

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the

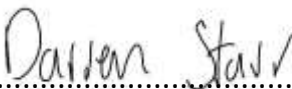


will be held in

by electronic means

On

Wednesday 4 August 2021 at 7:00pm

A handwritten signature in dark ink, appearing to read "Darren Starr", is positioned above a horizontal dotted line.

Darren Starr

GENERAL MANAGER

AGENDA

	Page
1. <u>ATTENDANCE</u>	
1.1 Present	
1.2 Apologies	
1.3 Not Present/Leave of Absence	
2. <u>CONFIRMATION OF MINUTES</u>	
2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 7 July 2021 be accepted.”	4
3. <u>BUSINESS ARISING</u>	
4. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u>	
5. <u>ADJOURNED BUSINESS</u>	
6. <u>REPORTS FOR INFORMATION</u>	
6.1 Resolutions Actions Report – July 2021	10
6.2 Monthly Financial Report – July 2021	13
6.3 Monthly Correspondence, School and Group Visits Report – July 2021	15
7. <u>REPORTS FOR DECISION</u>	
8. <u>QUESTIONS ON NOTICE</u>	
No Confidential Items	
9. <u>QUESTIONS WITHOUT NOTICE</u>	
10. <u>MOTIONS ON NOTICE</u>	
11. <u>MOTIONS WITHOUT NOTICE</u>	
12. <u>URGENT BUSINESS</u>	


13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

Wednesday, 1 September 2021

15. CLOSURE

 Adelaide Plains Council	2. CONFIRMATION OF MINUTES
Wednesday 4 August 2021	

Items:

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 7 July 2021 **(MB Folio 126 to 130 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD IN

**Mallala Museum
1 Dublin Road
Mallala**

on

Wednesday 7 July 2021

The Presiding Member formally declared the meeting open at 7.03pm.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr J Franks

Ms L Parsons

Mr G Tucker

Mrs C Young

Also in attendance for the meeting:

Manager Library and Community

Ms Anne Sawtell

Mr V Chenoweth

1.2 Apologies

Mr A Tiller

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2021/045

Moved Mrs Young Seconded Mr Angus

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 2 June 2021 (MB Folio 121 to 125 inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – June 2021

Committee Resolution	2021/ 046
Moved Mr Bevan Seconded Mr Angus	
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – <i>Resolution Actions Report – June 2021</i> dated 7 July 2021, receives and notes the report.”	
CARRIED	

6.2 Monthly Financial Report – June 2021

Committee Resolution	2021/ 047
Moved Mr Franks Seconded Mrs Young	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – <i>Monthly Financial Report – June 2021</i>, dated 7 July 2021, receives and notes the report.”	
CARRIED	

6.3 Monthly Correspondence, School & Group Visits Report – June 2021

Committee Resolution	2021/ 048
Moved Ms Parsons Seconded Mr Tucker	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – <i>Monthly Correspondence, School and Group Visits Report – June 2021</i>, dated 7 July 2021, receives and notes the report.”	
CARRIED	

7. REPORTS FOR DECISION

7.1 Margaret Tiller Gallery - Renaming

Committee Resolution	2021/ 049
Moved Mr Franks Seconded Mrs Young	
“that Council, having considered Item 7.1 – <i>Margaret Tiller Gallery – Renaming</i>, dated 7 July 2021, receives and notes the report and in doing so authorises the Manager Library and Community to consult with Mr Don Tiller and family before proceeding with purchasing a plaque and arranging an opening ceremony as detailed in this report.”	
CARRIED	

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE**11.1 Donation - Miss Dow's musical organ****Committee Resolution****2021/ 050**

Moved Mr Tucker

Seconded Mr Angus

"that the Adelaide Plains Council Historical Committee accepts Mr Ian Wilson's offer to donate Miss Dow's musical organ to the Mallala Museum."**CARRIED****11.2 Volunteer Apparel****Committee Resolution****2021/ 051**

Moved Mr Tucker

Seconded Mrs Young

"that the Adelaide Plains Council Historical Committee agrees to accept Tad's quote to supply and embroider branded tops for Museum volunteers and Mr Franks to bring a selection of options to the August 2021 meeting."**CARRIED****12. URGENT BUSINESS**

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Wednesday 4 August 2021


15. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 8.50pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

	6.1	Resolution Actions Report – July 2021
	Department: Report Author:	Development and Community Manager Library and Community
Date: 4 August 2021	Document Ref:	D21/32961

OVERVIEW

The purpose of this report is to regularly update members regarding the status of ongoing Committee resolutions, which has been recorded since November 2020. Each month, the Manager Library and Community reviews the status of all outstanding resolutions.

If Members have been endorsed by the Committee to undertake a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date.

