Adelaide Plains Council

Principal Office
2a Wasleys Road
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Mallala SA 5502

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Application form
Domestic Bin Collection Service

Use this application form to request a new bin collection service or an additional bin service for your property.

Applying for a new bin service

Property owners and property managers can request a new bin collection service for a newly built house or for a property without an existing bin collection service.

If you have recently purchased a property, your application cannot be processed until a formal change of ownership / settlement occurs.

Applying for an additional bin

Property owners and property managers can request an additional bin collection service for a property. If you are a tenant, please speak to your property manager or property owner. A waste audit may be conducted by Council for additional bin service requests.

Fees

- Fees and charges are set every financial year.
- If your application is approved, you will receive an invoice for the relevant bin collection service fees, or a pro-rata amount, in accordance with our current financial year's Schedule of Fees and Charges. After the first invoice, the new service will appear on your rates notice each financial year under 'Waste Charge' or 'Additional Bin'.

Application process

- Council will review your application and determine whether you are eligible for the bin collection service.
- If you are eligible, you will receive an invoice.
- Applicants of new bins services will have bins delivered by Solo Resource Recovery approximately 14 days after Council receives your completed application form.
- Applicants of additional bin services will have bins delivered by Solo Resource Recovery following receipt of a complete application form and the payment of your invoice.

To fill out this form you will need:

The assessment number of your property. This will be on your latest rates notice. You can contact us if you have a new property or don't know your assessment number.

ⓘ If your bin has been damaged or stolen, please do not fill out this form. Call Solo Resource Recovery directly on (08) 8159 5051.

This form will take approximately 5 minutes to complete.

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Adelaide Plains Council

1. Property owner details

Name/s:

Contact details

Phone:

Email:

Postal address:

2. Property information

Street number: **Street:**

Suburb:

Assessment number:

3. Purpose of application

The purpose of this application is to apply for the following:

☐ **New Bin Service**
($227.00 - Annual Service Fee in 2026/2027)

Moving in date (required)**:**

☐ **Additional Bin Service**

4. Additional bin service/s requested (if applicable)

Type of bin	2026/2027 Annual service fee (price per bin)	Quantity
General Waste	$100.00	
Recycling	$67.00	
Green organics waste	$92.00	

Reason for request:

For example, medical reasons or number of people in household.

5. Conditions

- The applicant must be the owner of the property or their property manager.
- The submission of a bin collection service application form does not constitute approval for the bin collection services.
- A waste audit may be conducted by Council for additional bin service requests.
- If eligible for a bin collection service, Council will invoice the property owner the initial annual bin service fees, or a pro-rata amount, in accordance with Council's Schedule of Fees and Charges. Thereafter, Council will apply the annual fee to the property Rates Notice as a Waste Levy Charge for the bin collection service requested.
- Adelaide Plains Council will supply approved bin(s) for the bin collection service.
- Bin(s) remain the property of Adelaide Plains Council and must remain with the property in the event of a residential ownership change.
- Lodgment of the application form constitutes acceptance of the conditions of service and renders the applicant/property owner liable for the initial fees and ongoing annual fees thereafter.

6. Declaration

I declare that I am the owner of the property and have read and understood the conditions.

Name

Signature: **Date:**

I declare that I represent the owner of the property and have read and understood the conditions.

Name

Signature: **Date:**

My relationship to the owner of the property:

☐ Property Manager ☐ Director ☐ Trustee

How to submit this form:

info@apc.sa.gov.au

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Mallala Principal Office
2a Wasleys Road, Mallala

Two Wells Service Centre
69 Old Port Wakefield Road, Two Wells