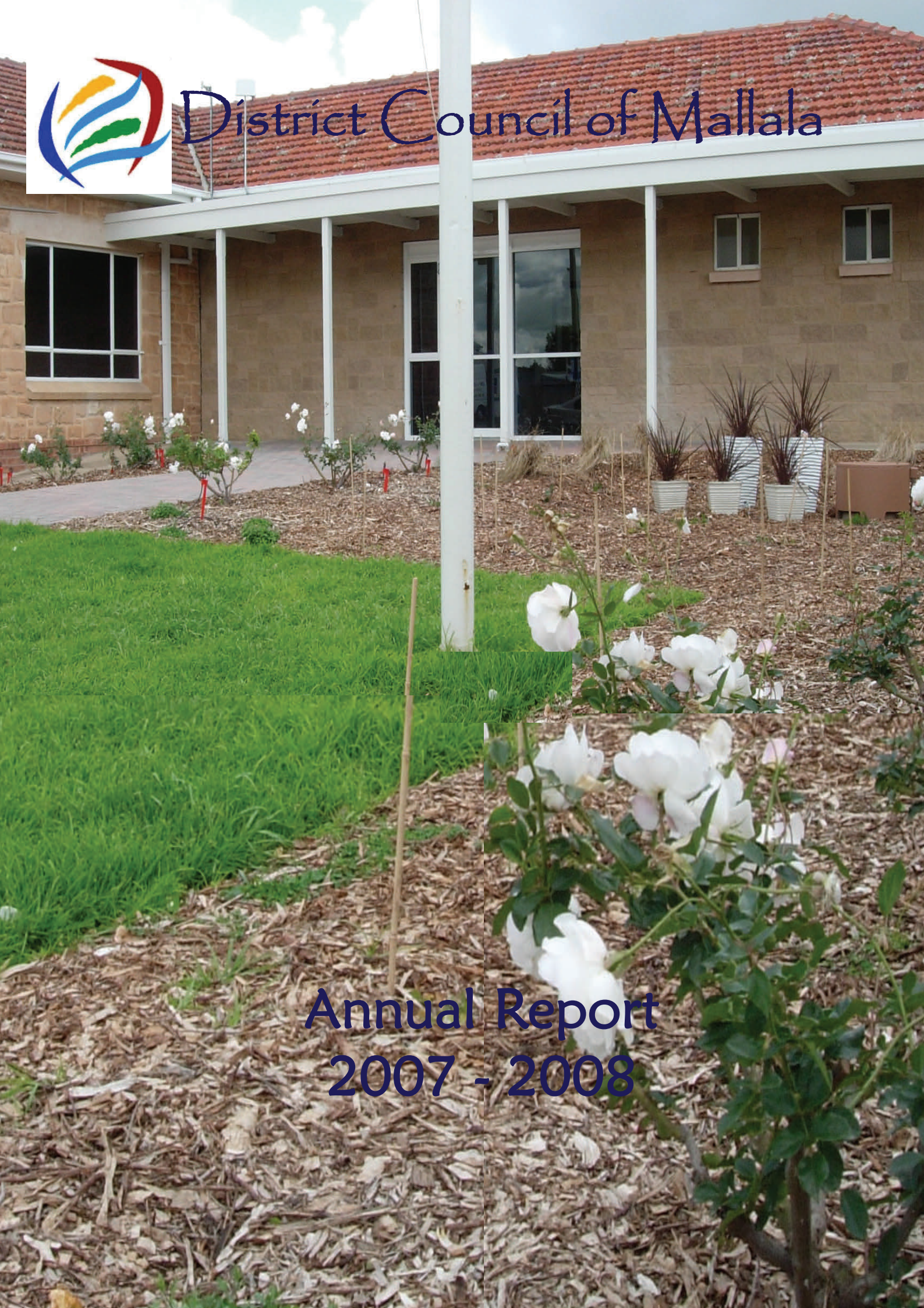




# District Council of Mallala



Annual Report  
2007 - 2008

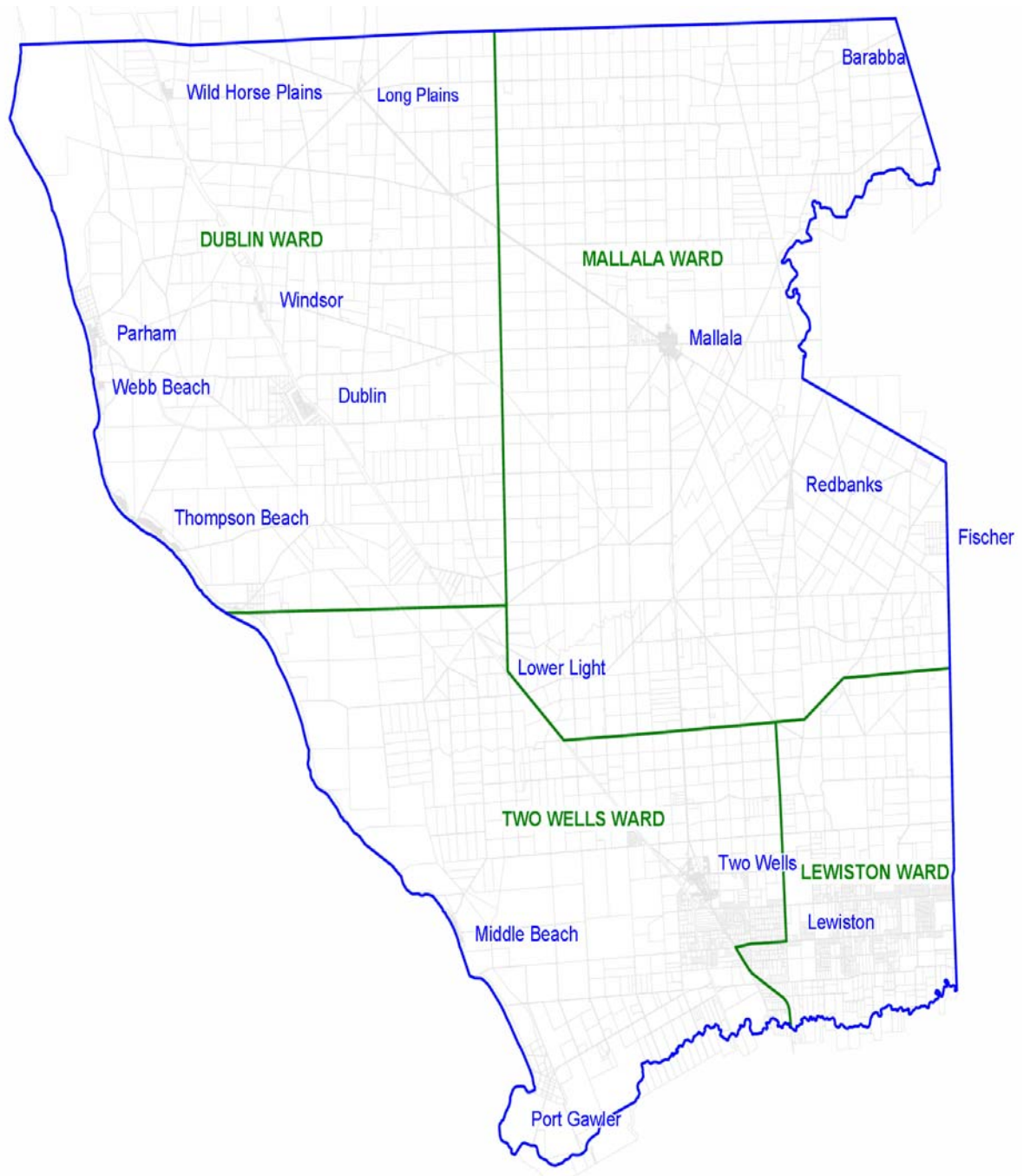


Cover:  
Council's garden area is watered by a  
sub-surface irrigation system using  
collected rainwater.

# Table of Contents

District Map showing Ward Boundaries .....	2
The District Council of Mallala Synopsis.....	3
Vision Statement .....	4
Mission Statement.....	4
Message from the Mayor and.....	5
Chief Executive Officer.....	5
Organisational Structure .....	7
Allocation of Council's Human Resources Across Functional Areas.....	8
Senior Management Team .....	10
Training and Development.....	11
Equal Employment Opportunity .....	11
Council Profile.....	12
Elected Members.....	13
Committees.....	16
External Bodies .....	16
Subsidiaries .....	17
National Competition Policy .....	17
Elector Representation .....	18
Community Land .....	19
Community Services .....	20
Environment and Development Services.....	30
Baker Ford Wetland .....	39
Infrastructure and Engineering Services .....	40
Corporate Services .....	43
Financial Statements for the year ended 30 June 2008.....	46
Outcomes for 2007-08 .....	47
Proposals for 2008 - 2009 .....	50
Elected Members - Code of Conduct .....	53
Code of Conduct for Council Staff.....	60
Freedom of Information .....	64
Internal Review of Council Decisions.....	73
Rating Policy Statement .....	77
Appendix I .....	89
Appendix II .....	127
Appendix III .....	156

# District Map showing Ward Boundaries



# The District Council of Mallala Synopsis

## Population as at 30 June 2008:

Area of Council:	926.7 sq km	
Number of Rateable Assessments:	4177	
Number of Electors:	State Roll	5,084
	Council Roll	<u>1,530</u>
		6,614
Total Population:		8,360

Council Office (Registered office & principal place of business)	2a Wasleys Road, Mallala 5502 (office)
Office Hours (Monday to Friday)	9:00am - 5:00pm
<i>Telephone:</i>	8527 2006
<i>Fax</i>	8527 2242
<i>Postal Address:</i>	PO Box 18, Mallala 5502
<i>Email Address:</i>	<a href="mailto:info@mallala.sa.gov.au">info@mallala.sa.gov.au</a>
<i>Web Address:</i>	<a href="http://www.mallala.sa.gov.au">www.mallala.sa.gov.au</a>

## Vision Statement

To protect and enhance the diverse and unique lifestyles of our community through:

- 1) Relevant rural, residential and industrial development
- 2) Imaginative environmental and resource management
- 3) Encouraging vibrant country townships and settlements
- 4) Efficient operation of Council's assets
- 5) Ongoing community participation and consultation

## Mission Statement

The District Council of Mallala will provide leadership to our community through the delivery of well-planned and cost effective services.



# Message from the Mayor and Chief Executive Officer

We have great pleasure in providing this message as the Annual Report reflects the substantial progress that has been made in meeting our strategic and operational objectives for the past financial year. The Council has changed considerably in the last 12 months, as it has evolved to meet the contemporary needs of its communities, whilst at the same time becoming a key 'player' with the State and Federal Governments and industry.

From a personal point of view, the last 12 months as Mayor and Chief Executive Officer of the District Council of Murrumbidgee has been extremely eventful and rewarding. Projects and services achieved in the 2007/08 year include:

- Gawler River flood plain mapping completed
- North Para River flood control dam completed and officially opened
- External Audit Committee established and operating
- Stage 1 of the Dublin streetscape project completed
- Successful grant funding for Germantown Rd section – currently being sealed
- Depot redevelopment planning underway – consultants recently appointed
- Long term financial plan completed and approved by external audit committee
- Additional temporary office accommodation budgeted for Murrumbidgee along with planning for Murrumbidgee library relocation
- Second stage of Baker's Wetland development completed
- Community Wastewater Management Scheme studies for Two Wells & Murrumbidgee nearing completion with Council recently supporting plans for a full sewerage system at Two Wells and a community wastewater management scheme, including a pond system for Murrumbidgee.
- Successful grant application re: storm-water for Dublin oval
- Faster turnaround times for Development Applications and improved response rate for compliance matters
- In conjunction with the State Government, development of a Regional Spatial Framework for future planning and growth within the District
- Completion of numerous Community Partnerships funded projects
- Asset Management Plans continue to be rolled out
- Governance improvements ongoing
- Two Wells Urban Design Framework completed
- Web page improvements
- Regular information articles in local papers and community newsletters

The potential for future growth in the District Council of Mallala area is enormous with the State Government now including the district as part of the broader 'Greater Adelaide' northern region. There is also potential to expand the horticulture industry currently worth about \$90 million a year to \$200 million. The *d'VineRipe* tomato glasshouse development could possibly expand and there is potential for other types of food processing facilities to locate in the area. For this to happen, however, there needs to be improved transport, power, water and gas supply. This expansion would necessitate the support for commercial and residential development as outlined in Council's Two Wells Urban Design Framework. The possibility for an expanded large rail freight and bulk storage facility at Mallala is also being investigated.

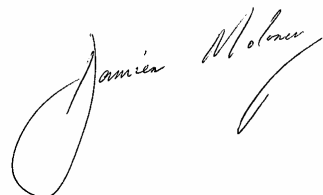
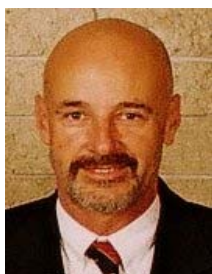
Other projects to keep an eye out for in the near future:

- the prospect for upgrading and sealing Shannon / Carslake Roads through Federal Government funding; an excellent investment given the importance of the South Australian Livestock Markets and the proposed abattoir development near Dublin.
- a Gawler River open space concept that incorporates a corridor along the length of the river that includes recreational opportunities and wetlands.

In closing, the outlook for continued growth and development for the District remains high. We are both looking forward to the challenges of the future and would especially like to thank all Councillors, staff and volunteers for their excellent service throughout the past 12 months.



Steve Kennedy  
Chairman

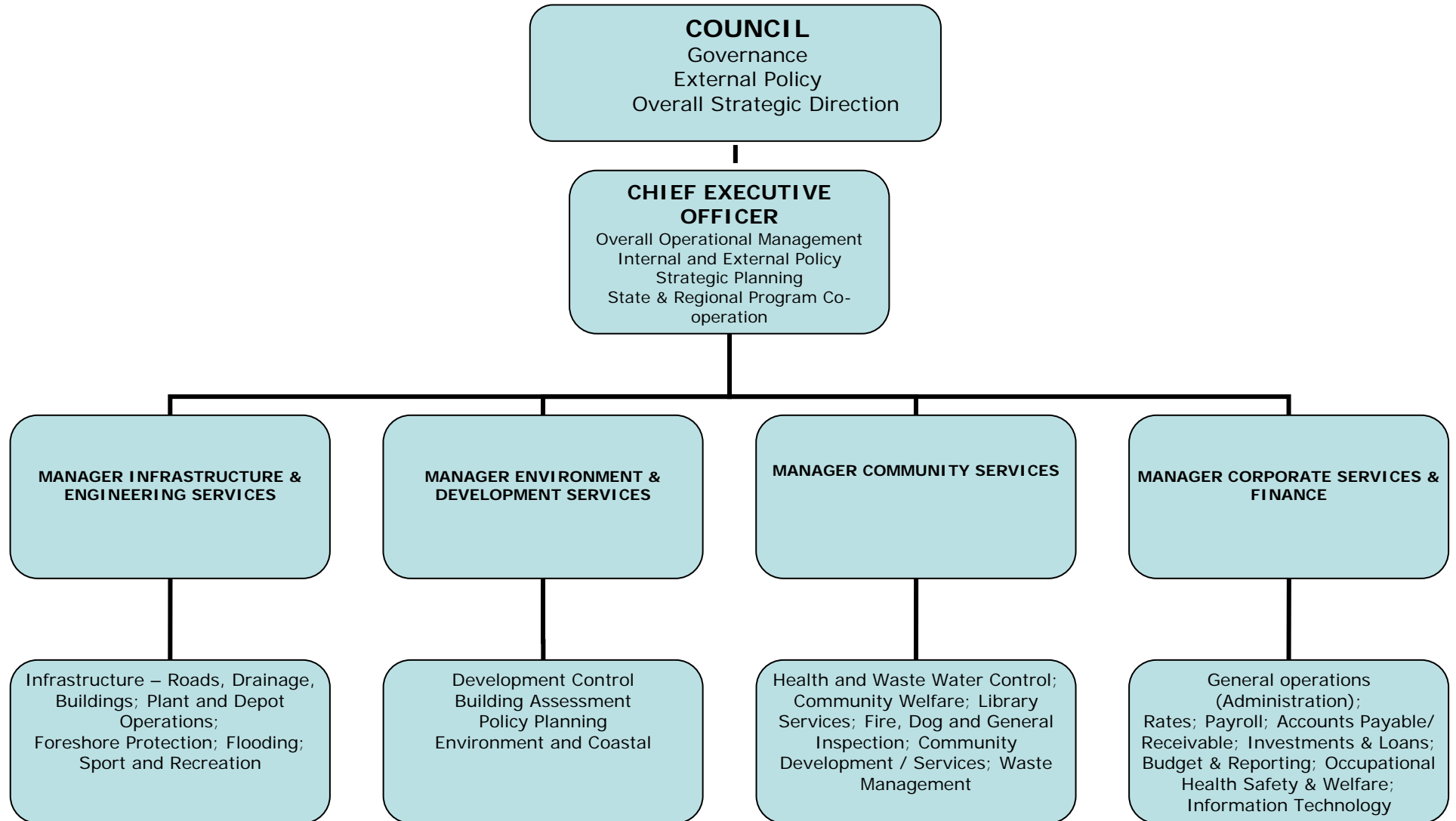


Damien Moloney  
Chief Executive Officer





# Organisational Structure





## Allocation of Council's Human Resources Across Functional Areas

Effective 30 June 2008, Council employed 44 full time equivalent employees (FTE), dispersed across many functions /areas of discipline and broadly categorized as follows:

DIRECTORATE and TOTALS	Male (Actual)	Female (Actual)	Total (Actual)	Male (FTE)	Female (FTE)	Total (FTE)
<b>Governance</b>						
Chief Executive Officer	1		1	1.0		1.0
Personal Assistance		1	1		1.0	1.0
Governance <i>Total</i>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1.0</b>	<b>1.0</b>	<b>2.0</b>
<b>Corporate Services</b>						
Manager	1		1	1.0		1.0
Administration Assistant		1	1		0.8	0.8
IT Manager	1		1	0.1		0.1
Customers Service - Administration		1	1		1.0	1.0
- Property		1	1		1.0	1.0
- Revenue		1	1		1.0	1.0
Finance		1	1		0.5	0.5
Payroll / Human Services		1	1		0.4	0.4
Rates/Property	1		1	1.0		1.0
Risk Management/Occ. Health & Safety	1		1	1.0		1.0
Cleaner	1		1		0.4	0.4
<i>Corporate Services Total</i>	<b>5</b>	<b>6</b>	<b>11</b>	<b>3.1</b>	<b>5.1</b>	<b>8.2</b>
<b>Environment and Development Services</b>						
Manager	1		1	1.0		1.0
Development Assessment - Planning	1		1	1.0		1.0
- Building	1		1	1.0		1.0
Compliance Officer	1		1	1.0		1.0
Secretary, Environment and Development		1	1		1.0	1.0
<i>Environment &amp; Development Services Total</i>	<b>4.0</b>	<b>1.0</b>	<b>5.0</b>	<b>4.0</b>	<b>1.0</b>	<b>5.0</b>



<b>DIRECTORATE and TOTALS</b>	<b>Male (Actual)</b>	<b>Female (Actual)</b>	<b>Total (Actual)</b>	<b>Male (FTE)</b>	<b>Female (FTE)</b>	<b>Total (FTE)</b>
<b>Community Services</b>						
Manager	1			1.0		1.0
Community Officer		1			1.0	1.0
Environmental Health	1			1.0		1.0
Dog Control/General Inspector	1			1.0		1.0
Library		3			1.8	1.8
Cleaner		1			0.1	0.1
Waste Management Unit	4			4.0		4.0
<i>Community Services Total</i>	<b>7</b>	<b>5</b>	<b>12</b>	<b>7.0</b>	<b>2.9</b>	<b>9.9</b>
<b>Infrastructure &amp; Engineering Services</b>						
Manager	1		1	1.0		1.0
Foreman	1		1	1.0		1.0
Administration		1	1		1.0	1.0
Asset Coordinator	1		1	1.0		1.0
Works/Horticulture						
Construction & Maintenance	9		9	9.0		9.0
Parks & Gardens	2		2	2.0		2.0
Quarry Workers	2		2	2.0		2.0
Support						
Mechanics	1		1	1.0		1.0
Asset Facilities						
General Maintenance	1		1	1.0		1.0
<i>Infrastructure &amp; Engineering Services Total</i>	<b>18</b>	<b>1</b>	<b>19</b>	<b>18.0</b>	<b>1.0</b>	<b>19.0</b>
<b>OVERALL TOTAL</b>	<b>35</b>	<b>14</b>	<b>49</b>	<b>33.1</b>	<b>11.0</b>	<b>44.1</b>

# Senior Management Team



## **Chief Executive Officer - Damien Moloney**

Salary: \$130,000pa (5-year contract – expiring January 2012)

Superannuation as per SA Superannuation 9% and Local Government Acts

Limited private use of mobile telephone



## **Manager, Corporate Services and Finance**

Salary: \$68,655

Superannuation as per SA Superannuation 9% and Local Government Acts

Fully maintained vehicle for private use

Limited private use of mobile telephone



## **District Planner – Henri Mueller**

Salary: \$71,813 (includes Long Service Leave Payout of (\$2,649)

Superannuation as per SA Superannuation 9% and Local Government Acts

Fully maintained vehicle for private use

Limited private use of mobile telephone



## **Manager, Community Services – Stephen Bateman**

Salary: \$69,432

Superannuation as per SA Superannuation 9% and Local Government Acts

Fully maintained vehicle for private use

Limited private use of mobile telephone



## **Manager, Infrastructure & Engineering Services - John Tillack**

Salary: \$70,841 (5-year contract - exp October 2009)

Superannuation as per SA Superannuation 9% and Local Government Acts

Fully maintained vehicle for private use

Limited private use of mobile telephone

**NB:** The preceding information reflects the number of Senior Executive Officers, together with information on allowances, bonuses and benefits, as part of a salary package. This information relates to the Municipal Officers (SA) Award 1998 and Council's Enterprise Agreement 2007.

# Training and Development

A training needs analysis was undertaken for the purpose of determining staff training needs to meet the strategic and operational objectives of the Council. These objectives are articulated in Council's Strategic Plan and in the legislation and regulations governing Council's operations.

The intent in the methodology of the Plan's development is to shift from a smorgasbord approach to the identification of training needs for staff, to a strategic focus on corporate objectives as the framework for individual and occupational group needs. Attention to these needs and to the technology issues identified along with this process, will substantially enhance Council's capability to meet its strategic goals.

# Equal Employment Opportunity

The District Council of Mallala is an equal opportunity employer. The Chief Executive Officer is responsible for:

- (a) developing and implementing an equal employment opportunity program relating to employment with the Council;
- (b) developing and implementing other initiatives to ensure that employees have equal employment opportunity in relation to their employment. Human Resources and Personnel Practices, Policies and Procedures are also reviewed on a regular basis.



# Council Profile

**Mayor:** Cr S J Kennedy

**Deputy Mayor:** Cr A J Flaherty (OAM)

**Councillors:**

***Lewiston Ward:***

Duncan Kennington 290 Hayman Road  
Lewiston 5501

Rudi Fabrici 15 Hancock Drive  
Lewiston 5501

B J (Tom) Summerton 1 Aunger Road  
Lewiston 5501

Anne Picard PO Box 581  
Virginia 5120

***Mallala Ward:***

Yvonne Howard 3 Irish Street  
Mallala 5502

Marcus Strudwicke 4 Dublin Road  
Mallala 5502

***Dublin Ward:***

Terry Ann Keen PO Box 118  
Dublin 5501

Steve Jones C/- Post Office  
Lower Light 5501

***Two Wells Ward:***

P M N (Joe) Daniele 8 Old Pt Wakefield Road,  
Two Wells 5501

Tony Flaherty (OAM) 5 Germantown Road  
Two Wells 5501

Steve Kennedy 29 Gawler Road  
TWO Wells 5501

# Elected Members

## Re-imburement of Expenses, Facilities and Support

The District Council of Mallala ensures that the reimbursement of expenses and the provision of allowances, facilities and support to the Elected Members is accountable, transparent and in accordance with the Local Government Act 1999 and associated regulations.

### Allowances

Section 76 of the Local Government Act 1999 and Regulation 4 prescribe that all Elected Members are entitled to receive an allowance. The Council, within the limits imposed by the Regulations, sets this allowance annually. The allowance is to help cover the cost of performing and discharging their official functions and duties.

The following annual allowances were set by Council and were paid on a monthly basis in arrears pursuant to Regulation 4(2).

<b>Position</b>	<b>Allowance paid July to November 2007</b>	<b>Allowance paid December 2007 to June 2008</b>
Chairman	\$ 8,000.00	\$10,000.00
Deputy Chairman	\$ 3,500.00	\$ 7,000.00
Elected Members	\$ 3,000.00	\$ 5,000.00
Presiding Members of Council Section 41 Committees	\$ 3,500.00	\$ 5,000.00

### Payments made to Councillors

Total payments (includes travel allowance) made to councillors for the period 1 July 2007 to 30 June 2008 are as follows:

<b><i>Payments to 30 June 2008</i></b>	<b><i>\$</i></b>
Cr S J Kennedy	
Chairman Allowance	8,803.38
Chairman Travel Reimbursement	
<i>Total payments for 2007-2008</i>	<i>8,803.38</i>
Cr Flaherty (OAM)	
Councillor Allowance	5,406.71
Councillor Travel Reimbursement	2,172.40
<i>Total payments for 2007-2008</i>	<i>7,579.11</i>

<b><i>Payments to 30 June 2008 (cont)</i></b>	<b>\$</b>
Cr T A Keen	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	
<i>Total payments for 2007-2008</i>	<i>4,166.69</i>
Cr P M N Daniele	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	961.10
<i>Total payments for 2007-2008</i>	<i>5,127.79</i>
Cr B J Summerton	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	1,620.92
<i>Total payments for 2007-2008</i>	<i>5,787.61</i>
Cr S E Jones	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	
<i>Total payments for 2007-2008</i>	<i>4,166.69</i>
Cr S M Strudwicke	
Councillor Allowance	4,586.69
Councillor Travel Reimbursement	84.75
<i>Total payments for 2007-2008</i>	<i>4,671.44</i>
Cr Y L Howard	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	15.41
<i>Total payments for 2007-2008</i>	<i>4,182.10</i>
Cr D Kennington	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	764.00
<i>Total payments for 2007-2008</i>	<i>4,930.69</i>
Cr A Picard	
Councillor Allowance	4,166.69
Councillor Travel Reimbursement	2,195.84
<i>Total of payments for 2007-2008</i>	<i>6,362.53</i>
Cr R J Fabrici	
Councillor Allowance	4,206.69
Councillor Travel Reimbursement	1,747.08
<i>Total of payments for 2007-2008</i>	<i>5,953.77</i>
<b>Total payments to Councillors for 2007-2008</b>	<b>\$61,122.87</b>



## Meeting Attendance

<b><i>Councillor</i></b>	<b><i>Ordinary Meetings</i></b>	<b><i>Special Meetings</i></b>	<b><i>Attendance Record</i></b>
Steve Jones	12	3	15
Tony Flaherty (OAM)	11	3	14
Joe Daniele	12	3	15
Rudi Fabrici	10	3	13
Yvonne Howard	12	3	15
Marcus Strudwicke	11	2	14
Terry Keen	10	3	13
Steve Kennedy	10	3	13
Duncan Kennington	12	3	15
Anne Picard	11	3	14
Tom Summerton	12	3	15

## Training & Development Activities

<b><i>Program</i></b>	<b><i>Councillors Attending</i></b>
Elected Member Training (1)	All Councillors
Elected Member Training (2)	All Councillors
Elected Member Training (3)	All Councillors
Council and Committee Meetings - Procedures and Chairing Skills	Marcus Strudwicke, Rudi Fabrici, Tony Flaherty (OAM), Anne Picard
Audit Committee	Rudi Fabrici, Anne Picard, Steve Kennedy
Public Speaking Skills Training	Tony Flaherty (OAM), Steve Kennedy
Elected Member Training (4)	All Councillors
Council Members Residential Seminar	Rudi Fabrici, Yvonne Howard, Terry Keen, Anne Picard

# Committees

To assist Council in its day to day operation, a number of committees have been formed under the provisions of Section 41 of the Local Government Act 1999.

These committees meet on an 'as required' basis and meetings are open to the public.

- Audit Committee
- Asset Management Advisory Committee
- Coastal Management Advisory Committee
- Community Development Board
- DCM Community Partnerships Program Steering Committee
- Dublin Institute Committee
- Mallala Greening Committee
- Mallala Historical Committee
- Mallala & Districts Homes Committee
- Mallala Institute Committee
- Mallala Sports Park Committee
- Windsor Institute Committee

# External Bodies

Council is a member of, or participates in, a number of external bodies and committees

- Adelaide Plains Horticultural Steering Committee
- Adelaide & Mt Lofty NRM Board
- Yorke NRM Board
- Adelaide Plains Marketing Committee
- Sturt Area Consultative Committee
- Barossa Region Spatial Framework
- Local Government Association
- Local Government Finance Authority
- Central Local Government Region Inc
- Gawler River Floodplain Management Authority
- District Council of Mallala Bushfire Prevention Committee
- Mid North Regional Passenger Transport Service
- Yorke Regional Development Board
- Wakefield Group of Councils

## Subsidiaries

- (i) Council is a member of the Central Local Government Region and the Gawler River Floodplain Management Authority and, in accordance with Section 28(3) Schedule 2 of the Local Government Act, 1999, activity reports and financial statements for both bodies are incorporated under Appendixes II and III.
- (ii) Council does not have any subsidiaries established in accordance with Part 1 Schedule 2 of the Local Government Act, 1999.

## National Competition Policy

### ***Significant Business Action***

There were no significant activities undertaken in either category for the financial year, nor was any in-house tendering undertaken.

# Elector Representation

Under the provisions of the Local Government Act, Council is required to undertake a review of its size composition and Ward Structure.

A review must be undertaken at least once every six (6) years. Council completed its last review which took effect for the periodic election held in May 2003 making the next Review due in late 2008.

At the electoral roll closure in November 2006, Ward quotas for Mallala were as follows:

<i><b>Ward</b></i>	<i><b>Total Electors</b></i>	<i><b>Councillors</b></i>	<i><b>Quota</b></i>	<i><b>Difference</b></i>	<i><b>%</b></i>
Dublin	1,257	2	628	+27	4.30
Mallala	1,250	2	625	+24	3.84
Two Wells	1,779	3	593	- 8	- 1.35
Lewiston	2,328	4	582	- 19	- 3.26

The difference in current quota numbers falls within acceptable margins  $\pm 10\%$ , therefore no extraordinary review is considered to be required at this time.

As a comparison to other Councils in the State, the following table provides an average representation quota for similar size Councils.

<b>Council</b>	<b>Electors</b>	<b>Total Members (inc Mayor)</b>	<b>Representation Quota</b>
Clare & Gilbert Valleys	7848	10	784
Coorong	5456	9	606
Grant	7176	10	717
Mallala	7024	11	638
Mid Murray	10786	12	898
Naracoorte Lucindale	6857	11	623
Northern Areas	4402	9	489
Renmark Paringa	7190	9	798
Tatiara	5487	10	548
Wakefield Regional	5928	12	494

# Community Land

All Local Government land became classified as Community Land when the Local Government Act 1999 came into effect from 1st January 2000.

## Register of Community Land

The District Council of Mallala has prepared a Register of Community Land containing the following information:

- Legal description and location of the land
- Commonly known name of land (if applicable)
- The area of the land
- The owner of the land. In most cases this will be The District Council of Mallala but there are also several parcels of land owned by the Crown but under Council's care and control management.
- Details of any leases or licences applicable to the Community Land (under review)
- Copies of Community Land Management Plans under the following categories:

Management Plan 1	- Undeveloped Open Space / Reserves with Minor Improvements
Management Plan 2	- Cemeteries
Management Plan 3	- Port Parham Sports and Social Club
Management Plan 4	- Formal Gardens
Management Plan 5	- Council Parks – Major Improvements
Management Plan 6	- Stormwater Management
Management Plan 7	- Community Buildings
Management Plan 8	- Sports / Recreation Facilities
Management Plan 9	- Two Wells Car Park Land
Management Plan 10	- Historic Wells Reserve
Management Plan 11	- Mallala Museum Gardens

The Register of Community Land is available for public inspection at the Council Office at 2a Wasleys Road, Mallala during ordinary office hours.

A person is also entitled on payment of a fee fixed by Council, to an extract from the Register.



# Community Services

## Key Departmental Services:

Food Act

Environment Protection Act

Public and Environmental Health Act

Local Government Act

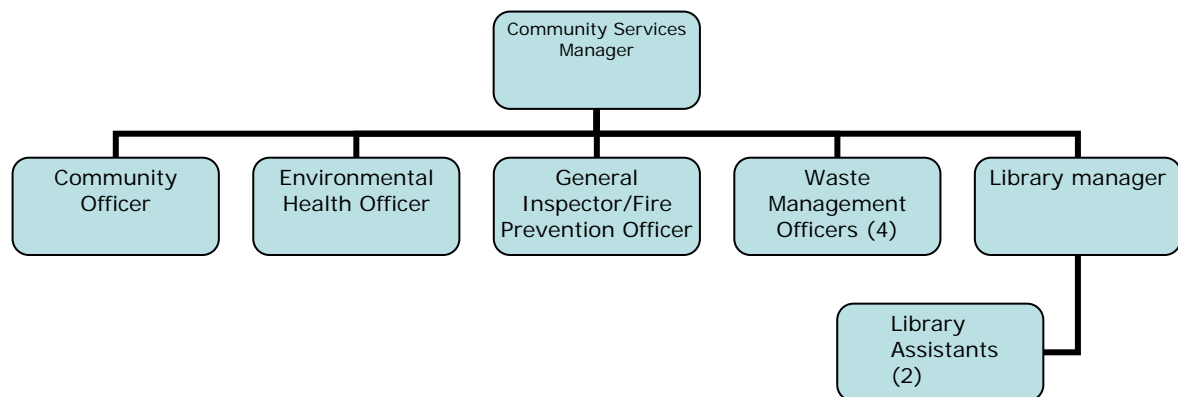
Dog and Cat Management Act

Library Management

Fleet Management

Community Welfare / Development

The Community Services Team comprises of eleven staff including:



During the year, input from the community, together with the nature of enquiries received under the following legislation, determines the priorities for each section: -

Food Act

Public & Environmental Health Act

Dog and Cat Management Act

Environment Protection Act

Local Government Act

Australian Citizenship Act

## ***Food***

Council continues to undertake its legal responsibilities under the provisions of the Food Act 2000 within the resources it has at its disposal. There are 74 food premises within our district and of these, 46 were inspected during the 12 month period to 30 June 2008. During the same period, Council staff issued 25 written warnings for non-compliance two of which progressed to 'Improvement Notices' with one of these also being issued with an expiation fine for non-compliance with an improvement notice.