The vast majority of the resolutions have been actioned and completed, some of the resolutions remain ‘ongoing’ as there are both financial and time/resource considerations. The onset of the COVID-19 lockdown has meant that the Manager Library and Community has not been able to meet with the Tiller family. It is expected with the impending lifting of level 5 restrictions (as of Wednesday 28 July 2021), that the Manager Library and Community will be able to progress the renaming of the Upstairs Gallery and arrangements for the official ceremony, which is likely to be now delayed to October 2021.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 6.1 – *Resolution Actions Report – July 2021* dated 4 August 2021, receives and notes the report.”

Attachments

1. Resolution Register

References

Legislation

Local Government Act 1999 (SA)


Local Government (Procedures at meetings/ Regulations 2013 (SA)

Attachment 1

Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	Ongoing
02-Jun-21	6.5	Terms of Reference - Review	“that the Adelaide Plains Council Historical Committee, having considered Item 6.5 – <i>Terms of Reference – Review</i> dated 2 June 2021, receives and notes the report.”	2021/41	Completed - adopted Council June 2021
02-Jun-21	11.2	Upstairs Gallery – renaming	“that the Adelaide Plains Council Historical Committee agrees to rename the Upstairs Gallery the Margaret Tiller Gallery in recognition of her outstanding contribution to the Mallala Museum.”	2021/43	Completed
02-Jun-21	11.3	Volunteer Apparel	“that the Adelaide Plains Council Historical Committee authorises Mr Franks to obtain quotes for a range of logoed volunteer apparel.”	2021/44	Completed
07-Jul-21	2.1	Confirmation of Minutes	“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 2 June 2021 (MB Folio 121 to 125 inclusive), be accepted as read and confirmed.”	2021/45	Completed
07-Jul-21	6.1	Resolutions Actions Report – June 2021	“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – June 2021 dated 7 July 2021, receives and notes the report.”	2021/46	Completed
07-Jul-21	6.2	Monthly Financial Report – June 2021	“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – June 2021, dated 7 July 2021, receives and notes the report.”	2021/47	Completed
07-Jul-21	6.3	Monthly Correspondence, School & Group Visits Report – June 2021	“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – June 2021, dated 7 July 2021, receives and notes the report.”	2021/48	Completed
07-Jul-21	7.1	Margaret Tiller Gallery - Renaming	“that Council, having considered Item 7.1 – Margaret Tiller Gallery – Renaming, dated 7 July 2021, receives and notes the report and in doing so authorises the Manager Library and Community to consult with Mr Don Tiller and family before proceeding with purchasing a plaque and arranging an opening ceremony as detailed in this report.”	2021/49	Progress delayed - due to COVID-19 lockdown. MLC will discuss arrangements with Tiller family when she returns to work.
07-Jul-21	11.1	Donation - Miss Dow’s musical organ	“that the Adelaide Plains Council Historical Committee accepts Mr Ian Wilson’s offer to donate Miss Dow’s musical organ to the Mallala Museum.”	2021/50	?

07-Jul-21	11.2	Volunteer Apparel	“that the Adelaide Plains Council Historical Committee agrees to accept Tad’s quote to supply and embroider branded tops for Museum volunteers and Mr Franks to brings a selection of options to the August 2021 meeting.”	2021/51	Mr Franks to bring samples to August 2021 meeting - subject to COVID19
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 Adelaide Plains Council	6.2	Monthly Financial Report – July 2021
	Department: Report Author:	Development and Community Manager Library and Community
Date: 4 August 2021	Document Ref:	D21/32995

OVERVIEW

Each month the Committee receives a financial statement from Council (**Attachment 1**) for Members to consider at its meeting.

As expected, being the beginning of the financial year, Museum expenditure is limited to just \$659 for the CWMS rebate. As this is an unexpected charge, the Manager Library and Community will make an amendment to the budget when requested to complete the 1st budget review – due in approximately September 2021. No income has been recorded.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – July 2021*, dated 4 August 2021, receives and notes the report.”

Attachment

1. Financial Statement – prepared by Manager Library and Community

References

Legislation


Local Government Act (SA) 1999

Abbey Cook

From: Rose Cavanagh
Sent: Friday, 30 July 2021 11:14 AM
To: Anne Sawtell
Subject: Ledger

