

# NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the  
*Local Government Act 1999*

## The Ordinary Meeting of the



will be held in

**Council Chamber  
Redbanks Road  
Mallala**

on

**Monday 22 May 2023 at 4.30pm**

A handwritten signature in black ink, appearing to be "J. Miller", is positioned above the printed name and title.

James Miller  
**CHIEF EXECUTIVE OFFICER**



## INDEX

Page  
Number

<b>1</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>5</b>
<b>2</b>	<b>ATTENDANCE RECORD.....</b>	<b>5</b>
<b>3</b>	<b>CONFIRMATION OF COUNCIL MEETING MINUTES .....</b>	<b>6</b>
3.1	Confirmation of Minutes – Ordinary Council Meeting held 24 April 2023 .....	7
3.2	Confirmation of Minutes – Special Council Meeting held 1 May 2023 .....	23
<b>4</b>	<b>BUSINESS ARISING.....</b>	<b>27</b>
<b>5</b>	<b>DECLARATION OF MEMBERS’ INTEREST .....</b>	<b>27</b>
<b>6</b>	<b>ADJOURNED BUSINESS .....</b>	<b>27</b>
	Nil	
<b>7</b>	<b>MAYOR’S REPORT .....</b>	<b>28</b>
7.1	Mayor's Report .....	28
7.2	Acting Mayor's Report .....	30
<b>8</b>	<b>REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED .....</b>	<b>31</b>
<b>9</b>	<b>DEPUTATIONS .....</b>	<b>32</b>
9.1	Deputation – Mr Brenton Bell spokesperson for the Mallala Lions Club - Proposed Camping Ground Development.....	32
<b>10</b>	<b>PRESENTATIONS/BRIEFINGS .....</b>	<b>40</b>
	Nil	
<b>11</b>	<b>PETITIONS .....</b>	<b>40</b>
	Nil	
<b>12</b>	<b>COMMITTEE MEETING MINUTES .....</b>	<b>40</b>
	Nil	
<b>13</b>	<b>SUBSIDIARY MEETINGS.....</b>	<b>41</b>
13.1	Gawler River Floodplain Management Authority – Board Meeting held on 20 April 2023 ....	41
<b>14</b>	<b>REPORTS FOR DECISION.....</b>	<b>49</b>
14.1	Gawler River Floodplain Management Authority – APC Business Case Contribution .....	49
14.2	Gawler River Floodplain Management Authority – 2023/2024 Draft Annual Business Plan and Budget.....	56
14.3	Third Budget Update 2022/2023.....	75
14.4	Proposed Discretionary Fees & Charges for 2023/2024 .....	93
14.5	Two Wells Community Fund Committee – Council Representative Appointment.....	103
14.6	Updated Equine Strategy.....	108

<b>15</b>	<b>REPORTS FOR INFORMATION .....</b>	<b>191</b>
15.1	Council Resolutions - Status Report .....	191
15.2	Capital Works and Operating Program Monthly Update - May 2023.....	204
15.3	Public Forum 1 May 2023 - Summary .....	211
<b>16</b>	<b>QUESTIONS ON NOTICE .....</b>	<b>217</b>
	Nil	
<b>17</b>	<b>QUESTIONS WITHOUT NOTICE .....</b>	<b>217</b>
<b>18</b>	<b>MOTIONS ON NOTICE .....</b>	<b>217</b>
	Nil	
<b>19</b>	<b>MOTIONS WITHOUT NOTICE.....</b>	<b>217</b>
<b>20</b>	<b>URGENT BUSINESS.....</b>	<b>217</b>
<b>21</b>	<b>CONFIDENTIAL ITEMS .....</b>	<b>218</b>
21.1	Two Wells Town Centre – Update .....	220
<b>22</b>	<b>CLOSURE .....</b>	<b>221</b>



**1 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

**2 ATTENDANCE RECORD**

### **3 CONFIRMATION OF COUNCIL MEETING MINUTES**

#### **3.1 Confirmation of Minutes – Ordinary Council Meeting – 24 April 2023**

**“that the minutes of the Ordinary Council Meeting held on 24 April 2023 (MB Folios 17776 to 17790 inclusive) be accepted as read and confirmed.”**

# MINUTES

of the

## Ordinary Council Meeting



Held, pursuant to the provisions of the  
*Local Government Act 1999*, in the

**Council Chamber  
Redbanks Road  
Mallala**

on

**Monday 24 April 2023 at 4.30pm**

The Mayor formally declared the meeting open at 4.30pm.

## **1 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

## **2 ATTENDANCE RECORD**

### **Present:**

Mayor Mark Wasley  
Councillor Alana Bombardieri  
Councillor Kay Boon  
Councillor Terry-Anne Keen  
Councillor John Lush  
Councillor Dante Mazzeo  
Councillor Margherita Panella (from 4.31pm)  
Councillor David Paton  
Councillor Marcus Strudwicke  
Councillor Eddie Stubing

### **Staff in Attendance:**

Chief Executive Officer  
Director Corporate Services  
Director Finance  
Director Growth and Investment  
Director Infrastructure and Environment  
Group Manager – Development and Community  
Governance Administration Officer/Minute Taker  
Information Technology Officer

Mr James Miller  
Ms Sheree Schenk  
Mr Rajith Udugampola  
Mr Darren Starr  
Mr Thomas Jones  
Mr Michael Ravno  
Ms Stacie Shrubsole  
Mr Sean Murphy

### **Apologies:**

Nil

### **3 MINUTES**

Councillor Panella joined the meeting at 4.31pm.

#### **3.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING – 27 MARCH 2023**

##### **RESOLUTION 2023/087**

Moved: Councillor Strudwicke

Seconded: Councillor Boon

“that the minutes of the Ordinary Council Meeting held on 27 March 2023 (MB Folios 17764 to 17775 inclusive) be accepted as read and confirmed.”

**CARRIED**

### **4 BUSINESS ARISING**

Nil

### **5 DECLARATION OF MEMBERS' INTEREST**

Nil

### **6 ADJOURNED BUSINESS**

Nil

### **7 MAYOR'S REPORT**

#### **7.1 MAYOR'S REPORT - APRIL 2023**

##### **RESOLUTION 2023/088**

Moved: Councillor Lush

Seconded: Councillor Keen

“that Council, having considered Item 7.1 – *Mayor's Report – April 2023*, dated 24 April 2023, receives and notes the report.”

**CARRIED**

### **8 REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED**

Nil

### **9 DEPUTATIONS**

Nil

**10 PRESENTATIONS/BRIEFINGS**

Nil

**11 PETITIONS**

Nil

**12 COMMITTEE MEETING MINUTES****12.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD 3 APRIL 2023****RESOLUTION 2023/089****Moved: Councillor Strudwicke****Seconded: Councillor Boon**

**“that Council receives and notes the minutes of the Minutes of the Audit Committee Meeting held 3 April 2023 as presented at Attachment 1 to this Report.”**

**CARRIED****RESOLUTION 2023/090****Moved: Councillor Strudwicke****Seconded: Councillor Boon**

**“that Council endorses resolution 2023/022 of the Audit Committee and in doing so adopts the response outlined within Attachment 2 to this report as the Council’s response to the ESCOSA Local Government Advice – February 2023.”**

**CARRIED****RESOLUTION 2023/091****Moved: Councillor Keen****Seconded: Councillor Strudwicke**

**“that Council endorses resolution 2023/023 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2022/2023 Financial Year.”**

**CARRIED****12.2 MINUTES OF THE ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETING HELD 4 APRIL 2023****RESOLUTION 2023/092****Moved: Councillor Strudwicke****Seconded: Councillor Keen**

**“that Council receives and notes the minutes of the Minutes of the Adelaide Plains Council Historical Committee Meeting held 4 April 2023 as presented at Attachment 1 to this Report.”**

**CARRIED**

**13 SUBSIDIARY MEETINGS****13.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY – SPECIAL BOARD MEETING HELD 16 MARCH 2023****RESOLUTION 2023/093**

Moved: Councillor Keen

Seconded: Councillor Lush

“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Special Board Meeting held on 16 March 2023 as presented as Attachment 1 to this report.”

**CARRIED**

**14 REPORTS FOR DECISION****14.1 COUNCIL MEMBERS BEHAVIOURAL SUPPORT POLICY****RESOLUTION 2023/094**

Moved: Councillor Keen

Seconded: Councillor Strudwicke

“that Council, having considered Item 14.1 – *Council Members Behavioural Support Policy*, dated 24 April 2023, receives and notes the report and having considered the requirements of section 75F of the *Local Government Act 1999*, resolves not to adopt a Behavioural Support Policy at this time.”

**CARRIED UNANIMOUSLY**

**14.2 REVIEW OF DELEGATIONS – EXPIATION OF OFFENCES ACT 1996 AND PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016****RESOLUTION 2023/095**

Moved: Councillor Boon

Seconded: Councillor Bombardieri

“that Council, having considered Item 14.2 – *Review of Delegations - Expiation of Offences Act 1996 and Planning, Development and Infrastructure Act 2016*, dated 24 April 2023, receives and notes the report and in doing so having conducted a review of the powers and functions previously delegated to the Chief Executive Officer, and others, in accordance with s44(1) of the *Local Government Act 1999* and s100 of the *Planning, Development and Infrastructure Act 2016* Council:

**1. Revocations**

Hereby revokes the powers and functions under the following Acts and Regulations (as individually identified below) its previous delegations to the Chief Executive Officer and all other Council officers of those powers and functions, effective from 28 April 2023:

- i. *Expiation of Offences Act 1996*;

- ii. *Delegations made under Planning, Development and Infrastructure Act 2016, Planning, Development and Infrastructure (General) Regulations 2017, Planning & Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority; a Designated Entity – (Instrument A)*
- iii. *Delegations made under Planning, Development and Infrastructure Act 2016, Planning, Development and Infrastructure (General) Regulations 2017, Planning & Design Code and Practice Directions of Powers of a Council as a Relevant Authority – (Instrument B)*

2. **Adoption of Delegations**

In exercise of the power contained in section 44 of the *Local Government Act 1999*, the powers and functions under the following Acts and specified in the proposed *Instruments of Delegation* contained in this report's attachments (each of which is individually identified as indicated below) are hereby delegated effective from 28 April 2023 to the person occupying the office of Chief Executive Officer (and anyone acting in that position) subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in each proposed Instrument of Delegation.

- ***Expiation of Offences Act 1996***

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.

3. ***Delegations made under Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority; a Designated Entity – (Instrument A)***

In exercise of the power contained in s100 of the *Planning, Development and Infrastructure Act 2016*, the powers and functions under the *Planning, Development and Infrastructure Act 2016*, *Planning, Development and Infrastructure (General) Regulations 2017*, *Planning & Design Code and Practice Directions of Powers of a Council as a Council*, a Designated Authority; a Designated Entity – (Instrument A), contained in Attachment 1 to this report, are hereby delegated effective from 28 April 2023 to the person occupying or acting in the Office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation

4. ***Delegations made under Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Relevant Authority – (Instrument B)***

In exercise of the power contained in s100 of the *Planning, Development and Infrastructure Act 2016*, the powers and functions under the *Planning, Development and Infrastructure Act 2016*, *Planning, Development and Infrastructure (General) Regulations 2017*, *Planning & Design Code and Practice Directions of Powers of a Council as a Relevant Authority – (Instrument B)*, contained in Attachment 1 to this report, are hereby delegated effective from 28<sup>th</sup> day of April 2023 to the person occupying or acting in the Office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions.



Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.”

CARRIED UNANIMOUSLY

#### 14.3 LEGATUS GROUP STRATEGIC PLAN 2023-2027, ANNUAL BUSINESS PLAN AND BUDGET 2023-2024 AND LONG TERM FINANCIAL PLAN

##### RESOLUTION 2023/096

Moved: Councillor Keen

Seconded: Councillor Lush

“that Council, having considered Item 14.3 – *Legatus Group Strategic Plan 2023-2027, Annual Business Plan and Budget 2023-2024 and Long Term Financial Plan*, dated 24 April 2023, receives and notes the report and in doing so:-

1. Supports the proposed outcomes, strategies and actions contained within the Legatus Group Draft Strategic Plan for 2023-2027, Draft Long Term Financial Plan 2023-2027, Draft Business Plan 2023-2024 and Draft Budget 2023-2024 and thereby endorses the Strategic Documents (Attachment 1 to 4); and
2. Include in its 2023-2024 Draft Annual Business Plan and Budget an amount of \$12,760 as its Member Council contribution to support the operations of Legatus.”

CARRIED UNANIMOUSLY

#### 14.4 THOMPSON BEACH VEHICLE ACCESS – PUBLIC CONSULTATION

Councillor Strudwicke raised a Point of Order on the basis that the recommendation is in relation to endorsing the discussion paper for public consultation, and there will be an opportunity if the motion is successful to update the facts within the discussion paper presented.

Mayor Wasley accepted the Point of Order, and in doing so noted that the motion had been moved and seconded, and opened the motion up for discussion.

##### RESOLUTION 2023/097

Moved: Councillor Strudwicke

Seconded: Councillor Keen

“that Council, having considered Item 14.4 – *Thompson Beach Vehicle Access – Public Consultation*, dated 24 April 2023, receives and notes the report and in doing so:-

1. Endorses in principle undertaking public consultation about a seasonal vehicle closure of Thompson Beach to inform a Council resolution under the *Local Government Land By-Law 2019*.

2. Instructs the Chief Executive Officer to prepare the Thompson Beach Seasonal Vehicle Closure Discussion Paper and to bring it to Council for endorsement for use for public consultation.”

CARRIED UNANIMOUSLY

#### 14.5 DOG REGISTRATION FEES 2023/2024

##### RESOLUTION 2023/098

Moved: Councillor Keen

Seconded: Councillor Bombardieri

“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, receives and notes the report and in doing so sets the 2023/2024 registration fee for a:

1. Non-Standard dog at \$80; and
2. Standard dog (desexed and microchipped) at \$40.00 (50% off the Non-Standard dog fee as previously recommended by the Dog and Cat Management Board).”

CARRIED UNANIMOUSLY

##### RESOLUTION 2023/099

Moved: Councillor Strudwicke

Seconded: Councillor Boon

“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, sets the 2023/2024 dog business registration fees at:

- \$417 for 1-19 business dogs (no additional rebates)
- \$539 for 20 or more business dogs (no additional rebates).”

CARRIED UNANIMOUSLY

##### RESOLUTION 2023/100

Moved: Councillor Boon

Seconded: Councillor Lush

“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, offers an Assistance Dog and Assistance Dog in Training registration category in 2023/2024, with no fees, as required by the *Dog and Cat Management Act 1995*.”

CARRIED UNANIMOUSLY

**MOTION****Moved: Councillor Keen****Seconded: Councillor Boon**

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, offers the following discretionary dog registration fee rebates in 2023/2024:**

- **Working livestock dog**                      **\$35 flat fee (no additional rebates)**
- **Racing greyhound**                      **\$35 flat fee (no additional rebates)**
- **Concession card**                      **50%.”**

**AMENDMENT****Moved: Councillor Strudwicke****Seconded: Councillor Paton****“to remove:**

- **Working livestock dog**                      **\$35 flat fee (no additional rebates)**
- **Racing greyhound**                      **\$35 flat fee (no additional rebates)’.”**

**AMENDMENT LOST****RESOLUTION 2023/101****Moved: Councillor Keen****Seconded: Councillor Boon**

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, offers the following discretionary dog registration fee rebates in 2023/2024:**

- **Working livestock dog**                      **\$35 flat fee (no additional rebates)**
- **Racing greyhound**                      **\$35 flat fee (no additional rebates)**
- **Concession card**                      **50%.”**

Councillor Boon called for a division. The Mayor declared the vote set aside.

Members voting in the Affirmative: Councillors Keen, Lush, Bombardieri, Stubing, Panella, Boon, Mazzeo and Strudwicke.

Members voting in the Negative: Councillor Paton

The Mayor declared the motion **CARRIED**

**MOTION****Moved: Councillor Bombardieri****Seconded: Councillor Panella**

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, offers dog registration fee rebates in 2023/2024 to holders of the following Centrelink concession cards :**

- **DVA Gold Card**
- **Pensioner Card - All**
- **Seniors Health Card**
- **Health Care Card.”**

**AMENDMENT****Moved: Councillor Strudwicke****“Remove ‘Health Care Card’.”****AMENDMENT WITHDRAWN****RESOLUTION 2023/102****Moved: Councillor Bombardieri****Seconded: Councillor Panella**

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, offers dog registration fee rebates in 2023/2024 to holders of the following Centrelink concession cards :**

- **DVA Gold Card**
- **Pensioner Card - All**
- **Seniors Health Card**
- **Health Care Card.”**

**CARRIED UNANIMOUSLY****RESOLUTION 2023/103****Moved: Councillor Keen****Seconded: Councillor Bombardieri**

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, sets the following dog management fees for 2023/2024:**

- **Late registration** **\$25**
- **Impounding** **\$70**
- **Daily pound holding** **\$27 Weekday and \$43 Weekends”**

**CARRIED UNANIMOUSLY**

**RESOLUTION 2023/104****Moved:** Councillor Panella**Seconded:** Councillor Bombardieri

**“that Council, having considered Item 14.5 – *Dog Registration Fees 2023/2024*, dated 24 April 2023, sets the surrender fee for 2023/2024 to match the re-homing fee set by the Animal Welfare League (AWL) for 2023/2024 and provided by the AWL to Council prior to 30 June 2023.”**

**CARRIED UNANIMOUSLY**

Councillor Bombardieri left the meeting at 5.35pm.

**14.6 TWO WELLS OVAL MASTER PLAN BRIEF**

Councillor Bombardieri returned to the meeting at 5.38pm.

**RESOLUTION 2023/105****Moved:** Councillor Boon**Seconded:** Councillor Paton

**“that Council, having considered Item 14.6 – *Two Wells Oval Master Plan Brief*, dated 24 April 2023, receives and notes the report and in doing so:**

- 1. Endorses in principle the Two Wells Oval Master Plan Brief as presented in Attachment 1 to this Report; and**
- 2. Instructs the Chief Executive Officer to finalise the brief, noting the brief will be used to seek a suitable consultant team.”**

**CARRIED UNANIMOUSLY****14.7 UPDATED ADELAIDE PLAINS GROWTH STRATEGY****RESOLUTION 2023/106****Moved:** Councillor Stubing**Seconded:** Councillor Strudwicke

**“that Council, having considered Item 14.7 – *Updated Adelaide Plains Growth Strategy*, dated 24 April 2023, receives and notes the report and in doing so:**

- 1. Adopts the updated Adelaide Plains Growth Strategy and Action Plan, as presented in Attachment 1 to this report.**
- 2. Adopts the updated Background Paper, as presented in Attachment 2 to this report.**
- 3. Instructs the Chief Executive Officer to undertake editorial but not policy amendments to the documents.”**

**CARRIED UNANIMOUSLY**

# **15 REPORTS FOR INFORMATION**

## **15.1 COUNCIL RESOLUTIONS – STATUS REPORT**

### **RESOLUTION 2023/107**

Moved: Councillor Lush

Seconded: Councillor Keen

“that Council, having considered Item 15.1 – *Council Resolutions – Status Report*, dated 24 April 2023, receives and notes the report.”

**CARRIED UNANIMOUSLY**

## **15.2 CAPITAL WORKS AND OPERATING PROGRAM MONTHLY UPDATE – APRIL 2023**

### **RESOLUTION 2023/108**

Moved: Councillor Keen

Seconded: Councillor Mazzeo

“that Council, having considered Item 15.2 – *Capital Works and Operating Program Monthly Update - April 2023*, dated 24 April 2023, receives and notes the report.”

**CARRIED UNANIMOUSLY**

## **15.3 PROJECTS EXPECTED TO BE CARRY OVER TO 2023/2024 FINANCIAL YEAR**

### **RESOLUTION 2023/109**

Moved: Councillor Panella

Seconded: Councillor Boon

“that Council, having considered Item 15.3 – *Projects Expected to be Carry Over to 2023/2024 Financial Year*, dated 24 April 2023, receives and notes the report.”

**CARRIED UNANIMOUSLY**

## **15.4 LIBRARY AND COMMUNITY SERVICES REPORT - JANUARY TO MARCH 2023**

### **RESOLUTION 2023/110**

Moved: Councillor Panella

Seconded: Councillor Strudwicke

“that Council, having considered Item 15.4 – *Library and Community Services Report – January to March 2023*, dated 24 April 2023, receives and notes the report.”

**CARRIED UNANIMOUSLY**

# **16 QUESTIONS ON NOTICE**

Nil

**17 QUESTIONS WITHOUT NOTICE**

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

**18 MOTIONS ON NOTICE****18.1 NOTICE OF MOTION – COUNCILLOR PANELLA – TRAFFIC SAFETY CONCERNS TWO WELLS****RESOLUTION 2023/111**

Moved: Councillor Panella

Seconded: Councillor Paton

“that Council instructs the Chief Executive Officer to undertake investigations into a traffic management plan for Old Port Wakefield Road (Brooks Road to Mallala Road), Two Wells, as included in the Draft 2023/2024 Financial Year Annual Business Plan and Budget.”

**CARRIED UNANIMOUSLY**

**18.2 NOTICE OF MOTION – MAYOR MARK WASLEY – INCREASE IN GENERAL WASTE BINS FOR CAMPGROUNDS****MOTION**

Moved: Mayor Wasley

Seconded: Councillor Keen

“that Council recognises a need for additional general waste bins at the Mallala and Parham Campgrounds with recommended total numbers described below:

1. 10 x 240 litre (general waste bins) weekly collected at the Mallala Campground and 10 x 240 litre (general waste bins) weekly collected at the Mallala Lions Club Parham Campground; and
2. For the period 24 April 2023 to 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(j) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the annual waste levy charge to the Mallala Lions Club Mallala and Parham Campgrounds.”

**MOTION WITHDRAWN**

**19 MOTIONS WITHOUT NOTICE****MOTION**

Moved: Councillor Paton

“that Council donates an amount of \$500.00 to the Two Wells Regional Action Team (TWRAT) to assist with the expenditure of hosting and facilitating the Two Wells ANZAC Day breakfast for the community.”

**MOTION REFUSED**

Councillor Panella, declared a general conflict of interest, as a member of the community group, however indicated that in accordance with clause 75A(2)(c) of the *Local Government Act 1999* she is exempt from the general conflict due to having a membership with a community group. Councillor Panella advised that she would deal with the conflict by remaining in room and abstaining from discussion and vote.

**20 URGENT BUSINESS**

Nil

Councillor Panella left the meeting at 6.36 pm

Councillor Panella returned to the meeting at 6.39pm.

Councillor Boon left the meeting at 6.39pm.

**21 CONFIDENTIAL ITEMS****21.1 TRANS-TASMAN ENERGY GROUP CLAIM – UPDATE****RESOLUTION 2023/112**

Moved: Councillor Keen

Seconded: Councillor Paton

“that:

1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Infrastructure and Environment, Director Growth and Investment, Group Manager – Development and Community, Governance Administration Officer/Minute Taker and Information Technology Officer be excluded from attendance at the meeting of Council for Agenda Item 21.1 – *Trans-Tasman Energy Group Claim – Update*.
2. Council is satisfied that pursuant to section 90(3)(h) and 90(3)(i) of the *Local Government Act 1999*, Agenda Item 21.1 – *Trans-Tasman Energy Group Claim – Update* contains:
  - a. Legal advice, being advice from HWL Ebsworth in relation to the Trans-Tasman Energy Group Claim and
  - b. Information relating to litigation that the Council believes on reasonable grounds will take place involving the Council, being details of the Trans-Tasman Energy Group Claim and



3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

**CARRIED**

Councillor Boon returned to the meeting at 6.40pm.

## 21.1 TRANS-TASMAN ENERGY GROUP CLAIM – UPDATE

### RESOLUTION 2023/113

Moved: Councillor Keen

Seconded: Councillor Strudwicke

"that Council, having considered Item 21.1 – *Trans-Tasman Energy Group Claim – Update*, dated 24 April 2023, receives and notes the report."

**CARRIED UNANIMOUSLY**

### RESOLUTION 2023/114

Moved: Councillor Keen

Seconded: Councillor Boon

"that Council, having considered the matter of Item 21.1 – *Trans-Tasman Energy Group Claim – Update* in confidence under sections 90(2) and 90(3)(h) and 90(3)(i) of the *Local Government Act 1999*, resolves that:

1. The report pertaining to Item 21.1 – *Trans-Tasman Energy Group Claim – Update* remain confidential and not available for public inspection until further order of the Council;
2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer."

**CARRIED UNANIMOUSLY**

## 22 CLOSURE

There being no further business, the Mayor declared the meeting closed at 6.46pm.

Confirmed as a true record.

Mayor:.....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

3.2 Confirmation of Minutes - Special Council Meeting - 1 May 2023

**“that the minutes of the Special Council Meeting held on 1 May 2023 (MB Folios 17791 to 17794 inclusive) be accepted as read and confirmed.”**

Subject to Confirmation

# MINUTES

of the

## Special Council Meeting



Held, pursuant to the provisions of the  
*Local Government Act 1999*, in the

**Council Chamber**  
**Redbanks Road**  
**Mallala**

on

**Monday 1 May 2023 at 5.00pm**

The Mayor formally declared the meeting open at 5.00pm.

## **1 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

## **2 ATTENDANCE RECORD**

### **Present:**

Mayor Mark Wasley  
Councillor Alana Bombardieri  
Councillor Kay Boon  
Councillor Terry-Anne Keen  
Councillor John Lush  
Councillor Dante Mazzeo  
Councillor Margherita Panella  
Councillor Eddie Stubing

### **Staff in Attendance:**

Chief Executive Officer  
Director Finance  
Director Growth and Investment  
Group Manager – Development and Community  
Governance Administration Officer/Minute Taker  
Accountant  
Information Technology Officer

Mr James Miller  
Mr Rajith Udugampola  
Mr Darren Starr  
Mr Michael Ravno  
Ms Stacie Shrubsole  
Ms Carmel Vandermolen  
Mr Sean Murphy

### **Apologies:**

Councillor David Paton  
Councillor Marcus Strudwicke

**3 DECLARATION OF MEMBERS' INTEREST**

Nil

**4 REPORTS FOR DECISION****4.1 DRAFT 2023/2024 ANNUAL BUSINESS PLAN, BUDGET AND REVISED LONG TERM FINANCIAL PLAN 2024-2033 - PUBLIC CONSULTATION**

The Director, Finance gave an 53-minute presentation to Elected Members in relation to the Draft 2023/2024 Budget and Revised 10-Year Long-Term Financial Plan Estimates, including answering questions of members.

Councillor Keen left the meeting at 6.01pm.

Councillor Keen returned to the meeting at 6.03pm.

**RESOLUTION 2023/115**

Moved: Councillor Lush

Seconded: Councillor Boon

*"that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation, dated 1 May 2023, receives and notes the report."*

**CARRIED UNANIMOUSLY**

**RESOLUTION 2023/116**

Moved: Councillor Panella

Seconded: Councillor Boon

*"that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation, dated 1 May 2023, endorses Audit Committee resolutions 2023/019 and 2023/020 and in doing so determines that the Option 3 (7.03% average rate increase plus growth) of the rate modelling will provide the most appropriate basis for the 2023/2024 Draft Annual Business Plan and Budget, noting that this will be the subject of public consultation in accordance with the Local Government Act 1999."*

**CARRIED UNANIMOUSLY**

**RESOLUTION 2023/117**

Moved: Councillor Boon

Seconded: Councillor Keen

*"that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 – Public Consultation, dated 1 May 2023, endorses Audit Committee resolution 2023/021 and in doing so acknowledge that the Revised Long Term Financial Plan presented as Attachment 2 to this report anticipates that the Council will return to operating surplus in year 5, noting that this will be the subject of public consultation in accordance with the Local Government Act 1999."*

**CARRIED UNANIMOUSLY**

**RESOLUTION 2023/118****Moved: Councillor Keen****Seconded: Councillor Lush**

***“that Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 – Public Consultation, dated 1 May 2023:***

- a) Instructs the Chief Executive Officer to undertake public consultation in relation to the 2023/2024 Draft Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 (presented as Attachment 1 and 2 to this Report), in accordance with section 123 of the *Local Government Act 1999* and Council’s Public Consultation Policy; and**
- b) Instructs the Chief Executive Officer to bring back a report on the outcome of public consultation for Council’s consideration.”**

**CARRIED UNANIMOUSLY****5 CLOSURE**

There being no further business, the Mayor declared the meeting closed at 6.11pm.

Confirmed as a true record.

Mayor:.....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**4 BUSINESS ARISING**

**5 DECLARATION OF MEMBERS' INTEREST**

**6 ADJOURNED BUSINESS**

Nil

## **7 MAYOR'S REPORT**

### **7.1 MAYOR'S REPORT**

**Record Number:** D23/20185

**Prepared for:** Mayor Mark Wasley

**Authoriser:** Director Corporate Services

**Attachments:** Nil

Reporting Period – Thursday 20 April 2023 to Wednesday 17 May 2023

#### Friday 21 April 2023

Sporting Car Club of South Australia Inc Classic Car Street Party

#### Monday 24 April 2023

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team  
Ordinary Council Meeting

#### Tuesday 25 April 2023

Two Wells ANZAC Day Service

#### Friday 28 April 2023

South Australian Coastal Councils Alliance Executive Committee Meeting  
Meeting – Mayor and Chief Executive Officer – Various Matters

#### Saturday 29 April 2023

Holmes Dyer Community and Civic Hub Investigation - Drop-in session 1, Adelaide Plains Library Two Wells

#### Monday 1 May 2023

Pre-Council Meeting – Mayor, Chief Executive Officer and Executive Management Team  
Special Council Meeting  
Public Forum held at the Mallala Football Club

#### Tuesday 2 May 2023

Meeting – Mayor and Chief Executive Officer – Various Matters



Wednesday 3 May 2023

Meeting – Mayor, Deputy Mayor and Chief Executive Officer – Mayor Handover Meeting

Thursday 4 May 2023 to Thursday 1 June 2023

Leave

**RECOMMENDATION**

**“that Council, having considered Item 7.1 – *Mayor’s Report – May 2023*, dated 22 May 2023, receives and notes the report.”**

**7.2 ACTING MAYOR'S REPORT****Record Number: D23/20196****Prepared for: Deputy Mayor Marcus Strudwicke****Authoriser: Director Corporate Services**

Reporting Period – Thursday 4 May 2023 to Wednesday 17 May 2023

Thursday 4 May 2023

Adelaide Plains Council Historical Committee Meeting

Monday 8 May 2023

Meeting with Mr Tony Piccolo, Member for Light – Regional Reform

Council Member Information Briefing – Tourism and Economic Development Opportunities

Council Member Workshop – Risk Appetite

Thursday 11 May 2023

Meeting – Acting Mayor, Chief Executive Officer, Councillor John Lush and Mallala and Districts Lions Club Inc Secretary, Mr Brenton Bell OAM – Camping ground developments and way forward

Friday 12 May 2023

Adelaide Plains Council Historical Committee Meeting

Monday 15 May 2023

Meeting – Chief Executive Officer and Acting Mayor – Various Matters

**RECOMMENDATION****“that Council, having considered Item 7.2 – *Acting Mayor’s Report – May 2023*, dated 22 May 2023, receives and notes the report.”**

**8 REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED**

## **9 DEPUTATIONS**

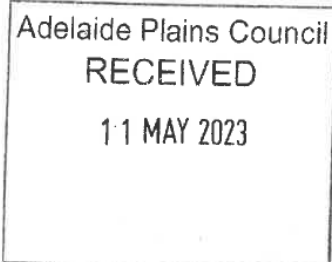
### **9.1 DEPUTATION - MR BRENTON BELL SPOKESPERSON FOR THE MALLALA LIONS CLUB - PROPOSED CAMPING GROUND DEVELOPMENT**

**Record Number:** D23/20156

**Author:** Governance Administration Officer

**Authoriser:** Director Corporate Services

**Attachments:** 1. Deputation Request Form - Brenton Bell spokesperson for Mallala Lions Club - Proposed Camping Ground Development - Redacted [↓](#) 



## DEPUTATION REQUEST FORM

Please complete this request and return to the principal office of Adelaide Plains Council **five (5) clear days**\* before the date of the Council meeting at which you wish to appear.

*\*Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted by 5pm on the Tuesday prior\**

To: **Chief Executive Officer**

### DETAILS

I/We hereby request to be heard at the next meeting of Council on 22/05/2022

Surname:	BELL		
Given Name(s):	BRENTON ALAN		
Address:	[REDACTED]		/Code 5502
Postal Address:			
(If different from above)	Suburb	P/Code	
Contact Number:	Home	Work	
	[REDACTED]		
Email Address:	mallaalions@live.com.au		

I will be speaking on my own behalf ☐ Yes

or

As the spokesperson of a group of persons ☒ Yes

Name/Details of Person or Group Representing: (if applicable)	MALLALA LIONS CLUB
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If you have a set of Rules by which the group is governed, please provide a copy of these.

### TOPIC OR ISSUE

The topic or issue I wish to speak about is: *(please give sufficient details of the matter to enable consideration of your request for a deputation)*

PROPOSED DEVELOPMENT OF DUBCIN  
CAMPING GROUND.  
PROVIDE OVERSIGHT OF CURRENT SITES  
AND REVENUE RAISED  
PROPOSED SPENDING OF REVENUE RAISED

***It is strongly encouraged that Council's administration receives a copy of any notes or other relevant information regarding your Deputation Request.***

## GUIDELINES

Adelaide Plains Council - PO Box 18, MALLALA SA 5502  
Website: [www.apc.sa.gov.au](http://www.apc.sa.gov.au) Email: [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au)  
Ph: (08) 8527 0200 Fax: (08) 8527 2242

2 | Page

Please note the following guidelines:

- a. You will be allocated up to 10 minutes to speak. You do not need to use the whole 10 minutes.
- b. Your presentation will be limited to the topic or issue which you have nominated above.
- c. If you wish to use digital media for your presentation you have the following options to ensure a smooth meeting:

**Option 1:** Leave your PowerPoint presentation at the Council Office to be scanned before loading to Council's network ready for presentation ☐ Yes ☒ No

**Option 2:** Email (\*please note - files are not to exceed 10mb\*) ☐ Yes ☒ No

**Option 3:** Connect straight from your tablet/laptop to the projector ☐ Yes ☒ No

- d. After your presentation, be prepared to respond to any questions the Council Members may have of you.
- e. You should be aware that Council meetings are open to the public. There is unlikely to be any legal protection or other privilege in relation to any statements that you may make in this forum. This means that anything you say would be subject to the normal laws of defamation. Consequently, you should take care in how you make your address.
- f. **If you are seeking funding from Council, please be aware that this needs to occur through Council's budget and forward planning processes and can only be achieved through a resolution of Council at a formal meeting.**

### DECLARATION

I have read and understood the Deputation Guidelines and Information Sheet, and agree to abide by them.

Name: BRENTON BELL  
(In full – Please Print)

Signature: [Signature] Date: 11/05/2023

**Once completed, please return to the Adelaide Plains Council, either in person, by post, facsimile or email ([info@apc.sa.gov.au](mailto:info@apc.sa.gov.au))**

## DEPUTATION INFORMATION SHEET

### 1. Speaking to Council

There is the ability, in many cases for an individual (or group) to appear before a Council in order to address the Council on a particular matter of concern to either themselves or a group of people whom they represent. This is called a Deputation. You can apply to do so by following the procedures set out below and completing the Deputation Request Form.

This Form can be obtained from:-

Principal Office: Adelaide Plains Council, 2a Wasleys Road, Mallala

Sub Office: Two Wells Service Centre, Old Port Wakefield Road, Two Wells

Telephone: (08) 8527 0200

Facsimile: (08) 8527 2242

Email: [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au) or

Website: [www.apc.sa.gov.au](http://www.apc.sa.gov.au)

Further information on the process can be found in Council's document 'Code of Practice for Meeting Procedures'.

### 2. Making a Request

You can make a request for a deputation by filling in all details on the Deputation Request Form and lodging that Form with Council's Chief Executive Officer via the principal office at least five (5) clear days before the meeting at which you nominate to speak.

*\*Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted by 5pm on the Tuesday prior\**

You are required to provide sufficient information on the Deputation Request Form regarding the issue, keeping details clear in stating the topic and how this is relevant to matters to which Council has responsibility.

### 3. What will happen to your request once you give it to the Council?

Once the completed Deputation Request Form has been received, it is entered into Council's records system and provided to the Chief Executive Officer and the Presiding Member.

### 4. How will I know when my request is going to be heard by Council?

The Presiding Member will confer with the Chief Executive Officer and advise him/her whether or not the deputation is allowed. You will be contacted by a member of staff to advise if the request to address Council has been approved and to confirm the date, day, time and location of the relevant meeting.

The decision whether to allow a deputation is made by the Presiding Member in accordance with the *Local Government (Procedures at Meetings) Regulations 2013* and Council's *Code of Practice – Meeting Procedures*.

If a deputation request is refused, the Presiding Member will report that decision at the next Council meeting. The Council (or Council Committee) may allow a deputation despite a contrary ruling by the Presiding Member.

Adelaide Plains Council - PO Box 18, MALLALA SA 5502

Website: [www.apc.sa.gov.au](http://www.apc.sa.gov.au) Email: [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au)

Ph: (08) 8527 0200

Fax: (08) 8527 2242

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Clause 11 of Council's *Code of Practice – Meeting Procedures* is provided for below. The full document is available on Council's website.

**Clause 11 – Deputations**

- (1) *A person or persons wishing to appear as a deputation at a meeting must deliver (to the principal office of the Council) a written request to the council **five (5) clear days before the date of the meeting at which the person(s) wishes to appear.***
  - (a) ***If the matter relates to an item of business on the Agenda, the written request may be received at the principal office of the Council up until 5.00pm on the day of the meeting.***
- (2) *The CEO must transmit a request received under sub-clause (1) to the Presiding Member.*
- (3) *The Presiding Member may refuse to allow the deputation to appear at a meeting **or may offer those requesting a deputation the opportunity to appear at a relevant Committee (as per sub-clause (7)).***
- (4) *The CEO must take reasonable steps to ensure that the person or persons who requested a deputation are informed of the outcome of the request.*
- (5) *If the Presiding Member refuses to allow a deputation to appear at a meeting, the Presiding Member must report the decision to the next meeting of the Council or Council committee (as the case may be).*
- (6) *The Council or Council committee may resolve to allow a deputation to appear despite a contrary ruling by the Presiding Member.*
- (7) *A council may refer the hearing of a deputation to a council committee.*
- (8) ***A person or persons appearing as a deputation will be allowed to speak on an issue for a maximum of ten (10) minutes. The Presiding Member may allow for additional time or speakers.***

**5. At the Meeting**

Once you have received confirmation of the time and date of the deputation you are ready to attend the Council/Committee meeting.

At the appropriate time during the meeting you will be invited by the Presiding Member to come forward and make your deputation on the topic or issues which you have nominated.

You will be asked to state your name and topic(s) to discuss, which will be recorded in the minutes, and you will be given 10 minutes speaking time. At the completion of your address, the Presiding Member may invite members of Council to ask you questions in relation to your deputation.

You will be expected to conduct yourself in an orderly and respectful manner and to be mindful of the level of formality appropriate to the meeting. During the meeting you will be expected to address Council Members by the titles of the offices that they hold (i.e. the Presiding Member is to be addressed as "Mayor" and the Elected Members as "Councillor").

Please refrain from making defamatory or derogatory comments. Council meetings are open to the general public and there are no privileges protecting you in relation to defamation.

You may find it helpful to prepare brief notes of the matters upon which you wish to speak to the Council and use those notes when you address the meeting. It is often helpful if you can supply a copy of those notes to Council following your deputation.

## APC AREA CAMPING GROUND REVIEW

### Objective:

To determine a staged approach to provide suitable camping facilities within the APC boundary.

Increase income for businesses in the local community.

### Assumptions:

Suitability varies on requirements to accommodate the type of people that would most likely use that facility, and not all campers require an ablution block.

Camping grounds currently are primarily based financially on revenues and rent, not on what financial support the people outside the APC would bring to local businesses.

Ablution block is required on each Camping Ground but in fact over 80% of campers don't, but they do require a dump point (due to using coin operated showers we know that only about 10% use the showers).

Infrastructure costs would always be similar, but in fact it would vary dependent on type of traveler likely to use that site, for example the Ablution Block at Mallala was constructed costing \$160,000 but to get the rest of the camping ground set up was \$84,000 dollars, this would not be the same for say Dublin.

There would need some input from the APC either work in kind or financially, this would be a major factor if paying rent is required (it could be argued that no input from the APC no rent).

### Change of focus:

I believe the main focus currently is based on "what's in it for me" in relation to revenue income and APC rent, when in fact we need to focus on the primary aim of tourism, "what's in it to help the local business communities" not only now but in the future.

### History:

Mallala Camping Ground has been running for about 31 months and Parham for 40 days, both achieving occupancy rates of 60% as presented at the Deputation prior to obtaining leases.

The first month when both camping grounds were running there were 1,000 sites booked, resulting in over 2,000 people using facilities at both Mallala and Parham, of importance not only revenue in for the camping grounds but also vitally important is the revenue raised (from outside the APC) for local businesses in Mallala, Dublin and the Parham Social Club.

The makeshift camping conducted at Lower Light indicates that not all camping grounds require the same facilities, but by careful planning they can compliment each other.

- OVERVIEW OF SUCCESS OF CURRENT CAMP GROUNDS.
- REASON WHY "ALL IN APPROACH" BY CASH.
- INDICATIVE SITE PLAN

As the Camping Ground Manager for Mallala and Parham, I believe opening more camping grounds would have very little effect on current occupancies and in some cases may increase them.

I have been approached by both Two Wells Action Group and Dublin Cricket Club to get my advice on camping grounds and I'm very happy to help them and will discuss options under "the way ahead" further down the page.

#### **The way ahead:**

##### **Dublin**

Dublin's proximity to Pt Wakefield Rd would most likely cater for passing trade (overnight stops), this would mean having the ability to pull up, leave the van attached and leave the next day.

Majority of these travelers (80 to 90%) would be self-contained, in the event they weren't there would be facilities already available in the main street, Hotel, Service Station and Public Toilets. If they deemed that didn't suit their needs Parham is only 10km away and can cater for them, so an Ablution Block would not be necessary.

There is already a dump point in Dublin so there would be no need to have one there.

Dublin would probably take the shape of doing roadworks around current trees, supplying water to the sites and a Camp Kitchen like Mallala (maybe a bit bigger).

I would be very confident this could be achieved within 2 years if APC did the internal roads and Lions Club did the water and Camp Kitchen.

##### **Two Wells**

Two Wells Action Group are discussing a different type of camping ground run by a camping organization with a huge membership (cost \$3 to \$4 per night for members and \$10 to \$15 dollars for non-members), although this is a different approach, I think it may be the best option for them.

##### **Downside**

Revenue raised from camping fees may not go into the local community.

How does APC calculate rent.

##### **Upside**

It will achieve the primary objective of tourism, "what's in it to help the local business communities" not only now but in the future.

Infrastructure costs covered by camping organization.

Community Benefit.  
- AGREEMENT SPENDING SUPPORTING  
ESPECIALLY  
- CURRENT SITE PLAN.

**10 PRESENTATIONS/BRIEFINGS**

Nil

**11 PETITIONS**

Nil

**12 COMMITTEE MEETING MINUTES**

Nil

## **13 SUBSIDIARY MEETINGS**



### **13.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY - BOARD MEETING HELD ON 20 APRIL 2023**

**Record Number:** D23/20166

**Author:** Governance Administration Officer

**Authoriser:** Director Corporate Services

**Attachments:**

1. Gawler River Floodplain Management Authority - Minutes of Board Meeting held 20 April 2023 [!\[\]\(830769b31eeeaca920791081939ff8ba\_img.jpg\)](#) 
2. Gawler River Floodplain Management Authority - Key Outcomes Summary - Board Meeting held 20 April 2023 [!\[\]\(ea8b0a47f44008b0ab9e2764654f5e66\_img.jpg\)](#) 

#### **OVERVIEW**

The purpose of this report is for Council to receive and note the minutes of the Gawler River Floodplain Management Authority Board meeting held on 20 April 2023.

#### **RECOMMENDATION**

**“that Council receives and notes the minutes of Gawler River Floodplain Management Authority Board Meeting held on 20 April 2023.”**

## MINUTES

### GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY BOARD

9:45am Thursday 20 April 2023  
Light Regional Council – 93 Main Street, Kapunda SA 5373

#### 1. Meeting of the Board

##### 1.1 Welcome by the GRFMA Chairperson

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 139th meeting of the Board.

##### 1.2 Present

- Mr Ian Baldwin, Independent Board Member, Chair
- Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
- Mr James Miller, Adelaide Plains Council, Board Member
- Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
- Mr Ashley Curtis, Adelaide Hills Council, Board Member
- Cr Bruce Preece, The Barossa Council, Board Member
- Mr Martin McCarthy, The Barossa Council, Board Member
- Cr Paul Koch, Town of Gawler, Board Member
- Ms Whendee Young, Town of Gawler, Board Member
- Cr Michael Phillips-Ryder, Light Regional Council, Board Member
- Mr Richard Dodson, Light Regional Council, Board member
- Cr Clint Marsh, City of Playford, Board Member
- Mr Greg Pattinson, City of Playford, Board Member

##### 1.3 Apologies

- Mr David Hitchcock, Executive Officer

##### 1.4 Appointment of Observers

**GRB 22/23 Observers**

**Moved: Mr J Miller**

**Seconded: Cr T Keen**

*That Cr John Lush, Adelaide Plains Council, Deputy Board Member and Mr Andrew Philpott, Light Regional Council, be appointed as Observers.*

**CARRIED UNANIMOUSLY**

##### 1.5 Declarations of Interest

Nil

## 5. Presentations

Ms Katharine Ward Project Manager, Gawler River Flood Management, Department for Environment and Water

The GRFMA Chairperson brought item 5. forward and introduced Katharine Ward to the meeting.

Katharine Ward addressed the meeting in relation to agenda items 8.1 and 8.2 and fielded questions from members in respect of same.

