

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the



will be held at

**The School Room
Mallala Museum
1 Dublin Road Mallala**

On

**Thursday 1 June 2023
at 11:00am**



.....
James Miller
Chief Executive Officer

AGENDA

- | | | Page |
|-----------|--|-------------|
| 1. | <u>ACKNOWLEDGEMENT OF COUNTRY</u> | |
| | We acknowledge that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pay our respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today. | |
| 2. | <u>ATTENDANCE</u> | |
| 1.1 | Present | |
| 1.2 | Apologies
Mr P Angus | |
| 1.3 | Not Present/Leave of Absence | |
| 3. | <u>CONFIRMATION OF MINUTES</u> | |
| 3.1 | “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 4 May 2023 be accepted.” | 5 |
| 3.2 | “that the minutes of Adelaide Plains Council Historical Committee meeting held on Friday 12 May 2023 be accepted.” | 7 |
| 4. | <u>BUSINESS ARISING</u> | |
| 5. | <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u> | |
| 6. | <u>ADJOURNED BUSINESS</u> | |
| 7. | <u>REPORTS FOR INFORMATION</u> | |
| 7.1 | Resolutions Actions Report – May 2023 | 12 |
| 7.2 | Monthly Financial Report – May 2023 | 14 |
| 7.3 | Monthly Correspondence, School and Group Visits Report – May 2023 | 16 |
| 7.4 | Transport Gallery – Official Opening Update Report – May 2023 | 17 |
| 8. | <u>REPORTS FOR DECISION</u> | |
| | Nil | |

9. QUESTIONS ON NOTICE

Nil

10. QUESTIONS WITHOUT NOTICE

11. MOTIONS ON NOTICE

Nil

12. MOTIONS WITHOUT NOTICE

13. URGENT BUSINESS


14. CONFIDENTIAL ITEMS

Nil

15. NEXT MEETING

6 July 2023 at 11am

16. CLOSURE

 Adelaide Plains Council	3. CONFIRMATION OF MINUTES
Wednesday 4 November 2020	

Items:

- 3.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 4 May 2023 **(MB Folio 211 to 212 Inclusive)**, be accepted as read and confirmed.”
- 3.2 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 12 May 2023 **(MB Folio 213 to 217 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Thursday 4 May 2023
at 11:00am**

The Presiding Member formally declared the meeting open at 11.00 am.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Ms L Parsons

Mrs C Young

Also in Attendance:

Manager Library and Community

Ms A Sawtell

1.2 Apologies

Mr B Bevan

Mr J Franks

1.3 Not Present / Leave of Absence

Mr V Chenoweth

Mr G Tucker

2. CLOSURE

Due to a lack of quorum, the Presiding Member declared the meeting closed at 11.32 am.

3. NEXT MEETING

Friday 12 May 2023

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Friday 12 May 2023
at 11:00am**

The Presiding Member formally declared the meeting open at 11.04 am.

1. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pay our respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

2. ATTENDANCE

2.1 Present

Mr S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Ms L Parsons

Mrs C Young

Also in Attendance:

Manager Library and Community

Ms A Sawtell

2.2 Apologies

Mr J Franks

Mr G Tucker

2.3 Not Present / Leave of Absence

Nil

3. CONFIRMATION OF MINUTES

3.1	Committee Resolution	2023/ 20
	Moved Mrs Young Seconded Mr Angus	
	“that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 4 April 2023 (MB Folio 206 to 210 Inclusive), be accepted as read and confirmed.”	
		CARRIED

4. BUSINESS ARISING

Nil

5. **DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)**

Nil

6. **ADJOURNED BUSINESS**

- 6.1 **Committee Resolution** **2023/ 21**
- Moved Mr Chenoweth Seconded Mr Bevan
- “that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – March 2023, 4 April 2023, receives and notes the report.”**
- CARRIED**
- 6.2 Monthly Financial Report – March 2023
- Committee Resolution** **2023/ 22**
- Moved Mr Chenoweth Seconded Mrs Young
- “that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – Monthly Financial Report – March 2023, dated 4 April 2023, receives and notes the report.”**
- CARRIED**
- 6.3 Monthly Correspondence, School & Group Visits Report – March 2023
- Committee Resolution** **2023/ 23**
- Moved Ms Parsons Seconded Mrs Young
- “that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – March 2023, dated 4 April 2023, receives and notes the report.”**
- CARRIED**
- 6.4 Transport Gallery – Official Opening – April 2023 Update Report
- Committee Resolution** **2023/ 24**
- Moved Mr Angus Seconded Ms Parsons
- “that the Adelaide Plains Council Historical Committee, having considered Item 7.4 – Transport Gallery Official Opening – April 2023 Update Report, dated 4 April 2023, receives and notes the report.”**
- CARRIED**

7. REPORTS FOR INFORMATION

Nil

8. REPORTS FOR DECISION

Nil

9. QUESTIONS ON NOTICE

Nil

10. QUESTIONS WITHOUT NOTICE

Nil

11. MOTIONS ON NOTICE

11.1 Adelaide Plains Council Historical Committee – revised meeting date

Committee Resolution

2023/ 25

Moved Mr Bevan

Seconded Mr Angus

“that the Adelaide Plains Council Historical Committee monthly meetings are held on the first Thursday of the month, instead of the first Tuesday of the month, commencing at 11 am as from 1 June 2023.”

