MINUTES

of the

Audit Committee Meeting

of the



Pursuant to the provisions of section 88 (1) of the Local Government Act 1999

HELD

by electronic means

on

Monday 14 February 2022 at 4.30pm





The Chairperson formally declared the meeting open at 4.31pm and acknowledged that the meeting is taking place on Kaurna land.

1. ATTENDANCE AND WELCOME

1.1 Present

Mr Alan Rushbrook (Chairperson)

Mr Peter Fairlie-Jones

By audio-visual link

Mayor Mark Wasley (from 4.51pm)

By audio-visual link

Deputy Mayor Marcus Strudwicke

By audio-visual link

Councillor Margherita Panella

By audio-visual link

Also in Attendance by audio-visual link

Mr James Miller **Chief Executive Officer** General Manager - Finance and Business Mr Rajith Udugampola General Manager - Governance and Executive Office Ms Sheree Schenk Ms Alyssa Denicola Manager Governance and Administration Administration and Executive Support Officer/Minute Taker Ms Stacie Shrubsole Information Technology Support Officer Mr Sean Murphy Mr Sean Keenihan Chair, Norman Waterhouse Lawyers (from 4.38pm) Lawyer, Kelledy Jones Lawyers (from 5.21pm) Mr Michael Kelledy Director, Southfront Engineers (from 5.21pm) Mr Drew Jacobi





2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes – Meeting held 17 November 2021

Committee Resolution

Moved Mr Fairlie-Jones

Seconded

Deputy Mayor Strudwicke

2022/001

"that the minutes of the Audit Committee Meeting held on Wednesday 17 November 2021 (MB Folios 193 to 198, inclusive), be accepted as read and confirmed."

CARRIED UNANIMOUSLY

The Chairperson sought leave of the meeting to bring forward Item 8.2 – *Crown Land, Two Wells* – *February 2022 Audit Committee Update* followed by Item 8.1 – *Gawler River Floodplain Management Authority* – *February 2022 Audit Committee Update*. Leave was granted.

8. CONFIDENTIAL ITEMS

8.2 Crown Land, Two Wells – February 2022 Audit Committee Update

Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded

Councillor Panella

2022/002

"that:

- Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders
 that all members of the public, except Chief Executive Officer, General Manager –
 Governance and Executive Office, General Manager Finance and Business, General
 Manager Development and Community, Asset Engineer, Manager Governance and
 Administration, Mr Sean Keenihan, Chair, Norman Waterhouse Lawyers, Administration
 and Executive Support Officer/Minute Taker and Information Technology Support Officer
 be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.2
 Crown Land, Two Wells February 2022 Audit Committee Update;
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 8.2 Crown Land, Two Wells February 2022 Audit Committee Update concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being a verbal briefing by the Chief Executive Officer in relation to ongoing negotiations regarding Crown Land at Two Wells;
- 3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED UNANIMOUSLY

Mr Sean Keenihan, Chair of the Board, Norman Waterhouse Lawyers connected to the meeting, at 4.38pm for the purpose of providing advice in relation to the matter of Crown Land, Two Wells.

Councillor Panella disconnected from the meeting at 4.44pm. Councillor Panella re-connected to the meeting at 4.46pm.





Mayor Wasley connected to the meeting at 4.51pm.

Mr Sean Keenihan disconnected from the meeting at 5.09pm and did not return.

8.2 Committee Resolution

Moved Mayor Wasley

Seconded Mr Fairlie-Jones

2022/003

"that the Audit Committee, having considered Item 8.2 – Crown Land, Two Wells – February 2022 Audit Committee Update, dated 14 February 2022, receives and notes the report."

CARRIED UNANIMOUSLY

8.2 Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded Mayor Wasley

2022/004

"that the Audit Committee, having considered the matter of Item 8.2 – *Crown Land, Two Wells – February 2022 Audit Committee Update* in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:

- 1. Attachments 1 6 pertaining to Item 8.2 *Crown Land, Two Wells February 2022 Audit Committee Update* confidential and not available for public inspection until further order of the Council:
- 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED UNANIMOUSLY

8.1 Gawler River Floodplain Management Authority – February 2022 Audit Committee Update

Committee Resolution

Moved Mr Fairlie-Jones

Seconded

Deputy Mayor Strudwicke

2022/005

"that:

- Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders
 that all members of the public, except Chief Executive Officer, General Manager –
 Governance and Executive Office, General Manager Finance and Business, General
 Manager Development and Community, Acting General Manager Infrastructure and
 Environment, Manager Governance and Administration, Mr Drew Jacobi Director,
 Southfront Engineers, Mr Michael Kelledy, Kelledy Jones Lawyers, Administration and
 Executive Support Officer/Minute Taker and Information Technology Support Officer be
 excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.1 –
 Gawler River Floodplain Management Authority February 2022 Audit Committee
 Update.
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item Officer be excluded from attendance at the meeting of the Audit Committee for Agenda Item 8.1 Gawler River Floodplain Management Authority February 2022 Audit Committee Update, concerns commercial information the





disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to the Gawler River Floodplain Management Authority and would, on balance, be contrary to the public interest; and

3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED

Mr Michael Kelledy, Kelledy Jones Lawyers and Mr Drew Jacobi, Director, Southfront Engineers connected to the meeting, at 5.21pm for the purpose of providing advice in relation to the matter of the Gawler River Floodplain Management Authority.

