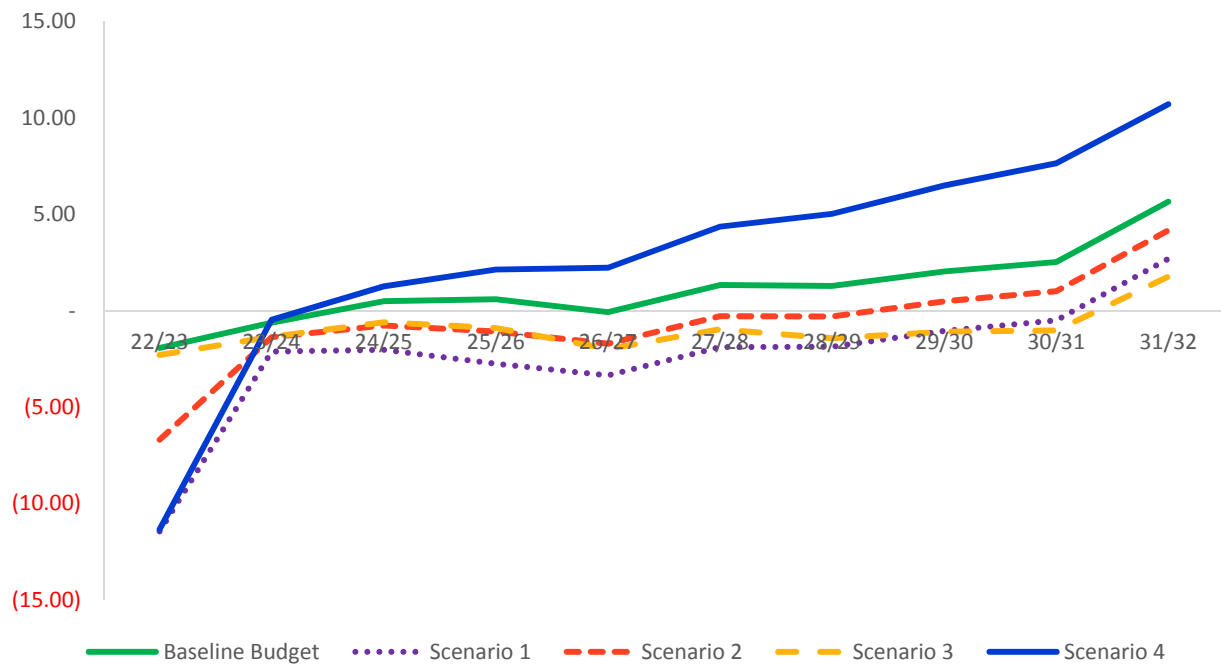


Figure 2: Net Financial Liabilities Ratio

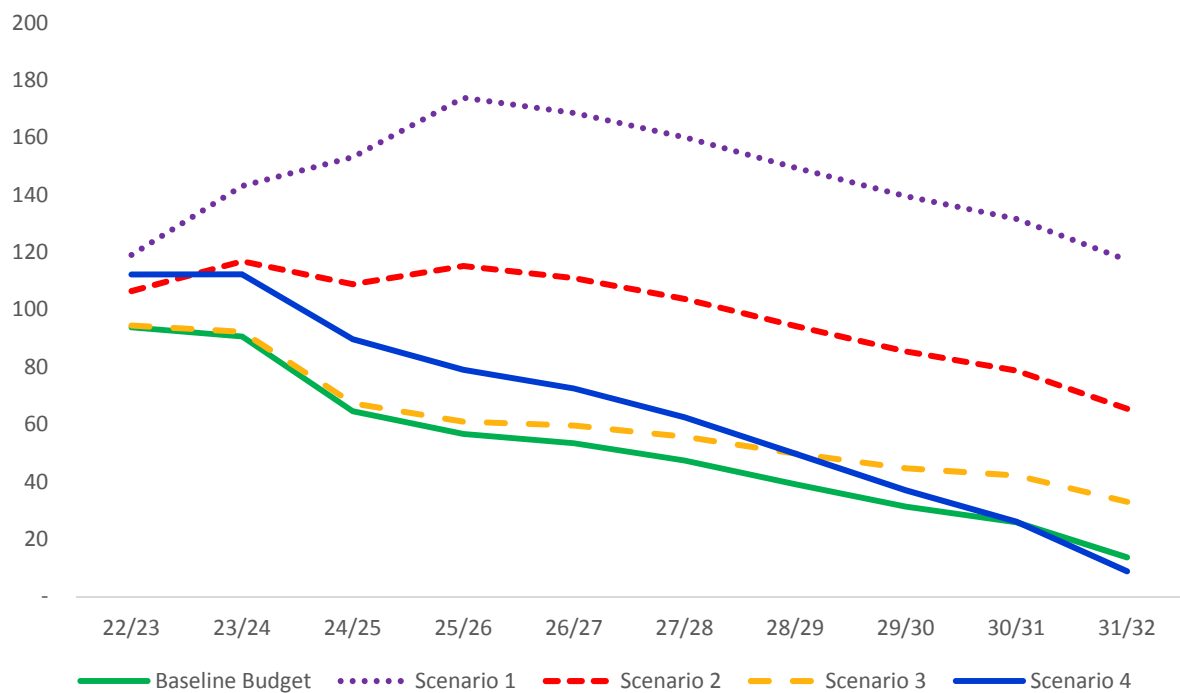
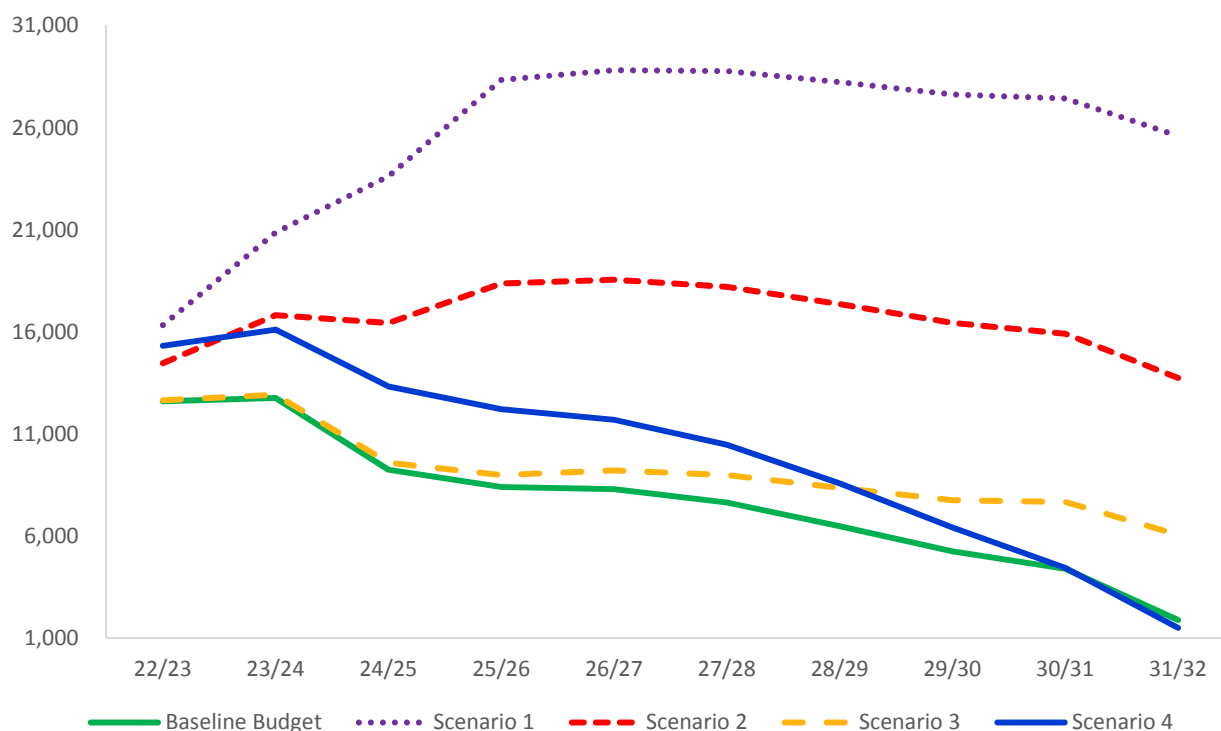


Figure 3: Outstanding Borrowings at Year (\$'000)



The above three (3) graphs shows that the [scenario 4](#) would address the concerns raised by the Audit Committee and the community as it results in:-

- a) Operating surpluses from year 3
- b) Net Financial Liability Ratio below 100% from year 3; and
- c) An overall reduction in borrowings of \$20.4 million.

**Attachment 5** contains draft LTFP updated for [scenario 4](#).

## Conclusion

This report provides the Council Members with an opportunity to consider the feedback received from the public and the Audit Committee on the draft LTFP before its adoption. Draft plan indicates that key financial indicators are sustainable in the long run. Therefore, Council's Audit Committee has recommended to the Council that it adopts the Draft 2023-2032 Long Term Financial Plan as contained in **Attachment 5**.

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## References

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Annual Business Plan and Budget 2021/2022*

*Budget Management Policy*

*Public Consultation Policy*

*Strategic Management Plan 2021-2024*

*Infrastructure and Assets Management Plans*

*Treasury Management Policy*

## Stacie Shrubsole

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**From:** info@apc.sa.gov.au  
**Sent:** Thursday, 25 November 2021 6:36 AM  
**To:** Info  
**Subject:** New Submission - Draft Long Term Financial Plan  
**Attachments:** Response-to-LTFP-2022-2032.docx

Your Name: Alvin Jenkin

Organisation (if  
Applicable):

Contact Number:

Email Address:

Feedback/Comments: Please see attached supporting document

Supporting  
Attachments: Response-to-LTFP-2022-2032.docx, type application/vnd.openxmlformats-officedocument.wordprocessingml.document, 18.3 KB



## Comments on the Adelaide Plains Council Draft 2023-2032 Long Term Financial Plan

### Submitted by Alvin Jenkin

The Adelaide Plains Council Draft 2023-2032 Long Term Financial Plan is not realistic and should never have been put out to public consultation in its current format. It is of concern when Council's own audit committee has identified that it does not comply with the requirements of proper management of funds by Local Government authorities. These issues should have been identified by the staff of Council, and the elected members and corrected before such a document was put out for public comment.

It may have been preferable to have presented a realistic LTFP based on "business as usual" and then provide an addendum suggesting the impact of a "wish list" for items which are not part of normal business.

The proposal to take borrowings to \$23.7M in the first 5 years and then achieve a surplus budget in year 10 smells of smoke and mirrors and makes the reader very suspicious of the activities of those proposing these objectives, in the same way that the general public are non believing of such promises by federal and state politicians.

The production of such a document before having completed two other important studies which can have a significant impact on the LTFP appears to be putting the cart before the horse. I refer to the following long awaited studies

- the Office accommodation study
- The Tourism and Economic Development Study (TEDS)

It appears that certain assumptions have been made about the former but nothing about the latter in producing the LTFP, whereas the TEDS is now available for public scrutiny, and there is no public data available on the Office Accommodation Study.

The following are specific concerns relating to the published document.

1. Draft Operating Project Program Table 3 page 9
  - There are a number of masterplan and other studies indicated in year 1 being items 3, 4, 9, 14, 17,18,19 and 27 totalling over \$500,000. Is this really realistic? The studies may be necessary but it may be more practical to extend these over a number of years. Port Parham is still awaiting an emergency management plan promised some years ago!
  - A large amount of money has been allocated at item 11 "Levee, Hickinbotham Development" . Surely this should be the responsibility of the developer and not an impost on all ratepayers in the APC area. Similarly item 12 "Two Well, Use of recycled water at Liberty and Eden Estates" should have been catered for in the Development approvals and should not be an impost on all ratepayers.
  - Item 8: Parham, Old Playground Block is addressed in the Port Parham and Webb Beach Community Plan presented to Council in January 2021. Whilst the provision of funds to the community to develop the block would be appreciated, it is disappointing that there has been no community consultation on this
  - Labour resources (Table 3 .Draft Operating Project Program item 13)

Previous studies have indicated that APC has a higher than average staffing level relative to a number of indicators compared with other LGAs. (eg staff per ratepayer ratio, staff per area ratio, staff costs per rates \$ etc). This concern has been raised in the past by the Adelaide Plains Ratepayers and Residents Association, and whilst some initial positive response to this concern occurred, it appears that the ratios are now rising again. It is obvious that APC is facing a significant increase in the ratepayer base, and this may result in increased workload, however increased efficiencies should arise such that the

increase in staff levels should not be linear relative to the ratepayer base. The LTFP does not appear to allow for improved efficiency and economies of scale.

It is recognised that there may be a need for increased outside effort arising from parks and gardens associated with residential developments at Two Wells (and perhaps later at Mallala). However it may be more cost efficient to contract the services of specialist operators rather than increasing staff to carry out this work

## 2. Capital Works Program

- There is a lack of consistency between Table 4 and Table 5 in the “Sealed Roads” category. Table 4 shows a figure of \$600,000+ for years 2-10. This is missing from table 5 and should be at least shown as “future program allocation”
- There is no reference to the APC road matrix in developing the capital works program. In my opinion the road matrix has some deficiencies, in particular it does not take into account Tourism and Economic Development potential from the sealing of roads. Recently the road sealing program does not appear to have given consideration to the matrix, and whilst I agree with recent decisions taken to seal Cheek Road, Barraba Road, Middle Beach Road, and Aerodrome Road as priorities for very good reasons, these have not been identified as priority roads on the matrix, indicating that a significant review of the matrix needs to be carried out. Is Hart Road destined to be top priority on the road matrix, as it has been for many years, yet never get sealed?
- There does not appear to be any consideration given to upgrading road infrastructure as a result of business emanating from the Northern Adelaide Irrigation Scheme. There is a significant issue in transporting sensitive product from farm to market on substandard roads..
- Buildings

The proposed funding here is totally speculative and has no basis in available studies. The proposed expenditure of \$11.1M is a major cause of this LTFP being unviable. The proposal of a new Civic Centre is totally unnecessary as there are already suitable civic venues in each community within the Council area. This term appears to be used to “dress up” the provision of office accommodation. Some office accommodation may be required as identified in the labour resources discussed previously, but only after a total review of labour efficiency (by which I mean improved practices, and efficiencies of scale). It would appear to me that quality office accommodation could be provided incrementally on existing buildings in a stylistic manner for 10% of the proposed costs, thus with more responsible management of ratepayer funds and borrowings.

- Two Wells CWMS

Again this appears to be speculative. Following on the disaster which is the Mallala CWMS (and similar issues with the Port Wakefield CWMS) there is little stomach by ratepayers to be involved in such a scheme.

I believe that the new subdivision of Eden and Liberty are on CWMS, but I note that there is no CWMS income indicated in the LTFP from these properties. Does this mean that the new subdivisions get it for free whereas those in Old Two Wells will be charged?

## 3. Projected Debt Levels (page 14)

I do not profess to be experienced in understanding this language but I find table 7 frightening with the huge numbers shown. Even more so when the figures are shown as \$'Mn. This appears to be an error and perhaps should read \$'000s, or are we really proposing to borrow \$several billion pa?

## Stacie Shrubsole

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**From:** [REDACTED]  
**Sent:** Thursday, 25 November 2021 9:46 PM  
**To:** Info  
**Subject:** Concerns on Draft Long Term Financial Plan.

I am concerned at the level of debt proposed in the Draft Long Term Financial Plan, and request that Council review the plan.

Regards

Graham West OAM

## Stacie Shrubsole

---

**From:** info@apc.sa.gov.au  
**Sent:** Friday, 26 November 2021 11:44 AM  
**To:** Info  
**Subject:** New Submission - Draft Long Term Financial Plan

Your Name: SANDY GRAHAM

Organisation (if  
Applicable):

Contact Number:

Email Address:

Feedback/Comments: I am concerned at the level of debt proposed in the Draft Long Term Financial Plan, and request that Council review the plan

Supporting Attachments: No file uploaded



## Stacie Shrubsole

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**From:** info@apc.sa.gov.au  
**Sent:** Tuesday, 30 November 2021 4:25 PM  
**To:** Info  
**Subject:** New Submission - Draft Long Term Financial Plan

Your Name: Greville Knight

Organisation (if  
Applicable):

Contact Number:

Email Address:

Feedback/Comments: I am very shocked to see the new Council Buildings(?) being cast into the plan at an expense of 10M over two years hence more than doubling our current debt. Surely an expense such as this should go to the ratepayers for their approval, possibly via a plebiscite that could be held with next years council elections. I think it is time to draw the line and say that enough is enough.