The Chair brought items 8.1 and 8.2 forward.

10:10am Cr Clint Marsh arrived.

### 8.1 Stormwater Management Plan

**GB23/23 Stormwater Management Plan**

**Moved: Mr R Dodson**

**Seconded: Mr G Pattinson**

*That the GRFMA notes progress of the Gawler River Stormwater Management Plan and information from the Gap analysis with the Gawler River Business Case.*

**CARRIED UNANIMOUSLY**

### 8.2 Gawler River Flood Mitigation, Department for Environment and Water

**GB24/23 Gawler River Flood Mitigation, Department for Environment and Water**

**Moved: Cr C Marsh**

**Seconded: Cr B Preece**

*That the GRFMA*

- 1. Notes progress of the technical lead resource to support development of the Gawler River Business Case*
- 2. Subject to final adoption of the 2023/24 GRFMA Budget, receives a report at the 15 June 2023 GRFMA meeting, providing options for consideration of further funding contributions to the Gawler River Business Case (Technical lead resource).*
- 3. Instructs the GRFMA Chair to write to the CEO of the Department for Environment and Water requesting an outline of the impacts to the GRFMA and Constituent Councils in the event that a partnership arrangement cannot be agreed upon to complete the Business Case.*

**CARRIED**

10:30am Cr Michael Phillips-Ryder left the meeting and did not return.

**2. Confirmation of Minutes****2.1 GRFMA Ordinary Meeting Minutes****GB25/23 GRFMA Ordinary Meeting Minutes****Moved: Cr C Marsh****Seconded: Cr M Herrmann**

*That the Minutes of the Gawler River Floodplain Management Authority Board meetings held 16/2/2023 and 16/3/2023 as amended be confirmed as true and accurate records of those meetings.*

**CARRIED UNANIMOUSLY**

Amendment to 16/2/2023 to be made to the meeting venue – Kersbrook not Woodside.

**2.2 Actions on Previous Resolutions**

Nil

**2.3 Matters Arising from the Minutes**

Nil

**3. Questions on Notice**

Nil

**4. Motions on Notice**

Nil

**Recognition of Service: Previous GRFMA Board Members**

The Chair acknowledged the contributions of both Cr Bill Close and Mr Andrew Philpott to the GRFMA over their respective terms and thanked them for their service to the Board.

**GB26/23 GRFMA Service Recognition****Moved: Mr J Miller****Seconded: Cr T Keen**

*That the GRFMA formally acknowledges both Bill Close and Andrew Philpott for their significant contributions to the GRFMA and thanks them for their service.*

**CARRIED UNANIMOUSLY**

11:15am the meeting adjourned for a short break.

Mr Martin McCarthy and Cr Bruce Preece left the meeting and did not return.

11:31am the meeting resumed.



**6. Audit Committee****6.1 Audit Committee Minutes of the Meeting Held 06-03-2023**

**GB27/23      Audit Committee Minutes of the Meeting Held 06-03-2023**  
**Moved:      Cr M Herrmann**  
**Seconded:   Cr T Keen**

*That the minutes of the Gawler River Floodplain Management Authority Audit Committee meeting held 06/03/2023 be received.*

**CARRIED UNANIMOUSLY**

**7. Technical Assessment Panel**

Nil

**8. Reports****8.3 Charter Review 2 Funding Model**

**GB28/23      Charter Review 2 Funding Model**  
**Moved:      Mr G Pattinson**  
**Seconded: Mr R Dodson**

*That the GRFMA endorses the principles of the GRFMA Cost Share Model, as a starting point, to facilitate negotiation of distribution of Constituent Council contributions towards any agreed future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.*

**CARRIED UNANIMOUSLY**

**8.4 Financial Report and Budget Review 2 (BR2)**

**GB29/23      Financial Report and Budget Review 2 (BR2)**  
**Moved:      Cr M Herrmann**  
**Seconded: Mr R Dodson**

*That the GRFMA:*

- 1. Receives the financial report as of 31 March 2023 showing a cash at bank balance of \$60,800.40.*
- 2. Notes internal cash lending for CAD offset is \$271,940.*
- 3. Adopts the GRFMA 2022/2023 Budget Review 2 documents March 2023, and the variances contained as its amended and current budget for the period ended 30 June 2023.*

**CARRIED UNANIMOUSLY**

## 8.5 GRFMA Policies

### GB30/23 GRFMA Policies

Moved: Cr M Herrmann

Seconded: Mr G Pattinson

*That the GRFMA adopts the following Policy documents:*

- *Anti-Discrimination/Fair Treatment Policy*
- *Code of Practice for Meeting Procedures*
- *Consultation with Community and Constituent Councils Policy*
- *Fraud, Corruption, Misconduct and Maladministration Policy*
- *Freedom of Information Statement*
- *Internal Review of Decisions Policy*
- *Procurement Policy*
- *Internal Review of Decisions Policy*
- *Work Health and Safety Policy*

**CARRIED UNANIMOUSLY**

## 8.6 Executive Services Consultancy Agreement for the 2024-2026 Service Period

### G31/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period

Moved: Cr M Herrmann

Seconded: Cr C Marsh

*That:*

1. *Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public be excluded from attendance at the meeting, except for:*
  - *Observers*

*in order to consider in confidence agenda item 8.6 pursuant to Section 90(3)(a) of the Local Government Act 1999 on the basis of: containing information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

*This matter is confidential because the information herein provides commercial terms and conditions for the position of GRFMA Executive Officer.*

2. *On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.*

**CARRIED UNANIMOUSLY**

11:40am Confidential session commenced.

### GB32/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period

Moved: Cr M Herrmann

Seconded: Mr R Dodson

**Kept in confidence.**

**GB33/23 Executive Services Consultancy Agreement for the 2024-2026 Service Period****Moved: Cr C Marsh****Seconded: Cr T Keen***That:*

1. Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA Audit Committee orders that the following aspects of item 3.1 Consultancy Agreement, Executive Officer employment obligations, be kept confidential in accordance with the Committees reasons to deal with this item in confidence pursuant to section 90(3) (d) (e) of the Local Government Act 1999:

- Minute 32/23
- Report for item 8.6

2. This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

**CARRIED UNANIMOUSLY**

11:55am Confidential session concluded.

**9. Correspondence****GB34/23 Department for Environment and Water – GRFMA Project 4 – GRFMA Contribution****Moved: Mr G Pattinson****Seconded: Cr C Marsh***That the GRFMA Board notes the letter from the Department for Environment and Water regarding GRFMA Project 4 – GRFMA contribution.***CARRIED UNANIMOUSLY****10. Confidential**

Nil

**11. Urgent Matters Without Notice**

Nil

**12. Next Meeting****Date and Time:** Thursday 15 June 2023, 9:45am**Host:** The Barossa Council**13. Closure**

The Chairperson thanked the members for their attendance and contributions and closed the meeting at 12 Noon.

Chair \_\_\_\_\_ Date \_\_\_\_\_

## Gawler River Floodplain Management Authority

*Adelaide Hills Council, Adelaide Plains Council, The Barossa Council,  
Town of Gawler, Light Regional Council, City of Playford*

### KEY OUTCOMES SUMMARY

#### GRFMA Board Meeting – 20 April 2023

##### **Gawler River Flood Mitigation Business Case**

The meeting received a progress report on the Gawler River Flood Mitigation Business Case. Ms Katharine Ward (Project Manager, Gawler River Flood Management, Department for Environment and Water) spoke to the report and assisted with questions from members.

The meeting requested a further report providing options for consideration of further funding contributions to the Gawler River Business Case (Technical lead resource) for the 15 June 2023 meeting.

The GRFMA Chair is requested to write to the CEO of the Department for Environment and Water requesting an outline of the impacts to the GRFMA and Constituent Councils in the event that a partnership arrangement cannot be agreed upon to complete the Business Case.

##### **Recognition of Service: Previous GRFMA Board Members**

Cr Bill Close and Mr Andrew Philpott, Light Regional Council, were in attendance for morning tea. The Board formally acknowledged both persons for their significant contributions to the GRFMA and thanked them for their service.

##### **Charter Review 2 Funding Model**

The meeting resolved unanimously to endorse the principles of the GRFMA Cost Share Model, as a starting point, to facilitate negotiation of distribution of Constituent Council contributions towards any agreed future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

##### **Financial Report and Budget Review 2 (BR2)**

The financial report as of 31 March 2023 provided a cash at bank balance of \$60,800.40 with *internal* cash lending for CAD offset of \$271,940. GRFMA 2022/2023 Budget Review 2 March 2023, and the variances contained, was adopted as the amended and current budget for the period ended 30 June 2023.

##### **GRFMA Policies**

The meeting noted completion of the GRFMA Policy Review and adopted the following policy documents:

- Anti-Discrimination/Fair Treatment Policy
- Code of Practice for Meeting Procedures
- Consultation with Community and Constituent Councils Policy
- Fraud, Corruption, Misconduct and Maladministration Policy
- Freedom of Information Statement
- Internal Review of Decisions Policy
- Procurement Policy
- Internal Review of Decisions Policy
- Work Health and Safety Policy

## 14 REPORTS FOR DECISION

### 14.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY – APC BUSINESS CASE CONTRIBUTION

**Record Number:** D23/13303

**Author:** Director Corporate Services

**Authoriser:** Chief Executive Officer

**Attachments:** 1. Correspondence from GRFMA Chairperson requesting Council reconsider its financial contribution towards the Business Case, dated 17 March 2023 [↓](#) 

#### EXECUTIVE SUMMARY

- The purpose of this report is to:
  - Provide Council with a copy of the further request from the Gawler River Floodplain Management Authority (GRFMA) in relation to Council's financial contribution towards the Business Case (**Attachment 1**); and
  - Further to Council's February resolution, seek Council's position in relation to the GRFMA's most recent request.
- Council's Chief Executive Officer (CEO) prepared two recent reports to Elected Members regarding the GRFMA – 'Overview and Risk Assessment' – Report 1 (December 2022) and Report 2 (February 2023). Members also received a presentation from the CEO, Michael Kelledy of Kelledy Jones Lawyers and Drew Jacobi of Southfront Engineers at the February 2023 Council Meeting.
- In relation to the GRFMA's initial request for a contribution towards the Department for Environment and Water-led Business Case, at its February 2023 meeting, Council resolved to "allocate an amount not exceeding \$52,000 in Council's draft 2023/2024 Annual Business Plan and Budget". This allocation, however, was premised upon a few factors – one being "all constituent councils contributing an equal amount towards the Business Case". Council's decision (resolution 2023/048) was passed on to the GRFMA.
- The GRFMA held a Special Meeting on 16 March 2023 and Council's CEO subsequently received a further letter from the GRFMA Chairperson dated 17 March 2023 requesting that Adelaide Plains Council reconsider its position to pledge financial support, conditional upon all constituent councils doing same (refer **Attachment 1**).
- To date, two (2) constituent councils have not committed to the requested financial contribution of \$52,000 towards the Business Case.
- In consideration of the GRFMA's request that Council remove its conditional support to the business case, Members are advised that it would require a rescission motion for such a request to take effect.

**RECOMMENDATION**

**“that Council, having considered Item 14.1 – *Gawler River Floodplain Management Authority – APC Business Case Contribution*, dated 22 May 2023, and in considering the staff report and the Gawler River Floodplain Authority’s (GRFMA) letter dated 17 March 2023 where a request is made that Council removes its conditional support, it is noted that for the request of the GRFMA to take effect, a rescission motion would firstly need to be submitted by way of a Motion on Notice. ”**

**BUDGET IMPACT**

Estimated Cost:	\$52,000 as Council’s contribution to the DEW-led Business Case (providing all constituent councils contribute an equal amount towards the Business Case, as per resolution 2023/048)
Future ongoing operating costs:	Nil
Is this Budgeted?	Not in current budget. However, an allocation has been made in the 2023/2024 draft Annual Business Plan and Budget

**RISK ASSESSMENT**

Refer to previous Council reports ‘GRFMA – Overview and Risk Assessment’ – accessible here:

- [19 December 2022](#)
- [30 January 2023](#)

## DETAILED REPORT

### Purpose

The purpose of this report is to:

- Provide Council with a copy of the further request from the Gawler River Floodplain Management Authority (GRFMA) in relation to Council's financial contribution towards the Business Case (**Attachment 1**); and
- Further to Council's February resolution, seek Council's position in relation to the GRFMA's most recent request.

### Background

Council's Chief Executive Officer (CEO) prepared two recent reports to Elected Members regarding the GRFMA – 'Overview and Risk Assessment' – Report 1 (December 2022 – accessible [here](#)) and Report 2 (February 2023 – accessible [here](#)). Members also received a presentation from the CEO, Michael Kelliedy of Kelliedy Jones Lawyers and Drew Jacobi of Southfront Engineers at the February 2023 Council Meeting.

When specifically considering the GRFMA's request for a contribution towards the Department for Environment and Water-led Business Case, at its February 2023 meeting, Council resolved as follows:

#### **RESOLUTION 2023/048**

**Moved: Councillor Strudwicke**

**Seconded: Councillor Keen**

***"that Council, having considered Item 14.1 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 27 February 2023, having duly considered the Gawler River Floodplain Management Authority Chairperson's correspondence dated 10 February 2023 and request for a financial contribution toward the Department for Environment and Water-led Business Case, resolves to allocate an amount not exceeding \$52,000 in Council's draft 2023/2024 Annual Business Plan and Budget. This allocation is premised upon:-***

- 1. All constituent councils contributing an equal amount towards the Business Case (i.e. not a lesser amount derived from the inequitable capital contributions under the current Charter).***
- 2. An understanding that the State Government is unwavering in their position that a financial contribution by local government is required in order to progress and further the Business Case.***
- 3. Benefits to be derived in completing the Business Case to inform future flood mitigation priorities and costs."***

**CARRIED UNANIMOUSLY**

**Discussion**

The GRFMA held a Special Meeting on 16 March 2023 and in relation to the Business Case resolved as follows:

*2.2 Gawler River Flood Mitigation Business Case Contributions*

**GB16/23 Gawler River Flood Mitigation Business Case Contributions**

**Moved: Mr G Pattinson**

**Seconded: Mr A Curtis**

*That the GRFMA:*

1. *Notes Constituent Council responses to Gawler River Flood Mitigation Business Case contributions:*

<b>Adelaide Plains</b>	<i>Resolved to allocate an amount not exceeding \$52,000 with conditions. All constituent councils contributing an equal amount</i>
<b>Adelaide Hills</b>	<i>Offers a contribution of \$10,380 to the Gawler River Floodplain Management Authority in support of a Business Case (capital contribution percentage)</i>
<b>The Barossa</b>	<i>Resolved that it will not fund the project as it provides no tangible benefit to The Barossa Council and its ratepayers, residents, or visitors.</i>
<b>Town of Gawler</b>	<i>Resolved that Council as part of its 2023/24 Budget deliberations will consider the allocation of \$52,000</i>
<b>Light Regional</b>	<i>Resolved to offer \$52,020 a Capital Contribution percentage of 8.67%</i>
<b>City of Playford</b>	<i>Confirmed that the City of Playford will contribute \$52,000</i>

2. *Requests the GRFMA Chairperson to correspond with each Constituent Council advising of all funding contribution responses, and:*
  - a. *Seek to facilitate resolution with Adelaide Plains Council and Adelaide Hills Council regarding conditions for funding contributions.*
  - b. *Seek further dialogue with The Barossa Council regarding the importance of recognition of mutual obligations in achieving flood mitigation outcomes for the Gawler River.*

**CARRIED UNANIMOUSLY**

Members will note from the above GRFMA resolution that to date, only three (3) other constituent councils (Town of Gawler, Light Regional Council and the City of Playford) have provided an initial commitment to contribute \$52,000 to the Business Case. The Barossa Council and Adelaide Hills Council have committed to zero and just over \$10,000 respectively.

Council's CEO received further correspondence from the GRFMA Chairperson dated 17 March 2023 requesting that Adelaide Plains Council reconsider its level of financial support (refer **Attachment 1**).

In considering this further request from the GRFMA Council should have regard for a 'whole-of-catchment' approach. It is also worth highlighting the cost contributions review undertaken by Water Technology, which places a strong weighting of 'water inflows' and 'length of watercourse' and therefore upstream councils cannot absolve themselves of the responsibility to commit to a financial contribution.



**Conclusion**

In considering the GRFMA's further request, it is noted that for the request of the GRFMA to take effect, an Elected Member would firstly need to submit a Motion on Notice to the next meeting of Council seeking to formally rescind the resolution that was conditional on all constituent Council providing an equal level of funding to the Business Case.

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**References**Legislation

*Local Government Act 1999*

Council Policies/Plans

*2021-2024 Strategic Plan*

*2022/2023-2032/2033 Long Term Financial Plan*

*Infrastructure and Asset Management Plans*

Gawler River Floodplain Management Authority  
266 Seacombe Road, Seacliff Park, SA 5049  
Telephone: 0407717368 Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)  
Website: [www.gawler.sa.gov.au/grfma](http://www.gawler.sa.gov.au/grfma)

James Miller  
Chief Executive Officer  
Adelaide Plains Council  
2a Wasleys Road  
MALLALA SA 5502  
By email [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au)

17/3/2023

Dear James,

I am writing further to previous correspondence regarding the matter of support for financial contributions toward completion of the Department for Environment and Water, (Gawler River) Business Case.

In previous correspondence I indicated my endeavor to achieve investment by Local government and initiated an alternate request for a \$52,000 funding contribution from your Council in lieu of the previous \$100,000.

This was proposed on clear benefit from flood mitigation investment for the council communities located in the Gawler River floodplain with the amount of \$52,000 premised on the support confirmed by the Light Region Council.

I express my thanks and appreciation for your Council's support in providing a funding commitment of \$52,000 via resolution 2023/048.

To date the GRFMA has also received funding contributions of \$52,000 from the Town of Gawler, Light Regional Council and the City of Playford.

The Adelaide Hills Council has advised of a contribution of \$10,380 and The Barossa Council has resolved to not contribute.

I have now received direction from the GRFMA Board to pursue further discussion with the two Councils regarding the important recognition of mutual obligations in achieving flood mitigation outcomes for the Gawler River.

Specifically, to encourage the two Councils to reconsider their respective levels of financial support.

In reference to your Council's resolution 2023/48 the Board noted the funding allocation is premised upon *"All constituent councils contributing an equal amount towards the Business Case (i.e. not a lesser amount derived from the inequitable capital contributions under the current Charter)"*.

Regarding your Council's condition attached to the \$52,000 funding contribution, I now seek your Council's further support to remove the conditional provision.

Removing the conditional provision will indicate clear funding support consistent with and in collaboration with the other constituent councils which have already provided commitment.

This action will also greatly assist the GRFMA in revisiting quantum of funding with the Adelaide Hills Council and The Barossa Council.

I respectfully seek your assistance in conveying the above request to Council for consideration.

Yours sincerely

A handwritten signature in black ink, appearing to read 'I. Baldwin', is written over a horizontal dotted line.

Ian J. Baldwin

**Chair & Independent Member**

**14.2 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY - 2023/2024 DRAFT ANNUAL BUSINESS PLAN AND BUDGET****Record Number:** D23/15369**Author:** Director Corporate Services**Authoriser:** Chief Executive Officer**Attachments:**  
1. Letter from GRFMA Executive Officer, David Hitchcock, dated 17 March 2023 [!\[\]\(c694a3ff3b077d76910920a6a1593ab4\_img.jpg\)](#) [!\[\]\(42fc53a13f008e5bbf67aee5111990a5\_img.jpg\)](#)  
2. GRFMA 2023/2024 Draft Annual Business Plan and Budget [!\[\]\(ca145749a3d75a63aab95bf2007ac277\_img.jpg\)](#) [!\[\]\(02c4673a215180b499fc79dccc80dd29\_img.jpg\)](#)**EXECUTIVE SUMMARY**

- The purpose of this report is for Council to consider the 2023/2024 Draft Gawler River Floodplain Management Authority (GRFMA) Annual Business Plan and Budget.
- Adelaide Plains Council (Council) is one of six constituent councils that are members of the GRFMA.
- The GRFMA Charter provides that the GRFMA must prepare an Annual Business Plan (ABP) and Budget for the forthcoming year, and prior to adopting its ABP and Budget, the GRFMA must consult with constituent councils.
- The draft ABP and Budget must not be adopted by the GRFMA until after 31 May but before 30 September, and the GRFMA must provide a copy of its budget to each constituent council within five business days after adoption.
- It is recommended that Council consider the GRFMA draft ABP and Budget and in doing so advise the GRFMA of its support, or otherwise, accordingly.

**RECOMMENDATION**

**“that Council, having considered Item 14.2 – *Gawler River Floodplain Management Authority - 2023/2024 Draft Annual Business Plan and Budget*, dated 22 May 2023, receives and notes the report and in doing so instructs the Chief Executive Officer to write to the Executive Officer of the Gawler River Floodplain Management Authority to advise that Council is in support of the thrust and direction of the Draft 2023/2024 Annual Business Plan and Budget.”**

**BUDGET IMPACT**

Estimated Cost:	\$ 65,328 (Annual Subscription) + \$52,000 (DEW Business Case Contribution which is currently subject to all Member Councils contributing an equal amount)
Future ongoing operating costs:	Nil
Is this Budgeted?	Yes

**RISK ASSESSMENT**

Council is one of six constituent councils on the GRFMA whose input to decisions of the Board is critical. The ability to provide comment on the draft ABP and Budget is now before Council and failure to do so would place the adoption of same in jeopardy.

## DETAILED REPORT

### Purpose

The purpose of this report is for Council to consider the 2023/2024 Draft Gawler River Floodplain Management Authority (GRFMA) Annual Business Plan and Budget.

### Background

Adelaide Plains Council (Council) is one of six constituent councils that are members of the GRFMA. The GRFMA Charter provides that the GRFMA must prepare an Annual Business Plan (ABP) and Budget for the forthcoming year, and prior to adopting its ABP and Budget, the GRFMA must consult with constituent councils.

The draft ABP and Budget must not be adopted by the GRFMA until after 31 May but before 30 September, and the GRFMA must provide a copy of its budget to each constituent council within five business days after adoption.

Both documents have been endorsed by the GRFMA Audit Committee (6/3/23) and the GRFMA meeting (16/3/23)

Mr David Hitchcock, Executive Officer of the GRFMA, has written to all constituent councils seeking feedback on the draft ABP and Budget through correspondence dated 17 March 2023 (**Attachment 1**).

### Discussion

A summary of the GRFMA Draft ABP and Budget is provided within the letter from the GRFMA (**Attachment 1**) and greater detail is contained within **Attachment 2** to this report.

The following '*priority actions*' are identified within the 2023/2024 Draft ABP and Budget:

- Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan. The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.
- Review, with constituent councils and stakeholders, design standards for infrastructure works including costs and benefits. The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.
- In conjunction with the constituent councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan. A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Water, Gawler River Flood Mitigation Business Case.
- Considered funding will be sought from the state and federal Governments and where appropriate commercial investment.
- Working with the constituent councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the councils and suitable

partnering arrangements to maintain a low-cost base for the Authority. Identification of partnering opportunities within the capacities of the councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

- Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.
- The Authority will continue to work with the Department for Environment and Water, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.
- Assist the constituent councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River. Communication with communities is likely to be a joint activity between the constituent councils and the Authority.
- Implement the agreed outcomes from Charter Review 2 which was finalised in 2020. Work with constituent councils to achieve consensus support for adoption of the GRFMA Cost Share Model as methodology for negotiating the distribution of constituent council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year (any contributions being net of state and federal Government funding).
- Maintenance and operations of the scheme from 2023 to 2024 will include:
  - Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032. The annual cost allocation of \$ 69,550 has been applied.
  - Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2023/2024).
  - 5 Yearly revaluation of the Bruce Eastick North Para Flood Mitigation Dam (BENPFM Dam).
  - Implementation of an Information Management Framework for a digital environment.
  - Continuation of the revegetation program around land associated with BENPFM Dam.

## Conclusion

It is for Council to consider the GRFMA draft ABP and Budget and in doing so advise the GRFMA of its support, or otherwise, accordingly.

The CEO sees no reason why Council ought to object to the draft ABP and Budget on grounds of the subsidiary continuing its work in such spaces and generally believes that the thrust and direction of

the Board's activities for 2023/2024 are both manageable and provide opportunity for Council to continue its advocacy role in shaping the strategic direction of the GRFMA.

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## **References**

### Legislation

*Local Government Act 1999*

### Council Policies/Plans

*Strategic Plan 2021-2024*

*Draft 2023/2024 Annual Business Plan and Budget*

Gawler River Floodplain Management Authority  
266 Seacombe Road, Seacliff Park, SA 5049  
Telephone: 0407717368 Email: [davidehitchcock@bigpond.com](mailto:davidehitchcock@bigpond.com)  
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James Miller  
Chief Executive Officer  
Adelaide Plains Council  
2a Wasleys Road  
MALLALA SA 5502  
By email [info@apc.sa.gov.au](mailto:info@apc.sa.gov.au)

17/03/2023

Dear James,

Draft 2023/2024 GRFMA Annual Business Plan and Draft Budget.

I am writing seeking Councils consideration of the draft 2023/2024 GRFMA Annual Business Plan and Draft Budget.

The GRFMA Charter provides that the Authority must prepare an Annual Business Plan and Budget for the forthcoming financial year.

The GRFMA has now established a strategic management framework which consists of the Strategic Plan, the Long Term Financial Plan and the Asset Management Plan. This framework has provided a strategic approach to developing the 2023/2024 annual business plan and budget and now provides greater certainty and line of sight in future income and cost pathways.

Prior to setting the draft budget each year the Authority must review its annual business plan in conjunction with the constituent councils.

The annual budget must be consistent with and account for activities and circumstances referred to in the Authority's annual business plan and must be submitted in *draft form to each constituent council before 31 March* for approval.

The budget must not be adopted by the Authority until after 31 May but before 30 September; and the Authority must then provide a copy of its budget to each constituent council within five business days after adoption.

Drafting of the 2023/2024 Annual Business Plan and draft Budget has been constructed by referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032

Both documents have been endorsed by the 6/03/2023 GRFMA Audit Committee meeting and the 16/03/2023 GRFMA meeting.



**GRFMA Annual Business Plan**

Key elements contained in the 2023/2024 draft Annual Business Plan identify:

**Priority Actions 2023/2024**

**Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan.** The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

**Review, with constituent councils and stakeholders, design standards for infrastructure works including costs and benefits.** The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

**In conjunction with the constituent councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.** A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Water, Gawler River Flood Mitigation Business Case.

Considered funding will be sought from the state and federal Governments and where appropriate commercial investment.

**Working with the constituent councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the councils and suitable partnering arrangements to maintain a low-cost base for the Authority.** Identification of partnering opportunities within the capacities of the councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

**Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia** with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.

The Authority will continue to work with the Department for Environment and Water, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Program.

**Assist the constituent councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.** Communication with communities is likely to be a joint activity between the constituent councils and the Authority.

**Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.** Work with constituent councils to achieve consensus support for adoption of the GRFMA Cost Share Model as methodology for negotiating the distribution of constituent council contributions

towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year (any contributions being net of state and federal Government funding).

#### **Maintenance and operations of the scheme during 2023 to 2024**

Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032. The annual cost allocation of \$ 69,550 has been applied.

Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2023/2024).

5 Yearly revaluation of the Bruce Eastick North Para Flood Mitigation Dam (BENPFM Dam).

Implementation of an Information Management Framework for a digital environment

Continuation of the revegetation program around land associated with BENPFM Dam.

See attached for a copy of the 2023/2024 draft GRFMA Annual Business Plan.

#### **2023/2024 Draft Budget**

##### Revenue

Budget revenue is sourced from predetermined "formula based" financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions..

##### Expenditure

Expenditure is budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Water to facilitate the Gawler River Flood Mitigation Business Case. This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties.

There is an expectation by the state Government that the GRFMA (including constituent councils) will contribute to the development and completion of the business case.

Operational Contributions (Member subscriptions))

Operational contributions are calculated to include the costs reflective of administration of the GRFMA, plus general costs for the provision of consultancies to pursue outcomes envisaged in flood mitigation strategies (Gawler River Mark 2) and does not include capital works or maintenance of assets. Interest received is deducted from total subscriptions required.

For 2023/2024 operational activities, not otherwise administrative will be directed toward matters identified in the Gawler River Stormwater Management Plan and towards the Department for Environment and Water, Gawler River Flood Mitigation Business Case.

Budget Outcome Operational

- \$ 104,073 Administration of the GRFMA
  - \$ 46,080 Gawler River Scheme Mk2 - Consultancies feasibility or initial design studies  
SMP or Business Case, revaluation of the BENPFM Dam, Information Management Framework for a digital environment
- \$150,153  
\$ 523. Less income earned.

Total Operation cost \$149,630 = Member Subscriptions

Maintenance Contributions (Council subscriptions))

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved flood mitigation capital works.

The Authority will continue to work with the Department for Environment and Water, in consultation with constituent councils, on implementation and funding arrangements for the state Government funded Gawler River Flood Mitigation Program and Business Case.

Maintenance and operations

Maintenance and operations of the scheme during 2023 to 2024 will include work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032, continuation of the revegetation program around land associated with the Bruce Eastick and repayment of the Cash Advance Debenture previously raised to fund dam repairs in 2022.

Budget Outcome Maintenance

- \$69,550 Dam Maintenance Cost Analysis 2023/2024.
- \$ 208 Rates and levies, ESL
- \$70,000 Cash Advance Debenture repayments

Total Maintenance cost \$ 139,758 = Council Subscriptions

### Depreciation of Assets

The Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually. (\$322,298 pa)

The GRFMA Asset Management Plan 2023-2032 provides:

*Funding (cash allocation) of annual depreciation calculations is not undertaken, rather the policy is ensuring the GRFMA is provided with sufficient cash flow to maintain the Dam at required service provision levels.*

*The plan covers the infrastructure assets that provide Flood Mitigation comprising of: • Bruce Eastick North Para Flood Mitigation Dam • Associated land • Road Access*

*The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is \$1,233,642.*

The net equity share (of annual depreciation costs) of each constituent council is subsequently reflected in the (Financial Statements) Schedule of constituent councils interest in net assets as at 30 June each year and a statement is prepared to meet the requirements of clause 15.5 of the GRFMA charter.

### Summary

Constituent council contributions for 2023/2024 total \$289,387 which is a budgeted increase from \$260,320 in 2022/2023.

Individual contributions for each council will vary within the 2023/2024 subscription quantum because of allocation of \$69,550 maintenance costs 2023/2024 as per the Dam Maintenance Cost Analysis 2023-2032. I.e. Each council has a different percentage contribution applicable to capital works and maintenance operations.

A net operating loss of (\$322,298) is forecast for 2023/2024. This is the amount of unfunded depreciation.

See below Table 1 - constituent council shares proposed as per draft 2023/2024 GRFMA Budget.

See separate attachment for copy of GRFMA 2023/2024 budgeted financial statements presented, in a manner consistent with the Model Financial Statements, pursuant to section 123(10)(b) of the Local Government Act 1999: MYOB format which identifies the 2022/2024 Draft Budget income and expenditure proposals and Long Term Financial Plan Comprehensive Income Statement 2022-2032 extract.

Table 1

Constituent council shares proposed as per draft 2023/2024 GRFMA Budget - Refer 1.1  
Member Subscriptions (\$149,630) and 3.1 Council Subscriptions (\$139,758).

Council	2022/23 Operational	2022/23 Maint	2022/23 Total	2023/24 Operational	2023/24 Maint	2023/24 TOTAL
Adelaide Plains Council	27,520	27,513	\$55,033	24,938	40,390	\$65,328
Adelaide Hills Council	27,520	1,647	\$29,167	24,938	2,418	\$27,356
The Barossa Council	27,520	8,254	\$35,774	24,938	12,117	\$37,055
Town of Gawler	27,520	16,508	\$44,028	24,938	24,234	\$49,172
Light Regional Council	27,520	8,254	\$35,774	24,938	12,117	\$37,055
City of Playford	27,520	33,025	\$60,545	24,938	48,482	\$73,420
<b>Total</b>	<b>165,120</b>	<b>95,200</b>	<b>\$260,320</b>	<b>149,630</b>	<b>139,758</b>	<b>\$289,387</b>

Table 2 Percentage Share

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

I would be pleased if this matter could be included in the next available council meeting agenda and subsequent indication of Councils approval or otherwise of the draft 2023/2024 GRFMA Annual Business Plan and Draft Budget being provided to [davidhitchcock@bigpond.com](mailto:davidhitchcock@bigpond.com) by 3 June 2023.

Yours Sincerely



David Hitchcock, Executive Officer



# GRFMA ANNUAL BUSINESS PLAN

## 2023-2024 Draft

### Gawler River Floodplain Management Authority

Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*

**Gawler**



# Business Plan 2023-2024

## Gawler River Floodplain Management Authority (GRFMA)

### The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$355 million.

### History

The river is subject to periodic flood events.



#### Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Estimated Damages
1 in 10	\$15m
1 in 20	\$24m
1 in 50	\$102m
1 in 100	\$182m
1 in 200	\$212m
Average Annual Damage	\$7.40m
Present Value of Damages	\$109m

#### Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615



4

## Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
  - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
  - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

Numerous factors have a significant influence on the operations of the Authority.

These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements.

For the Authority, specific concerns are:

- o There is no clear definition of the responsibilities of levels of government for managing stormwater.
- o Floodplain management is not well recognised in the current framework for stormwater management.
- o Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
- o Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.
- o Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund and State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.

- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the river.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.
- The level of community understanding of the risks of flooding within the entire catchment and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

## Governance

The Authority is governed by the Board of Management. The Board comprises of:

- One independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council.

### The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
<b>Chairperson and Independent Member</b>	Mr Ian Baldwin	
<b>Adelaide Hills Council</b>	Cr Malcolm Herrmann Mr Ashley Curtis	Ms Natalie Armstrong
<b>Adelaide Plains Council</b>	Cr Terry-Anne Keen Mr James Miller	Cr John Lush Ms Sheree Schenk
<b>The Barossa Council</b>	Cr Bruce Preece, Mr Martin McCarthy	Ben Clark
<b>Town of Gawler</b>	Cr Paul Koch Ms Whendee Young	Cr Brian Sambell
<b>Light Regional Council</b>	Cr Michael Phillips-Ryder, Mr Richard Dodson	Mr Andrew Philpott
<b>City of Playford</b>	Cr Clinton Marsh Mr Greg Pattinson	Cr Peter Rentoulis

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEW (vacant), SA Water
- 1 constituent council representative, Mr. Braden Austin, City of Playford
- 1 constituent council representative, Mr. Ben Clark, The Barossa Council
- Mr David Hitchcock, Executive Officer

An Audit Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

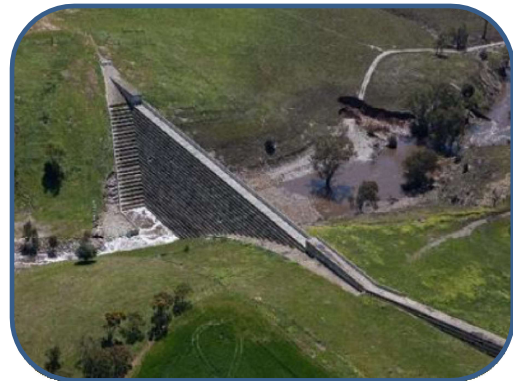
The Members of the Audit Committee are:

- Mr. Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr. Greg Pattinson, City of Playford

A suite of Policies has been adopted to provide management guidelines for the day-to-day business of the GRFMA.

Policies include.

- Fraud, Corruption, Misconduct and Maladministration
- Consultation with Constituent Councils
- Procurement and Operations
- Code of Practice for Meeting Procedures
- Internal Review of Decisions
- Freedom of Information Statement
- Work Health and Safety
- Anti-Discrimination/Fair Treatment
- Dam Valuation
- Treasury Management



To meet the statutory and operational responsibilities the Authority maintains appointment of a part time Executive Officer, and External Auditor, on a contract basis.

Dean Newbery and Partners have been appointed as the external auditor until 2023/24.

The Authority has also facilitated the appointment of a part time administrative assistant on a contract basis.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032.

The Authority will conduct two reviews each year of its performance against the targets set in this Annual Business Plan that will form part of the report to its constituent councils and will be included in its Annual Report.

## Cost of Operations

The budget revenue is sourced from predetermined “formula based” financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.


Expenditure is budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Recently work has been progressed by the Department for Environment and Planning to facilitate the Gawler River Flood Mitigation Business Case. This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties. There is an expectation by the state Government that the GRFMA (including constituent councils) will contribute to the development and completion of the business case.

The contributions of the constituent councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

## Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
Total	100%	100%	100%



The GRFMA Strategic Plan 2021-2026 is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

**Theme 1: Design, build, and maintain physical flood mitigation infrastructure.**

Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

**Theme 2: Develop and evolve key relationships.**

Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

**Theme 3: Ensure good governance and ongoing financial sustainability.**

Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

## Priority Actions 2023/2024


**Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan.** The Gawler River Stormwater Management Plan is the key GRFMA document to assist in determining physical and other works required to reduce the risks and impacts of flooding.

**Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.** The default policy position of the Authority has been for a 1 in 100-year design standard. Reviewing that policy position through consideration of the costs and benefits of various design standard scenarios will assist in identifying appropriate standards.

**In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.** A schedule of works is to be consolidated from the recommendations from the completed GRFMA Gawler River Stormwater Management Plan and the Department for Environment and Planning, Gawler River Flood Mitigation Business Case. Considered funding will be sought from the State and Federal Governments and where appropriate commercial investment.

**Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority.** Identification of partnering opportunities within the capacities of the Councils (e.g., in relation to monitoring information about climate change and climate change policy, and water policy) in delivering the functions, operations and project management required of the Authority would help to keep the Authority's administrative costs low.

**Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia** with frontline experience the Authority is well positioned to develop a narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.



The Authority will continue to work with the Department for Environment and Planning, in consultation with constituent councils, on implementation and funding arrangements for the State Government funded Gawler River Flood Mitigation Business Case.

**Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.** Communication with communities is likely to be a joint activity between the constituent councils and the Authority.

**Implement the agreed outcomes from Charter Review 2 which was finalised in 2020.** Work with constituent councils to achieve consensus support for adoption of the GRFMA Cost Share Model as methodology for negotiating the distribution of constituent council contributions towards future Gawler River flood mitigation capital works and/or maintenance works exceeding \$1 million in any given year.

**Maintenance and operations of the scheme during 2023 to 2024**

- Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2023/2024).
- Continuation of the revegetation program around land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Revaluation of the Bruce Eastick North Para Flood Mitigation Dam (5 year program).
- Implementation of an Information Management Framework for a digital environment.



**14.3 THIRD BUDGET UPDATE 2022/2023****Record Number:** D23/19337**Author:** Director Finance**Authoriser:** Chief Executive Officer

**Attachments:**

1. Operating Projects Progress Report – July-April 2023 [↓](#) 
2. Capital Projects Progress Report – July-April 2023 [↓](#) 
3. Third Budget Review – 2022-2023 – Financial Statements [↓](#) 

**EXECUTIVE SUMMARY**

- The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ending 30 June 2023 following the Third Budget Update.
- Council's 2022/2023 Adopted Budget forecast an operating deficit of \$1.029m. Following the First Budget Update, an operating deficit of \$1.655m was estimated for 2022/2023 Financial Year.
- As a result of the of the Mid-Year Budget Review, it was anticipated in March that the operating deficit would be increased by \$1.053m to \$2.708m.
- At the conclusion of the Third Budget Update, an operating deficit of \$2.862m has been estimated, an increase of \$0.154m.
- Third Budget Update changes are summarised as follows (\$'000).

Description	Amount
Operating Deficit as per budget Adopted on 11 July 2022	(1,029)
Add : First Budget Update Changes Adopted on 30 January 2023	(626)
Add : Mid-Year Budget Review Changes Adopted on 27 March 2023	(1,053)
Add : Unfavourable Recurrent Budget Changes - Third Budget Update	(185)
Less : Favourable Recurrent Budget Variances - Third Budget Update	31 (154)
<b>Revised Operating Deficit following Third Budget Update</b>	<b>(2,862)</b>

- As of 8 May 2023, Council had outstanding short-term borrowings of \$9.840m.
- Project expenditure of \$6.049 are expected to carry over to next financial year (**Table 2**)
- Based on Year-to-Date April results, Council's actual income and expenses are on track with estimated income and expenses except for budget changes proposed in the Third Review.

**RECOMMENDATION**

**“that Council, having considered Item 14.3 – *Third Budget Update 2022/2023*, dated 22 May 2023, receives and notes the report and in doing so:**

1. **Receives and note the project progress reports contained in Attachment 1 and 2 to this Report; and**

- 2. Pursuant to Regulation 9 (1)(a) of the Local Government (Financial Management) Regulations 2011, adopts the revised 2022/2023 Budgeted Financial Statements and revised financial indicators as contained within Attachment 3 that has been updated following the Third Budget Update changes identified in Table 1 of this report.”**

### **BUDGET IMPACT**

Estimated Cost:	An estimated operating deficit of \$2.862m. However, the final value of the operating deficit depends on the operating projects expenses not incurred by 30 June 2023 (carry over to next financial year)
Future ongoing operating costs:	Interest costs associated with new borrowings
Is this Budgeted?	Yes

### **RISK ASSESSMENT**

#### Operational Risk

To reduce the risks of carry over budgets (such as reduced service level, non-compliance with grant obligations, extra work/pressure added to next year programs), updated Operating and Capital Project program in Attachments 1 and 2 should be implemented by 30 June 2023 within budget unless there are operational reasons beyond the control of the Council.

#### Liquidity Risk

Overdue rates have increased significantly over the last few years which poses a considerable liquidity risk for Council which may need to be funded via short-term borrowings in addition to the new borrowings estimated in this report.



## DETAILED REPORT

### Purpose

The purpose of this report is to provide the Council with a summary of the updated Budget position for the year ending 30 June 2023 following the Third Budget Update based on year-to-date March 2023 actual performance and other known information that will have a financial impact for the remainder of the financial year.

### Background

Pursuant to Section 123 (13) of the *Local Government Act 1999*, the Council must, as required by the regulations reconsider its Annual Business Plan or its budget during the course of a financial year and, if necessary or appropriate, make any revisions.

The Budget Reporting Framework, set out in Regulation 9 of the *Local Government (Financial Management) Regulations 2011* (the Regulations), comprises two (2) types of reports:-

- 1) Budget Update; and
- 2) Mid-Year Budget Review.

### Budget Update

The Budget Update report sets out a revised forecast of the Council's Operating and Capital investment activities compared with the estimates for those activities set out in the Adopted Budget. The Budget Update is required to be presented in a manner consistent with the note in the Model Financial Statements titled *Uniform Presentation of Finances*.

The Budget Update report must be considered by the Council at least twice per year between 30 September and 31 May (both dates inclusive) in the relevant financial year, with at least one (1) Budget Update report being considered by the Council prior to consideration of the Mid-Year Budget Review report.

The Regulations require a Budget Update report to include a revised forecast of the Council's operating and capital investment activities compared with the estimates set out in the Adopted Budget. The Local Government Association recommends that the Budget Update report should also include, at a summary level:

- the year to date result;
- any variances sought to the Adopted Budget or the most recent Revised Budget for the financial year; and
- a revised end of year forecast for the financial year.

### Mid-Year Budget Review

The Mid-Year Budget Review must be considered by the Council between 30 November and 15 March (both dates inclusive) in the relevant financial year. The Mid-Year Budget Review report sets out a revised forecast of each item shown in its Budgeted Financial Statements compared with the estimates set out in the Adopted Budget presented in a manner consistent with the Model Financial Statements. This report must also include revised forecasts for the relevant financial year of the council's operating Deficit ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.

The Mid-Year Budget Review is a comprehensive review of the Council's Budget and includes the four principal financial statements, as required by the Model Financial Statement, detailing:

- the year to date result;
- any variances sought to the Adopted Budget; and
- a revised full year forecast of each item in the budgeted financial statements compared with estimates set out in the Adopted budget.

The Mid-Year Budget Review report should also include information detailing the revised forecasts of financial indicators compared with targets established in the Adopted Budget and a summary report of operating and capital activities consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances. The requirements of the Mid-Year review are consistent with budget review requirements previously required by the Regulation 7 of the *Local Government (Financial Management) Regulations 1999*.

### **Discussion**

#### Statement of Comprehensive Income

Council's Statement of Comprehensive Income or Profit & Loss account has two parts:

1. Recurrent Budget Deficit of \$0.095m;
2. Operating Project Budget expenditure of \$0.934m;

resulting an operating deficit of \$1.029m for the 2022/2023 Financial Year which was adopted on 11 July 2022.

As a result of the First Budget Update, it was estimated that the operating deficit for the 2022/2023 Financial Year would increase to \$1.655m. Following the Mid-Year Budget Review, the operating deficit was further increased by \$1.053m to \$2.708m.

For the Third Budget Update, an estimated operating loss of \$2.862m has been forecast, an increase in the deficit by \$0.153m. **Table 1** below summarises the reasons for the proposed changes in the operating deficit.

#### Operating Project program

There are no changes to the operating project budget. **Attachment 1** contains the progress of Operating Project Program.

**Table 1: Operating Budget Changes – Third Budget Update – March 2023**

<b>Recurrent Budget Variances</b>	<b>Amount</b>
<b>Unfavourable</b>	
Income from Planning and Waste Water Applications has been lower than budgeted.	(50,000)
Increase in seal road maintenance costs due to unforeseen sealed road failures at the Bakers and Gawler River Intersection.	(45,000)
Increase in costs due to unexpected major plant repair.	(30,000)
Engagement of contractor for soil testing for contaminated ground (potential to claim the costs from the lessee).	(37,000)
An increase in software licencing costs and computer infrastructure costs.	(22,948)
<b>Total Unfavourable Recurrent Budget Variances</b>	<b>(184,948)</b>
<b>Favourable</b>	<b>Amount</b>
Advertising costs associated with planning applications no longer required. In addition, advertising costs on regulatory activities have been lower than budgeted.	9,078
Lease income from NBN tower at Mallala was not included in the Adopted Budget.	5,124
Original budget planned for 3 outdoor cinema events this year. However, only two (2) outdoor cinema events were run for the financial year	4,050
Lower than budgeted expenditure for Australia Day Celebrations.	3,000
Higher than budgeted donations at the Mallala Museum.	2,200
Council's contribution to the operating cost of the Mid North Passenger Network is lower than budgeted.	2,081
Increased income from dog registrations.	2,000
Other minor favourable budget variances	3,492
<b>Total Favourable Recurrent Budget Variances</b>	<b>31,025</b>
<b>Total Recurrent Budget Variances</b>	<b>(153,923)</b>

**Capital Project Budget**

Council adopted a Capital Budget expenditure of \$8.069m for the 2022/2023 financial year, which comprised of;

- new/upgraded capital expenditure of \$3.476m; and
- assets renewal budget of \$4,593m.

