

MINUTES

of the

Audit Committee Meeting



Held, pursuant to the provisions of the
Local Government Act 1999, in the

**Council Chamber
Redbanks Road
Mallala**

on

Monday 3 July 2023 at 4.30pm

The Chairperson formally declared the meeting open at 4.31pm.

1 ACKNOWLEDGEMENT OF COUNTRY

The Audit Committee acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD

2.1 Present

Mr Alan Rushbrook (Chairperson)

Mr Peter Fairlie-Jones (Independent Member)

Mayor Mark Wasley

Deputy Mayor Marcus Strudwicke (*by electronic means*)

Also in Attendance

Chief Executive Officer

Mr James Miller

Director, Corporate Services

Ms Sheree Schenk

Director, Finance

Mr Rajith Udugampola

Director, Infrastructure and Environment

Mr Thomas Jones

Director, Growth and Investment

Mr Darren Starr

Group Manager, Development and Community

Mr Michael Ravno

Accountant

Ms Carmel Vandermolen

Executive Assistant to the Mayor and Chief Executive Officer

Ms Susan Cook

People and Culture Advisor

Ms Angie-Marie Ross

Governance Administration Officer/Minute Taker

Ms Stacie Shrubsole

2.2 Apologies

Councillor Margherita Panella



3 MINUTES**3.1 CONFIRMATION OF MINUTES – AUDIT COMMITTEE MEETING HELD 3 APRIL 2023****COMMITTEE RESOLUTION 2023/035****Moved: Mayor Wasley****Seconded: Mr Fairlie-Jones****“that the minutes of the Audit Committee Meeting held on Monday 3 April 2023 (MB Folios 252 to 258, inclusive), be accepted as read and confirmed.”****CARRIED****3.2 CONFIRMATION OF MINUTES – SPECIAL AUDIT COMMITTEE MEETING HELD 21 JUNE 2023****COMMITTEE RESOLUTION 2023/036****Moved: Mr Fairlie-Jones****Seconded: Deputy Mayor Strudwicke****“that the minutes of the Special Audit Committee Meeting held on Wednesday 21 June 2023 (MB Folios 259 to 264, inclusive), be accepted as read and confirmed.”****CARRIED****4 BUSINESS ARISING**

Nil

5 DECLARATION OF MEMBERS’ INTEREST

Nil

6 REPORTS FOR DECISION**6.1 DRAFT 2023/2024 ANNUAL BUSINESS PLAN, BUDGET AND REVISED LONG TERM FINANCIAL PLAN 2024-2033**

The Chief Executive Officer gave a 45-minute presentation to the Audit Committee titled, ‘*Growth, Productivity and Labour Resourcing*’, including answering questions of Members.



COMMITTEE RESOLUTION 2023/037**Moved:** Deputy Mayor Strudwicke**Seconded:** Mayor Wasley

“that the Audit Committee, having considered Item 6.1 – *Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033*, dated 3 July 2023, receives and notes the report and in doing so recommends to Council that it adopts consulted *Draft 2023/2024 Annual Business Plan and Budget* as contained in the Attachment 1, subject to the following changes:-

- 1. Changes to the draft budget post-public consultation as identified in Table 1 of this report;**
- 2. Updated final valuation reports from the Valuer General; and**
- 3. Adjustments to reflect the adoption of the *2023/2024 Annual Business Plan and Budget*.”**

CARRIED**COMMITTEE RESOLUTION 2023/038****Moved:** Mayor Wasley**Seconded:** Deputy Mayor Strudwicke

“that the Audit Committee, having considered Item 6.1 – *Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033*, dated 3 July 2023, receives and notes the report and in doing so recommends to Council that it adopts consulted *Revised Long Term Financial Plan 2024-2033* as contained in the Attachment 2, subject to the following changes:-

- 1. Changes to the revised long term financial plan post-public consultation as identified in Table 1 of this report; and**
- 2. Updated final valuation reports from the Valuer General.”**

CARRIED**COMMITTEE RESOLUTION 2023/039****Moved:** Deputy Mayor Strudwicke**Seconded:** Mr Fairlie-Jones

“that the Audit Committee receive and note the presentation by the Chief Executive Officer titled ‘Growth, Productivity and Labour Resourcing’.”

CARRIED

6.2 UPDATE ON AUDIT COMMITTEE ANNUAL WORK PROGRAM 2022/2023**COMMITTEE RESOLUTION 2023/040****Moved: Mayor Wasley****Seconded: Deputy Mayor Strudwicke**

“that the Audit Committee, having considered Item 6.2 – *Update on Audit Committee Annual Work Program 2022/2023*, dated 3 July 2023, receives and notes the report and in doing so recommends to Council that Council acknowledge the progress made to complete the activities identified for the Audit Committee during the 2022/2023 Financial Year.”