Proprietors are regularly informed of changes regarding the food legislation and important information regarding food requirements.

Food safety and hygiene legislative information is distributed to all food business, community and charitable organisations in the Council region.

During the reporting period, five (5) food complaints were received involving foreign matter in food, alleged food poisoning, unclean premises, alleged vermin in a premises and for having food for sale contrary to 'use by date' requirements.

## ***Public and Environmental Health***

The Public and Environmental Health Act 1987, requires local government to take responsibility in the administration of public health issues such as sanitation, control of vectors the prevention and control of diseases in its own locality. Local Government must ensure that guidelines and standards pursuant to this act are adopted and enforced to areas such as future development, community concerns and health promotion.

There are two registered hairdressing / beauty premises within the Council area; these were not inspected during the reporting period.

During the 2007-2008 year, a total of thirty-one complaints were investigated relating to various public health issues, such as preventing insanitary conditions on premises, controlling offensive activities, providing adequate sanitation and failed septic tanks.

## ***Vector Control***

Council's Public and Environmental Health Section regularly liaises with the Department of Health Services regarding monitoring and controlling mosquitoes. Samples of mosquito larvae and adults are collected, identified and recorded for density determination and population monitoring.

Mosquito breeding areas are identified and effectively treated by the use of a larvicide. The sites are later checked to determine larval reduction and thereby the success of the treatment. No trapping of adult mosquitoes was undertaken during the reporting period along either the Gawler River or the Salt Marsh areas.

### ***Disease Surveillance***

Notifiable diseases can be associated with a variety of sources, including preparation and consumption of food; access to swimming pools; and cooling towers / warm water handling systems and handling of potting soil etc.

Council liaises with The Communicable Disease Control Branch and maintains Communicable Disease surveillance within the district to help prevent the transmission of infectious diseases. This is achieved by undertaking Interviews and conducting investigations when necessary to determine the source of an illness and to establish links between similar cases.

Council investigated 4 notifiable disease notifications during this reporting period.

### ***Chemical Drum Program***

Council continues to participate in the drumMuster collection program which provides a farm chemical metal drum crushing and plastic container recycling service to farmers and orchardist in the area. With on-going support from the farming community, approximately 4000 containers were collected and recycled during the current period.

### ***European Wasps***

Council is a contributor to the European Wasp Equalisation Fund. During the reporting period there were no European Wasp Nests either identified or destroyed. Residents are encouraged to report Wasp sightings, Council supplies information and instructions of how to locate the nest. When the nest is located, arrangements are made to have the nest destroyed by a licensed pest controller at no cost to the ratepayer.

### ***Community***

Council's Community Officer has enhanced the link between Council and the community. Public consultation was undertaken on various projects, further engaging the community with Council decisions.

Council continues to provide vital support for events held both regionally and within the District, facilitating greater pride in the community.

The Community Partnerships funding program is in its sixth year of operation, with \$50,000 allocated for community and economic projects within the District. Recognition and support provided to volunteers has increased and this will continue.

It is anticipated the community's awareness of Council's actions will increase, as further communication takes place. Further research will also be conducted to ensure the needs of the community are identified and met.

Tomorrow's success is founded on today's preparation.

## ***Waste Management***

Council operates and manages an alternating domestic waste and recycling collection that is offered to all residents throughout the district. Each residential property is provided with a 240 litre MGB for recycling purposes. Council collects approximately 26 tonnes of recyclables per fortnight, which equates to an average of 10.5 kilograms per household.

Council continues to operate its own landfill and is committed to reducing the amount of waste to landfill. Domestic waste and recyclables are transported either to the Northern Adelaide Waste Management Authority (NAWMA), or Inkerman, to be further sorted and processed. The waste collection tonnage statistics for the reporting period are provided below:

### *Year 2007/08*

Waste . . . . .	1570 tonnes
Recycling . . . . .	678 tonnes
Total . . . . .	2078 tonnes

Council is committed to reducing waste to landfill and its dedicated Waste Management Unit is responsible for the collection and disposal of all waste, including resource recovery programs.

## ***Resource Recovery Facility***

Council's successful grant application has allowed for the construction and development of a specifically designed undercover sorting facility for recovery of recyclable materials from the Two Wells transfer station, illegally dumped rubbish and residential general trailer waste.

The sorting and diversion of the material will significantly reduce the amount of waste to landfill.



Resource Recovery Facility, Limerock Road, Mallala, under construction.



### ***Illegal Dumping***

The issue of illegal dumping is a major concern. Council removes approximately 400 - 450 loads of illegally dumped waste per annum, ranging in size from bags to trailer loads of domestic waste associated with residential premises to contractors depositing semi-trailer loads of waste including tyres, asbestos and building materials. Illegal dumping is not only limited to road verges, but also occurs on parks, reserves, creeks and other watercourses.

A successful grant funding application for councils *'We're Out to Get You'* campaign received from Zero Waste SA allows Council to install surveillance cameras to monitor vehicle movement; detect licence plates and record evidence to prosecute those dumping on roadsides.

In the past it has been difficult to prosecute persons for illegal dumping due to lack of evidence in most cases; however, Council is hopeful that once cameras begin to catch them out, offenders will get the message. Council is working very closely with the media who are very keen to run stories regarding this issue.

Council will continue to liaise with SAPOL and other enforcement agencies to ensure that persons caught illegally dumping waste will be prosecuted and suffer the consequences of their actions.





## Library Services

Since its establishment in early 2007, the District Council of Mallala Public Library service at Two Wells has been a significant addition to the community. The introduction of *'Wireless @ Your Library'* and *'Your Tutor'* has enhanced the electronic services available to both patrons and visitors alike. Branches at Mallala and Windsor have been operating regularly throughout the year.

The library has hosted successful author events as well as a variety of and children's and young adults programs, involving local schools and visits from local and interstate library and council staff, as well as participating in other local and regional events. Tours by the South Australian Libraries Board and by international librarian/American Librarian of the Year, Rivkah Sass, were two notable tours undertaken during the current reporting period.

### Increased Partnerships

During the past year the District Council of Mallala Library Service has contributed to the library profession in a number of ways, including supporting the library manager's involvement and initiative in professional organisations, such as Public Libraries South Australia (PLSA), *'Spydus'* Users Network (SPUN), ALIA South Australia and South Australian Library Information Network (SALIN), which strengthens the professional development of library staff and raises the profile of council immeasurably. The implementation of *'Spydus'* has also enabled collaboration between relevant SA regional library services.

More recently, local government regional co-operation was formalised when the District Council of Mallala and Town of Gawler signed a Memorandum of Understanding to jointly access casual library staff. This has been a valuable learning experience for both councils, providing numerous benefits to both.

### Increased Usage

An increase in both membership and loan figures has been recorded over the past financial year, as has usage of the library's many collections, in particular the recently donated Local and Family History Collection. This collection was donated to the library by the Two Wells Family and History Group in May 2008. This has been a significant addition to the library's collections and ensures the collection will be maintained and preserved.

An increase in both reference enquiries and the use of online resources has been apparent and has contributed to the development of the skills and knowledge base of library staff. The promotion of reference services available to customers has endorsed the library as a source of information and knowledge.

The statistics over the past year indicate a significant improvement in library usage and show an increase in enquiries for council services; local and family history queries and access to collections; Internet usage and inter-library loan and reference requests.

### ***2007/2008 Library Registration Statistical Snapshot***

<b>Registered Borrowers (incl children &amp; institutions)</b>	<b>Registered Borrowers (Residents)</b>	<b>Registered Borrowers (Non - Residents)</b>
951	560	353

### ***2007/2008 Library Collection Loan Statistical Snapshot***

<b>Adult Fiction</b>	<b>Adult Non- Fiction</b>	<b>Large Print</b>	<b>Child</b>	<b>Periodicals Magazines</b>	<b>CD's</b>	<b>Videos</b>	<b>DVD's</b>
3460	1770	1116	1451	1158	357	547	1819

Note: Figures above are from those items catalogued onto Spydus (Library catalogue) and are not 100% accurate as not all library resources are catalogued.

During the past year, the library has been assisted by a team of five (5) volunteers who have contributed 525 volunteer hours to the library service. Inter-library loans continue to be a popular service and play an important role in providing library members with their required resources. Some changes to the PLAIN system occurred in early 2008, enabling some minor improvements with regard to requests for inter-library loans.

<b>INTER-LIBRARY LOANS (from WITHIN the Network)</b>			
<b>Requests Sent from within</b>	<b>Loans Received from within</b>	<b>Requests Received from within</b>	<b>Loans Sent from within</b>
<b>662</b>	<b>435</b>	<b>3,332</b>	<b>480</b>
<b>555</b>	<b>376</b>	<b>2,920</b>	<b>358</b>
<b>(107)</b>	<b>(59)</b>	<b>(412)</b>	<b>(122)</b>

These figures were provided by Public Library Services – State Library of South Australia

Numbers on Saturday mornings have increased significantly, as has the number of library members using more than one library branch. Many borrowers have begun utilising services at the Two Wells Public Library as well as the branch libraries. Saturday opening hours will be reviewed in 2009.

New memberships have increased and comments from patrons indicate that new library members were pleased that they do not have to travel outside of Two Wells and the council district to visit a sole public library.

Constructive verbal and written feedback about the library design and resources has been received from library visitors, has been acted upon when necessary. A number of patrons (including children) have questioned – ‘who funds the library?’ This has been a good opportunity to raise awareness of our council and state funding and local government relationship with public libraries.

## Key Outcomes

- The District Council of Mallala provides a safe and easily accessible public library facility that is having a major impact in the district, and especially enhancing the social fabric of the Two Wells community, whilst continuing to assist in improving literacy levels and encourage life long learning
- Development of quality library services to community members of Two Wells and residents of the District Council of Mallala
- Provision of an adequate and safe work place for library employees, resulting in a higher level of employee satisfaction and improved ability to perform tasks effectively and safely.

## On-site Waste Water Disposal

Mallala Council is classified as a compulsory septic tank area. As a result the Council is required to conduct a minimum 3 inspections regarding the installation of all new or altered wastewater control systems. The aim is to ensure compliance with provisions of The Public and Environmental Health Act, Waste Control Regulations.

Various types of systems are approved in the area, ranging from a conventional system, with alternating trenches, to the more technically advanced Aerobic Waste Treatment Plants and Sand Filter Systems, as well as a Septic Tank Effluent Disposal (STED) Scheme at Middle Beach.

During the reporting period we have been very successful in obtaining a sizeable grant. The grant is being used to engage consultants to assist Council to design two Community Waste Management Systems, one for the township of Two Wells and one for the Mallala Township. Our aim is take the effluent from the premises so that onsite effluent disposal is no longer required. This is a concern due to the large amount of failed systems and the inability for residents to install new effluent disposal systems due to either the small size of the allotments or the total build up of the allotment with the residents pumping raw untreated effluent onto their lawns and yards.

A total of 97 Waste Control Systems were installed during the reporting period.

### Type of System Approvals

On-site Effluent Trench System . . . . .	41
Aerobic Systems . . . . .	45
Other / STED Connections. . . . .	11

Council is committed to encouraging installations of alternative effluent disposal methods with the primary aim to increase reuse of grey water from the waste control system. It also is committed to achieving long term efficiency with regards to waste water disposal systems.

## **Dog and Cat Management Act**

During the reporting period authority for the management of dogs and cats, within the district, is vested in Council, pursuant to legislation under the Dog and Cat Management Act, 1995. The objectives of the Act are to encourage responsible ownership, promote effective management and reduce the public and environmental impact from dogs and cats. Council is responsible under the Act to receive registration of dogs.

During the reporting year, Council received 3,220 individual dog registrations and 119 business registrations. It is estimated that the average number of dogs on a dog business registration premise averages about 15 dogs, which equates to approximately 1785 dogs. Total dogs registered, including business registrations is 5,005.

### *Dog Complaint Statistics*

<b>Complaint</b>	<b>2007/2008</b>
Dog wandering at large	126
Dog impounded	85
Dog Returned to owner	49
Dog attack	20
Dog harass	24
Dog barking	32

Council completed its Dog and Cat Management Plan under Section 26A of the Dog and Cat Management Act 1995. Implementation of the Plan will result in policies and procedures being produced for dealing with various dog and cat management issues. It is anticipated that completion of a dog off-leash area will occur early in the 2008/09 financial year.

Whilst Council has resolved not to introduce cat management controls at this point, residents are afforded advice and assistance in the removal of stray or feral cats, to lessen their impact on the environment and society.

## **Fire and Emergency Services Act 2005**

The Fire and Emergency Services Act, 2005, stipulates that each rural council must appoint a Fire Prevention Officer for its area. The role of Council's Fire Prevention Officer includes the monitoring of residential areas to ensure landowners take reasonable steps to protect property from fire, as required under the Act. Inspections of residential areas, leading up to and during the Fire Danger Season are carried out to assess compliance. Notices are issued where compliance has not been met.

Section 83 Notices are issued pursuant to the Act, requiring landowners to attend to maintenance of land to reduce the risk of fire. Council also has the responsibility to ensure that reserves which come under its care and control are maintained to good bushfire prevention standards.

<b>Section 83 Statistics</b>	<b>2007/2008</b>
Section 83 Notices Issued	253
Council action required	7
Expiations Issued	4

Council's Fire Prevention Officer is also responsible for the issuing of permits and monitoring compliance, pursuant to the Fire and Emergency Services Act, for the purpose of burning off stubble in agricultural pursuits. As the district is largely agricultural, with predominance for cropping, the agricultural practice of burning stubble to lessen weed and pest infestation is followed. During the fire danger season, Council's Fire Prevention Officer continues to issue permits for that purpose, with 22 fire permits issued for the 2007/2008 season.

Council introduced an initiative for residents to use the refuse depots at specific periods to deposit uncontaminated green waste, free of charge

### **Rapid Plates**

Council and a local Rural Neighbourhood Watch group have been concerned about the lack of property identification throughout the district. After consideration a Rapid Plate system was introduced for properties located in the general farming and not allocated a house number.

The Rapid Plate is similar to a number plate and is placed at the main entrance to their property and provides a personalised location. The scheme is known as RAPID (Rural Area Property Identification Directory) and assists emergency services such as Ambulance, CFS, SES, and Police to locate the property.

The number is quoted if assistance is required in an emergency situation. Mallala Rural Watch finances the purchase of the number plates

### **Foreshore**

Mallala Council, in conjunction with South Australian Police and Cheetham Salt Limited, resolved to deal with the issues associated with persons driving or riding off-road vehicles, and/or unregistered vehicles throughout coastal areas. Signs regarding illegal use of Off Road Vehicles have been installed and the South Australia Police agreed to undertake patrols on a regular basis to deal with unacceptable and unwelcomed behaviour of persons involved in riding or driving unregistered/ unlicensed vehicles along the coastal areas.

### **Environment Protection**

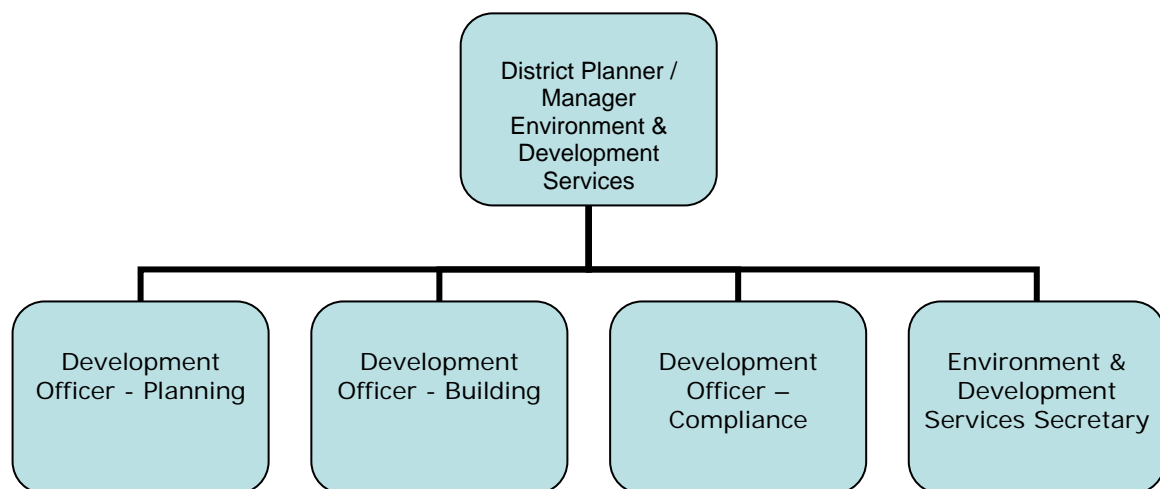
All enquiries received by Council relating to environmental protection or pollution receive preliminary advice and are referred to the relevant state or local department for further action. Council officers liaise with officers of the Environmental Protection Authority and other State Government Departments and provide initial on-site investigations when required.

# Environment and Development Services

## Key Department Services:

- **Policy Planning**
- **Contraventions**
- **Environment and Coastal**
- **Building Assessment**
- **Development Control**

The Environment and Development Services Team comprises of five staff including:





The year has seen progress in a number of areas of planning policy, streamlining of development assessment, and improvements to customer service. A strong platform for regional co-operation between Local and State Governments was established through work on Barossa Regional Spatial Framework and cooperation on Gawler River flooding issues with other Councils and the Local Government Mutual Liability Scheme. Development assessment saw an increase in diversity of applications lodged with considerable growth in land division and the lodgement of an application for a substantial abattoir. The period saw the review and adoption of the Building Inspection Policy and substantial inroads were made in addressing the backlog of planning contraventions with actions progressed through the ERD Court.

The Two Wells Urban Design Framework was brought close to completion and work was commenced on the Dublin Entry Statements and Lions Picnic Grounds concept plan. Ecological restoration of the Baker Ford Wetland continued.

## **Planning Policy**

Progress has been made in the following areas of development policy:

- Investigations have progressed into the Two Wells Residential and Commercial Development Plan Amendment (DPA) with the preparation of a draft stormwater and flooding report by Australian Water Environments. The DPA has been placed on hold pending the outcomes of further flood modelling of flood mitigation options for Two Wells and the mapping of the Light River flood plain.
- Investigations have progressed into the preparation of the Mallala Transport, Commercial and Minor Residential Zones Boundary Adjustment DPA and it is anticipated that an agency consultation draft will be available prior to Christmas in the 2008-9 financial year.
- A series of meetings have been convened by the Mutual Liability Scheme with planning and engineering staff of the Councils of Playford, Gawler, Light Regional, and DC Mallala to facilitate a consistent and cooperative approach to addressing the implications of the revised flood mapping of the Gawler River.

A Draft Memorandum of Understanding has been prepared outlining arrangements for a cooperative approach to preparing a DPA between Gawler, Playford and District Council of Mallala based on a Federation Model.

- The Better Development Plans Conversion of Council's development plan progressed this year with a draft first cut conversion almost complete.
- Councillors and staff have participated with the State Government on preparations for a Regional Spatial Framework for the Barossa Region (BRSF). It is intended that the BRSF reflect the State Planning Strategy and form the basis of infrastructure decisions in the future.

## **Gawler River Flood Plain**

Following the revised flood predictions in the previous financial year further flood mapping was commissioned by the Gawler River Flood Management Authority for a range of floods. Flood mapping was completed in March 2008 and was immediately put into use for informing assessment decisions of Development Applications in the Gawler River 1:100 year (Average Recurrence Interval) flood plain.

## **Development Assessment Five Point Improvement Plan**

During the course of the year a five point improvement plan for was launched to improve customer service in the assessment of development applications as follows:

### **1. Learn from our Mistakes**

A customer survey / feedback sheet was designed and now accompanies every decision notification issued by the section. A summary of the result of the feedback process is outlined further below.

A draft complaints review policy has been prepared and will be considered by Council in the 2008-9 financial year.

### **2. Educate the Customer**

Periodic public information sessions on all facets of the development assessment process will be held in different locations throughout the year to better inform intending applicants on Council's requirements. The first of these sessions was held in the Two Wells Community Centre in May 2008.

### **3. Improved Co-ordination between Staff**

A one stop shop approach has been introduced for minor applications covering health, planning, and building matters.

### **4. Fast Tracking Minor Applications**

The section is committed to fast tracking of minor applications covering within a 2-3 week timeframe.

### **5. Better IT Support**

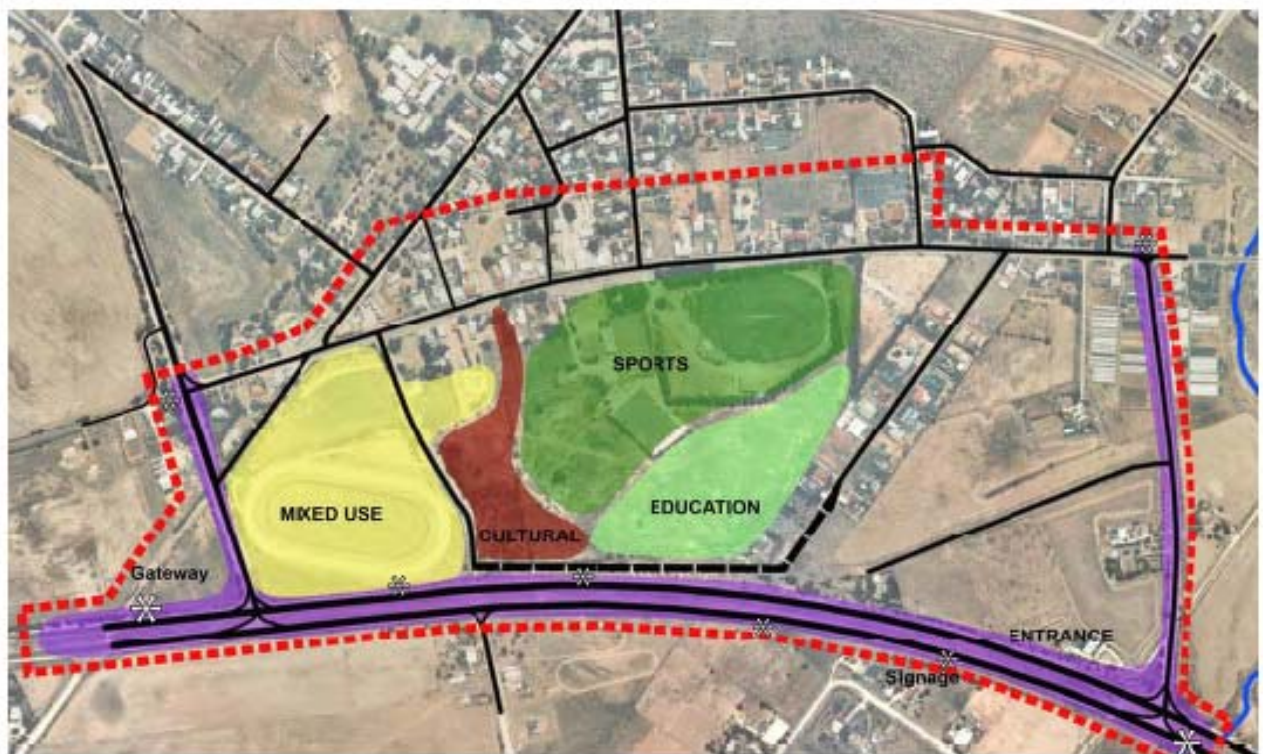
A wider range of computer crystal reports have been developed for measuring timelines on a range of indicators. Additional information and customer check sheets have been drafted and included on the website and counter.



## TW Urban Design Framework

A further option (Option 8) was developed following rejection of the preceding options at the May 2007 Council meeting. This was adopted, in principle, at the December 2007 Council meeting.

The Two Wells Urban Design Framework Project is part funded by Council and the State Government's *'Better Places for People'* Program.



Two Wells UDF - OPTION 8

**KBR**

## **Development Assessment**

Consistent with previous years, most development applications received by Council in the period were for standard developments approved under delegated authority. These included dwellings, dwelling extensions, sheds/garages, swimming pools, and verandahs/carports/pergolas. Several larger development applications were also processed by Council throughout the year.

The majority of applications approved, related to properties in the Lewiston/Two Wells area, with some relating to horse keeping and dog kennelling in the rural living zones. The coastal settlements of Thompson Beach, Middle Beach and Parham were also the source of several applications.

The year also saw five meetings of Council's Development Assessment Panel. The panel meets when required to consider public notification development applications where there has been representations (Category 2 and Category 3), non-complying development applications, and applications being recommended for refusal. The panel may also be called to consider applicant compromise proposals resulting from appeals to the Environment Resources and Development Court.

## **Public Notification Applications Approved**

The following developments were approved by the panel after public notification:

- Extension to existing abattoir building incorporating new processing and chilling rooms and associated stormwater retention tanks, landscaping, fencing, car parking and relocation of transportable lunch room at Two Wells;
- Division of one allotment into nine in two stages, for rural living purposes, at Two Wells;
- Garage, verandah, domestic shed, combined gazebo/rumpus room, tennis court and associated fencing on a property in Lewiston;
- Elevated gazebo at Thompson Beach;
- Conversion of existing shed for dog kennelling (20 dogs) and associated day yards and runs in Lewiston.

The Development Assessment Commission also approved a Service Trade Premises and associated fencing and landscaping (with 17 conditions), in the industrial estate just north of Two Wells.

## **Applications Refused**

The panel refused the following development applications during the year:

- Temporary storage of second-hand transportable homes including storage area, office, shed, car parking, and associated rainwater tanks, fencing, internal driveway and landscaping, in association with existing dwelling, at Dublin;
- A shed and two verandahs at Dublin;

- Dwelling proposed below recommended finished floor level within the Gawler River Flood Plain at Two Wells;
- Parking of two tipper trucks and two tipper trailers, and associated minor repairs and maintenance, on a rural living property at Two Wells;
- Domestic shed (existing) built below recommended finished floor level within the Gawler River Flood Plain at Lewiston;
- Garage addition proposed below recommended finished floor level within the Gawler River Flood Plain at Two Wells.

### **Non-Complying Development**

The Development Assessment Commission concurred with the panel's decision to approve a non-complying development. This concurrence was required before Council could issue a Development Plan Consent to the applicant. The application was for a truck and mechanical repair workshop incorporating large shed (consisting of work area, office, lunchroom and ablution) and associated driveway, rainwater tanks, fencing, signage, landscaping and car parking areas, at Two Wells.

Council's Development Assessment Panel refused a non-complying application for parking of a truck over 9 tonnes, a truck 8.8 tonnes (both unladen weight) and storage of a shipping container at Lewiston, as it resolved that the proposal did not demonstrate sufficient merit to warrant proceeding with an assessment.

### **Minor Development Applications**

Part of the role is to assist other staff within the Planning and Building department to improve the quality of applications that Council are receiving and to improve the time frames for approvals, particularly for minor types of developments.

Council continues to look forward to good quality development proposals within the Council area, and as such, we ask that applications continue to reflect quality. A quality application will assist in the following areas :

- Lifts the standard of development within the Council area.
- In most cases, it reduces the time a client must wait for an approval.
- In Category Notifications where representations are received.
- Reduces ambiguity and often also reduces the need for a compliance issue to arise.
- Clients are always better informed (after the experience) when they lodge another development application with Council.

### **Appeals/Compulsory Conferences**

An applicant had appealed to the Environment, Resources and Development Court against the panel's decision to refuse an application in 2006 for a transportable dwelling and large quantity of associated fill, at Parham.



A compulsory conference between all parties took place to investigate the possibility of the differences between the parties being resolved without the matter proceeding to a full hearing. The appellant requested an opportunity to provide an amended application to Council.

A compromise proposal was submitted to Council, however this was also refused, as the panel deemed it to be still at variance with a range of environmental, access and character provisions of Council's Development Plan. The applicant subsequently withdrew the appeal.

The panel did resolve to accept an amended compromise proposal in relation an appeal against a refused truck parking application at Two Wells. The applicant reduced the number of vehicles proposed and also provided further screening to the truck parking area.

An appeal was also lodged with the Environment, Resources & Development Court against the panel's decision to refuse a shed, constructed without approval, below recommended finished floor level in the Gawler River Flood Plain in Lewiston. The matter is currently at the compulsory conference stage within the court.

### **System Indicators**

The *Development Regulations 1993* require quarterly reporting of system indicators, associated with Strategic Planning, Development Policy, Development Assessment, Appeals and Compliance.

Councils are required to provide information, mainly in relation to Development Assessment. Data is compiled and entered quarterly via the Council Unity Console, and provides information on numbers and types of applications lodged, requests for information, consents issued, inspections undertaken, etc.

The required quarterly information continues to be retrieved and provided electronically.

### **Building Rules**

A total of 92 inspections of building work relating to applications were performed during the financial year. Of that, 53 (58%) were formally notified to Council that the relevant inspection stage was ready, while the remainder were random inspections, performed as a result of observation and record keeping. Of the inspections performed, 72 (78%) related to dwelling or dwelling addition applications, and the remainder related to inspections performed on commercial, industrial and minor domestic structures.

The draft building inspection policy was amended to a final and formally adopted by Council in May 2008, with a revised inspection target of 25% of the total number of Council application received through the financial year to be inspected.



The Building Fire Safety Committee comprising of Chris Wiltshire (Building Surveyor), Max McAlister (Chief Fire Warden) and Peter Harmer (Building Surveyor/Consultant engineer) took an active role in the community to ensure that commercial and industrial buildings operated at a safe level. Overall, 10 public buildings were monitored and assessed for safety compliance.

During the last financial year a number of changes occurred to the Development Act and Regulations. Brush fencing became a form of development, with new set back distance requirements to be incorporated into any new Development Application. Also, any new Development Application that incorporated a transportable building that was to be located in a general bushfire zone, that dwelling was to incorporate a base infill constructed of non-combustible materials.

One major development completed during the financial year was the Two Wells Child Care Centre. This required a number of inspections. The building was monitored for compliance with the approved plans, at the construction stages and at the completion of the project, with a satisfactory result.

Two enforcement notices were issued during the financial year. Each of these was able to be resolved through a comprehensive consultation between both the owner and the Council before court action was required.

### **Development Act 1993 - Compliance**

The following three matters which have attracted concern from the community have been prepared for the Environment Resources Development Court (Please Note at the time of this report we are unable to comment further on these matters):

- Failing to comply with conditions imposed on a horticultural type of development (Section 55 of the Development Act – Application to Court for a Court Order to apply to the Development).
- Failing to comply with a Section 84 Notice for illegal use of land in General Farming zone (Section 85 of the Development Act – Application to Court for a Court Order to apply to the Development)
- Failing to substantially complete a development consisting of a transportable dwelling (Section 55 of the Development Act – Application to Court for a Court Order to apply to the development)

Other matters that are being monitored for compliance and that may also result in legal proceedings are an illegal dwelling, a few illegal shed structures, illegal kennelling and horse keeping without approval. However, the approach first is to negotiate with the property owner in order to achieve a favourable outcome. If possible Council will compromise with property owners wherever possible.

## **Illegal structures**

Two sheds that are subject to legal proceedings, have erected sheds without approval in the flood plain and without due regard to the flooding issues. It is always wise to seek Council approval first, as it is very difficult to consider Finished Floor Levels after a shed has already been erected.

A garage erected illegally at Dublin was refused consent and has since been removed.

## **Truck patrols**

Due to the communities concern regarding the parking of trucks on private properties, Council have carried out a patrol on a Sunday in March 2008 of this year to determine the extent of this activity and land use. As a result of the survey, there have been a number of applications lodged with Council for development assessment. In order to monitor the activity and determine compliance, further patrols are being planned.

## **Shipping containers**

People need to be aware that shipping containers constitute development and as such require development approval. Council had become aware of several shipping containers along the coast and consequently they had been removed by the property owner.

## **Customer Feedback Sheets**

The EDS Department has assessed and improved policies, procedures and timeframes involved in the processing of development applications.

Since mid December 2007, Council has sent development assessment customer survey forms to all builders / applicants. Approximately 14% of forms have been returned with extremely positive feedback from the majority.

The survey results confirmed that: 50% of the applicants were asked to provide additional information after the application was lodged; 93% of the applicants were satisfied with the level of communication prior to lodgement and during the assessment process; 92% expressed satisfaction with the advice and service received by staff; 92.5% found the staff courteous and helpful and 100% were satisfied with the time taken to process the application.

