	Short Stay Accommodation Policy	
	Version Adoption by Council: 22 March 2021 Resolution Number: 2021/118 Current Version: V2.0	
	Administered by: General Manager – Development and Community	Last Review Date: 2021 Next Review Date: 2023
CM Ref: D20/27948	Strategic Outcome 4.2.1.2 Promote the growth of tourism	

1. Objective

- 1.1 Council is committed to providing short stay accommodation areas for public use. This policy is intended to outline the conditions of use for Council’s local government land designated as camping reserves.

2. Scope

- 2.1 This policy applies to any community land or road reserve owned by, or in the care and control of Council, which by Council resolution has been designated as a camping reserve in line with the *Local Government Land By-Law 2019 – By-law No. 2 of 2019*. This policy also aligns with the *Roads By-Law 2019* and Council’s *Major Sport and Recreation Precincts Community Land Management Plan*.

3. Definitions

Authorised Officer – means a person appointed by a Council as an authorised person under Chapter 12, Part 3 of the *Local Government Act 1999*.

Camp – includes setting up a camp, or causing a swag, tent, camper trailer, car, caravan, RV, motor home or makeshift structure to remain on land whether or not any person is in attendance or sleeps on the land.

Camping – means the occupation of a sleeping bag, tent, vehicle, caravan or other makeshift structure as temporary accommodation, but does not include a situation where a person is resting in a vehicle during a journey.

Camping Reserve - any land vested in or under the control of Council which the Council has set aside as a camping reserve and is identified by one (1) or more signs bearing the words “camping reserve” with or without other words.

Camping Site – a designated area within a camping reserve where a camp can be set up.

Exceptional Circumstances – A circumstance where a visitor is themselves or accompanying a person who is dwelling at a campsite for reasons of extended hospital or medical treatment requiring them to exceed the number of allowable “Short Stay” days, or other circumstance which in the opinion of an Authorised Officer, warrants a stay of more than fourteen (14) nights per calendar month.

Short Stay – a period of no longer than fourteen (14) nights per calendar month

4. Policy Statement

4.1 The core components of the Short Stay Accommodation Policy are to:

- set parameters around the use, times of stay, activities and management of the amenity of the site; and,
- address ongoing health, safety and welfare issues with designated short stay accommodation sites.

5. Terms of Use

5.1 Camping Reserves

Camping is permitted on any appropriately signed land and is subject to the following conditions:

5.1.1 Where no ticket machine is available, users are required to obtain and complete a self-registration permit or online booking and must provide the following information:

- a. Name;
- b. Postal address;
- c. Email address;
- d. Contact phone number;
- e. Make and model of vehicle and vehicle registration number;
- f. Number of people camping;
- g. Mode of camping (swag, tent, camper trailer, car, caravan, RV or motor home);
- h. Camping site number (if applicable);
- i. Length of stay (nights); and
- j. Confirmation of fee paid (if applicable or identified on Council's Fees and Charges register).

5.1.2 Campers must only camp within a designated camping site (if applicable) and must not camp or park their vehicle on any prohibited areas within the camping reserve.

5.1.3 Campers must display a valid camping permit or ticket at their camping site at all times, unless booked online

5.1.4 The maximum length of stay at any camping reserve is fourteen (14) nights per calendar month unless under exceptional circumstances an Authorised Officer has granted an extension of time.

5.1.5 An extension of time will only be granted where a person can clearly demonstrate, to the satisfaction of an Authorised Officer, that they (or accompanying a person) require a stay of more than fourteen (14) nights per calendar month

5.1.6 The camping reserve must be kept clean and tidy at all times.

- 5.1.7 Campers must not deface, foul, damage or inappropriately use any public amenity provided for use.
- 5.1.8 Campers must dispose of black or grey water only at designated disposal points i.e. RV / motor home dump points.
- 5.1.9 Generators must not be used between the hours of 10:00pm and 07:00am at permitted sites.
- 5.1.10 Dogs must be kept on a leash at all times within the camping reserve and any dog waste must be disposed of appropriately.
- 5.1.11 Campers must be considerate of other camping reserve users, visitors and local residents. Any activity that disturbs the quiet enjoyment of others is not permitted.
- 5.1.12 Campers must pack up and leave the camping reserve by 11:00am on their day of departure.
- 5.1.13 Campers must follow any lawful direction or instruction given by an Authorised Officer.
- 5.1.14 All campers must be included in 'Number of people camping' totals on a self-registration permit or online booking.
- 5.1.15 Campers must pay the appropriate camping fee (if applicable or identified on Council's Fees and Charges register) for each night they stay in the camping reserve.

5.2 Permitted Vehicles

- 5.2.1 Commercial trucks are not permitted to camp within the camping reserve.
- 5.2.2 Due to manoeuvring limitations within some camping reserves, restrictions on vehicle size will be sign posted as necessary within the reserves.

6. Breaches of this Policy

Council reserves the right to refuse or deny access to camping reserves on Council land. Failure to leave Council land at the instruction of an Authorised Officer is deemed to be in breach of *Council's By-laws* and an expiation notice may be issued and police contacted, if deemed necessary by the Authorised Officer.