Councillor Panella disconnected from the meeting at 5.25pm. Councillor Panella re-connected to the meeting at 5.46pm.

Mr Michael Kelledy and Mr Drew Jacobi disconnected from the meeting at 5.54pm and did not return.

8.1 Committee Resolution

Moved Councillor Panella

Seconded Mr Fairlie-Jones

2022/ 006

"that the Audit Committee, having considered Item 8.1 – Gawler River Floodplain Management Authority – February 2022 Audit Committee Update, dated 14 February 2022, receives and notes the report."

CARRIED UNANIMOUSLY

Councillor Panella disconnected from the meeting at 5.56pm and did not return.

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS' INTERESTS

Nil

5. ADJOURNED BUSINESS

Nil





6. REPORTS FOR DECISION

6.1 2022/2023 Annual Business Plan and Budget Development Framework

Committee Resolution

Moved Mayor Wasley

Seconded

Deputy Mayor Strudwicke

2022/007

"that the Audit Committee, having considered Item 6.1 – 2022/2023 Annual Business Plan and Budget Development Framework, dated 14 February 2022, receives and notes the report and in doing so:

- Acknowledges Council's endorsement of the budget parameters and assumptions set out in Table 1 within this Report for the purpose of preparing the draft 2022/2023 Annual Business Plan and Budget; and
- 2. Acknowledges Council's endorsement of the schedule set out in Table 2 within this Report as the process to be undertaken in the preparation of the 2022/2023 Annual Business Plan and 2022/2023 Budget, subject to any date changes that the Chief Executive Officer determines necessary."

CARRIED UNANIMOUSLY

6.2 Policy Review – Budget Management Policy

Committee Resolution

Moved Mr Fairlie-Jones

Seconded

Deputy Mayor Strudwicke

2022/008

"that Audit Committee, having considered Item 6.2 – Policy Review – Budget Management Policy, dated 14 February 2022, receives and notes the report and in doing so recommends to Council that it adopt the Budget Management Policy as presented as Attachment 1 subject to the following amendments:

- 1. At clause 3.1:
 - a. Under the subheading Budget Update Reporting, replace the words 'The report will be consistent with the Budget Report in Attachment 1' with the words 'The report will be consistent with the Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances';
 - b. Under the subheading Mid-Year Budget Review, replace the words 'The report will be consistent with the Budget Report in Attachment 2' with the words 'The report will be consistent with the Model Financial Statements excluding notes to Financial Statements and Uniform Presentation of Finances'; and
- 2. Deletion of Attachment 1 and Attachment 2 to the Policy."

CARRIED





6.4 Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan

Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded Mr Fairlie-Jones

2022/ 009

"that the Audit Committee, having considered Item 6.4 – Outcome of Public Consultation – Draft 2023-2032 Long Term Financial Plan, dated 14 February 2022, receives and notes the report and in doing so recommends to the Council that it adopts Draft 2023-2032 Long Term Financial Plan as contained in Attachment 5."

CARRIED UNANIMOUSLY

6.5 Update on Audit Committee Annual Work Program 2021/2022

Committee Resolution

Moved Mayor Wasley

Seconded

Deputy Mayor Strudwicke

2022/010

"that the Audit Committee, having considered Item 6.5 – *Update on Audit Committee Annual Work Program 2021/2022*, dated 14 February 2022, receives and notes the report and in doing so recommends to the Council that the Council acknowledges the progress made to complete the activities identified for Audit Committee during 2021/2022 Financial Year."

CARRIED

7. REPORTS FOR INFORMATION

7.1 Committee Resolutions

Committee Resolution

Moved Mr Fairlie-Jones

Seconded Deputy Mayor Strudwicke

2022/011

"that the Audit Committee, having considered Item 7.1 – Committee Resolutions, dated 14 February 2022, receives and notes the report."

CARRIED

7.2 Financial Performance for the period July-December 2021

Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded

Mayor Wasley

2022/ 012

"that Audit Committee, having considered Item 7.2 – Financial Performance for the period July-December 2021, dated 14 February 2022, receives and notes the report."

CARRIED





7.3 Update on Overdue Council Rates

Committee Resolution

Moved Mr Fairlie-Jones

Seconded Mayor Wasley

2022/013

"that Audit Committee, having considered Item 7.3 – *Update on Overdue Council Rates*, dated 14 February 2022, receives and notes the report."

CARRIED

7.4 Accounting Treatment of Developer Contributions

Committee Resolution

Moved Mayor Wasley

Seconded N

Mr Fairlie-Jones

2022/014

"that the Audit Committee, having considered Item 7.4 – Accounting Treatment of Developer Contributions, dated 14 February 2022, receives and notes the report."

CARRIED

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

Monday 11 April 2022 at 4.30pm

11. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 6.50pm.

Confirmed as a true record.

Chairperson: Chair

Date: 11 / 4 / 22

