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|  Adelaide Plains Council | Attachment Under Separate Cover 14.1 – Adoption of Annual Report 2019-2020 |
| 26 October 2020 | |

Attachment 1 – Draft Annual Report 2019-2020



Adelaide
Plains
Council

Annual Report

2019 - 2020



About this Report

Adopted by Council on 26 October 2020

Adelaide Plains Council
2a Wasleys Road
Mallala SA 5502

Postal address:
PO Box 18
Mallala SA 5502

Telephone: (08) 8527 0200

Website: www.apc.sa.gov.au

Email: info@apc.sa.gov.au

Cover image: Drought Communities
Programme Round 1 Projects
– clockwise from top left:
Sustainability Project (solar panels),
Moquet Lee Memorial, Two Wells
Bowling Club, Clara Harniman
Reserve, Long Plains Courts

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Message from the Mayor



2019/2020 has been a challenging year for South Australia. We were fortunate that no major bushfires or floods occurred in the Adelaide Plains Council region. We must, however, remain vigilant and prepared for these regular occurrences.

What has been of unprecedented impact locally and globally has been the emergence of the COVID-19 pandemic which influences our lives for now. Life, however, goes on and planning, budgeting and delivery of services must continue.

It has been an immense task in understanding and dealing with how COVID-19 pervades through Australia and how we as a Council must continue, as an essential service, to carry on despite many restrictions on movements and gatherings. Council staff have been proactive in developing a COVID-19 plan to ensure our business and service to you continues for as long as it takes, while keeping staff safe. Mayors, CEOs and senior staff all receive regular updates applicable to their duties from SA Health, the Premier, SAPOL and the Local Government Association and make necessary changes as advised.

On the bright side, our region has been deemed eligible in receiving grants from the Federal and State Governments to help stimulate and sustain our local economy, by creating and keeping jobs through various community projects. The Drought Communities Programme Rounds 1 and 2 has seen some marvellous outcomes for local community and sporting groups across the plains receiving welcome grant money to enable projects and improvements to occur at no cost to ratepayers.

Commercial and retail interest continues to expand as our area is being identified as a growth and opportunity area. Non-government agencies and health care providers are seeing there are needs and opportunities as our towns grow and this in turn creates jobs. The Two Wells Main Street Upgrade will give the street a visual and practical boost drawing in visitors and locals alike, to spend time and appreciate the country feel of the town.

Adelaide Plains Council covers a diverse range of towns, settlements, rural areas and communities. Each has its' hopes and dreams which Council tries to support in an equitable and fair way on a limited budget. Local Government, although heavily regulated and legislated, continues to be the foundation stone of strong and resilient communities.

The major housing developments at Two Wells continue to progress at a better than expected rate along with construction of the Xavier College Two Wells campus, due for opening in January 2021. A big welcome to families that have chosen to move into our area and I hope you enjoy everything Adelaide Plains has to offer.

We don't know how things will be this time next year with COVID-19 but your Council will adapt, take guidance from the appropriate authorities and continue to provide the services and deliver the projects.

Meetings of Council and its committees have been, and continue to be, held via electronic means and can be viewed via our Council website during the pandemic. I take this opportunity to thank Elected Members and staff, at all levels, who throughout COVID-19 have worked tirelessly together under difficult conditions to provide the services and assistance to our community in this time of need.

Mark Wasley
Mayor

Message from the Chief Executive Officer



The 2019/2020 financial year will go down in the annals of history as a truly remarkable year.

The COVID-19 Public Health Emergency was indeed a huge challenge for Council as we sought to continue to deliver services, projects and programs to our community; and didn't we deliver?

Amongst programs and projects worthy of note throughout the reporting period include:

- Delivery of the \$5.3 million capital program and \$1.3 million operational program, including stage 2 of Shannon Road
- Delivery of the \$1 million Drought Communities Programme across 15 community organisations and sporting clubs
- Advancement of conceptual plans for stage 1 of the Two Wells Main Street public realm upgrade
- Establishment of the Adelaide Plains Business Advisory Group
- Ongoing engagement with the private sector to advance residential growth at Two Wells and Mallala
- Delivery of the Northern Adelaide Irrigation Scheme and developer engagement surrounding irrigated horticulture developments
- Development approval issued for a new Catholic school at Two Wells, Xavier College, anticipated to open in 2021
- Continued presence on the Gawler River Floodplain Management Authority and a strong focus on contributing to the Charter Review and its funding model
- Diligent financial management with no new outstanding borrowings
- Rate relief provisions implemented upon application for those suffering hardship as a result of COVID-19.

To think that Council was able to not only keep its doors open during the period March-June 2020, but propel ahead in the manner it has, is an extraordinary effort by staff and Elected Members.

The complexities and difficulties associated with running an organisation through a pandemic such as COVID-19 were made far easier through the sheer weight of support I received from everyone at Adelaide Plains Council and we ought to acknowledge our collective achievements as we reflect on the year that was.

I hereby commend the 2019/2020 Annual Report to you and trust you will enjoy the read.

James Miller

Chief Executive Officer

DRAFT

Our Vision and Priorities

Our Vision

“ A proud, prosperous, resilient and cohesive community supported by quality townships, rural places and services. ”

Our Priorities



Advocating for **new retail, commercial** and **allied industrial development**



Delivering the **Northern Food Bowl Protection Areas Development Plan Amendment**



Increasing collaboration and funding through **public private partnerships**



Increasing **South Australian and Australian Government funding and collaboration**



Sound management of community assets

(Community Wastewater Management Systems, Built Infrastructure, Roads, Open Space, Stormwater and Flood Management)



Increasing **community partnerships** and **volunteering** as a means of delivering services to our region

Our Core Values



Leadership and Diplomacy – by acting strategically and effectively managing our relationships

Teamwork – through unity, cooperation and support

Honesty and Integrity – building trust and loyalty with the community and within Council

Innovative and Open-Minded – being proactive in continually improving our services

Professionalism – through commitment, quality and timeliness of work delivered

Respect – for others, acting with humility and empathy

Council Profile

Adelaide Plains Council is a vibrant community located in the western part of the Barossa Region, about 60 kilometres north of the Adelaide CBD. Although predominately a rural area, Adelaide Plains Council has a large tidal coastal region facing the Gulf of St Vincent, and borders the City of Playford, Wakefield Regional Council and Light Regional Council.

Our Council at a Glance

Adelaide Plains Council has 10 Elected Members, including the Mayor

Area: 935 sq km

Population: 9,137

No. of Electors: 6,187

Rateable Assessments: 5,217

No. of Wards: 3

Coastline: 47 km

Both the Light River and the Gawler River pass through the district and the rich fertile plains are ideal for vegetable production, the majority of which is sent to the nearby Adelaide markets.

Covering an area of 935 square kilometres, Adelaide Plains Council currently has a population of 9,137 people living in the region.

With a growing residential population and growing economy, Adelaide Plains Council provides a diverse economic base with vibrant townships and a strong community focus. We are a place where people can choose to live and work locally, with quality services, facilities and open space that support community wellbeing and resilience. Adelaide Plains Council promotes the growth of tourism and encourages is a place that provides local opportunities.





Our Principal Office

2a Wasleys Road,
Mallala SA 5502,
PO Box 18, Mallala SA 5502

Monday to Friday – 9am to 5pm
(excluding public holidays)

Ph: 08 8527 0200
Fax: 08 8527 2242

Website: www.apc.sa.gov.au
Email: info@apc.sa.gov.au



Two Wells Service Centre

69 Old Port Wakefield Road,
Two Wells SA 5501

Monday to Friday – 9am to 5pm
(excluding public holidays)

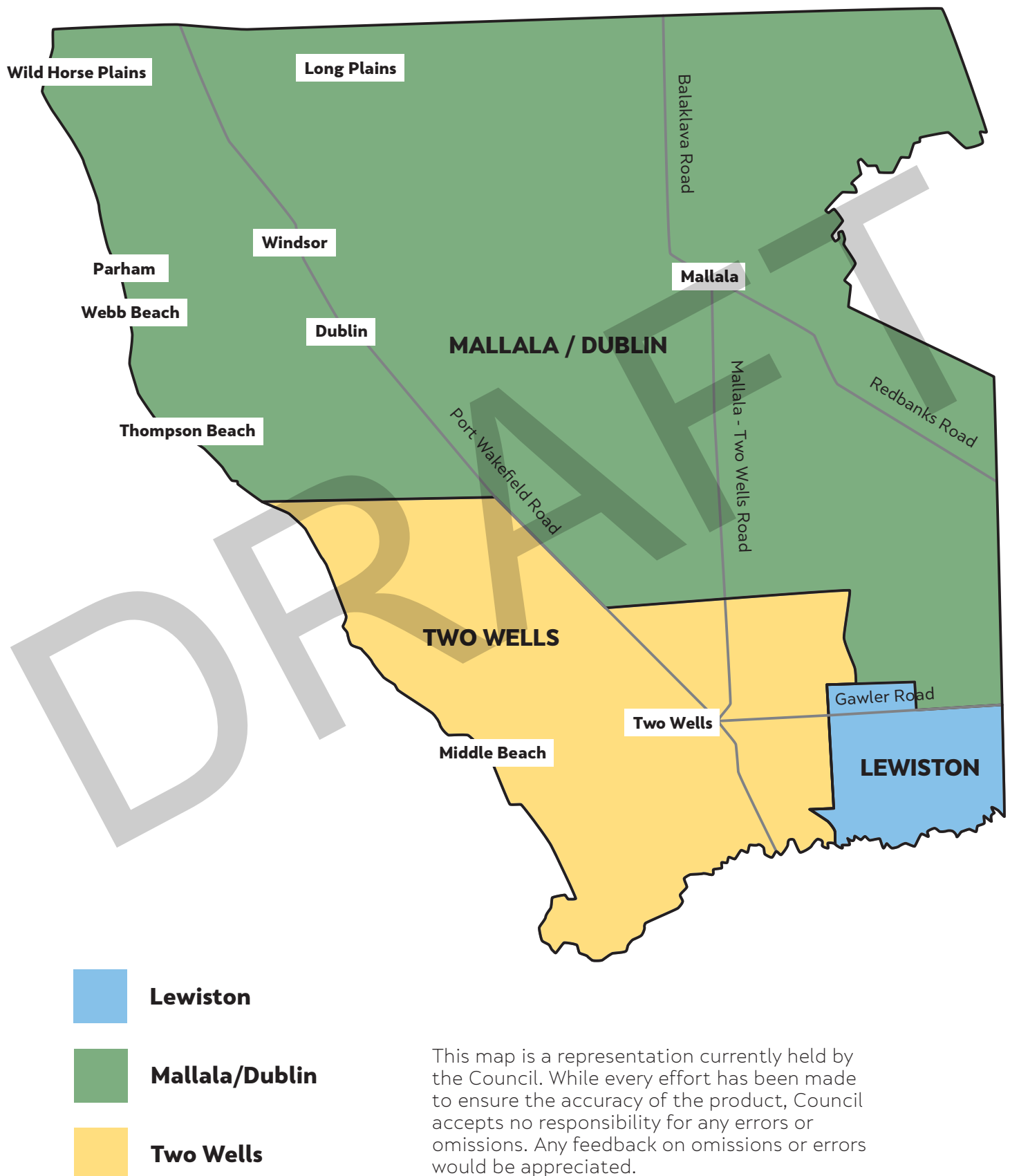


Mallala Depot

21 Aerodrome Road,
Mallala SA 5502

Monday to Friday – 7.30am to 4pm
(excluding public holidays)

Council Map & Ward Boundaries



Representation Quota

The representation quota refers to the number of people able to vote in a Council election ('electors') divided by the number of members who constitute the Council ('Council Members' or 'Elected Members').

Adelaide Plains Council is divided into three (3) wards and is represented by the Mayor and nine (9) Councillors. The area currently has 6,187 electors which equates to one (1) Council Member per 618 electors.

A comparison of Council's representation quota with that of other councils suggests that Council's representation per Elected Member is comparable to that of other similar sized and type of Councils (refer table below).

A representation review pursuant to Chapter 3 Part 1 Division 2 of the Local Government Act 1999 (the Local Government Act) will be undertaken in 2020/2021.