Supporting  
Attachments: No file uploaded



## **Draft 2023-2032 Long Term Financial Plan**

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# 1. Introduction

## Background

Section 122(1a) of the Local Government Act requires councils to develop and adopt:

- a Long Term Financial Plan (LTFP) for a period of at least 10 years; and
- an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years.

Section 122(4) (a) the Local Government Act requires that the LTFP should be reviewed on an annual basis. However, section 122(4)(b) of the Local Government Act specifies that the Council must undertake a comprehensive review of its Long Term Financial Plans within two (2) years after each general election of the council.

## Purpose of LTFP

The purpose of a Council's LTFP is to express, in financial terms, the activities that it proposes to undertake over the medium to longer term to achieve objectives stated in its strategic documents. It is similar to, but usually less detailed than the annual budget. Just like the budget, it is a guide for future actions, although its preparation requires the Council to think about not just one year but the longer-term impact of revenue and expenditure proposals/decisions.

LTFP also provide a level of assurance to Elected Members and the community on the sustainability of Council's operations. The aggregation of future strategic plans, programs & initiatives, their intended costs and anticipated revenues, enables the accumulation of overall financial and economic implications to be readily identified and, if warranted, future activities to be revised/deferred.

## LTFP as a decision making tool

A 10 year LTFP summarises the financial impacts of Council's strategic directions and provides an indication of the sustainability of these plans. By evaluating Council's financial strategies over a planning horizon of 10 years, Council can determine how decisions that it makes now will impact on future and ensure the impact of rates is spread equitably across generations of ratepayers so that planned service standards and infrastructure levels can be met over the long term without unplanned and disruptive increases in rates or cuts to services.

## LTFP is a fluid document

The LTFP presents prospective information which will be updated and amended over time as circumstances change. Actual results are likely to vary from the information presented. Consequently, the information in this LTFP is prepared based on best estimate assumptions as to future events which Council expects are likely to take place. Therefore, LTFP will be annually reviewed, modified and refined as new information is discovered, usually as part of the adoption of the annual budget.



## **2. Chief Executive Officer Statement on Financial Sustainability**

Adelaide Plains Council (APC) is one of the fastest growing local government areas in South Australia, second only to Mount Barker, and this trend is anticipated to accelerate over the next ten year period.

With residential land releases well underway at Two Wells, we are seeing upwards of 500 new residents moving to our region each year. Growth projections indicate that by the year 2032, our Council will have grown by approximately 5,000 people to a population of 15,000.

Strategically positioning APC to be 'growth ready' has been front of mind in 2021 and we have progressed a number of key blueprints which now inform the draft Long Term Financial Plan (LTFP). Our 2021-2024 Strategic Plan is now endorsed as is our Infrastructure and Asset Management Plan. Both documents shape the draft LTFP as does our recently adopted Rating Review which saw no change to Council's rating structure.

The review of the Infrastructure and Asset Management Plan and its subsequent adoption on 25 October 2021 now guides much of the draft LTFP. With our asset base valued at \$173m and with \$5m worth of donated assets coming into our ownership each and every year from the new residential growth at Two Wells, the allocation of funds to our various infrastructure categories becomes all the more important.

APC's LTFP foreshadows that we will be able to sufficiently maintain and/or replace/renew our ever expanding suite of assets over the life of the Plan while still maintaining current service levels with no adverse impact surrounding rate hikes. In recognition of this, it is our intent to implement a rating strategy that seek to achieve a reasonable degree of stability and predictability in the overall rates burden over the life of the Plan.

Financial sustainability is key to ensuring APC is able to continue to effectively manage current and projected growth for the benefit of both present and future generations. Financial sustainability means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services.

The key financial ratios used by the Council in this LTFP to assess Council's long-term financial sustainability are Operating Ratio, Asset Renewal Funding Ratio and Net Financial Liabilities Ratio.

Over the next ten year period, APC is proposing to invest \$58.673m in operating and capital projects while maintaining current Council services in order to achieve the objectives of the Infrastructure & Assets Management Plans and Strategic Plan 2021-2024.

Out of total project budget of \$58.673m, \$14.451m (24%) would be spent on new and upgraded assets, \$15.694m (27%) will be spent on new initiatives or programs in line with growth projections and \$28.528m (49%) will be spent on asset renewals.

As a result, Council is forecasting operating deficits from Year 1 and 2 of the LTFP and a surplus budget thereafter. New borrowings of \$11.115m is forecast in the first 2 years and no further borrowings thereafter. From Year 3 onwards, Council will be in a position to commence repaying its new borrowings.

This LTFP is perhaps the most important of any delivered by this Council, particularly with the unprecedented level of activity and growth on our doorstep. Prudent financial management remains at the forefront of all that we do here at APC and this is no better evidenced than through the delivery of this LTFP.

**James Miller**

**Chief Executive Officer**

### 3. Long Term Financial Objective of the Adelaide Plains Council

The Long Term Financial Objective of Adelaide Plains Council is to be:-

*“a Council which delivers on its strategic objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual council rate bill”.*

**Financial sustainability** means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. Therefore, draft LTFP has been developed based on following budget principles.

#### Principle 1: Breakeven Budget

Annual cost of Council’s services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those services, programs and assets.

#### Principle 2: Rate Stability

Annual rate collection is fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.

#### Principle 3: Infrastructure and Asset Management

Maintain infrastructure and assets in line with the Council’s Infrastructure Asset Management Plans.

#### Principle 4: Prudent Debt Management

Prudent and strategic use of debt to invest in new long term assets to ensure intergenerational equity between current and future users.

### 4. Key Influences and Risks

This Long Term Financial Plan generates information that is used to guide decisions about Council operations into the future. However as with any long-term plan, the accuracy of this LTFP is subject to many inherent influences. These variables and risks can be divided into three main groups:

#### 4.1 External Influences – items outside of Council’s control

- Unforeseen economic changes or circumstances such as:
  - interest rates fluctuations (Reserve Bank of Australia’s current position is that the cash rate would not be increased until inflation is within the 2% to 3% target range which is not expected to occur until 2024);
  - localised economic growth – residential development and new businesses;
  - Adelaide Consumer Price Index (CPI), Local Government Price Index (LGPI); and,
  - changes in specific grant programs such as Financial Assistance Grants, Special Local Roads Grant, Roads to Recovery Grant etc.
- Unforeseen political changes or circumstances such as:
  - changes to COVID-19 restrictions;
  - changes to levies and their conditions (e.g. EPA Solid Waste Levy);
  - cost of natural resources such as electricity, fuel and water;

- a change in the level of legislative compliance; and,
- cost-shifting (e.g. Increase in Emergency Services Levy).
- Variable climatic conditions such as Flooding, bushfire and drought.
- Others
  - ESCOSA full cost recovery requirement for CWMS service charges; and
  - Infrastructure assets donated by developers (\$5.6m per year).

#### **4.2 Internal Influences – items that Council can control**

- Strategic Plan 2021-2024;
- Infrastructure & Asset Management Plans and service levels;
- Additional labour resources (outside and inside staff) commensurate with growth;
- depreciation (although valuations can be considered an external influence);
- rate increases and other financial influences;
- performance management;
- productivity and efficiencies in service delivery;
- Enterprise Bargaining Agreements (EBA) and associated employee costs; and
- Council investment in IT infrastructure and data security.

#### **4.3 Community Drivers**

- Community needs, expectations and the outcome of community survey.

To minimise the inherent risks of long term financial planning, the Council will review and update its Long Term Financial Plan regularly and ensures that the most recent economic data and forecasts are being used as the basis for developing and updating the Council's Long Term Financial Plan.

## **5. Basis of Preparation**

The LTFP consolidates the funding requirements from Council's Infrastructure and Asset Management Plan and provides a holistic view which helps ensure Council operates sustainably over the 10 year period. It enables Council to effectively and equitably manage service levels, asset funding and revenue-raising decisions, balanced with achieving its financial strategy and key performance indicators.

In developing the LTFP, key financial principles have been established that underpins Council's forecast financial performance and position over a 10-year time frame. The LTFP incorporates a number of statutory and discretionary reports and assumptions as part of a statutory requirement (within the Local Government Act 1999). Due to the variable nature of these assumptions and changes in the economy, an annual review of the LTFP will provide the Council with the opportunity to review the financial principles to easily adapt to these external influences, changes in proposed service levels or projects. This involves concerted input from the Elected Members, Audit Committee and the community.

The financial projections and targets contained within this LTFP, indicate Council's direction and financial capacity into the future and are intended to be viewed as a guide to future actions or opportunities. This in turn encourages Council to analyse the future effects and impacts of current decisions made by Council.

For this LTFP, 2021/2022 budgeted financial statements forms the basis for year 1. Years 2 to 10 present nine (9) inclusive years of financial projections underpinned by the base data.

## 5.1 LTFP Framework

The LTFP has been prepared within the following framework:

- Maintaining existing Council services at current service levels.
- Support the achievement of the Strategic Plan 2021-2024 objectives.
- Maintains, on average, a break-even or positive funding (cash) position over the LTFP.
- Achieve long term financial sustainability.
- Maintain intergenerational equity.
- Continues to improve the maintenance of assets in accordance with Council's Infrastructure and Asset Management Plans, with a priority on;
  - maintenance before renewal, and
  - renewal before new when it is cost effective to do so.
- Council only approve new major projects where it has identified funding capacity to do so including Prudential Review where required.
- Council continues to fund the full life-cycle costs of any new or enhanced services or construction of new assets through savings, rate increases, grant funding or new borrowings.
- Review existing services and assets to ensure they meet prioritised community needs.
- Responsible changes in rating while maintaining regulatory compliance.

## 5.2 LTFP Inputs

The LTFP has various inputs, including:

- Audited financial statement for 2020/2021 Financial Year.
- Budget adopted by the Council for 2021/2022 Financial Year.
- Assumptions on the inflation of various revenue and expenses.
- Relevant Enterprise Bargaining Agreement.
- Strategic Plan 2021-2024 and Infrastructure and Asset Management Plans.
- Feedback from the Audit Committee, Elected Members and the community.

## 5.3 Key Drivers and Assumptions

It is important that Council's LTFP reflects the most recent economic data and forecasts available. Therefore, draft LTFP has been developed based on a number of assumptions and any shift in the actual results compared to the assumptions will cause variations to the LTFP forecast. Further, material variations between the assumptions and actuals over several years would have a very significant impact on the LTFP forecast results due to the compounding effect year on year into the future. A number of underlying key assumptions used in drafting LTFP have been listed in **Table 1**.

### Adelaide Consumer Price Index (CPI) / Local Government Price Index (LGPI)

The average operating cost increases for local government materials, contracts and other service costs are estimated using the LGPI as prices of these items move in different ways to how average household prices move. The LGPI is similar to CPI but represents the movements of prices associated with goods and services consumed by local government in South Australia. It is prepared and updated on a quarterly basis by the South Australian Centre for Economic Studies.



The Reserve Bank of Australia has an inflationary target of between 2% and 3% per annum for Australia. While Adelaide CPI & LGPI through the year to June 2021 have increased by 2.80% and 1.40%, it is expected that the both the CPI and LGPI would increase further in the short to medium term due to cost pressures as a result of pandemic recovery. Therefore, for this LTFP, an annual CPI/LGPI of 2.25% has been factored when estimating income and expenses.

However, it should be noted that on average for the period 2014/2015 to 2019/2020 (2020/2021 is excluded as the inflation for 2020/2021 is considerably lower due to COVID-19 related restrictions and government assistance to households and business), LGPI has been 0.28% higher than CPI as shown below.

Year	LGPI	CPI (Adelaide)	LGPI vs CPI
2014/15	1.70%	1.60%	0.10%
2015/16	0.90%	0.90%	0.00%
2016/17	1.80%	1.50%	0.30%
2017/18	2.90%	2.30%	0.60%
2018/19	2.60%	1.50%	1.10%
2019/20	1.40%	1.80%	(0.40%)
Average	1.88%	1.60%	0.28%

The key economic indicators and drivers used in this LTFP are summarised in **Table 1** below based on best available information as at 31 January 2022.

**Table 1: Key Drivers and Assumptions used in the LTFP**

Description	Assumptions
CPI/LGPI	2.25% on average over the 10 year period
General Rates	Business as usual 2.25% To fund new assets/programs 0.25% Total increase in existing rates 2.50% + 2.75% growth.
CWMS Charge	Mallala & Middle Beach - increase by 5.00% & 3.00% respectively per annum over next 10 years to comply with ESCOSA requirement for CWMS pricing.
Waste Charge	10.00% increase from year 1 to 10 inclusive of growth.
NRM Levy	3.50% increase from year 1 to 10.
Statutory charges	Income from planning applications, waste water applications and dog registration is estimated based on expected growth within Council district for the next 10 years.
User charges	0.50% increase from year 1 to 10.
Grants	Estimates are based on confirmed grant programs such as Financial Assistance Grants, Special Local Roads Grant, Roads to Recovery Grant, Library Operating Grant etc. on the assumption that these grants program will continue during the 10 year period.
Employee Costs	2.50% per annual from Year 1 to 10.
Materials, contracts and other	CPI of 2.25% plus further increase of 2.05% on average over the 10 year period due to additional expenses associated with growth.
Depreciation	3.00% per annual from Year 1 to 10.
Finance Costs	Based on current and estimated new borrowings required.
Receivable, trade payables and provisions	No significant increase in overdue rates, trade receivable, trade payables and provisions.
Donated Assets	Council is expected to receive donated assets of \$5.6m on average over the 10 year period from developers.

## 5.4 Growth Projections

Growth over the life of the LTFP has been estimated at 2.75% which is based on the expected addition of 250 new properties across the Council district through sub-divisions. The population is expected to increase by 500 persons every year throughout the 10 year period. Following table shows the expected change within Council district with regard to population, number of rateable properties, infrastructure assets and development applications in 2023 and 2032.

Table 2: Growth Projections

Description	2023	2032	Increase
Population	10,500	15,000	43%
No of Rateable Properties	5,700	8,200	44%
Value of Infrastructure Assets (\$Mn)	172	307	78%
No of Development Applications per year	600	800	33%

While growth brings in additional income in the form of;

- rates;
- development application fees;
- dog registration fees;
- waste water application fees;

it also adds cost pressures such as;

- additional electricity costs on public lighting;
- sealed roads maintenance;
- footpath maintenance;
- street sweeping;
- stormwater maintenance;
- reserve and parks maintenance;
- road signs and line-marking;
- weed spraying; and
- additional labour resources.

Accordingly, Council has factored in additional income and expenses in to the LTFP to account for the growth based on current service standards for infrastructure maintenance costs and current income levels.

## 6. 10 Year Capital and Operating Project Program

### 6.1 Operating Project Program

In order to achieve the objectives of the Strategic Plan 2021-2024 and the Infrastructure & Assets Management Plans, Council is planning to undertake following 27 programs and initiatives with an estimated costs of \$15.694m over the 10 year period. (Final budgets and the timing of these programs will be confirmed as part of future annual budget deliberations).

