# NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the Local Government Act 1999

# The Ordinary Meeting of the



will be held in the

# Council Chamber Redbanks Road Mallala

on

Monday 28 August 2023 at 4.30pm

James Miller CHIEF EXECUTIVE OFFICER

# **INDEX**

	Nu	Page mber
1	ACKNOWLEDGEMENT OF COUNTRY	4
2	ATTENDANCE RECORD	4
3	CONFIRMATION OF COUNCIL MEETING MINUTES	5
3.1	Confirmation of Minutes – Ordinary Council Meeting held 24 July 2023	6
3.2	Confirmation of Minutes – Special Council Meeting held 25 July 2023	.34
4	BUSINESS ARISING	. 38
5	DECLARATION OF MEMBERS' INTEREST	. 38
6	ADJOURNED BUSINESS	. 38
	Nil	
7	MAYOR'S REPORT	. 39
7.1	Mayor's Report - August 2023	. 39
7.2	Acting Mayor's Report – August 2023	.41
8	REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED	. 42
9	DEPUTATIONS	.43
9.1	Deputation – Devon Hardiman – Two Wells Football and Netball Sporting Club – Funding Support for Oval Lighting Upgrade	43
10	PRESENTATIONS/BRIEFINGS	. 49
	Nil	
11	PETITIONS	. 49
	Nil	
12	COMMITTEE MEETING MINUTES	. 50
12.1	Minutes of the Adelaide Plains Council Historical Committee Meeting held 3 August 2023	50
12.2	Minutes of the Infrastructure and Environment Committee Meeting held 17 August 2023	. 55
13	SUBSIDIARY MEETINGS	. 73
13.1	Gawler River Floodplain Management Authority – Special Board Meeting held 27 July 2023	73
13.2	Gawler River Floodplain Management Authority – Board Meeting held on 17 August 2023	77
14	REPORTS FOR DECISION	. 86
14.1	Request for Leave of Absence – Mayor Wasley	.86
14.2	Adoption of Revised Long Term Financial Plan 2024-2033	. 88

14.3	Recruitment of an Independent Member – Audit Committee	135
14.4	Liquor Licence Applications	145
14.5	Updated Two Wells Walking Cycling Plan	172
15	REPORTS FOR INFORMATION	254
15.1	Council Resolutions – Status Report	254
15.2	Regional Reform Roundtable	269
15.3	Dublin Land Lease Proposal – Mallala and Districts Lions Club	273
15.4	Public Forum 31 July 2023 – Summary	305
15.5	Update on Sale of Land for Non-payment of Rates	313
15.6	Mallala Road Roundabout	314
15.7	Greater Adelaide Regional Plan Discussion Paper Consultation	318
15.8	Library and Community Services Report – April to June 2023	324
16	QUESTIONS ON NOTICE	328
	Nil	
17	QUESTIONS WITHOUT NOTICE	328
18	MOTIONS ON NOTICE	329
18.1	Notice of Motion – Councillor Panella – Windsor Institute	329
18.2	Notice of Motion – Deputy Mayor Strudwicke – Social Media Presence	330
19	MOTIONS WITHOUT NOTICE	331
20	URGENT BUSINESS	331
21	CONFIDENTIAL ITEMS	332
21.1	Two Wells Town Centre Development	334
22	CLOSURE	340

# **1** ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

# 2 ATTENDANCE RECORD

# **3** CONFIRMATION OF COUNCIL MEETING MINUTES

# 3.1 Confirmation of Minutes - Ordinary Council Meeting – 24 July 2023

"that the minutes of the Ordinary Council Meeting held on 24 July 2023 (MB Folios 17836 to 17862 inclusive) be accepted as read and confirmed."

# **CONFIDENTIAL**

# MINUTES

of the

# **Ordinary Council Meeting**



Held, pursuant to the provisions of the *Local Government Act 1999,* in the

Council Chamber Redbanks Road Mallala

on

Monday 24 July 2023 at 4.30pm

The Mayor formally declared the meeting open at 4.30pm.

# 1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

# 2 ATTENDANCE RECORD

# Present:

Mayor Mark Wasley Councillor Alana Bombardieri (from 4.39pm) Councillor Kay Boon Councillor Terry-Anne Keen Councillor Dante Mazzeo Councillor Margherita Panella Councillor David Paton Councillor Marcus Strudwicke

# Staff in Attendance:

Chief Executive Officer Director Corporate Services Director Finance Director Growth and Investment Director Infrastructure and Environment Group Manager – Development and Community Executive Assistant to the CEO and Mayor Governance Administration Officer/Minute Taker Information Technology Officer Marketing and Communications Officer Property Officer Mr James Miller Ms Sheree Schenk Mr Rajith Udugampola Mr Darren Starr Mr Thomas Jones Mr Michael Ravno Ms Susan Cook Ms Stacie Shrubsole Mr Sean Murphy Clarisse Semler-Hanlon Mr Maurice Park

# **Apologies:**

Councillor John Lush Councillor Eddie Stubing

# **Invited Guests:**

Director, Holmes Dyer Consultant, Holmes Dyer Mr Stephen Holmes

Ms Natasha Holmes

# 3 MINUTES

# 3.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING – 26 JUNE 2023

# **RESOLUTION 2023/177**

Moved: Councillor Paton Seconded: Councillor Mazzeo

"that the minutes of the Ordinary Council Meeting held on 26 June 2023 (MB Folios 17809 to 17824 inclusive) be accepted as read and confirmed."

CARRIED

# 3.2 CONFIRMATION OF MINUTES – SPECIAL COUNCIL MEETING – 26 JUNE 2023

#### RESOLUTION 2023/178

Moved: Councillor Keen Seconded: Councillor Paton

"that the minutes of the Special Council Meeting held on 26 June 2023 (MB Folios 17825 to 17831 inclusive) be accepted as read and confirmed."

CARRIED

# 3.3 CONFIRMATION OF MINUTES – SPECIAL COUNCIL MEETING – 10 JULY 2023

RESOLUTION 2023/179

Moved: Councillor Keen Seconded: Councillor Mazzeo

"that the minutes of the Special Council Meeting held on 10 July 2023 (MB Folios 17832 to 17835 inclusive) be accepted as read and confirmed."

CARRIED

4 BUSINESS ARISING

Nil

# 5 DECLARATION OF MEMBERS' INTEREST

Nil

6 ADJOURNED BUSINESS

Nil

- 7 MAYOR'S REPORT
- 7.1 MAYOR'S REPORT

**RESOLUTION 2023/180** 

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered Item 7.1 – *Mayor's Report – July 2023*, dated 24 July 2023, receives and notes the report."

CARRIED

8	REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED
Nil	
9	DEPUTATIONS
Nil	
10	PRESENTATIONS/BRIEFINGS
Nil	
11	PETITIONS
Nil	

- 12 COMMITTEE MEETING MINUTES
- 12.1 MINUTES OF THE ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETINGS HELD 4 MAY 2023 AND 12 MAY 2023

# RESOLUTION 2023/181

Moved: Councillor Boon Seconded: Councillor Strudwicke

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 4 May 2023 as presented as Attachment 1 to this Report."

Moved: Councillor Strudwicke Seconded: Councillor Paton

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 12 May 2023 as presented as Attachment 2 to this Report."

CARRIED

# 12.2 MINUTES OF THE ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETINGS HELD 1 JUNE 2023 AND 15 JUNE 2023

RESOLUTION 2023/183

Moved: Councillor Strudwicke Seconded: Councillor Keen

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 1 June 2023 as presented as Attachment 1 to this Report."

CARRIED

RESOLUTION 2023/184

Moved: Councillor Boon Seconded: Councillor Mazzeo

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 15 June 2023 as presented as Attachment 2 to this Report."

CARRIED

# 12.3 MINUTES OF THE ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETING HELD 6 JULY 2023

RESOLUTION 2023/185

Moved: Councillor Strudwicke Seconded: Councillor Boon

"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 6 July 2023 as presented as Attachment 1 to this Report."

Moved: Councillor Strudwicke Seconded: Councillor Boon

"that Council endorses resolution 2023/040 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2022/2023 Financial Year."

CARRIED

Councillor Bombardieri entered the meeting at 4.39pm.

# RESOLUTION 2023/187

Moved: Councillor Panella Seconded: Councillor Keen

"that Council endorses resolution 2023/043 of the Audit Committee and in doing so adopts the revised Treasury Management Policy as presented at Attachment 2 to this Report, subject to the reinsertion of the existing Clause 3.5."

CARRIED

#### RESOLUTION 2023/188

Moved: Councillor Panella Seconded: Councillor Strudwicke

"that Council endorses resolution 2023/044 of the Audit Committee and in doing so adopts the revised Asset Management Policy as presented at Attachment 3 to this Report."

CARRIED

# RESOLUTION 2023/189

Moved: Councillor Keen Seconded: Councillor Boon

"that Council endorses resolution 2023/045 of the Audit Committee and in doing so instruct the Chief Executive Officer to organise a Risk Management workshop facilitated by Bentleys in August 2023."

CARRIED

**13 SUBSIDIARY MEETINGS** 

Nil

# 14 REPORTS FOR DECISION

14.1 ADOPTION OF DRAFT 2023/2024 ANNUAL BUSINESS PLAN, BUDGET AND DECLARATION OF RATES FOR 2023/2024 FINANCIAL YEAR

RESOLUTION 2023/190 Moved: Councillor Panella Seconded: Councillor Strudwicke

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:

- 1. for the Financial Year ending 30 June 2024, pursuant to Section 123 of the Local Government Act 1999 and Regulation 6 of the Local Government (Financial Management) Regulations 2011, having considered all submissions in accordance with Section 123(6) of the Local Government Act 1999, adopts the Annual Business Plan as presented in Attachment 1, subject to following changes and minor editorial changes which the Chief Executive Officer is authorised to make);
  - a. average rate increase of 5.00% excluding growth which would result in a loss of forecast rate income of \$0.224m;
  - b. changes to the draft operating project program with a combined budget reduction of \$0.276m;
    - Reduce new labour by \$0.152m from \$0.241m to \$0.089m;
    - Defer three (3) operating projects that are listed below;
      - Salt damp treatment at the Two Wells library (\$0.050m);
      - New cemetery management system (\$0.054m); and
      - Two Wells cemetery landscaping projects (\$0.020m); and
  - c. changes to the draft capital project program with a combined budget reduction of \$0.655m;
    - Defer replacement of one (1) fleet vehicle, being the CEO's vehicle (\$0.055m); and
    - Defer three (3) capital projects that are listed below with a combined budget reduction of \$0.571m;
      - New township entrance signs (\$0.140m);
      - New/upgraded kerbing and streetscape at South Terrace Dublin (\$0.331m); and
      - Intersection upgrade Gawler River Road (\$0.100m);
  - d. resolved that changes identified above and in the Table 1 of this report have been made post-public consultation due to:-
    - Council's consideration of rising cost of living; and
    - impact on community with the increase of interest rates; and
    - market increases in property prices
- 2. authorises and directs the Chief Executive Officer to prepare an abridged or summary version of the Annual Business Plan for distribution to the ratepayers with the first quarterly rate notice in accordance with section 123(9) of the *Local Government Act 1999.*"

Moved: Councillor Strudwicke Seconded: Councillor Boon

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:

- 1. in accordance with section 123(7) of the *Local Government Act 1999* and Regulation 7 of the *Local Government (Financial Management) Regulations 2011* having considered the budget in conjunction with, and having determined it to be consistent with, Council's adopted Annual Business Plan, adopts the budget for the Financial Year ending 30 June 2024 comprising;
  - a) Budgeted Statement of Comprehensive Income; Budgeted Statement of Financial Position;
  - b) Budgeted Statement Cash Flows; Budgeted Statement of Changes in Equity;
  - c) Budgeted Uniform Presentation of Finances and Budgeted Financial Indicators,

involving –

- (1) an estimated operating expenditure of \$18,082,078 inclusive of an estimated depreciation expense of \$3,516,540;
- (2) an estimated operating income from sources other than rates of \$3,523,205; and;
- (3) a total amount required to be raised from rates of \$13,723,053 (5%) comprising General rate \$12,227,145 (5%)

**Annual Services Charges:** 

- Kerbside Waste Collection
   \$896,019
- Community Wastewater Management Systems
   \$ 280,676
- Northern and Yorke Regional Landscape Levy \$319,213

(and subject to necessary modifications to give effect to the amendments to the Annual Business Plan outlined in Resolution 2023/190 above (if any))."

CARRIED

# RESOLUTION 2023/192

Moved: Councillor Panella Seconded: Councillor Keen

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the Financial Year ending 30 June 2024, pursuant to Section 167(2)(a) of the Local Government Act 1999, adopts the most recent valuations of the Valuer-General of South Australia that are available to the Council of the capital value of land in the Council area for rating purposes and that will govern the assessment of rates in the Council area for the financial year ending 30 June 2024, and totalling \$2,947,302,260, of which \$2,915,203,330 relates to the valuations for rateable land."

Moved: Councillor Boon Seconded: Councillor Keen

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the financial year ending 30 June 2024, having taken into account the general principles of rating outlined in section 150 of the Local Government Act 1999 and the requirements of sections 151, 152 and 153(2) of the Local Government Act 1999, and pursuant to sections 152(1)(c), 153(1)(b) and 156(1)(a) of the Act, declares general rates consisting of two components, the first being a fixed charge (to be specified in a subsequent resolution), and the second being a differential rate based on the capital value of rateable land varying according to the land use category as provided for in Regulation 14 of the Local Government (General) Regulations 2013:

- on all rateable land attributed Land Use Category (a) Residential, a rate of 0.382163 (5%) cents in the dollar;
- on all rateable land attributed Land Use Category (b) Commercial Shop, Land Use Category (c) Commercial Office, Land Use Category (d) Commercial Other, Land Use Category (e) Industry Light, or Land Use Category (f) Industry Other, a rate of 0.554136 (5%) cents in the dollar;
- on all rateable land attributed Land Use Category (g) Primary Production, a rate of 0.374520 (5%) cents in the dollar;
- on all rateable land attributed Land Use Category (h) Vacant Land, a rate of 0.458595 (5%) cents in the dollar; and
- on all rateable land attributed Land Use Category (i) Other, a rate of 0.382163 (5%) cents in the dollar."

CARRIED

# **RESOLUTION 2023/194**

Moved: Councillor Boon Seconded: Councillor Strudwicke

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, pursuant to Sections 151 and 152(1)(c) of the Local Government Act 1999, for the Financial Year ending 30 June 2024, sets the fixed charge component of the general rate of \$185.00 on all rateable land within its area."

Moved: Councillor Strudwicke Seconded: Councillor Boon

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 determines not to fix a maximum increase in the general rate to be charged on rateable land within its area that constitutes the principal place of residence of a principal ratepayer in accordance with Section 153(3) of the Local Government Act 1999 for the Financial Year ending 30 June 2024."

CARRIED

CARRIED

# RESOLUTION 2023/196

Moved: Councillor Keen Seconded: Councillor Strudwicke

Councillor Boon left the meeting at 5.17pm

Councillor Boon returned to the meeting at 5.19pm

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 for the Financial Year ending 30 June 2024, pursuant to Section 155 of the Local Government Act 1999, imposes the following annual service charges based on the nature of the service on each assessment in respect of all land, whether vacant or occupied, to which the Council provides or makes available the prescribed service of the collection, treatment or disposal of waste as part of a Community Wastewater Management Systems (CWMS) service.

CWMS Service		Annual Service Charge (\$)	
Viddle Beach		488	
Mallala		740."	

Moved: Councillor Keen Seconded: Councillor Panella

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 for the Financial Year ending 30 June 2024:

- 1. pursuant to Section 155 of the *Local Government Act 1999*, imposes an annual service charge of \$206.00 per assessment in respect of all occupied land to which Council provides or makes available the prescribed service of kerbside waste collection 3-bin service (noting that this service is provided within the townships of Mallala, Two Wells and Dublin).
- 2. invites ratepayers of properties attributed with the land use category of Commercial Shop, Commercial Office, Commercial Other, Industry Light, and Industry Other within the townships of Mallala, Two Wells and Dublin to apply to have the Kerbside Waste Collection Annual Service Charge rebated provided they supply written documentation to the council detailing how they will dispose of their waste in an environmentally sustainable manner.
- 3. pursuant to Section 155 of the *Local Government Act 1999*, imposes an annual service charge of \$206.00 per assessment in respect of all occupied land to which Council provides the prescribed service of kerbside waste collection 2-bin service (noting that this service is provided outside the townships of Mallala, Two Wells and Dublin), upon the (existing or future) application to participate in such service by the ratepayer, on the basis that the sliding scale provided for in Regulation 13 of the *Local Government (General) Regulations 2013* will apply to reduce the service charge payable, as prescribed.
- 4. pursuant to Section 188(1)(b) of the *Local Government Act 1999*, imposes following fees and charges for additional bin services:

Additional Bin Service	Fees & Charges (\$)
Additional Organic Bin	87.00
Additional Recycle Bin	64.00
Additional General Waste Bin	100.00."

CARRIED

# RESOLUTION 2023/198

Moved: Councillor Boon Seconded: Councillor Panella

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the financial year ending 30 June 2024 in exercise of the powers contained in the Landscape South Australia Act 2019, and Section 154 of the Local Government Act 1999, and in order to reimburse the Council for the amount contributed to the Northern and Yorke Landscape Board, being \$319,213, declares a separate rate of 0.011019 cents in the dollar of the capital value of land, in respect of all rateable land in the Council's area and in the area of that Board the capital value of such land totalling \$2,897,056,201."

Moved: Councillor Keen Seconded: Councillor Boon

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:

1. pursuant to and in accordance with Sections 161 (community services) of the *Local Government Act 1999*, grants a rebate of 75% of the rates imposed for the year ending 30 June 2024 on the following land (identified by assessment number):

Assessment No	Organisation	
13144	1) Junction Australia	$\cdot$
48181	2) Junction Australia	XV
48199	3) Junction Australia	

2. pursuant to and in accordance with Sections 162 (religious purposes), 163 (public cemeteries) and Section 165 (educational purposes) of the *Local Government Act 1999*, grants a rebate of 100% of the rates imposed for the year ending 30 June 2024 on the following land (identified by assessment number):

Assessment No		Organisation Applicable of the LGA	
12948	1)	Uniting Church Cemetery, Lewiston	163
20164	2)	Catholic Cemetery, Mallala	163
20180	3)	Grace Plains Cemetery	163
20230	4)	Barabba Cemetery	16
20495	5)	Mallala Cemetery	16
30387	6)	Dublin Cemetery	16
40295	-7)	Two Wells Cemetery	16
41855	8)	Shannon Cemetery (Calomba)	16
20099	9)	Anglican Church, Mallala	16
20123	10)	Catholic Church, Mallala	16
20149	11)	Uniting Church, Mallala	16
36947	12)	Catholic Church, Two Wells	16
40303	13)	Uniting Church, Two Wells - Church/Sunday School	16
40378	14)	Anglican Church, Two Wells	16
43125	15)	Catholic Church Endowment Society – Church Hall	16
43133	16)	Catholic Church Endowment Society, TW – Church Land	16
43158	17)	Catholic Church Endowment Society, TW – Car Park	16
13037	18)	Mallala Primary School (Buildings/Classrooms)	16

40410	19) Two Wells Primary School	165
40675	20) University of Adelaide Storage Shed	165
41798	21) Mallala Primary School (School Oval)	165
44057	22) Two Wells Community Children Centre-Kindergarten	165

- 3. pursuant to and in accordance with Section 165 (educational purposes) of the *Local Government Act 1999*, grants a rebate of 75% of the rates imposed for the year ending 30 June 2024 on the land which is assessment number 58347 (Xavier College, Two Wells);
- 4. for the Financial Year ending 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(c) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the rates imposed on the following land (identified by assessment number) to enable the preservation of buildings or places of historic significance:

Assessment No	Organisation
20206	1) Moquet Le
30395	2) Windsor Institute
30486	3) Long Plains Memorial Hall

- 5. takes into account the following matters in the course of granting the rebates in the following paragraphs, in accordance with section 166(1a) of the *Local Government Act* 1999:
  - (a) the nature and extent of council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area; and
  - (b) the community need that is being met by activities carried out on the land for which the rebate is sought; and
  - (c) the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons.
  - 6. for the Financial Year ending 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(h) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the rates imposed on the following land (identified by assessment number) on the basis that the land is being used to provide accommodation for aged persons:

Assessment No	Organisation
20081	1) Adelaide Plains Council - Unit 1
47662	2) Adelaide Plains Council - Chivell Street Unit
47944	3) Adelaide Plains Council - Unit 2
47951	4) Adelaide Plains Council - Unit 3
47969	5) Adelaide Plains Council - Unit 4
47977	6) Adelaide Plains Council - Unit 5
47985	7) Adelaide Plains Council - Unit 6

24 July 2023

# 47993 8) Adelaide Plains Council - Unit 7

7. for the Financial Year ending 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(j) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the rates imposed on the following land (identified by assessment number) on the basis that the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community:

Assessment No		Organisation
1784	1)	Two Wells Golf Club
12922	2)	Adelaide Plains Equestrian Club Inc
12971	3)	Two Wells Equestrian and Pony Club
13722	4)	Mallala Bowling Club
20263	5)	Redbank Community Hall
20289	6)	Mallala Netball Club
20362	7)	St John Ambulance Service Inc
21576	8)	Adelaide Pistol Club
22350	9)	SA Sport Parachute Club (Club House only)
23689	10)	SA Rifle Association Incorporated
29207	11)	Port Parham Social Club
30510	12)	Long Plains Recreation Oval
30668	13)	Dublin History Group, Dublin Institute
30833	14)	Dublin Cricket Club
38935	15)	United Pistol & Shooting Club
40337	16)	Two Wells Football Club
40345	17)	Two Wells Community Centre
40386	18)	Two Wells Bowling Club
40451	19)	Two Wells Golf Club
43059	20)	Mallala Football Club
43067	21)	Mallala RSL Club
43190	22)	Mallala CWA
43117	23)	Mallala Tennis Club
46268	24)	SA Rifle Association Incorporated
56192	25)	Mallala Men's Shed

8. for the Financial Year ending 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1) (c) and (j) of the *Local Government Act 1999*, grants

Assessment No		Organisation	Cost of Rebate (\$)
20099	1)	Anglican Church, Mallala	740
13003	2)	Mallala Oval Ablution Block	1,480
16055	3)	Council Chamber, Mallala	740
20073	4)	Council Depot, Mallala	2,590
20313	5)	Council Office, Mallala	1,480
20370	6)	Mallala Museum	740

a 100% discretionary rebate of CWMS Annual Service charges imposed on the following land (identified by assessment number):

- 9. determines that the costs of the discretionary rebates of Mallala CWMS Annual Service charges granted above be funded from Council's general revenue (as distinct from the users of the service).
- 10. for the Financial Year ending 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(j) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the Kerbside Waste Collection Annual Service Charge with respect to the land occupied by the following community groups in the following locations (and also with respect to the Council land listed below):

Property Description	Weekly		Fortnightly	,
	240L Waste	140L Waste	240L Recycle	240L Organic
Mallala				
(1) Mallala Bowling Club, Joseph Street	-	1	2	
(2) Mallala Institute, Dublin Road	-	1	1	
(3) Council Office, Redbanks Road	-	3	3	
(4) Council Depot, Aerodrome Road	-	4	2	
(5) Uniting Church	-	1	1	
(6) Mallala Oval Grandstand	9	1	2	
(7) Mallala Oval - Secretary Building - RSL	1	-	-	
(8) Catholic Church	1	-	-	
(9) Mallala CWA	-	1	1	
(10) Mallala CFS	-	1	1	
(11) Mallala Men's Shed	-	1	1	í
(12) Mallala Museum	-	1	1	

**Two Wells** 

(1) Bowling Club, Old Port Wakefield Road	1	-	2	-
(2) Library, Old Port Wakefield Road	2	2	2	-
(3) Council Office, Old Port Wakefield Road	-	2	2	1
(4) Two Wells CFS	-	2	2	-
(5) Community Centre	-	4	-	-
(6) Club Rooms	-	12	-	-
(7) Dog Pound, Wells Road	-	1	-	-
(8) Uniting Church	-	2	2	1
(9) Catholic Church Society - Car Park	-	1	1	1
(10) Two Wells, Craft Shop	-	2	1	1
(11) Two Wells Golf Club	-	1	1	-
Dublin				
(1) Dublin Institute, First Street	1	1	1	-
(2) CFS, First Street	1	1	2	-
Thompson Beach				
(1) The Shed, Ruskin Road	-	1	1	-
Long Plains				
(1) Long Plains Hall	1	1	1	-
(2) Oval – Behind and in front of Club Rooms	10	-	-	-
(3) Oval – Netball Club Rooms	2	-	4	-
Parham				
(1) Parham Sports and Social Club	6	-	5	-
Total Community and Council Bins	35	48	42	8

11. determines that the costs of the discretionary rebate of the Kerbside Waste Collection Annual Service Charge granted above be funded from Council's general revenue (as distinct from the users of the service)."

Moved: Councillor Panella Seconded: Councillor Keen

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:

- 1. pursuant to section 181(2) of the *Local Government Act 1999*, resolves that rates and charges imposed in respect of the Financial Year ending 30 June 2024, shall be payable in four equal or approximately equal instalments, such instalments being due and payable by:
  - a) Friday, 15 September 2023 (first instalment)
  - b) Friday, 1 December, 2023 (second instalment)
  - c) Friday, 1 March, 2024 (third instalment) and
  - d) Friday, 7 June, 2024 (final instalment)
- 2. in exercise of the powers contained in section 44 of the *Local Government Act 1999*, delegates this 10th day of July 2023 to the Chief Executive Officer of the Council the power pursuant to Section 181(4)(b) (including, to avoid doubt, the power in Section 181(7a)) of the *Local Government Act 1999* to agree with a Principal Ratepayer that rates will be payable in such instalments falling due on such days as may be specified in the agreement (and in that event that ratepayer's rates will thereby be payable accordingly)."

CARRIED

# RESOLUTION 2023/201

Moved: Councillor Strudwicke Seconded: Councillor Boon

"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:

- 1. pursuant to the provisions of Sections 134 and 135 of the *Local Government Act 1999*, resolves that the Council shall borrow by means of Convertible Cash Advance Debenture Loan, on the security of the general rate revenue of the Council, an amount up to the sum of \$1,002,000 from the Local Government Finance Authority of South Australia on a floating variable/fixed rate for a maximum period of fifteen (15) years, the purpose of which is to finance Council's operations including its capital works programs; and
- 2. pursuant to Section 38 of the *Local Government Act 1999*, authorises the Mayor and the Chief Executive Officer to execute under the Common Seal of Council, documentation associated with the aforementioned loan borrowing facility."

# 14.2 CONSIDERATION OF PROJECTS TO BE CARRIED FORWARD FROM 2022/2023 TO 2023/2024 FINANCIAL YEAR

The Mayor sought leave of the meeting to suspend meeting procedures pursuant to *Regulation 20(1)* of the Local Government (Procedures at Meetings) Regulations 2013 for a period of up to ten (10) minutes to facilitate informal discussions in relation to Item 14.2 – Consideration of Projects to be Carried Forward from 2022/2023 to 2023/2024 Financial Year.

Leave was granted.

The meeting was suspended at 5.44pm.

The meeting resumed at 5.59pm.

# RESOLUTION 2023/202

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered Item 14.2 – *Consideration of Projects to be Carried Forward from 2022/2023 to 2023/2024 Financial Year*, dated 24 July 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to:-

- **1.** Carry forward projects not completed by **30** June **2023** and continue with the implementation of same in the **2023/2024** Financial Year as identified in the Attachment **1**
- 2. Make the necessary budget revision in the 2023/2024 Financial Year to account for the carryover amounts as identified in the Attachment 1 on the condition that the total budget for the projects in the Attachment 1 do not exceed the combined budgets for 2022/2023 and 2023/2024 Financial Years; and
- 3. Advise the Council regarding final carryover amounts as part of the First Budget Review in November 2023."

CARRIED

Councillor Bombardieri left the meeting at 6.01pm.

# 14.3 COMMUNITY AND CIVIC HUB INVESTIGATION – COMPLETION OF PHASE 1

Stephen Holmes, Director and Natasha Holmes, Consultant, of Holmes Dyer, provided Council Members with a 20-minute presentation regarding the Community and Civic Hub Investigation Phase 1, including taking questions of Members.

Councillor Bombardieri returned to the meeting at 6.03pm.

# RESOLUTION 2023/203

Moved: Councillor Boon Seconded: Councillor Keen

"that Council, having considered Item 14.3 – *Community and Civic Hub Investigation* – *Completion of Phase 1*, dated 24 July 2023, receives and notes the report and in doing so endorses the report prepared by Holmes Dyer dated 17 July 2023 in relation to 'Phase 1' of the Community and Civic Hub Investigation (Attachment 1)."

Moved: Councillor Boon Seconded: Councillor Keen

"that Council, having considered Item 14.3 – *Community and Civic Hub Investigation – Completion of Phase 1*, dated 24 July 2023, instructs the Chief Executive Officer to engage Holmes Dyer to continue to advance (Phase 2) the Community and Civic Hub Investigation as outlined within the Holmes Dyer report dated 17 July 2023."

CARRIED

Councillor Bombardieri left the meeting at 6.30pm, and did not return.

# 14.4 EMPLOYEE BEHAVIOURAL STANDARDS (S.120A LOCAL GOVERNMENT ACT 1999)

# **RESOLUTION 2023/205**

Moved: Councillor Boon Seconded: Councillor Strudwicke

"that Council, having considered Item 14.4 – *Employee Behavioural Standards (s.120A Local Government Act 1999)*, dated 24 July 2023, receives and notes the report and in doing so, acknowledges that Council has delegated to the Chief Executive Officer the powers contained within s120A of the *Local Government Act*, specifically sections 120A(1), 120A(4), 120A(5), 120A(6)(a) and 120A(6)(b) relating to the preparation, adoption and revision of employee behavioural standards."

CARRIED

# **RESOLUTION 2023/206**

Moved: Councillor Keen Seconded: Councillor Paton

"that Council, having considered Item 14.4 – *Employee Behavioural Standards (s.120A Local Government Act 1999)*, dated 24 July 2023, and in consideration of resolution 2023/205 above, in accordance with section 120(1)(b) of the *Local Government Act 1999* (the Act), authorises the Chief Executive Officer to act, at any time, in relation to all aspects of his delegation of authority under section 120A of the Act, including the preparation, adoption, substitution, review and consideration processes, and any necessary consultation in relation to employee behavioural standards."

CARRIED

# 14.5 2023 LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING – PROPOSED ITEMS OF BUSINESS

#### **RESOLUTION 2023/207**

Moved: Councillor Boon Seconded: Councillor Mazzeo

"that Council, having considered Item 14.5 – 2023 Local Government Association Annual General Meeting – Proposed Items of Business, dated 24 July 2023, receives and notes the report."

CARRIED

24 July 2023

# 14.6 DEED OF EXTENSION AND VARIATION OF LEASE – ADELAIDE KERBING PTY LTD

# **RESOLUTION 2023/208**

Moved: Councillor Strudwicke Seconded: Councillor Paton

"that Council, having considered Item 14.6 – *Deed of Extension and Variation of Lease* – *Adelaide Kerbing Pty Ltd*, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to:

- i. Negotiate and finalise the terms and conditions of the Draft Deed of Extension and Variation of Lease, and to prepare the Draft Lease for execution; and
- ii. Pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer execute the lease agreement between the Adelaide Plains Council and Adelaide Kerbing Pty Ltd."

CARRIED

# 14.7 RENEWAL OF LEASE – DUBLIN HISTORY GROUP INCORPORATED

# **RESOLUTION 2023/209**

Moved: Councillor Keen Seconded: Councillor Strudwicke

"that Council, having considered Item 14.7 – *Renewal of Lease* – *Dublin History Group Incorporated*, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to:-

- 1. Commence the public consultation process pursuant to Section 202 of the *Local Government Act 1999,* in regard to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the *Dublin History Group Incorporated*; and
- 2. In the event that objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the *Dublin History Group Incorporated* at the conclusion of the public consultation process, a report be presented to Council for consideration; and
- 3. In the event that no objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the *Dublin History Group Incorporated*, at the conclusion of the public consultation process:
  - i. Negotiate and finalise the terms and conditions of the Draft Lease, and to seek the assistance of Norman Waterhouse Lawyers to prepare the Lease for execution; and
  - ii. Pursuant to Sections 38 and 44 of the *Local Government Act 1999*, the Mayor and Chief Executive Officer execute the lease agreement between the Adelaide Plains Council and *Dublin History Group Incorporated*."

#### CARRIED

# 14.8 RENEWAL OF LEASE – TWO WELLS EQUESTRIAN AND PONY CLUB INCORPORATED

#### **RESOLUTION 2023/210**

Moved: Councillor Boon Seconded: Councillor Strudwicke

"that Council, having considered Item 14.8 – *Renewal of Lease* – *Two Wells Equestrian and Pony Club Incorporated*, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to:-

- 1. Commence the public consultation process pursuant to Section 202 of the *Local Government Act 1999*, in regard to the leasing of the whole of the land in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated; and
- 2. In the event that objections are received to the leasing of the whole of land in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated at the conclusion of the public consultation process, a report be presented to Council for consideration; and
- 3. In the event that no objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated, at the conclusion of the public consultation process:
  - i. Negotiate and finalise the terms and conditions of the Draft Lease, and to seek the assistance of Norman Waterhouse Lawyers to prepare the Lease for execution; and
  - ii. Pursuant to Sections 38 and 44 of the *Local Government Act 1999*, the Mayor and Chief Executive Officer execute the Lease agreement between the Adelaide Plains Council and Two Wells Equestrian and Pony Club Incorporated."

CARRIED

# 14.9 TWO WELLS WALKING CYCLING PLAN CONSULTATION OUTCOMES

RESOLUTION 2023/211 Moved: Councillor Paton Seconded: Councillor Strudwicke

"that Council, having considered Item 14.9 – *Two Wells Walking Cycling Plan Consultation Outcomes*, dated 24 July 2023, receives and notes the report and in doing so:-

1. Notes the input received in consultation, as presented in Attachment 1 to this Report;

- 2. Endorses the proposed refinements to the Draft Two Wells Walking Cycling Plan as contained in the Two Wells Walking Cycling Plan Consultation Report presented in Attachment 2 to this report; and
- 3. Notes the amended Two Wells Walking Cycling Plan will be brought forward for Council adoption."

CARRIED

# 14.10 CITIZENSHIP CEREMONY POLICY – REVIEW AND UPDATE

# RESOLUTION 2023/212

Moved: Councillor Keen Seconded: Councillor Paton

"that Council, having considered Item 14.10 – *Citizenship Ceremony Policy* – *Review and Update*, dated 24 July 2023, receives and notes the report and in doing so adopts the revised Citizenship Ceremony Policy as presented in Attachment 1 to this report."

CARRIED

# 14.11 REQUEST TO FLY THE RAINBOW FLAG

# RESOLUTION 2023/213

Moved: Councillor Boon Seconded: Councillor Strudwicke

"that Council, having considered Item 14.11 – *Request to Fly the Rainbow Flag*, dated 24 July 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala during business hours for the month of November 2023, with the exception of 11 November 2023 and acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide and on the Feast website."

# CARRIED

Councillor Paton called for a division.

The Mayor declared the vote set aside.

Members voting in the Affirmative: Councillors Strudwicke, Mazzeo, Boon, and Keen.

Members voting in the Negative: Councillor Panella and Paton.

The Mayor declared the motion **CARRIED** 

# 15 REPORTS FOR INFORMATION

# 15.1 COUNCIL RESOLUTIONS – STATUS REPORT

# **RESOLUTION 2023/214**

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered Item 15.1– *Council Resolutions - Status Report*, dated 24 July 2023, receives and notes the report."

CARRIED

# 15.2 UNDERGROUNDING OF POWER LINES AT OLD PORT WAKEFIELD ROAD, TWO WELLS

# RESOLUTION 2023/215

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered Item 15.2 – Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells, dated 24 July 2023, receives and notes the report."

CARRIED

# 16 QUESTIONS ON NOTICE

Nil

# 17 QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

# 18 MOTIONS ON NOTICE

Nil

# **19 MOTIONS WITHOUT NOTICE**

# RESOLUTION 2023/216

Moved: Councillor Boon

Seconded: Councillor Strudwicke

"that Council notes the recent passing of former District Council of Mallala Councillor Lindsay Baker OAM, and formally extends condolences to his family."

CARRIED

# 20 URGENT BUSINESS

Nil

#### 21 CONFIDENTIAL ITEMS

#### 21.1 TWO WELLS SERVICE CENTRE LAND VALUATION

#### **RESOLUTION 2023/217**

Moved: Councillor Keen Seconded: Councillor Strudwicke

"that:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager Development and Community, Executive Assistant to the Mayor and Chief Executive Officer, Governance Administration Officer/Minute Taker and Information Technology Officer, be excluded from attendance at the meeting of Council for Agenda Item 21.1 Two Wells Service Centre Land Valuation;
- 2. That Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.1 – Two Wells Service Centre Land Valuation concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, and would on balance be contrary to the public interest;
- 3. That Council is satisfied that in principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED

Councillor Boon left the meeting at 7.22pm.

# 21.1 TWO WELLS SERVICE CENTRE LAND VALUATION

Councillor Boon returned to the meeting at 7.24pm

RESOLUTION 2023/218

Moved: Councillor Keen Seconded: Councillor Boon

"that it being 7.27pm, the meeting be extended by 30 minutes."

CARRIED

#### RESOLUTION 2023/219

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered Item 21.1 – *Two Wells Service Centre Land Valuation*, dated 24 July 2023, receives and notes the report."

CARRIED

#### **RESOLUTION 2023/220**

Moved: Councillor Keen Seconded: Councillor Boon

"that Council, having considered the matter of Item 21.1 – Two Wells Service Centre Land Valuation in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:

- The staff report, resolution 2023/220, Attachment 1, Attachment 2 and Attachment 3
  pertaining to Item 21.1 Two Wells Service Centre Land Valuation remain confidential
  and not available for public inspection until further order of the Council except such
  disclosure as the Chief Executive Officer determines necessary or appropriate for the
  purpose of furthering the discussions or actions contemplated;
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED

# 21.2 DUBLIN URBAN LAND DEVELOPMENT

# RESOLUTION 2023/222

Moved: Councillor Keen Seconded: Councillor Boon

"that:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager Development and Community, Executive Assistant to the Mayor and Chief Executive Officer, Governance Administration Officer/Minute Taker and Information Technology Officer, be excluded from attendance at the meeting of Council for Agenda Item 21.2 Dublin Urban Land Development;
- 2. That Council is satisfied that pursuant to section 90(3)(d)(i) of the Local Government Act 1999, Item 21.2 Dublin Urban Land Development, concerns commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party;

3. That Council is satisfied that in principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

Moved: Councillor Keen Seconded: Councillor Paton

"that Council, having considered the matter of Item 21.2 – Dublin Urban Land Development in confidence under sections 90(2) and 90(3)(d)(i) of the Local Government Act 1999, resolves that:

- The staff report, minutes, Attachment 1 and Attachment 2 pertaining to Item 21.2 Dublin Urban Land Development remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated;
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999,* the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999,* the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED

# 22 CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.53pm.

Confirmed as a true record.

Mayor:....

Date: \_\_\_\_/\_\_\_/\_\_\_\_

3.2 Confirmation of Minutes - Special Council Meeting – 25 July 2023

"that the minutes of the Special Council Meeting held on 25 July 2023 (MB Folios 17863 to 17866 inclusive) be accepted as read and confirmed."



# MINUTES

of the

# **Special Council Meeting**



Held, pursuant to the provisions of the *Local Government Act 1999,* in the

Council Chamber Redbanks Road Mallala

on

Tuesday 25 July 2023 at 4.30pm

The Mayor formally declared the meeting open at 4.30pm.

# 1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

# 2 ATTENDANCE RECORD

# Present:

Mayor Mark Wasley Councillor Alana Bombardieri (from 4.31pm) Councillor Kay Boon (from 4.34pm) Councillor Terry-Anne Keen Councillor Margherita Panella Councillor David Paton Councillor Marcus Strudwicke Councillor Eddie Stubing

# Also in Attendance:

Chief Executive OfficerMr James MillerAdministration and Executive Support Executive OfficerMs Stacie ShrubsoleInformation and Technology Support OfficerMr Sean MurphyManager, Human Resources Consulting – McArthurMs Rebecca Hunt

# **Apologies:**

Councillor John Lush Councillor Dante Mazzeo Councillor Bombardieri entered the meeting at 4.31pm.

# **3** DECLARATION OF MEMBERS' INTEREST

Nil

4 CONFIDENTIAL ITEMS

4.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW

# **RESOLUTION 2023/227**

Moved: Councillor Keen Seconded: Councillor Strudwicke

"that:

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except the Chief Executive Officer and Rebecca Hunt, Manager Human Resources Consulting, McArthur be excluded from attendance at the meeting of the Council for Agenda Item 4.1 *Chief Executive Officer Annual Performance Review*;
- 2. Council is satisfied that it is necessary that the public be excluded to enable Council to consider Item 4.1 *Chief Executive Officer Annual Performance Review* at the meeting:
  - a. on the grounds provided by section 90(3)(a) of the *Local Government Act 1999*, being that Item 4.1 *Chief Executive Officer Annual Performance Review* concerns information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
  - b. on the basis that information within Item 4.1 *Chief Executive Officer Annual Performance Review* contains information about the personal affairs of a person, constituting the performance of the Chief Executive Officer pursuant to the contract of employment.
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

#### RESOLUTION 2023/228

Moved: Councillor Keen Seconded: Councillor Stubing

"that Council, having considered the matter of Agenda Item 4.1 – *Chief Executive Officer* – *Performance Review* in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999, resolves:

- 1. That all associated information submitted to this meeting and the minutes of this meeting pertaining to Agenda Item 4.1 *Chief Executive Officer Performance Review* in relation to the matter remain confidential and not available for public inspection until further order of Council;
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED

# 5 CLOSURE

There being no further business, the Mayor declared the meeting closed at 5.52pm.

Confirmed as a true record.

Mayor
Mayor:

Date: \_\_\_\_/\_\_\_/\_\_\_\_

# 4 BUSINESS ARISING

# 5 DECLARATION OF MEMBERS' INTEREST

# 6 ADJOURNED BUSINESS

Nil

# 7 MAYOR'S REPORT

7.1 MAYOR'S REPORT – AUGUST 2023

Record Number: D23/37446

Prepared for: Mayor Mark Wasley

Reporting Period – Thursday 20 July 2023 to Wednesday 23 August 2023

Thursday 20 July 2023 Regional Roundtable Meeting, Lyndoch

<u>Friday 21 July 2023</u> Meeting – Mayor and Chief Executive Officer – Various Matters

Monday 24 July 2023 Pre-Council Meeting – Mayor and Executive Management Team Ordinary Council Meeting

# Tuesday 25 July 2023

Meeting – Mayor and Chief Executive Officer – Various Matters Pre-Meeting – Mayor, Chief Executive Officer and Rebecca Hunt of McArthur Management Special Council Meeting

<u>Friday 28 July 2023</u> South Australia Coastal Councils Alliance (SACCA) Committee Meeting

<u>Monday 31 July 2023</u> Meeting – Mayor and Chief Executive Officer – Various Matters Public Forum, Dublin Institute

<u>Wednesday 2 August 2023</u> Meeting – Mayor, Chief Executive Officer and Penny Pratt MP Member for Frome

# Friday 4 August 2023

Meeting – Mayor and Chief Executive Officer – Various Matters

Sunday 6 August 2023 to Friday 18 August 2023

Leave

# RECOMMENDATION

"that Council, having considered Item 7.1 – *Mayor's Report – August 2023*, dated 28 August 2023, receives and notes the report."

# 7.2 ACTING MAYOR'S REPORT – AUGUST 2023

# Record Number: D23/37461

# Prepared for: Deputy Mayor Marcus Strudwicke

Reporting Period – Sunday 6 August 2023 to Friday 18 August 2023

# Friday 11 August 2023

Meeting – Acting Mayor and Chief Executive Officer – Various Matters

# Tuesday 15 August 2023

Guided tour of the Mallala Museum for the Executive Management Team

# RECOMMENDATION

"that Council, having considered Item 7.2 – *Acting Mayor's Report – August 2023*, dated 28 August 2023, receives and notes the report."

# 8 REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

# 9 **DEPUTATIONS**

9.1 DEPUTATION – DEVON HARDIMAN - TWO WELLS FOOTBALL AND NETBALL SPORTING CLUB – FUNDING SUPPORT FOR OVAL LIGHTING UPGRADE

Record Number: D23/37650

- Author: Governance Administration Officer
- Authoriser: Acting Director, Corporate Services
- Attachments: 1. Deputation Request Form Devon Hardiman Two Wells Football and Netball Sporting Club I 📆



# **DEPUTATION REQUEST FORM**

Please complete this request and return to the principal office of Adelaide Plains Council <u>five (5) clear</u> <u>days</u>\* before the date of the Council meeting at which you wish to appear.

\*Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted **by 5pm on the Tuesday prior**\*

To: Chief Executive Officer

DETAILS				
I/We hereby request to be heard at the next meeting of Council on 28 / Augusts /2023				
Surname:	Surname: Hardiman			
Given Name(s):	Given Name(s): Devon			
Address:	Address: Two Wells			
	Suburb	Suburb		P/Code 5501
Postal Address:				
(if different from above)	Suburb	b		P/Code
Contact Number:	Home	e Work		
	Mobile	402 775 952		
Email Address:	Email Address:			
I will be speaking on my own behalf 🛛 Yes				
or				
As the spokesperson of a group of persons I Yes				
Name/Details of Person or Tw Group Representing: (if applicable)		Two Wells Football & Netball Sp	orting Club	
If you have a set of Rules by which the group is governed, please provide a copy of these.				
TOPIC OR ISSUE				

Adelaide Plains Council - PO Box 18, MALLALA SA 5502 Website: www.apc.sa.gov.au Email: info@apc.sa.gov.au The topic or issue I wish to speak about is: (please give sufficient details of the matter to enable consideration of your request for a deputation)

The club is seeking funding support for oval lighting upgrade. The club will be applying to the office for recreation, sport and racing for 50% funding to upgrade the oval lighting which is estimated to be around \$300k.

Dependending on RAAF committments, I may be required to provide a delegate of the club on my behalf.

It is strongly encouraged that Council's administration receives a copy of any notes or other relevant information regarding your Deputation Request.

# GUIDELINES

Adelaide Plains Council - PO Box 18, MALLALA SA 5502 Website: <u>www.apc.sa.gov.au</u> Email: <u>info@apc.sa.gov.au</u> Ph: (08) 8527 0200 Fax: (08) 8527 2242

2 | P a g e

Please note the following guidelines:			
<ul> <li>a. You will be allocated up to 10 minutes to speak. You do not need to use the whole 10 minutes.</li> <li>b. Your presentation will be limited to the topic or issue which you have nominated above.</li> <li>c. If you wish to use digital media for your presentation you have the following options to ensure a smooth meeting:</li> </ul>			
Option 1:Leave your PowerPoint presentation at the Council Office to be scanned before loading to Council's network ready for presentationImage: Council Office to be scanned before loading Image: Council Office to be scanned before loading 			
<b>Option 2:</b> Email (*please note - files are not to exceed 10mb*)	Yes	ØNo	
<b>Option 3:</b> Connect straight from your tablet/laptop to the project	or 🖸 Yes	DNo	
<ul> <li>d. After your presentation, be prepared to respond to any questions the Council Members may have of you.</li> <li>e. You should be aware that Council meetings are open to the public. There is unlikely to be any legal protection or other privilege in relation to any statements that you may make in this forum. This means that anything you say would be subject to the normal laws of defamation. Consequently, you should take care in how you make your address.</li> <li>f. If you are seeking funding from Council, please be aware that this needs to occur through Council's budget and forward planning processes and can only be achieved through a resolution of Council at a formal meeting.</li> </ul>			
DECLARATION			
I have read and understood the Deputation Guidelines and Information Sheet, and agree to abide by them. Name: Devon Hardiman			
(In full – Please Print)			
Signature: Date: 21/08/2023			
Once completed, please return to the Adelaide Plains Council, either in person, by post, facsimile or email ( <u>info@apc.sa.gov.au</u> )			

Adelaide Plains Council - PO Box 18, MALLALA SA 5502 Website: www.apc.sa.gov.au Email: info@apc.sa.gov.au

# **DEPUTATION INFORMATION SHEET**

#### 1. Speaking to Council

There is the ability, in many cases for an individual (or group) to appear before a Council in order to address the Council on a particular matter of concern to either themselves or a group of people whom they represent. This is called a Deputation. You can apply to do so by following the procedures set out below and completing the Deputation Request Form.

This Form can be obtained from:-

Principal Office: Adelaide Plains Council, 2a Wasleys Road, Mallala

Sub Office: Two Wells Service Centre, Old Port Wakefield Road, Two Wells

Telephone: (08) 8527 0200

Facsimile: (08) 8527 2242

Email: <u>info@apc.sa.gov.au</u> or

Website: www.apc.sa.gov.au

Further information on the process can be found in Council's document 'Code of Practice for Meeting Procedures'.

#### 2. Making a Request

You can make a request for a deputation by filling in all details on the Deputation Request Form and lodging that Form with Council's Chief Executive Officer via the principal office at least <u>five (5) clear days</u> before the meeting at which you nominate to speak.

\*Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted **by 5pm on the Tuesday prior**\*

You are required to provide sufficient information on the Deputation Request Form regarding the issue, keeping details clear in stating the topic and how this is relevant to matters to which Council has responsibility.

#### 3. What will happen to your request once you give it to the Council?

Once the completed Deputation Request Form has been received, it is entered into Council's records system and provided to the Chief Executive Officer and the Presiding Member.

#### 4. How will I know when my request is going to be heard by Council?

The Presiding Member will confer with the Chief Executive Officer and advise him/her whether or not the deputation is allowed. You will be contacted by a member of staff to advise if the request to address Council has been approved and to confirm the date, day, time and location of the relevant meeting.

The decision whether to allow a deputation is made by the <u>Presiding Member</u> in accordance with the *Local Government (Procedures at Meetings) Regulations 2013* and Council's *Code of Practice – Meeting Procedures.* 

If a deputation request is refused, the Presiding Member will report that decision at the next Council meeting. The Council (or Council Committee) may allow a deputation despite a contrary ruling by the Presiding Member.

Adelaide Plains Council - PO Box 18, MALLALA SA 5502Website: www.apc.sa.gov.auPh: (08) 8527 0200Fax: (08) 8527 2242

4 | P a g e

Clause 11 of Council's Code of Practice – Meeting Procedures is provided for below. The full document is available on Council's website.

#### Clause 11 – Deputations

- (1) A person or persons wishing to appear as a deputation at a meeting must deliver (to the principal office of the Council) a written request to the council **five (5) clear days before the date of the meeting at which the person(s) wishes to appear.** 
  - (a) If the matter relates to an item of business on the Agenda, the written request may be received at the principal office of the Council up until 5.00pm on the day of the meeting.
- (2) The CEO must transmit a request received under sub-clause (1) to the Presiding Member.
- (3) The Presiding Member may refuse to allow the deputation to appear at a meeting or may offer those requesting a deputation the opportunity to appear at a relevant Committee (as per sub-clause (7)).
- (4) The CEO must take reasonable steps to ensure that the person or persons who requested a deputation are informed of the outcome of the request.
- (5) If the Presiding Member refuses to allow a deputation to appear at a meeting, the Presiding Member must report the decision to the next meeting of the Council or Council committee (as the case may be).
- (6) The Council or Council committee may resolve to allow a deputation to appear despite a contrary ruling by the Presiding Member.
- (7) A council may refer the hearing of a deputation to a council committee.
- (8) A person or persons appearing as a deputation will be allowed to speak on an issue for a maximum of ten (10) minutes. The Presiding Member may allow for additional time or speakers.

#### 5. At the Meeting

Once you have received confirmation of the time and date of the deputation you are ready to attend the Council/Committee meeting.

At the appropriate time during the meeting you will be invited by the Presiding Member to come forward and make your deputation on the topic or issues which you have nominated.

You will be asked to state your name and topic(s) to discuss, which will be recorded in the minutes, and you will be given 10 minutes speaking time. At the completion of your address, the Presiding Member may invite members of Council to ask you questions in relation to your deputation.

You will be expected to conduct yourself in an orderly and respectful manner and to be mindful of the level of formality appropriate to the meeting. During the meeting you will be expected to address Council Members by the titles of the offices that they hold (i.e. the Presiding Member is to be addressed as "Mayor" and the Elected Members as "Councillor").

Please refrain from making defamatory or derogatory comments. Council meetings are open to the general public and there are no privileges protecting you in relation to defamation.

You may find it helpful to prepare brief notes of the matters upon which you wish to speak to the Council and use those notes when you address the meeting. It is often helpful if you can supply a copy of those notes to Council following your deputation.