The Local Government Act also allows 'eligible electors' to make their own submissions on altering the boundaries of the Council or on the composition of the Council. These provisions are found in Section 28 of the Local Government Act.

| Council Name | Representation Quota |
|---------------------------|-----------------------------|
| Clare and Gilbert Valleys | 1:679 |
| Coorong | 1:420 |
| Grant | 1:547 |
| Adelaide Plains | 1:618 |
| Mid Murray | 1:652 |
| Naracoorte Lucindale | 1:531 |
| Northern Areas | 1:377 |
| Renmark Paringa | 1:722 |
| Tatiara | 1:447 |
| Wakefield Regional | 1:478 |

Year In Review



Shannon Road Stage 2
(Dublin Road to Old Dublin
Road) Funded through
Special Local Roads Program



5,586 individual dog
registrations



Township expansion
residential land releases –
Eden, Liberty and Gracewood



Enhancing green
and open spaces at
Gameau Reserve
(Tangari Estate),
Dublin Lions Park,
Rose Garden, Mallala
Office and Lewiston
Playground.



Street Scape renewal at
Chivell Street, Mallala. Work
including new kerbing, new
footpath, road seal and
street trees

Additional reserves
and play spaces at
Eden and Longview,
Two Wells

Performance
Reviews of Council
Committees

Major Upgrade of
Council's Records
Management System

Continual Focus
on Governance and
Legislative Compliance



Community Engagement
Forums – 29 July 2019 (Two
Wells) and 11 November
2019 (Mallala)



Over 450 people now
following the Adelaide Plains
Library Facebook page

\$2m Federal funding
through the Drought
Communities
Programme to assist
community groups
and sporting clubs in
the establishment or
upgrade of facilities

Drought Communities Programme

Under the Drought Communities Programme, Council is responsible for administering funding on behalf of the Federal Government and assisting various community groups in co-ordinating their eligible projects.

Round 1

In March 2019, Council was deemed eligible for the extension to the Drought Communities Programme in regional South Australia. The Programme supports communities impacted by drought through funding local community infrastructure and other drought relief projects.

The funding was used to deliver 15 local community projects under three (3) categories being:

- Community Land Developments
- Sustainable Business
- Tourism Attraction

Community Land Developments

Mallala Netball and Tennis Club – Netball, tennis and basketball courts resurfaced with APT Masters Float cushioned surface as well as additional upgrades including installation of new light poles and sports flood lights.

Long Plains Netball and Tennis Club – Netball, tennis and basketball courts resurfaced with premium cushion resurfacing. Further the upgrade included installation of new fencing, netball goal posts and tennis net posts.



Mallala Netball and Tennis Club



Long Plains Netball and Tennis Club

Two Wells Bowling Club – installation of two (2) synthetic greens including base construction, edge beams and surrounding walkways.



Two Wells Bowling Club

Adelaide Plains Equestrian Club – Development of community equine facility for the animal husbandry area and participants including native vegetation protection fencing, water tanks and trough, arena, surface, carport, toilets, generator, pump and shipping container.



Adelaide Plains Equestrian Club

Dublin Cricket Club – Clubroom upgrade commenced including development approval, base, clubroom materials, framework, concrete flooring, plumbing, electrical, kitchen/severy and tiling. Manufacture of clubroom and windows completed.

Sustainable Business

Sustainability Project - installation of energy efficient products at Council owned buildings including:

- Solar systems on, and LED lights throughout, the Two Wells Service Centre, Mallala Principal Office, Mallala Depot
- Solar system on the Mallala CWMS
- Water saving devices in various ablution facilities
- Educational workshops and school monitoring display



Mallala Principal Office



Two Wells Service Centre



Mallala Depot



Mallala CWMS

Tourism Attraction

Parham Campground - wastewater and ablution upgrades, lighting and security, install and connect dump point and fencing to protect vegetation.



Parham Campground

Mallala Campsite Development - levelling drainage, gravel roads, lighting and security, lawn installation, trees, shrubs, garden beds, toilet locks, dump point connection, Camp kitchen BBQ area and signage.



Mallala Campground

Two Wells, Wells Park/Reserve - included clean up, pathways to redesigned to be accessible and inclusive, removal of rotunda and old signage.

Moquet Lee Memorial - Memorial complete including the sealing of hardstand areas, painting of carpark area and metal chips within the cementary.



Two Wells, Wells Park/Reserve



Moquet Lee Memorial

Thompson Beach Clubroom Redevelopment - including compact fill base, new shed extension, concrete flooring, insulation and electrical, cladding and painting and car park area.



Thompson Beach Clubroom

| Drought Communities Program - Monthly Progress | 2019 | | | | 2020 | | | | | |
|---|-------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|
| Projects | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| 1. COMMUNITY LAND REDEVELOPMENTS | % Completed | | | | | | | | | |
| Mallala Netball/ Tennis Club | 0 | 15 | 20 | 25 | 30 | 30 | 30 | 50 | 90 | 100 |
| Long Plains Netball/ Tennis Club | 0 | 15 | 20 | 25 | 30 | 30 | 50 | 100 | 100 | 100 |
| Two Wells Bowling Club | 0 | 5 | 10 | 15 | 20 | 20 | 20 | 20 | 50 | 60 |
| Lewiston off-leash Dog Park | 0 | 10 | 10 | 10 | 20 | 20 | 20 | 20 | 20 | 20 |
| Clara Harniman Reserve | 0 | 20 | 70 | 90 | 95 | 100 | 100 | 100 | 100 | 100 |
| Dublin Cricket Club | 0 | 5 | 10 | 20 | 30 | 35 | 35 | 50 | 60 | 60 |
| 2. SUSTAINABLE BUSINESS | % Completed | | | | | | | | | |
| Sustainability Project | 0 | 0 | 10 | 10 | 20 | 30 | 30 | 40 | 40 | 50 |
| Business Support Workshops | 0 | 10 | 30 | 30 | 30 | 40 | 40 | 40 | 40 | 40 |
| Final Community Event | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50 |
| Project Coordinator | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 |
| 3. TOURISM ATTRACTION | % Completed | | | | | | | | | |
| Parham Campground | 0 | 10 | 20 | 25 | 25 | 30 | 50 | 80 | 90 | 95 |
| Mallala Campsite Development | 0 | 10 | 15 | 20 | 25 | 30 | 30 | 30 | 40 | 75 |
| Two Wells, Wells Park/Reserve | 0 | 0 | 10 | 10 | 20 | 20 | 20 | 20 | 30 | 80 |
| Moquet Lee Memorial | 0 | 25 | 90 | 95 | 100 | 100 | 100 | 100 | 100 | 100 |
| Thompson Beach Clubroom redevelopment | 0 | 15 | 15 | 15 | 30 | 30 | 40 | 50 | 70 | 80 |

Round 2

In January 2020, Council was deemed eligible for further \$1m funding under Round 2 of the Drought Communities Programme. Council Members allocated \$700,000 towards an upgrade of the Two Wells Main Street Public Realm and \$300,000 towards a further seven (7) community groups.

Council engaged contractor Jensen PLUS to prepare a masterplan for the upgrade and in March 2020 a Community Reference Group was established. The concept plans were released for public consultation from Wednesday 6 May 2020 to Friday 22 May 2020 and subsequently endorsed by Council in June 2020. Key elements to the upgrade include a Village Green and new public toilets.

The following community projects were also allocated funding under Round 2:

- Mallala Bowling Club – Replacement of Greens
- Two Wells Golf Club – Upgrade Club Rooms
- Adelaide Plains Equestrian Club – Further Development and Upgrade Facility
- Lewiston Dog Park – Development of dog park
- Mallala RSL Sub Branch – Clubroom Upgrade
- Two Wells District Tennis Club – Upgrade Court Lighting
- Parham & Districts Action Group – Interpretive Centre
- Township of Dublin – Fencing off native vegetation
- Wi-Fi – provision of Wi-Fi in tourist and business areas of Two Wells, Mallala, Dublin & Thompson Beach
- United Football Club – Water Pump replacements



Round 2 Projects are scheduled to be completed by 31 Dec 2020 (subject to any extensions).

Draft Two Wells Main Street concept plan as provided for public consultation.

Please note, these plans have since been updated.

COVID-19

Council's Response to COVID-19

Government agencies, including local councils, have had to consider the impacts of COVID-19 on services, balancing the need to provide and deliver critical and expected services against the need to protect the community at large and support adequate infection control.

To the best of its ability and in line with State Government requirements, Adelaide Plains Council maintained a 'business as usual' approach with minimal disruption to the provision of services. A summary of Council's response to COVID-19 is provided below:

Council's Offices

Council's Principal Office at Mallala remained open during ordinary office hours throughout the COVID-19 public health emergency.

Unfortunately, due to a confirmed case of COVID-19, we were required to close the doors of the Two Wells Service Centre to the public for a period of eight (8) weeks from Monday 30 March 2020, however reopened from Monday 25 May 2020.

The following hygiene and social distancing measures were, and continue to be, in place, for the protection of the community and Council staff:

- Perspex screens at front counters.
- Hand sanitisers at the entrances.
- Appropriate signage in place.
- One (1) person per four (4) square metres, which means only (1) customer at the front counter at a time.

Behind the scenes, it remains 'business as usual'. Rostering is in place for our staff so that we can continue to provide services to our community whilst ensuring adherence to social distancing and density requirements. Meetings continue to be held via telephone or virtual means wherever possible.

Libraries

Council's libraries were closed from Thursday 26 March 2020 in accordance with Government directions.

The Two Wells and Mallala Libraries reopened in May 2020, in accordance with Local Government Functional Support Group (LGFSG) Library Services, Step 1 Guidelines. Initially operating for borrowing only and with 15 minute limits to each visit, as COVID-19 restrictions have been lifted the Library Service is slowly returning to 'normal'.

Volunteers and Events

All volunteer programs, community events were suspended in late March 2020 and, as at 30 June 2020, had not recommenced.

Parks, Playgrounds and Pump Track

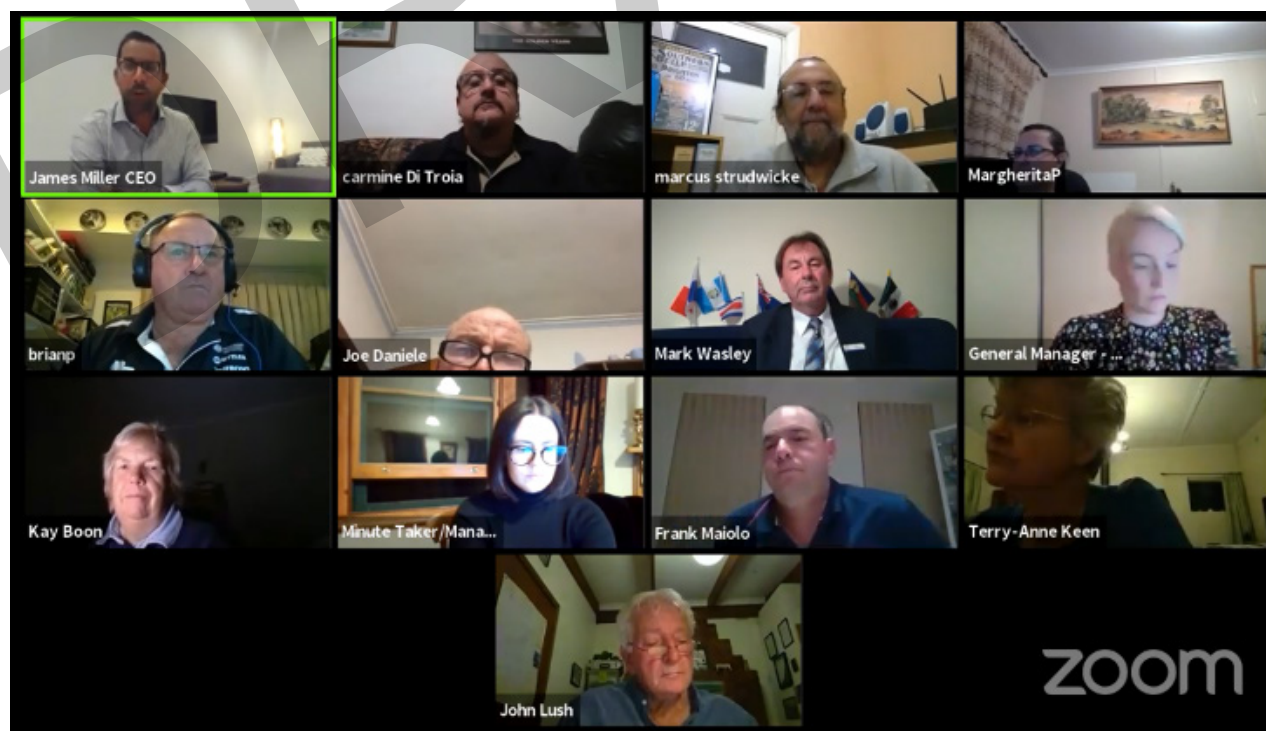
Reopened from 13 May 2020 in accordance with advice from South Australia's Chief Public Health Officer.

