

MINUTES

of the

Audit Committee Meeting

of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD

by electronic means

on

Monday 11 April 2022 at 4.30pm

The Chairperson formally declared the meeting open at 4.30pm and acknowledged that the meeting is taking place on Kurna and Narungga lands.

1. ATTENDANCE AND WELCOME

1.1 Present

Mr Alan Rushbrook (Chairperson)	<i>By audio-visual link</i>
Mr Peter Fairlie-Jones	<i>By audio-visual link</i>
Mayor Mark Wasley	<i>By audio-visual link</i>
Deputy Mayor Marcus Strudwicke	<i>By audio-visual link</i>
Councillor Margherita Panella	<i>By audio-visual link</i>

Also in Attendance by audio-visual link:

Chief Executive Officer	Mr James Miller
General Manager – Finance and Business	Mr Rajith Udugampola
General Manager – Governance and Executive Office	Ms Sheree Schenk
General Manager – Development and Community	Mr Darren Starr
General Manager – Infrastructure and Environment	Mr Thomas Jones
Manager Governance and Administration	Ms Alyssa Denicola
Administration and Executive Support Officer/Minute Taker	Ms Stacie Shrubsole
Information Technology Support Officer	Mr Sean Murphy



2. **CONFIRMATION OF MINUTES**

2.1 Confirmation of Minutes – Meeting held 14 February 2022

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones 2022/ 015

“that the minutes of the Audit Committee Meeting held on Monday 14 February 2022 (MB Folios 199 to 206, inclusive), be accepted as read and confirmed.”

CARRIED

3. **BUSINESS ARISING**

Nil

4. **DECLARATION OF MEMBERS’ INTERESTS**

Nil

5. **ADJOURNED BUSINESS**

Nil

The Chairperson sought leave of the meeting to bring forward Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update*. Leave was granted.

8. **CONFIDENTIAL ITEMS**

8.1 Crown Land, Two Wells – April 2022 Audit Committee Update

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley 2022/ 016

“that:

1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Audit Committee orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Executive Office, General Manager – Finance and Business, General Manager – Development and Community, General Manager – Infrastructure and Environment, Manager Governance and Administration, Administration and Executive Support Officer/Minute Taker and Information Technology Support Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update*;
2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update* concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council in relation to ongoing negotiations regarding Crown Land at Two Wells;

3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED

Councillor Panella disconnected from the meeting at 4.54pm.

Councillor Panella reconnected to the meeting at 4.59pm.

8.1 Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley 2022/ 017

“that the Audit Committee, having considered Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update*, dated 11 April 2022, receives and notes the report.”

CARRIED UNANIMOUSLY

8.1 Committee Resolution

Moved Mr Fairlie-Jones Seconded Councillor Panella 2022/ 018

“that the Audit Committee, having considered the matter of Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update* in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves that:

1. The report and attachment pertaining to Item 8.1 – *Crown Land, Two Wells – April 2022 Audit Committee Update* remain confidential and not available for public inspection until further order of the Council;
2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer.”

CARRIED UNANIMOUSLY

6. REPORTS FOR DECISION

6.1 Draft 2022/2023 Budget

Committee Resolution

Moved Mayor Wasley Seconded Councillor Panella 2022/ 019

“that the Audit Committee, having considered Item 6.1 – *Draft 2022/2023 Budget*, dated 11 April 2022, receives and notes the report and in doing so:

1. Notes the lower than anticipated draft operating deficit of \$1.230m as presented in the report; and
2. Recommend to the Council that it consider Option 2 as presented in the rate modelling data which equates to an average rate increase of 3.25% as the basis for rate rises in 2022/2023 Financial Year.”

CARRIED UNANIMOUSLY



6.7 Update on Audit Committee Annual Work Program 2021/2022

Committee Resolution

Moved Councillor Panella Seconded Deputy Mayor Strudwicke **2022/ 027**

“that the Audit Committee, having considered Item 6.7 – Update on Audit Committee Annual Work Program 2021/2022, dated 11 April 2022, receives and notes the report and in doing so recommends to Council that it acknowledge the progress made to complete the activities identified for Audit Committee during the 2021/2022 Financial Year.”

CARRIED UNANIMOUSLY

7. **REPORTS FOR INFORMATION**

7.1 Committee Resolutions

Committee Resolution

Moved Mr Fairlie-Jones Seconded Mayor Wasley **2022/ 028**

“that the Audit Committee, having considered Item 7.1 – Committee Resolutions, dated 11 April 2022, receives and notes the report and in doing so notes that Committee Resolution 2020/016 remains outstanding.”

CARRIED

9. **GENERAL BUSINESS**

The Chairperson noted that the tenure of Audit Committee independent members will conclude on 30 June 2022. Council’s General Manager – Finance and Business confirmed that Council will consider Audit Committee membership at the Ordinary Council Meeting scheduled to be held on 26 April 2022.

10. **NEXT MEETING**

Monday 6 June 2022 at 4.30pm

11. **CLOSURE**

There being no further business, the Chairperson declared the meeting closed at 6.37pm.

Confirmed as a true record.

Chairperson:.....

Date: 6 / 6 / 2022