

# NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

**Adelaide Plains Council Historical Committee  
of the**



will be held at

**The School Room  
Mallala Museum  
1 Dublin Road Mallala**

On

**Tuesday 4 October 2022  
at 11:30am**

A handwritten signature in black ink, appearing to be "J. Miller", is positioned above a dotted line.

.....  
James Miller  
**Chief Executive Officer**

## AGENDA

	Page
<b>1. <u>ATTENDANCE</u></b>	
1.1 Present	
1.2 Apologies	
1.3 Not Present/Leave of Absence	
<b>2. <u>CONFIRMATION OF MINUTES</u></b>	
2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 6 September 2022 be accepted.”	5
<b>3. <u>BUSINESS ARISING</u></b>	
<b>4. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u></b>	
<b>5. ADJOURNED BUSINESS</b>	
<b>6. <u>REPORTS FOR INFORMATION</u></b>	
6.1 Resolutions Actions Report – September 2022	10
6.2 Monthly Financial Report – September 2022	13
6.3 Monthly Correspondence, School and Group Visits Report – September 2022	15
<b>7. <u>REPORTS FOR DECISION</u></b>	
Nil	
<b>8. <u>QUESTIONS ON NOTICE</u></b>	
Nil	
<b>9. <u>QUESTIONS WITHOUT NOTICE</u></b>	
<b>10. <u>MOTIONS ON NOTICE</u></b>	
Nil	
<b>11. <u>MOTIONS WITHOUT NOTICE</u></b>	

**12. URGENT BUSINESS**

**13. CONFIDENTIAL ITEMS**

Nil

**14. NEXT MEETING**

Tuesday 1 November 2022

**15. CLOSURE**



Adelaide  
Plains  
Council

**2. CONFIRMATION OF MINUTES**

**Tuesday 4 October 2022**

**Items:**

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 6 September 2022 **(MB Folio 174 to 178 Inclusive)**, be accepted as read and confirmed.”

# MINUTES

of

## Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

HELD at

**The School Room  
Mallala Museum  
1 Dublin Road  
Mallala**

on

**Tuesday 13 September 2022  
At 11:30am**

The Presiding Member formally declared the meeting open at 11.30am.

**1. ATTENDANCE**

**1.1 Present**

Mr S M Strudwicke (Presiding Member)

Mr R Bevan

Mr J Franks

Ms L Parsons

Mrs C Young

**Also in attendance:**

Manager Library and Community

Ms A Sawtell

**1.2 Apologies**

Mr P Angus

Mr V Chenoweth

Mr G Tucker

**1.3 Not Present / Leave of Absence**

Nil

**2. CONFIRMATION OF MINUTES**

**2.1**

**Committee Resolution**

**2022/ 033**

Moved Mr Bevan                      Seconded Ms Parsons

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 2 August 2022 (MB Folio 174 to 177 Inclusive), be accepted as read and confirmed.”

**CARRIED**

**3. BUSINESS ARISING**

Nil

**4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)**

Nil

**5. ADJOURNED BUSINESS**

Nil

**6. REPORTS FOR INFORMATION**

6.1 Resolutions Actions Report – August 2022

<b>Committee Resolution</b>	<b>2022/ 034</b>
Moved Mr Franks                      Seconded Mrs Young	
<b>“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – August 2022, dated 13 September 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

6.2 Monthly Financial Report – August 2022

<b>Committee Resolution</b>	<b>2022/ 035</b>
Moved Mrs Young                      Seconded Mr Bevan	
<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – August 2022, dated 13 September 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

6.3 Monthly Correspondence, School & Group Visits Report – August 2022

<b>Committee Resolution</b>	<b>2022/ 036</b>
Moved Ms Parsons                      Seconded Mrs Young	
<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – August 2022, dated 13 September 2022, receives and notes the report.”</b>	
	<b>CARRIED</b>

**7. REPORTS FOR DECISION**

Nil

**8. QUESTIONS ON NOTICE**

Nil

9. **QUESTIONS WITHOUT NOTICE**

Nil

10. **MOTIONS ON NOTICE**

Nil

11. **MOTIONS WITHOUT NOTICE**

11.1 Transport Gallery – lighting quote from DB Algar Electrical

<b>Committee Resolution</b>	<b>2022/ 037</b>
Moved Mr Franks	Seconded Mrs Young
<p><b>“that the Adelaide Plains Council Historical Committee, accepts the quote from DB Algar Electrical to supply and install six track lighting units with 3 led spotlights each track, to the value of \$3,300.”</b></p>	
<b>CARRIED</b>	

11.2 Donation of Avro Anson plane painting by Mr John Bowden – letter of thanks

<b>Committee Resolution</b>	<b>2022/ 038</b>
Moved Mr Franks	Seconded Mr Bevan
<p><b>“that the Adelaide Plains Council Historical Committee instructs the APCHC Secretary to write a letter of thanks to Mr John Bowden, with his kind donation of an Avro Anson plane painting to the Mallala Museum.”</b></p>	
<b>CARRIED</b>	

12. **URGENT BUSINESS**

Nil

13. **CONFIDENTIAL ITEMS**

Nil

14. **NEXT MEETING**

14.1 Tuesday 4 October 2022



**15. CLOSURE**


There being no further business, the Presiding Member declared the meeting closed at 12.21pm.