Table 3: Draft Operating Project Program (\$'000)

Project Name	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	Total
1) Bridges - Condition Assessments	-	-	-	-	-	50	-	-	-	-	50
2) Bridges, Repairs - Salt Creek Bridge	170	-	-	-	-	-	-	-	-	-	170
3) Roadside Vegetation Management Plan	100	-	-	-	-	-	50	-	-	-	150
4) Open Space & Recreation Strategy	60	-	-	-	-	-	50	-	-	-	110
5) Street/Verge Tree Planting	20	20	20	20	25	25	25	25	25	-	205
6) Implement, Eden and Liberty Recycled Water	4	-	-	-	-	-	-	-	-	-	4
7) Parham Campground - Formalise Land	5	-	-	-	-	-	-	-	-	-	5
8) Parham - Old Playground Block (Sell or Develop Site)	5	-	-	-	-	-	-	-	-	-	5
9) Mallala Stormwater Flood Plain Management Plan	65	-	-	-	-	-	-	-	-	-	65
10) Mallala Stormwater Urban Management Plan	-	55	-	-	-	-	-	-	-	-	55
11) Levee, Hickinbotham Development	-	16	77	105	94	-	-	-	-	-	292
12) Two Wells – Use of recycled water at Liberty and Eden Estates	55	60	40	70	75	55	85	90	70	-	600
13) Labour resources (outside & inside commensurate with growth)*	-	235	482	742	1,014	1,299	1,598	1,910	2,238	2,294	11,812
14) Stage 1 - Two Wells/Mallala Ovals Masterplan	100	-	-	-	-	-	-	-	-	-	100
15) Two Wells, Main street - Underground Powerlines	900	-	-	-	-	-	-	-	-	-	900
16) TW - Relocation of TW Waste Transfer Station	200	-	-	-	-	-	-	-	-	-	200
17) Dublin - Township Growth & Tourism Master Plan	50	-	-	-	-	-	-	-	-	-	50
18) Social & Community Infrastructure Plan	100	-	-	-	-	-	-	-	-	-	100
19) Regional Disability Access and Inclusion Plan Initiatives	15	15	15	15	15	15	15	15	15	15	150
20) Community Survey	-	20	-	-	20	-	-	20	-	-	60
21) Heritage Survey -Part 2	27	-	-	-	-	-	-	-	-	-	27
22) Periodic Council Elections	40	-	-	-	40	-	-	-	40	-	120
23) Customer Request Management Health Check	15	-	-	-	-	-	-	-	-	-	15
24) Upgrade of Electronic Records Management System	-	30	-	-	-	-	-	-	-	-	30
25) New Residents Kits and Business & Community Directory	-	23	-	-	23	-	-	23	-	-	69
26) Grant Writer	15	15	15	15	15	15	15	15	15	15	150
27) Economic Zones	20	20	20	20	20	20	20	20	20	20	200
<b>Total Estimated Costs</b>	<b>1,966</b>	<b>509</b>	<b>669</b>	<b>987</b>	<b>1,341</b>	<b>1,479</b>	<b>1,858</b>	<b>2,118</b>	<b>2,423</b>	<b>2,344</b>	<b>15,694</b>

\* As additional labour resources are needed commensurate with growth, if the rate of actual growth is lower what has been factored in the draft LTFP, provision of additional resources will be adjusted accordingly.

## 6.2 Capital Works Program

Draft Capital Works Program for the next 10 years is summarised in the **Table 4** below. It includes budgetary allocations of \$42.979m across the 10-year period as follows;

- Renewal and Replacement of existing assets totalling \$28.528m; and
- \$14.451m on New and Upgraded assets (**Table 5**).

**Table 4: Draft Capital Project Program (\$'000)**

Project Description	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
Strategic Assets	4,000	-	-	-	-	-	-	-	-	-
Fleet	175	120	60	135	120	60	135	120	60	135
Plant & Equipment	534	369	972	177	856	545	354	479	691	341
Footpaths	161	105	100	113	137	100	100	100	100	100
Kerbing	575	65	-	-	-	-	-	-	-	-
Sealed Roads	3,390	610	675	610	610	610	610	610	610	610
Bridge	1,000	-	-	-	-	-	-	-	-	-
Unsealed Roads	975	975	1,000	1,000	1,100	1,100	1,200	1,200	1,300	1,300
Car parks	330	-	60	45	-	-	-	-	-	-
Pedestrian Crossing	195	-	-	-	-	-	-	-	-	-
Buildings	130	-	40	-	165	-	-	-	363	-
Openspace	965	1,670	1,680	540	245	760	250	450	250	300
Stormwater	395	-	50	-	50	-	50	-	50	-
Site Improvements	10	-	60	-	60	-	60	-	60	-
CWMS	85	3,515	25	27	30	20	30	25	125	25
<b>Total Capital Expenditure</b>	<b>12,920</b>	<b>3,929</b>	<b>4,722</b>	<b>2,647</b>	<b>3,373</b>	<b>3,195</b>	<b>2,789</b>	<b>2,984</b>	<b>3,609</b>	<b>2,811</b>

Project Description	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
New	8,731	1,315	1,865	408	202	795	165	265	515	190
Renewal	4,189	2,614	2,857	2,239	3,171	2,400	2,624	2,719	3,094	2,621
<b>Total Capital Expenditure</b>	<b>12,920</b>	<b>3,929</b>	<b>4,722</b>	<b>2,647</b>	<b>3,373</b>	<b>3,195</b>	<b>2,789</b>	<b>2,984</b>	<b>3,609</b>	<b>2,811</b>

## 6.3 New Capital Assets in Detail

**Table 5** on the next two (2) pages provides the details of 10 year new capital program. These new projects have been included in the draft LTFP due to following reasons;

- New footpath – Existing townships don't have footpaths and therefore to providing standard level of service.
- New kerbing – To improve drainage in townships and to provide standard level of service
- New seal – Required under Local Roads and Community Infrastructure Program, developer deed and for safety upgrade at intersections.
- New car parks – To improve safety and cater for growth & tourism related demand.
- New Openspace – To provide level of service outlines in the assets management plan.
- Strategic Assets – To assists in the development of local economy.



Table 5: Draft Capital Project Program in Detail (\$'000)\*

Description	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
<b>New Footpaths</b>										
1) Cameron Terrace - Dublin Rd to Feltwell Rd	37	-	-	-	-	-	-	-	-	-
2) Railway Avenue - Balaklava Rd to Lindsay St	17	-	-	-	-	-	-	-	-	-
3) South Terrace (Dublin) - Old Port Wakefield Rd to Seventh St	40	-	-	-	-	-	-	-	-	-
4) Carmel St - Balaklava Rd to End of Seal	25	-	-	-	-	-	-	-	-	-
5) Calagora St - Lisieux Street to Carmel St	32	-	-	-	-	-	-	-	-	-
6) Jenkin Court - Butler Rd to End	-	25	-	-	-	-	-	-	-	-
7) Irish Street - Butler Street to Redbanks Rd	-	23	-	-	-	-	-	-	-	-
8) Calala Court - Old Port Wakefield Rd to End	-	47	-	-	-	-	-	-	-	-
9) Seventh Street - Third Street to Second Street	-	-	-	13	-	-	-	-	-	-
10) Seventh Street - Fourth Street to Third Street	-	-	-	-	12	-	-	-	-	-
11) Seventh Street - Fifth Street to Fourth Street	-	-	-	-	12	-	-	-	-	-
12) Third Street (Dublin) - Sixth Street to Seventh Street	-	-	-	-	13	-	-	-	-	-
13) Future Program Allocation	-	-	90	90	90	90	90	90	90	90
<b>New Kerbing, Channel &amp; Spoon Drains</b>										
14) South Terrace (Dublin) - Old Port Wakefield Road to Sixth Street	165	-	-	-	-	-	-	-	-	-
15) South Terrace (Dublin) - Sixth Street to Seventh Street	120	-	-	-	-	-	-	-	-	-
<b>New Seal</b>										
16) Sealing of Middle Beach Road	2,390	-	-	-	-	-	-	-	-	-
17) Intersection Upgrade - Dawkins Road and Williams Road	100	-	-	-	-	-	-	-	-	-
18) Hickinbotham Subdivision Infrastructure - Cycle/Walking Path	125	-	-	-	-	-	-	-	-	-
19) Redbanks Rd - Mallala - TW Road to Irish St. (Kerbing and car park)	165	-	-	-	-	-	-	-	-	-
20) Balaklava Rd - Mallala - Lisieux St, Town Centre - Shoulder Hotmix	-	-	65	-	-	-	-	-	-	-
<b>New Car Parks &amp; Traffic Control - Two Wells Main street</b>										
21) Pedestrian Refuges/Crossing	195	-	-	-	-	-	-	-	-	-
22) Eastern End Car Parking and Water Sensitive Urban Design	300	-	-	-	-	-	-	-	-	-
23) Ruskin Road, Thompson Beach Car Parking	-	-	60	-	-	-	-	-	-	-
24) Coastal Carpark Formalise, AIBS	-	-	-	45	-	-	-	-	-	-
<b>25) New Openspace</b>										

26) Street & Reserves/Parks Furniture Program	20	20	20	20	25	25	25	25	25	-
27) Streetscape and Water Sensitive Urban Design	50	50	50	-	-	-	-	-	-	-
28) Donaldson Road, Close Make Parkland/Rec Type Area	5	10	50	-	-	-	-	-	-	-
29) Wetland Trails, Lewiston - seating, paths, signage	-	-	50	-	-	-	-	-	-	-
30) Bakers Wetland - seating, paths, signage	-	-	-	50	-	-	-	-	-	-
31) Hams Park, Stage 2, Relocate	-	-	-	40	-	-	-	-	-	-
32) Middle Beach - Foreshore upgrade	-	-	300	-	-	-	-	-	-	-
33) Open Space & Recreation Strategy Outcomes (Allocation)	-	50	-	50	-	50	-	50	-	-
34) Trail Strategy Outcomes (Allocation)	-	100	-	100	-	100	-	100	-	-
35) Parham Playground Landscaping, Shade, Furniture, Parking & Paths	-	-	-	-	-	180	-	-	-	-
36) Council Boundary Signs - Allocation	60	-	-	-	-	-	-	-	-	-
37) Township Entrance Signs - Allocation	-	140	-	-	-	-	-	-	-	-
38) Stage 1 & 2- Hart Reserve Development – Implementation	400	200	-	-	-	-	-	-	-	-
39) Future Program Allocation	-	-	-	-	-	-	-	-	-	100
40) Stage 2 & 2A - Two Wells/Mallala Ovals - Implementation	-	500	500	-	-	-	-	-	-	-
41) Stage 3 - TW Oval - Additions, Support to Area (Possible New Sport Facilities)	-	-	350	-	-	-	-	-	-	-
42) Stage 1 & 2 - Police Block - Shelter, Skate Park, Masterplan/Concepts	50	150	-	-	-	-	-	-	-	-
<b>43) Purchase Strategic Assets**</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>44) Plant and Fleet</b>	<b>40</b>	<b>-</b>	<b>280</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>-</b>
<b>New Stormwater</b>										
45) Dublin Stormwater Capture Project - Stage 1 & 2	280	-	-	-	-	-	-	-	-	-
46) Redbanks Road from Mallala - Two Wells Road to Irish Street	100	-	-	-	-	-	-	-	-	-
47) Mallala Stormwater Urban Management Plan Outcomes	-	-	50	-	50	-	50	-	50	-
48) Middle Beach - Tidal Drainage System	15	-	-	-	-	-	-	-	-	-
<b>Total New Project Budget</b>	<b>8,731</b>	<b>1,315</b>	<b>1,865</b>	<b>408</b>	<b>202</b>	<b>795</b>	<b>165</b>	<b>265</b>	<b>515</b>	<b>190</b>

\*While the estimates given above are based on best available information as of 31 January 2022, exact budgets allocation and the timing of the delivery of these capital program will be confirmed as part of future annual budget deliberations.

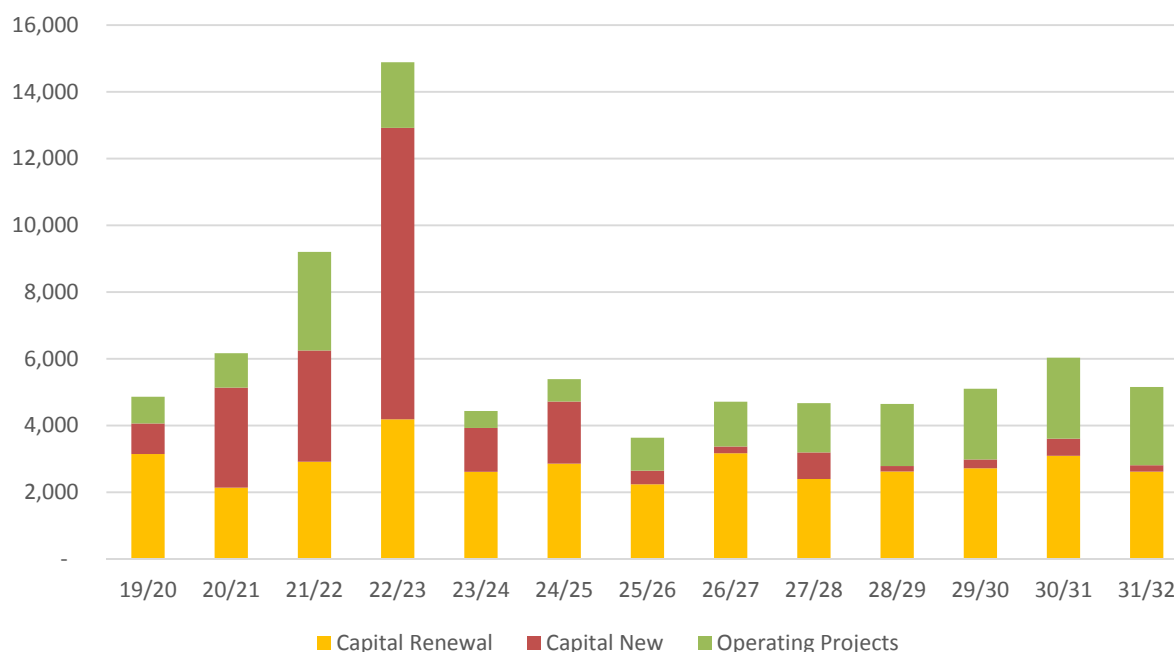
\*\* It is expected that strategic assets purchased will be subsequently sold by the Council to recover purchase price in full resulting zero net costs to the Council.

### Total Projects Budget for Next 10 Financial Years

Graph below shows budgeted total capital and operating project program for next 10 years in comparison to 2019/2020 and 2021/2022 actual project expenditure and 2021/2022 projects budget.

If the draft projects budget in **Table 3** and **Table 4** is endorsed by the Council, it would result in a significant increase of project budget mainly in 2022/2023 Financial Year, with a total project budget of \$58.673m over the 10 year period.

**Figure 1: Total Capital and Operating Project Expenses (\$'000)**



#### **6.4 Projects excluded from the LTFP**

Financial implications of following projects have not been factored in the LTFP pending further information, prudential reviews and formal Council resolutions although these initiatives have been identified in the Council's Strategic Plan 2021-2024. These two (2) projects are expected to cost \$14.500m approximately should the Council decide to proceed without any government grants.

- Office accommodation review outcome;
- Two Wells Community Waster Management System.

In addition, Council contribution towards potential flood mitigation works by Gawler River Floodplain Management Authority (GRFMA) has also not been included in the LTFP although these works are expected to cost a significant amount of money. This is because of GRFMA's current policy position that no capital costs for the proposed Northern Floodway are borne by constituent councils.

#### **6.5 Long-term Capital Grants and Income**

The LTFP includes \$1.195m of capital grant in the 2022/2023 Financial Year to seal Middle Beach road which is the 50% of the total costs and funded under Local Government Infrastructure Partnership Funding.

In addition, it is expected that strategic assets proposed to be purchased in 2022/2023 will be subsequently sold by the Council to recover purchase price and associated assets holding costs in full resulting zero net costs to the Council.

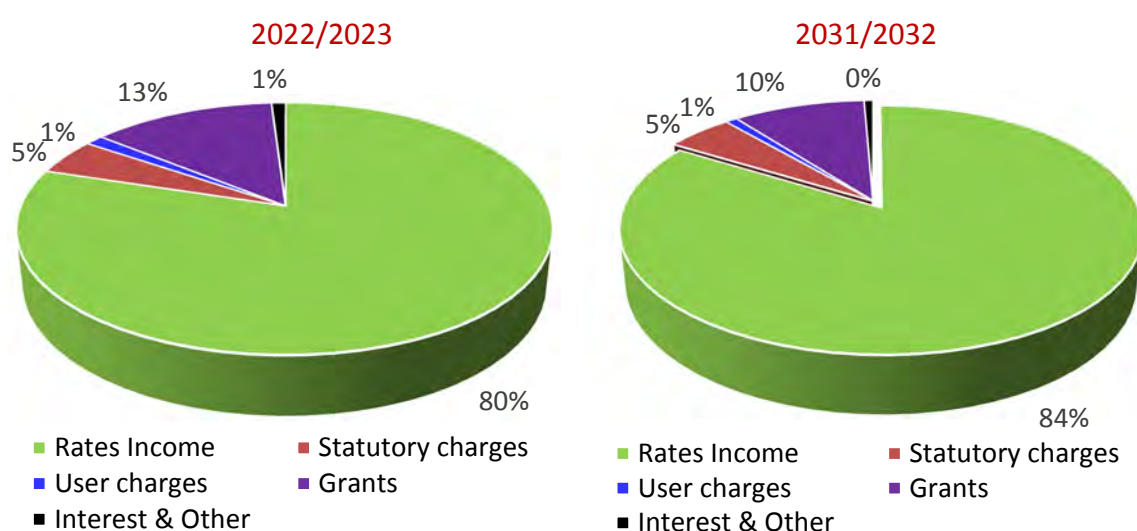
## 6.6 Long term Financing Strategy

In order to delivery current range of Council services at current level as well as fund project programs identified in **Table 3** and **Table 4**, Council is planning to utilise following revenue sources as well as new borrowings in line with its Long term financial planning objectives.

