

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the



will be held in

by electronic means

On

**Wednesday 2 March 2022
at 7:00pm**



.....
James Miller
CHIEF EXECUTIVE OFFICER

AGENDA

	Page
1. <u>ATTENDANCE</u>	
1.1 Present	
1.2 Apologies	
1.3 Not Present/Leave of Absence	
2. <u>CONFIRMATION OF MINUTES</u>	
2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 3 November 2021 be accepted”	4
3. <u>BUSINESS ARISING</u>	
4. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u>	
5. <u>ADJOURNED BUSINESS</u>	
6. <u>REPORTS FOR INFORMATION</u>	
6.1 Resolutions Actions Report – February 2022	10
6.2 Monthly Financial Report – February 2022	12
6.3 Monthly Correspondence, School and Group Visits Report – February 2022	14
7. <u>REPORTS FOR DECISION</u>	
Nil	
8. <u>QUESTIONS ON NOTICE</u>	
No Confidential Items	
9. <u>QUESTIONS WITHOUT NOTICE</u>	
10. <u>MOTIONS ON NOTICE</u>	
11. <u>MOTIONS WITHOUT NOTICE</u>	
12. <u>URGENT BUSINESS</u>	


13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

Wednesday 6 April 2022

15. CLOSURE

 Adelaide Plains Council	2. CONFIRMATION OF MINUTES
Wednesday 2 March 2022	

Items:

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 3 November 2021 **(MB Folio 146 to 150 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD

**Mallala Museum
1 Dublin Road
Mallala**

on

Wednesday 3 November 2021

The Presiding Member formally declared the meeting open at 7.02pm.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr J Franks

Mr A Tiller

Mrs C Young

Also in attendance for the meeting:

Manager Library and Community *by zoom* Ms Anne Sawtell

1.2 Apologies

Ms L Parsons

Mr G Tucker

1.3 Not Present / Leave of Absence

Mr V Chenoweth

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2021/ 070

Moved Mrs Young Seconded Mr Bevan

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 1 September 2021 (MB Folio 141 to 145 inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – October 2021

Committee Resolution	2021/ 071
Moved Mrs Young Seconded Mr Franks	
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – <i>Resolution Actions Report – October 2021</i> dated 3 November 2021, receives and notes the report.”	
CARRIED	

6.2 Monthly Financial Report – October 2021

Committee Resolution	2021/ 072
Moved Mr Allen Seconded Mr Angus	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – <i>Monthly Financial Report – October 2021</i> dated 3 November 2021, receives and notes the report.”	
CARRIED	

6.3 Monthly Correspondence, School & Group Visits Report – October 2021

Committee Resolution	2021/ 073
Moved Mr Franks Seconded Mrs Young	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – <i>Monthly Correspondence, School and Group Visits Report – October 2021</i> dated 3 November 2021, receives and notes the report.”	
CARRIED	

7. REPORTS FOR DECISION

7.1 AGM – Appointment of Treasurer

Committee Resolution**2021/ 074**

Moved Mr Bevan

Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee, having considered Item 7.1 – AGM – appointment of Treasurer dated 3 November 2021, receives and notes the report and in doing so appoints Mr Franks as Treasurer to 1 January 2023.”

CARRIED**8. QUESTIONS ON NOTICE**

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

Nil

12. URGENT BUSINESS

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Wednesday 2 February 2022

15. CLOSURE


There being no further business, the Presiding Member declared the meeting closed at 7.55pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

Subject to confirmation

	6.1	Resolution Actions Report – February 2022	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date: 2 March 2022	Document Ref:	D22/7092	

OVERVIEW

The purpose of this report is to regularly update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community reviews and updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date.

Some outstanding resolutions from May 2021 remain ‘ongoing’ as there are financial and time/resource implications.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – February 2022, dated 2 March 2022, receives and notes the report.”