Council and Committee Meetings

In light of the COVID-19 public health emergency, and pursuant to section 302B of the Local Government Act and the Electronic Participation in Council Meetings Notice (No 1) 2020, Council, at a Special Meeting held on 6 April 2020, revised its Code of Practice – Access to Meetings and Documents, Code of Practice – Access to Meeting Procedures and Informal Gatherings Policy to facilitate meetings and gatherings being held by electronic means.

Accordingly, Council has held its Council meetings, Committee meetings and Informal Gatherings by electronic means (being a virtual meeting room, as pictured below) since April 2020.

To satisfy the requirement that meetings be conducted in a place open to the public, Council and Committee meetings have been live streamed via YouTube with a direct link to the live stream placed on Council's website prior to each relevant meeting.



Council will continue to monitor the COVID-19 situation and take the necessary steps to ensure the health and safety of the community, Council Members and Council staff.

Council Members

The Council is composed of nine (9) Elected Members plus a Mayor, forming part of an incorporated body which has the responsibility for carrying out the duties and exercising the powers conferred on the Council by the Local Government Act and other State and supporting legislation.



Mayor
Mark Wasley

TWO WELLS WARD



Councillor
Kay Boon



Councillor
Joe Daniele



Councillor
Frank Maiolo

MALLALA/DUBLIN WARD



Councillor
John Lush



Councillor
Marcus Strudwicke
Deputy Mayor



Councillor
Terry-Anne Keen

LEWISTON WARD



Councillor
Margherita Panella



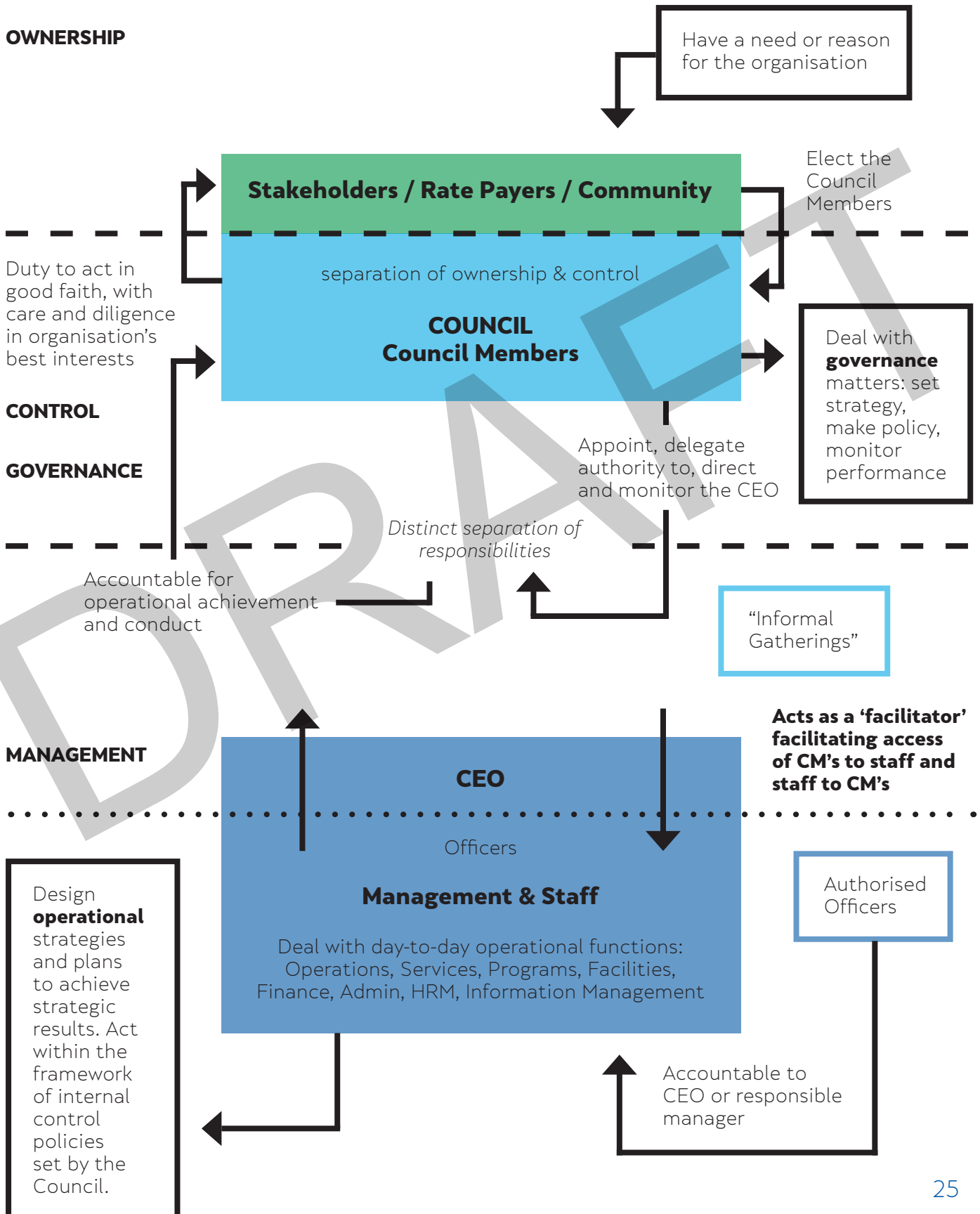
Councillor
Carmine Di Troia



Councillor
Brian Parker



OWNERSHIP



Governance and Executive Office

Governance

What is Governance?

Governance can be defined as the framework of rules, relationships, systems and processes within and by which decisions are made and controlled within Council.

Good governance occurs when Council's actions are underpinned by accountability, integrity, openness and transparency.

Council and staff are committed to acting responsibly, ethically and with the highest standards of integrity to ensure that services are continually structured and delivered in a manner that meets the needs of the community.

To achieve good governance, Council has structured its decision making to ensure that 'on the ground' governance is practical, value adding and transparent.

Decision Making Structure

Decisions of Council are made through various Council meetings and Committee meetings, or by the Chief Executive Officer through delegated authority, pursuant to section 44 of the Local Government Act. The Council's principal power to make decisions is delegated through the Local Government Act. A number of other Commonwealth and State Acts also provide Council with the power to make decisions.

The Council Members are the policy arm of the Council and are responsible for setting the strategic direction, goals and objectives supported by documented policy for the wellbeing of the community as a whole.

Council Members have a legislative requirement and responsibility to:

- Determine policies to be applied by the Council in exercising its discretionary powers;
- Determine the type, range and scope of projects to be undertaken by the Council; and
- Develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of Council.

Council Meetings

As an Elected Body and in accordance with the Local Government Act, the Council must convene a meeting at least once per month.

In 2019/2020, Council conducted its monthly (Ordinary) meetings on the fourth Monday of each calendar month – with the exclusion of December, where the meeting was held on the third Monday of the month due to Christmas, and meeting dates that fell on a public holiday which were held the following business day.

Meetings of Council provide a public forum where the decisions on questions before Council are debated prior to resolution. The establishment of policy and procedure is also debated at these formal meetings of Council.

Council Members Meeting Attendance

During 2019/2020 Council held twelve (12) Ordinary Council meetings and eleven (11) Special Council meetings.

| Council Member | Ordinary Council Meeting | Special Council Meeting | No. of meetings 'Leave of Absence' was granted | No. of meetings as an apology | No. of meetings absent (no apology received) |
|-----------------------|---------------------------------|--------------------------------|---|--------------------------------------|---|
| Mayor Mark Wasley | 11 | 11 | 1 | 0 | 0 |
| Cr Marcus Strudwicke | 8 | 10 | 0 | 5 | 0 |
| Cr John Lush | 11 | 10 | 0 | 2 | 0 |
| Cr Terry-Anne Keen | 10 | 11 | 1 | 1 | 0 |
| Cr Joe Daniele | 11 | 10 | 0 | 2 | 0 |
| Cr Brian Parker | 12 | 11 | 0 | 0 | 0 |
| Cr Kay Boon | 11 | 9 | 3 | 0 | 0 |
| Cr Margherita Panella | 10 | 11 | 0 | 2 | 0 |
| Cr Frank Maiolo | 10 | 5 | 0 | 6 | 2 |
| Cr Carmine Di Troia | 8 | 5 | 0 | 7 | 3 |

Informal Gatherings

In accordance with Section 90(8) of the Local Government Act, Council also holds 'informal gatherings' throughout the year. An 'informal gathering' is a gathering or discussion to which all Council Members are invited, outside of the formally constituted Council Meetings. Examples of informal gatherings include: planning sessions associated with the development of policies or strategies, briefing or training sessions, workshops, social gatherings.

Open and transparent Council meetings underpin representative democracy and ensure public confidence in Council's decision-making processes. Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for Council Members to become better informed on issues and seek further clarification. While no decisions can be made at informal gatherings, they provide Council Members with an opportunity to share ideas and partake in informal discussions.

Committee Meetings

Pursuant to Section 41 of the Local Government Act, Council may establish committees to assist Council in the performance of its functions. It is however mandatory for Council to establish an Audit Committee under the Local Government Act (Section 126).

Adelaide Plains Council has the following special purpose Committees established under Section 41 of the Local Government Act:

- Adelaide Plains Council Historical Committee
- Audit Committee
- Governance Advisory Panel
- Infrastructure and Environment Committee

Council Committees are established in an effort to streamline business and assist with specific functions and programs within Council.

In addition to the Committees established pursuant to the Local Government Act, Council also has the following Committees that are mandatory under the Development Act 1993, Planning, Development and Infrastructure Act 2016 and associated Regulations. These include:

- Building Fire Safety Committee
- Council Assessment Panel
- Strategic Planning and Economic Development Committee

Each of Council's Committees has its own Terms of Reference, the role principally being to provide an advisory function to the Council by making recommendations for Council's consideration.

The membership composition of each of Council's Committees varies and includes a combination of Council Members and/or members of the public (independent members) who are able to take part in and vote on subject matter before the Committee. Council believes that the interaction with the community members at the Committee level provides a valuable resource and involves the community members in the decision making process, thereby providing true ownership over actions resulting from the Committee process.

Meetings of Council and Council's Committees are open to the public and anyone may attend as an observer if they wish. The agendas and minutes of both Council and Committee meetings are available at Council's Principal Office in Mallala, the Two Wells Service Centre and on Council's website in accordance with the Local Government Act.

Confidentiality

Adelaide Plains Council is committed to open and transparent decision-making through minimising the number of occasions that the provisions of Section 90 (excluding the public during debate) and Section 91 (documents to be kept confidential for a period of time) of the Local Government Act are relied on.

The public were excluded from debate (Section 90) at either a Council or Committee meeting on 34 occasions, and 32 confidentiality orders were made to keep documents confidential (Section 91) during the 2019/2020 financial year.

During this period, there were 16 confidentiality orders that expired, ceased to apply or were revoked (either partially or in full). As at 30 June 2020, 76 confidentiality orders were still operative (ranging from 2014 to 2020). Ongoing confidentiality orders are reviewed each year in accordance with the Local Government Act.

Council Members Training and Development

Council Members are provided with ongoing training, delivered by Council Management, the Local Government Association (LGA) and other relevant bodies. Training is undertaken as needed or upon request, and based on current Council business and Council Members' own professional development requirements. The total cost of training and development for Council Members in 2019/2020 was \$3,595.

During the 2019/2020 financial year, the following training and development activities were undertaken by various Council Members:

- Governance Workshop – Code of Practice – Meeting Procedures
- Policy Workshop – Council By-Law and Enforcement Policy
- Ongoing IT Training (including Zoom technology to facilitate electronic Council meetings)

- Strategic Workshops – Strategic Plan 2020-2024
- Strategic Workshops – Annual Business Plan and Budget 2020/2021
- Strategic Workshops – Four Year Capital Program
- LGA Conference and Annual General Meeting
- LGA Elected Members Leadership Session
- LGA SEA Electrical Vehicle Plant Tour
- Various Other Informal Gatherings and Workshops

Council Members Expenses and Allowances

Section 76 of the Local Government Act, and Regulation 4, provides that all Council Members are entitled to receive an allowance. Council, within the limits imposed by the Regulations, provides this allowance annually. The allowance is to help Council Members cover the cost of performing and discharging their official functions and duties. Council Member allowances are set by an Independent Remuneration Tribunal.