- Rates income
- Statutory Charges, User Charges
- Grants, Subsidies and contributions
- Interest and other income

Following pie chart shows the changes in the mix of various elements in the financing strategy in 2022/2023 and 2031/2032 Financial Years. Accordingly, rates income contribute more than other income sources and plays very important role going forward in the delivery of Council's services, programs and projects.

Figure 2: Distribution of Operating Income based on LTFP Estimates



## 6.7 Projected Debt Levels

A major component of services Council provides are asset intensive which often requires a large investment, initially for the acquisition of assets and ongoing as a result of maintenance and renewal of those assets. Without the use of debt, it is very difficult for Council to finance the acquisition/construction of new assets, while at the same time finance asset renewals.

In the absence of adequate debt, Council either need to seek grant funding and/or charge higher rates against current ratepayers. Other options available for the Council is simply to defer the acquisition/construction of new assets until Council's financial position improves.

Charging higher rates against current ratepayers to fund new assets would also lead to issues with intergenerational equity while future ratepayers would continue to derive the benefit of the new assets. Therefore, using debt when done equitably and responsibly, will help alleviate the issues of intergenerational equity.

LTFP shows that the Council is required to borrow \$11.115m in Year 1 and Year 2 and no further borrowings thereafter. From Year 3 onwards, Council will be in a position to commence repaying its new borrowings including borrowings \$2.708m identified in the 2021/2022 Adopted Budget.



Assuming that the Council will initially borrow short-term cash advance (CAD) loans from Local Government Financing Authority (LGFA) as it is flexible and the interest rate is lower than long term debentures rates, following table shows estimated debt level at the end of relevant financial year and the associated interest expense under two (2) scenarios of 2.45% and 2.85%.

**Table 6: Summary of Forecast Debt Level at the end of Financial Year (\$'000)**

Description	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
Debenture Loans	1,743	1,718	1,691	1,663	1,634	1,604	1,573	1,539	1,539	1,505
Short-term Loans	13,571	14,387	11,627	10,543	10,054	8,868	7,002	4,872	2,903	(0)
Total Borrowings	15,314	16,105	13,318	12,206	11,688	10,472	8,574	6,412	4,442	1,505
Interest @ 2.85%	193*	410	331	300	287	253	200	139	83	0
Interest @ 2.45%	166*	352	285	258	246	217	172	119	71	0

\* Half-yearly interest

*Note: Additional interest expenses on new short-term borrowings have been factored in the LTFP at 2.85%.*

It should be noted that Council's future borrowings will be made in accordance with its Treasury Management Policy which states that *'To ensure an adequate mix of interest rate exposures, Council will restructure its portfolio of borrowings, as old borrowings mature and new ones are raised, to progressively achieve and thereafter maintain on average in any year, of not less than 30% of its gross debt in the form of fixed interest rate borrowings.'*

Therefore, any decisions to borrow short-term or long term funds will be made after taking in to consideration;

- Prevailing interest rates;
- Whether Council is successful in securing grants for some of the projects;
- Progress of the Council's annual project budget; and
- When rates instalments are due etc.

Indicative interest rates with LGFA as of 4 February 2022 are:

- Short-term Cash Advance 2.05%
- 5yrs 3.00%
- 10yrs 3.40%
- 15yrs 3.55%

However, interest rates are expected to go up further with the economic recovery following pandemic particularly in 2024 as forecast by Reserve Bank of Australia. As shown in **Table 6** above, based on above borrowing requirements, if the interest rate is moved (up or down) by 0.40%, the impact on interest expenses would be \$0.307m approximately over the 10 year period.

## 7. Long Term Financial Statements

The following pages shows Council's Draft Long Term Financial Plan for the 10 year period.

**ADELAIDE PLAINS COUNCIL**  
**DRAFT LONG TERM FINANCIAL PLAN**  
**STATEMENT OF COMPREHENSIVE INCOME FOR THE FINANCIAL YEAR**

**\$'000**

	20/21 Actual	21/22 Adopted	22/23 Year 1	23/24 Year 2	24/25 Year 3	25/26 Year 4	26/27 Year 5	27/28 Year 6	28/29 Year 7	29/30 Year 8	30/31 Year 9	31/32 Year 10
<b>INCOME</b>												
Rates	10,635	10,923	11,785	12,433	13,118	13,843	14,610	15,421	16,280	17,189	18,152	19,176
Statutory charges	603	496	694	714	779	801	819	886	961	986	1,089	1,129
User charges	178	170	193	194	195	196	197	198	199	199	200	201
Grants, subsidies and contributions	3,316	1,894	1,935	1,966	1,997	2,029	2,062	2,095	2,129	2,163	2,197	2,233
Investment Income	1	3	3	3	3	3	3	3	3	3	3	3
Reimbursements	24	126	123	123	123	123	123	123	123	123	123	123
Other Income	143	23	23	23	23	23	24	24	24	24	24	24
<b>TOTAL INCOME</b>	<b>14,900</b>	<b>13,635</b>	<b>14,756</b>	<b>15,456</b>	<b>16,238</b>	<b>17,018</b>	<b>17,837</b>	<b>18,750</b>	<b>19,718</b>	<b>20,688</b>	<b>21,789</b>	<b>22,889</b>
<b>EXPENSES</b>												
Employee Costs	5,151	5,900	6,062	6,212	6,366	6,524	6,686	6,852	7,022	7,196	7,375	7,558
Materials, contracts and other services	5,389	4,332	5,107	5,209	5,387	5,472	5,658	5,782	5,980	6,118	6,360	6,543
Depreciation, Amortisation & Impairment	2,911	2,731	2,960	3,049	3,140	3,234	3,331	3,431	3,534	3,640	3,750	3,862
Finance Costs	132	72	272	487	408	376	361	326	271	209	153	68
Share of loss - joint ventures & associates	75	63	63	63	63	63	63	63	63	63	63	63
<b>TOTAL EXPENSES</b>	<b>13,658</b>	<b>13,098</b>	<b>14,464</b>	<b>15,020</b>	<b>15,364</b>	<b>15,669</b>	<b>16,099</b>	<b>16,454</b>	<b>16,871</b>	<b>17,226</b>	<b>17,700</b>	<b>18,094</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	1,242	537	292	436	874	1,349	1,737	2,296	2,847	3,461	4,089	4,795
Net Operating Project Expenses	-	(579)	(1,966)	(509)	(669)	(987)	(1,341)	(1,479)	(1,858)	(2,118)	(2,423)	(2,344)
<b>OPERATING SURPLUS / (DEFICIT)</b>	1,242	(186)	(1,674)	(73)	205	362	397	817	990	1,343	1,666	2,451
Asset Disposal & Fair Value Adjustments	(273)	67	100	100	100	100	100	100	100	100	100	100
Amounts specifically for new or upgraded assets	1,494	1,245	1,195	-	4,000	-	-	-	-	-	-	-
Physical resources received free of charge	5,345	2,000	5,351	5,351	6,351	5,351	5,351	6,351	5,351	5,351	6,351	5,351
<b>NET SURPLUS (DEFICIT)</b>	<b>7,809</b>	<b>3,126</b>	<b>4,972</b>	<b>5,378</b>	<b>10,656</b>	<b>5,813</b>	<b>5,848</b>	<b>7,268</b>	<b>6,441</b>	<b>6,794</b>	<b>8,117</b>	<b>7,902</b>
<b>OTHER COMPREHENSIVE INCOME</b>												
Changes in assets revaluation surplus	1,405	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Share of other comprehensive income - GRFMA	(55)	-	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>9,159</b>	<b>4,626</b>	<b>6,417</b>	<b>6,823</b>	<b>12,101</b>	<b>7,258</b>	<b>7,293</b>	<b>8,713</b>	<b>7,886</b>	<b>8,239</b>	<b>9,562</b>	<b>9,347</b>

**ADELAIDE PLAINS COUNCIL**  
**DRAFT LONG TERM FINANCIAL PLAN**  
**FINANCIAL POSITION AT THE END OF FINANCIAL YEAR**

**\$'000**

	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
	Actual	Adopted	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
<b>ASSETS</b>												
<b>Current Assets</b>												
Cash and cash equivalents	257	306	306	305	306	305	306	306	307	306	306	1,034
Trade & other receivables	2,386	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031
Inventories	239	154	154	154	154	154	154	154	154	154	154	154
<b>Total Current Assets</b>	<b>2,882</b>	<b>1,491</b>	<b>1,491</b>	<b>1,490</b>	<b>1,491</b>	<b>1,490</b>	<b>1,491</b>	<b>1,491</b>	<b>1,492</b>	<b>1,491</b>	<b>1,491</b>	<b>2,219</b>
<b>Non-Current Assets</b>												
Financial Assets (Investment in GRFMA)	5,818	5,928	5,810	5,692	5,574	5,456	5,338	5,220	5,102	4,984	4,866	4,748
Infrastructure, Property, Plant and Equipment	121,078	124,385	141,282	149,014	158,447	164,710	171,602	179,217	185,323	191,517	199,228	205,028
Other Non-current Assets	991	15	15	15	15	15	15	15	15	15	15	15
<b>Total Non -Current Assets</b>	<b>127,887</b>	<b>130,328</b>	<b>147,108</b>	<b>154,721</b>	<b>164,036</b>	<b>170,182</b>	<b>176,956</b>	<b>184,452</b>	<b>190,440</b>	<b>196,516</b>	<b>204,109</b>	<b>209,791</b>
<b>Total Assets</b>	<b>130,769</b>	<b>131,819</b>	<b>148,598</b>	<b>156,212</b>	<b>165,527</b>	<b>171,672</b>	<b>178,447</b>	<b>185,943</b>	<b>191,932</b>	<b>198,007</b>	<b>205,600</b>	<b>212,010</b>
<b>LIABILITIES</b>												
<b>Current Liabilities</b>												
Trade & Other Payables	1,820	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353
Borrowings	1,046	3,183	13,571	14,387	11,627	10,543	10,054	8,867	7,001	4,873	2,902	-
Provisions	1,253	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,007
<b>Total Current Liabilities</b>	<b>4,119</b>	<b>5,545</b>	<b>15,933</b>	<b>16,749</b>	<b>13,989</b>	<b>12,905</b>	<b>12,416</b>	<b>11,228</b>	<b>9,363</b>	<b>7,235</b>	<b>5,264</b>	<b>2,360</b>
<b>Non-current Liabilities</b>												
Borrowings	1,790	1,767	1,743	1,718	1,691	1,663	1,634	1,604	1,573	1,539	1,539	1,505
Provisions	210	220	220	220	220	220	220	220	220	218	220	220
<b>Total Non-current Liabilities</b>	<b>2,000</b>	<b>1,987</b>	<b>1,963</b>	<b>1,937</b>	<b>1,911</b>	<b>1,883</b>	<b>1,854</b>	<b>1,824</b>	<b>1,792</b>	<b>1,757</b>	<b>1,759</b>	<b>1,725</b>
<b>Total Liabilities</b>	<b>6,119</b>	<b>7,532</b>	<b>17,896</b>	<b>18,686</b>	<b>15,900</b>	<b>14,788</b>	<b>14,270</b>	<b>13,052</b>	<b>11,155</b>	<b>8,993</b>	<b>7,023</b>	<b>4,085</b>
<b>NET ASSETS</b>	<b>124,650</b>	<b>124,287</b>	<b>130,703</b>	<b>137,525</b>	<b>149,627</b>	<b>156,884</b>	<b>164,177</b>	<b>172,891</b>	<b>180,777</b>	<b>189,015</b>	<b>198,577</b>	<b>207,925</b>
<b>EQUITY</b>												
Accumulated Surplus	42,882	40,868	45,839	51,217	61,873	67,686	73,534	80,802	87,242	94,036	102,153	110,056
Asset Revaluation Reserve	79,593	81,130	82,630	84,130	85,630	87,130	88,630	90,130	91,630	93,130	94,630	96,130
Other Reserves	2,175	2,289	2,234	2,179	2,124	2,069	2,014	1,959	1,904	1,849	1,794	1,739
<b>TOTAL EQUITY</b>	<b>124,650</b>	<b>124,287</b>	<b>130,703</b>	<b>137,526</b>	<b>149,627</b>	<b>156,885</b>	<b>164,178</b>	<b>172,891</b>	<b>180,777</b>	<b>189,016</b>	<b>198,577</b>	<b>207,925</b>

**ADELAIDE PLAINS COUNCIL  
DRAFT LONG TERM FINANCIAL PLAN  
STATEMENT OF CHANGES IN EQUITY FOR THE FINANCIAL YEAR**

**\$'000**

	<b>20/21 Actual</b>	<b>21/22 Adopted</b>	<b>22/23 Year 1</b>	<b>23/24 Year 2</b>	<b>24/25 Year 3</b>	<b>25/26 Year 4</b>	<b>26/27 Year 5</b>	<b>27/28 Year 6</b>	<b>28/29 Year 7</b>	<b>29/30 Year 8</b>	<b>30/31 Year 9</b>	<b>31/32 Year 10</b>
<b>ACCUMULATED SURPLUS</b>												
Balance at end of previous reporting period	35,073	37,742	40,868	45,839	51,217	61,873	67,686	73,534	80,802	87,242	94,036	102,153
Net Result for Year	7,809	3,126	4,972	5,378	10,656	5,813	5,848	7,268	6,441	6,794	8,117	7,902
<b>Balance at end of period</b>	<b>42,882</b>	<b>40,868</b>	<b>45,839</b>	<b>51,217</b>	<b>61,873</b>	<b>67,686</b>	<b>73,534</b>	<b>80,802</b>	<b>87,242</b>	<b>94,036</b>	<b>102,153</b>	<b>110,056</b>
<b>ASSET REVALUATION RESERVE</b>												
Balance at end of previous reporting period	78,188	79,630	81,130	82,630	84,130	85,630	87,130	88,630	90,130	91,630	93,130	94,630
Gain on revaluation of infrastructure, property, plant & equipment	1,405	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
<b>Balance at end of period</b>	<b>79,593</b>	<b>81,130</b>	<b>82,630</b>	<b>84,130</b>	<b>85,630</b>	<b>87,130</b>	<b>88,630</b>	<b>90,130</b>	<b>91,630</b>	<b>93,130</b>	<b>94,630</b>	<b>96,130</b>
<b>OTHER RESERVES</b>												
Balance at end of previous reporting period	2,230	2,289	2,289	2,234	2,179	2,124	2,069	2,014	1,959	1,904	1,849	1,794
Share of other comprehensive income - GRFMA	(55)	-	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)
<b>Balance at end of period</b>	<b>2,175</b>	<b>2,289</b>	<b>2,234</b>	<b>2,179</b>	<b>2,124</b>	<b>2,069</b>	<b>2,014</b>	<b>1,959</b>	<b>1,904</b>	<b>1,849</b>	<b>1,794</b>	<b>1,739</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>124,650</b>	<b>124,287</b>	<b>130,703</b>	<b>137,526</b>	<b>149,627</b>	<b>156,885</b>	<b>164,178</b>	<b>172,891</b>	<b>180,777</b>	<b>189,014</b>	<b>198,577</b>	<b>207,925</b>



**ADELAIDE PLAINS COUNCIL**  
**DRAFT LONG TERM FINANCIAL PLAN**  
**BUDGETED STATEMENT OF CASH FLOWS FOR FOR THE FINANCIAL YEAR**