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5 | P a g e

# 10 PRESENTATIONS/BRIEFINGS

Nil

# 11 **PETITIONS**

Nil

# **12 COMMITTEE MEETING MINUTES**

12.1 MINUTES OF THE ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETING HELD 3 AUGUST 2023

<b>Record Number:</b>	D23/35549			
Author:	Manager Library and Community			
Authoriser:	Group Manager – Development and Community			
Attachments:	<ol> <li>Draft Minutes of the Adelaide Plains Council Historical Committee held</li> <li>3 August 2023 I T</li> </ol>			

# OVERVIEW

Seven (7) members were present at the 3 August 2023 Adelaide Plains Council Historical Committee (APCHC) meeting held at the Mallala Museum's school room.

The full enclosing of the Agricultural Shed is now finished, which was predominantly financed by generous donations from businesses. Members are keen to commence work on other projects including a dedicated sporting exhibition space. Access to the collections held in the upstairs Margaret Tiller 'Gallery', located in the state heritage Mill building is restricted via a staircase. The APCHC wish to pursue grant funding opportunities in order for a lift to be installed so all visitors can appreciate the vast array of items on view in the 'Gallery'.

Members are eager to increase patron numbers, and are regularly contributing articles to local community newspapers and embracing promotional opportunities.

# RECOMMENDATION

"that Council receives and notes the minutes of the Minutes of the Adelaide Plains Council Historical Committee Meeting held 3 August 2023 as presented at Attachment 1 to this report."

# **MINUTES**

of

# Adelaide Plains Council Historical Committee Meeting

of the



Held, pursuant to the provisions of the *Local Government Act 1999,* 

held at

Mallalla Museum 1 Dublin Road Mallala

on

Thursday 3 August 2023 at 11.00am

3 August 2023

#### Adelaide Plains Council Historical Committee Meeting Minutes

The presiding member formally declared the meeting open at 11.06 am.

#### 1 ACKNOWLEDGEMENT OF COUNTRY

The Adelaide Plains Council Historical Committee acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

#### 2 ATTENDANCE RECORD

#### 2.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Mr J Franks

Ms L Parsons

Mrs C Young

#### 2.2 Also in attendance

Manager Library and Community

Ms A Sawtell

#### **APOLOGIES:**

2.3 Mr G Tucker

Adelaide Plains Council Historical Committee Meeting Minutes

3 August 2023

#### 3 MINUTES

#### 3.1 CONFIRMATION OF MINUTES

**COMMITTEE RESOLUTION 2023/40** 

Moved: Mrs Young Seconded: Ms Parsons

"that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 6 July 2023 (MB Folio 225 to 229 inclusive), be accepted as read and confirmed."

CARRIED

#### 4 BUSINESS ARISING

Nil

5 DECLARATION OF MEMBERS' INTEREST

Nil

6 REPORTS FOR DECISION

Nil

7 REPORTS FOR INFORMATION

#### 7.1 RESOLUTIONS ACTION REPORT – JULY 2023

#### COMMITTEE RESOLUTION 2023/41

Moved: Mr Angus Seconded: Mr Chenoweth

"that the Committee, having considered Item 7.1 – *Resolutions Action Report – July 2023*, dated 3 August 2023, receives and notes the report."

CARRIED

#### 7.2 MONTHLY FINANCIAL REPORT – JULY 2023

COMMITTEE RESOLUTION 2023/42

Moved: Ms Parsons Seconded: Mrs Young

"that the Committee, having considered Item 7.2 – *Monthly Financial Report – July 2023*, dated 3 August 2023, receives and notes the report."

CARRIED

#### Adelaide Plains Council Historical Committee Meeting Minutes

3 August 2023

#### 7.3 MONTHLY CORRESPONDENCE, SCHOOL AND GROUP VISITS REPORT – JULY 2023

COMMITTEE RESOLUTION 2023/43

Moved: Ms Parsons Seconded: Mr Franks

"that the Committee, having considered Item 7.3 – *Monthly Correspondence, School and Group Visits Report* – *July 2023*, dated 3 August 2023, receives and notes the report."

CARRIED

#### 8 QUESTIONS WITHOUT NOTICE

Nil

#### 9 MOTIONS WITHOUT NOTICE

#### 9.1 MALLALA MUSEUM – FUNDING OPPORTUNITIES – LIFT

#### COMMITTEE RESOLUTION 2023/44

Moved: Mr Franks Seconded: Mrs Young

"that the Committee continues to seek grant funding oppprtunities to install a lift in the Mill building."

CARRIED

#### 10 URGENT BUSINESS

Nil

#### 11 NEXT MEETING

Thursday 7 September 2023

#### 12 CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 11.40 am.

Confirmed as a true record.

Chairperson:....

Date: \_\_\_/\_\_\_/\_\_\_\_

# 12.2 MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD 17 AUGUST 2023

Record Number:	D23/37420		
Author:	Director Infrastructure and Environment		
Authoriser:	Chief Executive Officer		
Attachments:	<ol> <li>Draft Minutes - Infrastructure and Environment Committee - 17 August</li> <li>2023 <a href="https://www.uc.eo.org">10</a></li> </ol>		
	2. Mark-up version of Vegetation Management Policy 🗓 🖬		
	3. Letter to the LGA Chief Executive Officer - 6 April 2023 🖖 🛣		

# OVERVIEW

The purpose of this report is for Council to consider the Infrastructure and Environment Committee's recommendations, made at its meeting on 17 August 2023. A copy of the minutes of this meeting is presented as **Attachment 1** to this report.

A summary of the items for Council consideration is provided as follows:

- 1. Minutes of the Infrastructure and Environment Committee meeting held 17 August 2023
- 2. Deputation John Drexel Salt Creek Remediation
- 3. Policy Review Vehicle Crossover Policy
- 4. Policy Review Resident Contribution to Road Sealing Policy
- 5. Policy Review Verge Landscaping and Maintenance Guidelines
- 6. Policy Review Vegetation Management Policy
- 7. Road Side Vegetation Management Plan
- 8. Two Wells Township Community Waste Water Management System (CWMS) Concept Design

Click Agenda <u>here</u> to view the Agenda for the Infrastructure and Environment Committee Meeting on 17 August 2023.

#### **RECOMMENDATION 1**

"that Council receives and notes the minutes of the Infrastructure and Environment Committee Meeting held 17 August 2023 as presented at Attachment 1 to the report."

# **RECOMMENDATION 2 – DEPUTATION – JOHN DREXEL – SALT CREEK REMEDIATION**

"that Council endorses resolution 2023/016 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to bring back a report to Council in relation to setting up a working party that focuses on Salt Creek remediation and other associated infrastructure matters."

#### **RECOMMENDATION 3 – POLICY REVIEW – VEHICLE CROSSOVER POLICY**

"that Council endorses resolution 2023/017 of the Infrastructure and Environment Committee and in doing so adopts the revised Vehicle Crossover Policy as presented within Agenda for the Infrastructure and Environment Committee Meeting on 17 August 2023."

#### **RECOMMENDATION 4 – POLICY REVIEW – RESIDENT CONTRIBUTION TO ROAD SEALING POLICY**

"that Council endorses resolution 2023/018 of the Infrastructure and Environment Committee and in doing so adopts the revised Resident Contribution to Road Sealing Policy as presented within Agenda for the Infrastructure and Environment Committee Meeting on 17 August 2023."

#### **RECOMMENDATION 5 – POLICY REVIEW – VERGE LANDSCAPING AND MAINTENANCE GUIDELINES**

"that Council endorses resolution 2023/019 of the Infrastructure and Environment Committee and in doing so adopts the revised Verge Landscaping and Maintenance Guidelines Policy as presented within Agenda for the Infrastructure and Environment Committee Meeting on 17 August 2023."

# **RECOMMENDATION 6 – POLICY REVIEW – VEGETATION MANAGEMENT POLICY**

"that Council endorses resolution 2023/020 of the Infrastructure and Environment Committee and in doing so adopts the revised Vegetation Management Policy as presented in Attachment 2 to this report subject to the inclusion of reference to the Bushfire Management Plan."

#### **RECOMMENDATION 7 – ROAD SIDE VEGETATION MANAGEMENT PLAN**

"that Council endorses resolution 2023/021 of the Infrastructure and Environment Committee and in doing so adopts the Road Side Vegetation Plan as presented within Agenda for the Infrastructure and Environment Committee Meeting on 17 August 2023."

# RECOMMENDATION 8 – TWO WELLS TOWNSHIP – COMMUNITY WASTE WATER MANAGEMENT SYSTEM (CWMS) - CONCEPT DESIGN

"that Council endorses resolution 2023/022 of the Infrastructure and Environment Committee and in doing so accepts the LGA CWMS Program offer of \$155,000 to progress the Two Wells CWMS to concept design as presented at Attachment 3 to this Report."

# MINUTES

of the

# Infrastructure and Environment Committee



Held, pursuant to the provisions of the *Local Government Act 1999,* in the

# Council Chamber Redbanks Road Mallala

on

Thursday 17 August 2023 at 4.30pm

17 August 2023

The Chairperson formally declared the meeting open at 4.30pm.

#### 1 ACKNOWLEDGEMENT OF COUNTRY

The Infrastructure and Environment Committee acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

#### 2 ATTENDANCE RECORD

#### 2.1 Present

Mr Richard Dodson (Chairperson)

Mr Howard Lacy (Independent Member)

- Cr Alana Bombardieri
- Cr Kay Boon
- Cr Terry-Anne Keen
- Cr John Lush
- Cr Eddie Stubing

#### Also in Attendance

Chief Executive Officer	Mr James Miller
Director, Infrastructure and Environment	Mr Thomas Jones
Acting Director, Corporate Services	Ms Angie-Marie Ross
Marketing and Communications Officer	Ms Clarisse Semler-Hanlon
Administration Support Officer – Infrastructure and Environment/Minute Taker	Ms Lauren Bywaters
Governance Administration Officer	Ms Stacie Shrubsole

#### 2.2 Apologies

Mayor Mark Wasley Cr Dante Mazzeo

17 August 2023

#### 3 MINUTES

3.1 CONFIRMATION OF MINUTES - INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING - 16 MARCH 2023

#### **COMMITTEE RESOLUTION 2023/015**

Moved: Cr Boon Seconded: Cr Keen

"that the minutes of Infrastructure and Environment Committee Meeting held on Thursday 16 March 2023 (MB 103 to 110, inclusive), be accepted as read and confirmed."

CARRIED

#### 4 BUSINESS ARISING

Nil

#### 5 DECLARATION OF MEMBERS' INTEREST

Nil

#### 6 DEPUTATIONS

#### 6.1 DEPUATION - JOHN DREXEL - SALT CREEK REMEDIATION

Mr John Drexel, representative of the Friends of Middle Beach Inc, Two Wells Regional Action Team Inc and Coalition of Coastal Communities Inc, gave a 29-minute presentation to the Committee, in relation to the remediation of Salt Creek and associated issues, including taking questions of Members.

#### **COMMITTEE RESOLUTION 2023/016**

Moved: Cr Lush Seconded: Cr Keen

"that it be recommended to Council that Council instruct the Chief Executive Officer to bring back a report to Council in relation to setting up a working party that focuses on Salt Creek remediation and other associated infrastructure matters."

CARRIED

17 August 2023

#### 7 REPORTS FOR DECISION

#### 7.1 POLICY REVIEW - VEHICLE CROSSOVER POLICY

COMMITTEE RESOLUTION 2023/017

Moved: Cr Boon Seconded: Cr Stubing

"that the Infrastructure and Environment Committee, having considered Item 7.1 – *Policy Review* - *Vehicle Crossover Policy*, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it adopts the revised Vehicle Crossover Policy as presented in Attachment 1 to this report."

CARRIED

#### 7.2 POLICY REVIEW - RESIDENT CONTRIBUTION TO ROAD SEALING POLICY

COMMITTEE RESOLUTION 2023/018

Moved: Cr Boon Seconded: Cr Bombardieri

"that the Infrastructure and Environment Committee, having considered Item 7.2 – *Policy Review* - *Resident Contribution to Road Sealing Policy*, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it adopts the revised Resident Contribution to Road Sealing Policy as presented in Attachment 1 to this report."

CARRIED

# 7.3 POLICY REVIEW - VERGE LANDSCAPING AND MAINTENANCE GUIDELINES

#### COMMITTEE RESOLUTION 2023/019

Moved: Cr Keen Seconded: Cr Lush

"that the Infrastructure and Environment Committee, having considered Item 7.3 – *Policy Review* - *Verge Landscaping and Maintenance Guidelines*, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it adopts the revised Verge Landscaping and Maintenance Guidelines Policy as presented in Attachment 1 to this report."

CARRIED

17 August 2023

#### 7.4 POLICY REVIEW - VEGETATION MANAGEMENT POLICY

#### COMMITTEE RESOLUTION 2023/020

Moved: Mr Lacy Seconded: Cr Boon

"that the Infrastructure and Environment Committee, having considered Item 7.4 – *Policy Review* - *Vegetation Management Policy*, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it adopts the revised Vegetation Management Policy as presented in Attachment 1 to this report subject to the inclusion of reference to the Bushfire Management Plan."

CARRIED

Cr Keen left the meeting at 5.18pm.

#### 7.5 ROAD SIDE VEGETATION MANAGEMENT PLAN

#### COMMITTEE RESOLUTION 2023/021

Moved: Cr Boon Seconded: Cr Bombardieri

Cr Keen returned to the meeting at 5.20pm.

#### RECOMMENDATION

"that the Infrastructure and Environment Committee, having considered Item 7.5 – *Road Side Vegetation Management Plan*, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it adopts the Road Side Vegetation Plan as presented at Attachment 1 to this Report."

CARRIED

7.6 TWO WELLS TOWNSHIP - COMMUNITY WASTE WATER MANAGEMENT SYSTEM (CWMS) -CONCEPT DESIGN

COMMITTEE RESOLUTION 2023/022

Moved: Cr Boon Seconded: Cr Keen

"that the Infrastructure and Environment Committee, having considered Item 7.6 – Two Wells Township - Community Waste Water Management System (CWMS) - Concept Design, dated 17 August 2023, receives and notes the report and in doing so recommends to Council that it accepts the LGA CWMS Program offer of \$155,000 to progress the Two Wells CWMS to concept design as presented at Attachment 1 to this Report."

CARRIED

17 August 2023

# 8 REPORTS FOR INFORMATION

# 8.1 COMMITTEE RESOLUTIONS

COMMITTEE RESOLUTION 2023/023

Moved: Cr Keen Seconded: Cr Lush

"that the Infrastructure and Environment Committee, having considered Item 8.1 – *Committee Resolutions*, dated 17 August 2023, receives and notes the report."

CARRIED

#### 8.2 LAND DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2023/024

Moved: Cr Boon Seconded: Cr Stubing

"that the Infrastructure and Environment Committee, having considered Item 8.2 – Land Development Update, dated 17 August 2023, receives and notes the report."

CARRIED

#### 8.3 TWO WELLS TOWNSHIP LEVEE

COMMITTEE RESOLUTION 2023/025

Moved: Cr Lush Seconded: Cr Boon

"that the Infrastructure and Environment Committee, having considered Item 8.3 – *Two Wells Township Levee*, dated 17 August 2023, receives and notes the report."

CARRIED

# 8.4 MALLALA COMMUNITY WASTEWATER MANAGEMENT SCHEME

Cr Boon left the meeting at 5.56pm.

#### **COMMITTEE RESOLUTION 2023/026**

Moved: Cr Keen Seconded: Cr Stubing

"that the Infrastructure and Environment Committee, having considered Item 8.4 – Mallala Community Wastewater Management Scheme, dated 17 August 2023, receives and notes the report."

CARRIED

#### 8.5 UNDERGROUNDING OF POWER LINES AT OLD PORT WAKEFIELD ROAD, TWO WELLS

#### COMMITTEE RESOLUTION 2023/027

Moved: Cr Stubing Seconded: Mr Lacy

"that the Infrastructure and Environment Committee, having considered Item 8.5 – Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells, dated 17 August 2023, receives and notes the report."

CARRIED

#### 8.6 SIGNAGE AND WAYFINDING DESIGN STRATEGY

Cr Boon returned to the meeting at 6.01pm

#### COMMITTEE RESOLUTION 2023/028

Moved: Cr Boon Seconded: Cr Stubing

#### RECOMMENDATION

"that Council, having considered Item 8.6 – *Signage and Wayfinding Design Strategy*, dated 17 August 2023, receives and notes the report and in doing so acknowledges that further workshopping of the concepts and strategy be undertaken with Elected Members."

CARRIED

# 8.7 RESIGNATION OF INDEPENDENT CHAIRPERSON OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

COMMITTEE RESOLUTION 2023/029

Moved: Cr Keen Seconded: Cr Boon

"that Infrastructure and Environment Committee, having considered Item 8.7 – Resignation of Independent Chairperson of the Infrastructure and Environment Committee, dated 17 August 2023, receives and notes the report and in doing so expresses their sincerest thanks to Mr Dodson for his years of service on the committee."

CARRIED

#### 9 QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

Infras	tructure and Environment Committee Meeting Minutes	17 August 2023
10	MOTIONS WITHOUT NOTICE	
Nil		
11	URGENT BUSINESS	
Nil		
12	NEXT MEETING	5
To be	determined.	(0)
13	CLOSURE	
There being no further business, the Chairperson declared the meeting closed at 6.19pm.		
	Confirmed as a true record.	
	Chairperson:	
	Date://	
	joilect	
	Jr,	

Adelaide Plains Council	Vegetation Management Policy         Version Adoption by Council: 22 July 2019TBC         Resolution Number: 20192023/309TBC         Current Version: $\sqrt{2}\sqrt{3}$		
	Administered by: General ManagerDirector – Infrastructure and Environment	Last Review Date: 20192023 Next Review Date: 20242025	
Document No: <u>D19/31469D23/30249</u>	Strategic Outcome         4.3.5 Provide and maintain perattractive streetscapes, public         4.4.1 Protect natural biodivers         environments         Enviable Lifestyle         1. Manage growth to sustatownships         Remarkable Landscapes         1. Protect and enhance on landscapes, native veg	places and open spaces sity and restore natural- ain and activate our ur coastal and riverine	

#### 1. Objective

The purpose of this policy is to provide the strategic framework and management principles which will guide actions to ensure the protection and promotion of existing remnant native vegetation, the management of planted Australian and European vegetation throughout the Adelaide Plains Council whilst recognising the important role that vegetation has to the districts character, amenity, environment and value.

# 2. Scope

This Policy applies to land and road reserves within Adelaide Plains Council owned and/or controlled by Council.

#### 3. Policy Statement

This Policy aims to:

- Provide vegetation management that is consistent with community expectations, through legislation and policies whilst working within resource boundaries
- Recognise the importance that vegetation and open space has on the physical and mental health on the community as a whole
- Maintain vegetation in a safe and healthy condition and ensure appropriate sight distance clearances are maintained on all council road networks
- Preserve, enhance and promote the existing remnant native vegetation in the coastal,

**Note:** Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

riparian and terrestrial areas

- Manage and control the existing weed suite and any incursions that arise.
- -Maintain biodiversity of flora and provide habitat for native fauna
- · Effectively manage the impact of vertebrate pests on the natural environment
- Maintain and implement best practice methods for vegetation management and consider alternative practices
- Maintain and improve the character of parks, gardens and reserves at a consistent level of service in line with Council's Open Space Hierarchy
- · Deliver fit for purpose sports and recreation precincts
- Maintain all road and drain infrastructure
- · Provide a practical approach of Councils vegetation management

#### 4. Rural Road Reserve Vegetations – and Council's Roadside Marker Scheme (RMS)

<u>Council's rural roadsides hold the majority of remnant vegetation within the district.</u> <u>Council's roadside vegetation will be managed in accordance with Council's Roadside Vegetation</u> Management Plan. A person must not interfere with roadside vegetation unless permitted to do so by Council under a Section 221.

<u>Council's rural roadsides hold the majority of remnant vegetation within the district.</u> Currently there are <u>99103</u> roadside marker sites <u>which had an ecological assessment undertaken on them in 2023</u>. A roadside marker highlights <u>the</u>-significantnee of <u>native</u> indigenous flora <u>with noteworthy ecological value</u>. The sites are, indicated with a blue and white sign.

Council will commit to maintain and improve the existing Roadside Marker Scheme for the biodiversity of the natural environment and to prevent further loss of native species. <u>A full</u> copy of the ecological assessment can be viewed on Council's website.

Agricultural plantings and all other associated activities are to be confined within the property boundary. All plantings on Council Road Reserves are subject to Council approval in accordance with Section 221 of the *Local Government Act 1999* (the Local Government Act).

The collection of wood for fire wood is prohibited throughout the Council area and permission to collect will not be given. (Council By-law 4 Local Government Land).

#### 5. Natural and Coastal Areas

In conjunction with the Adelaide and Mount Lofty Ranges Natural Resource Management Northern and Yorke Landscape Board and its District's Officers, Council will protect and continue to enhance the districts natural assets. In collaboration with neighbouring councils, Council will endeavour to build connectivity of natural areas through vegetation corridors with in the Roadside Marker Scheme.

Remnant vegetation is vitally important to protect and preserve. Apart from the vegetation that is left on council's roadsides, there are significant pockets that remain intact with credible threats to their existence. These areas total to approximately 322 hectares (Coastal 165, Lewiston/Two Wells 67, Light River 28 and Other Areas 62). The "other areas" include Barabba Scrub, Blue Bonnet Reserve, The Rockies, Dublin Parklands and Baker Wetland. Of these the Dublin Parklands is Councils only heritage listed site.

The protection of our foreshores is extremely important given our unique and valuable mangrove forests and coastal wetlands. Council will adopt a planned and strategic approach **Note:** Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

to preserving our foreshores utilising key existing documents and strategies. Documents such as the Metropolitan and Northern Coastal Action Plan, Parham<u>and Webb Beach</u> Action Plan and Light Beach Action Plan will be the guiding documents when identifying environmental on-ground works along the coast. <u>It is important to recognise that the Adelaide</u> <u>International Bird Sanctuary comprises over 30km of the Adelaide Plains coast line.</u>

Declared weed species will be prioritised and control will be in accordance with the Declared Plant Policy for each identified species. Council will endeavour to support other Government and community initiatives such as the Adelaide International Bird Sanctuary.

Levees installed as part of the Coastal Settlements Adaptation study are to be maintained and revegetated to reduce weed spread into native vegetation.

#### 6. Formal and Memorial Gardens

Formal and memorial gardens must be maintained to a standard consistent with community expectations. Improvements must be ongoing to reflect changes in trends and in some circumstances remain the same especially with memorial gardens as they typically represent history and/or culture and plants provide an important link within these gardens.

#### 7. Street Tree and Streetscape Management

Street trees and streetscapes are regarded by Council and the community at large, as a valuable asset that must be managed to create an aesthetically and environmentally pleasing urban environment, which helps cool and soften hard infrastructure.

#### 8. Street Tree Planting

In order to prevent damage to Council and residential infrastructure, impact public health, eliminate hazards along footpaths and roads appropriate species for street tree planting will be authorised by <u>Horticulture-Open Space and Environment</u> Services in conjunction with Management and Councils Community Consultation Policy as required.

Council will implement an ongoing street tree replacement program to combat these

issues. Species to be planted will be chosen on the proviso of the following factors:

- a) Adherence to Acts of Law, regulations, relevant Council policies and other regulatory authorities and/or stakeholders i.e.: Department <u>for of Planning Transport and</u> Infrastructure<u>and Transport</u>, S.A. Power Networks, Telstra, S.A. Water, Epic Energy, NBN Co.
- b) Aesthetic and environmental value to the streetscape
- c) Habit and form
- d) Manageability through low maintenance and best practise practice
- e) Longevity including condition tolerances
- f) Impacts on associated road infrastructure
- g) Safety of all road users and pedestrians
- h) Species that will not prove invasive in the long term

#### 9. Street and Reserve Tree Removal and Maintenance

**Note:** Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

Removal of street and Reserve trees will only occur when the species:

- a) Are in decline and not able to return to health
- b) Poses a danger to the publicHazardous to the community

b)c) Have reached the end of their useful life

<u>d)</u> Has an impact on existing or the implementation of new <u>Council or Service Provider</u> infrastructure (e.g. Street Scape renewal)

Street and reserve trees will not be removed due to:

- a) Nuisance reasons including but not limited to leaf, bark, flower or fruit litter
- b) Installation or maintenance of new or existing residential infrastructure. E.g. fences, swimming pools or sheds unless otherwise agreed upon
- c) Shading of roof top solar panels
- a) Aesthetic reasons, including interruption of views

Street and reserve trees will be pruned in accordance with Council's pruning programs. Street and reserve trees will not be pruned for nuisance over hang vegetation into private property unless presenting a hazard.

#### 10. Streetscapes

Streetscapes are an integral part of creating an atmosphere that invites people into a street. Known as "soft" infrastructure, this style of landscaping helps to soften built up township areas. Council will continue to provide a level of standard that is consistent with community expectation and that continues to improve the aesthetics of the area.

#### 11. Recreation Reserves

Recreation Reserves compose the majority of "useable" space by the public for passive recreation. These areas include:

- a) Trails for horse riding, exercising and dog walking.
- b) Picnic/BBQ shelters.
- c) Sporting clubs, social gatherings and special events
- d) Stormwater reserves.

#### 12. Stormwater Reserves and Undeveloped Reserves

Due to the size and complexity of the Stormwater network and undeveloped reserves throughout the district, maintenance requirements will vary. All reserves will receive slashing required to manage fire suppression for bush fire control. Additional slashing will be undertaken if the climatic conditions require it.as per Council's Reserve Classification and Level of Service. Weed control will be undertaken along paths to minimise any adverse effect on infrastructure. Declared and invasive weeds will be maintained as they present and in accordance with legislative requirements.

#### 13. Cemeteries

Note: Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

Cemeteries have individual characteristics that require different management approaches. Vegetation will be managed and maintained consistent with the character of the individual sites. Council will keep all cemetery weed infestations to a minimum, maintain existing plantings and undertake improvements as required.

Council is not responsible for maintaining vegetation within individual grave sites. If the lessee extends plantings beyond the confines of the site, Council may remove the plantings to rectify any hazards/problems caused.

#### 14. Playgrounds

Weed infestations will be managed so as to minimise any adverse impact on the use of the playgrounds whilst maintaining the natural environs. Trees and other plantings will be maintained and/or upgraded as required. Irrigated turf areas will be maintained on a regular basis and other turf management will take place as required.

No hazardous vegetation (poisonous, spiny etc.) will be utilised within the bounds of the playground for the safety of all children.

#### 15. Major Sports and Recreation Precincts

Major sport and recreation precincts must be maintained to a standard consistent with community expectations.

#### 16. All Other vegetation

Outside of the sports arena, all other vegetation will be managed to a standard that incorporates safety and weed prevention while maintaining the feel of a country/rural sporting venue.

#### 17. Road and Drain Infrastructure

The maintenance of roadside vegetation will be undertaken to ensure standards for carriageway clearances and sight distances at intersections are met.

The maintenance of roadside vegetation within the rural living area and rural intersections will be undertaken in line with statutory requirements for fire prevention, to maintain line of sight for the safety of motorist, weed control and preservation of remnant vegetation.

All road and drainage infrastructure must be protected from the incursion of weeds and other vegetation to allow for safe passage and unimpeded water to flow.

Weed control along all bitumised roads and roadside drains will occur as required.

See Council's Roadside Vegetation Management Plan for further information in regards to road reserve vegetation management.

#### 18. Road Reserve/Verge Development

Residents who wish to develop and/or maintain verges adjacent to their property/s, must apply to Council to do so under Section 221 of the Local Government Act. Failure to obtain a permit is an offence under the Act, the maximum penalty is \$5000.00. Council may also request the owner reinstate the verge at the property owner's expense if they interfere or make an alteration to a public road without permission.

**Note:** Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.

#### 19. Fire Wood Collection

Firewood collection is not permitted from Council's reserves or roadsides. Refer to Councils Roadside Vegetation Management Plan for more information.

#### 19.20. Pest Management

Pest management involves a holistic approach to control all variants of pests including, weeds and insects that have an adverse impact on remnant vegetation or formal landscaping.

#### 20.21. Invasive Weeds

Pest species that are deemed invasive throughout the district, will be controlled by Council as required, so as to not become a significant and costly problem in the area.

#### 21.22. Declared Weeds

Council is responsible for the control of declared weeds on land owned or under the care and control of Council, as required under the Natural Management Resources Act 2004Landscape Act 2019. and Regulations (General) 2005. Council will work with the Adelaide and Mount Lofty Ranges Natural Resource ManagementNorthern and Yorke Landscape Board and its District Officers, to effectively control declared weeds within road reserves and manage declared weed infestations on private property. the constraints of Councils resources.

#### 22.23. Pesticide Use

Council staff that utilise pesticides for the control of vegetation, vertebrates, invertebrate pests and diseases, will be trained in the use of chemicals as required under the Controlled Substances Act 1984, Controlled Substances (Pesticides) Regulations 2003, Dangerous Substances Act 1979 and Dangerous Substances Regulations 2002.will be adequately trained.

\_Appropriate records will be kept by staff through Councils record management systems including daily spray records, to comply with relevant legislation.

Programs and schedules are in place for pest management and are adjusted with seasonal climatic conditions and outbreaks of weed suites and other incursions with a focus of keeping pesticide use to a minimum.-

#### 23.24. Related Documents

Land Under Roads Policy

Authorisation to Alter a Public Road Application Form

Open Space Plan Back Ground Report 2016

**Open Space Plan Directions Report 2016** 

**Community Lands Management Plans** 

2016

#### District Council of Mallala Roadside Vegetation Management Plan-

Reserve Development Policy

Note: Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version. Adelaide Plains Council RMS Ecological Survey Report 2023 Adelaide Plains Council Roadside Vegetation Management Plan 2023

#### 24.25. Records Management

All documents relating to this Policy will be registered in Council's Record Management System and remain confidential where identified.

#### 25.26. Document Review

This Policy will be reviewed every two (2) years.

#### 26.27. References

Application to Alter a Public Road Development Act 1993 Land Under Roads Policy Local Government Act 1999 Local Government Regulations 2013 Native Vegetation Act 1991 Native Vegetation Regulations 2003 Landscape Act 2019 Natural Resources Management Act 2004. Natural Resources Management Regulations (General) 2005. Controlled Substances Act 1984. Controlled Substances (Pesticides) Regulations 2003. Australian Standards 4373, Pruning of Amenity Trees.

#### 27.28. Further Information

Members of the public may inspect this Policy free of charge on Council's website at <u>www.apc.sa.gov.au</u> or at Council's Principal Office at:

2a Wasleys Road, Mallala SA 5502

A copy of this Policy may be obtained on payment of a fee.

Any queries in relation to this Policy must be made in writing to <u>info@apc.sa.gov.au</u> to the attention of <u>-DirectorGeneral Manager</u> – Infrastructure and Environment.

Note: Electronic version in Council's EDRMS is the controlled version. Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the current version.



The voice of local government.

In reply please quote our reference: ECM 795618 DE / BS

2 August 2023

Rajith Udugampola A/Chief Executive Officer Adelaide Plains Council

Emailed: rudugampola@apc.sa.gov.au

Dear Rajith

#### Two Wells CWMS – approval of funds for concept design

Thank you for your correspondence advising the Council Resolution to seek funding via the LGA Community Wastewater Management System (CWMS) program to progress investigations for a CWMS for the Two Wells township.

I am pleased to advise that your application for funding from the CWMS Program was discussed at the LGA Board meeting on Thursday 20 July 2023 with funding of up to \$155,000 approved to progress the Two Wells CWMS to concept design.

The next steps include:

- Council confirming that the existing Council operated CWMS schemes are functioning at a sustainable level (both in operational and financial terms) or moving towards such a level through an agreed schedule; and
- When this is confirmed, undertaking procurement, and entering into a funding agreement for the concept design work. At this time, please advise if Council prefers to undertake procurement internally using existing resources or LGA Procurement (the fee for which will be deducted from the approved funding).

Should Council accept the LGA's offer, please return to me the information required to satisfy the first point above by **5pm on Friday 24 August 2023**.

If you wish to discuss any of the above, please do not hesitate to contact David Eggers, CWMS Program Manager on 0497 699 047 or <u>David.Eggers@lga.sa.gov.au</u>.

I look forward to continuing to work with you on the Two Wells CWMS project.

Yours sincerely

Clinton Jury Chief Executive Officer Telephone: 08 8224 2039 Email: <u>clinton.jury@lga.sa.gov.au</u> Copt to: TJones@apc.sa.gov.au

18 Frome Street Adelaide SA 5000 | GPO Box 2693 Adelaide SA 5001 | T 08 8224 2000 | W Iga.sa.gov.au

# **13 SUBSIDIARY MEETINGS**

13.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY - SPECIAL BOARD MEETING HELD 27 JULY 2023

Record Number: D23/34970

Author: Governance Administration Officer

Authoriser: Acting Director, Corporate Services

Attachments: 1. Minutes of the Gawler River Floodplain Management Authority Special Meeting held 27 July 2023 🖳 🖼

# OVERVIEW

The purpose of this report is for Council to receive and note the minutes of the Gawler River Floodplain Management Authority Special Board meeting held on 27 July 2023.

# RECOMMENDATION

"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Special Board Meeting held on 27 July 2023 as presented as Attachment 1 to this report."

# MINUTES

#### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY SPECIAL BOARD

#### 11am Thursday 27 July 2023 City of Playford

#### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 141st meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Ms Sheree Shenk, Adelaide Plains Council, Deputy Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Mr Dale Welsh, City of Playford, Proxy for Greg Pattinson
- Cr Clint Marsh, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

#### Guest

• Rebecca Hunt, McArthur Recruitment

#### 1.3 Apologies

- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Cr Brian Sambell, Town of Gawler (Deputy Board Member)

#### **1.4 Appointment of Observers**

Nil

#### 1.5 Declarations of Interest

Nil

Minutes GRFMA Special Board 27-07-2023

Page 1 of 3

#### 2. Confidential Report

2.1 Appointment of GRFMA Chairperson

GB55/23	Appointment of GRFMA Chairperson
Moved:	Cr Bruce Preece
Seconded:	Cr Terry-Anne Keen

That:

 Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:
 Observers

in order to consider in confidence agenda item 2.1 Appointment of GRFMA Chairperson pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

- 2. This matter is confidential because the information herein provides matters relating to the appointment of the GFRMA Chairperson.
- 3. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board considers it necessary to consider this matter in confidence.

#### CARRIED UNANIMOUSLY

- 11:10am confidential session commenced.
- 11:35am Rebecca Hunt left the meeting.
- 11:35am Sheree Shenk, Adelaide Plains Council, joined the meeting by phone.
- 11:40am Sheree Shenk left the meeting.
- 11:43am Richard Dodson left the meeting.

# GB56/23 Appointment of GRFMA Chairperson Kept in Confidence

GB57/23	Appointment of GRFMA Chairperson
Moved:	Cr Terry-Anne Keen
Seconded:	Cr Bruce Preece

That:

- Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 2.1 Appointment of GRFMA Chairperson be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3)(d)(e) of the Local Government Act 1999:
  - Report for Item 2.1.
  - Attachment for item 2.1.
  - Minutes for Item 2.1

Minutes GRFMA Special Board 27-07-2023

Page 2 of 3

- 2. The Executive Officer be authorised to provide a copy of the confidential minutes to the Chief Executive Officer of each Constituent Council in confidence.
- 3. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

#### CARRIED UNANIMOUSLY

12:22pm confidential session concluded.

3. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 12:23pm.

Chair \_\_\_\_\_ Date \_\_\_\_\_

# 13.2 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY – BOARD MEETING HELD ON 17 AUGUST 2023

Record Number:	D23/37939		
Author:	Governance Administration Officer		
Authoriser:	Acting Director, Corporate Services		
Attachments:	<ol> <li>Gawler River Floodplain Management Authority – Minutes of GRFMA Board Meeting held on 17 August 2023 J T</li> </ol>		

# OVERVIEW

The purpose of this report is for Council to receive and note the minutes of the Gawler River Floodplain Management Authority Board meeting held on 17 August 2023.

# RECOMMENDATION

"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Board Meeting held on 17 August 2023, presented as Attachment 1 to this report."

# MINUTES

#### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

#### 9:45am Thursday 17 August 2023 Town of Gawler – Admin Centre, 43 High Street, Gawler East

#### 1. Meeting of the Board

#### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 143rd meeting of the Board.

#### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr John Lush, Adelaide Plains Council, Observer
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Ben Clark, The Barossa Council, Deputy Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member
- Mr David Hitchcock, Executive Officer

Presenter: Catharine Ward, Department for Environment and Water

#### 1.3 Apologies

- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Brian Sambell, Town of Gawler, Deputy Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Cate Hart, Department for Environment and Water

#### 1.4 Appointment of Observers

GB58/23	Observers
Moved:	Cr Terry-Anne Keen
Seconded:	Mr James Miller

That Cr John Lush be appointed as Observer.

#### CARRIED UNANIMOUSLY

Minutes GRFMA Board 17-08-2023

Page 1 of 8

#### 1.5 Declarations of Interest

Nil

#### 2. Confirmation of Minutes

2.1 GRFMA Ordinary Meeting Minutes

GB59/23	<b>GRFMA Ordinary Meeting Minutes</b>
Moved:	Cr Bruce Preece
Seconded:	Mr James Miller

That the Minutes of the Gawler River Floodplain Management Authority Board meetings held on 15/06/2023, 28/06/2023 (Special Board Meeting) and 27/07/2023 (Special Board Meeting) be confirmed as a true and accurate record of those meetings.

#### CARRIED UNANIMOUSLY

# 2.2 GRFMA Confidential Meeting Minutes

GB60/23	<b>GRFMA Confidential Meeting Minutes</b>
Moved:	Cr Terry-Anne Keen

Seconded: Cr Malcolm Herrmann

That the Confidential Minutes of the Gawler River Floodplain Management Authority Board Special Meeting held on 27/07/2023 be confirmed as a true and accurate record of that meeting.

## CARRIED UNANIMOUSLY

#### 2.3 Actions on Previous Resolutions

Noted.

2.4 Matters Arising from the Minutes

Nil

#### 3. Questions on Notice

Nil

GB61/23Agenda Order of BusinessMoved:Cr Bruce PreeceSeconded:Cr Terry-Anne Keen

That the Motions on Notice be received, and that item 4 be deferred in the agenda order of business until after item 9.

#### CARRIED UNANIMOUSLY

Minutes GRFMA Board 17-08-2023

Page 2 of 8

#### 5. Presentations

#### 5.1 Gawler River Business Case

Ms Catharine Ward, Project Manager for Gawler River Floodplain Management, Department for Environment and Water provided a presentation on the Business Case.

9:56am Cr Clint Marsh arrived at the meeting.

- 10:46am James Miller left the meeting.
- 10:50am James Miller returned to the meeting.

11:00am the Chair Ian Baldwin adjourned meeting procedures to allow time for a short break.

- 11:10am Catharine Ward left the meeting.
- 11:10am meeting procedures resumed.

#### 6. Audit Committee

#### 6.1 Audit Committee Meeting Minutes

GB62/23	Audit Committee Meeting Minutes
Moved:	Cr Malcolm Herrmann
Seconded:	Cr Bruce Preece

That the Minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held on 7/8/2023 be received.

#### CARRIED UNANIMOUSLY

#### 7. Technical Assessment Panel

- Nil
- 8. Reports
  - 8.1 GRFMA Strategic Plan

GB63/23GRFMA Strategic PlanMoved:Cr Clint MarshSeconded:Mr James Miller

That the GRFMA establishes a small working group of interested Board Members, to work with the Executive Officer to:

- a) Facilitate a working program for delivery of GRFMA Strategic Plan actions that will, provide consistency of expectations between the GRFMA and Constituent Councils.
- b) Identify suitable policy approaches to reporting of relevant KPI's.

#### CARRIED UNANIMOUSLY

Minutes GRFMA Board 17-08-2023

Page 3 of 8

#### GB64/23 **GRFMA Strategic Plan** Cr Clint Marsh Moved: Seconded: Mr Richard Dodson

That Membership of the Strategic Plan working group, including the Executive Officer consist of:

- 1. Cr Bruce Preece
- 2. Ms Whendee Young
- 3. Mr Greg Pattinson

#### CARRIED UNANIMOUSLY

#### 8.2 Gawler River Flood Mitigation, Department for Environment and Water

GB65/23 Gawler River Flood Mitigation, Department for Environment and Water Moved: Mr Greg Pattinson Seconded: Cr Malcolm Herrmann

That the GRFMA notes the report.

#### CARRIED UNANIMOUSLY

#### 8.3 Stormwater Management Plan Progress Report

David Hitchcock provided a verbal update.

#### GB66/23 **Stormwater Management Plan Progress Report** Moved: Cr Terry-Anne Keen

Seconded: Cr Clint Marsh

That the GRFMA receives the report.

## CARRIED UNANIMOUSLY

## 8.4 Financial Statements 2022/2023 and Annual Audit

GB67/23 Financial Statements 2022/2023 and Annual Audit

Moved: Cr Malcolm Herrmann Seconded: Cr Clint Marsh

#### That:

- 1. The audited Financial Statements for the year 2022/2023 be adopted for the purposes of Part 4 Financial Statements of the Local Government (Financial Management) Regulations 2011.
- The 'Certification of Auditor Independence' be signed by the GRFMA Board Chairperson.
- The 'Certification of Auditor Independence be signed by the GRFMA Board Chairperson
   The 'Certification of Financial Statements' be signed by the GRFMA Board Chairperson
- 4. The Chief Executive Officer of each Constituent Council be requested to sign the 'Certification of Auditor Independence'.

#### CARRIED UNANIMOUSLY

Minutes GRFMA Board 17-08-2023

Page 4 of 8

#### 8.5 GRFMA Annual Report 2022/2023

#### GB68/23 GRFMA Annual Report 2022/2023

Moved: Mr Richard Dodson Seconded: Ms Whendee Young

That the GRFMA Board receives and adopts the GRFMA 2022/2023 Annual Report.

#### CARRIED UNANIMOUSLY

#### 8.6 Schedule of Assets

GB69/23Schedule of AssetsMoved:Mr Greg PattinsonSeconded:Cr Clint Marsh

That the Schedule of Constituent Council's Interest in Net Assets 30 June 2023 be adopted in accordance with Clause 15.5 of the Charter.

#### CARRIED UNANIMOUSLY

#### 8.7 Financial Report

GB70/23Financial ReportMoved:Cr Bruce PreeceSeconded:Mr Richard Dodson

That the Board:

- 1. Receives the financial report as of 31 July 2023 showing a cash at bank balance of \$44,326.13.
- 2. Notes internal cash lending for CAD offset is \$129,200.

## CARRIED UNANIMOUSLY

#### 8.8 Executive Officer KPI

GB71/23 Executive Officer KPI

Moved: Cr Terry-Anne Keen Seconded: Cr Clint Marsh

That the GRFMA

- 1. Receives the report.
- 2. Directs that strategic priority and reporting mechanisms of GRFMA Executive Officer KPIs be included in the remit of the working group established to facilitate a program for delivery of Strategic Plan actions.

## CARRIED UNANIMOUSLY

The Board requested that a report be added to future Board meetings from the Chair and Executive Officer outlining meetings that have occurred between Board meetings.

11:37am Cr Clint Marsh left the meeting.

Minutes GRFMA Board 17-08-2023

Page 5 of 8

#### 8.9 Riverlea EIS

GB72/23Riverlea EISMoved:Cr Paul KochSeconded:Cr Bruce Preece

That the GRFMA

- 1. Notes that further information is required to further understand the potential impacts of additional stormwater discharge to the Gawler River from the proposed variation to the previously approved Buckland Park (Riverlea) Township Major Development.
- 2. Endorses the GRFMA submission made to the Secretary, State Planning Commission on 24/07/2026, in that regard.

CARRIED UNANIMOUSLY

#### 9. Correspondence

Nil

#### 10. Confidential

Refer item 4.1.

#### 4. Motions on Notice

#### 4.1 Appointment of GRFMA Chairperson

11:40am James Miller left the meeting.

11:42am Cr Bruce Preece left the meeting.

11:43am Cr Bruce Preece returned to the meeting.

#### GB73/23 Appointment of GRFMA Chairperson

Moved: Cr Terry-Anne Keen Seconded: Cr Bruce Preece

That:

 Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, with the exception of:
 Observers

in order to consider in confidence agenda item 4.1 Appointment of GRFMA Chairperson pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

- 2. This matter is confidential because the information herein provides matters relating to the appointment of the GFRMA Chairperson.
- 3. On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board considers it necessary to consider this matter in confidence.

#### CARRIED UNANIMOUSLY

11:44am the confidential session commenced.

Minutes GRFMA Board 17-08-2023

Page 6 of 8

GB74/23 Appointment of GRFMA Chairperson Kept confidential

GB75/23 Appointment of GRFMA Chairperson Kept confidential

GB76/23 Appointment of GRFMA Chairperson Kept confidential

GB77/23 Appointment of GRFMA Chairperson Kept confidential

GB78/23 Appointment of GRFMA Chairperson Moved: Cr Paul Koch

Seconded: Mr Greg Pattinson

That:

- 1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 4.1 Appointment of GRFMA Chairperson be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3)(d)(e) of the Local Government Act 1999:
  - Report for Item 4.1.
  - Minutes for Item 4.1.
  - Attachment for item 4.1.
- 2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999 with the exception of the minutes to be released once all concerned parties have been advised of the outcome of the meeting.

#### CARRIED UNANIMOUSLY

12:35pm confidential session concluded.

12:40pm the Acting Chair James Miller suspended meeting procedures to allow for informal discussion.

12:43 meeting procedures resumed.

GB79/23 Leave of Absence Chairperson Moved: Cr Terry-Anne Keen Seconded: Cr Malcolm Herrmann

That Cr Bruce Preece be appointed as acting Chairperson during the leave period for Ian Baldwin from 4 September 2023 to 23 October 2023.

CARRIED UNANIMOUSLY

12:44pm Ian Baldwin returned to the meeting and resumed the position of Chair.

Page 7 of 8

#### 11. Urgent Matters Without Notice

GB80/23	External Auditor
	<u> </u>

**Moved:** Cr Malcolm Herrmann **Seconded:** Cr Terry-Anne Keen

Noting that the term of Dean Newbery as the external Auditor is due to expire following the completion of the 2023/24 financial year audit, the GRFMA Board requests the Audit Committee to provide advice on the appointment and term of the external auditor for 2024/2025 and onwards.

#### CARRIED UNANIMOUSLY

GB81/23Audit Committee Terms of ReferenceMoved:Cr Malcolm HerrmannSeconded:Cr Terry-Anne Keen

That the GRFMA Board seeks advice from the Audit Committee on its Terms of Reference such advice to include reference to risk.

## CARRIED UNANIMOUSLY

#### 12. Next Meeting

Date and Time:19 October 2023Host:Adelaide Plains Council

#### 13. Closure

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 12:49pm.

Chair \_\_\_\_\_ Date \_\_\_\_\_

Minutes GRFMA Board 17-08-2023

Page 8 of 8

# 14 **REPORTS FOR DECISION**

14.1 REQUEST FOR LEAVE OF ABSENCE – MAYOR WASLEY

Record Number: D23/34693

Authors: Chief Executive Officer

Attachments: Nil

# RECOMMENDATION

"that Council, having considered Item 14.1 – *Request for Leave of Absence – Mayor Wasley*, dated 28 August 2023, receives and notes the report and in doing so grants Mayor Wasley a leave of absence for the period 4 October 2023 to 23 December 2023 (inclusive)."

## **BUDGET IMPACT**

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not applicable

# **RISK ASSESSMENT**

Nil

# **DETAILED REPORT**

# Purpose

The purpose of this report is for Council to consider Mayor Mark Wasley's request for a leave of absence for the following period 4 October 2023 to 23 December 2023 (inclusive).

# Discussion

Section 54(d) of the *Local Government Act 1999* states that the office of a member of a council becomes vacant if the member:-

"... is removed from office by the council on the ground that he or she has been absent, without leave of the council, from three or more consecutive ordinary meetings of the council..."

On 6 August 2023, Mayor Wasley advised the Chief Executive Officer of his desire to seek a leave of absence for the period 4 October 2023 to 23 December 2023. Specifically, the Mayor will be absent from the following meetings and/or commitments:-

- Three (3) Ordinary Council Meetings scheduled to be held on 23 October 2023, 27 November 2023 and 18 December 2023
- Citizenship Ceremony scheduled on 17 September 2023
- Regional Reform Roundtable (date TBC)
- Local Government Association Annual General Meeting to be held 26 October 2023
- Public Forum to be held 30 October 2023
- Legatus Board of Management Meeting (date TBC)

# Conclusion

Mayor Wasley has provided advance notice of his upcoming absence. It is recommended that Council endorses Mayor Wasley's request.

# References

Legislation Local Government Act 1999 Council Policies/Plans

Code of Practice – Meeting Procedures

# 14.2 ADOPTION OF REVISED LONG TERM FINANCIAL PLAN 2024-2033

Record Number:	D23/35945	
Author:	Director Finance	
Authoriser:	Chief Executive Officer	
Attachments:	1.	Revised 2024 2033 Long Term Financial Plan for Adoption 🖞 🛣

# **EXECUTIVE SUMMARY**

- The purpose of this report is to provide for Council's consideration and adoption of the revised Long-Term Financial Plan for the period 2024-2033 (the revised LTFP).
- At a Special Council meeting held on 1 May 2023, Council resolved that the revised LTFP be released for public consultation. It forecast a break-even budget of \$0.170m in 2027/2028 (Year 5) of the revised LTFP.
- During the public consultation period, Council received three (3) submissions. However, they were mainly related to draft 2023/2024 Annual Business Plan (ABP) and the 2023/2024 Budget (the Budget).
- At the Ordinary Council Meeting held on 24 July 2023, Council adopted draft ABP and the Budget with a 5% increase in average rate (excluding growth) and deferred some of the operating and capital projects to 2024/2025 Financial Year (i.e. Year of the LTFP).
- Updated revised LTFP forecast a break-even budget of \$0.053m in 2027/2028 (Year 5).

# RECOMMENDATION

"that the Council, having considered Item 14.2 – Adoption of Revised Long Term Financial Plan 2024-2033, dated 28 August 2023, pursuant to Section 122(1a)(a) of the Local Government Act 1999 and Regulation 5 of the Local Government (Financial Management) Regulations 2011, adopts the Long-term Financial Plan 2024-2033 contained in Attachment 1."

# BUDGET IMPACT

Estimated Cost:	Operating deficit in Year 1 to 4 and surpluses thereafter
Future ongoing operating costs:	Interest expenses associated with new borrowings to finance capital expenditure
Is this Budgeted?	Yes (In the draft budget estimates)

# **RISK ASSESSMENT**

## **Financial Risk**

Council's current borrowing capacity with the Local Government Finance Association (LGFA) is \$14.9m. Therefore, proposed borrowings identified in this report will reduce the ability to borrow more funds for future activities not incorporated in to the LTFP.

LGFA has indicated recently that with the expected rapid population growth in Council district, a period of higher than 100% Non-Financial Liability Ratio may be acceptable as long as Council's long term financial planning justifies that it can handle the extra debt.

However, given the potential high debt level of the council and the projected operating deficits until 2027/2028, LGFA may place financial covenants on any new loans that aligns with projections in the LTFP to ensure that the Council commit to the LTFP projections.

# <u>Liquidity Risk</u>

Overdue rates have increased significantly over the last few years. Council's current overdue rates balance is \$1.096m as of 30 June 2023, an increase of 9% when compared to the overdue rates balance of \$0.922m as of 30 June 2022. Therefore, any further significant increase in overdue rates poses a considerable liquidity risk for the Council which may need to be funded via short-term borrowings in addition to the new borrowings estimated in this report.

Council already has commenced process under Section 184 of the *Local Government Act 1999*, to recover rates overdue for more than three (3) years. The total outstanding from these properties is \$112,212 as of 18 August 2023, recovery of which will provide a significant reduction in overdue rates.

# DETAILED REPORT

# Purpose

The purpose of this report is to provide for Council's consideration and adoption of revised (10-year) Long-Term Financial Plan for the period 2024-2033 (the revised LTFP).

# Background

Section 122(1a) of the Local Government Act 1999 (The Act) requires councils to develop and adopt:

- a Long-Term Financial Plan (LTFP) for a period of at least 10 years; and
- an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years (and these plans will also be taken to form part of the council's strategic management plans).

Section 122 (4) the Act requires that the:

- LTFP be reviewed <u>on an annual basis</u>.
- Council must undertake a comprehensive review of its LTFP within two (2) years after each general election of the council.

The purpose of a Council's LTFP is to express, in financial terms, the activities that it proposes to undertake over the medium to longer term to achieve its stated objectives. It is similar to, but usually less detailed than, the annual budget.

