

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

The Ordinary Meeting of the



will be held in

**Council Chamber
Redbanks Road
Mallala**

on

Monday 26 September 2022 at 6.30pm

A handwritten signature in black ink, appearing to be "James Miller", written in a cursive style.

James Miller
CHIEF EXECUTIVE OFFICER

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Nil

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Nil

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 Adelaide Plains Council	2. Confirmation of Minutes
Monday 26 September 2022	

2.1 Confirmation of Minutes – Ordinary Council Meeting held 22 August 2022

“that the minutes of the Ordinary Council Meeting held on 22 August 2022 (MB Folios 17647 to 17664 inclusive) be accepted as read and confirmed.”

MINUTES

of

Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road
Mallala**

on

Monday 22 August 2022 at 6.30pm

The Mayor formally declared the meeting open at 6.30pm.

1. ATTENDANCE RECORD

1.1 Present:

Mayor Mark Wasley

Councillor Marcus Strudwicke

Mallala/Dublin Ward

Councillor Terry-Anne Keen

Mallala/Dublin Ward

Councillor John Lush

Mallala/Dublin Ward

Councillor Kay Boon

Two Wells Ward

Councillor Joe Daniele

Two Wells Ward

Councillor Frank Maiolo

Two Wells Ward

Councillor Brian Parker

Lewiston Ward

Councillor Carmine Di Troia

Lewiston Ward

Councillor Margherita Panella

Lewiston Ward

Also in Attendance:

Chief Executive Officer

Mr James Miller

General Manager – Development and Community

Mr Darren Starr

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Infrastructure and Environment

Mr Thomas Jones

Acting General Manager – Governance and Executive Office

Ms Angie-Marie Fuss

Manager Governance and Administration

Ms Alyssa Denicola

Property Officer

Mr Rob Adam

Property Officer

Mr Maurice Parks

Marketing and Communications Officer

Ms Clarisse Semler-Hanlon

Administration and Executive Support Officer/Minute Taker

Ms Stacie Shrubsole

Administration Support Officer – Infrastructure and Environment

Ms Lauren Bywaters

Information Technology Support Officer

Mr Sean Murphy

Chair, Norman Waterhouse Lawyers (*for Item 20.1*)

Mr Sean Keenihan

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 25 July 2022

Moved Councillor Maiolo

Seconded Councillor Keen

2022/ 264

“that the minutes of the Ordinary Council Meeting held on 25 July 2022 (MB Folios 17629 to 17646 inclusive) be accepted as read and confirmed.”

CARRIED UNANIMOUSLY

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS' INTEREST

Nil

5. ADJOURNED BUSINESS

Nil

6. MAYOR'S REPORT

6.1 Mayor's Report

Reporting Period – Thursday 21 July 2022 to Friday 5 August 2022

Monday 25 July 2022

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team

Ordinary Council Meeting

Monday 1 August 2022

Information/Briefing Session – Economic Development/Tourism Opportunity

Caretaker Training facilitated by Norman Waterhouse Lawyers

Thursday 4 August 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

Friday 5 August 2022

Local Government Elections Breakfast hosted by Kelledy Jones Lawyers

6.2 Deputy Mayor's Report

Reporting Period – Saturday 6 August 2022 to Thursday 18 August 2022

Monday 8 August 2022

Regional Visit/Meeting – Deputy Mayor, Chief Executive Officer and Local Government Association of SA Chief Executive Officer

Meeting – Deputy Mayor and Chief Executive Officer – Various Matters

Audit Committee Meeting

Thursday 11 August 2022

Hosting of Libraries Board of South Australia at Two Wells Library

Meeting – Deputy Mayor and Chief Executive Officer – Various Matters

Monday 15 August 2022

Meeting – Deputy Mayor and Chief Executive Officer – Various Matters

Information/Briefing Session – Economic Development Modelling

Thursday 18 August 2022

Special Meeting of the Legatus Group

7. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

Nil

8. DEPUTATIONS

Nil

9. PRESENTATIONS/BRIEFINGS

Nil

10. PETITIONS

Nil

The Mayor sought leave of the meeting pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* to bring forward Item 20.1 – *Crown Land, Two Wells – August 2022*. Leave was granted.

20. CONFIDENTIAL ITEMS

20.1 Crown Land, Two Wells – August 2022

Moved Councillor Lush Seconded Councillor Strudwicke **2022/ 265**

“that:

1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Development and Community, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Property Officers, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Administration Support Officer – Infrastructure and Environment, Information Technology Support Officer and Mr Sean Keenihan of Norman Waterhouse Lawyers be excluded from attendance at the meeting of Council for Agenda Item 20.1 – *Crown Land, Two Wells – August 2022*
2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, Item 20.1 – *Crown Land, Two Wells – August 2022* concerns:
 - a. Commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations, and would on balance be contrary to the public interest and
 - b. Legal advice, being a verbal briefing by Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells and
3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED UNANIMOUSLY

The Chief Executive Officer gave a 13 minute presentation in relation to Item 20.1 – *Crown Land, Two Wells – August 2022*.

20.1 Moved Councillor Keen Seconded Councillor Boon **2022/ 266**

“that Council, having considered Item 20.1 – *Crown Land, Two Wells – August 2022*, dated 22 August 2022, receives and notes the report and in doing so acknowledges that, in accordance with the Contract for the Sale and Purchase, the settlement date for the purchase of Section 180 Old Port Wakefield Road, Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road, Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) is Monday 24 October 2022.”

CARRIED UNANIMOUSLY

- 20.1 Moved Councillor Parker Seconded Councillor Strudwicke **2022/ 267**
- “that Council, having considered Item 20.1 – *Crown Land, Two Wells – August 2022*, dated 22 August 2022:**
1. Resolves that, having due regard to the relevant principles underpinning Council’s approach to procurement set out in Council’s Procurement Policy, it is appropriate to engage Alinea Group to undertake the next tranche of the market engagement exercise on the basis of the matters set out within the Report to Council
 2. Appoints Alinea Group to undertake Stages 1-4 of the transaction strategy as set out within the Letter of Offer to Council dated 10 June 2022 and presented as Attachment 2 to this Report, being a detailed market engagement and expression of interest campaign, including preparation of a land development concept plan which will largely reflect Council’s previously adopted guiding principles for the subject land
 3. Acknowledges that the necessary budget revisions will occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000) and
 4. Acknowledges that appointment of an appropriate consultant for Stages 5-8 (being request for detailed plans and transaction management to contractual close) will be determined by resolution at an appropriate time in the future and in accordance with Council’s Procurement Policy.”
- CARRIED UNANIMOUSLY**

- 20.1 Moved Councillor Boon Seconded Councillor Di Troia **2022/ 268**
- “that Council, having considered Item 20.1 – *Crown Land, Two Wells – August 2022*, dated 22 August 2022:**
1. Acknowledges that it is not sustainable or realistic for the Chief Executive Officer (nor his Executive) to drive delivery of this project in the absence of commensurate resourcing being made available, while simultaneously managing primary workload duties and
 2. Authorises the Chief Executive Officer to adequately resource the significant workload associated with catalysing and activating town centre investment and expansion in Two Wells, consistent with Council’s responsibilities pursuant to Section 6 and 7 of the Local Government Act 1999, with the necessary budget revisions to occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000).”
- CARRIED UNANIMOUSLY**

- 20.1 Moved Councillor Keen Seconded Councillor Strudwicke **2022/ 269**
- “that Council, having considered Item 20.1 – *Crown Land, Two Wells – August 2022*, dated 22 August 2022, authorises the Chief Executive Officer to publish the following information as part of the public statement in relation to the Crown Land, Two Wells initiative notwithstanding the existence and operation of the various Section 91(7) orders pertaining to that information:**
1. Council and the Minister for Climate, Environment and Water have entered into a Contract for the Sale and Purchase Section 180 Old Port Wakefield Road Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) (the Subject Land), with a settlement date of Monday 24 October 2022
 2. Council has engaged of Alinea Group to undertake a detailed market engagement and expression of interest process, with commentary to aid and assist the community in

understanding the next tranche of the process and what it means in realising investment for Two Wells (likely timelines also to be disclosed) and

3. An overview of the various, diligent and detailed preparatory work/steps that have been undertaken in relation to the Crown Land, Two Wells initiative from 2017 to present and including:
 - a. Retail Supply and Demand Study prepared by Property and Advisory in December 2019
 - b. Relocation of the community groups previously occupying the Subject Land (Adelaide Plains Kennel and Obedience Club and Adelaide Plains Trotting Owners and Trainers Association) into new facilities at Lewiston (noting that this process and outcome is not subject to Section 91(7) orders)
 - c. Revocation of Community Land Classification over the Subject Land (noting that this process and outcome is not subject to Section 91(7) orders)
 - d. Negotiations with the Minister leading to a commitment to deal exclusively with Council in the disposal of the land
 - e. Ministerial declaration that the Subject Land is surplus to Government requirements
 - f. Ministerial declaration to revoke the Crown dedication over the Subject Land
 - g. Adoption of guiding principles by Council (not to disclose their extent but to inform the community that a framework for the orderly development of the site has been established)."

CARRIED UNANIMOUSLY

20.1 Moved Councillor Keen Seconded Councillor Boon **2022/ 270**

"that Council, having considered the matter of Item 20.1 – *Crown Land, Two Wells – August 2022* in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, resolves that:

1. The staff report and Attachments 1 and 2 pertaining to Item 20.1 – *Crown Land, Two Wells – August 2022* remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated
2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months and
3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED UNANIMOUSLY

11. COMMITTEE MEETINGS

11.1 Adelaide Plains Council Historical Committee Meeting – 2 August 2022

Moved Councillor Strudwicke Seconded Councillor Boon **2022/ 271**

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 2 August 2022."

CARRIED UNANIMOUSLY

11.2 Audit Committee Meeting – 8 August 2022

Moved Councillor Lush Seconded Councillor Keen **2022/ 272**

“that Council receives and notes the minutes of the Audit Committee Meeting held on 8 August 2022 as presented at Attachment 1 to this Report.”

CARRIED UNANIMOUSLY

11.2 Moved Councillor Parker Seconded Councillor Di Troia **2022/ 273**

“that Council endorses resolution 2022/047 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for Audit Committee during 2021/2022 Financial Year.”

CARRIED

11.3 Infrastructure and Environment Committee Meeting – 15 August 2022

Moved Councillor Parker Seconded Councillor Keen **2022/ 274**

“that Council receives and notes the minutes of the Infrastructure and Environment Committee Meeting held 15 August 2022.”

CARRIED UNANIMOUSLY

11.3 Moved Councillor Boon Seconded Councillor Di Troia **2022/ 275**

“that Council endorses resolution 2022/023 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to write to the Chair of the LGA CWMS Board requesting that the Mallala CWMS infrastructure shortfall (\$942,000) identified within Attachment 2 to this report be fully funded by the LGA CWMS program.”

CARRIED UNANIMOUSLY

11.3 Moved Councillor Di Troia Seconded Councillor Parker **2022/ 276**

“that Council endorses resolution 2022/024 of the Infrastructure and Environment Committee and in doing so:

- 1. Instructs the Chief Executive Officer to progress with centre median lighting for stage 2 design, noting that community consultation will be a necessary first step in the process prior to arriving at a final determination and**
- 2. Acknowledges that further reports will be presented to Council on the progress of the Undergrounding of Power – Two Wells Main Street.”**

CARRIED UNANIMOUSLY

11.3 Moved Councillor Strudwicke Seconded Councillor Di Troia **2022/ 277**

“that Council endorses resolution 2022/025 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to undertake the necessary process to enable the development of CR6249/280 (Attachment 3) for stormwater and passive recreation uses.”

CARRIED UNANIMOUSLY

- 11.3 Moved Councillor Parker Seconded Councillor Keen **2022/ 278**
“that Council endorses resolution 2022/026 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Wake Road to the road reserve marked Lot 103 – Blue line (St Andrews Road to Western boundary of Land division) in Attachment 4.”

CARRIED UNANIMOUSLY

- 11.3 Moved Councillor Daniele Seconded Councillor Maiolo **2022/ 279**
“that Council endorses resolution 2022/027 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Gazzola Court to the road reserve marked Lot 104 – Red line (Lot 103 to Western boundary of Land division) in Attachment 4.”

CARRIED UNANIMOUSLY

- 11.3 Moved Councillor Boon Seconded Councillor Keen **2022/ 280**
“that Council endorses resolution 2022/028 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Fielke Road to the road reserve marked Lot 105 – Green Line (St Andrews Road to Lot 103) in Attachment 4.”

CARRIED UNANIMOUSLY

12. SUBSIDIARY MEETINGS

- 12.1 Legatus Group – Special Meeting – 18 August 2022

Moved Councillor Keen Seconded Councillor Di Troia **2022/ 281**

“that Council receives and notes the minutes of the Legatus Group Special Meeting held on 18 August 2022.”

CARRIED UNANIMOUSLY

13. REPORTS FOR DECISION

- 13.1 Community Engagement Strategy (Forums across Adelaide Plains Council)

Moved Councillor Lush Seconded Councillor Strudwicke **2022/ 282**

“that Council, having considered Item 13.1 – *Community Engagement Strategy (Forums across Adelaide Plains Council)*, dated 22 August 2022, receives and notes the report and in doing so acknowledges that:

- 1. Due to the (recently ceased) COVID-19 public health emergency, the upcoming election/caretaker period (and indeed the election itself) and the need to prioritise induction and training immediately post the November 2022 election, there will not be three (3) Community Engagement Forums (Forums) held in 2022 and**
- 2. The Chief Executive Officer intends to revisit the Community Engagement Strategy in early-mid 2023 and at such time that more is known about the content and timing of the Charter and the results of the APC Community Survey have been properly considered, in order to ensure that moving forward Council takes a strategic and holistic approach to community engagement that will be of benefit to the community and to Council’s decision making process.”**

CARRIED UNANIMOUSLY

13.2 Policy Review – Internal Review of Council Decisions Policy and Procedure

Moved Councillor Strudwicke Seconded Councillor Boon **2022/ 283**
“that Council, having considered Item 13.2 – Policy Review – Internal Review of Council Decisions Policy and Procedure, dated 22 August 2022, receives and notes the report and in doing so adopts the revised Internal Review of Council Decisions Policy as presented at Attachment 1 to this Report.”

CARRIED UNANIMOUSLY

13.2 Moved Councillor Parker Seconded Councillor Strudwicke **2022/ 284**
“that Council, having considered Item 13.2 – Policy Review – Internal Review of Council Decisions Policy and Procedure, dated 22 August 2022, adopts the revised Internal Review of Council Decisions Procedure as presented at Attachment 2 to this Report.”

CARRIED UNANIMOUSLY

13.3 Policy Review – Code of Practice – Access to Council Meetings and Documents

Moved Councillor Keen Seconded Councillor Di Troia **2022/ 285**
“that Council, having considered Item 13.3 – Policy Review – Code of Practice – Access to Council Meetings and Documents, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to undertake public consultation, in accordance with Council’s Public Consultation Policy, on the draft Code of Practice – Access to Council Meetings and Documents as presented at Attachment 1 to this Report.”

CARRIED UNANIMOUSLY

13.4 Request to Fly the Rainbow Flag

Moved Councillor Strudwicke Seconded Councillor Parker **2022/ 286**
“that Council, having considered Item 13.4 – Request to Fly the Rainbow Flag, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala during business hours for the month of November 2022 and acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide and on the Feast website.”

CARRIED UNANIMOUSLY

13.5 Revocation of Community Land Classification and Transfer of Land to Minister – Port Prime Township – Adelaide International Bird Sanctuary National Park

Moved Councillor Strudwicke Seconded Councillor Parker **2022/ 287**
“that Council, having considered Item 13.5 – Revocation of Community Land Classification and Transfer of Land to Minister – Port Prime Township – Adelaide International Bird Sanctuary National Park, dated 22 August 2022, receives and notes the report and in doing so:

- 1. Pursuant to Section 194(3)(b) of the Local Government Act 1999, revokes the Community Land Classification of 27 Allotments within the Port Prime Township, comprised in Certificate of Title Volume 5687 Folio 238 and remove the land from its Community Land Register.**

Moved Councillor Lush Seconded Councillor Keen **2022/ 288**

CARRIED UNANIMOUSLY

Moved Councillor Strudwicke Seconded Councillor Lush **2022/ 289**

CARRIED UNANIMOUSLY

Moved Councillor Boon Seconded Councillor Keen **2022/ 290**

CARRIED UNANIMOUSLY

- 13.8 Handover of Drought Communities Program Assets to Adelaide Plains Equestrian Club Incorporated
 Moved Councillor Strudwicke Seconded Councillor Lush **2022/ 291**

“that Council, having considered Item 13.8 – *Handover of Drought Communities Program Assets to Adelaide Plains Equestrian Club Incorporated*, dated 22 August 2022, receives and notes the report and in doing so:

- 1. Resolves to hand over the benefit of the works and assets as presented in Table 1 to this report to the Adelaide Plains Equestrian Club Incorporated**
- 2. Resolves to charge the Adelaide Plains Equestrian Club Incorporated a \$1.00 fee for the handover of the assets, in recognition of the Adelaide Equestrian Club Incorporated taking full financial and legal responsibility for the works and assets from the date of handover and**
- 3. Authorises the Chief Executive Officer to document the handover of the works and assets in a manner the Chief Executive Officer considers appropriate.”**

CARRIED UNANIMOUSLY

14. REPORTS FOR INFORMATION

- 14.1 Council Resolutions – Status Report

Moved Councillor Daniele Seconded Councillor Maiolo **2022/ 292**

“that Council, having considered Item 14.1 – *Council Resolutions – Status Report*, dated 22 August 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

- 14.2 Infrastructure and Environment Department – Monthly Report – August 2022

Moved Councillor Parker Seconded Councillor Keen **2022/ 293**

“that Council, having considered Item 14.2 – *Infrastructure and Environment Department – Monthly Report – August 2022*, dated 22 August 2022 receives and notes the report.”

CARRIED UNANIMOUSLY

- 14.3 Tourism and Economic Development Opportunity

Moved Councillor Lush Seconded Councillor Boon **2022/ 294**

“that Council, having considered Item 14.3 – *Tourism and Economic Development Opportunity*, dated 22 August 2022, receives and notes the report and in doing so acknowledges the opportunity to pursue tourism and economic development-related investment along the coastal foreshores for campground activity to occur and instructs the Chief Executive Officer to bring back a further report on the matter following the expiration of caretaker period and post the November 2022 Local Government Elections.”

CARRIED UNANIMOUSLY

14.4 Dublin Oval Precinct Concept Plan

Moved Councillor Keen Seconded Councillor Di Troia **2022/ 295**

“that Council, having considered Item 14.4 – Dublin Oval Upgrade Concept Plan, dated 22 August 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

14.5 State Government Initiated Planning Review 2022

Moved Councillor Di Troia Seconded Councillor Maiolo **2022/ 296**

“that Council, having considered Item 14.5 – State Government Initiated Planning Review 2022, dated 22 August 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

14.6 Two Wells Community Fund Sixth Round Outcomes

Moved Councillor Parker Seconded Councillor Keen **2022/ 297**

“that Council, having considered Item 14.6 – Two Wells Community Fund Sixth Round Outcomes, dated 22 August 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

14.7 ESCOSA Local Government Advice – Final Framework and Approach

Moved Councillor Di Troia Seconded Councillor Lush **2022/ 298**

“that Council, having considered Item 14.7 – ESCOSA Local Government Advice – Final Framework and Approach, dated 22 August 2022, receives and notes the report.”

Councillor Di Troia left the meeting at 8.24pm.

CARRIED

14.8 Update on the Request for a Community Loan from Mallala Football Club

Councillor Di Troia returned to the meeting at 8.25pm.