**\$'000**

	20/21 Actual	21/22 Adopted	22/23 Year 1	23/24 Year 2	24/25 Year 3	25/26 Year 4	26/27 Year 5	27/28 Year 6	28/29 Year 7	29/30 Year 8	30/31 Year 9	31/32 Year 10
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>												
<i>Receipts</i>												
Rates - general & other	10,395	11,173	11,785	12,433	13,118	13,843	14,610	15,421	16,280	17,189	18,152	19,176
Fees & other charges	617	496	694	714	779	801	819	886	961	986	1,089	1,129
User charges	236	170	193	194	195	196	197	198	199	199	200	201
Investment receipts	1	3	3	3	3	3	3	3	3	3	3	3
Grants utilised for operating purposes	2,622	4,270	1,935	1,966	1,997	2,029	2,062	2,095	2,129	2,163	2,197	2,233
Reimbursements	24	126	123	123	123	123	123	123	123	123	123	123
Other revenues	143	23	23	23	23	23	24	24	24	24	24	24
<i>Payments</i>												
Employee costs	(4,885)	(5,522)	(6,062)	(6,212)	(6,366)	(6,524)	(6,686)	(6,852)	(7,022)	(7,196)	(7,375)	(7,558)
Materials, contracts & other expenses	(5,385)	(7,847)	(7,073)	(5,718)	(6,056)	(6,459)	(6,999)	(7,261)	(7,838)	(8,236)	(8,783)	(8,887)
Finance payments	(177)	(153)	(272)	(487)	(408)	(376)	(361)	(326)	(271)	(209)	(153)	(68)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>3,592</b>	<b>2,739</b>	<b>1,349</b>	<b>3,038</b>	<b>3,408</b>	<b>3,660</b>	<b>3,791</b>	<b>4,311</b>	<b>4,587</b>	<b>5,046</b>	<b>5,479</b>	<b>6,376</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>												
<i>Receipts</i>												
Grants specifically for new or upgraded assets	760	1,245	1,195	-	4,000	-	-	-	-	-	-	-
Sale of replaced assets	124	67	100	100	100	100	100	100	100	100	100	100
<i>Payments</i>												
Expenditure on renewal/replacement of assets	(2,142)	(2,917)	(4,189)	(2,614)	(2,857)	(2,239)	(3,171)	(2,400)	(2,624)	(2,719)	(3,094)	(2,621)
Expenditure on new/upgraded assets	(2,997)	(3,334)	(8,731)	(1,315)	(1,865)	(408)	(202)	(795)	(165)	(265)	(515)	(190)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(4,255)</b>	<b>(4,939)</b>	<b>(11,625)</b>	<b>(3,829)</b>	<b>(622)</b>	<b>(2,547)</b>	<b>(3,273)</b>	<b>(3,095)</b>	<b>(2,689)</b>	<b>(2,884)</b>	<b>(3,509)</b>	<b>(2,711)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>												
<i>Receipts</i>												
Proceeds from New Borrowings	9,859	2,708	10,300	815	(0)	0	-	(0)	-	0	0	-
<i>Payments</i>												
Repayments of Borrowings	(9,810)	(507)	(23)	(24)	(2,786)	(1,112)	(518)	(1,216)	(1,897)	(2,162)	(1,970)	(2,938)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>49</b>	<b>2,201</b>	<b>10,276</b>	<b>791</b>	<b>(2,786)</b>	<b>(1,112)</b>	<b>(518)</b>	<b>(1,216)</b>	<b>(1,897)</b>	<b>(2,162)</b>	<b>(1,970)</b>	<b>(2,938)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>(613)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>1</b>	<b>(0)</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>728</b>
Cash & cash equivalents at beginning of period	870	306	306	306	305	306	305	306	306	307	306	306
<b>Cash &amp; cash equivalents at end of period</b>	<b>257</b>	<b>306</b>	<b>306</b>	<b>305</b>	<b>306</b>	<b>305</b>	<b>306</b>	<b>306</b>	<b>307</b>	<b>306</b>	<b>306</b>	<b>1,034</b>

**ADELAIDE PLAINS COUNCIL**  
**DRAFT LONG TERM FINANCIAL PLAN**  
**BUDGETED UNIFORM PRESENTATION OF FINANCES FOR THE FINANCIAL YEAR**

**\$'000**

	20/21 Actual	21/22 Adopted	22/23 Year 1	23/24 Year 2	24/25 Year 3	25/26 Year 4	26/27 Year 5	27/28 Year 6	28/29 Year 7	29/30 Year 8	30/31 Year 9	31/32 Year 10
Operating Revenues	14,900	16,261	14,756	15,456	16,238	17,018	17,837	18,750	19,718	20,688	21,789	22,889
less Operating Expenses	(13,658)	(16,447)	(14,464)	(15,020)	(15,364)	(15,669)	(16,099)	(16,454)	(16,871)	(17,226)	(17,700)	(18,094)
Operating Surplus / (Deficit) before Capital Amounts	1,242	(186)	292	436	874	1,349	1,737	2,296	2,847	3,461	4,089	4,795
<b>less Net Outlays on Existing Assets</b>												
Capital Expenditure on renewal and replacement of Existing Assets	2,142	2,917	4,189	2,614	2,857	2,239	3,171	2,400	2,624	2,719	3,094	2,621
less Depreciation, Amortisation and Impairment	(2,911)	(2,862)	(2,960)	(3,049)	(3,140)	(3,234)	(3,331)	(3,431)	(3,534)	(3,640)	(3,750)	(3,862)
less Proceeds from Sale of Replaced Assets	(124)	(67)	-	-	-	-	-	-	-	-	-	-
	(893)	(12)	1,229	(434)	(283)	(995)	(161)	(1,031)	(910)	(921)	(656)	(1,241)
<b>less Net Outlays on New and Upgraded Assets</b>												
Capital Expenditure on New and Upgraded Assets	2,997	3,334	8,731	1,315	1,865	408	202	795	165	265	515	190
less Amounts received specifically for New and Upgraded Assets	(760)	(1,245)	4,365	1,585	1,675	1,610	1,710	1,710	1,810	1,810	1,910	1,910
	2,237	2,089	13,096	2,900	3,540	2,018	1,912	2,505	1,975	2,075	2,425	2,100
<b>Net Lending / (Borrowing) for Financial Year</b>	(101)	(2,264)	(14,034)	(2,030)	(2,383)	326	(14)	822	1,783	2,308	2,320	3,936

## 7.1 Long Term Financial Indicators

Council's Key Financial Indicators are primarily based on those included in the Model Financial Statements and recommended by the Local Government Association of South Australia (LGA) as appropriate for measuring financial sustainability in Local Government. These ratios provides the Local Government sector accepted approach to analysing and comparing Council's performance from year to year.

The following graphs provide a summary of Council's long term financial indicators in comparison to 2020/2021 actual ratios and 2021/2022 budgeted ratios.

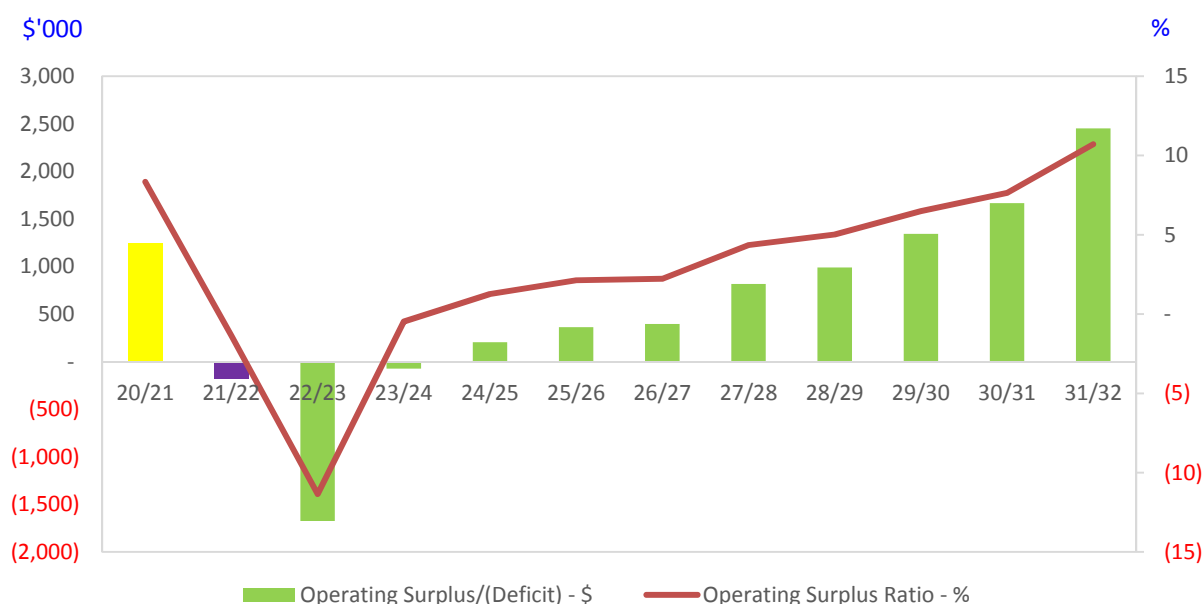
### ➤ Operating Surplus/ (Deficit) Ratio

The Operating Surplus/ (Deficit) ratio expresses the operating results as a percentage of total operating income. Therefore, the Operating Surplus/(Deficit) Ratio indicates the extent to which operating revenue is sufficient to meet all operating expenses and whether current ratepayers are paying for their consumption of resources.

A negative ratio indicates the percentage increase in total operating income required to achieve a break-even operating result. A positive ratio indicates the percentage of total operating income available to fund capital expenditure over and above the level of depreciation expense without increasing council's level of net financial liabilities.

LGA Recommended Target Range : Surplus ranging from 0% to 10% on average over long term  
10 Year LTFP Forecast Range : Range of negative 11% to positive 11%

Figure 3: Operating Surplus/Deficit Ratio



LTFP forecasts an operating deficits in Years 1 to 2 and an operating surplus thereafter.

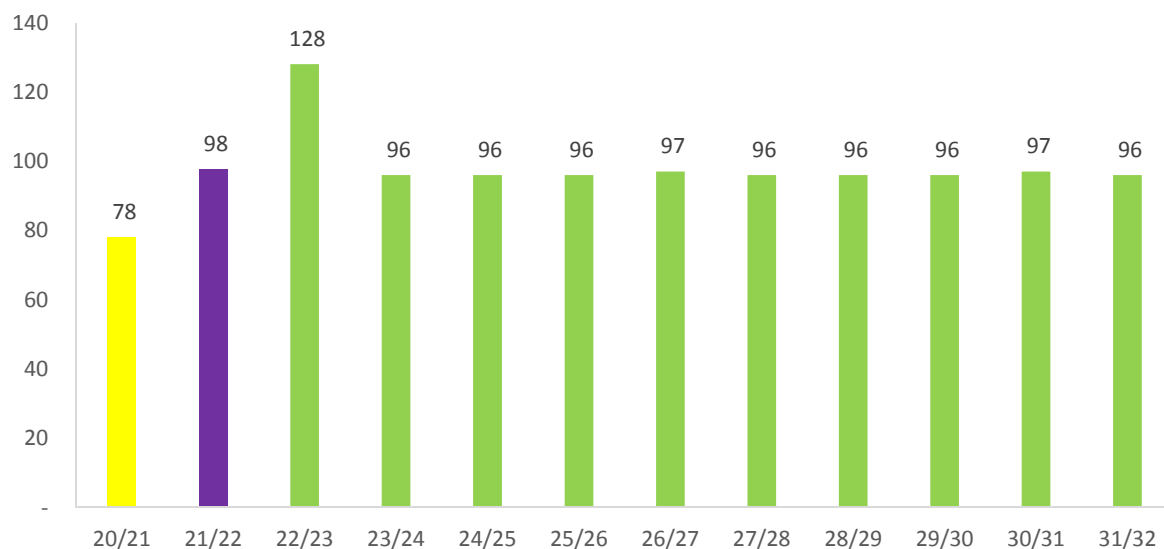
### ➤ Asset Renewal Funding Ratio (%)

This is a measure of the extent to which Council is renewing or replacing existing infrastructure assets that ensures consistent service delivery as determined by the Infrastructure & Asset Management Plans (I&AMPs). This ratio simply measures if Council is performing the required work to replace/renew assets and maintain the level of service.

Council's I&AMPs determine, for the given level of service, when assets need to be replaced to ensure that level of service is maintained. If Council is achieving close to 100% for this measure, then it is maintaining the current service levels delivered by assets and Council is not having assets renewal backlog.

LGA Recommended Target Range : 90% to 110% on average over long term  
10 Year LTFP Forecast Range : 96% to 128%

Figure 4: Asset Renewal Funding Ratio (%)



Appropriate funding allocations has been made in the LTFP to ensure Council infrastructure assets are maintained in line with I&AMP which will ensure that there won't be any significant infrastructure renewal backlog in to the future.

### ➤ Net Financial Liabilities Ratio (%)

Net Financial Liabilities (NFL) is an indicator of the Council's total indebtedness and includes all Council's obligations including provisions for employee entitlements and creditors.

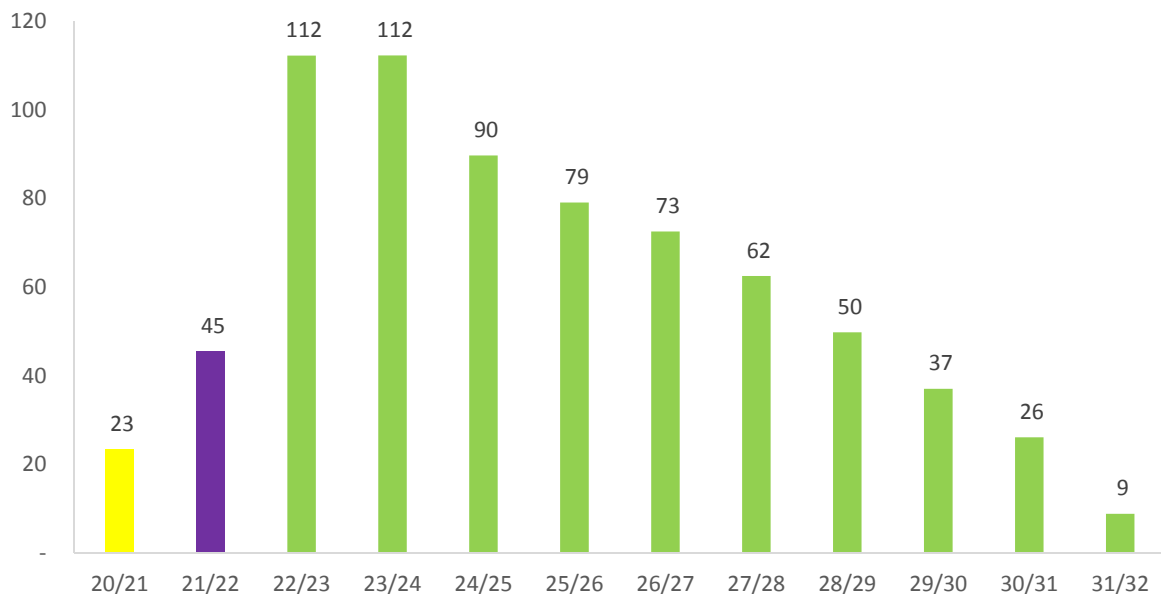
This ratio measures the extent to which Council is managing its debt. It's a broader measure of debt than simply looking at borrowing levels. It highlights that borrowings are often an effective means of financial sustainability, rather than trying to fund all assets and services from operating income. The ratio expresses Council's NFL as a percentage of Council's total operating income.

A steady ratio means council is balancing the need to borrow against the affordability of debt. An excessive ratio means Council is borrowing beyond their means and can't generate the income required to service assets and operations. The level of debt affects the amount of interest that Council pays which in turns affects the operating results of the Council.



LGA Recommended Target Range : 0% to 100% on average over long term  
10 Year LTFP Forecast Range : 9% to 112%


Figure 5: Net Financial Liabilities Ratio (%)



Why Council is forecasting a higher NFL Ratio?

NFL ratio should be analysed against what Council is planning to do with the borrowed funds. In other words, to ensure that NFL forecasts are meaningful and sustainable, NFL ratio should be considered in the context of strategic direction of the Council. As Adelaide Plains Council is in a significant development stage, a temporary increase in NFL ratio in Year 1 and Year 2 may be acceptable as financial strategy, programs and projects have been developed based on;

- a) Current service levels and range;
- b) Council's assets management plans; and
- c) Strategic Plan 2021-2024.

 <b>Adelaide Plains Council</b>	<b>15.1</b>	<b>Council Resolutions – Status Report</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Governance and Executive Office</b>  <b>Manager – Governance and Administration</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/7590</b>

## **OVERVIEW**

The purpose of this report is to provide an update in relation to the status of Council Resolutions currently being actioned, for Council Members’ information and monitoring.

**Attachment 1** provides the status of Council Resolutions that have not yet been finalised for the period February 2019 to December 2021. Previously outstanding items that have been finalised since the last report to Council are included by way of update. The Council Resolutions for January 2022 are provided, in full, for Council Members’ information.