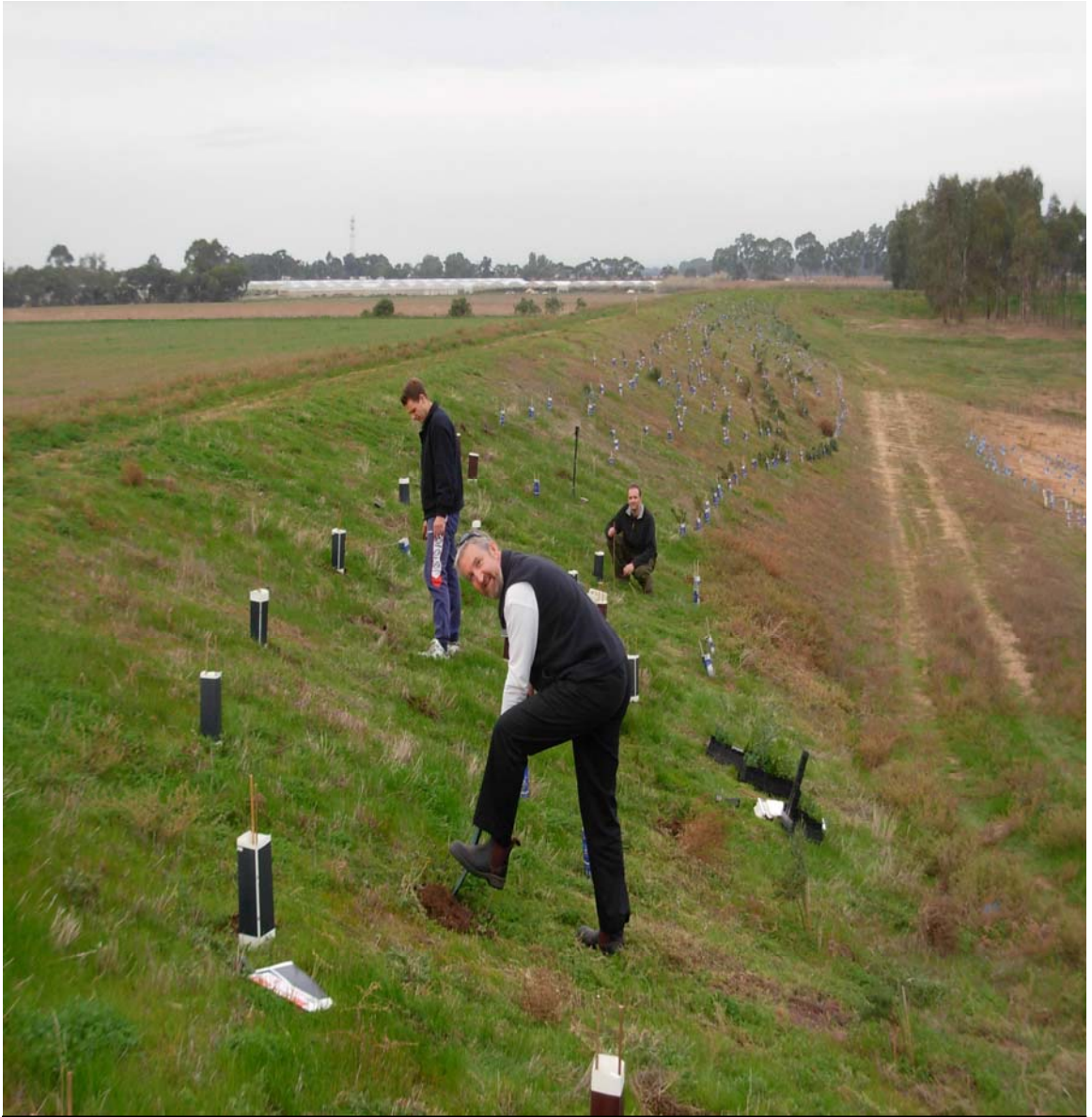
## **Dublin Entry Features and Lions Park Concept Plan**

Mulloway studios were contracted to commence design work on the Dublin Entry Features and Lions Park concept plan. An onsite briefing and walk round was undertaken in April and the first public workshop was held in June 2008.

The project is a partnership between Council and the Better Places for People Program and forms part of the Dublin Streetscape Project.

## Baker Ford Wetland

Revegetation activities continued at the Baker Ford Wetland with weed control and the planting of some 4,000 tube stock at the site.

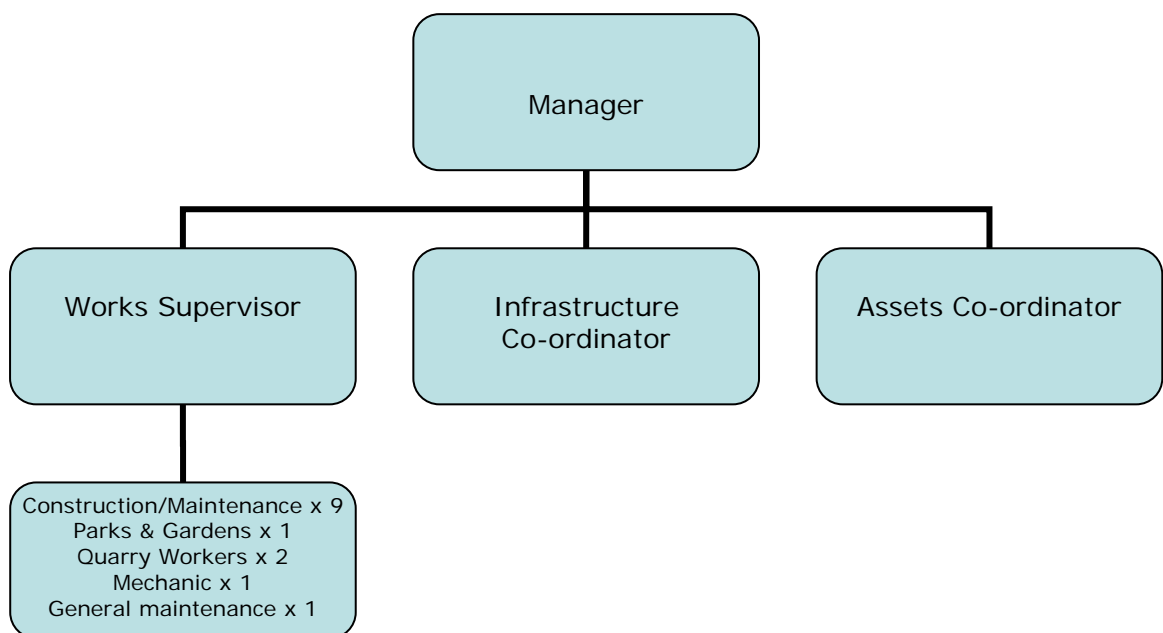


Some members of Council staff who participated in the planting program at Baker Ford Wetland.

# Infrastructure and Engineering Services

## Key Department Services:

- **Infrastructure**
  - **Construction and Maintenance**
  - **Roads, Drainage, Buildings**
- **Flooding**
- **Plant and Depot Operations**
- **Sport and Recreation**
- **Foreshore Protection**



## Infrastructure Construction and Maintenance

The Infrastructure and Engineering Services Department provides services to the community both directly and through the provision of infrastructure.



Our services include:

- Construction, maintenance and management of:
  - Transport facilities (roads, bridges, culverts and footpaths)
  - Stormwater systems (under ground and open drains and associated pumping systems)
  - Flood mitigation, response and recovery
  - Parks, gardens and reserves
- Cemetery operations
- Public conveniences
- Production of road making materials
- Plant and Depot operations

The major capital expenditure projects completed during 2007/08 were:

- Construction of new pavement and sealing of 1.3 kilometres of Gawler River Road, Two Wells. This project was funded by Council and the Federal Government's Roads to Recovery Grant
- The installation of active controls and intersection improvements at the Hayman Road level crossing and Old Port Wakefield Road intersection. This project was funded from Council funds and a South Australian Government's Blackspot Grant.
- Reconstruction of 6000 metres of road shoulders on Dawkins Road, Lewiston.



Shoulder Reconstruction – Dawkins Road, Lewiston

- Installation of hard-points and drainage improvements on Dawkins Road, Lewiston.
- Construction of new footpaths in Redbanks Road, Mallala and Gawler Road, Two Wells and refurbished footpaths in Mallala.

### **Major Maintenance Programs included:**

- Resealing of 40,000 m<sup>2</sup> of sealed roads
- Resheeting (new wear course of 100 mm of crushed limestone) on 17 km of unsealed roads
- Extensive patrol grading of unsealed roads
- Installation of a large number of road signs to replace those damaged or stolen by vandals
- Street sweeping of township roads three time per year and an annual sweep of rural living sealed road intersections

### **Equipment/Plant Purchases**

Council purchased the following major equipment during 2007/08:

- Loader – replacement
- Utilities (2) – replacements
- 8 tonne truck – new (for sealed road maintenance)
- Tractor – replacement
- Ride on mower – replacement
- Mower tractor and trailer – new (for reserve and road side maintenance)

John Tillack

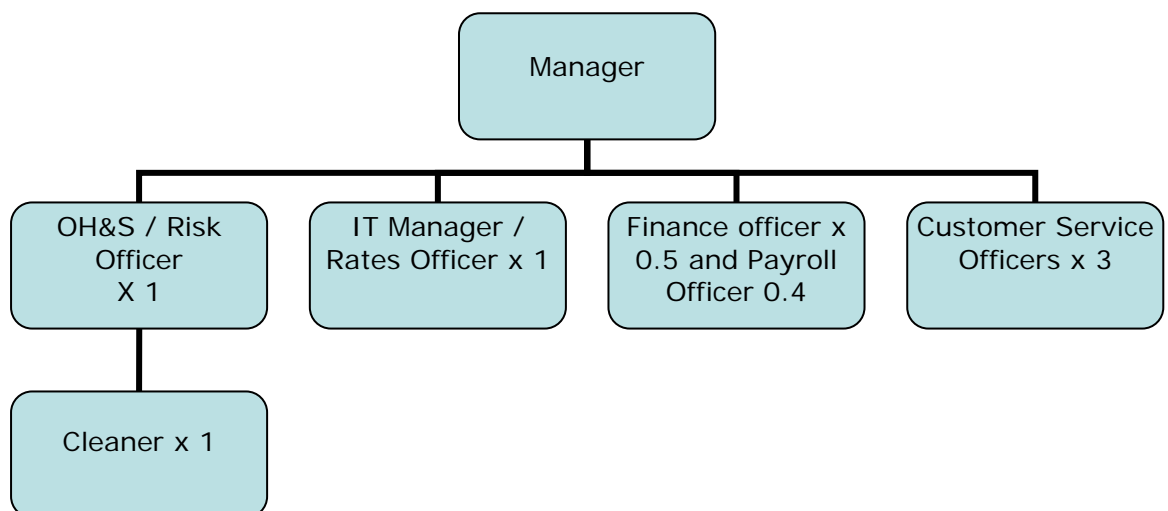
Manager, Infrastructure and Engineering Services



# Corporate Services

## Key Department Services:

- Asset Control
- Occupational Health and Safety and Risk Management
- Civic Centres
- Payroll
- Council Committee Administration      Public Debt and Funding
- Customer Service
- Rating and Property
- Financial Compliance
- Records
- Information Technology





The following report highlights any specific or new activities performed under each service area:

### **Asset Control**

Council has continued to construct new assets, whilst upgrading and maintaining its current assets to ensure provision of the best service levels possible, as required under our roads manual.

Planning for long term sustainable asset management is in progress based on the LGA co-ordinated asset plan agenda, to develop industry specific policy and programmes. Further to this undertaking, guidelines, model registers and plans are all due for completion by November 2008.

All Council's Land and Buildings and Road Infrastructure assets constructed were updated in our records and costed depreciation

### **Civic Centres**

A new temporary office, to be situated at 2 Wasleys Road, was ordered to house the Chief Executive Officer and the Executive Assistant with available space for two additional staff and a meeting room. In conjunction with the provision of the additional building, an upgrade to the aesthetics of the site, including water saving initiatives was undertaken and automatic doors were installed in the Mallala Council Office to provide ease of access to patrons.



Unfortunately due to the drought condition, termites have been on the move with a further two (2) of our sites having to be added to our existing termite management programs.

EFTPOS facilities were introduced at the Mallala Office together with web payments being made available for dog renewal registrations; offering another payment alternative for our customers.

### **Financial Compliance**

Key Performance Indicators (KPIs) are being used to analyse our financial situation and check any trends in our financial sustainability.

Council's accountability to the community was further improved with the ongoing consultation process for business planning, budgeting and rating.

Financial sustainability reports to track our performance were produced to inform Council and all other interested parties.

### **Information Technology (IT)**

Web based payments for dog renewal registrations was tested and installed at our reception PC.

To ensure Council achieved its long term strategy for sustainability of information technology, a long term agreement was established with our main software supplier, Civica, as a managed services provider to host our server network.

### **Occupational Health & Safety (OHS&W) and Risk Management**

Council is required to comply with WorkCover standards and to meet various legislative requirements for Occupational Health Safety and Welfare.

To achieve this, there are a number of policies, procedures, systems and programs in place to promote a safe workplace. Many of these were reviewed, in consultation with staff and elected members and amended, where identified.

In recognition of safety, rehabilitation and claims performance, Council received an audit score of 96.5% for OHS&W; an excellent achievement.

Council received a Risk Management Audit score of 69.5%. This area has traditionally been under-resourced, however a new position was created during 2007-08 to improve this situation. While the Risk Management score remained the same many required actions have been addressed and are being implemented, with completion anticipated during the 2008-09 financial year.

## **Public Debt & Funding**

As part of the Financial Sustainability program, long term financial plans were prepared and implemented and policies put in place to ensure debt levels are monitored and managed effectively.

## **Rating & Property**

Forecasting and analysis of rating methods is done to assess valuation adjustments and to ensure rating increases are kept at reasonable levels. Adjustments are made, where possible, to soften the impact of rate increases, although individual spikes in valuation are unavoidable and may contribute to increased rates.

The authenticity of property and name and address records have been checked and changed where required.

## **Records**

Records management is integral to the functions of the Council, as it enables the control of one of the most important resources in any organisation – its recorded information.

Council uses State Government GDS20 - General Disposal Schedule filing system as developed by a working party and State Records.

All incoming correspondence is registered in our records system before being issued to officers concerned.

## **Disaster Recovery**

A disaster recovery policy and procedures has continued, with input from all staff. In the event of losing access to our office and day to day records, a process has been instigated whereby offsite information is kept and maintained to provide ongoing service to our ratepayers.

## **Financial Statements for the year ended 30 June 2008**

Council's auditor, Dean Newbery & Partners, audited and recently accepted and signed the District Council of Mallala Annual Financial Statements, without qualification.

The Council accepted and signed the statements on the 20 October 2008.

Overall, Council finished in a sound position, as indicated by the Financial Statements, Notes to the Financial Statements and the Key Performance Indicators.

# Outcomes for 2007-08

<i>Service Profile Description</i>	<i>Outcome (SP#)</i>	<i>Performance</i>	<i>Legislative/ Corporate</i>
Regional Health	1.1	Continually liaise with various health and family service providers to ensure that new links are created and existing links maintained.	
Aged and Disabled	1.3	Priority upgrades to unit interiors has been undertaken. A list of other issues has been completed and items have been grouped to ensure that individual trades-persons are able to complete tasks for all the units.	
Library	1.6	Upgrade of car park area adjacent to Public Library and Old Council Chambers completed, including the installation of a sub-surface absorption trench. completed. Lighting to ensure safe access for members of the public and staff to access cars and staff facilities also completed.	Corporate
Library	1.6	Public internet access has been made available at the Two Wells Public Library.	Corporate
Community	1.6	ADSL coverage for the townships of Mallala and Two Wells made available, with the area surrounding Mallala having wireless broadband available. Central Local Government Region is currently investigating further rollout of ADSL+2 within the district with wireless options possible outside town areas. CLGR Broadband officer appointed.	
Fire Prevention	1.8	A fire prevention committee consisting of Councillors, Fire Prevention Officer and the CFS was established. It meets on a regular basis to plan and implement fire prevention and preparedness measures within the area under provisions of the Country Fires Act and Fire and Emergency Services Act. Council resolved to allow residents to dispose of green waste free of charge prior to and after the fire danger season.	Legislative

<b><i>Service Profile Description</i></b>	<b><i>Outcome (SP#)</i></b>	<b><i>Performance</i></b>	<b><i>Legislative/ Corporate</i></b>
Crime Prevention	1.8	Created working relationship with SA Police and implemented information sharing arrangements. Working party set up consisting of four (4) Councils, SAPOL, Cheetham Salts to deal with problems associated with the illegal use of Off Road Vehicles and illegal dumping. Council is currently implementing an Illegal dumping program after obtaining grant funding from Zero Waste SA	
CWMS Administration	3.3	Existing CWMS located at Middle Beach continue to be maintained by a contractor. Council has approved two independent schemes for Mallala and Two Wells townships.	Corporate
Waste Management	3.4	Waste Management services are constantly monitored, evaluated and adjustments made to the service when necessary or required. Expressed registration of Interest for Zero Waste SA pilot study - food waste collection for townships. Mallala continues to meet targets and is acknowledged as a leader in waste management	
Roads Construction and Maintenance	3.8	Construction of Gawler River Road between Germantown and Baker Roads completed in December 2007.	Corporate
Town Planning	3.8	Civil works completed for Dublin Streetscape. Additional funding equivalent to grant from 'Better Places for People' was used to upgrade septic system.	Corporate
Road Safety	3.8	Active controls installed at Hayman Road level crossing.	
Council Committees	4.1	Committees have been established and ratified by Council, with Terms of Reference to be monitored annually. Information sessions were conducted in April 2008 for all Committee Members. On-going administrative support to continue as required. On-going review to monitor committees relevance to Council's core operations	Legislative
Governance Review	4.1.	A report with recommendations was provided to Council with a manual subsequently provided to Council. Policies continue to be updated.	Corporate

<b><i>Service Profile Description</i></b>	<b><i>Outcome (SP#)</i></b>	<b><i>Performance</i></b>	<b><i>Legislative/ Corporate</i></b>
Services Review	4.3.	Service Review Report was adopted by Council at the November 2007 meeting.	Corporate
Information and Resource Sharing	4.4	Council involved in meetings with Planning SA to deliver a Regional Strategic Framework for the new State Barossa Region. Waste Management Strategy also adopted for Region.	
Financial Sustainability	4.4	A draft Long Term Financial Plan was provided to the Audit Committee in November. Council adopted the draft Plan at its March meeting. Public consultation started on March 19 2008.	Legislative
Asset Control	4.4	Council staff attended LGA workshops to develop Asset Policy guidelines, assess valuation and condition standards etc. An Asset Management role was created and the position filled to enable these plans to be co-ordinated.	Legislative
Installation of Temporary Office	4.6	Pad prepared for carpark and installation of transportable building ordered to accommodate staff. Construction company pulled out of contract February 2008. Three tenders sought for purchase of transportable building and Selecta Homes engaged. Anticipated delivery on site is October 2008 with staff to be re-located by December 2008.	Corporate
Civic Centre/Depot	4.6	A draft services review was presented to Council in October 2007 highlighting the long term service requirements for depot relocation and civic centre in the next few years.	Corporate
Audit Committee	4.7	An Audit Committee was established with support provided by the Corporate Services Manager and an Administration Assistant. The Audit Committee met with the Auditors in February 2008. The internal audit committee will provide regular reports to the Committee.	Legislative



# Proposals for 2008 - 2009

The Annual Business Plan has been prepared to deliver the following Council objectives for the year ending 30 June 2008.

<b><i>Service Profile Description</i></b>	<b><i>Outcome (SP#)</i></b>	<b><i>Measuring Performance</i></b>	<b><i>Legislative or Corporate</i></b>
Community	1.6	Pursue political support for Broadband access for the residents in the district	Corporate Program to advocate for broadband access for the district and the region.
Dog Management	1.6	To provide a dog 'Off-Leash' area within the district (\$15,000)	Legislative – Ensure compliance with Dog and Cat management legislation
Housing and Transport	1.9	Advocate for recognition of future need for public transport of both bus and rail in State Planning Strategy.	Corporate Program to encourage housing and transport options that are responsive to community needs.
Economic Development	2.1	Identify opportunities for funding development of mall and market plaza at Two Wells.	Corporate Program to encourage economic benefits
Tourism	2.1	Apply for funding for the construction of the Dublin entry features through the State Government's 'Better Places for People' Program.	Corporate program to promote and support local and regional tourism initiatives.
Business Growth	2.2	Promote the potential for economic growth within the council area at regional planning forums.	Corporate Program to promote the district as a good business destination.
Economic Development	2.3	Raise awareness of infrastructure requirements at Regional Planning forums	Corporate program that supports a strategic regional approach to road infrastructure design and provision
Sustainable Population Growth	2.5	Identify opportunities for the staging of growth around Two Wells, Mallala, and Dublin within the Section 30 Development Plan Review process	Corporate program to ensure opportunities for staged sustainable development and growth for township and rural living areas.
Environment Land Management	3.1	Complete survey of Thompson Beach Levee banks and prepare remediation concept plan.	Corporate program using land management practices .
Natural Environs	3.1	Implement a tree planting program	Corporate program to enhance the natural environment scheduled for April to June 2009.

<b><i>Service Profile Description</i></b>	<b><i>Outcome (SP#)</i></b>	<b><i>Measuring Performance</i></b>	<b><i>Legislative or Corporate</i></b>
Water Resources	3.2	Continue to implement water resource activities in partnership with internal and external parties to ensure a co-ordinated approach	Corporate program
Waste Management	3.4	Seek grant funding from Zero Waste SA for the introduction of a green waste collection in townships	Corporate program – Develop and implement integrated waste management programs
Civic Centre	3.5	Source information on green energy for Council offices at Wasleys and Redbanks Roads Mallala	Corporate program to effectively use and conserve energy and reduce greenhouse gases.
Depot Operations	3.5	Incorporate energy efficiency in the depot redevelopment project.	Legislative requirement Depot redevelopment project consultancy let to MasterPlan Pty Ltd. Report to be presented to Council in January 2009
Footpath Construction / Maintenance	3.9	Start Dublin Streetscape Project Phase 2	Corporate Program for streetscape and economic benefits
Elected Member Support	4.1	Increase training budget	Corporate program to continue to develop Members' knowledge to ensure its relevance in fulfilling their role for effective governance and leadership.
Governance	4.1	Report to Council with recommendations relating to Governance Review.	Corporate Program to continue to update leases, by-laws, policies and policy manual provided to Council. Further training for Section 41 Committee members to occur in 2009.
Community Information	4.2	Closely liaise with the Community Development Board regarding provision of new resident information package	Corporate Program which ensures effective communication and consultation with the community and other stakeholders.

<b><i>Service Profile Description</i></b>	<b><i>Outcome (SP#)</i></b>	<b><i>Measuring Performance</i></b>	<b><i>Legislative or Corporate</i></b>
Council Services	4.3	Investigate and implement regional strategies to ensure Council is included as a participant	Corporate Program – membership of the Regional Strategic Framework which will be incorporated in the Outer Metropolitan State Strategic Plan.
Occupational Health Safety & Welfare	4.5	Administer Risk Management procedures to ensure we meet deadlines.	Corporate Program to ensure compliance with relevant Legislation and minimise the likelihood of claims through prevention programs.
Civic Centre / Depot Operations	4.6	Identify potential green field site for new depot and office facilities	Corporate program to investigate a number of sites for depot and office requirements including infrastructure and communications
Civic Centre / Depot Operations	4.6	Revise and prepare a report for a long term accommodation plan to meet office requirements	The draft services review presented to Council in October 2007 highlighted to meet long term service requirements, a need to budget for depot relocation in 2007-08 and civic centre in the next few years
Financial Sustainability	4.6	Prepare and review reports for Council on the seven (7) Key Performance Indicators (KPI'S) for the Financial Sustainability program.	Legislative requirement to implement the LGA financial sustainability program
Financial Compliance	4.7	Revision of the Long Term Financial Plan	Legislative requirement to monitor the financial sustainability of the Council, incorporating the Strategic Plan, Annual Business Plan and Budget.

# Elected Members - Code of Conduct

## 1. Introduction

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour that the elected members of the District Council of Mallala have decided its community can reasonably expect members of Council to demonstrate as elected community representatives.

## 2. Statement of Commitment

We, the Members of the District Council of Mallala are committed to discharging our duties conscientiously and to the best of our ability. We will not at any time make improper use of our position as an elected member or any information acquired in the course of our duties.

In the performance of our role we will act with honesty and integrity and conduct ourselves in a way that generates community trust and confidence in us as individuals and enhances the role and image of the Council and Local Government generally.

In addition to all legislative requirements, we the members of the District Council of Mallala agree to abide by this Code of Conduct and have adopted the requirements as the standards of behaviour that we will observe in the performance of our role and responsibilities.

## 3. Principles of this Code of Conduct

The standards in this Code of Conduct are in addition to all Council policies and procedures, any statutory requirements of the Local Government Act 1999 or any other legislative requirement applicable to elected members in the performance of their roles and responsibilities.

### Role of Elected Member

As an elected member of the District Council of Mallala I will:

- show commitment and discharge my duties conscientiously and to the best of my ability,
- act in a fair, just, honest and proper manner and according to the law,
- act with reasonable care and be diligent in the performance of my duties and responsibilities,
- act in good faith and not for improper or ulterior motives,

- have due regard to the laws dealing with conflict of interest in relation to all my duties and behaviours and exercise the highest level of integrity expected of people holding public office,
- not misuse my position to gain an advantage for myself or others or to cause detriment to the Council,
- at all times behave in a manner that maintains and enhances the image of the Council and/or does not reflect adversely on the Council,
- be impartial in reaching Council decisions and acceptance of the responsibility associated with that decision

#### Community

- act with honesty and integrity and conduct myself in a way that generates community trust and confidence, and which enhances the role and image of the Council and of Local Government generally,
- act in the best interests of the overall Council area and the community, balancing the interest of all stakeholders and take an active interest beyond ward boundaries.

#### Relationships

- act in a reasonable, just and non-discriminatory manner when dealing with people,
- seek to achieve a team approach when dealing with employees of the Council and seek to achieve an environment of mutual respect and trust,
- treat Council employees with respect and acceptance of their different roles in achieving Council's objectives,
- seek to establish a working relationship with fellow members that recognises and respects the diversity of opinion and seeks to achieve the best possible outcomes for the community in my dealings with other elected members and with Council employees. I will ensure that my behaviour is not and cannot be interpreted to constitute bullying and/or harassment.

#### Information

- not make improper use of information acquired or make improper use of my position as an elected member,
- not at any time release to any person or organisation any information that the Council has ordered be kept confidential or that has otherwise been delivered to me as a member of Council with an indication that it is confidential, whether or not it falls within the protocols of the Council's confidentiality policy,
- any information given to the media in relation to the Council or Council decisions will be accurate and not be a misuse of information.

### Communication

- be fair and honest in my dealings with individuals and organisations and behave in a manner that facilitates constructive communication between the Council and the community,
- when making comments to the media I will state clearly that I am expressing my personal opinion and not that of the Council (unless authorised by the Council to speak on its behalf),
- when making personal comments I will show respect for Council decisions, other members and employees of the Council,
- in my dealings with elected members, employees and the community I will endeavour to ensure that my communication written, verbal, (or otherwise) is not offensive to any person or otherwise defamatory.

## **4. Compliance**

### **4.1 Making a Complaint**

A complaint made by any person that relates to an alleged breach of this Code of Conduct must:

- be made in writing,
- identify the provision(s) of this Code which it alleges have been breached,
- provide all available evidence that supports the allegation(s) of breach,
- be delivered to the Chairperson (which includes any person acting in the Office of Chairperson), in the case of a complaint against an elected member,
- be delivered to the Deputy Chairperson in the case of a complaint against the Chairperson.

Receipt of the complaint will be acknowledged to the complainant within Three (3) business days of receiving the complaint.

The elected member about whom the complaint has been made will be notified within Three (3) business days of receipt of the complaint about the complaint in terms of its substance and the identity of the complainant.

The complaint will be treated with strict confidentiality until such time as it has been fully investigated and finally determined, subject to satisfying the requirements of Section 90(3) of the Local Government Act 1999. The complainant will also be expected to observe confidentiality.



On receipt of a complaint the Chairperson (or the Deputy Chairperson, as the case may be) must bring the fact of the complaint, but not the detail of the allegations, to the attention of the Council at the next formal meeting of Council and it is to be received by Council in confidence, subject to meeting one or more of the grounds under Section 90(3) of the Local Government Act 1999.

An allegation of illegal behaviour will not be investigated by the Council under this Code of Conduct but will, instead, be referred to the appropriate authority which will usually be the South Australian Police.

## **4.2 Assessment of Complaint**

Council must cause a proper investigation of the complaint by obtaining the services of a suitably qualified, mutually agreed, independent person to conduct the investigation.

Where all parties are unable to agree upon the independent person within a reasonable period of time (as determined by Council) a suitably qualified person nominated by the Executive Director of the Local Government Association of South Australia will be appointed to conduct the investigation.

The following process will be followed with respect to assessment and investigation of any complaint:

- 4.2.1 The independent assessor may determine that no further action will be taken with respect to an alleged breach where the independent assessor determines that the allegation is frivolous or vexatious.
- 4.2.2 If the independent assessor determines a complaint is frivolous or vexatious the independent assessor must prepare a report and provide it to the Chairperson (or Deputy Chairperson as the case may be) and the person who made the allegation(s).
- 4.2.3 The independent assessor may, for the purposes of an investigation require the person who made the complaint and/or the elected member who is the subject of the complaint, or a third party to answer, orally or in writing, questions put by the independent assessor to the best of that person's knowledge, information and belief.
- 4.2.4 If the independent assessor identifies issues of substance that warrant further investigation:
  - 4.2.4.1 the investigation will be a thorough and balanced assessment of the evidence submitted regarding the alleged breach, the relevant circumstances prevailing at the time of the alleged breach and any other factors deemed relevant to making a fair and reasonable judgement about the matter.

- 4.2.4.2 the member the subject of the allegation(s) will be provided with a reasonable opportunity to explain his/her actions and to make written submissions on the allegations that will be presented to Council in confidence, subject to Section 90(3) of the Local Government Act 1999 being satisfied.
- 4.2.4.3 the independent assessor must provide Council with a final written report on the investigation undertaken within fourteen (14) days or receiving written submissions from the person who made the complaint and/or the elected member who is the subject of the complaint, or such longer period as the Council may determine.
- 4.2.4.4 if the final report is not received from the independent assessor within fourteen (14) days Council will ascertain from the independent assessor the time frame within which Council may expect the final reports. If the independent assessor forms the view that additional time will be needed to conclude the investigation and finalise the report the independent assessor must bring this to the attention of Council at the earliest convenience, but at the very least, before the expiration of the fourteen (14) day timeframe.
- 4.2.4.5 the final report will be presented at the first available Council meeting in confidence, subject to Section 90(3) of the Local Government Act 1999 being satisfied.
- 4.2.4.6 after receipt of the final report from the independent assessor, Council must convey to the elected member who is the subject of the complaint and to the person who made the complaint, a copy of the investigation report and a copy of Council's resolution in relation to the report.
- 4.2.4.7 if the final report makes recommendations that are punitive in nature and recommends the application of sanctions, the elected member the subject of the allegation(s) will be provided with a reasonable opportunity to comment in writing upon the contents, findings and sanctions contained in the report. Such submissions will also provide the elected member the subject of the allegation(s) the opportunity to comment in writing on the appropriateness of the proposed sanction in accordance with Clause 5.3.
- 4.2.4.8 the report delivered to Council is final and binding on all parties.

### **4.3 Confidentiality**

All deliberations by Council, and the independent assessment process in regard to an alleged breach of this Code of Conduct must be conducted in confidence, subject to satisfying the requirements of Section 90(3) of the Local Government Act 1999, and maintained as confidential until finally determined, at which time the Council must decide the ongoing status of the confidentiality order.

### **4.4 Procedural Fairness**

The principles of procedural fairness must be observed from the time of receipt of the complaint and during the investigation of the complaint to final determination.

## **5. Penalties**

**5.1** On receipt of the final report of the independent person Council must determine an appropriate penalty should there be a finding that there has been a breach of this Code of Conduct.

**5.2** The Council has the power to impose the following penalties in relation to a finding of a breach of this Code of Conduct or in the event of a dismissal of a complaint:

5.2.1 censure the member of Council;

5.2.2 require a public apology from either the complainant (in the event of a dismissal of a complaint) or the elected member in relation to the breach;

5.2.3 recommend the elected member undertake a particular training course or appropriate instruction relevant to the breach;

and in any such case Council may:

5.2.4 make a public announcement of the complaint made against the member of Council, the determination and the penalty imposed on the elected member, or the apology required of the complainant.

**5.3** Before making the final decision on penalty Council must inform the complainant and the elected member of the penalty it proposes to impose and must give the complainant and the elected member an opportunity to comment in writing on the appropriateness of the penalty. Such comment must be taken into account by Council and thereafter Council may impose the penalty it thinks appropriate.

## **6. Further Information**

Members of the public may inspect this Code of Conduct for Elected Members on Council's website at [www.mallala.sa.gov.au](http://www.mallala.sa.gov.au) and at the principal office of the District Council of Mallala at:

2a Wasleys Rd,  
Mallala SA 5502

On payment of a fee, a copy of this Code of Conduct may be obtained.

Any queries in relation to this Code of Conduct must be in writing and directed to the Chief Executive Officer at the above address.

**7. Commitment of the Council Members**

We, the Elected Members and Councillors of the District Council of Mallala commit to observe this Code of Conduct:

.....	Date: .....
S J Kennedy (Chairman)	
.....	Date: .....
A J Flaherty (OAM) (Vice Chairman)	
.....	Date: .....
P M N Daniele	
.....	Date: .....
R J Fabrici	
.....	Date: .....
Y L Howard	
.....	Date: .....
S E Jones	
.....	Date: .....
T A Keen	
.....	Date: .....
D Kennington	
.....	Date: .....
A Picard	
.....	Date: .....
S M Strudwicke	
.....	Date: .....
B J Summerton	

# Code of Conduct for Council Staff

## Background

This Code of Conduct ("Code") is a public declaration of the principles of good conduct and standards of behaviour which the elected Members ("Members") of the District Council of Mallala ("Council") have decided its stakeholders could reasonably expect of Council Staff ("Staff") to demonstrate in the performance of their duties and functions.

This Code has been developed, as required by the Local Government Act, 1999 in consultation with Staff and the relevant registered industrial associations representing the interests of Staff.

The standards in this Code are in addition to any statutory requirements of the Local Government Act 1999 ("Act") or any other relevant Act or Regulation.

## 2. Statement of the General Duty of Staff

The general duty of Staff is to act honestly and with reasonable care and diligence in the performance and discharge of their functions and duties. Staff must not make improper use of information acquired or make improper use of their position as Staff of Council.

## 3. Statement of Commitment

All Staff are committed to discharging their duties conscientiously and to the best of their ability.

In the performance of their duties they will act with honesty and integrity and conduct themselves in a manner that both generates community trust and confidence in them, as individuals, and enhances the role and image of Council and Local Government generally.