Under Council's Council Member Allowances and Benefits Policy, all Council Members are provided with a tablet and may also seek reimbursement for travel expenses when undertaking Council business. The Mayor is additionally provided with a mobile phone for Council business.

| Council Member | Allowances | Reimbursed Expenses | Total for 2018/2019 |
|-----------------------|-------------------|---------------------|---------------------|
| Mayor Mark Wasley | 40,520.02 | 471.24 | 40,991.26 |
| Cr Marcus Strudwicke | 12,662.48 | - | 12,662.48 |
| Cr John Lush | 10,130.02 | 1,325.48 | 11,455.50 |
| Cr Terry-Anne Keen | 10,130.02 | - | 10,130.02 |
| Cr Joe Daniele | 10,130.02 | 662.32 | 10,792.34 |
| Cr Brian Parker | 10,130.02 | 880.80 | 11,010.82 |
| Cr Kay Boon | 10,130.02 | 1,236.24 | 11,366.26 |
| Cr Margherita Panella | 10,130.02 | 54.40 | 10,184.42 |
| Cr Carmine Di Troia | 10,130.02 | 293.70 | 10,423.72 |
| Cr Frank Maiolo | 10,130.02 | 69.36 | 10,199.38 |
| TOTAL | 134,222.66 | 4,993.54 | 139,216.20 |

Committee Members Allowances

Members of Council's Audit Committee, Council's Development Assessment Panel and Council's Governance Advisory Panel are entitled to an allowance as determined by the Council. The following Committee Allowances were paid by Council for the 2019/2020 period (including GST):

| | |
|---|---------------------|
| Audit Committee | |
| - Alan Rushbrook | \$ 5,500.00 |
| - Peter Fairlie-Jones | \$ 3,000.00 |
| Council Assessment Panel | |
| - Nathan Cunningham | \$ 900.00 |
| - Cherry Getsom | \$ 1,050.00 |
| - Ian O'Loan | \$ 1,050.00 |
| - Paul Mickan | \$ 1,050.00 |
| Governance Advisory Panel | |
| - Isobel Redman | \$ 4,000.00 |
| - Lachlan Miller | \$ 2,400.00 |
| - Cimon Burke | \$ 2,400.00 |
| Infrastructure & Environment Committee | |
| - John Comrie | \$ 4,400.00 |
| - Richard Dodson | \$ 3,000.00 |
| TOTAL: | \$ 28,750.00 |

Executive Allowances

The Executive Management Team comprises of the Chief Executive Officer and four (4) General Managers. Salary packages for these five (5) positions are comprised of:

- A negotiated annual salary
- Fully maintained Council vehicle or equivalent
- Mobile phone, laptop and/or iPad
- Option to salary sacrifice
- Leave entitlements and statutory superannuation.

No bonuses are available as part of the salary package.

Internal Review of Council Decisions

In accordance with Section 270 of the Local Government Act, Council has an established Internal Review of Council Decisions Policy and Procedure. The Policy is one aspect of Council's customer focused approach to service delivery. It provides a further opportunity to review the way Council provides services to the community and to identify areas for improvement.

Council is committed to transparent decision-making processes; and to providing access to a fair and objective procedure for the internal review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts will be made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. Sometimes this cannot be achieved. The Policy and Procedure provide guidance for dealing with formal requests for internal review of decisions of Council, its employees, and other people acting on behalf of the Council.

Council received four (4) requests for Internal Review of a Council Decision during the 2019/2020 period. As at 30 June 2020, the requests are under consideration in accordance with Council's Internal Review of Council Decisions Procedure.

Public Consultation and Community Engagement

Council holds regular consultation and information sessions relevant to specific projects from time to time and members of the public are encouraged and invited to attend. Members of the public have a number of opportunities and avenues to express their views on particular issues before Council including:

Community Engagement Forums – Council's Community Engagement Strategy (Forums across Adelaide Plains Council) provides that three (3) forums will be held across the Council region each (calendar) year. The forums provide an opportunity for accurate information dissemination to the community, and for residents and ratepayers to provide feedback on Council-related issues, trends and concerns affecting the community. In 2019/2020, Council held two (2) Community Engagement Forums – on Monday 29 July 2019 at the Two Wells Football Club, and Monday 11 November 2020 at the Mallala Football Club. A further Community Engagement Forum scheduled to take place on Monday 16 March 2020 was cancelled due to COVID-19.

Public Open Forum – At the conclusion of accepting Minutes and considering any Business Arising on each agenda of an Ordinary Council Meeting, Council provides an opportunity for members of the public to raise issues for Council's consideration via 'Public Open Forum'. Council suspends its meeting procedures for a period of up to 30 minutes to facilitate the holding of Public Open Forum, whereby a maximum of five (5) minutes per

representative applies. At a Special Council Meeting on Monday 6 April 2020, Council amended its Code of Practice – Meeting Procedures and, accordingly, determined that it would not hold Public Open Forum for the duration of the COVID-19 public health emergency.

Deputations – A member of the public wishing to appear before Council or a Section 41 Committee must seek permission of the Mayor and where relevant, the Committee Presiding Member. A request must include a statement of the reason why the member wishes to appear. Council heard 13 deputations during the 2019/2020 period.

Council Members – Members of the public may contact, verbally or in writing (including email) a Council Member to discuss any issue relevant to Council.

Council acknowledges that the community has a right to be informed and involved in decisions affecting the district and is committed to effective consultation and communication with its residents and other stakeholders. Effective consultation involves seeking and receiving feedback, as well as providing information to the community.

Council's Public Consultation Policy outlines the procedures Council will follow when engaging and seeking feedback from the community in its decision making process, ensuring accountability and transparency. The topic for consultation, the number of residents who have the potential to be affected and the community interest in the topic will determine the level and requirements of consultation to be undertaken by Council. Consultation methods may include:

- Local, regional or State newspapers
- Council's website
- Council's newsletter, 'The Communicator'
- Direct mail (such as letters, flyers)
- Community forums, stakeholder meetings and informal workshops
- Market research and surveys
- General fixed displays and noticeboards (such as Council's Principal Office, Two Wells Service Centre, Two Wells Library)
- Flyer in local business premises throughout the District



External Bodies

Council is a member of, or participates in, a number of external Associations, Boards and Committees throughout the region. Council's membership and participation involves its Council Members, employees and members of the community. These external bodies include, but are not limited to:

- Adelaide International Bird Sanctuary Collective;
- Local Government Association;
- Local Government Finance Authority;
- Local Government Risk Services;
- Northern and Yorke Landscape Board (replaced the Adelaide and Mount Lofty Natural Resources Management (NRM) Board);
- Regional Development Australia Barossa.

Subsidiaries

Council is a member of two (2) Regional Subsidiaries under Section 43 of the Local Government Act: the Legatus Group and the Gawler River Floodplain Management Authority (GRFMA), in accordance with Section 28(3) Schedule 2 of the Local Government Act. The Annual Reports of Legatus and GRFMA are provided as Appendix 2 and 3 respectively.

Council does not have any Subsidiaries established in accordance with Part 1 Schedule 2 of the Local Government Act.

Access to Council Documents

Council has an established 'Code of Practice – Access to Council Meetings and Documents'. The Code has been adhered to by Council as provided in the policy statement: 'Council is committed to the principle of transparent government, whilst recognising it may be necessary in the broader community interest to restrict public access to discussion and documentation in accordance with the Act.'

The following documents are available to the public:

- Annual Business Plan and Budget
- Annual Report
- Council and Committee Agendas and Minutes
- Council By-laws
- Development Plan
- Long Term Financial Plan
- Strategic Plan
- Infrastructure and Asset Management Plan
- Community Land Management Plan
- Disability Access and Inclusion Action Plan

Members of the public may purchase copies of these documents in accordance with Council's Schedule of Fees and Charges.

Registers

A list of registers that are required to be kept under the Local Government Act or the Local Government (Elections) Act 1999 is provided as follows:

- Register of Interest (Members) – Section 68
- Register of Allowances and Benefits (Members) – Section 79
- Register of Remuneration, Salaries and Benefits – Section 105
- Register of Interest (Officers) – Section 116
- Register of Community Management Plans – Section 196
- Register of Community Land – Section 207
- Register of Public Roads – Section 231
- Register of By-Laws – Section 252

Council has a number of other special function Registers that it uses to keep records, for example, Policy Register.

Codes

The following is a list of Codes of Conduct or Practice required under the Local Government Act.

- Code of Conduct for Council Members
- Code of Conduct for Council Employees – sector wide Code abolished in April 2018 with the introduction of Local Government (General) (Employee Code of Conduct) Variation Regulations 2018
- Code of Practice – Meeting Proceedings
- Code of Practice – Access to Council Meetings and Documents

National Competition Policy

Clause 7 Statement Reporting

In accordance with the reporting requirements of the Clause 7 Statement on the application of Competition Principles to Local Government under the Competition Principles Agreement, Council has no significant business activities to report. Subject to the Competition Principles Agreement, the Adelaide Plains Council wherever possible will incorporate the following preferences into Council's decision making in regard to purchasing processes:

- Competitive goods, services and construction works that are environmentally sustainable.
- In any procurement process, where all other factors are equal, Council may favour the engagement of local suppliers that are operating within the Council area boundaries, to the extent permitted by law for goods, service and construction works.

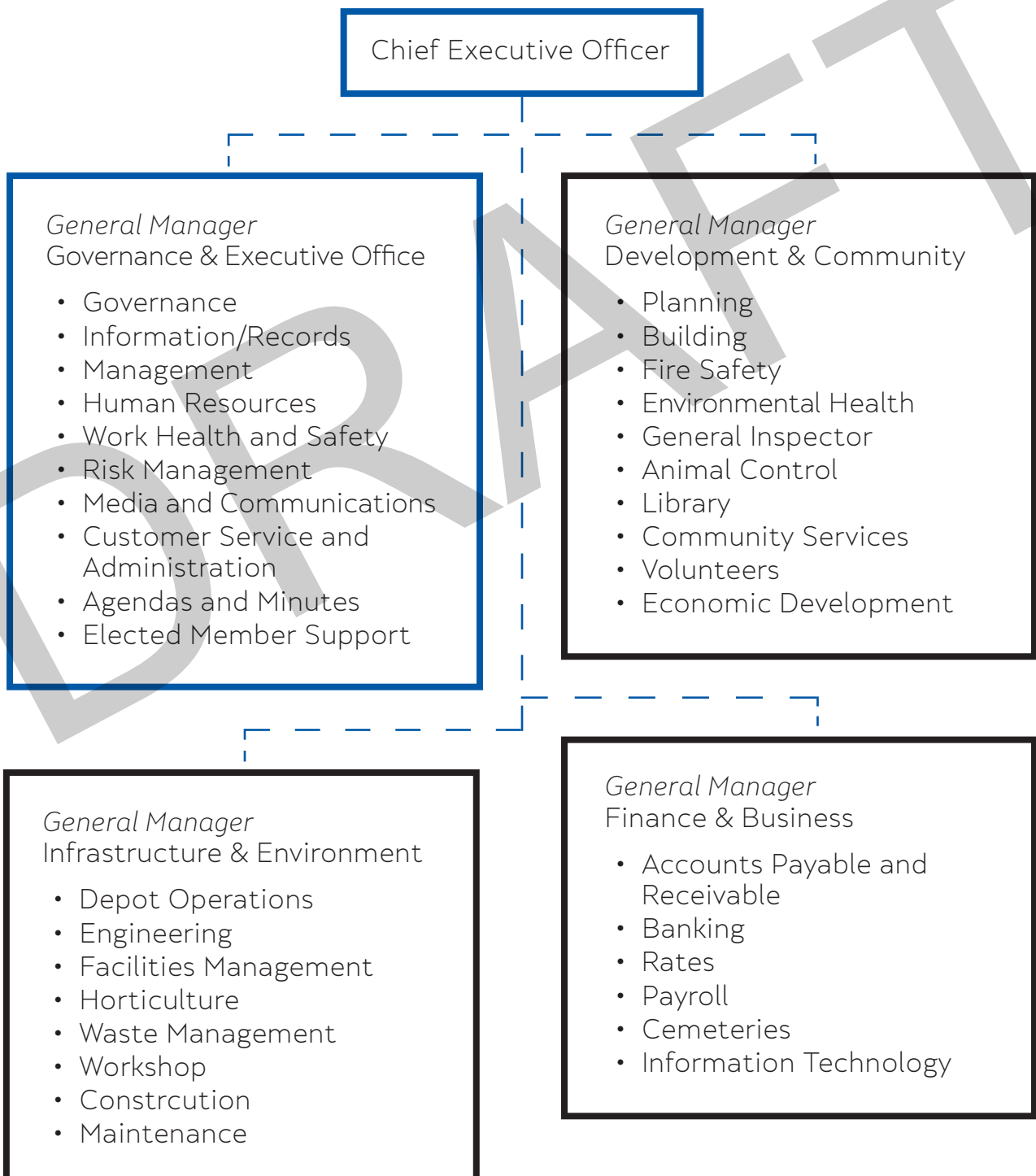
Organisational Structure

The organisation is comprised of four (4) key platforms, each department led by a General Manager: Governance and Executive Office, Finance and Business, Development and Community and Infrastructure and Environment.

