

 Adelaide Plains Council	Vehicle Crossover Policy	
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	Administered by: Director – Infrastructure and Environment	Last Review Date: 2023 Next Review Date: 2025
Document No: D23/30262	Strategic Outcome Enviably Lifestyle 1. Manage growth to sustain and activate our townships	

1. Objective

The purpose of this policy is to provide guidance and to document the approach in respect to applications for access crossovers, to and from private property, across public road verge, such that the convenience, comfort and safety of members of Council's community and road users are protected.

2. Scope

This Policy applies to:

- properties where one (1), or more, vehicle crossovers are required to be constructed to gain access from a constructed road carriageway to the property boundary of an allotment;
- the process for obtaining formal Council approval to modify the construction of an existing approved access point, or to apply for a new crossover; and
- the construction and maintenance responsibilities associated with crossovers.

3. Definitions

Council means Adelaide Plains Council.

Owner of land means that as defined within the Local Government Act 1999 (as amended).

Public Road means the Act provides that a public road extends from property boundary to property boundary and includes the carriageway, footpaths and verges.

Property access/Crossover means the area of road reserve that acts as the point of access to a property between the constructed road carriageway and the property boundary.

Standard Crossover means a standard residential/group dwelling crossover as defined in Adelaide Plains Council *Vehicle Crossover Specification*.

Commercial/Industrial Crossover means a standard commercial/industrial crossover as defined in Adelaide Plains Council *Vehicle Crossover Specification*.

Rural means those areas of land located within the Council district, outside of Townships

Township means that as defined within the *Local Government Act 1999* (as amended).

Verge/Footpath means the section of the road reserve between the property boundary and the road kerb line.

Specifications means those specifications contained within Adelaide Plains Council *Vehicle Crossover Specification*.

4. Policy Statement

The aim of this policy is to define Adelaide Plains Council's principles and procedures for the approval of Vehicle Crossovers and associated infrastructure from a constructed road carriageway, across the road reserve (verge), to a property access point. It will also ensure governance and operational procedures and activities align with legislative requirements and best engineering practice and result in quality infrastructure outcomes.

This policy is subject to all relevant legislation and defines the responsibilities for the construction, removal or repair of crossovers, other than those works undertaken directly by Council employees, as per Section 218 of the Local Government Act (1999) . Council's construction specifications are in accordance with standards as set out in Adelaide Plains Council Vehicle Crossover Specification.

5. Request for Approval of New or Modified Crossover

5.1 All applications for the provision and approval of crossovers will be in writing and forwarded by the property owner to Council, utilising the Application to Alter a Public Road and inspection processes template, unless part of a Development Application.

5.2 All applications for the provision and approval of crossovers will be considered taking into account the width of road, road type, allotment width and proximity to other crossovers and services. Council will also take into account development type and type of vehicles that are expected to access the site when determining the relevant standard specification:-

Table 1: Application of Standard Specifications

Standard Specification	Applicable situation
Rural Vehicle Crossover – 150mm PM1/20	Unsealed Road
Rural Vehicle Crossover (Pipe/Headwall or Spoon Drain)	Sealed Road
Commercial Rural Vehicle Crossover (Pipe/Headwall or Spoon Drain)	Sealed Roads – Up to medium rigid vehicle (12.5m)
Industrial Heavy Vehicle Crossover	Sealed Roads – Above medium rigid vehicle (12.5m)
Residential Vehicle Crossover	Sealed/Kerbed Road
Industrial Vehicle Crossover	Sealed/Kerbed Road - Above medium rigid vehicle (12.5m)

5.3 Assessment of all applications will be undertaken within 21 days from date of receipt at Council and applicants will be advised in writing of the decision of Council.

5.4 An exemption to this clause will apply for all crossovers which are approved as part of a development authorisation under the Planning, Development and Infrastructure Act (2016).

6. Approval

6.1 Nominated Council Officers are authorised to assess applications for new crossover and for variations to existing crossovers under delegation, and in doing so officers will have regard to matters of obstruction, interference and road safety, (as required by Section 221 (4) of the Local Government Act 1999) and in addition will also consider stormwater drainage and footpath interface relationships prior to application determination.

7. Property Owner Responsibility

7.1 The property owner is required to carry out any crossover works in accordance with Council's specifications and shall be responsible for all costs associated with such works.

7.2 The Council may require a property owner to carry out specified work to construct, remove, or repair a crossover from the road to the land, in accordance with Section 218 of the Local Government Act (1999).

7.3 The property owner is required to maintain the crossover to ensure conformance with Council's Specifications. This shall include but not be limited to clearing debris from headwalls, replacement of damaged or broken pipes/culverts, surface material on crossover etc. all at the property owner's expense.

8. Council responsibilities

8.1 Where Council undertakes maintenance, removal or construction of a crossover and causes damage to private property it will remediate, at its own cost, any agreed damage.

8.2 In accordance with Section 213 (2) of the Local Government Act (1999), if the Council undertakes road works to repair damage caused by others to a road, (including a crossover), the Council may recover the cost of carrying out those works, as a debt, from the person who caused the damage.

9. Related Documents

Adelaide Plains Council Vehicle Crossover Specifications and Drawings.
Application to Alter a Public Road.

10. Records Management

All documents relating to this Policy will be registered in Council's Record Management System and remain confidential where identified.

11. Document Review

This Policy will be reviewed every two (2) years.

12. References

Adelaide Plains Council Vehicle Crossover Specifications and Drawings

Application to Alter a Public Road

Development Act (1993)

Land Under Roads Policy

Local Government Act (1999)

Local Government Regulations (2013)

Native Vegetation Act (1991)

Planning, Development and Infrastructure Act (2016)

13. Further Information

Members of the public may inspect this Policy free of charge on Council's website at www.apc.sa.gov.au or at Council's Principal Office at:

2a Wasleys Road, Mallala SA 5502

A copy of this Policy may be obtained on payment of a fee.

Any queries in relation to this Policy must be made in writing to info@apc.sa.gov.au to the attention of Director – Infrastructure and Environment.