GL Enquiry Results

Account	Description	Actual
02/17550/000/000	Adelaide Plains Council Historical Committee	659.00
02/17550/101/000	Admission charges	0.00
02/17550/105/000	Hall/Court/Oval Hire	0.00
02/17550/112/000	Sale of Products	0.00
02/17550/113/000	Sundry Sales	0.00
02/17550/152/000	Operating Grants & Subsidies	0.00
02/17550/201/000	Interest on Bank Funds	0.00
02/17550/202/000	Interest on Investments	0.00
02/17550/399/000	Other Revenue NEC	0.00
02/17550/451/000	Salaries & Wages	0.00
02/17550/454/000	Honorariums	0.00
02/17550/601/000	Contractors	0.00
02/17550/603/000	Electrician	0.00
02/17550/604/000	External Plant Hire / Operators	0.00
02/17550/609/000	Building Maintenance (external)	0.00
02/17550/611/000	Service Contracts	0.00
02/17550/613/000	Printers	0.00
02/17550/616/000	Grant Expenditure	0.00
02/17550/630/000	Consultants	0.00
02/17550/650/000	Materials	0.00
02/17550/652/000	Unleaded Fuel	0.00
02/17550/655/000	Electricity	0.00
02/17550/659/000	Consumables & Hardware	0.00
02/17550/660/000	Parts & Accessories - Machinery/Vehicles	0.00
02/17550/661/000	Signs	0.00
02/17550/663/000	Equipment & Furniture	0.00
02/17550/664/000	Books, Publications & Reports	0.00
02/17550/665/000	Stationery	0.00
02/17550/702/000	Interest Payments - Bank	0.00
02/17550/751/000	Depreciation	0.00
02/17550/820/000	Other Expenses	659.00
02/17550/821/000	Advertising	0.00
02/17550/822/000	Bank Charges	0.00
02/17550/823/000	Contributions & Donations	0.00

	6.3	Monthly Correspondence, School and Group Visits Report – July 2021
	Department: Report Author:	Development and Community Manager Library and Community
Date: 4 August 2021	Document Ref:	D21/33514

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a report about all the correspondence received and all outgoing correspondence, on behalf of the Committee (**Attachment 1**).

The forthcoming RAAF celebrations at Mallala, scheduled for Tuesday 7 September 2021, are only six weeks away. This is an invaluable opportunity for the Museum to 'shine', as there is likely to be a media presence on the day. It is expected that the VIP's and guests (both local and out of the District) will wish to visit and explore the numerous relevant displays at the Museum facility. It is suggested that the Committee needs to discuss the necessary preparations now, required to be undertaken before the RAAF celebrations, as well as members' availability to assist on the day.

At the July 2021 *APCHC* meeting the intended visits by Mallala Primary School students were being planned. As the State has just come out of a seven day lockdown and is now operating under Stage Four COVID-19 restrictions, it may be best to delay these visits to later in Term Three.

RECOMMENDATION

"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – July 2021*, dated 4 August 2021, receives and notes the report."

Attachment

1. Correspondence, School and Group Visits Report – July 2021

References

Legislation

Local Government Act (SA) 1999

Mallala Museum Correspondence Report
July meeting 2021

Mail

Email

7/7 HCSA newsletter
9/7 Flickr payment successful
9/7 From Marcus reformatted banner
9/7 from Dublin Dispatch re RAAF info on their website
13/7 from Greg Weller re RAAF meeting enc Port Pirie event info
13/7 from Greg Weller July RAAF general meeting cancelled
13/7 from Greg Weller re Derek Onslow asking for RAAF ADF support or an event at the Motorsport Park on Aug 28/29
14/7 Invitation to RAAF Thanksgiving service at the cathedral
19/7 from Jayne Tiller re school visits – what info is required
21/7 from Jayne Tiller re school visits on hold
22/7 from Greg Weller re email from Roger Edson, who is he and is he “on my team” and should we have a meeting via MS teams tomorrow (this was not arranged)
22/7 from History SA – resources for maC members
28/7 Annette Bells RSL sec re RAAF meeting date
29/7 to Greg Weller urging a meeting date for RAAF day

Facebook messages

L

Outgoing Mail and Email

8/7 to Jayne Tiller requesting more info re number of kids and their ages
9/7 to Dublin Dispatch re their RAAF info
13/7 responses to Greg, we need a meeting asap. I am not aware of Motorsport park events and they have left it too late for RAAF support
14/7 to APC info for updated business directory
21/7 to Jayne Tiller
28/7 response to Annette re meeting date not set
29/7 to Greg Weller urging a meeting date for RAAF day

Recent donations

A

Upcoming Visits

AUGUST – School visits are currently on hold pending rescheduled dates

Monday 26th July proposed date

Preschool (23 kids) & Room 7 (19) Total 42, (10-11 per group)

Objects from the past. Toys, school items, household items etc.

Room 4 & Room 6 - Wednesday morning please Total 35, (8-9 per group)

Objects from the past. Toys, school items, household items etc.

Room 5 & Room 1- Wednesday from 11:30am please Total 40 (10 per group)

The history of a significant person, site and/or part of the natural environment in the local community and what it reveals about the past. The importance of Country/Place to Aboriginal and/or Torres Strait Peoples who belong to the local area. Happy to also just let the students ask questions.....

Room 2 & Room 3 - Wednesday morning please Total 48 (12 per group)

Federation riots, refugees.

SEPTEMBER

Blue Wattle Tours, 1.30pm 15 people approx

Thursday 2nd

Friday 3rd

Monday 6th

Tuesday 7th

Wednesday 8th

Thursday 9th

Monday 20th

Tuesday 21st

Wednesday 22nd

Thursday 23rd

Monday 27th

Tuesday 28th

Wednesday 29th