Chief Executive Officer

James Miller

The Chief Executive Officer reports to the elected body and is responsible for the overall management of the administration of Council business.



Governance and Executive Office

Sheree Schenk

General Manager

The General Manager – Governance and Executive Office ensures the provision of sound corporate governance for Council with a focus on legislative compliance, Information/Records Management, Customer Service and Administration, Media and Communications, Human Resources, Work, Health and Safety and Risk Management. The position also provides governance support to the elected body and assists other Council service departments in adhering to legislative obligations, policies and procedures.

Development and Community

Robert Veitch

General Manager

1 July 2019 to 18 May 2020

Thomas Jones

Acting General Manager

18 May 2020 to 30 June 2020

The General Manager – Development and Community is primarily responsible for ensuring Council's statutory obligations in a development and regulatory sense are adhered to. This position presides over the Development Services function, General Inspectorate, Environmental Health, Compliance, Community Services and Development, Community Event Management and Libraries.

Finance and Business

Rajith Udugampola

General Manager

The General Manager – Finance and Business is primarily responsible for the management of Council's financial services division. The position presides over Strategic Finance, Budgeting, Management Accounting and Reporting, Business Plan Support and Performance Reporting, Treasury, Grants and Subsidy Administration as well as Rating and Property Database Maintenance and Information Technology.

Infrastructure and Environment

Thomas Jones

General Manager

The General Manager – Infrastructure and Environment is responsible for the provision of capital projects and maintenance services to the region for all of Council's assets including Roads, Land and Buildings, Parks and Gardens and Waste Management. The Infrastructure and Environment Department is responsible for supporting the community by maintaining and improving the public realm and providing a pleasant amenity for residents and visitors alike.

Customer Service

Council's Customer Service Team is comprised of four (4) Customer Services Officers who work across the Mallala Principal Office and Two Wells Service Centre. Council's offices are open to the public during ordinary business hours (9am to 5pm, Monday to Friday) and telephone switchboards open from 8.30am. We are closed on public holidays.

Over the Christmas break, Council's administration offices closed from 5pm on Friday 20 December 2019 until 9am on Monday 6 January 2020. During this time, ratepayers and residents were able to access Council's website make payments, download documents or access emergency contact information, and residents were still able to call the switchboard to obtain emergency contact information.

Our Customer Service Team is trained in many aspects of Council and answer a wide range of questions daily including enquiries relating to animals, development within the area, rates and local services. Our Customer Service Team aims to deal with as many enquiries as possible however where a customer requires a more detailed response or specialist advice, Customer Service Officers will seek assistance from the appropriate department. If the relevant staff member is not available, the Customer Service Officer will record the customer's details and lodge a 'Customer Service Request' (CRM) within Council's CRM system. The relevant staff member will then be able to contact the customer to assist with the enquiry/request. Once our friendly staff have dealt with the enquiry, the request will be finalised within the CRM system.

**3,748 Customer
Requests Received**

Information Management

Freedom of Information

The Freedom of Information Act 1991 (FOI Act) serves to promote openness and transparency in governance and accountability of government agencies, including councils. The FOI Act sets out the legislative requirements for how applications for access to information held by Council are to be dealt with. Some documents may be exempt from public release under the provisions of the Act.

A person may request personal information held by Council to be released to them and may request amendments to documents if they are incomplete, incorrect, misleading or out of date.

Freedom of Information applications should be submitted using the Freedom of Information Application Form. To assist Council locate documents in a timely manner, applicants are encouraged to be as specific as possible when making a request.

An application fee must accompany a Freedom of Information Application Form (this fee is set, and reviewed, by the state government on 1 July every year).

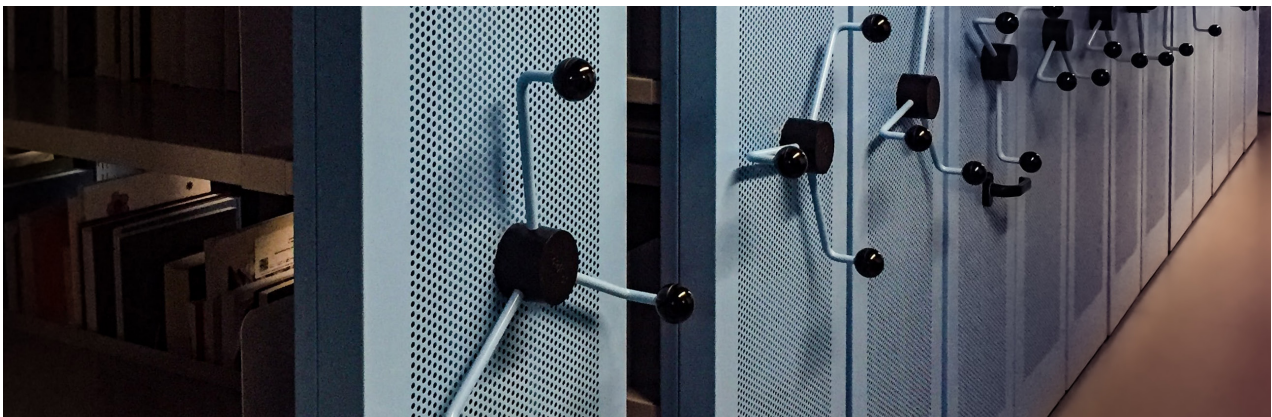
Applications under the FOI Act will be dealt with as soon as practicable (and in any case, within 30 days) after receipt.

Freedom of Information Application Forms, as well as details of the relevant prescribed fees and conditions, can be obtained from Council's website.

Further information regarding Freedom of Information can be obtained by contacting Council's Records Management Officer.

Requests 2019/2020

During the 2019/2020 financial year Council received one (1) request for information under the FOI Act. This application was general in nature, and a determination was made.



Human Resources

Organisational Structure

After a concerted investment in a review and analysis of Council's functions and services through various mediums including a community survey, external independent audits and culture studies in the 2018/2019 year, Council redefined and realigned its organisation structure in 2019/2020. The purpose of the new structure has been to develop and streamline Council's internal and external functions to enhance operational efficiencies, deliver on service improvements and increase partnering opportunities to support regional growth and the needs of our community.

With the development of specialised teams, such as Development Assessment and Regulatory, as well as additional internal service support and reporting structures, Council can continue to focus on enhancing the region's strategic and economic growth while providing cost effective and timely services to the community.

Moving into 2020/2021, Council will continue to refine its organisation structure with the aim to develop and retain a highly skilled and competent workforce that embodies the core values of Council, demonstrated through the services Council provides.

Equal Opportunity

Council continues to focus on its organisational effectiveness to be able to deliver responsive council services through the support and development of its people in a positive working environment.

Council has a longstanding commitment to equal opportunity and advancement opportunities for qualified individuals without regard to race, colour, gender, marital status, religion, age, national origin or citizenship status, disability, sexual orientation or any other protected characteristic as established by law.

This commitment to fair employment practices applies to every aspect of the employment process, providing for a varied workforce that permits the undertaking and delivery of a range of core functions and services more effectively, along with additional tasks to achieve the requirements set out in Council's Strategic Plan and Annual Business Plan.

Traineeships

Having previously participated in the Regional Youth Traineeship Program (a government initiative to address regional youth unemployment), Council continues to support youth engagement through trainee programs.

Having another new trainee come on board in early 2020, Council is able to continue to provide a wonderful opportunity for them to obtain professional development through training opportunities, while participating in the workforce and gaining valuable real life experience.

Enterprise Bargaining

Council's Enterprise Bargaining Agreements are formal documents that outline the working conditions for both Outdoor and Administrative employees, whilst providing employment security for staff and industrial stability for Council.

By providing staff with flexibility and stability, these agreements support Council's work towards having an adaptable and productive workforce that actively seeks to provide an increased standard of customer service, while engaging in alternative forms of service delivery to better support the community.

In 2019/2020, Council staff recognised the economic impact of COVID-19 upon the region and its residents. As a collective group, through Council's enterprise bargaining negotiations, staff have demonstrated their support of the community by agreeing to no pay increase for the 2020/2021 financial year. In addition, staff engaged under common law contracts (for example, the Chief Executive Officer and all General Managers) have also agreed to no pay increase for the 2020/2021 financial year in recognition of the economic impact of COVID-19.



Workforce Demographics

Council has achieved a 31% internal placement rate in 2019/2020, demonstrating its commitment to investing in its workforce, enhancing skills and competencies of staff to support achievement of Council's Vision. Total employees engaged at the end of the 2019/2020 year were 51, comprising of both full time and part time engagements.

When required, Council engages the use of labour hire personnel and specific contractors to accommodate for periods of extended leave or turnover within the workforce, ensuring the continuity of practices and the provision of services to a high standard.

| Employee Categories | Male | Female |
|---------------------|-------|--------|
| CEO | 1 | 0 |
| General Managers | 2 | 1 |
| Managers | 3 | 2 |
| Team Leaders | 2 | 0 |
| Employees | 24 | 16 |
| Total Employees | 32 | 19 |
| Total FTE | 49.19 | |

| Employees by Portfolio | Male | Female |
|---------------------------------|------|--------|
| Governance and Executive Office | 1 | 11 |
| Development and Community | 6 | 6 |
| Finance and Business | 4 | 1 |
| Infrastructure and Environment | 21 | 1 |
| Total Employees | 51 | |



A more detailed breakdown of Council's workforce demographic as at 30 June 2020 is below.

| Directorate | Employees | Male | Female |
|---|------------------|-------------|---------------|
| <i>Governance and Executive Office</i> | | | |
| Chief Executive Officer | 1 | 1 | |
| General Manager | 1 | | 1 |
| Manager | 1 | | 1 |
| Human Resources | 1 | | 1 |
| WHS and Risk | 1 | | 1 |
| Records Management | 2 | | 2 |
| Administration and Executive Support | 1 | | 1 |
| Administration Support – Development and Community | 1 | | 1 |
| Customer Service | 3 | | 3 |
| <i>Finance and Business</i> | | | |
| General Manager | 1 | 1 | |
| Finance | 2 | 1 | 1 |
| IT | 2 | 2 | |
| <i>Development and Community</i> | | | |
| Manager | 3 | 2 | 1 |
| Development Assessment | 4 | 3 | 1 |
| Regulatory | 1 | | 1 |
| Economic Development | 1 | 1 | |
| Community Services | 1 | | 1 |
| Library Services | 2 | | 2 |
| <i>Infrastructure</i> | | | |
| General Manager | 1 | 1 | |
| Manager | 1 | 1 | |
| Civil Construction | 12 | 12 | |
| Horticulture | 4 | 4 | |
| Asset Management and Procurement | 3 | 2 | 1 |
| Coastal - NRM | 1 | 1 | |
| <i>Total Employees</i> | 51 | 32 | 19 |
| <i>Trainees – External Agency – Contracted</i> | 1 | | 1 |

Work Health Safety

Council continues to be self-insured via the Local Government Association (LGA) Workers Compensation Scheme (WCS) and is required to comply with the Performance Standards for Self Insurers as well as the Work, Health Safety (WHS) and Return to Work (RTW) legislative requirements.

A Risk Evaluation Action Plan was developed as a result of the 2018 Risk Evaluation, and is monitored monthly by the LGAWCS and quarterly by Council's Health and Safety Committee and Executive Management Team.

Within the previous 12 months, Adelaide Plains Council has been committed to the development and implementation of its WHS and RTW Systems. The hard work invested by all Council staff over this period has resulted in some excellent outcomes in many areas of our WHS and RTW System.