Following the First Budget Update, the total Capital expenditure budget was increased by \$1.894m to \$9.963m mainly due to carry over projects from last financial year which was increased to \$9.993m after the Mid-Year Budget Review.

The Third Budget Update has not identified any changes to the Capital Project Program. Year-to-date March 2023 progress update of the capital program is contained in **Attachment 2**.

Potential carry-over of projects to 2023/2024 Financial Year

It is expected that the following projects will be carried over to next financial year either in its entirety or in part depending on progress the Council may achieve by 30 June 2023. Final carry over values will be determined once the 2022/2023 Financial Year is finalised which is expected to occur in late July 2023

**Table 2: Potential Carry-over Projects to 2023/2024 (\$)**

Project Name	Project Type	To be spent as at 10/05/23
1) Installation of roundabout at Two Wells	Operating	500,000
2) Establish a horse float parking area in Parham	Operating	50,000
3) Delivery of Strategic Projects	Operating	23,551
a. Undertake Heritage Study - Part 2		
b. Dublin - Township Growth & Tourism Master Plan		
4) Two Wells Levee	Operating	1,579,940
5) Parham - Old Playground Block (Public Consultation on whether to sell or develop Site)	Operating	5,000
6) Open Space & Recreation Strategy	Operating	60,000
7) Parham Campground - Formalise Land	Operating	4,700
8) Two Wells Oval - Master Plan - Design/Costing/Cons	Operating	100,000
9) Social & Community Infrastructure Plan	Operating	100,000
10) Network Shared Drive Migration Strategy	Operating	9,000
11) Coastal Settlement Adaptation Study Review	Operating	60,000
12) Undergrounding of Power Lines at Two Wells	Operating	2,106,000
13) Sealing of Middle Beach Road	Capital	2,319,093
14) Kerbing - Balaklava Rd-Lisieux St to Aerodrome Rd	Capital	240,000
15) Stage 1 – Hart Reserve Masterplan – Implementation	Capital	310,936
16) Wasleys Bridge – Repairs	Capital	200,000
17) Salt Creek Bridge – Repairs	Capital	170,000
<b>Total Carry-Over Value</b>		<b>6,048,824</b>

Financial Performance for the July-April Period

Following Table shows Council's actual financial performance for the first ten (10) months of the financial year compared to the Adopted Budget and Mid-Year Budget Update.

Accordingly, Council is on track to achieve its income and expenditure forecasts adopted for 2022/2023 Financial Year and proposed Third Budget Update changes as summarised in **Table 1** above.

**Table 3: Statement of Comprehensive Income – July-April 2023 (\$'000)**

Description	2022/2023 Adopted Budget	A 2022/2023 Mid-Year Review	B YTD April 2023 Actual	C = B/A X 100 Actual as a % of Annual Revised Budget
<b>Income</b>				
Rates	12,145	12,141	12,165	100
Statutory charges	589	595	499	84
User charges	193	201	200	100
Grants, subsidies and contributions	1,955	4,387	984	22
Investment Income	3	3	3	125
Reimbursements	123	180	216	120
Other Income	48	48	31	65
<b>Total Income</b>	<b>15,056</b>	<b>17,555</b>	<b>14,099</b>	<b>80</b>
<b>Expenses</b>				
Employee Costs	6,548	6,866	5,264	77
Materials, contracts and other services	6,042	9,902	4,818	49
<i>Including legal expenditure</i>	<i>200</i>	<i>200</i>	<i>112</i>	<i>56</i>
Depreciation	3,144	3,144	2,579	82
Finance Costs	272	272	231	85
Share of loss from GRFMA operations	79	79	-	-
<b>Total Expenses</b>	<b>16,085</b>	<b>20,263</b>	<b>12,891</b>	<b>64</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,029)</b>	<b>(2,708)</b>	<b>1,208</b>	<b>17</b>

**Overdue Council Rates**

Council started this financial year with an overdue rates balance of \$0.922m. As of 15 May 2023, 53% of that amount has been received. However, further \$0.517m has been added as overdue rates for quarter 1,2 and 3 during current financial year resulting total overdue rates balance of \$0.949m.

Number of rateable properties across the Council district is 5,602 as of 30 June 2022 and only 905 had overdue rates balance as of 15 May 2023 (910 ratepayers or 17% of total rateable properties as of 31 July 2021). In addition, below table also highlights that;

- 4% of overdue rates are applicable to approximately one (1) instalment that is overdue from 540 ratepayers who have an overdue balance of less than \$500;
- 9% of overdue rates are applicable to 117 ratepayers with an overdue balance ranging from \$501 to \$1,000;
- 35% of overdue rates are applicable to 156 ratepayers with an overdue balance ranging from \$1,001 to \$4,000; and
- 69% of overdue rates are receivable from 92 ratepayers with a balance of more than \$4,001.

Below is a summary of overdue Council rates by the amount.

%	Outstanding Range	Total Outstanding	No of Properties
(15.83)	Over Paid	(150,305)	341
0.00	\$0.1 to \$0.99	14	66
0.40	\$0.99 to \$50	3,841	355
0.12	\$51 to \$100	1,139	15
0.26	\$101 to \$150	2,437	20
0.21	\$151 to \$200	2,039	12
0.12	\$201 to \$250	1,116	5
2.65	\$251 to \$500	25,149	67
4.74	\$501 to \$750	44,961	72
4.15	\$751 to \$1000	39,369	45
5.94	\$1,001 to \$1,500	56,359	46
7.01	\$1,501 to \$2,000	66,549	38
10.67	\$2,001 to \$3,000	101,313	42
11.02	\$3,001 to \$4,000	104,609	30
8.79	\$4,001 to \$5,000	83,470	19
26.19	\$5,001 to \$7,500	248,554	41
16.06	\$7,500 to \$10,000	152,422	18
17.51	Over \$10,001	166,174	14
<b>100.00</b>		<b>949,211</b>	<b>1,246</b>

Overdue rates by land use are given in the table below. Majority (76%) of the overdue rates are from residential ratepayers while 22% is from primary production ratepayers.

Land Use	Overdue Rates	%
Residential	718,065	76
Commercial	(122)	0
Commercial - Other	2,725	0
Industry - Light	1,989	0
Industry - Other	-	-
Primary Production	207,726	22
Vacant Land	28,764	3
Other	(9,934)	(1)
<b>Total</b>	<b>949,211</b>	<b>100</b>

#### New short-term borrowings

In the 2022/2023 Adopted Budget, Council approved new borrowings of \$4.473m (*Council resolution 2022/213*). However, in order to deliver the revised operating and capital budget, Council may be required to borrow additional (some of these additional borrowings were approved in prior years but Council didn't borrow money as projects were carried over) short-term funding up to

\$2.467m resulting total maximum short-term new borrowings of \$6.940m (*Excluding new borrowings required to fund Two Wells Crown Land Purchase*) in the 2022/2023 Financial year.

However, actual timing of the borrowings will be known depending on the progress of operating and capital project program during the year. Council currently has a short-term borrowing facility of \$14.973m with Local Government Financing Authority (LGFA). As of 8 May 2023, Council have outstanding short-term borrowings of \$9.840m at an interest rate ranging from 5.05% to 5.80%.

### Updated Financial Statements

The budgeted Financial Statements and financial indicators as required by Regulation 9(1)(b) and (2), detailing the revised forecast as a result of the Third Budget Update is contained in **Attachment 3**.

### **Conclusion**

The Third Budget Update for the 2022/2023 financial year provides the opportunity to amend the 2022/2023 Adopted Budget, to reflect any changes in budget estimates based on audited results to 30 June 2022 and the first nine (9) months results to 31 March 2023.

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### **References**

#### Legislation

*Regulation 9 of the Local Government (Financial Management) Regulations 2011*

*Section 123 (13) of the Local Government Act 1999*

#### Council Policies/Plans

*Budget Management Policy*

*Funding Policy*

*Treasury Management Policy*

## Attachment 1

## 2022/2023 Operating Projects: Progress Report – July-April 2023

	Project Name	Adopted Budget	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	Total Budget Following Q3 Budget	YTD March Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
1	Two Wells Main Street Upgrade – Detailed design work		49,253	49,253	49,253	22,440	26,813	Yes	N/A	No	Jun-23	Signage & branding component is to be completed
2	Installation of single lane roundabout		500,000	500,000	500,000	-	500,000	Yes	N/A	No	Carry over to 23/24	Construction is underway and is likely to be completed early in the 2023/24 financial year.
3	Establish a horse float parking area in Parham		50,000	50,000	50,000	-	50,000	Yes	To be confirmed	To be confirmed	Carry over to 23/24	Consultation has been undertaken with the community regarding potential locations. At the request of the community another alternative location is being investigated. Delivery of a physical assets in this financial year is unlikely and the project will again need to be carried forward.
	Delivery of Strategic Projects	77,000	77,000	77,000	77,000	62,804	14,196	Yes	N/A	No	To be confirmed	
4	- Growth Strategy (Carried forward from 2021/2022)				-			Yes	N/A	Yes	N/A	Refinements to strategy and background papers adopted at April meeting.
5	- Parham CEMP (Carried forward from 2021/2022)							Yes	N/A	No	To be confirmed	Information session happening on the 2nd of May 2023
6	- Undertake Heritage Study - Part 2							Yes	N/A	No	To be confirmed	Heritage Sub-Committee has requested further work which is being scoped. Discussion currently underway between Planning and Land Use Services.
7	- Dublin - Township Growth & Tourism Master Plan							Yes	N/A	No	To be confirmed	Informal discussions nearing completion and to be used to inform Background Paper and draft plan for Dublin and other settlements.
8	Community Survey 2022		10,200	10,200	10,200	9,800	400	Yes	N/A	Yes	N/A	
9	Crown Land	-	215,000	355,000	355,000	304,915	50,085	Yes	N/A	No	Jun-23	
10	Two Wells Levee (100% funded by government grant)		1,625,088	1,625,088	1,625,088	50,865	1,574,223	Yes	N/A	No	Carry over to 23/24	100% funded by Government grant. Council has adopted Brief, Resolution 2023/105. Procurement is underway to seek a consultation team.
11	Council Election	60,000	60,000	60,000	60,000	40,287	19,713	Yes	N/A	Yes	N/A	Cost to be finalised. Awaiting final invoice from ECSA
	Economic Zones	20,000	-	-	-	-	-	N/A	N/A	N/A	N/A	Budget is no longer required. Proposed to transfer to TW Crown Land Project
	Grant Writer	15,000	-	-	-	-	-	N/A	N/A	N/A	N/A	
12	Street/Verge Tree Planting	20,000	20,000	20,000	20,000	20,156	(156)	No	Mar-23	Yes	N/A	
13	Parham - Old Playground Block (Public Consultation on whether to sell or develop Site)	5,000	5,000	5,000	5,000	-	5,000	No	To be confirmed	No	Carry over to 23/24	Project not expected to start until 2023/24
14	Open Space & Recreation Strategy	60,000	60,000	60,000	60,000	-	60,000	No	To be confirmed	N/A	Carry over to 23/24	Draft project brief prepared but not yet fully commenced. Potential carry forward to 2023/2024
15	Roadside Vegetation Management Plan	100,000	100,000	100,000	100,000	36,300	63,700	Yes	N/A	No	Jun-23	In progress, Tender completed
16	Two Wells - Liberty and Eden Estates & Recycled Water	59,000	59,000	59,000	59,000	-	59,000	No	Jan-23	No	Jun-23	
17	Donaldson Road - Design (Reserve corridor)	10,000	10,000	10,000	10,000	-	10,000	Yes	N/A	No	Jun-23	In progress to complete by 30 June
18	Mallala Stormwater Flood Plain Management Plan	65,000	65,000	65,000	65,000	-	65,000	Yes	N/A	No	Jun-23	In progress to complete by 30 June
19	Parham Campground - Formalise Land	5,000	5,000	5,000	5,000	300	4,700	Yes	N/A	No	Carry over to 23/24	Pending a lease with DEW to continue the Campground operation.
20	Two Wells Oval - Master Plan - Design/Costing/Cons	100,000	100,000	100,000	100,000	-	100,000	Yes	N/A	No	Carry over to 23/24	Consultation has been undertaken with the community regarding potential locations. At the request of the community another alternative location is being investigated.
21	Thompson Beach Esplanade and Webb Beach Road - Detailed design and cost estimates for sealing	34,000	34,000	34,000	34,000	-	34,000	Yes	N/A	No	Jun-23	In progress to complete by 30 June
22	Social & Community Infrastructure Plan	100,000	100,000	100,000	100,000	-	100,000	No	To be confirmed	N/A	Carry over to 23/24	Draft project brief prepared but not yet fully commenced. Carry forward to 2023/2024
23	Upgrade to Council's Electronic Document Management Sys	33,000	33,000	33,000	33,000	6,947	26,053	Yes	Jan-23	No	Jun-23	Project set to be completed by end of financial year, with a predicted go live date of 31 May 2023
24	Network Shared Drive Migration Strategy (Shared Folders)	9,000	9,000	9,000	9,000	-	9,000	No	N/A	No	Carry over to 23/24	Upgrade to Councils Electronic Document Management required to be completed before project can commence. Project set to be complete early 2023/24 financial year.
25	Microfiche Digitisation Project	39,600	39,600	39,600	39,600	27,574	12,026	Yes	N/A	Yes	N/A	
26	Redundancy and Backup Expenses	22,000	22,000	22,440	22,440	18,547	14,893	Yes	N/A	No	Jun-23	Data centre quotation has been finalised. Ordering and arrival of equipment complete, Order for Secondary Datacentre location Completed and awaiting setup. Will then need to install and test new infrastructure. Project approximately 80% completed Expected to be completed by 30 June



## Attachment 1

## 2022/2023 Operating Projects: Progress Report – July-April 2023

	Project Name	Adopted Budget	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	Total Budget Following Q3 Budget	YTD March Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
	Council Member Computer Hardware Refresh following 202	5,752	-	-	-	-	-	Yes	N/A	Yes	N/A	Costs in this budget have now been redirected to facilitating ongoing Microsoft Office and Remote Support software license costs which were higher than originally anticipated. Laptops will be issued to new Elected Members from current inventory.
27	Mosquito Management Initiatives in APC during 2022/2023		30,000	30,000	30,000	3,335	26,665	Yes	N/A	No	May-23	Project is underway and expected to be completed in 2022/2023 Financial Year
28	Engage a consultant to undertake stage 2 requirements of the PLEC application		30,000	30,000	30,000	16,240	13,760	Yes	N/A	No	Jun-23	Project is underway and expected to be completed in 2022/2023 Financial Year
29	Engaging consultants to deliver community waste education		15,000	15,000	15,000	-	15,000	No	To be confirmed	No	Jun-23	Report has been presented to the March I&E Committee regarding public consultation
30	Mallala and Districts Lions Club – Mallala Community Complex project		70,000	70,000	70,000	70,000	-	Yes	N/A	Yes	N/A	\$70,000 was paid to the Lions Club in April. Waiting a response from the Lions Club on the progress of the project
31	Coastal Settlement Adaptation Study Review		60,000	60,000	60,000	-	60,000	No	To be confirmed	No	Carry over to 23/24	Awaiting the conclusion of Emergency Management Plan. Carry over to 2023/2024. Deadline under the grant is June 2024
32	Breeder Education and Compliance		60,000	60,000	60,000	6,354	53,646	To be confirmed	To be confirmed	No	Jun-23	Project is underway and project will be completed in 2022/2023
33	Temporary Staff Accommodation in Two Wells		94,000	94,000	94,000	-	94,000	Yes	N/A	N/A	To be confirmed	
34	Additional Administration Resources		180,000	180,000	180,000	-	180,000	Yes	N/A	N/A	Jun-23	
35	Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells			720,902	720,902	-	720,902	Yes	N/A	No	To be confirmed	The PLEC project has been approved by Minister and Council, construction programmed to start July and completed by mid-2024.
36	2 X Trainees for Parks and Garden and Civil	83,451	83,451	83,451	83,451	39,059	44,392	Yes	N/A	No	Jun-23	2 X trainees have been engaged in lieu of budgeted 1 FTE (no significant budget impact).
		933,803	3,881,592	4,742,904	4,742,904	735,923	4,006,981					

## 2022/2023 Capital Projects: Progress Report – July-April 2023

	Project Name	Adopted Budget	Total Budget Following Q1 Budget	Total Budget Following Q2 Budget	Total Budget Following Q3 Budget	YTD March Actual Spend	Available to Spend	Project Commenced (Y/N)	If not commenced, when will be commenced?	Project Completed (Y/N)	If not completed, when will be completed?	Comment
1	Sealing - Aerodrome Road (Hall Rd to Farrele Rd)	-	537,695	537,695	537,695	747,944	(210,249)	Yes	N/A	Yes	N/A	50% funded under LGIPP
2	Sealing - Barabba Rd (Redbanks Rd to Mallala Rd)	-	374,717	374,717	374,717	355,308	19,409	Yes	N/A	Yes	N/A	50% funded under LGIPP
3	Middle Beach Rd (Road Train Drive to End of Seal)	2,390,000	2,292,767	2,292,767	2,292,767	142,512	2,150,255	Yes	N/A	No	Carry over to 23/24	50% funded under LGIPP. To be completed in Dec 2023
4	Parham Playground - Shade shelter/New Element	-	47,683	47,683	47,683	37,309	10,374	Yes	N/A	Yes	N/A	
5	Reserve and St furniture - Various locations	-	4,765	4,765	4,765	10,413	(5,648)	Yes	N/A	Yes	N/A	
6	Various locations - Signage - wayfinding and information	-	35,000	35,000	35,000	-	35,000	Yes	N/A	No	Jun-23	Management and Staff are currently progressing the updating of Council boundary signage, with the strategy and design templates being developed during Q3. Due to material and supplier timeframes, it is not feasible for fabrication and installation to be completed by the end of the current financial year
7	Parham Short Stay Facility Upgrade	-	199,520	199,520	199,520	180,324	19,196	Yes	N/A	Yes	N/A	
8	Dublin Institute/ Hall - Toilets	-	55,922	55,922	55,922	35,686	20,236	Yes	N/A	Yes	N/A	
9	Sealing of Glover Road (Williams Road to Germantown Road)	-	459,718	459,718	459,718	210,133	249,585	Yes	N/A	No	Jun-23	100% funded by LRCIP Round 3 (90% completed)
10	Sealing of Buckland Park Road (PW Rd to Halstead Rd West)	-	276,700	276,700	276,700	216,997	59,703	Yes	N/A	Yes	N/A	80% (\$225,500) funded by LRCIP Round 3. Remaining \$55,000 (20%) is Council contribution
11	Streetscape - Cameron Tce - Dublin Rd to Feltwell	39,000	39,000	39,000	39,000	23,316	15,684	Yes	N/A	Yes	N/A	
12	Streetscap-Railway Av.- Balaklava Rd to Lindsay St	25,000	25,000	25,000	25,000	17,186	7,814	Yes	N/A	Yes	N/A	
13	Streetscape - Carmel St - Balaklava Rd to End Seal	37,000	37,000	37,000	37,000	16,020	20,980	Yes	N/A	Yes	N/A	
14	Streetscape - Calagora St-Lisieux St to Carmel St	32,000	32,000	32,000	32,000	25,000	7,000	Yes	N/A	Yes	N/A	
15	Kerbing - Balaklava Rd-Lisieux St to Aerodrome Rd	240,000	240,000	240,000	240,000	240,000	240,000	Yes	N/A	No	Carry over to 23/24	Potential carry over to 2023/2024
16	Sealed - Dawkins Rd & Williams Rd-Intersection Upg	100,000	100,000	100,000	100,000	40,831	59,169	Yes	N/A	No	Jun-23	50% completed
17	Sealed - Gawler River Rd-Germantown Rd to Boundary (R2R)	341,000	341,000	341,000	341,000	352,817	(11,817)	Yes	N/A	Yes	N/A	\$263,364 is funded by R2R Grant from Federal Government
18	Sealed - Bethesda Rd-Hayman Rd to Dawkins Rd	46,568	46,568	46,568	46,568	56,246	(9,678)	Yes	N/A	Yes	N/A	
19	Sealed - Port Gawler Rd-PWfield Rd-Old PWfield Rd	72,000	72,000	72,000	72,000	73,628	(1,628)	Yes	N/A	Yes	N/A	
20	Sealed - Port Parham Rd - PWfield Rd to Beach Rd	260,000	260,000	260,000	260,000	270,114	(10,114)	Yes	N/A	Yes	N/A	
21	Resheets - Crabb Rd-Port Wakefield Rd to Kidman Rd	114,000	114,000	114,000	114,000	81,097	32,903	Yes	N/A	Yes	N/A	
22	Resheets - Feltwell Rd-End of Seal to Hill Rd	77,000	77,000	77,000	77,000	58,780	18,220	Yes	N/A	Yes	N/A	
23	Resheets - Germantown Rd-Simpkin Rd to Verner Rd	189,000	189,000	189,000	189,000	184,686	4,314	Yes	N/A	Yes	N/A	
24	Resheets - Gilks Rd-Lawrie Rd to End	15,000	15,000	15,000	15,000	4,920	10,080	Yes	N/A	Yes	N/A	
25	Resheets - Hamley Bridge Rd-Barabba Rd to Kain Rd	143,000	143,000	143,000	143,000	98,369	44,631	Yes	N/A	Yes	N/A	
26	Resheets - Harvey Rd-Simpkin Rd to Pratt Rd	27,000	27,000	27,000	27,000	32,549	(5,549)	Yes	N/A	Yes	N/A	
27	Resheets - Leilete Rd-Dawkins Rd to Coats Rd	16,000	16,000	16,000	16,000	10,929	5,071	Yes	N/A	Yes	N/A	
28	Resheets - Light Beach Rd-Wylie Rd to McEvoy Rd	67,000	67,000	67,000	67,000	68,488	(1,488)	Yes	N/A	Yes	N/A	
29	Resheets - Long Plains Rd-PWakefield Rd to Dublin R	150,000	150,000	150,000	150,000	122,709	27,291	Yes	N/A	Yes	N/A	
30	Resheets - Nairn Road - Hall Road to Powerline Road	50,294	50,294	50,294	50,294	31,162	19,132	Yes	N/A	Yes	N/A	
31	Resheets - North Parham Rd-Gilberts Rd to Saltbush	83,463	83,463	83,463	83,463	70,843	12,620	Yes	N/A	Yes	N/A	
32	Resheets - Secombs Rd-PWakefield Rd to Prices Rd	60,997	60,997	60,997	60,997	50,133	10,864	Yes	N/A	Yes	N/A	
33	Resheets - Stanley Rd-Pritchard Rd to Secombs Rd	35,312	35,312	35,312	35,312	24,291	11,021	Yes	N/A	Yes	N/A	
34	Resheets - Torelete Rd-Dawkins Rd to Coats Rd	16,941	16,941	16,941	16,941	14,845	2,096	Yes	N/A	Yes	N/A	
35	Resheets - Trim Road-Williams Road to Russell Rd	13,685	13,685	13,685	13,685	19,525	(5,840)	Yes	N/A	Yes	N/A	
36	Resheets - Verner Road-Day Road to Boundary Road	69,434	69,434	69,434	69,434	47,923	21,511	Yes	N/A	Yes	N/A	
37	Resheets - Wasley Road-Pratt Rd to Big Rabbit Rd	43,847	43,847	43,847	43,847	21,303	22,544	Yes	N/A	Yes	N/A	
38	New/Upgrade - Street & Reserves/Parks Furniture	20,000	20,000	20,000	20,000	4,113	15,887	Yes	Jul-22	No	Jun-23	10% Complete
39	Renewal - Street & Reserves/Parks Furniture	70,000	70,000	70,000	70,000	5,244	64,756	Yes	May-23	No	Jun-23	10% Complete
40	New/Upgrade - Streetscape & Water Sensitive UD	50,000	50,000	50,000	50,000	29,664	20,336	Yes	N/A	Yes	N/A	
41	New/Upgrade - Council Boundary Signs	60,000	60,000	60,000	60,000	-	60,000	Yes	N/A	No	Jun-23	Waiting on the branding consultancy work to be completed.
42	Stage 1 - Hart Reserve Masterplan - Implementation	400,000	400,000	400,000	400,000	89,064	310,936	Yes	N/A	No	Carry over to 23/24	Hart Reserve is progressing, currently in detailed design phase programmed to be complete August 2023. No dates for construction are available, this will be determined by future Council capital programs and funding opportunities.
43	Two Wells Tennis/Netball court surface renewal	300,000	300,000	300,000	300,000	218,220	81,780	Yes	Mar-23	No	May-23	90% Complete
44	Dublin Playground Upgrade	130,000	130,000	130,000	130,000	139,933	(9,933)	Yes	Mar-23	No	Jun-23	10% Complete
45	Mallala Playground Irrigation Renewal	50,000	50,000	50,000	50,000	39,668	10,332	Yes	N/A	Yes	N/A	
46	Renewal of Lighting & Paths and Bike Racks Various	100,000	100,000	100,000	100,000	-	100,000	No	To be confirmed	No	Jun-23	
47	Lewiston Wetlands Playground - Toilet Block Renewal	130,000	130,000	130,000	130,000	73,908	56,092	Yes	N/A	Yes	N/A	
48	Mallala CWMS - Replacement of Property Pumps	15,000	15,000	15,000	15,000	9,791	5,209	Yes	N/A	Yes	Jun-23	
49	Middle Beach CWMS	10,000	10,000	10,000	10,000	-	10,000	Yes	N/A	No	Jun-23	
50	Mallala Treatment Plant (Chamber Protection Coating)	60,000	60,000	60,000	60,000	8,400	51,600	Yes	Mar-23	No	May-23	10% Complete
51	Pump Station & Pump Replacements	10,000	10,000	10,000	10,000	6,700	3,300	Yes	N/A	Yes	N/A	
52	Middle Beach - Tidal Drainage System	15,000	15,000	15,000	15,000	-	15,000	No	N/A	No	Jun-23	
53	Wasleys Bridge - Repairs	200,000	200,000	200,000	200,000	229	199,771	Yes	N/A	No	Carry over to 23/24	Carry over to 2023/2024 pending grant funding application
54	Salt Creek Bridge - Repairs	170,000	170,000	170,000	170,000	-	170,000	Yes	N/A	No	Carry over to 23/24	
55	TW Main street - Eastern End Car Parking and WSUD	300,000	300,000	300,000	300,000	-	-	No	N/A	No	N/A	
56	Longview Rd and Gameau Rd-Traffic calming devices	60,000	60,000	60,000	60,000	-	60,000	No	N/A	No	Jun-23	
57	Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells	-	-	330,000	330,000	13,396	316,604	Yes	N/A	No	Carry over to 23/24	
58	Pram Ramp Renewals	10,000	10,000	10,000	10,000	14,888	(4,888)	Yes	N/A	Yes	N/A	
59	Plant & Machinery - Capital Purchases	1,154,100	1,154,100	1,154,100	1,154,100	1,133,895	20,205	Yes	N/A	No	Jun-23	Delivery of plant to occur throughout the year.
		8,068,641	9,963,128	9,993,128	9,993,128	5,541,449	4,451,679					

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED STATEMENT OF COMPREHENSIVE INCOME (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR REVIEW	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
<b>INCOME</b>						
Rates	12,145	12,145	12,141	-	-	12,141
Statutory charges	589	594	595	-	(47)	548
User charges	193	193	201	-	5	206
Grants, subsidies and contributions	1,955	2,268	2,268	-	2	2,270
Investment Income	3	3	3	-	-	3
Reimbursements	123	130	180	-	-	180
Other Income	48	48	48	-	-	48
Operating Project Income	-	2,120	2,120	-	-	2,120
<b>Total Revenues</b>	<b>15,056</b>	<b>17,499</b>	<b>17,555</b>	<b>-</b>	<b>(40)</b>	<b>17,516</b>
<b>EXPENSES</b>						
Employee Costs	6,465	6,465	6,465	-	-	6,465
Materials, contracts and other services	5,191	5,312	5,560	-	114	5,674
Depreciation, Amortisation & Impairment	3,144	3,144	3,144	-	-	3,144
Finance Costs	272	272	272	-	-	272
Share of loss - joint ventures & associates	79	79	79	-	-	79
Operating Project Expenses	934	3,882	4,743	-	-	4,743
<b>Total Expenses</b>	<b>16,085</b>	<b>19,154</b>	<b>20,263</b>	<b>-</b>	<b>114</b>	<b>20,377</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(1,029)</b>	<b>(1,655)</b>	<b>(2,708)</b>	<b>-</b>	<b>(154)</b>	<b>(2,862)</b>
Asset Disposal & Fair Value Adjustments	231	231	231	-	-	231
Amounts specifically for new or upgraded assets	1,195	2,454	2,454	-	-	2,454
Physical resources received free of charge	5,300	5,300	5,300	-	-	5,300
<b>NET SURPLUS (DEFICIT)</b>	<b>5,697</b>	<b>6,331</b>	<b>5,277</b>	<b>-</b>	<b>(154)</b>	<b>5,123</b>
<b>Other Comprehensive Income</b>						
Changes in revaluation Surplus	1,500	1,500	1,500	-	-	1,500
Share of Other comprehensive Income - joint ventures	(55)	(55)	(55)	-	-	(55)
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>	<b>1,445</b>	<b>1,445</b>	<b>1,445</b>	<b>-</b>	<b>-</b>	<b>1,445</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>7,142</b>	<b>7,776</b>	<b>6,722</b>	<b>-</b>	<b>(154)</b>	<b>6,568</b>

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED BALANCE SHEET (\$'000)  
AS AT 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
<b>ASSETS</b>						
<b>Current Assets</b>						
Cash and cash equivalents	415	415	415	-	-	415
Trade & other receivables	1,031	1,031	1,031	-	-	1,031
Inventories	154	154	154	-	-	154
<b>Total Current Assets</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>	<b>-</b>	<b>-</b>	<b>1,600</b>
<b>Non-current Assets</b>						
Equity accounted investments in Council businesses	5,795	5,795	5,795	-	-	5,795
Infrastructure, Property, Plant & Equipment	136,196	138,091	136,196	-	-	136,196
Other Non-current Assets	15	15	15	-	-	15
<b>Total Non-current Assets</b>	<b>142,006</b>	<b>143,900</b>	<b>142,006</b>	<b>-</b>	<b>-</b>	<b>142,006</b>
<b>Total Assets</b>	<b>143,606</b>	<b>145,500</b>	<b>143,606</b>	<b>-</b>	<b>-</b>	<b>143,606</b>
<b>LIABILITIES</b>						
<b>Current Liabilities</b>						
Trade & Other Payables	1,353	1,353	1,353	-	-	1,353
Borrowings	7,744	9,005	8,797	-	154	8,951
Provisions	1,009	1,009	1,009	-	-	1,009
<b>Total Current Liabilities</b>	<b>10,106</b>	<b>11,367</b>	<b>11,159</b>	<b>-</b>	<b>154</b>	<b>11,313</b>
<b>Non-current Liabilities</b>						
Long-term Borrowings	1,743	1,743	1,743	-	-	1,743
Long-term Provisions	220	220	220	-	-	220
<b>Total Non-current Liabilities</b>	<b>1,963</b>	<b>1,963</b>	<b>1,963</b>	<b>-</b>	<b>-</b>	<b>1,963</b>
<b>Total Liabilities</b>	<b>12,069</b>	<b>13,329</b>	<b>13,122</b>	<b>-</b>	<b>154</b>	<b>13,276</b>
<b>NET ASSETS</b>	<b>131,537</b>	<b>132,170</b>	<b>130,484</b>	<b>-</b>	<b>(154)</b>	<b>130,330</b>
<b>EQUITY</b>						
Accumulated Surplus	46,565	47,199	45,512	-	(154)	45,358
Asset Revaluation Reserve	82,738	82,738	82,738	-	-	82,738
Other Reserves	2,234	2,234	2,234	-	-	2,234
<b>TOTAL EQUITY</b>	<b>131,537</b>	<b>132,170</b>	<b>130,483</b>	<b>-</b>	<b>(154)</b>	<b>130,330</b>

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED STATEMENT OF CHANGES IN EQUITY (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
<b>ACCUMULATED SURPLUS</b>						
Balance at end of previous reporting period	40,868	40,868	40,868	-	-	40,868
Net Result for Year	5,697	6,331	4,644	-	(154)	4,490
<b>Balance at end of period</b>	<b>46,565</b>	<b>47,199</b>	<b>45,512</b>	<b>-</b>	<b>(154)</b>	<b>45,358</b>
<b>ASSET REVALUATION RESERVE</b>						
Balance at end of previous reporting period	81,238	81,238	81,238	-	-	81,238
Gain on revaluation of infrastructure, property, plant & equipment	1,500	1,500	1,500	-	-	1,500
<b>Balance at end of period</b>	<b>82,738</b>	<b>82,738</b>	<b>82,683</b>	<b>-</b>	<b>-</b>	<b>82,738</b>
<b>OTHER RESERVES</b>						
Balance at end of previous reporting period	2,289	2,289	2,289	-	-	2,289
Share of other comprehensive income - GRFMA	(55)	(55)	(55)	-	-	(55)
<b>Balance at end of period</b>	<b>2,234</b>	<b>2,234</b>	<b>2,289</b>	<b>-</b>	<b>-</b>	<b>2,234</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>131,537</b>	<b>132,170</b>	<b>130,482</b>	<b>-</b>	<b>(154)</b>	<b>130,330</b>

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED CASH FLOW STATEMENT (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
<u>Receipts</u>						
Rates	12,145	12,145	12,141	-	-	12,141
Statutory charges	589	594	595	-	(47)	548
User charges	193	193	201	-	5	206
Grants, subsidies and contributions	3	2,122	2,122	-	-	2,122
Investment Income	1,955	2,268	2,268	-	2	2,270
Reimbursements	123	130	180	-	-	180
Other Income	48	48	48	-	-	48
<u>Payments</u>						
Employee Costs	(6,548)	(6,548)	(6,548)	-	-	(6,548)
Materials, contracts and other services	(5,933)	(9,001)	(10,110)	-	(114)	(10,225)
Finance payments	(272)	(272)	(272)	-	-	(272)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>2,303</b>	<b>1,677</b>	<b>623</b>	-	(154)	<b>469</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
<u>Receipts</u>						
Grants specifically for new or upgraded assets	1,195	2,454	2,454	-	-	2,454
Sale of replaced assets	231	231	231	-	-	231
<u>Payments</u>						
Expenditure on renewal/replacement of assets	(4,593)	(4,530)	(4,530)	-	-	(4,530)
Expenditure on new/upgraded assets	(3,476)	(5,433)	(5,433)	-	-	(5,433)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(6,643)</b>	<b>(7,278)</b>	<b>(7,278)</b>	-	-	<b>(7,278)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>						
<u>Receipts</u>						
Proceeds from Borrowings	4,473	5,733	6,786	-	154	6,940
<u>Payments</u>						
Repayments of Borrowings	(23)	(23)	(23)	-	-	(23)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>4,449</b>	<b>5,710</b>	<b>6,763</b>	-	<b>154</b>	<b>6,917</b>
<b>Net Increase (Decrease) in cash held</b>	<b>109</b>	<b>109</b>	<b>109</b>	-	-	<b>109</b>
Cash & cash equivalents at beginning of period	306	306	306	-	-	306
<b>Cash &amp; cash equivalents at end of period</b>	<b>415</b>	<b>415</b>	<b>415</b>	-	-	<b>415</b>

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED UNIFORM PRESENTATION OF FINANCES (\$'000)  
FOR THE YEAR ENDED 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
Operating Revenues	15,056	17,499	17,555	-	(40)	17,516
<i>less Operating Expenses</i>	(16,085)	(19,154)	(20,263)	-	(114)	(20,377)
Operating Surplus / (Deficit) before Capital Amounts	(1,029)	(1,655)	(2,708)	-	(154)	(2,861)
<b><i>less Net Outlays on Existing Assets</i></b>						
Capital Expenditure on renewal and replacement of Existing Assets	4,593	4,530	4,530	-	-	4,530
<i>less Depreciation, Amortisation and Impairment</i>	(3,144)	(3,144)	(3,144)	-	-	(3,144)
<i>less Proceeds from Sale of Replaced Assets</i>	(231)	(231)	(231)	-	-	(231)
	1,218	1,156	1,156	-	-	1,155
<b><i>less Net Outlays on New and Upgraded Assets</i></b>						
Capital Expenditure on New and Upgraded Assets	3,476	5,433	5,433	-	-	5,433
(including investment property & real estate developments)	(1,195)	(2,454)	(2,454)	-	-	(2,454)
<i>less Amounts received specifically for New and Upgraded Assets</i>	2,281	2,978	2,978	-	-	2,978
Net Lending / (Borrowing) for Financial Year	(4,528)	(5,789)	(6,844)	-	(154)	(6,995)

## Attachment 3

ADELAIDE PLAINS COUNCIL  
BUDGETED FINANCIAL INDICATORS  
FOR THE YEAR ENDED 30 JUNE 2023

	ADOPTED BUDGET 2022/2023	REVISED BUDGET FOLLOWING FIRST UPDATE	REVISED BUDGET FOLLOWING MID-YEAR UPDATE	THIRD BUDGET REVIEW CHANGES		REVISED 2022/2023 BUDGET FOLLOWING THIRD BUDGET REVIEW
				PROJECTS	RECURRENT	
<i>Financial Indicators calculated in accordance with Information Paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program</i>						
<b>Operating Surplus Ratio</b>						
<u>Operating Surplus</u>	(7)	(9)	(15)			(16)
Total Operating Revenue						
This ratio expresses the operating surplus as a percentage of total operating revenue. Target : 0% average over long term						
<b>Net Financial Liabilities Ratio</b>						
<u>Net Financial Liabilities</u>	72	68	67			68
Total Operating Revenue						
Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue. Target : Greater than 0% but no more than 100% on average over long term						
<b>Asset Sustainability Ratio</b>						
<u>Net Asset Renewals</u>	94	93	93			93
Infrastructure & Asset Management Plan required expenditure						
Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new acquisition of additional assets. Target : Greater than 90% but less than 110% on average over long term						



**14.4 PROPOSED DISCRETIONARY FEES & CHARGES FOR 2023/2024****Record Number:** D23/19336**Author:** Director Finance**Authoriser:** Chief Executive Officer**Attachments:** 1. Draft 2023-2024 Schedule of Fees and Charges [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\) !\[\]\(a86c7d1c9cb81c81614634a31267440d\_img.jpg\)](#)**EXECUTIVE SUMMARY**

- The purpose of this report is for Council to consider proposed the 2023/2024 Fees and Charges, where the Council's Fees and Charges are not of a statutory nature (i.e., discretionary fees determined by the Council).
- The proposed fee structure has been prepared in consultation with relevant staff, and the maximum fee increase is 4.00% on average, as endorsed by the Council at its meeting held on 27 February 2023.
- This report does not cover statutory fees that are charged under the following legislation:-
  - a) *Planning, Development and Infrastructure Act 2016*
  - b) *Local Government Act 1999 – Property Searches Fee.*
  - c) *Local Government Act 1999 – Certificate of Titles Fee.*
  - d) *Freedom of Information Act 1991.*
- It is for Council to determine the discretionary fees and charges for 2023/2024. Statutory fees to be charged in 2023/2024 Financial Year are not included in this report as these fees are determined by the State Government closer to 30 June 2023.

**RECOMMENDATION**

**“that Council, having considered Item 14.4 – *Proposed Discretionary Fees & Charges for 2023/2024*, dated 22 May 2023, receives and notes the report and in doing so adopts the draft Schedule of Discretionary Fees and Charges for the 2023/2024 Financial Year as provided at Attachment 1 to this Report.”**

**BUDGET IMPACT**

Council received an income of \$0.130m in 2021/2022 Financial Year from discretionary fees, and the current approved Mid-Year Budget Review for 2022/2023 is \$0.125m. The draft budget for the next financial year is \$0.139m, of which 97% will be from the waste transfer station, rates searches and cemeteries.

Where the Council has the power to set the fees and charges (discretionary fees and charges), it is proposed that those fees and charges are increased by 4.00% as endorsed by Council at its meeting

held on 27 February 2023. Notwithstanding this, there are some circumstances where the proposed fee increases are either less or greater than 4.00%, mainly due to;

- a) Cost pressures;
- b) Comparable with private service providers;
- c) rounding off adjustment for ease of handling cash;

**RISK ASSESSMENT**

Council has the ultimate discretion in respect to the fees and charges which it sets (i.e. non-statutory). In setting the fees and charges, the Council should be mindful of the impact which any increases may have on the community and users of the respective services.

If fees and charges are not appropriately increased, then this will result in citizens and property owners contributing a greater amount of revenue in the form of increased rates towards the cost of providing Council services and programs.

**DETAILED REPORT****Purpose**

The purpose of this report is for Council to consider the proposed 2023/2024 Fees and Charges, where the Council's Fees and Charges are not of a statutory nature (i.e., discretionary fees).

**Background**

According to the section 188 of the *Local Government Act 1999* (the Act):

*(1) A council may impose fees and charges:*

- a) for the use of any property or facility owned, controlled, managed or maintained by the council;*
- b) for services supplied to a person at his or her request;*
- c) for carrying out work at a person's request;*
- d) for providing information or materials, or copies of, or extracts from, council records;*
- e) in respect of any application to the council;*
- f) in respect of any authorisation, licence or permit granted by the council;*
- g) in respect of any matter for which another Act provides that a fee fixed under this Act is to be payable;*
- h) in relation to any other prescribed matter.*

*(2) Fees or charges under subsection (1)(a), (b) or (c) need not be fixed by reference to the cost to the council.*

- a. Fees or charges under subsection (1)(d) must not exceed a reasonable estimate of the direct cost to the council in providing the information, materials, copies or extracts.*

*3) A council may provide for—*

- a) specific fees and charges;*
- b) maximum fees and charges and minimum fees and charges;*
- c) annual fees and charges;*
- d) the imposition of fees or charges according to specified conditions or circumstances;*
- e) the variation of fees or charges according to specified factors;*
- f) the reduction, waiver or refund, in whole or in part, of fees or charges.*

*(4) If—*

- a) a fee or charge is fixed or prescribed by or under this or another Act in respect of a particular matter; or*

*b) this or another Act provides that no fee or charge is payable in respect of a particular matter, a council may not fix or impose a fee or charge in respect of that matter.*

*(5) Fees and charges may be fixed, varied or revoked—*

*a) by by-law; or*

*b) by decision of the council.*

*(6) The council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the council.*

*(7) If a council—*

*a) fixes a fee or charge under this section; or*

*b) varies a fee or charge under this section,*

*the council must up-date the list referred to in subsection (6) and take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of persons who may be affected.*

The majority of fees and charges administered by Council are levied under various pieces of legislation (Statutory charges), such as the *Development Act 1993*, the *Dog and Cat Management Act 1995* and the *Local Government Act 1999*. Other fees and charges are based on a system of cost recovery in providing particular Council services - for example, waste transfer station fees. As part of the annual budget preparation process for 2023/2024 Financial Year, the fees and charges levied by Council for the provision of services are reviewed.

## Discussion

In general, fees and charges are reviewed with reference to the anticipated inflation rate of the cost incurred by Council to provide the service and with reference to market rates for like services and “ease-of-cash” handling, through rounding of any proposed increases.

At its meeting held on 27 February 2023, Council endorsed that fees and charges not set by Legislation be increased by 4.00% at a minimum.

A copy of the draft discretionary of Fees and Charges is contained in **Attachment 1**. It mainly covers following fees and charges:-

- a) Signage Installation Fee (Formerly advertising fees) with regard to planning applications and the inspection of planning applications at the Council’s offices;
- b) Food inspection. Continue to provide food inspection free of charge
- c) Cemetery fees, an average increase of 4.00%;
- d) No changes in:-
  - Mallala CWMS Augmentation Fee;
  - Printing and photocopy charges;

- Venue hire fees;
  - Library charges
- e) With regard to Waste Transfer Station fees, proposed fees and charges have an average increase more/less than 4% due to a combination of;
- Increased cost of waste disposal being paid by the Council to contractors specifically related to the commercial-sized loads;
  - Commercial-sized loads fees and charges matched to the NAWMA costs;
  - Consideration made for general ratepayers' loads with no changes made to fees and charges for cars, wagons, Utes and 6x4 trailers.

The Schedule of Fees and Charges includes the following information for 2023/24 Financial Year:

- comparative charges for the previous five (5) financial years;
- the proposed 2023/24 fee or charge;
- percentage increase in 2023/24 over 2022/23;
- pricing unit; and
- whether GST applies.

Council has the ultimate discretion in respect to the fees and charges which it sets (i.e., non-statutory). However, in setting these fees and charges, the Council should be mindful of the impact which any increases may have on the community and users of the respective services.

If the next year fees and charges, on the other hand, are not appropriately increased, then this will result in citizens and property owners contributing a greater amount of revenue in the form of increased rates towards the cost of providing Council services and programs.

## Conclusion

The draft 2023/2024 Fees and Charges have been set at an appropriate level for users and consumers and are not expected have a major impact on citizens. Due to rounding off adjustments for ease of cash handling and increased cost of providing services, some of the proposed fees have gone up by more than 4.00%.