7. Maps

Areas of Local Government land/roads designated by Council as camping reserves are shown on the maps in Appendix 1.

8. Related Documents

Local Government Land By-Law 2019 – By-law No. 2 of 2019
Roads By-Law 2019
Major Sport and Recreation Precincts Community Land Management Plan

9. Records Management

All documents relating to this policy will be registered in Council's Record Management System and remain confidential where identified.

10. Document Review

This policy will be reviewed periodically to ensure legislative compliance and that it continues to meet the requirements of Council, its activities and programs.

11. References

Local Government Act 1999

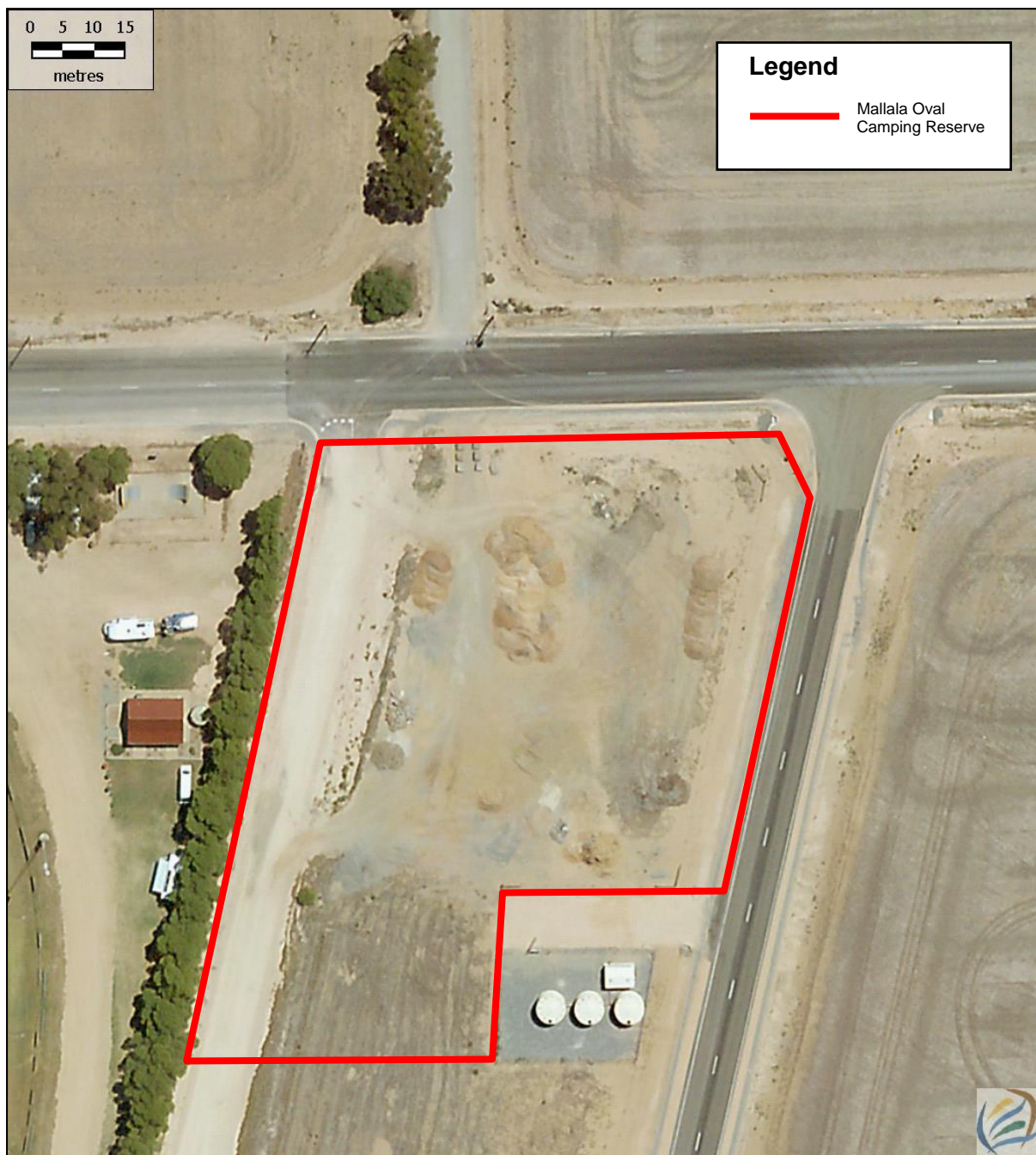
12. Further Information

Members of the public may inspect this policy free of charge on Council's website at www.apc.sa.gov.au or at Council's Principal Office at: 2a Wasleys Rd, Mallala SA 5502.

On payment of a fee, a copy of this policy may be obtained.

Any queries in relation to this policy must be in writing and directed to Council's General Manager, Development and Community.

Map 1: Mallala Oval Camping Reserve



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Map 2: Parham Camping Reserve



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