Just like the budget, it is a guide for future action although its preparation requires the Council to think about not just one year but the longer-term impact of revenue and expenditure proposals. The aggregation of future strategic plans and business initiatives and their intended outlays and anticipated revenues, enables the accumulating overall financial and economic implications to be readily identified and, if warranted, proposed future activities to be revised. The LTFP should specify and take account of:

- Expected expenses and capital outlays for each year of the plan;
- Expected revenues for each year and their source;
- Any variations in net debt required as a result of expected cash flow needs;
- Performance measures to enable assessment of the Council's financial sustainability over the period of the plan.

# Public Consultation of the LTFP

Public consultation of the draft revised LTFP was undertaken from Wednesday 10 May 2023 to Tuesday 30 May 2023. In addition, as part of the public consultation process, a Special Council Meeting was held at the Mallala Council Chamber on Monday 22 May 2023 from 7.30pm to 8.30pm, to receive verbal submissions.

Council received three (3) public submissions during the public consultation period, however they were mainly related to draft 2023/2024 ABP and the Budget. All three (3) submissions together with the response from the Council management was presented to the Special Council meeting held on 10 July 2023.

# Discussion

# Long Term Financial Objective of the Adelaide Plains Council

The Long Term Financial Objective of Adelaide Plains Council is to be "a Council which delivers on its strategic Objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual council rate bill".

Financial sustainability means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. The Long-Term Financial Plan has been developed based on following budget principles. They are: -

## **Principle 1: Breakeven budget**

Cost of annual Council's services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those Council services, programs and assets.

# **Principle 2: Rate Stability**

Annual rate collections are fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.

## **Principle 3: Infrastructure and Asset Management**

Maintain Infrastructure and Assets in line with the Council's Infrastructure Asset Management Plans.

# **Principle 4: Prudent Debt Management**

Prudent use of debt to invest in new long-term assets to ensure intergenerational equity between current and future users.

The LTFP provides the financial projections and budget framework to guide the development of the detailed annual budget and provide a level of assurance to Elected Members and the community on the sustainability of Council operations.

A 10-year Long Term Financial Plan summarises the financial impacts of Council's strategic directions and provides an indication of the sustainability of these plans. By evaluating our financial strategies over a planning horizon of 10 years:-

- a) Council can determine how decisions it makes now and for the Draft Budget will impact on the future; and
- b) ensure that the impact of rates is spread equitably across generations of ratepayers,

so that planned service standards over the long term and infrastructure levels can be met without unplanned and disruptive increases in rates or cuts to services.

The LTFP is prospective information. Actual results are likely to vary from the information presented. Consequently, the information presented is prepared on the basis of best estimate assumptions as to future events which Council expects are likely to take place. These estimates arise from information known in August 2023.

The Long-Term Financial Plan has been developed as part of Council's ongoing financial planning to assist Council to plan within a longer-term strategic framework. Key inputs and influences on the Long-Term Financial Plan include:

- An assessment of Council's current financial position for achieving longer term financial sustainability;
- Alignment with the Strategic Plan;
- Consideration of Council's appropriate role and responsibilities;
- Alignment with Council Programs;
- Alignment with Corporate Programs and internal support strategies;
- Alignment with agreed service provision and delivery standards;
- Alignment with Infrastructure and Asset Management Plans.

# Changes to the Revised LTFP Post-Public Consultation

Following changes have been made to the draft 2023/2024 Budget after public consultation which has a flow on effect on the revised LTFP.

# Table 1 – Changes to the draft budget and the revised LTFP Post-Public Consultation

Budget Change	Financial Impact
In the May Federal budget, government confirmed the continuation of Supplementary Local Road Funding for SA. APC is expected to receive \$0.134m in the next year.	Additional operating income of \$0.134m in 2023/2024
Updated growth information from GV (development growth increased from 2.55% to 3.82%).	Additional rates income of \$0.150m in 2023/2024.
Reduction in average rate increase (excl. growth) from 7% to 5%.	Reduction in income by \$0.224m in 2023/2024.
\$0.015mk has been allocated for Parham Foreshore Master Plan.	Increase in cost of Operating Project program by \$0.015m in 2023/2024.
Remove Hart Reserve Master Plan Development – Stage 2 from the Capital Program until grant funding opportunity are available.	Reduction in the Capital budget by \$0.200m in 2023/2024
<ul> <li>Changes to the draft operating project program;</li> <li>Reduce new labour from \$0.241m to \$0.089m;</li> <li>Defer following operating projects;</li> <li>Salt damp treatment at the Two Wells library;</li> <li>New cemetery management system; and</li> <li>Two Wells cemetery landscaping projects.</li> </ul>	Reduction in the operating project budget by \$0.276m in 2023/2024
<ul> <li>Deferred following capital projects;</li> <li>Intersection upgrade - Gawler River Rd (Germantown Rd and Bethesda Rd);</li> <li>Streetscape/Kerbing - South Terrace (Dublin);</li> <li>Replacement of one (1) fleet vehicle; and</li> </ul>	Total reduction in the capital project budget by \$0.655m in 2023/2024

# • Township Entrance Signs.

Financial returns associated with the TW Town Centre	Proceeds from the sale of land,	
development has been excluded pending formal Council	future rates income, future	
resolutions and finalisation of relevant contractual	development application income,	
discussions/agreements.	donated assets and its depreciation	
	excluded from the LTFP.	

Updated Long Term Financial Statements for the period 2024-2033 is contained in **Attachment 1**. It forecast an operating deficit from Year 1 to 4 and operating surplus from Year 5 to 10, subject to following tables in the attachments;

- a) the assumptions in **Table 1**; and
- b) Council following draft operating and capital project program as identified in **Table 3** and **Table 4**.

Any deviations from the assumptions and the project budget will have an impact on achieving LTFP projects identified in the **Attachment 1**.

# Long-term borrowings

In addition to the new borrowings of \$1.002m in 2023/2024 (Year 1), further \$2.856m and \$1.497m is forecast to borrow in Year 2 and Year 3 respectively. No further borrowings are required after 2026/2027 based on current assumptions and draft projects budget. Council will start repaying its loan in 2026/2027 (Year 4).

# Can the Council borrow more money?

Due to current and proposed borrowings in the revised LTFP, Council's Net Financial Liability (NFL) Ratio is expected to exceed 100% in the short to medium terms. However, the Local Government Financing Authority (LGFA) has indicated that while it's Credit Policy has some guidelines around specific financial metrics, the 'borrowing capacity' discussion really is related to a variety of other factors such as: -

- a) the ongoing financial viability of capacity to borrow and debt payback;
- b) the stage that the council is in its lifecycle.

Therefore, for Adelaide Plains with the rapid population growth, a period of higher than 100% NFL may be acceptable, as long as Council's long term financial planning justify that it can also handle the extra debt. Therefore, LGFA has indicated that Council's future budget decisions should based on the revised LTFP projections and any significant variations from revised LTFP may impact Council's future borrowing capacity.

# Conclusion

The revised 2024-2033 LTFP as presented in this report is based on the expected growth and Council continuing to deliver its existing services, program and activities for the next 10-year period.

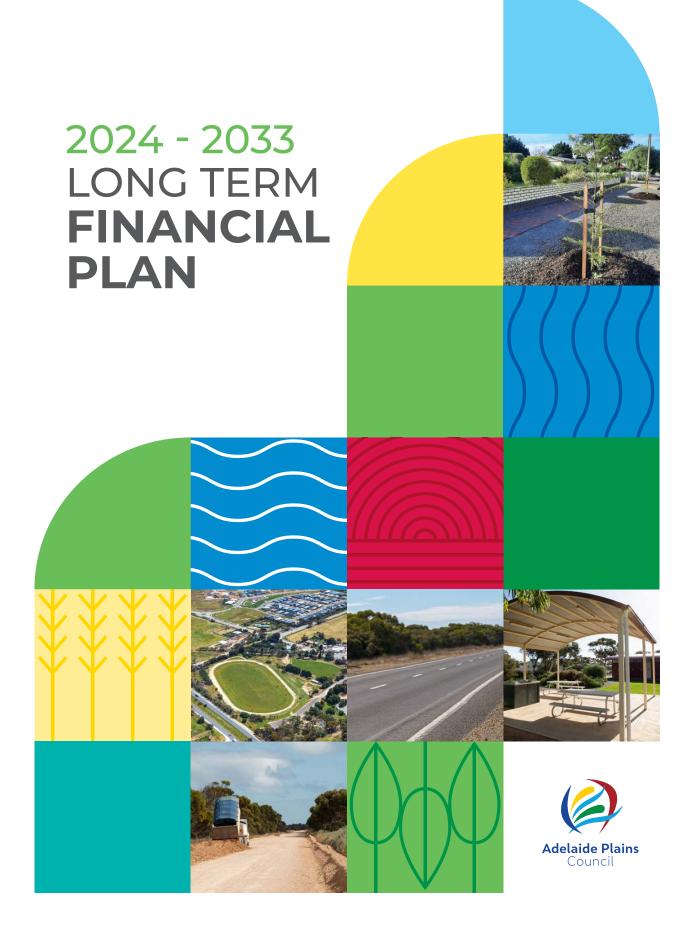
Financial sustainability underpins the Council's Financial Goals and Outcomes, which are set out in the Long-Term Financial Plan. In general terms, financial sustainability is ensuring that the Council has the financial resources to meet the long-term service and infrastructure needs of the community, without any unexpected sharp increases in rate revenue or cuts in service provision and standards.

Decisions regarding the revised LTFP need to take into account the impact on the Council's ability to continue to meet its operational and financial outcomes and achieve objectives identified in Council's strategic documents.

# References

<u>Legislation</u> Regulation 9 of the Local Government (Financial Management) Regulations 2011 Section 123 (13) of the Local Government Act 1999

Council and Other Policies/Plans ESCOSA Local Government Advice (February 2023) Budget Management Policy Council Vehicle Policy Rating Policy Funding Policy Treasury Management Policy Strategic Plan 2021-2024 (Adopted on 27 January 2021) Infrastructure and Asset Management Plan (Adopted on 25 October 2021) Long Term Financial Plan 2023-2032 (Adopted on 28 February 2022)



#### ACKNOWLEDGEMENT OF COUNTRY

Adelaide Plains Council acknowledges that we are located on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.



## ADELAIDE PLAINS COUNCIL

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Adopted by the Council 28 August 2023

Adopted Long Term Financial Plan 2024-2033



# CONTENTS

1	INTRODUCTION		
2	CEO STATEMENT ON FINANCIAL SUSTAINABILITY	6	
3	LONG TERM FINANCIAL OBJECTIVE OF THE ADELAIDE PLAINS COUNCIL	8	
4	KEY INFLUENCES AND RISKS	10	
	4.1 External Influences – items outside of Council's control	10	
	4.2 Internal Influences – items that Council can control	11	
	4.3 Community Drivers	11	
5	BASIS OF PREPARATION	12	
	5.1 LTFP Framework	13	
	5.2 LTFP Inputs	13	
	5.3 Key Drivers and Assumptions	14	
	5.4 Growth Projections	17	

6	10 YEAR CAPITAL AND OPERATING PROJECT PROGRAM	18
	6.1 Operating Project Program	18
	6.2 Capital Works Program	20
	6.3 New Capital Assets in Detail	22
	6.4 Projects excluded from the LTFP	25
	6.5 Long Term Financing Strategy	26
	6.6 Projected Debt Levels	28
7	LONG TERM FINANCIAL STATEMENTS	30
	7.1 Long Term Financial Indicators	36



# INTRODUCTION

# BACKGROUND

#### Section 122(1a) of the Local Government Act requires councils to develop and adopt:

- a Long Term Financial Plan (LTFP) for a period of at least 10 years; and
- an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by the council for a period of at least 10 years.

Section 122(4) (a) the Local Government Act requires that the LTFP should be reviewed on an annual basis. However, section 122(4)(b) of the Local Government Act specifies that the Council must undertake a comprehensive review of its Long Term Financial Plans within two (2) years after each general election of the council.

## **PURPOSE OF LTFP**

The purpose of a Council's LTFP is to express, in financial terms, the activities that it proposes to undertake over the medium to longer term to achieve objectives stated in its strategic documents. It is similar to, but usually less detailed than the annual budget. Just like the budget, it is a guide for future actions, although its preparation requires the Council to think about not just one year but the longer-term impact of revenue and expenditure proposals/decisions.

LTFP also provide a level of assurance to Elected Members and the community on the sustainability of Council's operations. The aggregation of future strategic plans, programs & initiatives, their intended costs and anticipated revenues, enables the accumulation of overall financial and economic implications to be readily identified and, if warranted, future activities to be revised/deferred.





4 Adopted Long Term Financial Plan 2024-2033

# LTFP AS A DECISION-MAKING TOOL

A 10 year LTFP summarises the financial impacts of Council's strategic directions and provides an indication of the sustainability of these plans. By evaluating Council's financial strategies over a planning horizon of 10 years, Council can determine how decisions that it makes now will impact on the future and ensure the impact of rates is spread equitably across generations of ratepayers so that planned service standards and infrastructure levels can be met over the long term without unplanned and disruptive increases in rates or cuts to services.

# LTFP IS A FLUID DOCUMENT

The LTFP presents prospective information which will be updated and amended over time as circumstances change. Actual results are likely to vary from the information presented. Consequently, the information in this LTFP is prepared based on best estimate assumptions as to future events which Council expects are likely to take place. Therefore, LTFP will be annually reviewed, modified and refined as new information is discovered, usually as part of the adoption of the annual budget.

> It is similar to, but usually less detailed than the annual budget. Just like the budget, it is a guide for future actions





#### Adelaide Plains Council (APC) is one of the fastest growing local government areas in South Australia, second only to Mount Barker, and this trend is anticipated to accelerate over the next ten year period.

With residential land releases well underway at Two Wells, we are seeing upwards of 500 new residents moving to our region each year. Growth projections indicate that by the year 2033, our Council will have grown by approximately 5,000 people to a population of 15,000.

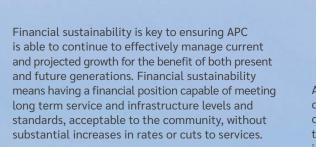
Strategically positioning APC to be 'growth ready' has been front of mind since 2021 and we have progressed a number of key blueprints which now inform the Long Term Financial Plan (LTFP). Our 2021-2024 Strategic Plan and Infrastructure and Asset Management Plan have shaped this LTFP.

# 2 CHIEF EXECUTIVE OFFICER STATEMENT ON FINANCIAL SUSTAINABILITY

The review of the Infrastructure and Asset Management Plan and its subsequent adoption on 25 October 2021 now guides much of the LTFP. With our asset base valued at \$184m and with \$5m worth of donated assets coming into our ownership each and every year from the new residential growth at Two Wells, the allocation of funds to our various infrastructure categories becomes all the more important.

APC's LTFP foreshadows that we will be able to sufficiently maintain and/ or replace/renew our ever expanding suite of assets over the life of the Plan while still maintaining current service levels with no adverse impact surrounding rate hikes. In recognition of this, it is our intent to implement a rating strategy that seeks to achieve a reasonable degree of stability and predictability in the overall rates distribution over the life of the Plan.

6 Adopted Long Term Financial Plan 2024-2033



The key financial indicators used by the Council in this LTFP to assess Council's long term financial sustainability include:

- Operating Surplus/(Deficit) Ratio
- Asset Renewal Funding Ratio
- Net Financial Liabilities Ratio

Over the next ten year period, APC is proposing to invest \$53.421m in operating and capital projects while maintaining current Council services in order to achieve the objectives of the Infrastructure & Assets Management Plans and Strategic Plan 2021-2024.

Out of total project budget of \$53.421m, \$5.820m (11%) would be spent on new and upgraded assets, \$16.890m (32%) will be spent on new initiatives or programs in line with growth projections and \$30.711m (57%) will be spent on asset renewals.

As a result, Council is forecasting operating deficits from Year 1 to 4 of the LTFP and a surplus budget thereafter. New borrowings of \$5.355m is forecast in the first three (3) years with repayments to start from Year 4 (i.e. 2026/2027).

This LTFP is perhaps the most important of any delivered by this Council, particularly with the unprecedented level of activity and growth on our doorstep. Prudent financial management remains at the forefront of all that we do here at APC and this is no better evidenced than through the delivery of this LTFP.

JAMES MILLER CHIEF EXECUTIVE OFFICER

Over the next ten year period, APC is proposing to invest \$53.421m in operating and capital projects







Adelaide Plains Council

7

# 3

LONG TERM FINANCIAL OBJECTIVE OF THE ADELAIDE PLAINS COUNCIL

The Long Term Financial Objective of Adelaide Plains Council is to be:

a Council which delivers on its strategic objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual Council rate bill.

8 Adopted Long Term Financial Plan 2024-2033

Financial sustainability means having a financial position capable of meeting long term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. Therefore, LTFP has been developed based on following budget principles.

	Principle 1		Principle 2	
	Breakeven Budget		Rate Stability	
	Annual cost of Council's services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those services, programs and assets.		Annual rate collection is fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.	
	Principle 3		Principle 4	
the state	Infrastructure and Asset Management		Prudent Debt Management	
	Maintain infrastructure and assets in line with the Council's Infrastructure Asset Management Plans.	大学である	Prudent and strategic use of debt to invest in new long term assets to ensure intergenerational equity between current and future users.	
			Adelaide Plains Council	

# **4** KEY INFLUENCES AND RISKS

This Long Term Financial Plan generates information that is used to guide decisions about Council operations into the future. However as with any long term plan, the accuracy of this LTFP is subject to many inherent influences. These variables and risks can be divided into three main groups:

# 4.1 EXTERNAL INFLUENCES – ITEMS OUTSIDE OF COUNCIL'S CONTROL

- Unforeseen economic changes or circumstances such as:
  - interest rates fluctuations (For example, Reserve Bank of Australia (RBA) forecast up to early 2022 that the cash rate would not be increased until inflation is within the 2% to 3% target range which was then not expected to occur until 2024. However, since May 2022, Australia has seen 10 consecutive rate rises by the RBA);
  - localised economic growth residential and commercial development;
  - Adelaide Consumer Price Index (CPI), Local Government Price Index (LGPI); and,
  - changes in specific grant programs such as Financial Assistance Grants, Special Local Roads Grant, Roads to Recovery Grant etc.

- Unforeseen political changes or circumstances such as:
  - changes to levies and their conditions (e.g. EPA Solid Waste Levy, Regional Landscape Levy);
  - cost of natural resources such as electricity, fuel and water;
  - a change in the level of legislative compliance; and,
  - cost-shifting (e.g. Increase in Emergency Services Levy).
- Variable climatic conditions such as flooding, bushfire and drought and the resulting impact on insurance.
- Others
  - ESCOSA full cost recovery requirement for CWMS service charges;
  - ESCOSA Local Government Advice; and
  - Infrastructure assets donated by developers (\$5m per year).



# 4.2

# INTERNAL INFLUENCES – ITEMS THAT COUNCIL CAN CONTROL

- Strategic Plan 2021-2024;
- Infrastructure & Asset Management Plans and service levels;
- Additional labour resources (outside and inside staff) needed, commensurate with growth;
- depreciation (although valuations can be considered an external influence);
- rate increases and other financial influences;
- performance management;
- productivity and efficiencies in service delivery;
- Enterprise Bargaining Agreements (EBA) and associated employee costs; and
- Council investment in IT infrastructure and data security.

# 4.3 COMMUNITY DRIVERS

 Community needs, expectations and the outcome of the community survey.

To minimise the inherent risks of long term financial planning, the Council will review and update its Long Term Financial Plan regularly and ensure that the most recent economic data and forecasts are being used as the basis for developing and updating the Council's Long Term Financial Plan.



# **5** BASIS OF PREPARATION

The LTFP consolidates the funding requirements from Council's Infrastructure and Asset Management Plan and provides a holistic view which helps ensure Council operates sustainably over the 10 year period. It enables Council to effectively and equitably manage service levels, asset funding and revenue-raising decisions, balanced with achieving its financial strategy and key performance indicators.

In developing the LTFP, key financial principles have been established that underpins Council's forecast financial performance and position over a 10-year time frame. The LTFP incorporates a number of statutory and discretionary reports and assumptions as part of a statutory requirement (within the *Local Government Act 1999*). Due to the variable nature of these assumptions and changes in the economy, an annual review of the LTFP will provide the Council with the opportunity to review the financial principles to easily adapt to these external influences, changes in proposed service levels or projects. This involves concerted input from the Elected Members, Audit Committee and the community.

The financial projections and targets contained within this LTFP, indicate Council's direction and financial capacity into the future and are intended to be viewed as a guide to future actions or opportunities. This in turn encourages Council to analyse the future effects and impacts of current decisions made by Council.

For this LTFP, 2023/2024 budgeted financial statements form the basis for year 1. Years 2 to 10 present nine (9) inclusive years of financial projections underpinned by the base data.



# 5.1 LTFP FRAMEWORK

The LTFP has been prepared within the following framework:

- Maintaining existing Council services at current service levels.
- Continue to invest in growth to ensure future financial sustainability of the Council;
- Support the achievement of the Strategic Plan 2021-2024 objectives.
- Maintains, on average, a break-even or positive funding (cash) position over the LTFP.
- Achieve long term financial sustainability.
- Maintain intergenerational equity.
- Continues to improve the maintenance of assets in accordance with Council's Infrastructure and Asset Management Plans, with a priority on;
  - maintenance before renewal, and
  - renewal before new when it is cost effective to do so.



- Council only approves new major projects where it has identified funding capacity to do so including Prudential Review where required.
- Council continues to fund the full life-cycle costs of any new or enhanced services or construction of new assets through savings, rate increases, grant funding or new borrowings.
- Review existing services and assets to ensure they meet prioritised community needs.
- Responsible changes in rating policy while maintaining regulatory compliance.

# 5.2 LTFP INPUTS

The LTFP has various inputs, including:

- Audited financial statement for 2022/2023 Financial Year.
- Budget adopted by the Council for 2022/2023 Financial Year and quarterly budget revisions.
- Assumptions on the inflation of various revenue and expenses.
- Relevant Enterprise Bargaining Agreement.
- Strategic Plan 2021-2024 and Infrastructure and Asset Management Plans.
- Feedback from the Audit Committee, Elected Members and the community.
- ESCOSA Local Government Advice.

13





#### ADELAIDE CONSUMER PRICE INDEX (CPI) / LOCAL GOVERNMENT PRICE INDEX (LGPI)

The average operating cost increases for local government materials, contracts and other service costs are estimated using the LGPI as prices of these items move in different ways to how average household prices move. The LGPI is similar to CPI but represents the movements of prices associated with goods and services consumed by local government in South Australia. It is prepared and updated on a quarterly basis by the South Australian Centre for Economic Studies.

The Reserve Bank of Australia has an inflationary target of between 2% and 3% per annum for Australia. While Adelaide CPI and LGPI through the year to June 2022 have increased by 4.20% and 4.10% respectively, it is expected that both price indices would stay higher in the short to medium term due to cost pressures as a result of pandemic recovery, low unemployment, and flow-on effect of high inflation on salary and wages. Therefore, for this LTFP, an annual CPI/LGPI of 6% has been factored when estimating income and expenses for Year 1 (2023/2024) and 4% thereafter.

However, it should be noted that on average for the period 2014/2015 to 2021/2022 (2020/ 2021 is excluded as the inflation for 2020/2021 is considerably lower due to COVID-19 related restrictions and government assistance to households and business), LGPI has been 0.23% higher than CPI as shown below.

#### ANNUAL INFLATION CHANGES

YEAR	LGPI	CPI (ADELAIDE)	LGPI VS CPI
June 2015	1.70%	1.60%	0.10%
June 2016	0.90%	0.90%	0.00%
June 2017	1.80%	1.50%	0.30%
June 2018	2.90%	2.30%	0.60%
June 2019	2.60%	1.50%	1.10%
June 2020	1.40%	1.80%	(0.40%)
June 2021		Excluded	
June 2022	4.10%	4.20%	(0.10%)
AVERAGE	2.20%	1.97%	0.23%

Prices of these items move in different ways to how average household prices move.

Adelaide Plains Council

The key economic indicators and drivers used in this LTFP are summarised in Table 1 below based on best available information as of March 2023.

#### TABLE 1: KEY DRIVERS AND ASSUMPTIONS USED IN THE LTFP

DESCRIPTION	ASSUMPTIONS
CPI/LGPI	6% in Year 1 and 4% thereafter over the next 9 years
General Rates Income	Increase in existing rates - Year 1 – 5.00% and 4.00% thereafter Growth - Year 1 - 3.82% and 2.75% thereafter
CWMS Charge	7% Year 1 and 4% thereafter over the next 9 years to comply with ESCOSA requirement for CWMS pricing.
Waste Charge	20% in Year 1 and 10.00% increase thereafter inclusive of growth.
Regional Landscape Levy	Year 1 - As advised by the Landscape Board. Thereafter, 3% increase.
Statutory charges	Income from planning applications, waste water applications and dog registration is estimated based on expected growth within Council district for the next 10 years. (2.9% on average)
User charges	3% increase from year 1 to 10.
Grants	Estimates are based on confirmed grant programs such as Financial Assistance Grants, Special Local Roads Grant, Roads to Recovery Grant, Library Operating Grant etc. on the assumption that these grants program will continue during the 10 year period.
Employee Costs	Year 1 increase of 7.9%. 4% increase from Year 2 to 10.
Materials, contracts and other	3% to 4% on average over the 10 year period (excluding additional expenses associated with growth which are captured under Operating Projects).
Depreciation	5.00% per annual from Year 1 to 10.
Finance Costs	Based on current and estimated new borrowings required.
Receivable, trade payables and provisions	No significant increase in overdue rates, trade receivable, trade payables and provisions.
Donated Assets	Council is expected to receive donated assets of \$5m on average over the 10 year period from developers.

16 Adopted Long Term Financial Plan 2024-2033



## 5.4 GROWTH PROJECTIONS

Growth over the life of the LTFP has been estimated at 2.75% which is based on the expected addition of 250 new properties across the Council district through sub-divisions. The population is expected to increase by 500 persons every year throughout the 10 year period. The following table shows the expected change within Council district with regard to population, number of rateable properties, infrastructure assets and development applications in 2023 and 2033.

#### TABLE 2: GROWTH PROJECTIONS

DESCRIPTION	2023	2033	INCREASE
Population	10,500	15,000	43%
No of Rateable Properties	5,700	8,450	48%
Value of Infrastructure Assets (\$Mn)	172	307	78%
No of Development Applications per year	600	800	33%

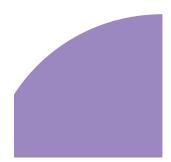
While growth brings in additional income in the form of;

- Rates, development application fees;
- dog registration fees;
- waste water application fees;

it also adds cost pressures such as;

- additional electricity costs on public lighting;
- sealed roads maintenance, footpath maintenance, street sweeping;
- stormwater maintenance, reserve and parks maintenance;
- road signs and line-marking, weed spraying; and
- additional labour resources.

Accordingly, Council has factored in additional income and expenses in to the LTFP to account for the growth based on current service standards for infrastructure maintenance costs and current income levels.



Adelaide Plains Council

# 6 **10 YEAR CAPITAL** AND OPERATING PROJECT PROGRAM

# 6.1 OPERATING PROJECT PROGRAM

In order to achieve the objectives of the Strategic Plan 2021-2024 and the Infrastructure & Assets Management Plans, Council is planning to undertake the following 20 programs and initiatives with an estimated cost of \$16.890m over the 10 year period. (Final budgets and the timing of these programs will be confirmed as part of future annual budget deliberations).

Adopted Long Term Financial Plan 2024-2033



#### TABLE 3: OPERATING PROJECT PROGRAM (\$'000)

PROJECT NAME	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	TOTAL
ENVIABLE LIFESTYLE											
1. Roadside Vegetation Management Plan		-	-	-	-	50	-	-	-	-	50
2. New Cemetery Management System	-	54	-	-	-	-	-	-	-	-	54
3. Two Wells Library - Salt damp treatment	-	50	-	-	-	-	-	-	-	-	50
4. Open Space & Recreation Strategy		-	-	-	-	50	-	-	-	-	50
5. New Residents Kits and Business & Community Directory	-	23	-	23	-	-	23	-	-	-	69
6. Street/Verge Tree Planting	30	30	30	30	30	30	30	30	30	30	300
EMERGING ECONOMY											
7. Two Wells Land Development	35	-	-	-	-	-	-	-	-	-	35
8. Additional labour resources commensurate with growth*	89	390	666	963	1,283	1,627	1,996	2,393	2,489	2,587	14,483
9. Undergrounding of Power - Two Wells Main Street	600	-	-	-	-	-	-	-	-	-	600
10. Parham Foreshore Master Plan	15	-	-	-	-	-	-	-	-	-	15
REMARKABLE LANDSC	APES										
11. Levee, Hickinbotham Development in Two Wells	-	269	23	-	-	-	-	-	-	-	292
12. GRFMA Business Case	52	-	-	-	-	-	-	-	-	-	52
13. Two Wells Cemetery - landscaping	-	20	-	-	-	-	-	-	-	-	20
14. Two Wells - Recycled Water Use	-	40	70	75	55	85	90	70	-	-	485
PROACTIVE LEADERSH	IP										
15. Bridges - Condition Assessments		-	-	-	50	-	-	-	-	-	50
16. Community Hub Investigation - Phase 2	25	-	-	-	-	-	-	-	-	-	25
17. Community Survey	-	-	-	20	-	-	20	-	-	-	40
18. Council Elections	-	-	-	50	-	-	-	50	-	-	100
19. Donaldson Rd - Design to include WSUD and open space elements	10	50	-	-	-	-	-	-	-	-	60
20. Review of Strategic Plan	-	-	-	-	30	-	-	-	30	-	60
TOTAL ESTIMATED COSTS	856	926	789	1,161	1,448	1,842	2,159	2,543	2,549	2,617	16,890

\* As additional labour resources are needed commensurate with growth, if the rate of actual growth is lower than what has been factored in the LTFP, provision of additional resources will be adjusted accordingly.

Adelaide Plains Council



EXPENDITURE CATEGORY	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33
Plant, Fleet & Equipment	1,111	1,415	1,015	236	1,015	1,015	1,015	1,015	1,015	1,015
Street Scape	109	146	100	100	100	100	100	100	100	100
Site Improvements	355	1,570	1,580	440	340	340	340	340	340	340
Sealed Roads	801	800	1,296	700	700	700	700	700	700	700
Unsealed Roads	1,260	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Car Parks & Traffic Control	195	60	45	-	-	-	-	-	-	-
Pram Ramps	10	10	10	10	10	10	10	10	10	10
Building	70	-	-	-	-	-	-	-	-	-
Kerbing	-	565	-	-	-	-	-	-	-	-
Stormwater	60	210	55	-	-	-	-	-	-	-
CWMS	15	25	27	20	20	20	20	20	20	20
TOTAL EXPENDITURE	3,986	5,801	5,128	2,506	3,185	3,185	3,185	3,185	3,185	3,185

#### **TABLE 4:** CAPITAL PROJECT PROGRAM (\$'000)

EXPENDITURE CATEGORY	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33
New/Upgrade	463	1,751	1,966	320	220	220	220	220	220	220
Renewal	3,523	4,050	3,162	2,186	2,965	2,965	2,965	2,965	2,965	2,965
TOTAL EXPENDITURE	3,986	5,801	5,128	2,506	3,185	3,185	3,185	3,185	3,185	3,185

#### AN EXTRACT FROM THE I&AMP - 10 YEAR CAPITAL EXPENDITURE FORECAST

EXPENDITURE CATEGORY	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33
New/Upgrade	5,040	6,585	5,433	227	445	190	290	165	500	500
Renewal	3,091	3,390	2,461	2,661	2,493	2,486	3,102	3,650	2,691	3,069
TOTAL EXPENDITURE	8,131	9,975	7,894	2,888	2,938	2,676	3,392	3,815	3,191	3,569



Adelaide Plains Council

### 6.3 NEW CAPITAL ASSETS IN DETAIL

Table 5 provides the details of the 10 year new capital program. These new projects have been included in the LTFP due to the following reasons;

- New footpath Existing townships don't have footpaths and therefore to provide standard level of service.
- New kerbing To improve drainage in townships and to provide standard level of service
- New car parks To improve safety and cater for growth & tourism related demand.
- New Openspace To provide level of service outlined in the assets management plan.

PROJECT NAME	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33
PLANT AND EQUIPMEN	Т									
IT Infrastructure Upgrade	33	-	-	-	-	-	-	-	-	-
STREETSCAPE										
South Terrace (Dublin) - Old Port Wakefield Road to Seventh Street	-	46	-	-	-	-	-	-	-	-
Irish Street - Butler Street to Redbanks Road	31	-	-	-	-	-	-	-	-	-
Rowe Crescent - Drew Street to Applebee Road	16	-	-	-	-	-	-	-	-	-
Chivell Street - Mary Street to End	38	-	-	-	-	-	-	-	-	-
Future Street Scape Program Allocation	-	100	100	100	100	100	100	100	100	100
KERBING										
South Terrace (Dublin) - Old Port Wakefield Road to Seventh Street	-	285	-	-	-	-	-	-	-	-
SEALING OF UNSEALER		S								
Sealing of Wasleys Road (Cheek Rd To Boundary Rd - Special Local Rd)		-	596	-	-	-	-	-	-	-

#### TABLE 5: NEW CAPITAL PROJECT PROGRAM IN DETAIL (\$'000)\*

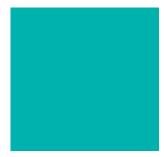
22 Adopted Long Term Financial Plan 2024-2033



CAR PARKS & TRAFFIC C	CONTR	ROL								
Two Wells Mainstreet - Pedestrian Refuges/Crossing	195	-	-	-	-	-	-	-	-	-
Ruskin Road (Thompson Beach) - Car Parking	-	60	-	-	-	-	-	-	-	-
Coastal Carpark Formalise, Adelaide International Bird Sanctuary	-	-	45	-	-	-	-	-	-	-
SITE IMPROVEMENTS										
Lewiston Dog Park Shelters	20	-	-	-	-	-	-	-	-	-
Street & Reserves/ Parks Furniture Program	20	20	20	20	20	20	20	20	20	20
Streetscape and WSUD	50	50	50	50	50	50	50	50	50	50
Lewiston Wetland Trails - Seating, paths, signage	-	50	-	-	-	-	-	-	-	-
Bakers Wetland - Seating, paths, signage	-	-	50	-	-	-	-	-	-	-
Middle Beach - Foreshore upgrade	-	300	-	-	-	-	-	-	-	-
Open Space & Recreation Strategy Outcomes (Allocation)	-	50	50	-	50	50	50	50	50	50
Trail Strategy Outcomes (Allocation)	-	-	100	-	-	-	-	-	-	-
Township Entrance Signs - Allocation	-	140	-	-	-	-	-	-	-	-
Stage 2 - Two Wells/Mallala Ovals - Implementation	-	500	-	-	-	-	-	-	-	-
Stage 2A - Two Wells/Mallala Ovals - Implementation	-	-	500	-	-	-	-	-	-	-
Stage 3 - Two Wells Oval - Additions, Support to Area	-	-	350	-	-	-	-	-	-	-
Stage 1 - Police Block - Shelter, Skate Park, Masterplan/Concepts	-	-	50	-	-	-	-	-	-	-
Stage 2 - Police Block - Shelter, Skate Park, Masterplan/Concepts	-	-	-	150	-	-	-	-	-	-
STORMWATER										
Redbanks Road from Mallala - Two Wells Road to Irish Street	-	100	-	-	-	-	-	-	-	-
Mallala Stormwater Urban Management Plan Outcomes	-	50	55	-	-	-	-	-	-	-
Mallala Oval stormwater and road upgrade	60	-	-	-	-	-	-	-	-	-
TOTAL NEW PROJECT BUDGET	463	1,751	1,966	320	220	220	220	220	220	220

\* While the estimates given above are based on best available information in June 2023, exact budgets allocation and the timing of the delivery of these capital program will be confirmed as part of future annual budget deliberations.

Adelaide Plains Council 23



#### TOTAL PROJECTS BUDGET FOR NEXT 10 FINANCIAL YEARS

The graph below shows the budgeted total capital and operating project program for the next 10 years.

The proposed budget in Table 3 and Table 4 would result in a significant increase of project expenditures, with a considerable spike in the first three (3) years. The total project budget over the 10-year period is \$53.421m.



#### FIGURE 1: TOTAL CAPITAL AND OPERATING PROJECT EXPENSES (\$'000)



24 Adopted Long Term Financial Plan 2024-2033

6.4

### PROJECTS EXCLUDED FROM THE LTFP

Financial implications of the following projects have not been factored in the LTFP pending further information, prudential reviews and formal Council resolutions although these initiatives have been identified in the Council's Strategic Plan 2021-2024. The first two (2) projects are expected to cost \$14.500m approximately should the Council decide to proceed without any government grants.

- Office accommodation review outcome;
- Two Wells Community Waste Management System;
- Financial returns and outlays (i.e. proceeds from the sale of land, future rates income, future development application income, donated assets and its depreciation) associated with the TW Town Centre development has been excluded pending formal Council resolutions and finalisation of relevant contractual discussions/agreements.

In addition, Council contribution towards potential flood mitigation works by Gawler River Floodplain Management Authority (GRFMA) has also not been included in the LTFP although these works are expected to cost a significant amount of money. This is because of GRFMA's current policy position that no capital costs for the proposed Northern Floodway are borne by constituent councils.



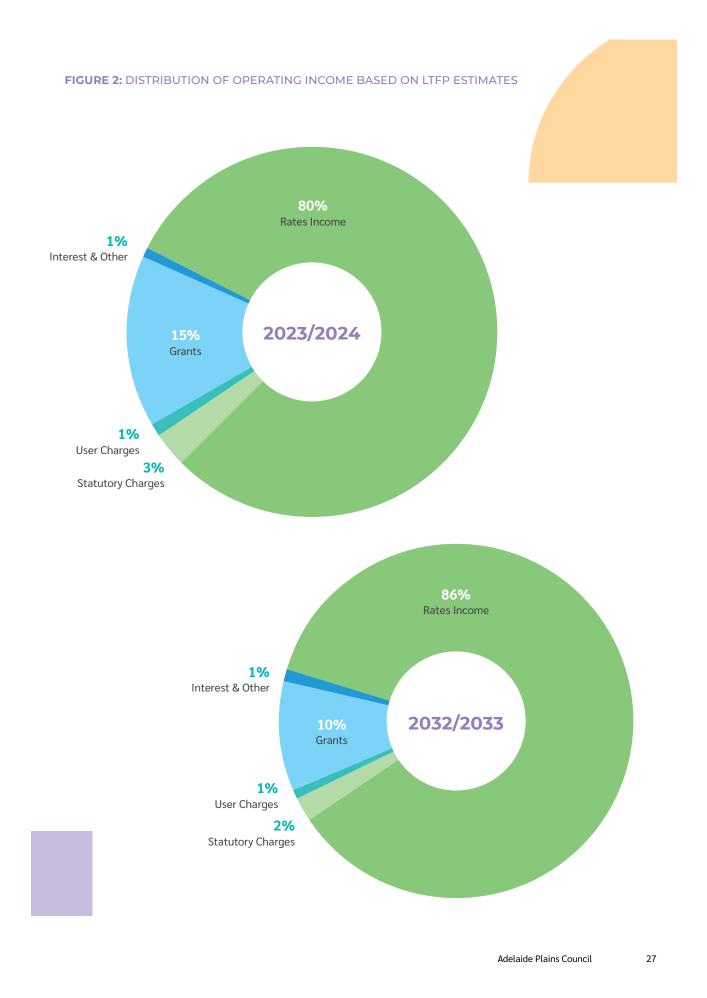
### 6.5 LONG TERM FINANCING STRATEGY

In order to deliver the current range of Council services at current levels as well as fund project programs identified in Table 3 and Table 4, Council is planning to utilise following revenue sources as well as new borrowings in line with its long term financial planning objectives.

- Rates income
- Statutory Charges, User Charges
- Grants, Subsidies and contributions
- Interest and other income

The following pie charts show the changes in the mix of various funding sources in the financing strategy in 2023/2024 and 2032/2033 Financial Years. Accordingly, rates income contributes more than other income sources and plays a very important role going forward in the delivery of Council's services, programs and projects.





## 6.6 PROJECTED DEBT LEVELS

A major component of services Council provides are asset intensive which often requires a large investment, initially for the acquisition of assets and ongoing as a result of maintenance and renewal of those assets. Without the use of debt, it is very difficult for Council to finance the acquisition/ construction of new assets, while at the same time finance asset renewals.

In the absence of adequate debt, Council either need to seek grant funding and/or charge higher rates against current ratepayers. Other options available for the Council is simply to defer the acquisition/ construction of new assets until Council's financial position improves.

Charging higher rates against current ratepayers to fund new assets would also lead to issues with intergenerational inequity while future ratepayers would continue to derive the benefit of the new assets. Therefore, using debt when done equitably and responsibly, will help alleviate the issues of intergenerational inequity. The LTFP shows that the Council is required to borrow \$5.355m in the first three (3) years with repayments to start from Year 4 (i.e. 2026/2027).

Assuming that the Council will initially borrow short-term cash advance (CAD) loans from the Local Government Financing Authority (LGFA) as it is flexible and the interest rate is lower than long term debentures rates, the following table shows estimated debt level at the end of the relevant financial year and the associated interest expense.



DESCRIPTION	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33
Debenture Loans	1,718	1,691	1,664	1,635	1,604	1,573	1,540	1,505	1,469	1,431
Short-term Loans	13,639	16,497	17,994	16,597	15,322	13,739	11,694	9,075	5,142	2,348
TOTAL BORROWINGS	15,357	18,188	19,658	18,232	16,926	15,312	13,234	10,580	6,611	3,779
EXPECTED RATES	6.05%	5.50%	5.00%	4.50%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
INTEREST EXPENSE	764	750	825	810	664	613	550	468	363	206

TABLE 6: SUMMARY OF FORECAST DEBT LEVEL AT THE END OF FINANCIAL YEAR (\$'000)

It should be noted that Council's future borrowings will be made in accordance with its Treasury Management Policy which states that:



To ensure an adequate mix of interest rate exposures, Council will restructure its portfolio of borrowings, as old borrowings mature and new ones are raised, to progressively achieve and thereafter maintain on average in any year, of not less than 30% of its gross debt in the form of fixed interest rate borrowings.

Therefore, any decisions to borrow short-term or long term funds will be made after taking in to consideration;

- Prevailing interest rates;
- Whether Council is successful in securing grants for some of the projects;
- Progress of the Council's annual project budget; and
- When rates instalments are due etc.

Indicative interest rates with the LGFA as of 30 June 2023 are:

- Short-term Cash
   Advance 6.05%
- 5 yrs 5.58%
- 10 yrs 5.62%
- 15 yrs 5.69%

Adelaide Plains Council



#### ADELAIDE PLAINS COUNCIL LONG TERM STATEMENT OF COMPREHENSIVE INCOME

	23/24 YEAR 1	24/25 YEAR 2	25/26 YEAR 3	26/27 YEAR 4	27/28 YEAR 5	28/29 YEAR 6	29/30 YEAR 7	30/31 YEAR 8	31/32 YEAR 9	32/33 YEAR 10
INCOME										\$'000
Rates	13,714	14,650	15,648	16,715	17,858	19,080	20,389	21,790	23,299	24,905
Statutory Charges	520	535	550	566	582	599	616	634	652	671
User charges	229	237	244	251	259	267	275	284	293	302
Grants, subsidies and contributions	2,240	2,307	2,376	2,447	2,521	2,596	2,674	2,754	2,837	2,922
Investment Income	3	3	3	3	3	3	3	3	3	3
Reimbursements	139	139	139	139	139	139	139	139	139	139
Other Income	48	48	48	48	48	48	49	49	49	49
TOTAL INCOME	16,893	17,918	19,007	20,169	21,409	22,732	24,144	25,652	27,271	28,990
EXPENSES										
Employee Costs	7,075	7,358	7,652	7,958	8,276	8,607	8,952	9,310	9,682	10,069
Materials, contracts and other services	5,736	5,887	6,101	6,329	6,571	6,929	7,304	7,597	7,918	8,319
Depreciation	3,517	3,692	3,877	4,071	4,274	4,488	4,712	4,948	5,195	5,455
Finance Costs	820	876	907	889	724	655	566	463	68	179
Share of loss - joint ventures & associates	79	63	63	63	63	63	63	63	63	63
TOTAL EXPENSES	17,227	17,877	18,600	19,310	19,908	20,743	21,597	22,381	22,927	24,086
RECURRENT SURPLUS/ (DEFICIT)	(334)	41	407	860	1,501	1,990	2,547	3,271	4,344	4,905
Net Operating Project Expenses	(511)	(926)	(789)	(1,161)	(1,448)	(1,842)	(2,159)	(2,543)	(2,549)	(2,618)
OPERATING SURPLUS/ (DEFICIT)	(845)	(884)	(382)	(301)	53	148	388	728	1,795	2,286
Asset Disposal & Fair Value Adjustments	257	100	100	100	100	100	100	100	100	100
Physical resources received free of charge	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
NET SURPLUS	4,412	4,216	4,718	4,799	5,153	5,248	5,488	5,828	6,895	7,386
OTHER COMPREHENSIVE INCO	ОМЕ									
Changes in assets revaluation surplus	2,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Share of Operating loss at GRFMA	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)
TOTAL COMPREHENSIVE INCOME	6,857	6,161	6,663	6,744	7,098	7,193	7,433	7,773	8,840	9,331



#### ADELAIDE PLAINS COUNCIL LONG TERM STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE

	23/24 YEAR 1	24/25 YEAR 2	25/26 YEAR 3	26/27 YEAR 4	27/28 YEAR 5	28/29 YEAR 6	29/30 YEAR 7	30/31 YEAR 8	31/32 YEAR 9	32/33 YEAR 10
ASSETS										\$'000
CURRENT ASSETS										
Cash and cash equivalents	415	417	416	416	417	416	415	415	416	2,303
Trade & other receivables	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031	1,031
Inventories	154	154	154	154	154	154	154	154	154	154
TOTAL CURRENT ASSETS	1,600	1,602	1,601	1,601	1,602	1,601	1,600	1,600	1,601	3,488
NON-CURRENT ASSETS										
Financial Assets (Investment in GRFMA)	5,661	5,543	5,425	5,307	5,189	5,071	4,953	4,835	4,717	4,599
Infrastructure, Property, Plant and Equipment	157,730	166,838	175,089	180,525	186,436	192,133	197,605	202,842	207,832	212,562
Other Non-current Assets	15	15	15	15	15	15	15	15	15	15
TOTAL NON-CURRENT ASSETS	163,406	172,397	180,530	185,847	191,640	197,219	202,574	207,693	212,564	217,176
TOTAL ASSETS	165,006	173,998	182,131	187,449	193,242	198,820	204,174	209,293	214,165	220,665
LIABILITIES										
CURRENT LIABILITIES										
Trade & Other Payables	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353	1,353
Borrowings	13,639	16,497	17,994	16,597	15,321	13,738	11,695	9,074	5,141	2,347
Provisions	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,009	1,007	1,005
TOTAL CURRENT ASSETS	16,001	18,859	20,356	18,959	17,683	16,100	14,057	11,436	7,501	4,705
NON-CURRENT LIABILITIES										
Borrowings	1,718	1,691	1,664	1,635	1,604	1,573	1,540	1,505	1,469	1,431
Provisions	220	220	220	220	220	220	218	220	220	220
TOTAL NON-CURRENT LIABILITIES	1,938	1,911	1,884	1,855	1,824	1,793	1,758	1,725	1,689	1,651
TOTAL LIABILITIES	17,939	20,770	22,240	20,813	19,507	17,893	15,815	13,161	9,190	6,356
NET ASSETS	147,069	153,230	159,893	166,637	173,736	180,929	188,361	196,134	204,976	214,307
EQUITY										
Accumulated Surplus	58,654	62,868	67,587	72,386	77,539	82,787	88,275	94,103	100,998	108,385
Asset Revaluation Reserve	86.410	88,410	90.410	92.410	94,410	96.410	98.410	100.410	102.410	104.410

Accumulated Surplus	58,654	62,868	67,587	72,386	77,539	82,787	88,275	94,103	100,998	108,385
Asset Revaluation Reserve	86,410	88,410	90,410	92,410	94,410	96,410	98,410	100,410	102,410	104,410
Other Reserves	2,007	1,952	1,896	1,841	1,787	1,732	1,676	1,621	1,567	1,512
TOTAL EQUITY	147,069	153,230	159,893	166,637	173,736	180,929	188,361	196,134	204,976	214,307



32 Adopted Long Term Financial Plan 2024-2033

#### ADELAIDE PLAINS COUNCIL LONG TERM STATEMENT OF CHANGES IN EQUITY AS AT 30 JUNE

	23/24 YEAR 1	24/25 YEAR 2	25/26 YEAR 3	26/27 YEAR 4	27/28 YEAR 5	28/29 YEAR 6	29/30 YEAR 7	30/31 YEAR 8	31/32 YEAR 9	32/33 YEAR 10
ACCUMULATED SURPLUS										\$'000
Balance at end of previous reporting period	54,242	58,653	62,868	67,587	72,386	77,539	82,787	88,275	94,103	100,998
Net Result for year	4,412	4,216	4,718	4,799	5,153	5,248	5,488	5,828	6,895	7,386
BALANCE AT END OF PERIOD	58,654	62,868	67,587	72,386	77,539	82,787	88,275	94,103	100,998	108,385
ASSET REVALUATION RESERVI	E									
Balance at end of previous reporting period	83,910	86,410	88,410	90,410	92,410	94,410	96,410	98,410	100,410	102,410
Gain on revaluation of infrastructure, property, plant & equipment	2,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
BALANCE AT END OF PERIOD	86,410	88,410	90,410	92,410	94,410	96,410	98,410	100,410	102,410	104,410
OTHER RESERVES										
Balance at end of previous reporting period	2,061	2,006	1,951	1,896	1,841	1,786	1,731	1,676	1,621	1,566
Share of other comprehensive income - GRFMA	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)	(55)
BALANCE AT END OF PERIOD	2,006	1,951	1,896	1,841	1,786	1,731	1,676	1,621	1,566	1,511
TOTAL EQUITY AT END OF REPORTING PERIOD	147,068	153,229	159,892	166,636	173,735	180,928	188,360	196,133	204,975	214,306



#### ADELAIDE PLAINS COUNCIL LONG TERM STATEMENT OF CASH FLOWS FOR THE YEAR

	23/24 YEAR 1	24/25 YEAR 2	25/26 YEAR 3	26/27 YEAR 4	27/28 YEAR 5	28/29 YEAR 6	29/30 YEAR 7	30/31 YEAR 8	31/32 YEAR 9	32/33 YEAR 10
CASH FLOWS FROM OPERATII	NG ACTIV	ITIES								\$'000
RECEIPTS										
Rates - general & other	13,714	14,650	15,648	16,715	17,858	19,080	20,389	21,790	23,299	24,905
Fees & other charges	520	535	550	566	582	599	616	634	652	671
User charges	229	237	244	251	259	267	275	284	293	302
Investment receipts	3	3	3	3	3	3	3	3	3	3
Grants utilised for operating purposes	2,585	2,307	2,376	2,447	2,521	2,596	2,674	2,754	2,837	2,922
Reimbursements	139	139	139	139	139	139	139	139	139	139
Other revenues	48	48	48	48	48	48	49	49	49	49
PAYMENTS										
Employee costs	(7,164)	(7,358)	(7,652)	(7,958)	(8,276)	(8,607)	(8,952)	(9,310)	(9,682)	(10,069)
Materials, contracts & other expenses	(6,502)	(6,813)	(6,890)	(7,490)	(8,019)	(8,771)	(9,463)	(10,140)	(10,466)	(10,937)
Finance payments	(820)	(876)	(907)	(889)	(724)	(655)	(566)	(463)	(68)	(179)
NET CASH PROVIDED BY (OR USED IN) OPERATING ACTIVITIES	2,751	2,871	3,558	3,833	4,390	4,699	5,163	5,739	7,054	7,805
CASH FLOWS FROM INVESTIN	G ACTIVI	TIES								
RECEIPTS										
Sale of replaced assets	257	100	100	100	100	100	100	100	100	100
PAYMENTS										
Expenditure on renewal/ replacement of assets	(3,523)	(4,050)	(3,162)	(2,186)	(2,965)	(2,965)	(2,965)	(2,965)	(2,965)	(2,965)
Expenditure on new/upgraded assets	(463)	(1,751)	(1,966)	(320)	(220)	(220)	(220)	(220)	(220)	(220)
NET CASH PROVIDED BY (OR USED IN) INVESTING ACTIVITIES	(3,729)	(5,701)	(5,028)	(2,406)	(3,085)	(3,085)	(3,085)	(3,085)	(3,085)	(3,085)
CASH FLOWS FROM FINANCIN	IG ACTIVI	TIES								
RECEIPTS										
Proceeds from New Borrowings	1,002	2,856	1,497	-	-	-	-	-	-	-
PAYMENTS										
Repayments of Borrowings	(24)	(25)	(27)	(1,426)	(1,305)	(1,614)	(2,078)	(2,654)	(3,968)	(2,832)
NET CASH PROVIDED BY (OR USED IN) FINANCING ACTIVITIES	978	2,831	1,470	(1,426)	(1,305)	(1,614)	(2,078)	(2,654)	(3,968)	(2,832)
NET INCREASE (DECREASE) IN CASH HELD	(1)	0	1	0	0	(0)	(0)	0	0	1,888
CASH & CASH EQUIVALENTS AT BEGINNING OF PERIOD	416	415	417	416	416	417	416	415	415	416
CASH & CASH EQUIVALENTS AT END OF PERIOD	415	417	416	416	417	416	415	415	416	2,303

Adopted Long Term Financial Plan 2024-2033 34

#### ADELAIDE PLAINS COUNCIL LONG TERM UNIFORM PRESENTATION OF FINANCES FOR THE YEAR

	23/24 YEAR 1	24/25 YEAR 2	25/26 YEAR 3	26/27 YEAR 4	27/28 YEAR 5	28/29 YEAR 6	29/30 YEAR 7	30/31 YEAR 8	31/32 YEAR 9	32/33 YEAR 10
										\$'000
Operating Revenues	17,238	17,918	19,007	20,169	21,409	22,732	24,144	25,652	27,271	28,990
less Operating Expenses	(18,083)	(18,802)	(19,389)	(20,470)	(21,356)	(22,585)	(23,756)	(24,924)	(25,475)	(26,704)
OPERATING SURPLUS / (DEFICIT) BEFORE CAPITAL AMOUNTS	(845)	(884)	(382)	(301)	53	148	388	728	1,795	2,286
LESS NET OUTLAYS ON EXISTI	NG ASSE	TS								
Capital Expenditure on renewal and replacement of Existing Assets	3,523	4,050	3,162	2,186	2,965	2,965	2,965	2,965	2,965	2,965
less Depreciation, Amortisation and Impairment	(3,517)	(3,692)	(3,877)	(4,071)	(4,274)	(4,488)	(4,712)	(4,948)	(5,195)	(5,455)
less Proceeds from Sale of Replaced Assets	(257)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)
	(251)	258	(815)	(1,984)	(1,409)	(1,623)	(1,847)	(2,083)	(2,330)	(2,590)
LESS NET OUTLAYS ON NEW		RADED A	SSETS							
Capital Expenditure on New and Upgraded Assets	463	1,751	1,966	320	220	220	220	220	220	220
	463	1,751	1,966	320	220	220	220	220	220	220
NET LENDING / (BORROWING) FOR FINANCIAL YEAR	(1,057)	(2,893)	(1,533)	1,364	1,242	1,551	2,015	2,591	3,906	4,657



# 7.1 LONG TERM FINANCIAL INDICATORS

Council's Key Financial Indicators are primarily based on those included in the Model Financial Statements and recommended by the Local Government Association of South Australia (LGA) as appropriate for measuring financial sustainability in Local Government. These ratios provide the Local Government sector accepted approach to analysing and comparing Council's performance from year to year.