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## References

### Legislation

*Section 188 of the Local Government Act 1999 – Fees and Charges*

Council Policies/Plans

Not applicable

## PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2023-2024

Fee/Charge Description	Fee in (Inc. GST)				2022-2023	Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2018-2019	2019-2020	2020-2021	2021-2022		2023-2024	2023-2024		
DEVELOPMENT AND BUILDING FEES									
Signage Installation Fee	-	-	-	250	250	250	-	Per Application	Yes
Application to Inspect Development Documents (Note 1)				25	25	26	4.00	Per Application	Yes
HEALTH INSPECTION FEES									
Food Inspection Fee - Small Business (< 20 FTE)	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Food Inspection Fee - Any Other Case	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Collection of Water Sample and Analysis	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
RATES AND CWMS FEES									
Assessment Register	10	10	10	10	10	10	-	Each assessment	No
PRINTING AND PHOTOCOPYING (Note 2)									
A4 Black & White	0.25	0.25	0.25	0.10	0.10	0.10	-	Per Page	Yes
A4 Black & White D/Sided	0.55	0.50	0.50	0.20	0.20	0.20	-	Per Page	Yes
A4 Coloured	1.10	1.10	1.10	0.70	0.70	0.70	-	Per Page	Yes
A4 Coloured D/Sided	2.20	2.20	2.20	1.40	1.40	1.40	-	Per Page	Yes
A3 Black & White	0.55	0.55	0.55	0.20	0.20	0.20	-	Per Page	Yes
A3 Black & White D/Sided	1.10	1.10	1.10	0.40	0.40	0.40	-	Per Page	Yes
A3 Coloured	2.20	2.20	2.20	1.40	1.40	1.40	-	Per Page	Yes
A3 Coloured D/Sided	4.40	4.40	4.40	2.80	2.80	2.80	-	Per Page	Yes
Lamination Service to the Public (A4)	1.10	1.10	1.10	1.10	1.10	1.10	-	Per Page	Yes
Lamination Service to the Public (A3)	2.40	2.40	2.40	2.40	2.40	2.40	-	Per Page	Yes
Fax Charges at Two Wells Library (A4) - Within Australia	1.10	1.10	1.10	1.10	1.10	1.10	-	Per Page	Yes
Fax Charges at Two Wells Library (A4) - Overseas	3.00 for first page & 1.00 each for subsequent pages						N/A	Per Page	Yes
Enlarging	2.10	2.10	2.10	2.10	2.10	2.10	-	Per Page	Yes
CEMETERY FEES									
Lease Fees for Burial (99 Years) - Including Renewal of Expired Leases (Residents)									
Single Plot	550	565	565	570	585	610	4.27	Each	Yes
Double Plot	1,100	1,130	1,130	1,140	1,170	1,220	4.27	Each	Yes
Vaults - Single Width	550	565	565	570	585	610	4.27	Each	Yes
Vaults - Double Width	1,100	1,130	1,130	1,140	1,170	1,220	4.27	Each	Yes
Non Resident Lessees for Burial (99 Years)									
Single	1,130	1,160	1,160	1,170	1,200	1,250	4.17	Each	Yes
Double	2,260	2,320	2,320	2,340	2,400	2,500	4.17	Each	Yes
Vaults - Single width	1,130	1,160	1,160	1,170	1,200	1,250	4.17	Each	Yes
Vaults - Double Width	2,260	2,320	2,320	2,340	2,400	2,500	4.17	Each	Yes
Cremation Plots (Same as Niche Wall) - 99 Years									
Mallala, Dublin & Shannon	550	565	565	570	585	610	4.27	Each	Yes
Two Wells (Memorial only)	550	565	565	570	585	610	4.27	Each	Yes
Non Residential Cremation Plot - all	1,100	1,130	1,130	1,150	1,180	1,230	4.24	Each	Yes
Placement of Cremated Remains	110	115	115	120	123	130	5.69	Each	Yes

## PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2023-2024

Fee/Charge Description	Fee in (Inc. GST)				2022-2023	Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2018-2019	2019-2020	2020-2021	2021-2022		2023-2024	2023-2024		
Grave Digging Fees									
Single Depth	975	1,445	1,445	1,465	1,500	1,560	4.00	Each	Yes
Double Depth	1,130	1,605	1,605	1,625	1,665	1,735	4.20	Each	Yes
Triple Depth				1,785	1,830	1,905	4.10	Each	Yes
Child's grave	735	1,200	1,200	1,215	1,245	1,300	4.42	Each	Yes
Hire of Equipment (Due to tight access)	432	445	445	450	465	465	-	Each	
Exhumation	Price on Application						N/A	Each	Yes
Overtime (6 pm to 7 am)	At Cost						N/A	Each	Yes
Special equipment hire	At Cost						N/A	Each	Yes
Excavation for Crypt									
Single	Price on Application						N/A	Each	Yes
Double							N/A	Each	Yes
Monumental Masonry Fees:									
Traditional Ledger/Headstone	225	235	235	240	245	255	4.08	Each	Yes
Beam & Headstone	225	235	235	240	245	255	4.08	Each	Yes
VENUE HIRE (Note 3)									
Windsor Institute									
Group/Committee Functions	28	28	28	28	28	28	-	Per Day	Yes
General Hire	55	55	55	55	55	55	-	Per Day	Yes
plus deposit	100	100	100	100	100	100	-	Per Hire	Yes
Trestle Tables	11	11	11	11	11	11	-	Per Table	Yes
Mallala Chamber									
Full Facility - Non Local groups/clubs (1 - 4 Hours)	N/A	67	67	68	68	68	-	Per Half Day	Yes
Full Facility - Non Local groups/clubs (4 - 8 Hours)	135	135	135	136	136	136	-	Per Day	Yes
Full Facility - Local groups/clubs	Free	Free	Free	Free	Free	Free	N/A	N/A	Yes
Two Wells Chamber Meeting Room									
Full Facility - Non Local groups/clubs (1 - 4 Hours)	N/A	50	50	55	55	55	-	Per Half Day	Yes
Full Facility - Non Local groups/clubs (4 - 8 Hours)	100	100	100	110	110	110	-	Per Day	Yes
Full Facility - Local groups/clubs	Free	Free	Free	Free	Free	Free	N/A	N/A	Yes
TWO WLLS REFUSE STATION (Without Concession)									
E-Waste	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Engine oil, batteries	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Agricultural chemical drums (comply with drum muster regulation)	Free	Free	Free	Free	Free	Free	N/A	N/A	N/A
Scrap Steel (clean) and Card board			Free	Free	Free	Free	N/A		
Car Boot	26	27	27	30	30	30	-	Per Load	Yes
Station Wagon	36	37	37	30	40	40	-	Per Load	Yes
Wheelie Bin MGB	10	11	11	12	12	12	-	Per Load	Yes
Small Trailer (6x4, 7x4) level to standard sides	46	47	47	50	60	60	-	Per Load	Yes
Small Trailer (6x4, 7x4) with raised sides	67	69	69	75	90	90	-	Per Load	Yes
Small Trailer 7x5 level to standard sides	46	47	47	50	60	90	50.00	Per Load	Yes
Small Trailer 7x5 raised or caged sides	67	69	69	75	90	90	-	Per Load	Yes
Ute/Van	46	47	47	50	60	60	-	Per Load	Yes
Ute with raised sides	67	69	69	75	85	85	-	Per Load	Yes



## PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2023-2024

Fee/Charge Description	Fee in (Inc. GST)				2022-2023	Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2018-2019	2019-2020	2020-2021	2021-2022		2023-2024	2023-2024		
Large Trailer (8x4, 8x5) level to standard sides	93	95	95	100	110	110	-	Per Load	Yes
Large Trailer (8x4, 8x5) with raised sides	118	120	120	130	145	145	-	Per Load	Yes
Large Trailer (10x5) level to standard sides	93	95	95	105	115	125	8.70	Per Load	Yes
Large Trailer (10x5) with raised sides	118	120	120	135	145	170	17.24	Per Load	Yes
Large Trailer (10x6 and over) level to standard sides	98	100	100	115	135	200	48.15	Per Load	Yes
Large Trailer (10x6 and over) with raised sides	128	130	130	145	170	200	17.65	Per Load	Yes
Light truck up to 2 tonne with Standard Sides	98	100	100	120	135	200	48.15	Per Load	Yes
Light truck up to 2 tonne with raised sides	128	130	130	145	165	200	21.21	Per Load	Yes
Mattress Single Disposal	15	16	16	25	25	25	-	Per Mattress	Yes
Mattress Double Disposal				30	30	30	-	Per Mattress	Yes
Tyre Disposal (at Refuse Stations Only) - ON RIM- no tyres larger than truck accepted									
Car	15	16	16	17	17	17	-	Per Tyre	Yes
Light Truck	26	27	27	28	28	28	-	Per Tyre	Yes
Truck	46	47	47	48	48	70	45.83	Per Tyre	Yes
Tractor	46	47	74	74	74	Not offered	-	Per Tyre	Yes
Tyre Disposal (at Refuse Stations Only) - OFF RIM									
Car	10	11	11	12	12	12	-	Per Tyre	Yes
Light Truck	15	16	16	17	17	17	-	Per Tyre	Yes
Truck	31	32	32	33	35	30	(14.29)	Per Tyre	Yes
Tractor	46	47	47	48	75	Not offered	-	Per Tyre	Yes
TWO WELLS REFUSE STATION ( Green Waste only) Concession not offered to General Waste									
E-Waste					Free	Free	N/A	N/A	N/A
Engine oil, Batteries					Free	Free	N/A	N/A	N/A
Agriculture chemical drums that are compliant with frum muster regulation					Free	Free	N/A	N/A	N/A
Scrap Steel (clean) and card Board					Free	Free	N/A	N/A	N/A
Car Boot	15	16	16	18	18	15	(16.67)	Per Load	Yes
Station Wagon	21	22	22	18	24	20	(16.67)	Per Load	Yes
Wheelie Bin MGB	10	11	11	12	7	6	(16.67)	Per Load	Yes
Small Trailer (6x4, 7x4) level to standard sides	31	32	32	34	36	30	(16.67)	Per Load	Yes
Small Trailer (6x4, 7x4) with raised sides	41	42	42	46	54	45	(16.67)	Per Load	Yes
Small Trailer 7x5 level to standard sides	-	-	-	-	36	45	25.00	Per Load	Yes
Small Trailer 7x5 raised or caged sides	-	-	-	-	54	45	(16.67)	Per Load	Yes
Ute/Van	31	32	32	34	36	30	(16.67)	Per Load	Yes
Ute with raised sides	41	42	42	46	51	43	(16.67)	Per Load	Yes
Large Trailer (8x4, 8x5) level to standard sides	57	59	59	62	Remove	Removed	N/A	Per Load	Yes
Large Trailer (8x4, 8x5) with raised sides	72	74	74	80	Remove	Removed	N/A	Per Load	Yes
Large Trailer (10x5) level to standard sides	57	59	59	65	Remove	Removed	N/A	Per Load	Yes
Large Trailer (10x5) with raised sides	72	74	74	83	Remove	Removed	N/A	Per Load	Yes
Large Trailer (10x6 and over) level to standard sides	62	64	64	74	Remove	Removed	N/A	Per Load	Yes
Large Trailer (10x6 and over) with raised sides	77	79	79	88	Remove	Removed	N/A	Per Load	Yes
Mattress Single Disposal	-	-	-	-	15	15	-	Per Mattress	Yes
Mattress Double Disposal	-	-	-	-	18	15	(16.67)	Per Mattress	Yes
Light truck up to 2 tonne with Standard Sides	62	N/A	N/A	N/A	N/A	N/A	N/A	Per Load	Yes
Light truck up to 2 tonne with raised sides	77	N/A	N/A	N/A	N/A	N/A	N/A	Per Load	Yes
Mattress Disposal	62	N/A	N/A	N/A	N/A	N/A	N/A	Per Load	Yes
Mattress Double Disposal	77	N/A	N/A	N/A	N/A	N/A	N/A	Per Load	Yes

## PROPOSED SCHEDULE OF DISCRETIONARY FEES AND CHARGES FOR 2023-2024

Fee/Charge Description	Fee in (Inc. GST)				2022-2023	Proposed Fees (\$)	Proposed Fee Increase (%)	Unit	GST Applies
	2018-2019	2019-2020	2020-2021	2021-2022		2023-2024	2023-2024		
Small	10	12	12	12	12	13	8.33	Per Container	Yes
Large	21	22	22	22	22	24	9.09	Per Container	Yes
<b>Rural Addressing</b>									
New Sign for New Dwelling	72	75	75	80	85	93	9.41	Per Sign	Yes
Replacement Sign (Stolen or damaged)	34	36	36	40	45	49	8.89	Per Sign	Yes
<b>LEASE AND PERMIT FEES</b>									
Road reserve lease (grazing/cropping) administration fee	136	142	142	142	147	153	4.08	Each	Yes
Minimum annual lease fee for road reserves	136	142	142	142	147	153	4.08	Each	Yes
Business use of a road (Section 222 permit) administration fee	136	150	150	150	155	162	4.52	Each	Yes
Business use of a road (Section 222 permit) -annual lease fee	Negotiated agreement based on land area						N/A	Each	Yes
Authority to alter a road (Section 221 permit) (water, irrigation or electrical connection) administration fee	136	150	150	155	160	170	6.25	Each	Yes
Authority to alter a road (Section 221 permit) (tree planting on road verge) administration fee	90	100	100	155	160	170	6.25	Each	Yes
Authority to alter a road (Section 221 permit) (first property crossover) administration fee							N/A	Each	
Authority to alter a road (Section 221 permit) (second or subsequent property crossover) administration fee	136	140	140	155	160	170	6.25	Each	Yes
Cutting of kerbs to permit stormwater drainage installation	136	140	140	155	160	170	6.25		
Over dimension permits in less than 5 working days from receipt	136	140	140	140	145	155	6.90	Each	Yes
<b>MISCELLANEOUS</b>									
Slashing under Section 105 of the Fire and Emergency Services Act 2005	\$125 admin fee + cost of slashing						N/A	Per property	Yes
By-laws expiation		140	140	140	140	140	(100.00)		
Replacement Fee for Library Borrower Card	2.30	2.30	2.30	2.40	2.40	2.40	(100.00)	Per Card	Yes
Replacement costs for Damaged/Lost Materials	Cost + \$5.50 admin fee						N/A	Per Item	Yes

Note 1 : An additional Search Fee of \$15 per 15 minutes is applicable if the search exceeds two hours. Photocopying fees are applicable per the current schedule of Council Fees and Charges

Note 2 : Printing is limited to Council documents by Council staff and self-printing of public documents/records by the public at the Two Wells Library.

Note 3 : Use of these facilities by non-profit community organisations in the Council district will be free of charge

**14.5 TWO WELLS COMMUNITY FUND COMMITTEE – COUNCIL REPRESENTATIVE APPOINTMENT****Record Number: D23/19008****Author: Group Manager - Development and Community****Authoriser: Chief Executive Officer****Attachments: Nil****EXECUTIVE SUMMARY**

- At the February 2023 Council meeting, membership of the Two Wells Community Fund Committee (TWCFC) and their terms of appointment were re-endorsed by Council. The TWCFC was re-established under the Development Deed (2012) between the former District Council of Mallala (now Adelaide Plains Council) and Hickinbotham Development. This non-Section 41 Committee of Council was initially set up by Council in February 2021.
- All three (3) Committee Members who were serving on the TWCFC were re-appointed by Council until 30 June 2024 (refer February resolution 2023/055). This includes the Independent Chairperson John Dawkins, Council's General Manager Development and Community as Council's representative (the Alternate Member is the General Manager Infrastructure and Environment) and Hickinbotham's representative being Ruth Vagnarelli (Gillies Wilson was acknowledged as the Alternate Member).
- With Council's recent organisational restructure and specifically, the 'Growth and Investment' secondment, it is appropriate for Council to reconsider its previous resolution (2023/055) to now appoint the 'Group Manager – Development and Community' (currently held by Mike Ravno) as Council's representative on the Two Wells Community Fund Committee.
- In light of the above, the Chief Executive Officer is recommending, pursuant to Regulation 21 of the *Local Government (Procedures at Meetings) Regulation 2013* that Council revokes its resolution 2023/055 and instead resolves as per the below recommendation.

**RECOMMENDATION 1 – REVOKE RESOLUTION 2023/055**

***“that Council, having considered Item 14.5 – Two Wells Community Fund Committee – Council Representative Appointment, dated 22 May 2023, revokes Council resolution 2023/055.”***

**RECOMMENDATION 2 – REPRESENTATIVE APPOINTMENTS**

***“that Council, having considered Item 14.5 – Two Wells Community Fund Committee – Council Representative Appointment, dated 22 May 2023 appoints:***

- 1. Council's Group Manager Development and Community as Council's representative to the Two Wells Community Fund Committee and the Director Infrastructure and***

*Environment as the 'Alternate Member' until 30 June 2024 (as per the Two Wells Community Fund Terms of Reference, clauses 3.1 and 3.4); and*

- 2. In exercise of the power contained in Section 44 of the Local Government Act 1999, the Council hereby delegates this 22<sup>nd</sup> day of May 2023 to the person occupying the office of Group Manager Development and Community and in their absence the Director Infrastructure and Environment as the 'Alternate Member' of the Council:*

- 2.1 The power pursuant to Section 137 of the Local Government Act 1999 to expend the funds of the Council that have been paid into the Community Fund pursuant to the Development Deed between the Council and Hickinbotham Developments (Two Wells No.1) Pty Ltd, Hickinbotham Agricultural Projects Pty Ltd and Hickinbotham Developments (Two Wells No.4) Pty Ltd (collectively referred as "the Developer") dated 7 November 2012 (the Deed) up to a maximum amount of \$10,000 in any one transaction;*

- 2.2 The power pursuant to Section 36(1)(c) of the Local Government Act 1999 to approve expenditure from the Community Fund or actually make such expenditure for the purpose of funding the provision of community facilities or community programs up to a maximum of \$25,000 per particular facility, program or project.*

- 3. The powers delegated in paragraph 2 are subject to the following conditions:*

- 3.1 The delegate/s must, in exercising all of the delegated powers, have regard to the decisions of the Community Fund Committee established pursuant to the Deed;*

- 3.2 The delegate/s must, before exercising the delegated power in paragraph 2.2, obtain the approval of the Developer."*

**BUDGET IMPACT**

Estimated Cost:	Nil, no sitting fee
Future ongoing operating costs:	<p>As per the TWCF's amended Terms of Reference, adopted by Council at its February 2023 Ordinary meeting, Council is obligated to pay into the Community Fund \$300 following the settlement of each sale by the Developer of a residential allotment within the Two Wells/Hickinbotham Development site.</p> <p>The Community Fund <i>"will cease upon:</i></p> <p><i>7.1.1 A date being 20 years from the date of the Development Deed (The 'Deed' was signed on 7 November 2012)</i></p> <p><i>7.1.2 The Date the Developer has settled the sale of all residential allotments within the Development site (Closure Date)"</i> – taken from the TWCF's Terms of Reference)</p>
Is this Budgeted?	Yes

**RISK ASSESSMENT**

Council's representative serving on the Two Wells Community Fund Committee has been delegated by Council the power pursuant to Section 137 of the *Local Government Act 1999* to expend the funds of the Council that have been paid into the Community Fund. With the recent organisational restructure, clarification of who is going to be appointed to the 'Committee' needs to be sought and decided.

**DETAILED REPORT****Purpose**

The purpose of this report is for Council to determine, in light of the recent organisational restructure and secondment of Growth and Investment, the appointment of Council's representative to serve on the Two Wells Community Fund Committee.

**Background**

Mr Darren Starr was re-appointed to serve as Council's representative on the Two Wells Community Fund Committee at the February 2023 Council meeting. At the time that Council made this decision Mr Starr was the General Manager Development and Community, which was reflected in the Council resolution provided below.

**RESOLUTION 2023/055**

**Moved: Councillor Strudwicke**

**Seconded: Councillor Boon**

***“that Council, having considered Item 14.7 – Two Wells Community Fund Committee – Membership Appointment and Terms of Reference, dated 27 February 2023, receives and notes the report and in doing so:***

**1. Appoints**

**1.2 Council's General Manager Development and Community as Council's representative to the Two Wells Community Fund Committee and the General Manager Infrastructure and Environment as the 'Alternate Member' until 30 June 2024 (as per Terms of Reference clauses 3.1 and 3.4); and**

**3. In exercise of the power contained in Section 44 of the Local Government Act 1999, the Council hereby delegates this 27<sup>th</sup> day of February 2023 to the person occupying the office of General Manager Development and Community and in their absence the General Manager Infrastructure and Environment as the 'Alternate Member' of the Council:**

**3.1 The power pursuant to Section 137 of the Local Government Act 1999 to expend the funds of the Council that have been paid into the Community Fund pursuant to the Development Deed between the Council and Hickinbotham Developments (Two Wells No.1) Pty Ltd, Hickinbotham Agricultural Projects Pty Ltd and Hickinbotham Developments (Two Wells No.4) Pty Ltd (collectively referred as “the Developer”) dated 7 November 2012 (the Deed) up to a maximum amount of \$10,000 in any one transaction;**

**3.2 The power pursuant to Section 36(1)(c) of the Local Government Act 1999 to approve expenditure from the Community Fund or actually make such expenditure for the purpose of funding the provision of community facilities or community programs up to a maximum of \$25,000 per particular facility, program or project.**

**4. The powers delegated in paragraph 2 are subject to the following conditions:**

**4.1 The delegate/s must, in exercising all of the delegated powers, have regard to the decisions of the Community Fund Committee established pursuant to the Deed;**

**4.2 The delegate/s must, before exercising the delegated power in paragraph 2.2, obtain the approval of the Developer.”**

**CARRIED UNANIMOUSLY**

With Mr Starr now seconded into a newly created position as Director Growth and Investment, Mr Ravno is now the ‘Group Manager Development and Community’. It is therefore appropriate for the Group Manager Development and Community (Mr Ravno) to be appointed as Council’s representative on the Two Wells Community Fund Committee.

**Discussion**

The Two Wells Community Fund’s 7<sup>th</sup> round opened on Tuesday 14 March 2023 and closed at 5.00pm on Friday 14 April 2023. It is expected that the Committee will meet in late May 2023 to review and assess the lodged applications.

As previously explained, Council’s appointment to the Two Wells Community Fund Committee also has the power to expend Community Fund monies. With Mr Starr no longer being the General Manager Development and Community, it is more appropriate that Mr Ravno (as Group Manager Development and Community) is assigned the role as Council’s representative.

**Conclusion**

It is recommended, pursuant to Regulation 21 of the *Local Government (Procedures at Meetings) Regulations 2013*, that Council revokes its previous resolution 2023/055 and in doing so, appoints the Group Manager Development and Community as the Council representative on the Two Wells Community Fund Committee. No other changes to previous appointments is recommended.

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**References**

Legislation

*Local Government Act 1999*

*Local Government (Procedures at Meetings) Regulations 2013*

Council Policies/Plans

*Two Wells Community Fund Terms of Reference*

*Two Wells Residential Development Deed*

**14.6 UPDATED EQUINE STRATEGY****Record Number:** D23/19983**Author:** Strategic Project Officer**Authoriser:** Director Growth and Investment**Attachments:**  
1. Updated Equine Strategy   
2. Updated Background Paper **EXECUTIVE SUMMARY**

- On 27 March 2023, Council endorsed refinements to the Equine Strategy and Background Paper following consideration of submissions received during public consultation.
- Refinements to the documents have been undertaken based on the approach endorsed by Council.
- The Equine Strategy aligns with the Strategic Plan 2021 – 2024 by using the same ‘vision’ for Adelaide Plains as is within the Strategic Plan
- Next steps in operationalising the Equine Strategy include:
  - Uploading the final Equine Strategy to the website
  - Responding to all people who made submissions during consultation
  - Advocating to other spheres of government and infrastructure providers drawing on the Equine Strategy and Background Paper. During the process of preparation, the existence of the Strategy and Background Paper have been useful in discussions with local community groups, individuals, DEW and Department of Infrastructure.
  - Policy
- This will enable Council officers to progress with confidence the various actions. This also includes responding to people who made submissions, updated website, informing discussions with government agencies, and informing grant applications.
  - 1.
  - 2.

**RECOMMENDATION**

**“that Council, having considered Item 14.6 – *Updated Equine Strategy*, dated 22 May 2023, receives and notes the report and in doing so**

- 1. Adopts the updated Equine Strategy, as presented in Attachment 1 to this report.**
- 2. Adopts the updated Background Paper, as presented in Attachment 2 to this report.**
- 3. Delegates to the Chief Executive Officer authority to undertake editorial but not policy amendments to these documents.”**



**BUDGET IMPACT**

Estimated Cost:	Nil
Future ongoing operating costs:	Not applicable.
Is this Budgeted?	Yes

**RISK ASSESSMENT**

There are no particular risks presented by adopting an updated Equine Strategy and Background Paper.

**DETAILED REPORT****Purpose**

To seek Council endorsement of refinements to the Equine Strategy and Background Paper.

**Background**

At its meeting on 27 March 2023, Council endorsed refinements to the Equine Strategy and Background Paper following consultation.

**14.5 Equine Strategy Consultation Outcomes**

**Moved Councillor Boon Seconded Councillor Bombardieri 2023/081**

***"that Council, having considered Item 14.5 – Equine Strategy Consultation Outcomes, dated 27 March 2023, receives and notes the report and in doing so:***

- 1. Notes the submissions received in consultation, as presented in Attachment 1 to this Report;***
- 2. Endorses the proposed refinements to the Draft Equine Strategy and Background Paper as contained in the Response to Submissions within the Equine Strategy Consultation Report presented in Attachment 2 to this report;***
- 3. Notes the amended Equine Strategy and Background paper will be brought forward for Council adoption."***

**CARRIED**

An updated Equine Strategy forms **Attachment 1** and updated Background Paper forms **Attachment 2**. Refinements of note are shown in **green**. Editorial changes are not shown. The strategy released for consultation had a 'coastal destination and trails' section which has been merged with the 'Destinations and Trails'.

The March report outlined 'Matters Raised' in submissions and a 'Proposed Approach'. For ease of reference, these are outlined in the following table. Refinements have been undertaken based on the 'Proposed Approach' and adapting the information presented by officers in the March Council report.

27 March 2023 Report to Council	
'Matters Raised'	'Proposed Approach'
Work with Clubs and Businesses	Refine Equine Strategy and Background Paper to reference ORSR's Club of the Future initiative
After Hours Vet	Refine Equine Strategy and Background Paper to reference Roseworthy Campus emergency veterinary clinic
Statutory Planning	Continue with the Equine Strategy

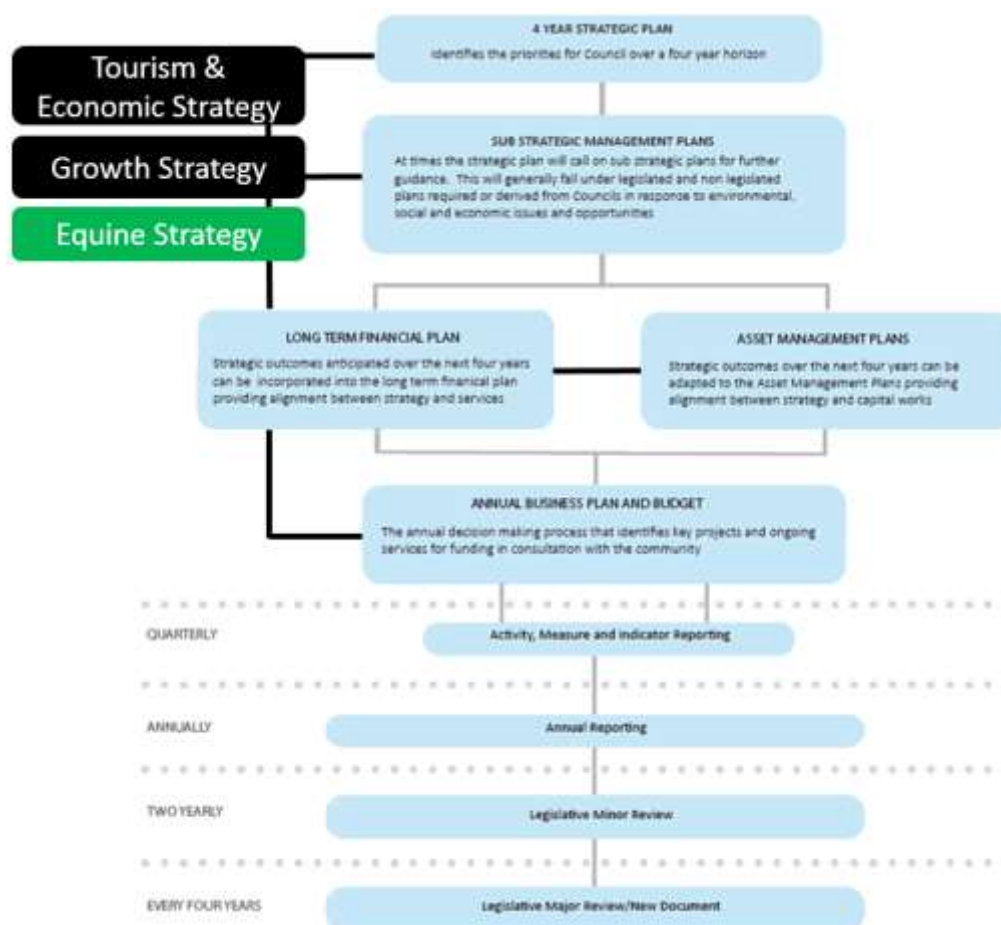
Emergencies	Continue with the Equine Strategy proposing a strategy 'Increase awareness about planning for horses in emergencies' and a range of communication activities.
Rural Living Lots Responsible Land Management International Equine Centre Towns and Settlements	No submissions.
Horse Management Policy	Refine the Strategy to seek suitable horse management to guide horse activities with regard to other residential and visitor activities, and along the coast, shorebird conservation.
Animal Husbandry Area	Continue with strategy 'Lewiston and Two Wells Rural Living Areas - Foster horse activity destination appeal through augmenting trail experiences and further horse related attractors.'
Trail Network / Gawler River Regional Trail	Refine Equine Strategy and Background Paper to reference relevant guidelines, and to envisage horse trails generally east of Port Wakefield Highway.
Coastal Horse Experiences	Update the Strategy and Background Paper to envisage continuing the historic level of horse activity at Parham and Pt Gawler and to work with DEW should other opportunities arise. Update the Equine Background Paper to reference the EAAF.
Rider Behaviour Education	Continue with Equine Strategy seeking to 'Educate riders about appropriate behaviour in coastal areas.
Suitable Horse Infrastructure	Refine Equine Strategy to seek suitable horse infrastructure, such as float parking, signage, and wayfinding informed by relevant guidelines
Missing Information	Update Equine Strategy and Background Paper about co-management of AIBSNP-WP

### Relationship to Council Strategic Plan

The Equine Strategy aligns with the Strategic Plan 2021 – 2024. The Equine Strategy uses the same ‘vision’ for Adelaide Plains as the Strategic Plan and is aligned with the same outcome areas.

The *Local Government Act 1999* obliges Council to prepare a new Strategic Plan within two years of local government elections. An updated Strategic Plan may mean consequential changes to the Equine Strategy. This relationship – as also exists with other strategic Council documents, such as the Growth and Tourism and Economic Development strategies – is a factor to consider when preparing a new Strategic Plan.

The relationship between the Equine Strategy, and Strategic Plan is shown on the ‘Image - How the Equine Strategy relates to Council’s Other Plans’.



*Image – How the Equine Strategy relates to Council’s Other Plans*

Next Steps

The Equine Strategy proposes a range of strategies and actions that are summarised in 'Equine Strategies on a Page'.

**Equine Strategies on a Page**

<b>Economic and Social</b>	<b>Destinations and Trails</b>
Work with <b>horse clubs and equine related businesses</b> to enable their future as appropriate.	Support proposed <b>International Equine Centre at Roseworthy Campus</b> .
Facilitate suitable range of <b>equine vet services</b>	<b>Lewiston and Two Wells Rural Living Areas</b> - Foster horse activity destination appeal through augmenting <b>and growing</b> trail experiences and further horse related attractors.
Ensure <b>statutory planning system</b> is equine friendly.	Progress opportunities to <b>augment equine activity in destinations</b> , such as horse clubs, towns and settlements.
Increase awareness about preparing for <b>horses in emergencies</b> .	<b>Continue the historic level of horse activity at Parham and Pt Gawler, and work with DEW on other opportunities.</b> <del>Foster opportunities for horse based experience in coastal areas.</del>
Increase awareness about <b>responsible land management of rural living lots</b> .	Progress opportunities to create <b>a network of off-road trails and calm country roads</b> able to be used for horses.
Educate riders about appropriate behaviour in coastal areas.	Progress opportunities to create <b>regional trails along the Gawler River</b> including able to be used by horses.
Establish suitable horse management <b>measures</b> to enable horse activities balanced with <b>regard to</b> residential living and visitor experience, and along the coast, <b>shorebird</b> conservation outcomes.	Provide suitable horse infrastructure, such as <b>float parking, signage, and wayfinding informed by relevant guidelines</b> <del>along the coast</del> .

Next steps in operationalising the Equine Strategy include:

- Uploading the Strategy and Background Paper to the website
- Responding to all people who made submissions
- Providing the Strategy and Background paper to peak bodies
- Provide the Strategy to Planning and Land Use Services to consider regarding the 30 Year Plan review.
- Advocating to other spheres of government and equine peak bodies.

- Drawing on the strategies and actions for annual planning, infrastructure planning, grant applications, and further policy work.

**Discussion**

Preparing the Equine Strategy acknowledges the important role of the equine sector in the economic and social life of Adelaide Plains.

The investigations and engagement to date has assisted to provide clarity about long term directions about horses, in particular in coastal areas which have experienced a range of challenges, and also in considering options to augment horse aspects of Lewiston's Animal Husbandry Area.

The Equine Strategy contains a range of strategies to be pursued over time as opportunity arises.

**Conclusion**

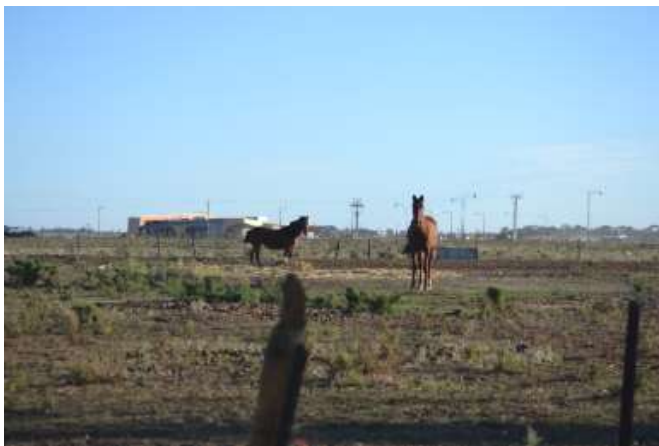
The Equine Strategy and Background Paper have been updated and are in a form suitable for adoption. Once adopted, they will be communicated, the various actions proposed, and matters requiring advocacy will be progressed.

**References**Legislation

*Local Government Act 1999*

Council Policies/Plans

*Public Consultation Policy*



## EQUINE STRATEGY – Refinements after CONSULTATION



May 2023 Refinements in **Green**

Contents

PURPOSE ..... 3

ROLE OF COUNCIL ..... 3

VISION ..... 3

SETTING THE SCENE ..... 5

RELATIONSHIP WITH OTHER STRATEGIES ..... 5

EQUINE STRATEGIES ON A PAGE ..... 6

STRATEGIES AND ACTIONS..... 7

    Economic and Social..... 7

    Destinations and Trails ..... 10

Council acknowledges that we are on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

Date	Version
25 July 2022	Council
Sept 2022	Consultation
May 2023	For Council Refinements in Green

Cover Photos – The foreshore flats at Parham – Lewiston Animal Husbandry Area – Urban growth impacting horse activity – Horse art can help tell Adelaide Plains animal story



**PURPOSE**

The purpose of the Equine Strategy is to identify Council's particular role to foster opportunities associated with the equine sector.

**ROLE OF COUNCIL**

Council has roles associated with advocating and delivering infrastructure and services – sometimes via facilitating – that support the equine sector.

This Strategy describes Council's roles as:

- Plan
- Advocate
- Deliver/facilitate.

**VISION**

Council's Strategic Plan 2020 – 2024<sup>1</sup> identifies the vision for the Council area.

These strategies include enviable lifestyle, emerging economy, remarkable landscapes and proactive leadership.

The Equine Strategy supports achievement of the aspired Vision by identifying Strategies and Actions based on and structured around the Strategic Plan 2021 – 2024 outcome areas of:

- *Enviable Lifestyle*
- *Emerging Economy*
- *Remarkable Economy*
- *Proactive Leadership*

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<sup>1</sup> [apc.sa.gov.au/\\_data/assets/pdf\\_file/0023/355181/Adelaide-Plains-Council-Strategic-Plan-2021-2024](https://apc.sa.gov.au/_data/assets/pdf_file/0023/355181/Adelaide-Plains-Council-Strategic-Plan-2021-2024)

### Vision

#### **Adelaide Plains is:**

**Productive: A leading supplier of primary produce to local, national and international markets.**

Proximity to markets and natural growing conditions provide competitive advantages for primary producers on the Adelaide Plains that has seen our economy emerge as a key contributor to the region's prosperity.

**Diverse: A more diverse community with access to a greater mix of local opportunities.**

Increased employment, services and education attracts and retains a diverse community that chooses to live, learn and work in the region.

**Location:** A lifestyle location connected to the Barossa, Coast and Adelaide.

Adelaide Plains is a quiet community that offers residents time and space with convenient access to the benefits of Greater Adelaide, the coast and the Barossa region.

**Welcoming: A proud, spirited and generous community.**

This is a place that everyone belongs, where community connection and care is strong and someone is always available to help when a neighbour is in need.

**Ambition: Advancing infrastructure and technology to foster a competitive local economy.**

Modern practice, research and innovation, and efficient access to export centres and local markets builds an economic environment and reputation that rivals the State's major primary productions regions. With employment opportunities diversifying and new housing products in abundance, Adelaide Plains will become the place of choice for the Northern Adelaide Plains.

**Leadership: A decisive and proactive Council.**

Our Elected Members share a vision of prosperity founded on courage, robust deliberation, transparency and forward thinking and investing.

**Attractive: A Place of choice for businesses, residents and visitors.**

Our townships are inviting, well cared for, filled with character and provide a range of services, facilities and accommodation that caters for all people and our landscapes, events and infrastructure provide memorable experiences.

### Tourism and Economic Development Strategy

#### Five Themes

- Town Centres and Main Streets
- Business Support and Growth
- Food and Primary Industries
- Coastal Experiences
- Marketing and Branding

## SETTING THE SCENE

The equine sector has long been an important part of the economic and social life of Adelaide Plains.

This is associated with a diverse range of businesses directly or indirectly horse based, equine clubs located within Adelaide Plains or nearby, or residents with horses as part of their family life on rural allotments.

Adelaide Plains population is growing, as is the wider region. This places pressure on land, and also presents opportunities.

Identifying Council's particular role about the equine sector is important.

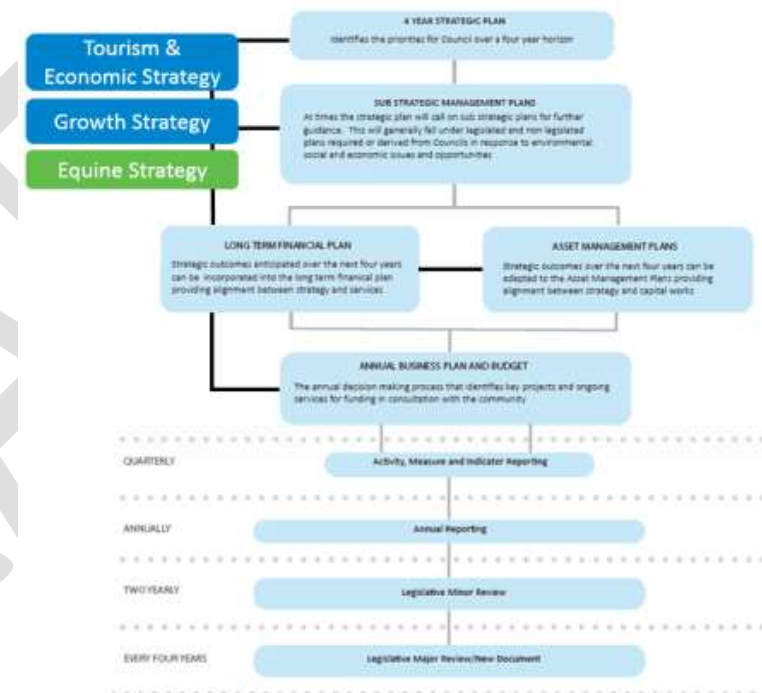
- Council maintains and builds infrastructure, be it roads, trails or parking, supporting equine interests as part of a community with diverse living, recreating and business interests.
- Council sets policy, be it local laws, through permits, or through the planning system for the use and development of land.
- Council works with equine peak bodies and government around the future of the equine sector. This includes advocating for reform, as well as applying for grants.

This strategy informs the above activity by Council.

The Equine Background Paper prepared through desktop investigations and engagement informs this strategy.

## RELATIONSHIP WITH OTHER STRATEGIES

The Equine Strategy is a sub strategic plan that is informed by and informs other strategic plans.



*How the Equine Strategy relates to Council's Other Plans*

**EQUINE STRATEGIES ON A PAGE**

Economic and Social	Destinations and Trails
Work with <b>horse clubs and equine related businesses</b> to enable their future as appropriate.	Support proposed <b>International Equine Centre at Roseworthy Campus</b> .
Facilitate suitable range of <b>equine vet services</b>	<b>Lewiston and Two Wells Rural Living Areas</b> - Foster horse activity destination appeal through augmenting <b>and growing</b> trail experiences and further horse related attractors.
Ensure <b>statutory planning system</b> is equine friendly.	Progress opportunities to <b>augment equine activity in destinations</b> , such as horse clubs, towns and settlements.
Increase awareness about preparing for <b>horses in emergencies</b> .	Continue the historic level of horse activity at Parham and Pt Gawler, and work with DEW on other opportunities. <del>Foster opportunities for horse-based experience in coastal areas.</del>
Increase awareness about <b>responsible land management of rural living lots</b> .	Progress opportunities to create a <b>network of off-road trails and calm country roads</b> able to be used for horses.
Educate riders about <b>appropriate behaviour in coastal areas</b> .	Progress opportunities to create <b>regional trails along the Gawler River</b> including able to be used by horses.
Establish suitable horse management <b>measures</b> to enable horse activities balanced with <b>regard to</b> residential living and visitor experience, and along the coast, <b>shorebird</b> conservation outcomes.	Provide suitable horse infrastructure, such as <b>float parking, signage, and wayfinding</b> <b>informed by relevant guidelines</b> <del>along the coast</del> .

## STRATEGIES AND ACTIONS

This part of the Equine Strategy forms the strategies and actions.

The strategies and actions are structured based on the Strategic Plan outcomes of *Enviably Lifestyle, Emerging Economy, Remarkable Landscapes and Proactive Leadership*.

Strategies are the strategies to be pursued to achieve the outcomes and Actions are how the strategies are to be achieved.

Economic and Social captures State and region wide trends and topics. Destinations recognises towns, settlements and certain horse places offer certain destination appeal. Trails can be destinations in their own right as well as connecting between different places. ~~Coastal destinations and trails recognise the distinct coastal appeal and the conservation value of much coastal land.~~

	Economic and Social			
	Strategy	Strategic Alignment	Rationale	Action
1.	Work with horse clubs and equine based businesses to enable their future.	Emerging Economy Enviably Lifestyle	<p>Clubs for different equine purposes and equine related businesses are independent of Council. Clubs offer opportunities for young people for horse recreation and potential pathways for horse-based careers. 'Club of the Future' resources and support for successful clubs, including horse clubs, are available from the Office of Recreation, Sport and Racing (ORSR).</p> <p>Businesses, be it riding, training, farriers, therapy, or transport, are integral to Adelaide Plains future.</p> <p>Council can assist through information, networking, involvement, and facilitation, such as to grants.</p> <p>This may, for example, ensure local clubs are on relevant community organisation websites, are aware of support via ORSR, and local equine businesses are on business databases.</p>	Work with local clubs and businesses as part of day-to-day operations.

2.	Facilitate suitable range of equine vet services.	Emerging Economy Enviably Lifestyle	<p>The University of Adelaide Roseworthy Campus provides 24/7 cover through their equine department<sup>2</sup>. The Campus has vets and nurses available and have specialist vets on call to cover all eventualities.</p> <p><del>Informal engagement identified the lack of a local after hours vet added costs and was a barrier to residents seeking after hours vet servicing for horses in need.</del></p>	<p>Raise awareness about available vet services.</p> <p><del>Work with local vets and relevant peak bodies on options</del></p>
3.	Ensure statutory planning system is equine friendly.	Emerging Economy Enviably Lifestyle	<p>Residents and equine based businesses need a supportive planning system to enable suitable planning approvals. For example:</p> <ul style="list-style-type: none"> <li>• Particular policy barriers exist associated with the Environment and Food Production Area.</li> <li>• Easy to access information may assist residents and businesses establish.</li> </ul>	<p>Work with State Planning Commission and other Council's on policy and regulatory reform.</p> <p>Ensure easy to access information is available. Promote as resources permit.</p>
4.	Increase awareness about preparing for horses in emergencies.	Proactive Leadership	Household and business preparing ahead for what to do with horses in emergencies is critical. Many horse owners do not have a float. PIRSA are the lead agency for horses in emergencies	Work with PIRSA and local horse groups on awareness raising.