In addition to all legislative requirements, Staff recognise the requirements of this Code as the standards that will be adopted in the performance of their functions and roles.

## 4. Principles of the Code

### 4.1 Staff must act in a fair, honest and proper manner according to the law.

Staff therefore agree to:-

- be understanding of, and give proper consideration to, legislative requirements;
- apply reasonable, just and non-discriminatory behaviour in all aspects of carrying out their roles and responsibilities;

- that their actions are to be undertaken in good faith and not for improper or ulterior motive;
- behaviour that maintains and enhances the image of Council and does not reflect adversely on Council;
- not accept gifts and gratuities that could cause conflict with their roles and responsibilities; and
- apply impartiality in implementing Council decisions, or when exercising delegated authority.

#### **4.2 Staff must act with reasonable care and be diligent in the performance of their duties and functions.**

Staff, therefore agree to: -

- carry out lawful policies, decisions and practices of Council in a professional manner;
- have respect for decisions of Council;
- be aware of the effectiveness and efficiency of activities and service delivery for which they are responsible or contribute; and
- the proper and responsible use of Council resources.

#### **4.3 Staff must be fair and honest in their dealings with individuals and organisations and behave in a manner that facilitates constructive communication between Council and the community.**

Staff therefore agree to: -

- honestly and fairly deal with all members of the community;
- courteous and sensitive behaviour which does not discriminate against people;
- be aware of, and disclose, any situation that may create a tension between their public and private roles;
- have respect for electors' opinions and property;
- prevent misuse of their position to gain an advantage for themselves or others;
- represent Council in the community;
- provide an accurate and fair representation of Council decisions; and conduct themselves in a manner that will not reflect unfavourably on Council.

#### **4.4 Staff and Members will seek to achieve a team approach in an environment of mutual respect, trust, and acceptance of their different roles in achieving Council's objectives.**

Staff, therefore agree to: -



- have mature and constructive working relationships based on mutual trust and respect;
- conduct the relationships with courtesy and respect;
- accept and have respect for the different, but complementary, roles in achieving Council's objectives;
- demonstrate respect for the role of Members in policy and planning and the role of Staff in providing professional opinion, guidance and expertise;
- accept communication processes regarding access by Members to Staff, which have been established by the Chief Executive Officer with Members; and
- prevent the misuse of their position to influence individual Members to gain an advantage for themselves or others.

**4.5 Staff will establish a working relationship with their colleagues which recognises and respects the diversity of opinion and achieves the best possible outcomes for the community.**

Staff, therefore agree to:-

- conduct the relationship with courtesy and respect
- behaviour that seeks to establish mature and constructive working relationships
- the right of all points of view to be heard.

**4.6 Staff who obtain information in the course of their duties and functions must respect and use such information in a careful and prudent manner**

Staff, therefore agree:-

- that the information obtained by Staff as a result of their role is not to be used for any purpose other than Council business
- to only make comments to the media after obtaining the approval of the Chief Executive Officer
- that information given in relation to Council or Council decisions should be accurate and not be a misuse of information
- to have respect for and, when necessary, maintain confidentiality.

**5. Compliance with the Code**

**5.1 In the event of alleged non-compliance with this Code the following will apply:-**

Allegations of non-compliance made by Members, Staff or the community will be considered by the Chief Executive Officer.

Staff will be entitled to representation in the consideration of an allegation of non-compliance against them. Investigation and management of the matter will have regard to the principles of fairness, equity and natural justice.

Any investigation undertaken will be kept confidential.

The Chief Executive Officer will have responsibility for ensuring compliance.

## **6. Review**

Council will review this Code, in consultation with staff and the relevant registered industrial association representing staff to ensure that its commitment to the principles of good conduct and standards of behaviour is being achieved. The next scheduled review is due to occur in 2010.

## **7. Further Information about the Code**

The Chief Executive Officer can provide further information about the Code and can be contacted by:

Telephone	8527 2006
Fax	8527 2242
Email	info@mallala.sa.gov.au
Appointment	2a Wasleys Road, Mallala
Letter	PO Box 18, Mallala 5502

## **8. Availability of the Code**

This Code will be available for inspection at the Council Office, 2a Wasleys Road Mallala during ordinary business hours at no charge. Copies of this Code may be obtained upon request at a cost of 50 cents.

The availability of this Code will be promoted to the local community from time to time through Council's 'District Communicator'.

## **9. Adoption of the Code**

Council adopted this Code at its Council meeting held on 18 February 2008.

Signed: ..... (employee)      Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Freedom of Information

## The District Council of Mallala Information Statement 2007 – 2008

This Information Statement is published by the District Council of Mallala, in accordance with the requirements of the Freedom Information Act 1991.

The District Council of Mallala is pleased to comply with this legislation and welcomes all enquiries from the Public for information.

An updated Information Statement will be published at least every 12 months.

### 1. **Structure and Functions of the Council**

#### 1.1 ***Ordinary Meetings***

Full Council, consisting of ten Ward Councillors and the Chairman, is the peak decision-making body on all policy matters. Ordinary meetings of the full Council are held on the third Monday of every month, with each meeting commencing at 6.30 p.m. Members of the public are welcome to attend. When the Monday is a public holiday, the meetings are held on the following Tuesday.

Council Meetings are held in the Council Chambers, Redbanks Road, Mallala.

#### 1.2 ***Standing Committees***

A number of Council Committees have been established to streamline the consideration of Council business. These Committees meet at various times, and unless they have specific delegated authority, only make recommendations to Council. Members of the public are again invited and welcome to attend any of these Committee Meetings.

The various Council Committees are as follows: -

- Audit Committee
- Asset Management Advisory Committee
- Coastal Management Advisory Committee
- Community Development Board
- DCM Community Partnerships Program Steering Committee
- Dublin Institute Committee
- Mallala Greening Committee
- Mallala Historical Committee
- Mallala & Districts Homes Committee
- Mallala Institute Committee
- Mallala Sports Park Committee
- Windsor Institute Committee

### 1.3 ***Agendas and Minutes***

Agendas for all Ordinary Council Meetings and Standing Committee Meetings are placed on public display no less than three days prior to those meetings. Minutes are placed on display within five days after the meetings at both the Council Office and at the Dublin, Mallala and Two Wells Libraries.

### 1.4 ***Delegations***

Council determines which of its powers it wishes to delegate to Staff. All delegations are given to the Chief Executive Officer who has authority to sub-delegate such delegations to a Staff Member. These delegations are listed in the Policy Manual and reviewed annually by Council.

### 1.5 ***Functions of the Council***

Council has a legislative requirement to:-

- Determine policies to be applied by the Council in exercising its discretionary powers;
- Determine the type, range and scope of projects to be undertaken by the Council; and
- Develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council.

The Council makes decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken; and the resources that are to be made available to undertake such works and services. Decisions are also made to determine if approvals are to be granted for applications from residents for various forms of development.

### 1.6 ***Council Policies***

- Fire Fighting & Other Emergency Activities
- Cemeteries
- Volunteers
- Building Inspection Policy
- Vegetation Management
- Resident Contribution to Road Sealing
- Route Assessment for Restricted Access Vehicles
- Henri - Storm water draft
- Labour, Plant, Equipment and Materials
- Tenders & Purchasing
- Records Management
- Expenditure of Goods, Services & Works
- Customer Service Standards
- Asset Management
- Audit Committee Policy
- Community Consultation
- Employee Code of Conduct
- Workplace Bullying
- Sexual Harassment
- Elected Members Code of Conduct

- Staff Disciplinary Policy
- Training & Development
- Lands Under Roads Policy
- Reserve Policy
- Treasury
- Asset Impairment Policy
- Asset Revaluation Policy
- Revenue & Financing Policy
- Risk Management Policy

## 2. **Services for the Community**

Full Council makes decisions on policy issues relating to the services provided for members of the public. These services currently include: -

- ***Management***

General Management and Leadership  
 Statutory and General Administrative Services  
 Resource Sharing  
 Entrepreneurial Activities  
 Elected Members and the Local Government Association  
 Industrial Relations  
 Corporate Planning and Development  
 By-Law Administration  
 Facility Management  
 Property Services  
 Security  
 Leases and Licences  
 Elections, Council Meetings  
 Civic and Community Relations, Community Liaison

- ***Commerce and Industry***

Local and Regional Economic Development  
 Regional Promotion and Marketing  
 Business Attraction and Support  
 Business Information Services  
 Industry Liaison  
 Tourism Planning and Development

- ***Strategic Development***

Strategic Planning  
 Neighbourhood Planning  
 Business Planning  
 Contestability  
 Organisational Development  
 Project Management

- ***Finance***

- Human Resource Management
- Occupational Health, Safety and Welfare
- Workers Compensation and Rehabilitation
- Employee Relations
- Financial Planning and Reporting
- Rating and Property Systems
- Revenue Collection
- Funds Management
- Insurance
- Payroll Services
- Supply Management
- Information Technology

- ***Works and Environment***

- Road and Footway construction and maintenance
- Street Tree Planting and maintenance
- Street Cleaning
- Street Lighting and Signage
- School Crossings
- Stormwater Drainage construction and maintenance
- Local Area Traffic Control
- Parks, Gardens, Ovals and Reserves development and maintenance
- Public Conveniences construction and maintenance
- Machinery Operations
- Playground construction and maintenance
- Flood Control
- Bus Stop Seats and Shelters
- Council Property Maintenance
- Weed Control
- Street-scaping
- Street Closures
- Public Cemeteries

- ***Environmental Services***

- Community Development
- Aged and Disabled Services
- Home Assistance
- Special Needs Programmes
- Transport and Access
- Environmental Health and Management
- General Inspectorial Services
- Dog Control
- Fire Prevention
- Impounding
- Housing



Civic Centre  
Litter Control  
Effluent Disposal  
Building Control  
Clean Air Control  
Foreshore Management and Protection  
Pest Control  
Building Project Management  
Records and Office Management, including Freedom of Information  
Recreation and Sport  
Open Space  
Recycling  
Roadside Vegetation  
Waste Management

- ***Development and Planning Control***

Development Control  
Development Plan Amendments  
Urban Design  
Heritage  
Parking Controls  
Development Projects

- ***Cultural Development***

Art and Culture  
Library Services  
Information Services  
Council and Community Information

### **3. Public Participation**

#### **3.1 *Council Meetings***

Members of the public have a number of opportunities to express their views on particular issues before Council.

These are: -

- (a) Deputations - People wishing to appear at a meeting of Council or Committee must make a written request to the Chairman or the Committee Chairman of Council. The request must include a statement of the reason why the deputation wishes to appear.

The Chief Executive Officer must notify the Chairman and the Chairman must advise the Chief Executive Officer, in writing, that the Chief Executive Officer notifies the deputation, in writing, of the date and hour of the meeting and also informing them that they have up to five (5) minutes to discuss the item.

- (b) Petitions - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- (c) Written Requests - A member of the public can write to the Council on any Council policy, activity or service.
- (d) Elected Members - Members of the public can contact their Elected Members of Council to discuss any issue relevant to Council.
- (e) Open Forum – To encourage direct communication between the public and Council, a 30 minute open forum segment is held for the public to make statements, place submissions or put questions before Council forum. Open Forum commences at 7.30 p.m.

### 3.2 ***Community Consultation***

The District Council of Mallala is committed to appropriate consultation with residents and other stakeholders on issues which affect them. This consultation involves seeking and receiving feedback, as well as providing information. Consultation with residents can take a variety of forms including:-

- (a) Hand delivered or posted circular letters.
- (b) Letters personally addressed to individuals, including questionnaires.
- (c) Street meetings or local area meetings.
- (d) Information via Council's quarterly newsletter: 'The Communicator'.
- (e) Various pamphlets or publications.
- (f) Telephone sample surveys.

The following are some examples of consultation undertaken by Council:-

- (1) Development Applications - Residents are notified of some development applications requiring the approval of Council. The Planning Act exempts a number of applications from public notification. When an application is publicly notified, residents have the opportunity both to write to Council expressing their views on the application and subsequently to personally address the Council prior to a decision being made.
- (2) Reserve Development – Local residents may be consulted on the type of facilities and equipment during the design proposal of some reserve development.
- (3) Resident Forums – Various forums are convened on an 'as needed' basis to enable residents to discuss proposals that may affect them with the Officers concerned and Ward Councillors. These proposals may include issues such as local area traffic management schemes, etc.

#### 4. **Access to Council Documents**

##### 4.1 ***Documents Held by Council***

###### Records System

Council operates a computerised Records Management System which classifies and records documents into Subject Files, Personnel Files, Property Files, Road Files, Legal Documents and a number of specific categories.

###### Property System

Council's computerised Property System contains property related information (valuation, rates, and ownership details) on each property in the area.

##### 4.2 ***Documents Available for Inspection***

The following documents are available for public inspection at the Council office free of charge. Members of the public may purchase copies of these documents and the charges are shown below.

<u>Document</u>	\$ Fee per Copy	Fee per page
Council Minutes - per copy	5.00	
Council Agenda - up to 50 sheets per copy	10.00	
- over 50 sheets - additional cost per page		0.20
Voters Roll (Commercial Organisations)	5.00	
The Policy Manual		0.20
The Delegation Manual		0.20
The Human Resource Manual		0.20
Budget Statement		0.20
The Annual Report		0.20
Council By-laws		0.20
Annual Financial Statements		0.20
Accounting Policies & Procedures Manual		0.20
Development Application Register		0.20
Register of Elected Members Allowances and Benefits		0.20
Register of Employees' Salaries, Wages and Benefits		0.20
Assessment Book		0.20
Register of Public Streets and Roads		0.20
Register of Fees and Charges Levied by Council		0.20
Register of Parking Controls		0.20
Voters Roll (Residents)		0.20
Occupational Health & Safety Policy & Procedures Manual		0.20
Internal Rehabilitation Policy & Procedures Manual		0.20
Code of Practice for the use of the Confidentiality Provisions of the Local Government Act		0.20

#### 4.3 ***Other Information Requests***

Requests for other information not included in Clause 4.2 above will be considered in accordance with Freedom of Information provisions of the Local Government Act.

Under this legislation, an application fee and, where appropriate, a search fee must be forwarded with the completed request form as provided for in Regulation No. 275 of 1991, unless the applicant is granted an exemption. The following charges will apply: -

- (a) An application fee of \$21.50
- (b) \$8.00 per hour after the second hour.
- (c) Recovery of costs associated with file recovery from State Archives.
- (d) Photocopying at 10 cents per page.

Should the applicant require copies of any documents inspected, pursuant to a Freedom of Information request, the charges set out in Clause 4.2 will apply.

Freedom of Information Request Forms should be addressed to: -

The Freedom of Information Officer  
The District Council of Murrumbidgee  
P.O. Box 18  
MURRUMBIDGE SA 5502

Forms are available at the Council Office.

Applications will be responded to as soon as possible within the statutory 45 days of Council receiving the properly completed Freedom of Information Request Form, together with application and search fees

Four (4) determinations relating to Freedom of Information requests were issued under the Local Government Freedom of Information Act in the twelve months to 30 June, 2007.

#### 5. **Amendment of Council Records**

A member of the public may request access to Council documents, to make amendments to their personal affairs, by making a request under the Freedom of Information provisions of the Local Government Act. A request may then be made to correct any information about them that is incomplete, incorrect, misleading, or out of date.

To gain access to these Council records, a Freedom of Information Request Form must be completed, as indicated above, outlining the records that the applicant wishes to inspect.

#### 6. **Confidentiality Provisions**

The provisions of Section 90 (2) and 91 (7) of the Local Government Act, 1999 were used by Council a total of fifteen (15) times to consider matters in confidence in the 12 months to 30 June, 2007.

In this period, Council passed 580 resolutions which included a broad range of issues. Items considered in confidence therefore represent less than 3% of the total.

Section 90 (3) was used nine times; (h) was used three times; (c) (d) and (j) were each used once and Section 90 (3) (a)(k) were used twice.

On thirteen (13) occasions, information originally declared confidential has subsequently been made publicly available. On the other two occasions information declared confidential has still not subsequently been made publicly available, due to the matters not being completed.

This Information Statement is published by the District Council of Mallala in accordance with the requirements of Section 65r of the Local Government Act 1934, as amended.

The District Council of Mallala is pleased to comply with this legislation and welcomes all enquiries from the Public for information.

An updated Information Statement will be published at least every 12 months.

# Internal Review of Council Decisions

## 1. Purpose

The District Council of Mallala is committed to transparent decision-making processes; and to providing access to a fair and objective procedure for the internal review of decisions.

Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts will be made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. Sometimes this cannot be achieved. The procedure provides guidance for dealing with formal requests for internal review of decisions of Council, its employees, and other people acting on behalf of the Council.

Dealing with grievances at the local level is the most effective way of resolving matters quickly. Applicants for review of decisions will be encouraged to participate in the review handling process co-operatively. However, this will not negate citizens' rights to seek external review through the State Ombudsman, other legal appeal processes, or the Courts at any time during the internal review process.

## 2. The Local Government Act 1999 ('The Act')

The District Council of Mallala's Internal Review of Council Decisions Procedure, has been adopted in accordance with Section 270 of the Local Government Act 1999. The Procedure is one aspect of Council's customer focussed approach to service delivery. It provides a further opportunity to review the way Council provides services to the community and to identify areas for improvement.

## 3. When will the internal review of council decisions procedure apply?

Issues arise about a range of matters during the course of Council's day-to-day activities. Most grievances are initially made verbally by telephone, face-to-face to a Council officer, or some may be made in writing in the first instance. Sometimes elected members also receive grievances. Grievances will be referred to the relevant Council staff member in the first instance and prompt action generally results in the matter being resolved satisfactorily.

The Internal Review of Council Decisions Procedure will apply to requests for review of decisions of Council, its employees or other persons acting on behalf of Council. A formal application or request for review of a decision will therefore initiate the procedure process.



The person who lodges a formal request for internal review is referred to as the “applicant”.

The Internal Review of Council Decisions Procedure will apply to all formal requests for review of Council decisions, except in instances where specific procedures are prescribed in Local Government or other relevant legislation. For example: Conflict of Interest, Election and Voting, Development Act, and Freedom of Information Act matters.

Examples of when other processes will be used include: -

- Electoral Issues – Local Government (Elections) Act
- Development Act matters
- Freedom of Information requests
- Expiation of Offences – for example, dog and parking controls
- By-Laws and Order making powers
- Rates
  - Valuations – Valuer General
  - Declarations
  - Invalid Rate
  - Land Use
- Code of Conduct issues
- Employment related matters
- Conflict of Interest matters
- Electoral sign issues
- Decisions made through delegations under other Acts, such as:
  - Country Fire Services Act (Section 40 notices)
  - Water Resources Act
  - Health and Food Act

#### **4. Who can lodge a request for a review of a decision?**

Any person, who is affected by the decisions made by Council, may lodge a request for Internal Review of a Council decision. For example, residents, ratepayers, members of a community group, users of Council’s facilities, and visitors to the area all have the right to lodge an application for review.

#### **5. How can a request for a decision review be lodged?**

Formal requests for the review of Council decisions are to be made in writing to the Chief Executive Officer, providing full details about the review request. Assistance will be provided to applicants, where necessary, including the use of an interpreter, providing assistance for people with a disability, or referring applicants to an advocate to help prepare a written application.

Council undertakes to maintain confidentiality as far as is possible, and only relevant parties will be involved. Applicants will be encouraged to observe confidentiality also, as this is likely to achieve the fairest result for all concerned.

**6. How will a request for internal review of a council decision be dealt with?**

Principles of natural justice will be observed in dealing with all matters. All parties will have the opportunity to express their point of view, provide relevant information, and respond to issues raised. Council has nominated a Contact Officer who is responsible for dealing with the request for review of a Council decision in the first instance. The Council's Chief Executive Officer, Colin Dunlop, is the Contact Officer.

The Contact Officer will assess the request, determine the appropriate action, and arrange for independent review if necessary. Should the applicant not be satisfied with the decision of the Contact Officer then, if necessary, the matter will be referred to the Council.

Some matters will be referred directly to Council for consideration or re-consideration. The types of requests for review of Council decisions that could be referred to Council are those regarding: -

- Decisions made by resolution of Council
- Council endorsed objectives and policies
- Budgetary matters or evaluation of service delivery matters
- Civic and ceremonial matters
- The Internal Review of Council Decisions Procedure, or the process applied.
- Issues that are likely to be of interest to the wider community
- Matters which may involve litigation
- Recommendations to refuse to review a decision raised by an applicant on the grounds that it is frivolous or vexatious, or where the applicant does not have a sufficient interest in the matter
- Matters where legal procedures have not been followed, for example, relating to leases and licences and tenders.
- Any other matters at the discretion of the Contact Officer.

Matters may also be dealt with through independent mediation, where the associated costs will be shared equally between Council and the applicant. The Contact Officer will discuss this option with applicants where relevant.

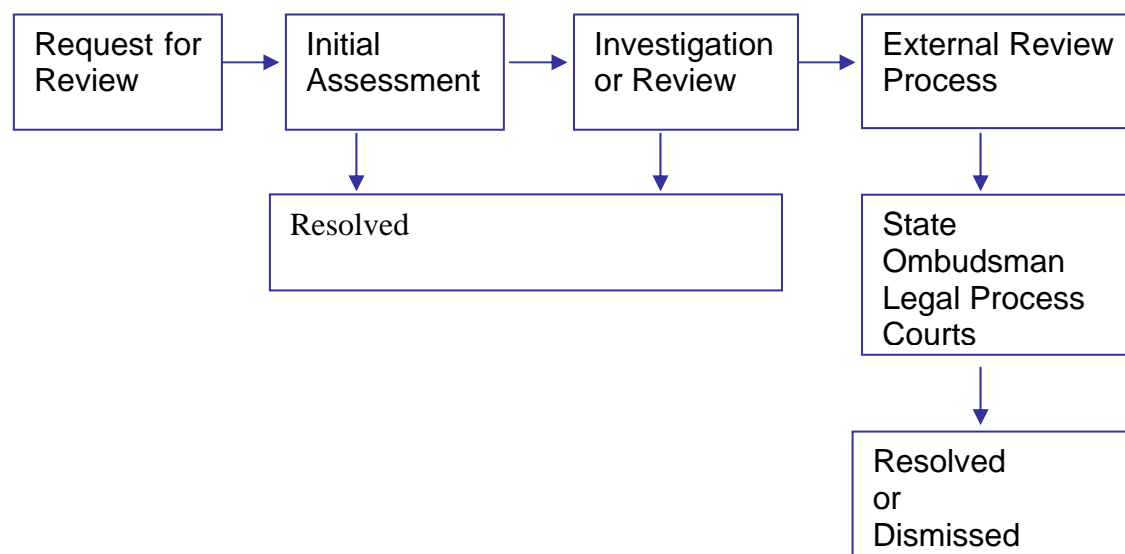
**7. How long will it take for the request for review of a council decision to be assessed?**

A request for review of a Council decision will be formally acknowledged within 5 days of receipt, including advice to applicants about the expected timeframe for dealing with the matter. In most cases applications for review will be considered within 21 days, although in some circumstances it may take longer. However, in all cases, applicants will be kept informed about the progress of the review, and advised in writing of the outcome of the review procedure and process.

If applications for review are not resolved satisfactorily, applicants will be advised of other options for review, such as the State Ombudsman, legal advice, and/or the courts.

## 8. The process adopted

The following diagram demonstrates the review processes available to the applicant for the review of Council decisions.



Further Information:

Damien Moloney is the Contact Officer for the District Council of Mallala regarding advice about the Internal Review of Council Decisions Procedure.

For further information about the Procedure and other options for review, please contact:

Damien Moloney  
Chief Executive Officer  
District Council of Mallala  
PO Box 18  
Mallala SA 5502  
Telephone: 8527 2006  
Fax: 8527 2242  
Email: [info@mallala.sa.gov.au](mailto:info@mallala.sa.gov.au)

Copies of the Procedure are available from the Council offices at no charge

# Rating Policy Statement

## ***Introduction***

This document sets out the policy of the District Council of Mallala for setting and collecting rates from its community. The policy covers:

- contact details for further information
- strategic focus
- annual adoption of the rating policy
- method used to value land
- notional values
- adoption of valuations
- business impact statement
- Council's revenue raising powers/differential general rates
- minimum rate
- water catchment levy (the Council's collection role)
- separate rate
- service charge
- rate concessions
- state seniors card ratepayer (self funded retiree)
- pensioner concession
- other concessions
- payment of rates
- late payment of rates
- sale of land for non-payment of rates
- remission and postponement of rates
- rebate of rates
- disclaimer

## **Contact Details for Further Information**

Peter Buchmann  
Rates Officer  
The District Council of Mallala  
2a Wasleys Road,  
MALLALA SA 5502

Tel: 08 8527 2006  
Fax: 08 8527 2242  
email: [peter.buchmann@mallala.sa.gov.au](mailto:peter.buchmann@mallala.sa.gov.au)

## **Strategic Focus**

In setting its rates for the 2007-08 financial year the Council has considered the following:

- The District Council of Murrumbidgee Strategic Plan
- the current economic climate and relevant factors such as inflation and interest rates;
- the specific issues faced by our community, which are:
  - the need over the next few years to continually replace and upgrade infrastructure assets;
  - the continuation of the waste management and recycling program to all areas of the district;
- the budget for the 2007-08 financial year;
- the impact of rates on the community, including:
  - householders, businesses and primary producers;

The strategic plans and the Council's budget are available for inspection at the contact location listed on the previous page.

## **Annual Adoption of the Rating Policy**

Section 171 of the Local Government Act 1999 requires a Council to prepare and adopt each year, in conjunction with setting the rates, a rates policy. The policy must be available at the principal office of the Council and a summary version must be distributed with the rates notice.

This policy is available for inspection at the contact location listed on the previous page.

## **Method Used To Value Land**

The Council may adopt one of three valuation methodologies to value the properties in its area. They are:

- Capital Value – the value of the land and all of the improvements on the land.
- Site Value – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
- Annual Value – a valuation of the rental potential of the property. The Council has decided to continue to use capital value as the basis for valuing land within the council area. The Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:
  - the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
  - property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property and provides the best indicator of overall property value;

- the distribution of property values throughout the Council area is such that few residential ratepayers will pay significantly more than the average rate per property.

Certain properties may be eligible for a notional value under the Valuation of Land Act 1971 where the property is the principal place of residence of a ratepayer. This can relate to certain primary production land or where there is State heritage recognition. A notional value is generally less than the capital value and this will result in reduced rates, unless the minimum rate already applies. Application for a notional value must be made to the State Valuation Office.

The Council will adopt the valuations made by the State Valuation Office as provided to the Council on 21 April 2007 and any changes to the date of adoption. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the State Valuation Office in writing, within 60 days of receiving the notice of the valuation, explaining the basis for the objection, provided they have not:

- (a) previously received a notice of this valuation under the Local Government Act 1999, in which case the objection period is 60 days from the receipt of the first notice; or
- (b) previously had an objection to the valuation considered by the Valuer-General.

Please note that the Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for the payment of rates.

### **Impact on Your Rates**

- Council has continued its past practise to impose differential general rates based on the zone in which properties are located within the district.
- The Council has also assessed the services delivered and then reflected accordingly by the rate in the dollar set for each zone.
- The Council has kept the average rate increase at just under 5%, plus extra rates generated by growth in the area.
- Council has increased the minimum rate by \$30 to \$530.
- Valuations as determined by the Valuer-General have increased by an average of 4.9%.

### **Assistance for Ratepayers**

- Council is investigating options to offset the rates burden for excessive increases.
- Council has undertaken extensive modelling to examine the implications of the rating approach.

The following table illustrates the minimum rate valuation threshold, by comparison with those budgeted for in 2007-08:



<b>Year</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
Minimum	\$475	\$500	\$530
<i>Minimum Rate Valuation Threshold</i>			
Centre & Industrial (TW) Zone	\$87,158	\$92,593	\$101,145
Residential, Recreational & Country Township Zone	\$106,942	\$117,647	\$126,492
Rural Living	\$116,081	\$121,359	\$127,098
Coastal Township, Settlement Zones	\$111,275	\$114,679	\$119,101
Horticultural	\$108,897	\$113,895	\$121,281
General Farming, Industrial & Special Use (Mal RC), Future Urban (TW& Mal), Coastal Zone, Commercial BH, ROSS	\$130,060	\$139,665	\$150,568

### **Council's Revenue Raising Powers/Differential General Rates**

All land within a Council area, except for land specifically exempt (eg. crown land, Council occupied land and other land prescribed in the Local Government Act 1999 – refer Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, which applies to classes of properties. In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services.

The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the contact locations listed on Page 1.

At its meeting on 4 July 2007 the Council raised rate revenue of \$4,543,838 in a total revenue budget of \$6,684,266. Council has decided to continue to impose differential general rates based on the zone in which properties are located within the district.

The Council has also assessed the level of service delivered in each of these zones and this is reflected accordingly by the rate in the dollar set for each zone.

### **Minimum Rate**

A Council may impose a minimum amount payable by way of rates. Where two or more adjoining properties have the same owner and are occupied by the same occupier, only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate it must not apply to more than 35% of properties in the Council area.

The Council has decided to impose a minimum rate of \$530.00, which will affect (16.5%) of rateable properties. The reasons for imposing a minimum rate are:

the Council considers it appropriate that all rateable properties make a base level contribution to the cost of administering the Council's activities; and to the cost of creating and maintaining the physical infrastructure that supports each property.

## **Natural Resources Management Levy**

Council is covered by two natural resource management boards, the Northern & Yorke and the Adelaide & Mount Lofty Ranges.

The Minister determines the levy to be contributed by council using the basis set out in the Board's plan. The levy is collected by Council, on behalf of the boards, by using a separate rate against all rateable properties in the Council area.

Last year the Minister determined that the contribution for the Northern & Yorke Board is \$61,370, while for the Adelaide & Mount Lofty Ranges Board the contribution was \$53,210. Council has not yet received its 2007-08 contribution amounts.

A reminder that council is simply operating as a revenue collector for the Natural Resource Management Boards and does not retain the revenue nor does it determine how the revenue is spent.

A map of the Natural Resource Management Boards areas showing those properties within the boundary is on display at the contact locations listed.

## **Separate Rate**

The Council has provided an extension to the water main to supply water to rural living properties on Harris Road, Dublin. In order to recover the amount paid for the installation of the Dublin Water Supply the Council declares a separate rate of \$541.46 payable on rateable properties along Harris Road. The separate rate will service the loan repayment raised to finance the installation of the water supply.

## **Service Rate/Charge**

The Council provides a septic tank effluent disposal system (STED) to Middle Beach. The full cost of operating, maintaining and improving this service for this financial year is budgeted to be \$17,250. This includes setting aside funds in a specific reserve for the future replacement of the assets employed in providing the service. The Council will recover this cost through the imposition of a service charge for large and small tanks of \$325 and \$350 respectively. A service charge of \$575.08 is also in place for the repayment of a loan raised to finance the installation of the STED scheme.

## **Rate Concessions**

The State Government, in providing equity across South Australia in this area, funds a range of concessions on Council rates. The concessions are administered by various State Agencies who determine eligibility and pay the concession directly to Council on behalf of the ratepayer.

Concessions are available only on the principal place of residence.

Ratepayers who believe they are entitled to a concession should not withhold payment of rates pending assessment of an application by the State Government as penalties apply to overdue rates. A refund will be paid to an eligible person if Council is advised that a concession applies and the rates have already been paid.

### **State Seniors Card Ratepayer (Self Funded Retiree)**

This is a new concession available from 1 July 2001 and is administered by Revenue SA. If you are a self-funded retiree and currently hold a State Seniors Card you may be eligible for a concession toward Council Rates. In the case of couples, both must qualify, or if only one holds a State Senior's Card, the other must not be in paid employment for more than 20 hours per week. If you have not received a concession on your rates notice, or would like further information, please contact the Revenue SA Call Centre on 1300 366 150.

### **Pensioner Concession**

An eligible pensioner must hold a Pension Card, State Concession Card or a Repatriation Health Card marked TPI Gold, EDA Gold or War Widow and may be entitled to a concession on Council rates (and water and effluent charges where applicable). Application forms, which include information on the concessions, are available from the Council, SA Water Corporation and its District Offices or the Department of Human Services.

This concession is administered by SA Water on behalf of the Department of Human Services and further information can be obtained by telephoning SA Water.

### **Other Concessions**

The Department of Families SA administers Council rate concessions available to range of eligible persons receiving State and Commonwealth allowances. This includes, but is not limited to, ratepayers who are in receipt of:

- Austudy,
- Newstart,
- Parenting Payment,
- Partner Allowance,
- Sickness Allowance,
- Special Benefit,
- Widow Allowance,
- Youth Allowance,
- Abstudy,
- CDEP or
- New Enterprise Initiative Scheme.

It may also apply to ratepayers in receipt of a pension as a war widow under legislation of the United Kingdom or New Zealand and the holders of a State Concession Card issued by Families SA. All enquiries should be directed to your nearest branch office of Families SA (refer to the White Pages for location and telephone details).

The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make available extended payment arrangements. Upon application in writing on or before the first quarterly instalment becoming due, Ratepayers in the General Farming Zone have the ability to pay rate accounts on or before the 31 December 2007 without the application of fines, the payment must then be at least the first two quarterly instalments.

### **Late Payment of Rates**

The Local Government Act provides that Councils impose a penalty of a 2% fine on any payment for rates, whether instalment or otherwise, that is received late. A payment that continues to be late is then charged an interest rate, set each year according to a formula in the Act, for each month it continues to be late. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may meet because it has not received the rates on time. For the 2007-08 financial year the rate is 7.25%.

The Council is prepared to remit penalties for late payment of rates where ratepayers can demonstrate hardship.

The Council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid more than 21 days after the issue of the final notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.

When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:

- first – to satisfy any costs awarded in connection with court proceedings;
- second – to satisfy any interest costs;
- third – in payment of any fines imposed;
- fourth – in payment of rates, in chronological order (starting with the oldest account first).

### **Sale of Land for Non-payment of Rates**

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month.

## **Remission and Postponement of Rates**

### **Postponement of Rates - Hardship**

Section 182 of the Local Government Act permits the Council, on the application of a ratepayer, to partially or wholly remit or postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates they are invited to contact the Rates Officer, on 8527 2006 to discuss the matter. Such inquiries are treated confidentially by the Council.