Supported by the Executive Management Team and Council's Health and Safety Committee, our achievements during the 2019/2020 period are outlined below:

- 87% completion of the 2018-2020 WHS and RTW Plan.
- A Risk Evaluation Action Plan was developed to address key areas for improvement and this was monitored by the LGAWCS on a monthly basis. Key area of focus in 2019/2020 was on the risk management framework.
- Training and development process has been reviewed and improved. Training modules have been developed in Council's electronic system, 'Skytrust'.
- 50% implementation of the Corporate Health Program (less than usual due to COVID-19).
- Continued collaboration with the Northern Regional Training Group and WHS Practitioners Group.
- Completion of hazardous chemical and plant risk assessments, in accordance with schedules.
- Review of the approved contractor register incorporating the Barossa Regional Procurement Group contracts.
- Development of a procurement procedure.
- Continued allocation and maintenance of budget for the WHS and RTW Management System.
- Completion of inspections and testing, in accordance with schedules.
- Asbestos Management Plan implemented for soil contaminated sites.
- Purchase of an additional 10 Sit/Stand desks to improve health and wellbeing and to assist with injury prevention.
- One (1) workers compensation claim in the 2019/2020 financial year.
- Seven (7) inductions completed in 2019/2020 and training program implemented.

- Purchase of shoring equipment and emergency shower installed.
- Emergency Evacuation Plans and Flip Charts updated.
- Ergonomic assessment of the Two Wells Office prior to renovations.
- Working party established to address aggressive customer incidents, including the introduction of a draft Surveillance Policy, CCTV installation at Two Wells Library and Office and Mallala Office as well as Safe Work Procedures completed.
- Review of policies and procedures, in accordance with Council's Document Review Schedule.
- Development of a Drug and Alcohol Policy and Procedure as well as staff training.
- Maintenance of WHS staff intranet page, improving accessibility to WHS information by all staff.
- Positive safety culture across all facets of Council.
- Volunteer Management – Improved Induction and training system. A budget was allocated for volunteer training.

Risk Management

Council continues to be self-insured via the LGA Mutual Liability Scheme and is required to comply with the Local Government Act and other relevant legislation.

During 2019/2020, Council continued to develop its organisational risk management system (framework) and integration with Council's Strategic Plan and Governance systems. A Risk Evaluation Action Plan was developed to address key areas for improvement from the Risk Evaluation in 2018 and this was monitored monthly by the LGAMLS.

Council commenced the implementation of its Risk Management Framework in early 2019. Strategic and Operational risk assessment workshops occurred and risk assessments have commenced. Risk Register has been developed.

Business Continuity and Emergency Management

Council is participating in the Council Ready Program and endorsed an 18 month Action Plan. Council adopted the Emergency Management Policy in November 2019 and has commenced the review of the Business Continuity Emergency Management Plan. Council has also continued to collaborate with the Zone Emergency Management Committee and Local Government Functional Support Group.

Event Management

The annual Mallala Christmas Parade, Two Wells Christmas Street Party, Mallala Carols by Candlelight, Motorcycle trail, filming in the local area and Equestrian Club events were all successful again in 2019/2020.

Development and Community

Development Assessment

Planning Assessment

The total number of development applications lodged with Council for the period was 450, an increase from 409 recorded for the previous year. One application was refused by the Council Assessment Panel (CAP) and three (3) were refused under delegation due to non-supply of information. The value of development increased from the previous year to a value of approximately \$68.7 million.

| Development Applications Lodged & Cost of Development | | | | | |
|---|---------|---------|---------|---------|---------|
| | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 |
| Numbers | 335 | 317 | 350 | 409 | 450 |
| Cost (millions) | \$25.3 | \$33.9 | \$31.2 | \$36.3 | \$68.77 |

The majority of applications lodged with Council were for traditional type developments approved by staff under delegated authority. These included dwellings, dwelling additions, sheds/garages, swimming pools, verandahs, carports, pergolas, and other types of minor outbuildings. In addition a number of land divisions lodged through the electronic development application lodgement and assessment system were approved under delegated authority.

Development applications for building work in the townships of Mallala and Two Wells were received throughout the year. Applications for development in the coastal settlements of Parham and Thompson Beach were also received, with a number referred to the Coast Protection Board for advice on required site and finished floor levels. A number of significant applications for development in the district's farming/horticultural areas were also considered by Council staff or the Council Assessment Panel.

As in previous years, rural living properties in Lewiston and Two Wells were the subject of many applications. These included applications for horse keeping and dog kenneling, and building applications involving a high level of complexity due to potential flooding issues.

Significantly, the reporting period saw the increased assessment (and construction) of dwellings in the 'Liberty' and 'Eden' housing development at Two Wells. Applications for ancillary sheds, garages, verandahs and swimming pools in this development also increased. In addition a primary school was approved in the Liberty estate and commenced construction.

The creation of additional allotments within the district also continued, with fifteen (15) land division applications received, resulting in an additional 98 allotments.

Of note the 'Gracewood' land division at Mallala was submitted potentially creating an addition 63 allotments in Stage 1.

During the year seven (7) development applications were publicly notified, as required by the Development Act 1993. In total, 360 applications were issued Development Plan Consent.

Please note that this figure differs from the number of applications submitted as a number of applications are still in the assessment phase.

Non-Complying Development

A total of 4 non-complying development applications were lodged during the period, and 3 approvals were issued. The concurrence of the State Commission Assessment Panel (SCAP) was required before Council could issue any approvals in relation to these applications. One non-complying application did not proceed to an assessment due to significant variance from Council's Development Plan.

Relevantly, due to an amendment to planning legislation, from March 2020 Council is no longer required to seek concurrence from SCAP.



Council Assessment Panel (CAP)

Under the Planning, Development and Infrastructure Act, Council is required to have a Council Assessment Panel (CAP). Council's CAP consists of five (5) members, including one (1) Council Member. Three (3) meetings of the CAP took place during 2019/2020.

The CAP met when required to consider public notification development applications where there had been representations, applications that were being recommended for refusal, and any other applications that staff considered warranted the deliberation of the CAP.

The following developments were approved by the CAP during the period:

- Expansion of existing poultry farm to include construction of 6 additional sheds each measuring 152.653m by 15.65m (2389m²), 4x 250,000 litre water tanks and storm water detention basin, near Mallala
- Education Establishment Primary School and associated landscaping – car park and civil works at Two Wells
- The erection of six (6) light towers that are 15m high (which replace four existing light towers) and approximately 59m of 3.0m high chainmesh fencing to surround an expanded court area in Long Plains
- The keeping of up to 18 dogs including the construction of a 197m² surface coated metal clad building comprising 38m² of storage and 113m of kennels and a 46m² verandah together with an open exercise yard of 744m² contained within a 1200mm high metal fence in Lewiston

Applications refused by the CAP during the period included:

- Integrated Horticulture Facility comprising the staged establishment of 10 greenhouses on the subject land, along with a nursery, staff amenities building, parking area and internal roadways at Mallala.

The applicant appealed this decision to The Environment Resources and Development Court.

The CAP also decided to proceed with an assessment of two (2) non-complying applications, for the division of one (1) allotment into two (2) at Two Wells, and one (1) allotment into three (3) in Fischer.

Building Assessment

A total of 331 applications were granted Building Rules Consent (BRC) during the reporting period. An increase on the previous reporting period of 293 applications

Of these 155 were granted BRC by Council and the remaining 176 were granted by Private Certifiers. Notwithstanding involvement of private certifiers Council is the relevant authority in issuing Development Approval and is responsible to undertake checks for consistency between the planning and building consents.

During this period 41 inspections were undertaken. Seven (7) inspections were required for structural defect rectification and eight (8) inspections were undertaken of unsafe or dilapidated structures, resulting in the demolition of some structures. Inspections were also undertaken for Building Rules assessment purposes.

Twenty one swimming pools and spas were approved in this period and 17 pool safety compliance inspections were undertaken resulting in 11 additional defect follow up inspections required.

As reported in the previous Annual Reports there has also been a significant increase in post approval variations being sought, requiring significant resourcing and which are not reflected within approval statistics.

During the reporting period proposed reforms under the Planning, Development and Infrastructure Act 2016, for the introduction of increased mandatory building inspections and the introduction of required Certificates of Occupancy for Class 1 buildings (dwellings and dwelling additions) has been embodied in legislation.



Building Fire Safety Committee

Council's Building Fire Safety Committee (BFSC) is established pursuant to Section 71 of the Development Act. BFSC members include, Building Officer, Independent building surveyor Peter Harmer and CFS representative Julian Aggiss. Meetings are held on a six monthly basis.

The BFSC is established as the 'appropriate authority' under the Development Act to take action, when required, to have a property owner upgrade the fire safety of a building to the appropriate level.

The BFSC is required to inspect any public building that is brought to the attention of Council for the purpose of determining whether the fire safety of the building is adequate. It is the responsibility of the BFSC to ensure any unsafe building defects relating to fire safety are addressed and resolved so that the building suitably complies with safety standards

An inspection register is maintained by the BFSC and accurately records the inspection and re-inspection of all commercial and public buildings over a period of time.

During the reporting period the BFSC held one meetings and undertook seven (7) building fire safety inspections. Follow up inspections by Council's Building Officer were also undertaken. Fire safety upgrade completion was achieved for two buildings with other required upgrades currently being addressed.

Planning Policy and Reform

Council undertakes strategic policy planning to manage the development and use of land. In doing so, Council can plan for the needs of the community, while safeguarding natural resources. South Australia is currently in the process of transitioning to a new planning and development system through the succession of the Development Act 1993 to the Planning Development and Infrastructure Act 2016 (PDI Act). The PDI Act came into operation on 1 April 2017 and its provisions are gradually being introduced in stages to provide for a smooth transition from the current planning system.

Once the PDI Act is totally in effect, every Council Development Plan across the state will be replaced with an overarching 'Planning and Design Code' (the Code). The Code will provide a single set of planning 'rules' for assessing development applications across the state.

The draft Phase 3 Planning and Design Code underwent public consultation from October 2019 to February 2020 with 1790 submissions received (1466

from the general public). Council provided a detailed response to the draft Code with issues raised by Council including:

- Querying the replacement of non-complying development with Restricted Development and less restricted development nominated within the Draft Code
- Requesting the inclusion of detailed Flood Mapping, Flood Hazard Areas and planning policy to address flooding
- Querying the exclusion of existing Development Plan Concept Plans from the Draft Code
- Raising issues around wastewater connections and land division potential
- Querying the exclusion of some Animal Keeping policy and the carryover of the existing Animal Husbandry Zone from the current Development Plan
- Promoting the requirement for the provisions of buffers to protect sensitive land uses
- Impact of the Environmental Food Protection Area
- Comments that the draft Code should be re-released for further consultation to allow for an additional review of the amendments to the Code
- Outlined the difficulty in navigating the draft Code in a paper-based format, outside of an e-planning solution
- Outlined concerns around out of centre retail development
- Zone specific comments and the need for additional zones.

Subsequent to providing comment in February 2020, Council planning staff continued to liaise with DPTI staff around Council's comments during the Phase 3 consultation and the final content of the Phase 3 Planning and Design Code.



Public Health and Food Administration

Food

Food premises throughout the district are inspected on a regular basis as required by the Food Act 2001, with frequency of inspections dependent on a risk classification.

Of the 78 food premises in the district, 46 are risk classified at P1 and P2 higher risk category, while 32 are classified as low risk. A total of 42 inspections were undertaken throughout this time period for routine inspections, follow up inspections and inspections as a result of a complaint from members of the public.

During the 2019/2020 reporting period there were a total of two (2) food complaints received at Council. Reported issues included reports of poor food handling practice and a suspected food poisoning case. Of these complaints, only one (1) was required corrective action to be taken.

Numerous food recall notices were received during the reporting period, some of which required follow up with local businesses. A majority received were due to undeclared allergens, which SA Health has recognised as an emerging issue and officers completed awareness training on this throughout the year. This information was then shared with local food businesses where required. The food recall notices are shared on the Council website for public viewing/awareness.

Council continues to promote the use of the “I’m Alert” on-line food safety training program as well as ‘Do Food Safely’ an online training platform authorised by Queensland, Victoria and South Australia.

Public Health

The South Australian Public Health Act 2011 (the Public Health Act) came into operation in June 2013 and recognises Local Government’s role as:

- public health authorities for their areas;
- preserving, protecting and promoting public health within its area;
- cooperating with other authorities involved in the administration of the Public Health Act;
- ensuring that adequate sanitation measures are in place in its area;
- ensuring that activities do not adversely affect public health;
- identifying risks to public health within its area; and
- providing or supporting activities within its area to preserve, protect or promote public health.