The following graphs provide Council's long term financial indicators.



### OPERATING SURPLUS/ (DEFICIT) RATIO

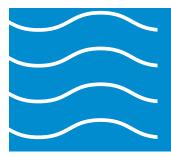
The Operating Surplus/ (Deficit) ratio expresses the operating results as a percentage of total operating income. Therefore, the Operating Surplus/(Deficit) Ratio indicates the extent to which operating revenue is sufficient to meet all operating expenses and whether current ratepayers are paying for their consumption of resources.

A negative ratio indicates the percentage increase in total operating income required to achieve a break-even operating result. A positive ratio indicates the percentage of total operating income available to fund capital expenditure over and above the level of depreciation expense without increasing council's level of net financial liabilities.

#### FIGURE 3: OPERATING SURPLUS/DEFICIT RATIO



LGA Recommended Target Range : Surplus ranging from 0% to 10% on average over long term 10 Year LTFP Forecast Range : Range of negative 5% to positive 8%



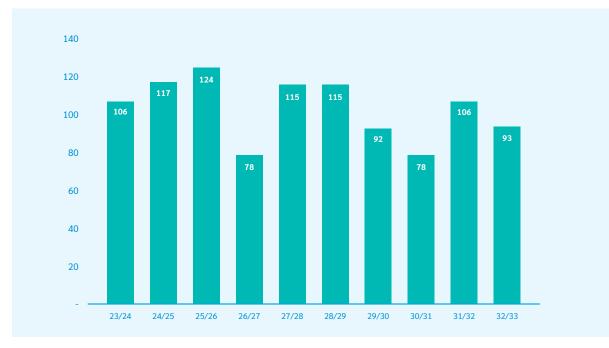
LTFP forecasts operating deficits from Years 1 to 4 and operating surpluses from 2027/2028.

Adelaid<mark>e</mark> Plains Council

#### ASSET RENEWAL FUNDING RATIO (%)

This is a measure of the extent to which Council is renewing or replacing existing infrastructure assets that ensures consistent service delivery as determined by the Infrastructure & Asset Management Plans (I&AMPs). This ratio simply measures if Council is performing the required work to replace/renew assets and maintain the level of service. Council's I&AMPs determine, for the given level of service, when assets need to be replaced to ensure that level of service is maintained. If Council is achieving close to 100% for this measure, then it is maintaining the current service levels delivered by assets and Council is not having assets renewal backlog.

> LGA Recommended Target Range : 90% to 110% on average over long term 10 Year LTFP Forecast Range : 78% to 124%



#### FIGURE 4: ASSET RENEWAL FUNDING RATIO (%)

Appropriate funding allocations has been made in the LTFP to ensure Council infrastructure assets are maintained in line with I&AMP which will ensure that there won't be any significant infrastructure renewal backlog in to the future.

38 Adopted Long Term Financial Plan 2024-2033

#### NET FINANCIAL LIABILITIES RATIO (%)

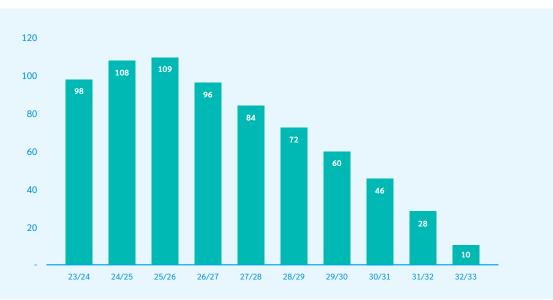
Net Financial Liabilities (NFL) is an indicator of the Council's total indebtedness and includes all Council's obligations including provisions for employee entitlements and creditors.

This ratio measures the extent to which Council is managing its debt. It's a broader measure of debt than simply looking at borrowing levels. It highlights those borrowings are often an effective means of financial sustainability, rather than trying to fund all assets and services from operating income. The ratio expresses Council's NFL as a percentage of Council's total operating income.

#### FIGURE 5: NET FINANCIAL LIABILITIES RATIO (%)

A steady ratio means Council is balancing the need to borrow against the affordability of debt. An excessive ratio means Council is borrowing beyond their means and can't generate the income required to service assets and operations. The level of debt affects the amount of interest that Council pays which in turns affects the operating results of the Council.

LGA Recommended Target Range : 0% to 100% on average over long term 10 Year LTFP Forecast Range : 10% to 109%



### WHY COUNCIL IS FORECASTING A HIGHER NFL RATIO?

NFL ratio should be analysed against what Council is planning to do with the borrowed funds. In other words, to ensure that NFL forecasts are meaningful and sustainable, NFL ratio should be considered in the context of strategic direction of the Council. As Adelaide Plains Council is in a significant development stage, a temporary increase in NFL ratio in Year 2 and Year 3 may be acceptable as financial strategy, programs and projects have been developed based on;

- A Current service levels and range;
- B Council's assets management plans; and
- **C** Strategic Plan 2021-2024 objectives.

Adelaide Plains Council



#### 14.3 RECRUITMENT OF AN INDEPENDENT MEMBER – AUDIT COMMITTEE

Record Number:	D23,	36175					
Author:	Dire	ector Finance					
Authoriser:	Chie	f Executive Officer					
Attachments:	1.	Audit Committee Terms of Reference Adopted on 28 June 2021 🗓 🛣					

#### **EXECUTIVE SUMMARY**

- The purpose of this report is to seek Council's endorsement to call for Expression of Interest (EOI) from suitably qualified professionals to fill an independent member position of Council's Audit Committee for a period of four (4) years, from 30 November 2023.
- The tenure of the independent Chairperson and independent member of the Council's Audit Committee expires on 30 November 2024.
- One of the requirements of the amendments made to the *Local Government Act 1999* (the LGA Act) enacted as part of LG Reforms commenced in early 2019 was that from 30 November 2023 the majority of members of a Council's Audit and Risk Committee must be persons who are not members of the council (i.e., three (3) independent members);
- The tenure of the three (3) Council Members of the Audit Committee expires on 30 November 2023.
- In order to ensure the transparency of the recruitment process, Council management proposes to include an independent member of the Audit Committee and two (2) Elected Members to the panel interviewing the prospective candidates.

#### RECOMMENDATION

"that Council, having considered Item 14.3 – *Recruitment of an Independent Member – Audit Committee*, dated 28 August 2023, receives and notes the report and in doing so:-

- 1. Instructs the Chief Executive Officer to call for Expressions of Interest in relation to one (1) independent membership position for a four (4) year term from 30 November 2023 on Council's Audit Committee; and

#### BUDGET IMPACT

Estimated Cost:	\$300 – cost of online advertisement
Future ongoing operating costs:	S645 – Sitting fee for non-Chairperson independent fee per meeting

#### **RISK ASSESSMENT**

#### Regulatory Risk

By having three (3) independent members in Council's Audit Committee from 30 November 2023, Council can satisfy the requirements of the LGA act.

#### DETAILED REPORT

#### Purpose

The purpose of the report is to seek Council endorsement to call for EOI from suitably qualified professionals to fill an independent member position for a period of four (4) years, from 30 November 2023.

#### Background

Section 126(4) of the LG Act requires councils to have an audit committee with the following mandatory functions:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council; and
  - proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan; and
  - o proposing, and reviewing, the exercise of powers under section 130A; and
- liaising with the council's auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

#### Discussion

#### Terms of Reference of the Audit Committee

Council's Audit Committee Terms of Reference (ToR) contains above statutory functions in expanded form along with a number of other discretionary functions (please refer to (**Attachment** 1).

Clause 3.1 of the ToR states that 'The Committee shall consist of two (2) independent members with three (3) members from the Elected Members of Council'.

However, the Amendments to the LGA Act made as part of LG Reforms commenced in 2019 require Council's Audit Committee to be referred as Audit and Risk Committees with majority of members being independent and have the following additional mandatory functions: -

- Monitoring the responsiveness of the council to recommendations for improvement on previous audit and risk assessments;
- If the council has an internal audit function: -
  - Providing oversight of planning and scoping of internal audits; and
  - Reviewing and commenting on internal audit reports
- Reviewing and evaluations the effectiveness of strategic, operational and financial risk management systems;
- Reviewing any prudential management reports; and
- Performing any other functions prescribed in legislation.

The revised provisions of Section 126(4) of the Act are proposed to commence on 30 November 2023 and no additional regulations have been drafted as yet. While some modifications may be required, the Committee's current Terms of Reference cover off the majority of the known incoming mandatory requirements.

#### <u>Membership</u>

Section 126(2) of the LG Act currently sets out the membership of an audit committee as follows:

- May include persons who are not members of the council;
- May not include an employee of the council;
- May include members of another council's audit committee
- Any other provisions of Regulations (which under Regulation 17) include:
  - Must have between 3 and 5 members;
  - Must include one person who is not a member of the council and who is determined by the council to have financial experience relevant to the functions of the committee; and
  - Must not include the council's auditor.

The Amendment to the Section 126 (2) of the LGA Act propose (effect from 30 November 2023) followings:

- The majority of members of the committee must not be members of the council;
- The members of the committee (when taken as a whole) must have the skills knowledge and experience relevant to the functions of the committee including financial management, risk management, governance and any other prescribed matter.

#### Tenure of the current Audit Committee Members

With regard to the independent Chairperson and independent member of the Audit Committee, at the April 2022 Council meeting Elected Members resolved to extended the appointments until 30 November 2024.

At the Council meeting held on 28 November 2022, Council resolved to appoint Mayor Wasley, Deputy Mayor Strudwicke and Councillor Panella as Council Members of the Audit Committee until 30 November 2023 to coincide with the transition from 'Audit Committee' to 'Audit and Risk Committee' under the *Local Government Act 1999*.

Therefore, to meet legislative requirements, Council administration is planning to seek EOI to recruit one (1) independent member for a period of four years (4) from 30 November 2023.

#### Appointments for the Interview Panel

In order to ensure the transparency of the recruitment process, Council management proposes to include an independent member of the Audit Committee and two (2) Elected Members to the panel interviewing the prospective candidates.

Chairperson of the Audit Committee Mr Alan Rushbrook has advised that due to other commitments, he is unable to take part in the interview process. In addition, independent member, Mr Peter Fairlie-Jones has indicated that he is not available from Friday, 22 September to Monday, 23 October inclusive.

Therefore, Council management intend to complete interview process either before 22 September or after 23 October depending on the availability of the Council members appointed to the interview panel.

#### Conclusion

From 30 November 2023, Council's Audit Committee should have three (3) independent members. As Council currently have only two (2) independent members whose term expires on 30 November 2024, Council Management requests Council's endorsement to seek EOI from suitably qualified professionals to recruit one (1) independent member.

#### References

#### Legislation

Local Government Act 1999, Section 126.

Local Government (Financial Management) Regulations 2011, Regulation 17.

### <u>Other</u>

Audit Committee Terms of Reference, Clause 3.

		Audit Committee Terms of Reference					
	Adelaide Plains	Adoption by Council:	28 June 2021				
		Resolution Number:	2021/220				
	Council	Administered by:	General Manager - Finance and Business				
		Last Review Date:	2021				
		Next Review Date:	2022				
DOCUMENT NO:	D21/24237	Strategies:					
		Strategic and sustainable financial management					

#### 1. Establishment

- 1.1 Pursuant to Section 41 of the Local Government Act 1999 (**the Act**) and the Regulations thereunder, for the purposes of Section 126 of the Act, the Council maintains a Committee to be known as the Audit Committee (**Committee**).
- 1.2 The purpose of the Committee will be to monitor and assist Council in the effective implementation and conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of internal controls. The Committee will enquire into and report to Council in respect of those matters conferred upon it, and as set out in these Terms of Reference.

#### 2. Functions

Subject to compliance with all legislation, policies, plans and procedures of the Council, the functions of the Committee are as follows:

#### 2.1 Financial Reporting

- 2.1.1 The primary objective of the Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of internal controls.
- 2.1.2 The Committee shall monitor the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgments which they contain.
- 2.1.3 The Committee shall review and challenge where necessary:
  - 2.1.3.1 the consistency of, and/or any changes to, accounting policies;
  - 2.1.3.2 the methods used to account for significant or unusual transactions where different approaches are possible;
  - 2.1.3.3 whether the Council has followed appropriate accounting standards and made appropriate estimates and judgments, taking into account the views of the external auditor;

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- 2.1.3.4 the clarity of disclosure in the Council's financial reports and the context in which statements are made; and
- 2.1.3.5 all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management).

#### 2.2 Governance, Internal Controls and Risk Management Systems

The Committee shall:

- 2.2.1 ensure Council's compliance with legislative requirements, as well as use of best practice and Governance principles and guidelines;
- 2.2.2 keep under review the effectiveness of Council's internal controls and risk management framework;
- 2.2.3 review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management; and
- 2.2.4 understand the business of the Council to appreciate the risks it manages on a daily basis and to ensure that there are appropriate management plans to manage and mitigate identified business risks. This will include insurance matters, financial reporting, legal and regulatory compliance, business continuity, and statutory compliance. This can be facilitated by discussions with the Committee and external auditors and by presentations by management on how business risks are identified and managed.

#### 2.3 Public Interest Disclosures

2.3.1 The Committee shall review Council's arrangements for its employees to raise concerns, in confidence, about possible wrongdoing in financial reporting or other matters. The Committee shall ensure these arrangements allow independent investigation of such matters and appropriate follow-up action.

#### 2.4 External Audit

The Committee shall:

- 2.4.1 develop and implement a policy on the supply of non-audit services by the external auditor, taking into account any relevant ethical guidance on the matter;
- 2.4.2 consider and make recommendations to the Council, in relation to the appointment, reappointment and removal of the Council's external auditor;
- 2.4.3 oversee Council's relationship with the external auditor including, but not limited to:
  - 2.4.3.1 reviewing the approval of the external auditor's remuneration, whether fees for audit or non-audit services, and recommending whether the level of fees is appropriate to enable an adequate audit to be conducted;
  - 2.4.3.2 reviewing the approval of the external auditor's terms of engagement, including any engagement letter issued at the commencement of each audit and the scope of the audit;

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- 2.4.3.3 assessing the external auditor's independence and objectivity taking into account relevant professional and regulatory requirements and the extent of Council's relationship with the auditor, including the provision of any non-audit services;
- 2.4.3.4 satisfying itself that there are no relationships (such as family, employment, investment, financial or business) between the external auditor and the Council (other than in the ordinary course of business);
- 2.4.3.5 monitoring the external auditor's compliance with legislative requirements on the rotation of audit partners; and
- 2.4.3.6 assessing the external auditor's qualifications, expertise and resources and the effectiveness of the audit process (which shall include a report from the external auditor on the audit committee's own internal quality procedures).
- 2.4.4 meet with the external auditor as required. The Committee shall meet the external auditor at least once a year, with or without management being present; to discuss the external auditor's report and any issues arising from the audit;
- 2.4.5 review and make recommendations on the annual audit plan, and in particular its consistency with the scope of the external audit engagement;
- 2.4.6 review the findings of the audit with the external auditor. This shall include, but not be limited to, the following;
  - 2.4.6.1 a discussion of any major issues which arose during the external audit;
  - 2.4.6.2 any accounting and audit judgments; and
  - 2.4.6.3 levels of errors identified during the external audit.

The Committee shall also:

- 2.4.7 review the effectiveness of the external audit.
- 2.4.8 review any representation letter(s) requested by the external auditor.
- 2.4.9 review the management letter and management's response to the external auditor's findings and recommendations.

#### 3. Membership

- 3.1 Members of the Committee are appointed by the Council. The Committee shall consist of five (5) members. The Committee shall consist of two (2) independent members with three (3) members from the Elected Members of Council consistent with any Regulations.
- 3.2 Independent member(s) of the Committee shall have recent and relevant financial and / or risk management, internal audit etc. experience. The Chairperson of the Council shall be a member of the Committee.
- 3.3 Only members of the Committee are entitled to vote in Committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision. However other individuals such as the Chief Executive Officer, General Managers and other staff with relevant responsibilities may attend any meeting as observers or be responsible for preparing reports for the Committee. In accordance with the principles of open, transparent and informed decision making,

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Committee meetings must be conducted in a place open to the public. The agenda and minutes of the Committee meetings, subject to any items that are discussed in confidence under Section 90 of the Act and subsequently retained as confidential under Section 91 of the Act, are also required to be made available to the public.

- 3.4 Council's external auditors may be invited to attend meetings of the Committee.
- 3.5 Appointment to the Committee shall be for a period of up to four years (4), or until the end of the term of the Council. Appointees may be reappointed by Council.
- 3.6 The Council shall appoint the Chairperson of the Committee.
- 3.7 The evaluation of potential independent members of the Audit Committee will be undertaken by the Mayor and Chief Executive Officer and two (2) Elected Members appointed to the Audit Committee, taking account of the experience and qualifications of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.
- 3.8 Expressions of Interest from prospective Independent Members shall be sought by the Council by way of a public advertisement.
- 3.9 Remuneration will be paid to each Independent Member of the Committee (based on a set fee per meeting attended).
- 3.10 Membership of the Audit Committee continues for the term of the Committee, unless a Member resigns from the Committee or is removed earlier by resolution of Council.
- 3.11 If the Council proposes to remove a Member of the Committee, it must give written notice to the Member of its intention to do so and provide that Member with the opportunity to be heard at a Council meeting which is open to the public, if that Member so requests.

#### 4. Chairperson

4.1 When the Chairperson is absent from a meeting the Committee Members may appoint a person from those present to act as Chairperson for the duration of the meeting

#### 5. Quorum

5.1 The quorum necessary for the transaction of business shall be three (3) members of the Committee, including at least one (1) independent member. A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Committee

#### 6. Meetings

#### 6.1 Voting

- 6.1.1 All decisions of the Committee shall be made on the basis of a majority decision of the members present.
- 6.1.2 Members present must vote on all resolutions of the Committee. Proxy votes are not permitted.

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#### 6.2 Meeting Frequency

- 6.2.1 The Committee shall meet at least four (4) times annually at appropriate times in the reporting and audit cycle and otherwise as required.
- 6.2.2 Ordinary meetings of the Committee will be held at times and places determined by Council or, subject to a decision of Council, the Committee. A special meeting of the Committee may be called in accordance with the Act.
- 6.2.3 Notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed, shall be forwarded to each member of the Committee and observers, no later than three (3) clear days before the date of the meeting. Supporting papers shall be sent to Committee members (and to other attendees as appropriate) at the same time.
- 6.2.4 The Chief Executive Officer shall ensure that the proceedings and resolutions of all meetings of the Committee, including recording the names of those present and in attendance are minuted and that the minutes otherwise comply with the requirements of the Local Government (Procedure at Meetings) Regulations 2000.
- 6.2.5 Minutes of Committee meetings shall be circulated within five (5) days after a meeting to all members of the Committee and to all members of the Council and will (as appropriate) be available to the public.

#### 6.3 Delegations

6.3.1 Pursuant to Section 44 of the Local Government Act 1999, the Audit Committee does not enjoy the delegation of any powers, functions and duties of the Council. All decisions of the Committee will, therefore, constitute only recommendations to the Council.

#### 6.4 Meeting Procedures

6.4.1 Procedures at meetings will be in accordance with Council's Code of Practice – Meeting Procedures and the requirements of the Local Government (Procedures at Meetings) Regulations 2000.

#### 6.5 Administrative Resources

- 6.5.1 The Chief Executive Officer shall provide sufficient administrative resources to the Committee to enable it to adequately carry out its functions. The Committee shall:
  - 6.5.1.1 have access to reasonable resources in order to carry out its duties; subject to any budget allocation approved by Council;
  - 6.5.1.2 be provided with appropriate and timely training, both in the form of an induction program for new members and on an ongoing basis for all members;
  - 6.5.1.3 give due consideration to laws and regulations of the Act;
  - 6.5.1.4 make recommendations on co-ordination of the internal and external auditors;
  - 6.5.1.5 oversee any investigation of activities which are within its Terms of Reference;
  - 6.5.1.6 oversee action to follow up on matters raised by the external auditors; and

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6.5.1.7 at least once a year, review its own performance and Terms of Reference to ensure it is operating at maximum effectiveness and recommend changes it considers necessary to the Council for approval.

#### 7. Reporting Responsibilities

- 7.1 Pursuant to Section 41(8) of the Act the Committee is responsible to and reports direct to Council.
- 7.2 The Committee shall make whatever recommendations to the Council it deems appropriate on any area within its Terms of Reference where in its view action or improvement is needed.

#### 8. Review

These terms of reference will be subject to review by the Council on a two (2) year basis, or as determined by Council.

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#### 14.4 LIQUOR LICENCE APPLICATIONS

Record Number:	D23/36555		
Author:	Manager Regulatory		
Authoriser:	Group Manager - Development and Community		
Attachments:	<ol> <li>Landlords Consent Form 1 2 2</li> <li>Approval Request - Thompson Beach Progress Association 2 2</li> <li>Approval Request - Mallala and Districts Lions Club 2 2</li> <li>Approval Request - Mallala Football Club 2 2</li> <li>Consumer and Business Services Notification - Mallala Football Club 1</li> </ol>		

#### **EXECUTIVE SUMMARY**

- The Thompson Beach Progress Association, the Mallala and Districts Lions Club and Mallala Football Club are seeking the support of Council regarding lodgement of Liquor Licence applications with Consumer and Business Services.
- The Thompson Beach Progress Association is seeking a new Club Liquor Licence for their Community Hall at Thompson Beach.
- The Mallala and Districts Lions Club is seeking to transfer an existing Club Liquor Licence from premises at the Mallala Racetrack to a new Community Hall building at the Mallala Oval.
- The Mallala Football Club is seeking amendments to their existing Club Liquor Licence to increase trading hours and redefine their licensed premises at the Mallala Oval.
- It is recommended that public consultation should be undertaken in accordance with the *Public Consultation Policy* and consist of various consultation measures, and that Council should consider feedback received as part of the public consultation process prior to making any resolution in regard to supporting the respective Liquor Licence applications.

#### RECOMMENDATION

"that Council, having considered Item 14.4 – *Liquor Licence Applications*, dated 28 August 2023, receives and notes the report and in doing so endorses undertaking of public consultation in relation to Liquor Licence application proposals by the Thompson Beach Progress Association, Mallala and Districts Lions Club and Mallala Football Club, as outlined in Attachments 2, 3 and 4 to this report."

#### **BUDGET IMPACT**

Estimated Cost:	\$ 1,500.00 consultation costs, in addition to staff time
Future ongoing operating costs:	Nil
Is this Budgeted?	No

#### **RISK ASSESSMENT**

# BY ADOPTING THE RECOMMENDATION COUNCIL WILL NOT BE EXPOSED TO ANY SIGNIFICANT RISK.DETAILED REPORT

#### Purpose

To seek the endorsement of Council to undertake public consultation in regard to requests from the Thompson Beach Progress Association, Mallala and Districts Lions Club and Mallala Football Club, to support Liquor Licence applications to Consumer and Business Services.

#### Background

The Thompson Beach Progress Association, Mallala and Districts Lions Club and Mallala Football Club all hold leases over portions of Council land, and are therefore required to consult with Council, as the registered proprietor of the land, regarding Liquor Licence applications made under the *Liquor Licensing Act 1997* (the Act).

**Attachment 1** is the form required to be completed by Council to consent to Liquor Licence applications submitted to Consumer and Business Services for assessment.

#### Thompson Beach Progress Association

The Thompson Beach Progress Association (TBPA) is seeking Council support for a Club Liquor Licence to support events and functions at their Community Hall at Lot 248, 14 Ruskin Road, Thompson Beach.

Support is requested in the form of a completed Landlords Consent Form and Council Approval Form (**Attachment 2**) for submission to Consumer and Business Services. This attachment also includes a floor plan of the Ruskin Road premises.

The proposed hours of operation indicated on the Council Approval Form are 10.00am to 11.45pm, Monday to Sunday, including Public Holidays, with the application limited to indoors only.

#### Mallala and Districts Lions Club

The Mallala and Districts Lions Club currently hold Club Liquor Licence numbered 57213573 relating to premises at the Mallala Racetrack, and are seeking support to transfer this licence to the newly constructed club/community building (and associated external area) at the Mallala oval at Lot 20 Wasleys Road, Mallala.

The new community facility was issued final Development Approval by Council in July 2023 (Development Application 21038886) and is currently being developed.

The Council Approval Form is contained in **Attachment 3**, together with a floor plan of the premises and site plan showing proposed outdoor licenced area.

The proposed hours of operation are from 5.00am to 2.00am, Monday to Sunday, including Public Holidays, with a major reason for the extended hours being intended use as an Emergency Relief and Command Centre (if required).

#### Mallala Football Club

The Mallala Football Club currently hold Club Liquor Licence numbered 57206487 relating to the Mallala football clubroom facility, and are seeking to increase trading hours and capacity. The existing licence allows trading between 1 April and 30 September each year.

In particular the club is proposing to increase trading hours by one (1) hour on Fridays and Saturdays, to 1.00am. In addition, they are seeking to have an outdoor capacity of 1201 persons in a defined area surrounding the Mallala oval.

Both changes are sought to negate the need to apply for a Short-Term Licence for football finals events and club functions.

**Attachment 4** includes a Council Approval Form and site plan showing proposed outdoor licenced area. As the application has been lodged with Consumer and Business Services the attachment also includes a Variation of Conditions Application Summary, Notice of Application and details relating to the existing Club Liquor Licence.

Council has also received notification of this proposal from Consumer and Business Services (**Attachment 5**). It is noted that the notification indicates that the matter is set for determination on 29 August 2023, however administration staff have advised Consumer and Business Services that the matter is likely to be subject to public consultation, with a Council response delayed.

#### General Information

A club licence allows the selling of liquor to:

- members of the club, residents of the club premises and the general public for consumption on the premises
- a resident of the club for takeaway at any time
- a club member through direct sales transactions, including online or by mail order, as long as it's delivered in South Australia between 8.00am and 10.00pm.

Importantly, licensees must comply with the *Liquor Licensing Act 1997* (the Act) in relation to the management of consumption and supply of liquor on club premises. A licence condition also requires clubs to comply with the Liquor and Gambling Commissioner's Code of Practice.

Council's Property Officer has advised that the applications proposed by the TBPA and Mallala Football Club do not require amendments to their respective lease agreements, as Liquor Licences are consistent with the permitted uses outlined on the agreements. In relation to the Mallala and Districts Lions Club, the lease agreement does contain provisions requiring the consent of Council for the serving, selling and consumption of alcohol.

#### Discussion

Prior to considering the above Liquor Licence applications it is prudent to undertake public consultation in accordance with Council's *Public Consultation Policy*.

In order to inform the process and methods of consultation, it is important to define the purpose and goals of undertaking consultation, as well as identify relevant stakeholders.

For consultation about Liquor Licence applications in these areas, stakeholders include residents and other local groups and lease agreement holders.

The purpose of consulting would be to:-

- identify any community concerns with the respective organisations having the benefit of new and/or amended Liquor Licences
- enable discussion amongst the differing interests of the pros and cons of supporting the Liquor Licences
- inform a possible resolution of Council regarding support of the Liquor Licence applications.

Such consultation would be consistent with Council's *Public Consultation Policy* which states:

"Council is committed to open, accountable and responsive decision making, which is informed by public consultation. Council is committed to genuine, effective and timely community consultation encouraging the public to participate in policy development and planning, the management and evaluation of services and in identifying areas of concern.

Council will endeavour to take into account the views and consideration of the community balancing those views with factors such as infrastructure, financial constraints, health and safety and legislative requirements in order to make decisions compatible with Council's strategic direction and providing accurate information while maintaining financial viability and confidentiality.

Council appreciates that the community seeks to be involved and consulted with respect to decisions that affect the community culturally, financially, environmentally and socially. Council understands that the consultation process can identify a range of issues, ideas and solutions, providing a balanced outcome for the community within the parameters set by Council."

In the context of the *Public Consultation Policy,* it is recommended that public consultation use the following methods:

- Local newspaper and Council website public notices advising of the consultation, the application documents and inviting submissions within a period (to be determined but at least 21 days).
- Written correspondence to adjacent residents and/or other stakeholders
- Fixed notice within Council's Principal Office, and Two Wells Service Centre.

Consulting widely, and inviting discussion and comment, informs Council about how it could approach providing support to these applications.

#### Conclusion

The TBPA, Mallala and Districts Lions Club and Mallala Football Club are seeking the support of Council regarding lodgement of Liquor Licence applications with Consumer and Business Services.

It is recommended that public consultation should be undertaken in accordance with the *Public Consultation Policy* and consist of various consultation measures, and that Council should consider feedback received as part of the public consultation process prior to making any resolution in regard to the respective Liquor Licence applications.

#### References

Legislation Liquor Licensing Act 1997 Council Policies/Plans

Public Consultation Policy

Consumer and Dusiness Services

# **Landlords Consent Form**

This form is to be completed by the registered proprietor shown on the certificate of title of the premises address.

l,	,
	Name
am authorised on behalf of	,
The register	ed proprietor as shown on the certificate of title
who is the registered proprietor (landlord) for	,
	Premises address
to consent to the grant of the application made by	
to the Liquor and Gambling Commissioner for the	Applicant's name
Description of application e.g. grant of a restaurant licence or redefin	ition of the licensed area to include the rear veranda

Signed		
-		
Date		
	DD/MM/YYYY	

Note that you may only consent to an application if you are the registered proprietor or if you are authorised to sign on behalf of the entity that is the registered proprietor.

Note also that if there are multiple registered proprietors shown on the certificate of title, each entity/individual must complete a separate consent form.

If you have any queries Consumer and Business Services can be contacted on 8226 8655 or **liquorandgaming@sa.gov.au** 



Government of South Australia Attorney-General's Department

## **Council Approvals - Liquor Licence Application**

## Section 1: Applicant to complete

Premises name	Thompson Beach Community Hall
Premises address	14 Ruskin Road, Thompson Beach , SA 5501
Licence number (existing only)	
Category of liquor licence	Club

#### Liquor Application – please tick all applicable

Grant of new liquor licence	~	Alterations to licensed premises	
Increase trading hours		Redefinition of licensed premises	
Increase venue capacity		Remove licence to new address	
Significant variation to trading rights		Adding Retail, Wholesale or Production Outlet	

#### Liquor Licence Information – please complete as applicable

#### Hours of operation

Monday	10.00am to 11:45 PM	Friday	10.00am to 11:45 PM
Tuesday	10.00am to 11:45 PM	Saturday	10.00am to 11:45 PM
Wednesday	10.00am to 11:45 PM	Sunday	10.00am to 11:45 PM
SectioThursday	110.00am to 11:45 PM	Public holidays	10.00am to 11:45 PM

#### Capacity and plan of licensed premises

Indoor venue capacity	60
Outdoor capacity (excluding outdoor dining permit)	0
Attach plan of licensed premises	Attached? Yes No

Plan – Please attach a copy of the plan if applicable

**Optional –** Please provide additional comments, or attach additional documents, if this may assist council to understand your liquor application

#### Comments:

The operating hours stated above show the maximum time of potential trade. Majority of trading times would be for specific function and/or over weekends & public holidays. The types of activities and intended operating hours are shown in our Approved Development Application.

### **Section 2: Council to complete**

I confirm all relevant planning and development approvals, consents and exemptions required in connection with this liquor licence application have been obtained  $-\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

I confirm any relevant building works are complete and the premises is ready for occupancy and trade –  $\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

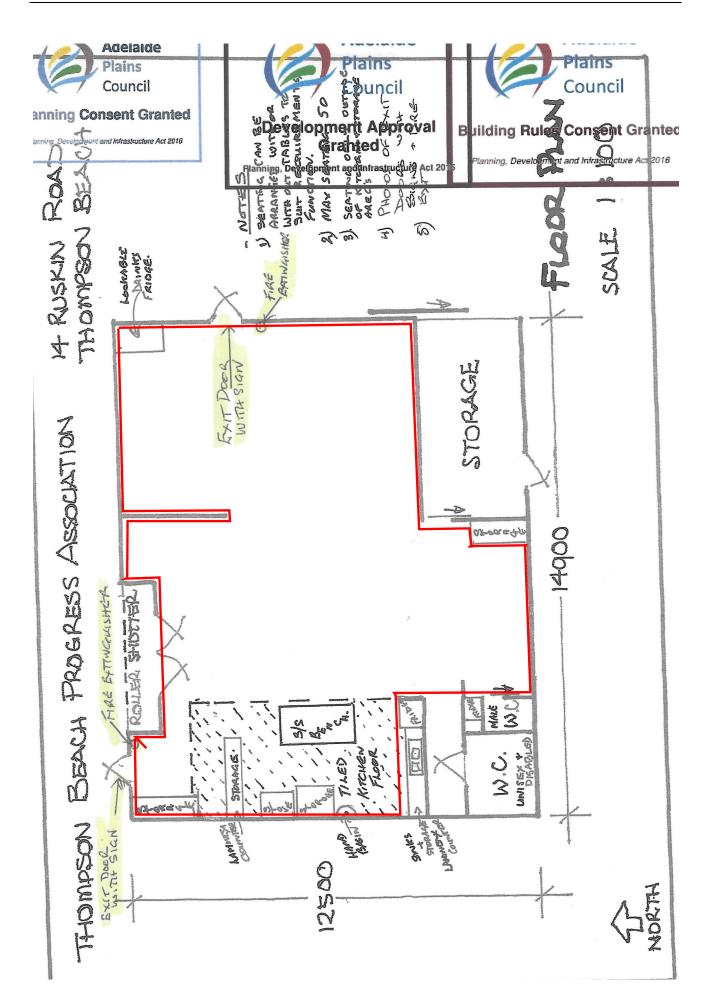
If yes is selected – I confirm a certificate of occupancy has been issued - OYes ONo ON/A

I confirm the proposed trading hours, venue capacity and premises plan are suitable –  $\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

If all relevant approvals have not been obtained, what documents (e.g. certificate of occupancy), or steps or processes (e.g. variation to development approval), remain outstanding?

**Optional** – Please attach additional documents, e.g. support letters with conditions, decision notification forms, if this may assist the applicant or the Licensing Authority

Name	
Position	
Council	
Signature	
Date	



# **Council Approvals - Liquor Licence Application**

## Section 1: Applicant to complete

Premises name	MALLALA AND DISTRICTS LIONS CLUB		
Premises address	LOT 20 WASLEYS RD MALLALA		
Licence number (existing only)	57213573		
Category of liquor licence	CLUB		

#### Liquor Application – please tick all applicable

Grant of new liquor licence	Alterations to licensed premises	
Increase trading hours	Redefinition of licensed premises	2
Increase venue capacity	Remove licence to new address	
Significant variation to trading rights	Adding Retail, Wholesale or Production Outlet	

#### Liquor Licence Information – please complete as applicable

#### Hours of operation

Monday	5:00AM to 2:00AM	Friday	5:00AM to 2:00AM
Tuesday	5:00AM to 2:00AM	Saturday	5:00AM to 2:00AM
Wednesday	5:00AM to 2:00AM	Sunday	5:00AM to 2:00AM
SectioThursday	5:00AM to 2:00AM	Public holidays	5:00AM to 2:00AM

#### Capacity and plan of licensed premises

Indoor venue capacity	130
Outdoor capacity (excluding outdoor dining permit)	120
Attach plan of licensed premises	Attached? Yes No

Plan – Please attach a copy of the plan if applicable

**Optional –** Please provide additional comments, or attach additional documents, if this may assist council to understand your liquor application

#### Comments:

The reason for the 5:00AM till 2:00AM is because the building is for use as an Emergency Relief and Command Centre and an area with the ability to provide food and beverages to Emergency Responders especially after completing thier shifts dealing with emergencies. By having a Bar will enable them to have a couple of drinks to de-stress and debrief thier duties.

Secondary use will be for the Mallala and Districts to consume alchohol during club

activities. The building is expected to be completed mid October ready for the upcoming fire hazard period.

#### **Section 2: Council to complete**

I confirm all relevant planning and development approvals, consents and exemptions required in connection with this liquor licence application have been obtained  $-\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

I confirm any relevant building works are complete and the premises is ready for occupancy and trade –  $\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

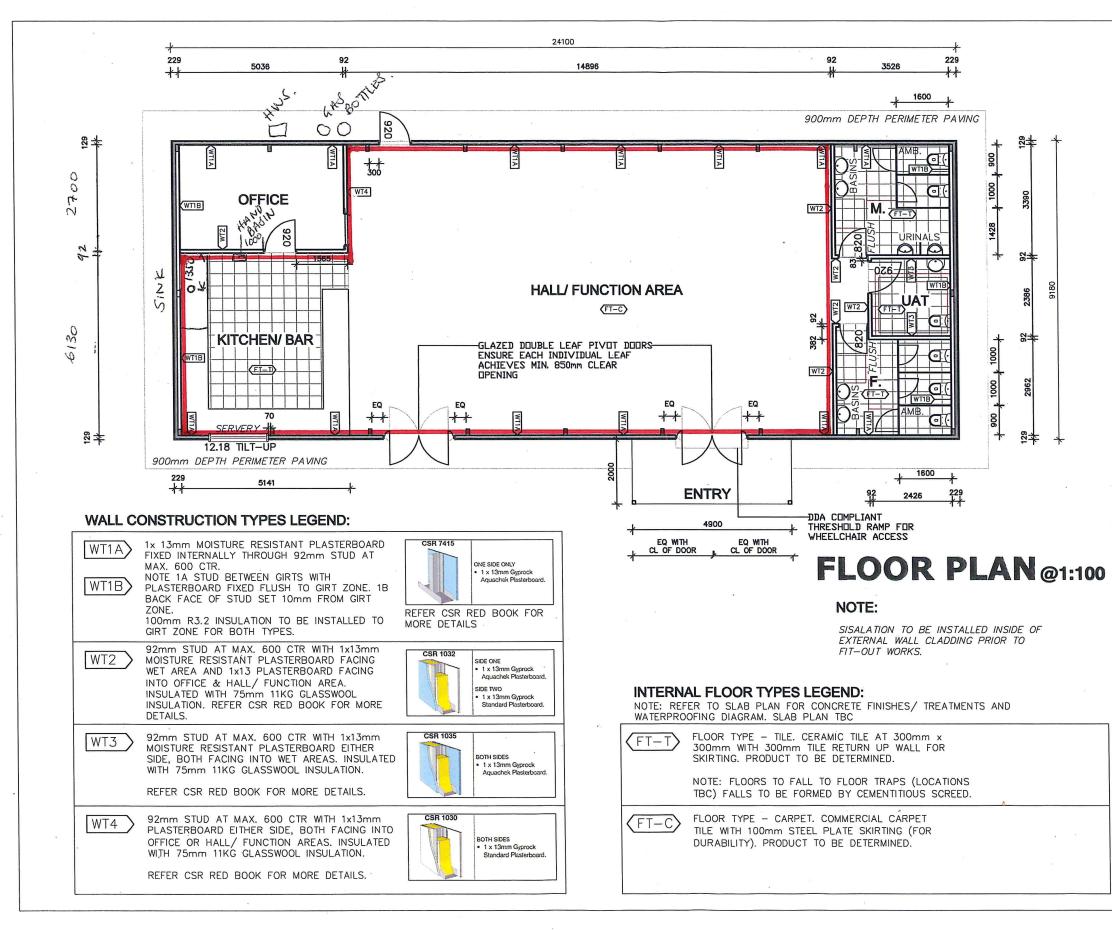
If yes is selected – I confirm a certificate of occupancy has been issued - O Yes O No O N/A

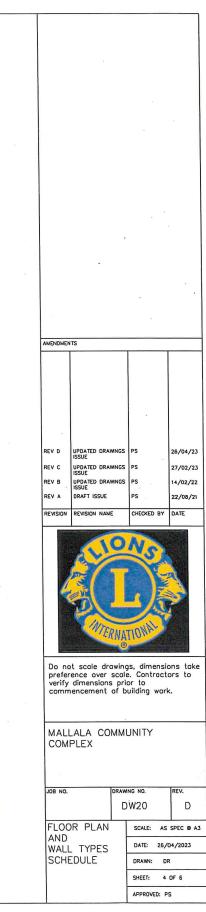
I confirm the proposed trading hours, venue capacity and premises plan are suitable –  $\bigcirc$  Yes  $\bigcirc$  No  $\bigcirc$  N/A

If all relevant approvals have not been obtained, what documents (e.g. certificate of occupancy), or steps or processes (e.g. variation to development approval), remain outstanding?

**Optional** – Please attach additional documents, e.g. support letters with conditions, decision notification forms, if this may assist the applicant or the Licensing Authority

Name	
Position	
Council	
Signature	
Date	







# **Council Approvals - Liquor Licence Application**

### Section 1: Applicant to complete

Premises name	Mallala Football Club
Premises address	Wasleys Road, Mallala SA 5502
Licence number (existing only)	57206487
Category of liquor licence	Club

#### Liquor Application – please tick all applicable

Grant of new liquor licence	Alterations to licensed premises	
Increase trading hours	Redefinition of licensed premises	
Increase venue capacity	Remove licence to new address	
Significant variation to trading rights		

#### Liquor Licence Information – please complete as applicable

Hours of operation

Monday	No change	Friday	5.00 am to 1.00 am
Tuesday	No change	Saturday	5.00am to 1.00am
Wednesday	No change	Sunday	No change
Thursday	No change	Public holidays	No change

#### Capacity and plan of licensed premises

Indoor venue capacity	200
Outdoor capacity (excluding outdoor dining permit)	1201
Please attach plan of licensed premises	Attached? Yes

**Optional** - Please provide additional comments, or attach additional documents, if this may assist council to understand your liquor application

#### Comments:

The reason for the change of our license, is that when we hold any Finals we are then not required to apply for a Short Term license, which includes the Oval premises and increased capacity. The change of trading times on the Friday and Saturday is that when Club holds a Club Function a Short Term License is not needed for an extension of hours of trade.

#### Section 2: Council to complete

I confirm all relevant planning and development approvals, consents and exemptions required in connection with this liquor licence application have been obtained – **Choose an item.** 

I confirm any relevant building works are complete and the premises is ready for occupancy and trade – **Choose an item.** 

I confirm the proposed trading hours, venue capacity and premises plan are suitable – **Choose an item.** 

If all relevant approvals have not been obtained, what documents (e.g. certificate of occupancy), or steps or processes (e.g. variation to development approval), remain outstanding?

Comments: Click or tap here to enter text.

**Optional** – Please attach additional documents, e.g. support letters with conditions, decision notification forms, if this may assist the applicant or the Licensing Authority

Name	Click or tap here to enter text.
Position	Click or tap here to enter text.
Council	Click or tap here to enter text.
Signature	
Date	Click or tap here to enter text.



# **Application Summary**

# Variation of conditions

Application details		<b>Ref no VCU18074642</b>		
Application paid	Yes	Receipt number	35427197965	
Amount paid	\$450	Submitted date	21/7/23 9:40:34 AM	

Licence details		<b>Ref no VCU18074642</b>
Premises name	Mallala Football Club Inc	
Licence class	Club	
Licence number	57206487	
Licensee	Mallala Football Club Inc	
Premises address	Wasleys Road, MALLALA, S	SA, 5502

Contact details for this application		
Name	Mr Brian TILLER	
Email	bootiller21@gmail.com	
Phone	0419804414	
Postal address	PO BOX 303 Mallala South Australia 5502	

Application type (things to change)		
Venue capacity	✓	
Trading hours	<b>~</b>	
Authorisations	×	



Government of South Australia Attorney-General's Department

Page 1 of 3 Variation to conditions (upgrade): Mallala Football Club Inc - VCU18074642

Exemptions	×
Endorsements	×
Conditions	×

## Venue capacity

**Proposed capacity** 

1201

## Trading hours – Consumption on premises

Day	From	То
Monday	No change required	No change required
Tuesday	No change required	No change required
Wednesday	No change required	No change required
Thursday	No change required	No change required
Friday		1:00 AM
Saturday		1:00 AM
Sunday	No change required	No change required

# Supporting documents

Туре	File name	Supplied
Premises plan (marked)		×
Premises plan (unmarked)		×
Premises plan of where prescribed entertainment will be		×
Development Approval or statement from local council stating that Development Approval is not required		×
Copy of profit sharing agreement(s)		×
Late night code exemption - A copy of your management plan, including a risk assessment of operations, measures to		×



Government of South Australia Attorney-General's Department

Page 2 of 3 Variation to conditions (upgrade): Mallala Football Club Inc - VCU18074642

manage high risk operations	
General code of practice exemption - A copy of your management plan, including a risk assessment of operations, measures to manage high risk operations	×
Responsible person exemption - Other information that would support your request	×
Community Impact Submission	×
Capacity assessment	×
Other supporting documents	×



Government of South Australia Attorney-General's Department

Page 3 of 3 Variation to conditions (upgrade): Mallala Football Club Inc - VCU18074642

# **Notice of Application**



Under section 52 of the Liquor Licensing Act 1997

Mallala Football Club Inc has applied to the licensing authority for the variation of conditions in relation to a **club** licence in respect of premises situated at Wasleys Road, Mallala SA 5502 known as Mallala Football Club.

## The following licence conditions are sought in the application:

• Increase capacity from 200 persons to 1201+ persons.

# The following changes to authorised hours for the consumption of liquor on the licensed premises are sought by this application:

Monday	no change	Friday	5:00am to 1:00am the next day
Tuesday	no change	Saturday	5:00am to 1:00am the next day
Wednesday	no change	Sunday	no change
Thursday	no change		

The application has been set down for determination on 29 August 2023.

Submissions in respect of the application can be made by lodging the form available at <u>www.cbs.sa.gov.au/advertised-liquor-notices#</u> at least 7 days before the date of determination. A copy of the submission will be automatically sent to the applicant at bootiller21@gmail.com

The application and certain documents and material relevant to the application may be inspected at the office of the Liquor and Gambling Commissioner, 95 Grenfell Street, Adelaide SA 5000 until 7 days before the date of determination. To book an inspection appointment, please select the link at <a href="https://www.cbs.sa.gov.au/advertised-liquor-and-gaming-notices">https://www.cbs.sa.gov.au/advertised-liquor-and-gaming-notices</a>

Please scan for more information about the application.



Page 1 of 1 Notice of Application – Mallala Football Club – 57206487

57206487

## **CLUB LICENCE**

## Liquor Licensing Act 1997

Premises Name	Mallala Football Club Inc
Licence Status	Current
Premises Address	Wasleys Road, MALLALA SA 5502
Licensee	Mallala Football Club Inc
Attachments	- Conditions (A)

#### Premises capacity

Capacity:

200

### Authorised hours for the sale of liquor

	Consumption on premises
Monday	5:00 am to Midnight
Tuesday	5:00 am to Midnight
Wednesday	5:00 am to Midnight
Thursday	5:00 am to Midnight
Friday	5:00 am to Midnight
Saturday	5:00 am to Midnight
Sunday	8:00 am to Midnight

#### Trading Authorisations and Exemptions

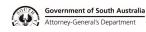
#### **Trading Authorisations**

1. Sale of liquor for consumption on the licensed premises authorised

#### Exemptions (conditions may apply - see Attachment A)

1. Responsible Person

Date Granted: 16 November, 2019 By Order: B223336



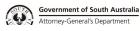
### Attachment A - Conditions

#### Conditions

1. The licensee is not authorised to trade during the following periods: Saturdays from 1pm to midnight for the period 1 October to 31 March each year.

*This licence authorises the sale and supply of liquor in accordance with the Liquor Licensing Act 1997, the terms and conditions of this licence, and the Commissioner's Codes of Practice. It is the licensee's responsibility to determine whether any conditions imposed by local council relating to the use of the premises or carrying on the business under the licence also apply.* 

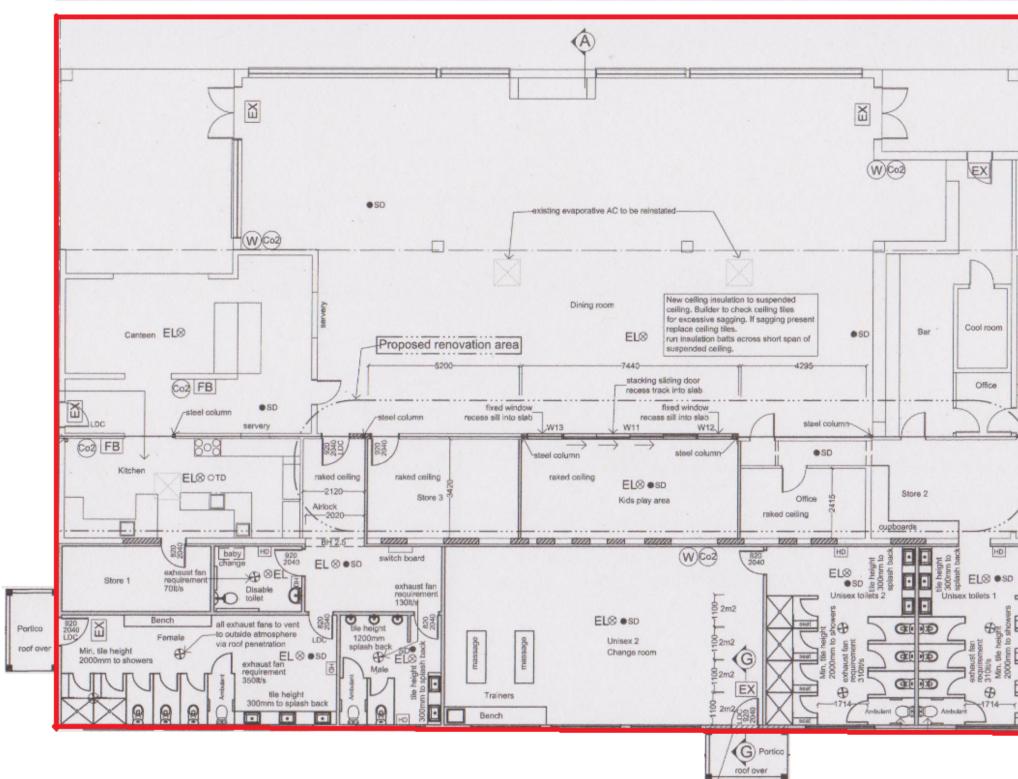
Date Granted: 16 November, 2019 By Order: B223336



# Plan A - 57206487

# Mallala Football Club Inc

Liquor Licensing Act 1997



#### .egend

icensed Area	Red Line
Saming Area	Purple Line
'rescribed Entertainment	
Jut of Bounds to Minors	Orange Line
'allective Outlete	Green Line



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Liquor and Gambling Commissioner Application No: 215571, 5 August 2022

#### **Brendon Schulz**

From:	AGD:CBS Liquor and Gaming <liquorandgaming@sa.gov.au></liquorandgaming@sa.gov.au>
Sent:	Tuesday, 25 July 2023 10:58 AM
То:	Info
Subject:	Council notification - Application for Mallala Football Club
Attachments:	Fact Sheet for Councils.pdf

#### OFFICIAL

Good Morning,

This email is to notify the Adelaide Plains Council that a liquor licence application has been lodged with our office which is located in your area.

