

MINUTES
of the
Audit Committee Meeting
of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road
Mallala**

on

Monday 2 September 2019 at 4:30pm

The Chairperson formally declared the meeting open at 4:33pm.

1. ATTENDANCE AND WELCOME

1.1 Present

Mr Alan Rushbrook (Chairperson)

Mr Peter Fairlie-Jones

Mayor Mark Wasley

Deputy Mayor Marcus Strudwicke

Councillor Margherita Panella

Also in Attendance

General Manager – Finance and Economic Development

General Manager – Development and Community

General Manager – Infrastructure and Environment

Manager Governance and Administration/Minute Taker

Economic Development Officer

WHS and Risk Officer

Mr Rajith Udugampola

Mr Robert Veitch

Mr Thomas Jones

Ms Alyssa Denicola

Mr David Cowell

Ms Angie-Marie Fuss

1.2 Apologies:

Nil



2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes – Meeting held 21 June 2019

Committee Resolution

Moved Councillor Panella Seconded Deputy Mayor Strudwicke **2019/025**

“that the minutes of the Audit Committee Meeting held on 21 June 2019 (MB Folios 116 to 121 inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. ADJOURNED BUSINESS

Nil

5. DECLARATION OF MEMBERS' INTERESTS

Nil

6. REPORTS FOR DECISION

6.1 Drought Communities Programme – Internal Processes

Committee Resolution

Moved Mayor Wasley Seconded Councillor Panella **2019/026**

“that the Audit Committee, having considered Item 6.1 – *Drought Communities Programme – Internal Processes*, dated 2 September 2019, receives and notes the report and in doing so acknowledges and endorses Management’s proposed changes to internal processes to achieve the objectives of the Drought Communities Programme in accordance with the Drought Communities Programme Grant Opportunities Guidelines.”

CARRIED

6.2 Policy Review – Asset Financial Management Policy – Fixed Assets Accounting Policy

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Peter Fairlie-Jones 2019/ 027

“that the Audit Committee, having considered Item 6.2 – *Policy Review – Asset Financial Management Policy – Fixed Assets Accounting Policy*, dated 2 September 2019, receives and notes the report and in doing so recommends to Council that it:-

- 1. Revoke the *Asset Financial Management Policy* as presented at Attachment 1 to the Report; and**
- 2. Adopt the *Fixed Assets Accounting Policy* as presented in Attachment 2 to the Report subject to the following amendments:-**
 - a. At clause 5.2, remove all references to *Community Wastewater Management System (CWMS)*;**
 - b. At clause 7.2, remove the words ‘*Where mark replacement cost approach.*’; and**
 - c. Insert a new clause “9.4. *Community owned buildings are excluded from Council’s assets register.*’.”**

CARRIED

6.3 Update on Audit Committee Annual Work Program 2018-2019

Committee Resolution

Moved Mr Peter Fairlie-Jones Seconded Mayor Wasley 2019/ 028

“that the Audit Committee, having considered Item 6.3 – *Update on Audit Committee Annual Work Program 2018-2019*, dated 2 September 2019, receives and notes the report and in doing so recommends to Council that Council acknowledges the progress made to complete the activities identified for Audit Committee during 2018/2019 Financial Year.”

CARRIED



6.4 Draft Annual Work Program 2019-2020

Committee Resolution

Moved Mr Peter Fairlie-Jones Seconded Deputy Mayor Strudwicke **2019/ 029**

"that the Audit Committee, having considered Item 6.4 – *Draft Annual Work Program 2019-2020*, dated 2 September 2019, receives and notes the report and in doing so adopts the draft Audit Committee Annual Work Program 2019-2020 subject to the following amendments:-

- 1. At Item 4.1 – insert the words '*Audit Committee Members will meet with the auditors at least once annually without Council Management or staff present.*';**
- 2. At Item 5 – '*review Council's risk management framework.*'."**

CARRIED

7. REPORTS FOR INFORMATION

7.1 Committee Resolutions

Committee Resolution

Moved Mr Peter Fairlie-Jones Seconded Mayor Wasley **2019/030**

"that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 2 September 2019, receives and notes the report."

CARRIED

7.2 Review of Council's Investment and Borrowings in 2018/2019 Financial Year

Committee Resolution

Moved Mayor Wasley Seconded Mr Peter Fairlie-Jones **2019/031**

"that the Audit Committee, having considered Item 7.2 – *Review of Council's Investment and Borrowings in 2018/2019 Financial Year*, dated 2 September 2019, receives and notes the report."

CARRIED

7.3 Interim Audit 2018/2019 – Management Report

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Councillor Panella 2019/032

“that the Audit Committee, having considered Item 7.3 – *Interim Audit 2018/2019 – Management Report*, dated 2 September 2019, receives and notes the report and the four (4) internal control issues raised.”

CARRIED

7.4 Update on Overdue Council Rates

Committee Resolution

Moved Mayor Wasley Seconded Mr Peter Fairlie-Jones 2019/033

“that the Audit Committee, having considered Item 7.4 – *Update on Overdue Council Rates*, dated 2 September 2019, receives and notes the report.”

CARRIED

7.5 Risk Management System Update

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Peter Fairlie-Jones 2019/034

“that the Audit Committee, having considered Item 7.5 – *Risk Management System Update*, dated 2 September 2019, receives and notes the report.”

CARRIED

7.6 Update on Internal Control Weakness Identified in 2017/2018 Audit

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley 2019/035

“that the Audit Committee, having considered Item 7.6 – *Update on Internal Control Weakness Identified in 2017/2018 Audit*, dated 2 September 2019, receives and notes the report.”

CARRIED

7.7 Community Wastewater Management System Asset Handover

Committee Resolution

Moved Mayor Wasley

Seconded Deputy Mayor Strudwicke 2019/036

“that the Audit Committee, having considered Item 7.7 – *Community Wastewater Management System Asset Handover*, dated 2 September 2019, receives and notes the report.”

CARRIED

8. CONFIDENTIAL ITEMS

Nil

9. GENERAL BUSINESS

The Chairperson advised that the Productivity Commission has released a Draft Report – *Inquiry into Local Government Costs and Efficiency*.

10. NEXT MEETING

Monday 4 November 2019 at 4:30pm.

11. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 6:22pm.

Confirmed as a true record.

Chairperson:.....

Date: 4 / 11 / 2019