Attachment

1. Resolution Register

References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at meetings/ Regulations 2013 (SA)

Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	“that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration.”	2021/068	?

	6.2	Monthly Financial Report – February 2022	
	Department: Report Author:	Development and Community Manager Library and Community	
Date: 2 March 2022	Document Ref:	D22/7809	

OVERVIEW

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting.

Income, predominantly raised from the collection of visitor fees, total \$1,203.58. Costs associated with the establishment of the new Transport Gallery in the last financial year paid by Council eg materials and labour totalled \$11,722.15. Council has been compensated by the withdrawal of this sum of money from the Mallala Museum's bank account.

The Manager Library and Community has completed the Museum's second budget review for the 2021/2022 financial year, as well as prepared next year's operational budget (expected CPI increases have been factored in).

RECOMMENDATION

"that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – February 2022*, dated 2 March 2022, receives and notes the report."

Attachment

1. Financial Statement – prepared by General Manger Finance and Business

References

Legislation

Local Government Act (SA) 1999

23/02/2022

INCOME AND EXPENSES STATEMENT FOR THE PERIOD 01 JULY 2021 TO 23 FEBRUARY 2022


Details	Budget (Ex. GST)	GST \$	Net \$
Income			
Door Money	500	-	902.73
Sundry Sales	200	-	-
Interest from Bank	2	-	0.85
Donations			300.00
Total Income	702	-	1,203.58
Expenditure			
<i>Transport Gallery project</i>		-	11,722.15
Service Contracts (AMA Security/Flick)	3,700	-	208.00
Advertising	500	-	-
Fuel (REO Fuel)	100	2.74	27.36
Electricity (Origin)	2,735	-	-
Consumables & Hardware (Petty Cash)	500	-	-
Stationery	300	-	-
Materials	1,350	74.36	743.56
NBN Internet	655	38.15	381.85
Equipment & Furniture	1,000	-	-
History Council Membership	-	2.73	27.27
Assets Insurance	5,066	306.87	3,069.45
CWMS Service Charges	659	-	659.00
RAAF Centenary - Vintage Aircraft - Overfligh	-	-	750.00
Museum Fire Truck Rego	-	-	478.57
Interpretive Panels	-	138.60	1,386.00
Polo Shirts	-	93.84	938.36
Postage	-	4.00	40.00
Other Expenditure	2,000	21.18	211.82
Total Expenditure	18,565	682.47	20,643.39
Net Income/(Expenses)	(17,863)		(19,439.81)

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)	1,203.6
Budgeted Income (Net of GST)	702.00
<u>Over/(Under) Income Budget for 2021/2022</u>	<u>(1,905.58)</u>
Actual Expenditure (Net of GST)	20,643.39
Budgeted Expenditure (Net of GST)	18,565.00
<u>Available Expenditure Budget for 2021/2022</u>	<u>(2,078.39)</u>
<u>Non Budgeted Expenditure 2021/2022</u>	<u>11,722.15</u>

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS

Opening Bank Balance as at 01/07/2021	32,463.77
Income Received (incl GST)	882.85
Less : Withdrawal for Transport Gallery project	(11,722.15)
Closing Bank Balance as at 23/02/2022	21,624.47

	6.3	Monthly Correspondence, School and Group Visits Report – February 2022	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date: 2 March 2022	Document Ref:	D22/7808	

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report about all the incoming and outgoing correspondence she has dealt with – refer to **Attachment 1**.

In these uncertain times with on-going COVID-19 cases, it is not surprising that there are no school or group enquiries/bookings. Hopefully, the current strain has 'peaked' in the community and in the coming months, schools and groups will once again be keen to visit the Mallala Museum. Similarly, patron numbers on a Sunday afternoon have dropped.

RECOMMENDATION

"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – January 2022*, dated 2 February 2022, receives and notes the report."

Attachment

1. Monthly Correspondence, School and Group Visits Report– February 2021

References

Legislation

Local Government Act (SA) 1999