<sup>2</sup> [Veterinary Health Centres | University of Adelaide](#)

				<p>Ensure easy to access information is available.</p> <p>Promote as resources permit.</p>
5.	Increase awareness about responsible land management of rural living lots.	Remarkable Landscapes	<p>Feedback is that in Rural Living Areas valued for horse activity, some land owners find land management a challenge. This can result in risk of dust, and loss of greening and biodiversity.</p>	<p>Ensure easy to access land management information is available.</p> <p>Promote as resources permit.</p>
6.	Educate riders about appropriate behaviour in coastal areas.	Proactive Leadership	<p>Coastal areas are of significance in terms of biodiversity and habitat. Inappropriate rider behaviour presents risks, be it manure spreading weeds, or footfall impacting soil.</p> <p>These risks are also recognised within the Adelaide International Bird Sanctuary Management Plan.</p>	<p>Work with DEW, local horse clubs and horse peak bodies in communicating expectations of rider behaviour.</p>
7.	Establish suitable horse management measures to enable horse activities balanced with regard to residential living and visitor experience, and	Proactive Leadership	<p>To achieve suitable horse management, Council has various measures it can use:</p> <ul style="list-style-type: none"> <li>• Signs that meet the By-Laws and allow horses to be ridden on public land</li> <li>• Fostering low traffic speed environments better suited for horses</li> <li>• Rider information</li> <li>• Establishing suitable shared paths and float parking areas</li> <li>• Communication with riders and clubs.</li> </ul>	<p>Investigate and engage about suitable measures as needed.</p> <p><del>Investigate the preparation of a suitable policy.</del></p>

	along the coast, shorebird conservation outcomes.		<del>A horse management policy would outline the considerations around horses for Council decision making, be it shared trails or coastal. It could guide the operation of By-Laws, as well as their potential amendment in future years.</del>	
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	Destinations and Trails			
	Strategy	Strategic Alignment	Rationale	Action
8.	Support proposed International Equine Centre at Roseworthy Campus.	Emerging Economy Enviably Lifestyle	Roseworthy Campus with an international equine centre offers a key attractor for residents and businesses to locate in Adelaide Plains. The Campus is the only accredited all animal hospital in SA. The Campus presents equine educational pathways.  Noting the equine centre is state level infrastructure and State peak bodies are key drivers. Office of Recreation, Sport and Racing provide business case advice for sport infrastructure greater than \$2M. Council support recognising the opportunity and its potential benefits for Adelaide Plains makes sense. RDA Barossa Gawler Light Adelaide Plains are the lead proponent.	Work with RDA Barossa as appropriate
9.	Lewiston and Two Wells Rural Living Areas - Foster horse activity destination appeal through	Emerging Economy Enviably Lifestyle Remarkable Landscapes	This large area is established for the purpose of rural living and animal husbandry.  Many residents have horses, numerous horse-based businesses are established as well as the Two Wells Pony Club, Adelaide Plains	Undertake further investigations with relevant partners on options to reinforce



	augmenting and growing trail experiences and further horse related attractors.		<p>Equestrian Club and Two Wells Trotters at Hams Park. The Lewiston Trails are used by horse riders.</p> <p>Augmenting horse-based experiences offer lifestyle opportunities for residents, clubs and local businesses, and reinforces the animal related purpose.</p> <p>Further investigations should consider:</p> <ul style="list-style-type: none"> <li>• An extended trail network able to be shared by walkers, cyclists and horse riders connecting north, east, west to Two Wells and south to Gawler River</li> <li>• A horse adventure park providing opportunities for riders and horses to learn different skills and to have 'adventure' experiences</li> <li>• Horse themed public art to share the horse story for visitors and residents, and to reinforce the animal husbandry role.</li> <li>• Events, such as an annual ride and fun day along the trails.</li> </ul>	the areas equine function.
10.	Progress opportunities to augment equine activity in destinations, such as horse clubs, towns and settlements.	Emerging Economy Enviably Lifestyle Remarkable Landscapes	Some of this relates to a suitable statutory planning system, as well as involving equine clubs and businesses in networking. The potential role of intrastate/interstate horse movement augmenting destinations is part of this. Opportunities could be considered as part of growth planning, including town and settlement plans.	Consider as opportunities arise, including as part of town and settlement planning.
11.	Continue the historic level of horse activity at Parham and Pt Gawler, and work	Emerging Economy Enviably Lifestyle Remarkable Landscapes	Parham and Pt Gawler have historically been coastal places where riders have enjoyed horse based coastal experiences. This includes across extended periods of the day, a different offering than available within metropolitan Adelaide.	Continue to enable historic level of horse activity at Parham and Pt Gawler

	<p>with DEW on other opportunities.</p> <p><del>Foster opportunities for horse-based experience in coastal areas.</del></p>		<p><del>Recognising</del> The Adelaide International Bird Sanctuary Management Plan is cautious about horses. <del>open to horses provided of limited impact;</del> Acknowledging AIBSNP-WP is under co-management arrangements with the Kurna Nation, investigations and discussions with Department of Environment and Water will be needed to identify any further opportunities and in monitoring ongoing horse activity. <del>This may include managed rides.</del></p>	<p>Work with Kurna Nation and DEW about any coastal horse experience opportunities.</p>
12.	<p>Progress opportunities to create a network of off-road trails and calm country roads able to be used for horses.</p>	<p>Emerging Economy Enviably Lifestyle Remarkable Landscapes</p>	<p>A trail strategy is important to foster increased trail experiences, including for horse riders.</p> <p>East west trails and country roads – called calmer to recognise potential horse use - connecting from Kapunda to <b>Mallala, Two Wells and Lewiston through Adelaide Plains</b>, as well as north south from Gawler River/Lewiston to Mallala, present opportunities to connect to regional trails, augmenting visitor experiences.</p> <p>Trails are likely to be shared, e.g., with walkers, cyclists.</p> <p>Investigations will need to consider:</p> <ul style="list-style-type: none"> <li>• Land control</li> <li>• Safety</li> <li>• Relevant guidelines e.g., <b>Austroads Guide Part 6A: Pedestrian and Cycle Paths</b></li> <li>• Overall appeal of potential trails with respect to needed investment to realise</li> <li>• Level and nature of traffic, recognising road freight and agribusiness needs.</li> <li>• <b>Pt Wakefield Highway is a barrier for horses to cross and horse activity is to continue at historic levels at the coast (and not grow). Thus focussing trails east of Pt Wakefield Highway makes sense.</b></li> <li>• Use of traffic signs, such as 'Horse Beware'</li> </ul>	<p>Seek resources for trail investigations to occur.</p> <p>Include horse peak bodies in proposals for further trails.</p>

			<ul style="list-style-type: none"> <li>Use of signs 'permitting' horses to ride on local government land where relevant to enable trail use</li> </ul>	
13.	Progress opportunities to create regional trails along the Gawler River including able to be used by horses.	Emerging Economy Enviably Lifestyle Remarkable Landscapes	Gawler River is in proximity to Lewiston's animal husbandry activity as well as planned urban growth in Riverlea, Virginia and Angle Vale. Noting ongoing flood management investigations, the opportunity to realise shared trails – including for horses – as part of a regional attractor should be pursued. <i>This should consider the opportunity for a shared trail under the Port Wakefield Highway bridge.</i>	Consider regional trails including for horse use along the Gawler River as opportunities arise.
14.	Provide suitable horse infrastructure, such as float parking, signage, and wayfinding <i>informed by relevant guidelines along the coast.</i>	Enviably Lifestyle Remarkable Landscapes	<p>Particular infrastructure is needed associated with horses, such as clarity about where to ride, e.g., signage, where to park floats, and horse tie rails.</p> <p>Detailed investigations and engagement are needed to identify the necessary range of infrastructure for particular locations.</p> <p>The float parking investigations at Parham and proposed car park upgrade at Pt Gawler are current investigations <i>being undertaken with input from DEW.</i></p>	Provide suitable infrastructure – <del>including where appropriate in partnership with DEW</del> – after suitable investigations and when resources permit.

# EQUINE SECTOR BACKGROUND PAPER



Refinements after Consultation – May 2023 Refinements in Green

## Contents

PURPOSE .....	3
OBSERVATIONS .....	4
Economic and Social.....	4
Destinations and Trails .....	4
Planning .....	5
Educating .....	6
ECONOMIC AND SOCIAL .....	7
South Australia.....	7
Northern Region.....	10
Adelaide Plains .....	12
Tourism .....	17
Horses in Emergencies.....	17
DESTINATIONS AND TRAILS .....	18
Proposed Roseworthy Centre.....	18
Lewiston/Two Wells Rural Living/Animal Husbandry Area.....	20
Horse Based Public Art .....	22
Horse Adventure Parks .....	23
Parking for Intra/Intestate Horse Movement.....	23
Kidman Horse Trail/Mt Crawford.....	24
Proposed Trail Strategy .....	25
Trail Opportunities .....	26
Hypothetical Horse Trails.....	29
COASTAL DESTINATIONS AND TRAILS .....	31
Land Care and Control.....	31
East Asian Australasian Flyway/Environment Protection & Biodiversity Conservation Act	32
Adelaide International Bird Sanctuary Management Plan .....	35
All Day Horse Experiences .....	36
Coastal Horse Trail Opportunities .....	36
Float Parking .....	38

PLANNING CONTEXT .....	40
Council Strategic Plan .....	40
Council's Tourism and Economic Development Strategy.....	41
State Sport & Recreation Infrastructure Plan .....	42
Club of the Future - Horse Club Support .....	43
30 Year Plan for Greater Adelaide.....	44
Gawler River Open Space Strategy .....	45
REGULATORY CONTEXT .....	46
Statutory Planning System.....	46
Planning and Design Code.....	46
Lewiston Animal Husbandry Area .....	47
Environment and Food Production Area .....	49
Observations about Horse Related Development.....	51
Riders.....	52
Roads By-Law.....	53
Local Government Land By-Law.....	53
Appendix - Studies.....	54
Appendix - Guidelines .....	62

Date	Version
Nov 2021	Informal Engagement
25 July 2022	Council
Sept 2022	Consultation
May 2023	For Council Refinements in Green

## PURPOSE

The purpose of this paper is to collate economic, social and environmental aspects of the equine sector and potential opportunities and risks.

This paper is based on desktop research and targeted discussions with external stakeholders.

This paper informs the equine strategy as well as other Council strategies, including tourism and economic development, asset and trail planning, and approach to regulations and policy, including the SA Planning System.



*Endurance Riding, Northern Adelaide Beaches Horse SA 2021*



*Two Wells Urban Growth Is Impacting equine activity at Two Wells*

Council acknowledges that we are on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

## OBSERVATIONS

### *Economic and Social*

1. Within Greater Adelaide, **concentrations of horse activity** are in the Fleurieu, Adelaide Hills and northern plains of which Adelaide Plains is part.
2. The **equine sector includes** recreation, breeding, coaching, training, stables, therapy, tourism, clubs, and associated businesses such as farriers, veterinarians, and allied employment.
3. Fostering this sector supports **young people** considering horse-based careers.
4. **The northern region has around 140 equine facilities and businesses** including tourism. This underscores the value of the equine sector within Adelaide Plains.
5. Adelaide Plains Council area is characterised by a range of equine based businesses, facilities and clubs. **Lewiston, Mallala and Two Wells are concentrations** of activity.
6. **After-hours vet** facilities **are available at Roseworthy Campus** means after hours call outs to Lewiston are costly and a barrier to using.
7. **Equine tourism** is an opportunity which may re-emerge post-pandemic.
8. Household and business need to prepare for what to do with **horses in emergencies**.

### *Destinations and Trails*

9. A **State level equine centre** augmenting Roseworthy Campus presents opportunities for a wider range of horse activities in the region, including Adelaide Plains. RDA Barossa discussions with the Adelaide University are continuing.
10. The **Lewiston/Two Wells Rural Living Area** offers opportunity to augment **and grow** horse-based opportunities and facilities, adding to the lifestyle.
11. **Horse themed public art** sensibly sited, planned, and considered is an option to augment the horse and animal purpose of the Animal Husbandry Area.
12. **Horse adventure parks** offer destination and adventure appeal. Establishing in Lewiston for example would augment the range of experiences in close proximity to extensive rural living lots, established horse clubs, and existing trails.
13. The level of **parking demand for intrastate/interstate horse movement** needs clarifying as part of considering any particular role for Council.
14. **East west trails** connecting from Kapunda through Adelaide Plains presents opportunities to connect to regional trails, augmenting visitor experiences.
15. A **trail strategy** is important to foster increased trail experiences, including for horse riders.
16. Opportunities to **realise trails for horse-based experience need investigating**. Trails are likely to be shared, e.g., with walkers, cyclists
17. The combination of continuing coastal horse activity at historic levels coupled with Pt Wakefield Highway being a barrier to east west horse trails suggests focussing efforts on horse trails east of Pt Wakefield Highway.
18. DEW has care and control of the Adelaide International Bird Sanctuary National Park—Winaityinaityi Pangkara (AIBSNP-WP). Council has care and control of public areas in settlements. **Working together is essential to realise outcomes associated with horses**.

19. The historic nature of horse activity – principally at Parham/Webb Beach and Pt Gawler - can be described as ‘low level’. Introducing measures to ‘grow’ horse activity is likely be at odds with the Australian Government EAAF agreement. Depending on the level of horse growth planned, it may be at odds with the EPBC.
20. Discussions with DEW affirm a strategy to limit horse activity to historic levels around Parham and Pt Gawler. This recognises their historical equine role.
21. **Coastal settlements provide all day horse** experience opportunities. Metropolitan coasts provide opportunities early each day.
22. Rider Information Sheets are under preparation for Parham and Pt Gawler, **including land within AIBSNP-WP.**
23. Pt Gawler car park is being upgraded. At Parham, investigations and discussions about the appropriate location and approach to float parking and associated horse measures are ongoing. **Informed by consultation over 2022, in 2023, Council decided to continue float parking at Main Street.**

#### Planning

24. Council’s Strategic Plan 2021 – 2024 recognises the **value of the equine industry** and flags opportunities associated with trails along the Gawler River, in Lewiston and in coastal areas
25. **Horse based tourism** opportunities are part of the 2022 Tourism and Economic Development Strategy
26. The proposed Equine Centre at Roseworthy will require **State level peak bodies to resolve whether this proposal** meets their shared objectives
27. To support horse clubs plan ahead, **‘Club of the Future’** resources are available from the Office of Recreation, Sport and Racing.
28. The 30 Year Plan for Greater Adelaide envisages the equine industry within the broader agricultural and tourism sectors. The Plan contains no direct references to horses.
29. The 2009 Gawler River Open Space Strategy envisages ‘Establish a continuous shared-use **recreational trail along the length of the Gawler River** which caters for walkers, cyclists and horse riders.’ Private owners own the land to the centre line of much of the Gawler River. This impacts the potential for trails.
30. The Planning and Design Code seems appropriate but a review to confirm would be prudent.
31. Providing **easy to access information for purchasers about horse keeping** on residential properties and in agribusinesses appears an opportunity.
32. The **Environment and Food Production Area** not allowing subdivision for housing associated with horse keeping (or dog kennelling), where it is consistent with zoning policy, requires immediate review and clarification, noting this rests with the State Planning Commission.
33. The **current statutory arrangements are limiting investment** for envisaged horse related development, in particular in the Animal Husbandry Subzone, and Rural Living Zone, causing confusion within the community.



*Educating*

34. Providing **easy to access information** for purchasers about horse keeping on residential properties and in agribusinesses appears an opportunity.
35. Horses can be ridden on Council roads. '**Beware Horse**' signs assist drivers be aware and prepared for horses.
36. Educating riders to:
- keep their horse under control on public roads aligns with Council's Roads By-Law 2019 and reassures drivers and local residents.
  - only ride horses on council land where 'signed' by Council and to keep their horse under control on local government land aligns with Council's Local Government Land By-Law 2019.

## ECONOMIC AND SOCIAL

### South Australia

Up to 90,000 horses live in SA<sup>1</sup>. There are around 30,000 business related horses. More than 350 clubs and associations are directly linked with horses in SA.<sup>1</sup>

Table 1 reports equine numbers by region in from the Department of Primary Industries and Regions database of Property Identification Codes (PIC), with close to 30,000 horses owned across the State.

SA Govt Region	No PICs	No. Horses
Adelaide Hills	849	5,106
Barossa, Light and Lower North	588	4,342
Eastern Adelaide	5	7
Eyre and Western	213	1,589
Far North	84	1,292
Fleurieu and Kangaroo Island	616	3,981
Limestone Coast	532	3,239
Murray and Mallee	450	3,226
Northern Adelaide	178	1,342
Southern Adelaide	233	1,896
Western Adelaide	10	88
Yorke and Mid North	581	3,425
Total	4,339	29,533

Table 1: Barossa, Light, Lower North is SA's Second Largest Horse Population

Table 2 reports the number and type of equine enterprises by region. Of the total number of enterprises, recreational accounts for around 60 per cent.

SA Govt Region	No. PICs with an Enterprise Type					
	Not supplied	Breeding	Racing	Recreational	Showing	Working
Adelaide Hills	72	90	42	709	104	25
Barossa, Light and Lower North	30	99	66	505	104	29
Eastern Adelaide	1			4		
Eyre and Western	27	28	22	157	37	17
Far North	7	13	8	60	6	19
Fleurieu and Kangaroo Island	48	98	44	500	72	43
Limestone Coast	62	77	56	386	62	66
Murray and Mallee	40	65	40	358	57	40
Northern Adelaide	9	12	44	136	12	3
Southern Adelaide	15	16	16	198	27	5
Western Adelaide	1	1	5	4	3	
Yorke and Mid North	62	79	45	456	71	56
Grand Total	374	578	388	3,473	555	303

Table 2: Barossa, Light, Lower North is SA's hub for racing and is similar to Adelaide Hills and Fleurieu regarding breeding, and recreation enterprises

<sup>1</sup> [barossa.org.au/business-industry/industry-profile-equine/](https://barossa.org.au/business-industry/industry-profile-equine/)

Table 3 reports 2016 Census data taken from the Australian Bureau of Statistics showing the number of employed persons in equine related roles in Australia. In 2016, there were 630 persons in South Australia that stated employment within the equine industry with 70 per cent working in track and stable roles.

Role	SA	NSW	VIC	QLD	WA	TAS	NT	ACT
Horse/Dog racing official	40	180	180	80	60	30	<10	<10
Farrier	70	320	260	210	110	20	<10	<10
Horse Breeder	50	430	360	200	110	20	<10	<10
Horse riding coach/ instructor	30	240	200	160	90	20	10	20
Horse Trainer	190	870	840	560	340	70	20	20
Horse/Dog Stable Hand	250	1,500	1,400	740	450	80	10	40
Total	630	3,540	3,240	1,950	1,160	240	40	80

Table 3: Employment in the equine industry (Census 2016)

The economic contribution of SA's horse industry is estimated at \$79m and with greater than an estimated 5,600 businesses<sup>2</sup>

The 2019 AgriFutures report '*Measurement of economic impact of the Australian thoroughbred breeding industry*' valued the industry's contribution in South Australia at \$19.8 million (around 2% of national value) and supporting 223 direct and indirect jobs.

Expenditure generated by the thoroughbred breeding industry in South Australia included:

- Production of racing horses – \$13.5 million
- Stallion fees – \$3.4 million
- Profit on yearling sales – \$3.7 million
- Profit on experts (non-yearling sales) – \$1.2 million
- Expenditure at other events – \$0.1 million

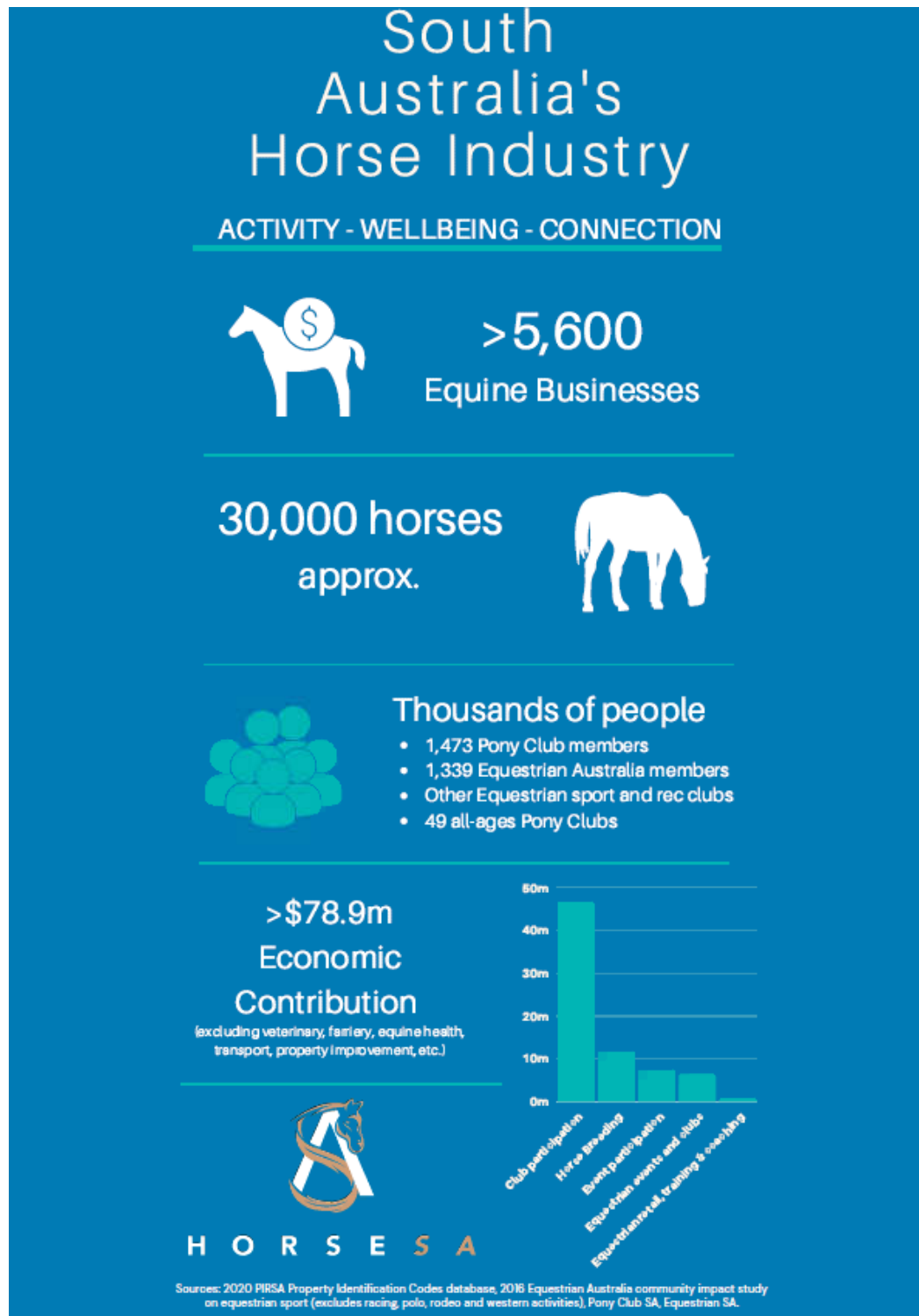
There are around 1,100 participants in the breeding industry in South Australia which include breeders, breeding staff and volunteers.

Within Greater Adelaide, concentrations of horse activity are in the Fleurieu, Adelaide Hills and northern plains of which Adelaide Plains is part.

The equine sector includes recreation, breeding, coaching, training, stables, therapy, tourism, clubs, and associated businesses such as farriers, veterinarians, and allied employment.

Fostering this sector supports young people considering horse based careers, including racing.

<sup>2</sup> South Australia's Horse Industry Horse SA 2020



### Northern Region

The region of which Adelaide Plains is part has a rich cultural and historical affinity with horses and a strong growing industry.

- 28 Equine facilities and clubs including:
  - Gawler Race Course
  - Mallala Equestrian Centre
  - Kapunda Harness Racing Track
  - Gawler Trotting Track
- 27 Equine industry suppliers
- 18 Equine veterinary services
- 28 Horse Breeding Studs
- 35 Horse trainers

Spending on horses in the Region is conservatively estimated at \$37.7 million annually. Racing is estimated to contribute an additional \$10.6 million to the economy annually.

75% of SA's retired race horses are estimated to be domiciled in the Gawler / Adelaide Plains councils. Likely due to the area being horse friendly, in proximity to metropolitan Adelaide and less travelling to people's work places<sup>3</sup>.

#### Industry Profile - Tourism

The Barossa is SA's food and wine tourism flagship well supported by trails for cycling, walking and riding. Colonial heritage and culinary traditions inspired by early settlers are alive and well, and modern reinventions have sparked interest in cultural food experiences including cooking schools, artisan products, farmers markets and restaurants.

Tourism listings in Barossa display **169** Attractions **22** Tour Operators **11** Hotels **11** Backpackers/hostels **7** holiday parks **88** B & B **65** Cabins/Cottages **98** Self Cont. properties. Tripadvisor provides **29,674** reviews and opinions on Barossa hotels, B&Bs and homesteads.

Average annual visitors and expenditure:

94% of the Barossa visitors are domestic and 6% visitors are international.

Domestic visits **312,000** Nights **515,000** International visits **13,000**

Nights **101,000** Average annual Day Trips to the Barossa **863,000**

Average Annual Expenditure **\$213,000,000**

The Barossa Region tourism offer:

- |  |   |
|--|---|
| • Food and Wine Tourism                  | • Health and Wellness tourism                                   |
| • Heritage and Nature based tourism      | • MICE tourism (meetings, incentives, conferences, exhibitions) |
| • Equine tourism                         | • Epicurean Way Tourism Drive Route                             |
| • Adelaide International Birds Sanctuary | • Education Tourism   |
| • Cycle Tourism                          |   |
| • Weddings                               |   |



*Investment Opportunities 2019*

*The Greater Barossa Region: Barossa, Gawler, Light and Adelaide Plains*

*Equine Tourism is part of the Northern Regional Economy<sup>4</sup>*

<sup>3</sup> Racing SA 2021

<sup>4</sup> [barossa.org.au/wp-content/uploads/2019/11/Regional-Prospectus-Sept-2019.pdf](http://barossa.org.au/wp-content/uploads/2019/11/Regional-Prospectus-Sept-2019.pdf)



*Tourism based on equine purposes is part of the regional attraction in the Barossa Valley<sup>5</sup>.*

The Greater Barossa Region Investment Prospectus identifies the equine industry as an emerging industry. Elements include:

- Equine health centre
- Quality training facilities and skilled trainers
- Breeding
- Supplies and Services
- Training and Education
- Master saddler
- Horses
- Breeding and training facilities

A covered International Equine Events area is flagged as a 'Game Changer' project.

The northern region has around 140 equine facilities and businesses including tourism. This underscores the value of the equine sector within Adelaide Plains.

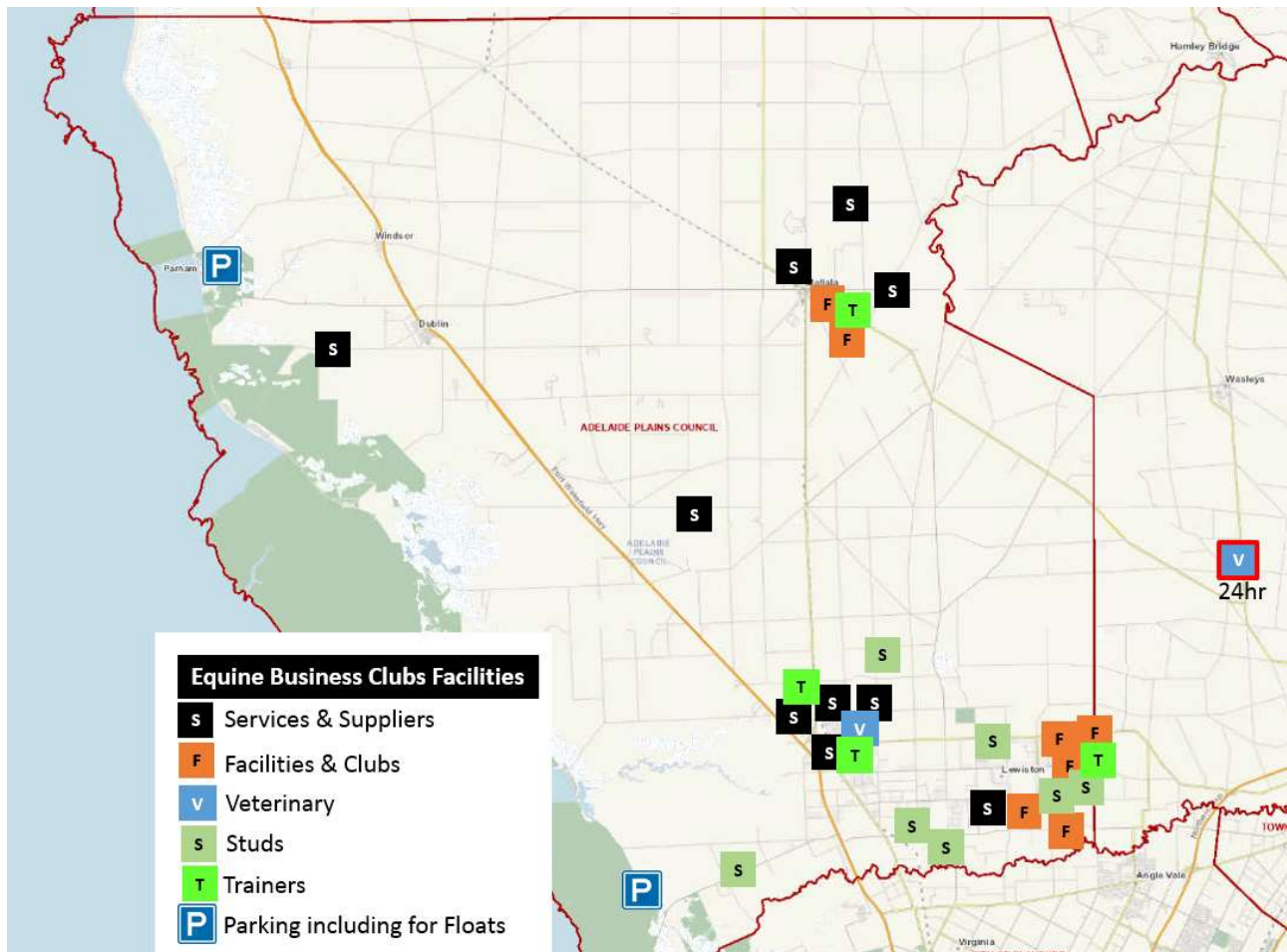
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<sup>5</sup> [australianhorseadventures.com.au/our-rides#the-grape-horse-adventure-barossa-valley-south-australia](https://australianhorseadventures.com.au/our-rides#the-grape-horse-adventure-barossa-valley-south-australia)



### Adelaide Plains

Adelaide Plains Council area is characterised by a range of equine based businesses, facilities and clubs. Lewiston, Mallala and Two Wells are concentrations of activity. Planned urban growth is impacting availability of land at Two Wells.



*Adelaide Plains Council area is characterised by a range of equine based businesses, facilities and clubs. Lewiston, Mallala and Two Wells are concentrations of activity*

### Facilities and Clubs

1. Lyrical Acres Agistment and Training Centre
2. Adelaide Northern Horse Riding
3. Mallala Equestrian Centre Arena
4. Reeves Plains Indoor Arena (not operating 2021)
5. Northern Districts Show Jumping Club
6. Mallala Show Jumping Club

7. Adelaide Plains Equestrian Club, Lewiston
8. Two Wells Equestrian & Pony Club, Lewiston
9. Two Wells Trotters and Trainers Association (relocating to Lewiston)

#### Services and Suppliers

1. A Stable Life - Equine Acceptance Therapy
2. David Jolly
3. Farrelly Chaff
4. Mallala Feed Barn
5. Moore Park
6. Lewiston Fodder & Agistment
7. R & J Rural Supplies
8. Stockfeed Supplements
9. Theo Adriaans
10. Two Wells Pet Food and Fodder
11. Complete Equine Dental Care
12. Trainers
13. Champion Horse Transport

The University of Adelaide Roseworthy Campus provides 24/7 cover through their equine department<sup>6</sup>.

#### Studs

1. Chapel Lodge
2. Kiarra Park Miniature Ponies
3. Lochfield Barn Miniature Pony Stud
4. Ah'Kem Arabians
5. Korunya Park Stud
6. Bloomfield & Zoontjens Equine Estate
7. Shellgrit Stables Natural Agistment

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<sup>6</sup> [Veterinary Health Centres | University of Adelaide](#)



The Mallala Equestrian Centre<sup>7</sup> is a feature within Adelaide Plains.

Facilities include:

- International indoor arena, measuring 70m x 30m
- Outdoor grass arena, measuring 100m x 60m
- Two outdoor practice/warmup sand arenas
- Stabling for 50 horses
- 20 day yards
- Powered camping facilities
- Upstairs members dining area overlooking the indoor arena
- Ground level seating for 700
- Ground level kitchen and canteen facilities



Equestrian groups use the centre for their annual championships. Groups include the Appaloosa and Quarter Horse Societies, the South Australian Riding Pony Studbook, Showhorse and Riding for the Disabled.

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<sup>7</sup> [mallalaequest.com/Mallala\\_Equestrian\\_Centre/Welcome](http://mallalaequest.com/Mallala_Equestrian_Centre/Welcome)



At Lewiston, Council maintains a low-grade horse trail (14kms return). Hams Park is a trotting track



*Lewiston Wetlands and Reserves Trails north of Hams Park*



*Lewiston Wetlands and Reserves Trails near Humzy Reserve*



*Lewiston Wetlands and Reserves Trails south of the Dog Park and Playground*

Racing SA observes no thoroughbred racers based in Lewiston.

Adelaide Plains Council area is characterised by a range of equine based businesses, facilities and clubs. Lewiston, Mallala and Two Wells are concentrations of activity.

### *Tourism*

A Horse SA event during 2020<sup>8</sup> with tourism experts highlighted that within tourism 'assets' at national and state levels, horse riding has almost no online presence. Yet, 'tourism experiences' was a primary search term used online, and horse riding rated quite highly in general 'sentimental value' associated with experiences.

Equine tourism was recognised as an opportunity which may re-emerge post-pandemic.

### *Horses in Emergencies*

Fire and flood present risk to people and their horses. A horses fact sheet<sup>9</sup> is available from the State Emergency Service. Primary Industries and Resources SA also has guides<sup>10</sup>.



Anecdotally, many residents with horses do not own or have ready access to floats. They may also be on properties that are many years old, may/may not be CFS compliant, or with limited awareness about being prepared.

Household and business preparing ahead for what to do with horses in emergencies is critical.

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<sup>8</sup> Horse SA Annual Report 2020

<sup>9</sup> [safecom-files-](#)

[v8.s3.amazonaws.com/current/docs/caring\\_for\\_your\\_horse\\_in\\_an\\_emergency\\_sa\\_ses\\_fact\\_sheet.pdf](#)

<sup>10</sup> [pir.sa.gov.au/emergency\\_management/animal\\_safety\\_in\\_emergencies](#)



## DESTINATIONS AND TRAILS

### *Proposed Roseworthy Centre*

The Region is home to a state-of-the-art Equine Health and Performance Centre at Adelaide University's Roseworthy Campus. The Centre has a high level of expertise in equine medicine, surgery, sports medicine and reproduction. The Equine and Production Animal Health Centre has gained accreditation with the SA Veterinary Surgeons Board. Along with the already accredited Companion Animal Health Centre, this makes the Centre the only all domestic species Veterinary Hospital in SA.

The Roseworthy International Equine Centre is proposed by the University of Adelaide with support from Regional Development Australia and Light Regional Council. -

The Centre is intended to:

- Underpin the competitiveness of the SA equine sector.
- Attract a range of national and international events.
- Support the SA sporting tourism sector and local economy
- Support education and research in equestrian disciplines, further capitalising on the world-class facilities already in place within the University of Adelaide's Equine Health and Performance Centre
- Provide education and training across all equestrian activities.

To cater to and support these broad goals it is anticipated that the Centre would include a multi-purpose indoor arena/stadium, outdoor arenas and

a cross country track for the Olympic disciplines (dressage, show jumping, eventing), as well as for other disciplines such as endurance trail riding, camp drafting, rodeo, polo, polocrosse, carriage driving and vaulting.

A horse quarantine facility is also proposed, making it the first outside of Victoria and New South Wales. This would allow international horses to directly enter SA and to remain in training once they have arrived for thoroughbred racing, or for the SA Mitsubishi Motors Australian Three Day Event, which is Australia's premier equestrian competition.



The proposed Equine Centre is an extension of Roseworthy

The proposed facilities would also attract a broad range of clientele and visitors alike by serving as a hub and home for a variety of equine events, horse breeders and veterinary students from across Australia and the world.



*Concept for Roseworthy International Equine Centre*

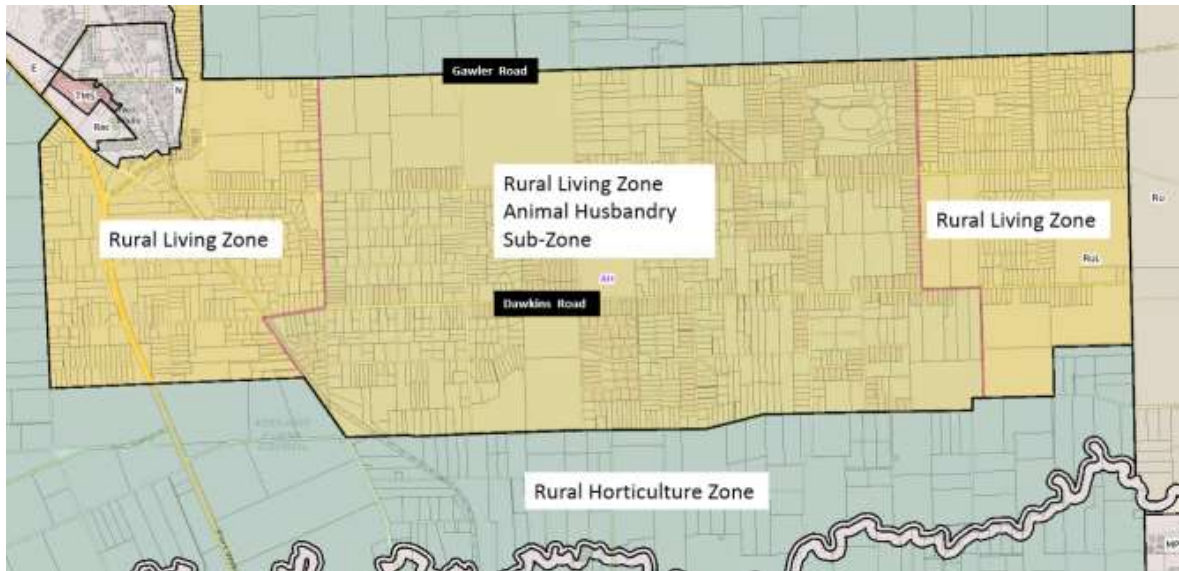
Office of Recreation, Sport and Racing provide business case advice for sport infrastructure such as proposed greater than \$2M.

A State level equine centre augmenting Roseworthy Campus presents opportunities for a wider range of horse activities in the region, including Adelaide Plains.

RDA Barossa discussions with the Adelaide University are continuing, including regarding funding for a business case.

### *Lewiston/Two Wells Rural Living/Animal Husbandry Area*

Lewiston and Two Wells are long established as large rural living areas with an animal husbandry focus, several horse clubs, and shared trails.



*The Lewiston/Two Wells Rural Living Animal Husbandry Area*

Equine opportunities:

- The offer of a Rural Living lifestyle in proximity to metropolitan Adelaide
- Residential allotments generally greater than 2.5 acres being suited to having one horse (or more with Council approval).

Challenges:

- Residents limited understanding how to manage their land and overgrazing being widespread
- Several overgrazed properties together presents dust risks
- Residents on rural living lots need education on land management. Simple mowing is not enough. Guidelines for rural living would be good for including in a welcome pack e.g. [farmstyle.com.au/](https://farmstyle.com.au/)
- Statutory controls in the Environment and Food Production Area precluding further new rural living allotments.

Anecdotal feedback is that Lewiston's shared trails

- Are highly valued, well used and linking to the Lewiston playground is excellent
- Work well with cyclists and dog walkers' co- operating.

Feedback is that:

- More float parking is needed to enable people from outside the region to get to the Trails

- The dog park has used space previously used for float parking.
- Regular slashing is important for safety
- Trail bikes are an issue
- Would like to see the Trails linked to Two Wells



*South Australia's Premier Rural Living (Animal Husbandry) Zone*

Informal engagement opportunities include:

- Better connections with Roseworthy Campus
- Augmented trails connecting a wider area and with a wider range of features, potentially making use of parks and drainage reserves subject to more investigation
- Yards at Hams Park
- A standardised manure management plan in conjunction with the horticulture sector and growers properties
- Potential for equine facilities to be multi use, including refuges in bush fire.

The Lewiston/Two Wells Rural Living Area offers opportunity to augment horse-based opportunities and facilities, adding to the lifestyle.



*Horse Based Public Art*

*'Fenced' by Roger Noakes - near Bordertown Racetrack 2022*



*Horse Art as part of Brighton Sculpture Festival 2022*

Public art is one way to augment the land use character and animal-based experiences, such as in Lewiston associated with the parks and trails. Grants from time to time present as opportunities.

Horse themed public art sensibly sited, planned, and considered is an option to augment the horse and animal purpose of the Animal Husbandry Area.

### *Horse Adventure Parks*

Horse adventure parks<sup>11</sup> offer opportunities for different horse-based experiences.



*Extreme Trail in USA*

Horse adventure parks offer destination and adventure appeal. Establishing in Lewiston for example would augment the range of experiences in close proximity to extensive rural living lots, established horse clubs, and existing shared trails. Appropriate design would be needed to enable safe adventure whilst managing risks.

### *Parking for Intra/Intestate Horse Movement*

Equestrian SA observes the need for float parks as part of a network to enable equestrian participants to travel for intrastate or interstate competitions.

Horse clubs and facilities – be it within Lewiston or at Mallala - may be suited to this role arising from shared horse interests and making use of existing facilities. Informal arrangements on rural living or farms could – if not already do - play this role.

The potential for campgrounds at Mallala, Parham and other locations would need investigating.

The Tourism and Economic Development Strategy flags the Parham Campground for increased visitor use associated with horse riding. This is a different function than the campground being used for overnight parking by riders with the vehicle, float and horses.

The level of parking demand for intrastate/interstate horse movement would need clarifying as part of considering any particular role for Council.

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<sup>11</sup> [gut-heinrichshof.de/extreme-trail](http://gut-heinrichshof.de/extreme-trail)

### *Kidman Horse Trail/Mt Crawford*

The Kidman Trail starts at Kapunda to the east of Adelaide Plains.

The Kidman Trail<sup>12</sup> is a multi-use horse riding, cycling and walking trail that traverses 269 kilometres of roadsides, forest tracks, private land and unmade road reserves with trail markers indicating route. Kidman trail connects to Mt Crawford, a State level hub of horse-riding experiences.



*Kidman Trail extends to Kapunda*

Trail enthusiasts enjoy “seeing the world in a different way” through the Fleurieu Peninsula, Adelaide Hills, Murraylands, Barossa and Clare Valley tourism regions. The Kidman Trail provides a scenic trail that highlights the natural beauty, cultural history and major points of interest along the Mount Lofty Ranges. Trailheads providing information on horse yarding, campsites and float parking are installed along the route. Similar trails are being established in Gippsland<sup>13</sup>.

East west trails connecting from Kapunda through Adelaide Plains presents opportunities to connect to regional trails, augmenting visitor experiences

<sup>12</sup> [southaustraliantrails.com/trails/kidman-trail/](https://southaustraliantrails.com/trails/kidman-trail/)

<sup>13</sup> [abc.net.au/news/2022-01-01/horse-parking-spaces-rail-trail-riders-toora-gippsland/100657946](https://abc.net.au/news/2022-01-01/horse-parking-spaces-rail-trail-riders-toora-gippsland/100657946)

*Proposed Trail Strategy*

Council is seeking resources to develop a strategy to identify designated recreational, cycling and walking shared use trails and improve access for all abilities.

The intent is to establish accessible trails which link with adjacent councils to provide community benefits including provision of healthy, outdoor, family activity; educational opportunities; and coastal conservation and rehabilitation.

Developing the trail strategy will enable long term economic benefits of interconnecting recreational trails. This will provide Adelaide Plains Council connectivity across 'Regional Trails' with high experiential value.

The regional trails will:

- Enable connectivity access from Metropolitan Adelaide through to access to regional walking trails in neighbouring councils including Barossa 'Riesling Trail' and Yorke Peninsula's 'Walk the Yorke'
- Attract interstate and intrastate visitors.
- Generate significant economic benefits to the region by increasing turnover in existing businesses and generating opportunities for new businesses (accommodation, sale and hire of equipment, guided walks, **horse agistment**, transport, and complementary attractions and experiences).
- Meet the increasing demand for recreational walking, cycling and **horse-riding** opportunities.
- Make a significant contribution to the lifestyle, health and social well-being of the region and South Australians.
- Educate the public about the Indigenous, European and natural history of the region.
- Educate the public about coastal conservation.
- Revegetate and restore native coastal vegetation adjacent to the trails.

The trail strategy will draw on the 2016 Open Space Directions<sup>14</sup> finding:

- Opportunities exist to establish and strengthen the provision of trails and linear connections within and across the District Council of Mallala including regional walking, bike and **horse-riding** trails (e.g. along the Gawler River, Light River, the coastline, rural areas). Within the towns there is potential to improve connections through improved pathways and linear open spaces.
- There is a need for **horse trails and bridleways** within open spaces to support rural living and horse ownership across the District as well as in Lewiston.
- Plan for and establish a pathway connection around Lewiston that links the various open spaces. This could be used by **horses** as well as for walking and bike riding with a network of trail loops and connections around this rural area.

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<sup>14</sup> DC Mallala, Open Space Plan, Directions Report 2016



- Create one or two **longer horse-riding trail loop** opportunities across the District, particularly around Lewiston and between towns, e.g. Lewiston to Reeves Reserve to Mallala.