Please see below details of the application that has been lodged.

Application Type	Premises Name	Premises Address	Determination Date
Variation of hours and capacity	Maliala Footbali Club	Wasleys Road, Mallala	29/8/23

The applicant has been provided with your details and they will be in contact with you shortly with their completed Council Approval form for you to review and provide comment.

To view all advertised notices please click here - <u>https://www.cbs.sa.gov.au/sections/LGL/advertised-liquor-and-gaming-notices</u>

**Kind Regards** 

Kristine Nunn | Senior Operations OfficerLiquor & GamingConsumer and Business Services | Attorney-General's Department95 Grenfell Street, AdelaideE liquorandgaming@sa.gov.au | www.cbs.sa.gov.auP 131 882 (menu option 5)

#### Work Days: Tues, Wed, Thurs & Fri



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**Consumer and Business Services** 

# **Councils & Liquor Licensing**

#### Guidance Note

This guidance note has been prepared to assist councils with the rollout of the Council Approvals—Liquor Licence Applications form.

#### Applications under the *Liquor Licensing* Act 1997

Section 11C of the *Liquor Licensing Act 1997* (the Liquor Act) requires the Liquor and Gambling Commissioner (the Commissioner), in the assessment of an application for a licence or in the imposition of conditions, to take reasonable steps to avoid any inconsistency with, or the duplication of, matters that are dealt with or addressed under the *Planning, Development and Infrastructure Act 2016* (the Planning Act).

To ensure compliance with section 11C of the Liquor Act, where the following applications are made, the licensing authority (the Authority) requires the applicant to provide, together with their application, a copy of a Decision Notification Form (DNF) from council, a copy of the Certificate of Occupancy (where required by the DNF) or, where planning/development approval is not required, a letter from council confirming the same:

- > new liquor licence applications
- > alterations to licensed premises
- > redefinitions of licensed premises
- > increases in trading hours
- > increases in capacity
- > removal of a licensed premises
- variation to licence conditions to increase some trading rights.

The provision of the DNF has proved, in some circumstances, to be problematic, with DNFs sometimes being outdated or relating to only partial developments and not addressing all issues which are pertinent to the grant of an application under the Liquor Act. The solution has been the development of the Council Approvals—Liquor Licence Applications and a new process to ensure councils are made aware of certain applications.

#### The new process

The new process will see the Authority providing to all relevant applicants a copy of the Council Approvals --Liquor Licence Application form. Although the Authority will continue to accept DNFs, applicants will be encouraged to use the Council Approvals—Liquor Licence Applications form instead. This will require applicants to complete their section of the form and provide it to their council. Council can then complete their section and return the form to the applicant for provision to the Authority.

Applicants will generally be given four weeks to supply the documents to the Authority. Failure to do so will result in the adjournment of the matter until the documents can be provided.

The Authority will also notify councils of any advertised applications which are made within their council areas.

#### Applications that are advertised

Under section 52 of the Liquor Act, the following applications are generally advertised:

- > the grant of a licence (other than a temporary licence)
- > the transfer of a licence
- > the removal of a licence
- > the conversion of a temporary licence into a permanent licence
- a condition authorising sale of liquor under a club licence for consumption off the licensed premises
- consent of the Authority for the licensee to use the licensed premises for the purposes of providing prescribed entertainment, being entertainment of a sexually explicit nature or a professional or public boxing or martial art event
- > the variation of trading hours previously fixed in relation to the licence, other than a variation to reduce the number of hours during which the licensee trades in liquor (but not so as to allow trading in liquor at the licensed premises at later

1

hours than those previously fixed in relation to the licence).

The Authority will notify councils, by email, when applications in their council area are advertised.

#### **Right to make submissions**

Under section 77 of the Liquor Act, if an application has been advertised, a person may, by notice lodged through the CBS website (<u>www.cbs.sa.gov.au/files/</u> <u>advertising-liquor-applications</u>).

Submissions may only be made on one or more of the following grounds:

- > that the grant of the application would not be consistent with the objects of the Liquor Act or would be contrary to the Liquor Act in some other way
- > in the case of a designated application—that the granting of the designated application is not in the community interest
- > in the case of an application by a natural person for the grant or transfer of a licence, or for the conversion of a temporary licence into an ordinary licence—that the applicant is of bad reputation or character or is in other respects not a fit and proper person to be licensed
- > in the case of an application by a trust or corporate entity for the grant or transfer of a licence, or for the conversion of a temporary licence into an ordinary licence—that the applicant is not a fit and proper person to be licensed or that a person who occupies a position of authority in the entity is of bad reputation or character or is in other respects not a fit and proper person to hold such a position in an entity that holds a licence
- > in the case of an application for the grant or removal of a licence—that the position, nature or quality of the premises renders them unsuitable to be licensed, or to be licensed under a licence of the kind to which the application relates
- > that if the application were granted -
  - > undue offence, annoyance, disturbance or inconvenience to people who reside, work or worship in the vicinity of the premises or proposed premises to which the application relates would be likely to result
  - > the safety or welfare of children attending kindergarten, primary school or secondary school in the vicinity of the premises or

#### **Consumer and Business Services**

proposed premises to which the application relates would be likely to be prejudiced

> the amenity of the locality in which the premises or proposed premises to which the application relates are situated would be adversely affected in some other way.

Please note that written submissions in respect of an application that relate to a matter that is, or should be, dealt with or addressed under the law relating to planning or carrying out building work may only be made by or on behalf of a council if a combined assessment panel has been established under the Planning Act to be involved in the assessment of the application under the Liquor Act.

#### **Benefits of new process**

Councils have more complete information available to them, and greater subject matter expertise, when it comes to planning and development issues.

The new process aims to take advantage of the information available to councils, and their expertise, by establishing stronger lines of communication between the Authority and councils in relation to liquor licence applications. It also aims to ensure that councils are aware of applications in their areas and provide councils with an opportunity to make submissions on any grounds under the Liquor Act.

If you have any queries, please contact the Liquor Team at <u>liquorandgaming@sa.gov.au</u>.

#### 14.5 UPDATED TWO WELLS WALKING CYCLING PLAN

Record Number:	D23/34043
Author:	Strategic Project Officer
Authoriser:	Director Growth and Investment
Attachments:	1. Two Wells Walking Cycling Plan – Refinements following Consultation 😃

#### **EXECUTIVE SUMMARY**

- On 24 July 2023, Council endorsed proposed refinements to the Two Wells Walking Cycling Plan following consideration of consultation input
- An updated Two Wells Walking Cycling Plan forms **Attachment 1** to this report
- Input received in consultation resulted in minor refinements to the Plan
- The draft Plan has been refined following Council's consideration of consultation input and is in a form suitable for Council adoption
- Once adopted, Council officers will have regard to the Plan and consider opportunities as they arise to implement the Plans proposals. This may be through grant applications, Councils own master planning and infrastructure planning, and working with development partners.

#### RECOMMENDATION

"that Council, having considered Item 14.5 – Updated Two Wells Walking Cycling Plan, dated 28 August 2023, receives and notes the report and in doing so:

- **1.** Adopts the updated Two Wells Walking Cycling Plan as presented in Attachment 1 to this report.
- 2. Instructs the Chief Executive Officer to undertake any editorial but not policy amendments to the documents, where required."

#### BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not applicable

#### **RISK ASSESSMENT**

Adopting refinements following consultation on the draft Plan presents low risk. The risk of raising expectations is managed by messaging that the Plan is to be used to guide Council decision making, such as during annual business planning, along with other strategies and inputs, and in informing grant applications

#### DETAILED REPORT

#### Purpose

To seek Council endorsement of refinements to the Two Wells Walking Cycling Plan.

#### Background

#### Council Decision

On 24 July 2023, Council endorsed proposed refinements to the Two Wells Walking Cycling Plan following consideration of consultation input:

Moved Councillor Paton Seconded Councillor Strudwicke 2023/211 "that Council, having considered Item 14.9 – Two Wells Walking Cycling Plan Consultation Outcomes, dated 24 July 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to:-

- 1. Notes the input received in consultation, as presented in Attachment 1 to this Report;
- 2. Endorses the proposed refinements to the draft Two Wells Walking Cycling Plan as contained in the Two Wells Walking Cycling Plan Consultation Report presented in Attachment 2 to this report;
- 3. Notes the amended Two Wells Walking Cycling Plan will be brought forward for Council adoption."

#### CARRIED

An updated Two Wells Walking Cycling Plan forms **Attachment 1** to this report. Refinements of note are shown in green. Deletions in red. Editorial changes are not shown. Positive discussions occurred with transport planners for Hickinbotham to ensure the approach to paths mapped in this Plan aligned with the more detailed paths planned in Liberty.

Input received in consultation resulted in minor refinements to the Plan.

Once adopted, the following will occur:

- The Plan will be placed on Council's website
- People who made submissions will be advised of how the Plan has been refined (or not) with respect to their submission
- Stakeholders invited to make submissions will be advised of the updated Plan.

#### Discussion

The refined Plan's proposals are at concept level and more work e.g., detailed design is needed to bring the proposals to fruition.

Council officers will have regard to the Plan and consider opportunities as they arise to implement the Plans proposals. This may be through grant applications, Councils own master planning and infrastructure planning, and working with development partners.

• As outlined in the report to Council on 24 July 2023, a Plan assists grant applications as it provides an adopted position about the direction intended. Officers used the draft Plan to inform a successful grant application in 2022 and referenced the consultation version of the Plan in applying for grant funding in mid-2023 to undertake the 'Two Wells Main Street Improved Walking Cycling Safety and Traffic Calming Study'.

Some projects are medium to longer term. Recognising circumstances change, it is anticipated the Plan will be updated in three to four years' time.

#### Conclusion

The draft Plan has been refined following Council's consideration of consultation input and is in a form suitable for Council adoption.

#### References

Legislation Local Government Act 1999

<u>Council Policies/Plans</u> Public Consultation Policy

## TWO WELLS WALKING AND CYCLING PLAN 2023 - 2026

Adelaide Plains Council

Refinements following Consultation – August 2023



## Contents

SCOPE	4
BACKGROUND	4
PURPOSE	5
HOW WILL THIS PLAN BE USED AND UPDATED	5
RELATIONSHIP WITH OTHER STRATEGIES	6
PLANNING CONTEXT	7
Australian Government	7
Active Transport for Work at Two Wells - 30 Year Plan for Greater Adelaide	8
Healthy Two Wells Neighbourhoods - 30 Year Plan for Greater Adelaide	9
Regional Health Plan	11
Disability Access and Inclusion	13
Planning for Healthy and Active Communities	
Two Wells Traffic Impact Study 2014	15
Old Port Wakefield Road, Two Wells Master Plan 2020	16
POPULATION AND WELLBEING CONTEXT	20
Planned Urban Growth, More Families and Ageing	
Wellbeing Benefits of Being Active	21
Walking Research of RAA Members	23
Main Streets	23
Strava Run Walk Cycle	25
Strava Cycle	26
PHYSICAL CONTEXT	27
Key Physical Challenges	27
Mixed Accessibility impacted by Distance and Ageing	28
Nearby Agribusiness and Living Future	29
SUPPORTIVE AND LESS SUPPORTIVE FACTORS	30
FUNDING OPPORTUNITIES	32
Co-Funding Options	32
Black Spot Program	32
State Bicycle Fund	32
Developer Contributions	33
Power Line Environment Committee (PLEC)	33
Office for Recreation and Sport	33

Open Spaces & Places for People Fund	33
Community Grants	33
VISION & OBJECTIVES	34
ULTIMATE WALKING AND CYCLING NETWORK	35
EXPERIENCES AND DESTINATIONS	36
CONNECT TWO WELLS TO OUR NEIGHBOURS	37
PHYSICAL PROJECTS TO MAKE THE NETWORK	38
PEOPLE PROJECTS TO ACTIVATE THE NETWORK	39
Partnering	39
Promoting	39
Warnings, Reminders and Enforcement	40
ABOUT THE PHYSICAL PROJECTS	41
1 Walking/Cycling accessibility with Mainstreet & Recreation Precinct Growth	42
2 Walking and new Flood Levy	44
3 Install Maze way rail crossings at Elizabeth Street	46
4 Better connect Gameau estate	47
5 Improve walking/cycling along Gawler Road	
6 Cobden/Stockyard Crossing	53
7 Mallala Northern Path	55
8 Grade Separated Walking/Cycling Crossing near at Sharpe/Mallala/Train Line	57
9 Explore Future for former Train Station including shared paths north of Gawler Ro	ad59
10 Physical Town Entries	62
11 Light Gaps in the Original Township	64
12 Communicate through Naming & Wayfinding	65
13 Greening & facilities, e.g. seats, art & bike racks	66
14 Maintain Ability to Informally cross Port Wakefield Highway	68
15 Join Two Wells Network to Nearby Work & Places	70
16 Integrate Hicks future development including preferred train crossing points	72
ATTACHMENT A – DESIGN TOOLKIT	75

3

Council acknowledges that we are on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

Version	Comments
29 Aug 2022	For Council
March 2023	Consultation
August 2023	Refinements following Consultation
	Refinements in green. Deletions in red.
	Editorial not shown.

#### SCOPE

The scope of this plan is about the envisaged walking and cycling network in Two Wells.

Our Vision - Two Wells residents have options to walk and cycle for transport, local errands, and for health and wellbeing.

#### BACKGROUND

This Plan was developed through analysis of the existing walking and cycling environment (demographics, site visits, and data) and integrating this with guidance from Council members, staff, stakeholders and the community. This helped identify the barriers and opportunities to enhance the walking and cycling environment for all residents across Two Wells.

The Plan establishes the long-term (ultimate) walking and cycling network, as well as proposed projects to assist create the network.

Safety, connectivity, access for all abilities, and a pleasant experience are goals.

A walking and cycling friendly Two Wells is one with healthy citizens, less noise, clean air, and a strong economy. It's a Two Wells that is nice to be in, where individuals have a high quality of life, accessibility is high and there is a simple route from thought to action to participate in social, cultural, leisure and work activities.

It supports Two Well's liveability by reducing pressure from a potentially congested road network, reducing noise and pollution, increasing the health of the community, and supporting a zero-carbon future.

#### PURPOSE

The purpose of the Two Wells Walking Cycling Plan is to enable people of all ages and abilities to have options to walk and/or cycle as a regular day-to-day activity for transport, wellbeing and health, and recreation and sport.

The Objectives are:

- 1. **Enhanced liveability** for residents and business by the wellbeing, health, economic and environmental benefits of walking and cycling
- 2. A **supportive community and council culture** of living actively through walking and cycling
- 3. A network:
  - o Of safe and convenient walking and cycling facilities
  - For all ages and abilities of pedestrians and cyclists
  - That connects to destinations, such as shops, parks, schools, work places in town and nearby, and future public transport nodes

#### HOW WILL THIS PLAN BE USED AND UPDATED

This Plan will inform annual Council asset and business planning, as well as grant applications.

Recommendations apply to Council assets as well as assets owned by others. This means some projects will require partnering with the State Government and others.

Some projects are medium to longer term. These show the longer term intent and inform grant funding submissions. Identifying proposals in an endorsed plan increases the opportunity to secure grant funding.

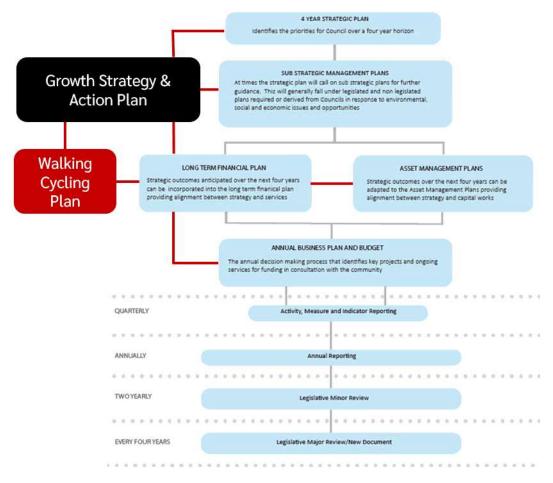
Recognising circumstances change, it is anticipated this plan will be updated in three to four years' time.

#### **RELATIONSHIP WITH OTHER STRATEGIES**

Council's Strategic Plan 2021 – 2024 has outcome areas of:

- Enviable Lifestyle
- Emerging Economy
- Remarkable Economy
- Proactive Leadership

Council's Growth Strategy identifies strategies and actions to work towards these outcomes. One action is fostering walking and cycling.



How the Walking Cycling Plan relates to Council's Four Year Plan, Growth Strategy and Asset Plans

## PLANNING CONTEXT

## Australian Government

The Australian Government released guide<sup>1</sup> to Walking, Riding and Access to Public Transport in 2013. This guide outlines the importance of planning ahead and constructing networks, encouraging people to walk and cycle and the role of good governance.

	Barrier	Opportunity
Plan	Lack of continuous, convenient connections	Plan comprehensive networks
Build	Lack of physical safety	Built appropriate infrastructure
	Lack of personal safety and comfort	Provide mid-trip facilities, end of trip facilities and prioritise pedestrians and cyclists where appropriate
Encourage	Lack of awareness	Provide information
-	Lack of skills	Provide skills training
	Lack of motivation	Encourage greater participation
Govern	Poor governance	Improve governance



Parking for 44 bicycles at Xavier College is a physical way of encouraging cycling

<sup>&</sup>lt;sup>1</sup> Australian Government (2013), *Walking, Riding and Access to Public Transport*, Ministerial Statement, Department of Infrastructure and Transport, Canberra

## Active Transport for Work at Two Wells - 30 Year Plan for Greater Adelaide

Map 16 — Active transport use for work trips

The 30 Year Plan for Greater Adelaide<sup>2</sup> targets increasing the share of work trips by walking, cycling and public transport where not accessed by car (these are called active transport).

The target for residents of townships in Outer Adelaide is an increase of 30% by 2045. Outer metro has a 9.1% 2017 baseline, and an aim of 11.8% by 2045.

In 2016<sup>3</sup>, in terms of active transport for work, as could be expected for rural settlements with agricultural based economies, only 33 people walked to work in Two Wells and Lewiston. This was 0.8% of workers, and a reduction from 2011.

This is well below Outer Adelaide's 9% in 2017 and at odds with intent to increase active transport in the 30 Year Plan. Between 2016 and 2021, people walking to work in Two Wells and Lewiston increased from 0.8% to 1.1%. People working from home increased from 4.8% to 7.5%



2021					
	Two Wells	Lewiston	Total	% Total	Change
					from
					2016
Walk to Work	18	8	26	1.1%	+6
Cycle to Work	-	-	-	-	-
Worked at Home	84	93	177	7.5	+107
Car (Driver and	1179	949	2128	90	+814
Passenger)					
Truck	19	23	42	2	+3
Total Workers	1311	1043	2354		

<sup>&</sup>lt;sup>2</sup> Department of Planning, Transport and Infrastructure, *The 30-Year Plan for Greater Adelaide* 2017 Update, Government of South Australia 2017

<sup>&</sup>lt;sup>3</sup> profile.id.com.au/adelaide-plains/travel-to-work?WebID=100

## Healthy Two Wells Neighbourhoods - 30 Year Plan for Greater Adelaide

The 30 Year Plan for Greater Adelaide<sup>4</sup> targets increasing the percentage of residents living in walkable neighbourhoods in Outer Adelaide by 25% by 2045.

Outer Adelaide has a baseline of 30%.

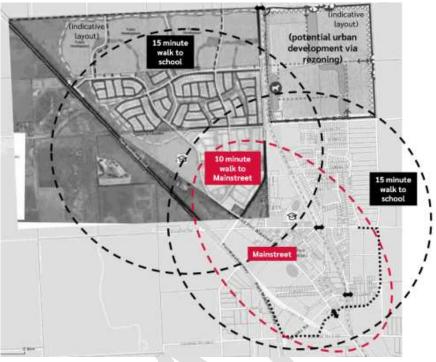
The 30 Year Plan for Greater Adelaide outlines criteria for what constitutes a healthy neighbourhood. These include:

- 10 minute/800m walk to shops, library etc
- Open space within 5 minute/400m walk
- 15 minute walk to school, child care or kindergarten
- 5 minute/400m walk to high frequency bus stop
- 20 minute/5km cycle to work

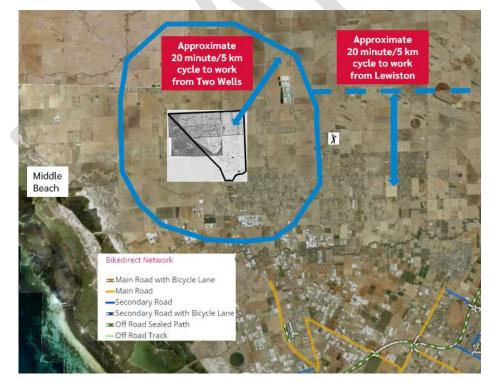
The 30 Year Plan identifies actions to investigate the feasibility of having tailored criteria for walkable neighbourhoods located in outer metropolitan Adelaide.

Related Levers flagged in 30 Year Plan	Comment regarding Two Wells
Deliver the State Public Health Plan through	The Regional Public Health Plan
collaborative action between State and local	recognises the wellbeing value of
governments to increase opportunities for active	walking and cycling.
living.	
	Programs, such as Way2Go and
Undertake community programs to encourage	Residents Win, encourage people to
sustainable travel behaviour change e.g. the	walk and cycle.
Way2Go School Program;	
TravelSMARTHouseholds; Way2Go; Bike Ed	Upgrading open spaces is important,
Program; Living Neighbourhoods Program; and	such as:
Residents to Win Grants Program.	Village Green
	Hart Reserve, noting upgrade
Support Nature Play SA to make unstructured	plans emerging from
outdoor play in nature (public open space) an	investigations and engagement
everyday part of childhood.	Potential for a greater range of recreation activities at the oval
Implement the Healthy Parks Healthy People	precinct, potentially achieved through engagement and
South Australia 2016-2021 report which supports	masterplanning.
the role of quality open space and green	masterptaining.
infrastructure in providing access to nature and hence improves the health and wellbeing of	Also important is enabling access to
neighbourhoods.	regional spaces, such as the coast and
	in Lewiston.

<sup>&</sup>lt;sup>4</sup> Department of Planning, Transport and Infrastructure, *The 30-Year Plan for Greater Adelaide* 2017 Update, Government of South Australia 2017



15 minute walk to school and 10 minute walk to Main Street at Two Wells



20 minute cycle from Two Wells to work nearby, noting envisaged agribusiness growth around Two Wells, and animal husbandry in Lewiston

## **Regional Health Plan**

The Regional Public Health Plan<sup>5</sup> identifies challenges around encouraging healthy lifestyles, improving mental health, youth engagement and wellbeing, supporting an ageing population, adapting to climate change, COVID 19, and better access and inclusion. Regional Public Health Planning includes Two Wells.

Population	• 70,123 people
	Forecast to increase by 25% (23,359 people) by 2036
202	Larger proportions of people aged 5 to 19 years and 45 to 74 years
	Smaller proportions of people aged 85 years and over and 20 to 45 years
Age	The Region's population is ageing
•	<ul> <li>Most growth in retirees, seniors and elderly</li> </ul>
A	<ul> <li>Slowest growth in infants and children</li> </ul>
Health and	Lower % of people self-assess their health as fair or poor
Wellbeing	• Lower % of adults (< half) meet daily fruit consumption guidelines
	<ul> <li>Higher % of adults experiencing psychological distress</li> </ul>
	<ul> <li>Higher % of males, and lower % of females report mental health problems</li> </ul>
-	Markedly higher % of clients of community mental health service
4	<ul> <li>Slightly higher % of type 2 diabetes prevalent</li> </ul>
	Higher % of smokers
	<ul> <li>Higher % of obese adults – highest in women</li> </ul>
-	Twice the death rate in people aged 15-24 years
	Lower % of people having trouble accessing healthcare
	Higher % of suicides
	<ul> <li>Lower % of Home and Community Care clients living alone or speaking a language other than English at home</li> </ul>
	Marginally higher % of people feel they get support in times of crisis
	Higher % feel safe walking alone after dark
	<ul> <li>Higher % of people being physically inactive (but below the Regional SA rate)</li> </ul>

<sup>&</sup>lt;sup>5</sup> gawler.sa.gov.au/\_data/assets/pdf\_file/0037/889723/1047-002-Public-Health-Fact-Sheet.pdf

Disability and	A similar % of people needing assistance with core activities
long-term	A similar % of people providing unpaid care
illness	<ul> <li>A larger % of people under 65 years needing assistance with core activities</li> </ul>
1	• A smaller % of people over 65 years needing assistance with core activities
<b>N</b> O	Slightly lower % of people receiving a Disability Support Pension
Early life and	Lower % of children living in low income welfare dependent households
childhood	<ul> <li>Higher % of women smoking during pregnancy</li> </ul>
0	<ul> <li>Higher % of children consuming an adequate fruit intake</li> </ul>
ž	Lower % of children who are clients of the Adolescent Mental Health Service
all	<ul> <li>Lower % of children are obese</li> </ul>
0.0	<ul> <li>A higher proportion of 5 year olds are fully immunised</li> </ul>
Housing	Lower supply of residential aged care places
	<ul> <li>Lower supply of social housing</li> </ul>
101	<ul> <li>Similar % of low income households under mortgage stress</li> </ul>
	<ul> <li>Similar % of low income households under rental stress</li> </ul>
	<ul> <li>Lower % of households receiving rent relief</li> </ul>
Cultural diversity	Lower % of people born in predominantly non-English speaking countries
and language proficiency	<ul> <li>Significantly lower % of people not speaking English well or at all</li> </ul>
pronciency	<ul> <li>Slightly lower % of people who recognise themselves as of Aboriginal or Torres Strait Islander descent</li> </ul>
ŤŤ	<ul> <li>Higher % of people are not accepting of other cultures</li> </ul>
Employment,	A similar level of socio-economic disadvantage
income and	<ul> <li>Significantly lower % of people receiving unemployment benefits</li> </ul>
education	• Markedly high % of 16 year olds not in full time secondary education
	Lower % of school leavers enrolled in a University
•	<ul> <li>Slightly lower % of young people earning or learning</li> </ul>
	<ul> <li>Slightly higher % receive an Age Pension or held a Pensioner Concession Card</li> </ul>
	Lower % of people holding Health Care Cards
00	<ul> <li>Lower % of households with access to a motor vehicle</li> </ul>

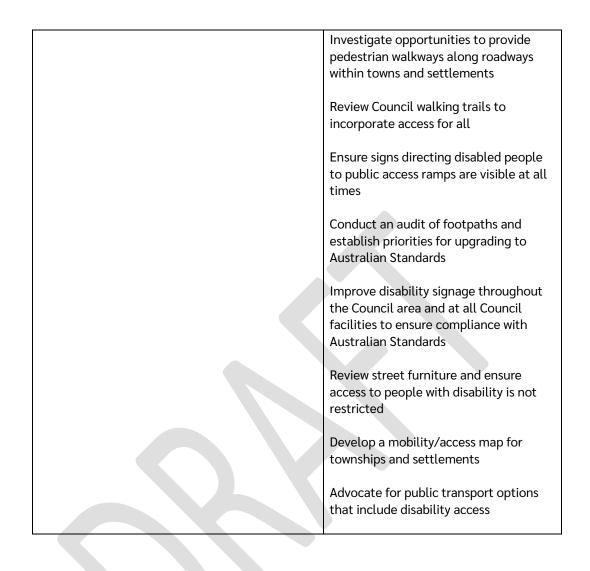
Extracts from the Regional Public Health Fact Sheet

# **Disability Access and Inclusion**

Council adopted an updated Disability Access and Inclusion Plan in 2020<sup>6</sup>.

Disability Access and Inclusion Plan 2020 – 2023	Comment regarding Two Wells
SDIP THEME 1 – Inclusive communities for all Social inclusion is a priority for people living with disability as it affects all aspects of their lives. It is our aim that the contributions and rights of people living with disability are valued and understood by all South Australians and that their rights are promoted, upheld and protected. We also want to ensure that people living with disability are supported to advocate for their own rights. Priority 1: Involvement in the community Priority 2: Improving community understanding and awareness Priority 3: Promoting the rights of people living with disability	Enabling involvement in the Two Wells community entails physical paths that are compliant and way-finding tailored to people with disabilities
SDIP THEME 2: Leadership and Collaboration People living with disability want to have a greater role in leading and contributing to government and community decision making. It is our aim that the perspectives of people living with disability are actively sought and that they are supported to participate meaningfully in government and community consultation and engagement activities. Priority 4: Participation in decision making Priority 5: Leadership and raising profile Priority 6: Engagement and consultation	Involve people with disabilities – including young people - in the preparation of the plan
SDIP THEME: Accessible Communities The accessibility of the built environment, quality services and information is key to ensuring	Undertake an access audit of footpaths to determine improvements
people living with disability are included and have the opportunity to equally participate in all aspects of community life. It is our aim to	Provide pedestrian crossings and more disabled parking in main townships
increase accessibility to public and community infrastructure, transport, service, information, sport and recreation and the greater community.	Improve signage for people with a disability
Priority 7: Universal Design across South Australia Priority 8: Accessible and available information Priority 9: Access to services	Provide suitable lighting in public spaces and Council facilities

<sup>&</sup>lt;sup>6</sup> apc.sa.gov.au/\_data/assets/pdf\_file/0028/357157/Revised-Adelaide-Plains-Council-Disability-Accessand-Inclusion-Action-Plan-August-2020.PDF



## **Planning for Healthy and Active Communities**

Research<sup>7</sup> by the National Heart Foundation identifies four interconnected principles to enable a healthy and active ageing residents:

- 1. Recognise ageing affects all ages across the life-cycle
- 2. Physical activity works to improve the health and well-being of older people
- 3. Social engagement provides the motivation to maintain healthy levels of physical activity
- 4. Design features and infrastructure is needed to facilitate both the physical activity and social engagement required to support the highest possible quality of life for older people

## Two Wells Traffic Impact Study 2014

The Two Wells Traffic Impact Study 2014<sup>8</sup> made the following conclusions.

1. The road network within the Two Wells township has sufficient capacity to accommodate the current levels of traffic activity, and is supported by an adequate number of carparking spaces to meet day to day parking demands. In addition, there are also areas where overflow carparking can occur to meet increased demand at times of key events.

2. Further, there is sufficient capacity within the current road network to meet the additional demands expected to be generated by the proposed increase in residential and commercial development to the north of Mallala Road.

3. The existing freight routes along Mallala Road and Gawler Road however which once bounded the township to the north will now fall within the township, and their presence creates an element of segregation between the existing township heart and the evolving area to the north. It is recommended that further investigation be undertaken to relocate freight movement further to the north, beyond the planned residential development, for both safety and amenity reasons.

- 4. Sustainable transport modes are expected to grow:
- there is longer-term intent to extend bus services to Two Wells to meet future transport demands
- cycling is expected to become a more popular travel mode in the township, partly due to an increase in population and partly in response to providing attractive infrastructure and a vibrant mainstreet environment
- pedestrian movements will similarly increase in the township, and a vibrant main street environment will encourage people to walk rather than drive between destinations. Key crossing points will need to be identified and designed to enable users to safely cross Old Port Wakefield Road and to move between the main street and the proposed commercial development on its south-western side.

<sup>&</sup>lt;sup>7</sup> <u>healthyactivebydesign.com.au/healthy-active-ageing/active-ageing/checklist/</u> accessed 17 June 2021

<sup>&</sup>lt;sup>8</sup> Two Wells Traffic Impact Study 2014 Infraplan

5. The proposed concentration of emergency services within a single facility will require a location which has efficient access to and from the surrounding road network, particularly Port Wakefield Road.

6. The successful integration of the existing township of Two Wells with the new residential development to the north and the commercial development proposed to the west will be dependent on safe and efficient links for walking, cycling and passenger vehicles. The achievement of this will be greatly enhanced by relocation of the existing freight route to a route further to the north (eg Sharpe Road).

7. Many of the findings and recommendations of this report are consistent with those contained in the Two Wells Age Friendly Assessment and the Main Street Design Guidelines for Two Wells.

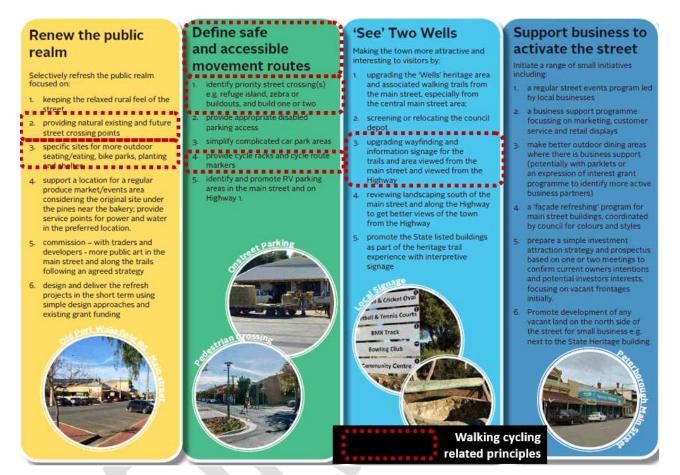
## Old Port Wakefield Road, Two Wells Master Plan 2020

The Old Port Wakefield Road, Two Wells Master Plan May 2020<sup>9</sup> identifies proposals to foster an economically successful, vibrant and pleasant main street for people to spend time and visit. This Master Plan builds on the 2014 Infraplan traffic impact study and the 2011 Mainstreet guidelines<sup>10</sup>.

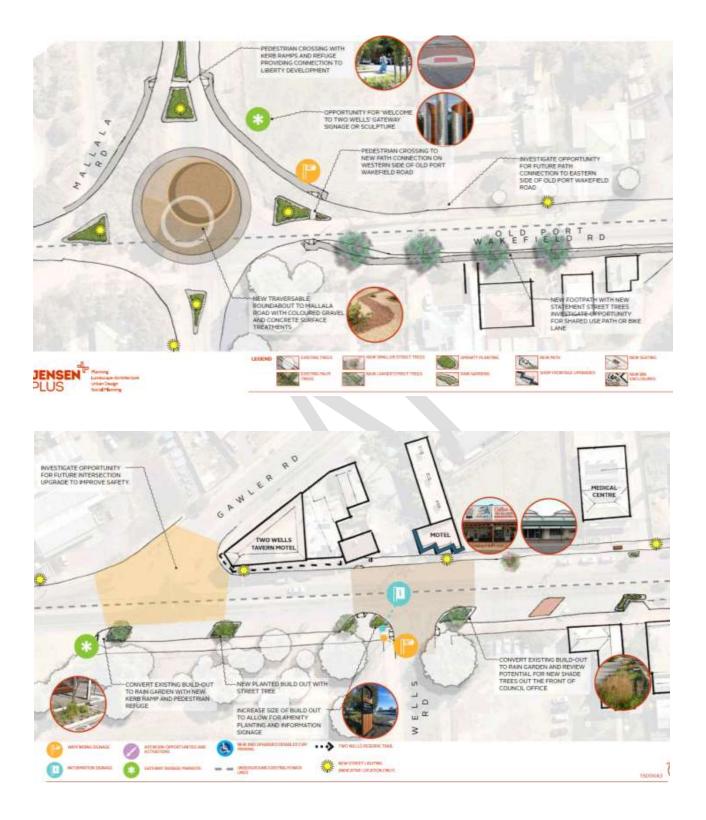
<sup>&</sup>lt;sup>9</sup> apc.sa.gov.au/\_data/assets/pdf\_file/0033/659760/Public-Consultation-Notice-Two-Wells-Main-Street-Concept-Plans.pdf

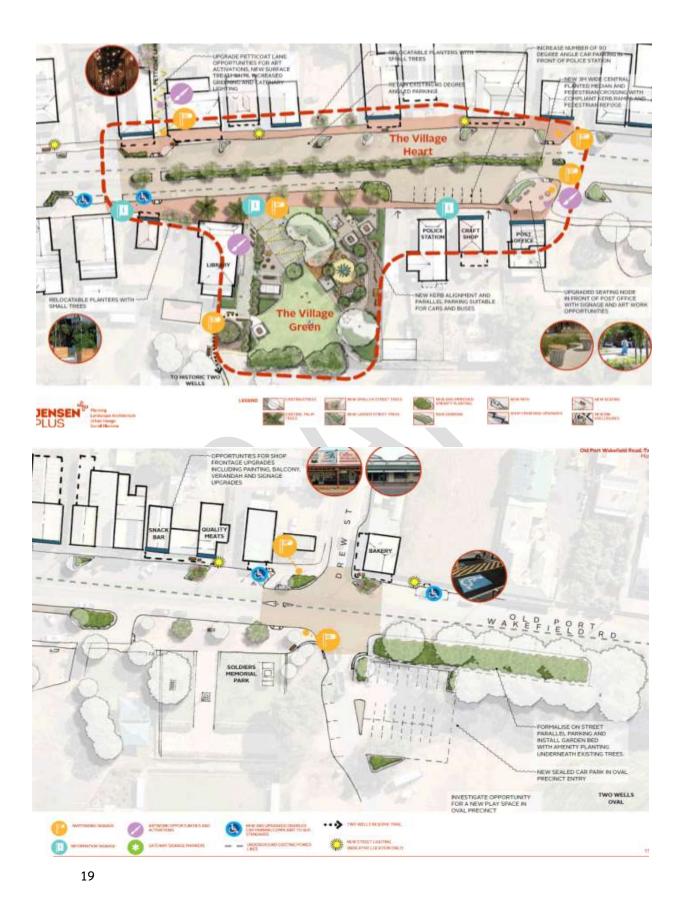
<sup>&</sup>lt;sup>10</sup> apc.sa.gov.au/ data/assets/pdf file/0030/354855/D16-4102-Two-Wells-Urban-Design-Guidelines.pdf

Walking and cycling proposals form part of the principles and upgrade proposals in the 2020 Master Plan. These are reproduced below.



Walking and cycling principles in the Main Street Master Plan





## POPULATION AND WELLBEING CONTEXT

## Planned Urban Growth, More Families and Ageing

Two Wells estimated residential population in 2021 was 2828<sup>11</sup>. Once completed, the land divisions of Eden and Liberty will increase Two Well's population to some 10,000 over the next 20 years.

At 10,000 residents, Two Wells will become South Australia's 12<sup>th</sup> largest town. There is potential for further urban growth on the Hicks land, noting Council support for investigations for rezoning. This could add a further 2500 or so residents.



Urban growth leads to 10,000 residents, making Two Wells South Australia's 12<sup>th</sup> largest town

In 2021, Two Wells had higher proportion of children (under 18) and a lower proportion of persons aged 60 or older than Adelaide Plains Council area.

# **From 2016 to 2021, Two Wells's population increased by 705 people (27.8%).** This represents an average annual population change of 5.02% per year over the period. The largest changes were in the age groups:

- Young workforce (25 to 34) (+223 people)
- Babies and pre-schoolers (0 to 4) (+80 people)
- Older workers and pre-retirees (50 to 59) (+79 people)
- Tertiary education and independence (18 to 24) (+69 people)

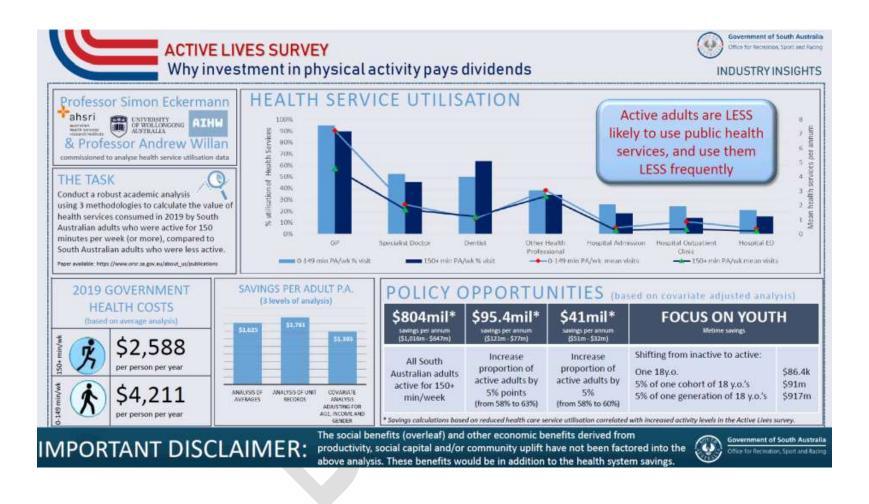
Two Wells is growing in size across all age cohorts, in particular 25 – 34 year olds. This trend is anticipated to continue as more housing is built in the new estates.

<sup>&</sup>lt;sup>11</sup> profile.id.com.au/adelaide-plains

## Wellbeing Benefits of Being Active

A survey of 3000 South Australian's identified that people who are physically active more than 150 mins/week have better overall health, better mental health, stronger social connections, greater self-effacacy and require fewer health services. This aligns with the Regional Public Health Plan.





## Walking Research of RAA Members

A 2021 survey<sup>12</sup> of members of the Royal Automobile Association found:

- Among those living in regional SA, lack of footpaths alongside roads and lack of footpath amenities are bigger concerns than personal security, whereas the opposite holds in Adelaide.
- Greater Adelaide residents are more likely to walk to commute or as part of public transport trips, with those in regional SA finding it more difficult to walk to public transport services, local shops and public green open spaces.
- The most common purpose for walking is recreation/exercise, followed by travel to shops, as part of a driving trip and going out for food, drink or entertainment.
- Two thirds are comfortable walking at least 1km from where they live to get to places and nearly half are comfortable walking at least 2km, but a quarter are not comfortable walking 1km.
- 6 in 10 try to walk a lot, with 4 in 10 indicating they try to walk as much as possible. 13% try to avoid walking (1 or 2 out of 5). Three quarters of members would like to walk more and a third would like to walk a lot more.
- 86% identified an environmental barrier to them walking more, the top two being unsuitable weather and distance of journeys.
- Members on average named 3 benefits of walking: a third mentioned general health or fitness/stamina; a quarter improved mental health; and between 1 in 10 and 2 in 10 fresh air, relaxation, socialising, physical health, seeing more of local environment/neighbourhood, exercise and cardio/blood pressure.

## Main Streets

Research<sup>13</sup> by the National Heart Foundation shows that:

- It is difficult to estimate the value of non-drive-in spend for main streets. However, it is always bigger than thought.
- A high proportion of all retail expenditure comes from local residents and workers.
- Complete Streets have led to more retail sales, more people shopping locally, revitalisation of areas, new businesses and higher land value.
- Space allocated to bicycle parking can produce much higher levels of retail spend than the same space devoted to car parking.
- Car parking is of less significance to local retail activity than is often thought. Space for people on foot is a more significant attribute.
- In some cases, patrons arriving by foot and bicycle visit Main Streets the most often and spend the most money per month.
- Many car-borne shoppers are "drive-through" shoppers, stopping to pick up one item on the way to their eventual destination, rather than people for whom shopping is their main

<sup>&</sup>lt;sup>12</sup> Walking (June 2021) <u>raa.com.au/about-raa/advocacy/member-panel</u>

<sup>&</sup>lt;sup>13</sup> heartfoundation.org.au/getmedia/1b5746a4-298f-4ae8-9a9f-d46eb4f0e5ca/Good-for-business.pdf

purpose for visiting the area. This has a negative impact on a busy retail street, which is likely to be disproportionate to the extra business that it generates.

• Retail vitality would be best served by traffic restraint, public transport improvements, and a range of measures to improve the walking and cycling environment.

## Strava Run Walk Cycle



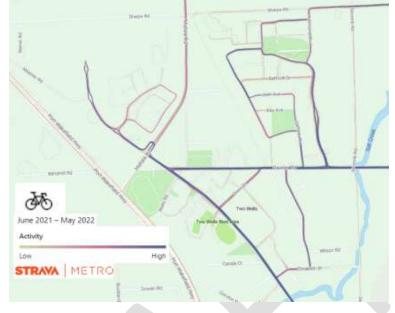
Walking and running strava data in Two Wells mid 2021 to mid 2022

Walking activity is concentrated in Eden, Longview, along Gawler Road, and Main Street/Old Port Wakefield Road. Monitoring walking as Liberty grows is anticipated to show similar levels of activity.

The Strava internet service is for tracking physical exercise and incorporates social network features. It is mostly used for cycling and running using GPS data. Strava records data for a user's activities which can then be shared with the user's followers or shared publicly. Strava Metro<sup>14</sup>, a program marketed towards city planners, uses data from Strava users in supported cities and regions.

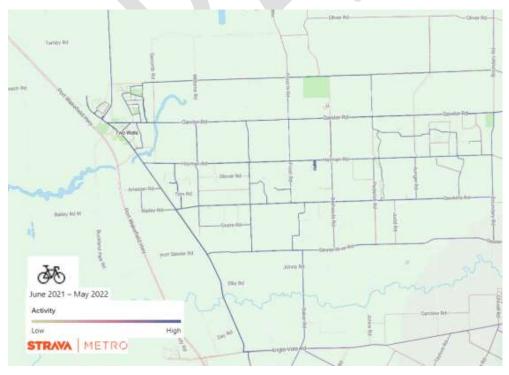
<sup>14</sup> Strava maps are from Council's Strava Metro account and based on Strava guidelines

## Strava Cycle



Cycling strava data in Two Wells mid 2021 to mid 2022

Cycling activity is concentrated on the longer roads such as in Eden, Longview, along Gawler Road, and Main Street/Old Port Wakefield Road. Monitoring cycling as Liberty grows is anticipated to show similar levels of activity. The network of roads through rural living areas of Two Wells and Lewiston are all used for cycling.



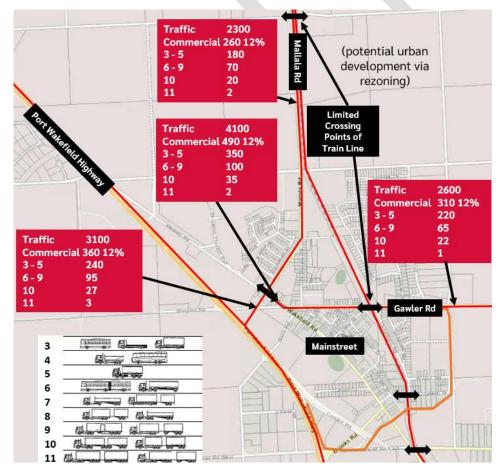
## PHYSICAL CONTEXT

## **Key Physical Challenges**

Two Wells is bisected by Gawler and Mallala Roads and by the train line. Port Wakefield Highway separates the township from rural living and agricultural areas to the west.

Gawler and Mallala Roads carry 3 – 4000 vehicles per day, with around 12% commercial<sup>15</sup>. Whilst not large numbers, the proportion of commercial traffic and its slow moving nature contributes to less safety and amenity for pedestrian or cyclist movement along or across these roads.

The train line has four dedicated crossing points able to be used by pedestrians, cyclists and traffic. The facilities for pedestrians and cyclists to cross the line at each point are basic. There is no dedicated crossing point for any mode between Gawler and Temby Roads, a distance of 2.4 kilometres, noting residential growth planned at Liberty west of the train line/Mallala Road and the Eden estate, potential rezoning to the east.



The train line and Gawler/Mallala Roads are key physical barriers to walking and cycling

<sup>&</sup>lt;sup>15</sup> Based on traffic volume estimates <u>location.sa.gov.au/viewer/</u> May 2021

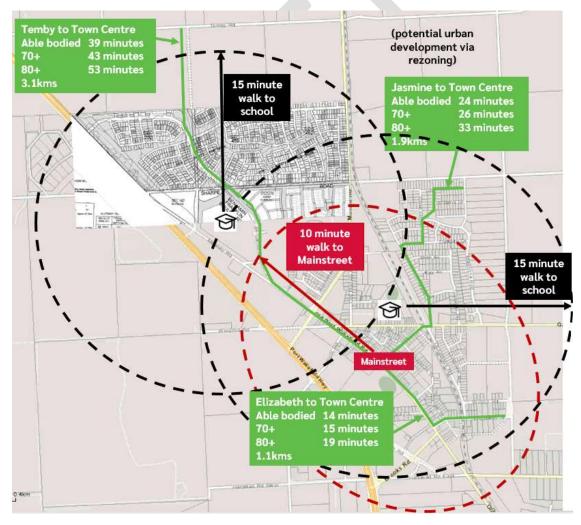
## Mixed Accessibility impacted by Distance and Ageing

The average adult walks about 4.8 kilometres/hour<sup>16</sup>. When over the age of 70, the average walking is 4.3 kilometres/hour, and this reduces to 3.5 kilometres/hour when over 80.

Two Wells Primary School is walkable for the original township, but less walkable from north of Mallala Road. Xavier College is walkable for the north part of Two Wells. Many students come from further away via other modes.

Two Wells Main street is readily walkable for the southern part of Two Wells, noting traffic and train line barriers.

Accessibility reduces for older people, in particular towards the outskirts of the planned urban areas. This includes the northern part of Liberty as well as the potential urban development on the Hicks land subject to that being rezoned.

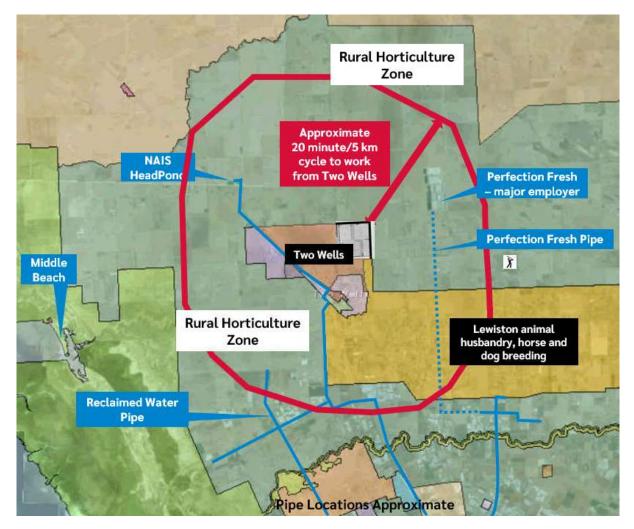


<sup>&</sup>lt;sup>16</sup> <u>healthline.com/health/exercise-fitness/average-walking-speed#average-speed-by-age</u>

## **Nearby Agribusiness and Living Future**

Two Wells is envisaged as being surrounded by agribusiness, horticulture, and animal husbandry and rural living in Lewiston. As Two Wells grows to 10,000, employment within 5 – 10 kilometres of the town – as well as recreation such as at Middle Beach and Two Wells Golf Club, is accessible via a variety of movement modes. This includes:

- Bicycles
- E-bikes enabling greater distances in less time



Agribusiness employment as Two Wells grows towards 10,000. Providing options to access this employment as well as recreation via bike or ebikes with their greater distance provides options for residents. As an example, Perfection Fresh employees over 500 people and is within a 15 – 20 minute cycle of Two Wells.

## SUPPORTIVE AND LESS SUPPORTIVE FACTORS

Based on observations and discussions, the following supportive and *less supportive* factors exist:

Overall Town

- Accessibility to open spaces
- Subject to suitable infrastructure, reasonable walkability to two schools.
- Less walkability to town centre from outer part of planned urban growth due to distance and ageing
- Planned and contemporary infrastructure in estates. Variable level of infrastructure in original township
- Opportunity ahead of change arising from growth to create a network and foster a culture of walking and cycling
- Low culture of walking and cycling

Ease of Walking and Cycling and Safety

- Terrain is flat or with gentle slopes
- Comfortable weather most of the year
- Some street trees
- Remoteness to walking and cycling destinations outside of Two Wells<sup>17</sup>
- Limited way finding around the township
- Limited street lighting
- Distances and time to walk and cycle
- Impact of main road traffic noise and train noise on amenity nearby

#### Footpaths

- Generally consistent footpath materials
  - Many footpaths are narrow (less than 1.2m)
  - o Some areas with no footpaths
  - Some kerb ramps are non-compliant
  - Obstructions in narrow footpaths (i.e. stobie poles)
- Some wide commercial driveways result in a long pedestrian crossing distance
- Limited street trees entail less trip hazards but also less shade

#### Cycling

- Bike racks at Xavier
- Emergence of e-bikes enabling greater distances in same time
- No on road cycle lanes in the main street
- Limited end of trip facilities, such as bike racks

<sup>&</sup>lt;sup>17</sup> Discussions with DIT and also a conclusion in *A GIS-based Walkability Analysis for the Greater Adelaide Metropolitan Area: An Evaluation of the AURIN Walkability Index*, Arsham Bassiri Abyaneh, Andrew Allan, Johannes Pieters, Sekhar Somenahalli, Ali Soltani UniSA Creative, University of South Australia 2021

#### Traffic/Major Roads

- Low traffic volumes on residential streets
  - $\circ$   $\;$  Less safety created by traffic type and speed on Gawler and Mallala Roads  $\;$
  - o Pt Wakefield Highway width and traffic speed a distinct barrier
- Many busy road crossings without safe pedestrian infrastructure
- Traffic progressively increasing as town grows, e/g/ Drew Street intersection
- Lack of cyclist space on Gawler Road

#### Train Line

- Three train line crossing points for traffic, cyclists and pedestrians, *with quality of crossing infrastructure mixed*
- Inability to cross train line north of Gawler Road

## FUNDING OPPORTUNITIES

Improving the network will require ongoing and greater levels of investment than has previously been allocated. Implementation relies on internal and external funding.