Management acknowledges the efficiencies afforded to both Council Members and staff by regular reporting and monitoring of the status of Council Resolutions. The practice of providing transparent updates also facilitates performance monitoring and builds confidence.

## **RECOMMENDATION**

**“that Council, having considered Item 15.1 – *Council Resolutions – Status Report*, dated 28 February 2022, receives and notes the report.”**

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### **Attachments**

1. Resolution Status Report

### **References**

#### Legislation

*Local Government Act 1999 (SA)*

*Local Government (Procedures at Meetings) Regulations 2013 (SA)*

Resolution Register - January 2022 - All						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
31-Jan-22	2.1	Presiding Member Under Section 86(2) of the Local Government Act 1999	<b>"that in the absence of Mayor Mark Wasley and Deputy Mayor Marcus Strudwicke, and pursuant to section 86(2) of the Local Government Act 1999, Council chooses Councillor Brian Parker to preside at this Ordinary Council Meeting."</b>	2022/001	Completed	Governance and Executive Office
31-Jan-22	2.1	Confirmation of Council Minutes	<b>"that the minutes of the Ordinary Council Meeting held on 13 December 2021 (MB Folios 17506 to 17520 inclusive), be accepted as read and confirmed."</b>	2022/002	Completed	Governance and Executive Office
31-Jan-22	13.1	Subsidiary Meeting	<b>"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Board Meeting held on 9 December 2021."</b>	2022/003	Completed	Governance and Executive Office
31-Jan-22	13.2	Subsidiary Meeting	<b>"that Council receives and notes the minutes of the Legatus Group Ordinary Meeting held on 10 December 2021."</b>	2022/004	Completed	Governance and Executive Office
31-Jan-22	14.1	Gawler River Floodplain Management Authority - Update	<b>"that Council, having considered Item 14.1 – Gawler River Floodplain Management Authority – Update, dated 31 January 2022, receives and notes the report and in doing so acknowledges that the Chief Executive Officer intends to bring back a further and more detailed report ahead of the 17 February 2022 Gawler River Floodplain Management Authority Meeting."</b>	2022/005	Ongoing. CEO has provided interim update to Members by email on 15 February 2022	Governance and Executive Office
31-Jan-22	14.2	Governance Advisory Panel - Independent Membership	<b>"that Council, having considered Item 14.2 – Governance Advisory Panel – Independent Membership, dated 31 January 2022, receives and notes the report and in doing so:</b> 1. Re-appoints the following independent members to Council's Governance Advisory Panel from 23 February 2022 until 25 July 2022 in accordance with clause 3.1 of the Panel's Terms of Reference: • Isobel Redmond • Cimon Burke • Lachlan Miller; and 2. Acknowledges that, in accordance with Clause 4.1 of the Panel's Terms of Reference, the Chief Executive Officer will re-appoint Isobel Redmond as the Panel Chairperson."	2022/006	Completed	Governance and Executive Office
31-Jan-22	14.2	Governance Advisory Panel - Independent Membership	<b>"that Council, having considered Item 14.2 – Governance Advisory Panel – Independent Membership, dated 31 January 2022:</b> 1. Instructs the Chief Executive Officer to call for expressions of interest (EOI) in relation to three (3) independent member positions on Council's Governance Advisory Panel; 2. Appoints Mayor Wasley and Deputy Mayor Strudwicke to join Council's Governance Staff on the interview panel; and 3. Acknowledges that a report will be brought back to Council in relation to the outcome of the EOI process."	2022/007	Forward Agenda - June/July 2022	Governance and Executive Office
31-Jan-22	14.3	Consultation on Proposed Behavioural Standards for Council Members - Local Government Reform	<b>"that Council, having considered Item 14.3 – Consultation on Proposed Behavioural Standards for Council Members – Local Government Reform, dated 31 January 2022, receives and notes the report and, in doing so:</b> 1. Acknowledges the opportunity to provide feedback to the Office of Local Government (OLG) in relation to the proposed Behavioural Standards, presented as Attachment 1 to this Report 2. Resolves that it does not wish to provide feedback to the OLG and 3. Notes that Members may provide individual feedback in their personal capacity via the State Government's online consultation hub, YourSay."	2022/008	Completed	Governance and Executive Office
31-Jan-22	14.4	Call for Motions - Australian Local Government Association - National General Assembly 2022	<b>"that Council, having considered Item 14.4 – Call for Motions – Australian Local Government Association – National General Assembly 2022, dated 31 January 2022, receives and notes the report and in doing so acknowledges the relevant timeframes and policy requirements in order to submit Notices of Motion to the Australian Local Government Association (ALGA) National General Assembly and authorises the Chief Executive Officer to finalise the wording of any Notices of Motion both prior to inclusion in the relevant Council Agenda and prior to submission to ALGA to ensure that all Notices of Motion meet the criteria set by ALGA within the Discussion Paper as provided for at Attachment 2 to this Report."</b>	2022/009	Completed	Governance and Executive Office

31-Jan-22	14.5	2022/2023 Annual Business Plan and Budget Development Framework	<p>“that Council, having considered Item 14.5 – 2022/2023 Annual Business Plan and Budget Development Framework, dated 31 January 2022, receives and notes the report and in doing so:</p> <p>1. Endorse the budget parameters and assumptions set out in Table 1 within this Report for the purpose of preparing the draft 2022/2023 Annual Business Plan and Budget; and</p> <p>2. Endorses the schedule set out in Table 2 within this Report as the process to be undertaken in the preparation of the 2022/2023 Annual Business Plan and 2022/2023 Budget, subject to any date changes that the Chief Executive Officer determines necessary.”</p>	2022/010	Completed	Finance and Business
31-Jan-22	14.6	Regional Public Health and Wellbeing Plan	<p>“that Council, having considered Item 14.6 – Regional Public Health and Wellbeing Plan, dated 31 January 2022, receives and notes the report and in doing so:</p> <p>1. Endorses the Draft Regional Public Health Plan as attached to this report for consultation.</p> <p>2. Authorises the Chief Executive Officer or his delegate, to enter a phase of public consultation for the period 9 February 2022 to 7 March 2022, in accordance with the attached Communications Plan and Council’s Public Consultation Policy in collaboration with the partner councils.”</p>	2022/011	Completed	Development and Community
31-Jan-22	14.7	Mallala CWMS Connections	<p>“that Council, having considered Item 14.7 – Mallala CWMS Connections, dated 31 January 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <p>1. Extend the waiving of the administration fee for applications to connect to the Mallala CWMS up to and including 30 June 2023 and</p> <p>2. Write to the owners of all Mallala township properties not yet approved for connection to the CWMS, outlining the fee waiver period and promoting the benefits of connection to the system.”</p>	2022/012	Ongoing	Development and Community
31-Jan-22	14.8	Legatus Group - Waste and Resource Recovery Strategy and Action Plan 2021-2026	<p>“that Council, having considered Item 14.8 – <i>Legatus Group – Waste and Resource Recovery Strategy and Action Plan 2021 -2026</i> , dated 31 January 2021, receives and notes the report.”</p>	2022/013	Completed	Infrastructure and Environment
31-Jan-22	14.8	Legatus Group - Waste and Resource Recovery Strategy and Action Plan 2021-2026	<p>“that Council, having considered Item 14.8 – <i>Legatus Group – Waste and Resource Recovery Strategy and Action Plan 2021 -2026</i> , dated 31 January 2021, instructs the Chief Executive Officer to advise Simon Millcock, Chief Executive Officer of the Legatus Group, that Council supports the draft Waste and Resource Recovery Strategy and Action Plan 2021-2026.”</p>	2022/014	Completed	Infrastructure and Environment
31-Jan-22	14.9	State and Federal Funding Opportunities	<p>“that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so:</p> <p>1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project</p> <p>2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the third quarter 2021/2022 budget revision.”</p>	2022/015	Completed	Infrastructure and Environment
31-Jan-22	14.9	State and Federal Funding Opportunities	<p>“that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so:</p> <p>1. Acknowledges that Adelaide Plains Council has been offered \$690,918 under the Local Roads and Community Infrastructure (LRCI) Program Round 3 funding stream and</p> <p>2. Takes this opportunity to express its sincere thanks and gratitude to the Australian Government for the support and financial assistance being provided to the Adelaide Plains Community.”</p>	2022/016	Completed	Infrastructure and Environment
31-Jan-22	14.9	State and Federal Funding Opportunities	<p>“that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022 determines the allocation of \$690,918 funding under the Local Roads and Community Infrastructure Round 3 Program funding stream as follows:</p> <p>1. Glover Road</p> <p>2. Buckland Park Road</p> <p>subject to approval by the Federal Government.”</p>	2022/017	Agenda - 28 February 2022	Infrastructure and Environment
31-Jan-22	14.9	Formal Motion	<p>“that Motion 2022/017 be put.”</p>	2022/018	Completed	Governance and Executive Office
31-Jan-22	14.9	State and Federal Funding Opportunities	<p>“that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022 and in light of Resolution 2022/018 above, acknowledges that subject to an offer of funding under the Local Roads and Community Infrastructure Round 3 Program, Council’s contribution of \$55,000 will be incorporated into the third quarter 2021/2022 budget revision.”</p>	2022/019	Forward Agenda - April 2022	Infrastructure and Environment



31-Jan-22	15.1	Council Resolutions - Status Report	"that Council, having considered Item 15.1 – Council Resolutions – Status Report, dated 31 January 2022, receives and notes the report."	2022/020	Completed	Governance and Executive Office
31-Jan-22	15.2	Local Government Reform Update and Round 3 Amendments - January 2022	"that Council, having considered Item 15.2 – Local Government Reform Update and Round 3 Amendments – January 2022, dated 31 January 2022, receives and notes the report."	2022/021	Completed	Governance and Executive Office
31-Jan-22	15.3	Administration Deputy Board Member - Gawler River Floodplain Management Authority	"that Council, having considered Item 15.3 – Administration Deputy Board Member – Gawler River Floodplain Management Authority, dated 31 January 2022, receives and notes the report."	2022/022	Completed	Governance and Executive Office
31-Jan-22	15.4	Draft Tourism and Economic Development Strategy - Public Consultation Summary	"that Council, having considered Item 15.4 – Draft Tourism and Economic Development Strategy – Public Consultation Summary, dated 31 January 2022, receives and notes the report."	2022/023	Completed	Development and Community
31-Jan-22	15.5	Dog and Cat Management Plan Update January 2022	"that Council, having considered Item 15.5 – Dog and Cat Management Plan Update January 2022, dated 31 January 2022, receives and notes the report."	2022/024	Completed	Development and Community
31-Jan-22	15.6	Library and Community Services – Report - October to December 2021	"that Council, having considered Item 15.6 – Library and Community Services – Report – October to December 2021, dated 31 January 2022, receives and notes the report."	2022/025	Completed	Development and Community
31-Jan-22	15.7	Projects Expected to Carry Over to 2022/2023 Financial Year	"that Council, having considered Item 15.7 – Projects Expected to Carry Over to 2022/2023 Financial Year, dated 31 January 2022, receives and notes the report."	2022/026	Completed	Finance and Business
31-Jan-22	21.1	Crown Land, Two Wells - January 2022	<p>"that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Manager Governance and Administration/Minute Taker, Administration and Executive Support Officer, Information Technology Support Officer and Mr Sean Keenihan of Norman Waterhouse Lawyers be excluded from attendance at the meeting of Council for Agenda Item 21.1 – Crown Land, Two Wells – January 2022</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 21.1 – Crown Land, Two Wells – January 2022 concerns:</p> <p>a. commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations and would on balance be contrary to the public interest and</p> <p>b. legal advice, being a verbal briefing by Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."</p>	2022/027	Completed	Governance and Executive Office
31-Jan-22	21.1	Extension of Time	"that the meeting be extended by 30 minutes."	2022/028	Completed	Governance and Executive Office
31-Jan-22	21.1	Crown Land, Two Wells - January 2022	Confidential Resolution	2022/029	Confidential Resolution	Governance and Executive Office
31-Jan-22	21.1	Crown Land, Two Wells - January 2022	Confidential Resolution	2022/030	Confidential Resolution	Governance and Executive Office
31-Jan-22	21.1	Crown Land, Two Wells - January 2022	Confidential Resolution	2022/031	Confidential Resolution	Governance and Executive Office

31-Jan-22	21.1	Crown Land, Two Wells - January 2022	<p>“that Council, having considered the matter of Item 21.1 – Crown Land, Two Wells – January 2022, in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:</p> <p>1. The report, Attachment 1, Attachment 2 and the minutes of the meeting pertaining to Item 21.1 – Crown Land, Two Wells remain confidential and not available for public inspection until further order of the Council, except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated;</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2022/032	Completed	Governance and Executive Office
31-Jan-22	21.2	Options for Management of the Parham Camping Reserve	<p>“that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Manager Governance and Administration/Minute Taker, Administration and Executive Support Officer and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 21.2 – Options for Management of the Parham Camping Reserve</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, 21.2 – Options for Management of the Parham Camping Reserve concerns commercial information the disclosure of which could reasonably be expected to prejudice the commercial position of Council, being information relating to options for management of the Parham Camping Reserve and would on balance be contrary to the public interest and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2022/033	Completed	Governance and Executive Office
31-Jan-22	21.2	Options for Management of the Parham Camping Reserve	<p>“that Council, having considered Item 21.2 – Options for Management of the Parham Camping Reserve, dated 31 January 2022, receives and notes the report and in doing so:</p> <p>1. Having considered Council’s Procurement Policy, instructs the Chief Executive Officer to deal directly with the Mallala and Districts Lions Club (Mallala Lions Club) in relation to entering into a lease for the Parham Camping Reserve in order for the Mallala Lions Club to operate same (as set out as Option 3 within this Report), on the basis that the Mallala Lions Club:</p> <p>a. Has a proven track record in managing campgrounds (namely the Mallala Campgrounds) using a similar model as is proposed for the Parham Camping Ground</p> <p>b. Presents the only proposal, with the exception of Council continuing to manage the Parham Camping Ground, that guarantees investment of profits back into the community</p> <p>c. Has collaborated with the Parham and District Action Group (PADAG) in relation to a profit sharing model and PADAG has indicated its support of the Mallala Lions Club proposal</p> <p>d. Is ready and able to manage the Parham Camping Reserve. With Council soon to commence a significant upgrade to the Parham Camping Ground, it will be important that an appropriate management structure is in place immediately upon the upgrades and</p> <p>e. Has indicated a preparedness to reinvest in the Parham Camping Reserve on an ongoing basis and</p> <p>2. Acknowledges that further report/s will be presented to Council as necessary, including in relation to the terms of a draft lease agreement.”</p>	2022/034	Forward Agenda - March 2022	Governance and Executive Office

**Resolution Register - February 2019 - December 2021 - Ongoing**

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department
25-Feb-19	19.1	Motion Without Notice	<p><b>“that the Chief Executive Officer bring back a report to Council, with accompanying proposed policy in relation to the management of horses on the coastal beaches of the Adelaide Plains Council. The Policy should take into account:-</b></p> <ol style="list-style-type: none"> <li><b>1. Consistency with the Adelaide International Bird Sanctuary Management Plan;</b></li> <li><b>2. The ability to safely park horse floats in the proximity of areas allowed for exercising of horses;</b></li> <li><b>3. The health and safety of the general public, horses and handlers; and</b></li> <li><b>4. The potential impact on flora and fauna in coastal areas.”</b></li> </ol>	<b>2019/080</b>	Ongoing. Update report provided at Ordinary Council Meeting on 22 November 2021	Development and Community
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p><b>“that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted.”</b></p>	<b>2019/119</b>	A framework and policy will be developed following the IAMP review. I&E Committee Forward Agenda - 2022	Infrastructure and Environment
25-Mar-19	18.2	Motion on Notice - APC Services	<p><b>“that the Chief Executive Officer initiate a review of services administered by Adelaide Plains Council to identify any areas of cost efficiency and or new processes not covered by the organisational review.”</b></p>	<b>2019/129</b>	Preliminary service review incorporated into Review of Office Accommodation and Services. Substantial review will form part of 2022 Organisation Review	Governance and Executive Office
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	<p><b>“that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so:</b></p> <ol style="list-style-type: none"> <li><b>1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells</b></li> <li><b>2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and</b></li> <li><b>3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year.”</b></li> </ol>	<b>2020/055</b>	Ongoing. Tennis Club has executed the lease. APC Mayor and CEO to execute upon receipt of Ministerial consent	Governance and Executive Office/ Infrastructure and Environment