Confirmed as a true record.

Presiding Member: .....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Subject to confirmation

 <b>Adelaide Plains Council</b>	<b>6.1</b>	<b>Resolution Actions Report – September 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date:</b> <b>4 October 2022</b>	<b>Document Ref:</b>	<b>D22/42672</b>

## **OVERVIEW**

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community reviews and updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At each Committee meeting, Chairperson Strudwicke will be reviewing the progress of ongoing Committee decisions.

## **RECOMMENDATION**

***“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – September 2022, dated 4 October 2022, receives and notes the report.”***

## **Attachment**

1. Resolution Register

## **References**

### Legislation


*Local Government Act 1999 (SA)*

*Local Government (Procedures at meetings/ Regulations 2013 (SA)*

## Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	Ongoing - update Oct 2022 meeting
06-Oct-21	11.1	Fire Engine Truck – maintenance report	“that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration.”	2021/068	Jim Franks to follow up with Keith Earl
01-Jun-22	11.1	Mallala Monument – Centenary Celebrations	“that the Adelaide Plains Historical Committee, agrees to host and coordinate an event on Sunday 16th October 2022 to recognise the Mallala Monument’s centenary.”	2021/020	Ongoing
01-Jun-22	11.2	Margaret Tiller Gallery – visitor accessibility	“that the Adelaide Plains Council Historical Committee, agrees to obtain a quote seeking alternative solutions for people to access the second floor of the Mallala Museum, including the installation of a lift.”	2021/021	Manager Library and Community has provided Chairperson Strudwicke with estimated costs.
01-Jun-22	11.3	Workshop – purchase of internal roof flashing	“that the Adelaide Plains Council Historical Committee, approves the purchase of an additional 3 metres of internal roof flashing, to bird proof the workshop.”	2021/022	Vaughan Chenoweth to provide materials.
06-Jul-22	11.1	Mallala Museum permanent signade for the Mallala Caravan Park	“that the Adelaide Plains Council Historical Committee authorises Presiding Member Strudwicke to design a Mallala Museum promotional Dibond sign to be printed by preferred supplier Visualcom.”	2021/028	Ongoing
13-Sep-22	2.1	Confirmation of minutes	“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 2 August 2022 (MB Folio 174 to 177 Inclusive), be accepted as read and confirmed.”	2021/032	Completed
13-Sep-22	6.1	Resolutions Actions Report – August 2022	“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – August 2022, dated 13 September 2022, receives and notes the report.”	2021/033	Completed

13-Sep-22	6.2	Monthly Financial Report – August 2022	<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – August 2022, dated 13 September 2022, receives and notes the report.”</b>	<b>2021/034</b>	Completed
13-Sep-22	6.3	Monthly Correspondence, School & Group Visits Report – August 2022	<b>“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – August 2022, dated 13 September 2022, receives and notes the report.”</b>	<b>2021/035</b>	Completed
13-Sep-22	11.1	Transport Gallery – lighting quote from DB Algar Electrical	<b>“that the Adelaide Plains Council Historical Committee, accepts the quote from D B Algar Electrical to supply and install six track lighting units with 3 led spotlights each track, to the value of \$3,300.”</b>	<b>2021/036</b>	Purchase order raised by Manager Library and Community/Jim Franks has contacted Algars - work to be completd by 16 October 2022
13-Sep-22	11.2	Donation of Avro Anson plane painting by Mr John Bowden – letter of thanks	<b>“that the Adelaide Plains Council Historical Committee instructs the APCHC Secretary to write a letter of thanks to Mr John Bowden, with the kind donation of an Avro Anson plane painting to the Mallala Museum.”</b>	<b>2021/037</b>	Completed

 <b>Adelaide Plains Council</b>	<b>6.2</b>	<b>Monthly Financial Report – September 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date:</b> <b>4 October 2022</b>	<b>Document Ref:</b>	<b>D22/42737</b>

## **OVERVIEW**

Each month Council’s Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting. No Museum income has been banked during the first quarter of the 2022/2023 financial year.

Expenditure (for the months of July to September 2022) totalled \$4,629 – this includes a half yearly Assets Insurance payment of \$1,984.