Moved Councillor Strudwicke Seconded Councillor Boon **2022/ 299**

“that Council, having considered Item 14.8 – Update on the Request for a Community Loan from Mallala Football Club, dated 22 August 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

15. QUESTIONS ON NOTICE

Nil

16. QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

17. MOTIONS ON NOTICE**17.1 Motion on Notice – Amendment to Resolution 2022/015**

Moved Councillor Lush

Seconded Councillor Parker

2022/ 300**“that Council Resolution 2022/015:****‘that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project**
- 2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the third quarter 2021/2022 budget revision.’**

be amended as follows:**‘that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so:**

- 1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project and**
- 2. Acknowledges that subject to an offer of funding under the Building Better Regions Fund, or the Mallala and Districts Lions Club otherwise funding the project, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the next budget revision.”**

CARRIED UNANIMOUSLY**17.2 Motion on Notice – Purchase of Plaque – Mallala War Memorial 100th Anniversary**

Moved Councillor Strudwicke

Seconded Councillor Keen

2022/ 301**“that Council purchase a suitable small plaque acknowledging the monument centenary, that can be permanently fixed to the base of the monument.”****CARRIED UNANIMOUSLY****18. MOTIONS WITHOUT NOTICE**

Nil

19. URGENT BUSINESS

Nil

20. CONFIDENTIAL ITEMS

20.2 Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes

Moved Councillor Keen

Seconded Councillor Boon

2022/ 302**“that:**

1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Information Technology Support Officer, and Administration Support Officer – Infrastructure and Environment be excluded from attendance at the meeting of the Council for Agenda Item 20.2 – *Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes*
2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the *Local Government Act 1999*, Item 20.2 – *Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes* concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to Mallala Road Roundabouts second deed of variation
3. Council is satisfied that the principle that meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED UNANIMOUSLY

- 20.2 Moved Councillor Keen Seconded Councillor Parker **2022/ 305**
- “that Council, having considered the matter of Item 20.2 – *Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes* in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the Local Government Act 1999, resolves that:**
- 1. The report, minutes and Attachment 1 pertaining to Item 20.2 – *Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes* remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated**
 - 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months and**
 - 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**
- CARRIED**
- 20.3 Contract Extension – Provision of Bulk Haulage Services
- Moved Councillor Keen Seconded Councillor Di Troia **2022/ 306**
- “that:**
- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Development and Community, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Administration**

Support Office – Infrastructure and Environment and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 20.3 – *Contract Extension – Provision of Bulk Haulage Services*

2. Council is satisfied that pursuant to section 90(3)(d)(i) of the *Local Government Act 1999*, Item 20.3 – *Contract Extension – Provision of Bulk Haulage Services* concerns commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED

Councillor Boon returned to the meeting at 9.11pm.

20.3 Moved Councillor Strudwicke Seconded Councillor Lush 2022/ 307

“that Council, having considered Item 20.3 – *Contract Extension – Provision of Bulk Haulage Services*, dated 22 August 2022, receives and notes the report and in doing so:

1. Resolve to appoint Quality Construction Services Pty Ltd for the provision of bulk haulage service for a two (2) year period from 1 November 2022 to 31 October 2024 with the same terms and conditions as contained in Attachment 1 and
2. Authorise the Chief Executive Officer to execute contract extension.”

CARRIED UNANIMOUSLY

20.3 Moved Councillor Keen Seconded Councillor Maiolo 2022/ 308

“that Council, having considered the matter of Agenda Item 20.3 – *Contract Extension – Provision of Bulk Haulage Services* in confidence under sections 90(2) and 90(3)(d)(i) of the *Local Government Act 1999*, resolves:

1. That Attachment 1 remains confidential and not available for public inspection until further order of Council
2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months and
3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”

CARRIED

20.4 Gawler River Floodplain Management Authority – August 2022 Update

Moved Councillor Keen Seconded Councillor Boon 2022/ 309

“that:

1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Information

It being 9.24pm, Council resolved to extend the meeting until 10.00pm in accordance with Division 2, Clause 7(6) of Council's *Code of Practice – Meeting Procedures*.


Councillor Daniele left the meeting at 9.25pm and did not return.

There being no further business, the Mayor declared the meeting closed at 9.42pm.

Confirmed as a true record.

Mayor:

Date: / /

 Adelaide Plains Council	6.1	Mayor's Report	
	Document No:	D22/40997	
Report Date:	26 September 2022	Prepared for:	Mayor Mark Wasley

Reporting Period – Friday 19 August 2022 to Tuesday 20 September 2022

Monday 22 August 2022

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team

Ordinary Council Meeting

Wednesday 24 August 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

Friday 26 August 2022

Legatus Group Waste Management Advisory Committee Meeting

Monday 29 August 2022

Cyber Security Briefing facilitated by Information Technology Officer

Thursday 1 September 2022


Meeting – Mayor and Chief Executive Officer – Various Matters

Site visit and photography – Chief Executive Officer and Marketing and Communications Officer

Leave from Saturday 3 September 2022 to Thursday 15 September 2022

Friday 16 September 2022

Meeting – Mayor and Chief Executive Officer – Various Matters

 Adelaide Plains Council	11.1	Adelaide Plains Council Historical Committee Meeting – 13 September 2022
	Department: Report Author:	Development and Community Manager Library and Community
Date: 26 September 2022	Document Ref:	D22/40703

OVERVIEW

The purpose of this report is to receive and note the minutes from the 13 September 2022 Adelaide Plains Council Historical Committee (APCHC) meeting.

Five members attended the re-scheduled daytime meeting held at the Museum's School Room. The original meeting date of Tuesday 6 September 2022 was cancelled, as there were insufficient members available to form a quorum.

In addition to the regular information reports that were tabled, the Members focused on:

- *Mallala Monument – Centenary Celebrations, 16 October 2022* – Representatives from the Mallala Lions, Returned Services League and Primary School met again with Museum volunteers on Tuesday 6 September 2022. The community groups and school spokespersons updated progress on their various assigned tasks. The draft order of service was duly discussed, which includes a member of the Mallala Returned Services League Sub Branch laying a wreath on behalf of the community. APCHC member Jim Franks will be the Master of Ceremonies on the day and Father Bart O'Donovan will be delivering a blessing before the "Last post" is played. Local school children will also have an integral role in the formal proceedings. A further meeting is planned for Tuesday 4 October 2022.
- *Transport Gallery's lighting* – Members agreed to engage a local electrician firm to supply and install six track lighting units with 3 led spotlights on each track.

RECOMMENDATION

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held 13 September 2022."

Attachment

1. Minutes of Adelaide Plains Council Historical Committee meeting held 13 September 2022

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Tuesday 13 September 2022
At 11:30am**

The Presiding Member formally declared the meeting open at 11.30am.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr R Bevan

Mr J Franks

Ms L Parsons

Mrs C Young

Also in attendance:

Manager Library and Community

Ms A Sawtell

1.2 Apologies

Mr P Angus

Mr V Chenoweth

Mr G Tucker

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2022/ 033

Moved Mr Bevan Seconded Ms Parsons

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 2 August 2022 (MB Folio 174 to 177 Inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – August 2022

Committee Resolution	2022/ 034
Moved Mr Franks	Seconded Mrs Young
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – August 2022, dated 13 September 2022, receives and notes the report.”	
CARRIED	

6.2 Monthly Financial Report – August 2022

Committee Resolution	2022/ 035
Moved Mrs Young	Seconded Mr Bevan
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – August 2022, dated 13 September 2022, receives and notes the report.”	
CARRIED	

6.3 Monthly Correspondence, School & Group Visits Report – August 2022

Committee Resolution	2022/ 036
Moved Ms Parsons	Seconded Mrs Young
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – August 2022, dated 13 September 2022, receives and notes the report.”	
CARRIED	

7. REPORTS FOR DECISION

Nil

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

11.1 Transport Gallery – lighting quote from DB Algar Electrical

Committee Resolution

2022/ 037

Moved Mr Franks Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee, accepts the quote from DB Algar Electrical to supply and install six track lighting units with 3 led spotlights each track, to the value of \$3,300.”

CARRIED

11.2 Donation of Avro Anson plane painting by Mr John Bowden – letter of thanks

Committee Resolution

2022/ 038

Moved Mr Franks Seconded Mr Bevan

“that the Adelaide Plains Council Historical Committee instructs the APCHC Secretary to write a letter of thanks to Mr John Bowden, with his kind donation of an Avro Anson plane painting to the Mallala Museum.”

CARRIED

12. URGENT BUSINESS

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Tuesday 4 October 2022


15. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 12.21pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	12.1	Gawler River Floodplain Management Authority Meeting – 18 August 2022
	Department:	Governance and Executive Office
	Report Author:	Chief Executive Officer
Date: 26 September 2022	Document Ref:	D22/40996

OVERVIEW

The purpose of this report is for Council to receive and note the minutes of the Gawler River Floodplain Management Authority meeting held on 18 August 2022.

RECOMMENDATION

“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Meeting held on 18 August 2022.”

Attachments

1. Copy of Minutes of the Gawler River Floodplain Management Authority meeting held on 18 August 2022.
2. Copy of Key Outcomes Summary of Gawler River Floodplain Management Authority meeting held on 18 August 2022.

MINUTES

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45 am Thursday 18 August 2022
Gawler Civic Centre – 89-91 Murray Street, Gawler SA

1. Meeting of the Board

1.1 Welcome by the GRFMA Chairperson

Acting Chairperson Mr James Miller formally welcomed Board Members, Deputy Board Members and the Executive Officer and opened the 134th meeting of the Board.

1.2 Present

- Mr James Miller, Adelaide Plains Council, Board Member, Acting Chairperson
- Cr John Lush, Adelaide Plains Council, Deputy Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Lokesh Anand, Town of Gawler, Board Member
- Mr Andrew Philpott, Light Regional Council, Deputy Board Member
- Cr William Close, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

1.3 Apologies

- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
 - Mr Ashley Curtis, Adelaide Hills Council, Board Member
 - Mayor Bim Lange, The Barossa Council, Board Member
 - Mr Martin McCarthy, The Barossa Council, Board Member
 - Cr Paul Koch, Town of Gawler, Board Member
 - Mr Brian Carr, Light Regional Council, Board member
 - Cr Peter Rentoulis, City of Playford, Board Member
-
- Mr Ian Baldwin, Independent Board Member, Chair is on leave of absence

1.4 Appointment of Observers

Nil

1.5 Declarations of Interest

Nil

2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB22/35 **GRFMA Ordinary Meeting Minutes**
Moved: **Mr A Philpott**
Seconded: **Cr W Close**

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 16/6/2022 be confirmed as a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

2.2 Actions on Previous Resolutions

Nil

2.3 Matters Arising from the Minutes

Members requested the Acting Chairperson and Executive Officer to facilitate a media release or communicate outlining the Authority's achievements for 2021/2022.

3. Questions on Notice

Nil

4. Motions on Notice

Nil

5. Presentations

Nil

6. Audit Committee

GB22/36 **Audit Committee**
Moved: **Cr M Herrmann**
Seconded: **Cr J Lush**

That the GRFMA:

1. *Receives the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 8/8/2022.*
2. *Endorses the draft Long Term Financial Management Plan and Asset Management Plan documents to include averaging of maintenance costs of \$69,550 pa over the proposed 10 year costed program.*
3. *Requests the GRFMA Executive Officer to:*
 - a. *Implement administrative policies to require clear audit trail of all income and expenditure transactions relating to annual maintenance costs and balance of unspent funds; with summary of activities relating to annual maintenance cost and unspent funds be identified in future GRFMA Annual Reports.*
 - b. *Initiate 'Local Government Personal Accident & Corporate Travel' insurance cover for the position of the GRFMA Chair and any other applicable GRFMA committee members.*

4. Requests the Acting GRFMA Chairperson seek legal advice on the contract terms for the Executive Officer regarding any required employment obligations.
5. Based on the Authority's limited operations and current internal financial controls, determines crime insurance is not required at this time.
6. Endorses extension of the term of existing Audit Committee Members until after the 12 November 2022 periodical Local Government elections.

CARRIED UNANIMOUSLY

7. Technical Assessment Panel

7.1 Technical Assessment Panel

GB22/37 Technical Assessment Panel
Moved: Cr J Lush
Seconded: Mr G Pattinson

That the GRFMA appoints Mr Ben Clark, Director Works and Engineering Services, The Barossa Council as a member of the GRFMA Technical Assessment Panel.

CARRIED UNANIMOUSLY

8. Reports

8.1 GRFMA Strategic Plan Year 1

GB22/38 GRFMA Strategic Plan Year 1
Moved: Cr M Herrmann
Seconded: Cr J Lush

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

Members noted their expectations that the Stormwater Management Plan will be completed by October 2022 and this to be advised to Water Technology.

8.2 Gawler River Flood Mitigation.

GB22/39 Gawler River Flood Mitigation and Charter Review
Moved: W Close
Seconded: Cr J Lush

That Late Report 8.2a be received.

CARRIED UNANIMOUSLY

GB22/40 Gawler River Flood Mitigation and Charter Review
Moved: Cr M Herrmann
Seconded: Cr J Lush

That the GRFMA:

1. Endorses the project governance arrangements as documented in the Gawler River Flood Management Terms of Reference (dated 4/8/22).
2. Notes the intention during development of the full business case to review the governance arrangements for Gawler River Flood Management post 30 June 2023, and for this to incorporate a mix of State and Local Government involvement.

3. *Requests a Key Outcome Summary from meetings of the proposed Business Case Executive Committee be listed as a standing item in the GRFMA Agenda.*

CARRIED UNANIMOUSLY

GB22/41 Gawler River Flood Mitigation Department for Environment & Water (DEW)

Moved: Cr M Herrmann

Seconded: Mr A Philpott

That the GRFMA:

1. *Endorses continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.*
2. *Endorses previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorises the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the .5 technical resource.*
3. *Acknowledges Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.*
4. *Will look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024*
5. *Notes the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.*

CARRIED UNANIMOUSLY

GB22/42 Gawler River Flood Mitigation and Charter Review

Moved: Cr M Herrmann

Seconded: Cr J Lush

That the GRFMA:

1. *Notes receipt of responses from Adelaide Plains Council, The Barossa Council and City of Playford regarding the cost contribution funding model and will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.*
2. *Pursues discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government – noting this is a matter also being considered by the recently established SA Stormwater Expert Panel.*

CARRIED UNANIMOUSLY

8.3 Stormwater Management Plan Progress Report

GB22/43 Stormwater Management Plan Progress Report

Moved: Mr A Philott

Seconded: Cr W Close

That the GRFMA receives the report.

CARRIED UNANIMOUSLY

8.4 Financial Statements 2021/2022 and Annual Audit

GB22/44 Financial Statements 2021/2022 and Annual Audit**Moved: Cr M Herrmann****Seconded: Cr W Close***That the:*

1. Audited Financial Statements for the year 2021/2022 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.
2. 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.
3. 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson and Executive Officer: and
4. Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.

CARRIED UNANIMOUSLY

8.5 Schedule of Constituent Council's Interest in Net Assets

GB22/45 Schedule of Constituent Council's Interest in Net Assets**Moved: Cr J Lush****Seconded: Cr W Close***That the Schedule of Constituent Council's Interest in Net Assets 30 June 2022 be adopted in accordance with Clause 15.5 of the Charter.***CARRIED UNANIMOUSLY**

8.6 Financial Report

GB22/46 Financial Report**Moved: Mr A Philpott****Seconded: Cr J Lush***That the GRFMA receives the financial report as at 1 July 2022 showing a balance of \$126,130.43 total funds available.***CARRIED UNANIMOUSLY**

8.7 GRFMA Board Membership

GB22/47 GRFMA Board Membership**Moved: Cr W Close****Seconded: Mr A Philpott***That the GRFMA receives advice of:*

1. Appointment of Mr. Martin McCarthy as GRFMA Board member for the Barossa Council.
2. Reappointment of Mr. G Pattinson as GRFMA Board Member for the City of Playford.

CARRIED UNANIMOUSLY

8.8 Annual Report 2021/22

GB22/48 Annual Report 2021/22

Moved: Cr J Lush

Seconded: Cr M Herrmann

That the GRFMA Board receives and adopts the GRFMA 2021/22 Annual Report.

CARRIED UNANIMOUSLY

9. Correspondence

- 9.1 The Barossa Council: Letter of advice that the Board Member to the GRFMA will be the Chief Executive Officer and the Deputy Board Member will be the Director Works and Engineering Services.
- 9.2 City of Playford: By email, advice that Mr. Greg Pattinson will be the Chief Executives nominee as the Board Member.

10. Confidential

Nil

11. Urgent Matters Without Notice

Nil

12. Next Meeting

Date and Time: Thursday, 20 October 2022, 9:45am

Host: Adelaide Plains Council

13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 11.39am.

Chair _____ Date _____

Gawler River Floodplain Management Authority

*Adelaide Hills Council, Adelaide Plains Council, The Barossa Council,
Town of Gawler, Light Regional Council, City of Playford*

KEY OUTCOMES SUMMARY

GRFMA Board Meeting – 18 August 2022

Gawler River Flood Mitigation Business Case Governance

The meeting:

- Endorsed the newly proposed project governance arrangements for the Gawler River Flood Mitigation Program as facilitated by Department for Environment and Water (DEW).
- Noted the intention during development of the full business case to review the governance arrangements for Gawler River Flood Management post 30 June 2023, and for this to incorporate a mix of State and Local Government involvement.
- Requested that a Key Outcomes Summary from meetings of the proposed Business Case Executive Committee be listed as a standing item in the GRFMA Agenda.

Gawler River Flood Mitigation Support by GRFMA

The meeting:

- Endorsed continuation of the shared responsibility and partnership approach between Local Government and State Government to pursue flood mitigation measures within the Gawler River landscape.
- Endorsed previous indication of support for continuation of the Business Case being led by DEW, with GRFMA, commitment of not less than \$42,000 to facilitate a .5 technical resource for six months; and authorised the Acting Chairperson and Executive Officer to work with DEW to facilitate and sign a suitable MOU to achieve placement of the .5 technical resource.
- Acknowledged Constituent Council CEOs do not support the further call for Council funding beyond the six months technical resource commitment.
- Resolved to look to importance of partnering with DEW and will continue to work towards sourcing funding contributions toward the Business Case delivery in 2023/2024.
- Noted the Constituent Council CEOs view that it would be more appropriate to undertake community engagement when the preferred options are confirmed, and suitability established and costed.

Charter Review 2 Cost Contribution Funding Model

Council responses regarding the Charter Review 2 cost contribution funding model were received from Adelaide Plains Council, The Barossa Council and City of Playford. The GRFMA will further consider the matter, following responses being received from Adelaide Hills Council, Light Regional Council, and the Town of Gawler.

The GRFMA will pursue discussion with the State Government to develop a funding model policy whereby the relevant portion of capital cost funding for flood mitigation projects is agreed between each tier of Government. It was noted this is a matter also being considered by the recently established SA Stormwater Expert Panel.

Gawler River Floodplain Management Authority

*Adelaide Hills Council, Adelaide Plains Council, The Barossa Council,
Town of Gawler, Light Regional Council, City of Playford*

GRFMA Financial Statements and Annual Audit

The GRFMA Financial Statement documents 2021/2022 were adopted, and the Annual Audit Completion Report was received. The Schedule of Constituent Council's Interest in Net Assets 30 June 2022 was adopted in accordance with Clause 15.5 of the GRFMA Charter.

Financial Report


The Financial Report, as of 1 July 2022, provided a balance of \$126,130.43 total funds available.

GRFMA Board and Committee Appointments

The meeting received advice of appointment of Mr Martin McCarthy as GRFMA Board Member for the Barossa Council and advice of reappointment of Mr G Pattinson as GRFMA Board Member for the City of Playford.

The term of existing GRFMA Audit Committee Members was extended until after the 12 November 2022 periodical Local Government elections.

Mr Ben Clark, Director Works and Engineering Services, The Barossa Council was appointed as a Member of the GRFMA Technical Assessment Panel.

 Adelaide Plains Council	12.2	Legatus Group Annual General Meeting and Ordinary Meeting – 9 September 2022
	Department:	Governance and Executive Office
	Report Author:	Chief Executive Officer
Date: 26 September 2022	Document Ref:	D22/40983

OVERVIEW

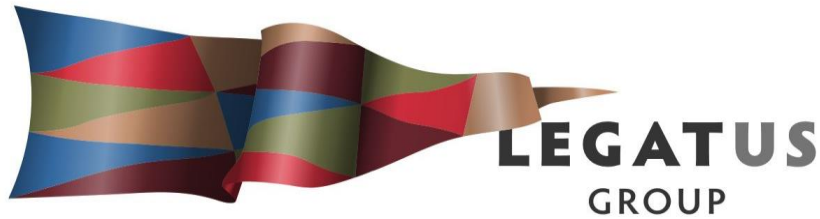
The purpose of this report is for Council to receive and note the minutes of the Legatus Group Annual General Meeting and Ordinary Meeting held on 9 September 2022.

RECOMMENDATION

“that Council receives and notes the minutes of the Legatus Group Annual General Meeting and Ordinary Meeting held on 9 September 2022.”