CARRIED

12. MOTIONS WITHOUT NOTICE

12.1 Mallala Museum’s front office – purchase of compactus

Committee Resolution

2023/ 26

Moved Mr Angus

Seconded Ms Parsons

“that the Adelaide Plains Council Historical Committee, authorises the Manager Library and Community to purchase a compactus for the sum of \$6,650, accepting a donation of \$5,000 from Mr Don Tiller and the remaining cost is funded with the Museum’s operational budget.”

CARRIED

- 12.2 Mallala Museum's office computer – purchase of backup hard drive

Committee Resolution

2023/ 27

Moved Mr Strudwicke Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee, authorises the Presiding Member to expend up to \$200 to purchase backup hard drive for the Office computer.”

CARRIED

13. URGENT BUSINESS

Nil

14. CONFIDENTIAL ITEMS

Nil

15. NEXT MEETING

Thursday 4 May 2023


16. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 11.56 am.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	7.1	Resolution Actions Report – May 2023
	Department: Report Author:	Development and Community Manager Library and Community
Date: 1 June 2023	Document Ref:	D23/21104

OVERVIEW

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At each Committee meeting, Chairperson Strudwicke will continue to review the progress of all ongoing Committee decisions. The Mallala Museum should have its new compactus delivered and installed (mainly funded through a generous donation from Mr Don Tiller) by the end of June 2023.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – May 2023, 1 June 2023, receives and notes the report.”

Attachment

1. Resolution Register


References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at meetings/ Regulations 2013 (SA)

Adelaide Plains Council Historical Committee - Resolutions from November 2020					
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.4	Relocation of External fencing	"that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum's fence line to include the relocated Fire Engine Shed."	2021/35	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	"that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration."	2021/068	J Franks to follow up with Keith Earl
06-Dec-22	11.1	Glenn Dix Interview recording	"that the Adelaide Plains Historical Committee, instructs the Manager Library and Community to seek the services of a professional editor to 'cut' the original Glenn Dix interview tape and for the quote to be considered by Members at the February 2023 APCHC meeting."	2021/056	Manager Library and Community has contacted History Trust - need transcript of interview before engaging editor. Kay Boon offered to undertake transcript - Feb 2023 meeting
12-May-23	3.1	Confirmation of Minutes	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 4 April 2023 (MB Folio 206 to 210 Inclusive), be accepted as read and confirmed."	2023/20	Completed
12-May-23	6.1	Resolutions Actions Report – April 2023	"that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – March 2023, 4 April 2023, receives and notes the report."	2023/21	Completed
12-May-23	6.2	Monthly Financial Report – April 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – Monthly Financial Report – March 2023, dated 4 April 2023, receives and notes the report."	2023/22	Completed
12-May-23	6.3	Monthly Correspondence, School & Group Visits Report – March 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – March 2023, dated 4 April 2023, receives and notes the report."	2023/23	Completed
12-May-23	6.4	Transport Gallery – Official Opening – April 2023 Update Report	"that the Adelaide Plains Council Historical Committee, having considered Item 7.4 – Transport Gallery Official Opening – April 2023 Update Report, dated 4 April 2023, receives and notes the report."	2023/24	Completed
12-May-23	11.1	Adelaide Plains Council Historical Committee – revised meeting date	"that the Adelaide Plains Council Historical Committee monthly meetings are held on the first Thursday of the month, instead of the first Tuesday of the month, commencing at 11 am as from 1 June 2023."	2023/25	Noted and completed
12-May-23	12.1	Mallala Museum's front office – purchase of compactus	"that the Adelaide Plains Council Historical Committee, authorises the Manager Library and Community to purchase a compactus for the sum of \$6,650, accepting a donation of \$5,000 from Mr Don Tiller and the remaining cost is funded with the Museum's operational budget."	2023/26	Compactus ordered

 Adelaide Plains Council	7.2	Monthly Financial Report – May 2023	
	Department: Report Author:	Development and Community Manager Library and Community	
Date: 1 June 2023	Document Ref:	D23/21110	

OVERVIEW

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting.