## **RECOMMENDATION**

**“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – September 2022*, dated 4 October 2022, receives and notes the report.”**

## **Attachment**

1. Financial Statement – prepared by Council’s Accountant

## **References**


### Legislation

*Local Government Act (SA) 1999*

28/09/2022				
<b>INCOME AND EXPENSES STATEMENT</b>				
Details	Budget (Net of GST)	Gross \$	GST \$	Net \$
<b>Income</b>				
Door Money	800	-	-	-
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
<b>Total Income</b>	<b>1,002</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure</b>				
Service Contracts ( <i>Chubb/Flick</i> )	3,350	116	11	105
Advertising	500	-	-	-
Fuel ( <i>REO Fuel</i> )	100	-	-	-
Electricity ( <i>Origin</i> )	2,771	-	-	-
Consumables & Hardware ( <i>Petty Cash</i> )	500	-	-	-
Stationery	300	-	-	-
Materials	1,800	1,823	166	1,657
NBN Internet	680	180	16	164
Equipment & Furniture	1,300	-	-	-
Rego	479	-	-	-
Postage	-	-	-	-
Assets Insurance	4,200	2,182	198	1,984
CWMS Service Charges	692	692	-	692
Other Expenditure	3,310	30	3	27
<b>Total Expenditure</b>	<b>19,982</b>	<b>5,023</b>	<b>394</b>	<b>4,629</b>
<b>Net Income</b>	<b>(18,980)</b>	<b>(5,023)</b>	<b>(394)</b>	<b>4,629</b>

<b>SUMMARY OF BUDGET AGAINST ACTUAL</b>	
Actual Income (Net of GST)	0
Budgeted Income (Net of GST)	1,002
<b>Over/(Under) Income Budget for 2022/2023</b>	<b>(1,002)</b>
Actual Expenditure (Net of GST)	4,629
Budgeted Expenditure (Net of GST)	19,982
<b>Available Expenditure Budget for 2022/2023</b>	<b>15,353</b>
<b>Non Budgeted Expenditure 2022/2023</b>	<b>0</b>

<b>SUMMARY OF THE BANK ACCOUNT TRANSACTIONS</b>	
Opening Bank Balance as at 01/07/2022	21,624.47
Income Received (incl GST) - Not yet recorded in Authority system	1,083.80
Less : Expenses	-
<b>Closing Bank Balance as at 28/9/2022</b>	<b>22,708.27</b>

 <b>Adelaide Plains Council</b>	<b>6.3</b>	<b>Monthly Correspondence, School and Group Visits Report – September 2022</b>
	<b>Department:</b>  <b>Report Author:</b>	<b>Development and Community</b>  <b>Manager Library and Community</b>
<b>Date:</b> <b>4 October 2022</b>	<b>Document Ref:</b>	<b>D22/42729</b>

## **OVERVIEW**

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report about all the incoming and outgoing correspondence – refer to **Attachment 1**.

There is one scheduled group tour – some of the residents from *Salisbury Aged Care* will be visiting the Mallala Museum on Tuesday morning, 27 October 2022.

Members of the Committee continue to meet with representatives of the Mallala Lions Club, Mallala Returned Services League and the Mallala Primary School to finalise preparations for the Mallala Centenary Celebrations on Sunday, 16 October 2022. They will next meet on Tuesday morning, 4 October 2022, before the *Adelaide Plains Council Historical Committee* meeting. A final and further catchup has been scheduled for Tuesday morning, 11 October 2022.

## **RECOMMENDATION**

**“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – September 2022*, dated 4 October 2022, receives and notes the report.”**

---

## **Attachment**

1. Correspondence, School and Group Visits Report – September 2022

## **References**

### Legislation

*Local Government Act (SA) 1999*

## **Mallala Museum Correspondence Report**

Tuesday 4<sup>th</sup> October meeting 2022

### **Incoming Mail**

Nil

### **Incoming Email**

- 9/9 Heather Buck nee Palamountain asking to visit
- 15/9 HCSA event Flinders History research seminar
- 15/9 HCSA newsletter #2
- 15/9 History SA re writing workshop by Liz Harfull on 26/9
- 20/9 HCSA Call for interest for 20<sup>th</sup> Anniversary book project
- 21/9 APC re Citizen of the Year awards
- 23/9 David Bailey re Equine Strategy
- 23/9 Adrian Chivell re family history and tour
- 23/9 Karen Tynan re items that may be of interest to us
- 26/9 HCSA regional lecture at Kapunda on 19<sup>th</sup> October, on Vivian Bullwinkle and the Bangka Island massacre
- 28/9 RSL – looking for a map donated to the Two Wells RSL

### **Facebook messages**

Nil

### **Outgoing Mail and Email**

Thank you to John Boden for his donation of a painting

### **Recent donations**

Nil

### **Upcoming Visits**

#### **OCTOBER**

Tuesday 27<sup>th</sup>, Salisbury Aged Care

8 people + 2 staff – require light morning tea quoted \$10 ea