Attachments

1. Copy of minutes of the Legatus Group Annual General Meeting held on 9 September 2022.
2. Copy of minutes of the Legatus Group Ordinary Meeting held on 9 September 2022.



Unconfirmed Minutes of the Annual General Meeting

9 September 2022

Paxton Function Centre

1 Kingston St Burra SA 5417

I Meeting Preliminaries

The Chair Mayor Phillip Heaslip acknowledge the passing of Queen Elizabeth II and provided an acknowledgement of country.

In Attendance

Members: Mayor Phillip Heaslip (Chair), Mayor Leonie Kerley, Mayor Peter Matthey OAM, Mayor Ben Browne, Mayor Kathie Bowman, Mayor Ruth Whittle OAM, Mayor Rodney Reid, Mayor Wayne Thomas, Mayor Bill O'Brien, Mayor Roslyn Talbot and Mayor Darren Braund.

Others: Legatus Group CEO Simon Millcock. Councils CEOs Maree Wauchope, Russell Peate, Stephen Rufus, Andrew MacDonald and Acting CEO Richard Dodson. RDA YMN CEO Kelly-Anne Saffin, General Manager NY Landscape Board Tony Fox and Angela Ruddenklau (PIRSA).

1.1 Apologies

Members: Mayor Mark Wasley, Mayor Greg Flint, Mayor Leon Stephens and Mayor Bim Lange OAM.

Others: MPs Fraser Ellis, Penny Pratt, Ashton Hurn and Hon Geoff Brock. Council CEOs Andrew Cameron, Sam Johnson OAM, Brian Carr, David Stevenson, Martin McCarthy, Eric Brown and Peter Ackland and Acting CEO Peter Ward.

1.2 Opening

The Legatus Group Chair Mayor Phillip Heaslip opened the meeting at: 10.07am

1.3 Authorisation of Voting Delegates Not applicable.

1.4 Confirmation of previous minutes

Motion: That the minutes of the Annual General Meeting held on 3 September 2021 at the Orroroo Memorial Hall be taken as read and confirmed.

Moved: Mayor Ruth Whittle

Seconded: Mayor Rodney Reid

CARRIED

2. Annual General Meeting Requirements

2.1 Legatus Group Annual Report 2021-22

The Legatus Group Chair, CEO and Chair of the Audit and Risk Management Committee provided reports with the agenda including the Legatus Group 2021-2022 annual report.

Motion: That the Chair, CEO and Chair of Audit and Risk Management Committee Annual reports be accepted.

Moved: Mayor Kathie Bowman Seconded: Mayor Wayne Thomas

CARRIED

2.2 Legatus Group Annual Financial Statements 2021-2022

The 2021/2022 Legatus Group audited annual financial report was undertaken by Dean Newbery and Partners. The financial report prepared by Mr Colin Davies who is contracted by the Legatus Group to provide financial services was provided with the agenda.

Motion:

1. That the Legatus Group annual financial statement for the year ending 30 June 2022 presents a fair view of the state of the financial affairs of the Legatus Group and that the board certifies the annual financial report.
2. That the Legatus Group writes to the Auditors Dean Newbery and Partners advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.
3. The Legatus Group retain Dean Newbery and Partners as Auditors for the year ending 30 June 2023.
4. That the Legatus Group Chair and Audit Committee Chair certify via their signature acceptance of the 2021/2022 Legatus Group independence of the audited annual financial statement.

Moved: Mayor Peter Matthey Seconded: Mayor Darren Braund

CARRIED

2.3 Legatus Group Charter Variation

The Legatus Group CEO provided a report with the agenda which included the revised Charter.

Motion:

1. That the Legatus Group notes that the amended Charter has been approved by all Constituent Councils and as such authorises the Legatus Group CEO to provide advice to the Minister for Local Government.
2. That the Legatus Group notes The Barossa Council request for consideration by the Legatus Group of a variation to item 3.2 of the Charter by August 2023 and that this matter is listed as an agenda item for consideration by the Legatus Group prior to the next AGM.

Moved: Mayor Ben Browne Seconded: Mayor Roslyn Talbot

CARRIED

2.4 Appointment of Office Bearers

The Chair declared all offices vacant and passed the Chairing of the meeting for the selection of the office bearers to the Legatus Group CEO.

The Legatus Group CEO confirmed as per the agenda that at the close of business on Friday 2 September 2022 nominations received were:

- Chair: 29 July 2022 Mayor Rodney Reid by Wakefield Regional Council
- Deputy Chair: 10 August 2022 Mayor Bill O'Brien by Light Regional Council

Motion:

1. That Mayor Rodney Reid is appointed as the Chair of the Legatus Group.
2. That Mayor Bill O'Brien is appointed as the Deputy Chair of the Legatus Group.
3. That the Legatus Group calls for expressions of interest for the vacant Deputy Chair position following the November 2022 Local Government elections.

Moved: Mayor Ben Browne Seconded: Mayor Leonie Kerley CARRIED

Mayor Rodney Reid commenced as Chair and thanked Mayor Heaslip for his time as Chair for the past 12 months.

2.5 Appointment to other organisations

The Legatus Group CEO provided a report with the agenda re appointments to other organisations.

Motion:

1. That the Legatus Group appoints the Legatus Group Chair and Legatus Group CEO as the Legatus Group members of the Yorke Mid North Alliance.
2. That Mayor Bill O'Brien continues as the Legatus Group representative on the Northern and Yorke Landscape Board Aboriginal Engagement Committee.

Moved: Mayor Ben Browne Seconded: Mayor Leonie Kerley CARRIED

2.6 Delegations for 2022/2023

The Legatus Group CEO provided a report with the agenda regarding delegations by the board.

Motion: That the following delegations be approved for 2022/2023:

Delegation	To
Bank account signatories	Legatus Group CEO Simon Millcock Finance Officer Colin Davies
Approving expenditure of budgeted items	Legatus Group CEO
Approving project briefs	Legatus Group CEO
Approving contracts within budget up to \$10,000	Legatus Group CEO
Approving contracts within budget over \$10,000	Chair and Deputy Chairs
Calling for tenders, contracts and consultancies	Legatus Group CEO after consultation with Chair and Deputy Chairs
Appointing tenders, contracts and consultancies	Legatus Group CEO after assessment panel / reference group and with approval from Chair and Deputy Chairs
Recruitment of staff other than Chief Executive Officer	Legatus Group CEO

Performance management of Chief Executive Officer	Chair and Deputy Chairs
Performance management of staff and contractors	Legatus Group CEO

Moved: Mayor Ruth Whittle

Seconded: Mayor Roslyn Talbot

CARRIED

2.7 Determination of Delegate Allowances for 2022/2023

The Legatus Group CEO provided a report with the agenda. Mayors Reid, O'Brien and Browne left the room and Mayor Heaslip Chaired the meeting.

Motion: That the 2022/2023 delegates allowance is set at \$4,500 for the Chair and \$1,500 in total across the Legatus Group zone delegates for SAROC.

Moved: Mayor Roslyn Talbot

Seconded: Mayor Darren Braund

CARRIED

Mayors Reid, O'Brien and Browne returned and Mayor Reid Chaired the meeting.

3. Other Business and Meeting Close:

3.1 Legatus Committees

The Legatus Group CEO provided a report with the agenda outlining the current membership of Legatus Group Committees and it was noted that Mayor Thomas has also been appointed in June 2022 to Legatus Group CWMS Advisory Committee.

Motion: The meeting notes the continuation of the Legatus Group Committees.

Moved: Mayor Leonie Kerley

Seconded: Mayor Phillip Heaslip

CARRIED

3.2 Legatus Group meeting dates

The Legatus Group CEO provided a report with the agenda.

Motion: That the 2022/2023 Legatus Group meetings are held as follows:

1. Friday 16 Dec 2022 plus induction for all members host Light Regional Council
2. Friday 17 March 2023 host Port Pirie Regional Council
3. Friday 16 June 2023 host Northern Areas Council
4. Friday 15 September 2023 including AGM host District Council of Peterborough

Moved: Mayor Darren Bowman

Seconded: Mayor Leonie Kerley

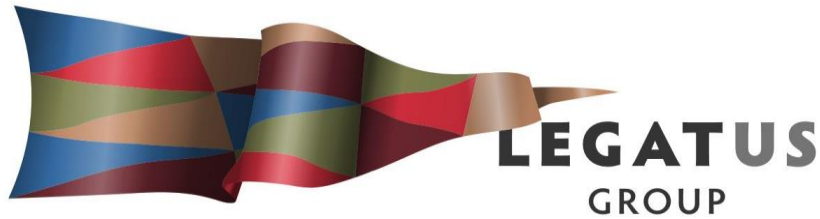
CARRIED

3.3 Acknowledge retiring members

The Legatus Group acknowledged the retirement of Mayor Peter Matthey at the forthcoming 2022 Local Government elections and thanked him for his outstanding service to Local Government.

4. Close

Meeting Closed at: 10.46am



Unconfirmed Minutes of the Ordinary Meeting

9 September 2022

Paxton Function Centre

1 Kingston St Burra SA 5417

Opening - The Legatus Group Chair Mayor Rodney Reid opened the meeting at: 10.57am

Host Council Mayor Peter Matthey welcomed everyone and provided the background on the development by council of the Paxton Cottages. He noted it is the best example of a heritage mining camp in Australia and that it was handed to the Burra Council in 1980. When the Regional Council of Goyder was formed, they focussed on the re-development and sought to run the Paxton Cottages as a business. Focus was to maintain the heritage and not be a burden to rate payers. They are currently working on the World Heritage Listing associated with the Cornish History and Copper Mining.

In Attendance

Members: Mayor Phillip Heaslip (Chair), Mayor Leonie Kerley, Mayor Peter Matthey OAM, Mayor Ben Browne, Mayor Kathie Bowman, Mayor Ruth Whittle OAM, Mayor Rodney Reid, Mayor Wayne Thomas, Mayor Bill O'Brien, Mayor Roslyn Talbot and Mayor Darren Braund.

Others: Legatus Group CEO Simon Millcock. Councils CEOs Maree Wauchope, Russell Peate, Stephen Rufus, Andrew MacDonald and Acting CEO Richard Dodson. RDA YMN CEO Kelly-Anne Saffin, General Manager NY Landscape Board Tony Fox and Angela Ruddenklau (PIRSA).

1.1 Apologies

Members: Mayor Mark Wasley, Mayor Greg Flint, Mayor Leon Stephens and Mayor Bim Lange OAM.

Others: MPs Fraser Ellis, Penny Pratt, Ashton Hurn and Hon Geoff Brock. Council CEOs Andrew Cameron, Sam Johnson OAM, Brian Carr, David Stevenson, Martin McCarthy, Eric Brown and Peter Ackland and Acting CEO Peter Ward.

1.2 Leave of Absence Not applicable

1.3 Conflict of Interest Nil

1.4 Confirmation of previous minutes

Motion: That the minutes of the Legatus Group Special Meeting held on 18 August 2022 be confirmed as a true and correct record.

Moved: Mayor Phillip Heaslip

Seconded: Mayor Roslyn Talbot

CARRIED

1.5 Legatus Group Action List (July 2021 – August 2022)

The Legatus Group CEO provided a report on the updates of the actions from previous minutes with the agenda.

Motion: That the Legatus Group receives and notes the report

Moved: Mayor Kathy Bowman

Seconded: Mayor Leonie Kerley

CARRIED

1.6 Deferred/Adjourned Items Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

2.1 Professor Ros Cameron Torrens University Australia – Refer item 4.5

Professor Cameron's presentation focused on the Attracting, Developing and Retaining Regional Local Government Workforce Report. This report was noted as being topical and of interest and several questions and comments were provided.

2.2 Kelly-Anne Saffin CEO RDA Yorke Mid North

Kelly-Anne provided a short video on the recent work and the team from RDA Yorke Mid North. She outlined having just returned from Canberra with a delegation from RDSA to meet with Minister and several Departments and further information will be distributed. Noted the 3 following items specifically:

- BBRF – not committed to and announcements re the program in budget on 25 Oct 2022
- Noted lower rate of participation in the SA Local Govt elections
- National housing initiatives and role of Local Govt

Meeting with head of Drought Future Fund and discussion on the Regional Drought Resilience Plan and noted the community fund and possible partnership re the Lifeline Connect Model.

2.3 Tony Fox General Manager Northern and Yorke Landscape Board

Tony outlined the appointment process for the Board and their Budget and Business Plan along with the work they are undertaking in communities. Noted they have and will remain having regional offices and are the only Landscape Board doing this whilst also acknowledging the challenges they face with workforce needs.

2.4 Lea Bacon Acting Executive Director Public Affairs LGA

Lea acknowledged on behalf of the LGA Mayor Peter Matthey's retirement and his contribution to the Local Govt sector. He acknowledged Mayor Heaslip for his time as Chair of the Legatus Group and congratulated Mayor Reid for his appointment to the position of Chair.

Lea outlined the advocacy being undertaken by SAROC on Housing, Medical Workforce and State Planning Commission. Plus, the work being undertaken in collaboration with ALGA on the Jobs and

Skills Summit and noted the timely report by the Legatus Group on this matter. Re BBRF – ALGA and LGASA are aware of the concerns and seeking to ensure there is comparable funding.

General discussions on the current process for election of the Legatus Group SAROC representatives and that this should be a matter for the Legatus Group board to decide as opposed to election process with voting from each member council. Lea advised he would note this for further consideration.

3 REPORTS FOR INFORMATION

The Chairs of the following Committees provided the minutes of their meeting for the information of the Legatus Group.

1. Audit & Risk Management Committee 25 August 2022
2. Road Transport and Infrastructure Advisor Committee 28 July 2022
3. Waste Management Advisory Committee 26 August 2022

MOTION: That the Legatus Group receives and notes the committee minutes.

Moved: Mayor Leonie Kerley

Seconded: Mayor Roslyn Talbot

CARRIED

4 REPORTS FOR DECISIONS

4.1 Business Plan Update

The Legatus Group CEO provided a report with the agenda and the Legatus Group Chair invited discussion.

Motion: That the Legatus Group notes the business plan and project updates.

Moved: Mayor Roslyn Talbot

Seconded:

Mayor Darren Braund

CARRIED

Mayor Phillip Heaslip leaves the room 12.25pm

4.2 Financial Report

The Legatus Group CEO provided a report and attachments with the agenda and the Legatus Group Chair invited discussion.

Motion: That the Legatus Group

1. Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial management) Regulations 2011 the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 31 July 2022.
2. Receives and adopts the revised 2022/2023 Budget Review 1 and notes that there is no need to submit the revised budget to member councils for their approval.
3. Notes the CEOs credit card expenditure report for 1 July 2022 till 31 August 2022.

Moved: Mayor Peter Matthey

Seconded: Mayor Kathy Bowman

CARRIED

Mayor Phillip Heaslip returns 12.27pm

4.3 Strategic Plan

The Legatus Group CEO provided a report with the agenda and the Legatus Group Chair invited discussion.

Motion:

1. That the Legatus Group notes the report and specifically that:
 - a. the Legatus Group is unable to adopt the Legatus Group Strategic Plan as not all councils have approved.
 - b. the Legatus Group have recognised the need to give consideration to the long-term sustainability by continuing its practice of using reserve funds; and
 - c. the revised Charter requires the Legatus Group to prepare and implement a 4-year Strategic Management Plan and removes the need to prepare and submit to the Constituent Councils for their approval a Long-Term Financial Plan covering a period of at least ten years.
2. The Legatus Group requests the Legatus Group CEO develop a report with input from the Legatus Group Audit and Risk Management Committee on options associated with the financial viability of the Legatus Group and that a workshop is held following the November 2022 Local Government Elections before providing recommendations to member councils for further consideration.
3. That the Legatus Group notes the request from the District Council of Mount Remarkable for a quarterly report to their Council and advises that the current level of reporting to Constituent Councils is sufficient although they may wish to have this matter raised as part of a review of the charter.

Moved: Mayor Ruth Whittle

Seconded: Mayor Bill O'Brien

CARRIED

4.4 Special Local Roads Program Funding

The Legatus Group CEO provided a report and attachments with the agenda and the Legatus Group Chair invited discussion.

Motion:

1. That the Legatus Group receives the report and authorises the Legatus Group CEO to write to the Local Government Transport Advisory Panel and Legatus Group member councils advising that there should be no alternative process used within the Legatus Group region other than the agreed methodology outlined in the Legatus Group 2030 Regional Transport Plan for assessing applications for the Special Local Roads Program.
2. That an invitation is sent to the Local Government Transport Advisory Panel to present to the Legatus Group Councils the 2023 process for SLRP.
3. That the Legatus Group seeks advice from the Yorke Peninsula Council re any advocacy it may require with regards decisions by Local Government Transport Advisory Panel on the outcome of the North Coast Road Special Local Roads Program application.
4. That the Legatus Group and the Road Transport Infrastructure Advisory Committee take into consideration the matters raised by the Local Government Transport Advisory Panel in their response to the assessment processes used by the Legatus Group with regards Special Local Roads Program applications.

Moved: Mayor Leonie Kerley

Seconded: Mayor Wayne Thomas

CARRIED

4.5 Workforce

The Legatus Group CEO provided a report and attachments with the agenda and it was noted that Professor Cameron had presented earlier in the meeting and the Legatus Group Chair invited discussion.

Motion:

1. That the Legatus Group receives the report and approves:
 - the release of the Attracting, Developing and Retaining Regional Local Government Workforce Report on the Legatus Group website; and
 - invites feedback from Member Councils, Regional Local Government Associations and the SA Local Government Association Secretariat on the recommendations.
2. That the Legatus Group thanks Torrens University Australia for their work on this report and notes that a letter of support has been provided for the Local Government Research and Development Grant for their Career Pathways & Workforce Toolkit for Regional SA Councils application.

Moved: Mayor Peter Matthey

Seconded: Mayor Phillip Heaslip

CARRIED

4.6 Wellbeing – Mental Health

The Legatus Group CEO provided a report and attachments with the agenda and the Legatus Group Chair invited discussion.

Motion:

That the Legatus Group receives the report and:

- 1) Approves the release of the July 2022 Update Report - Wellbeing Gap Analysis Legatus Group Northern Councils on the Legatus Group website.
- 2) The Legatus Group Chair invites the Minister for Health to attend the next Legatus Group meeting to outline the Governments approach in supporting the proposed Lifeline Community Connect Model or other centralised models for the delivery of mental health in the region.
- 3) That the Legatus Group provide a report to SAROC seeking their support in advocating to the Minister for Health for increased support to Regional SA regarding mental health services.

Moved: Mayor Wayne Thomas

Seconded: Mayor Bill O'Brien

CARRIED

4.7 Community Wastewater Management

The Legatus Group CEO provided a report with the agenda and the Legatus Group Chair invited discussion.

Motion:

- 1) That the Legatus Group notes the report including the contract extension of Dr Paul Chapman as Project Manager.

- 2) Appoints Grant Smith, Hayden Battle, Gary Easthope and Nathan Berry as members of the Legatus Group Community Wastewater Management Advisory Committee for 2 years to join Mayor Wayne Thomas.

Moved: Mayor Roslyn Talbot Seconded: Mayor Peter Matthey

CARRIED

4.8 Waste Management

The Legatus Group CEO provided a report with the agenda and the Legatus Group Chair invited discussion.

Motion: That the Legatus Group CEO develops a report and recommendation in consultation with the Legatus Group Waste Management Advisory Committee for consideration by the Legatus Group on a Memorandum of Understanding with the Gilbert Valley Lions Club and other Community Waste Management Groups.

Moved: Mayor Ruth Whittle

Seconded: Mayor Kathy Bowman

CARRIED

4.9 Regional Plans

The Legatus Group CEO provided a report with the agenda and the Legatus Group Chair invited discussion.

Motion: That the Legatus Group notes the report and supports the Legatus Group CEO to continue dialogue with Planning and Land Use Services at the Department for Trade and Investment on the development of the Yorke and Mid North Regional Plan and that he provides a report for the next Legatus Group meeting for their consideration on further involvement.