Income banked from admission charges totalled \$1,348.91.

Donations total \$4,840.00 – over \$2,500 has been donated by businesses to support the APCHC initiative to enclose the Museum's Agricultural Shed.

Expenditure (for the period of 1 July 2022 to 17 May 2023) totalled \$14,817.88.

The Presiding Member or the Manager Library and Community can respond to Members queries regards financial matters at the April APCHC meeting.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – *Monthly Financial Report – May 2023*, dated 1 June 2023, receives and notes the report.”

Attachment

1. Financial Statement – prepared by Council's Accountant

References

Legislation

Local Government Act (SA) 1999

INCOME AND EXPENSES STATEMENT FOR THE PERIOD 01 JULY 2022 TO 17 MAY 2023


Details	Budget (Ex. GST)		GST \$	Net \$
Income				
Door Money	800	1,484	135	1,348.91
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
Donations	-	4,840	-	4,840.00
Total Income	1,002		134.89	6,188.91
Expenditure				
Service Contracts (AMA security/Flick)	2,000	487	44	442.63
Advertisement	500	38	-	38.18
Fuel (REO Fuel)	100	-	-	-
Electricity (Origin)	2,771	694	63	631.04
Consumables & Hardware (Petty Cash)	500	-	-	-
Stationery	300	-	-	-
Materials	1,800	1,657	-	1,657.00
NBN Internet	680	595	49	545.50
Equipment & Furniture	1,300	-	-	-
History Council Membership		-	-	-
Transport Gallery project		3,300	300	3,000.00
Museum Fire Truck Rego	479	493	-	493.24
Assets Insurance	4,200	4,365	397	3,967.68
CWMS Service Charges		692	-	692.00
Other Expenditure	5,352	1,909	170	1,738.70
Machinery shed	-	1,773	161	1,611.91
Total Expenditure	19,982		1,184.56	14,817.88
Net Income/(Expenses)	(18,980)			(8,628.97)

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)	6,188.9
Budgeted Income (Net of GST)	1,002.00
Over/(Under) Income Budget for 2022/23	(7,190.91)
Actual Expenditure (Net of GST)	14,817.88
Budgeted Expenditure (Net of GST)	19,982.00
Available Expenditure Budget for 2022/2023	5,164
Non Budgeted Expenditure 2022/2023	1,611.91

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS

Opening Bank Balance as at 1/5/2023	27,948.27
Income Received (incl GST) - not yet recorded in Authority - Bird Proofing Keith Jenkin & Co	1,500.00
Closing Bank Balance as at 17/5/2023	29,448.27

 Adelaide Plains Council	7.3	Monthly Correspondence, School and Group Visits Report – May 2023	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date:	1 June 2023	Document Ref:	D23/21619

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report listing all the incoming and outgoing correspondence.

Members will be provided with a hard copy of this report at the 1 June 2023 *APCHC* meeting.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – *Monthly Correspondence, School and Group Visits Report – May 2023*, dated 1 June 2023, receives and notes the report.”


Attachment

Nil

References

Legislation

Local Government Act (SA) 1999

 Adelaide Plains Council	7.4	Transport Gallery – Official Opening – May 2023 – Update Report	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date:	1 June 2023	Document Ref:	D23/21494

OVERVIEW

Members agreed to set a date for the official opening of the Mallala Museum’s Transport Gallery at its February 2023 *APCHC* meeting, ie Sunday afternoon, 28 May 2023 with the formal proceedings starting at 2 pm.

The Manager Library and Community attended the Museum’s final working bee before the ‘opening’ on Tuesday morning, 23 May 2023. It was pleasing to see a number of volunteers working on-site making final preparations, eg putting up Mallala Motorsport memorabilia in the Transport Gallery and on-going weeding. Professional cleaners were engaged to remove bird droppings from the ‘open’ Agricultural Shed and Transport Gallery. At the time of writing this report there is a reasonable chance of showers to be forecasted on the day, so guests may well need to seek shelter in the Museum’s outside buildings.

The Manager Library and Community has taken on the role of MC on the day. Although 50 people have already replied they will be attending, as this function is also open to the general public, volunteers are catering for approximately 100 guests. Mr Dale Wilden, Manager Major Events, History Trust of South Australia, has agreed to be one of the guest speakers and his speech will focus on the History Festival and its significance particularly in rural/regional areas. Another local guest speaker is yet to be finalised. Mr Glen Dix will have the honour of cutting the ribbon, to be tied around one of the displays in the Transport Gallery, before afternoon tea is served.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 7.4 – *Transport Gallery Official Opening – May 2023 – Update Report*, dated 1 June 2023, receives and notes the report.”

Attachment

Nil

References

Legislation

Local Government Act (SA) 1999