Timing will be dependent on Council processes and the receipt of grant funding from state and federal sources. Grant applications require a considerable level of planning and business case preparation, which this Plan will assist with.

Below are opportunities Council can pursue, or encourage individuals, community groups and businesses to apply directly in conjunction with this Plan

## **Co-Funding Options**

As recommendations involve collaboration with other authorities, it is important that Council begins communication regarding the proposals and potential co-funding scenarios. Such as DIT, Xavier College, and the developers of various growth areas).

## **Black Spot Program**

The Black Spot Programme is part of the Federal and State Government's commitment to reduce crashes on Australian roads. Funds are directed towards significantly reducing crashes by the identification and treatment of locations and sections of road that have an unsatisfactory crash record or that have a significant crash potential.

Funds from the State Black Spot Program are available to councils as subsidy funding for cycling safety projects. Applications can be submitted late in the year for the following financial year. Subsidy funding is two-thirds of the total cost with council required to provide the remaining third.

As an example, notorious locations may be eligible for Black Spot funding for construction of:

- on-road bicycle lanes
- off-road shared use paths
- median refuges or road crossings.

## **State Bicycle Fund**

The State Bicycle Fund is an annual subsidy scheme on a dollar for-dollar basis to councils to progress cycling initiatives. The Fund has fostered a longstanding partnership between the State Government and councils to respond to federal, state and local government strategies that encourage cycling. Suitable projects for funding include:

- development or review of Local Area Bicycle Plans
- construction of on-road bicycle lanes and or off-road cycling or shared use paths
- installation of bicycle parking
- construction or modification of median refuges or road crossings
- the promotion of cycling and cycling facilities.

Subsidy funding is up to 50% of the total project cost with council required to provide the remaining amount.

## **Developer Contributions**

Developments undertaken are a key opportunity to achieve walking and cycling infrastructure.

## **Power Line Environment Committee (PLEC)**

PLEC assists councils enhance streetscapes by undergrounding power lines. Undergrounding enables large trees and assists streetscaping thereby improving the appearance of a locality. Priority is generally given to retail precincts and projects of community benefit.

## **Office for Recreation and Sport**

Funding opportunities are available to local governments, organisations and individuals to provide high quality active recreation and sport facilities, programs, and activities. ors.sa.gov.au/funding/apply\_for\_funding

## **Open Spaces & Places for People Fund**

The Open Spaces & Places for People Fund is a State Government program available to councils to strategically acquire, plan, design and develop quality regional open space and public places of community significance.

Preference is given to projects located within the Metropolitan Open Space System (MOSS). MOSS includes the Gawler River. Projects must be on land with free public access and assists councils and their communities to:

- add to their area's vitality;
- enhance public places in terms of use ability, safety and visual appeal;
- develop a 'sense of place' and identity that reflects local culture, heritage and character;
- improve the efficiency and economic performance of urban and rural centres and other strategic places; and
- improve the relationship between public and private areas.

The program also aims to foster the development of an urban design culture within Councils, ensuring a commitment to strategic collaborative practices and high quality, sustainable outcomes. Funding for cycling and walking facilities can be provided under both open space and places for people components. Specifically, the grants accept within their objectives to provide safe walking and cycling links between communities and land uses, as well as improving the environment for pedestrians and cyclists where appropriate.

## **Community Grants**

Although not aimed towards Councils, DIT and the Motor Accident Commission (MAC) offers community grants to groups and organisations to assist in delivering small scale projects that support safer, greener and more active travel choices.

Projects can focus on improving road safety, getting people cycling, walking or catching public transport, replacing car journeys with technology, doing things locally, or using cars in a smarter manner. Council can play a role in encouraging its resident groups, schools, businesses or other active organisations to consider applying for the Community Grants. Details dpti.sa.gov.au/communityprograms/community\_grants.

## **VISION & OBJECTIVES**

Our Vision – A Two Wells community with options to walk and cycle for transport, local errands, and for health and wellbeing.

The Objectives are:

**Enhanced liveability** for residents and business by the wellbeing, economic and environmental benefits of walking and cycling

A network:

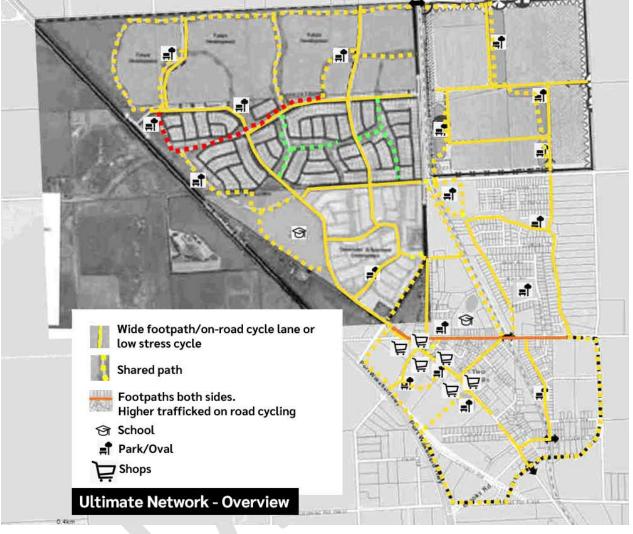
- Of safe and convenient walking and cycling facilities
- For all ages and abilities of pedestrians and cyclists
- That connects to future public transport nodes

A **supportive community and council culture** of living actively through walking, cycling and recreating.

Underlying principles -

**Physical safety** - Essential to encourage use through lessening conflict with car traffic and movement at night, such as through lighting

A network that connects places people seek to go to, be it schools, parks, and shops



# ULTIMATE WALKING AND CYCLING NETWORK

The Ultimate Walking and Cycling Network map shows the overall network to be worked towards.

The grey base map comprises original town centre and Eden Estate (sourced SAPPA mid 2021), the concept layout for Tranche 1 and 2 of Liberty (Sourced from Tranche 2 development application), and the concept layout for Hicks land (sourced from the Hicks submission to the 2021 Environment and Food Production Area review). Detailed network planning in master planned developments, such as Liberty, will be finalised as part of the development application process'

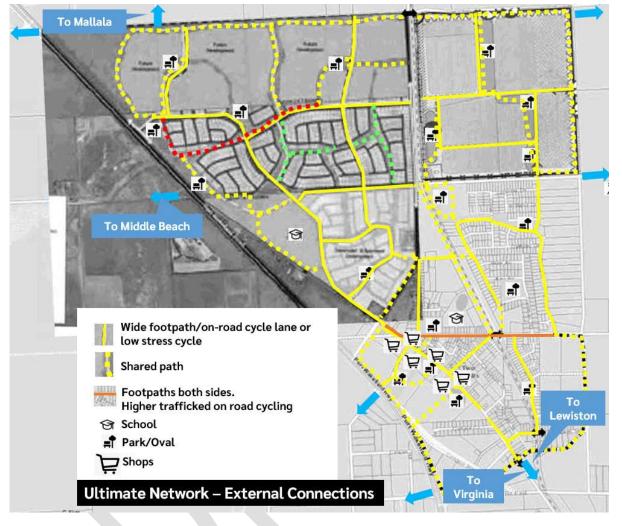


**EXPERIENCES AND DESTINATIONS** 

The Experiences and Destinations Map shows a variety of paths and loops.

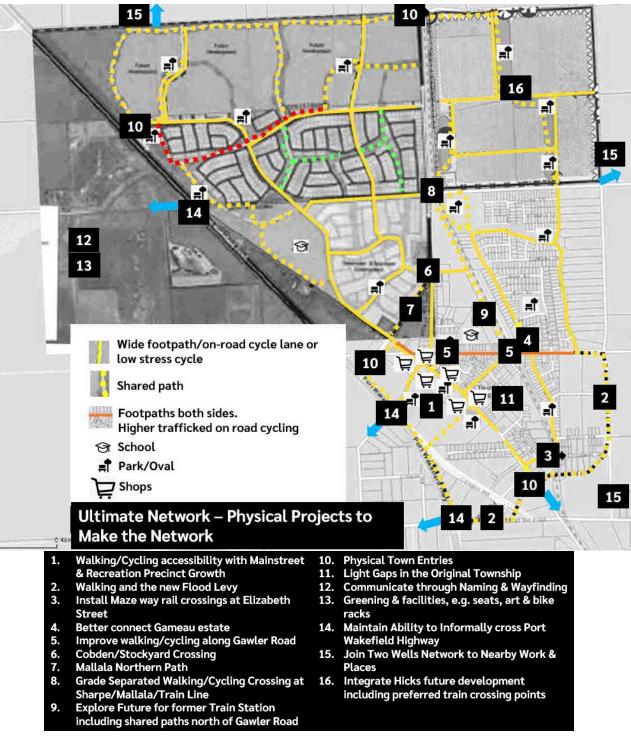
The Two Wells Centre 5km out and back is the distance used for Park Run<sup>18</sup>. The role of a network is to enable individuals' options for being active. The benefit of identifying and naming 'experiences' provides purpose for being active.

<sup>&</sup>lt;sup>18</sup> parkrun.com.au/



# CONNECT TWO WELLS TO OUR NEIGHBOURS

The Connect Two Wells to Our Neighbours recognises the people and businesses live and work around the township. Consequently, walking and cycling connections externally are important.



PHYSICAL PROJECTS TO MAKE THE NETWORK

These are the projects needed to be worked towards to create the envisaged network, and to enable its use by the anticipated 10,000 residents in Two Wells.

## PEOPLE PROJECTS TO ACTIVATE THE NETWORK

In addition to the physical projects, there are a number of people focussed actions that Council can do to encourage and increase walking and cycling.

## Partnering

Partnering draws on the interest of others, such as Walking SA, Bike Adelaide, Heart Foundation, local schools, and Office of Recreation, Sport and Racing, and DIT. This also includes walking, cycling and recreating groups. Partnering opens opportunities.

## Promoting

Promotion encourages people to walk or cycle. Promotion can take many different approaches, from advertising that reaches a wide audience, to programs delivered to a target market such as a specific demographic, location or business.

Promotion can be quite cost-effective at changing behaviour, especially when the built environment is walking and cycling friendly.

Promotion that focuses on achieving specific behaviours such as walking or cycling to school or the main street can be an effective way of leveraging major investments in infrastructure.

Activating

Activating can be via wayfinding signage, as well as naming and branding walks. Activating can be via events, local or major, such as Tour Down Under.

The below are possible walks and names. More work is needed to properly establish walks and names.

- 5 Two Wells Centre 5km out & back 10 Xavier Gameau 10km out & back 5 Wildflower Walk 5km out & back
- 6 History Walk 6km loop 8 Town Circuit 8km loop
- 13 Rural View 13km loop

## Warnings, Reminders and Enforcement

Cyclists have the same rights and responsibilities as any other road user. However, as private cars are the predominant type of vehicles on the road and are of larger size and can travel at higher speeds, cyclist vulnerability is increased. Evidence shows that driver behaviour is a key concern for cyclists and forms a barrier to encouraging new cyclists.

Related to this is the behaviour of pedestrians and cyclists in a mixed environment, specifically shared use paths.

Conflicts between pedestrians and cyclists do occur and it is the responsibility of all path users to be courteous and exercise caution. Council and/or SAPOL can assist with cyclist and pedestrian safety by warning, reminding and/or enforcing the law to motorists, cyclists or pedestrians as required. This may include an activity that flouts the law, the Australian Road Rules, and/or may potentially cause a safety hazard to themselves or others.

Some examples are:

- motorists who park a vehicle illegally in a bicycle lane
- motorists who do not allow 1 metre between their car and a cyclist when overtaking
- cyclists who; do not wear a helmet, undertake an illegal movement, or run a red light
- cyclists who ride too fast on a footpath and endanger pedestrians.

Guidelines for using shared paths have been established by the Bicycle Network (Victoria). The main points of etiquette to observe on shared paths include:

- Be considerate of other path users
- Keep left unless overtaking (overtake on the right)
- Ride at an appropriate speed keep it at running pace or below (about 20-25km/h maximum);
- Wheeled traffic gives way to foot traffic
- Ring your bell gently, call 'Passing' and slow down when passing others; and Reminder signs and pavement stickers for all road users are useful.

## ABOUT THE PHYSICAL PROJECTS

The following tables outline the potential physical projects.

The number of each is the same number shown on the Ultimate Network Plan.

Timeframe is intended to identify the relative order of projects in terms of the need of the town and with respect to other projects. For example, short term means within 3 - 5 years but this will depend on available budget. At the same time, other opportunities may arise to achieve the outcome in a different way.

Cost is intended to identify the relative cost of projects.

- \$ means smaller cost (Under \$100k)
- \$\$ means a medium cost (\$100k to \$500k)
- \$\$\$ means significant cost (\$500k and above)

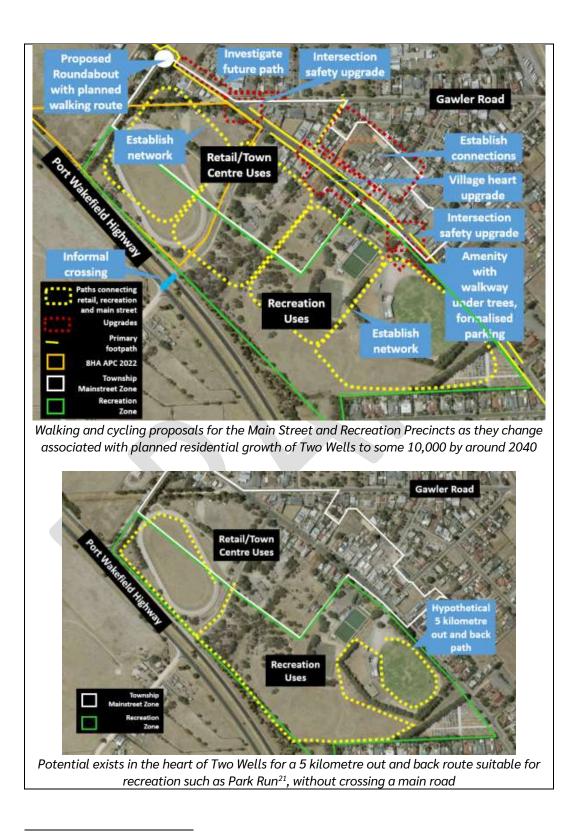
Actual costs are subject to more detailed investigations and annual business planning.

This plan is intended to be updated every 4 – 5 years.

		instreet & Recreation Precinct
Timeframe – Short to Medium	\$\$	Key Stakeholders
	(Medium	
	Cost)	DIT
		Crown Land
		Town Centre Advisory Group
		Oval Clubs
		Key land owners
		and comfort for pedestrians and cyclists as
		d recreation precincts. The intent is to
establish a coordinated pathway ne	etwork.	
as the residential population of Tw presenting opportunities for furthe principally to be developed betwee The Map 'Walking and Cycling Propos	o Wells grow er commercia en Old Port W sals for the Ma <i>Road, Two</i> W	eation precincts will be impacted and chang s. This includes underused Crown Land l, community or retail activities. These are akefield Road and Port Wakefield Highway. ain Street and Recreation Precincts' shows the <i>cells Master Plan May 2020</i> <sup>19</sup> . This Master frankan and 2011 Mainstreet guidelines <sup>20</sup>
<ul><li>trees area adjacent the Oval er</li><li>Upgrading the village heart</li><li>Bike parks and other supportive</li></ul>	allala Road r f Old Port Wa f Old Port Wa ntrance e facilities.	oundabout to Hart Reserve
<ul> <li>Establishing a footpath from M</li> <li>Reimagining the intersection of</li> <li>Reimagining the intersection of</li> <li>trees area adjacent the Oval en</li> <li>Upgrading the village heart</li> <li>Bike parks and other supportive</li> <li>addition, the Map shows the foll</li> <li>Establish a pathway network of uses and mainstreet. The network joining these areas need are developed. Investigation ar</li> <li>Establish laneway type connect</li> </ul>	allala Road r f Old Port Wa f Old Port Wa otrance e facilities. owing encompassin vork on the m eds to be esta re needed as p ctions betwe options and	oundabout to Hart Reserve kefield Road with Gawler Road kefield Road with Drew Street, including the g the retail/town centre uses, recreation hap is not proposed paths, rather, that a ablished as these areas undergo change and bart of more detailed planning. en Applebee Road and Old Port Wakefield opportunity for increased variety of

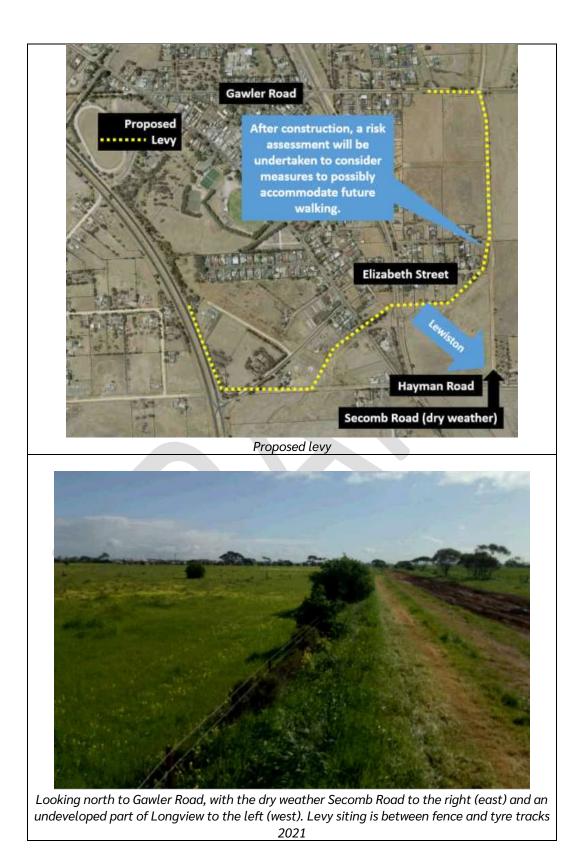
<sup>&</sup>lt;sup>19</sup> <u>apc.sa.gov.au/\_data/assets/pdf\_file/0033/659760/Public-Consultation-Notice-Two-Wells-Main-Street-Concept-Plans.pdf</u>

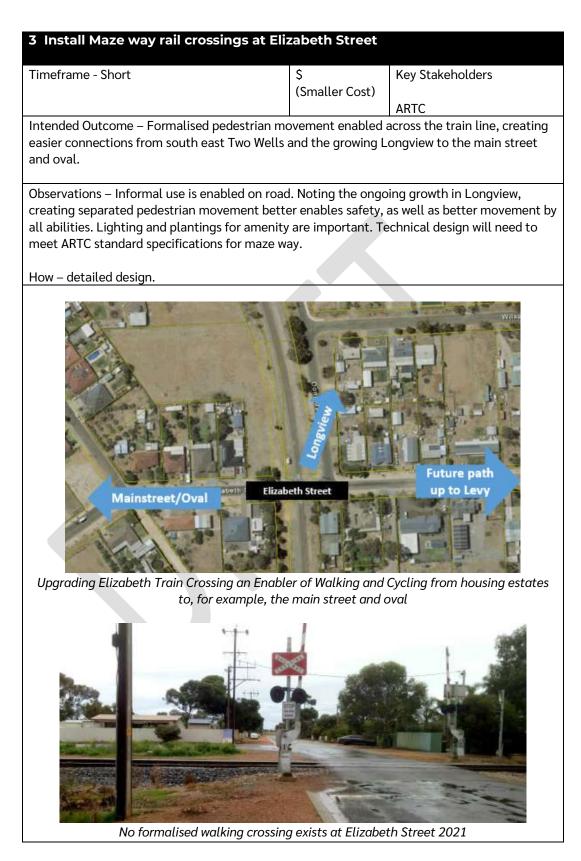
<sup>&</sup>lt;sup>20</sup> apc.sa.gov.au/\_data/assets/pdf\_file/0030/354855/D16-4102-Two-Wells-Urban-Design-Guidelines.pdf



<sup>&</sup>lt;sup>21</sup> walkingsa.org.au/walk/walk-event/parkrun-x-11-sa-locations/

2 Walking and new Flood Levy				
Timeframe - Short	\$ (Levy Funded)	Key Stakeholders Gawler River Flood Management Authority DIT ARTC		
Intended Outcome – The intent is that levy enable possible and future risk assessments allow.	es walking al	ong it in certain parts where		
Observations – Creating a levy to the east and south of the original township has long been intended to reduce flood risk. The levy is sited to follow Salt Creek and provide protection from risk of breakout of the Gawler River. The levy at its highest will be about 1.5 metres in height. The levy is funded. Where the levy intersects Old Port Wakefield Road, detailed design with DIT is needed. Where the levy intersects the railway, detailed design with ARTC is needed.				
Investigations in latter 2022 identified that the proposed levy design with available funding is at some variance with Austroads Guide to Paths for Walking and Cycling. After construction, a risk assessment will be undertaken to consider measures to possibly accommodate future walking.				
Investigations conclude levy design not suitable for cycling. ARTC advise walking will not be allowed over the train line.				
How – detailed design.				
	-			





4 Better connect Gameau estate		
Timeframe – Short	\$ (Smaller Cost)	Key Stakeholders
Intended Outcome – Improve sense of safety and ar residents.	menity for k	key entry to Gameau and Eden
Observations – The north south walkway is a key acc in particular with lighting. It also presents opportun	-	
There is no northern footpath between the walkway part of future development of 39 and 41 Gawler Roa		au Road. Seek footpath as
Gawler Road is a DIT controlled road and any chang to align with DIT road hierarchy.	es impactir	ng Gawler Road/DIT land need
How - Install lighting and larger range of low level p owners.	olants. Cons	sider art. Negotiate with land
Upgrade, including lighting, greening and art School Aswier (d) Natistreat		en Seek link as part of evelopment Seek footpath as part of adjacent n development



2021

5 Improve walking/cycling along Gawler	r Road		
Timeframe – Short - Medium	\$ (Smaller Cost)	Key Stakeholders DIT	
Intended Outcome – Ensure ease of pedestrian a both sides and suitable north/south crossing opp housing areas, schools, reserves, and main street	portunities to gair	nent along Gawler Road on	
Observations – Gawler Road is a DIT controlled ro road hierarchy.	ad and any chang	ges need to align with DIT	
Traffic (12% commercial) is a key barrier impacting walkin to pedestrian crossings will need to comply with DIT s to continue to utilise Gawler Road.		5	
Reasonable numbers of residents live either side Reserve is on north side, and Main Street/Oval pr approach is needed for the length between Eden enable orderly movements east west and north s	recinct to the sou Estate and Old P	th. A better network	
A maze way over the train line exists on north side of Gawler Road, with a smooth surface at the rails installed in 2022. The northern crossing needs greening, check lighting and possible sign de-cluttering. A maze way needs installing on the southern side, connecting to the footpath to Longview, and westerly to Drew Street, Mainstreet.			
<ul> <li>Important to foster movement. In particular:</li> <li>Hart Reserve to Petticoat Lane/Mainstreet, noting both are important destinations. Hart Reserve a key reserve and to be upgraded</li> <li>Gawler/Drew St intersection, noting Drew's direct role to the Mainstreet and proximity to the train line crossing</li> <li>East west connecting from northern maze way to Gameau Road</li> </ul>			
How – detailed investigations	greening Devel	ture Gameau Housing in Eden Widen footpath, including as part of adjacent development Crossing Housing in Longview	
Improving north south and east west connect each other, School, Hart		-	



Lack of orderly crossing arrangements between Eden/Gameau and Drew Street 2021



Lack of orderly crossing arrangements to the Mainstreet via Petticoat Lane from Hart Reserve and housing to the north 2021. Hart Reserve is to be upgraded including new pathways along Gawler Road and Old Mallala Road

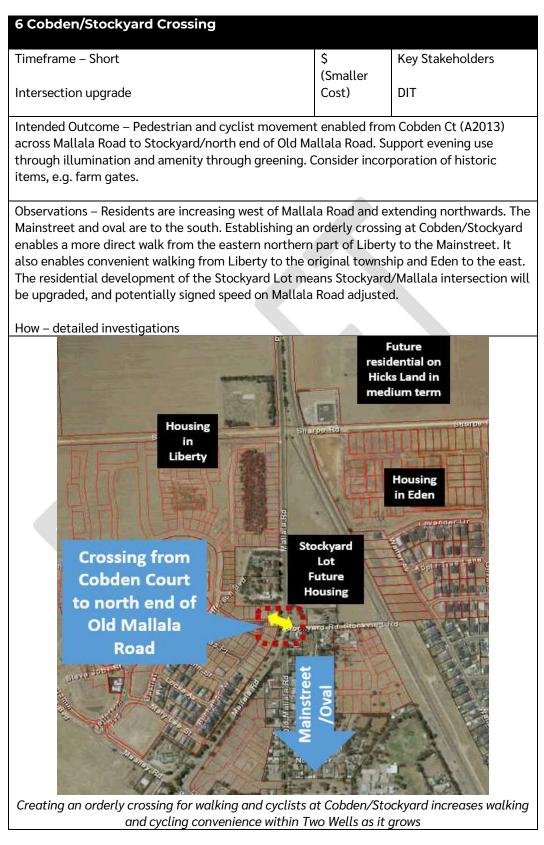


No footpath between train crossing and Gameau Road 2022





No maze way and footpath Gawler Road southern side means less direct route to the Main Street and Oval from Longview 2022





Looking west from Stockyard Road and north end of Old Mallala Road to Cobden Court



The reserve at east end of Cobden Court opens to Mallala Road. The Moreton Bay and former hotel ruins add to its appeal. A formed pathway through to Mallala Road can connect into Liberty's pathway network 2021

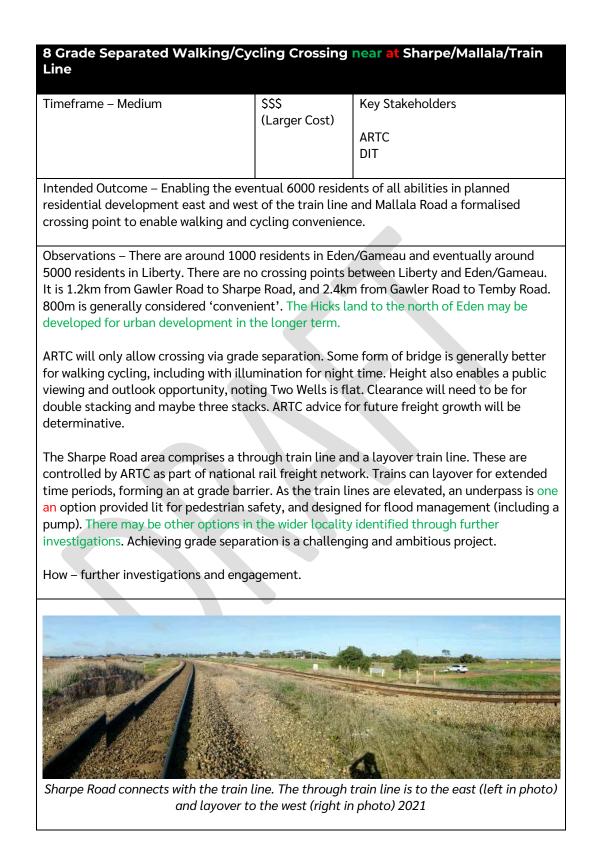
7 Mallala Northern Path		
Timeframe - Medium	\$ (Smaller Cost)	Key Stakeholders DIT
Intended Outcome – Provides option from Cobden C Wakefield Roundabout. Enables more convenient ac roundabout and town centre.		
Observations – Space exists adjacent the Liberty fen a shared pathway from Cobden Crossing to the Malla roundabout. This creates another option in a more n remains. Mary Lee Street can also be connected for convenience from within Liberty in addition to Mean	ala Road/Old Po atural setting, i walking to the p	ort Wakefield Road noting traffic noise
How – detailed investigations		
Image: Constraint of the second of the se		
A northern pathway provides another option fo mainstreet	or walking from	Liberty towards the



Space for a pathway adjacent Mallala Road 2021



Mary Lee Street pathway leads to potential pathway on north side of Mallala Road 2021





9 Explore Future for former Train Station i Gawler Road	ncluding sl	nared paths north of
Timeframe – Medium	\$\$ (Medium Cost)	Key Stakeholders ARTC DIT
Intended Outcome – To explore potential land use former train station land.	options at a p	oreliminary level for the
This includes its potential use for train purposes, po formalised shared paths north of Gawler Road to Sk		terchange, and for
Observations – The former station land is reasonab ownership of Australian Rail Track Corporation and to the east and west, forming potential shared path be for maintenance purposes, with a portion on the a bus company. How – discussions with State Planning Commission Infrastructure and Transport, and Australian Rail Tr	is 6HA. Road connection west side no	s and reserves abut the land points. ARTC use appears to rth of Gawler Road leased to re SA, Department of
Open area on east side of train line north of Gawle		
the east (right in photo) and Corston Buse	s to the west	(left in photo) 2021

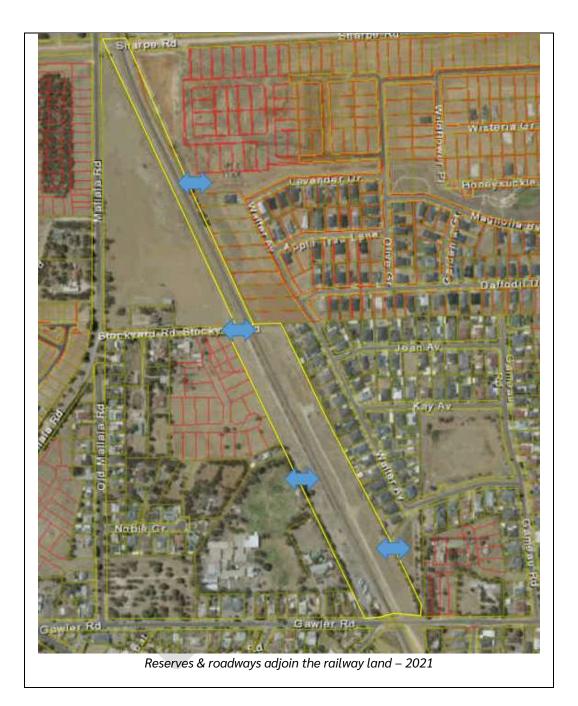
## 9 Explore Future for former Train Station including shared paths north of



Former Train Station land looking south towards Gawler Road with Corston Coaches 2021



Informal trail on west side of train line, looking south from where Sharpe Road connect with Train Line 2021



10 Physical Town Entries		
Timeframe - Medium	\$ (Smaller Cost)	Key Stakeholders DIT
Intended Outcome – Regarding walking and cycling, the pur entries on the major roads is to visually advise drivers they a aware of more people being about. This works to modify driv	re entering	the town and to be
Observations – Some town entries are marked, noting town entries unmarked. 'Branding' Two Wells is a consideration a about siting, appearance of the entries. It is recognised town beyond benefiting walking and cycling via modified driver be How – detailed investigations.	ns are detail n entries hav	design measures
Planed residential underway	Potentia residentia	
Physically marking main entries visually advises drivers th modify their driving behaviou	-	ring a town and to



Old Port Wakefield Road entry south of Brooks Road 2021



11 Light Gaps in the Original Township			
Timeframe - Medium	\$\$ (Medium	Key Stakeholders	
Flag lighting	Cost)		
Intended Outcome – Progressively upgrade lighting to foster safety at night. Have regard to energy efficiency, visual appearance, street trees, and street lighting inside bedrooms.			
Observations – Several lighting gaps have been identified with input from long term residents and will be referced by Council asset staff. (to be informed by audit with town centre reference group)			

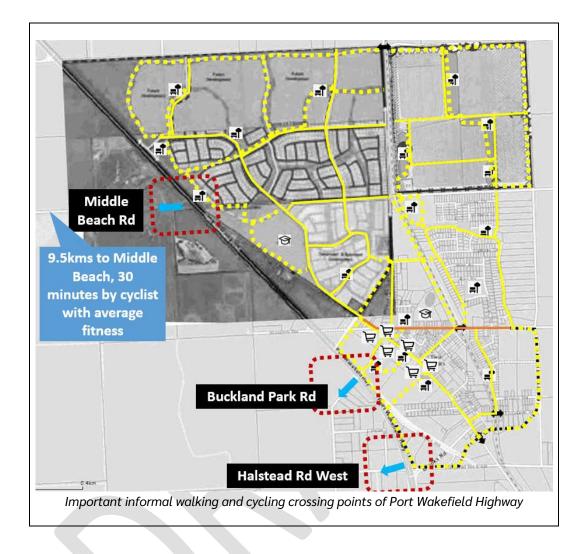
12 Communicate through Naming & Wayfindi	ing	
Timeframe - Medium	\$ (Smaller Cost)	Key Stakeholders
Intended Outcome – Residents, visitors and traders are exist, where they go, how to access them and how to us		g and cycling networks
Observations – Making information available in a plann opportunities assists raise awareness, and thereby use o 'wayfinding'. The opportunity to 'name' certain paths or circuits assi loop' 'wells walk'. CBD wayfinding is based on a wayfind How – detailed investigations about wayfinding	of the facilitie ists as part of <sup>-</sup>	s. This is called this, e.g., 'town history
Image: Addition of the second of the seco	NO MOTORCYCLE throughout e way or	
Wayfinding examples		

13 Greening & facilities, e.g. seats, art & bike r	racks	
Timeframe – Short - Medium	\$ (Smaller Cost)	Key Stakeholders Landscape Board History Groups
Intended Outcome – Networks that are pleasant and ir or cycling, and with facilities that enable use.	nteresting to e	kperience when walking
Observations – Along with being a network that enable to and that is as safe as possible, a network that is con supportive facilities will encourage greater use.		
<ul> <li>How -</li> <li>where able to be planted, provision of shade from -</li> <li>sharing history about a particular location or build</li> <li>creating interest via public art</li> <li>enabling rest points via seating (with arm rests)</li> <li>making it easier for people to safely park their bike locations, such as shops, schools, and major recreated</li> <li>by providing water at key points</li> </ul>	ing e by providing b	

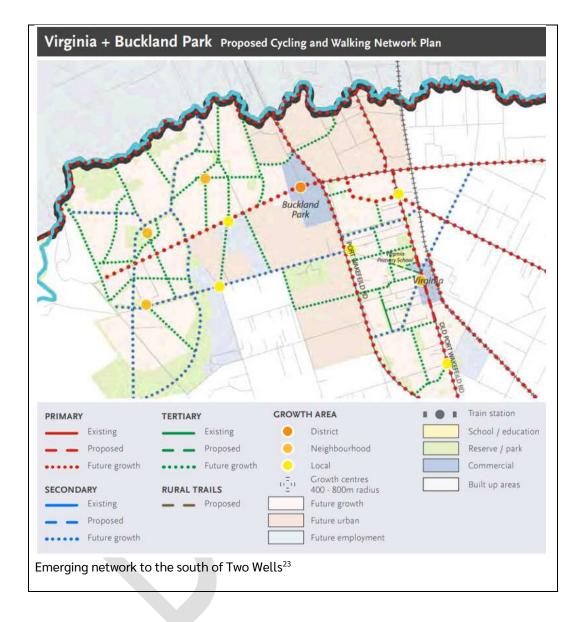


14 Maintain Ability to Informally o	cross Port Wake	ield Highway
Timeframe - Ongoing	\$ (Smaller Cost)	Key Stakeholders
		DIT
Intended Outcome – Enable people on b cross via walking and cycling. <del>Improve fa</del> <del>through widening, smoothing, and bette</del>	<del>cilities to suit a wid</del>	<b>•</b> • •
Observations – Informal crossing points movement across a recognised national important as the main street and recrea DIT advise <sup>22</sup> that generally pedestrians, I prohibited from using freeways and expr	highway. The Wells tion offerings expan bicycles, animals an	Road crossing will get more d over the next 10 years. d animal-drawn vehicles are
<ul> <li>How – ongoing discussions with DIT, incl paths to be wider, smoother and with ran - Middle Beach Road west of Sharp based opportunities is the closes</li> <li>Buckland Park Road west of Well</li> <li>Halstead Road West, west of Bro</li> </ul>	mps: be Road. Middle Bea It foreshore area to Is Road	ich with its recreation, water
Informal trail from Wells Road to Buck High	kland Park Road on way 2 Sept 2021	the west side of Port Wakefield

<sup>22</sup> <u>mylicence.sa.gov.au/road-rules/the-drivers-handbook/freeways</u>

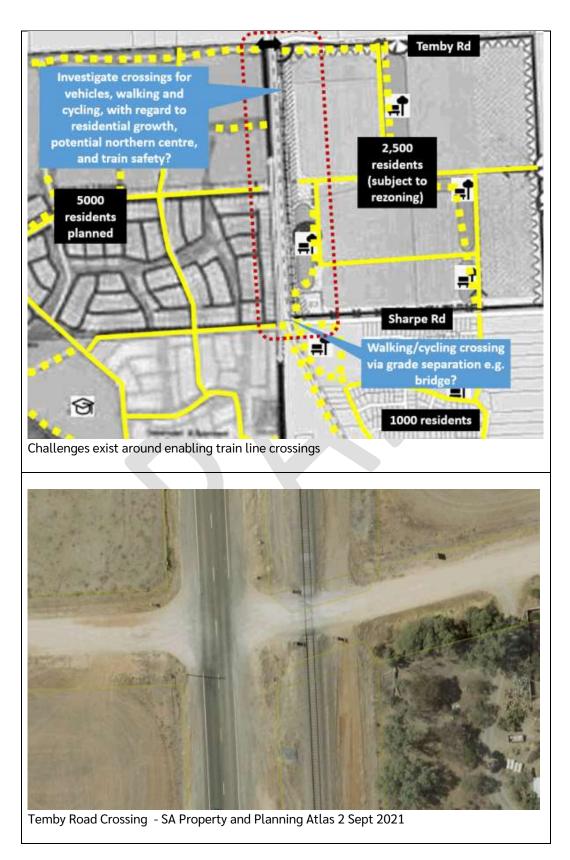


15 Join Two Wells Network to Nearby W	ork & Places			
Timeframe - Long	\$\$	Key Stakeholders		
	(Medium Cost)			
		DIT		
Intended Outcome, Jain the Two Wells eveling		CC Playford		
Intended Outcome – Join the Two Wells cycling a including surrounding agricultural based employ	-	-		
including Middle Beach, and urban growth at Vir	-			
	5			
Observations – A walking and cycling network is	•	lea and Virginia. 3,500		
people live in Lewiston and a range of open space	ces exist.			
How - detailed investigation and discussions nee	ded			
		the man is		
	-			
	PART -			
The second se		- la martine and a state		
Two Wells Middle				
Beach	1 4 M	Allow and the second second as		
		一次 自己的		
		Lewiston		
	A DA	COLOR P		
	and the set			
		The state of the s		
	1 2 2 1			
1.5hour walk/30 mi	nute cycle	and the set		
Nine kilomet	res 🛛	The second		
	A REAL			
	Bike	direct Network		
The second second	=M	ain Road with Bicycle Lane		
a gas and a set	and the second s	ain Road		
		econdary Road econdary Road with Bicycle Lane		
Riverlea	virginia =0	ff Road Sealed Path		
Riveriea Off Road Track				
Two Wells and its Neighbours - Cycle Instead Ne	twork Map 2 Sept	2021		



<sup>&</sup>lt;sup>23</sup> <u>cdn.playford.sa.gov.au/general-downloads/Policy-Documents/SC-SP\_140221\_CyclingAndWalkingStrategy.pdf</u>

16 Integrate Hicks future development includin points	ig preferred	train crossing	
Timeframe - Long	\$\$\$	Key Stakeholders	
Dependent on Rezoning.	(Larger Cost -	State Planning Commission	
Opening up the Hicks land will only be approved by the Minister for Planning when the land is needed to increase housing supply for Greater Adelaide. This is unlikely to occur prior to 2026. ARTC seek no further crossing points	potential deed with developer)	Planning and Land Use Services ARTC DIT Developer and Land Owner	
Intended Outcome – The urban development designed to walking, cycling and recreating connected into the overal			
This includes ordered train crossing points for vehicles, w train needs, and that maximises access for residents and centre.			
Observations – Potential urban development of Hicks influences east west movement patterns to Mallala Road and Liberty. Orderly connections to Eden and agribusiness growth to east and north are envisaged. There are no crossing points – including for pedestrians - between Gawler and Temby Roads, a distance of 2.4 kilometres. On the east of Mallala Road, Temby Road provides 13m for			
vehicles, a small distance. ARTC has advised they will not support additional at grade crossing points, with grade separation under or over the main options. Grade separation options need costing. If pedestrians/cyclists, costs are above \$0.5M.			
Redesigning intersections to have sufficient car storage space between train line and Mallala Road is a consideration. At Temby Road, there is the potential for town entry role.			
The options for crossing of the ARTC controlled train line are fundamental to access Mallala Road and Liberty. As Liberty progressively develops northwards, decisions need to be made about the timing, scale and siting of a retail centre for the northern part of Two Wells.			
How - A planned approach to train line crossing points for car traffic, walking and cycling balanced with train movements and storage is needed.			





Temby Road crossing looking west July 2021. 13m from train line to Mallala Road provides limited vehicle space



Planning Atlas 2 Sept 2021

## ATTACHMENT A - DESIGN TOOLKIT

Austroads Guide Part 6A: Pedestrian and Cycle Paths provides guidance for designers and other practitioners on the design of paths for safe and efficient walking and cycling, both within the road corridor and outside the road corridor. The guide provides information on considerations that should be given in providing a path, describes the types of paths and covers the requirements of path users, e.g. operating spaces, factors that influence path locations, and geometric design criteria for a path and related facilities such as intersections between paths, and terminal treatments. Detailed guidance is provided on path location, alignment, width, clearances, crossfall, drainage and sight distance requirements.

Below are examples of design treatments commonly employed to improve opportunity and safety for walking and cycling, and to manage speed and volume of traffic.

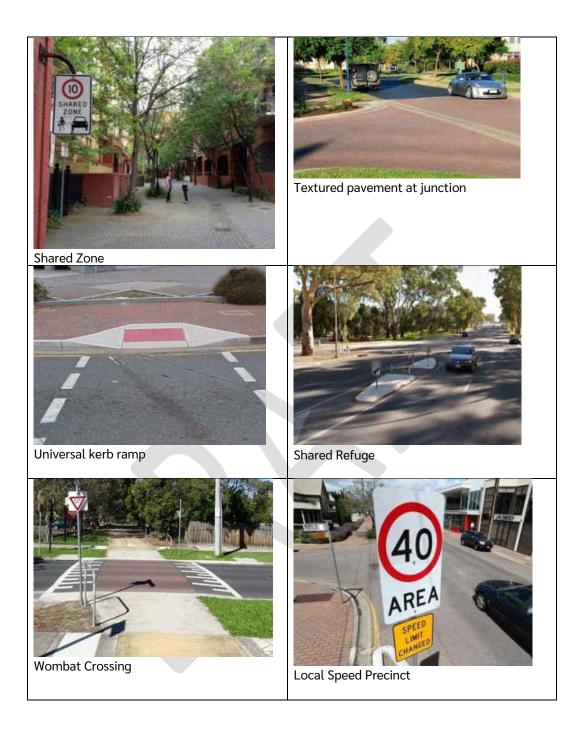
The Streets for People Compendium<sup>24</sup> is a valuable resource when developing cycling and walking neighbourhoods. Best practice design builds speed restraint into the design of the street and creates a safer speed environment. In existing streets, retrofitting of car traffic calming devices are usually required. Key principles for reducing vehicle speeds include:

- reducing lengths of straight road sections
- narrowing road width to create slow points
- limiting forward sight lines and driver's field of vision by incorporating landscaping
- introducing bends (a meandering street), horizontal deflection, at intervals less than 80 metres
- vertical deflection (road humps or speed cushions), 40 to 70 metres apart
- change in pavement texture (paving at junctions or other materials that have audio-tactile properties for motor vehicles, but do not impact on cyclists)
- visual elements such as landscaping, signage and streetscape changes.

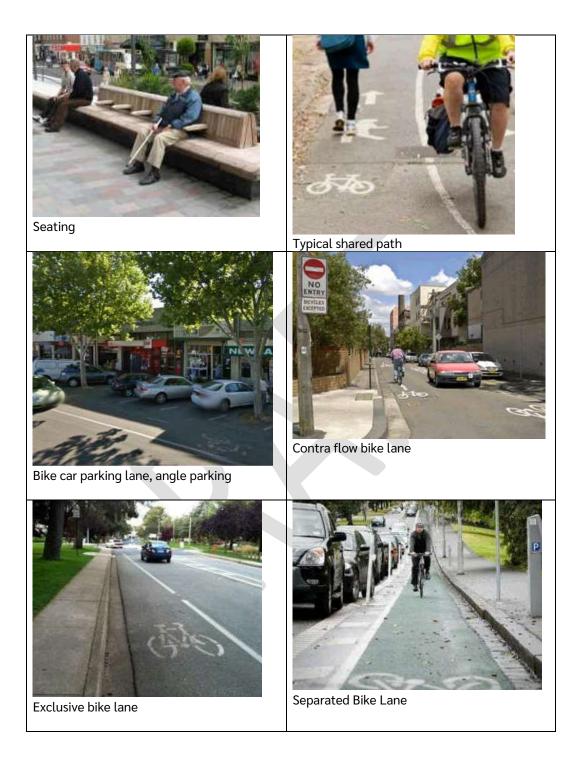


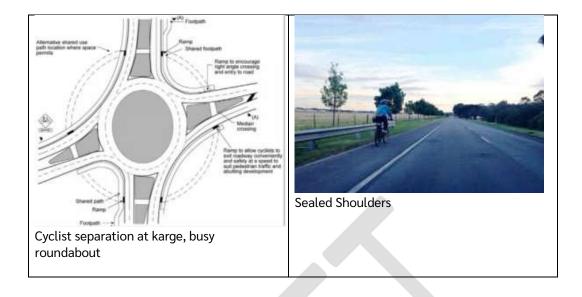
<sup>&</sup>lt;sup>24</sup> heartfoundation.org.au/getmedia/a1a95fd5-7d56-4098-8658-

<sup>5175</sup>cf64dc0e/StreetforPeopleCompendium\_full.pdf









#### **15 REPORTS FOR INFORMATION**

15.1	COUNCIL R	RESOL	UTIONS – STATUS REPORT			
Record	Number:	D23/31048				
Author:		Governance Administration Officer				
Authoriser:		Acting Director, Corporate Services				
Attachn	nents:	1.	Resolution Register 🕂 🛣			

#### RECOMMENDATION

"that Council, having considered Item 15.1 – *Council Resolutions* – *Status Report*, dated 28 August 2023, receives and notes the report."

#### Purpose

The purpose of this report is to provide Council with an update in relation to the status of ongoing Council Resolutions.

#### Discussion

Council Resolutions Status Report is presented as a standing monthly Agenda Item and provided for Members' information and monitoring. Provided for as **Attachment 1** to this Report is a 'Resolution Register' showing all ongoing (yet to be completed) resolutions of Council with up-to-date commentary regarding progress and status. Any items that have been completed since the last Council Resolutions Status Report are also included, and marked as 'Completed'.

#### Conclusion

The Council Resolutions Status Report is a transparent and efficient reporting tool, ensuring that Council Members and the community are regularly updated in relation to the implementation of Council decisions.