During the reporting period a total of 262 inspections were undertaken concerning various public health issues and requirements. Of this total, 42 inspections were undertaken for a variety of public health issues including vermin complaints, animal keeping issues, mosquitoes, inadequate wastewater or stormwater disposal, inadequate disposal of animal carcasses, odour complaints, dust complaints etc. Whilst the remaining accounted for wastewater inspections.

Wastewater Approvals

Due to the district being mainly a non-sewered area, on-site wastewater systems continue to require approval under the Public Health Act. A total of 166 approvals for both on site and Community Wastewater Management System (CWMS) installation or alteration of wastewater systems were processed during the period. 220 inspections were undertaken within the 2019/2020 financial year ranging from preliminary advice, underfloor inspections, drains inspections, tank installation and disposal area installations.



Inspections undertaken for installation of drains (left) and a pumping chamber (right) within the Eden Development at Two Wells.

Pests

This financial year Council received two (2) mosquito related complaints and two (2) complaints regarding bees. Inspections were subsequently undertaken and advice was given to relevant parties. Complaints and requests for advice regarding pigeons were also received for both private residence and the Adelaide International Bird Sanctuary.

Legionella

High risk manufactured water systems (cooling tower and warm water supply) are independently audited annually and samples submitted for microbiological testing under the South Australian (Legionella) Regulations 2013 to ensure proper maintenance of the systems and to help control the incidence of Legionellosis.

Disease Surveillance

Council liaises with the Communicable Disease Control Branch of SA Health, and maintains Communicable Disease surveillance within the district to help prevent the transmission of infectious diseases. There were four disease notifications which required further investigation within the Council area during the reporting period.

Regional Public Health Plan

The Council, along with the councils of Barossa, Light and Gawler, share a Public Health and Wellbeing Plan for the Barossa, Light and Lower Northern Region. The document was adopted by Council in 2014.

The Plan adopts a holistic approach to promoting health through supportive social, natural, built and economic environments, and promotes a 'sustainable region for a healthy community'.

A working group made up of representatives of the four councils meets regularly and monitors progress against the Plan's commitments and actions. A key action of the Plan was the preparation of a Regional Disability Access and Inclusion Plan (DAIP). The DAIP includes both regional and council specific actions, and a separate working group meets regularly to discuss implementation progress.

The South Australian Public Health Act 2011 requires councils to report every two years to the Chief Public Health Officer on the implementation of Regional Public Health Plans. No report was required to be provided during the reporting period.

Staff from the four participating councils worked collaboratively to commence a process to review the Plan as required under the Public Health Act. The main review will commence in the latter part of 2020.

Animal Management

Council is responsible for the management of dogs and cats within the district pursuant to the Dog and Cat Management Act 1995. The Dog and Cat Management Act encourages responsible pet ownership, and promotes effective management with the aim of reducing the public and environmental impact from dogs and cats.

Dogs and Cats Online (DACO)

The Dogs and Cats Online (DACO) database system entered its second year of operation at the commencement of the period and continues to be well used by the community.

Advantages of the DACO system include:

- The Dog and Cat Management Board is the responsible authority to receive registrations and micro chipping details for dogs and cats from all 68 Councils across the state
- The ability to include microchip numbers, desexing details, dog control orders, dog incident records, assistance dog records, register of dog and cat breeders, etc
- Council is not required to send registration renewals or issue dog registration discs
- Customers can register dogs and cats online rather than attending a Council office. They can also update their contact and animal details, upload animal photos and transfer registration between councils – all from various IT devices
- 24/7 availability with remote access for Council community safety staff, including access to information for all dogs and cats registered across the state, increasing the ability to reunite animals with their owners.

Registrations

Under the Dog and Cat Management Act there are both Standard and Non-Standard dog registration fee categories. A standard dog is one that is both desexed and microchipped. In 2019/2020 the registration fee for non-standard dogs was \$70, and the fee for standard dogs was \$35.

During the reporting year, Council received 5,586 individual dog registrations and 117 business registrations. With the introduction of DACO, Council now has a more reliable method of determining the exact number of animals within the district.

Council has not resolved to introduce cat management registration fees and controls at this point, however this remains a future option. It is noted however, that 498 cat registrations were entered on the DACO system for 2019/2020.

| Dog Control Statistics 2018/2019 | |
|---|-----|
| Expiations Issued | 279 |
| Wandering at Large | 39 |
| Impounded | 73 |
| Returned to Owner from Pound | 55 |
| Returned to Owner Direct | 0 |
| Surrendered To Council | 3 |
| Rehomed – New Owner | 6 |
| Barking Complaints | 15 |
| Attack - Person | 5 |
| Attack - Animal | 10 |
| Harass - Person | 1 |
| Harass – Animal | 2 |
| Delivered to Animal Welfare League | 12 |



Dog impounded at Two Wells

Fire Prevention

The Fire and Emergency Services Act 2005 stipulates that each rural council must appoint a Fire Prevention Officer (FPO) for its area. The role of Council's FPO includes the monitoring of residential and rural areas to ensure landowners take reasonable steps to protect their property from fire, as required under the Fire and Emergency Services Act. Inspections of residential and rural living properties leading up to and during the fire danger season are carried out to assess compliance.

Section 105F notices are issued for failure to maintain the land as required and pursuant to the Fire and Emergency Services Act, requiring landowners to attend to maintenance of land to reduce the risk of fire. Council also has the responsibility to ensure that reserves and road reserves which come under its care and control are maintained to good bushfire prevention standards.

| Fire Prevention Statistics 2019/2020 | |
|---|-----|
| Section 105F Notices issued | 292 |
| Council action required | 0 |
| Expiations Issued | 1 |

Council's FPO is also responsible for the issuing of permits and monitoring compliance, pursuant to the Act, for the common agricultural purpose of burning off stubble to lessen weed and pest infestation, and attends burn offs to ensure compliance with the conditions under which the permits are issued. Twelve (12) fire permits were issued throughout the period.

Twelve (12) expiations for burning prohibitive substances under the Environment Protection Act were also issued. Historically, residents and market gardeners have undertaken burning activities without consideration being given to the effect on the environment. With education through advertising and media coverage the wider public are now reporting to Council if they are concerned with smoke interfering with their quality of life.



Local Nuisance and Litter Control

The main objectives of the Local Nuisance and Litter Control Act 2016 are:

- To protect individuals and communities from local nuisance
- To prevent littering
- To improve the amenity value of local areas
- To promote the creation and maintenance of a clean and healthy environment

Local nuisance is any adverse effect on the amenity value of an area. Examples include noise, dust, odour, smoke and animals. It can also include insanitary and unsightly conditions.

Council has received various reports of activities that may be a nuisance under this legislation, for example fixed machine noise, noise from construction sites, nuisance animals, insanitary conditions, etc. Investigations have been undertaken and enforcement notices or expiation notices issued where appropriate.

The illegal dumping of litter/rubbish is also followed up by Council's community safety staff and requires detailed investigation and evidence collection.

General Inspections

Parking

Car parking in the parking regulated areas within the Council has been generally compliant within the reporting period. However 41 expiations were issued within the reporting period for parking on the yellow line near the Two Wells Bakery.

Livestock

The majority of wandering livestock complaints made to Council related to livestock wandering between private properties. Council also works closely with local police as livestock wandering on road reserves can also become a road safety hazard. In this regard Council can issue expiations to stock owners for allowing stock to wander onto a roadway pursuant to Council By-law No 3 Roads Part 2.3.2 Cause or allow any animal to stray onto, move over, graze or be left unattended on any road.

Abandoned vehicles

Abandoned vehicles have generally been stolen and burnt. Most are recovered by insurance companies or the owner after Council officers make enquiries. Council was required to recover four abandoned vehicles during the 2019/2020 year.

Library Services and Programs

The Adelaide Plains Library operates from three (3) sites. The main library is located in Two Wells, housed in the State Heritage listed Institute Building, at 61 Old Port Wakefield Road. There is also a small branch at the Council's Principal Office in Mallala and a depot at the Windsor Institute, which is run and opened by a local volunteer on Sunday mornings.

Council employs 2.8 FTE library staff (including a qualified librarian) and through a Memorandum of Understanding with the Town of Gawler (2018-2020), their casual library officers operate from the Two Wells Library on occasions, to cover staff absences.

Our library patrons have continued to enjoy the benefits of the One Library Management System (1LMS), as they are able to borrow and return items using just one library card from any South Australian public library. Moreover, library borrowers can access and reserve items from the whole state's library resources, through the Adelaide Plains Library catalogue, which can be accessed via both the Council website and the Libraries SA app. When their reserved items are available for collection, patrons have the option to pick up the items at their preferred library.

Library borrowers (by entering their unique borrower and pin numbers) also have the opportunity to download a large collection of e-books, audio books and magazines (which can be accessed through the library's catalogue). Access to databases including My Health and Well Being, Lynda Library (offers training courses) and Ancestry Online (library version) are also available to registered library patrons. Public Library Services have responded to the needs of patrons accessing the Library Wi-Fi. Users are now able to access Wi-Fi without being registered library members and downloading data limits have been increased from 1gb to 5gb. This financial year **7,436** people visited our library buildings.



Two Wells Library



Mallala Library

Adelaide Plains Library Facebook Page

Council at its February 2019 Ordinary Council meeting endorsed the ongoing operation of the dedicated Adelaide Plains Library Facebook page beyond the initial six (6) month pilot period. The Library Facebook page continues to be well accessed by the community and, as the below statistics show, there is an increasing number of people regularly viewing it.

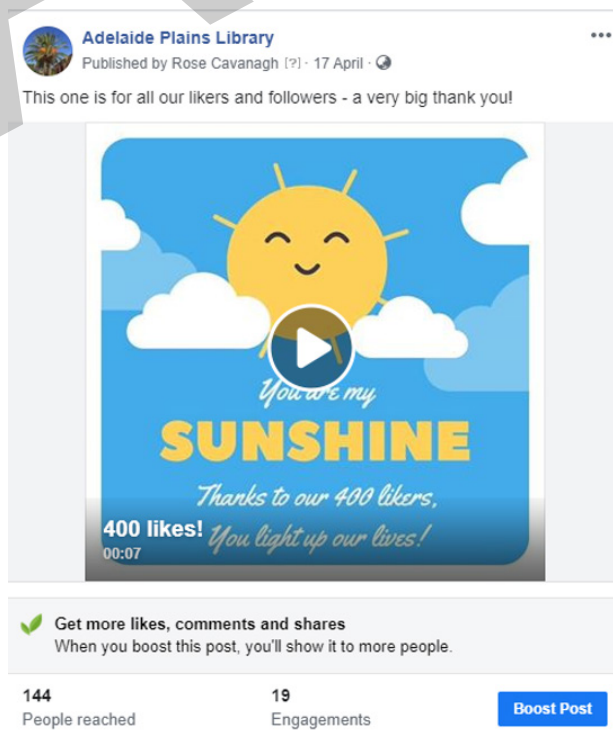
The table below provides details of Facebook statistics from October to December 2018, (when the Facebook page was first launched) to the current quarter (April to June 2020).

| Library Facebook Activity | Oct – Dec 2018 | Jan – March 2019 | April – June 2019 | July – Sept 2019 | Oct – Dec 2019 | Jan – March 2020 | April – June 2020 |
|----------------------------------|-----------------------|-------------------------|--------------------------|-------------------------|-----------------------|-------------------------|--------------------------|
| Total number of posts | 82 (27.3) | 103 (34.3) | 106 (35) | 115 (39.3) | 106 (35) | 117 (39) | 172 (57) |
| Total post views | 6,213 (2,071) | 15,335 (5,111) | 21,410 (7,137) | 17,038 (5,679) | 36,913 (12,304) | 37,510 (12,503) | 37,807 (12,602) |

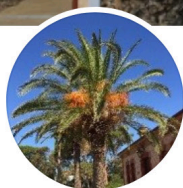
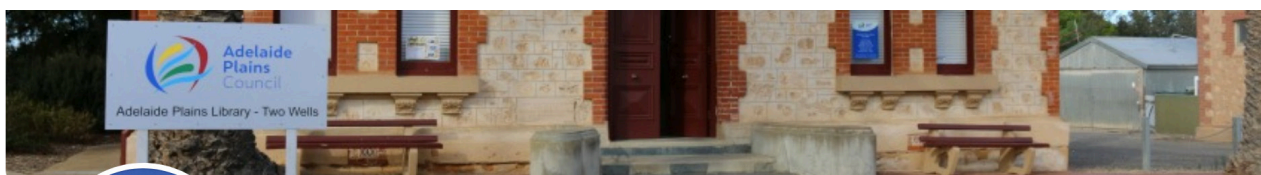
(monthly average in brackets)

The Adelaide Plains Library Facebook page reached a milestone on 17 April 2020 with 400 followers. As at 30 June 2020, there are 451 people following the Facebook page.