Moved: Mayor Darren Braund

Seconded: Mayor Wayne Thomas

CARRIED

MOTIONS AND QUESTIONS

5.1 Motions of which Notice has been given: Nil

5.2 Motions without Notice

The Chair asked members if there are any motions without notice. Nil

5.3 Questions with Notice: Nil

5.4 Questions without Notice

The Chair to ask the Members if there are any questions without notice. Nil

MEMBERS COMMUNICATION

ITEM NUMBER: 6

6.1 Legatus Group Chair - Nil

6.2 The Legatus Group SAROC Representative Mayor Peter Matthey and Mayor Bill O'Brien – The LGA update sufficiently covered the work by SAROC. The visit to Northern Areas Council by SAROC was of great value and thanked the council for their hospitality. Noted upcoming LGA President nominations and elections. Plus, the next SAROC meeting will be hosted by Clare and Gilbert Valleys Council.

7. ANY OTHER BUSINESS


Mayor Bill O'Brien noted the retirement of Brian Carr as CEO of the Light Regional Council and his support for the local government sector.

The meeting congratulated Mayors Talbot, Braund, Reid and Stephens for being re-elected.

8. CLOSE – Next meeting 16 December 2022 to be hosted by Light Regional Council.

Meeting Closed at: 12.49pm

DRAFT

 Adelaide Plains Council	13.1	Hours of Operation – Christmas 2022
	Department: Report Author:	Governance and Executive Office General Manager – Governance and Executive Office
Date: 26 September 2022	Document Ref:	D22/39060

EXECUTIVE SUMMARY

- The purpose of this report is to seek Council’s endorsement of the proposed hours of operation for the Christmas and New Year period 2022/2023 (the Christmas Period).
- It is proposed that Council sites will operate as follows:
 - Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Friday 23 December 2022 and re-open at 9am on Tuesday 3 January 2023.
 - Two Wells Library to close at 5pm on Thursday 22 December 2022 and re-open at 9am on Tuesday 3 January 2023.
 - Mallala Library to close at 12pm on Wednesday 21 December 2022 and re-open at 10am on Wednesday 4 January 2023.
 - Two Wells Transfer Station to close at 3.30pm on Wednesday 21 December 2022 and re-open at 9am on Saturday 31 December 2022.
- Skeleton staff (including depot and on call services) will continue to operate over the Christmas Period as required.

RECOMMENDATION

“that Council, having considered Item 13.1 – *Hours of Operation – Christmas 2022*, dated 26 September 2022, receives and notes the report and in doing so resolves the following hours of operation for the Christmas and New Year 2022/2023 period:

- 1. Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Friday 23 December 2022 and re-open at 9am on Tuesday 3 January 2023.**
- 2. Two Wells Library to close at 5pm on Thursday 22 December 2022 and re-open at 9am on Tuesday 3 January 2023.**
- 3. Mallala Library to close at 12pm on Wednesday 21 December 2022 and re-open at 10am on Wednesday 4 January 2023.**
- 4. Two Wells Transfer Station to close at 3.30pm on Wednesday 21 December 2022 and re-open at 9am on Saturday 31 December 2022.”**

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

It is not anticipated that reducing Council's operating hours over the Christmas Period will negatively impact the community, or the Council. Skeleton staff (depot and call-out services) will be rostered during the Christmas Period and all sites will resume normal operating hours early in the New Year.

Staff will naturally access leave entitlements on those days that are not public holidays during the Christmas Period.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is to seek Council's endorsement of the proposed hours of operation for Christmas and New Year period 2022/2023 (the Christmas Period).

Background/History

Historically, Council has closed the Mallala Principal Office and Two Wells Service Centre over Christmas periods and maintained skeleton (infrastructure/regulatory) staff to provide the community with access to on-call services for matters requiring urgent attention (such as general inspectorate/community safety issues and horticulture services).

In terms of the most recent Christmas period, Council, at its Ordinary Meeting on 27 September 2021, resolved as follows:

14.1 Hours of Operation – Christmas 2021

Moved Councillor Parker

Seconded Councillor Boon

2021/344

“that Council, having considered Item 14.1 – *Hours of Operation – Christmas 2021*, dated 27 September 2021, receives and notes the report and in doing so resolves the following hours of operation for the Christmas 2021 period:

- 1. Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Thursday 23 December 2021 and re-open at 9am on Tuesday 4 January 2022.**
- 2. Two Wells Library to close at 7pm on Wednesday 22 December 2021 and re-open at 9am on Tuesday 4 January 2022.**
- 3. Mallala Library to close at 12pm on Wednesday 22 December 2021 and re-open at 10am on Wednesday 5 January 2022.**
- 4. Two Wells Transfer Station to close at 3.30pm on Wednesday 22 December 2021 and re-open at 9am on Saturday 2 January 2022.”**

CARRIED UNANIMOUSLY

Discussion

Proposed Hours of Operation

It is proposed that Council sites will operate as follows:

- Mallala Principal Office, Two Wells Service Centre and Mallala Depot Administration to close at 12pm on Friday 23 December 2022 and re-open at 9am on Tuesday 3 January 2023.
- Two Wells Library to close at 5pm on Thursday 22 December 2022 and re-open at 9am on Tuesday 3 January 2023.
- Mallala Library to close at 12pm on Wednesday 21 December 2022 and re-open at 10am on Wednesday 4 January 2023.
- Two Wells Transfer Station to close at 3.30pm on Wednesday 21 December 2022 and re-open at 9am on Saturday 31 December 2022.

Impact on the Community

Skeleton staff (depot and call out services) will be rostered to provide the community with access to on-call services for matters requiring urgent attention (such as General Inspectorate/Community Safety issues and Horticulture services).

Given the above and based on similar practices in previous years, it is anticipated that there will be minimal, if any, disadvantage or negative impact to the community over the Christmas Period.

Once endorsed by the Elected Body, Council's operating hours over the Christmas Period will be communicated to the community, well in advance, through a notice placed on Council's website, Communicator newsletter and distributed to local media.

Impact on Staff

In recommending the above dates, Management is particularly mindful that 2022 has been another difficult year for many due to COVID-19.

Closure over the Christmas Period provides all staff the opportunity to have a break from work and provides an equitable system for staff to take the same amount of leave during the Christmas Period. Staff will access leave entitlements on those days that are not public holidays during the Christmas Period.

Conclusion

It is recommended that Council consider, and endorse, the proposed operating hours outlined above for the Christmas Period.

References


Legislation

Local Government Act 1999 – Section 45

Council Policies/Plans

Strategic Plan 2021-2024

Proactive Leadership

	13.2	Chief Executive Officer Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Amendment to Ordinary Council Meeting Schedule 2022
	Department: Report Author:	Governance and Executive Office Chief Executive Officer
Date: 26 September 2022	Document Ref:	D22/40601

EXECUTIVE SUMMARY

- The purpose of this report is for Council to consider the Chief Executive Officer's (CEO) recommendation, pursuant to Regulation 21 of the *Local Government (Procedures at Meetings) Regulations 2013* (the Regulations), that Council amend Resolution 2021/378 in order to only determine the times and places for Ordinary Council Meetings from January to October 2022 in light of the upcoming general election in November 2022.
- Council, at its Ordinary Meeting on 25 October 2021, set its Ordinary Council Meeting Schedule for 2022 (which sets out the times and places of Ordinary Meetings from January-December 2022) in accordance with section 81(1) of the Local Government Act 1999 (the Act) and in keeping with its usual practice each year.
- However, section 81(4)(b) of the Local Government Act provides that the CEO must also appoint the time and place at which the first ordinary meeting of a council will be held after a general election of the council. As Members are aware, the next general election will occur on 12 November 2022.
- Accordingly, the CEO is now recommending, pursuant to Regulation 21, that Council amend Resolution 2021/378 as set out at Recommendation below.

RECOMMENDATION – Amend Resolution 2021/378

“that Council, having considered Item 13.2 – Chief Executive Office Recommendation Under Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013 – Ordinary Council Meeting Schedule 2022, dated 26 September 2022, receives and notes the report and in doing so amends Council Resolution 2021/378 made on 25 October 2021 as follows:

“that Council, having considered Item 14.4 – Ordinary Council Meeting Schedule 2022, dated 25 October 2021, receives and notes the report and in doing so:

- 1. Resolves that Ordinary Council Meetings for January-October 2022 will be held in the Mallala Council Chamber at 6.30pm on the fourth Monday of the month with the exception of:***

- a. January 2022, where the Ordinary Council Meeting will be held on the fifth Monday of the month due to the Australia Day public holiday and*
 - b. April 2022, where the Ordinary Council Meeting will be held on the fourth Tuesday of the month due to the ANZAC Day public holiday and*
- 2. Acknowledges that, in accordance with Section 81(4) of the Local Government Act 1999, the Chief Executive Officer will appoint the time and place of the Ordinary Council Meeting to be held in November 2022, being the first Ordinary Meeting held after the November 2022 general election."*

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

In practical terms, Resolution 2021/378 insofar as it relates to the Ordinary Council Meetings to take place in November 2022 is superseded by section 81(4)(b) of the Act and irrespective of Council resolving in accordance with the Recommendation below, the CEO would continue to be required to appoint the time and place at which the November Ordinary Council Meeting will be held. Of course, it is better governance, and therefore recommended, that Council amend Resolution 2021/378 to reflect same.

Further and in relation to the Ordinary Council Meeting to take place in December 2022, it is appropriate that the current Chamber does not seek to determine the time and place of this meeting post-election.

Attachments

Nil

Discussion

As Members are aware, the next general election will occur on 12 November 2022. In accordance with section 81(4)(b) of the Act, the CEO must therefore appoint the time and place for the first ordinary meeting to be held after 12 November 2022.

The CEO is now recommending, pursuant to Regulation 21, that Council amend Resolution 2021/378 to read as follows:

“that Council, having considered Item 14.4 – Ordinary Council Meeting Schedule 2022, dated 25 October 2021, receives and notes the report and in doing so:

- 1. Resolves that Ordinary Council Meetings for January-October 2022 will be held in the Mallala Council Chamber at 6.30pm on the fourth Monday of the month with the exception of:*
 - a. January 2022, where the Ordinary Council Meeting will be held on the fifth Monday of the month due to the Australia Day public holiday and*
 - b. April 2022, where the Ordinary Council Meeting will be held on the fourth Tuesday of the month due to the ANZAC Day public holiday and*
- 2. Acknowledges that, in accordance with Section 81(4) of the Local Government Act 1999, the Chief Executive Officer will appoint the time and place of the Ordinary Council Meeting to be held in November 2022, being the first Ordinary Meeting held after the November 2022 general election.”*

In practical terms, Resolution 2021/378 insofar as it relates to the Ordinary Council Meetings to take place in November 2022 is superseded by section 81(4)(b) of the Act and irrespective of Council resolving in accordance with the Recommendation below, the CEO would continue to be required to appoint the time and place at which the November Ordinary Council Meeting will be held. Of course, it is better governance, and therefore recommended, that Council amend Resolution 2021/378 to reflect same.

Further and in relation to the Ordinary Council Meeting to take place in December 2022, it is appropriate that the current Chamber does not seek to determine the time and place of this meeting post-election.

Conclusion

As Members are aware, the next general election will occur on 12 November 2022. In accordance with section 81(4)(b) of the Local Government Act, the CEO must therefore appoint the time and place for the first ordinary meeting to be held after 12 November 2022.

The CEO is now recommending, pursuant to Regulation 21, that Council amend Resolution 2021/378 in order to only determine the times and places for Ordinary Council Meetings from January to October 2022 in light of the upcoming general election in November 2022.

References

Legislation

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013


Council Policies/Plans

Code of Practice – Access to Council Meetings and Documents

Code of Practice – Meeting Procedures

Strategic Plan 2021-2024

Proactive Leadership

 Adelaide Plains Council	13.3	Election – Local Government Association President 2022-2024
	Department:	Governance and Executive Office
	Report Author:	Manager Governance and Administration
Date: 26 September 2022	Document Ref:	D22/41500

EXECUTIVE SUMMARY

- The purpose of this report is for Council to consider the nominees for Local Government Association (LGA) President and vote accordingly.
- There are five (5) candidates for the position of LGA President:
 - Mayor Keith Parkes, Alexandrina Council
 - Mayor Caroline Phillips, District Council of Karoonda East Murray
 - Mayor Brett Benbow, Port Augusta City Council
 - Mayor Bill O'Brien, Light Regional Council
 - Mayor Erika Vickery OAM, Naracoorte Lucindale Council
- The counting of votes will take place on Zoom on Tuesday 18 October 2022. The term of office will be from the conclusion of the 2022 LGA Annual General Meeting (AGM) until the conclusion of the 2024 LGA AGM.
- Under the LGA Constitution, and as a Member Council, Council is required to (must) participate in this election. It is for Council to consider the Candidate Information Sheets (provided as part of **Attachment 1** to this Report) and each candidate's submission (provided as **Attachment 2** to this Report) and to confirm, by resolution, the candidate it wishes elected.

RECOMMENDATION

“that Council, having considered Item 13.3 – *Election – Local Government Association President 2022-2024*, dated 26 September 2022, receives and notes the report and in doing so nominates candidate _____ to be elected as LGA President for the period 2022-2024.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Under the LGA Constitution, and as a Member Council, Council is required to participate in this election. As the ballot paper is required to be returned by 5.00pm on Monday 17 October 2022, this vote must occur at Council's September Ordinary Meeting.

Attachments

1. Letter from the LGA dated 5 September 2022, including Candidate Information Sheets.
2. Copy of Campaign Submissions from each candidate.

DETAILED REPORT

Purpose

The purpose of this report is for Council to consider the nominees for Local Government Association (LGA) President and vote accordingly.

Background

On 4 July 2022, the LGA called for nominations for the position of LGA President.

Council, at its Ordinary Meeting on 25 July 2022, resolved to nominate Mayor Bill O'Brien:

13.4 Moved Councillor Parker Seconded Councillor Keen **2022/242**

“that Council, having considered Item 13.4 – Call for Nominations – LGA President 2022-2024, dated 25 July 2022, nominates Mayor Bill O’Brien for the position of Local Government Association President for a term of office commencing at the conclusion of the 2022 Annual General Meeting until the conclusion of the 2024 Annual General Meeting.”

CARRIED UNANIMOUSLY

Mayor O'Brien accepted Council's nomination.

Discussion

Nominations

At the close of nominations, five (5) nominations for the position were received for the following candidates:

- Mayor Keith Parkes, Alexandrina Council
- Mayor Caroline Phillips, District Council of Karoonda East Murray
- Mayor Brett Benbow, Port Augusta City Council
- Mayor Bill O'Brien, Light Regional Council
- Mayor Erika Vickery OAM, Naracoorte Lucindale Council

As there is more than one nomination, an election for the position of LGA President will now take place, in accordance with clause 29.4 of the LGA Constitution.

The LGA, by way of letter dated 5 September 2022, provided Candidate Information Sheets, a Ballot paper and voting instructions (**Attachment 1**).

In addition to a Candidate Information Sheet for each candidate provided by the LGA, each candidate has also provided Council with campaign letters requesting support for the position of LGA President (**Attachment 2**).

Procedure for Voting

Pursuant to clause 29 of the LGA Constitution, the Council must vote as follows:

- Council is required to determine by resolution the candidate it wishes elected;
- The Delegate, or in the absence of the Delegate, the chair of the meeting, shall mark the ballot paper with an “X” next to the candidate that Council wishes to elect; and
- The ballot paper is placed in the envelope marked ‘Ballot Paper’ and this envelope is then placed inside the envelope marked ‘Returning Officer’. Before sealing the second envelope, the Delegate must indicate Council’s name on the inside flap. The parcel must then be returned to the Returning Officer by 5pm on Monday 17 October 2022.

The counting of the votes will take place via Zoom from 9am on Tuesday 18 October 2022.

The successful candidate will take office from the conclusion of the 2022 LGA Annual General Meeting (AGM) until the conclusion of the 2024 LGA AGM.

Timing – Local Government General Election

The LGA has acknowledged that because of the timing of the AGM, the election of LGA Board and President, and the four (4) yearly cycle of local government general elections, there is the potential for the President and/or a Board member(s) to not be re-elected in their respective council and thus causing a casual vacancy.

It is also noted that if the election of LGA office holders was held, say three to six months after the local government elections to coincide with the LGA’s OGM there is still the possibility that a current member of the Board may not be re-elected at the November local government elections, resulting in a casual vacancy to be filled prior to the OGM.

Thus, there is no ideal time to hold elections for office bearers for the LGA when the end of term coincides with the general council elections. However, the general view is that it is preferable for a new Board and President to take office at the AGM and as soon as possible around a general council election to ensure the Board and President can maximise their contribution during the two (2) year term, rather than be put in a holding pattern until a new Board is elected following council elections.

Conclusion

It is for Council to consider the profiles and campaign letters of each candidate for the position of LGA President, and to confirm by resolution the candidate it wishes elected.

References

Legislation

Local Government Act 1999

Council Policies/Plans

Strategic Plan 2021-2024

Proactive Leadership

In reply please quote our reference: ECM 781919 TN/AL

5 September 2022

Mr James Miller
Chief Executive Officer
Adelaide Plains Council
PO Box 18
Mallala SA 5502



Dear Mr Miller

RE-ISSUE – Election of LGA President (corrected Ballot Paper)

Please find enclosed a corrected ballot paper for completion by your council in relation to the election of the LGA President. The correction relates to nominee Mayor Bill O'Brien, with the previous ballot paper incorrectly listing Adelaide Plains Council against his name. The new ballot paper correctly shows Light Regional Council. The enclosed ballot paper (orange) must replace the previous version (purple). Please retain and use the combined candidate information, ballot paper envelope and returning officer envelope provided originally.

For ease of reference, I have replicated the instructions for the voting process below. I apologise for any inconvenience or confusion caused.

I wish to advise that at the close of nominations (5.00pm on 19 August 2022) I received nominations for the following five (5) eligible candidates (listed in the order of the ballot draw):

- Mayor Keith PARKES (Alexandrina Council)
- Mayor Caroline PHILLIPS (District Council of Karoonda East Murray)
- Mayor Brett BENBOW (Port Augusta City Council)
- Mayor Bill O'BRIEN (Light Regional Council)
- Mayor Erika VICKERY OAM (Naracoorte Lucindale Council)

I hereby advise that in accordance with clause 29.4 of the LGA Constitution an election for the position of LGA President will take place.

I have attached a copy of each candidate's information together with a Ballot paper and voting envelopes for your council's completion in accordance with the instructions below. **I require the ballot paper to be received by me in hard-copy no later than 5.00pm Monday 17 October 2022.**

Voting Instructions

Pursuant to clause 29 of the LGA Constitution, the casting of the vote by your council must be conducted as follows:

- each Member council shall determine by resolution the candidate it wishes to elect;
- the Delegate of a Member council or in the Delegate's absence, the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the envelope marked "Returning Officer". Before sealing the second

envelope marked "Returning Officer" the Delegate must indicate the member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;

- on receipt of the envelopes the Returning Officer must:
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member council's eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box;
- the Returning Officer shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- at the counting of the votes the Returning Officer shall produce the unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
- the candidate with the most votes shall be deemed elected and the Returning Officer shall declare the candidate elected at the Annual General Meeting; and
- in the case of candidates receiving the same number of votes, the Returning Officer shall draw lots at the counting of the votes and the lot drawn will be the candidate elected.

I am the Returning Officer for this election, and I may appoint a Deputy Returning Officer to perform any of the powers, functions or duties described above.

The counting of votes will take place via Zoom on Tuesday 18 October 2022 commencing at 9.30am.

The successful candidate will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

If you have any queries, please contact me or Program Leader Governance Tami Norman on 8224 2037 or tami.norman@lga.sa.gov.au.

Yours sincerely



Clinton Jury
Chief Executive Officer

Telephone: (08) 8224 2039

Email: cjury@lga.sa.gov.au

Attach: Re-issued LGA President Ballot Paper



29 August 2022

Mayor Mark Wasley
Adelaide Plains Council

markw@apc.sa.gov.au

MARK
Dear Mayor Wasley

I am writing to you regarding my nomination for the role of President of the LGA of SA and would sincerely appreciate if this letter could be included in the information pack provided to your members when your Council votes on this matter.

I am nominating for President because I have the desire, ability and experience to deliver on this role in what has become challenging socio-economic times for all South Australians. We all know that strong and effective local government has never been more important to our state and we now have a window of opportunity to drive a compelling advocacy campaign as part of the LGA's Strategic Plan that will have a significant bearing on the communities we serve across the length and breadth of South Australia.

We live in an environment of new and complex challenges. These include water and energy management issues, the undeniable impact of climate change, the rising cost of living, homelessness, our ageing population and much more. Climate change is of particular concern to me. I have seen the impacts of climate change with my own eyes and would relish the opportunity to help drive the urgent and sustained action required to reduce emissions and manage the impacts of climate change as identified in the LGA Climate Commitment Action Plan 2021-23.