#### References

#### **Legislation**

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

Council Policies/Plans

Strategic Plan 2021-2024 Proactive Leadership

	Resolution Register - March 2019 - June 2023 - Ongoing								
Meeting Date	ltem Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department			
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	"that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted."	2019/119	I&E Committee Forward Agenda	Infrastructure and Environment			
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	"that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so: 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year."	2020/055	Ongoing. Update requested from club regarding status update, awaiting response.	Corporate Services			
23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	"that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site."	2020/407	I&E Committee Forward Agenda	Infrastructure and Environment			
27-Sep-21	21.1	Sale of Land for Non- Payment of Rates	"that Council, having considered Item 21.2 – Sale of Land for Non-Payment of Rates, dated 27 September 2021, receives and notes the report and in doing so: 1. Authorises the Chief Executive Officer to take action pursuant to Section 184 of the Local Government Act 1999 to recover outstanding rates in accordance with Rates Arrears and Debtor Management Policy from properties listed in Attachment 1 to this Report 2. Pursuant to Section 38 and 44 of the Local Government Act 1999 authorises the Chief Executive Officer and the Mayor to execute the necessary documents in relation to the sale of the respective properties (if any) under common seal and 3. Authorises the Chief Executive Officer or his delegate to call for Expressions of Interest from Licensed Real Estate Agents/Auctioneers to undertake the Auction 184 of thes properties that proceed to Public Auction (if any) to recover outstanding rates pursuant to Section 184 of the Local Government Act 1999."	2021/364	Complete.	Finance			
8-Nov-21	4.1	Outcome of Public Consultation - Wasleys Bridge Closure or Load Limit Reduction	"that Council, having considered Item 14.9 – Outcome of Public Consultation – Wasleys Bridge Closure or Load Limit Reduction, dated 25 October 2021, and in doing so, instructs the Chief Executive Officer to: 1. In accordance with the provisions of Section 32 of the Road Traffic Act 1961, apply a load limit of 6.5 tonnes, emergency vehicles, Council vehicles and service vehicles exempted, to Wasleys Road Bridge (Light River), Barabba 2. Relinquish the Bridge Renewal Program – Round 5 funding of \$107,500 and 3. Apply for Bridge Renewal Program – Round 6, with Council's contribution to be confirmed upon determination of the application."	2021/387	Ongoing. Load limit applied, funding application ongoing	Infrastructure and Environment			

23-May-22	21.4	Heritage Survey Review	"that Council, having considered Item 21.4 – Heritage Survey Review, dated 23 May 2022, receives and notes the report and in doing so: 1. Notes the Heritage Review Report in Attachment 1 to this Report includes: a. The Local Heritage Assessment Sheets identifying 34 properties as being of local heritage value; b. The Buckland Park State Heritage Assessment identifying the property as being of State heritage value; 2. Endorses in principle commencing an Amendment to the Planning and Design Code: a. To formally designate as local heritage places the 34 properties identified in Attachment 1 to this report; b. With early commencement of the Amendment to enable the buildings being listed on an interim basis to prevent risk of demolition during consultation. 3. Endorses in principle nominating the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place; 4. Authorises the Chief Executive Officer to commence the statutory processes: a. To initiate an amendment to the Planning and Design Code including engagement with property owners under the Planning, Development and Infrastructure Act 2016; b. To nominate the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place, noting the Department of Environment and Water are the lead agency for engagement with property owners, under the Heritage Places Act 1993; S. Notes administration intent to include an allocation of up to \$10,000 in the draft budget for 2023/24 for the purpose of a local heritage incentives and advisory service."	2022/151	Ongoing. The State Planning Commission has requested additional specific heritage analysis to occur prior to the initiation of a Code Amendment and staff are considering funding sources for this additional work with a recent grant application being made to the South Australian History Fund.	
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	"that Council endorses resolution 2022/012 of the Infrastructure and Environment Committee and in doing so: 1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council's Procurement Policy to deliver a community waste education program; and 2. Acknowledges that an allocation of \$15,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year."	2022/175	Ongoing. Work is underway to engage a consultant to undertake community waste education program.	Infrastructure and Environment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	"that Council endorses resolution 2022/025 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to undertake the necessary process to enable the development of CR6249/280 (Attachment 3) for stormwater and passive recreation uses."	2022/277	Ongoing. Crown land assessing the request.	Infrastructure and Environment
22-Aug-22	13.7	Draft Two Wells Walking Cycling Plan	"that Council, having considered Item 13.7 – Draft Two Wells Walking Cycling Plan, dated 22 August 2022, receives and notes the report and in doing so: 1. Endorses the Draft Two Wells Walking Cycling Plan as presented in Attachment 1 to this report to be released for the purposes of undertaking consultation as envisaged in the Public Consultation Policy and 2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes necessary."	2022/290	Complete.	Growth and Investment
19-Dec-22	15.5	Update on Parham Campground and Road Closure	"that Council, having considered Item 15.5 – Update on Parham Campground and Road Closure, dated 19 December 2022, receives and notes the report and in doing so: 1. Acknowledges the Public Mapping System data anomaly and that the resultant issues are through no fault of Adelaide Plains Council; 2. Resolves to enter into an interim Licence Agreement with the Minister for Climate, Environment and Water to continue upgrade works and operation of the Parham Campground on portion of Section 631 CR 6202/438, effective from 10 January 2023; 3. Resolves to enter into a long-term Lease Agreement with the Minister for Climate, Environment and Water to operate the Parham Campground on portion of Section 631 CR 6202/438, with provision for the site to be managed by a third party; and Instructs the Chief Executive Officer to execute the documents specified above, on behalf of Council, in accordance with Section 44 of the Local Government Act 1999."	2022/406	Ongoing. Lease document to be executed by parties, pending legal advice.	Corporate Services

19-Dec-22	15.5	Update on Parham Campground and Road Closure	"that Council, having considered Item 15.5 – Update on Parham Campground and Road Closure, dated 19 December 2022: 1. Endorses the action of the Chief Executive Officer to proceed with the closure of portion of The Esplanade from North Parade Road to North Terrace, Parham, comprising part of the Parham Campground, in accordance with Section 5 of the Roads (Opening and Closing) Act 1991; and 2. Resolves to exclude the portion of The Esplanade being closed, from North Parham Road to North Terrace, Parham, from classification of Community Land pursuant to Section 193(4a) of the Local Government Act 1999 prior to the Final Plan being approved by the Surveyor-General under the Roads (Opening and Closing) Act 1991 and Certificate of Title issued."	2022/407	Ongoing. Road Closure plan in process of amendment. Finalised plan to return to Council for approval in due course.	Corporate Services
30-Jan-23	14.3	Hart Reserve Skate Park Investigation	"that Council, having considered Item 14.3 – Hart Reserve Skate Park Investigation dated 30 January 2023, receives and notes the report and in doing so: 1. Approves the skate park design elements presented as Attachment 2 to this report into the adopted Hart Reserve Option 1 Master Plan. 2. Instructs the Chief Executive Officer to Proceed with detailed design plans and documentation for the construction of a new skate park in consultation with community members and key stakeholders; and 3. At the conclusion of the public consultation process that a report be presented to Council."	2023/013	Ongoing.	Infrastructure and Environment
27-Feb-23	14.5	Hart Reserve - Detailed Design Update (50% Stage)	"that Council, having considered Item 14.5 – Hart Reserve - Detailed Design Update (50% Stage), dated 27 February 2023, receives and notes the report and in doing so:- 1. Endorses the design direction of the 50% Hart Reserve detailed design plans presented as Attachment 1 to this report. 2. Instructs the Chief Executive Officer to progress detailed design documentation to 90% and undertake an itemised schedule of costs. 3. Notes that at the completion of the 90% detailed design phase, a further report be presented to Council outlining a public consultation strategy for Council's approval."	2023/052	Ongoing – Detail design is progressing to 90% hold point	Infrastructure and Environment
27-Feb-23	14.6	Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study	"that Council, having considered Item 14.6 – Two Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study, dated 27 February 2023, receives and notes the report and in doing so:- 1. Receives and notes the Two Wells Feasibility Study as presented at Attachment 1. 2. Instructs the Chief Executive Officer to pursue the Local Government Association, CWMS Management Committee for funding to enable the next steps to implement a CWMS for Two Wells township, comprising the development of a concept design, design report, financial analysis and costs."	2023/053	I&E Committee Forward Agenda 17 August 2023	Infrastructure and Environment
27-Feb-23	14.6	Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study	"that Council, having considered Item 14.6 – Two Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study, dated 27 February 2023, instructs the Chief Executive Officer to bring back a report:- 1. Outlining the outcome of the funding request, and 2. In the event that funding is successful map out a consultation strategy for Council approval."	2023/054	I&E Committee Forward Agenda 17 August 2023	Infrastructure and Environment
27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	"that Council, having considered resolution 2023/003 of the Infrastructure and Environment Committee: 1. Approves lighting column Option A, Heritage Straight Outreach with the provision of support arms for the placement of banners at side of street locations. 2. Accepts the formal offer from Power Line Environment Committee (PLEC) for Stage 1A to Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells presented as Attachment 2 to this report. 3. Reallocates the Two Wells Main Street – Eastern End Car Parking funds (currently in the 2022-2023 Annual Business Plan and Budget for the amount of \$300,000) towards Stage 1A, noting the benefits that may also be derived in pausing this project to allow for the Two Wells Oval Precinct masterplan to firstly be completed; and 4. Acknowledges that an allocation of \$750,902 will be incorporated in the Q2 budget revision in the 2022/2023 Financial year."	2023/071	Completed.	Infrastructure and Environment
27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	"that Council endorses resolution 2023/005 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to: 1. Undertake public consultation in relation to a proposed green waste collection service for the coastal communities of Middle Beach, Thompson Beach, Webb Beach and Parham in accordance Council's Public Consultation Policy; and 2. Bring a report back to the Infrastructure and Environment Committee on the outcome of the public consultation process."	2023/073	I&E Committee Forward Agenda	Infrastructure and Environment

27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	"that Council endorses resolution 2023/007 of the Infrastructure and Environment Committee and in doing so: 1. Endorses the direction of the draft master plan documentation presented as Attachment 5 to this report. 2. Instructs the Chief Executive Officer to progress the draft master plan; and 3. Acknowledges that an allocation of \$15,000 will be incorporated as a part of the 2023/2024 draft budget."	2023/075	Ongoing	Infrastructure and Environment
27-Mar-23	14.6	Parham Float Parking Community Consultation Outcomes	"that Council, having considered Item 14.6 – Parham Float Parking Community Consultation Outcomes, dated 27 March 2023, receives and notes the report and in doing so: 1. Notes the Consultation Report – Parham Float Park and Related Matters – 2022, as presented in Attachment 1 to this Report; 2. Notes the written submissions received in consultation, as presented in Attachment 2 to this Report and endorses in principle progressing a preferred permanent horse float parking site as presented in Attachment 3 to this Report being the corner of The Esplanade and Main Street, Parham; 3. Regarding the preferred horse float parking site at paragraph 2 above, instructs the Chief Executive Officer to progress the preferred site, including further investigations, design work and any necessary consultation in accordance with Council's Public Consultation Policy; 4. Notes the draft Rider Information Sheet 2023, as presented in Attachment 4 to this Report will be finalised and communicated to horse riders and clubs; and 5. Notes that horse club visits by more than six horse floats will be managed as events using the permit system under the Local Government Act 1999."	2023/082	Complete. Consultation closed.	Development and Community
27-Mar-23	14.7	Short Term Staff Accommodation	"that Council, having considered Item 14.7 – Short Term Staff Accommodation, dated 27 March 2023, receives and notes the report and in doing so:- 1. Determines not to proceed with the conversion of 65 Old Port Wakefield Road, Two Wells (former Two Wells RSL building) to provide short term staff accommodation; and 2. Instructs the Chief Executive Officer to continue to progress the Short-Term Staff Accommodation Project, through further costings of the purchase and location of a transportable building within the existing Two Wells Service Centre Car Park."	2023/083	This project has been put on hold pending the outcome of the Community & Civic Hub Stage 2 project and internal reconfiguration of areas of the Two Wells Service Centre to create additional work stations.	Growth and Investment
24-Apr-23	14.4	Thompson Beach Vehicle Access – Public Consultation	"that Council, having considered Item 14.4 – Thompson Beach Vehicle Access – Public Consultation, dated 24 April 2023, receives and notes the report and in doing so:- 1. Endorses in principle undertaking public consultation about a seasonal vehicle closure of Thompson Beach to inform a Council resolution under the Local Government Land By-Law 2019. 2. Instructs the Chief Executive Officer to prepare the Thompson Beach Seasonal Vehicle Closure Discussion Paper and to bring it to Council for endorsement for use for public consultation."	2023/097	Ongoing. Liasing with DEW, DIT, Birdlife Australia and National Parks Ranger Service regarding beach closure, as these authoprities will be undertaking the consultation process. Update to be provided late 2023.	Development and Community
24-Apr-23	18.1	Motion on Notice	"that Council instructs the Chief Executive Officer to undertake investigations into a traffic management plan for Old Port Wakefield Road (Brooks Road to Mallala Road), Two Wells, as included in the Draft 2023/2024 Financial Year Annual Business Plan and Budget."	2023/111	Ongoing	Infrastructure and Environment

22-May-23	9.1	without Notice	"that the Chief Executive Officer enter into discussion with the Mallala and Districts Lions Club to determine the possibility of leasing land for the development of a bush camp by the Lions Club in Dublin and bring back a report to Council with all relevant considerations and costings."	2023/123	Agenda 28 August 2023	Executive Office
26-Jun-23	14.6	Dogs On Leash – Lewiston Wetlands and Reserves Trails	"that Council, having considered Item 14.6 – Dogs On Leash – Lewiston Wetlands and Reserves Trails, dated 26 June 2023, receives and notes the report and in doing so:- 1. Endorses undertaking public consultation in relation to a proposal that dogs be on-leash in the Lewiston Wetlands and Reserves Trails to inform a Council resolution under the Dogs By-Law 2019. 2. Notes the Background Paper – Proposed Dogs On Leash in Lewiston Wetlands and Reserves Trails as outlined in Attachment 2 will be used to inform the public consultation process. 3. Authorises the Chief Executive Officer to undertake editorial changes to finalise the Background Paper for consultation."	2023/155	Ongoing. Public consultation to commence September 2023.	Devlopment and Community

	Resolution Register - July 2023 - All								
Meeting Date	ltem Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department			
24-Jul-23	3.1	Minutes	"that the minutes of the Ordinary Council Meeting held on 26 June 2023 (MB Folios 17809 to 17824 inclusive) be accepted as read and confirmed."	2023/177	Complete	Corporate Services			
24-Jul-23	3.2	Minutes	"that the minutes of the Special Council Meeting held on 26 June 2023 (MB Folios 17825 to 17831 inclusive) be accepted as read and confirmed."	2023/178	Complete	Corporate Services			
24-Jul-23	3.3	Minutes	"that the minutes of the Special Council Meeting held on 10 July 2023 (MB Folios 17832 to 17835 inclusive) be accepted as read and confirmed."	2023/179	Complete	Corporate Services			
24-Jul-23	7.1	Mayor's Report	"that Council, having considered Item 7.1 – Mayor's Report – July 2023, dated 24 July 2023, receives and notes the report."	2023/180	Complete	Corporate Services			
24-Jul-23	12.1	Committee Meetings	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 4 May 2023 as presented as Attachment 1 to this Report."	2023/181	Complete	Development and Community			
24-Jul-23	12.1	Committee Meetings	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 12 May 2023 as presented as Attachment 2 to this Report."	2023/182	Complete	Development and Community			
24-Jul-23	12.2	Committee Meetings	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 1 June 2023 as presented as Attachment 1 to this Report."	2023/183	Complete	Development and Community			
24-Jul-23	12.2	Committee Meetings	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 15 June 2023 as presented as Attachment 2 to this Report."	2023/184	Complete	Development and Community			
24-Jul-23	12.3	Committee Meetings	"that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 6 July 2023 as presented as Attachment 1 to this Report."	2023/185	Complete	Development and Community			
24-Jul-23	12.4	Committee Meetings	"that Council endorses resolution 2023/040 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2022/2023 Financial Year."	2023/186	Complete	Finance			
24-Jul-23	12.4	Committee Meetings	"that Council endorses resolution 2023/043 of the Audit Committee and in doing so adopts the revised Treasury Management Policy as presented at Attachment 2 to this Report, subject to the reinsertion of the existing Clause 3.5."	2023/187	Complete	Finance			
24-Jul-23	12.4	Committee Meetings	"that Council endorses resolution 2023/044 of the Audit Committee and in doing so adopts the revised Asset Management Policy as presented at Attachment 3 to this Report."	2023/188	Complete	Finance			
24-Jul-23	12.4	Committee Meetings	"that Council endorses resolution 2023/045 of the Audit Committee and in doing so instruct the Chief Executive Officer to organise a Risk Management workshop facilitated by Bentleys in August 2023."	2023/189	Ongoing. Workshop scheduled for Monday 11 September 2023.	Executive Office			

24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023: 1.for the Financial Year ending 30 June 2024, pursuant to Section 123 of the Local GovernmentAct 1999 and Regulation 6 of the Local Government (Financial Management) Regulations2011, having considered all submissions in accordance with Section 123(6) of the LocalGovernment Act 1999, adopts the Annual Business Plan as presented in Attachment 1,subject to following changes and minor editorial changes which the Chief Executive Officeris authorised to make); a.average rate increase of 5.00% excluding growth which would result in a loss of forecast rate income of \$0.224m; b.changes to the draft operating project program with a combined budget reduction of\$0.276m; -Reduce new labour by \$0.152m from \$0.241m to \$0.089m; -Defer three (3) operating projects that are listed below; *Salt damp treatment at the Two Wells library (\$0.050m); *New cemetery management system (\$0.054m); and *Two Wells cemetery landscaping projects (\$0.020m); and c.changes to the draft capital project program with a combined budget reduction of \$0.555m; -Defer three (3) capital projects that are listed below with a combined budget reduction of \$0.571m; *New township entrance signs (\$0.100m); *New yupgraded kerbing and streetscape at South Terrace Dublin (\$0.331m); and *Intersection upgrade – Gawler River Road (\$0.100m); *New/upgraded kerbing and streetscape at South Terrace Dublin (\$0.331m); and *Intersection upgrade – Gawler River Road (\$0.100m); *New/upgraded harching ad streetscape at of the Table 1 of this report have been madepost-public consultation due to:- -Council's consideration of rising cost of living; and	2023/190	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	-impact on community with the increase of interest rates; and -market increases in property prices 2.authorises and directs the Chief Executive Officer to prepare an abridged or summaryversion of the Annual Business Plan for "that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023: 1.in accordance with section 123(7) of the Local Government Act 1999 and Regulation 7 of theLocal Government (Financial Management) Regulations 2011 having considered the budgetin conjunction with, and having determined it to be consistent with, Council's adoptedAnnual Business Plan, adopts the budget for the Financial Year ending 30 June 2024comprising; a)Budgeted Statement of Comprehensive Income; Budgeted Statement of FinancialPosition; b)Budgeted Statement of Changes in Equily; c)Budgeted Statement of Changes in Equily; c)Budgeted Derating expenditure of \$18,082,078 inclusive of an estimateddepreciation expense of \$3,516,540; (2)an estimated operating expenditure of \$18,082,078 inclusive of an estimateddepreciation expense of \$3,516,540; (2)an estimated operating expenditure of \$18,082,078 inclusive of an estimateddepreciation expense of \$3,516,540; (2)an estimated operating income from sources other than rates of \$3,523,205; and; (3)a total amount required to be raised from rates of \$13,723,053 (5%) comprising – General rate \$12,227,145 (5%) Annual Services Charges: * Kerbside Waste Collection \$ \$96,019 * Community Wastewater Management Systems \$ 280,676 Norther and Yorke Regional Landscape Levy \$ 319,213 (and subject to necessary modifications to give effect to the amendments to the Annual Business Plan outlined in Resolution 2023/190 above (if any))."	2023/191	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the Financial Year ending 30 June 2024, pursuant to Section 167(2)(a) of the Local Government Act 1999, adopts the most recent valuations of the Valuer-General of South Australia that are available to the Council of the capital value of land in the Council area for rating purposes and that will govern the assessment of rates in the Council area for the financial year ending 30 June 2024, and totalling \$2,947,302,260, of which \$2,915,203,330 relates to the valuations for rateable land."	2023/192	Complete	Finance

24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the financial year ending 30 June 2024, having taken into account the general principles of rating outlined in section 150 of the Local Government Act 1999 and the requirements of sections 151, 152 and 153(2) of the Local Government Act 1999, and pursuant to sections 152(1)(c), 153(1)(b) and 156(1)(a) of the Act, declares general rates consisting of two components, the first being a fixed charge (to be specified in a subsequent resolution), and the second being a differential rate based on the capital value of rateable land varying according to the land use category as provided for in Regulation 14 of the Local Government (General) Regulations 2013: • on all rateable land attributed Land Use Category (a) – Residential, a rate of 0.382163 (5%)cents in the dollar; • on all rateable land attributed Land Use Category (e) – Industry Light, or Land Use Category (f) – Londercial Ofther, Land Use Category (g) – Commercial Ofther, and Use Category (g) – Primary Production, a rate of 0.374520(5%) cents in the dollar; • on all rateable land attributed Land Use Category (g) – Primary Production, a rate of 0.374520(5%) cents in the dollar; • on all rateable land attributed Land Use Category (g) – Primary Production, a rate of 0.374520(5%) cents in the dollar; • on all rateable land attributed Land Use Category (g) – Primary Production, a rate of 0.374520(5%) cents in the dollar; • on all rateable land attributed Land Use Category (g) – Other, a rate of 0.382163 (5%) cents in the dollar; • on all rateable land attributed Land Use Category (i) - Other, a rate of 0.382163 (5%) cents in the dollar; • on all rateable land attributed Land Use Category (i) – Other, a rate of 0.382163 (5%) cents in the dollar."	2023/193	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, pursuant to Sections 151 and 152(1)(c) of the Local Government Act 1999, for the Financial Year ending 30 June 2024, sets the fixed charge component of the general rate of \$185.00 on all rateable land within its area."	2023/194	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 determines not to fix a maximum increase in the general rate to be charged on rateable land within its area that constitutes the principal place of residence of a principal ratepayer in accordance with Section 153(3) of the Local Government Act 1999 for the Financial Year ending 30 June 2024."	2023/195	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 for the Financial Year ending 30 June 2024, pursuant to Section 155 of the Local Government Act 1999, imposes the following annual service charges based on the nature of the service on each assessment in respect of all land, whether vacant or occupied, to which the Council provides or makes available the prescribed service of the collection, treatment or disposal of waste as part of a Community Wastewater Management Systems (CWMS) service. CWMS Service Annual Service Charge (\$) Middle Beach 488 Mallala 740."	2023/196	Complete	Finance

24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023 for the Financial Year ending 30 June 2024: 1.pursuant to Section 155 of the Local Government Act 1999, imposes an annual service chargeof \$206.00 per assessment in respect of all occupied land to which Council provides or makesavailable the prescribed service of kerbside waste collection 3-bin service (noting that thisservice is provided within the townships of Mallala, Two Wells and Dublin). 2.invites ratepayers of properties attributed with the land use category of Commercial Shop,Commercial Office, Commercial Other, Industry Uight, and Industry Other within thetownships of Mallala, Two Wells and Dublin to have the Kerbside Waste CollectionAnnual Service Charge rebated provided they supply written documentation to the councildetailing how they will dispose of their waste in an environmentally sustainable manner. 3.pursuant to Section 155 of the Local Government Act 1999, imposes an annual service chargeof \$206.00 per assessment in respect of all occupied land to which Council provides theprescribed service of kerbside waste collection 2-bin service (noting that this service isprovided outside the townships of Mallala, Two Wells and Dublin), upon the (existing orfuture) application to aparticipate in such service by the ratepayer, on the basis that the siding scale provided for in Regulation 13 of the Local Government Act 1999, imposes following fees andcharges for additional bin service: For additional Bin Service Fees & Charges (\$) Additional Organic Bin 87.00 Additional Recycle Bin 64.00 Additional General Waste Bin 100.00."	2023/197	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023, for the financial year ending 30 June 2024 in exercise of the powers contained in the Landscape South Australia Act 2019, and Section 154 of the Local Government Act 1999, and in order to reimburse the Council for the amount contributed to the Northern and Yorke Landscape Board, being 130,213, declares a separate rate of 0.011019 cents in the dollar of the capital value of land, in respect of all rateable land in the Council's area and in the area of that Board the capital value of such land totalling \$2,897,056,201."	2023/198	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	<ul> <li>"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023:</li> <li>1. pursuant to and in accordance with Sections 161 (community services) of the Local Government Act 1999, grants a rebate of 75% of the rates imposed for the year ending 30 June 2024 on the following land (identified by assessment number):</li> <li>Assessment No Organisation</li> <li>13144 1) Junction Australia</li> <li>48198 2) Junction Australia</li> <li>2. pursuant to and in accordance with Sections 162 (religious purposes), 163 (public cemeteries) and Section 165 (educational purposes) of the Local Government Act 1999, grants a rebate of 100% of the rates imposed for the year ending 30 June 2024 on the following land (identified by assessment number):</li> <li>Assessment No Organisation Applicable Section of the LGA Act 1999</li> <li>12948 1) Uniting Church Cemetery, Lewiston 163</li> <li>20164 2) Catholic Cemetery 163</li> <li>20230 4) Barabba Cemetery 163</li> <li>20337 6) Dublin Cemetery 163</li> <li>20387 6) Dublin Cemetery 163</li> <li>20399 9) Anglican Church, Mallala 162</li> <li>20149 11) Uniting Church, Mallala 162</li> <li>20149 12) Catholic Church, Two Wells 162</li> </ul>	2023/199	Complete	Finance

24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023: 1. pursuant to section 181(2) of the Local Government Act 1999, resolves that rates and charges imposed in respect of the Financial Year ending 30 June 2024, shall be payable in four equal or approximately equal instalments, such instalments being due and payable by: a) Friday, 15 September 2023 (first instalment) b) Friday, 15 September 2023 (second instalment) c) Friday, 7 June, 2024 (third instalment) and d) Friday, 7 June, 2024 (third instalment) and d) Friday, 7 June, 2024 (third instalment) z. in exercise of the powers contained in section 44 of the Local Government Act 1999, delegates this 10th day of July 2023 to the Chief Executive Officer of the Council the power pursuant to Section 181(4)(b) (including, to avoid doubt, the power in Section 181(7a)) of the Local Government Act 1999 to agree with a Principal Ratepayer that rates will be payable in such instalments falling due on such days as may be specified in the agreement (and in that event that ratepayer's rates will thereby be payable accordingly)."	2023/200	Complete	Finance
24-Jul-23	14.1	Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year	"that the Council, having considered Item 14.1 – Adoption of Draft 2023/2024 Annual Business Plan, Budget and Declaration of Rates for 2023/2024 Financial Year, dated 24 July 2023: 1. pursuant to the provisions of Sections 134 and 135 of the Local Government Act 1999, resolves that the Council shall borrow by means of Convertible Cash Advance Debenture Loan, on the security of the general rate revenue of the Council, an amount up to the sum of \$1,002,000 from the Local Government Finance Authority of South Australia on a floating variable/fixed rate for a maximum period of fifteen (15) years, the purpose of which is to finance Council's operations including its capital works programs; and 2. pursuant to Section 38 of the Local Government Act 1999, authorises the Mayor and the Chief Executive Officer to execute under the Common Seal of Council, documentation associated with the aforementioned loan borrowing facility."	2023/201	Complete	Finance
24-Jul-23	14.2	Consideration of Projects to be Carried Forward from 2022/2023 to 2023/2024 Financial Year	"that Council, having considered Item 14.2 – Consideration of Projects to be Carried Forward from 2022/2023 to 2023/2024 Financial Year, dated 24 July 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to:- 1. Carry forward projects not completed by 30 June 2023 and continue with the implementation of same in the 2023/2024 Financial Year as identified in the Attachment 1 2. Make the necessary budget revision in the 2023/2024 Financial Year to account for the carryover amounts as identified in the Attachment 1 on the condition that the total budget for the projects in the Attachment 1 do not exceed the combined budgets for 2022/2023 and 2023/2024 Financial Years; and 3. Advise the Council regarding final carryover amounts as part of the First Budget Review in November 2023."	2023/202	Complete	Finance
24-Jul-23	14.3	Community and Civic Hub Investigation – Completion of Phase 1	"that Council, having considered Item 14.3 – Community and Civic Hub Investigation – Completion of Phase 1, dated 24 July 2023, receives and notes the report and in doing so endorses the report prepared by Holmes Dyer dated 17 July 2023 in relation to 'Phase 1' of the Community and Civic Hub Investigation (Attachment 1)."	2023/203	Complete	Corporate Services
24-Jul-23	14.3	Phase 1 Community and Civic Hub Investigation – Completion of Phase 1	"that Council, having considered Item 14.3 – Community and Civic Hub Investigation – Completion of Phase 1, dated 24 July 2023, instructs the Chief Executive Officer to engage Holmes Dyer to continue to advance (Phase 2) the Community and Civic Hub Investigation as outlined within the Holmes Dyer report dated 17 July 2023."	2023/204	Ongoing. Holmes Dyer engaged – currently in project planning stage. Updates to Council in due course.	Corporate Services
24-Jul-23	14.4	Employee Behavioural Standards (s.120A Local Government Act 1999)	"that Council, having considered Item 14.4 – Employee Behavioural Standards (s.120A Local Government Act 1999), dated 24 July 2023, receives and notes the report and in doing so, acknowledges that Council has delegated to the Chief Executive Officer the powers contained within s120A of the Local Government Act, specifically sections 120A(1), 120A(4), 120A(5), 120A(6)(a) and 120A(6)(b) relating to the preparation, adoption and revision of employee behavioural standards."	2023/205	Complete	Corporate Services

24-Jul-23	14.4	Employee Behavioural Standards (s.120A Local Government Act 1999)	"that Council, having considered Item 14.4 – Employee Behavioural Standards (s.120A Local Government Act 1999), dated 24 July 2023, and in consideration of resolution 2023/205 above, in accordance with section 120(1)(b) of the Local Government Act 1999 (the Act), authorises the Chief Executive Officer to act, at any time, in relation to all aspects of his delegation of authority under section 120A of the Act, including the preparation, adoption, substitution, review and consideration processes, and any necessary consultation in relation to employee behavioural standards."	2023/206	Draft Human Resource Management Policy has been reviewed and updated to reflect behavioural standards for employees. Consultation to be undertaken in due course.	Corporate Services
24-Jul-23	14.5	2023 Local Government Association Annual General Meeting – Proposed Items of Business	"that Council, having considered Item 14.5 – 2023 Local Government Association Annual General Meeting – Proposed Items of Business, dated 24 July 2023, receives and notes the report."	2023/207	Complete	Corporate Services
24-Jul-23	14.6	Deed of Extension and Variation of Lease – Adelaide Kerbing Pty Ltd	"that Council, having considered Item 14.6 – Deed of Extension and Variation of Lease – Adelaide Kerbing Pty Ltd, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to: i. Negotiate and finalise the terms and conditions of the Draft Deed of Extension and Variation of Lease, and to prepare the Draft Lease for execution; and ii. Pursuant to Sections 33 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer execute the lease agreement between the Adelaide Plains Council and Adelaide Kerbing Pty Ltd."	2023/208	Ongoing. Lease execution pending Greencap report.	Corporate Services
24-Jul-23	14.7	Renewal of Lease – Dublin History Group Incorporated	"that Council, having considered Item 14.7 – Renewal of Lease – Dublin History Group Incorporated, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to:- 1. Commence the public consultation process pursuant to Section 202 of the Local Government Act 1999, in regard to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the Publin History Group Incorporated; and 2. In the event that objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the Public history Group Incorporated; and 3. In the event that no objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the Dublin History Group Incorporated at the conclusion of the public consultation process, a report be presented to Council for consideration; and 3. In the event that no objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5801 Folio 136 and known as 9 Sixth Street, Dublin SA 5501, to the Dublin History Group Incorporated, at the conclusion of the public consultation process: i. Negotiate and finalise the terms and conditions of the Draft Lease, and to seek the assistance of Norman Waterhouse Lawyers to prepare the Lease for execution; and ii. Pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer execute the lease agreement between the Adelaide Plains Council and Dublin History Group Incorporated."	2023/209	Ongoing. Public consultation commenced 16 August 2023 and closes 7 September 2023.	Corporate Services

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24-Jul-23	14.8	Renewal of Lease – Two Wells Equestrian and Pony Club Incorporated	"that Council, having considered Item 14.8 – Renewal of Lease – Two Wells Equestrian and Pony Club Incorporated, dated 24 July 2023, receives and notes the report and in doing so authorises the Chief Executive Officer to: 1. Commence the public consultation process pursuant to Section 202 of the Local Government Act 1999, in regard to the leasing of the whole of the land in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated; and 2. In the event that objections are received to the leasing of the whole of land in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated at the conclusion of the public consultation process, a report be presented to Council for consideration; and 3. In the event that no objections are received to the leasing of the whole of the land comprised in Certificate of Title Volume 5532 Folio 960 and portion of the land in Certificates of Title Volume 5071 Folio 338 and Volume 5532 Folio 959, to the Two Wells Equestrian and Pony Club Incorporated, at the conclusion of the public consultation process: i. Negotiate and finalise the terms and conditions of the Draft Lease, and to seek the assistance of Norman Waterhouse Lawyers to prepare the Lease for execution; and ii. Pursuant to Sections 33 and 40 of the Local Government Act 1999, the Mayor and Chief Executive Officer execute the Lease agreement between the Adelaide Plains Council and Two Wells Equestrian and Pony Club Incorporated."	2023/210	Ongoing. Public consultation commenced.	Corporate Services
24-Jul-23	14.9	Two Wells Walking Cycling Plan Consultation Outcomes	"that Council, having considered Item 14.9 – Two Wells Walking Cycling Plan Consultation Outcomes, dated 24 July 2023, receives and notes the report and in doing so:- 1. Notes the input received in consultation, as presented in Attachment 1 to this Report; 2. Endorses the proposed refinements to the Draft Two Wells Walking Cycling Plan as contained in the Two Wells Walking Cycling Plan Consultation Report presented in Attachment 2 to this report; and 3. Notes the amended Two Wells Walking Cycling Plan will be brought forward for Council adoption."	2023/211	Forward agenda 25 September 2023	Growth and Investment
24-Jul-23	14.10	Citizenship Ceremony Policy – Review and Update	'that Council, having considered Item 14.10 – Citizenship Ceremony Policy – Review and Update, dated 24 July 2023, receives and notes the report and in doing so adopts the revised Citizenship Ceremony Policy as presented in Attachment 1 to this report."		Complete	Development and Community
24-Jul-23	14.11	Request to Fly the Rainbow Flag	"that Council, having considered Item 14.11 – Request to Fly the Rainbow Flag, dated 24 July 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala during business hours for the month of November 2023, with the exception of 11 November 2023 and acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide and on the Feast website."	2023/213	Complete	Corporate Services
24-Jul-23	15.1	Council Resolutions - Status Report	"that Council, having considered Item 15.1– Council Resolutions - Status Report, dated 24 July 2023, receives and notes the report."	2023/214	Complete	Corporate Services
24-Jul-23	15.2	Undergrounding of Power Lines at Old Port Wakefield Road. Two Wells	"that Council, having considered Item 15.2 – Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells, dated 24 July 2023, receives and notes the report."		Complete	Infrastructure and Environment
24-Jul-23	19.1	Motion Without Notice	"that Council notes the recent passing of former District Council of Mallala Councillor Lindsay Baker OAM, and formally extends condolences to his family."	2023/216	Complete	Executive Office

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24-Jul-23	21.1	Two Wells Service Centre Land Valuation	"that: 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager – Development and Community, Executive Assistant to the Mayor and Chief Executive Officer, Governance Administration Officer/Minute Taker and Information Technology Officer, be excluded from attendance at the meeting of Council for Agenda Item 21.1 – Two Wells Service Centre Land Valuation; 2. That Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.1 – Two Wells Service Centre Land Valuation concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, and would on balance be contrary to the public interest; 3. That Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."	2023/217	Complete	Corporate Services
24-Jul-23			"that it being 7.27pm, the meeting be extended by 30 minutes."	2023/218	Complete	Corporate Services
24-Jul-23	21.1	Two Wells Service Centre Land Valuation	ells Service "that Council, having considered Item 21.1 – Two Wells Service Centre Land Valuation, dated 24 July 2023, receives and notes the report "		Complete	Growth and Investment
24-Jul-23	21.1	Two Wells Service Centre Land Valuation	Confidential Resolution	2023/220		
24-Jul-23	21.1	Two Wells Service Centre Land Valuation	"that Council, having considered the matter of Item 21.1 – Two Wells Service Centre Land Valuation in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that: 1. The staff report, resolution 2023/220, Attachment 1, Attachment 2 and Attachment 3 pertaining to Item 21.1 – Two Wells Service Centre Land Valuation remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the Confidentiality of the matter will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2023/221	Complete	Corporate Services
24-Jul-23	21.2	Dublin Urban Land Development	"that: 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager – Development and Community, Executive Assistant to the Mayor and Chief Executive Officer, Governance Administration Officer/Minute Taker and Information Technology Officer, be excluded from attendance at the meeting of Council for Agenda Item 21.2 – Dublin Urban Land Development; 2. That Council is satisfied that pursuant to section 90(3)(d)(i) of the Local Government Act 1999, Item 21.2 – Dublin Urban Land Development, concerns commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; 3. That Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."	2023/222	Complete	Corporate Services
24-Jul-23	21.2	Dublin Urban Land Development	Confidential Resolution	2023/223		

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24-Jul-23	21.2	Dublin Urban Land Development	Confidential Resolution	2023/224		
24-Jul-23	21.2	Dublin Urban Land Development	Confidential Resolution	2023/225		
24-Jul-23	21.2	Dublin Urban Land Development	"that Council, having considered the matter of Item 21.2 – Dublin Urban Land Development in confidence under sections 90(2) and 90(3)(d)(i) of the Local Government Act 1999, resolves that: 1. The staff report, minutes, Attachment 1 and Attachment 2 pertaining to Item 21.2 – Dublin Urban Land Development remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2023/226	Complete	Corporate Services
25-Jul-23	4.1	Chief Executive Officer Annual Performance Review	"that: 1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except the Chief Executive Officer and Rebecca Hunt, Manager Human Resources Consulting, McArthur be excluded from attendance at the meeting of the Council for Agenda Item 4.1 – Chief Executive Officer Annual Performance Review; 2. Council is satisfied that it is necessary that the public be excluded to enable Council to consider Item 4.1 – Chief Executive Officer Annual Performance Review at the meeting: a. on the grounds provided by section 90(3)(a) of the Local Government Act 1999, being that Item 4.1 – Chief Executive Officer Annual Performance Review concerns information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and b. on the basis that information within Item 4.1 – Chief Executive Officer Annual Performance Review contains information about the personal affairs of a person, constituting the performance of the Chief Executive Officer pursuant to the contract of employment. 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."	2023/227	Complete	Corporate Services
25-Jul-23	4.1	Chief Executive Officer Annual Performance Review	"that Council, having considered the matter of Agenda Item 4.1 – Chief Executive Officer – Performance Review in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999, resolves: 1. That all associated information submitted to this meeting and the minutes of this meeting pertaining to Agenda Item 4.1 – Chief Executive Officer – Performance Review in relation to the matter remain confidential and not available for public inspection until further order of Council; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2023/227	Complete	Corporate Services

#### **15.2 REGIONAL REFORM ROUNDTABLE**

Record Number:	D23/	37539
Author:	Chief	Executive Officer
Attachments:	1.	Regional Reform Roundtable Agenda – 20 July 2023 🕹 🛣

#### RECOMMENDATION

"that Council, having considered Item 15.2 – *Regional Reform Roundtable*, dated 28 August 2023, receives and notes the report and in doing so instructs the Mayor, Deputy Mayor and Chief Executive Officer to continue attending future meetings comprising The Barossa Council, Light Regional Council, Town of Gawler and Adelaide Plains Council, facilitated by the Member for Light, as a means of advancing and collaborating on issues of regional significance."

#### Purpose

The purpose of this report is to inform Council Members of the discussions that arose from the recent Regional Reform meeting held between The Barossa Council, Light Regional Council, Town of Gawler and Adelaide Plains Council, facilitated by the Member for Light, held at Barossa Pavilions, Lyndoch, on 20 July 2023.

#### Background

At the 26 June 2023 ordinary meeting of Council, the Council unanimously resolved to rescind clause 3 of resolution 2019/416 to enable the Mayor, Deputy Mayor and Chief Executive Officer (CEO) to attend further meetings with neighbouring councils, facilitated by the Member for Light, Tony Piccolo MP, on the theme of Regional Reform.

The subsequent meeting, held on 20 July 2023, was attended by Mayors and CEOs of each constituent council together with Deputy Mayors of both Town of Gawler and Adelaide Plains Council.

#### Discussion

A copy of the Regional Reform Roundtable agenda, circulated at the meeting by facilitator, Mr Piccolo, is provided as **Attachment 1** for Council Members' interest.

It became clear from the outset that Mr Piccolo's intentions were to explore reforms that would lead to better economic, social and environmental outcomes for the communities of the region. Discussions ensued around community identity and connections, growth planning, transport planning, environmental sustainability, economic development, Gawler River Flood Management Authority, regional local government representation bodies and affiliation, service delivery and financial sustainability. The constituent councils, with Mr Piccolo's guidance, then unpacked the various strategic items of relevance to the region and how might we, collectively, work together to capitalise on the opportunities that present.

While there was some uncertainty at the beginning of this process surrounding the purpose of this initiative (ie. were these meetings called to advance a boundary reform agenda?), the CEO, at the conclusion of the meeting, posed this very question of Mr Piccolo which was met with a definitive 'no.'

The Mayor, Deputy Mayor and CEO see real value in maintaining a seat at the table as the region's Principal Members and CEOs look to explore opportunities and reforms that will lead to better economic, social and environmental outcomes for the region with the next meeting set down for early October at the Mallala Council Chambers (date and time TBC).

#### Conclusion

This report into the recent Regional Reform Roundtable meeting is provided for Council Members information and awareness with further reports and/or briefings to follow future meetings of the constituent councils.

#### **REGIONAL REFORM ROUNDTABLE**

#### Purpose

Explore reforms that would lead to better economic, social and environmental outcomes for the people in the region.

Discuss and consider what governance arrangements would lead to the best possible outcomes for the region.

#### Principles and "Layers" of Reform

The discussions would be guided by agreed principles which reflect key values for the region, and areas (layers) for reform. E.g.

- Community Identity, Connections and Representation
- Transport (including public transport)
- Land Use Planning.
- Environmental Sustainability
- o Financial Sustainability
- Economic Development
- o Meeting the challenge of population Growth
- Effective Service delivery
- Economic and social Equity

These various "layers" give rise to different governance arrangements, so the challenge for reform process is to aggregate and integrate the various layers/governance arrangements that deliver the best outcomes for the region.

#### Process

A process (including timetable) to facilitate the discussions would be agreed to all the parties, including community and employee engagement.

#### **Funding for the Process**

External funding opportunities to be explored.

#### **Roundtable Parties**

The foundation roundtable parties would include APC, LRC, Town of Gawler and BC. Adjoining councils could be invited to participate.

#### DRAFT AGENDA FOR DISCUSSIONS

#### Thursday 20<sup>th</sup> July 2023

- 1. Welcome
- 2. Acknowledgement
- 3. Introductions by participants
- 4. Overview of the proposed discussions
- 5. Current council policies/interests/positions
- 6. Objectives for the meeting
- 7. Discussion of brief
- 8. Discussion of Timetable
- 9. Discussion of possible "consensus"
- 10. Next Steps
- 11. Any other Issues/Outstanding Matters
- 12. Closure

#### 15.3 DUBLIN LAND LEASE PROPOSAL – MALLALA AND DISTRICTS LIONS CLUB

Record Number:	D23	3/34999
Author:	Chi	ef Executive Officer and Property Officer
Attachments:	1. 2. 3. 4. 5.	Mallala and Districts Lions Club – Business Owners Consultation 🖞 🛣 Proposed Campground Site 🖞 🛣 Register Search CT5392/9 🖞 🛣 Parklands Heritage Agreement 🖞 🛣 Parent Title to CT5292/9 🖞 🛣

Mallala and Districts Lions Club – Dublin Camping Ground – 21 August
 2023 <a href="https://www.uc.eo.org">1000</a>

#### RECOMMENDATION

"that Council, having considered Item 15.3 – *Dublin Land Lease Proposal – Mallala and Districts Lions Club*, dated 28 August 2023, receives and notes the report and in doing so notes the Mallala and Districts Lion's Club (the Lions Club) position that it no longer wishes to pursue the lease on the suggested land earmarked for development by the Lions Club in Dublin."

#### Purpose

The purpose of this report is to provide information to the Council in response to a resolution which called for the Chief Executive Officer to "…enter into discussions with the Mallala and Districts Lions Club to determine the possibility of leasing land for the development of a bush camp…and bring back a report to Council…"

#### Background

At the May 2023 ordinary meeting of Council and following a deputation from Mr Brenton Bell of the Mallala and Districts Lions Club ("Lions Club"), the elected body adopted the below Motion Without Notice:-

Resolution 2023/123

Moved: Councillor Lush

#### Seconded: Councillor Keen

"that the Chief Executive Officer enter into discussion with the Mallala and Districts Lions Club to determine the possibility of leasing land for the development of a bush camp by the Lions Club in Dublin and bring back a report to Council with all relevant considerations and costings."

#### CARRIED

Following the adoption of the aforementioned resolution, Council staff have engaged with the Lions Club [as the resolution called for] to a) better understand what is being proposed and b) identify the site upon which the Lions Club intend to establish their development.

Provided as **Attachment 1** is a copy of the Lions Club's Dublin Business Owners Consultation presentation, provided for Council Members' information and awareness.

#### Discussion

The land upon which the Lions Club wish to establish their proposal is best illustrated in **Attachment 2** to this report and is more formally identified as land comprised in Certificate of Title Register Book Volume 5392 Folio 9.

The Community Land Register notes that the land has a reservation/dedication that is held by Council "...in trust to be used at all times as Parklands." This trust was created at the time of the original land grant (Certificate of Title Volume 4402 Folio 499) as is provided as **Attachment 3** to this report. The precise wording of the land grant is that the land is "...in trust to permit and suffer the said piece of land to be held at all times as a reserve for parkland purposes." Further, portion of the land is also subject to a Heritage Agreement pursuant to the Native Vegetation Act 1991 as identified in **Attachment 4** to this report. Members ought to note, however, that the areas the subject of the Heritage Agreement <u>does not</u> impact the proposed bush camp site.

Council's research has found that reference to the original trust has not carried through to the current title as a 'Crown condition agreement' notation as would often be the case (refer **Attachment 5**). However, pursuant to the *Crown Land Management Act 2009*, the land is still held by Council subject to a Crown condition agreement (i.e. on the terms of the trust established at the time of the original land grant).

#### Lease

The use of the land for bush campground purposes is not necessarily inconsistent with the land being required to be held as a reserve for parkland purposes provided the public continue to be generally entitled to access the land and any permanent improvements are ancillary to that use (ie. public toilets as opposed to a commercial premises). To the contrary, however, a lease to the Lions Club (granting exclusive possession of the land and therefore the right for the lessee to exclude public access) is likely to be inconsistent with the terms and conditions of the trust.

#### Licence

While a licence to operate a bush campground could *potentially* be consistent with the land being required to be held as a reserve for parkland purposes depending of the terms and conditions of the licence, the terms of such a licence would need to be carefully drafted (and of course, agreed to by the respective parties) so as to not be in breach of the trust. Of course, the terms and conditions of any licence would be premised upon public access being maintained to any proposed bush campground; a notion that the Lions Club at its most recent meeting with staff indicated would not be sustainable for their model in the short, medium and long term. Any licence would also require an amendment to the Community Land Management Plan.

#### **Development Application**

As part of the preliminary discussions had between Council and the Lions Club, Council's Assessment Manager provided input and advice to the Lions Club on relevant matters surrounding any subsequent lodgement of a development application.

#### **Competitive Neutrality**

South Australia's Competitive Neutrality Policy requires government entities to apply the principles of competitive neutrality to their business activities. With the Lions Club formally withdrawing their proposal in correspondence dated 21 August 2023 (refer **Attachment 6**), this report does not delve deeper into the exploration of these principles as they relate to the Dublin bush campground concept.

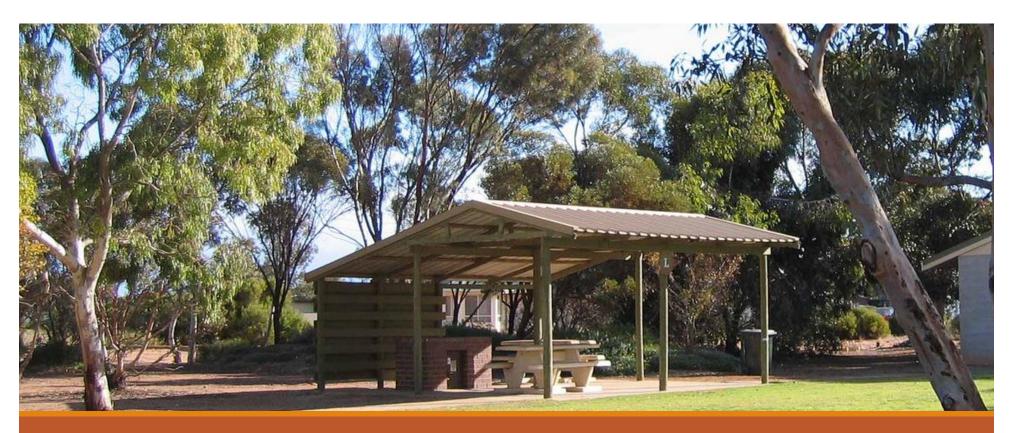
#### Conclusion

This report and its associated appendices (including correspondence from the Lions Club) now formally closes out resolution 2023/123. The Lions Club, in their correspondence dated 21 August 2023, wish to highlight that "...there is still great value in a low cost camping ground and would be very interested in pursuing a lease if any other suitable land becomes available in the future. ". The Lions Club correspondence continues by stating that "...although it is not the outcome the club desired, we are very comfortable with the outcome."

#### References

<u>Legislation</u> Local Government Act 1999 <u>Council Policies/Plans</u> 2021-2024 Strategic Plan – Community Community Land Management Plan

Public Consultation Policy



### Dublin Business Owners Consultation

WITH THE SUPPORT OF PARHAM AND DISTRICT ACTION GROUP (PADAG)



### Introduction

This presentation will present feedback from the Dublin business community in response to the Mallala Lions Club deposition to Adelaide Plains Council, Dublin Campground community consultation.



### Overview

Our approach in discussing the initiatives with the Dublin business community has been one of face to face with the business owners.

Each business owner has agreed that their comments and feedback can be summarised and communicated as part of this presentation to Mallala Lions Club, Parham & Action District Group (PADAG) & Adelaide Plains Council.



## Approach

Our consultation is providing the Dublin business owners with the opportunity to be involved within the discussion so as to ascertain what may benefit their business and increase tourism within the township.

This consultation is only the first step in the process of active business owner participation and how we further develop a collaborative business, community and council model moving forward.

Next steps are forming local representation that provides the business owners and Dublin community the opportunity to be involved in an ongoing way.

### Regional Reference Bodies

We had approached the following bodies in support of business and tourism development growth within the surrounding community. This input has presented us with insights into the current and proposed initiatives to address those immediate queries from the local business community.



Regional Development Australia Barossa, Gawler, Light, Adelaide Plains

Web: - <u>https://barossa.org.au/</u>



#### Adelaide Plains Council

- Web: https://www.apc.sa.gov.au/our-council/council-documents/councilplans
- Strategy: Adelaide Plains Tourism and Economic Development Strategy 2022-2025



#### Yorke Peninsula Visitor Information Network

- Web: <u>https://yorkepeninsula.com.au/</u>
- Tourism: <u>https://yorkepeninsula.com.au/industry</u>

## **Reference Body Consultation**

Regional Regional Development Australia Barossa, Gawler, Light, Adelaide Plains

- The body has a firm interest in further supporting the Dublin community and business-based initiatives.
- The RDA is committed in aligning our efforts with their recently funded regional development programme and has paved the way for discussions to be tabled with the Adelaide Plains Council small business development team.
- The agreed long-term objective of this effort is the establishment of a local business entity to integrate into the RDA's community develop plan. Channelling what has been successful with local approaches of a multi partnership model such as the Parham Campground and Mallala Caravan Park and how this commercially benefits the community, tourism of Dublin and region.
- Our next steps are feeding back commentary from Adelaide Palins Council and discuss the development and introduction of Dublin business governance charter.

### PROPOSED SITE



### Scope of Parcel Land in Question

The parcel of land in discussion is located at the Southern entry of Dublin township.

Areas denoted in **BLACK** are the parcel of land.

Areas denoted with **RED** are out of scope of this presentation but will need to be taken into consideration if any development activities are considered to ensure the local historical and aesthetic standards are adhered to.



## Scope

We address nine (9) business owners within the Dublin community.

The scope of the initial consultation was limited to the following questions: -

- I. What are your views of the parcel of land in discussion?
- II. What would you like to see undertaken if anything?
- III. Do you prefer community or private initiatives?
- IV. How would you approach such an activity within the community?
- V. If development was undertaken, how do you envision it to be managed and communicated?
- VI. Do you have any concerns with development?

NOTE: The consultation has brought to light the diverse multicultural back grounds of the local business owners. This has resulted in communication difficulty with a single business owner that could not adequately acknowledge the purpose of the discussion. Resulting in a figure of "no comment" to any of the tabled discussion topics which is reflected in the findings.



### Feedback

### What are your views of the parcel of land in discussion?

- I. %90 agree that business will benefit from development
- II. %10 leave the parcel untouched

### What would you like to see undertaken if anything?

- I. %30 desire to see a community-based family park for travellers
- II. %40 wish to see a combination of community park and stay over for travellers
- III. %20 prefer to develop a dedicated caravan park
- IV. %10 leave untouched



### Feedback

Do you prefer community or private initiatives?

- I. %60 preferred a community-based initiative
- II. %30 had no concerns in either direction
- III. %10 No comment

#### How would you approach such an activity within the community?\*

- I. %20 Dublin community representation
- II. %20 Dublin business representation
- III. %60 No perceptions
- \*NOTE: After this discussion point %90 of business owners desire to have a consolidated approach in their messaging to council and broader community.





## Feedback

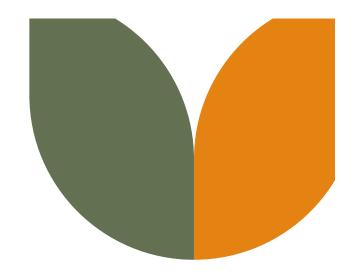
If development was undertaken, how do you envision it to be managed and communicated?

- I. %70 Formal community representation
- II. %20 Uncertain
- III. %10 No comment

Do you have any concerns with a development activity?