### **Seniors Rate Postponement**

Section 182A of the Local Government Act provides the option for State Senior Card holders to apply to postpone part of their Council rates on a long-term basis. The deferred amount is subject to a monthly interest charge, with the accrued debt being payable on the disposal or sale of the property.

Postponement is similar to a reverse mortgage by relying on the equity in the property. A ratepayer who has a State Seniors Card may apply for postponement of a portion of the Council rates payable on the property they own if it is their principal place of residence and if no other person other than their spouse has an interest as owner of the property and there is appropriate equity in the property. For further information, or to obtain an application form, telephone 8527 2006.

## **Rebate of Rates**

The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries and educational institutions. Discretionary rebates may be applied by the Council under Section 166 of the Act

## **Disclaimer**

*A rate cannot be challenged on the basis of non-compliance with this document and must be paid in accordance with the required payment provisions.*





## Appendix I



### ***Annual Financial Report***

Year ending 30 June 2008



## District Council of Malla

### General Purpose Financial Reports for the year ended 30 June 2008

#### TABLE OF CONTENTS

	<u>Page</u>
<b>Principal Financial Statements</b>	
Income Statement	1
Balance Sheet	2
Statement of Changes in Equity	3
Cash Flow Statement	4
 <b>Notes to, and forming part of, the Principal Financial Statements</b>	
Note 1 - Significant Accounting Policies	N1
Note 2 - Income	N7
Note 3 - Expenses	N10
Note 4 - Gain or Loss on Disposal of Assets	N12
Note 5 - Current Assets	N13
Note 6 - Non-Current Assets	N14
Note 7 - Infrastructure, Property, Plant & Equipment & Investment Property	N15
Note 8 - Liabilities	N18
Note 9 - Reserves	N19
Note 10 - Assets Subject to Restrictions	N20
Note 11 - Reconciliation of Cash Flow Statement	N21
Note 12 - Functions	N22
Note 13 - Financial Instruments	N24
Note 14 - Expenditure Commitments	N27
Note 15 - Financial Indicators	N28
Note 16 - Uniform Presentation of Finances	N29
Note 17 - Operating Leases	N30
Note 18 - Superannuation	N31
Note 19 - Joint Ventures and Associated Entities	N32
Note 20 - Assets & Liabilities not Recognised	N34
Note 21 - Trusts	N35
 <b>CEO Statement</b>	
<b>Audit Report</b>	
<b>Council Certificates of Audit Independence</b>	
<b>Audit Certificate of Audit Independence</b>	



## District Council of Mallala

### INCOME STATEMENT for the year ended 30 June 2008

	Notes	2008 \$	2007 \$
<b>INCOME</b>			
Rates	2	4,674,833	4,244,361
Statutory charges	2	223,673	256,081
User charges	2	123,909	125,959
Grants, subsidies and contributions	2	1,462,905	1,697,329
Investment income	2	75,221	41,945
Reimbursements	2	214,008	357,891
Other income	2	26,237	65,292
<b>Total Income</b>		<b>6,800,786</b>	<b>6,788,858</b>
<b>EXPENSES</b>			
Employee costs	3	2,621,427	2,315,098
Materials, contracts & other expenses	3	2,540,964	2,588,872
Finance costs	3	247,628	201,205
Depreciation, amortisation & impairment	3	1,532,170	1,446,736
<b>Total Expenses</b>		<b>6,942,189</b>	<b>6,551,911</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(141,403)</b>	<b>236,947</b>
Net gain (loss) on disposal or revaluation of assets	4	(446,455)	(613,535)
Net gain (loss) - joint ventures & associates	19	1,793,219	1,967,402
Amounts received specifically for new or upgraded assets	2	-	717,666
<b>NET SURPLUS / (DEFICIT)</b>		<b>1,205,361</b>	<b>2,308,480</b>

This Statement is to be read in conjunction with the attached Notes.



# District Council of Mallala

## BALANCE SHEET as at 30 June 2008

	Notes	2008 \$	2007 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	886,005	1,285,642
Trade & other receivables	5	611,386	1,048,507
Inventories	5	142,858	65,714
		<u>1,640,249</u>	<u>2,399,863</u>
<b>Total Current Assets</b>		<u>1,640,249</u>	<u>2,399,863</u>
<b>Non-current Assets</b>			
Equity accounted investments in Council businesses	6,19	4,831,354	3,038,135
Infrastructure, Property, Plant & Equipment	7	44,208,442	44,400,205
Other Non-current Assets	6	145,903	240,139
		<u>49,185,699</u>	<u>47,678,479</u>
<b>Total Non-current Assets</b>		<u>49,185,699</u>	<u>47,678,479</u>
<b>Total Assets</b>		<u>50,825,948</u>	<u>50,078,342</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8	595,593	830,128
Borrowings	8	782,223	750,672
Provisions	8	157,189	175,454
		<u>1,535,005</u>	<u>1,756,254</u>
<b>Total Current Liabilities</b>		<u>1,535,005</u>	<u>1,756,254</u>
<b>Non-current Liabilities</b>			
Borrowings	8	2,928,227	3,205,022
Provisions	8	100,816	60,527
		<u>3,029,043</u>	<u>3,265,549</u>
<b>Total Non-current Liabilities</b>		<u>3,029,043</u>	<u>3,265,549</u>
<b>Total Liabilities</b>		<u>4,564,048</u>	<u>5,021,803</u>
<b>NET ASSETS</b>		<u>46,261,900</u>	<u>45,056,539</u>
<b>EQUITY</b>			
Accumulated Surplus		24,484,051	22,840,941
Asset Revaluation Reserve	9	21,203,536	21,574,429
Other Reserves	9	574,313	641,169
<b>TOTAL EQUITY</b>		<u>46,261,900</u>	<u>45,056,539</u>

This Statement is to be read in conjunction with the attached Notes.



## District Council of Mallala

### STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2008

	2008 \$	2007 \$
Notes		
<b>ACCUMULATED SURPLUS</b>		
Balance at end of previous reporting period	22,840,941	20,583,121
Net Surplus / (Deficit) for Year	1,205,361	2,308,480
Transfers to Other Reserves	(30,869)	(240,347)
Transfers from Other Reserves	468,618	189,687
<b>Balance at end of period</b>	<b>24,484,051</b>	<b>22,840,941</b>
<b>ASSET REVALUATION RESERVE</b>		
9		
Balance at end of previous reporting period	21,574,429	2,750,292
Gain on revaluation of infrastructure, property, plant & equipment	-	18,824,137
Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	(370,893)	-
<b>Balance at end of period</b>	<b>21,203,536</b>	<b>21,574,429</b>
<b>OTHER RESERVES</b>		
9		
Balance at end of previous reporting period	641,169	590,509
Transfers from Accumulated Surplus	30,869	240,347
Transfers to Accumulated Surplus	(97,725)	(189,687)
<b>Balance at end of period</b>	<b>574,313</b>	<b>641,169</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>46,261,900</b>	<b>45,056,539</b>
<i>Total of all revenues recognised directly in Equity</i>	-	18,824,137
<i>Total of all expenses recognised directly in Equity</i>	-	-
<b>NET CHANGE IN EQUITY</b>	<b>-</b>	<b>18,824,137</b>

This Statement is to be read in conjunction with the attached Notes



# District Council of Mallala

## CASH FLOW STATEMENT for the year ended 30 June 2008

	Notes	2008 \$	2007 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Operating receipts		7,443,787	6,747,414
Investment receipts		75,221	41,945
<u>Payments</u>			
Operating payments to suppliers & employees		(5,909,599)	(5,108,011)
Finance payments		(232,431)	(219,402)
<b>Net Cash provided by (or used in) Operating Activities</b>		<b>1,376,978</b>	<b>1,461,946</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		-	717,666
Sale of replaced assets		557,723	529,052
Prepayments		172,744	-
Insurance Claims Prepayable		3,088	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,557,620)	(1,490,731)
Interest Receivable		(6,260)	-
Amounts Receivable		(8,317)	-
Expenditure on new/upgraded assets		(692,729)	(1,809,353)
Net purchase of investment securities		-	(149,047)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(1,531,371)</b>	<b>(2,202,413)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings		400,000	1,423,000
<u>Payments</u>			
Repayments of Borrowings		(687,809)	(610,946)
Repayment of Finance Lease Liabilities		-	-
Repayment of Aged Care Facility deposits		-	-
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(287,809)</b>	<b>812,054</b>
<b>Net Increase (Decrease) in cash held</b>		<b>(442,202)</b>	<b>71,587</b>
Cash & cash equivalents at beginning of period		1,284,471	1,212,884
<b>Cash &amp; cash equivalents at end of period</b>		<b>842,269</b>	<b>1,284,471</b>

This Statement is to be read in conjunction with the attached Notes



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 2 - INCOME

	Notes	2008 \$	2007 \$
<b>RATES REVENUES</b>			
<u>General Rates</u>		4,543,649	4,250,654
Less: Discretionary rebates, remissions & write offs		(51,600)	(48,282)
		<u>4,492,049</u>	<u>4,202,372</u>
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		114,320	-
Community wastewater management systems		<u>17,250</u>	<u>17,250</u>
		<u>131,570</u>	<u>17,250</u>
<u>Other Charges</u>			
Legal & other costs recovered		<u>51,214</u>	<u>24,739</u>
		<u>51,214</u>	<u>24,739</u>
		<u>4,674,833</u>	<u>4,244,361</u>
<b>STATUTORY CHARGES</b>			
Development Act fees		83,932	97,584
Animal registration fees & fines		106,727	106,184
Other registration fees		30,913	25,904
Other fines, penalties & expiations		<u>2,101</u>	<u>26,409</u>
		<u>223,673</u>	<u>256,081</u>
<b>USER CHARGES</b>			
Cemetery/crematoria fees		10,687	19,543
House/Aged Home Rent		22,933	20,511
Admission Charges for Museum		2,913	10,168
Rate Searches		10,820	11,225
Hall & equipment hire		5,202	4,150
Sales - general		5,034	5,876
Subsidies received on behalf of users		56,809	52,025
Sundry		<u>9,511</u>	<u>2,461</u>
		<u>123,909</u>	<u>125,959</u>
<b>INVESTMENT INCOME</b>			
Interest on investments			
Local Government Finance Authority		66,469	38,659
Banks & other		<u>8,752</u>	<u>3,286</u>
		<u>75,221</u>	<u>41,945</u>



# District Council of Mallala

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

### NOTE 2 - INCOME (continued)

	2008	2007
Notes	\$	\$
<b>REIMBURSEMENTS</b>		
- for private works	154,105	241,474
- by joint undertakings	4,346	4,945
- other	55,557	111,472
	<u>214,008</u>	<u>357,891</u>
<b>OTHER INCOME</b>		
Sundry	26,237	65,292
	<u>26,237</u>	<u>65,292</u>
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>		
Amounts received specifically for new or upgraded assets	0	717,666
Other grants, subsidies and contributions	1,462,905	1,697,329
	<u>1,462,905</u>	<u>2,414,995</u>
<i>The functions to which these grants relate are shown in Note 2.</i>		
<b>Sources of grants</b>		
Commonwealth government	159,219	178,406
State government	1,303,686	2,236,589
	<u>1,462,905</u>	<u>2,414,995</u>

# District Council of Mallala

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

### NOTE 2 - INCOME (continued)

	Notes	2008 \$	2007 \$
<b>Conditions over grants &amp; contributions</b>			
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>			
<i>Unexpended at the close of the previous reporting period</i>		<b>277,534</b>	156,220
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>			
<i>Roads Infrastructure</i>			(156,220 )
<i>Community Waste Management System - study</i>		(70,994 )	
<i>Waste Recovery Shed</i>		(54,807 )	
<i>Subtotal</i>		<b>(125,801 )</b>	(156,220 )
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
<i>Waste Recovery Shed</i>			54,807
<i>Community Waste Management System - study</i>			150,000
<i>Zero Waste Illegal dumping prevention</i>		13,483	
<i>Middle Beach Boat Ramp</i>			72,727
<i>Subtotal</i>		<b>13,483</b>	277,534
<i>Unexpended at the close of this reporting period and held</i>		<b>165,216</b>	277,534
<i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>		<b>(112,318 )</b>	121,314



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 3 - EXPENSES

	Notes	2008 \$	2007 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		2,162,716	1,989,459
Employee leave expense		279,417	253,748
Superannuation - defined contribution plan contributions	20	203,624	187,195
Workers' Compensation Insurance		69,577	54,125
Less: Capitalised and distributed costs		(93,907)	(169,429)
<b>Total Operating Employee Costs</b>		<b>2,621,427</b>	<b>2,315,098</b>
<b>Total Number of Employees</b>		<b>45</b>	<b>46</b>
<i>(Full time equivalent at end of reporting period)</i>			
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		5,500	5,000
Elected members' expenses		77,637	48,860
Election expenses		-	21,068
Operating Lease Rentals - cancellable leases		34,490	27,187
Subtotal - Prescribed Expenses		<b>117,627</b>	<b>102,115</b>
<u>Other Materials, Contracts &amp; Expenses</u>			
Contractors		670,397	677,003
Energy		466,141	410,114
Individually Significant Items		257,269	738,556
Maintenance		220,149	168,640
Legal Expenses		102,009	164,771
Levies paid to government - NRM levy		113,313	-
- Other Levies		20,003	25,904
Parts, accessories & consumables		361,058	377,612
Professional services		178,941	181,984
Sundry		34,057	(257,827)
Subtotal - Other Materials, Contracts & Expenses		<b>2,423,337</b>	<b>2,486,757</b>
		<b>2,540,964</b>	<b>2,588,872</b>
<b>INDIVIDUALLY SIGNIFICANT ITEMS</b>			
Hayman Road Railway Crossing \$195,562			
Construction of Public lighting \$19,207		257,269	738,556
Land purchased for road corner intersection stagger \$42,500			

## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 3 - EXPENSES (cont)

	2008	2007
Notes	\$	\$
<b>FINANCE COSTS</b>		
Interest on overdraft and drawdown		2,800
Interest on Loans	<u>247,628</u>	<u>198,405</u>
	<u>247,628</u>	<u>201,205</u>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>		
<b>Depreciation</b>		
Land & Landscaping	8,616	8,150
Buildings, Pavement & Structure	327,924	269,996
Road Infrastructure	906,228	871,448
Other Infrastructure	56,027	54,918
Equipment and Furniture	<u>233,375</u>	<u>242,224</u>
	<u>1,532,170</u>	<u>1,446,736</u>
<b>Investment Property expenses</b> included above		
Property generating rental income		
Repairs, maintenance & other operating expenses	<u>995</u>	<u>845</u>
	<u>995</u>	<u>845</u>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2008 \$	2007 \$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		557,723	529,052
Less: Carrying amount of assets sold		<u>1,004,178</u>	<u>1,142,587</u>
<b>Gain (Loss) on disposal</b>		<u>(446,455)</u>	<u>(613,535)</u>
<b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>		<u>(446,455)</u>	<u>(613,535)</u>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 5 - CURRENT ASSETS

	2008	2007
	\$	\$
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	100,412	220,909
Deposits at Call	785,593	1,064,733
	<u>886,005</u>	<u>1,285,642</u>
 <b>TRADE &amp; OTHER RECEIVABLES</b>		
Rates - General & Other	193,639	186,778
Debtors - general	34,460	470,294
Other levels of Government	230,960	72,727
GST Recoupment	87,184	92,310
Prepayments	41,477	214,221
Interest Receivable	15,011	8,751
Insurance Claims Prepayable	338	3,426
Amounts Receivable	8,317	-
Total	611,386	1,048,507
 Less: Allowance for Doubtful Debts	-	-
	<u>611,386</u>	<u>1,048,507</u>
 <b>INVENTORIES</b>		
Stores & Materials	142,858	65,714
	<u>142,858</u>	<u>65,714</u>

*Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year. All such reversals occurred principally as a result of clerical inaccuracies during stores operations.*



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 6 - NON-CURRENT ASSETS

FINANCIAL ASSETS	Notes	2008 \$	2007 \$
<b>EQUITY ACCOUNTED INVESTMENTS IN COUNCIL BUSINESSES</b>			
<i>Gawler River Floodplain Management Authority</i>	19	<b>4,831,354</b>	3,038,135
		<u><b>4,831,354</b></u>	<u>3,038,135</u>
<b>OTHER NON-CURRENT ASSETS</b>			
<b>Inventories</b>			
Capital Works-in-Progress		<u><b>145,903</b></u>	<u>240,139</u>
		<u><b>145,903</b></u>	<u>240,139</u>





## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

	2007				2008			
	\$				\$			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
<b>Note 7 - INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>								
Land & Landscaping	9,065,643	-	(407,400)	8,658,243	9,098,267	-	(416,016)	8,682,251
Buildings, Pavement & Structure	12,162,630	-	(7,453,600)	4,709,030	12,310,392	-	(7,781,524)	4,528,868
Road Infrastructure	41,220,367	-	(15,645,757)	25,574,610	41,452,127	-	(16,238,282)	25,213,845
Other Infrastructure	-	3,916,139	(1,531,089)	2,385,050	-	3,968,804	(1,587,116)	2,381,688
Equipment and Furniture	-	4,916,813	(1,843,541)	3,073,272	-	5,185,295	(1,783,505)	3,401,790
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	62,448,640	8,832,952	(26,881,387)	44,400,205	62,860,786	9,154,099	(27,806,443)	44,208,442
<b>2007 Totals</b>					62,448,640	8,832,952	(26,881,387)	44,400,205

*This Note continues on the following pages.*



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

	2007	CARRYING AMOUNT MOVEMENTS DURING YEAR							2008
	\$	\$							\$
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Blank	Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals						
<b>Note 7 - INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>									
Land & Landscaping	8,658,243	32,624	-	-	(8,616)	-	-	-	8,682,251
Buildings, Pavement & Structure	4,709,030	147,762	-	-	(327,924)	-	-	-	4,528,868
Road Infrastructure	25,574,610	382,621	578,584	(415,742)	(906,228)	-	-	-	25,213,845
Other Infrastructure	2,385,050	52,665	-	-	(56,027)	-	-	-	2,381,688
Equipment and Furniture	3,073,272	171,292	979,037	(588,436)	(233,375)	-	-	-	3,401,790
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>44,400,205</b>	<b>786,964</b>	<b>1,557,621</b>	<b>(1,004,178)</b>	<b>(1,532,170)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,208,442</b>
<b>2007 Totals</b>	<b>25,105,446</b>	<b>3,059,945</b>		<b>(1,142,587)</b>	<b>(1,446,736)</b>			<b>18,824,137</b>	<b>44,400,205</b>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 8 - LIABILITIES

		2008		2007	
		\$		\$	
	Notes	Current	Non-current	Current	Non-current
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		217,703		491,350	
Payments received in advance		4,165			
Accrued expenses - employee entitlements		250,268		230,518	
Accrued expenses - other		123,457		108,260	
		<u>595,593</u>	<u>-</u>	<u>830,128</u>	<u>-</u>
<b>BORROWINGS</b>					
Bank Overdraft		43,737		1,172	
Loans		<u>738,486</u>	<u>2,928,227</u>	<u>749,500</u>	<u>3,205,022</u>
		<u>782,223</u>	<u>2,928,227</u>	<u>750,672</u>	<u>3,205,022</u>
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
<b>PROVISIONS</b>					
Employee entitlements (including oncosts)		<u>157,189</u>	<u>100,816</u>	<u>175,454</u>	<u>60,527</u>
		<u>157,189</u>	<u>100,816</u>	<u>175,454</u>	<u>60,527</u>



# District Council of Mallala

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

### Note 9 - RESERVES

<b>ASSET REVALUATION RESERVE</b>	1/07/2007	Net Increments (Decrements)	Transfers on Sale	30/06/2008
Notes	\$	\$	\$	\$
Land & Landscaping	4,812,165	-	-	4,812,165
Buildings, Pavement & Structure	2,609,875	-	-	2,609,875
Road Infrastructure	13,723,991	-	(370,893)	13,353,098
Equipment and Furniture	428,398	-	-	428,398
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>	21,574,429		(370,893)	21,203,536
Available for Sale Investments		-	-	
<b>TOTAL</b>	21,574,429		(370,893)	21,203,536
<b>2007 Totals</b>	2,750,292	18,824,137	-	21,574,429

<b>OTHER RESERVES</b>	1/07/2007	Transfers to Reserve	Transfers from Reserve	30/06/2008
Building Maintenance Reserve	25,843	-	-	25,843
Drainage Design Reserve	5,000	-	(5,000)	
Equus Park Reserve	36,405	2,360	-	38,765
Footpath Reserve	30,785	-	(30,785)	
Home for the Aged Reserve	74,827	14,891	-	89,718
Long Service Leave Reserve	198,098	2,702	-	200,800
STED Scheme Reserve	36,994	3,485	-	40,479
Community Infrastructure Reserve	222,727	7,431	(61,940)	168,218
Unexpended Specific Grants Reserve	10,490	-		10,490
<b>TOTAL OTHER RESERVES</b>	641,169	30,869	(97,725)	574,313
<b>2007 Totals</b>	590,509	240,347	(189,687)	641,169

### PURPOSES OF RESERVES

#### Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

The Building Maintenance Reserve is used for adhoc expenditure for buildings

The Drainage Design Reserve was reduced in 2006-07 for drainage design in the Two Wells township

The Equus Park Reserve was received from the developer for tree planting at the Equus park subdivision

The Footpath Reserve is funds held for footpath and streetscape construction in Dublin

The Home for the Aged Reserve is funds received from residents of the aged units in Mallala, these funds may need to be returned to tenants upon their departure

The Long Service Leave Reserve is funds held for long service leave payable to employees upon termination.

The STED Scheme Reserve is from rates charged for the Middle Beach STED scheme being held for future expenditure

A Community Infrastructure Reserve was introduced for funds received in 2006-07 but not yet expended- CWMS study \$91,326; Middle Beach Boat ramp \$76,892

The Unexpended Specific Grants Reserve was received from the developer for reserve development in the Aunger subdivision.



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	2008	2007
	\$	\$
<b>CASH &amp; FINANCIAL ASSETS</b>		
Developer Contributions	49,797	47,437
Other unexpended amounts from other levels of Government	168,218	150,000
STEDs Scheme	40,479	36,994
Other	99,794	151,364
	<b>358,288</b>	<b>385,795</b>
<b>RECEIVABLES</b>		
Community Asset - Boat Ramp	0	72,727
	<b>0</b>	<b>72,727</b>
<b>TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS</b>	<b>358,288</b>	<b>458,522</b>

Developer Contributions for reserve development are held in a reserve for \$38,765 (includes interest) and \$11,032 a total of \$49,797.

An amount of \$150,000 was received to conduct a CWMS study, interest received \$8,590 less expenses deducted to date \$67,264. An amount of \$72,727 was received for the Middle Beach Boat Ramp and interest received of \$4,164 to date: a total of \$168,218.

A reserve is held for charges less expenditure on the STED scheme at Middle Beach balance \$40,479. \$10,076 was received from NHT for Baker Ford Wetland, Homes for the Aged contributions repayable \$89,718: a total of \$99,794



## District Council of Malla

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

##### (a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2008 \$	2007 \$
Total cash & equivalent assets	5	886,005	1,285,642
Less: Short-term borrowings	8	(43,737)	(1,172)
Balances per Cash Flow Statement		<u>842,268</u>	<u>1,284,470</u>

##### (b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	1,205,361	2,308,480
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	1,532,170	1,446,736
Equity movements in equity accounted investments (increase) decrease	(1,793,219)	(1,967,402)
Net increase (decrease) in unpaid employee benefits	41,774	14,573
Grants for capital acquisitions treated as Investing Activity	-	(717,666)
Net (Gain) Loss on Disposals	446,455	613,535
	<u>1,432,541</u>	<u>1,698,256</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	275,866	(493,932)
Net (increase) decrease in inventories	(77,144)	15,039
Net increase (decrease) in trade & other payables	(254,285)	242,583
<b>Net Cash provided by (or used in) operations</b>	<u><b>1,376,978</b></u>	<u><b>1,461,946</b></u>

##### (d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	1,000,000	500,000
Corporate Credit Cards		

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 12 - FUNCTIONS

	INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT) BEFORE CAPITAL		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL				
	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Business Undertakings	237,462	466,401	341,528	302,782	(104,066)	163,619	-	150,000	623,158	633,011
Public Order and Safety	1,100	1,382	43,473	31,520	(42,373)	(30,138)	-	-	184,683	187,200
Health Services	2,115	37	32,832	30,011	(30,717)	(29,974)	-	-	-	-
Community Support	61,407	86,306	284,311	296,147	(222,904)	(209,841)	19,885	41,934	1,518,112	1,599,727
Community Amenities	10,687	19,543	116,076	122,286	(105,389)	(102,743)	-	-	524,239	538,300
Library Services	28,780	31,407	206,109	184,516	(177,329)	(153,109)	28,217	31,087	8,594	-
Cultural Services	15,628	8,205	104,475	115,999	(88,847)	(107,794)	8,698	2,000	1,056,137	1,114,509
Economic Development	681	165	96,920	135,013	(96,239)	(134,848)	-	-	-	3,038,135
Agriculture Services	-	21,730	17,078	21,872	(17,078)	(142)	-	21,730	-	-
Waste Management	56,809	52,035	766,408	675,803	(709,599)	(623,768)	-	-	589,688	485,700
Other Environment	1	14,000	232,038	654,122	(232,037)	(640,122)	-	14,000	8,364,165	3,511,828
Recreation	8,158	10,490	269,877	221,137	(261,719)	(210,647)	-	5,000	5,649,277	5,742,900
Regulatory Services	220,637	301,099	755,051	709,307	(534,414)	(408,208)	15,775	-	119,788	120,900
Transport	669,657	733,558	2,296,584	1,899,674	(1,626,927)	(1,166,116)	657,714	724,852	25,805,829	26,277,460
Plant Hire & Depot/Indirect	16,834	2,542	66,249	2,542	(49,415)	-	-	-	3,861,762	3,556,219
Governance	-	145	804,533	795,803	(804,533)	(795,658)	-	-	1,646,843	-
Support Services	5,470,830	5,039,814	508,647	353,377	4,962,183	4,686,437	732,616	706,726	873,673	3,272,453
TOTALS	6,800,786	6,788,859	6,942,189	6,551,911	(141,403)	236,948	1,462,905	1,697,329	50,825,948	50,078,342

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.





## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 13 - FINANCIAL INSTRUMENTS

##### Recognised Financial Instruments

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates between 5% and 7% (2007: 4.6% and 5.0%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Rates &amp; Associated Charges (including legals &amp; penalties for late payment)</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Secured over the subject land, arrears attract interest of 10.25% (2007: 7.25%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Receivables - other levels of government</b>	<p><b>Accounting Policy:</b> Carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth &amp; State.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Receivables - Homes for the Aged Contributions</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Homes for the Aged Contributions</b>	<p><b>Accounting Policy:</b> To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.</p> <p><b>Terms &amp; conditions:</b> Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.</p> <p><b>Carrying amount:</b> approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.</p>
<b>Liabilities - Interest Bearing Loans</b>	<p><b>Accounting Policy:</b> Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, loans are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 5.3% and 9.05% (2007: 5.3% and 9.05%)</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Finance Leases</b>	<p><b>Accounting Policy:</b> accounted for in accordance with AASB 117.</p>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 13 (cont) - FINANCIAL INSTRUMENTS

##### Liquidity Analysis

2008	Floating Interest Rate	≤ 1 year	Fixed interest maturing in > 1 year ≤ 5 years	> 5 years	Non- interest bearing	Total
	\$	\$	\$	\$	\$	\$
<b>Financial Assets</b>						
<b>Fair Value through P&amp;L</b>						
Cash Assets	853,091	-	-	-	32,914	886,005
<b>Loans &amp; Receivables</b>						
Receivables	-	-	-	-	611,386	611,386
<b>Total</b>	<b>853,091</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>644,300</b>	<b>1,497,391</b>
Weighted Average Interest Rate	6.50%					
<b>Financial Liabilities</b>						
Payables	-	-	-	-	221,868	221,868
Current Borrowings	43,737	-	-	-	-	43,737
Non-Current Borrowings	-	676,795	2,088,509	839,718	61,691	3,666,713
<b>Total</b>	<b>43,737</b>	<b>676,795</b>	<b>2,088,509</b>	<b>839,718</b>	<b>283,559</b>	<b>3,932,318</b>
Weighted Average Interest Rate		6.68%	6.68%	6.68%		
<b>EXCESS OF FINANCIAL ASSETS OVER LIABILITIES</b>	<b>809,354</b>	<b>(676,795)</b>	<b>(2,088,509)</b>	<b>(839,718)</b>	<b>360,741</b>	<b>(2,434,927)</b>

2007	Floating Interest Rate	≤ 1 year	Fixed interest maturing in > 1 year ≤ 5 years	> 5 years	Non- interest bearing	Total
	\$	\$	\$	\$	\$	\$
<b>Financial Assets</b>						
<b>Fair Value through P&amp;L</b>						
Cash Assets	1,184,786	-	-	-	100,856	1,285,642
<b>Loans &amp; Receivables</b>						
Receivables	-	-	-	-	1,048,507	1,048,507
<b>Total</b>	<b>1,184,786</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,149,363</b>	<b>2,334,149</b>
Weighted Average Interest Rate	6.00%					
<b>Financial Liabilities</b>						
Payables	-	-	-	-	491,350	491,350
Current Borrowings	1,172	-	-	-	-	1,172
Non-Current Borrowings	-	697,809	1,914,967	1,290,055	51,691	3,954,522
<b>Total</b>	<b>1,172</b>	<b>697,809</b>	<b>1,914,967</b>	<b>1,290,055</b>	<b>543,041</b>	<b>4,447,044</b>
Weighted Average Interest Rate		6.63%	6.63%	6.63%		
<b>EXCESS OF FINANCIAL ASSETS OVER LIABILITIES</b>	<b>1,183,614</b>	<b>(697,809)</b>	<b>(1,914,967)</b>	<b>(1,290,055)</b>	<b>606,322</b>	<b>(2,112,895)</b>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

#### Note 13 (cont) - FINANCIAL INSTRUMENTS

##### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

##### Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any provision for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of Council's financial instruments - both assets and liabilities - are at fixed rates. Any such variations in future cash flows will not be material in effect on either Council incomes or expenditures.

#### Note 14 - COMMITMENTS FOR EXPENDITURE

	Notes	\$	\$
<b>Capital Commitments</b>			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land			
Buildings		133,510	206,727
Plant & Equipment		133,510	206,727
These expenditures are payable:			
Not later than one year		133,510	206,727
Later than one year and not later than 5 years			
Later than 5 years		133,510	206,727
<b>Other Expenditure Commitments</b>			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services			
Waste Management Services		13,483	-
Other		91,326	150,000
		104,809	150,000
These expenditures are payable:			
Not later than one year		104,809	150,000
		104,809	150,000



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 15 - FINANCIAL INDICATORS

	2008	2007	2006
These Financial Indicators have been calculated in accordance with <i>Information Paper 9 - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.			
<b>Operating Surplus</b>	(141,403)	236,947	896,826
<i>Being the operating surplus (deficit) before capital amounts. Our target: To achieve an operating breakeven position, or better, over any five year period</i>			
<b>Operating Surplus Ratio</b>			
<u>Operating Surplus</u>	(3%)	6%	22%
Rates - general & other less NRM levy			
<i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy. Our Target: To achieve an operating surplus ratio of between -5% to 10,</i>			
<b>Net Financial Liabilities</b>			
	3,066,657	2,687,654	2,333,010
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses. Our Target: Council's level of net financial liabilities is no greater than its annual operating revenue and not less than zero.</i>			
<b>Net Financial Liabilities Ratio</b>			
<u>Net Financial Liabilities</u>	46%	40%	38%
Total Operating Revenue less NRM levy			
<i>Council's total liabilities (including all debt) less financial assets (cash/investment/ prepayments/debtors) ratio to total operating revenue. Our Target: Net financial liabilities ratio is greater than zero but is less than 100% of total operating revenue</i>			
<b>Interest Cover Ratio</b>			
<u>Net Interest Expense</u>	2.6%	2.4%	2.4%
Total Operating Revenue less NRM levy less Investment Income			
<i>Debt finance charges as a percentage of Council's total operating revenue showing how much income is used in paying interest on loans. Our target: Net interest is greater than 0% and less than 8% of operating revenue.</i>			
<b>Asset Sustainability Ratio</b>			
<u>Net Asset Renewals</u>	65%	66%	101%
Depreciation Expense			
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets. Our target: Capital outlays on renewing/replacing assets net of proceeds from sale of replaced assets is greater than 75% but less than 110% of depreciation over a rolling 3 year period.</i>			
<b>Asset Consumption Ratio</b>			
<u>Carrying value of depreciable assets</u>	56%	57%	46%
Gross value of depreciable assets			
<i>Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation. Our target: The average proportion of 'as new condition' left in assets is greater than 40% and less than 80%</i>			



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. The uniform presentation represents a simplified version of reporting under the Government Finance Statistics (GFS) framework of the Australian Bureau of Statistics.