Our relationship with the State Government is more important than ever and the President's role in this should be driven by a healthy dose of two of our key LGA values and behaviours – Optimism and Connectivity. Whilst there remains uncertainty at national level with regards to whether Local Government gets a seat at the Parliament table, I'm sure you agree that here in South Australia, our participation will be what we make it. I believe we need an LGA President who has the capacity and means to continue to build and leverage new relationships to strengthen the bond between local and State Government – to foster a productive and collaborative working relationship based on mutual and meaningful understanding of the roles of each tier of government. I have the desire, time, and commitment to deliver on this.

I have comprehensive knowledge of the challenges faced by both metropolitan and regional councils and will represent both enthusiastically. I understand the development challenges faced by metropolitan councils against the backdrop of the housing shortage and have a strong understanding of the issues facing regional councils and the impacts of seasonal and mobile populations and their connection with financial assistance and other grant opportunities.

Internally, and against the backdrop of the socio-economic challenges we face as well as the recent reforms, I am committed to continuing to build and enhance the relationship between the Board and our organisation's management in a fair, equitable and constructive manner.

I nominate for the role of LGA President with a strong conviction that my extensive local government experience, as well as my experience as a business owner, position me very favourably to succeed.

Most importantly, I am passionate about ensuring that our councils have a voice in these challenging times because now more than ever, the decisions we make today will improve the quality of life of South Australians well into the future.

A vote for me is a vote for positive and effective action.

Thank you for considering my nomination for President of the LGA of SA. I would be happy to discuss my candidacy with you in more detail should you wish to do so.

Sincerely

A handwritten signature in blue ink, appearing to read "Keith Parkes".

Keith Parkes
Mayor

Email: keith.parkes@alexandrina.sa.gov.au



Dear Mayor & Councillors,

I feel both honoured and humbled to be nominated for the position as South Australian Local Government Association - President to be decided at the forthcoming election in October 2022 and write seeking your Council's support for my nomination.

My involvement and career in Local Government spans over a 25-year period and includes being CEO (General Manager) of Central Darling Shire Council, in Western NSW and being the largest Shire in the State, living in Wilcannia for 8 years. In that time the Council came from being almost dysfunctional to winning the A.R Bluett Award for Excellence in Local Government. I was also a recipient of a NSW Premiers Award for my contribution to Regional NSW. My working life has included 6 years in the RAAF and owning a number of small businesses.

My wife and I returned to our home town Kapunda in 2008 and I was privileged to be elected Mayor of Light Regional Council in 2010. It has been a remarkable journey leading this Council to become one of the most progressive in the state. I am most grateful for the support and encouragement I have received from Council members and staff, and our State and Federal MPs.

Local Government will continue to need a strong presence as part of a 'collective' government into the future including Local Government Reforms and Planning legislation. Should I be elected, I would endeavour to lead the organisation in an inclusive and straight forward manner, always ensuring the members are listened to and action taken when required. I would also continue to build on the excellent working relationship with staff that currently exists.

My values include respect, honesty, integrity, building strong relationships and taking an inclusive approach and empowering those around me. Most importantly I care and would demonstrate a firm commitment to addressing the many challenges faced by both the business sector and our communities.

I know in my heart I have always acted with honesty and integrity and a sense of fairness, I enjoy communicating and engaging with members of the community at all levels and others who I meet with an open mind and friendly manner in order to make things happen. In doing so I have enjoyed incredible support throughout my time in Local Government and beyond.

Thank you for taking time to read this letter and I do hope you will consider my application as worthy of your support and please feel free to contact me should you have any questions on Mobile 0488 025 862.

Kind regards

Bill O'Brien JP
Mayor
12 September 2022

Email light@light.sa.gov.au
Post PO Box 72, Kapunda SA 5373
Phone 08 8525 3200
Web light.sa.gov.au

Principal Office
93 Main Street
Kapunda SA 5373

**Kapunda Public Library
and Visitor Information Centre**
51-53 Main Street
Kapunda SA 5373

**Freeling Public Library
and Customer Service Centre**
7 Hanson Street
Freeling SA 5372

**Planning and
Development Services**
12 Hanson Street
Freeling SA 5372

Operations Centre
11 Stephenson Street
Freeling SA 5372



Naracoorte Lucindale Council
Better by Nature

6 September 2022

Dear Mayor and Elected Members,

I am writing to ask for your support for my nomination for the position of LGA President.

I am the Mayor of the Naracoorte Lucindale Council and the President of the Limestone Coast Local Government Association. Through these roles I am a board member of the LGA and ALGA, and Chairman of SAROC and the LGA Research and Development Advisory Committee. I also hold the positions as LGA nominee for the Country Arts SA Board and the SA Grants and Boundaries Commissions. I have held an elected position on Council for 22 years and been involved directly in the LGA for 7 years.

I recognise that the LGA needs strong, consultative, and accountable leadership, and I believe that I am the best candidate to help deliver that outcome as I have the skills and experience gained through Council and in my roles at the LGA, SAROC and ALGA. I have the knowledge, strength and determination to ensure projects that assist councils (such as housing, workforce, planning, coastal management, climate adaption) are undertaken for the benefit of the local government sector.

I am abreast of the depth of the reform process and legislative changes that are currently in front of local government and will make sure that Councils are fully informed and able to implement the myriad of changes progressively being introduced.

The LGA needs to continually be focused on representing the needs of its member Councils and it must keep its performance in this regard under constant review. I recognise and acknowledge that the LGA is a member organisation, and those members need to be the drivers of the future direction for the organisation. This always means constructive communication. Through my roles I know the importance of sound communication and have demonstrated the ability to deliver.

As President of the LGA, I will provide strong, accountable and energetic leadership, driving the opportunities for change while balancing the strengths which we already have as an organisation. I would appreciate your support in my bid to do so.

I welcome anyone who would like to talk to me further to please contact me on 0427622133 or erika.vickery@nlc.sa.gov.au, should you wish to discuss any aspect of the information I have provided.

Yours Sincerely,

Mayor Erika Vickery OAM

DeGaris Place (PO Box 555) Naracoorte SA 5271
Telephone (08) 8760 1100
Email council@nlc.sa.gov.au
www.naracoortelucindale.sa.gov.au





11 Railway Terrace (PO Box 58)
Karoonda SA 5307

08 8578 1004
council@dckem.sa.gov.au
www.dckem.sa.gov.au

ABN: 36 186 937 991

07 September 2022

Dear Mayor Mark Wasley,

I am writing to formally introduce myself as a candidate for LGA President, for which you will soon be asked to cast your vote.

If elected, I believe I would bring a fresh energy and a new perspective to the role with an ability to build on the great achievements of the past. Importantly, I am keen to leverage new opportunities that will arise as a result of the LG Reform and Productivity Commission.

I am a passionate, innovative leader who thrives on collaboration and unity to deliver the best outcomes for the local government sector.

I have served as an elected member for my council for the past 12 years including one term as Deputy Mayor and then progressing to Mayor in 2019. On the 6th of September 2022, I was declared elected unopposed as Mayor for the upcoming term. I am proud to be the first female Mayor in the history of the District Council of Karoonda East Murray, and I seek to inspire and develop the next generation of change makers so that communities can thrive.

Having worked with one of the smallest regional councils in the state, I have the ability to deliver great results with minimal resources, and I feel there are significant opportunities to transfer some of these learnings into a metropolitan context. As a strong advocate for youth opportunities, early childhood programs and childcare accessibility, I am proud of our local achievements in this space.

My professional background is in marketing and communications where I have held positions in the public and private sectors for more than twenty years. I hold a Bachelor of International Business and formal qualifications in marketing. I have extensive experience working in tourism including a ten-year stint with the State Government and as such, I am well connected with the industry and the local government sector across South Australia.



11 Railway Terrace (PO Box 58)
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08 8578 1004
council@dckem.sa.gov.au
www.dckem.sa.gov.au

ABN: 36 186 937 991

I am currently a board member of the Tourism Industry Council of South Australia and Netball South Australia, which strengthens my professional networks within the metropolitan space.

I have a strong connection to the land and the ag sector as a fourth-generation farmer based at Wynarka, partnering my husband Troy in a dryland farming venture.

I feel one of the greatest opportunities for the Local Government sector is to collaborate and learn from other councils. We have the ability to collectively advocate on issues that affect us all and I

believe that we can do better in this space. This is the type of environment I am keen to foster should I be elected.

On a personal note, I am a netball tragic (who still plays!), keen kayaker, lover of good food, wine (and my own jokes) and I'm currently searching for the manual on raising two spirited, pre-teen daughters.

I am outcome driven and like to see tangible results. I believe I can bring people together, identify and capitalise on their strengths and deliver great outcomes. These skills position me well to lead the sector over the next two years.

I look forward to your support.

Kind Regards

Mayor Caroline Phillips



11 Railway Terrace (PO Box 58)
Karoonda SA 5307

08 8578 1004
council@dckem.sa.gov.au
www.dckem.sa.gov.au

ABN: 36 186 937 991

7 September 2022

Dear Councillor,

I am writing to formally introduce myself as a candidate for LGA President, for which you will soon be asked to cast your vote.

If elected, I believe I would bring a fresh energy and a new perspective to the role with an ability to build on the great achievements of the past. Importantly, I am keen to leverage new opportunities that will arise as a result of the LG Reform and Productivity Commission.

I am a passionate, innovative leader who thrives on collaboration and unity to deliver the best outcomes for the local government sector.

I have served as an elected member for my council for the past 12 years including one term as Deputy Mayor and then progressing to Mayor in 2019. On the 6th of September 2022, I was declared elected unopposed as Mayor for the upcoming term. I am proud to be the first female Mayor in the history of the District Council of Karoonda East Murray, and I seek to inspire and develop the next generation of change makers so that communities can thrive.

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I am currently a board member of the Tourism Industry Council of South Australia and Netball South Australia, which strengthens my professional networks within the metropolitan space.

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believe that we can do better in this space. This is the type of environment I am keen to foster should I be elected.

On a personal note, I am a netball tragic (who still plays!), keen kayaker, lover of good food, wine (and my own jokes) and I'm currently searching for the manual on raising two spirited, pre-teen daughters.

I am outcome driven and like to see tangible results. I believe I can bring people together, identify and capitalise on their strengths and deliver great outcomes. These skills position me well to lead the sector over the next two years.

I look forward to your support.

Kind Regards

Mayor Caroline Phillips

Civic Centre: 4 Mackay Street
Port Augusta South Australia 5700

Postal Address: PO Box 1704
Port Augusta South Australia 5700

Telephone (08) 8641 9100
Facsimile (08) 8641 0357

admin@portaugusta.sa.gov.au
www.portaugusta.sa.gov.au



PortAugusta

CITY COUNCIL

Office of the Mayor

File Name: F22/103
Record No: AR22/49126

21 September 2022

Adelaide Plains Council
Attn: Mayor Mark Wasley
PO Box 18
MALLALA SA 5502

Dear Mayor Wasley and Elected Members

I write to you seeking support for my nomination for President of the Local Government Association of South Australia.

I am passionate about the local government policy framework providing a consistent structure for matters to be resolved. Local Government provides an opportunity for local decision making and change to occur in a structured and informed manner. The Elected body can shape and develop policy to create positive outcomes and provide clarity and strategic direction for the Community.

A copy of my curriculum vitae is attached for your reference.

I also look forward to continuing as a Spencer Gulf Cities representative for the South Australian Regional Organisation of Councils.

Yours sincerely

BRETT BENBOW
MAYOR

MAYOR BRETT BENBOW PORT AUGUSTA CITY COUNCIL



Contact Details:

Council:

Civic Centre, 4 Mackay Street, Port Augusta SA 5700
(PO Box 1704, Port Augusta, SA 5700)
All correspondence to be sent to this address

Personal:

39 Great Western Plains Road, Stirling North SA 5710
(PO Box 2004, Port Augusta SA 5700)

Mobile: 0419 423 777

Email: brett.benbow@portaugusta.sa.gov.au

Local Government Experience/Knowledge:

Council Roles:

2018 (Nov) – Current:	Mayor – Port Augusta City Council
2014 – 2018 (Nov)	Deputy Mayor – Port Augusta City Council
2010 – 2018	Councillor – Port Augusta City Council

Board/Committee Representation:

Current:

SA Regional Organisation of Councils (SAROC) 2020-2022
Spencer Gulf Cities (comprising of the Cities of Port Augusta, Port Pirie & Whyalla)
Strategic Planning & Development Policy Committee
CEO Performance Review Committee

Former:

Council Development Assessment Panel
Council's Operations & Strategic Management Committee
Council's Port Augusta Marine Advisory Committee
Regional Development Australia Far North (Board Member)

Personal:

Terminal Manager - Pacific National (Transport Logistics Rail Company)

Summary:


Brett Benbow was elected to the Port Augusta City Council as Councillor in November 2010. Brett was appointed as Deputy Mayor in 2014 and continued in this role until November 2018, when he was elected as Mayor.

Brett's working career for in excess of 35 years has been in the Railway industry in varying roles, such as Trade Assistant, Crane Driver, Slinger, Forklift Operator, Union Delegate and Union Organiser.

Brett played a key role as Best Practice Facilitator in the implementation of multi-skilling being introduced in the later years of Australian National Railways prior to it being sold. He then commenced employment with the newly introduced National Rail business partly owned by the Government in 1996 setting up logistic and transport operation teams in Port Augusta and Whyalla.

Brett's current role is Terminal Supervisor for Pacific National. Pacific National is Australia's leading intermodal freight and steel freight operator, eastern Australia's top carrier of regional exports, bulk goods, grain, and agricultural products, the largest transporter of coal in NSW, and the second-largest transporter of coal in Queensland.

Brett has lived all his life in Port Augusta, married to Kristen, and is a proud father of three children and grandfather of four. Interests of Brett include basketball, golf, football, soccer, cricket and darts for various local Clubs.

	13.4	Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024
	Department: Report Author:	Governance and Executive Office Manager Governance and Administration
Date: 26 September 2022	Document Ref:	D22/41558

EXECUTIVE SUMMARY

- The purpose of this report is for Council to determine the candidates it wishes to vote for in order to fill positions allocated to the Legatus Regional Grouping of Members on the South Australian Regional Organisation of Councils (SAROC) and vote accordingly.
- There are three candidates for two available positions. They are, appearing in alphabetical order:
 - Mayor Ben Browne, Northern Areas Council
 - Mayor Bill O’Brien, Light Regional Council
 - Mayor Rodney Reid, Wakefield Regional Council
- A letter from the Legatus Group, dated 5 September 2022, which sets out instructions for voting and also includes Candidate Information Sheets, is presented as **Attachment 1** to this Report.
- The counting of votes will take place at the LGA House, and will be accessible on Zoom, on Tuesday 18 October 2022 from 9.30am.
- The two persons elected will be declared at the 2022 LGA Annual General Meeting (AGM). Their term of office will be from the conclusion of the 2022 LGA AGM until the conclusion of the 2024 LGA AGM.
- It is for Council to consider the Candidate Information Sheets (provided as part of **Attachment 1** to this Report) and to confirm, by resolution, the candidates it wishes elected.

RECOMMENDATION 1

“that Council, having considered Item 13.4 – Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate _____ to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”

RECOMMENDATION 2

“that Council, having considered Item 13.4 – *Election – Legatus Councils Regional Grouping of Members Representatives to SAROC – 2022-2024*, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate _____ to be elected as a Legatus Regional Grouping of Members on SAROC for 2022-2024.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

The ballot paper must be returned to the Returning Officer by 5pm on Friday 14 October 2022. It is therefore necessary for Council to consider, and vote, at its Ordinary Meeting on 26 September 2022

Attachments

1. Letter from Legatus Group dated 5 September 2022, including Candidate Information Sheets.

DETAILED REPORT

Purpose

The purpose of this report is for Council to determine the candidates it wishes to vote for in order to fill positions allocated to the Legatus Regional Grouping of Members on the South Australian Regional Organisation of Councils (SAROC) and vote accordingly.

Background

The Legatus Group, at its Special Meeting held on 18 August 2022, endorsed three nominations and at the close of nominations (5.00pm on 19 August 2022) the nominations were received for the following three candidates:

- Mayor Ben Browne, Northern Areas Council
- Mayor Bill O'Brien, Light Regional Council
- Mayor Rodney Reid, Wakefield Regional Council

Discussion

Nominations

As a result of there being more nominations than available positions, an election will take place in accordance with Clause 4.4.4 of the SAROC Terms of Reference.

A letter from the Legatus Group, dated 5 September 2022, which sets out instructions for voting and also includes Candidate Information Sheets, is presented as **Attachment 1** to this Report.

Procedure for Voting

In accordance with Clause 4.4.6 of the SAROC Terms of Reference, and as set out within **Attachment 1**:

- Each Member council shall determine by resolution the two candidates it wishes to elect;
- The Chair of the meeting for that Member shall mark the ballot paper with an "X" next to the two candidates that the Member Council wishes to elect;
- The ballot paper is placed in the envelope marked 'Ballot Paper' and this envelope is then placed inside the envelope marked 'Returning Officer'. Before sealing the second envelope, the Delegate must indicate Council's name on the inside flap. The parcel must then be returned to the Returning Officer by 5pm on Monday 17 October 2022.

The counting of votes will take place at the LGA House, and will be accessible on Zoom, on Tuesday 18 October 2022 from 9.30am.

The two persons elected will be declared at the 2022 LGA Annual General Meeting (AGM). Their term of office will be from the conclusion of the 2022 LGA AGM until the conclusion of the 2024 LGA AGM.

Timing – Local Government General Election

In accordance with Clause 4.7.2(d) of the SAROC Terms of Reference, a casual vacancy will occur in the office of a member of SAROC if the member of SAROC ceases to be a Council Member.

Because of the timing of the AGM, the election of representatives and the four (4) yearly cycle of local government general elections, there is the potential for the one or both of the representatives to not be re-elected in their respective council and thus causing a casual vacancy.

It is also noted that if the election of was held, say three to six months after the local government elections to coincide with the LGA's OGM there is still the possibility that a current representative may not be re-elected at the November local government elections, resulting in a casual vacancy to be filled prior to the OGM.

Clause 4.7.3 of the SAROC Terms of Reference provides that if there is a casual vacancy in the membership of SAROC then the Regional Grouping of Members relevant to the SAROC member the subject of the casual vacancy will appoint by resolution of the majority of Members comprising the Regional Grouping of Members another Council Member to serve as a member of SAROC for the balance of the membership term.

Conclusion

It is for Council to consider the Candidate Information Sheets (provided as part of **Attachment 1** to this Report) and to confirm, by resolution, the candidates it wishes elected.

References

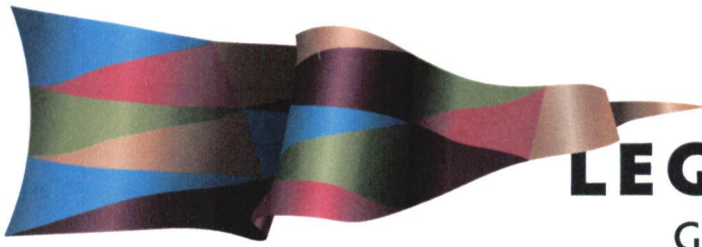
Legislation

Local Government Act 1999

Council Policies/Plans

Strategic Plan 2021-2024

Proactive Leadership



LEGATUS GROUP

Adelaide Plains Council
RECEIVED
- 7 SEP 2022

5 September 2022

ABN: 34 728 242 315

Chairman:
Mayor Phillip Heaslip

Chief Executive Officer:
Simon Millcock

Address:
155 Main North Road
CLARE SA 5453
PO Box 419
CLARE SA 5453

Telephone:
0407819000

Email:
ceo@legatus.sa.gov.au

Website:
www.legatus.sa.gov.au

Member Councils:

Adelaide Plains Council
Barunga West Council
Clare and Gilbert Valleys Council
Copper Coast Council
District Council of Mount Remarkable
District Council of Orroroo Carrieton
District Council of Peterborough
Light Regional Council
Northern Areas Council
Port Pirie Regional Council
Regional Council of Goyder
The Barossa Council
The Flinders Ranges Council
Wakefield Regional Council
Yorke Peninsula Council

Mr James Miller
Chief Executive Officer
Adelaide Plains Council
PO Box 18
Mallala SA 5502

Dear James

Election of Legatus Councils Regional Grouping of Members Representatives to SAROC

On 4 July 2022, the LGA CEO and Returning Officer, Mr Clinton Jury, wrote to me seeking assistance with the call for nominations from the Legatus Group Council Members excluding Port Pirie Regional Council to fill the two (2) positions allocated to the Legatus Regional Grouping of Members on SAROC. I subsequently facilitated a call for nominations as requested.