- I. %80 None
- II. %10 Maybe be an increase with unsavoury people
- III. %10 No comment





# Thank you

### DUBLIN BUSINESS COMMUNITY







Product Date/Time Customer Reference Order ID Register Search (CT 5392/9) 10/07/2023 12:13PM property 20230710004392

REAL PROPERTY ACT, 1886 South Australia

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



## Certificate of Title - Volume 5392 Folio 9

Parent Title(s) CT 4402/499

Creating Dealing(s) CONVERTED TITLE

Title Issued

17/01/1997

Edition 3 Edition Issued

23/09/2016

## Estate Type

FEE SIMPLE

## **Registered Proprietor**

ADELAIDE PLAINS COUNCIL OF PO BOX 18 MALLALA SA 5502

## **Description of Land**

SECTION 637 HUNDRED OF DUBLIN IN THE AREA NAMED DUBLIN

## Easements

SUBJECT TO EASEMENT(S) OVER THE LAND MARKED A TO THE MINISTER FOR INFRASTRUCTURE (LAND GRANT VOL. 4391 FOLIO 527)

## Schedule of Dealings

Dealing Number Description

9330333 HERITAGE AGREEMENT PURSUANT TO SECTION 23 OF NATIVE VEGETATION ACT 1991 OF PORTION (AREAS A AND B IN GP 566/1991)

## **Notations**

Dealings Affecting Title	NIL
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Priority Notices NIL

Notations on Plan NIL

**Registrar-General's Notes** 

AMENDMENT TO DIAGRAM VIDE 94/2008

Administrative Interests

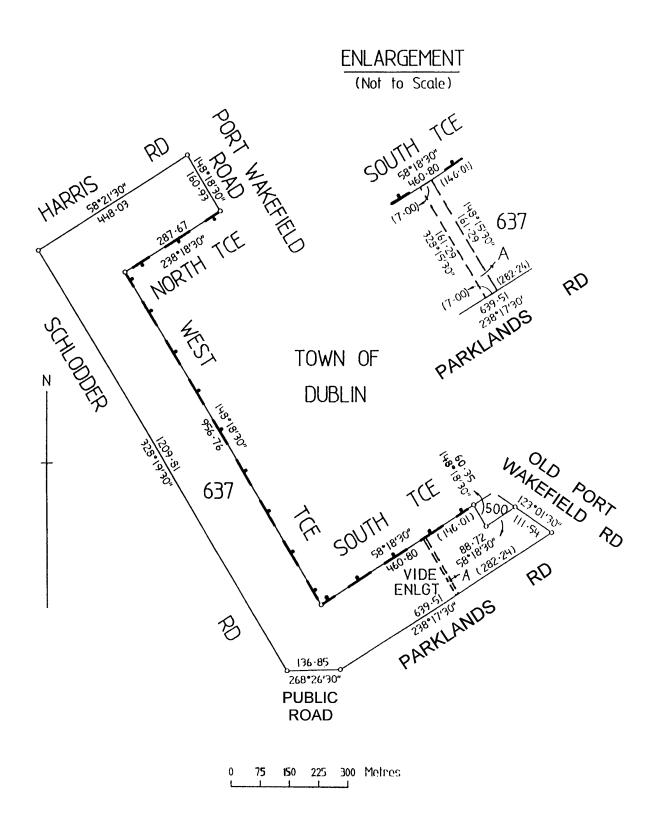
NATIVE VEGETATION HERITAGE AGREEMENT HA 687

Land Services SA

Page 1 of 2

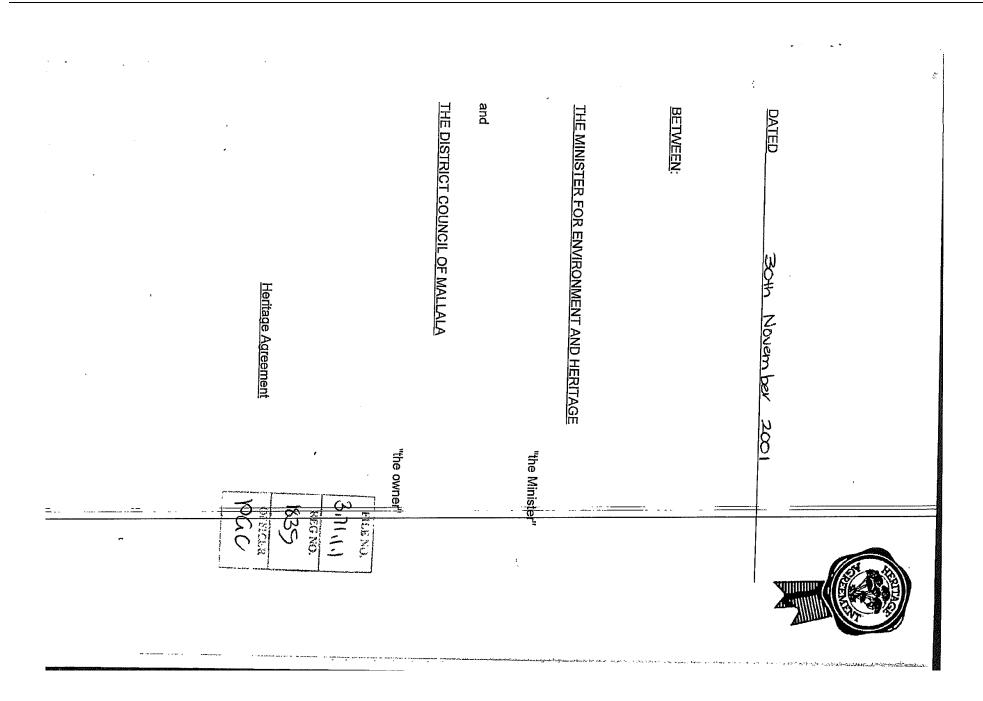


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Land Services SA

Page 2 of 2



1.54

## MEMORANDUM OF AGREEMENT made the

day of BETWEEN: MINISTER FOR ENVIRONMENT AND HERITAGE hereinafter called "the Minister") of the one part and THE DISTRICT COUNCIL OF MALLALA, of PO Box 18, MALLALA, 5502, in the State of South Australia (hereinafter called "the owner") of the other part.

#### RECITALS

- The owner is the proprietor of that piece of land containing \$3.31 hectares Α. being Section 637, in the Hundred of DUBLIN, County of GAW the whole of the land comprised in Certificate of Title Register Book Volume 5392 Folio 9.
- The Minister considers that in respect of that piece of land containing 25 Β. hectares or thereabouts being portion of the land referred to in Recital A as is delineated as "A" and "B" in G.R.O. Plan G.P. 566/1991 a copy whereof is attached to this agreement should be preserved having regard to the effect of the subject land on the environment.
- The Minister has consulted the Native Vegetation Council (the Council") a C. body established by the Native Vegetation Act 1991 (the "Act") and the Council approves the Minister entering into this Agreement.

## NOW IT IS AGREED as follows:

- In this agreement, unless the contrary intention appears -1.
  - "native fauna" means an animal or animals of a species indigenous to (a) South Australia:

"owner" means the person who has executed this agreement as proprietor of the subject land and includes a person to whom ownership of the land and the rights and liabilities under this agreement have passed and where two or more persons are named as Owner, includes all such persons jointly and each of them severally;

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		"subject land" means the land described in Recital B, which land is subject to this agreement; and
<i>5</i> 9	(b)	terms defined in the Act, have the meanings defined in that Act.
<b>2.</b>	conserv	the term of this agreement, the subject land is dedicated to the vation of native vegetation and native fauna on the land and, subject to reement, shall not be used in a manner inconsistent with that dedication.
3.	The ow permit c	ner shall not, without the written consent of the Minister undertake or on the subject land -
	(b) (c) (d) (e)	the clearance of native vegetation; the planting of vegetation, whether native or exotic; the construction of a building or other structure; the grazing of stock; any other activity that, in the opinion of the Minister, is likely to damage, injure or endanger the native vegetation or native fauna on the subject land.
4.	Conserv	ner shall comply with the National Parks and Wildlife Act, 1972, the /egetation Act, 1991, the Animal and Plant Control Act, 1986, the Soil /ation and Landcare Act, 1989, and all other Acts and statutory ents from time to time in force in relation to the subject land.
5.	The own	er shall give written notice to the Minister of -
	(a) (	<ul> <li>any damage to, or destruction of, native vegetation or native fauna on the subject land or the removal of vegetation or native fauna from the subject land;</li> </ul>
	(	<ul> <li>any activity on the subject land that is likely, in the owner's opinion, to result in damage, destruction or removal referred to in sub-paragraph (i); or</li> </ul>

		- 3 -
	<i>a</i> '\	
<i>5</i>	(b)	any change in ownership of the subject land, as soon as practicable after first becoming aware of the matter to which the notice relates.
6.	(a)	Subject to this clause, the owner is released from the payment of -
		<ul> <li>rates and taxes (other than council rates) in respect of the subject land during the term of this agreement;</li> </ul>
		<ul> <li>(ii) council rates in respect of the subject land in the second rating year next following the commencement of this agreement and thereafter until the termination of the agreement;</li> </ul>
	(b)	The owner is not released from the payment of rates and taxes in relation to land that, in the opinion of the Minister after receiving advice from the Council -
		(i) is used for primary production or for any other commercial purpose;
		(ii) comprises a dwelling and curtilage.
7.	(a)	The Minister may, at any time and at the Minister's expense -
		<ul> <li>(i) construct or replace fences on the boundaries, or through any part of the subject land, to the standard outlined in Schedule 1 attached to this agreement;</li> </ul>
		or
		<ul> <li>(ii) perform on those fences major repair work required as the result of damage by fire, to the standard outlined in Schedule 1 attached to this agreement;</li> </ul>
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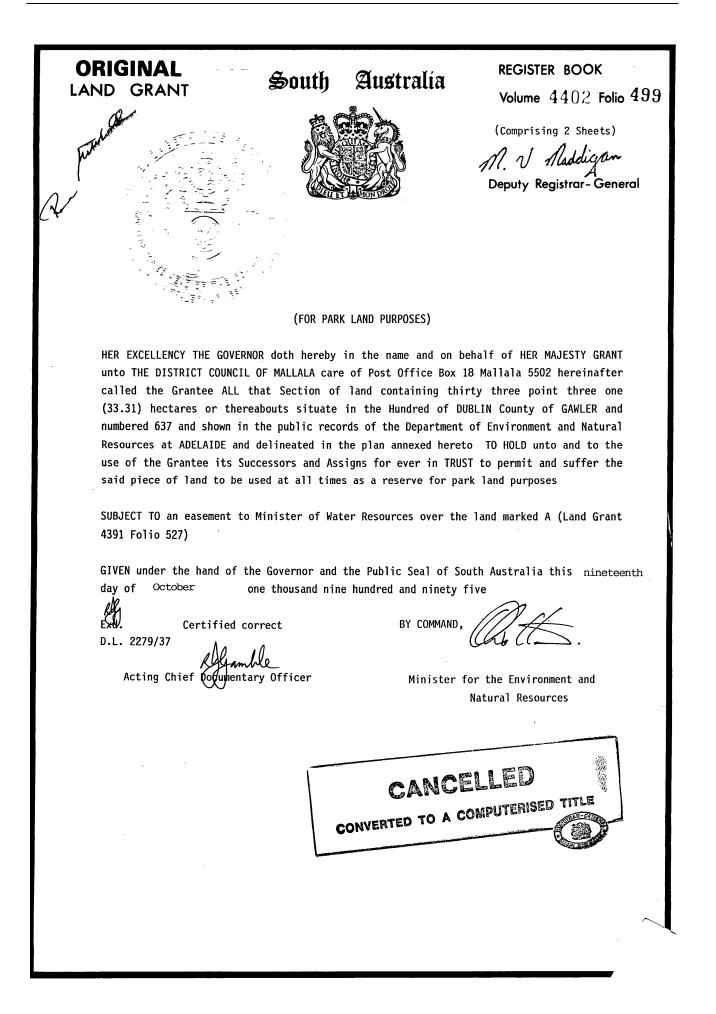
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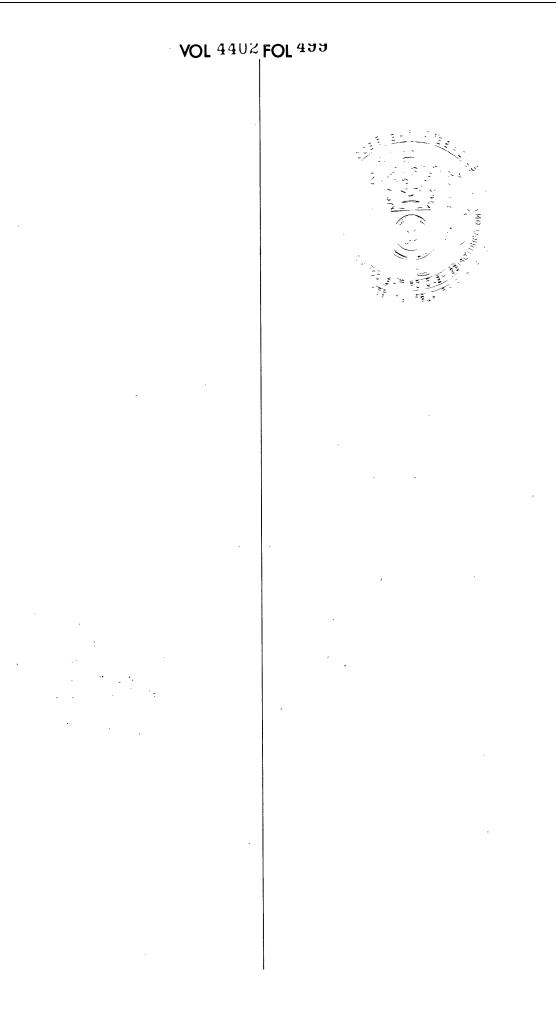
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, <b>.</b> *		(b) The owner shall, at the owner's expense and to the satisfaction of the Minister, perform all other necessary maintenance and repair work on all fences whether constructed by the Minister or not) on the boundaries or on any other part of the subject land.
	8.	The Minister and any employee or agent of the Minister authorised by the Minister may, at any reasonable time -
		(a) enter the subject land for the purpose of -
		<ul> <li>(i) constructing any fence on the Subject Land;</li> <li>(ii) inspecting the land or any fence on the Subject Land;</li> <li>(iii) exercising any other powers of the Minister under this agreement;</li> </ul>
		(b) obtain access to the subject land across other land of the owner for the purposes referred to in paragraph (a).
	9.	If the owner is in breach of this agreement the Minister may by notice in writing served on the owner, require the owner to remedy the breach within the period specified in the notice and if the owner fails to do so :
		<ul> <li>a) the aggregate value of the rates and taxes from payment of which the owner (and every predecessor in title of the owner) has been relieved by virtue of this agreement must be paid by the owner to the appropriate rating or taxing authority;</li> </ul>
		and
		<ul> <li>b) the Minister may (but shall not be obliged to) rectify such a breach, and the Owner shall be liable to reimburse to the Minister forthwith on demand any costs incurred by the Minister in relation to such rectification work.</li> </ul>
	10.	The Minister may delegate any of the Minister's powers under this agreement to any person.
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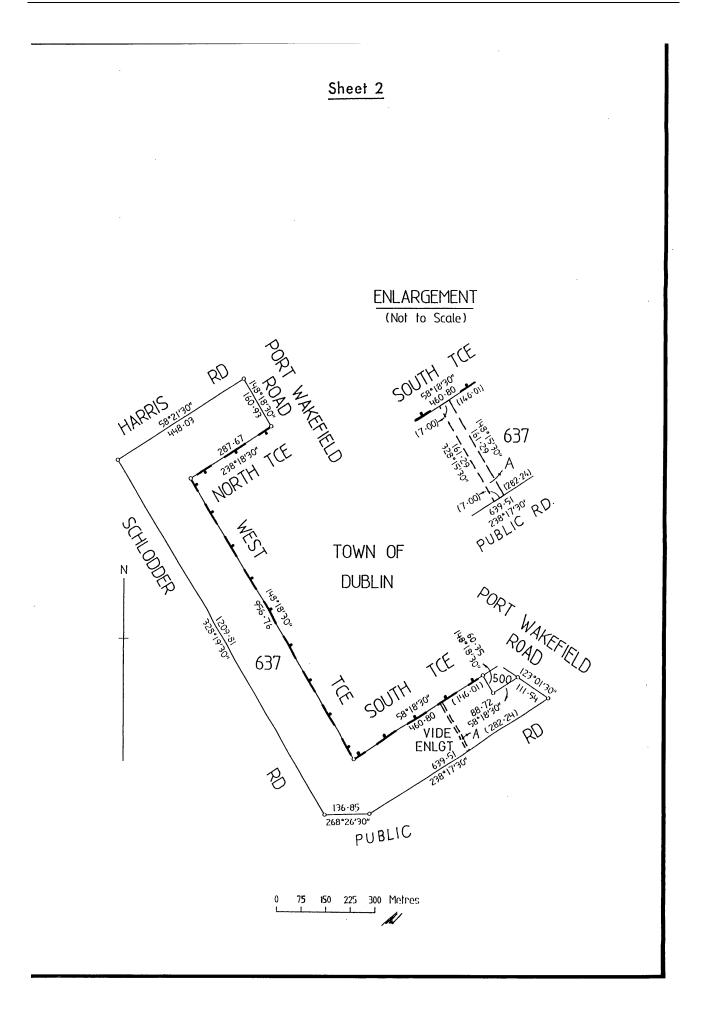
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	SCHEDULE 1
id " 	STANDARD HERITAGE FENCE SPECIFICATION
3	6 PLAIN
	PURPOSE OF FENCE
	The standard fence specification has been approved for the purpose of the construction of stock proof fencing along specified boundaries of Heritage Agreement areas.
	FENCE SPECIFICATION
	Posts:
	<ul> <li>Treated pine posts (cambio) [1.8m X 75-100mm], 20 metres minimum apart, 1.1m out of the ground.</li> </ul>
	<ul> <li>Distance between posts can be altered to suit conditions (min 18m)</li> <li>1.56m star droppers can be substituted for posts in limestone. In this case posts to be 80m apart with three star droppers equally spaced between</li> </ul>
	Spacers:
	<ul> <li>Two or three spacers equally spaced between each pair of posts depending on conditions.</li> </ul>
•	<ul> <li>Spacers may be either:</li> <li>galvanised pressed steel</li> <li>poly droppers</li> </ul>
	Strainer assemblies:
	<ul> <li>Box assembly made of treated pine posts (cambio) [2.4m X 150-200mm] with treated pine post rail (cambio) [3.0m X 100-125mm] and a diagonal stay of steel rod or high tensile wire.</li> <li>Wherever possible box assemblies shall bisect the fence angle.</li> <li>Strains should be as long as possible, up to 1500m.</li> </ul>
	Wire:
	<ul> <li>The bottom wire 150mm above the ground, two bottom wires 150mm apart, four top wires 175mm apart. Total height 1000mm (approx).</li> <li>Height and distances between wires may be varied subject to mutual agreement.</li> </ul>
	<ul> <li>The wires shall be 2.5mm high tensile wire (eg "tyeasy").</li> <li>All wires shall be properly secured to spacers with galvanised 2.5mm tie wire or clips.</li> </ul>
	<ul> <li>If the fence is located within 50km of the coast all wires shall be heavily galvanised.</li> </ul>
	<ul> <li>Wires shall be stapled to posts with galvanised 50mm barbed fence staples.</li> <li>All wires to be strained to manufacturer's specifications. (1.8kN for "tyeasy").</li> </ul>
•	Gates:
•	<ul> <li>Gates at agreed locations shall be 3.6 metres wide standard field gates (galvanised with a weldmesh panel).</li> </ul>
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GP 566 / 1991	
DUBLIN (LANDS 7	
er THE <del>CROWN</del> DISTRICT	
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Addition of background information, land description & title reference & amendment to ownership & department name vide Dkt. 29/ 2000	+
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## VOL 4402 FOL499

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#### Susan Cook

From:	Mallala Lions <mallalalions@live.com.au></mallalalions@live.com.au>
Sent:	Monday, 21 August 2023 12:06 PM
То:	James Miller
Subject:	Dublin Camping Ground

\*\*CAUTION: This email is from a person outside of Adelaide Plains Council. Do not click on links or open attachments - unless you recognise the sender and know the content is safe\*\* Hi CEO James,

As a result of the recent meeting where Maurice Park advised that the land the Mallala and Districts Lions Club were trying to obtain for the development of a camping ground was trusted to the Council for use as parklands where the requirement that any camping ground would need to be available to all the public at all times, this would mean we could not charge site fees, the Lions Club is not in the position to spend development and running costs for no monetary returns, we do not wish to pursue the lease on the suggested land.

We would like to highlight there is still great value in a low site cost camping ground and would be very interested in pursuing a lease if any other suitable land became available in the future.

The Lions Club would like to thank all Council members that have actively been involved in trying to get the proposed camping ground, although it is not the outcome the club desired, we are very comfortable with the outcome.

Brenton Bell OAM Secretary Mallala and Districts Lions Club.

Sent from Mail for Windows

#### 15.4 PUBLIC FORUM 31 JULY 2023 – SUMMARY

Record Number:	D23,	/33210					
Author:	Mar	Marketing and Communications Officer					
Authoriser:	Acting Director, Corporate Services						
Attachments:	1. 2.	Discussion Summary – Public Forum 31 July 2023 🖖 🛣 Feedback Summary – Public Forum 31 July 2023 🖞 🔞					

#### OVERVIEW

Council held its second Public Forum of 2023 on the 31 July 2023 at the Dublin Institute.

#### RECOMMENDATION

"that Council, having considered Item 15.4 – *Public Forum 31 July 2023 – Summary*, dated 28 August 2023, receives and notes the report."

#### Purpose

The purpose of this report is to provide Council with an overview and feedback from the Public Forum held in Dublin on Monday 31 July 2023.

#### Background

Council first commenced holding public forums for its community in 2019 to provide an opportunity for accurate information dissemination in the community, and for residents and ratepayers to provide feedback on Council related issues, trends and concerns affecting the community.

Earlier this year, Council reviewed its approach to holding public forums and in doing so adopted the revised *Community Engagement Policy – Public Forums* (a copy of the Policy can be accessed <u>here</u>). The first Public Forum for 2023 was held at the Mallala Football Club on Monday 1 May 2023, and a report provided to Council at the 22 May 2023 Ordinary Council Meeting.

#### Discussion

The second Public Forum for 2023 was held at the Dublin Institute on Monday 31 July 2023. The forum was attended by 16 residents. The forum provided an opportunity for community members to speak with their elected representatives and have their say regarding Council related matters.

Feedback from the forum was positive, with the following common themes emerging by way of discussion:

- Dogs off-leash at Thompson Beach
- Windsor Institute
- Waste management in coastal communities and hard rubbish
- Thompson Beach Progress Association Strategic Plan
- Elected Member group email

A summary of the feedback received about the Public Forum, and a summary of discussion topics raised, is provided as **Attachment 1** and **Attachment 2** to this report.

#### Conclusion

Council is committed to working with the community; we value all feedback and encourage twoway communication with our residents and ratepayers. We look forward to the third, and final, forum of 2023 in October.

#### References

Legislation Local Government Act 1999 Council Policies/Plans Strategic Plan 2021-2024 4.4.2. Actively engage with and inform our communities Community Engagement Policy – Public Forums Customer Service Charter Requests for Services Policy

## Public Forum 31 July 2023

## **Discussion Summary**

A summary of the topics raised for discussion by community members at Adelaide Plains Council's Public Forum.

#### Dogs off-leash at Thompson Beach

- Suggested 10am 6pm or 10am 5pm to be considered.
- Thompson Beach Progress Association strategic meeting: dogs off-leash times was second highest on the list of what people wanted.
- Question: why look at removing dogs off-leash at Lewiston?

Mayor clarified the restrictions on the area due to the Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara (AIBSNP-WP).

Mayor clarified the investigation to requiring dogs on-leash in Lewiston is due to safety concerns for horse riders.

#### **Dublin Lions Park**

- Extra work is needed to make it a neat tidy corner on the Sixth Street/Second Street end.
- Snakes are a concern in the summertime where vegetation grows to the footpath.

Mayor responded that outdoor staff will continue to monitor, especially in summer.

#### Windsor Institute

- The Institute is not being used effectively and is at risk of deteriorating. There are historical artifacts stored that are at risk, the Rolls of Honour, and the old mural on the stage also needs to be looked after. The building is not up to scratch for the community to hire it.
- Historical artifacts also include paperwork (including library records from the early 1900s).
- A holistic view of tourism in the region would include our heritage buildings comment added by Councillor Lush.

Mayor noted that Council upgraded the Institute a few years ago to add a mobility access ramp. Questioned whether there would be interest from the community of Windsor to use the Institute for another purpose. Agreed that there should be action taken to protect the historical records, and queried whether Mallala Museum would be of assistance.

> Public Forum 31 July 2023 - Discussion Summary Page **1** of **4**

#### Waste

- Roadside dumping is an ongoing issue there is a large amount.
- Suggestion of a hard rubbish pick-up once a year for residents.
- Green waste facility is wanted for Thompson Beach/coastal communities. Suggested a local site to take green waste for drop-off.

Director Infrastructure and Environment noted current efforts to reduce the Transfer Station fees to encourage people in north to dispose of waste properly. Hard waste is an option to look into.

Mayor encouraged the idea of community gardens or nurseries in Parham or Thompson Beach.

#### **Thompson Beach**

- Thompson Beach Progress Association (TBPA):
  - The Strategic Plan includes short-term priorities and long-term priorities.
  - TBPA would appreciate Council assistance. Any progress that is currently happening in the Thompson Beach area is for the benefit of visitors, not residents.
  - Suggested an off-leash dog park to be added.
- Toilet facilities need to be improved, including a toilet block at the northern end of Thompson Beach near the AIBSNP-WP. Needs have been partially addressed but need upgrades for the long-term.
- Attendee thanked Council for improving accessibility at the southern end of the Thompson Beach walkway following community request.

Mayor acknowledged and thanked the community for highlighting what is important.

CEO noted that design work is currently underway for sealing of the Esplanade to prepare for future funding/grant opportunities so as to not further impact ratepayers.

Mayor agreed that current facilities are not sufficient, especially during holidays.

Public Forum 31 July 2023 - Discussion Summary Page **2** of **4** 

#### Dublin

- Community member requested update to where Council currently is in regards to Dublin campground. Mentioned local businesses are supportive of this happening to develop tourism and provide accommodation options.
- Thanked Council for hosting a Public Forum in Dublin.
- Signage needs to be updated across the region for tourists pointing to other areas as well, for example not a sign in Dublin only talking to Dublin heritage, but encouraging visitors to see other places.

Mayor advised the only Council resolution currently in effect is to investigate whether Council can/will make a portion of the land available for other use. This investigation has to go through several different government bodies and public consultation.

#### Parham

• Request for an off-leash dog park in the area. Parham and District Action Group mentioned Council is looking at selling the land where the old Parham playground was – is it possible a dog park is constructed there?

Director Growth and Investment advised there is budget to investigate land use options for the old playground site in Dublin, whether it is sold or used for something else. Dublin Master Plan and Thompson/Webb Beach/Parham planning is underway – dog parks are on the list, especially considering restrictions on the beach due to AIBSNP-WP.

#### **Other comments**

- Preserving the past is important would prefer money is spent on preserving the old than prioritising new.
- Webb Beach rotunda and toilets there are no lights, requested solar lights to be installed.
- Noted minimal recognition of Kaurna heritage or history in Two Wells township very important and needs to be more of a focus.
- Lack of 'bushfire safe refuge area' in Dublin/surrounding regions. There is a last resort location in Long Plains.

Mayor advised that Council is looking into Kaurna acknowledgement in townships and is committed to engaging with Traditional Custodians as Two Wells progresses.

Director Infrastructure and Environment clarified that townships are identified on CFS website as a safer place. There are no last resort areas in this region given the classification of built-up areas being deemed as safe refuge. Will approach the CFS to enquire what more can be done for the community.

Public Forum 31 July 2023 - Discussion Summary Page **3** of **4** 

#### **Contacting Elected Members**

- Mayor encouraged contacting Elected Members.
- Suggestion to create a group email for *all* Elected Members to easily contact all rather than individually listing emails.

Administration will develop an Elected Member email group for the community.

Public Forum 31 July 2023 - Discussion Summary Page **4** of **4** 

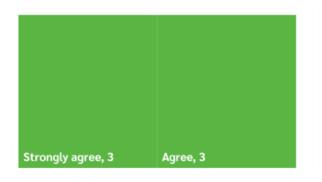
## Public Forum 31 July 2023 Feedback Summary

#### Total feedback received: 7

#### Q: How strongly do you agree or disagree with the following statements?

1: The Public Forum was useful.







## 3: I find this type of community engagement to be effective.



5: The length of the forum was appropriate.



Note: 6 out of 7 responses were received for the above questions.

4: The location of the forum was appropriate.



Public Forum 31 July 2023 - Feedback Summary Page **1** of **2** 

#### Q: Have you attended a Council Public Forum before?



# Q: Are there any improvements required in relation to content, format or delivery of the Public Forum?

- Format was good. Addressing the issues raised by online registration was good.
- Would be good to get more community involved/attending.

#### Q: Do you have any other comments in relation to the Public Forum?

- We need to see actions from all issues raised.
- Keep them happening even though it seems people aren't interested. Interest may grow as the opportunity gets presented.
- Maybe Windsor Institute could be turned into an Art Gallery with SALA exhibitions/special exhibitions. Maybe an artist forum/group could lease?

Public Forum 31 July 2023 - Feedback Summary Page **2** of **2** 

#### 15.5 UPDATE ON SALE OF LAND FOR NON-PAYMENT OF RATES

Record Number: D23/17938

Author: General Manager - Finance and Business

Attachments: Nil

#### OVERVIEW

The purpose of this report is to provide an update to the Council on the sale of land for non-payment of rates as resolved by the Council on the 27 September 2021 under Section 184 of the *Local Government Act 1999* to collect long overdue rates of \$200,639 from 26 properties.

As of the 18 August 2023: -

- a) Eleven (11) ratepayers have paid all the outstanding rates in full;
- b) Twelve (12) ratepayers have entered in to a payment plan and therefore Council has not yet commenced S184 proceedings; and
- c) S184 proceedings have been commenced through Council's debt collection agency and their lawyers with regard to the remaining three (3) properties. Accordingly;
  - Two (2) properties have been sold via public auction; and
  - One (1) property was not sold at the auction (due to not meeting reserve price) and therefore, Council's real estate agent has secured conditional sale agreement through negotiations.

Total amount owing from those 13 Properties is \$112,212 as of 18 August 2023 inclusive of rates instalments became overdue since the Council decision on 27 September 2021.

This report will be the last status update on the Council resolution from 27 September 2021 meeting. Council management will present a report to September meeting of the Council with a new list of properties with overdue rates for more than three (3) years.

#### RECOMMENDATION

"that Council, having considered Item 15.5 – Update on Sale of Land for Non-payment of Rates, dated 28 August 2023, receives and notes the report."

#### References

**Legislation** 

Local Government Act 1999 – Section 184 - Sale of land for non-payment of rates

Council Policies/Plans

Rates Arrears and Debtor Management Policy

#### 15.6 MALLALA ROAD ROUNDABOUT

Record Number:	D23/37268
Author:	Director Infrastructure and Environment
Authoriser:	Chief Executive Officer
Attachments:	Nil

#### RECOMMENDATION

"that Council, having considered Item 15.6 – *Mallala Road Roundabout*, dated 28 August 2023, receives and notes the report."

#### Purpose

The purpose of this report is to provide the Council Members' information on the Mallala Road Roundabout in Two Wells.

#### Background

The Mallala Roundabout project has been a long-standing ongoing item that the Infrastructure and Environment Committee and Council has considered on numerous occasions. Provided below is a summary of resolutions;

Council, at its Ordinary Meeting on 28 September 2020, resolved as follows:

#### 21.1 Infrastructure and Environment Committee Meeting

Moved Councillor Lush Seconded Councillor Keen 2020/346

*"that Council endorses resolution 2020/030 of the Infrastructure and Environment Committee and in doing so:* 

- 1. Acknowledges that the roundabout at the intersection of Old Port Wakefield Road and Mallala Road is unlikely to be delivered prior to the school opening in January 2021 or the 150th home in Liberty being occupied; and
- 2. Determines that there is a requirement for provisional infrastructure to provide safe pedestrian and vehicle access while the land acquisition and roundabout construction is delayed."

CARRIED

And,

21.1 Infrastructure and Environment Committee Meeting

MovedCouncillor BoonSecondedCouncillor Keen2020/347

*"that Council endorses resolution 2020/031 of the Infrastructure and Environment Committee and in doing so:* 

1. Adopts the Deed of Variation as presented at Attachment 1 to this Report; and

- 2. Instructs the Chief Executive Officer to write to the Department for Infrastructure and Transport (DIT):
  - a. identifying the requirement for provisional infrastructure to provide safe pedestrian and vehicle access while the land acquisition and roundabout construction is delayed;
  - b. Determines that the provisional infrastructure design and construction costs be borne by DIT;
  - c. Request that DIT review the speed limit on Mallala Road with a view to reducing from 80kph to 50kph in the area where the roundabout is to be constructed until such time as it is constructed; and
  - d. That items identified in point b and c above be completed by Friday 22 January 2021."

CARRIED

And Council, at its Special Meeting on 11 July 2022, resolved as follows;

5.1 Mallala Road Roundabout

Moved Councillor Keen Seconded Councillor Lush 2022/216

"that Council, having considered Item 5.1 – Mallala Road Roundabout – July 2022 dated 11 July 2022, receives and notes the report and in doing so:

- 1. Does not endorse the draft Second Deed of Variation, noting that the draft Second Deed of Variation, in its current format and as presented at Attachment 1 to this Report, will expose Council to risk from both a financial and legal perspective;
- 2. Instructs the Chief Executive Officer to continue negotiations in relation to an amended draft Second Deed of Variation including seeking any necessary legal and financial advice; and
- 3. Notes that any further iterations of the Second Deed of Variation will require Council's endorsement prior to execution and will therefore be presented back to Council at the appropriate time."

#### CARRIED UNANIMOUSLY

Additionally, Council, at its Ordinary Meeting on 22 August 2022, in confidence resolved 2022/303 and 2022/304.

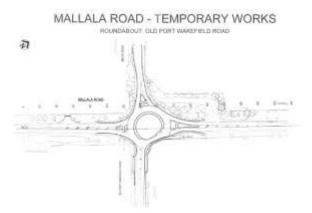
#### Discussion

Since 22 August 2022, Management have met on a regular basis to discuss the project to ensure that the project continues to move forward.

Adelaide Plains Council has secured through Heavy Vehicle Safety and Productivity Program Round 7 (\$439,500) and is currently in the process of finalising the grant funding claim with the Federal Government.

The following points describes the project, processes involved and the expected outcomes;

- Mallala Road is a State Government Road and the responsibility of the Department of Infrastructure and Transport (DIT).
- The roundabout design was undertaken by DIT utilising a DIT prequalified professional services consultant.
- The design undertaken by DIT has considered all relevant standards and specifications to
  ensure the built infrastructure has regard for safe vehicle and pedestrian movements. Noting
  that DIT has the Master Specifications which set out the requirements to achieve the quality
  and performance outcomes expected in the finished product for construction projects and
  professional services. The Master Specification enables The Department to communicate
  standard requirements across industry to design, construct its infrastructure assets. This can
  be found on their website.
- The project is currently under construction with an estimated completion date for Stage 1 is December 2023 weather and contractor permitting. The following describes the 2 stages of the roundabout construction;
  - Stage 1 temporary smaller roundabout to ensure safe pedestrian and traffic management as an interim solution. This includes the construction of the majority of roundabout infrastructure on Meany Road and Mallala Road.
  - Stage 2 a permanent roundabout suitable for both residential traffic and pedestrians, and freight. Department for Infrastructure is required undertake further planning and land acquisition ahead of stage 2 construction commencing.



- This includes the construction of remaining roundabout infrastructure on Mallala Road and Old Port Wakefield Road.
- Stage 1 and 2;

#### Conclusion

This report is provided for Members' information.

#### References

**Legislation** 

Local Government Act 1999

Council Policies/Plans

Strategic Plan 2021-2024

Long Term Financial Plan 2023-2032

Infrastructure and Asset Management Plans

Annual Business Plan and Budget 2023-2024



#### 15.7 GREATER ADELAIDE REGIONAL PLAN DISCUSSION PAPER CONSULTATION

Record Number:	D23/37017					
Author:	Strategic Project Officer					
Authoriser:	Director Growth and Investment					
Attachments:	<ol> <li>State Planning Commission Letter to Stakeholders <u>1</u></li> <li>Discussion Paper – Adelaide Plains Extract <u>1</u></li> </ol>					

#### OVERVIEW

The State Planning Commission has released (14 August 2023) a Discussion Paper<sup>1</sup> to inform the next Greater Adelaide Regional Plan (GARP). The Commission is undertaking extensive consultation, providing opportunity for community members, industry, peak groups, and councils to provide input to assist the Commission prepare a draft GARP.

Council officers will commence review and analysis of the opportunities and challenges associated with the Discussion Paper with the intent to work towards a draft submission to be brought forward for Council's consideration at its meeting in October to enable a submission to be made by 6 November 2023 when the consultation closes.

#### RECOMMENDATION

"that Council, having considered Item 15.7 – *Greater Adelaide Regional Plan Discussion Paper Consultation*, dated 28 August 2023, receives and notes the report."

#### Purpose

To inform Council about consultation commencing on a Discussion Paper to inform the next Greater Adelaide Regional Plan for a 12 week period.

#### Background

The Regional Plan for Greater Adelaide is a statutory planning instrument established under the *Planning, Development and Infrastructure Act 2016.* Spatially, all of Adelaide Plains Council is located within the Greater Adelaide Planning Region. The current Regional Plan for Greater Adelaide is called the 30 Year Plan for Greater Adelaide 2017 Update<sup>2</sup>.

The State Planning Commission (Commission) is charged with responsibility to update the Regional Plan for Greater Adelaide from time to time. With various circumstances changing, in particular population, the Commission has released a Discussion Paper<sup>3</sup> to inform the next Greater Adelaide Regional Plan (GARP). The Commission Chair wrote to Council as a stakeholder inviting participation (**Attachment 1**).

The Commission is currently undertaking engagement/consultation, providing opportunity for community members, industry, peak groups, and councils to provide input to assist the Commission prepare a draft GARP. The GARP is intended to work towards the outcomes that are articulated in

<sup>&</sup>lt;sup>1</sup> plan.sa.gov.au/regional-planning-program

<sup>&</sup>lt;sup>2</sup> <u>livingadelaide.sa.gov.au/</u>

<sup>&</sup>lt;sup>3</sup> plan.sa.gov.au/regional-planning-program

what are called the State Planning Policies<sup>4</sup>. The State Planning Policies outline the economic, social and environmental outcomes sought across South Australia.

A range of community information sessions are on offer by the Commission at different times and places across Greater Adelaide. The Adelaide Plains Information Session is in the Two Wells Chamber on Wednesday 13 September 12 – 7pm. Submissions on the Discussion paper are invited by the State Planning Commission by 6 November. Council officers have advised local stakeholders about the consultation process.

Acknowledging the Discussion Paper is some 80 pages, in summary Two Wells is flagged for investigation for further residential and employment growth (**Attachment 2**).

Council's adopted Growth Strategy proposes a range of actions to work towards over the next five years to foster the liveability and sustainability of growth that is already planned for. The adopted Growth Strategy flags the potential for further growth at Two Wells (with the Hicks land) and at Dublin. The Commission is aware of Council's current Growth Strategy.

#### Discussion

Council officers will commence review and analysis of the opportunities and challenges associated with the Discussion Paper, this review has not commenced. The intent is to work towards a draft submission to be brought forward for Council's consideration at its meeting in October.

Release by the Commission of the Discussion Paper enables time for Council, community, industry and stakeholders to consider what information should be conveyed to the Commission by way of submissions. The Commission will use this information to inform the preparation of a draft GARP on which further consultation would occur.

#### Conclusion

For Council, flagged further growth – in particular at Two Wells – presents long term opportunities as well as challenges. These will need to be identified at a preliminary level and conveyed to the Commission.

### References

<u>Legislation</u> *Planning, Development and Infrastructure Act 2016* 

Council Policies/Plans

Growth Strategy and Action Plan

<sup>&</sup>lt;sup>4</sup> State planning policies | PlanSA

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20552227

14 August 2023



PLANNING COMMISSION

Level 10 83 Pirie Street Adelaide SA 5000

GPO Box 1815 Adelaide SA 5001

1800 752 664 saplanningcommission@sa.gov.au

#### NOTICE FROM THE CHAIR

#### **Greater Adelaide Regional Plan Discussion Paper**

I am pleased to advise you that as part of the process for the development of the Greater Adelaide Regional Plan, the State Planning Commission has commenced public consultation on the Greater Adelaide Regional Plan Discussion Paper for a period of 12 weeks starting today and concluding on 6 November 2023 at 5:00 pm.

The Discussion Paper is an evidence-based document with a strong focus on what the Greater Adelaide Region may look like in 2051. It presents key considerations and trends that we need to consider in our future planning.

This is an opportunity to provide early input into the Greater Adelaide Regional Plan and help determine:

- What Greater Adelaide might look like in 30 years.
- The needs and wants of current and future communities.
- Where and how we should grow.

To read the Discussion Paper, please visit the <u>PlanSA Portal</u>. Further resources are also available on the site to support the engagement process and help guide our communities and stakeholders on how to have their say.

A series of drop-in and online <u>community information sessions</u> are planned for people to attend and learn more.

I encourage you to participate in the consultation process and look forward to receiving your valuable input. It will be integral to how we plan for South Australia's future development and growth while meeting the needs of population and employment, housing affordability and quality of life for the Region.

Should you require any further information regarding the Discussion Paper, visit <u>PlanSA</u>, email <u>PlanSA@sa.gov.au</u> or call the PlanSA Service Desk at 1800 752 664.

Yours sincerely

Craig Holden Chair



saplanningcommission.sa.gov.au



Source: Adelaide Plains Council

#### North-western spine

The north-western spine begins at the southern end of the Port Wakefield Highway stretching northward past the Riverlea development to Two Wells, and then further north along the highway. The investigation areas do not extend as far as the towns of Dublin and Mallala.

These towns will keep their own separate identity but may expand locally to support township function and viability.

Except for areas currently identified for urban development, most of this area is currently zoned for rural and horticultural activities, including rural living or lifestyle allotments.

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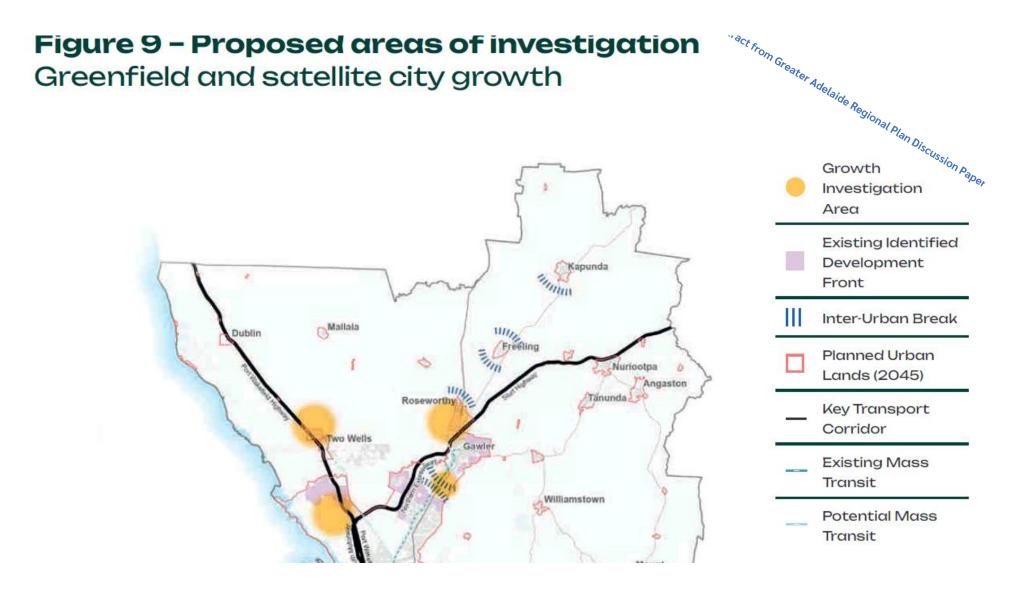
#### Why this area

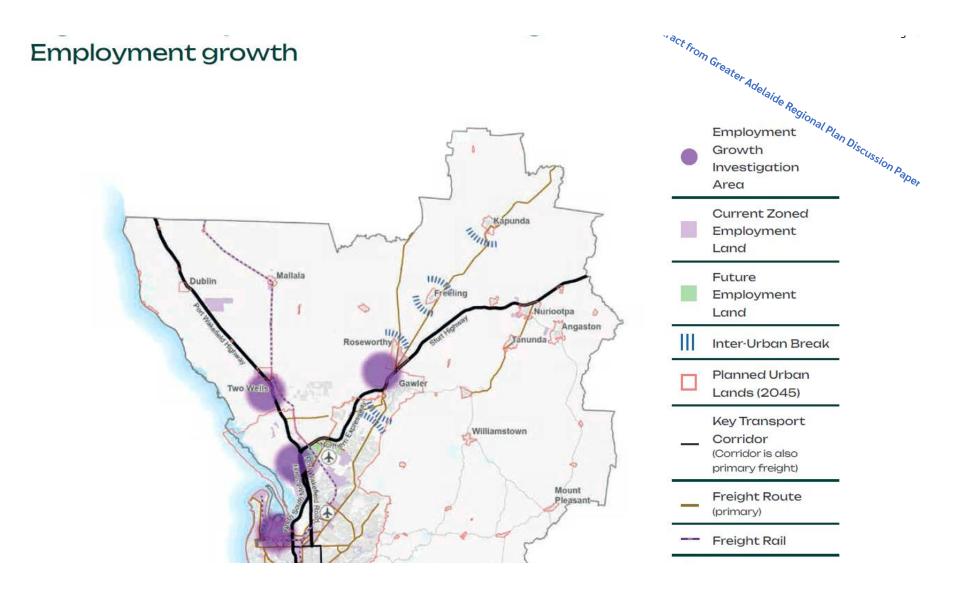
This area was identified as an investigation area for future residential/ employment activities because:

- . It makes use of the significant investment in road infrastructure already completed
- Further development would build on and leverage the current development activity that is already planned for Riverlea and Two Wells, which is anticipated to provide more than 15,000 new dwellings over the short to medium term
- Planned infrastructure investment to support these . already identified development fronts could be leveraged as a base for further growth (regional infrastructure solutions)
- The topography of the land does not present . significant challenges
- The current land uses could be moved to other locations without significantly impacting the state's economy
- The land has lower primary production value than . other high-quality land in the north
- It is well connected to strategic employment lands in northern Adelaide, such as Edinburgh Parks
- Additional development in this investigation area may provide the population numbers needed to justify significant regional infrastructure investment.

" <sup>act from Greater Adelaide Regional Plan Discussion Paper</sup>

- · Much of the area for investigation is currently part of the EFPA. This means that land would not be made available for development in the short term, until other land within the urban area is developed
- · Any proposals to rezone land in the EFPA requires assessment against the need for this land for long term residential or employment growth, and its landscape, environmental or food production significance
- · The area is currently not supported by high frequency public transport and would require significant investment in trunk infrastructure to support urban growth
- It will be important to encourage future employment growth in this region to facilitate a greater level of regional employment self-sufficiency
- · Hazards and environmental issue such as flooding would need to be considered and managed.





#### 15.8 LIBRARY AND COMMUNITY SERVICES REPORT – APRIL TO JUNE 2023

<b>Record Number:</b>	D23/31894
Author:	Manager Library and Community
Authoriser:	Group Manager - Development and Community
Attachments:	Nil

#### RECOMMENDATION

"that Council, having considered Item 15.8 – *Library and Community Services Report* – *April to June 2023*, dated 28 August 2023, receives and notes the report."

#### Purpose

To provide an update about the various events and programs developed and implemented by the Library and Community Services team during the months of April to June 2023.

#### Discussion

#### Basket Weaving Workshop – 17 March and 14 April 2023

Adelaide Plains Library staff have previously offered adult basket weaving courses run by indigenous women employed at the Marra Dreaming Centre. Earlier this year staff were approached from a representative from Marra Dreaming who were successful in obtaining a grant to hold free activities in regional areas, enquiring if our library service would be interested in hosting two sessions focused on the attendants experiencing and exploring traditional Aboriginal artwork. Both workshops were held in the Two Wells Council Chambers and a combined total of 19 people attended these classes. Not only are these programs educational, but those taking part are also enjoying positive social interaction with people interested in similar pursuits.



Above – Marra Dreaming facilitator Mary with a small group of participants

#### National Volunteer Week celebrations – 15 to 21 May 2023

The theme for this year's National Volunteer Week was "the change makers." For over ten (10) years, Council's volunteers were given the opportunity to enjoy a free movie at the Gawler Cinema, however with the Cinema complex shutting its doors earlier this year, staff considered 'treating' our hard- working volunteers within the district in a different way. This year for the first time, local cafe businesses agreed to participate with offering a 'free' hot tea/coffee and sweet treat which could be redeemed by volunteers when handing over their official ticket (to the value of up to \$10) any time during National Volunteer Week.

Five (5) businesses were involved- namely, the Dublin General Store, Bec's Café (Dublin), Mallala Coffee House, Bella Mia Espresso Bar and the Two Wells Bakery. Staff handed out 130 tickets to volunteers and over the course of National Volunteer Week 88 vouchers were collected by business owners.

The Manager Library and Community received many favourable comments from the business owners – particularly as many new faces were walking through their doors and hopefully would make a return visit. Further to this, we had received positive feedback from participants about supporting local businesses and recognition of the various groups' volunteers.



Above – National Volunteer Week 2023 poster

## Mid North Community Passenger Network – 2022-2023

Council continues its alliance with the Mid North Community Passenger Network in collaboration with Wakefield Regional Council, Goyder Council and its auspicing body Clare and Gilbert Valleys. Councillor Boon has been appointed to represent Council on the Mid North Community Passenger Network Committee.

The Network provides transport for members of the community who have limited options to attend their medical and health appointments. In 2022/2023 the service was requested and used for a total of 163 trips, compared to 137 trips in the previous financial year of 2021/2022. A vehicle is based at Mallala which is used by the accredited volunteer drivers.

#### Community Partnerships Fund – Individual Sport and Cultural Funding – 2022-2023

Council recognises the outstanding talent of individuals residing within the district who have excelled in their chosen field of sport, recreation or cultural activity. In the course of this financial year, Council has supported 16 young people in their respective ventures and a total of \$2,000 funds have been awarded to the various applicants. Residents who have been selected to represent South Australia at a State, National or International level may be eligible to receive some financial assistance (from \$50 to \$200), in line with the Funding Guidelines.

#### Adelaide Plains Library Facebook Page

The Library's Facebook page continues to be both informative and promote our various events and services. Currently we have 971 followers (almost 50 people more than was recorded in the January – March 2023 period). Below are statistics collected from January to March 2021 to April to June 2023 quarter.

Library	Jan –	April –	July –	Oct –	Jan –	April –	July –	Oct –	Jan –	April –
Facebook	Mar	June	Sept	Dec	Mar	June	Sept	Dec	Mar	June
Activity	2021	2021	2021	2021	2022	2022	2022	2022	2023	2023
Total number of posts	98 (32)	110 <i>(37)</i>	130 (43)	103 <i>(34)</i>	107 (36)	101 (34)	114 (38)	115 <i>(38)</i>	129 <i>(43)</i>	102 (34)
Total post	47,854	25,846	86,944	19,332	28,812	22,661	29,460	28,880	52,209	27,885
views	15,951	<i>8,615</i>	<i>28,944</i>	<i>6,444</i>	<i>9,604</i>	<i>7,554</i>	<i>9,820</i>	<i>9,627</i>	17,403	<i>9,285</i>

#### Table 1 – Library Facebook statistics (Monthly average in ITALICS)

Below and on the following page are two recent popular posts.





During the next three months staff will be working on the following events which will be reported in detail in the next Library and Community Services Quarterly Report (July to September 2023):

- <u>Author event/NAIDOC Week tie in</u> 4 July 2023 Lea McInerney and Kara McEwen;
- <u>Citizenship Ceremony</u> 10 July 2023;
- <u>Firstival Festival</u> during the month of July, libraries across the State, 'branded' and promoted their individual events. The aim was to collectively increase awareness and participation of the diverse range of events and services offered by public libraries.
- <u>South Australian Living Artists Festival</u> (August 2023) this year's theme is "Pattern of our Lives" artwork will be displayed during the month of August at the Two Wells Library;
- <u>Children's Book Week</u> 19 to 25 August 2023 staff visiting Mallala Primary School on 22 August 2023.

#### Conclusion

Throughout the year library and community staff plan an array of events and services to meet the needs of both local children and adults.

#### References

<u>Legislation</u>

Libraries Act 1982

Council Policies/Plans

Strategic Plan 2021-2024

## 16 QUESTIONS ON NOTICE

Nil

## 17 QUESTIONS WITHOUT NOTICE

### **18 MOTIONS ON NOTICE**

18.1 NOTICE OF MOTION - COUNCILLOR PANELLA - WINDSOR INSTITUTE

Record Number: D23/36261

Submitted By: Councillor Margherita Panella

Attachments: Nil

#### PREAMBLE

During the Community Forum, many community members raised concerns about the Windsor Institute and what Council envisions to do with this asset.

#### PROPOSED MOTION

"that the Chief Executive Officer bring back a report to Council encompassing all information regarding the Windsor Institute. The report to cover information such as status of the building (to keep, sell or find a new use for the building), determine any repairs required, cost of repairs, inventory list of all items in and out of the institute and to ensure that all items of historical and/or value to the community be removed and stored for safe keeping until a place can be found to incorporate the history of the Windsor Institute."

#### 18.2 NOTICE OF MOTION – DEPUTY MAYOR STRUDWICKE – SOCIAL MEDIA PRESENCE

Record Number: D23/36268

Submitted By: Councillor Marcus Strudwicke

Attachments: Nil

#### PREAMBLE

At the Ordinary Council meeting on 26 June 2023, Council received a report by the Marketing and Communications Officer on the Marketing and Communications Strategy 2023-2024.

Strategy 2.4 referred to creating 'a digital marketing strategy aligned to community expectations to facilitate the launch of social media.'

In light of the work undertaken by staff in progressing the implementation of an organisation social media presence, I move the following:

#### PROPOSED MOTION

"that the Chief Executive Officer provide a report to the next ordinary meeting of Council, updating the chamber on the work currently being undertaken, and next steps required, to fast track the implementation of a social media presence for Adelaide Plains Council."

## **19 MOTIONS WITHOUT NOTICE**

## 20 URGENT BUSINESS

## 21 CONFIDENTIAL ITEMS

## **21.1 TWO WELLS TOWN CENTRE DEVELOPMENT**

#### RECOMMENDATION

"that:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except the Chief Executive Officer, Director Corporate Services, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager Development and Community, Executive Assistant to the Chief Executive Officer and Mayor, Governance Administration Officer/Minute Taker and Information Technology Officer, be excluded from attendance at the meeting of Council for Agenda Item 21.1 Two Wells Town Centre Development;
- 2. That Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.1 Two Wells Town Centre Development concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, and would on balance be contrary to the public interest;
- 3. That Council is satisfied that in principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

#### RECOMMENDATION

"that Council, having considered the matter of Item 21.1 – *Two Wells Town Centre Development* in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves that:

- 1. The staff report and the minutes pertaining to Item 21.1 Two Wells Town Centre Development remain confidential and not available for public inspection until further order of the Council except such disclosure as the Chief Executive Officer determines necessary or appropriate for the purpose of furthering the discussions or actions contemplated;
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."

## 22 CLOSURE