23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	<b>"that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site."</b>	<b>2020/407</b>	Forward Agenda - I&E Committee March 2022	Infrastructure and Environment
14-Dec-20	14.7	Third Creek Road Closure - Outcome of Public Consultation	<b>"that Council, having considered Item 14.7 – Third Creek Road Closure – Outcome of Public Consultation, dated 14 December 2020, receives and notes the report and in doing so: 1. Acknowledges that public consultation was undertaken in relation to the proposed closure of Third Creek Road and that no submissions were received; and 2. Instructs the Chief Executive Officer to finalise Third Creek Road closure in accordance with the Roads (Opening and Closing) Act 1991."</b>	<b>2020/448</b>	Ongoing	Infrastructure and Environment
22-Feb-21	14.1	Light & Adelaide Plains Region Economic Development Authority - Regional Subsidiary Charter	<b>"that Council, having considered Item 14.1 – Light &amp; Adelaide Plains Region Economic Development Authority – Regional Subsidiary Charter, dated 22 February 2021, receives and notes the report and in doing so: 1. Confirms its intention to establish a regional subsidiary under section 43 of the Local Government Act 1999, to be known as the Light &amp; Adelaide Plains Region Economic Development Authority (the Regional Subsidiary) and 2. Instructs the Chief Executive Officer to, on the Council's behalf, and following a further joint Informal Gathering between Adelaide Plains Council and Light Regional Council, apply to the relevant Minister, under Schedule 2 Part 2 of the Local Government Act 1999, in relation to the proposed establishment of the Regional Subsidiary."</b>	<b>2021/062</b>	LRC and APC Mayors co-signed a letter back to the Minister for Local Government in December 2021 clarifying the role of the proposed subsidiary. Awaiting a response.	Governance and Executive Office
28-Jun-21	14.2	Strategic Plan 2021-2024	<b>"that Council having considered Item 14.2 – Strategic Plan 2021 -2024, dated 28 June 2021, instructs that the Long Term Financial Plan is reviewed and updated by no later than 31 December 2021, noting that by that time determinations will have been made and resolutions likely adopted in relation to a number of strategic projects which carry significant expenditure."</b>	<b>2021/234</b>	Revoked	Governance and Executive Office
26-Jul-21	18.1	Motion on Notice – Sealing Coastal Roads	<b>"that Council: 1. Instructs the Chief Executive Officer to undertake detailed design in relation to the construction and sealing of Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km) 2. Acknowledges that an allocation of \$20,000 will be incorporated into the first quarter 2021/2022 budget revision."</b>	<b>2021/ 175</b>	Ongoing. Budget allocation completed, detailed design ongoing	Infrastructure and Environment
27-Sep-21	14.4	Outcome of Public Consultation - Draft Hart Reserve Masterplan	<b>"that Council, having considered Item 14.4 – Outcome of Public Consultation – Draft Hart Reserve Master Plan dated 27 September 2021: 1. Instructs the Chief Executive Officer to prepare an updated Draft Hart Reserve Master Plan that incorporates a skate park/ramp in a suitable location and bring back a further report to Council and 2. Acknowledges that a further round of public consultation, in accordance with Council's Public Consultation Policy, will be required in relation to the Draft Hart Reserve Master Plan once a skate park/ramp is incorporated."</b>	<b>2021/350</b>	Agenda - 28 February 2022	Development and Community



27-Sep-21	14.6	Outcome of Public Consultation - Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club	<p>“that Council, having considered 14.6 – Outcome of Public Consultation – Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club, dated 27 September 2021, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive to negotiate and finalise the Lease Agreement between Council and the Mallala and District Lions Club for the lease of a portion of land Allotment 20 DP 95617, Mallala (known as the Mallala Oval) and comprised in Certificate of Title Volume 6163 Folio 218, to the Mallala and District Lions Club. and</li> <li>2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Mallala and District Lions Club upon the necessary approvals being granted.”</li> </ol>	2021/352	Ongoing. Development Application has been lodged.	Governance and Executive Office
27-Sep-21	21.1	Sale of Land for Non-Payment of Rates	<p>“that Council, having considered Item 21.2 – Sale of Land for Non-Payment of Rates, dated 27 September 2021, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive Officer to take action pursuant to Section 184 of the Local Government Act 1999 to recover outstanding rates in accordance with Rates Arrears and Debtor Management Policy from properties listed in Attachment 1 to this Report</li> <li>2. Pursuant to Section 38 and 44 of the Local Government Act 1999 authorises the Chief Executive Officer and the Mayor to execute the necessary documents in relation to the sale of the respective properties (if any) under common seal and</li> <li>3. Authorises the Chief Executive Officer or his delegate to call for Expressions of Interest from Licensed Real Estate Agents/Auctioneers to undertake the Auction of those properties that proceed to Public Auction (if any) to recover outstanding rates pursuant to Section 184 of the Local Government Act 1999.”</li> </ol>	2021/364	Ongoing. Update provided at Ordinary Council Meeting on 13 December 2021	Finance and Business
25-Oct-21	14.8	Dog and Cat Management Plan Review	<p>“that Council, having considered Item 14.8 – Dog and Cat Management Plan Review, dated 25 October 2021, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. Commence public consultation on the draft Dog and Cat Management Plan presented as Attachment 1 to this report, in accordance with Council’s Public Consultation Policy subject to the clarification of the requirements of and exemptions from de-sexing and</li> <li>2. Report back to Council following completion of the public consultation process.”</li> </ol>	2021/385	Agenda - 28 February 2022	Development and Community
8-Nov-21	4.1	Outcome of Public Consultation - Wasleys Bridge Closure or Load Limit Reduction	<p>“that Council, having considered Item 14.9 – Outcome of Public Consultation – Wasleys Bridge Closure or Load Limit Reduction, dated 25 October 2021, and in doing so, instructs the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. In accordance with the provisions of Section 32 of the Road Traffic Act 1961, apply a load limit of 6.5 tonnes, emergency vehicles, Council vehicles and service vehicles exempted, to Wasleys Road Bridge (Light River), Barabba</li> <li>2. Relinquish the Bridge Renewal Program – Round 5 funding of \$107,500 and</li> <li>3. Apply for Bridge Renewal Program – Round 6, with Council’s contribution to be confirmed upon determination of the application.”</li> </ol>	2021/387	Ongoing	Infrastructure and Environment
8-Nov-21	5.3	Draft Long Term Financial Plan 2023-2032	<p>“that the Council having considered Item 5.3 – Draft Long Term Financial Plan 2023-2032 dated 8 November 2021, receives and notes the report and in doing so resolves that the draft Long Term Financial Plan as contained in Attachment 1 is released for public consultation subject to the insertion of projects listed within Table 3: Projects not included in the Draft Long Term Financial Plan.”</p>	2021/404	Agenda - 28 February 2022	Finance and Business


22-Nov-21	12.2	Audit Committee Meeting - 17 November 2021	<p>"that Council endorses resolution 2021/053 of the Audit Committee and in doing so:</p> <p>1. Notes that:</p> <p>a. The Long Term Financial Plan results in key financial indicators being substantially outside of the targets set by Council</p> <p>b. Until 2031/2032 the income included in the plan is not sufficient to pay for the proposed expenditure and the level of debt is outside what is conventionally considered prudent and</p> <p>c. When considering the projects included in the plan Council will need to be mindful of the impact the expenditure will have on future generations of residents, future elected Councils and of the financial risks which will emanate from the proposed expenditure and</p> <p>2. In consideration of 1a, 1b and 1c above, instructs the Chief Executive Officer to bring a further report back to Council, via the Audit Committee, in relation to feedback gleaned through public consultation and how best to address 1a, 1b and 1c above."</p>	2021/413	Agenda - 28 February 2022	Finance and Business
22-Nov-21	12.2	Audit Committee Meeting - 17 November 2021	<p>"that Council endorses resolution 2021/055 of the Audit Committee and in doing so, and having considered the Mallala Football Club's request for a loan in accordance with Council's Treasury Management Policy:</p> <p>1. Authorises the Chief Executive to negotiate and finalise a Loan Agreement between Council and the Mallala Football Club subject to following terms and conditions:</p> <p>a. Council charge Mallala Football Club the same interest rate that it pays to Local Government Financing Authority</p> <p>b. Limit maximum number of transactions between the Council and the Mallala Football Club to four (4) per year with regard to the operation of cash advance debenture loan</p> <p>c. the cost of preparing the loan agreement with the Council and the Mallala Football is to be charged 100% to the Mallala Football Club</p> <p>2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the Loan Agreement between the Adelaide Plains Council and the Mallala Football Club</p> <p>3. Pursuant to the provisions of Sections 134 and 135 of the Local Government Act 1999, the Adelaide Plains Council does hereby order that the Council shall borrow by means of Convertible Cash Advance Debenture Loan, on the security of the general rate revenue of the Council, an amount up to the sum of \$70,000 from the Local Government Finance Authority of South Australia on a floating variable rate, the purpose of which is to finance Council's loan to Mallala Football Club and</p> <p>4. Further, pursuant to Section 38 of the Local Government Act 1999, Council hereby authorises the Mayor and the Chief Executive Officer to execute under the Common Seal of Council, documentation associated with the aforementioned loan borrowing facility."</p>	2021/415	Ongoing. Draft Loan Agreement has been prepared and presented to Club, discussions ongoing	Finance and Business
22-Nov-21	14.2	Draft Tourism and Economic Development Strategy - Public Consultation	<p>"that Council, having considered Item 14.2 – Draft Tourism and Economic Development Strategy – Public Consultation, dated 22 November 2021, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <p>1. Commence public consultation on the draft Tourism and Economic Development Strategy presented as Attachment 1 and Tourism and Economic Development Issues and Opportunities Paper presented as Attachment 2 to this report, in accordance with Council's Public Consultation Policy and</p> <p>2. Report back to Council following completion of the public consultation process."</p>	2021/418	Completed	Development and Community

22-Nov-21	14.3	Two Wells Scout Facility Relocation - Lease - Public Consultation	<p>“that Council, having considered Item 14.3 – Two Wells Scout Facility Relocation – Lease – Public Consultation, dated 22 November 2021, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <p>1. Prepare a draft lease agreement (the Draft Lease) between Council and Scouts SA in relation to a portion of Lot 103 DP comprised in CR Volume 5753 Folio 647, incorporating the following key elements:</p> <p>a. Ground lease for the purposes of a Scout Hall/Facility and associated activities</p> <p>b. Lease period of 15 years with option for renewal for a further 5 years</p> <p>c. Defined lease area that provides approximately 2000m<sup>2</sup> while preserving the potential for future access within the Two Wells Oval Complex (Refer Attachment 1 to this Report)</p> <p>d. Rent of \$1.00 per annum (exclusive of GST)</p> <p>e. Permitted use – Scout Hall and</p> <p>2. Undertake public consultation, in accordance with Council’s Public Consultation Policy, in relation to the Draft Lease and report back to Council accordingly.”</p>	2021/419	Ongoing. Lease is being prepared in consultation with Scouts SA. Anticipate public consultation commencing in March 2022. Forward Agenda - March/April 2022	Development and Community/ Governance and Executive Office
22-Nov-21	15.5	Water Costs for the Cricket Pitch on the Mallala Oval	<p>“that Council:</p> <p>1. Resolves to not pass on the invoice to the Mallala Cricket Club for the cost of watering, from the next invoice received, on the basis that Council considers, with reference to clause 10 of its Lease and Licence for Community Land and Building Policy, the Turf Wicket is not a ‘dedicated playing surface’ and allows ‘general public access’ and/or ‘use of the playing surface’ and</p> <p>2. Instructs the Chief Executive Officer to undertake a review of the lease between Council and the Mallala Cricket Club, in particular to give effect to paragraph 1 above.”</p>	2021/427	Ongoing - lease currently being reviewed. Forward Agenda - March/April 2022	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 17 December 2018 in relation to Item 21.1 – Australia Day Awards 2019 be revoked.”	2021/444	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 22 July 2019 in relation to Item 21.2 – Drought Communities Programme be revoked.”	2021/445	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 26 August 2019 in relation to Item 21.1 – Drought Communities Programme be revoked.”	2021/446	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 16 December 2019 in relation to Item 21.1 – Australia Day Awards 2020 be revoked.”	2021/447	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 24 February 2020 in relation to Item 21.3 – Drought Communities Programme – Stage 1 Amendment be revoked.”	2021/448	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 14 December 2020 in relation to Item 21.2 – Australia Day Awards 2021 be revoked.”	2021/449	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 14 December 2020 in relation to Item 21.2 – Australia Day Awards 2021 be revoked.”	2021/450	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 22 March 2021 in relation to Item 21.5 – Wheller Road, Two Wells – Land Division Application 312/357/2018 be revoked.”	2021/451	Ongoing. Administrative process to release documents underway	Governance and Executive Office

13-Dec-21	14.2	Annual Review of Confidential Items	"that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that the Section 91(7) of the Local Government Act 1999 order made on 9 March 2021 in relation to Item 4.1 – Carslake Road Funding Deed be revoked."	2021/452	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	"that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that: 1. Pursuant to Section 91(9)(a) of the Local Government Act 1999, having reviewed the confidential order made on 14 May 2018 under Sections 90(2) and 90(3)(d) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Local Government Act 1999 orders that Attachment 1 relating to Item 4.1 – Chief Executive Officer – Performance Review dated 14 May 2018 continue to be retained in confidence and not available for public inspection until further order of Council, and that this order be reviewed every 12 months on the basis that the item contains information that may prejudice the commercial position of the person who supplied the information, and that the report and resolution 2018/175 be released and made available for public inspection; and 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order."	2021/453	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	"that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that: 1. Pursuant to Section 91(9)(a) of the Local Government Act 1999, having reviewed the confidential order made on 22 August 2019 under Sections 90(2) and 90(3)(a) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Local Government Act 1999 orders that the Attachment 1 relating to Item 4.1 – Final Summary Report on Chief Executive Officer Performance Review dated 22 August 2019 continue to be retained in confidence and not available for public inspection until further order of Council, and that this order be reviewed every 12 months on the basis that the item contains information that may prejudice the commercial position of the person who supplied the information, and that resolution 2019/345 be released and made available for public inspection; and 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order."	2021/454	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.2	Annual Review of Confidential Items	"that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that: 1. Pursuant to Section 91(9)(a) of the Local Government Act 1999, having reviewed the confidential order made on 12 August 2020 under Sections 90(2) and 90(3)(a) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Local Government Act 1999 orders that the Attachment 1 relating to Item 4.1 – Summary Report on Chief Executive Officer Annual Performance Review July 2020 dated 12 August 2020 continue to be retained in confidence and not available for public inspection until further order of Council, and that this order be reviewed every 12 months on the basis that the item contains information that may prejudice the commercial position of the person who supplied the information, and that resolution 2020/276 be released and made available for public inspection; and 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order."	2021/455	Ongoing. Administrative process to release documents underway	Governance and Executive Office



13-Dec-21	14.2	Annual Review of Confidential Items	<p>“that Council, having considered Item 14.2 – Annual Review of Confidential Items, dated 13 December 2021, resolves that:</p> <p>1. Pursuant to Section 91(9)(a) of the Local Government Act 1999, having reviewed the confidential order made on 24 May 2021 under Sections 90(2) and 90(3)(d) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Local Government Act 1999 orders that the Attachment 1 relating to Item 21.2 – Appoint Consultant – Chief Executive Officer Performance Review 2021-2023 dated 24 May 2021 continue to be retained in confidence and not available for public inspection until further order of Council, and that this order be reviewed every 12 months on the basis that it contains information that may prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party, and that the report be released and made available for public inspection; and</p> <p>2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order.”</p>	2021/456	Ongoing. Administrative process to release documents underway	Governance and Executive Office
13-Dec-21	14.3	Management of the Parham Camping Reserve	<p>“that Council, having considered Item 14.3 – Management of the Parham Camping Reserve, dated 13 December 2021, receives and notes the report and in doing so:</p> <p>1. Acknowledges the Mallala and District Lions Club request to enter into a lease with Council in relation to the Parham Camping Reserve</p> <p>2. Resolves that it wishes to consider options for the management of the Parham Camping Reserve and</p> <p>3. Instructs the Chief Executive Officer to bring back a report outlining the necessary considerations, including but not limited to procurement and consultation.”</p>	2021/457	Completed	Governance and Executive Office
13-Dec-21	19.1	Motion Without Notice	<p>“that Council:</p> <p>1. Receives and notes the PowerPoint presentation that was presented by the Two Wells Golf Club Committee representative on 13 December 2021 and</p> <p>2. Instructs the Chief Executive Officer to:</p> <p>a. Engage with the Two Wells Golf Club committee with a view of understanding their requirements around the establishment of a working group which may include Council staff representation, Two Wells Golf Club Committee Members, Golf Australia and other stakeholders and</p> <p>b. Bring back a report in relation to 2 above and other relevant matters.”</p>	2021/464	Agenda - 28 February 2022	Development and Community

	15.2	Infrastructure and Environment Department – Monthly Report – February 2022
	<b>Department:</b>  <b>Report Author:</b>	<b>Infrastructure and Environment</b>  <b>General Manager – Infrastructure and Environment</b>
<b>Date: 28 February 2022</b>	<b>Document Ref:</b>	<b>D22/6309</b>

## **OVERVIEW**

### Purpose

The purpose of this report is to provide an update in relation to the status of the Infrastructure and Environment Department 2021-2022 Capital Works and Operating Program, for Council Members' information and monitoring.