The Legatus Group Special meeting held on 18 August 2022 endorsed 3 nominees and at the close of nominations (5.00pm on 19 August 2022) the nominations were received for the following three (3) eligible candidates (listed in the order of the ballot paper name draw):

- Mayor Ben Browne (Northern Areas Council)
- Mayor Bill O'Brien (Light Regional Council)
- Mayor Rodney Reid (Wakefield Regional Council)

As a result of receiving more nominations than available positions, I hereby advise that in accordance with clause 4.4.4 of the SAROC Terms of Reference an election for the two (2) positions on the Legatus Councils Regional Grouping of Members of SAROC will take place. I have been delegated authority to act on behalf of the LGA Returning Officer for the purpose of assisting with the conduct of the election process.

I have attached a copy of each candidate's information together with a Ballot paper and voting envelopes for your council's completion in accordance with the instructions below.

The ballot papers must be received by the LGA Returning Officer, Mr Clinton Jury, in hard-copy no later than 5.00pm Monday 17 October 2022.

Voting instructions:

- each Member council shall determine by resolution the two (2) candidates it wishes to elect;
- the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the two (2) candidates that the Member council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" and then place this envelope inside the

envelope marked "Returning Officer". Before sealing the second envelope marked "Returning Officer" the chair must indicate the Member council's name on the inside flap of the envelope. The second envelope may then be sealed and delivered to the Returning Officer;

- on receipt of the envelopes the Returning Officer must:
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member council's eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box.

The counting of votes will take place at LGA House and will be accessible via Zoom on Tuesday 18 October 2022 commencing from 9.30am. Candidates will have the opportunity to attend in person and/or appoint a scrutineer to attend. Information will be sent directly to candidates in relation to the counting of votes.

The two (2) candidates with the most votes shall be deemed elected in respect of the Legatus Councils Regional Grouping of Members on SAROC and the LGA Returning Officer, Mr Clinton Jury, shall declare the candidates elected at the LGA Annual General Meeting. In the case of candidates receiving the same number of votes, lots shall be drawn at the counting of the votes and the lot drawn will be the candidate elected.

The successful candidates will take office from the conclusion of the LGA's 2022 Annual General Meeting for a term ending at the conclusion of the 2024 LGA Annual General Meeting.

If you have any queries please contact Tami Norman, LGA Deputy Returning Officer on (08) 8224 2037 or tami.norman@lga.sa.gov.au.

Yours sincerely



Simon Millcock

Chief Executive Officer – Legatus Group | LGA Deputy Returning Officer

Attach: LGA Election 2022 – SAROC Legatus Grouping of Members - Combined Candidate Information
SAROC Legatus Group Ballot Paper
Ballot Paper envelope
Reply envelope addressed to Returning Officer

Candidate Information Sheet – SAROC Legatus Group

Name	Mayor Benedict Browne (Ben)
Council	Northern Areas Council
Local Government Experience & Knowledge	<p>I am the current Mayor of the Northern Areas Council. I was first elected as a Councillor to the Spalding District Council and served two terms before Council amalgamations in 1997. I was elected to the Northern Areas Council in 2010 and elected as Chairman at that time. This was a very difficult time for the Northern Areas Council and significant reform was needed. Council was under pressure in a number of areas. We were dealing with the findings of two Ombudsman's inquiries and on-going inquiries from the Ministers Department, as well as an investigation by the anti-corruption branch of SA Police. On top of these inquiries our financial position was described by the LGA as unsustainable.</p> <p>Council under my leadership dealt with all the inquiries mentioned above and adopted a new 10-year financial plan. By the time we adopted our 2011/2012 budget, that budget and 10-year financial plan introduced significant reform and after extensive community consultation significant rate increases (over a 8 year period) put Council in a sustainable financial position. These rate increases were 3 years at 12.5% followed by 5 years at 8.5%.</p> <p>I believe the above demonstrates I have a proven ability to deal with very difficult situations and deliver for our community.</p>
Local Government Policy Views & Interests	<p>Council needs to maintain their infrastructure assets and their finances in a sustainable way, not to do so is passing a debt in either infrastructure or finances to future generations. We need to work with all levels of Government to deliver the outcomes our communities need. If I am elected to (SAROC) I believe the contacts I have at the State and Federal Government level will be of benefit to all of the communities we represent. I was recently asked by the Jamestown Show Committee to invite Senator Don Farrell Minister for Trade, Tourism and Investment of Australia, and MLC Clare Scriven Minister for Primary Industries, Regional Development and Forest Industries to be involved in the Q&A panel at the Jamestown Show and to Open the Show I am pleased to say I was able to arrange for them both to attend the Jamestown Show. I am also a Member of the Regional Development Australia Yorke and Mid North Board.</p>




Name	Mayor Benedict Browne (Ben)
Council	Northern Areas Council
Local Government Policy Views & Interests cont.	The Northern Areas Council has recently been successful in receiving a Commonwealth grant of just over 2.9 million dollars to upgrade the Pine Creek Bridge, the RDA support in the preparation of the business case was invaluable in the success of this grant application. I would urge all Councils to work closely with the RDA.
Other Information	<p>Member RDAY & MN</p> <p>Australasian Agricultural Investment Company Director/Share holder</p> <p>Served two terms as a Member of the State Executive of the Labor Party.</p> <p>Served on several local sporting club committees.</p>

Candidate Information Sheet – SAROC Legatus Group

Name	Mayor Bill O'Brien
Council	Light Regional Council
Local Government Experience & Knowledge	<p>25 years' experience in Local Govt including</p> <ul style="list-style-type: none"> • Kapunda District Council – Tourism Officer • Tourism and Economic Development Light Regional Council • General Manager Central Darling Shire (NSW) • Mayor Light Regional Council from in 2010 till current
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • Board member Legatus Group since 2010 • Deputy Chair Legatus Group • SAROC Board Member – 4 years • Member of the Northern and Yorke Landscape Board Aboriginal Engagement Committee
Other Information	<ul style="list-style-type: none"> • Ex-officio attending all council committee meetings • President U3A • Meals on wheels committee • Pines conservation committee

Candidate Information Sheet – SAROC Legatus Group

Name	Mayor Rodney Reid
Council	Wakefield Regional Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Elected Member Wakefield Regional Council from 2006 to 2014 • Mayor Wakefield Regional Council 2014 to 2022 • Deputy Chair of the Legatus Group from 2021 to 2022 • Members of various local government committees • Active participant in Legatus 2014-2022
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • An advocate for strong collaboration across local government sector. • Believes a shared vision across all spheres of government is critical to the future prosperity of our nation.
Other Information	<ul style="list-style-type: none"> • A member of the local Health Advisory Council • A member of various community committees • Patron of the Balaklava Courthouse Galley, Balaklava Eisteddford Society, Balaklava Show Society and Balaklava Rifle Club

	13.5	Election – Local Government Finance Authority – Representative Members of the Board of Trustees
	Department: Report Author:	Governance and Executive Office Manager Governance and Administration
Date: 26 September 2022	Document Ref:	D22/40931

EXECUTIVE SUMMARY

- The purpose of this report is for Council to determine the candidates it wishes to vote for in order to fill positions on the Local Government Finance Authority (LGFA) Board of Trustees.
- There are five candidates for two available positions of Representative Board Member. They are, appearing in alphabetical order:
 - Nigel Graves – Manager Finance, Light Regional Council
 - Mark Gray – Manager Finance, City of Port Adelaide Enfield
 - Annette Martin – Manager Financial Services, City of Charles Sturt (current Board Member)
 - Michael Sedgman – Chief Executive Officer, Rural City of Murray Bridge (current Board Member/Chair) and
 - John Smedley – Elected Member, City of Holdfast Bay.
- A letter from the LGFA, dated 1 September 2022, which sets out instructions for voting and also includes the Candidate Information Sheets, is presented as **Attachment 1** to this Report.
- The two persons elected will be declared at the LGFA Annual General Meeting on Thursday 28 October 2022. Their term of office will commence from January 2023.
- It is for Council to consider the Candidate Information Sheets (provided as part of **Attachment 1** to this Report) and to confirm, by resolution, the candidates it wishes elected.

RECOMMENDATION 1

“that Council, having considered Item 13.5 – Election – Local Government Finance Authority – Representative Members of the Board of Trustees, dated 26 September 2022, receives and notes the report and in doing so resolves that it wishes to vote for candidate _____ to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983).”

RECOMMENDATION 2

“that Council, having considered Item 13.5 – *Election – Local Government Finance Authority – Representative Members of the Board of Trustees*, dated 26 September 2022, resolves that it wishes to vote for candidate _____ to be elected in accordance with Section 7(1)(a) of the Local Government Finance Authority Act 1983).”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

The ballot paper must be returned to the Returning Officer by 5pm on Friday 14 October 2022. It is therefore necessary for Council to consider, and vote, at its Ordinary Meeting on 26 September 2022.

Attachments

1. Letter from LGFA dated 1 September 2022 including candidate information sheets.

DETAILED REPORT

Purpose

The purpose of this report is for Council to determine the candidates it wishes to vote for in order to fill positions on the Local Government Finance Authority of South Australia (LGFA) Board of Trustees.

Background

The LGFA is a corporation established under the *Local Government Finance Authority Act 1983* (the LGFA Act) for the benefit of councils and other prescribed local government bodies within the State. Pursuant to section 5 of the LGFA Act, every council is a member of the LGFA.

The LGFA is managed and administered by a Board of Trustees (the Board) constituted in accordance with Division 2 of the LGFA Act:

7—Constitution of the Board

(1) Subject to this section, the Board is constituted of seven members of whom—

- (a) two are persons elected in accordance with the rules of the Authority;*
- (b) two are persons appointed by an annual general meeting of the Authority upon the nomination of the LGA;*
- (c) one is a person appointed by the Minister;*
- (d) one is a person appointed by the Treasurer;*
- (e) one is the person for the time being holding or acting in the office of Secretary of the LGA.*

(2) At least one member of the Board must be a woman and at least one member must be a man

(3) A person is not eligible for election as a member of the Board under subsection (1)(a) unless that person is—

- (a) a member of a council; or*
- (b) an officer of a council.*

...

8—Terms and conditions of office

(1) Subject to this section, a representative member of the Board holds office for a term of two years commencing on 1 January in the year next succeeding the year in which he or she was elected or appointed.

(3) A representative member of the Board is eligible for re-election or re-appointment.

For more information in relation to the LGFA, including an overview of the current Board composition, please visit <https://lgfa.com.au>

Discussion

Call for Nominations

On 1 July 2022, the LGFA circular called for nominations to fill two representative board member positions (provided by Section 7(1)(a) of the LGFA Act as set out above) and currently held by Ms Annette Martin (City of Charles Sturt) and Mr Michael Sedgman (Rural City of Murray Bridge).

Candidates

There are five candidates for two available positions of Representative Board Member. They are, appearing in alphabetical order:

- Nigel Graves – Manager Finance, Light Regional Council
- Mark Gray – Manager Finance, City of Port Adelaide Enfield
- Annette Martin – Manager Financial Services, City of Charles Sturt (current Board Member)
- Michael Sedgman – Chief Executive Officer, Rural City of Murray Bridge (current Board Member/Chair)
- John Smedley – Elected Member, City of Holdfast Bay.

A letter from the LGFA, dated 1 September 2022, which sets out instructions for voting and also includes the Candidate Information Sheets, is presented as **Attachment 1** to this Report.

It is noted that there were initially six candidates however Management was notified on 6 September 2022 that one candidate withdrew their nomination and, accordingly, their name and Candidate Information Sheet are not included for Council's consideration.

Instructions for Voting

In order to comply with the Rules of the LGFA constitution, the casting of the vote by Council must be conducted as follows:

- Voting must be on the ballot paper provided by the LGFA
- Council is required to determine by resolution which candidates (being not more than two) it wishes to elect
- Council's Chief Executive Officer, being the representative to the Annual General Meeting of LGFA (or in his absence, the councillor chairing the Council meeting), shall at the Council meeting in his own hand writing shall mark the ballot paper with an "X" next to the two candidates whom the Council wishes to elect and
- The ballot paper shall then be inserted into the small white envelope marked Confidential Ballot Paper and that envelope shall then be placed in the middle-sized envelope addressed to the Returning Officer. The AGM representative (CEO) will record the Council's name, and sign, that envelope.

Declaration

The two persons elected in accordance with Section 7(1)(a) of the LGFA Act will be declared at the LGFA Annual General Meeting on Thursday 28 October 2022. Their term of office will commence from January 2023.

Timing of the Local Government Election

Although the LGFA Act specifies that, in order to be *eligible for election as a member of the Board*, a *person must be a member of a council or an officer of a council*, the LGFA Act is silent in relation to the consequences of a member of a council who is not re-elected at a Local Government General Election (or indeed an officer of a council who ceases to be an officer of a council) partway through their term of office on the Board.

The LGFA Board Charter is not available for public consumption however Management has received verbal advice from the LGFA confirming that the Charter provides that, although not specified in the LGFA Act, a representative member of the Board can complete their current term on the board if they 'leave the local government sector'.

As Members are aware, the Local Government General Election is upcoming in November 2022. It is noted that one of the candidates is a current elected member. Based on the advice received, there should be no practical consequence to the LGFA Board based on the outcome of the Local Government Election.s

Conclusion

There are five candidates for two available positions of Representative Board Member on the LGFA. Voting must occur in accordance with the instructions, and by the deadline, outlined within **Attachment 1** to this Report.

References

Legislation

Local Government Act 1999

Local Government Finance Authority Act 1983

Council Policies/Plans

Strategic Plan 2021-2024

TO: Chief Executive Officer

RE: Elections for the positions of Representative Members of the Board of Trustees

Our circular of 1 July 2022 called for nominations to fill the two representative board member positions (provided by Section 7(1)(a) of the *Local Government Finance Authority Act 1983*) currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Six nominations have been received for the two positions, and as previously indicated in the abovementioned circular, the election will be conducted by postal ballot.

Enclosed please find details supplied by each candidate to assist councils in determining the candidates for whom they wish to vote. If councils wish to ascertain further details, they may contact the individual candidates direct.

In order to comply with the Rules of the Authority, the casting of the vote by your council must be conducted as follows:-

1. The voting must be on the enclosed ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The council must by Resolution determine which candidates (being not more than two) they wish to elect.
3. The council's representative to the AGM of the Local Government Finance Authority of South Australia (or in his absence the councillor chairing the council meeting) shall at the council meeting in his own handwriting mark the ballot paper with an "x" next to the two candidates whom the council wishes elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. (a) The ballot paper should then be inserted in the attached small white 11B envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
4. (b) The "Confidential Ballot Paper" envelope should then be placed in the middle sized DL envelope addressed to the Returning Officer and the council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chair of the council meeting).
4. (c) Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide, 5000, in the self addressed large A4 envelope which is included for that purpose. Please allow for adequate postage times.

5. All votes must be received by the Returning Officer by 5.00 pm on **Friday 14 October 2022**.
6. Only use the ballot paper enclosed with the signature of G Hollitt on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.

If you have any further queries on the matter, please contact the undersigned, or Geoff Hollitt at this office.

Kindly arrange for this circular to be included on the council's next agenda for the information of the elected members.



Davin Lambert
Chief Executive Officer



Geoff Hollitt
Returning Officer

1 September 2022

NAME: DR NIGEL GRAVES

OCCUPATION: Manager, Finance

QUALIFICATIONS & AWARDS: Fellow of GPA Australia
Graduate Member of the Australian Institute of Company Directors
PhD (thesis - local government financial performance)
Graduate Certificate in Business Research
Master of Business Administration (Adelaide)
Bachelor of Business (Accountancy)
Diploma in Local Government Administration (SA)

CURRENT POSITION IN LOCAL GOVERNMENT: Manager, Finance
Light Regional Council

PERIOD IN LOCAL GOVERNMENT 25 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Local Government Financial Management Group

CPA Public Sector Committee (NT)

Present:

UNE Centre for Local Government

NAME: MR MARK GRAY

OCCUPATION: Manager Finance

QUALIFICATIONS & AWARDS: Master of Business Administration (Adelaide)
Fellow Certified Practising Accountant
Bachelor of Business (Accounting)
Executive Leaders Program (LG Professionals)
PRINCE2 'Practitioner' (Project Management)

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Manager Finance
City of Port Adelaide Enfield

PERIOD IN LOCAL GOVERNMENT

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

30+ years post-graduate finance and leadership experience across Commercial, Not-for-Profit and Local Government sectors.

Extensive experience managing Treasury functions of multi-national corporations, including \$1 Billion foreign currency hedge book, \$600 million debt facility and related interest rate exposures.

NAME: ANNETTE MARTIN

OCCUPATION: Manager Financial Services

QUALIFICATIONS & AWARDS: B.A. Accountancy
Certified Practising Accountant (CPA)
Graduate Australian Institute of Company Directors (GAICD)

CURRENT POSITION IN LOCAL GOVERNMENT: Manager Financial Services
City of Charles Sturt

PERIOD IN LOCAL GOVERNMENT 22 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

SALGFMG

- President SALGFMG 2010-14
- Chair and/or active member of SALGFMG work groups for projects such as development of internal financial controls framework, asset management and financial management addressing updates of information papers, development of model financial statements and harmonisation of reporting, development of long term financial plans, and industry ratios for financial sustainability
- SALGFMG nominee on working parties for Grants Commission 2012-13 and CPA Guide Valuation and Depreciation for public and not for profit sectors under AASB accounting standards 2015-16

Local Government Inquiry Reference Group

- Member for the South Australian Productivity Commission

Present:

Local Government Finance Authority of South Australia

- Board member
- Audit and Risk Committee member

South Australian Local Government Financial Management Group (SALGFMG)

- Executive member
- Representative on a number of working parties
- Life member for services to industry

City of Unley

- Independent member of Audit and Risk Committee

Municipal Council of Roxby Downs

- Independent member of Audit and Risk Committee

NAME: MICHAEL SEDGMAN

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Master of Commercial Law (Deakin) 2007
 Master of Business Administration (Deakin) 2005
 Bachelor of Commerce (Deakin) 1987
 Fellow of CPA Australia - FCPA
 Fellow of Governance Institute of Australia - FGIA
 Fellow of Chartered Institute of Secretaries - FCIS

CURRENT POSITION IN LOCAL GOVERNMENT: Chief Executive Officer
 Rural City of Murray Bridge

PERIOD IN LOCAL GOVERNMENT 24 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

- Local Government Association Workers Compensation Scheme 2011-15
- Local Government Association Mutual Liability Scheme 2009-2015
- Waste Care SA 2010-13
- South Australian Local Government Consulting 2006-09
- Yarra-Melbourne Regional Library Corporation 1999-2004 and 2006
- Inner Northern Group Training Limited 2000-04

Present:

Local Government Finance Authority of South Australia

- Board Trustee since January 2019
- Audit and Risk Committee member 2019-20
- Chair/Presiding Member since February 2021

Overview Committees of

- LGFA Asset Mutual Fund
- Income Protection Fund
2017 - Present
- Murray River Lakes & Coorong Tourism Alliance 2016 – Present

NAME: JOHN SMEDLEY

OCCUPATION: Finance Consultant
Previously 40+ years in Senior Business/Corporate Banking and Finance roles with various Bank and Non-Bank institutions, including NAB, Westpac, Citibank and Bendigo Adelaide Bank.

QUALIFICATIONS & AWARDS: Master of Business Administration (University of Adelaide)
Fellow of Financial Services Institute of Australasia
Diploma in Banking & Finance
Diploma in Mortgage & Finance Banking

CURRENT POSITION IN LOCAL GOVERNMENT: Deputy Mayor / Councillor
City of Holdfast Bay

PERIOD IN LOCAL GOVERNMENT 8 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:


Present:

City of Holdfast Bay

- Audit Committee Chair
- Executive Committee member
- Glenelg Oval Consultative Committee
- Adelaide Airport Consultative Committee

Southern Regional Waste Resource Authority (SRWRA)

- Board member

 Adelaide Plains Council	13.6	Add New Bank Account Signatory
	Department: Report Author:	Finance and Business General Manager – Finance and Business
Date: 26 September 2022	Document No:	D22/40247

EXECUTIVE SUMMARY

- The purpose of this report is for Council to approve the appointment of Council's Accountant, Ms Carmel Vandermolen, as a signatory to operate Council's Bank SA 'Business Cheque Account Plus'.
- In order for Council to issue a valid cheque, Bank SA requires two (2) signatures, from signatories who have been authorised/approved by way of a Council resolution.
- Council's Accountant commenced employment in July 2022. Due to the nature of the Accountant role, it is appropriate and indeed necessary that she be authorised to sign cheques on Council's behalf.
- It is therefore recommended that Council approve its Accountant to be added as an authorised signatory as set out below.