A trail strategy is important to foster increased trail experiences, including for horse riders

### *Trail Opportunities*

Opportunities based on hypothetical horse trails:

- Opportunity for equine tourism trail connections – including accommodation/food/beverage - from Barossa through Lewiston, Two Wells, and Mallala, Dublin and the coastal settlements. Need to investigate:
  - Accommodation options and facilities/services to cater for the horses.
  - Potential for a premium trail experience with accommodation of high quality (rather than campsites), along the Kidman Trail and then extending to the coast from Kapunda. Segment/leg options based on terrain, accommodation, etc.
  - An example premium experience
    - [australianhorseadventures.com.au/our-rides#the-grape-horse-adventure-barossa-valley-south-australia](http://australianhorseadventures.com.au/our-rides#the-grape-horse-adventure-barossa-valley-south-australia)
    - [globetrotting.com.au/horse-riding-holidays/the-grape-horse-adventure-barossa-valley-australia/](http://globetrotting.com.au/horse-riding-holidays/the-grape-horse-adventure-barossa-valley-australia/)
  - Need to define infrastructure required to cater for horses at a 'stop' (overnight stay, lunch/meal, rest, etc), tie up rails, road crossings etc
  - Perhaps a start-up business could be established closer to the coast, with options to ride east or west and experience great countryside and tourism attractions?
- Links with related businesses i.e., farrier, vet, feed
- Acknowledging numerous hazard planning, funding and land tenure challenges associated with Gawler River, a longer-term vision for recreation outcomes – including for horses - in light of northern plains population growth and proximity to Lewiston Animal Husbandry Area makes sense. Gawler River is predominantly held in private ownership. Land access agreements will be required to facilitate proposed trails – including for horses.
- Coastal horse activity is limited to continuing the historic level of activity at Parham and Pt Gawler.



*Quieter roads within Adelaide Plains less used by vehicles and freight may present for increased use for recreation – including for horses. Photo January 2022*

#### Challenges based on hypothetical horse trails:

- On roads, how much traffic is too much?
  - Analysis of road hierarchy and traffic data can help identify routes
  - Commodity routes – including during harvest – and higher mass limit roads will need considering
  - Dirt road verges are an issue and not safe for horse riding
  - Need additional signage, but sometimes slow traffic signs ignored.
- Would like trails to be 100m off the road similar to northern expressway bike lanes
- Crossing DIT managed roads
  - As it is illegal to ride on Pt Wakefield Highway, opportunities for east west trails are limited to under bridges.
  - Riding under bridges is subject to investigations with DIT
- Australian Rail Track Corporation (ARTC) guidelines for access of the rail corridor.
- Understanding guidelines for trails on private property
- Questions about demand for trails. Conversely, if the trail is there, people will use it, including from wider regions
- At destinations, safe places to tie up horses to enable them to stay
- Finding ways to entice horse riders to stay longer at the coast and thereby to spend locally. Maybe communication is needed. If organisations are aware there is a place to stop (i.e. breakfast or lunch) they will. Organisations such as PPSSC could be advised riders are coming and then set up BBQ for them.
- Further trails will need to have regard to relevant standards, including:
  - Austroads Guide Part 6A: Pedestrian and Cycle Paths

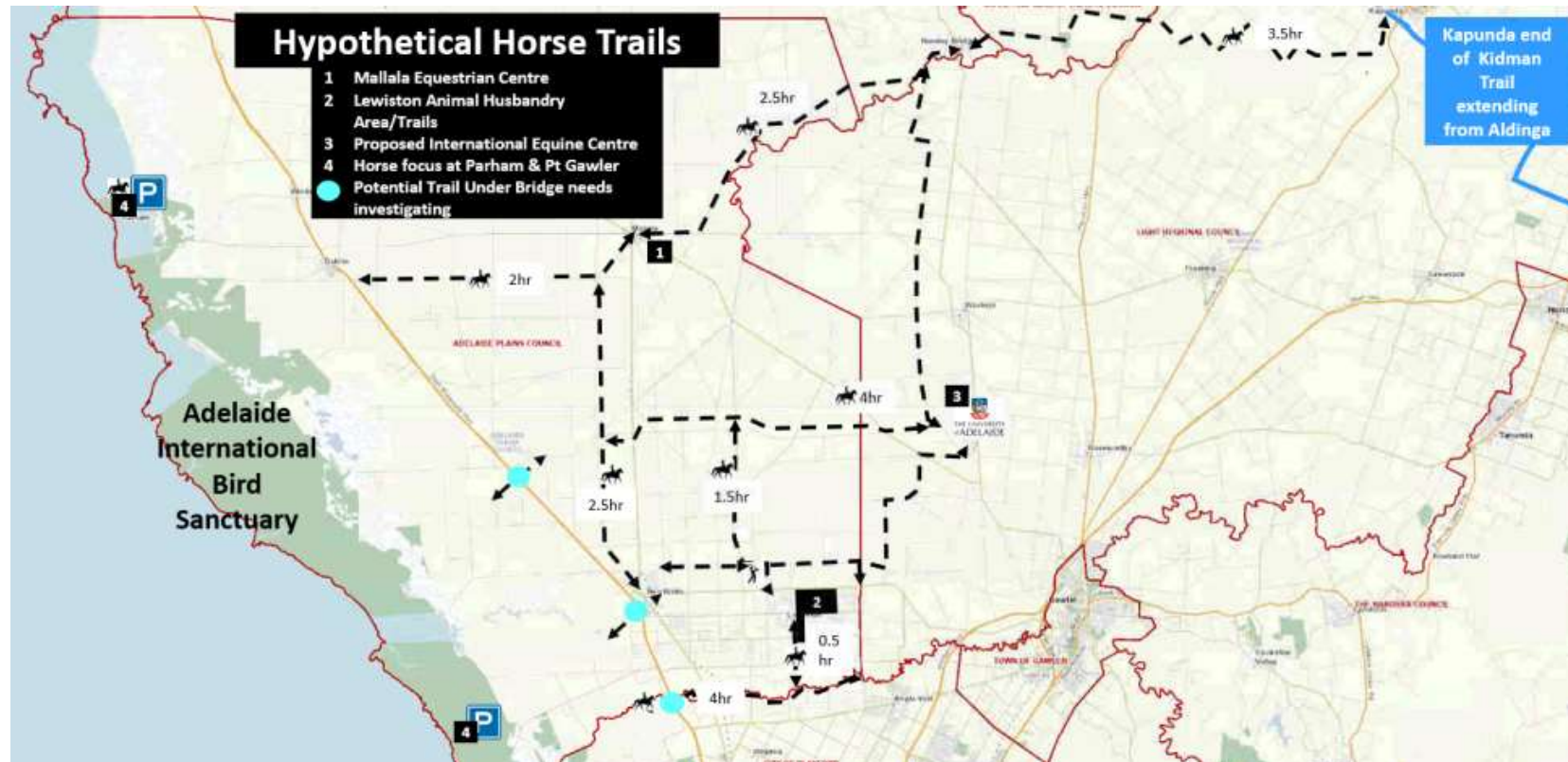
- Safe Work Australia (2014) Guide to Managing Risks When New and Inexperienced Persons Interact with Horses
- Horse SA (2012) Action Planner and Horse Property Management Guideline
- Australian Rail Track Corporation guidelines
- Understanding horse infrastructure requirements (see **Appendix** Guidelines).

Trails SA is the peak body for shared use trails across SA, including horse riding<sup>15</sup>.

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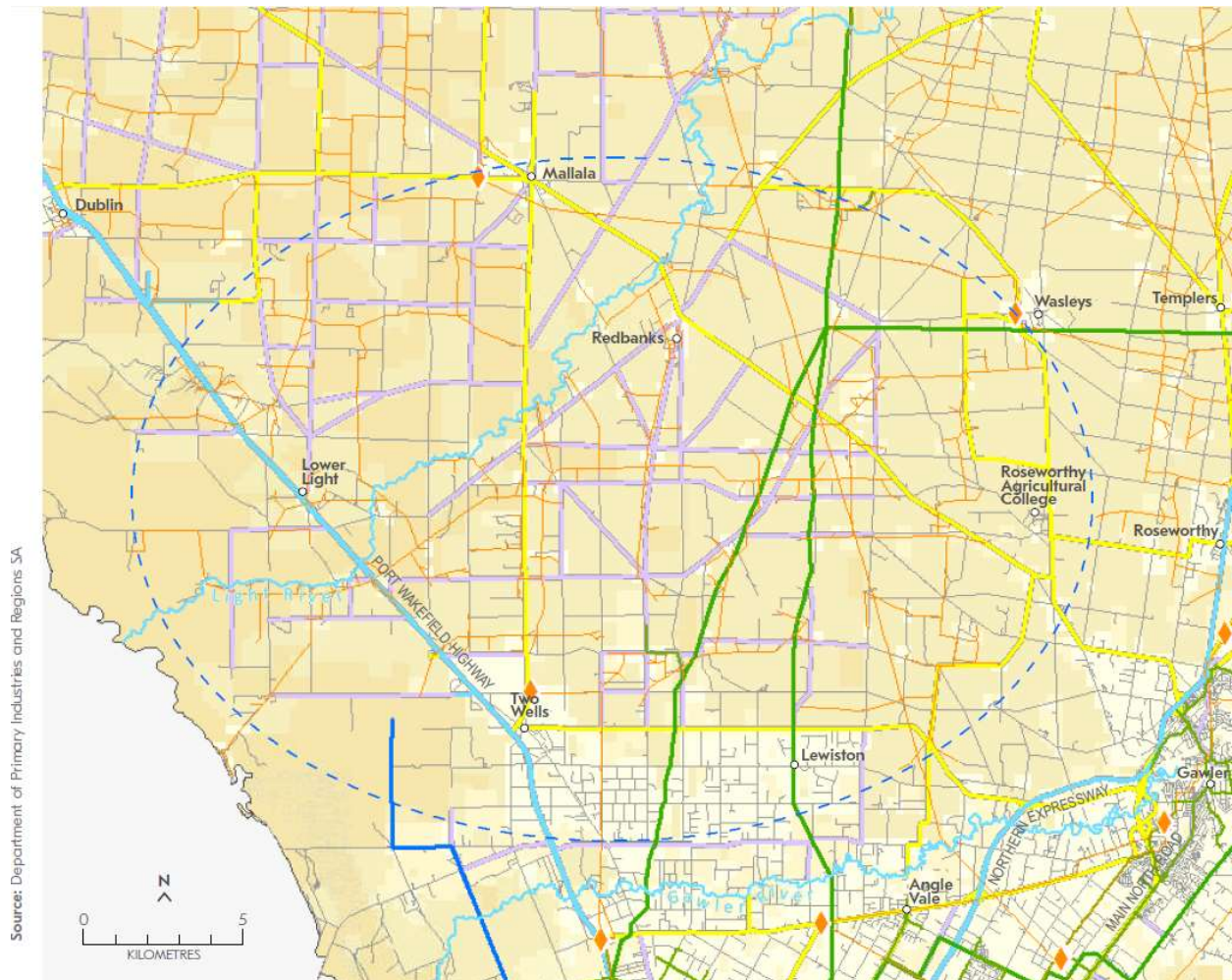
<sup>15</sup> [trailssa.thedistillery.co/activities/horse-riding/](https://trailssa.thedistillery.co/activities/horse-riding/)

## Hypothetical Horse Trails



The purpose of the Hypothetical Horse Trail Map is to show what trails connecting from the Kidman Trail through Adelaide Plains ~~to the Coast~~ 'might' look like. Times are based on a horse walking at 6.5km/hour, and using quieter routes and near waterways. *Historic low level of use at Parham and Pt Gawler.* Many challenges, including crossing main roads





*Roads highlighted Purple Are Approved for Higher Mass Limits. Base Map from SA Water NAIS Call for Proposals Investment Prospectus 2017*

Opportunities to realise shared trails including for horses need investigating. Trails are likely to be shared, e.g., with walkers, cyclists. Whilst legal to ride on road, level and nature of traffic impacts actual horse use.

Off road shared trails are preferred. The potential role of quieter roads for recreation activity, including horses, needs consideration.

The combination of continuing horse activity at historic levels at coastal areas coupled with Pt Wakefield Highway being a barrier to east west horse trails suggests focussing efforts on horse trails east of Pt Wakefield Highway.

## COASTAL DESTINATIONS AND TRAILS

### *Land Care and Control*

Extensive coastal land areas are under the care and control of the State Government principally through the Department of Environment and Water. Some coastal land areas are under the care and control of Adelaide Plains Council (see State Government/Council Managed Coastal Land Map).



*State Government/Council Managed Coastal Land*

The 2016 Open Space Directions report<sup>16</sup> identified the need to manage horse use of the beaches and the impact of horse float parking.

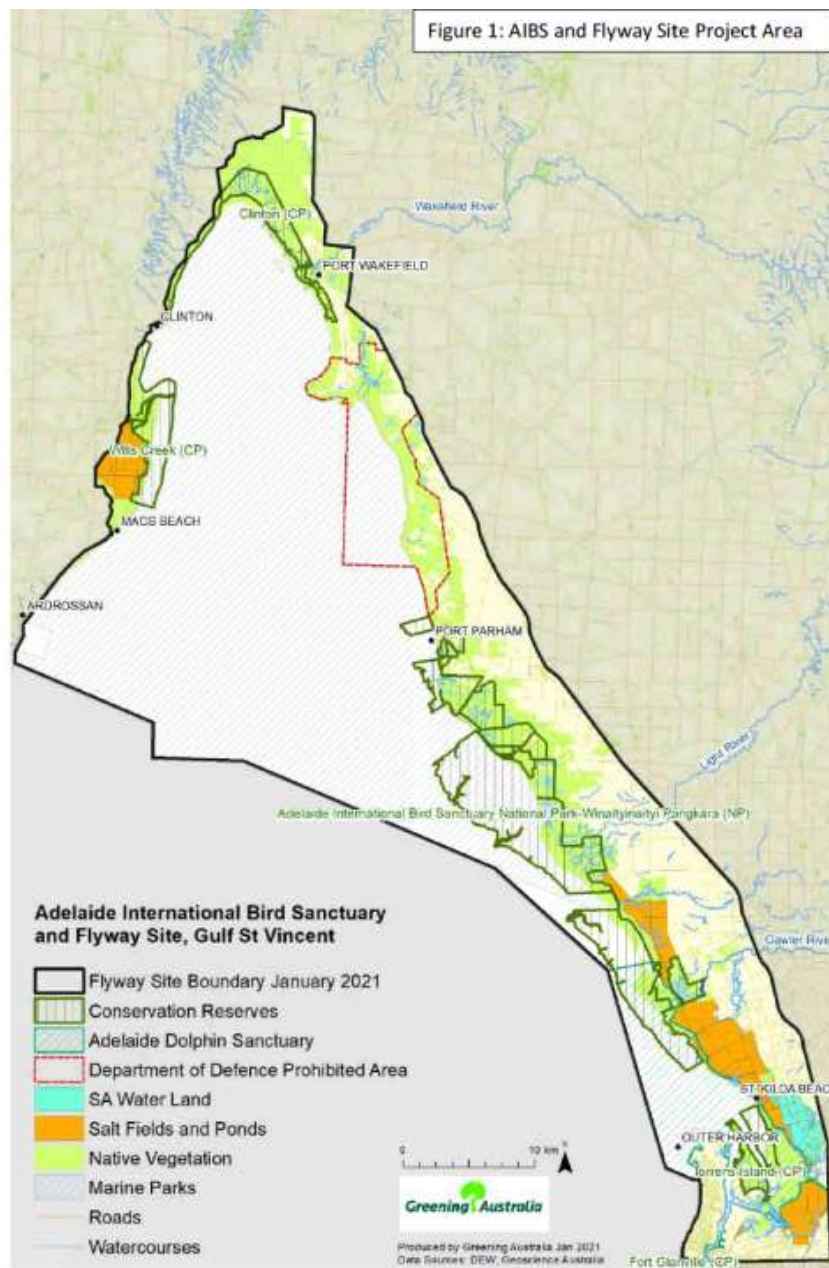
DEW has care and control of the Adelaide International Bird Sanctuary. Adelaide Plains Council has care and control of public areas in townships. Working together is essential.

<sup>16</sup> [apc.sa.gov.au/council-services/development/strategicprojects](http://apc.sa.gov.au/council-services/development/strategicprojects)



*East Asian Australasian Flyway/Environment Protection & Biodiversity Conservation Act*

The East Asian Australasian Flyway (EAAF) comprises AIBSNP-WP, coastal settlements, and similar spatial areas north and south of Adelaide Plains.



*Council Managed Coastal Settlements and the Adelaide International Bird Sanctuary are part of the East Asian-Australasian Flyway. Ref Adelaide International Bird Sanctuary and Flyway Site Conservation Action Planning Summary January 2022 Department for Environment and Water*



Council Managed Coastal Settlements and AIBSNP-WP are part of a Nationally Important Wetland. Above Left Map sourced from Australian Government and Right Map SA Government

The following influences coastal horse experiences:

- Shorebirds are a matter of national significance under the Australian Government *Environment Protection and Biodiversity Conservation Act 1999 (EPBC)*
- The Flyway site includes the coastal settlements
- The Flyway is under an Australian Government Partnership for the Conservation of Migratory Waterbirds and the Sustainable Use of their Habitats. This is a Ramsar convention regional initiative. The Partnership is a voluntary collaboration of effort focusing on protecting migratory waterbirds, their habitat and the livelihoods of people dependant on them
- The Flyway Site Network is a non-binding, collaborative “project” and is not a legal entity. The Australian Government is signatory to the partnership<sup>17</sup>
- The Flyway site is not legally constituted under the EPBC
- The Australian Government Wildlife Conservation Plan for Migratory Shorebirds<sup>18</sup> has four objectives:

<sup>17</sup> [Implementation Strategy for the East Asian–Australasian Flyway Partnership: 2007-2011 - DCCEEW](#)

<sup>18</sup> [Wildlife Conservation Plan for Migratory Shorebirds \(dcceew.gov.au\)](#)

- Protection of important habitats for migratory birds
- Wetland habitats on which migratory shorebirds depend are protected and conserved
- human activity threats to migratory shorebirds are minimised or, where possible, eliminated
- Knowledge gaps are addressed.

During consultation in 2022, DEW and various bird groups presented information about the significance of the EAAF within which AIBSNP-WP is located.

The various bird group submissions do not support having opportunities for horse-based experiences in coastal areas. The DEW submission is open to what can be described as the historic level of horse activity at Parham and Pt Gawler. The DEW submission draws on the *Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan 2020*.

DEW state ‘Current horse-riding activity along this stretch of coast could be considered low level and isn’t actively promoted. Whilst the *Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan 2020* allows for horse riding at certain locations within the park, the management plan also provides the ability to reduce disturbance impacts by ‘regulating access’ if the need arises.’

Based on experience, Council and DEW officers have a reasonable understanding of what is the historical level of use. At Parham for example, an annual club visit with 15 – 20 floats is typical, and acknowledging various circumstances, 2 – 3 floats per day. Ongoing monitoring increases officers understanding of club visits, with clubs being asked to apply for a permit where bringing more than six floats.

The Thompson Beach Progress Association recognise the Equine Strategy envisages continuing the absence of horse activity at Thompson Beach. The Chairperson of Middle Beach Inc has conveyed a similar position. These were canvassed in informal discussions in early 2023.

The historic nature of horse activity – principally at Parham/Webb Beach and Pt Gawler - can be described as ‘low level’. Introducing measures to ‘grow’ horse activity is likely be at odds with the Australian Government EAAF agreement. Depending on the level of horse growth planned, it may be at odds with the EPBC.

*Adelaide International Bird Sanctuary Management Plan*

The need to plan for and manage impacts associated with horses is captured in Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan 2020<sup>19</sup>. This contains the following references.

- ‘Other recreational activities such as **horse riding**, fishing, crabbing, cockling and camping also have potential to cause disturbance. Disturbance will be minimised by regulating access and promoting minimal impact behaviours through liaison with local residents, signs, and ranger patrols.’
- ‘**Horse riding** will be confined to designated areas.’
- **Horse-riding and horse float parking** may be authorised within designated areas. It will be necessary to work with horse riders and the Adelaide Plains Council to develop strategies for the safe management of horse float parking.
- ‘Based on a minimal impact code, provide information for visitors to help them ‘tread lightly’. This will include information focused on beach access, **horse riding**, boating, fishing, crabbing, exercising dogs, and vehicle access.’

Horses can bring weeds and can impact birds, noting bird sanctuary AIBSNP-WP principle purpose.

In consultation in 2022, DEW advise the AIBSNP-WP is now subject to co-management arrangements with the Kurna Nation. The Park management plan will be reviewed in the context of co-management and the Government will be paying particular attention to the advice from the Kurna Parks Advisory Committee.

Discussions with DEW affirm a strategy to limit horse activity to historic levels around Parham and Pt Gawler. This recognises their historical equine role.

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<sup>19</sup> Department for Environment and Water Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara Management Plan 2020

*All Day Horse Experiences*

Horses on Council Managed Beach and Waters		
Council	Permitted	Float Park
Port Adelaide Enfield	5 – 8am daily	Beach end Bower Road, Semaphore Park
Charles Sturt	4 – 8am daily. Allowed from 100m south of Henley Jetty and from 100m north of Grange Jetty  Must apply for a permit and have Public Liability insurance	General car park at Beach end of Burbidge Road, with ramp to beach  General car park at Point Malcolm Semaphore, Military Road, Semaphore Park, with ramp to beach

Adelaide Plains provide all day coastal horse opportunities. Metropolitan coasts provide opportunities early each day.

*Coastal ~~Horse Trail~~ Opportunities*

Acknowledging coastal horse activity is limited to continuing the historic level of activity rather than looking to grow activity, horse activity is limited to low level at Parham and Pt Gawler. Detailed planning at Parham and Pt Gawler will lead to the necessary infrastructure and signage for horses.

In consultation during 2022, about coastal areas, DEW affirm having information for riders as important in promoting a 'tread lightly' approach to park visitation and improving visitor understanding of the importance of the AIBSNP-WP that they are entering.

DEW advise an information sheet will assist rangers in their liaisons with horse riders in the park, to ensure that they ride responsibly and are aware of the impact that they have whilst they are riding within the park.

The impact of horses on flats disturbing shore birds resting or feeding DEW monitor. Horses and vehicles conflicting on roads Council will continue to monitor

Horses are able to be ridden on public roads between Port Wakefield Highway and the coast, as well as within the coastal settlements. It is not legal for horse to be ridden on Port Wakefield Highway.

Opportunities:

- The coast is a great opportunity for rider experiences
- A shared trail such as Middle Beach to Parham could be similar to 'Walk the Yorke' that can be used by walkers, cyclists etc
- Trails elsewhere traverse public and private land. Could a network of trails in part on private land provide a better trail?

- Riders would like clear policies from Council

Challenges:

- Where horses can be ridden within AIBSNP-WP and expectations for rider behaviour needs investigation
- Having a coordinated approach to coastal float parking to avoid unnecessary impacts
- Faeces not collected

Horse activity is limited to low level at Parham and Pt Gawler.

Rider Information Sheets are under preparation for Parham and Pt Gawler, including land within AIBSNP-WP.

Pt Gawler car park is being upgraded. At Parham, investigations and discussions about the appropriate location and approach to float parking and associated horse measures are ongoing. Informed by consultation over 2022, in 2023, Council decided to continue float parking at Main Street.



### *Float Parking*

Horses historically use foreshore areas within Adelaide Plains. In particular, people take horses to Parham and Port Gawler, park their float and take the horses in coastal areas for exercise.



*Horse float parking occurs at Pt Gawler's main car park.*

Riders are able to park at Pt Gawler. At Parham, horse float parking has led to issues associated with faeces management and health, access and amenity. Issues were centred on the boat ramp and shelter shed car parks. Issues were brought to the attention of Council in 2015.



*No Horse Float Parking at Parham's Boat Ramp Car Park and Shelter Shed Car Parks*



*Float parking provided within the Main Street Road Reserve*

Pt Gawler car park is isolated from other people and informal surveillance, and experiences some safety risks. Trail bike riders can behave with no respect for horse riders. DEW and Council continue to monitor safety risks and progress improvements to better manage trail bike rider behaviour.

Pt Gawler car park is being upgraded. At Parham, investigations and discussions about the appropriate location and approach to float parking and associated measures are ongoing. Informed by consultation over 2022, in 2023, Council decided to continue float parking at Main Street.

## PLANNING CONTEXT

### *Council Strategic Plan*

Equine reference Strategic Plan 2021 – 2024
<p><b>Trails</b></p> <p>Council maintains about 10 kilometres of low-grade horse trail in Lewiston, incorporating Hams Park, Lewiston Wetlands, Camel Reserve and Fletcher Reserve.</p> <p>Trails were mentioned (walking and horse riding) as opportunities to provide better experiences of the coast and as an important component of recreation for the Lewiston community.</p> <p>There is potential for a stormwater solution for the Gawler River to open up new and regionally significant recreation and tourism opportunities facilitated by improved community access to the river corridor.</p>
<p><b>Ideas From Research and Consultation</b></p> <ul style="list-style-type: none"> <li>Investigate opportunities to provide dedicated spaces for motorbikes and safe and sustainable horse trails;</li> </ul>
<p><b>Key Council Services that Contribute to Our Community's Enviably Lifestyle</b></p> <ul style="list-style-type: none"> <li>Community infrastructure planning (Footpaths, cycle paths, horse trails, walking trails, open space, community facilities and other sporting facilities)</li> </ul>

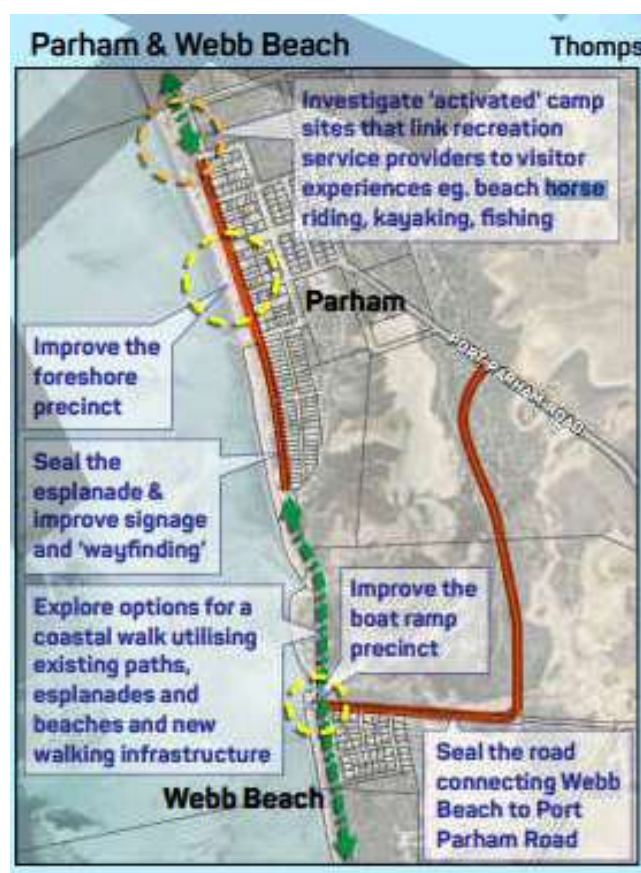
Council's Strategic Plan 2021 – 2024 recognises the **value of the equine industry** and flags opportunities associated with trails along the Gawler River, in Lewiston and in coastal areas

## Council's Tourism and Economic Development Strategy

## Equine references Tourism and Economic Development Strategy

More opportunities to spend

The coast is a location for recreational pursuits of fishing, crabbing, kayaking, camping, walking and **horse riding**. At the moment these activities are self-guided and are independent 'packed lunch' day visits that don't generate local spending



## MARKETING AND BRANDING

Target Markets

Outdoor and rural life active breaks - walking, cycling, **horse trails**, bike, dog friendly

Horse based tourism opportunities are part of the 2022 Tourism and Economic Development Strategy.

*State Sport & Recreation Infrastructure Plan*

The State Sport & Recreation Infrastructure Plan 2020-40<sup>20</sup> includes:

- ‘The State Government also understands the importance of recreational infrastructure to support activities such as walking, cycling, **horse riding**, canoeing, scuba diving and snorkelling and has invested \$11.8 million towards natural assets including walking paths and trails across the Fleurieu Peninsula and Glenithorne National Park.’
- ‘Equestrian facilities - Several proposals were received in this area and SA does not currently have a state equestrian facility. Partners varied across the projects and ranged from equestrian, polo, pony club, horse racing and tertiary institutions. The establishment of one state centre is supported however stakeholders need to resolve which facility best service the community and deliver economic benefit.’

The Plan represents the state’s sport and recreation infrastructure priorities at this point in time, however the document will be nimble and allow for an ongoing pipeline of projects to be developed. The focus of the future is for well-planned, strategic projects that deliver economic, health and tourism benefits for all within the community.

The Plan provides a strategic response to the funding and provision of sport and recreation facilities and feeds into the 20 Year State Infrastructure Plan developed by Infrastructure SA to assist the South Australian Government to plan, identify and prioritise major infrastructure across the State.

The Office for Recreation, Sport and Racing will continue to collect information of projects over \$2 million with information on these submissions provided to relevant stakeholders.

Office of Recreation, Sport and Racing lead the State Sport and Recreation Infrastructure Plan and having grants for clubs and facilities [orsr.sa.gov.au/funding](https://orsr.sa.gov.au/funding).

The proposed Equine Centre at Roseworthy will require State level peak bodies to resolve whether this proposal meets their shared objectives.

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<sup>20</sup> [orsr.sa.gov.au/infrastructure/south\\_australias\\_sport\\_and\\_recreation\\_infrastructure\\_plan](https://orsr.sa.gov.au/infrastructure/south_australias_sport_and_recreation_infrastructure_plan)



*Club of the Future - Horse Club Support*

The Office for Recreation, Sport and Racing (ORSR) is committed to assisting clubs to adapt their operations for the community now and into the future.



*Club of the Future provide tools for clubs, such as case studies and educational resources, to support clubs to evolve alongside changing community needs.*

ORSR's Club of the Future Guide (COTF) <sup>21</sup> has been developed to support clubs, including pony, equestrian and horse clubs, to explore innovative ways to deliver quality experiences, share resources, services and facilities, increase affordability and promote contemporary approaches to volunteering. It is through COTF that Councils can best work with local horse clubs and equine related businesses to enable their future.

To support horse clubs plan ahead, 'Club of the Future' resources are available from the Office of Recreation, Sport and Racing.

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<sup>21</sup> [Club of the Future | Office for Recreation, Sport and Racing \(orsr.sa.gov.au\)](https://orsr.sa.gov.au)

## 30 Year Plan for Greater Adelaide

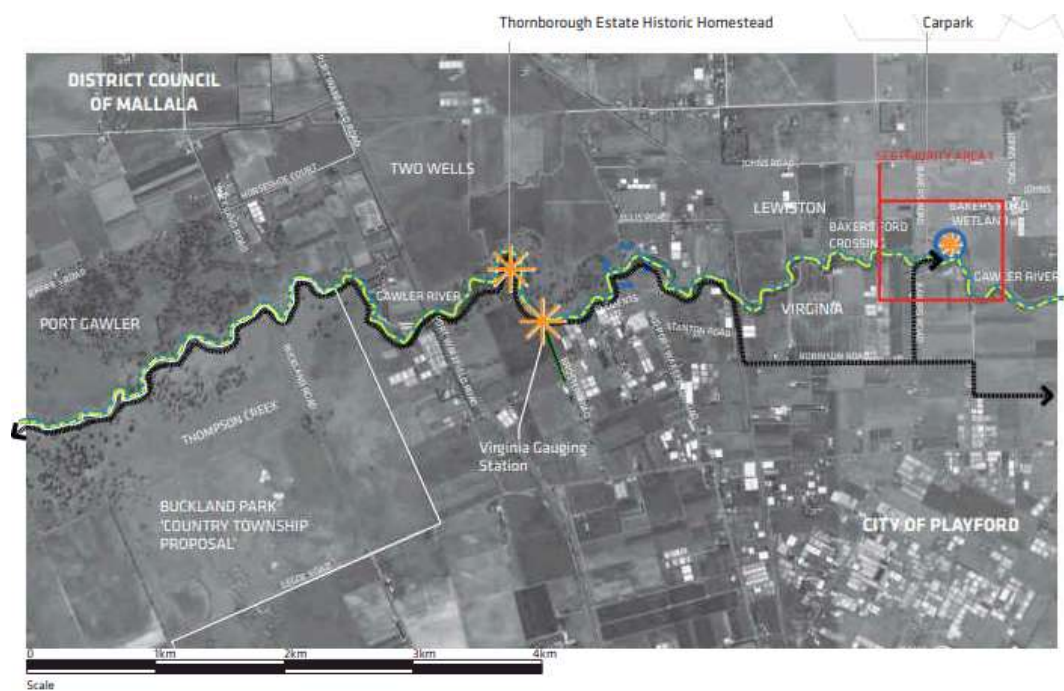
30 Year Plan Equine Related References	
P57. Maintain and protect primary production and tourism assets in the Environment and Food Production Areas, while allowing for appropriate value-adding activities to increase investment opportunities (Refer to Map 5).	
P58. Ensure that the Environment and Food Production Areas, Character Preservation Districts and planning policies work in an integrated way to:	
<ul style="list-style-type: none"> <li>• protect key primary production assets and opportunities</li> <li>• facilitate local operating and investment conditions that support primary production and related agri-business development</li> <li>• enable timely business adjustment and climate change adaptation by primary producers.</li> </ul>	
P59. Enable major new primary production and agri-business development across the Northern Adelaide and Barossa regions and in the Mount Barker-Murray Bridge corridor and prevent ad hoc land use changes that may compromise those investments.	
P60. Ensure land use planning in and around the Virginia horticulture district aligns with projects for industry growth and revitalisation anticipated by the Northern Economic Plan.	
Tourism	
P63. Provide for sustainable tourism development across Greater Adelaide by:	
<ul style="list-style-type: none"> <li>• protecting, enhancing and promoting the qualities that attract tourism and are of value to the whole community</li> <li>• providing appropriate support infrastructure for tourism</li> <li>• facilitating sustainably designed tourism accommodation in suitable locations</li> <li>• facilitating tourism-related developments such as restaurants, specialty retail accommodation and other value adding activities.</li> </ul>	



The 30 Year Plan for Greater Adelaide<sup>22</sup> envisages the equine industry within the broader agricultural and tourism sectors. The Plan contains no direct references to equine or horse.

<sup>22</sup> Department of Planning, Transport and Infrastructure, *The 30-Year Plan for Greater Adelaide 2017 Update*

### Gawler River Open Space Strategy



#### Recommended Actions

- Develop a shared-use recreational trail along the Gawler River from Buckland Park 'Country Township' to Old Port Wakefield Road,
- Ensure that the Buckland Park 'Country Township' proposal establishes a 50m-100m wide linear reserve along Gawler River.

The 2009 Gawler River Open Space Strategy envisages 'Establish a continuous shared-use recreational trail along the length of the Gawler River which caters for walkers, cyclists and horse riders.'

Private owners own the land to the centre line of the Gawler River. This impacts the potential for horse and recreational outcomes.



## REGULATORY CONTEXT

### *Statutory Planning System*

### *Planning and Design Code*

In the SA statutory planning system, horse keeping means ‘the keeping or husbandry of horses where more than 1 horse is kept per 3ha of land used for such purposes.’ If a site is less than 3HA, keeping a horse is ‘development’ and a development application is required.

Towns and settlements generally comprise lots less than 3HA where the keeping of a horse is ‘development’. Some lots are greater than 3HA.

Establishing horse related businesses, be it a farrier, vet, therapy or feed store - involve changing the use of land and in some cases, erecting structures and buildings that are ‘development’. Where these are ‘development’, a development application is to be lodged.

Development applications are assessed regarding the policies – including the zones - in the Planning and Design Code<sup>23</sup>. Various equine studies (**Appendix – Studies**) have informed the current SA Planning System.



*Summary of Zones in Adelaide Plains*

<sup>23</sup> [code.plan.sa.gov.au/](http://code.plan.sa.gov.au/)

### *Lewiston Animal Husbandry Area*

The Lewiston Animal Husbandry area is a Subzone of the Rural Living Zone.

The prime purpose of the Zone is 'Large-scale horse keeping and dog kennelling in association with detached dwellings on large allotments'<sup>24</sup>.

This zone/sub-zone has been in place in the Mallala Development Plan and now Planning and Design Code for many years, and the character of the area is largely influenced by the many dog kennels, dog breeding and horse keeping land uses.



*Lewiston Animal Husbandry Sub-Zone*

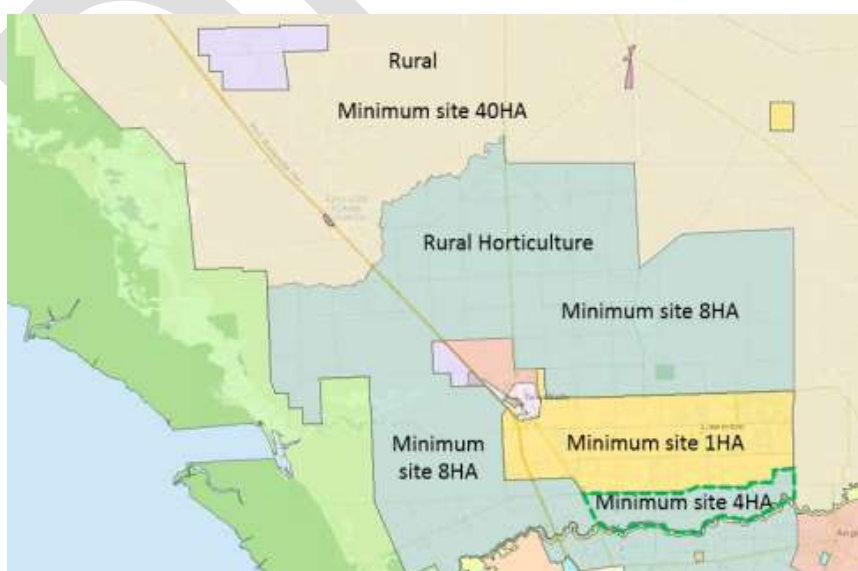
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<sup>24</sup> Planning and Design Code 2021  
47

The Animal Husbandry Subzone can be developed with large-scale horse keeping and dog kennelling in association with dwellings. The prime difference from Rural Living is the Animal Husbandry Zone unlike the Rural Living Zone, does not limit horses to two/lot, and also explicitly provides for up to 20 dogs/lot (as Deemed to Satisfy).



For the division of land, the Two Wells/Lewiston Rural Living Area has a minimum site area of 1HA, the area south to the river being 4HA, and the balance of the Rural Horticulture Zone being 8HA minimum. The Rural Zone is 40HA.



*Minimum Site Areas for Development – Including Horse Keeping – SA Planning Policy Atlas June 2021*

### Environment and Food Production Area



*The vast majority of land in Adelaide Plains is impacted by the EFPA*

The vast majority of Adelaide Plains is impacted by the Environment and Food Production Area (EFPA). The *Planning, Development and Infrastructure Act 2016* allows subdivision for housing<sup>25</sup> in the EFPA where it is directly associated with 'primary production'.

Advice received is that 'primary production' does not include horse keeping or dog kennels as these uses, while agricultural in nature, do not result in the 'production' of a naturally occurring food or consumable item.

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<sup>25</sup> Section 7(18) of the *Planning Development and Infrastructure Act 2016* nominates that for the purposes of the EFPA, "‘residential development’ means development primarily for residential purposes but does not include— (a) the use of land for the purposes of a hotel or motel or to provide any other form of temporary residential accommodation for valuable consideration; or (b) a dwelling for residential purposes on land used primarily for primary production purposes."

This means, for example, subdivision for a dwelling with horse keeping triggers the EFPA whereas the same division for dwelling with primary production would not.

This presents a fundamental problem for the development of land in Zones where the Code envisages subdivision for dwellings with horse keeping or dog kennelling, such as the Rural Living Zone and Animal Husbandry Sub-Zone.

The Rural Living Zones impacted include Two Wells/Lewiston, Fischer, Mallala and Barabba.

ZONES WHICH ENVISAGE SUBDIVISION FOR A DWELLING WITH HORSE KEEPING OR DOG KENNELING		
Zone	Dwelling with Horse Keeping	Dwelling with Dog Keeping
Animal Husbandry Sub Zone	Yes	Yes
Rural Living	Yes	Yes
Rural Horticulture	Yes	Less certain
Rural	Yes	Less certain

The State Planning Commission outcomes of its 2021 review of the EFPA are available<sup>26</sup>. Adelaide Plains Council made a submission to the 2021 review which this Paper draws on. The submission is available.

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<sup>26</sup>

[plan.sa.gov.au/our\\_planning\\_system/instruments/planning\\_instruments/environment\\_and\\_food\\_products\\_on\\_areas](https://plan.sa.gov.au/our_planning_system/instruments/planning_instruments/environment_and_food_products_on_areas)

*Observations about Horse Related Development*

Based on initial inquiries with Council planning officers, there is:

- low interest from the community to establish sizable equine based businesses
- steady inquiries (including residential) about whether a property can be used for horses
- the Planning and Design Code seems appropriate but a review to confirm would be prudent

Horse SA observations about councils generally – not particular to but also including Adelaide Plains – involve:

Perceptions about:

- Limited clarity about and ability to get a simple and timely answer on how many horses you can have on a property – this can impact buying and investment decisions
- Should a neighbour not like horses and complain there will be little council support
- Success of an application will be dependent on whether the person you are dealing with ‘likes’ horses
- Flood plain and insurance considerations regarding whether flood risk infrastructure is satisfactory with increasing built development

Opportunities include a council that provides clarity and certainty for purchasers / owners of horse keeping numbers and requirements would likely be viewed positively

Individuals and businesses seeking to undertake horse related ‘development’ are encourage to work with Council’s planning officers to understand the process, information required, and any particular matters influencing a horse related development.

The Planning and Design Code seems appropriate but a review to confirm would be prudent.

Providing easy to access information for purchasers about horse keeping on residential properties and in agribusinesses appears an opportunity.

The Environment and Food Production Area not allowing subdivision for housing associated with horse keeping (or dog kennelling), where it is consistent with zoning policy, requires immediate review and clarification, noting this rests with the State Planning Commission.

The current statutory arrangements are limiting investment for envisaged horse related development, in particular in the Animal Husbandry Subzone, and Rural Living Zone, causing confusion within the community.



### Riders

Horses are 'vehicles' for the purpose of road rules<sup>27</sup> and can be ridden on Council roads. Drivers are obligated to drive with caution. Road includes the road surface and verge areas. The road or verge does not need to be 'signed'.



*Hayman Road near Boundary Road, Lewiston mid 2022*

### Horse riders

Under the Australian Road Rules, a horse is considered a vehicle and therefore is permitted to be ridden on the road. If you see a horse and rider on or near a road you should:

- treat the horse as a potential hazard
- slow down and, when safe, pass with care
- stop your vehicle on the left side of the road and turn off the engine if the horse is unsettled or the rider signals this to you
- not accelerate or rev your engine near a horse
- not sound your horn or make unnecessary noise
- not throw objects or shout at a horse or rider.

**This road sign indicates that horses may be present, so drive with caution.**



*Horses can be ridden on Council Roads*

Horses can be ridden on Council roads. 'Horse Signs' assist drivers be aware and prepared for horses.

<sup>27</sup> [mylicences.sa.gov.au/road-rules/the-drivers-handbook/share-road](https://mylicences.sa.gov.au/road-rules/the-drivers-handbook/share-road)

### *Roads By-Law*

Under the *Roads By-Law 2019*, a person must not without the permission of Council:

- 'cause or allow any animal, to stray onto, graze, wander on or be left unattended on any road except where the Council has set aside a track or other area for use by or in connection with an animal of that kind and, then only if under the effective control of a person'
- 'lead, drive, exercise any animal in such a manner as to endanger the safety of any person'

Educating riders to keep their horse under control on public roads aligns with Council's *Roads By-Law 2019* and reassures drivers and residents.

### *Local Government Land By-Law*

Local government land in the Local Government Act <sup>28</sup> means land owned by a council or under a council's care, control and management. This includes 'roads'. However, the Local Government Land By-Law excludes 'roads' from inclusion within Local Government land for the purpose of that By-Law.

The bylaw has certain powers with respect to animals and local government land. The By-Law defines 'animal' broadly, and by implication, includes horses.

In summary, the By-Law provides that a person must not on any local government land without the permission of Council:

- Cause or allow any animal to stray onto, move over, graze or be left unattended
- Ride, lead or drive any horse, cattle or sheep, except on any track or car park on local government land that the Council has set aside (through the erection of signage) for the use by, or in connection with that animal
- Cause or allow any animal under his or her control to swim or bathe in any waters to which council has resolved this subparagraph will apply
- Allow any animal in that persons control, charge or ownership to damage Council property
- Release or leave any domestic animal

Other than roads, horses are not to be ridden on or left on Council land unless 'signed' for that purpose. This includes parks and drainage reserves.

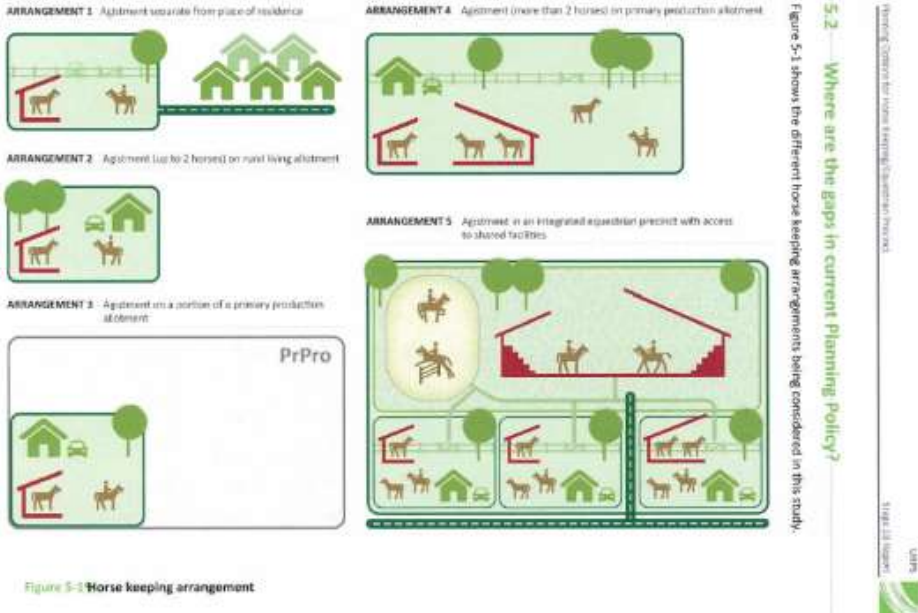
Educating riders to only ride horses on council land where 'signed' by Council and to keep their horse under control on local government land aligns with Council's *Local Government Land By-Law 2019*.