### Background

Council has adopted a significant Capital Works Program for delivery in 2021-22 totalling just over \$5.2million, with an additional \$3.4million allocated to Local Roads and Community Infrastructure and Local Government Partnership Program projects. Management have established a project management framework for managing and monitoring projects to ensure that every effort is made to deliver the projects on time and within budget.

**Attachment 1** provides a list and status of the 2021-2022 Capital projects, and **Attachment 2** provides a list and status of the 2021-2022 Operating projects.

Additionally **Attachment 3** provides a list of Local Roads and Community Infrastructure projects, and **Attachment 4** provides a list of Local Government Partnership Program projects.

Further to this, Management provides the following update of some of the activities and projects carried out by the Infrastructure and Environment Department over the last month.

### Re-Sheeting Program

Council's re-sheeting program is progressing as scheduled. Hunters Road, Pritchard Road, Shannon Road, and Welivere Road were all recently completed.

Currently undertaking re-sheeting on Grigg Rd, Cowan Rd Halstead Rd West and Artesian Rd West. These should all be finished before April, leaving only Owen Rd and Davies Rd for the last quarter of the year.

## Civil

The civil team is currently carrying out maintenance activities such as drain cleaning of township drains, following some significant January rainfall and ongoing illegal dumping clean up. The street sweeping contractor has been engaged to undertake some additional sweeping. The first of which will be this week as a result of the recent storms, and then again in the lead up to Anzac Day.

Footpath paving has commenced at Second St, Dublin.

## Horticulture

The horticulture team is currently carrying out routine maintenance activities within parks, gardens and oval precincts and slashing rural intersections and re-slashing where required, due to the recent unseasonal rainfall. There is currently also ongoing declared weed control, utilizing in-house resources, a Council contractor and also Landscape Board contractors.

A Council contractor will undertake the turf and irrigation installation at the Dublin Lions Park during late February and early March.

At Two Wells Oval, the new toilet block will be landscaped during March and April. The Oval playing surface irrigation upgrade will be undertaken by Terrain Group, commencing 21<sup>st</sup> March 2022.

The street tree planting program will recommence during April, and there will be a number of street furniture renewals undertaken in the final quarter.

## **RECOMMENDATION**

***“that Council, having considered Item 15.2 – Infrastructure and Environment Department – Monthly Report – February 2022, dated 28 February 2021 receives and notes the report.”***

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## **Attachments**

1. Capital Project Progress Report 2021-2022 – February 2022
2. Operating Project Progress Report 2021-2022 – February 2022
3. Local Roads and Community Infrastructure 2021-2022 – February 2022
4. Local Government Partnership Program 2021-2022 – February 2022

## **References**

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Annual Business Plan*

*Procurement Policy*

*Infrastructure and Asset Management Plan*

*Long Term Financial Plan*

**CAPITAL PROJECT PROGRESS REPORT 2021-2022 - FEBRUARY 2022**

Budget No	Project Name	Adopted Budget	Carried Forward/ Prior Year Budget	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72817	Street Scape - Elizabeth Street - William Street to Donaldson Road	30,619		30,619	35	30,584	Yes	Aug-21	Feb-22	No	90%
72818	Street Scape - Donaldson Road - Elizabeth Street to Wilson Road	57,876		57,876	36,095	21,781	Yes	Aug-21	Feb-22	Yes	100%
72819	Street Scape - Second Street - Dublin - Sixth Street to Seventh Street	28,204		28,204	-	28,204	No	Aug-21	Feb-22	No	0%
72820	Street Scape - Mary Street - Chivell Street to Elizabeth Street	23,702		23,702	-	23,702	Yes	Aug-21	Feb-22	No	90%
72821	Street Scape - Elizabeth Street - Mallala - Joseph Street to Mary Street	41,141		41,141	-	41,141	Yes	Aug-21	Feb-22	No	90%
72822	Street Scape - Joseph Street - Chivell Street to Elizabeth Street	22,356		22,356	-	22,356	Yes	Aug-21	Feb-22	No	90%
72823	Street Scape - Butler Street - Irish Street to End of Sea	88,493		88,493	28,069	60,424	Yes	Aug-21	Feb-22	No	90%
74015	Pram Ramp renewal to DDA compliant	10,000		10,000	4,345	5,655	Yes	Dec-21	Jun-22	Yes	100%
72813	Sealed Roads - Intersection Upgrade - Hill Street - Dublin Road to Balaklava Road	100,000		100,000	-	100,000	No	Nov-21	Mar-22	No	0%
72814	Sealed Roads - Germantown Road - Gawler Road to Temby Road	110,000		110,000	69	109,931	No	Nov-21	Mar-22	No	0%
72815	Sealed Roads - Dawkins Road - Judd Road to Boundary Road	165,000		165,000	-	165,000	No	Nov-21	Mar-22	No	0%
72816	Sealed Roads - Hayman Road - Williams Road to Boundary Road	485,000		485,000	-	485,000	No	Nov-21	Mar-22	No	0%
72824	Resheet - Artesian Road West - Fertile Avenue to Buckland Park	23,000		23,000	-	23,000	No	Feb-22	Jun-22	No	0%
72825	Resheet - Boundary Road - Bache Road to Redbanks Road	69,000		69,000	34,920	34,080	Yes	Apr-22	May-22	Yes	100%
72826	Resheet - Bubner Road - Port Parham Road to Ruskin Road	47,000		47,000	-	47,000	Yes	Jan-22	Feb-22	No	20%
72827	Resheet - Cowan Road - Buckland Park Road to Halstead Road West	22,000		22,000	76	21,924	No	Feb-22	Jun-22	No	0%
72828	Resheet - Davies Road - Fidge Road to Collins Road	34,000		34,000	1,004	32,996	No	Apr-22	Jun-22	No	0%
72829	Resheet - Day Road - Hall Road to Gregor Road and Matters Road to Verner Road	67,000		67,000	19,117	47,883	Yes	Oct-21	Oct-21	Yes	100%
72830	Resheet - Frost Road North - Gawler Road to Sharpe Road	82,000		82,000	52,289	29,711	Yes	Aug-21	Sep-21	Yes	100%
72831	Resheet - Griggs Road - Port Gawler Road to Shellgrit Road	10,000		10,000	6,189	3,811	No	Feb-22	Jun-22	No	0%
72832	Resheet - Halstead Road West - Buckland Park Road to Enc	30,000		30,000	-	30,000	No	Mar-22	Jun-22	No	0%
72833	Resheet - Hunters Road - Port Wakefield Road to Shannon Road	71,000		71,000	4,897	66,103	Yes	Aug-21	Sep-21	Yes	100%
72834	Resheet - Johnson Road - Calomba Road to Shannon Road	90,000		90,000	19,083	70,917	Yes	Feb-22	Mar-22	Yes	100%
72835	Resheet - Navy Hill Road - Porter Road to Church Road	47,000		47,000	23,480	23,520	Yes	Nov-21	Dec-21	Yes	100%
72836	Resheet - Owen Road - Farrelly Road to March Road	185,000		185,000	477	184,523	No	Apr-22	Jun-22	No	0%
72837	Resheet - Pritchard Road - Windsor - Long Plains Road to Avon Road	63,000		63,000	14,462	48,538	Yes	Jan-22	Jan-22	Yes	100%
72838	Resheet - School Road - Rowe to Church Road	21,000		21,000	7,200	13,800	Yes	Jan-22	Jan-22	Yes	100%
72839	Resheet - Shannon Road - Hunters Road to Carslake Road	98,000		98,000	1,301	96,699	Yes	Feb-22	Feb-22	No	50%
72840	Resheet - Temby Road - Williams Road to Hall Road	71,000		71,000	49,814	21,186	Yes	Aug-21	Aug-21	Yes	100%
72841	Resheet - Verner Road - Paddys Bridge Road to Tembys Road and Germantown to Hall Road	59,000		59,000	25,102	33,898	Yes	May-22	Jun-22	Yes	100%
72842	Resheet - Wasleys Road - End Bridge to Pritchard Road	20,000		20,000	6,148	13,852	Yes	Nov-21	Nov-21	Yes	100%
72843	Resheet - Welivere Road - Long Plains Road to House	20,000		20,000	4,406	15,594	Yes	Apr-22	Apr-22	Yes	100%
72844	Resheet - Williams Road - Kenner Road to Simpkin Road	34,000		34,000	17,123	16,877	Yes	Sep-21	Sep-21	Yes	100%
72845	Resheet - Windsor Road - Port Wakefield Road to Carter Road	32,000		32,000	3,291	28,709	Yes	Feb-22	Jun-22	Yes	100%
72846	Two Wells Oval - Irrigation system	95,000		95,000	51	94,949	Yes	Mar-22	Jun-22	No	20%
72847	Parham Playground - Shade shelter, New element & Mallala Playground - New element	90,000		90,000	-	90,000	No	Dec-21	Jun-22	No	0%
72848	Two Wells Oval Entrance - Paths, landscaping, furniture.	70,000		70,000	600	69,400	No	Oct-21	Jun-22	No	5%
72849	Dublin Lions Park - Paths, landscaping, furniture.	70,000		70,000	-	70,000	No	Mar-22	May-22	No	5%
72850	Lewiston Reserve - Fencing	10,000		10,000	7,217	2,783	Yes	Aug-21	Sep-21	Yes	100%
72851	Various locations - Reserve and Street furniture	15,000		15,000	-	15,000	No	Oct-21	Jun-22	No	0%
72852	Various locations - Signage - wayfinding and information	35,000		35,000	-	35,000	No	Nov-21	Jun-22	No	0%
72853	Parham Short Stay Facility Upgrade	200,000		200,000	242	199,758	No	Jan-22	Jun-22	No	0%
72854	Dublin Institute/ Hall - Toilets	80,000		80,000	104	79,896	No	Dec-21	Jun-22	No	0%
80064	Two Wells Levee	2,015,000		2,015,000	-	2,015,000	No	Jul-21	Jun-22	No	0%
75100	Plant and Equipment Program	822,000	27,500	849,500	-	849,500	No	Jul-21	Jun-22	No	0%



746 & 727	Two Wells Village Green including New Public Toilet		1,069,000	1,069,000	1,059,868	9,132	Yes	Jul-21	Oct-21	Yes	100%
72802	Dublin Lions Park - Toilet Block Renewa		180,000	180,000	86,003	93,997	Yes	Jul-21	Feb-22	No	95%
72810	Sealing of Wheller Road		141,000	141,000	11,338	129,662	Yes	Aug-21	Dec-21	No	80%
		5,859,390	1,417,500	7,276,890	1,524,415	5,752,474					

**LOCAL GOVERNMENT INFRASTRUCTURE PARTNERSHIP PROGRAM (31 DECEMBER 2023)**

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72806	Aerodrome Road (Hall Street to Farrelly Road)	650,000	40,695	609,305	No	Mar-22	Sep-22	No	0%
72807	Barabba Road (Redbanks Road to Mallala Road)	1,020,000	41,230	978,770	No	Jan-22	Jul-22	No	0%
72808	Cheek Road (Redbanks Road to Wasleys Road)	620,000	60,990	559,010	Yes	Nov-21	Feb-22	No	50%
72809	Middle Beach Road (End of Seal to Start of Seal)	2,390,000	56,433	2,333,567	No	Aug-22	Apr-23	No	0%
		<u>4,680,000</u>	<u>199,348</u>	<u>4,480,652</u>					
			199,348						

**LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 1 (30 JUNE 2021)**

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72803	RV dump point Two Wells	5,000	5,000	-	Yes	Jun-21	Jun-21	Yes	100%
72803	Mallala Museum – cleaning, upstairs painting and floor coverings	38,000	38,000	-	Yes	Feb-21	Feb-21	Yes	100%
72803	Clara Harniman Reserve – external fencing	8,060	8,060	-	Yes	Feb-21	Feb-21	Yes	100%
72803	Parham Campgrounds Toilet Facility	110,459	110,459	-	Yes	Jun-21	Oct-21	Yes	100%
72803	Mallala Museum - Upstairs air conditioning	11,940	11,940	-	Yes	Jun-21	Sep-21	Yes	100%
72803	Clara Harniman Reserve - water and power connection to APEC	10,000	10,000	-	Yes	Feb-21	Feb-21	Yes	100%
72803	Lewiston Reserve – Half Court Basketball and site improvements	22,000	22,000	-	Yes	May-21	May-21	Yes	100%
72803	Two Wells Oval – Toilet Block	140,000	140,000	-	Yes	Jun-21	Oct-21	Yes	100%
		345,459	345,459	-					

**LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 2 (31 DECEMBER 2021)**

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72805	Coats Road - Construct and Seal	376,000	330,879	45,121	Yes	Aug-21	Dec-21	Yes	100%
72812	Middle Beach - New shelter, Barbeque, seating and site improvements	94,489	-	94,489	No	Oct-21	Dec-21	No	15%
		470,489	330,879	139,610					


**LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 3 (30 June 2023)**

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72855		465,418							0%
72856		280,500							0%
		690,918		-					

**LOCAL GOVERNMENT INFRASTRUCTURE PARTNERSHIP PROGRAM (31 DECEMBER 2023)**

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72806	Aerodrome Road (Hall Street to Farrelly Road)	650,000	40,695	609,305	No	Mar-22	Sep-22	No	0%
72807	Barabba Road (Redbanks Road to Mallala Road)	1,020,000	41,230	978,770	No	Jan-22	Jul-22	No	0%
72808	Cheek Road (Redbanks Road to Wasleys Road)	620,000	60,990	559,010	Yes	Nov-21	Feb-22	No	50%
72809	Middle Beach Road (End of Seal to Start of Seal)	2,390,000	56,433	2,333,567	No	Aug-22	Apr-23	No	0%
		4,680,000	199,348	4,480,652					
		199,348							



 <b>Adelaide Plains Council</b>	<b>21.1 Confidential Item</b>
<b>28 February 2022</b>	

21.1      Crown Land, Two Wells – February 2022

## **RECOMMENDATION**


**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Development and Community, Acting General Manager – Infrastructure and Environment, Manager Governance and Administration, Executive Support Officer/Minute Taker, Information Technology Support Officer, Mr Sean Keenihan of Norman Waterhouse Lawyers and Mr Ben Koop of Alinea Advisory Pty Ltd be excluded from attendance at the meeting of Council for Agenda Item 21.1 – *Crown Land, Two Wells – February 2022***
- 2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 21.1 – *Crown Land, Two Wells – February 2022* concerns:**
  - a. commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations and would on balance be contrary to the public interest; and**
  - b. legal advice, being a verbal briefing by Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells;**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

## **RECOMMENDATION**

**“that Council, having considered the matter of Item 21.1 – *Crown Land, Two Wells – February 2022* in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, resolves that:**

- 1. The report, and the minutes of the meeting pertaining to Item 21.1 – *Crown Land, Two Wells – February 2022* remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

 <b>Adelaide Plains Council</b>	<b>21.2 Confidential Item</b>
<b>28 February 2022</b>	

- 21.2      Gawler River Floodplain Management Authority and State Government  
Four No Regrets Projects

## **RECOMMENDATION**

**“that:**

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Development and Community, Acting General Manager – Infrastructure and Environment, Manager Governance and Administration, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 21.2 – *Gawler River Floodplain Management Authority and State Government Four No Regrets Projects*.**
- 2. That Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 21.2 – *Gawler River Floodplain Management Authority and State Government Four No Regrets Projects* concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to the Gawler River Floodplain Management Authority and would, on balance, be contrary to the public interest; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**