RECOMMENDATION

"that Council, having considered Item 13.6 – *Add New Bank Account Signatory*, dated 26 September 2022, receives and notes the report and in doing approves that Council's Accountant, Carmel Vandermolen, be added as an authorised signatory to Council's Bank SA Business Cheque Account Plus."

BUDGET IMPACT

Estimated Cost:	Not Applicable
Future ongoing operating costs:	Not Applicable
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

In order for Council to issue a valid cheque, Bank SA requires two (2) signatures, from signatories who have been authorised by way of a Council resolution.

Due to the nature of the Accountant role, it is appropriate and indeed necessary that she be authorised to sign cheques on Council's behalf in order to promote efficiencies within the Finance and Business Department and indeed across Council.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is for Council to approve the appointment of Council's Accountant, Ms Carmel Vandermolen, as a signatory to operate Council's Bank SA 'Business Cheque Account Plus'.

Background/History

In order for Council to issue a valid cheque, Bank SA requires two (2) signatures, from signatories who have been authorised by way of a Council resolution. There are currently four (4) authorised signatories for this purpose:

- Chief Executive Officer
- General Manager – Finance and Business
- Manager Regulatory
- Records Management Officer.

Discussion

Council's Accountant, Ms Carmel Vandermolen, commenced employment with Council in July 2022 and due the nature of the Accountant role, requires the ability to sign cheques on Council's behalf. This will add additional efficiency to the process of issuing/signing cheques.

Management does not intend to remove any of the existing signatories at this time in order to ensure flexibility, contingency and operational efficiency in the process of signing cheques.

Conclusion

In order for Council to issue a valid cheque, Bank SA requires two (2) signatures, from signatories who have been authorised by way of a Council resolution. Due to the nature of the Accountant role, it is appropriate and indeed necessary that she be authorised to sign cheques on Council's behalf. Bank SA requires this appointment to be supported by a Council resolution and it is now for Council to consider and determine accordingly.

References

Legislation


Local Government Act 1999

Council Policies

Strategic Plan 2021-2024

Long Term Financial Plan

Annual Business Plan and Budget 2022/2023

	14.1	Council Resolutions – Status Report
	Department: Report Author:	Governance and Executive Office Manager Governance and Administration
Date: 26 September 2022	Document Ref:	D22/41479

OVERVIEW

The purpose of this report is to provide an update in relation to the status of Council Resolutions currently being actioned, for Council Members’ information and monitoring.

Attachment 1 provides the status of Council Resolutions that have not yet been finalised for the period March 2019 to July 2022. Previously outstanding items that have been finalised since the last report to Council are included by way of update. The Council Resolutions for August 2022 are provided, in full, for Council Members’ information.

Management acknowledges the efficiencies afforded to both Council Members and staff by regular reporting and monitoring of the status of Council Resolutions. The practice of providing transparent updates also facilitates performance monitoring and builds confidence.

RECOMMENDATION

“that Council, having considered Item 14.1 – *Council Resolutions – Status Report*, dated 26 September 2022, receives and notes the report.”

Attachments

1. Resolution Status Report

References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at Meetings) Regulations 2013 (SA)

Resolution Register - August 2022 - All						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
22-Aug-22	2.1	Confirmation of Minutes	“that the minutes of the Ordinary Council Meeting held on 25 July 2022 (MB Folios 17629 to 17646 inclusive) be accepted as read and confirmed.”	2022/264	Completed	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Development and Community, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Property Officers, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Administration Support Officer – Infrastructure and Environment, Information Technology Support Officer and Mr Sean Keenihan of Norman Waterhouse Lawyers be excluded from attendance at the meeting of Council for Agenda Item 20.1 – Crown Land, Two Wells – August 2022</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 20.1 – Crown Land, Two Wells – August 2022 concerns:</p> <p>a. Commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations, and would on balance be contrary to the public interest and</p> <p>b. Legal advice, being a verbal briefing by Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers in relation to the matter of Crown Land at Two Wells and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2022/265	Completed	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022 , dated 22 August 2022, receives and notes the report and in doing so acknowledges that, in accordance with the Contract for the Sale and Purchase, the settlement date for the purchase of Section 180 Old Port Wakefield Road, Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road, Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) is Monday 24 October 2022.”	2022/266	Ongoing. Settlement is set down for Monday 24 October 2022	Governance and Executive Office

22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022:</p> <p>1. Resolves that, having due regard to the relevant principles underpinning Council’s approach to procurement set out in Council’s Procurement Policy, it is appropriate to engage Alinea Group to undertake the next tranche of the market engagement exercise on the basis of the matters set out within the Report to Council</p> <p>2. Appoints Alinea Group to undertake Stages 1-4 of the transaction strategy as set out within the Letter of Offer to Council dated 10 June 2022 and presented as Attachment 2 to this Report, being a detailed market engagement and expression of interest campaign, including preparation of a land development concept plan which will largely reflect Council’s previously adopted guiding principles for the subject land</p> <p>3. Acknowledges that the necessary budget revisions will occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000) and</p> <p>4. Acknowledges that appointment of an appropriate consultant for Stages 5-8 (being request for detailed plans and transaction management to contractual close) will be determined by resolution at an appropriate time in the future and in accordance with Council’s Procurement Policy.”</p>	2022/267	<p>Ongoing. Alinea Group have been engaged and CEO-branded <i>Operation TWIG</i> [Two Wells Invest + Grow] meetings (x3) have been held with Alinea Group, their urban design consultants Jensen PLUS and Council’s Executive Management Team to advance the land development concept plans, market engagement process and Expressions of Interest campaign. It is expected that the EOI process will formally commence in late October 2022, subject to Alinea Group having completed all necessary preparatory work.</p>	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022:</p> <p>1. Acknowledges that it is not sustainable or realistic for the Chief Executive Officer (nor his Executive) to drive delivery of this project in the absence of commensurate resourcing being made available, while simultaneously managing primary workload duties and</p> <p>2. Authorises the Chief Executive Officer to adequately resource the significant workload associated with catalysing and activating town centre investment and expansion in Two Wells, consistent with Council’s responsibilities pursuant to Section 6 and 7 of the Local Government Act 1999, with the necessary budget revisions to occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000).”</p>	2022/268	<p>Ongoing. Council’s CEO is advancing discussions with his Executive Management Team with a view of securing resources to advance the project [<i>Operation TWIG</i>] and assist associated and allied workload demands.</p>	Governance and Executive Office

22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022, authorises the Chief Executive Officer to publish the following information as part of the public statement in relation to the Crown Land, Two Wells initiative notwithstanding the existence and operation of the various Section 91(7) orders pertaining to that information:</p> <p>1. Council and the Minister for Climate, Environment and Water have entered into a Contract for the Sale and Purchase Section 180 Old Port Wakefield Road Two Wells (being the whole of the land in Crown Record Volume 5984, Folio 730) and Section 716 Buckland Park Road Two Wells (being portion of the land in Crown Record Volume 5755, Folio 739) (the Subject Land), with a settlement date of Monday 24 October 2022</p> <p>2. Council has engaged of Alinea Group to undertake a detailed market engagement and expression of interest process, with commentary to aid and assist the community in understanding the next tranche of the process and what it means in realising investment for Two Wells (likely timelines also to be disclosed) and</p> <p>3. An overview of the various, diligent and detailed preparatory work/steps that have been undertaken in relation to the Crown Land, Two Wells initiative from 2017 to present and including:</p> <p>a. Retail Supply and Demand Study prepared by Property and Advisory in December 2019</p> <p>b. Relocation of the community groups previously occupying the Subject Land (Adelaide Plains Kennel and Obedience Club and Adelaide Plains Trotting Owners and Trainers Association) into new facilities at Lewiston (noting that this process and outcome is not subject to Section 91(7) orders)</p> <p>c. Revocation of Community Land Classification over the Subject Land (noting that this process and outcome is not subject to Section 91(7) orders)</p> <p>d. Negotiations with the Minister leading to a commitment to deal exclusively with Council in the disposal of the land</p> <p>e. Ministerial declaration that the Subject Land is surplus to Government requirements</p> <p>f. Ministerial declaration to revoke the Crown dedication over the Subject Land</p> <p>g. Adoption of guiding principles by Council (not to disclose their extent but to inform the community that a framework for the orderly development of the site has been established).”</p>	2022/269	Ongoing. A media release was uploaded to Council’s website on 25 August 2022. A LinkedIn page has been created together with a dedicated website page incorporating a Frequently Asked Questions (FAQs) link to same. Everything in the public domain is reflective of what resolution 2022/269 envisaged as appropriate for release.	Governance and Executive Office
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered the matter of Item 20.1 – Crown Land, Two Wells – August 2022 in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the Local Government Act 1999, resolves that:</p> <p>1. The staff report and Attachments 1 and 2 pertaining to Item 20.1 – Crown Land, Two Wells – August 2022 remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2022/270	Completed	Governance and Executive Office
22-Aug-22	11.1	Adelaide Plains Council Historical Committee Meeting	“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 2 August 2022.”	2022/271	Completed	Development and Community
22-Aug-22	11.2	Audit Committee Meeting	“that Council receives and notes the minutes of the Audit Committee Meeting held on 8 August 2022 as presented at Attachment 1 to this Report.”	2022/272	Completed	Finance and Business
22-Aug-22	11.2	Audit Committee Meeting	“that Council endorses resolution 2022/047 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for Audit Committee during 2021/2022 Financial Year.”	2022/273	Completed	Finance and Business
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council receives and notes the minutes of the Infrastructure and Environment Committee Meeting held 15 August 2022.”	2022/274	Completed	Infrastructure and Environment

22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/023 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to write to the Chair of the LGA CWMS Board requesting that the Mallala CWMS infrastructure shortfall (\$942,000) identified within Attachment 2 to this report be fully funded by the LGA CWMS program.”	2022/275	Completed	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/024 of the Infrastructure and Environment Committee and in doing so: 1. Instructs the Chief Executive Officer to progress with centre median lighting for stage 2 design, noting that community consultation will be a necessary first step in the process prior to arriving at a final determination and 2. Acknowledges that further reports will be presented to Council on the progress of the Undergrounding of Power – Two Wells Main Street.”	2022/276	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/025 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to undertake the necessary process to enable the development of CR6249/280 (Attachment 3) for stormwater and passive recreation uses.”	2022/277	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/026 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Wake Road to the road reserve marked Lot 103 – Blue line (St Andrews Road to Western boundary of Land division) in Attachment 4.”	2022/278	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/027 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Gazzola Court to the road reserve marked Lot 104 – Red line (Lot 103 to Western boundary of Land division) in Attachment 4.”	2022/279	Ongoing	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	“that Council endorses resolution 2022/028 of the Infrastructure and Environment Committee and in doing so recommends to Council that it assign the road name Fielke Road to the road reserve marked Lot 105 – Green Line (St Andrews Road to Lot 103) in Attachment 4.”	2022/280	Ongoing	Infrastructure and Environment
22-Aug-22	12.1	Legatus Group Special Meeting	“that Council receives and notes the minutes of the Legatus Group Special Meeting held on 18 August 2022.”	2022/281	Completed	Governance and Executive Office
22-Aug-22	13.1	Community Engagement Strategy (Forums across Adelaide Plains Council)	“that Council, having considered Item 13.1 – Community Engagement Strategy (Forums across Adelaide Plains Council), dated 22 August 2022, receives and notes the report and in doing so acknowledges that: 1. Due to the (recently ceased) COVID-19 public health emergency, the upcoming election/caretaker period (and indeed the election itself) and the need to prioritise induction and training immediately post the November 2022 election, there will not be three (3) Community Engagement Forums (Forums) held in 2022 and 2. The Chief Executive Officer intends to revisit the Community Engagement Strategy in early-mid 2023 and at such time that more is known about the content and timing of the Charter and the results of the APC Community Survey have been properly considered, in order to ensure that moving forward Council takes a strategic and holistic approach to community engagement that will be of benefit to the community and to Council’s decision making process.”	2022/282	Completed	Governance and Executive Office
22-Aug-22	13.2	Policy Review - Internal Review of Council Decisions Policy and Procedure	“that Council, having considered Item 13.2 – Policy Review – Internal Review of Council Decisions Policy and Procedure, dated 22 August 2022, receives and notes the report and in doing so adopts the revised Internal Review of Council Decisions Policy as presented at Attachment 1 to this Report.”	2022/283	Completed	Governance and Executive Office
22-Aug-22	13.2	Policy Review - Internal Review of Council Decisions Policy and Procedure	“that Council, having considered Item 13.2 – Policy Review – Internal Review of Council Decisions Policy and Procedure, dated 22 August 2022, adopts the revised Internal Review of Council Decisions Procedure as presented at Attachment 2 to this Report.”	2022/284	Completed	Governance and Executive Office

22-Aug-22	13.3	Policy Review - Code of Practice - Access to Council Meetings and Documents	“that Council, having considered Item 13.3 – Policy Review – Code of Practice – Access to Council Meetings and Documents, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to undertake public consultation, in accordance with Council’s Public Consultation Policy, on the draft Code of Practice – Access to Council Meetings and Documents as presented at Attachment 1 to this Report.”	2022/285	Forward Agenda - November 2022. Public consultation was undertaken, no submissions received. Policy will be presented following the general election.	Governance and Executive Office
22-Aug-22	13.4	Request to Fly the Rainbow Flag	“that Council, having considered Item 13.4 – Request to Fly the Rainbow Flag, dated 22 August 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala during business hours for the month of November 2022 and acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide and on the Feast website.”	2022/286	Ongoing - Feast has been advised of Council's participation ahead of November.	Governance and Executive Office
22-Aug-22	13.5	Revocation of Community Land Classification and Transfer of Land to Minister	“that Council, having considered Item 13.5 – Revocation of Community Land Classification and Transfer of Land to Minister – Port Prime Township – Adelaide International Bird Sanctuary National Park, dated 22 August 2022, receives and notes the report and in doing so: 1. Pursuant to Section 194(3)(b) of the Local Government Act 1999, revokes the Community Land Classification of 27 Allotments within the Port Prime Township, comprised in Certificate of Title Volume 5687 Folio 238 and remove the land from its Community Land Register. 2. Delegates authority to the Chief Executive Officer to finalise the transfer of the 27 Allotments within the Port Prime Township, comprised in Certificate of Title Volume 5687 Folio 238, to the Minister for Climate, Environment and Water for no consideration, for dedication as part of the Adelaide International Bird Sanctuary National Park.”	2022/287	Transfer of the land from Council to Crown anticipated to be completed within the next month - this is now with conveyancers.	Governance and Executive Office
22-Aug-22	13.5	Motion Without Notice	“that Council instructs the Chief Executive Officer to commence discussions with the appropriate authorities in respect of leasable opportunities in and around Parham for the prospective development of a dedicated horse float parking area and to bring a report back at the appropriate juncture.”	2022/288	Forward Agenda - Post Caretaker	Development and Community
22-Aug-22	13.6	Short Term Staff Accommodation - 65 Old Port Wakefield Road Two Wells	“that Council, having considered Item 13.6 – Short Term Staff Accommodation – 65 Old Port Wakefield Road Two Wells, dated 22 August 2022, receives and notes the report and in doing so: 1. Reallocates \$94,000 from the ‘Council Chamber and Meeting Rooms Audio/Video Upgrade’ Project to the Short Term Staff Accommodation Project 2. Instructs the Chief Executive Officer to progress the Short Term Staff Accommodation Project, including: a. Preparation of building plans and lodgement of a development application for a change of land use and b. Obtaining quotes for the proposed and necessary building work and 3. Acknowledges that further reports may be presented to Council in due course regarding additional budget allocations (if necessary) and/or progress of the Short Term Staff Accommodation Project.”	2022/289	Ongoing	Development and Community
22-Aug-22	13.7	Draft Two Wells Walking Cycling Plan	“that Council, having considered Item 13.7 – Draft Two Wells Walking Cycling Plan, dated 22 August 2022, receives and notes the report and in doing so: 1. Endorses the Draft Two Wells Walking Cycling Plan as presented in Attachment 1 to this report to be released for the purposes of undertaking consultation as envisaged in the Public Consultation Policy and 2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes necessary.”	2022/290	Ongoing	Development and Community

22-Aug-22	13.8	Handover of Drought Communities Program Assets to Adelaide Plains Equestrian Club Incorporated	<p>“that Council, having considered Item 13.8 – Handover of Drought Communities Program Assets to Adelaide Plains Equestrian Club Incorporated, dated 22 August 2022, receives and notes the report and in doing so:</p> <p>1. Resolves to hand over the benefit of the works and assets as presented in Table 1 to this report to the Adelaide Plains Equestrian Club Incorporated</p> <p>2. Resolves to charge the Adelaide Plains Equestrian Club Incorporated a \$1.00 fee for the handover of the assets, in recognition of the Adelaide Equestrian Club Incorporated taking full financial and legal responsibility for the works and assets from the date of handover and</p> <p>3. Authorises the Chief Executive Officer to document the handover of the works and assets in a manner the Chief Executive Officer considers appropriate.”</p>	2022/291	Completed	Finance and Business
22-Aug-22	14.1	Council Resolutions - Status Report	“that Council, having considered Item 14.1 – Council Resolutions – Status Report, dated 22 August 2022, receives and notes the report.”	2022/292	Completed	Governance and Executive Office
22-Aug-22	14.2	Infrastructure and Environment Department Monthly Report	“that Council, having considered Item 14.2 – Infrastructure and Environment Department – Monthly Report – August 2022, dated 22 August 2022 receives and notes the report.”	2022/293	Completed	Infrastructure and Environment
22-Aug-22	14.3	Tourism and Economic Development Opportunity	“that Council, having considered Item 14.3 – Tourism and Economic Development Opportunity, dated 22 August 2022, receives and notes the report and in doing so acknowledges the opportunity to pursue tourism and economic development-related investment along the coastal foreshores for campground activity to occur and instructs the Chief Executive Officer to bring back a further report on the matter following the expiration of caretaker period and post the November 2022 Local Government Elections.”	2022/294	Forward Agenda - Following Caretaker	Governance and Executive Office
22-Aug-22	14.4	Dublin Oval Upgrade Concept Plan	“that Council, having considered Item 14.4 – Dublin Oval Upgrade Concept Plan, dated 22 August 2022, receives and notes the report.”	2022/295	Completed	Development and Community
22-Aug-22	14.5	State Government Initiated Planning Review 2022	“that Council, having considered Item 14.5 – State Government Initiated Planning Review 2022, dated 22 August 2022, receives and notes the report.”	2022/296	Completed	Development and Community
22-Aug-22	14.6	Two Wells Community Fund Sixth Round Outcomes	“that Council, having considered Item 14.6 – Two Wells Community Fund Sixth Round Outcomes, dated 22 August 2022, receives and notes the report.”	2022/297	Completed	Development and Community
22-Aug-22	14.7	ESCOSA Local Government Advice - Final Framework and Approach	“that Council, having considered Item 14.7 – ESCOSA Local Government Advice – Final Framework and Approach, dated 22 August 2022, receives and notes the report.”	2022/298	Completed	Finance and Business
22-Aug-22	14.8	Update on Request for Community Loan from Mallala Football Club	“that Council, having considered Item 14.8 – Update on the Request for a Community Loan from Mallala Football Club, dated 22 August 2022, receives and notes the report.”	2022/299	Completed	Finance and Business