All Councils in South Australia voluntarily have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2008 \$	2007 \$
Operating Revenues	6,800,786	6,788,858
less Operating Expenses	<u>(6,942,189)</u>	<u>(6,551,911)</u>
Operating Surplus / (Deficit)	(141,403)	236,947
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	1,557,620	1,490,731
less Depreciation, Amortisation and Impairment	(1,532,170)	(1,446,736)
less Proceeds from Sale of Replaced Assets	<u>(557,723)</u>	<u>(529,052)</u>
	(532,273)	(485,057)
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	692,729	1,809,353
less Amounts received specifically for New and Upgraded Assets	-	(717,666)
	<u>519,985</u>	<u>1,091,687</u>
<b>Net Lending / (Borrowing) for Financial Year</b>	<u>(129,115)</u>	<u>(369,683)</u>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 17 - OPERATING LEASES

##### *Lease payment commitments of Council*

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2008 \$'000	2007 \$'000
Not later than one year	9,941	20,077
Later than one year and not later than 5 years	8,484	18,405
Later than 5 years	-	-
	<u>18,425</u>	<u>38,482</u>



## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 19 - JOINT VENTURES & ASSOCIATED ENTITIES

*Section 43 of the Local Government Act 1999, provides that Councils may establish a regional subsidiary to carry out joint projects, functions or activities of the Councils*

##### Details of Subsidiary and Authorities

##### Central Local Government Region of South Australia

*The District Council of Mallala is a member of the Central Local Government Region of South Australia, referred to in this report as the "Subsidiary".*

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;*
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;*
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;*
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region;*
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region;*
- undertake projects and activities that benefit the region and its communities;*
- associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.*

*During the 2007-08 year Council Subsidiary contributions were \$8,512.*

##### Gawler River Floodplain Management Authority (GRFMA)

*During the 2007-08 year Council Subsidiary contributions were for a subscription of \$4,000. Council also funded \$12,500 towards mapping of the Floodplain. There is a financial commitment for Council to contribute a further \$4,000 towards this scheme in 2008-09.*

*The GRFMA has been established for the following purposes:*

- 1. To coordinate the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River area (the Floodplain);*
- 2. To raise finance for the purpose of developing, managing and operating and maintaining flood mitigation works within the Floodplain;*
- 3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation within the Floodplain;*
- 4. To enter into agreements with Constituent Councils for the purpose of managing and developing the Floodplain.*



# District Council of Mallala

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

### (Cont) Note 19 - JOINT VENTURES & ASSOCIATED ENTITIES

	2008	2007
	\$	\$
Current Assets	1,087,895	3,320,462
Non-current Assets	15,860,612	7,275,478
<b>Total Assets</b>	<b>16,948,507</b>	<b>10,595,940</b>
Current Liabilities	16,321	83,979
Non-current Liabilities	-	-
<b>Total Liabilities</b>	<b>16,321</b>	<b>83,979</b>
<b>Net Assets</b>	<b>16,932,186</b>	<b>10,511,961</b>
<b>Equity</b>		
Retained Earnings	10,511,961	3,711,566
Reserves	(1,235,810)	-
<b>Net Surplus(deficit) from Operations</b>	<b>7,676,035</b>	<b>6,800,395</b>
<b>Total Equity</b>	<b>16,932,186</b>	<b>10,511,961</b>
<b>Share of Net Assets</b>		
<i>District Council of Mallala percentage share in Net Assets of the authority</i>	28.53%	28.90%
% of Brought Forward Net Assets	3,038,135	1,070,733
% of Surplus/(deficit) from Operations	1,793,219	1,967,402
Share of Net Assets recognised as non-current asset, investment (refer note 6)	4,831,354	3,038,135





## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### NOTE 21 - TRUSTS

Details of Trusts	2008 \$	2007 \$
The Following trusts were held by Council as at 30 June but were not included in the accounts:		
<b>Drainage Trust</b> <i>The District Council of Mallala receives contributions from land owners to help fund future drainage construction</i>	155,517	142,602
<b>Roads Contribution Trust</b> <i>The District Council of Mallala received a contribution from a developer to help fund a road construction-seal</i>	15,086	14,132
<b>Thompson Beach Ratepayers</b> <i>The District Council of Mallala received a monies to beheld on behalf of a community group and makes authorised payment for expenditure</i>	1,173	1,173
<b>Total Trusts</b>	<u>171,776</u>	<u>157,907</u>

# District Council of Mallala

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

### Note 19 - JOINT VENTURES & ASSOCIATED ENTITIES

#### Bullamakanka Garbage Disposal

Established by Coalface, Black Stump and Bullamakanka Councils, this organisation is responsible for the creation and disposal of unnecessary paperwork within the combined area.

	2008 \$'000	2007 \$'000
--	----------------	----------------

Council's respective interests are:

- interest in outputs of the joint operation
- ownership interest in the joint operation
- the proportion of voting power in the joint operation

<u>Movements in Investment in Joint Operation</u>	\$'000	\$'000
---	--------	--------

Opening Balance

-

New Capital Contributions

Share in Operating Result

Distributions Received

Adjustment to Equity Share

**Share in Equity of Joint Operation**

-

-

#### Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

#### Capital Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

-

-

#### Operating Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

-

-

#### Contingent Liabilities

Each member of the operation is jointly and severally liable for the debts of the operation

- arising from Council's share of the joint operation
- arising from joint and several liability of all members

## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 19 (cont) - JOINT VENTURES & ASSOCIATED ENTITIES

##### Oodnawoopwoop Medical Service

Established by Coalface and Oodnawoopwoop Councils, this organisation provides substandard consulting room accommodation to visiting medical practitioners at exorbitant prices. The agreement establishing this organisation does not contain any provision for the division of assets in the event of winding up.

	2008 \$'000	2007 \$'000
<b>Oodnawoopwoop Medical Service</b>		
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation		
- the proportion of voting power in the joint operation		
 <u>Movements in Investment in Joint Operation</u>	 <b>\$'000</b>	 <b>\$'000</b>
Opening Balance	-	
New Capital Contributions		
Share in Operating Result		
Distributions Received		
Adjustment to Equity Share		
<b>Share in Equity of Joint Operation</b>	<b>-</b>	<b>-</b>

##### Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

##### Capital Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### Operating Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### Contingent Liabilities

Each member of the operation is jointly and severally liable for the debts of the operation

- arising from Council's share of the joint operation
- arising from joint and several liability of all members

## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 19 (cont) - JOINT VENTURES & ASSOCIATED ENTITIES

##### Calathumpian Tourism Board

Established by Coalface and Ballamakanka Councils, the Board devises unlikely and expensive campaigns advertising the advantages of the area during extended and expensive lunches.

<b>Calathumpian Tourism Board</b>	<b>2008</b>	<b>2007</b>
<b>Council's respective interests are:</b>	<b>\$'000</b>	<b>\$'000</b>
- interest in outputs of the joint operation		
- ownership interest in the joint operation		
- the proportion of voting power in the joint operation		
 <u>Movements in Investment in Joint Operation</u>	 <b>\$'000</b>	 <b>\$'000</b>
Opening Balance	-	
New Capital Contributions		
Share in Operating Result		
Distributions Received		
Adjustment to Equity Share		
<b>Share in Equity of Joint Operation</b>	<b>-</b>	<b>-</b>

##### Expenditure Commitments

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

##### Capital Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### Operating Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### Contingent Liabilities

Each member of the operation is jointly and severally liable for the debts of the operation

- arising from Council's share of the joint operation
- arising from joint and several liability of all members

## District Council of Mallala

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2008

#### Note 19 (cont) - JOINT VENTURES & ASSOCIATED ENTITIES

##### **Bullamakanka Planning Services**

Established by Coalface and Black Stump Councils, this organisation provides prompt planning and building certification services for developer clients upon payment of a moderate fee (in used, small denomination notes tendered in a brown paper bag).

	2008 \$'000	2007 \$'000
<b>Bullamakanka Planning Services</b>		
Council's respective interests are:		
- interest in outputs of the joint operation		
- ownership interest in the joint operation		
- the proportion of voting power in the joint operation		
 <u>Movements in Investment in Joint Operation</u>	 <b>\$'000</b>	 <b>\$'000</b>
Opening Balance	-	
New Capital Contributions		
Share in Operating Result		
Distributions Received		
Adjustment to Equity Share		
<b>Share in Equity of Joint Operation</b>	<b>-</b>	<b>-</b>

##### **Expenditure Commitments**

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

##### Capital Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### Operating Expenditures payable

Not later than one year

Later than one year and not later than 5 years

Later than 5 years

##### **Contingent Liabilities**

Each member of the operation is jointly and severally liable for the debts of the operation

- arising from Council's share of the joint operation
- arising from joint and several liability of all members

**CASH FLOW STATEMENT WORKSHEET**  
**YEAR ENDED 30th JUNE 2008**

	A	B	C	D	E	F	G	H	I	J
1	<b>District Council of Mallala</b>									
2	DESCRIPTION	30/06/2007	1/7/2007 Adjusts	30/06/2008	DIFFERENCE	ADJUSTMENTS				CASH FLOW
3	<b>NOTE: GREEN CELLS SHOULD BE NIL or have NO ENTRY</b>					COLUMN 1	COLUMN 2	COLUMN 3	GST	STATEMENT
4	<b>ASSETS</b>									
5	Cash & equivalents	1,285,642		886,005	(399,637)	(42,565)				(442,202)
6	Debtors - Rates	186,778		193,639	6,861	0	(6,861)			0
7	Allow. Doubtful Debts - Rates	0		0	0	0				0
8	Debtors - Accrued Revenues	0		0	0	0				0
9	Debtors - Fees & other charges	470,294		34,460	(435,834)	435,834				0
10	Drs - Other Levels Govt.	72,727		230,960	158,233	(158,233)				0
11	Dr - GST recoupment	92,310		87,184	(5,126)				5,126	0
12	Prepayments	214,221		41,477	(172,744)	0				(172,744)
13	Interest Receivable	8,751		15,011	6,260	0				6,260
14	Loans to comm. Orgs				0	0				0
15	Insurance Claims Prepayable	3,426		338	(3,088)	0				(3,088)
16	Amounts Receivable	0		8,317	8,317	0				8,317
17	Other Financial Assets (net movement)	0		0	0	0	0			0
18	Inventories	65,714		142,858	77,144	(77,144)				0
19	Land Devel't - Purchases	0		0	0	0	0	0		0
20	Land Devel't - Sales				0	0				0
21	Prov'n Under-Recovery	0		0	0		0			0
22	Equity Accounted Entities (contribs)	3,038,135		4,831,354	1,793,219	(1,793,219)				0
23	Equity Accounted Entities (distribs)				0	0				0
24	Capital Work-in-progress	240,139		145,903	(94,236)	94,236				0
25	Other N/C Assets	0		0	0	0				0
26	Invest Prop - Purchases	0		0	0	0	0	0		0
27	Invest Prop - Sales				0	0				0
28	IPP&E - replaced - purchases	44,400,205		44,208,442	(191,763)	(786,965)	2,536,348	0		1,557,620
29	IPP&E - replaced - sales				0	0	(557,723)			(557,723)
30	IPP&E - new - purchases				0	692,729		0		692,729
31	IPP&E - surplus - sales				0	0				0
32	Assets held for Sale (net)	0		0	0			0		0
33	<b>LIABILITIES</b>									
34	Payables - Goods & Services	(491,350)		(217,703)	273,647			(273,647)		0
35	Payables - Pmts in Advance	0		(4,165)	(4,165)		4,165			0
36	Accrued Exes - empl b'fits	(230,518)		(250,268)	(19,750)		19,750			0
37	Accrued Exes - other	(108,260)		(123,457)	(15,197)		15,197			0

**CASH FLOW STATEMENT WORKSHEET**  
**YEAR ENDED 30th JUNE 2008**

	A	B	C	D	E	F	G	H	I	J
38	Aged persons facility (repays)	0		0	0	0				0
39	Payables - Deposits, Retentions	0		0	0			0		0
40	Short-term borrowings	(1,172)		(43,737)	(42,565)	42,565				0
41	Borrowings - (Repaid)	(3,954,522)		(3,666,713)	287,809	400,000		0		687,809
42	Borrowings - (New)				0	(400,000)				(400,000)
43	Finance Leases (Repaid)	0		0	0	0				0
44	Provn - ELE based	(235,981)		(258,005)	(22,024)	22,024				0
45	Prov'n - Insurance Losses	0		0	0	0				0
46	Prov'n - Remediation, etc.	0		0	0		0			0
47	Provisions - Other	0		0	0		0			0
48	Other Liabilities	0		0	0			0		0
49	Liabs re assets held for sale	0		0	0			0		0
50	<b>EQUITY</b>									
51	Asset Revaluation Reserve	(21,574,429)		(21,203,536)	370,893	(370,893)	0			0
52	Other Reserves	(641,169)		(574,313)	66,856	(66,856)				0
53	Accumulated Surplus	(22,840,941)		(24,484,051)	(1,643,110)	437,749		1,205,361		0
54	<b>INCOME STATEMENT</b>									
55	Rates - general & other			(4,674,833)	(4,674,833)		6,861	0	0	(4,667,972)
56	Fees & other charges			(347,582)	(347,582)	(435,834)	(4,165)	0	(27,614)	(815,195)
57	Investment Income			(75,221)	(75,221)	0	0	0	0	(75,221)
58	" " - premiums & discounts			0	0	0				0
59	Grants for operating purposes			(1,462,905)	(1,462,905)	158,233			(109,718)	(1,414,390)
60	Other revenues			(240,245)	(240,245)	0	0	0	(305,985)	(546,230)
61	Grants for capital			0	0	0				0
62	Resources free of charge			0	0	0				0
63	Employee Costs			2,621,427	2,621,427	(22,024)	(19,750)	0	0	2,579,653
64	Contractual services & materials			2,423,337	2,423,337	77,144	0	273,647	193,074	2,967,202
65	Prescribed expenses			117,627	117,627	0	0	0	245,117	362,744
66	Dep'n, Amort'n, Impair.			1,532,170	1,532,170	0	(1,532,170)			0
67	Finance Costs			247,628	247,628	0	(15,197)	0	0	232,431
68	" " - premiums & discounts			0	0	0	0			0
69	Gain/Loss Disposal Assets			446,455	446,455	0	(446,455)			0
70	Joint Ventures			(1,793,219)	(1,793,219)	1,793,219				0
71	<b>SURPLUS/DEFICIT</b>			1,205,361	1,205,361			(1,205,361)		0
72	Blank									0
73	<b>TOTALS</b>	0	0	0	0	0	0	0	0	0
74										

## **Appendix II**

### **Central Local Government Region**

### **Annual Report 2007 – 2008**





# Central

## Local Government Region of South Australia

Incorporated under provisions of the Local Government Act

# Annual Report for 2007 – 2008

*A regional subsidiary of the:*

- *Barossa Council*
- *District Council of Barunga West*
- *Clare & Gilbert Valleys Council*
- *District Council of The Copper Coast*
- *The Flinders Ranges Council*
- *Regional Council of Goyder*
- *Light Regional Council*
- *District Council of Mallala*
- *District Council of Mount Remarkable*
- *Northern Areas Council*
- *District Council of Orroroo/Carrieton*
- *District Council of Peterborough*
- *Port Pirie Regional Council*
- *Wakefield Regional Council*
- *District Council of Yorke Peninsula*

## Contact Details

---

**Postal Address:**

PO Box 168  
CRYSTAL BROOK SA 5523

**Telephone:**

(08) 8638 5557  
0427609 404

**Facsimile:**

(08) 8638 5517

**Email:**

[ceo@centralregion.sa.gov.au](mailto:ceo@centralregion.sa.gov.au)

**Website:**

[www.centralregion.sa.gov.au](http://www.centralregion.sa.gov.au)

## **The Central Local Government Region of South Australia**

---

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence and as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by virtue of the provisions of Section 25 of the Local Government (Implementation) Act 1999.

The Central Region is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Central Region is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the Central Region and ensure that the Central Region acts in accordance with its Charter. The Board has 15 members, comprising one representative elected from each constituent Council:

- Barossa Council
- District Council of Barunga West
- Clare & Gilbert Valleys Council
- District Council of The Copper Coast
- The Flinders Ranges Council
- Regional Council of Goyder
- Light Regional Council
- District Council of Mallala
- District Council of Mount Remarkable
- Northern Areas Council
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Port Pirie Regional Council
- Wakefield Regional Council
- District Council of Yorke Peninsula

The Region's area spans the Barossa through the Clare Valley, Yorke Peninsula, Adelaide Plains, Mid and Upper North districts through to the Flinders Ranges, covering 27 per cent of the incorporated area of the State and comprises some 27 per cent of the State's population outside Adelaide.

## Office Bearers for 2007/08

---

<b>Chairman:</b>	Mayor James Maitland (Wakefield)
<b>Deputy Chairs:</b>	Mayor Max Mc Hugh (Flinders Ranges) Mayor Ray Agnew (Yorke Peninsula)
<b>Delegate to the LGA State Executive:</b>	Mayor James Maitland (Wakefield) Mayor Ray Agnew (Yorke Peninsula)
<b>Proxy Delegate to the LGA State Executive:</b>	Cr Peter Graham (Light) – from April 2007
<b>Delegates to SAROC:</b>	Mayor James Maitland (Wakefield) Mayor Ray Agnew (Yorke Peninsula) Mrs Anita Crisp
<b>Executive Officer:</b>	Anita Crisp
<b>Auditor:</b>	Gerald Cobiac and Co.



*Delegates to the Central Region Board of Management meeting held at Orroroo during 2007.*

## Central Local Government Region Board of Management

---

The Central Local Government Region Board of Management comprises an elected delegate appointed from each of the 15 member councils. A proxy delegate is also appointed, with policy provisions allowing for representation by other elected or endorsed members.

In February 2007 the Central Local Government Region confirmed, subject to the provisions within the Charter, the appointment of the following Council delegates to the CLGR Board of Management for a term to expire concurrent with the 2010 Local Government elections:

<b><u>Council</u></b>	<b><u>Delegate</u></b>	<b><u>Proxy Delegate</u></b>
The Barossa Council	Mayor Brian Hurn	Cr Barrie Stewart
District Council of Barunga West	Mayor Dean Dolling	Deputy Mayor Ian Burgess
District Council of the Copper Coast	Mayor Paul Thomas	Deputy Mayor Dean Rodda
Clare & Gilbert Valleys Council	Mayor Allan Aughey	Cr Wayne Thomas
Flinders Ranges Council	Mayor Max McHugh	Deputy Mayor John Shute
Regional Council of Goyder	Mayor Peter Matthey	Deputy Mayor Warren Mosey
Light Regional Council	Mayor Robert Hornsey	Deputy Mayor Carrick
District Council of Mallala	Chair Cr Steven Kennedy <i>(*replaced Cr Marcus Strudwicke)</i>	Deputy Chair Cr Tony Flaherty
District Council of Mount Remarkable	Mayor Trevor Roocke	Cr Michael Pearce
Northern Areas Council	Chair Cr Allan Woolford	Cr Denis Clark
District Council of Orroroo Carrieton	Chair Cr Kathie Bowman	Deputy Chair Cr Colin Parkyn
District Council of Peterborough	Mayor Ruth Whittle	Cr Judith Kempen
Port Pirie Regional Council	Deputy Mayor Neville Wilson	Cr John Legg
Wakefield Regional Council	Mayor James Maitland	Deputy Mayor Barry Nottle
District Council of Yorke Peninsula	Mayor Ray Agnew	Cr Jeff Cook

## Meetings of the Central Local Government Region Board of Management

---

Four meetings of the Central Local Government Region Board of Management were held during the 2007/2008 year, each hosted by one of the member Councils. The meeting host and location is rotated throughout the region on alphabetical order. Meetings were held:

- 10<sup>th</sup> August 2007 hosted by District Council of Orroroo Carrieton (Orroroo – AGM)
- 9<sup>th</sup> November 2007 hosted by District Council of Peterborough (Peterborough)
- 8<sup>th</sup> February 2008 hosted by Port Pirie Regional Council (Port Pirie)
- 9<sup>th</sup> May 2008 hosted by Wakefield Regional Council (Blyth)

## Committee Meetings

In accordance with its Charter, the Central Local Government Region maintains several sub committees to assist in effective project implementation and governance. The committee's generally meet on an as needs basis and comprise representatives from the various member councils along with, in many cases additional delegates from other relevant regional bodies or state government agencies:

Committee	Members	Meeting Dates
<b>Executive Committee:</b>	Mayor James Maitland, Mayor Max McHugh, Mayor Ray Agnew, Mayor Trevor Roocke, Cr Kathie Bowman	13 <sup>th</sup> July 2007 13 <sup>th</sup> September 2007 12 <sup>th</sup> October 2007 14 <sup>th</sup> December 2008 11 <sup>th</sup> April 2008
<b>Member Councils CEO's Forums:</b>	David Morcom (Barossa), Nigel Hand (Barunga West), Mark Goldstone/Roy Blight (Clare & Gilbert Valleys), Peter Dinning (Copper Coast), Lee Connors (Flinders Ranges), Stephen Kerrigan/Bill Mader (Goyder), Brian Carr (Light), Damien Moloney (Mallala), Sean Cheriton (Mt Remarkable), Keith Hope (Northern Areas), Tony Renshaw (Orroroo/Carrieton), Terry Barnes (Peterborough), Ian Burfitt/Colin Dunlop (Pirie Regional), Phil Barry (Wakefield), Ricki Bruhn (Yorke Peninsula). Chaired by a member of the CLGR Executive	13 <sup>th</sup> July 2007 12 <sup>th</sup> October 2007 14 <sup>th</sup> December 2008 11 <sup>th</sup> April 2008
<b>Transport Infrastructure Planning Committee:</b>	Lee Connors – Chair (Flinders Ranges), Ian Burfitt (Pirie) – until Feb 08/Roy Blight (Clare & Gilbert Valleys), Michael Lange (Barossa), David Hassett (Wakefield), John Tillack (Mallala), Tony Eckermann (Clare & Gilbert Valleys), Roy O'Connor (Goyder), Fred Linke (Barunga West), Simon Millcock (Regional Development), Phil Stratton (DTEI)	24 <sup>th</sup> September 2007 13 <sup>th</sup> December 2007 15 <sup>th</sup> February 2008 7 <sup>th</sup> April 2008
<b>Regional Waste Management Steering Committee:</b>	Ian Baldwin (Barossa), Debbie Devlin (Port Pirie), Stephen Goldsworthy (Yorke Peninsula), Andrew Philpott (Light), Cr Trevor Roocke (Mt Remarkable), Cr Tony Schkabaryn (Barunga West), Cr Frederick Sparks (Northern Areas), Adam Gray (LGA SA), Marina Wagner (EPA), Fiona Jenkins (Zero Waste)	29 <sup>th</sup> August 2007 05 <sup>th</sup> December 2007 (sub-cttee) 07 <sup>th</sup> December 2007 26 <sup>th</sup> March 2008 23 <sup>rd</sup> June 2008
<b>Natural Disaster and Risk Mitigation Project Steering Committee:</b>	Mr Steve Kerrigan (Goyder) – until Nov07/Mr Phil Barry (Wakefield), Mr Ian Baldwin (Barossa), Cr Allan Woolford (Northern Areas), Mr John Schmidt (Orroroo Carrieton), Mr Matt Maywald (State Emergency Services), Mr Neville Hyatt (Project Officer) – Ex Officio	23 <sup>rd</sup> August 2007 12 <sup>th</sup> November 2007 27 <sup>th</sup> February 2008 30 <sup>th</sup> April 2008
<b>Water Project Steering Committee:</b>	Mr Ricki Bruhn (Yorke Peninsula), Mr Peter Dinning (Copper Coast), Mr Lee Connors (Flinders Ranges), Mr Henri Mueller (Mallala), Mr Peter Stockings (Yorke Regional Development Board), Mr Kerry Ward (Northern & Yorke NRM Board), Ms Grace Jennings (SA Water)	Nil
<b>Broadband Project Steering Committee:</b>	Mr Damien Moloney (Mallala) – Chair, Mr Lee Connors (Flinders Ranges), Mr Peter Dinning (Copper Coast), Ms Leonie Fretwell (Goyder), Mr Mark Malcolm (Southern Flinders Regional Development Board), Mr Colin Rawnsley (Mid North Regional Development Board), Mr Don Basso (DFEEST) – until Jan08/Ms Louise Sladdin (Regional Broadband Officer)	13 <sup>th</sup> July 2007 4 <sup>th</sup> December 2007 11 <sup>th</sup> December 2007 (sub-cttee) 8 <sup>th</sup> February 2008 9 <sup>th</sup> May 2008
<b>Coastal Councils Project Executive Committee:</b>	Mayor Ray Agnew (Yorke Peninsula), Mr Damien Moloney (Mallala), Ms Anita Crisp (Central Region Executive Officer), Ms Deborah Allen (Coastcare Facilitator) – ex officio	Nil
<b>Executive Officer Performance Review Committee:</b>	Mayor James Maitland, Mr Stephen Kerrigan, Cr Kathie Bowman	13 <sup>th</sup> October 2007

## Regional Forums and Workshops

---

In order to progress specific priorities and actions, the Central Local Government Region occasionally holds information forums or workshops to allow member councils and other relevant stakeholders to come together and discuss or learn about particular initiatives.

The forums and workshops provide an opportunity for greater awareness, understanding and engagement with various Central Local Government Region activities and increases the level of active involvement by stakeholders. Five issue-specific forums have been held during the 2007/08 financial year.

13 <sup>th</sup> July 2007	Road Reclassification Joint Presentation – Council CEOs and Supervisory Officers Group, Clare
22 <sup>nd</sup> October 2007	Regional Transport Workshop – Special Local Roads Briefing, Crystal Brook
3 <sup>rd</sup> March 2008	Regional Waste Management Forum, Clare
17 <sup>th</sup> April 2008	Coastal Councils Forum, Port Broughton
29 <sup>th</sup> April 2008	Regional Climate Change Forum, Port Pirie



*Above: Rick Wilkinson (Yorke Peninsula), Peter Dinning (Copper Coast) and Phil Barry (Wakefield) at the Regional Climate Change Forum in Port Pirie*

*Left: Participants listen to Chair of the Local Government Transport Advisory Panel, Mayor Brian Hurn, at a Road Reclassification Guidelines joint presentation to the Council CEOs and Supervisory Officers Group, Clare*



## Achievements for 2007/08

During the 2007/08 year, the Central Region continued to progress a number of priority activities, as identified under the target areas within the strategic and business plan:

Focus Areas and Targets	Achievements for 2007/08
<b>1. Board Governance and Operation</b>	
<p><i>The Central Local Government Region's actions and operation accountable and transparent in accordance with agreed governance practices.</i></p>	<ul style="list-style-type: none"> <li>Central Region revised charter endorsed</li> <li>CLGR Board meeting agendas &amp; minutes distributed in accordance with policy</li> <li>Committee operations executed within terms of reference</li> <li>Board Policy Manual drafted</li> <li>Completion of outstanding project reporting</li> <li>Ongoing re-alignment of Central Local Government operations with agreed policies and procedures continues</li> </ul>
<b>2. Communication, Networks and Relationships</b>	
<p><i>The Central Local Government Region -</i></p> <ul style="list-style-type: none"> <li><i>is well regarded by its member councils and stakeholders as a valid and relevant organisation</i></li> <li><i>has a solid and broad network of relevant stakeholders with whom appropriate communication, a positive and collaborative relationship exists.</i></li> </ul>	<ul style="list-style-type: none"> <li>Monthly newsletter prepared and distributed</li> <li>Attendance and update of LGASA and Office of State/Local Government at all CLGR quarterly meetings</li> <li>Ad hoc communications with LGASA and OSLG staff as required</li> <li>Attendance at all SAROC, LGA State Executive and LGA General meetings</li> <li>Informal meetings with Regional Executive Officers on key issues</li> <li>CLGR participation on Regional NRM Board</li> <li>Participation of relevant regional agencies and bodies on CLGR committees</li> <li>Participation of relevant regional agencies and bodies at relevant CLGR meetings, workshops and forums</li> <li>Distribution of monthly newsletter to Commonwealth and State MP's</li> <li>MP briefings as required</li> <li>Website update</li> <li>Local media coverage of Central Region projects and events</li> </ul>
<b>3. Regional Identity and Cohesion</b>	
<p><i>Stakeholders of the Central Local Government geographical area operate as a strong, coordinated region that is well recognised and regarded at State and Federal levels and that works with an effective, collaborative and pro-active approach to issues of priority.</i></p>	<ul style="list-style-type: none"> <li>Regional Local Government representation and involvement with SA Strategic Plan Regionalisation</li> <li>Local Government representation on State Government Regional Facilitation Group</li> <li>Participation and support of Planning SA 'Regional Spatial Planning' program</li> <li>Regular liaison with Regional Development Boards, NRM Board and other regional partners on relevant issues</li> <li>Shared Trainee arrangements between CLGR and co-located Regional DTEI</li> </ul>
<b>4. Local Government Leadership, Succession and Sustainability</b>	
<p><i>Local Government viewed as a genuine, effective, capable and legitimate level of government, with elections well contested, an improved rate of recruitment and retention of Local Government professional staff and a greater public awareness and appreciation of the role and function of Councils.</i></p> <p><i>Local Government operations are sustainable and adequately resourced</i></p>	<ul style="list-style-type: none"> <li>Traineeship experience through Central Region</li> <li>Quarterly Council CEOs forum held</li> <li>Member Council survey of social infrastructure across the Region</li> <li>Establishment of regular Council CEO update with LGA Executive Director</li> <li>Attendance at Australian LGA Forum in Darwin</li> </ul>



<b>5. Regional IT &amp; Telecommunications</b>	
<i>Improved telecommunications and technologies across the CLGR region</i>	<ul style="list-style-type: none"> <li>▪ Broadband Committee active</li> <li>▪ Australian Government funding submission successful</li> <li>▪ Engagement of Regional Broadband Project Officer</li> <li>▪ Ongoing liaison with local internet service providers</li> <li>▪ Active lobbying of MP's and liaison with neighbouring regions</li> <li>▪ Submissions to Federal Government broadband and telecommunications reviews</li> <li>▪ Local website and broadband training sessions conducted</li> </ul>
<b>6. Waste Management</b>	
<i>Viable, sensible and long term solutions for waste management across the region</i>	<ul style="list-style-type: none"> <li>▪ Regional Waste Management Committee active</li> <li>▪ Regional Waste Management strategy completed and endorsed</li> <li>▪ Implementation of strategy recommendations underway</li> <li>▪ Regional Waste forum held</li> <li>▪ Waste sub regions active (southern &amp; northern)</li> <li>▪ Active liaison with Zero Waste SA and EPA</li> <li>▪ Coordination of Regional Assessment Panel for Zero Waste SA 'Regional Implementation Program'</li> <li>▪ Preparation of Regional Implementation Program regional submission</li> </ul>
<b>7. Roads and Transport</b>	
<i>Sound and sustainable transport network and appropriate community access to transportation</i>	<ul style="list-style-type: none"> <li>▪ Transport Infrastructure Planning Committee active</li> <li>▪ Assessment, inspection and regional submission to Special Local Roads program</li> <li>▪ Council Special Local Roads briefing held</li> <li>▪ Submission to road reclassification guidelines</li> <li>▪ Transition of Mid North CPN scheme to Clare &amp; Gilbert Valleys Council complete</li> </ul>
<b>8. Natural Resource Management</b>	
<i>Local Government is appropriately resourced and considered as a genuine, integral and active partner to help achieve local NRM outcomes.</i>	<ul style="list-style-type: none"> <li>▪ Local Government rep attendance at Regional NRM Board meetings</li> <li>▪ Development and presentation of Local Government NRM Action Plan to Northern &amp; Yorke NRM Board</li> <li>▪ Attendance at LGA Presidents Forum - NRM</li> <li>▪ Assisted drafting of LGA General Meeting Notice of Motion re NRM levy</li> <li>▪ Participation in NRM Board 'Coastal Council' Forum</li> <li>▪ Federal Government funding of Coastcare Officer in collaboration with NRM Board</li> </ul>
<b>9. Regional Water Supply</b>	
<i>Measurable improvement in sustainable water supply for the Region</i>	<ul style="list-style-type: none"> <li>▪ Co-funding with NR Board and implementation support to regional ICLEI Water Campaign delivery</li> <li>▪ Attended ICLEI Recognition Awards</li> <li>▪ Correspondence to Minister for Water Security regarding regional water resource management and sustainability</li> <li>▪ Report to SAROC regarding regional water resource management and sustainability</li> </ul>
<b>10. Energy</b>	
<i>Secure, adequate and effective energy networks to meet community needs</i>	<ul style="list-style-type: none"> <li>▪ Participation in Regional Landuse Framework workshops</li> <li>▪ Participation in SA Strategic Plan regionalisation consultations</li> </ul>
<b>11. Disaster Mitigation</b>	
<i>Disaster risk is effectively managed and impact minimised</i>	<ul style="list-style-type: none"> <li>▪ Committee active</li> <li>▪ Regional Natural Disaster and Risk Mitigation strategy complete and</li> </ul>

	<p>endorsed.</p> <ul style="list-style-type: none"> <li>Local Council Emergency Management Plans drafted</li> <li>Liaison with State Government emergency services agencies and Zone Emergency Committees</li> <li>Local Government representation on Regional Drought Taskforce</li> <li>Participation in tour of drought declared areas with Dean Brown, Special Adviser to the Premier on drought</li> <li>Regional Climate Change Forum hosted in conjunction with Regional Development and NRM Boards</li> <li>Piloted LGA Mutual Liability Scheme Climate Change Risk Assessment and Adaptation project</li> </ul>
<b>12. Community Health and Wellbeing</b>	
<p><i>Appropriate infrastructure, facilities and services in place to suitably meet demand and enhance community health and wellbeing</i></p>	<ul style="list-style-type: none"> <li>Participation in Regional Landuse Framework workshops</li> <li>Participation in SA Strategic Plan regionalisation consultations</li> </ul>



*Above: Council representatives from across the Central Local Government Region presented with Milestone awards from Minister for Water Security, Karlene Maywald as the ICLEI Water Campaign recognition breakfast in April 2008.*

# Audited Financial Statement 2007/2008

---

CENTRAL LOCAL GOVERNMENT REGION OF SA INC.

## INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007
<b>INCOME</b>		\$	\$
Council Contributions	3	127,680	158,859
Grants, Subsidies and Other Contributions	7	192,487	144,955
Investment Income	4	22,071	21,865
Donations	5		
Other Incomes	6	13,917	70,475
<b>TOTAL INCOMES</b>		<b>356,155</b>	<b>396,154</b>
<b>EXPENSES</b>			
Employee Costs	8	3,656	4,631
Materials, Contracts & Other Expenses	9	361,695	335,718
<b>TOTAL EXPENSES</b>		<b>365,351</b>	<b>340,348</b>
<b>OPERATING SURPLUS (DEFICIT)</b>		<b>(9,197)</b>	<b>55,806</b>
Net Gain (Loss) on Disposal or Revaluation of Assets	10		(55,974)
Discontinued Operations			
Surplus (Deficit) of Discontinued Operations	11	(84)	21,755
Gain (Loss) on Disposal of Assets of Discontinued Operations	11	(139,869)	(193,683)
<b>NET SURPLUS (DEFICIT)</b>		<b>(149,149)</b>	<b>(172,095)</b>

**BALANCE SHEET**  
**AS AT 30 JUNE 2008**

	NOTES	2008	2007
		\$	\$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	12	321,479	357,739
Trade & Other Receivables	13	18,565	39,202
<b>TOTAL CURRENT ASSETS</b>		<b>340,044</b>	<b>396,942</b>
<b>NON-CURRENT ASSETS</b>			
Infrastructure, Property, Plant & Equipment	14	27,583	131,314
<b>TOTAL NON-CURRENT ASSETS</b>		<b>27,583</b>	<b>131,314</b>
<b>TOTAL ASSETS</b>		<b>367,628</b>	<b>528,256</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Short-Term Provisions	15		4,484
<b>TOTAL CURRENT LIABILITIES</b>		<b>0</b>	<b>4,484</b>
<b>NON-CURRENT LIABILITIES</b>			
Long-Term Provisions	16		6,995
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>0</b>	<b>6,995</b>
<b>TOTAL LIABILITIES</b>		<b>0</b>	<b>11,478</b>
<b>NET ASSETS</b>		<b>367,628</b>	<b>516,777</b>
<b>EQUITY</b>			
Accumulated Surplus		367,628	516,777
<b>TOTAL EQUITY</b>		<b>367,628</b>	<b>516,777</b>

CENTRAL LOCAL GOVERNMENT REGION OF SA INC.

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007
ACCUMULATED SURPLUS		\$	\$
Balance at End of Previous Reporting Period		516,777	688,872
Net Surplus (Deficit) for Year		(149,149)	(172,095)
<b>BALANCE AT END OF PERIOD</b>		<b>367,628</b>	<b>516,777</b>
TOTAL EQUITY AT END OF REPORTING PERIOD		<b>367,628</b>	<b>516,777</b>

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2008**

	NOTES	2008 \$	2007 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<i>Receipts</i>			
Operating Receipts		356,376	621,366
Investment Receipts		21,645	22,358
GST Collected		34,178	62,955
GST Refund from the ATO		35,611	58,876
<i>Payments</i>			
Operating Payments to Suppliers & Employees		(365,435)	(575,610)
Finance Payments		0	0
GST Payments on Purchases		(35,611)	(55,438)
GST Remitted to the ATO		(35,407)	(64,100)
<b>NET CASH PROVIDED BY (OR USED IN) OPERATING ACTIVITIES</b>		<b>11,356</b>	<b>70,408</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<i>Receipts</i>			
Sale of Replaced Assets		0	129,909
<i>Payments</i>			
Expenditure on Renewal/Replacement of Assets		0	(174,559)
Capital Contributed to Associated Entities		(47,617)	(81,942)
<b>NET CASH PROVIDED BY (OR USED IN) INVESTING ACTIVITIES</b>		<b>(47,617)</b>	<b>(126,591)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<i>Receipts</i>			
<i>Payments</i>			
<b>NET CASH PROVIDED BY (OR USED IN) FINANCING ACTIVITIES</b>		<b>0</b>	<b>0</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>		<b>(36,261)</b>	<b>(56,184)</b>
<b>CASH &amp; CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD</b>		<b>357,739</b>	<b>413,923</b>
<b>CASH &amp; CASH EQUIVALENTS AT END OF REPORTING PERIOD</b>	17	<b>321,479</b>	<b>357,739</b>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

1. Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

(a) *The Local Government Reporting Entity*

The Central Local Government Region of South Australia Incorporated ("the Region"), is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

The Barossa Council;	District Council of Mount Remarkable;
District Council of Barunga West;	Northern Areas Council;
Clare and Gilbert Valleys Council;	District Council of Orroroo / Carrieton;
District Council of the Copper Coast;	District Council of Peterborough;
The Flinders Ranges Council;	Port Pirie Regional Council;
Regional Council of Goyder;	Wakefield Regional Council; and
Light Regional Council;	District Council of Yorke Peninsula.
District Council of Mallala;	

All funds received and expended by the Region have been included in the Financial Statements forming part of this Financial Report.

(b) *Basis of Accounting*

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The financial report was authorised for issue by the Region by certificate under clause 11 of the Local Government (Financial Management) Regulation 1999 dated 18 July 2008.

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Region's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar (\$).

(c) *Revenue Recognition*

Revenue is measured at the fair value of the consideration received or receivable. Revenue is recognised when the Region obtains control over the assets comprising the revenue, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as revenues in a previous reporting period which were obtained in respect of the Region's operations for the current reporting period.

(d) *Cash, Cash Equivalents & Other Financial Instruments*

Cash Assets include all amounts readily convertible to cash on hand at Region's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

(e) *Property, Plant & Equipment*

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Region for each type of asset. In determining such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:-

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value.

All plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Depreciation is recognised on a straight-line basis.

(f) *Payables*

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(g) *Employee Benefits*

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date.

No accrual is made for sick leave as experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Region does not make payment for untaken sick leave.

(h) *Superannuation*

The Region makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently.

**Accumulation Fund Members** - The accumulation fund receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation (9% in 2006/07; 9% in 2005/06). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

**Defined Benefit Members** - the Region makes employer contributions to the defined benefits categories of the Scheme at rates determined by the Scheme's Trustee. The rate is currently 6% (6% in 2005/2006) of superannuation salary. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Fund's Defined Benefit Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Region does not use defined benefit accounting for these contributions.



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

(i) ***GST Implications***

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax":-

- \* Receivables and Creditors include GST receivable and payable.
- \* Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- \* Non-current assets and capital expenditures include GST net of any recoupment.
- \* Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(j) ***Comparative Information***

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

(k) ***New Accounting Standards***

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2008 reporting period.

AASB 8	Operating Segments
AASB 101	Presentation of Financial Statements
AASB 123	Borrowing Costs
AASB 1004	Contributions
AASB 1050	Administered Items
AASB 1051	Land Under Roads
AASB 1052	Disaggregated Disclosures
AASB 2007-3	Amendments to Australian Accounting Standards arising from AASB 8 [AASB 5, AASB 6, AASB 102, AASB 107, AASB 119, AASB 127, AASB 134, AASB 136, AASB 1023 & AASB 1038]
AASB 2007-6	Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB 138 and Interpretations 1 & 12]
AASB 2007-8	Amendments to Australian Accounting Standards [AASB 1, AASB 2, AASB 4, AASB 5, AASB 107 & AASB 128]
AASB 2007-9	Amendments to Australian Accounting Standards arising from the Review of AASs 27, 29 and 31 [AASB 3, AASB 5, AASB 8, AASB 101, AASB 114, AASB 116, AASB 127 & AASB 137]
Interpretation 4	Determination whether an Arrangement contains a Lease
Interpretation 13	Customer Loyalty Programmes
Interpretation 14	AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
Interpretation 129	Disclosure – Service Concession Arrangements
Interpretation 1038	Contributions by Owners Made to Wholly-Owned Public Sector Entities

The Region is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

(l) ***Subscriptions***

Clause 5.2 of the Charter of the Region prescribes that subscriptions by Constituent Councils will be decided at the Annual General Meeting.

The subscription for each Constituent Council for 2007 / 2008 was \$8,512 exclusive of GST.

**2. Functions / Activities of the Region**

Revenues and expenses have been attributed to the functions / activities which are described below.

The activities of the Region are categorised into the following broad programs:

General Operating Activities	Natural Resource Management
Regional Transport Strategy & Review	Natural Disaster & Risk Mitigation
Water Project	Broadband Project
Transport Infrastructure Committee	STEDs Project
Regional Waste Management	Reserves

Revenues, expenses and the carrying amount of assets which are reliably attributable to each of the listed functions / activities are reported on regularly throughout the year and are available upon request to the Executive Officer.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

	<b>NOTES</b>	<b>2008</b>	<b>2007</b>
<b>3. COUNCIL CONTRIBUTIONS</b>		<b>\$</b>	<b>\$</b>
General Operations		127,680	125,550
Mid North Community Passenger Transport Scheme			
Northern Community Passenger Transport Scheme			
Community Wastewater Management Schemes Project			33,309
		<b>127,680</b>	<b>158,859</b>
<b>4. INVESTMENT INCOME</b>			
Interest on Investments			
Local Government Finance Authority		22,060	21,858
Banks & Other		11	8
		<b>22,071</b>	<b>21,866</b>
<b>5. DONATIONS</b>			
Mid North Community Passenger Transport Scheme			
Northern Community Passenger Transport Scheme			
		<b>0</b>	<b>0</b>
<b>6. OTHER INCOMES</b>			
Administration Charges			10,000
Vehicle Charges		10,417	43,600
Project Management			12,000
Sundry		3,501	4,975
		<b>13,917</b>	<b>70,575</b>
<b>7. GRANTS, SUBSIDIES &amp; OTHER CONTRIBUTIONS</b>			
Other Grants, Subsidies & Contributions		192,487	144,955
		<b>192,487</b>	<b>144,955</b>
<i>Sources of Grants</i>			
Commonwealth Government		1,000	15,000
State Government		160,000	129,955
Other		31,487	
		<b>192,487</b>	<b>144,955</b>
<i>Conditions Over Grants &amp; Contributions</i>			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at Close of Previous Reporting Period		258,577	280,712
Less: Expended During the Current Period from Revenues Recognised in Previous Reporting Periods:-			
Waste Study		45,362	4,648
Disaster Mitigation Project		42,715	57,761
Broadband Project			703
Transport Study Review			15,400
Ageing Project			12,700
SAROC Electricity			9,000
SAROC Grants Distribution			10,000
		<b>88,077</b>	<b>110,212</b>
Plus: Amounts Recognised as Revenues in this Reporting Period but Not Yet Expended in Accordance with the Conditions:-			
Waste Study			45,362
Disaster Mitigation Project		57,188	42,715
Broadband Project		6,542	
Natural Resources Management		623	
Climate Change		16,305	
		<b>80,657</b>	<b>88,077</b>
Unexpended at Close of Reporting Period and held as Restricted Assets		<b>251,157</b>	<b>258,577</b>
Net Increase (Decrease) in Restricted Assets in Current Reporting Period		<b>(7,420)</b>	<b>(22,135)</b>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007
8.	<b>EMPLOYEE COSTS</b>	\$	\$
	Salaries and Wages	3,345	4,202
	Employee Leave Expense		
	Superannuation - Defined Cont Plan Contributions	21	311
		<b>3,656</b>	<b>4,631</b>
	<i>Total Number of Employees</i>	0.05	0.05
	<i>(Full Time Equivalent at End of Reporting Period)</i>		
9.	<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>		
	<i>Prescribed Expenses</i>		
	Auditor's Remuneration		
	Auditing the Financial Reports	1,400	1,400
		<b>1,400</b>	<b>1,400</b>
	<i>Other Materials, Contracts &amp; Expenses</i>		
	Contractors	314,573	287,208
	Energy / Fuel	5,171	5,304
	Legal Expenses	15,879	3,776
	Sundry	24,671	38,030
		<b>360,295</b>	<b>334,318</b>
		<b>361,695</b>	<b>335,718</b>
10.	<b>ASSET DISPOSAL &amp; FAIR VALUE ADJUSTMENTS</b>		
	Proceeds from Disposal		129,909
	Less: Carrying Amount of Assets Sold		185,883
		<b>0</b>	<b>(55,974)</b>
11.	<b>DISCONTINUED OPERATIONS</b>		
	During the 2006 / 2007 financial year, the Region made the decision to discontinue its involvement and interests in the management and administration of the Northern Community Passenger Transport Network. This responsibility was transferred to the District Council of Mount Remarkable on behalf of the member Councils involved in the Transport Network. In making this transfer, employees, assets and liabilities of the Network were also transferred as outlined below.		
	As at 1st July 2007, the Region made the decision to discontinue its involvement and interests in the management and administration of the Northern Community Passenger Transport Network. This responsibility was transferred to the Clare & Gilbert Valleys Council on behalf of the member Councils involved in the Transport Network. In making this transfer, employees, assets and liabilities of the Network were also transferred as outlined below. Comparative figures from the 2006 / 2007 financial year have been adjusted throughout the Financial Statements and Notes for comparative purposes.		
	Revenue of Discontinued Operations		
	Council Contributions		74,300
	Grants, Subsidies and Other Contributions		161,483
	Donations		20,718
	Other Revenues		2,025
		<b>0</b>	<b>258,525</b>
	Expenditure of Discontinued Operations		
	Employee Costs		103,422
	Materials, Contracts & Other Expenses	84	133,348
		<b>84</b>	<b>236,770</b>
	<b>Surplus (Deficit) of Discontinued Operations</b>	<b>(84)</b>	<b>21,755</b>
	Carrying Amounts of Assets / Liabilities Disposed		
	Cash & Cash Equivalents	47,617	81,942
	Motor Vehicles	95,760	120,751
	Other Equipment	7,970	2,780
	Annual Leave Entitlement	(4,484)	(4,955)
	Long Service Leave Entitlement	(6,995)	(6,836)
		<b>139,869</b>	<b>193,683</b>
	Proceeds from Disposal of Assets		
	<b>Gain (Loss) on Disposal of Assets of Discontinued Operations</b>	<b>(139,869)</b>	<b>(193,683)</b>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007
12.	<b>CASH &amp; CASH EQUIVALENTS</b>	\$	\$
	Cash on Hand & At Bank	31,074	138,969
	Deposits at Call	290,405	218,771
	17	<u>321,479</u>	<u>357,739</u>
13.	<b>TRADE &amp; OTHER RECEIVABLES</b>		
	Accrued Revenues	5,145	4,719
	Debtors - General	13,421	34,483
		<u>18,565</u>	<u>39,202</u>
14.	<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
	<i>Valuation of Assets</i>		
	At 1 July 2004 upon the transition to AIFRS, the Region elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost for the purposes of AIFRS.		
	Pursuant to the Region's election, property, plant and equipment assets are recognised on the cost basis.		
	<b>PLANT &amp; EQUIPMENT</b>		
	At Fair Value		
	At Cost	27,583	131,314
		<u>27,583</u>	<u>131,314</u>
	Carrying Amount at Close of Previous Reporting Period	131,314	266,170
	Additions		174,559
	Disposals		(185,883)
	Discontinued Operations Disposals	(103,730)	(123,531)
	Carrying Amount at Close of Current Reporting Period	<u>27,583</u>	<u>131,314</u>
15.	<b>SHORT TERM PROVISIONS</b>		
	Employee Entitlements		4,484
		<u>0</u>	<u>4,484</u>
16.	<b>LONG TERM PROVISIONS</b>		
	Employee Entitlements		6,995
		<u>0</u>	<u>6,995</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007
		\$	\$
17.	<b>RECONCILIATION TO CASH FLOW STATEMENT</b>		
<i>Reconciliation of Cash</i>			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:			
Total Cash and Cash Equivalents	12	321,479	357,739
Less: Short Term Borrowings	BS		
Balance per Cash Flow Statement		<u>321,479</u>	<u>357,739</u>
<i>Reconciliation of Change in Net Assets to Cash from Operating Activities</i>			
Net Surplus (Deficit)		(149,149)	(172,095)
Non-Cash Items in Income Statement			
Net (Gain) Loss on Disposals		0	55,974
(Gain) Loss on Disposal of Assets of Discontinued Operations		<u>139,869</u>	<u>193,683</u>
		(9,281)	77,562
Add (Less): Changes in Net Current Assets			
Net (Increase) Decrease in Receivables		20,637	(10,541)
Net Increase (Decrease) in Other Provisions		<u>0</u>	<u>3,387</u>
Net Cash Provided (or Used In) Operating Activities		<u>11,356</u>	<u>70,408</u>
		11,356	0.00
<i>Non-Cash Financing and Investing Activities</i>			
Acquisition of Assets by Means of:-			
Physical Resources Received Free of Charge			
Non-Cash Grants & Contributions			
Amounts Recognized in Income Statement		<u>0</u>	<u>0</u>
Finance Leases			
Land Taken Over for Non-Payment of Rates			
		<u>0</u>	<u>0</u>
<i>Financing Arrangements</i>			
Unrestricted access was available at Balance Date to the following Lines of Credit:-			
Bank Overdrafts		0	0
Corporate Credit Cards		0	0

The Bank Overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

18. **FINANCIAL INSTRUMENTS**

*Net Fair Value of Financial Assets and Liabilities*

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximates their carrying value. Due to the nature of the financial instruments held by the Region, the costs associated with their settlement would not be material and therefore have not been considered.

*Credit Risk Exposure*

Credit risk represents the loss that would be recognised if other parties failed to perform as contracted.

The credit risk on financial assets, excluding investments, of the Region which have been recognised in the Balance Sheet (if any) is the carrying amount, net of any provision for doubtful debts.

The Region does not have significant exposure to any concentration of credit risk.

The net fair value of other monetary financial assets and financial liabilities is based on market prices where a market exists or by discounting expected future cash flows by the current interest rates for assets and liabilities with similar risk properties.

Cash flows are discounted using standard valuation techniques and the applicable market yield having regard to the timing of cash flows. The carrying amount of bank term deposits, accounts receivable, accounts payable and bank loans approximate net fair value.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

18. FINANCIAL INSTRUMENTS (CONT.)

*Interest Rate Risk Exposure*

The Region's exposure to interest rate risk and the effective weighted average interest rate for classes of financial assets and financial liabilities is set out below. Exposures arise predominantly from assets and liabilities at variable interest rates as the Region intends to hold fixed rate assets and liabilities to maturity.

	Weighted Ave Interest Rate	Floating Interest Rate	Fixed Interest Rate			Non Interest Bearing	Total
2008			One Year or Less	One to Five Years	More Than Five Years		
<b>Financial Assets</b>							
Cash on Hand							0
Cash at Bank	0.50 %	31,074					31,074
Deposits	7.00 %	290,405					290,405
Receivables						13,421	13,421
		321,479	0	0	0	13,421	334,900
<b>Financial Liabilities</b>							
Overdraft							0
Borrowings							0
Creditors & Accruals							0
		0	0	0	0	0	0
<b>Excess of Financial Assets over Liabilities</b>		<b>321,479</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,421</b>	<b>334,900</b>
<b>2007</b>							
<b>Financial Assets</b>							
Cash on Hand							0
Cash at Bank	0.50 %	138,969					138,969
Deposits	6.00 %	218,771					218,771
Receivables						34,483	34,483
		357,739	0	0	0	34,483	392,222
<b>Financial Liabilities</b>							
Overdraft							0
Borrowings							0
Creditors & Accruals							0
		0	0	0	0	0	0
<b>Excess of Financial Assets over Liabilities</b>		<b>357,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,483</b>	<b>392,222</b>

	2008	2007
RECONCILIATION OF FINANCIAL ASSETS & LIABILITIES	\$	\$
<i>Excess of Financial Assets over Liabilities</i>		
Financial Assets	334,900	392,222
Financial Liabilities	0	0
	334,900	392,222
<i>Non-Financial Assets (Liabilities)</i>		
Accrued Revenues	5,145	4,719
Property, Plant & Equipment	27,583	131,314
Provisions	0	(11,478)
	32,728	124,555
<i>Net Assets per Balance Sheet</i>	<b>367,628</b>	<b>516,777</b>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

	NOTES	2008	2007	2006
19.	FINANCIAL INDICATORS	\$	\$	\$
	These Financial Indicators have been calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.			
	Operating Surplus	(9,197)	55,806	41,350
	<i>Being the operating surplus (deficit) before capital amounts.</i>			
	Operating Surplus Ratio	N/A	N/A	N/A
	<i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.</i>			
	Net Financial Liabilities	(340,044)	(385,463)	(422,703)
	<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in the Region's businesses).</i>			
	Net Financial Liabilities Ratio	(95 %)	(97 %)	(102 %)
	Interest Cover Ratio	(6.6 %)	(5.8 %)	(5.9 %)
	Asset Sustainability Ratio	N/A	N/A	N/A
	Asset Consumption Ratio	N/A	N/A	N/A

20. UNIFORM PRESENTATION OF FINANCES

The Local Government Association's General Meeting in March 2006 resolved that a high level summary of both operating and capital investment activities of each council / subsidiary be prepared on a uniform and consistent basis, thereby enabling more meaningful comparisons of organisation's finances.

A feature of the arrangement is that it facilitates the reporting of a standard set of key financial indicators of the reporting entity's financial sustainability – all of which are shown in Note 19 above.

	2008	2007
	\$	\$
Operating Revenues	356,155	396,154
less Operating Expenses	(365,351)	(340,348)
Operating Surplus (Deficit)	(9,197)	55,806
Less: Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	0	174,559
less Depreciation, Amortisation and Impairment		
less Proceeds from Sale of Replaced Assets	0	(129,909)
	0	44,649
Less: Net Outlays on New & Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	0	0
less Amounts Received Specifically for New and Upgraded Assets	0	0
less Proceeds from Sale of Surplus Assets	0	0
	0	0
Net Lending (Borrowing) for Reporting Period	(9,197)	11,157

21. SUPERANNUATION

The Region makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme (the Scheme). The Scheme has two categories of membership, each of which is funded differently.

The Scheme's accumulation category, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (9% required under Superannuation Guarantee Legislation). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Scheme.

The Scheme's Defined Benefit Plan is a multi-employer sponsored plan. As the Scheme's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable allocate benefit liabilities, assets and costs between employers. As provided under AASB 119.32(b), the Region does not use defined benefit accounting for these contributions.

The Region makes employer contributions to the defined benefit category of the Scheme at rates determined by the Trustee on the advice of the Scheme's Actuary. On the basis of the results of the most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FLAA, of Brett and Watson Pty Ltd as at 30 June 2005, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

22. JOINT VENTURES & ASSOCIATED ENTITIES

An *Associate* is an entity, including an unincorporated entity such as a partnership, over which the investor has significant influence and that is neither a subsidiary nor an interest in a joint venture.

A *Joint Venture* is a contractual arrangement whereby two or more parties undertake an economic activity that is subject to joint control.

The Region has no interests in Joint Ventures or Associated Entities.

Although the Region itself is a Regional Subsidiary established by the 15 Member Councils (as listed in Note 1 (a) ), it is not considered to be an associate of any of the individual Councils as no one Council has significant influence. As such, equity accounting procedures are not used by the individual Councils. It is likely that each Council's interest in the Regional Subsidiary is non-material, and as such, it is appropriate for a Council to write off its annual contribution as an expense.



ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008

STATEMENT BY CHIEF EXECUTIVE OFFICER

I, ANITA CRISP the person for the time being occupying the position of CHIEF EXECUTIVE OFFICER of the CENTRAL LOCAL GOVERNMENT REGION OF SA INC. do hereby state that the Financial Statements of the Incorporated Body for the year ended 30 June 2008 are to the best of my knowledge presented fairly and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999, and the Local Government (Financial Management) Regulations 1999 made under that Act.



A. Crisp  
Executive Officer

18.07.08  
Dated

~ ADOPTION STATEMENT ~

Laid before the Central Local Government Region of SA Inc.

and adopted on the 8<sup>th</sup> day of August 2008

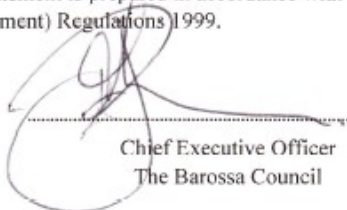
  
EXECUTIVE OFFICER

**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the Audit of the Central Local Government Region of South Australia Incorporated for the year ended 30 June 2008, the Association's Auditor, Cobiac and Chapman, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.


This Statement is prepared in accordance with the requirements of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999.


  
Chief Executive Officer  
The Barossa Council

  
Chief Executive Officer  
Clare & Gilbert Valleys Council

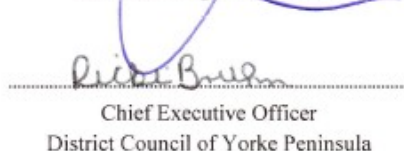
  
Chief Executive Officer  
The Flinders Ranges Council

  
Chief Executive Officer  
Light Regional Council

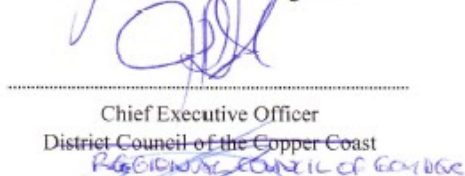
  
Chief Executive Officer  
District Council of Mount Remarkable

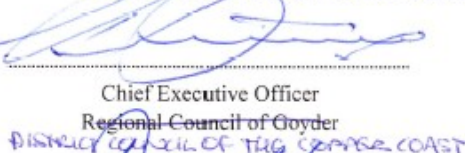
  
Chief Executive Officer  
District Council of Orroroo Carrieton


  
Chief Executive Officer  
Port Pirie Regional Council

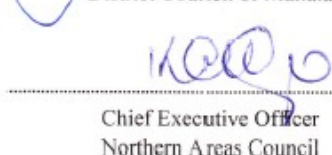
  
Chief Executive Officer  
District Council of Yorke Peninsula

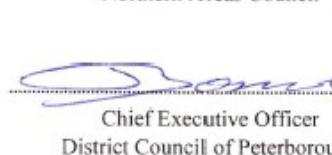
  
Chief Executive Officer  
District Council of Barunga West

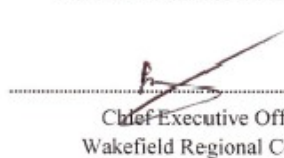
  
Chief Executive Officer  
District Council of the Copper Coast  
~~Regional Council of Goyder~~

  
Chief Executive Officer  
Regional Council of Goyder  
~~District Council of the Copper Coast~~

  
Chief Executive Officer  
District Council of Mallala

  
Chief Executive Officer  
Northern Areas Council

  
Chief Executive Officer  
District Council of Peterborough

  
Chief Executive Officer  
Wakefield Regional Council

CENTRAL LOCAL GOVERNMENT REGION OF SA INC.

**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2008**

**STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of the Central Local Government Region of South Australia Incorporated for the year ended 30 June 2008, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) of the Local Government (Financial Management) Regulations 1999.



**GERALD P. COBIAC** AUA CPA

Partner

Cobiac & Chapman

Certified Practising Accountants

Prospect, South Australia

29<sup>th</sup> July, 2008

**INDEPENDENT AUDIT REPORT  
TO THE MEMBER COUNCILS  
OF THE CENTRAL LOCAL GOVERNMENT REGION OF SA INC.**

**Scope**

We have audited the attached special purpose Financial Report on pages 1 to 14 comprising the Income Statement, the Balance Sheet, the Statement of Changes in Equity, the Cash Flow Statement, the Notes to the Financial Statements and Statement by the Executive Officer for the year ended 30 June 2008.

The Central Local Government Region of SA Inc Board is responsible for the preparation and presentation of the Financial Report and the information contained therein and has determined that the accounting policies used are consistent with the financial reporting requirements of their Constitution, and are appropriate to meet the needs of the Incorporated Body. We have conducted an independent audit of the Financial Statements in order to express an opinion on them. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the Association.

The Financial Report has been prepared for distribution to members for the purpose of fulfilling the Incorporated Body's financial reporting requirements. As such, we disclaim any assumption of responsibility for reliance on this report or on the Financial Report to which it related to any person other than the members, or for any purpose other than that for which it is prepared. The Audit has been conducted in accordance with Australian Standards to provide reasonable assurances as to whether the Financial Statements are free of material misstatement. The procedures included an examination, on a test basis, of evidence supporting the amounts and other disclosures in the Financial Statements, and evaluation of accounting policies and significant account estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the Financial Statements are presented fairly in accordance with the operations of, and with the accounting policies of the Incorporated Body. (These bodies do not require the application of all statements of Accounting Concepts and Accounting Standards).

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In our opinion, the Financial Statements of the Central Local Government Region of SA Inc are properly drawn up in accordance with the accounting policies as adopted by the Committee. Financial Statements disclose the financial position of the Central Local Government Region of SA Inc. as at 30 June 2008 and the results of its operations for the year then ended.



**GERALD P. COBIAC** AUA CPA

Partner

Cobiac & Chapman

Certified Practising Accountants

Prospect, South Australia

29 July, 2008



## **Appendix III**

### **Gawler River Floodplain Management Authority**

### **Annual Report 2007 – 2008**



# *Gawler River Floodplain Management Authority*

Constituent Councils:

Adelaide Hills Council  
The Barossa Council  
Town of Gawler  
Light Regional Council  
District Council of Mallala  
City of Playford

## ANNUAL REPORT 2007 - 2008

Address :

19 Charles Street  
Norwood South Australia 5067  
(08) 8363 2969  
040 778 2255  
(08) 8363 9783  
[contact@fredpedler.com](mailto:contact@fredpedler.com)  
[www.fredpedler.com](http://www.fredpedler.com)

Telephone:

Mobile:

Facsimile:

Email:

Web Site:

## Chairman's Forward

After involvement in discussions relative to flooding in the Gawler River since the 1992 flood and the State Government Review in 1993 it is pleasing to be able to report that the effective completion of one element of the three-part remedy has been achieved.

Progress it seems takes forever, but with “number one down and two to go” the persistence of those seeking some resolution to the communities flooding fears is welcome.

Forward planning for the “two” and “three” is well in hand albeit that neither have been physically started. New technology and knowledge have been injected into the plans being formulated for the additional works and I look forward in twelve months time to being able to report both on the way to a conclusion.

I appreciate the constructive input made by Members of the Board, Members of the Technical Assessment Panel and in particular our Executive Officer, Fred Pedler's dedication to detail.

**Dr Bruce Eastick AM**  
**Chairman**

## GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999, by a Charter published in The South Australian Government Gazette on 22<sup>nd</sup> August 2002. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, The Town of Gawler, Light Regional Council, District Council of Mallala and the City of Playford.

The Charter provides that a representative of the Adelaide Mount Lofty Ranges natural Resources Management Board is the Chairperson of the Board of Management of the GRFMA. The Charter sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.

The GRFMA has been established for the following purposes:

1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure in the Gawler River area (the Floodplain);
2. To raise finance for the purpose of developing, managing and operating and maintaining flood mitigation works within the Floodplain;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation within the Floodplain;
4. To enter into agreements with Constituent Councils for the purpose of managing and developing the Floodplain.

## The Board

The Members of the Board for the year were:

<b>Authority</b>	<b>Board Members</b>	<b>Deputy Board Members</b>
<b>AMLNRMB</b>	Dr Bruce Eastick AM, Chair	
<b>Adelaide Hills Council</b>	Cr Geoff Purdie Mr Peter Peppin, CEO	Mr Howard Lacy
<b>The Barossa Council</b>	Mayor Brian Hurn OAM Mr David Morcom, CEO <sup>1</sup>	Cr Barrie Stewart



<b>Authority</b>	<b>Board Members</b>	<b>Deputy Board Members</b>
	Mr Ian Baldwin <sup>2</sup>	
<b>Town of Gawler</b>	Cr Brian Thom Mr Neill Jacobs, CEO <sup>1</sup> Mr Terry Spurling, A/CEO <sup>2&amp;3</sup> Mr Stephen Kerrigan, CEO <sup>4</sup>	Cr Penny Johnston
<b>Light Regional Council</b>	Cr William Close Mr Richard Michael <sup>1</sup> Mr Brian Carr, CEO <sup>2</sup>	Cr Peter Graham
<b>District Council of Mallala</b>	Cr Joe Daniele Mr Damien Maloney, CEO	Cr Ann Picard
<b>City of Playford</b>	Cr Max O’Rielly Mr Tim Jackson, CEO	Cr Don Levitt

<sup>1</sup> to August 2007

<sup>2</sup> from October 2007

<sup>3</sup> to December 2007

<sup>4</sup> from January 2008

Ordinary meetings of the Board are held bi-monthly on the third Thursday of the even months commencing at 9.00 AM. Meetings are hosted by the Constituent Councils on a rotational roster. Seven Board meetings, including one Special Meeting, were held during the year as follows:

Thursday 23 <sup>rd</sup> August 2007	Gawler
Thursday 25 <sup>th</sup> October 2007	Mallala
Thursday 13 <sup>th</sup> December 2007	Elizabeth
Thursday 14 <sup>th</sup> February 2008	Kapunda
Friday 29 <sup>th</sup> February 2008	Kapunda (Special Meeting)
Thursday 17 <sup>th</sup> April 2008	Gumeracha
Thursday 19 <sup>th</sup> June 2008	Gawler

A Key Outcomes Summary is prepared following each Board Meeting that highlights the key issues and achievements and is distributed to Stakeholders electronically.

Mr Fred Pedler, Principal of Fred Pedler & Associates, has been engaged to provide Executive Officer services under a services agreement until 31<sup>st</sup> December 2009. Mr Pedler has experience in the administration of Councils and regional subsidiaries under the Local Government Act.

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Policy A1 - Access to Meetings and Documents
- Policy C1 - Consultation
- Policy I1 - Internal Review of Decisions
- Policy O1 – Operations Manual

### **Technical Assessment Panel**

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme:

The Members of the panel are:

Dr Bruce Eastick, Chair

Fred Pedler, Executive Officer, GRFMA  
 Keith Downard, Technical Manager, AMLRNRMB  
 Chris Williams, Civil Project Officer, City of Playford (to February 2008)  
 Mark Temme, Group Manager, City of Playford (from February 2008)  
 Mr Andy Slager, Civil Engineer, City of Playford (from February 2008)  
 Bill Lipp, Principal Stormwater Engineer, Department for Transport, Energy and Infrastructure  
 Andy Parsons, Principal Engineer Dams & Civil, SA Water Corporation

The Panel meets as the agenda requires and held seven meetings during the year as follows:

Thursday	19 <sup>th</sup> July 2007	Walkerville
Wednesday	14 <sup>th</sup> November 2007	Walkerville
Tuesday	11 <sup>th</sup> December 2007	Walkerville
Tuesday	29 <sup>th</sup> January 2008	Walkerville
Tuesday	12 <sup>th</sup> February 2008	Walkerville
Tuesday	26 <sup>th</sup> February 2008	Walkerville
Thursday	15 <sup>th</sup> May 2008	Walkerville

### **Gawler River Flood Mitigation Scheme**

The first Business Plan of the GRFMA identified the Scheme as having three parts as follows:

- The construction of a flood mitigation dam on the North Para River near Gawler
- Modifications to the dam wall and spillway of the South Para Reservoir to provide flood mitigation.
- Construction of levees including the formalization of a controlled parallel flow path together with sensitive vegetation and channel maintenance along the lower reaches of the Gawler River - to be later described as Strategy 6d.