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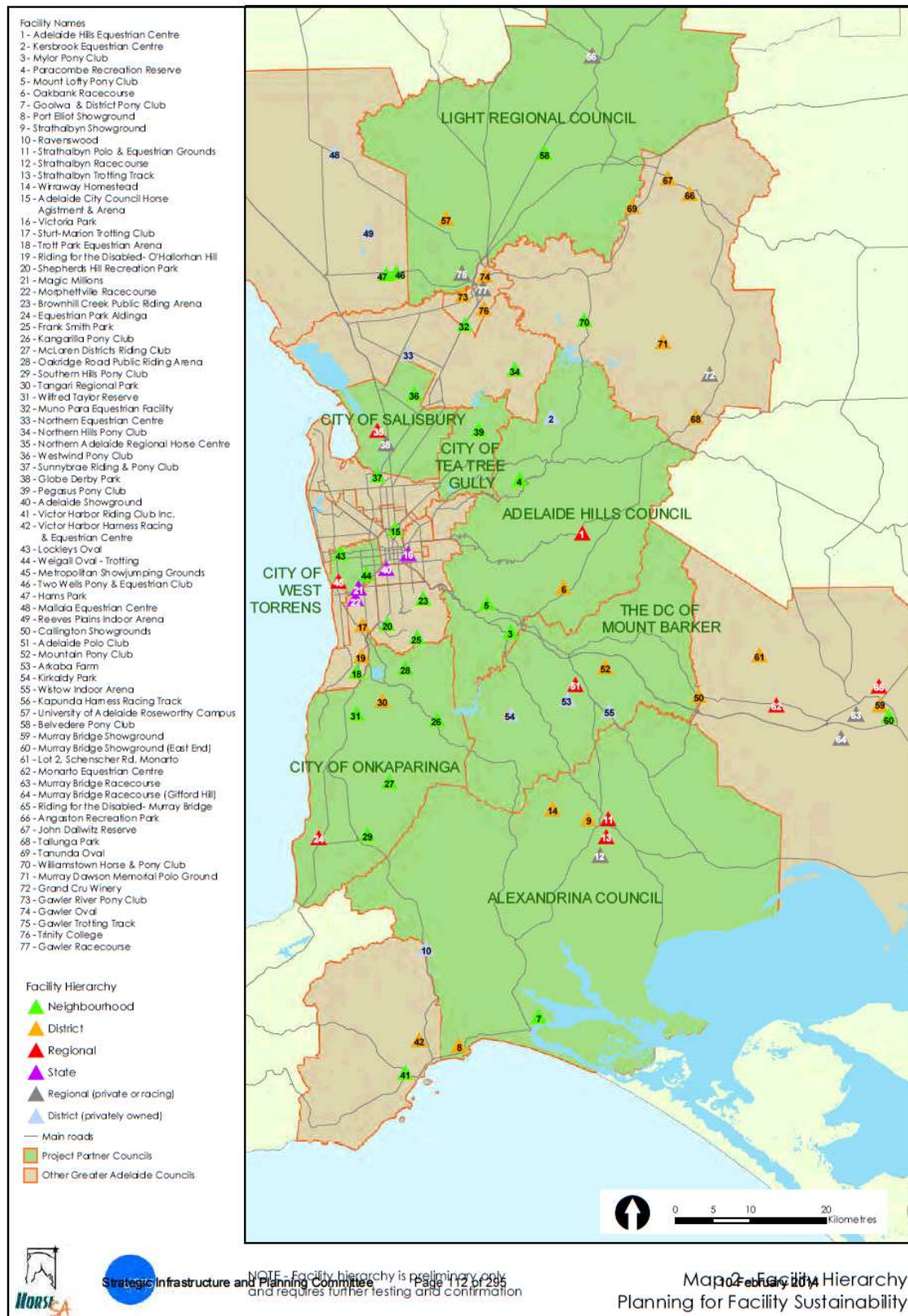
<sup>28</sup> Local Government Act 1999



## Appendix - Studies

Study	Outcome
2018 Northern Food Bowl Protections Areas DPA	A preliminary review is this zoning Amendment lead to refined minimum land areas for new allotments in the southern third of the Council area. This Amendment arose principally from the Northern Adelaide Irrigation Scheme enabling increased opportunity for horticulture. This spatially overlapped with interest in similar sized lots for horse based business. Note the 2021 Planning and Design Code maintained the equivalent land areas.
2014 Equestrian/Horse Keeping Precinct Study 1B	<p>The report recommended:</p> <ul style="list-style-type: none"> <li>Investigating changing the Development Plan to enable establishment of an equestrian precinct in the Primary Production Zone</li> <li>Identify the area this new policy should apply, having regard to criteria, the Strategic Directions report, Broadacre Farming and Horticultural Studies</li> </ul>
2014 Equestrian/Horse Keeping Precinct Study 1A	<p>Scope whether the establishment of an equestrian/horse keeping precinct is warranted for Council's area and whether certain parcels of land are suitable for use specifically.</p> <p>The study concluded that there appears to be a need for agistment properties larger than is allowable within existing rural living and animal husbandry zones, but smaller than allotments in the primary production zone. Such an equine precinct could meet the needs of those with a larger number of horses and requiring a higher standard of facility. The equine precinct should consider the possibility for facility sharing (i.e., separate Agistment areas as well as sharing trotting tracks, dressage arena etc).</p> 

2014 Horse SA and Multiple Council's Horse Riding Activities: Planning for Facility Sustainability in Greater Adelaide Metropolitan Area and near Regions	<p>Section 6 of the report provides an overview of the key issues relating to planning for horse riding facilities. These include:</p> <ul style="list-style-type: none"> <li>• Pressures from urban growth and competing uses</li> <li>• Ability to keep horses in proximity to facilities</li> <li>• Relationship of tenure arrangements and infrastructure</li> <li>• Pressure to relocate being felt by some existing facilities</li> <li>• Willingness and ability to travel to access facilities</li> <li>• Being part of a likeminded community</li> <li>• Perceptions of equity issues with other sport and recreation uses</li> <li>• The need to better integrate planning for horse riding facilities with other planning processes</li> <li>• Environmental sustainability</li> <li>• Biosecurity issues-risk from horses</li> <li>• Biosecurity-horse diseases</li> <li>• Climate change adaptation</li> <li>• Land use conflict with neighbouring properties</li> <li>• Economic benefits of horse riding activities</li> <li>• New ways of thinking about facility provision</li> <li>• Maintenance and infrastructure provision standards</li> <li>• Funding processes</li> <li>• Shared use facilities</li> <li>• Commitment and communication within horse community</li> <li>• Provision of a diversity of facilities</li> </ul> <p>Given the level of horse activity within the district, Council needs to give strategic consideration as to how horse ownership and activity will be managed into the future. The report calls for better integration of horse riding activities into mainstream strategic or structure planning processes, including the identification of trails, the need to provide appropriately zoned land for agistment and setting aside land for facilities.</p>
2014 Mallala Strategic Directions Report	An Equestrian/Intensive Horse Keeping study a 'medium' priority
2013 Lewiston Community Study Phase 1	Need two community focal points, including a mixed use facility at Clara Harniman Reserve that could be developed in partnership with horse groups.



**Summary of trends in participation in horse riding activities**

In 2010 7,900 people over the age of 15 years participated in organised and un-organised horse riding, equestrian and polocrosse activities (0.6% of population) in South Australia.

In 2001, 13,400 participants over the age of 15 years (1.1% of population) in South Australia.

Females more likely to participate than males, both in over 15 years and between 5 and 14 years age ranges

Horse riding, equestrian and polocrosse activities are the ninth most popular non-organised recreational activity in South Australia for those aged over 15 years.

Those living outside capital cities are 3.7 times more likely to participate in horse riding than those in capital cities

The limitations of the available data means that an accurate picture of current and future participation in horse riding activities is difficult to obtain

The apparent anomaly between what the data is showing regarding participation and what clubs and groups are reporting in terms of participation may be a reflection of the general population decline we are seeing in country South Australia and therefore reduced horse ownership and participation in these areas.

**Summary of what groups say about participation in horse riding activities**

Of those groups that responded, the majority anticipate that their membership will either remain the same or increase.

Some clubs are already at capacity. For neighbourhood level clubs this is often due to available coaches rather than limitations of the facility per se.

The majority of clubs that are at capacity are located on the peri-urban fringe, where urban growth is continuing to occur. It is reasonable to conclude that demand for horse riding facilities will continue to also grow as the population grows. At the same time the availability of public land for horse riding facilities will reduce in these areas (if not adequately planned for).

There is a need to better collect data that focusses on facilities in addition to data about the clubs and groups that use them.

There is no set catchment from which members are drawn from for particular District, Regional and State facilities.

However there are some emerging themes such as pony club and riding club members come from the more immediate locality and there is less of a willingness to travel, while members of equestrian and showrelated groups appear to travel greater distances including interstate.

**Summary of strategic context**

*The ongoing provision of horse riding (and keeping) facilities in the Greater Adelaide region is likely to be impacted upon by the land use planning agenda being promoted by the 30 Year Plan for Greater Adelaide.*

*This urban growth on the city fringe is likely to place pressure on existing equestrian facilities as urban communities are located closer and closer to horse riding and keeping facilities, which may mean that some facilities are 'squeezed out'.*

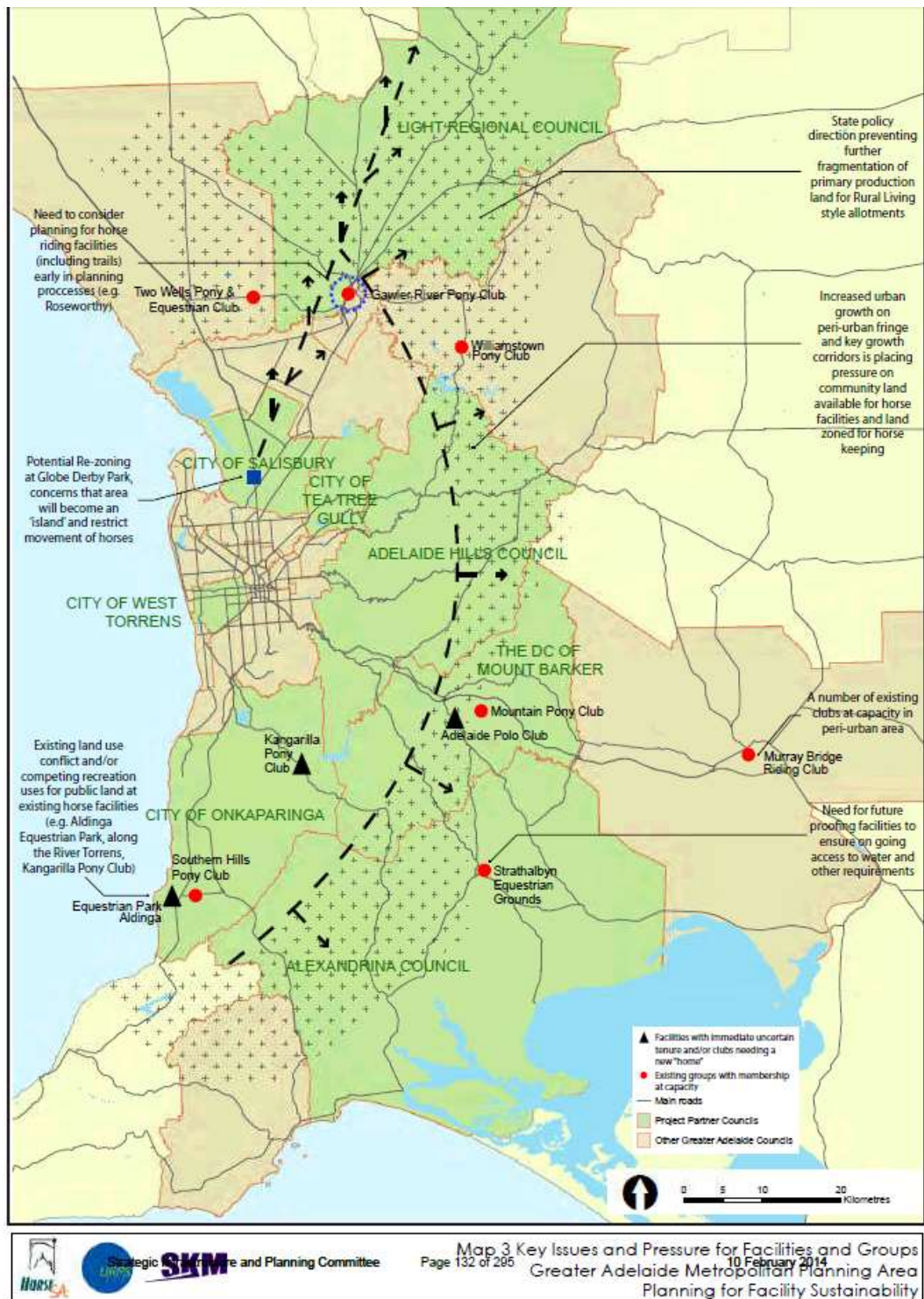
*The 30 Year Plan also promotes avoiding the expansion or intensification of existing Rural Living Zones and fragmentation of primary production areas. These policies are significant when thinking about the future of horse riding facilities as Rural Living Zones are often preferred by horse owners and therefore there may be even fewer opportunities for those wanting to keep horses.*

*There are opportunities to provide trails for recreation as well as for connecting agistment with horse riding facilities.*

*It is reasonable to assume that population growth will place pressure on demand at existing facilities and drive demand for new facilities.*

*Facilities which provide activities for people with disabilities play an important therapeutic and recreation role.*





Key Pressures 2014

59

#### *Summary of key issues relating to planning for facilities*

*Increased urban growth means that some existing facilities are being encroached upon by residential development. This is particularly evident in the peri-urban area.*

*There is a perception that horse riding facilities and residential development are incompatible and therefore there can be pressure to relocate existing facilities as urban areas grow.*

*The ability to keep horses within easy distance from a facility has an immediate impact on club viability and in turn, facility sustainability. The location of agistment areas and facilities in proximity to one another is particularly important for local, neighbourhood level horse riding facilities such as pony clubs and riding clubs.*

*For the majority of pony clubs and riding clubs, members come from within a fairly small radius of the facility, on average approximately 20 kilometres. This means that relocating these types of facilities can result in clubs closing if located too far from their existing member base.*

*There is an absence of standards regarding the provision and maintenance of facilities. This means that the standard of facilities across the study area is variable. Without a consistent approach this variability in facility provision will remain.*

*Some groups and clubs have very limited ability to fund infrastructure improvements/maintenance. Many groups are reliant on funding to maintain, upgrade and provide infrastructure/facilities. Funding processes can appear difficult and onerous depending on the group and its available skills and experience.*

*Tenure arrangements impact on the ability/desire to make significant improvements to infrastructure at facilities. Some tenure arrangements mean there is less certainty regarding the ongoing future use of the facility. Therefore, there is a greater element of risk associated with investing in significant improvements.*

*There is a need to better integrate horse riding considerations into mainstream strategic or structure planning processes, including the identification of trails, the need to provide appropriately zoned land for agistment and setting aside land for facilities.*

*Horse riding facilities need to consider how to manage their ongoing environmental sustainability. This includes managing water use (horse facilities often require significant volumes of water for irrigation), weeds, dust and soil erosion and protecting drinking water quality and remnant vegetation.*

*Horse riding facilities should not be planned for sites known to be infected with Phytophthora in order to minimise the spread of this soil based disease.*

*The design and management of horse riding facilities needs to consider the impacts and opportunities presented by climate change.*

*The establishment of equestrian precincts in the peri-urban fringe where there is shared stabling and riding facilities is a direction to be investigated.*

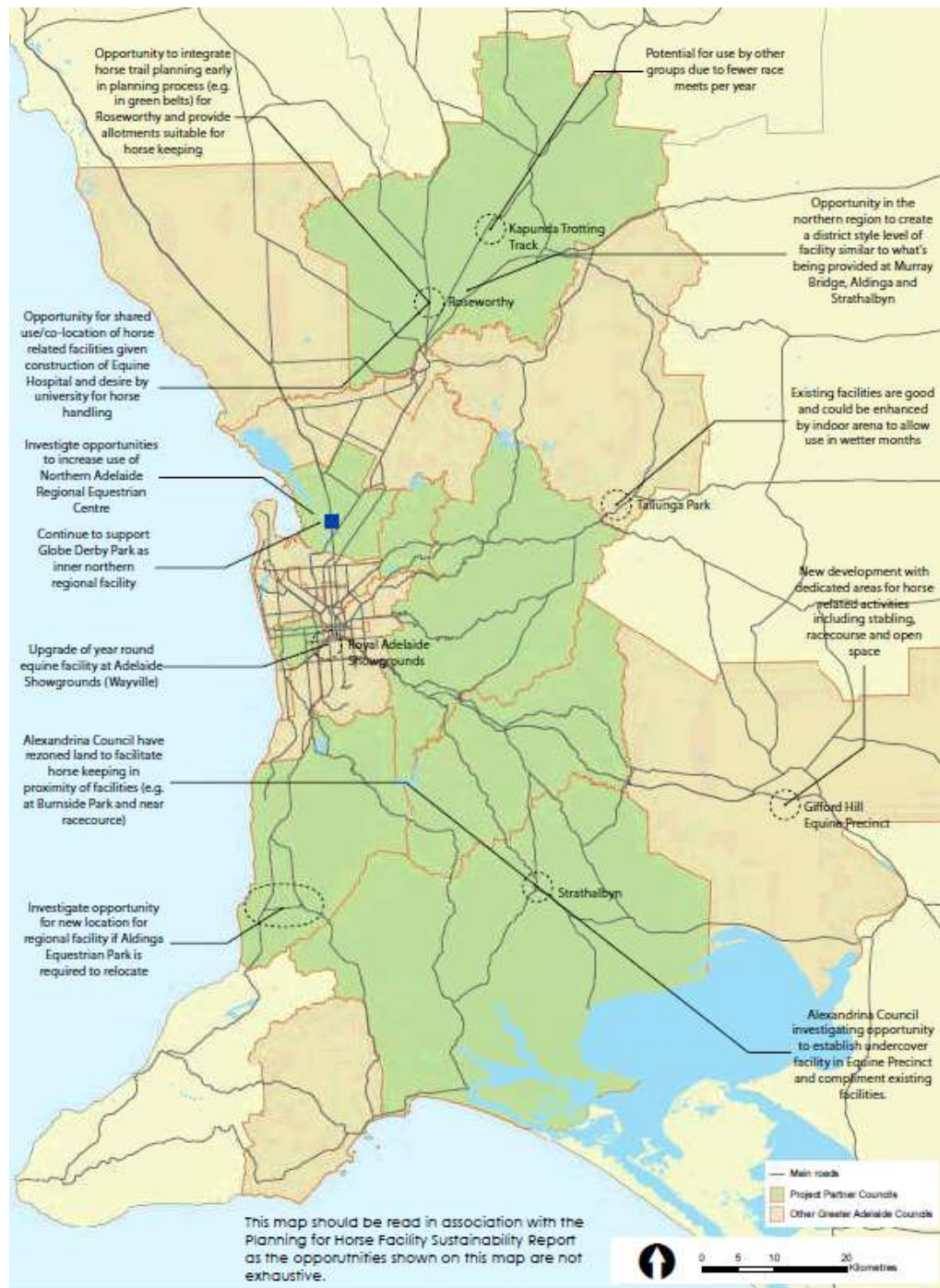
*The sharing of facilities maximises the use of facilities while sharing the costs associated with construction and maintenance. The co-location or co-siting of facilities also has the added benefit of creating vibrancy that comes from a diversity of activities and users in one location. This sharing can be by horse only activities as well as with non-horse activities.*

*The use of facilities by multiple groups for different horse riding activities needs to be scheduled and managed accordingly.*

*Horse riding facilities should be provided which cater for a diversity of activities and levels of participation ranging from elite through to learning and are accessible for all members of the community.*

*There is a need to communicate about and commit to a shared vision for the delivery of horse riding facilities across the study area*

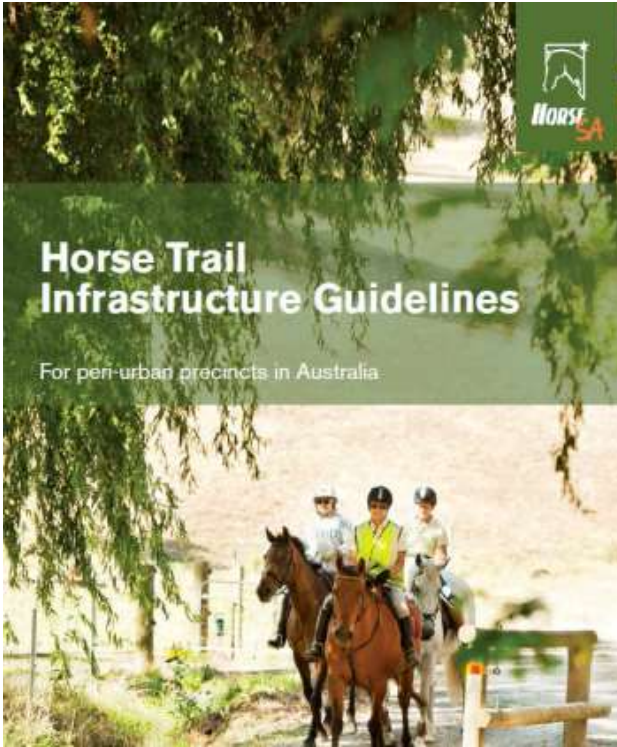
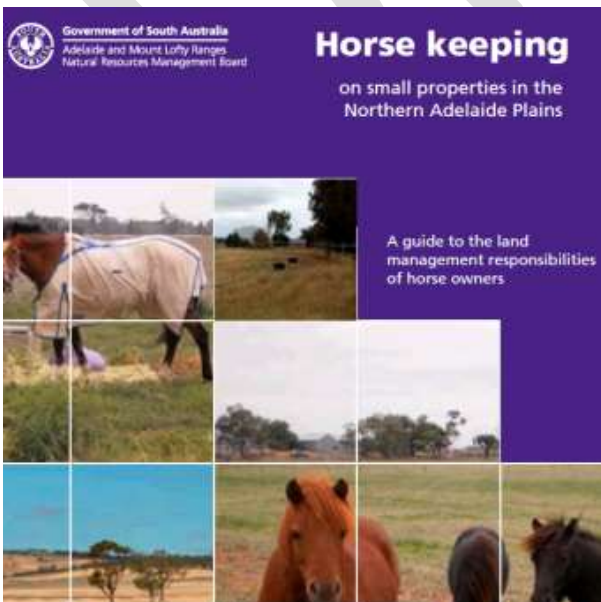


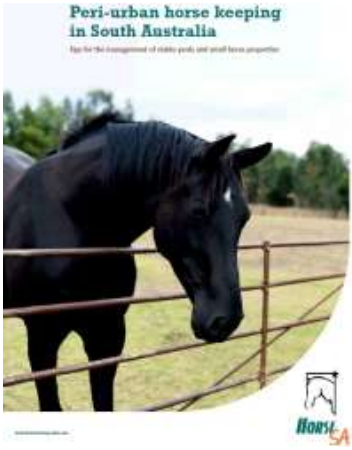




## Appendix - Guidelines

Various documents provide guidance. These are summarised below.

Document	Audience and Purpose
	<p>Outlines how to establish horse trails for interested organisations, such as councils, government and peak bodies</p> <p>Topics:</p> <ul style="list-style-type: none"> <li>- Trail user safety</li> <li>- Environmental management, such as buffer zones, water supply, creek crossing, horse wash down, manure management</li> <li>- Biosecurity, such as Phylloxera</li> <li>- Trail Infrastructure, such as trail surfaces, tie up rails, horse yards, mounting blocks, barriers, step overs, gates</li> <li>- Roads and Railway lines, including and roads, riding in rail corridors and crossings</li> <li>- Signage</li> </ul>
	<p>Outlines land management responsibilities for horse owners</p> <p>Topics:</p> <ul style="list-style-type: none"> <li>- How many horses</li> <li>- Property Design</li> <li>- Weeds</li> <li>- Pasture Plants</li> <li>- Soil</li> <li>- Sowing and Grazing</li> <li>- Manure</li> <li>- Stables, Yards and Exercise Areas</li> </ul>

 <p><b>Peri-urban horse keeping in South Australia</b> Report for the management of stable yards and small horse properties</p> <p>Horse SA</p>	<p>Outlines management responsibilities for stable yards and small horse properties in peri-urban areas</p> <p>Topics:</p> <ul style="list-style-type: none"><li>- Stable Yard Infrastructure, including rooms, fences, yards</li><li>- Horses Living Environments, including soil, waste, dust, pest animals,</li><li>- Manure</li><li>- Veterinary and Chemical</li><li>- Deceased Horses</li></ul>
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## 15 REPORTS FOR INFORMATION

### 15.1 COUNCIL RESOLUTIONS - STATUS REPORT

**Record Number:** D23/20673

**Author:** Governance Administration Officer

**Authoriser:** Director Corporate Services

**Attachments:** 1. Resolution Register [↓](#) 

### RECOMMENDATION

“that Council, having considered Item 15.1– *Council Resolutions - Status Report*, dated 22 May 2023, receives and notes the report.”

### Purpose

The purpose of this report is to provide Council with an update in relation to the status of ongoing Council Resolutions.

### Discussion

Council Resolutions Status Report is presented as a standing monthly Agenda Item and provided for Members’ information and monitoring. Provided for as **Attachment 1** to this Report is a ‘Resolution Register’ showing all ongoing (yet to be completed) resolutions of Council with up-to-date commentary regarding progress and status. Any items that have been completed since the last Council Resolutions Status Report are also included, and marked as ‘Completed’.

### Conclusion

The Council Resolutions Status Report is a transparent and efficient reporting tool, ensuring that Council Members and the community are regularly updated in relation to the implementation of Council decisions.

### References

#### Legislation

*Local Government Act 1999*

*Local Government (Procedures at Meetings) Regulations 2013*

#### Council Policies/Plans

*Strategic Plan 2021-2024 Proactive Leadership*

Resolution Register - March 2019 - March 2023 - Ongoing						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Forward Agenda, Agenda, Completed')	Responsible Department
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	"that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted."	2019/119	I&E Committee Forward Agenda - 2023	Infrastructure and Environment
24-Feb-20	14.7	Two Wells District Tennis Club Lease Request	"that Council, having considered Item 14.7 – Two Wells District Tennis Club Lease Request, dated 24 February 2020, receives and notes the report and in doing so: 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells District Tennis Club Inc for the lease of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells District Tennis Club and 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land within Crown Reserve 5753, Folios 647, adjacent to the Two Wells Netball Club on Old Port Wakefield Road, Two Wells, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/21 rating year."	2020/055	Ongoing. Lease can be finalised once the Club has building consent sign off and occupancy certificate issued, expected next few weeks	Corporate Services
23-Nov-20	14.6	Mallala Resource Recovery Centre - Twelve Month Closure Review	"that Council, having considered Item 14.6 – Mallala Resource Recovery Centre – Twelve Month Closure Review, dated 23 November 2020, instructs the Chief Executive Officer to bring back a report to Council exploring future land use/disposal options in relation to the former Mallala Resource Recovery Centre site."	2020/407	I&E Committee Forward Agenda - 2023	Infrastructure and Environment
27-Sep-21	14.6	Outcome of Public Consultation - Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club	"that Council, having considered 14.6 – Outcome of Public Consultation – Draft Lease Portion of Mallala Oval to Mallala and Districts Lions Club, dated 27 September 2021, receives and notes the report and in doing so: 1. Authorises the Chief Executive to negotiate and finalise the Lease Agreement between Council and the Mallala and District Lions Club for the lease of a portion of land Allotment 20 DP 95617, Mallala (known as the Mallala Oval) and comprised in Certificate of Title Volume 6163 Folio 218, to the Mallala and District Lions Club. and 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Mallala and District Lions Club upon the necessary approvals being granted."	2021/352	Ongoing. The Lease Agreement between Council and the Mallala and District Lions Club has been prepared and reviewed by the Mallala and District Lions Club. Execution of Agreement to occur in the near future.	Corporate Services
27-Sep-21	21.1	Sale of Land for Non-Payment of Rates	"that Council, having considered Item 21.2 – Sale of Land for Non -Payment of Rates, dated 27 September 2021, receives and notes the report and in doing so: 1. Authorises the Chief Executive Officer to take action pursuant to Section 184 of the Local Government Act 1999 to recover outstanding rates in accordance with Rates Arrears and Debtor Management Policy from properties listed in Attachment 1 to this Report 2. Pursuant to Section 38 and 44 of the Local Government Act 1999 authorises the Chief Executive Officer and the Mayor to execute the necessary documents in relation to the sale of the respective properties (if any) under common seal and 3. Authorises the Chief Executive Officer or his delegate to call for Expressions of Interest from Licensed Real Estate Agents/Auctioneers to undertake the Auction of those properties that proceed to Public Auction (if any) to recover outstanding rates pursuant to Section 184 of the Local Government Act 1999."	2021/364	Ongoing. Auctioning of 8 properties are scheduled. However, if the overdue rates are paid in full before the auction date, the auction will be called off	Finance

8-Nov-21	4.1	Outcome of Public Consultation - Wasleys Bridge Closure or Load Limit Reduction	<p>“that Council, having considered Item 14.9 – Outcome of Public Consultation – Wasleys Bridge Closure or Load Limit Reduction, dated 25 October 2021, and in doing so, instructs the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. In accordance with the provisions of Section 32 of the Road Traffic Act 1961, apply a load limit of 6.5 tonnes, emergency vehicles, Council vehicles and service vehicles exempted, to Wasleys Road Bridge (Light River), Barabba</li> <li>2. Relinquish the Bridge Renewal Program – Round 5 funding of \$107,500 and</li> <li>3. Apply for Bridge Renewal Program – Round 6, with Council’s contribution to be confirmed upon determination of the application.”</li> </ol>	2021/387	Ongoing. Load limit applied, funding application ongoing	Infrastructure and Environment
23-May-22	14.4	Draft Hart Reserve Master Plan - Feedback and Endorsement	<p>“that Council, having considered Item 14.4 – Draft Hart Reserve Master Plan – Feedback and Endorsement, dated 23 May 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Adopts ‘Option 1’ as the Hart Reserve Master Plan as presented at Attachment 1 to this Report; and</li> <li>2. Instructs the Chief Executive Officer to undertake detailed investigation into the cost of a skate park (‘Option 2’) within Hart Reserve and bring back a report in relation to those investigations.”</li> </ol>	2022/133	Ongoing. Detailed investigations underway.	Development and Community
23-May-22	21.4	Heritage Survey Review	<p>“that Council, having considered Item 21.4 – Heritage Survey Review, dated 23 May 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Notes the Heritage Review Report in Attachment 1 to this Report includes: <ol style="list-style-type: none"> <li>a. The Local Heritage Assessment Sheets identifying 34 properties as being of local heritage value;</li> <li>b. The Buckland Park State Heritage Assessment identifying the property as being of State heritage value;</li> </ol> </li> <li>2. Endorses in principle commencing an Amendment to the Planning and Design Code: <ol style="list-style-type: none"> <li>a. To formally designate as local heritage places the 34 properties identified in Attachment 1 to this report;</li> <li>b. With early commencement of the Amendment to enable the buildings being listed on an interim basis to prevent risk of demolition during consultation.</li> </ol> </li> <li>3. Endorses in principle nominating the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place;</li> <li>4. Authorises the Chief Executive Officer to commence the statutory processes: <ol style="list-style-type: none"> <li>a. To initiate an amendment to the Planning and Design Code including engagement with property owners under the Planning, Development and Infrastructure Act 2016;</li> <li>b. To nominate the Buckland Park Station complex of buildings to the SA Heritage Council for consideration as a potential State heritage place, noting the Department of Environment and Water are the lead agency for engagement with property owners, under the Heritage Places Act 1993;</li> </ol> </li> <li>5. Notes administration intent to include an allocation of up to \$10,000 in the draft budget for 2023/24 for the purpose of a local heritage incentives and advisory service.”</li> </ol>	2022/151	Ongoing.	Development and Community
27-Jun-22	12.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/012 of the Infrastructure and Environment Committee and in doing so:</p> <ol style="list-style-type: none"> <li>1. Instructs the Chief Executive Officer to engage a suitably qualified consultant in accordance with Council’s Procurement Policy to deliver a community waste education program; and</li> <li>2. Acknowledges that an allocation of \$15,000 will be incorporated into the appropriate quarterly budget revision in the 2022/2023 Financial Year.”</li> </ol>	2022/175	Ongoing	Infrastructure and Environment
27-Jun-22	14.4	Adelaide Plains Growth Strategy	<p>“that Council, having considered Item 14.4 – Adelaide Plains Growth Strategy, dated 27 June 2022, receives and notes the report and in doing so instructs the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. Commence consultation on the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report, in accordance with Council’s Public Consultation Policy;</li> <li>2. Refine the draft Growth Strategy and Background Paper presented as Attachments 1 and 2 to this report based on 2021 Census data when available, with changes to comprise editorial matters but not changes to policy; and</li> <li>3. Report back to Council following completion of the consultation process.”</li> </ol>	2022/185	Completed.	Development and Community

27-Jun-22	14.6	Request to Paint Two Wells Oval Water Tank	<p>“that Council, having considered Item 14.6 – Request to Paint Two Wells Oval Water Tank, dated 27 June 2022, receives and notes the report and in doing so:</p> <p>1. Approves the Two Wells Football and Netball Sporting Club to undertake painting of a mural on the water tank at the Two Wells Oval, subject to the artwork proof being reviewed and approval prior to painting commencement; and</p> <p>2. Notes, and instructs the Chief Executive Officer to advise the Two Wells Football and Netball Club, that the tank will be decommissioned in the short to medium term. Recycled water options are being perused, once recycled is established the existing water tank will no longer be required and decommissioned.”</p>	2022/187	Ongoing. CEO has notified the Club, awaiting artwork proofs prior to painting commencing	Infrastructure and Environment
22-Aug-22	20.1	Crown Land, Two Wells - August 2022	<p>“that Council, having considered Item 20.1 – Crown Land, Two Wells – August 2022, dated 22 August 2022:</p> <p>1. Acknowledges that it is not sustainable or realistic for the Chief Executive Officer (nor his Executive) to drive delivery of this project in the absence of commensurate resourcing being made available, while simultaneously managing primary workload duties and</p> <p>2. Authorises the Chief Executive Officer to adequately resource the significant workload associated with catalysing and activating town centre investment and expansion in Two Wells, consistent with Council’s responsibilities pursuant to Section 6 and 7 of the Local Government Act 1999, with the necessary budget revisions to occur at the 2022/2023 first quarter budget review (with a forecast budget variation of \$180,000).”</p>	2022/268	Ongoing. New positions will be reflected in the CEO’s Organisation Review.	Growth and Investment
22-Aug-22	11.3	Infrastructure and Environment Committee Meeting	<p>“that Council endorses resolution 2022/025 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to undertake the necessary process to enable the development of CR6249/280 (Attachment 3) for stormwater and passive recreation uses.”</p>	2022/277	Ongoing. Crown land assessing the request.	Infrastructure and Environment
22-Aug-22	13.6	Short Term Staff Accommodation - 65 Old Port Wakefield Road Two Wells	<p>“that Council, having considered Item 13.6 – Short Term Staff Accommodation – 65 Old Port Wakefield Road Two Wells, dated 22 August 2022, receives and notes the report and in doing so:</p> <p>1. Reallocates \$94,000 from the ‘Council Chamber and Meeting Rooms Audio/Video Upgrade’ Project to the Short Term Staff Accommodation Project</p> <p>2. Instructs the Chief Executive Officer to progress the Short Term Staff Accommodation Project, including:</p> <p>a. Preparation of building plans and lodgement of a development application for a change of land use and</p> <p>b. Obtaining quotes for the proposed and necessary building work and</p> <p>3. Acknowledges that further reports may be presented to Council in due course regarding additional budget allocations (if necessary) and/or progress of the Short Term Staff Accommodation Project.”</p>	2022/289	Completed. Repurposing of former Two Wells CFS building to office accommodation was shelved with funds remaining as carry over in to the 2023/2024 financial year.	Development and Community
22-Aug-22	13.7	Draft Two Wells Walking Cycling Plan	<p>“that Council, having considered Item 13.7 – Draft Two Wells Walking Cycling Plan, dated 22 August 2022, receives and notes the report and in doing so:</p> <p>1. Endorses the Draft Two Wells Walking Cycling Plan as presented in Attachment 1 to this report to be released for the purposes of undertaking consultation as envisaged in the Public Consultation Policy and</p> <p>2. Delegates authority to the Chief Executive Officer to undertake editorial but not policy changes necessary.”</p>	2022/290	Ongoing. Consultation commenced.	Development and Community
22-Aug-22	14.3	Tourism and Economic Development Opportunity	<p>“that Council, having considered Item 14.3 – Tourism and Economic Development Opportunity, dated 22 August 2022, receives and notes the report and in doing so acknowledges the opportunity to pursue tourism and economic development-related investment along the coastal foreshores for campground activity to occur and instructs the Chief Executive Officer to bring back a further report on the matter following the expiration of caretaker period and post the November 2022 Local Government Elections.”</p>	2022/294	Ongoing.	Executive Office

19-Dec-22	15.5	Update on Parham Campground and Road Closure	<p>“that Council, having considered Item 15.5 – Update on Parham Campground and Road Closure, dated 19 December 2022, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Acknowledges the Public Mapping System data anomaly and that the resultant issues are through no fault of Adelaide Plains Council;</li> <li>2. Resolves to enter into an interim Licence Agreement with the Minister for Climate, Environment and Water to continue upgrade works and operation of the Parham Campground on portion of Section 631 CR 6202/438, effective from 10 January 2023;</li> <li>3. Resolves to enter into a long-term Lease Agreement with the Minister for Climate, Environment and Water to operate the Parham Campground on portion of Section 631 CR 6202/438, with provision for the site to be managed by a third party; and Instructs the Chief Executive Officer to execute the documents specified above, on behalf of Council, in accordance with Section 44 of the Local Government Act 1999.” </li></ol>	2022/406	Department of Environment and Water (DEW) have instructed the Crown Solicitors Office to prepare a Lease, which is currently being reviewed by DEW and will be forwarded to Council for review thereafter.	Corporate Services
19-Dec-22	15.5	Update on Parham Campground and Road Closure	<p>“that Council, having considered Item 15.5 – Update on Parham Campground and Road Closure, dated 19 December 2022:</p> <ol style="list-style-type: none"> <li>1. Endorses the action of the Chief Executive Officer to proceed with the closure of portion of The Esplanade from North Parade Road to North Terrace, Parham, comprising part of the Parham Campground, in accordance with Section 5 of the Roads (Opening and Closing) Act 1991; and</li> <li>2. Resolves to exclude the portion of The Esplanade being closed, from North Parham Road to North Terrace, Parham, from classification of Community Land pursuant to Section 193(4a) of the Local Government Act 1999 prior to the Final Plan being approved by the Surveyor-General under the Roads (Opening and Closing) Act 1991 and Certificate of Title issued.” </li></ol>	2022/407	Ongoing. Surveyor is proceeding to complete Road Closure process.	Corporate Services
19-Dec-22	15.5	Update on Parham Campground and Road Closure	<p>“that Council, having considered Item 15.5 – Update on Parham Campground and Road Closure, dated 19 December 2022 instructs the Chief Executive Officer to formally advise the Mallala and Districts Lions Club (the Club) that:</p> <ol style="list-style-type: none"> <li>1. The Section 222 Permit executed by Council and the Club on 4 July 2022 is no longer valid as the majority of the Parham Campground is located on the Adelaide International Bird Sanctuary National Park;</li> <li>2. Negotiations for the management of the Parham Campground by the Club be deferred: <ol style="list-style-type: none"> <li>a. until Council has executed a long-term Lease Agreement with the Minister for Climate, Environment and Water; and</li> <li>b. subject to the closure of portion of The Esplanade between North Parham Road and North Terrace, Parham being finalised under the Roads (Opening and Closing) Act.”</li> </ol> </li> </ol>	2022/408	Ongoing. Interim licence for Lions Club pending Council execution. Lions Club to commence campground operation Ongoing – Interim Licence executed as per 2022/406 above pending execution. The Road Closure process is still in progress and pending a site survey via Alexander Symonds – Surveying Consultants to determine compliance with the SA Water easement.	Corporate Services
19-Dec-22	15.6	Regional Public Health Planning and Regional Public Health Plan	<p>“that Council, having considered Item 15.6 – Regional Public Health Planning and Regional Public Health Plan, dated 19 December 2022, receives and notes the report and in doing so appoints Councillor Alana Bombardieri and Darren Starr, General Manager – Development and Community as Council’s representatives on the Regional Public Health Advisory Group for the term of this Council or until further reviewed and changed.”</p>	2022/409	Ongoing.	Development and Community
19-Dec-22	15.8	Mid North Community Passenger Network Advisory Committee – Appointment of Member	<p>“that Council, having considered Item 15.8 – Mid North Community Passenger Network Advisory Committee – Appointment of Member, dated 19 December 2022, receives and notes the report and in doing so appoints Councillor Kay Boon as an Elected Member representative on the Mid North Community Passenger Network Advisory Committee until the end of the current term of Council.”</p>	2022/412	Ongoing.	Development and Community

30-Jan-23	14.2	Growth Strategy Community and Stakeholder Consultation	<p>“that Council, having considered Item 14.2 – Growth Strategy Community and Stakeholder Consultation, dated 30 January 2023, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Notes the submissions received in consultation, as presented in Attachment 1 to this Report;</li> <li>2. Endorses refinements to the Draft Growth Strategy and Action Plan and Background Paper as contained in the Response to Submissions within the Growth Strategy Consultation Report presented in Attachment 2 to this report;</li> <li>3. Notes the refined Growth Strategy and Background Paper will be brought forward for Council adoption.”</li> </ol>	2023/012	Ongoing.	Development and Community
30-Jan-23	14.3	Hart Reserve Skate Park Investigation	<p>“that Council, having considered Item 14.3 – Hart Reserve Skate Park Investigation dated 30 January 2023, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Approves the skate park design elements presented as Attachment 2 to this report into the adopted Hart Reserve Option 1 Master Plan.</li> <li>2. Instructs the Chief Executive Officer to Proceed with detailed design plans and documentation for the construction of a new skate park in consultation with community members and key stakeholders; and</li> <li>3. At the conclusion of the public consultation process that a report be presented to Council.”</li> </ol>	2023/013	Ongoing.	Infrastructure and Environment
27-Feb-23	14.1	Gawler River Floodplain Management Authority – Overview and Risk Assessment - Report 2	<p>“that Council, having considered Item 14.1 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 27 February 2023, endorses the position of the Audit Committee that the Council is under a legal obligation to make informed and responsible decisions as it relates to ‘risks posed in either remaining or withdrawing from the subsidiary’, and, at this juncture, Council is not in a position to comply with this obligation. The consideration of risk issues, therefore, will not be reconsidered until the following bodies of work are substantially completed:-</p> <ul style="list-style-type: none"> <li>• GRFMA Charter Review</li> <li>• Stormwater Management Plan</li> <li>• DEW Business Case.”</li> </ul>	2023/047	Complete.	Executive Office
27-Feb-23	14.1	Gawler River Floodplain Management Authority – Overview and Risk Assessment - Report 2	<p>“that Council, having considered Item 14.1 – Gawler River Floodplain Management Authority – Overview and Risk Assessment – Report 2, dated 27 February 2023, having duly considered the Gawler River Floodplain Management Authority Chairperson’s correspondence dated 10 February 2023 and request for a financial contribution toward the Department for Environment and Water-led Business Case, resolves to allocate an amount not exceeding \$52,000 in Council’s draft 2023/2024 Annual Business Plan and Budget. This allocation is premised upon:-</p> <ol style="list-style-type: none"> <li>1. All constituent councils contributing an equal amount towards the Business Case (i.e. not a lesser amount derived from the inequitable capital contributions under the current Charter).</li> <li>2. An understanding that the State Government is unwavering in their position that a financial contribution by local government is required in order to progress and further the Business Case.</li> <li>3. Benefits to be derived in completing the Business Case to inform future flood mitigation priorities and costs.”</li> </ol>	2023/048	Agenda 22 May 2023.	Executive Office
27-Feb-23	14.5	Hart Reserve - Detailed Design Update (50% Stage)	<p>“that Council, having considered Item 14.5 – Hart Reserve - Detailed Design Update (50% Stage), dated 27 February 2023, receives and notes the report and in doing so:-</p> <ol style="list-style-type: none"> <li>1. Endorses the design direction of the 50% Hart Reserve detailed design plans presented as Attachment 1 to this report.</li> <li>2. Instructs the Chief Executive Officer to progress detailed design documentation to 90% and undertake an itemised schedule of costs.</li> <li>3. Notes that at the completion of the 90% detailed design phase, a further report be presented to Council outlining a public consultation strategy for Council’s approval.”</li> </ol>	2023/052	Ongoing – Detail design is progressing to 90% hold point	Infrastructure and Environment
27-Feb-23	14.6	Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study	<p>“that Council, having considered Item 14.6 – Two Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study, dated 27 February 2023, receives and notes the report and in doing so:-</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Two Wells Feasibility Study as presented at Attachment 1.</li> <li>2. Instructs the Chief Executive Officer to pursue the Local Government Association, CWMS Management Committee for funding to enable the next steps to implement a CWMS for Two Wells township, comprising the development of a concept design, design report, financial analysis and costs.”</li> </ol>	2023/053	Ongoing - Discussions with LGA occurring.	Infrastructure and Environment