22-Aug-22	15.1	Motion on Notice	<p>“that Council Resolution 2022/015: ‘that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so: 1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project 2. Acknowledges that, subject to an offer of funding under the Building Better Regions Fund, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the third quarter 2021/2022 budget revision.’ be amended as follows: ‘that Council, having considered Item 14.9 – State and Federal Funding Opportunities, dated 31 January 2022, receives and notes the report and in doing so: 1. Instructs the Chief Executive Officer to advise the Mallala and Districts Lions Club that Council supports its funding application under the Building Better Regions Fund funding stream for the Mallala and Districts Lions Club – Mallala Community Complex project and 2. Acknowledges that subject to an offer of funding under the Building Better Regions Fund, or the Mallala and Districts Lions Club otherwise funding the project, Council’s contribution of \$70,000 (being 25% of the total cost of the project, \$280,000) will be incorporated into the next budget revision.”</p>	2022/300	Completed	Governance and Executive Office
22-Aug-22	15.2	Motion on Notice	<p>“that Council purchase a suitable small plaque acknowledging the monument centenary, that can be permanently fixed to the base of the monument.”</p>	2022/301	Completed	Development and Community
22-Aug-22	20.2	Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes	<p>“that: 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager –Development and Community, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Information Technology Support Officer, and Administration Support Officer – Infrastructure and Environment be excluded from attendance at the meeting of the Council for Agenda Item 20.2 – Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes 2. Council is satisfied that pursuant to section 90(3)(b) and 90(3)(h) of the Local Government Act 1999, Item 20.2 – Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to Mallala Road Roundabouts second deed of variation 3. Council is satisfied that the principle that meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2022/302	Completed	Infrastructure and Environment
22-Aug-22	20.2	Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes	<p>Confidential Resolution</p>	2022/303	Confidential Resolution	Infrastructure and Environment
22-Aug-22	20.2	Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes	<p>Confidential Resolution</p>	2022/304	Confidential Resolution	Infrastructure and Environment

22-Aug-22	20.2	Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes	<p>“that Council, having considered the matter of Item 20.2 – Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes in confidence under sections 90(2), 90(3)(b) and 90(3)(h) of the Local Government Act 1999, resolves that:</p> <p>1. The report, minutes and Attachment 1 pertaining to Item 20.2 – Infrastructure and Environment Committee Meeting – 15 August 2022 – Confidential Minutes remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2022/305	Completed	Infrastructure and Environment
22-Aug-22	20.3	Contract Extension – Provision of Bulk Haulage Services	<p>“that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Development and Community, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Administration Support Office – Infrastructure and Environment and Information Technology Support Officer be excluded from attendance at the meeting of Council for Agenda Item 20.3 – Contract Extension – Provision of Bulk Haulage Services</p> <p>2. Council is satisfied that pursuant to section 90(3)(d)(i) of the Local Government Act 1999, Item 20.3 – Contract Extension – Provision of Bulk Haulage Services concerns commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2022/306	Completed	Infrastructure and Environment
22-Aug-22	20.3	Contract Extension – Provision of Bulk Haulage Services	<p>“that Council, having considered Item 20.3 – Contract Extension – Provision of Bulk Haulage Services, dated 22 August 2022, receives and notes the report and in doing so:</p> <p>1. Resolve to appoint Quality Construction Services Pty Ltd for the provision of bulk haulage service for a two (2) year period from 1 November 2022 to 31 October 2024 with the same terms and conditions as contained in Attachment 1 and</p> <p>2. Authorise the Chief Executive Officer to execute contract extension.”</p>	2022/307	Completed	Infrastructure and Environment
22-Aug-22	20.3	Contract Extension – Provision of Bulk Haulage Services	<p>“that Council, having considered the matter of Agenda Item 20.3 – Contract Extension – Provision of Bulk Haulage Services in confidence under sections 90(2) and 90(3)(d)(i) of the Local Government Act 1999, resolves:</p> <p>1. That Attachment 1 remains confidential and not available for public inspection until further order of Council</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2022/308	Completed	Infrastructure and Environment

22-Aug-22	20.4	Gawler River Floodplain Management Authority – August 2022 Update	<p>“that:</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, General Manager – Finance and Business, General Manager – Infrastructure and Environment, General Manager – Development and Community, Acting General Manager – Governance and Executive Office, Manager Governance and Administration, Marketing and Communications Officer, Administration and Executive Support Officer/Minute Taker, Information Technology Support Officer and Administration Support Officer – Infrastructure and Environment be excluded from attendance at the meeting of Council for Agenda Item 20.4 – Gawler River Floodplain Management Authority – August 2022 Update</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 20.4 – Gawler River Floodplain Management Authority – August 2022 Update concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to ongoing negotiations in relation to the Gawler River Floodplain Management Authority and would, on balance, be contrary to the public interest and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2022/309	Completed	Governance and Executive Office
22-Aug-22	20.4	Extension	“that the meeting be extended by 30 minutes.”	2022/310	Completed	Governance and Executive Office
22-Aug-22	20.4	Gawler River Floodplain Management Authority – August 2022 Update	“that Council, having considered Item 20.4 – Gawler River Floodplain Management Authority – August 2022 Update, dated 22 August 2022, receives and notes the report.”	2022/311	Completed	Governance and Executive Office

Resolution Register - March 2019 - July 2022 - Ongoing						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	"that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted."	2019/119	I&E Committee Forward Agenda -December 2022	Infrastructure and Environment
25-Mar-19	18.2	Motion on Notice - APC Services	"that the Chief Executive Officer initiate a review of services administered by Adelaide Plains Council to identify any areas of cost efficiency and or new processes not covered by the organisational review."	2019/129	Ongoing. Preliminary service review incorporated into Review of Office Accommodation and Services. Substantial review will form part of 2022 Organisation Review	Governance and Executive Office
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	"that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so: 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year."	2020/055	Ongoing. Tennis Club has executed the lease. APC Mayor and CEO to execute upon receipt of Ministerial consent. Most recent follow up with DEW on 19 September 2022. Development approval was granted on 19 August 2022.	Governance and Executive Office
23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	"that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site."	2020/407	I&E Committee Forward Agenda	Infrastructure and Environment
14-Dec-20	14.7	Third Creek Road Closure - Outcome of Public Consultation	"that Council, having considered Item 14.7 – Third Creek Road Closure – Outcome of Public Consultation, dated 14 December 2020, receives and notes the report and in doing so: 1. Acknowledges that public consultation was undertaken in relation to the proposed closure of Third Creek Road and that no submissions were received; and 2. Instructs the Chief Executive Officer to finalise Third Creek Road closure in accordance with the Roads (Opening and Closing) Act 1991."	2020/448	Final Road plan D130510 lodged with the LTO by Alexander Symonds on 24 August 2022. Surveyor General to give final approval for vesting of allotment 101 (Closed Road) to the Council	Governance and Executive Office

22-Feb-21	14.1	Light & Adelaide Plains Region Economic Development Authority - Regional Subsidiary Charter	<p>"that Council, having considered Item 14.1 – Light & Adelaide Plains Region Economic Development Authority – Regional Subsidiary Charter, dated 22 February 2021, receives and notes the report and in doing so:</p> <p>1. Confirms its intention to establish a regional subsidiary under section 43 of the Local Government Act 1999, to be known as the Light & Adelaide Plains Region Economic Development Authority (the Regional Subsidiary) and</p> <p>2. Instructs the Chief Executive Officer to, on the Council's behalf, and following a further joint Informal Gathering between Adelaide Plains Council and Light Regional Council, apply to the relevant Minister, under Schedule 2 Part 2 of the Local Government Act 1999, in relation to the proposed establishment of the Regional Subsidiary."</p>	2021/062	Ongoing. Refer 2022/077	Governance and Executive Office
26-Jul-21	18.1	Motion on Notice – Sealing Coastal Roads	<p>"that Council:</p> <p>1. Instructs the Chief Executive Officer to undertake detailed design in relation to the construction and sealing of Parham Esplanade (north Parham Road to end of road south of Wilson Street – 1.32km)</p> <p>2. Acknowledges that an allocation of \$20,000 will be incorporated into the first quarter 2021/2022 budget revision."</p>	2021/ 175	Ongoing. Budget allocation completed, detailed design ongoing	Infrastructure and Environment
27-Sep-21	14.6	Outcome of Public Consultation - Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club	<p>"that Council, having considered 14.6 – Outcome of Public Consultation – Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club, dated 27 September 2021, receives and notes the report and in doing so:</p> <p>1. Authorises the Chief Executive to negotiate and finalise the Lease Agreement between Council and the Mallala and District Lions Club for the lease of a portion of land Allotment 20 DP 95617, Mallala (known as the Mallala Oval) and comprised in Certificate of Title Volume 6163 Folio 218, to the Mallala and District Lions Club. and</p> <p>2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Mallala and District Lions Club upon the necessary approvals being granted."</p>	2021/352	Ongoing. Development Application has been lodged. Awaiting additional documentation to be provided by the applicant (as at 19 September 2022)	Governance and Executive Office
27-Sep-21	21.1	Sale of Land for Non-Payment of Rates	<p>"that Council, having considered Item 21.2 – Sale of Land for Non -Payment of Rates, dated 27 September 2021, receives and notes the report and in doing so:</p> <p>1. Authorises the Chief Executive Officer to take action pursuant to Section 184 of the Local Government Act 1999 to recover outstanding rates in accordance with Rates Arrears and Debtor Management Policy from properties listed in Attachment 1 to this Report</p> <p>2. Pursuant to Section 38 and 44 of the Local Government Act 1999 authorises the Chief Executive Officer and the Mayor to execute the necessary documents in relation to the sale of the respective properties (if any) under common seal and</p> <p>3. Authorises the Chief Executive Officer or his delegate to call for Expressions of Interest from Licensed Real Estate Agents/Auctioneers to undertake the Auction of those properties that proceed to Public Auction (if any) to recover outstanding rates pursuant to Section 184 of the Local Government Act 1999."</p>	2021/364	Ongoing. Update report presented to Ordinary Meeting on 28 March 2022	Finance and Business
8-Nov-21	4.1	Outcome of Public Consultation - Wasleys Bridge Closure or Load Limit Reduction	<p>"that Council, having considered Item 14.9 – Outcome of Public Consultation – Wasleys Bridge Closure or Load Limit Reduction, dated 25 October 2021, and in doing so, instructs the Chief Executive Officer to:</p> <p>1. In accordance with the provisions of Section 32 of the Road Traffic Act 1961, apply a load limit of 6.5 tonnes, emergency vehicles, Council vehicles and service vehicles exempted, to Wasleys Road Bridge (Light River), Barabba</p> <p>2. Relinquish the Bridge Renewal Program – Round 5 funding of \$107,500 and</p> <p>3. Apply for Bridge Renewal Program – Round 6, with Council's contribution to be confirmed upon determination of the application."</p>	2021/387	Ongoing. Load limit applied, funding application ongoing	Infrastructure and Environment
28-Mar-22	15.3	Light and Adelaide Plains Region Economic Development Authority - Status Update	<p>"that Council, having considered Item 15.3 – Light Adelaide Plains Region Economic Development Authority – Status Update, dated 28 March 2022 receives and notes the report and in doing so instructs the Chief Executive Officer to arrange a meeting with Minister Geoff Brock in order to progress the LAPREDA application, cordially inviting the Adelaide Plains Council Mayor, Light Regional Council Mayor and Chief Executive Officer to attend."</p>	2022/077	Ongoing. Council is continuing to liaise with the Minister with further communications and updates to follow after the local government general election	Governance and Executive Office

26-Apr-22	14.5	Parham Float Parking	<p>“that Council, having considered Item 14.5 – Parham Float Parking, dated 26 April 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Affirms the strategic value of horses for recreation and visitors on a day by day basis and for events and that a preferred option for float parking is needed; 2. Notes the Background and Options – Parham Float Parking Paper in Attachment 1 to this Report includes: <ol style="list-style-type: none"> a. Two float/car park options on Council land for further engagement to inform a preferred option: <ol style="list-style-type: none"> i. Main Street western portion; ii. West of Social Club; b. A proposed upgrade to create a Levee Trail including for use by horses; c. A draft Rider Information Sheet; d. Information about Council’s approach to horse events; e. An intent to install ‘Beware Horses’ signs; 3. Authorises the Chief Executive Officer to undertake editorial to the draft Background and Options Parham Float Parking Paper in Attachment 1 to this Report to make it suitable to inform consultation; and 4. Instructs the Chief Executive Officer to undertake public consultation in accordance with Council’s Public Consultation Policy and to bring back a subsequent report to Council.” 	2022/111	Forward Agenda - Post Caretaker. Public consultation concluded on 30 August 2022	Development and Community
26-Apr-22	21.2	Parham Camping Reserve Management and Road Closure	<p>“that Council, having considered Item 21.2 – Parham Camping Reserve – Management and Road Closure, dated 26 April 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Instructs the Chief Executive Officer to undertake a road closure pursuant to Section 5 of the Roads (Opening and Closing) Act 1991 in relation to the relevant Portion of Esplanade, Parham; and 2. Acknowledges that a budget variation of \$10,000 will be incorporated into the third quarter budget review 2021/2022.” 	2022/124	Ongoing. Council has engaged a surveyor who is preparing a preliminary plan for public consultation	Governance and Executive Office
23-May-22	14.4	Draft Hart Reserve Master Plan - Feedback and Endorsement	<p>“that Council, having considered Item 14.4 – Draft Hart Reserve Master Plan – Feedback and Endorsement, dated 23 May 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Adopts ‘Option 1’ as the Hart Reserve Master Plan as presented at Attachment 1 to this Report; and 2. Instructs the Chief Executive Officer to undertake detailed investigation into the cost of a skate park (‘Option 2’) within Hart Reserve and bring back a report in relation to those investigations.” 	2022/133	Ongoing. Detailed investigations underway.	Development and Community
23-May-22	21.4	Heritage Survey Review	<p>“that Council, having considered Item 21.4 – Heritage Survey Review, dated 23 May 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> 1. Notes the Heritage Review Report in Attachment 1 to this Report includes: <ol style="list-style-type: none"> a. The Local Heritage Assessment Sheets identifying 34 properties as being of local heritage value; b. The Buckland Park State Heritage Assessment identifying the property as being of State heritage value; 2. Endorses in principle commencing an Amendment to the Planning and Design Code: <ol style="list-style-type: none"> a. To formally designate as local heritage places the 34 properties identified in Attachment 1 to this report; b. With early commencement of the Amendment to enable the buildings being listed on an interim basis to prevent risk of demolition during consultation. 3. Endorses in principle nominating the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place; 4. Authorises the Chief Executive Officer to commence the statutory processes: <ol style="list-style-type: none"> a. To initiate an amendment to the Planning and Design Code including engagement with property owners under the Planning, Development and Infrastructure Act 2016; b. To nominate the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place, noting the Department of Environment and Water are the lead agency for engagement with property owners, under the Heritage Places Act 1993; 5. Notes administration intent to include an allocation of up to \$10,000 in the draft budget for 2023/24 for the purpose of a local heritage incentives and advisory service.” 	2022/151	Ongoing - further works to progress following adoption of Annual Business Plan and Budget 2022-2023	Development and Community

27-Jun-22	14.1	Council Accommodation and Services Review - Preliminary Report	<p>“that Council, having considered Item 14.1 – Council Accommodation and Services Review – Preliminary Report, dated 27 June 2022, receives and notes the report and in doing so:</p> <p>1. Adopts the Discussion Paper prepared by Holmes Dyer (Attachment 1); and</p> <p>2. Instructs the Chief Executive Officer to prioritise community and stakeholder engagement in relation to the review of Council Accommodation and Services, including holding targeted workshops, following the Council Elections in November 2022.”</p>	2022/163	Engagement to commence following the Council Elections in November 2022	Governance and Executive Office
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/011 of the Infrastructure and Environment Committee and in doing so:</p> <p>1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council's Procurement Policy to undertake stage 2 requirements of the PLEC application and</p> <p>2. Acknowledges that an allocation of \$30,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year.”</p>	2022/174	Ongoing	Infrastructure and Environment
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/012 of the Infrastructure and Environment Committee and in doing so:</p> <p>1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council's Procurement Policy to deliver a community waste education program; and</p> <p>2. Acknowledges that an allocation of \$15,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year.”</p>	2022/175	Ongoing	Infrastructure and Environment
27-Jun-22	14.4	Adelaide Plains Growth Strategy	<p>“that Council, having considered Item 14.4 – Adelaide Plains Growth Strategy, dated 27 June 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <p>1. Commence consultation on the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report, in accordance with Council's Public Consultation Policy;</p> <p>2. Refine the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report based on 2021 Census data when available, with changes to comprise editorial matters but not changes to policy; and</p> <p>3. Report back to Council following completion of the consultation process.”</p>	2022/185	Forward Agenda - Post Caretaker. Public consultation concluded on 23 August 2022	Development and Community
27-Jun-22	14.6	Request to Paint Two Wells Oval Water Tank	<p>“that Council, having considered Item 14.6 – Request to Paint Two Wells Oval Water Tank, dated 27 June 2022, receives and notes the report and in doing so:</p> <p>1. Approves the Two Wells Football and Netball Sporting Club to undertake painting of a mural on the water tank at the Two Wells Oval, subject to the artwork proof being reviewed and approval prior to painting commencement; and</p> <p>2. Notes, and instructs the Chief Executive Officer to advise the Two Wells Football and Netball Club, that the tank will be decommissioned in the short to medium term. Recycled water options are being perused, once recycled is established the existing water tank will no longer be required and decommissioned.”</p>	2022/187	Ongoing. CEO has notified the Club, awaiting artwork proofs prior to painting commencing	Infrastructure and Environment
25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	<p>“that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, receives and notes the report and in consideration of the feedback received during public consultation and the further consultation with Scout SA, instructs the Chief Executive Officer to amend the Draft Ground Lease between Council and Scouts SA (Attachment 1), by reducing the proposed lease area for Scouts SA (being portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647), as per map outlined in blue within Attachment 5 to this report, in order to permit vehicular access to the Two Wells Bowling Club Machinery Shed and Water Tank.”</p>	2022/236	Norman Waterhouse Lawyers have been instructed to amend the lease area for Scouts SA. Council has engaged a surveyor to prepare a Survey Plan for the revised lease area	Governance and Executive Office
25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	<p>“that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, instructs the Chief Executive Officer to seek the consent of the Minister for Climate, Water and Environment to:</p> <p>1. Change the current dedication of Allotment 103 comprised in Crown Record Volume 5753 Folio 647 from 'Recreation Purposes' to a dual dedication of 'Recreation and Community Purposes' to accommodate the proposed Two Wells Scout Hall relocation; and</p> <p>2. Enter into a Lease Agreement with The Scouts Association of Australia SA Branch prior to any development occurring on the proposed lease area, being portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647, as per map outlined in blue within Attachment 5 to this report.”</p>	2022/237	Consent being sought from Minister for EW to lease portion of CR 5753/647, including change of dedication	Governance and Executive Office

25-Jul-22	13.1	Two Wells Scout Facility Relocation - Lease - Outcome of Public Consultation	"that Council, having considered Item 13.1 – Two Wells Scout Facility Relocation – Lease – Outcome of Public Consultation, dated 25 July 2022, acknowledges the matters raised by the Two Wells Bowling Club and instructs the Chief Executive Officer to amend the lease area allocated to the Two Wells Bowling Club in 1993 (Minute Reference 93/0626 page 7857 and Deed of Extension – Minute Reference 2016/318, page 13395), to Portion of Section 144 comprised in Crown Record Volume 6218 Folio 945 and Portion of Allotment 103 comprised in Crown Record Volume 5753 Folio 647 as per map outlined in green within Attachment 5 to this report."	2022/238	Ongoing. Two Wells Bowling Club have executed Variation of Lease Agreement, to be executed by Council. The adjoining Two Wells Bowling Club car park lease to be consolidated with their Clubroom lease to expire concurrently on 4 July 2035	Governance and Executive Office
25-Jul-22	13.7	Draft Equine Strategy	"that Council, having considered Item 13.7 – Draft Equine Strategy, dated 25 July 2022, receives and notes the report and in doing so: 1. Endorses the Draft Equine Strategy and Background Paper as presented in Attachments 1 and 2 to this Report to be released for the purposes of undertaking consultation as envisaged in the Council's Public Consultation Policy; and 2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes as necessary."	2022/245	Ongoing. Public consultation currently underway	Development and Community
25-Jul-22	14.2	Short Term Staff Accommodation - Former RSL Building Two Wells	"that Council, having considered Item 14.2 – Short Term Staff Accommodation – Former RSL Building Two Wells, dated 25 July 2022, receives and notes the report and in doing so: 1. Notes the opportunity that the former Two Wells RSL building provides to potentially accommodate staff in the short-term; and 2. Instructs the Chief Executive Officer to bring back a more detailed report in relation to the opportunity of transitioning the former RSL building into office accommodation."	2022/248	Completed	Development and Community