CARRIED

The Chairperson sought leave of the meeting pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* to bring forward item 6.4 – *Review of Audit Committee Terms of Reference*. Leave was granted.

6.4 REVIEW OF AUDIT COMMITTEE TERMS OF REFERENCE**COMMITTEE RESOLUTION 2023/041****Moved: Mr Fairlie-Jones****Seconded: Mayor Wasley**

“that the Audit Committee, having considered Item 6.4 – *Review of Audit Committee Terms of Reference*, dated 3 July 2023, receives and notes the report and request a further report be brought back to the next meeting of the Audit Committee.”

CARRIED**6.3 DRAFT ANNUAL WORK PROGRAM FOR 2023/2024 FINANCIAL YEAR****COMMITTEE RESOLUTION 2023/042****Moved: Mayor Wasley****Seconded: Mr Fairlie-Jones**

“that the Audit Committee, having considered Item 6.3 – *Draft Annual Work Program for 2023/2024 Financial Year*, dated 3 July 2023, receives and notes the report and request a further report be brought back to the next meeting of the Audit Committee.”

CARRIED

6.5 POLICY REVIEW – TREASURY MANAGEMENT POLICY**COMMITTEE RESOLUTION 2023/043****Moved: Mr Fairlie-Jones****Seconded: Deputy Mayor Strudwicke**

“that Audit Committee, having considered Item 6.5 – *Policy Review – Treasury Management Policy*, dated 3 July 2023, receives and notes the report and in doing so recommends to the Council that the updated Treasury Management Policy as presented in Attachment 1 to this report be adopted.”

CARRIED**6.6 POLICY REVIEW – ASSET MANAGEMENT POLICY****COMMITTEE RESOLUTION 2023/044****Moved: Mayor Wasley****Seconded: Deputy Mayor Strudwicke**

“that Council, having considered Item 6.6 – *Policy Review – Asset Management Policy*, dated 3 July 2023, receives and notes the report and in doing so recommends to the Council that the updated Assets Management Policy as presented in Attachment 1 to this report be adopted.”

CARRIED**6.7 RISK MANAGEMENT FRAMEWORK UPDATE****COMMITTEE RESOLUTION 2023/045****Moved: Deputy Mayor Strudwicke****Seconded: Mayor Wasley**

“that Council, having considered Item 6.7 – *Risk Management Framework Update*, dated 3 July 2023, receives and notes the report and in doing so recommends to Council that the Risk Management workshops facilitated by Bentleys occur in August 2023, and encourage full support and participation by the Elected Members.”

CARRIED

7 REPORTS FOR INFORMATION**7.1 COMMITTEE RESOLUTIONS****COMMITTEE RESOLUTION 2023/046****Moved: Deputy Mayor Strudwicke****Seconded: Mr Fairlie-Jones**

“that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 3 July 2023, receives and notes the report.”

CARRIED**7.2 INTERIM AUDIT 2022/2023 – MANAGEMENT REPORT****COMMITTEE RESOLUTION 2023/047****Moved: Mayor Wasley****Seconded: Mr Fairlie-Jones**

“that the Audit Committee, having considered Item 7.2 – *Interim Audit 2022/2023 – Management Report*, dated 3 July 2023, receives and notes the report.”

CARRIED**7.3 BUSINESS CONTINUITY PLAN****COMMITTEE RESOLUTION 2023/048****Moved: Deputy Mayor Strudwicke****Seconded: Mr Fairlie-Jones**

“that the Audit Committee, having considered Item 7.3 – *Business Continuity Plan*, dated 3 July 2023, receives and notes the report.”

CARRIED**8 QUESTIONS WITHOUT NOTICE**

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.



9 MOTIONS WITHOUT NOTICE**COMMITTEE RESOLUTION 2023/049****Moved: Mr Fairlie-Jones****Seconded: Deputy Mayor Strudwicke**

“that the Chief Executive Officer bring back a report for consideration by the Audit Committee at its next meeting to be held September 2023 on the accounting treatment of the recently acquired Two Wells Town Centre land.”

CARRIED**10 URGENT BUSINESS**

Nil

11 NEXT MEETING

Monday, 4 September 2023 at 4.30pm.

12 CLOSURE

There being no further business, the Chairperson declared the meeting closed at 6.27pm.

Confirmed as a true record.

Chairperson:.....Date: 4 / 9 / 2023