27-Feb-23	14.6	Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study	“that Council, having considered Item 14.6 – Two Wells Township – Community Waste Water Management System (CWMS) – Feasibility Study, dated 27 February 2023, instructs the Chief Executive Officer to bring back a report:- 1. Outlining the outcome of the funding request, and 2. In the event that funding is successful map out a consultation strategy for Council approval.”	2023/054	Ongoing.	Infrastructure and Environment
27-Feb-23	15.4	Thompson Beach Vehicle Access	“that Council, having considered item 15.4 – Thompson Beach Vehicle Access, dated 27 February 2023, instructs the Chief Executive Officer to bring back a report addressing the intention of Council to undertake public consultation on the possible seasonal closure of Thompson Beach for vehicle access.”	2023/062	Ongoing.	Development and Community
27-Feb-23	18.1	Motion on Notice - Councillor Lush - Tourism Workshop	“that the Chief Executive Officer facilitate a workshop for the information of Elected Members on the Tourism and Economic Development opportunities embodied within potential campgrounds in the Adelaide Plains Council area.”	2023/063	Completed - Workshop held 8 May 2023.	Executive Office
27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	“that Council, having considered resolution 2023/003 of the Infrastructure and Environment Committee: 1. Approves lighting column Option A, Heritage Straight Outreach with the provision of support arms for the placement of banners at side of street locations. 2. Accepts the formal offer from Power Line Environment Committee (PLEC) for Stage 1A to Undergrounding of Power Lines at Old Port Wakefield Road, Two Wells presented as Attachment 2 to this report. 3. Reallocates the Two Wells Main Street – Eastern End Car Parking funds (currently in the 2022-2023 Annual Business Plan and Budget for the amount of \$300,000) towards Stage 1A, noting the benefits that may also be derived in pausing this project to allow for the Two Wells Oval Precinct masterplan to firstly be completed; and 4. Acknowledges that an allocation of \$750,902 will be incorporated in the Q2 budget revision in the 2022/2023 Financial year.”	2023/071	Ongoing	Infrastructure and Environment
27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	“that Council endorses resolution 2023/005 of the Infrastructure and Environment Committee and in doing so instructs the Chief Executive Officer to: 1. Undertake public consultation in relation to a proposed green waste collection service for the coastal communities of Middle Beach, Thompson Beach, Webb Beach and Parham in accordance Council’s Public Consultation Policy; and 2. Bring a report back to the Infrastructure and Environment Committee on the outcome of the public consultation process.”	2023/073	Ongoing	Infrastructure and Environment
27-Mar-23	12.2	Minutes of the Infrastructure and Environment Meeting held 16 March 2023	“that Council endorses resolution 2023/007 of the Infrastructure and Environment Committee and in doing so: 1. Endorses the direction of the draft master plan documentation presented as Attachment 5 to this report. 2. Instructs the Chief Executive Officer to progress the draft master plan; and 3. Acknowledges that an allocation of \$15,000 will be incorporated as a part of the 2023/2024 draft budget.”	2023/075	Ongoing	Infrastructure and Environment
27-Mar-23	14.1	Community and Civic Hub Investigation – Update	“that Council, having considered Item 14.1 – Community and Civic Hub Investigation - Update, dated 27 March 2023, endorses the ‘Communication and Engagement Plan – Summary’ prepared by Holmes Dyer (Attachment 1) and in doing so instructs the Chief Executive Officer to continue to advance the Community and Civic Hub Investigation by: 1. Making the necessary arrangements to facilitate community ‘drop-in sessions’ for the purposes of obtaining information and feedback from the community that will inform the Community and Civic Hub Investigation, as outlined in the ‘Communication and Engagement Plan – Summary’; and 2. Directly contacting all local community groups, organisations/businesses Council has on file to inform them of, and encourage their participation in, the abovementioned drop-in sessions.”	2023/077	Completed. drop in sessions held, and community engagement concluded on 19 May 2023.	Corporate Services
27-Mar-23	14.2	Australian Local Government Association - National General Assembly 2023 – Mayor and Chief Executive Officer Attendance	“that Council, having considered Item 14.2 – Australian Local Government Association - National General Assembly 2023 – Mayor and Chief Executive Officer Attendance, dated 27 March 2023, receives and notes the report and in doing so endorses the attendance of Council’s Mayor and Chief Executive Officer at the National General Assembly to be held in Canberra from 13-16 June 2023.”	2023/078	Completed.	Corporate Services

27-Mar-23	14.5	Equine Strategy Consultation Outcomes	<p>“that Council, having considered Item 14.5 – Equine Strategy Consultation Outcomes, dated 27 March 2023, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Notes the submissions received in consultation, as presented in Attachment 1 to this Report;</li> <li>2. Endorses the proposed refinements to the Draft Equine Strategy and Background Paper as contained in the Response to Submissions within the Equine Strategy Consultation Report presented in Attachment 2 to this report;</li> <li>3. Notes the amended Equine Strategy and Background Paper will be brought forward for Council adoption.”</li> </ol>	2023/081	Ongoing. Agenda 22 May 2023.	Development and Community
27-Mar-23	14.6	Parham Float Parking Community Consultation Outcomes	<p>“that Council, having considered Item 14.6 – Parham Float Parking Community Consultation Outcomes, dated 27 March 2023, receives and notes the report and in doing so:</p> <ol style="list-style-type: none"> <li>1. Notes the Consultation Report – Parham Float Park and Related Matters – 2022, as presented in Attachment 1 to this Report;</li> <li>2. Notes the written submissions received in consultation, as presented in Attachment 2 to this Report and endorses in principle progressing a preferred permanent horse float parking site as presented in Attachment 3 to this Report being the corner of The Esplanade and Main Street, Parham;</li> <li>3. Regarding the preferred horse float parking site at paragraph 2 above, instructs the Chief Executive Officer to progress the preferred site, including further investigations, design work and any necessary consultation in accordance with Council’s Public Consultation Policy;</li> <li>4. Notes the draft Rider Information Sheet 2023, as presented in Attachment 4 to this Report will be finalised and communicated to horse riders and clubs; and</li> <li>5. Notes that horse club visits by more than six horse floats will be managed as events using the permit system under the Local Government Act 1999.”</li> </ol>	2023/082	Ongoing	Development and Community
27-Mar-23	14.7	Short Term Staff Accommodation	<p>“that Council, having considered Item 14.7 – Short Term Staff Accommodation, dated 27 March 2023, receives and notes the report and in doing so:-</p> <ol style="list-style-type: none"> <li>1. Determines not to proceed with the conversion of 65 Old Port Wakefield Road, Two Wells (former Two Wells RSL building) to provide short term staff accommodation; and</li> <li>2. Instructs the Chief Executive Officer to continue to progress the Short-Term Staff Accommodation Project, through further costings of the purchase and location of a transportable building within the existing Two Wells Service Centre Car Park.”</li> </ol>	2023/083	Ongoing	Growth and Investment

Resolution Register - April 2023 - All						
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
24-Apr-23	3.1	Minutes	"that the minutes of the Ordinary Council Meeting held on 27 March 2023 (MB Folios 17764 to 17775 inclusive) be accepted as read and confirmed."	2023/087	Completed	Corporate Services
24-Apr-23	7.1	Mayor's Report	"that Council, having considered Item 7.1 – <i>Mayor's Report – April 2023</i> , dated 24 April 2023, receives and notes the report."	2023/088	Completed	Corporate Services
24-Apr-23	12.1	Audit Committee Meeting - 3 April 2023	"that Council receives and notes the minutes of the Minutes of the Audit Committee Meeting held 3 April 2023 as presented at Attachment 1 to this Report."	2023/089	Completed	Finance
24-Apr-23	12.1	Audit Committee Meeting - 3 April 2023	"that Council endorses resolution 2023/022 of the Audit Committee and in doing so adopts the response outlined within Attachment 2 to this report as the Council's response to the ESCOSA Local Government Advice – February 2023."	2023/090	Completed	Finance
24-Apr-23	12.1	Audit Committee Meeting - 3 April 2023	"that Council endorses resolution 2023/023 of the Audit Committee and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2022/2023 Financial Year."	2023/091	Completed	Finance
24-Apr-23	12.3	Adelaide Plains Council Historical Committee Meeting 4 April 2023	"that Council receives and notes the minutes of the Minutes of the Adelaide Plains Council Historical Committee Meeting held 4 April 2023 as presented at Attachment 1 to this Report."	2023/092	Completed	Development and Community
24-Apr-23	13.1	Gawler River Floodplain Management Authority - Special Board Meeting held 16 March 2023	"that Council receives and notes the minutes of Gawler River Floodplain Management Authority Special Board Meeting held on 16 March 2023 as presented as Attachment 1 to this report."	2023/093	Completed	Executive Office
24-Apr-23	14.1	Council Members Behavioural Support Policy	"that Council, having considered Item 14.1 – Council Members Behavioural Support Policy, dated 24 April 2023, receives and notes the report and having considered the requirements of section 75F of the Local Government Act 1999, resolves not to adopt a Behavioural Support Policy at this time."	2023/094	Completed	Corporate Services

24-Apr-23	14.2	Review of Delegations - Expiation of Offences Act 1996 and Planning, Development and Infrastructure Act 2016	<p>that Council, having considered Item 14.2 – Review of Delegations – Expiation of Offences Act 1996 and Planning, Development and Infrastructure Act 2016, dated 24 April 2023, receives and notes the report and in doing so having conducted a review of the powers and functions previously delegated to the Chief Executive Officer, and others, in accordance with s44(1) of the Local Government Act 1999 and s100 of the Planning, Development and Infrastructure Act 2016 Council:</p> <p>1. Revocations Hereby revokes the powers and functions under the following Acts and Regulations (as individually identified below) its previous delegations to the Chief Executive Officer and all other Council officers of those powers and functions, effective from 28 April 2023: i. Expiation of Offences Act 1996; ii. Delegations made under Planning, Development and Infrastructure Act 2016, Planning, Development and Infrastructure (General) Regulations 2017, Planning &amp; Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority; a Designated Entity – (Instrument A) iii. Delegations made under Planning, Development and Infrastructure Act 2016, Planning, Development and Infrastructure (General) Regulations 2017, Planning &amp; Design Code and Practice Directions of Powers of a Council as a Relevant Authority – (Instrument B) 2. Adoption of Delegations In exercise of the power contained in section 44 of the Local Government Act 1999, the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in this report's attachments (each of which is individually identified as indicated below) are hereby delegated effective from 28 April 2023 to the person occupying the office of Chief Executive Officer (and anyone acting in that position) subject to the conditions and/or limitations specified herein or in the Schedule of Conditions in each proposed Instrument of Delegation. • Expiation of Offences Act 1996 Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation. 3. Delegations made under Planning, Development and Infrastructure Act 2016, Regulations, Planning &amp; Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority; a Designated Entity – (Instrument A) In exercise of the power contained in s100 of the Planning, Development and Infrastructure Act 2016, the powers and functions under the Planning, Development and Infrastructure Act 2016, Planning, Development and Infrastructure (General) Regulations 2017, Planning &amp; Design Code and Practice Directions of Powers of a Council as a Council, a Designated Authority; a Designated Entity – (Instrument A), contained in Attachment 1 to this report, are hereby delegated effective from 28 April 2023 to the person occupying or acting in the Office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the</p>	2023/095	Completed	Development and Community
24-Apr-23	14.3	Legatus Group Strategic Plan 2023-2027, Annual Business Plan and Budget 2023-2024 and Long Term Financial Plan	<p>that Council, having considered Item 14.3 – Legatus Group Strategic Plan 2023-2027, Annual Business Plan and Budget 2023-2024 and Long Term Financial Plan, dated 24 April 2023, receives and notes the report and in doing so:-</p> <p>1. Supports the proposed outcomes, strategies and actions contained within the Legatus Group Draft Strategic Plan for 2023-2027, Draft Long Term Financial Plan 2023-2027, Draft Business Plan 2023-2024 and Draft Budget 2023-2024 and thereby endorses the Strategic Documents (Attachment 1 to 4); and</p> <p>2. Include in its 2023-2024 Draft Annual Business Plan and Budget an amount of \$12,760 as its Member Council contribution to support the operations of Legatus."</p>	2023/096	Completed	Corporate Services
24-Apr-23	14.4	Thompson Beach Vehicle Access – Public Consultation	<p>that Council, having considered Item 14.4 – Thompson Beach Vehicle Access – Public Consultation, dated 24 April 2023, receives and notes the report and in doing so:-</p> <p>1. Endorses in principle undertaking public consultation about a seasonal vehicle closure of Thompson Beach to inform a Council resolution under the Local Government Land By-Law 2019.</p> <p>2. Instructs the Chief Executive Officer to prepare the Thompson Beach Seasonal Vehicle Closure Discussion Paper and to bring it to Council for endorsement for use for public consultation."</p>	2023/097	Ongoing.	Development and Community
24-Apr-23	14.5	Dog Registration Fees 2023/2024	<p>that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, receives and notes the report and in doing so sets the 2023/2024 registration fee for a:</p> <p>1. Non-Standard dog at \$80; and</p> <p>2. Standard dog (desexed and microchipped) at \$40.00 (50% off the Non-Standard dog fee as previously recommended by the Dog and Cat Management Board)."</p>	2023/098	Completed	Development and Community
24-Apr-23	14.5	Dog Registration Fees 2023/2024	<p>that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, sets the 2023/2024 dog business registration fees at:</p> <ul style="list-style-type: none"> <li>• \$417 for 1-19 business dogs (no additional rebates)</li> <li>• \$539 for 20 or more business dogs (no additional rebates)."</li> </ul>	2023/099	Completed	Development and Community
24-Apr-23	14.5	Dog Registration Fees 2023/2024	<p>that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, offers an Assistance Dog and Assistance Dog in Training registration category in 2023/2024, with no fees, as required by the Dog and Cat Management Act 1995."</p>	2023/100	Completed	Development and Community

24-Apr-23	14.5	Dog Registration Fees 2023/2024	"that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, offers the following discretionary dog registration fee rebates in 2023/2024: • Working livestock dog \$35 flat fee (no additional rebates) • Racing greyhound \$35 flat fee (no additional rebates) • Concession card 50%."	2023/101	Completed	Development and Community
24-Apr-23	14.5	Amendment	"to remove: • Working livestock dog \$35 flat fee (no additional rebates) • Racing greyhound \$35 flat fee (no additional rebates)'. "	Amendment lost		
24-Apr-23	14.5	Dog Registration Fees 2023/2024	"that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, offers dog registration fee rebates in 2023/2024 to holders of the following Centrelink concession cards : • DVA Gold Card • Pensioner Card - All • Seniors Health Card • Health Care Card."	2023/102	Completed	Development and Community
24-Apr-23	14.5	Amendment	"Remove 'Health Care Card'."	Amendment withdrawn		
24-Apr-23	14.5	Dog Registration Fees 2023/2024	"that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024, dated 24 April 2023, sets the following dog management fees for 2023/2024: • Late registration \$25 • Impounding \$70 • Daily pound holding \$27 Weekday and \$43 Weekends"	2023/103	Completed	Development and Community
24-Apr-23	14.5	Dog Registration Fees 2023/2024	"that Council, having considered Item 14.5 – Dog Registration Fees 2023/2024 , dated 24 April 2023, sets the surrender fee for 2023/2024 to match the re-homing fee set by the Animal Welfare League (AWL) for 2023/2024 and provided by the AWL to Council prior to 30 June 2023."	2023/104	Completed	Development and Community
24-Apr-23	14.6	Two Wells Oval Master Plan Brief	"that Council, having considered Item 14.6 – Two Wells Oval Master Plan Brief, dated 24 April 2023, receives and notes the report and in doing so: 1. Endorses in principle the Two Wells Oval Master Plan Brief as presented in Attachment 1 to this Report; and 2. Instructs the Chief Executive Officer to finalise the brief, noting the brief will be used to seek a suitable consultant team."	2023/105	Completed	Growth and Investment
24-Apr-23	14.7	Updated Adelaide Plains Growth Strategy	"that Council, having considered Item 14.7 – Updated Adelaide Plains Growth Strategy, dated 24 April 2023, receives and notes the report and in doing so: 1. Adopts the updated Adelaide Plains Growth Strategy and Action Plan, as presented in Attachment 1 to this report. 2. Adopts the updated Background Paper, as presented in Attachment 2 to this report. 3. Instructs the Chief Executive Officer to undertake editorial but not policy amendments to the documents."	2023/106	Completed	Growth and Investment
24-Apr-23	15.1	Council Resolutions – Status Report	"that Council, having considered Item 15.1 – Council Resolutions – Status Report, dated 24 April 2023, receives and notes the report."	2023/107	Completed	Corporate Services
24-Apr-23	15.2	Capital Works and Operating Program Monthly Update - April 2023	"that Council, having considered Item 15.2 – Capital Works and Operating Program Monthly Update - April 2023 , dated 24 April 2023, receives and notes the report."	2023/108	Completed	Infrastructure and Environment
24-Apr-23	15.3	Projects Expected to be Carry Over to 2023/2024 Financial Year	"that Council, having considered Item 15.3 – Projects Expected to be Carry Over to 2023/2024 Financial Year, dated 24 April 2023, receives and notes the report."	2023/109	Completed	Finance
24-Apr-23	15.4	Library and Community Services Report – January to March 2023	"that Council, having considered Item 15.4 – Library and Community Services Report – January to March 2023, dated 24 April 2023, receives and notes the report."	2023/110	Completed	Development and Community

24-Apr-23	18.1	Motion on Notice	"that Council instructs the Chief Executive Officer to undertake investigations into a traffic management plan for Old Port Wakefield Road (Brooks Road to Mallala Road), Two Wells, as included in the Draft 2023/2024 Financial Year Annual Business Plan and Budget."	2023/111	Ongoing	Infrastructure and Environment
24-Apr-23	18.2	Motion on Notice	"that Council recognises a need for additional general waste bins at the Mallala and Parham Campgrounds with recommended total numbers described below: 1. 10 x 240 litre (general waste bins) weekly collected at the Mallala Campground and 10 x 240 litre (general waste bins) weekly collected at the Mallala Lions Club Parham Campground; and 2. For the period 24 April 2023 to 30 June 2024, in accordance with the discretionary powers given to Council under Section 166(1)(j) of the Local Government Act 1999 in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the annual waste levy charge to the Mallala Lions Club Mallala and Parham Campgrounds."	Motion withdrawn	Motion withdrawn.	Corporate Services
24-Apr-23	19.2	Motions without Notice	"that Council donates an amount of \$500.00 to the Two Wells Regional Action Team (TWRAT) to assist with the expenditure of hosting and facilitating the Two Wells ANZAC Day breakfast for the community."	Motion refused	Motion refused.	Corporate Services
24-Apr-23	21.1	Trans-Tasman Energy Group Claim – Update	"that: 1. Pursuant to section 90(2) of the Local Government Act 1999, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Services, Director Finance, Director Infrastructure and Environment, Director Growth and Investment, Group Manager – Development and Community, Governance Administration Officer/Minute Taker and Information Technology Officer be excluded from attendance at the meeting of Council for Agenda Item 21.1 – Trans-Tasman Energy Group Claim – Update. 2. Council is satisfied that pursuant to section 90(3)(h) and 90(3)(i) of the Local Government Act 1999, Agenda Item 21.1 – Trans-Tasman Energy Group Claim – Update contains: a. Legal advice, being advice from HWL Ebsworth in relation to the Trans-Tasman Energy Group Claim and b. Information relating to litigation that the Council believes on reasonable grounds will take place involving the Council, being details of the Trans-Tasman Energy Group Claim and 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."	2023/112	Completed	Corporate Services
24-Apr-23	21.1	Trans-Tasman Energy Group Claim – Update	"that Council, having considered Item 21.1 – Trans-Tasman Energy Group Claim – Update, dated 24 April 2023, receives and notes the report."	2023/113	Completed	Corporate Services
24-Apr-23	21.1	Trans-Tasman Energy Group Claim – Update	"that Council, having considered the matter of Item 21.1 – Trans-Tasman Energy Group Claim – Update in confidence under sections 90(2) and 90(3)(h) and 90(3)(i) of the Local Government Act 1999, resolves that: 1. The report pertaining to Item 21.1 – Trans-Tasman Energy Group Claim – Update remain confidential and not available for public inspection until further order of the Council; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2023/114	Completed	Corporate Services
01-May-23	4.1	– Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation	"that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation, dated 1 May 2023, receives and notes the report."	2023/115	Completed	Finance
01-May-23	4.1	– Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation	"that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation, dated 1 May 2023, endorses Audit Committee resolutions 2023/019 and 2023/020 and in doing so determines that the Option 3 (7.03% average rate increase plus growth) of the rate modelling will provide the most appropriate basis for the 2023/2024 Draft Annual Business Plan and Budget, noting that this will be the subject of public consultation in accordance with the Local Government Act 1999."	2023/116	Completed	Finance

01-May-23	4.1	– Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation	<b>“that the Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 – Public Consultation, dated 1 May 2023, endorses Audit Committee resolution 2023/021 and in doing so acknowledge that the Revised Long Term Financial Plan presented as Attachment 2 to this report anticipates that the Council will return to operating surplus in year 5, noting that this will be the subject of public consultation in accordance with the Local Government Act 1999.”</b>	2023/117	Completed	Finance
01-May-23	4.1	– Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 - Public Consultation	<b>“that Council, having considered Item 4.1 – Draft 2023/2024 Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 – Public Consultation, dated 1 May 2023:</b> <b>a) Instructs the Chief Executive Officer to undertake public consultation in relation to the 2023/2024 Draft Annual Business Plan, Budget and Revised Long Term Financial Plan 2024-2033 (presented as Attachment 1 and 2 to this Report), in accordance with section 123 of the Local Government Act 1999 and Council’s Public Consultation Policy; and</b> <b>b) Instructs the Chief Executive Officer to bring back a report on the outcome of public consultation for Council’s consideration.”</b>	2023/118	Completed	Finance

**15.2 CAPITAL WORKS AND OPERATING PROGRAM MONTHLY UPDATE - MAY 2023****Record Number:** D23/20211**Author:** Director Infrastructure and Environment**Authoriser:** Chief Executive Officer

**Attachments:**

1. Capital Projects 2022-2023 [↓](#) 
2. Operating Projects 2022-2023 [↓](#) 
3. Local Roads and Community Infrastructure Program Projects [↓](#) 
4. Local Government Partnership Program Projects [↓](#) 

**RECOMMENDATION**

**“that Council, having considered Item 15.2 – *Capital Works and Operating Program Monthly Update - May 2023*, dated 22 May 2023, receives and notes the report.”**

**Purpose**

The purpose of this report is to provide an update in relation to the status of the Infrastructure and Environment Department 2022-2023 Capital Works and Operating Program, for Council Members' information and monitoring.

**Background**

Council has adopted a significant Capital Works Program for delivery in 2022-23 totalling just over \$6million, with an additional \$6.8million allocated to Local Roads and Community Infrastructure, and Local Government Partnership Program and Two Wells Levee projects. Management have established a project management framework for managing and monitoring projects to ensure that every effort is made to deliver the projects on time and within budget.

**Attachment 1** provides a list and status of the 2022-2023 Capital projects, and **Attachment 2** provides a list and status of the 2022-2023 Operating projects.

Additionally, **Attachment 3** provides a list of Local Roads and Community Infrastructure projects, and **Attachment 4** provides a list of Local Government Partnership Program projects. Council Members are advised that a further round will be opening up in July 2023 under the Local Roads and Community Infrastructure Program with an amount of \$345,459 being made available. Management envisage workshopping potential projects mid-year.

Further to this, Management provides the following update of some of the activities and projects carried out by the Infrastructure and Environment Department over the last month.

**Discussion**Re-Sheeting Program

Council's re-sheeting has concluded.



### Civil

The civil team is currently carrying out maintenance activities such as illegal dumping clean up, sealed road patching, and draining clean.

Additionally, the patrol grading program has commenced with the below service levels outlined in the Transport IAMP being achieved;

- Category 1 – Graded when required. Minimum of 3 grades per year.
- Category 2 - Graded when required. Minimum of 3 grades per year.
- Category 3 - Graded when required. Minimum of 2 grades per year.
- Category 4 – Natural Formed Road - 0 or 1 grade per year.

[https://www.apc.sa.gov.au/\\_data/assets/pdf\\_file/0034/1079719/Transport-Infrastructure-Asset-Management-Plan.pdf](https://www.apc.sa.gov.au/_data/assets/pdf_file/0034/1079719/Transport-Infrastructure-Asset-Management-Plan.pdf) page 13

### Open Space and Environment

The Open Space and Environment team is currently carrying out routine maintenance activities within parks, gardens and oval precincts. Additionally, revegetation work across various sites is underway.

### **Conclusion**

This report is provided as a standing monthly update for Council's information.

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### **References**

#### Legislation

*Local Government Act 1999*

#### Council Policies/Plans

*Strategic Plan 2021-2024*

*Long Term Financial Plan 2023-2032*

*Infrastructure and Asset Management Plans*

*Annual Business Plan and Budget 2022-2023*

*Public Consultation Policy*

## CAPITAL PROJECT PROGRESS REPORT 2022-2023 - MAY 2023

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72858	Streetscape - Cameron Terrace - Dublin Road to Feltwell Road	39,000	23,316	15,684	Yes	Sep-22	Dec-22	Yes	100%
72859	Streetscape - Railway Avenue - Balaklava Road to Lindsay Street	25,000	17,186	7,814	Yes	Sep-22	Dec-22	Yes	100%
72860	Streetscape - Carmel Street - Balaklava Road to End of Seal	37,000	16,020	20,980	Yes	Sep-22	Nov-22	Yes	100%
72861	Streetscape - Calagora Street - Lisieux Street to Carmel Street	32,000	25,000	7,000	Yes	Sep-22	Nov-22	Yes	100%
74015	Pram Ramp renewal to DDA compliant	10,000	14,888	(4,888)	Yes	Aug-22	Nov-22	Yes	100%
72862	Kerbing - Balaklava Road - Lisieux Street to Aerodrome Road	240,000	-	240,000	No	Feb-23	Jun-23	No	0%
72863	Sealed Road - Dawkins Road and Williams Road - Intersection Upgrade	100,000	40,831	59,169	Yes	Oct-22	Mar-23	Yes	100%
72864	Sealed Roads - Gawler River Road - Germantown Road to Boundary Road	341,497	352,817	(11,320)	Yes	Oct-22	Mar-23	Yes	100%
72865	Sealed Roads - Bethesda Road - Hayman Road to Dawkins Road	45,904	62,186	(16,282)	Yes	Oct-22	Mar-23	Yes	100%
72866	Sealed Roads - Port Gawler Rd - Port Wakefield Road to Old Port Wakefield Rd	72,308	73,628	(1,320)	Yes	Oct-22	Mar-23	Yes	100%
72867	Sealed Roads - Port Parham Road - Port Wakefield Road to Beach Road	259,859	270,114	(10,255)	Yes	Oct-22	Mar-23	Yes	100%
72868	Resheet - Crabb Road - Port Wakefield Road to Kidman Road	113,756	81,097	32,659	Yes	Aug-22	Aug-22	Yes	100%
72869	Resheet - Feltwell Road - End of Seal to Hill Road	77,303	58,780	18,523	Yes	Aug-22	Aug-22	Yes	100%
72870	Resheet - Germantown Road - Simpkin Road to Verner Road	189,253	185,488	3,765	Yes	Dec-22	Mar-23	Yes	100%
72871	Resheet - Gilks Road - Lawrie Road to End	15,087	10,398	4,689	Yes	Dec-22	Mar-23	Yes	100%
72872	Resheet - Hamley Bridge Road - Barabba Road to Kain Road	142,897	98,369	44,528	Yes	Nov-22	Nov-22	Yes	100%
72873	Resheet - Harvey Road - Simpkin Road to Pratt Road	27,073	32,549	(5,476)	Yes	May-23	Jan-23	Yes	100%
72874	Resheet - Leilete Road - Dawkins Road to Coats Road	15,972	10,929	5,043	Yes	Nov-22	Apr-23	Yes	100%
72875	Resheet - Light Beach Road - Wylie Road to McEvoy Road	67,207	71,548	(4,341)	Yes	Aug-22	Sep-22	Yes	100%
72876	Resheet - Long Plains Road - Port Wakefield Road to Dublin Road	150,429	122,709	27,720	Yes	Sep-22	Oct-22	Yes	100%
72877	Resheet - Nairn Road - Hall Road to Powerline Road	50,294	31,162	19,132	Yes	Nov-22	Nov-22	Yes	100%
72878	Resheet - North Parham Road - Gilberts Road to Saltbush Road	83,463	70,843	12,620	Yes	Oct-22	Nov-22	Yes	100%
72879	Resheet - Secombs Road - Port Wakefield Road to Prices Road	60,997	50,133	10,864	Yes	Sep-22	Sep-22	Yes	100%
72880	Resheet - Stanley Road - Pritchard Road to Secombs Road	35,312	24,291	11,021	Yes	Aug-22	Sep-22	Yes	100%
72881	Resheet - Torelete Road - Dawkins Road to Coats Road	15,964	14,845	1,119	Yes	Nov-22	Apr-23	Yes	100%
72882	Resheet - Trim Road - Williams Road to Russell Road	13,685	19,525	(5,840)	Yes	Dec-22	Apr-23	Yes	100%
72883	Resheet - Verner Road - Day Road to Boundary Road	69,434	48,981	20,453	Yes	Feb-23	Apr-23	Yes	100%
72884	Resheet - Wasley Road - Pratt Road to Big Rabbit Road	43,847	22,531	21,316	Yes	Apr-23	May-23	Yes	100%
72847	Parham Playground - Shade shelter, Mallala Playground - New element	90,000	79,626	10,374	Yes	Jul-22	Sep-22	Yes	100%
72852	Various locations - Signage - wayfinding and information	35,000	-	35,000	No	Jul-22	Jun-23	No	0%
72885	Various locations - Reserve and Street furniture Upgrade	20,000	11,508	8,492	Yes	Jul-22	Jun-23	No	10%
72886	Renewal of various street and reserve furniture	70,000	63,894	6,106	Yes	Jul-22	Jun-23	No	10%
72887	Streetscape and Water Sensitive Urban Design	50,000	29,664	20,336	Yes	Jul-22	Feb-23	Yes	100%
72888	Council Boundary Signs - Allocation	60,000	-	60,000	No	Jan-23	Jun-23	No	0%
72889	Stage 1 - Hart Reserve Masterplan - Implementation	400,000	97,046	302,954	Yes	Jul-22	Jun-23	No	15%
72853	Parham Short Stay Facility Upgrade (2021/2022)	200,000	182,620	17,380	Yes	Jul-22	Apr-23	Yes	100%
72890	Two Wells Tennis/Netball court surface renewal	300,000	218,220	81,780	Yes	Jul-22	Apr-23	Yes	100%
72891	Dublin Playground Upgrade	130,000	139,933	(9,933)	Yes	Jul-22	Jun-23	No	10%
72892	Mallala playground irrigation renewal	50,000	39,668	10,332	Yes	Oct-22	Nov-22	Yes	100%
72893	Renewal of lighting, paths and bike racks various sites (funding application)	100,000	-	100,000	No	Jul-22	Jun-23	No	0%

72894	Lewiston Wetlands Playground - Toilet Block	130,000	75,997	54,003	Yes	Jul-22	Apr-23	Yes	100%
72854	Dublin Institute/ Hall - Toilets	80,000	60,077	19,923	Yes	Jul-22	Oct-22	Yes	100%
72895	Mallala - Replacement of Property Pumps	15,000	12,885	2,115	Yes	Jul-22	Mar-23	Yes	100%
72896	Middle Beach CWMS	10,000	6,444	3,556	No	Jul-22	Jun-23	No	0%
72897	Mallala Treatment Plant (Chamber Protection Coating)	60,000	5,250	54,750	Yes	Jul-22	May-23	No	10%
72898	Pump Station & Pump Replacements	10,000	9,700	300	Yes	Jul-22	Mar-23	Yes	100%
72899	Middle Beach - Tidal Drainage System	15,000	-	15,000	No	Feb-23	Jun-23	No	0%
72900	Wasleys Bridge - Repairs (funding application)	200,000	229	199,771	No	Jul-22	Jun-23	No	0%
72901	Salt Creek Bridge - Repairs	170,000	-	170,000	No	Jul-22	Jun-23	No	0%
72902	Two Wells Main street - Eastern End Car Parking and WSUD	300,000	-	300,000	No	Jul-22	Jun-23	No	0%
72903	Longview Road and Gameau Road - Traffic calming devices	60,000	-	60,000	No	Feb-23	Jun-23	No	0%
80072	Two Wells Levee	2,015,000	56,096	1,958,904	Yes	Jul-22	Jun-23	No	5%
75100	Plant and Equipment Program	1,106,100	1,133,895	(27,795)	Yes	Jul-22	Jun-23	Yes	100%
		8,050,641	4,072,916	3,977,725					

## OPERATING PROJECT PROGRESS REPORT 2022-2023 - MAY 2023

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
80020	Installation of single lane roundabout	500,000	-	500,000	No	Mar-23	Jun-23	No	0%
80011	Two Wells Main Street Upgrade – Detailed design work	49,253	30,940	18,313	Yes	Jul-22	Jun-23	No	0%
80079	Street/Verge Tree Planting	20,000	20,156	(156)	Yes	Mar-23	Apr-23	Yes	100%
80080	Parham - Old Playground Block (Sell or Develop Site)	5,000	-	5,000	No	Jul-22	Jun-23	No	0%
80082	Roadside Vegetation Management Plan	100,000	61,140	38,860	Yes	Jul-22	Jun-23	Yes	100%
80083	Two Wells - Liberty and Eden Estates, Recycled Water Costs (parks & reserves)	59,000	-	59,000	No	Jan-23	Jun-23	No	0%
80084	Donaldson Road - Design (Reserve corridor)	10,000	-	10,000	No	Jul-22	Jun-23	No	0%
80085	Mallala Stormwater Flood Plain Management Plan	65,000	-	65,000	No	Jul-22	Jun-23	No	0%
33000/820	Implement Regional/Council DAIP Initiatives	15,000	-	15,000	No	Jul-22	Jun-23	No	0%
80086	Parham Campground - Formalise Land	5,000	300	4,700	Yes	Jul-22	Jun-23	No	20%
80088	Thompson Beach Esplanade and Webb Beach Road - Construct and Seal Design	34,000	-	34,000	Yes	Jul-22	Jun-23	No	5%
		862,253	112,536	749,717					

## LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - ROUND 3 (Due by 30 June 2023)

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72855	Glover Road (Williams Road to Germantown Road) - Construct and Seal	465,418	404,762	60,656	Yes	Sep-22	May-23	Yes	100%
72856	Buckland Park Road (Port Wakefield Road to Halstead Road West) - Construct and Seal	280,500	227,172	53,328	Yes	Jan-23	Feb-23	Yes	100%
		745,918	631,934	113,984					

## LOCAL GOVERNMENT INFRASTRUCTURE PARTNERSHIP PROGRAM (DUE BY 31 DECEMBER 2023)

Budget No	Project Name	Total Budget	YTD Actual Spend	Available to Spend	Project Commenced (Y/N)	Estimated Project Start Date	Estimated Project Completion Date	Project Completed (Y/N)	Percentage of Completion
72806	Aerodrome Road (Hall Street to Farrelly Road)	650,000	813,187	- 163,187	Yes	Jul-22	Jan-23	Yes	100%
72807	Barabba Road (Redbanks Road to Mallala Road)	1,020,000	1,000,591	19,409	Yes	Jan-22	Aug-22	Yes	100%
72809	Middle Beach Road (End of Seal to Start of Seal)	2,390,000	283,262	2,106,738	Yes	Mar-23	Dec-23	No	20%
		<u>4,060,000</u>	<u>2,097,040</u>	<u>1,962,960</u>					

**15.3 PUBLIC FORUM 1 MAY 2023 - SUMMARY****Record Number:** D23/19385**Author:** Marketing and Communications Officer**Authoriser:** Director Corporate Services**Attachments:**  
1. Feedback Summary - Public Forum 1 May 2023    
2. Discussion Summary - Public Forum 1 May 2023  **RECOMMENDATION**

**“that Council, having considered Item 15.3 – *Public Forum 1 May 2023 - Summary*, dated 22 May 2023, receives and notes the report.”**

**Purpose**

The purpose of this report is to provide Council with an overview and feedback from the Public Forum held in the Mallala region on Monday 1 May 2023.

**Background**

Council first commenced holding public forums for its community in 2019, following the initial adoption of a ‘Community Engagement Strategy – Public Forums Across Adelaide Plains Council’ in an attempt to provide an opportunity for accurate information dissemination to the community, and for residents and ratepayers to provide feedback on Council-related issues, trends and concerns affecting the community. Unfortunately, due to COVID-19, the forums had been put on hold since 2020.

Earlier this year, Council reviewed its approach to holding public forums and in doing so adopted the revised *Community Engagement Policy – Public Forums* (a copy of the Policy can be accessed [here](#)).

**Discussion**

The first Public Forum for 2023 was held at the Mallala Football Club on Monday 1 May 2023. The forum was attended by 15 residents. The forum provided an opportunity for community members to speak with their elected representatives and have their say regarding Council-related matters.

Feedback from the forum was generally positive, with the following common themes emerging by way of discussion:

- On-leash/off-leash dog areas in Lewiston trails
- Conditions of Department for Infrastructure and Transport roads (Mallala Road, Gawler Road, Old Port Wakefield Road)
- Waste management
- Carparking in Thompson Beach
- Horse float parking in Parham.

A summary of the feedback received about the Public Forum, and a summary of discussions and concerns raised, is provided as **Attachment 1** and **Attachment 2** to this report.

### **Conclusion**

Council is committed to working with the community; we value all feedback and encourage two-way communication with our residents and ratepayers. We look forward to the next of our forums for 2023.

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### **References**

#### Legislation

*Local Government Act 1999*

#### Council Policies/Plans

*Strategic Plan 2021-2024*

*4.4.2. Actively engage with and inform our communities*

*Community Engagement Policy – Public Forums*

*Customer Service Charter*

*Requests for Services Policy*



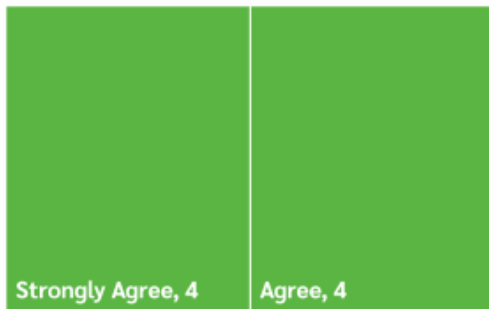
## Public Forum 1 May 2023

**Feedback Summary**

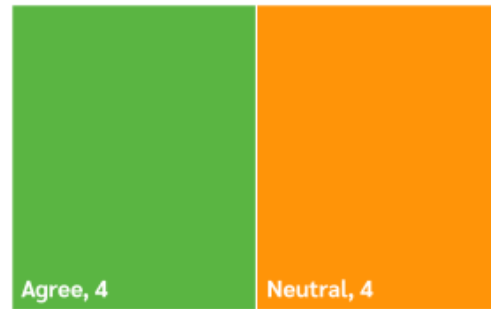
Total feedback received: 8

**Q: How strongly do you agree or disagree with the following statements?**

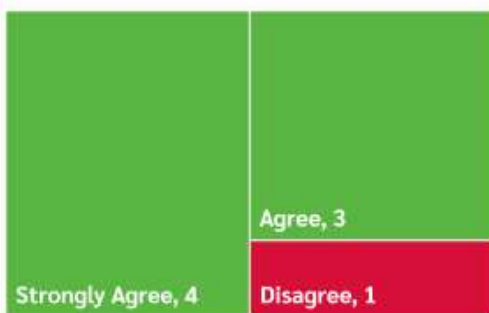
1: The Public Forum was useful.



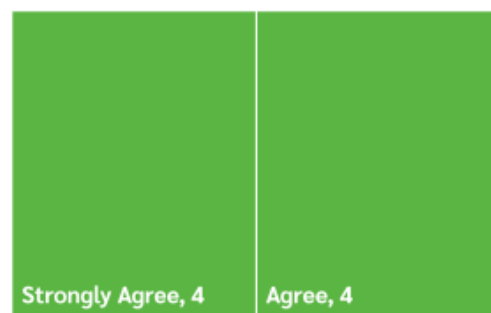
2: I now have a better understanding of Council.



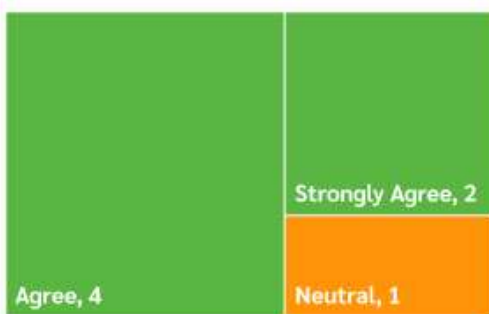
3: I find this type of community engagement to be effective.

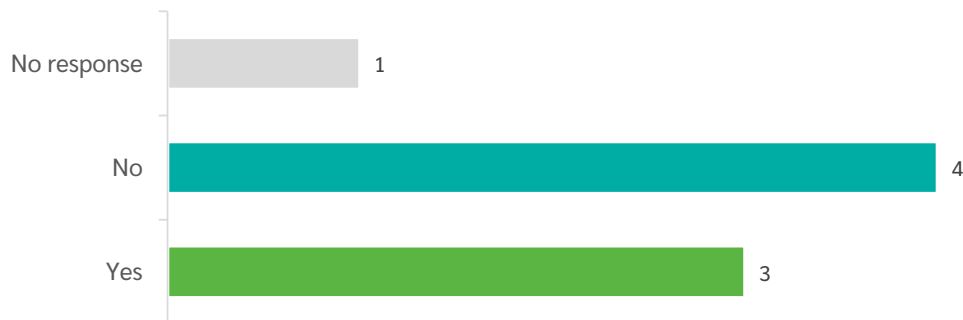


4: The location of the forum was appropriate.



5: The length of the forum was appropriate.



**Q: Have you attended a Council Public Forum before?****Q: Are there any improvements required in relation to content, format or delivery of the Public Forum?**

- Each group would have their say and they did.
- These forums are a waste of time if nothing of benefit results.
- I hope the information will be distributed around town, so people know what is happening in response to what has been said at the forum.
- There might be but I can't think of any.

**Q: Do you have any other comments in relation to the Public Forum?**

- I should have registered my point prior to the meeting.
- This was a good way to speak with members of the community and get results that are needed.
- All of the council were willing to listen to our concerns regarding dogs off leash on the Lewiston Trails.
- Quite pleased with the discussions. Appreciate the patience of the council in hearing our ideas and questions.

**Public Forum 1 May 2023****Discussion Summary**

A summary of the topics and concerns raised for discussion by community members at Adelaide Plains Council's Public Forum.

**On-leash/Off-leash Dogs in Lewiston Trails**

- Request for clarification on the information printed in Communicator Autumn 2023 regarding off-leash dog areas in Council region.

*Note: an explanation of Council's Dogs By-law 2019 was provided by the Group Manager Development and Community. Whilst the trails in Lewiston are referred to as 'wetlands', they are not classified wetlands.*

- Clarification of off-leash/on-leash dog areas and definition between 'trails' or 'wetlands' is needed on Council signage.

**Condition of Roads**

*Including Department for Infrastructure and Transport roads.*

- Roads of concern:
  - Mallala Road towards Two Wells
  - Germantown Road has potholes and is too narrow
  - Gawler Road
  - Old Port Wakefield Road
- Delayed construction of the roundabout for Mallala Road and Old Port Wakefield Road intersection has been noted.
- The Mallala intersection does not comply with a road safety audit and there are numerous blind spots for trucks.

**Waste Management**

- Suggestion of re-opening Mallala waste transfer station, or changing it to a recycling station, as Mallala is central to the entire region.
- Will Mallala or a new station be opened before the closure of the Two Wells station?
- There is no hard rubbish, it would be good to have one.

**Facilities Needed in the Region**

- NBN is needed in Lewiston.
- Smaller towns/communities have no childcare options, with long waiting lists for those nearby. A childcare centre for approximately 70 children in or near Dublin would be beneficial.

*Note: Mayor acknowledged that there is a gap in Allied Health, disability or aged care services, public transport, and chemists.*

**Thompson Beach Long Term Financial Plan**

- Carpark in Thompson Beach, there is nothing for visitors to Thompson Beach.
- 2 x toilet blocks do not comply with standards.
- There is no school bus shelter, playground, or off-leash dog park.

**Mallala**

- Upgraded clubrooms at the Mallala Football Club, with upgrades planned for the Mallala Community Complex.
- What is the long-term plan for Mallala CWMS?
- Request for a reserve similar to Hart Reserve (Two Wells) for Mallala – close to the Oval.
- Request for an improvement to the Mallala intersection – it does not comply with a road safety audit, there are numerous blind spots for trucks.

**Strategic Plan**

- Parking facilities are needed at Mallala Oval.
- Traffic management is non-existent.
- Would be useful for Council to provide an update on the Northern Adelaide Irrigation Scheme (NAIS). Only 20% of the water available has been contracted, the quality is out of reach of normal irrigator.
- Adelaide Plains Business Advisory Group (APBAG) will need Council's help regarding the "advance" notice regarding Port Gawler – a rezoned food bowl in south and then put a food bowl north. Horticultural rezoning.

**Horse Float Parking in Parham**

- Nails in the horse float parking area in Parham are still an issue. Sensor lights could be a deterrent.

*Note: Mayor encouraged any community members with photographic evidence to provide them to Adelaide Plains Council or South Australia Police.*

**16 QUESTIONS ON NOTICE**

Nil

**17 QUESTIONS WITHOUT NOTICE**

**18 MOTIONS ON NOTICE**

Nil

**19 MOTIONS WITHOUT NOTICE**

**20 URGENT BUSINESS**

**21      CONFIDENTIAL ITEMS**

**21.1 TWO WELLS TOWN CENTRE – UPDATE****RECOMMENDATION**

**“that:**

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except Chief Executive Officer, Director Corporate Service, Director Finance, Director Growth and Investment, Director Infrastructure and Environment, Group Manager – Development and Community, Governance Administration Officer/Minute Taker, Administration Support Officer – Infrastructure and Environment and Senior Information Technology Officer be excluded from attendance at the meeting of Council for Agenda Item 21.1 – *Two Wells Town Centre – Update*;**
- 2. That Council is satisfied that pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.1 – *Two Wells Town Centre – Update* concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being a verbal briefing by the Director Growth and Investment updating Members in relation to the Two Wells Town Centre Project;**
- 3. That Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

**22      CLOSURE**