The Australian Government, South Australian Government, the six Constituent Councils and the Northern Adelaide Barossa Catchment Water Management Board have committed a funding package totalling \$20 million to implement the Scheme.

As the funds to implement the Scheme are limited, and following the assessment of the Stage 1 mapping data (see below) the Business Plan 2008 – 2012 was amended to give priority to mitigating peak flows as follows:

- |                    |   |
|--------------------|---|
| Priority One Works | <ul style="list-style-type: none"> <li>○ Construction of the North Para River Flood Control Dam and associated replacement of the Turretfield Flow gauge Weir and Tipping Bucket rain gauge</li> <li>○ Modifications to the South Para Reservoir spillway and dam wall</li> <li>○ Completion of the Mapping Project to identify the impact of the March 2007 estimates and to identify strategies to mitigate the impact of flooding</li> </ul> |
| Priority Two Works | <ul style="list-style-type: none"> <li>○ To undertake works identified on a cost benefit basis that will mitigate the impact of flooding identified by the Mapping Project</li> </ul>   |

### ***North Para Flood Control Dam***

The dam was constructed under two contracts, Earthworks and Roller Compacted Concrete (RCC) construction, that were both won by the South Australian construction company, Bardavcol Pty Ltd. Site works commenced in early October 2006 with construction being completed in December 2007.

### ***Gawler River Mapping Project***

In March 2007, new hydrology data estimated that the 1 in 100 year flood event peak flow at Gawler Junction of 642 cubic metres per second was significantly greater than the previous hydrology data estimate of 450 cubic metres per second. This new hydrology data means that although the dam is the largest that can be constructed on the site, it would be 'drowned out' when flood events exceed about a 1 in 40 year event in which case it will have no mitigation effect.

With financial assistance from the Councils of Gawler, Light Regional, Mallala and Playford and the developers of the proposed township of Buckland Park The GRFMA commenced a mapping project to identify those areas still at risk in a 1 in 100 year flood event. Stage 1, completed in February 2008, identified that approximately 3,850 properties remain at risk of flooding. This information has been presented to the Councils to assist in the planning approval process and to limit development in areas at most risk.

Stage 2 of that study will identify strategies that can be cost effectively implemented to limit the extent of the remaining flooding of the floodplain.

### ***Lower Gawler River Works***

Strategy 6d has been abandoned as an assessment of the Stage 1 mapping data shows that the Gawler River downstream from Bakers Road will suffer a number of breakouts and that the proposed strategy would be drowned out and have no effect in a 1 in 100 year event.

### ***South Para Reservoir Modifications***

The GRFMA has advised SA Water of its willingness to proceed with the modifications to the South Para Reservoir dam wall and spillway in a managed process. Work is planned to be carried out in 2009.

### ***Gawler River Open Space Strategy***

The GRFMA received a grant of \$200,000 from the Adelaide Mount Lofty Ranges Natural Resources Management Board (AMLRNRMB) to prepare an Open Space Strategy from the Gawler Junction to the marine outfall of the Gawler River. The Northern Group of the AMLRNRM region has supported the development of this strategy.

A Lower Gawler River Open Space Strategy Reference Group was formed to advise on the development of the strategy with membership drawn from the AMLRNRM, Mallala, Playford, Gawler and Light Regional Councils, Urban Forest Biodiversity Program and Mr George Girgolas, the landowner most affected by the proposed Lower Gawler river parallel flow path.

The Strategy will develop options for linear parklands and opportunities for public access including trails where these are appropriate and prepare a landscape plan for a possible ephemeral wetland with aquifer storage and recovery.

The Strategy is expected to be completed in the 2008 spring.

### ***General***

Information about the GRFMA, the Scheme and a number of documents are available on the website [www.fredpedler.com](http://www.fredpedler.com) and go to the grfma pages.

The GRFMA has no employees and all services are engaged on a contract basis

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**  
**FINANCIAL STATEMENTS**

**Income Statement for the Year Ending 30<sup>th</sup> June 2008**

	Notes	2008 \$	2007 \$
<b>Income</b>			
Subscriptions	3	24,000	24,000
Investment Income	1 (d)	101,309	121,050
State Government Grants		5,000	200,000
Other		1,805	1,850
<b>Total Income</b>		<b>132,114</b>	<b>346,900</b>
<b>Expenditure</b>			
Contractual Services	5	92,287	56,114
Finance Charges		2,120	1,396
Other		12,524	9,902
<b>Total Expenditure</b>		<b>106,931</b>	<b>67,412</b>
<b>Surplus from Operations</b>		<b>25,183</b>	<b>279,488</b>
<b>Capital Revenues</b>			
Subscriptions	3	0	1,490,001
Mapping Project Contribution		100,000	0
State Government Grants		3,765,426	2,502,039
Commonwealth Government Grants		3,765,426	2,528,867
<b>Total Capital Revenues</b>		<b>7,630,852</b>	<b>6,520,907</b>
<b>Surplus</b>		<b>7,656,035</b>	<b>6,800,395</b>

The above Income Statement should be read in conjunction with the accompanying notes

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**  
**Balance Sheet as at 30<sup>th</sup> June 2008**

	Notes	2008 \$	2007 \$
<b>Current Assets</b>			
Cash	1 (e)	0	0
Investments	1 (d)	1,085,755	3,320,462
Debtors - GST		2,140	0
<b>Total Current Assets</b>		<b>1,087,895</b>	<b>3,320,462</b>
<b>Current Liabilities</b>			
Bank Overdraft		16,321	51,484
Creditors - GST		0	32,495
<b>Total Current Liabilities</b>		<b>16,321</b>	<b>83,979</b>
<b>Net Current Assets</b>		<b>1,071,574</b>	<b>3,236,483</b>
<b>Non Current Assets</b>			
Designs Infrastructure	4	1,364,467	1,116,260
Infrastructure	4	13,631,145	4,278,537
Land	4	865,000	1,880,681
<b>Total Non Current Assets</b>		<b>15,860,612</b>	<b>7,275,478</b>
<b>Non Current Liabilities</b>			
Creditors		0	0
Loans		0	0
<b>Total Non Current Assets</b>		<b>0</b>	<b>0</b>
<b>Net Assets</b>		<b>16,932,186</b>	<b>10,511,961</b>
<b>Equity</b>			
Accumulated Surplus		16,932,186	10,511,961
<b>Total Equity</b>		<b>16,932,186</b>	<b>10,511,961</b>

The above Balance Sheet should be read in conjunction with the accompanying notes

# **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

## **Statement of Change in Equity for the Year Ended 30<sup>th</sup> June 2008**

	2008	2007
Notes	\$	\$
<b>Accumulated Surplus</b>		
Balance at beginning of period	10,511,961	3,711,566
Net Surplus / (Deficit)	7,656,035	6,800,395
Transfer from reserves	-1,235,810	
Balance at end of period	16,932,186	10,511,961
<b>Asset Revaluation Reserve</b>		
Balance at beginning of period	0	0
Revaluation of Land – removal of houses	1,235,810	
Transfer to surplus	-1,235,810	0
Balance at end of period	0	0
<b>Total Equity</b>	<b>16,932,186</b>	<b>10,511,961</b>

The above Statement of Change in Equity should be read in conjunction with the accompanying notes

# **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

## **Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2008**

	2008	2007
Notes	\$	\$
<b>Cash Flows from Operating Activities</b>		
Receipts	8,598,601	7,291,395
Payments	(1,076,390)	(563,717)
Interest Receipts	99,189	119,654
Net Cash Provided by Operating Activities	<b>(7,621,400)</b>	<b>6,847,332</b>
<b>Cash Flows from Financing Activities</b>		
Financing activities	0	0
Net Cash Provided by Financing Activities	0	0
<b>Cash Flows from Investment Activities</b>		
Payments – Designs Infrastructure and Land	(9,820,944)	(5,493,517)
Net Cash Used in Investment Activities	<b>(9,820,944)</b>	<b>(5,493,517)</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>(2,199,544)</b>	<b>1,353,815</b>
<b>Cash at the beginning of the reporting period</b>	<b>3,268,978</b>	<b>1,915,163</b>
<b>Cash at the end of the reporting period</b>	<b>1,069,434</b>	<b>3,268,978</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

## 1 Statement of Significant Accounting Policies

### (a) The Local Government Reporting Entity

This financial report is a special purpose financial report prepared for use by the Gawler River Floodplain Management Authority. The Board has determined that the Authority is not a reporting entity.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 Of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, District Council of Mallala and the City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

### (b) Basis of Accounting

This financial report has been prepared in accordance with the following Accounting Standards:

AAS 5                      Materiality

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

### (c) Employees

The Association has no employees.

### (d) Investments

Investments are valued at cost. Interest revenues are recognized as they accrue.

### (e) Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

## 2 Functions / Activities of the Association

(a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note 2b.

(b) The activities of the Authority are categorised into the following function / activities:

**Administration:** The operations of the Authority and its Board

**Other Environment:** Flood Mitigation

### Note 2b Functions of the Gawler River Floodplain Management Authority

#### Administration

Year	Revenue			%	Expenses		Surplus (Deficit)
	Grants	Other	Total Revenue		Expenses Total	%	
2008	5,000	127,114	132,114	1.7%	106,931	1.1%	25,183
2007	200,000	146,900	346,900	5.0%	67,412	1.2%	279,488
<b>Other Environment: Flood Mitigation</b>							
2008	7,530,852	100,000	7,630,852	98.3%	9,820,944	98.9%	(2,190,092)
2007	5,030,906	1,490,001	6,520,907	95.0%	5,493,517	98.8%	1,027,390
<b>Total</b>							
2008	7,535,852	227,114	7,762,966	100.0%	9,927,875	100.0%	(2,164,909)
2007	5,230,906	1,636,901	6,867,807	100.0%	5,560,929	100.0%	1,306,878

## 3 Subscriptions

The following subscriptions were levied on the Constituent Councils in accordance with Clause 10.2 of the Charter for the year:

Constituent Council	Scheme Works		Operations	
	2008	2007	2008	2007
Adelaide Hills Council	\$0	\$25,838	\$4,000	\$4,000
The Barossa Council	\$0	\$129,191	\$4,000	\$4,000
Town of Gawler	\$0	\$258,382	\$4,000	\$4,000
Light Regional Council	\$0	\$129,191	\$4,000	\$4,000
District Council of Mallala	\$0	\$430,636	\$4,000	\$4,000
City of Playford	\$0	\$516,763	\$4,000	\$4,000
Total	\$0	\$1,490,001	\$24,000	\$24,000

## 4 Non Current Assets, Non Current Liabilities

The following are the Non Current Assets:

	2008	2007
North Para	\$14,650,218	5,109,631
South Para	\$33,835	\$33,033
Lower Gawler River	\$311,559	\$252,133
Total	\$14,995,612	\$5,394,797
Land	\$2,100,810	\$1,880,681
Less revaluation -Houses	\$1,235,810	
Total	\$865,000	\$1,880,681
Total	\$15,860,612	\$7,275,478

There are no Non Current Liabilities

## 5 Contractual Services

Contractual Services involve payments or liabilities for the external provision of services and include (net of GST):

	2008	2007
Consultants Operations		
Fred Pedler & Associates	\$31,195	\$25,570
Consultants Designs Infrastructure		
Adelaide Research & Innovation Trust	\$800	\$1,000
Allsurv Engineering Services Pty Ltd	\$0	\$355
Australian Water Environments	\$268,570	\$93,603
Bardavcol Pty Ltd	\$8,768,658	3,312,593
Dept Transport Energy Infrastructure	\$0	\$10,980
ETSA Utilities	\$17,280	\$0
Fred Pedler & Associates	\$76,960	\$68,705
Maloney Field Services	\$38,511	\$45,995
Royal Park Salvage	\$35,450	\$0
SA Water Corporation	\$0	\$467,746
URS Australia Pty Ltd	\$394,378	\$355,840
Urban and Regional Planning Solutions	\$24,440	\$5,220
The Lighthouse Public Relations	\$2,643	\$12,048
Totals	\$9,658,885	\$4,399,655

## 6 Comparison of Budget and Actual Results

	2008		2007	
	Budget	Actual	Budget	Actual
	\$	\$	\$	\$
Revenue				
Administration	109,000	125,309	124,000	145,050
Other Environment: Flood Mitigation	72,000	6,805		201,850
Maintenance				
Other Environment: Flood Mitigation Capital	10,719,132	7,630,852	14,090,000	6,520,907
Total Revenue	10,900,132	7,762,966	14,214,000	6,867,807
Expenditure				
Administration	42,000	44,615	34,050	41,425
Other Environment: Flood Mitigation	140,500	62,316		25,987
Maintenance				
Other Environment: Flood Mitigation Capital	13,535,282	9,820,944	15,895,500	5,493,517
Total Expenditure	13,717,782	9,927,875	15,929,550	5,560,929
Surplus (Deficit)	(2,817,650)	(2,164,909)	(1,715,550)	1,306,878

## 7 Expenditure Commitment

1. An agreement has been entered into with Australian Water Environments to undertake assessments and prepare designs for the North Para Gauge Station, Gawler River Open Space Strategy and the Gawler River Mapping Project that is partially completed with an amount of \$95,744 (net of GST) to claim.
2. An agreement has been entered into with Urban and Regional Planning Solutions to prepare the Gawler River Open Space Strategy and Landscape Plans that is partially completed with an amount of \$36,910 (net of GST) to claim.
3. An agreement has been entered into with ETSA Utilities to remove services amounting to \$17,280 (net of GST)
4. An agreement has been entered into with SA Water Corporation to undertake design work of the South Para Reservoir dam wall and spillway in a staged manner. The estimate for this work \$3.5 million (net of GST) based on a concept design where the final cost could be  $\pm$  30% of this estimate. This estimate includes a 20% contingency and allowances for design and construction supervision.
5. An agreement has been entered into with Fred Pedler & Associates to provide Executive Officer and Supervision of Consultants services to 31<sup>st</sup> December 2009.
6. The State Government has approved funding for the Gawler River Flood Mitigation Scheme totalling \$7,750,000 of which \$6,560,465 has been paid to the Authority.
7. The Commonwealth Government has approved funding for the Gawler River Flood Mitigation Scheme under the Regional Flood Mitigation Program totalling \$8,063,371 of which \$6,560,465 has been paid to the Authority.

## EXECUTIVE OFFICER'S STATEMENT

I, **Frederick William Pedler**, the person for the time being occupying the position of Executive Officer of the Gawler River Floodplain Management Authority do hereby state that the financial statements for the Authority for the 2007 - 2008 financial year are to the best of my knowledge presented fairly and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

Dated 1st August 2008



**Fred Pedler**  
**EXECUTIVE OFFICER**

## CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority the Authorities Auditor, HLB Mann Judd, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.

Dated 14<sup>th</sup> August 2008



**Fred Pedler**  
**EXECUTIVE OFFICER**



**Dr Bruce Eastick AM**  
**CHAIRMAN**  
**GAWLER RIVER FLOODPLAIN**  
**MANAGEMENT AUTHORITY**

## ADOPTION STATEMENT

Laid before the Board Meeting of the Gawler River Floodplain Management Authority and Adopted on Thursday 14<sup>th</sup> August 2008



**Dr Bruce Eastick AM**  
**CHAIRMAN**  
**GAWLER RIVER FLOODPLAIN**  
**MANAGEMENT AUTHORITY**

# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

## INDEPENDENT AUDITORS REPORT

To the Constituent Councils of the GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY:

### Report on the Financial Report

We have audited the accompanying special purpose financial report of the Gawler River Floodplain Management Authority which comprises the Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash flows, Notes to the Financial Statements and Statement by the Executive Officer for the year ended 30<sup>th</sup> June 2008.

### Board's Responsibility for the Financial Report

Gawler River Floodplain Management Authority's Board is responsible for the preparation and fair presentation of the financial report and the information contained therein, and has determined that the accounting policies used are consistent with the financial reporting requirements of their constitution and are appropriate to meet the needs of the constituent councils. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from misstatement whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used and described in Note 1 are appropriate to meet the needs of the constituent councils. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Authority as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to constituent councils for the purpose of fulfilling the Authority's financial reporting requirements. We disclaim any assumption of responsibility for reliance on this report or on the financial report to which it relates to any person other than the constituent councils, or for any purpose other than that which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit we have complied with the independence requirements of Australian professional ethical pronouncements.

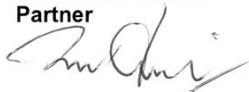
### Auditor's Opinion

In our opinion, the financial report of the Gawler River Floodplain Management Authority present fairly, in all material respects, the financial position of the Gawler River Floodplain Management Authority as at 30<sup>th</sup> June 2008 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

**HLB MANN JUDD**  
Chartered Accountants

Adelaide 4<sup>th</sup> August 2008

**TREVOR D HIRTH**  
Partner



## Gawler River Floodplain Management Authority

Schedule of Constituent Council's Interests in Net Assets as at 30th June 2008

### Prepared to meet the requirements of Clause 15.5 of the Charter

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause All Subscriptions by Constituent Councils have been included. Contributions by Town of Gawler, Light Regional Council, District Council of Mallala and City of Playford to the mapping Project have been excluded.

This Schedule has been prepared on the basis that the Authority was 'wound up' on 30th June 2008. At that date the designs, assessments, Scheme infrastructure and land have been capitalised at cost. Grants and contributions from the Commonwealth Government, State Government and the Northern Adelaide Barossa Catchment Water Management Board that have contributed to these costs have not been deducted.

### Calculation of Net Equity

<b>Assets</b>	
Investments / Debtors	\$1,087,895
Designs and Infrastructure	\$1,364,467
Infrastructure	\$13,631,145
Land	\$865,000
	<b>\$16,948,507</b>
<b>Less Liabilities</b>	
Overdraft / Creditors	\$16,321
<b>Net Equity</b>	<b>\$16,932,186</b>

### Allocation of Councils Interst in Net Assets

Constituent Councils	Accumulated Suscriptions for Operations to 30 June 2008	Accumulated Suscriptions for Scheme Works to 30June 2008	All Subscriptions to 30 June 2008	Percentage of Contributions to the Total	Council's Interests in Net Assets
Adelaide Hills Council	\$21,166	\$70,988	\$92,154	2.18%	<b>\$369,695</b>
The Barossa Council	\$21,166	\$354,951	\$376,117	8.91%	<b>\$1,508,874</b>
Town of Gawler	\$21,166	\$709,892	\$731,058	17.32%	<b>\$2,932,795</b>
Light Regional Council	\$21,166	\$354,951	\$376,117	8.91%	<b>\$1,508,874</b>
District Council of Mallala	\$21,166	\$1,183,146	\$1,204,312	28.53%	<b>\$4,831,354</b>
City of Playford	\$21,166	\$1,419,763	\$1,440,929	34.14%	<b>\$5,780,594</b>
	<b>\$126,996</b>	<b>\$4,093,691</b>	<b>\$4,220,687</b>	<b>100.00%</b>	<b>\$16,932,186</b>

Schedule of Constituent Councils' Interests in Net Assets' as at the 30th June 2008 adopted by the Board in accordance with Clause 15.5 of the Charter on 14th August 2008.





# GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

Constituent Councils    Adelaide Hills Council  
The Barossa Council  
Town of Gawler  
Light Regional Council  
District Council of Mallala  
City of Playford

## **ACHIEVEMENTS AGAINST THE BUSINESS PLAN 2002 – 2009**

GRFMA BUSINESS PLAN  
Adopted 3<sup>rd</sup> April 2003  
Amended 19<sup>th</sup> February 2004  
Amended 15<sup>th</sup> June 2006

**For the Period July 2007 to June 2008**

Address :            19 Charles Street, Norwood, South Australia 5067  
Telephone:        (08) 8363 2969  
Mobile:            040 778 2255  
Facsimile:        (08) 8363 9783  
Email:              [contact@fredpedler.com](mailto:contact@fredpedler.com)  
Web Site:          [www.fredpedler.com](http://www.fredpedler.com)

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

**Evaluation of Performance Against the Business Plan**

This Statement of Achievements Against the Business Plan will form part of the Key Outcomes Summary to Councils following the meetings at which it is tabled. The Statement will be prepared for the September, February, April and June Board Meetings. The June report will form part of the GRFMA Annual Report 2007 - 2008.

**Part A: Proposed Flood Mitigation Scheme Works**

Performance Targets:	Time Target:	To be measured By:	Actual Achievements
<b>Secure Project Funding</b>	March 2006	All Councils, stakeholders and Governments agree to contribute to the project in accordance with the Plan	<input checked="" type="checkbox"/> <b>May 2006 all Governments agree to the funding package totalling \$20 million</b>
<b>Reports to Stakeholders</b>	August	All stakeholders and affected landowners notified of Scheme	<input checked="" type="checkbox"/> <b>Autumn 2007 Update Fact sheet distributed June 2007.</b> <input checked="" type="checkbox"/> <b>Spring 2007 Update Fact Sheet distributed November 2007</b>
	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting to include a summary of the progress of the development of the Scheme. The Key Outcomes Summary to be provided as a download on the website <a href="http://www.fredpedler.com">www.fredpedler.com</a> go to the grfma Board page.	<input checked="" type="checkbox"/> <b>A comprehensive directory of documents are available for download from the web</b> <input checked="" type="checkbox"/> <b>Key Outcomes Summary published following Ordinary Meetings are available for download from the web</b>
<b>North Para Works</b>			
Design and assessments for the Flood Control Dam completed December 2005.			
Scope of work expanded to include the relocation of the Turretfield flow gauge weir and tipping bucket rain gauge to a site downstream from the proposed dam. Site selection and ecological impact assessment of the weir construction completed December 2005.			
Development Approval for construction of the flood control dam	April 2006	Development Approval issued	<input checked="" type="checkbox"/> <b>November 2006 Development Approval issued</b>
Native Vegetation Council approval for the construction of the flood control dam	April 2006	Native Vegetation Council approval granted	<input checked="" type="checkbox"/> <b>August 2006 Native Vegetation Council approval issued (subject to DA approval)</b>
Land Acquisition	June 2006	Acquisition of the footprint land 'right to flood' easements	<input checked="" type="checkbox"/> <b>July 2005 - McGlen property, Lot 25 purchased (to be resold)</b> <input checked="" type="checkbox"/> <b>March 2006 Compensation Report adopted by the Board</b> <input checked="" type="checkbox"/> <b>March 2007 Morgan property purchased (to be resold)</b>
Relocation of 300 mm water main	June 2006	Water main relocated from the construction site.	<input checked="" type="checkbox"/> <b>May 2006 work commenced on site.</b> <input checked="" type="checkbox"/> <b>July 2006 work completed on site</b>

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

Performance Targets:	Time Target:	To be measured By:	Actual Achievements
Construction of the project	March 2006	Call tenders for construction of the dam	<input checked="" type="checkbox"/> <b>March 2006 Dam construction divided into two contracts, earthworks and RCC dam construction.</b> <input checked="" type="checkbox"/> <b>April 2006 earthworks tenders close</b> <input checked="" type="checkbox"/> <b>May 2006 program changed to undertake earthworks in summer 2006 and commence laying RCC wall April 2007.</b> <input checked="" type="checkbox"/> <b>November 2006 RCC tenders close</b>
	June 2006	Construction tender awarded	<input checked="" type="checkbox"/> <b>August 2006 URS Australia Pty Ltd appointed as consultant Superintendent for the construction of the North Para Flood Control Dam.</b> <input checked="" type="checkbox"/> <b>June 2006 Bardavcol Pty Ltd awarded earthworks contract</b> <input checked="" type="checkbox"/> <b>December 2006 Bardavcol Pty Ltd awarded RCC contract</b>
	September 2007	Construction completed	<input checked="" type="checkbox"/> <b>October 2006 Bardavcol commences earthworks contract with access roadworks.</b> <input checked="" type="checkbox"/> <b>February 2007 Bardavcol commences RCC contract.</b> <input checked="" type="checkbox"/> <b>April 2007 Bardavcol completes earthworks contract</b> <input checked="" type="checkbox"/> <b>December 2007 Bardavcol completes RCC contract.</b>
Design and tender documents for construction of the flow gauge weir	April 2006	Design and tender documents prepared	<input checked="" type="checkbox"/> <b>January 2006 Australian Water Environments Pty Ltd engaged to prepare design and tender documentation.</b> <input checked="" type="checkbox"/> <b>December 2007 site and design specification approved</b>
Approval for the construction of the flow gauge weir	September 2006	Development Assessment and Native Vegetation Council approval granted	<input checked="" type="checkbox"/> <b>November 2006</b>
Construction of the flow gauge weir	December 2006	Call tenders for construction of the flow gauge weir	<input checked="" type="checkbox"/> <b>December 2007 AWE appointed construction supervisor.</b> <input checked="" type="checkbox"/> <b>May 2008 tender to be recalled in August</b>
	January 2007	Tender for construction of the flow gauge weir awarded	
	March 2007	Construction of the flow gauge weir completed	

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

Performance Targets:	Time Target:	To be measured By:	Actual Achievements
<b>South Para Works</b>			
<p>The South Para Reservoir is under the control and management of SA Water Corporation who have agreed to undertake the required modifications to the South Para Reservoir to provide the required level of flood mitigation capacity as a cost to the Scheme.</p> <p>Dam safety review and design proposal to modify the dam wall and spillway completed September 2005</p> <p>Detailed hydrology study of the catchment using the very latest methodologies let to Department of Transport, Energy and Infrastructure.</p>			
Detailed hydrology study	June 2006	Completion of hydrology study	<input checked="" type="checkbox"/> <b>October 2005 DTEI engaged to prepare detailed hydrology report of the Gawler River catchment to determine design criteria for South Para Reservoir</b> <input checked="" type="checkbox"/> <b>March 2007 Hydrological Assessment of the Gawler River catchment received and recommendation on the design of the South Para Reservoir Works adopted.</b>
Detailed design of works	March 2007	Completion of detailed design and tender documents	<input checked="" type="checkbox"/> <b>November 2007 SA water present revised cost estimate and construction timetable (earliest completion now August 2009)</b> <input checked="" type="checkbox"/> <b>February 2008 agreement with SA Water to proceed with detailed designs.</b>
Construction of the works	June 2008	Completion of construction	

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

Performance Targets:	Time Target:	To be measured By:	Actual Achievements
<b>Lower Gawler River</b>			
Following the November 2005 flood the scope of works was amended to include a geotechnical assessment of the existing flood control levees The following timetable is subject to the completion of those assessments.			
Performance Targets:	Timings:	To be measured By:	Actual Achievements
Assessment of flood levees	March 2006	Completion of assessment of flood levees	<input checked="" type="checkbox"/> January 2006 Coffey Geosciences Pty Ltd engaged to undertake assessment of levees <input checked="" type="checkbox"/> May 2006 preliminary assessment of levees completed.
Parallel flood way and levee design	June 2006	Completion of parallel flood way and levee design	<input checked="" type="checkbox"/> April 2005 DTEI modified hydrograph adopted to model Lower Gawler River flows. <input checked="" type="checkbox"/> November 2006 Strategy 6d adopted as final modelling strategy <input checked="" type="checkbox"/> August 2007 Strategy 6d to be reviewed against Mapping Project deliverables
Open Space Strategy	June 2007	Completion of Open Space Strategy and Works landscape Plan	<input checked="" type="checkbox"/> December 2006 \$200,000 grant from AMLRNRMB to develop Strategy <input checked="" type="checkbox"/> March 2007 AWE contract amended and URPS engaged to proceed in two parts <input checked="" type="checkbox"/> March 2007 Open Space Strategy Reference Group appointed
Approvals for works	March 2007	Development Approval and Native Vegetation Council approval granted	
Land and easement acquisition	March 2007	Acquisition of the footprint easements and 'right to flood' easements	<input checked="" type="checkbox"/> April 2007 levee alignments pegged, plans prepared <input checked="" type="checkbox"/> April 2007 MFS engaged to prepare assessment of compensation reports <input checked="" type="checkbox"/> May 2008 Strategy 6d reviewed and will be drowned out. Project put on hold
Undertake channel improvements	June 2007	Completion of Channel Improvements	<input checked="" type="checkbox"/> September 2007 river valley assessments completed
Parallel flood way and levee construction	December 2007	Completion of parallel flood way and levee construction	

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

Performance Targets:	Time Target:	To be measured By:	Actual Achievements
<b>Mapping of the Floodplain</b>			
Following the receipt of the <i>Department for transport Energy and Infrastructure</i> Hydrological Study of the Gawler River Catchment – March 2007 report, in May 2007 the Board approved a Mapping of the Floodplain project to identify the parts of the floodplain that will remain at risk of flooding, post works, in a 100 ARI flood event. The project is to be funded by the State Government, four floodplain Councils and the Buckland Park Township Development consortium.			
Engagement of the consultant	June 2007	Adoption of the brief Engagement of the consultant	<input checked="" type="checkbox"/> <b>June 2007 mapping of floodplain brief approved.</b> <input checked="" type="checkbox"/> <b>June 2007 Australian Water Environments in Association with Water Technology engaged to undertake Mapping Project</b> <input checked="" type="checkbox"/> <b>October 2007 DTM received by AWE from AAM Hatch</b>
Preparation of flood mapping	November 2007	Flood mapping plans prepared	<input checked="" type="checkbox"/> <b>Project to proceed in Two Stages</b> <input checked="" type="checkbox"/> <b>February 2008 Stage One completed</b>
Preparation of concept flood mitigation strategy	December 2007	Concept flood mitigation strategy prepared	<input checked="" type="checkbox"/> <b>May 2008 Stage Two mapping scope approved</b>
Preparation of Final Report	February 2008	Final report prepared	

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

**Part B: Maintenance of the Scheme**

<b>Performance Targets:</b>	<b>Time Target:</b>	<b>To be measured By:</b>	<b>Actual Achievements</b>
Preparation of a Schedule of Dam Maintenance Works including costings	September 2007	Completion of the Schedule	<input checked="" type="checkbox"/> <b>December 2005 Draft Maintenance Schedule prepared to be amended during the construction process</b> <input checked="" type="checkbox"/> <b>December 2007 North Para River Dam Maintenance Plan prepared as Superintendent deliverable.</b> <input checked="" type="checkbox"/> <b>May 2008 Draft Maintenance Plan prepared</b>
Preparation of a Schedule of Lower Gawler River Maintenance Works including costings	September 2007	Completion of the Schedule	
Investigate the opportunities for maintenance works to be undertaken by Agencies, Councils.	December 2007	Opportunities being negotiated into tangible schemes of arrangement	
Adopt an integrated Scheme Maintenance Plan including costings.	December 2007	The adoption of the Maintenance Plan	

**Gawler River Floodplain Management Authority**  
**Achievements Against the Business Plan 2002 – 2009 for the period July 2007 to June 2008**

For the previous achievements see the Annual Reports for the years ending 2003 to 2007.

**Part C: Operation of the Regional Subsidiary**

<b>Performance Targets:</b>	<b>Time target:</b>	<b>To be measured By:</b>	<b>Actual Achievements</b>
Maintain Effective Regional Subsidiary	October  August	The performance of the Executive Officer to be reviewed annually  The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	<input checked="" type="checkbox"/> <b>Operational Review of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies conducted in August 2007.</b> <input checked="" type="checkbox"/> <b>February 2008 Review of Executive Officer services completed.</b> <input checked="" type="checkbox"/> <b>Board meetings held on 23<sup>rd</sup> August, 25<sup>th</sup> October, 13<sup>th</sup> December 2007, 14<sup>th</sup> and 29<sup>th</sup> February 2008, 17<sup>th</sup> April and 19<sup>th</sup> June.</b>
Review of the Business Plan	By 31 <sup>st</sup> March	Review the Business Plan prior to preparing the Budget forward to Councils.	<input checked="" type="checkbox"/> <b>Business Plan 2002 – 2009 adopted 15<sup>th</sup> June 2006.</b> <input checked="" type="checkbox"/> <b>Draft Business Plan 2008 – 2012, including Cashflow Report, approved for consultation February 2008</b> <input checked="" type="checkbox"/> <b>Achievements against the Business Plan 2002 – 2009 completed in September and December 2007.</b>
Annual Budget	By 31 <sup>st</sup> March  June Oct, Dec, Apr	Adopt for consultation forward to Councils. Adopt Budget copy to Councils in 5 days Conduct Budget Reviews	<input checked="" type="checkbox"/> <b>Budget 2007 – 2008 adopted 21<sup>st</sup> June 2007.</b> <input checked="" type="checkbox"/> <b>Budget 2007 – 2008 reviewed, including Cashflow Review, in October, December 2007 and February 2008.</b>
Subscriptions	June  December	Send half year subscriptions to Councils  Send half year subscriptions to Councils	<input checked="" type="checkbox"/> <b>September 2007 all Council half year subscriptions paid.</b> <input checked="" type="checkbox"/> <b>March 2008 all Council half year subscriptions paid.</b>
Report to Constituent Councils	Following each Board Meeting by 30 <sup>th</sup> September	The receipt of the following Reports by Councils: <ul style="list-style-type: none"> <li>Board Meeting Key Outcome Summary</li> <li>Annual Report including Annual Financial Statements</li> </ul>	<input checked="" type="checkbox"/> <b>Key Outcomes Summary distributed following each ordinary Board meeting.</b> <input checked="" type="checkbox"/> <b>Annual Report 2006 - 2007 sent 4<sup>th</sup> September 2007.</b> <input checked="" type="checkbox"/> <b>Annual Report posted on web site.</b>
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	<input checked="" type="checkbox"/> <b>Applications / Claims lodged for approved funding lines</b> <input checked="" type="checkbox"/> <b>May 2007 grants paid adjusted to 77.5% of claims including land purchases.</b>
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	<input checked="" type="checkbox"/> <b>Prompt payment of Council subscriptions has provided positive cash flows.</b>