The Adelaide Plains Library Facebook page has continued to be a popular and effective way of informing the community about library and community services. Staff book recommendations and entertaining light jokes are also regularly featured. The ever popular “Throwback Thursdays” posts, with local historic photographs and comments, attract a lot of interest.



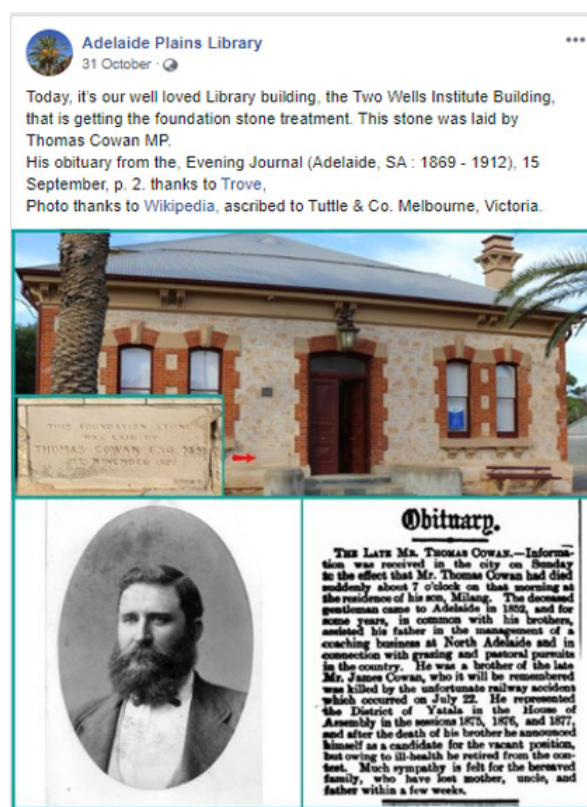
APC Library and community Facebook achievement – 400 followers



Adelaide Plains Library

@AdelaidePlainsLibrary · Library

A 'snapshot' of APC
Facebook posts:



Children's University Australasia (University of Adelaide Outreach Programs)

Adelaide Plains Library became a validated 'learning destination' as part of the Children's University Australasia (CUA) programme on 30 April 2020. The CUA provides 5 to 14 year olds free access to exciting and innovative learning activities and experiences, 'outside' of their classroom. Once children have attended the required number of accredited sessions, they are presented with a certificate at a ceremony held at the University of Adelaide, dressed up for the occasion in a cap and gown.

Tech Savvy Seniors Classes



The Adelaide Plains Library offered further Tech Savvy Seniors Classes in July and August 2019, holding classes at both the Two Wells and the Mallala Libraries. This program is a joint partnership between the South Australian Government and Telstra with funding also provided by the Office of the Ageing. Classes were tailored for the needs of the 21 seniors who attended, and covered sessions about eBooks and eMagazines, Facebook and basic computer skills. Staff regularly offer assistance to patrons in the use of their digital appliances.



Residents enjoying our Tech Savvy classes

Library Events

Author Events

Adult events continue to be well attended by the community. Darry Fraser visited Two Wells on Thursday 28 November 2019, at the start of her national tour to promote her latest book "The Good Woman of Renmark". Thirty people enjoyed listening to Darry, who resides in Kangaroo Island, at the Two Wells Uniting Church Hall. She proved to be an inspiring speaker, who talked about her interesting journey as a historical fiction author.



To celebrate "Get Online Week 2019" which runs across the nation (from 15 to 21 October 2019), the Library hosted social media consultant Kristy Schirmer on Tuesday 25 October 2019. To stage this event, staff were successful in obtaining \$1,500 in grant funding from "Be Connected", an Australian Government initiative committed to empower all Australians to thrive in our digital world.

Kirsty spoke about how to access online health information and digital health literacy tips. She was very well received by the audience of 30 people, and provided a lot of useful advice regarding reputable health focused websites.

Not only do these library events keep our guests entertained and informed, but they also provide very valuable social and networking opportunities.



Mrs Judy Heaslip and Councillor Boon waiting for author Darry Fraser to sign their books.



Mrs Maxine Bell, Kirsty Schirmer and Mrs Carolyn Billing

National Science Week

Staff obtained funding (\$240) from the National Science Week SA Community Grant to hold a Science Spectacular Show at the Two Wells Council Chamber on Wednesday afternoon, 14 August 2019. The presenter demonstrated the 'pressure theme' through the use of balloons, dry ice, gas bubbles and a smoke machine to explain the various principles. The children were very impressed and enjoyed being able to take a 'makers' bag home. This 'goody bag' contained materials to make a sundial, straw balloon rocket blaster and a lemon molten volcano.

National Science Week aims to encourage children to have an interest in science pursuits.



*Blade Hallett and Madalyn Wandel
with Mobile Science Spectacular
facilitator David*



South Australian Living Artists (SALA) 2019

Once again, Adelaide Plains Library participated in the State's annual SALA Exhibition. This Festival aims to promote and celebrate the work of the many talented artists who live in South Australia. SALA artwork is more accessible to the whole of the community, as many of the exhibition venues such as cafes and libraries, are less 'formal' places where people of all ages and backgrounds congregate.

This year's theme was "Spread your wings", to reflect the diversity and vastness of the Council area.

The Two Wells Library was transformed into an art gallery during the month of August. Member of the public were welcome to view the Exhibition pieces, during the Library's regular opening hours. A wide variety of artwork was on display (traditional, modern and contemporary), including colourful quilts, sculptures, photographs, painting and even drums.

Mayor Wasley officially opened the Exhibition on Wednesday 31 July 2020. This year 15 talented artists entered the Festival and over 50 pieces were exhibited, many of which cleverly incorporated this year's theme – "Spread your wings" – into the artwork.

SALA



SALA artwork displayed at the Two Wells Library



School Holiday Programs

Primary school aged children had a variety of school holiday programs on offer to enjoy, ranging from a cooking class to bubble making games.

During the July 2019 school holidays, children enjoyed participating in the Laygo Lego fun workshop held at the Two Wells Uniting Church Hall. This session provided children with the opportunity to build their own Lego creation from thousands of pieces. An interesting array of items were built including a space station, fairy park and horse ranch.



Children proudly displaying their Lego creations



Bonkers with Bubbles was held on Thursday 10 October 2019 at the Two Wells Oval and proved to be very popular. The children enjoyed blowing bubbles and joining in a variety of bubble games and bubble wand-making craft activities.

Left - Children showing their bubble making skills

During the October school holidays, a cooking session was offered at the Two Wells Council Chambers. On the menu were cold rolls and bliss balls. The children enjoyed the task of preparing the food but certainly the highlight was having the opportunity to enjoy eating it.

A total of 150 children (plus their parents/grandparents and siblings) attended our school holiday programs and science week event this financial year.

Right - Children busy at work at the cooking class, facilitated by Library Officer Rose Cavanagh



Summer Reading Program

Devised and supported by the State Library of Queensland, the Summer Reading Club is a national free program created for children and young people from pre-school to 17 years of age that aims to inspire the imagination and instil a love of libraries and reading.

On Wednesday afternoon 19 February 2020, Mayor Wasley hosted the annual Summer Reading Club party at the Two Wells Library. Sixty children registered their interest in this year's competition and almost 40 children completed their quota of reading at least ten books over the January school holidays. Mayor Wasley presented those children in attendance with a certificate and book prize. A fun time was had by all and of course afternoon tea was a fitting end to the celebration – certainly the giant sponge cake was enjoyed by both the children and their parents.



Councillor Boon, Mayor Wasley and participating children at the Two Wells Library for the Summer Reading Club party

Two Wells Book Group

The Book Group continues to meet on the first Wednesday of the month from 5.30 pm to 6.30 pm at the Two Wells Reading Room. Currently there are nine (9) members.

Two Wells Library Renovations

During May 2020, staff moved the whole of the Library's collection of almost 14,000 items off the shelves to enable the existing frayed and worn carpet to be removed and replaced with new commercial grade carpet squares. Then staff had the momentous task of moving the whole collection back again. This mammoth effort was well worth it, as staff had a chance to rearrange shelves and move some of the collections to ensure that the library stock is presented in the best light.



Photographs from the library Facebook post highlighting the staged library carpet renovations

On Tuesday 30 June 2020 internal blinds were installed on all the windows closest to the Two Wells Council Chambers. This will reduce direct sun damaging the library stock and staff will work in a more conducive environment, as they can monitor the level of glare from the circulation desk

Two Wells Toddler Read & Rhyme and Mallala Primary School visit

Sessions are held at the Two Wells Library, on the first Wednesday of the month from 9.30 am to 10.30 am, excluding school holidays. The children, accompanied by their parents or carers, enjoy listening to stories and participating in craft-themed activities, followed by a healthy snack of fresh fruit.

The Library staff also regularly partnered with the Two Wells Stepping Stone Childcare Centre and the Two Wells Community Children's Centre and ran similar sessions. A total of 242 children attended these pre-school library events. In October 2019 Reception and Grade 1 classes visited the Mallala Library where they enjoyed listening to stories being read and follow up craft activities, as well as learning about public libraries.

Justice of the Peace Service

A Justice of the Peace is available at the Two Wells Public Library every Saturday morning from 9 am to 11 am. Seven (7) volunteer Justices of the Peace are rostered to work at the Library Service.

Community Services

Celebrations and Events

Ageing In Style and Disability Expo

Community service representatives from the Town of Gawler, Light Regional Council, The Barossa Council and Adelaide Plains Council work together to co-ordinate expos targeted for older members of our community. These expos aim to provide information, to enhance independence and provide choices for residents to maintain and enjoy independent lives. On 22 August 2019, the Two Wells Community Centre was brimming with 43 stalls and over 100 people viewed an interesting array of displays.



Snapshots from the Expo

Australia Day 2020

A successful Australia Day breakfast was held on Sunday 26 January 2020 at the Mallala Oval with a cooked breakfast, catered for by the Mallala Lions Club. Approximately 210 people enjoyed this outdoor event, in near perfect weather conditions. Mayor Wasley introduced our Australia Day Ambassador and football legend, John Halbert. Mr Halbert spoke of his time as an AFL player and coach, as well as recounting his life growing up in South Australia. Mayor Wasley acknowledged the heroism of the State's volunteers and the resilience of the communities in dealing with the devastating impact of the January 2020 bushfires that affected the Adelaide Hills, Cudlee Creek and Kangaroo Island. These fires caused trauma to many South Australians including the sad loss of lives, properties, businesses, and animals. Members of the public were very generous in donating money to the South Australian Bushfire Appeal and just over \$500 was raised on the day.

The **Citizen of the Year Award** was presented to Mrs Rae Corston in recognition of her invaluable volunteer work for the Two Wells community and surrounding area for over 45 years. The Corston family moved to Two Wells in 1977 and Rae soon became involved in the local church, school and community life, assisting at many school functions and events. She helped to establish the Two Wells Softball Club, Hockey Club and Calisthenics Club where, along with other mothers, she sewed many uniforms and costumes. She was a founding member of the Two Wells and Districts Family History Group, researching and recording burial and death records, initially for the Two Wells Cemetery and then the remaining cemeteries located in the Council area. Mrs Corston was a member of the Two Wells Community Centre Committee and together with her husband Bain, contributed to the construction of the building in the early 1980s.

Mrs Corston was also a founding member of the Two Wells Melodrama Group which was formed in 1982 and she only recently 'retired' from the stage in 2013. She assisted with the creation of many costumes and props and willingly supported other members. She was often found in the main Hall after each performance, cleaning tables and quietly gathering all the tablecloths, taking them home to be washed and ironed before the next performance. Not one to slow down, since leaving the stage Rae has been a regular volunteer in the kitchen, helping to prepare the hundreds of meals for patrons. Her commitment to the Two Wells Melodrama was acknowledged when she was made a life member.



*Mrs Rae Corston with
Mayor Wasley*

In 1983, the Corstons purchased a sand and metal business, which included the local school bus run. Rae drove the primary school bus for over 20 years. She also drove the Council's community bus for almost 30 years, supporting many passengers along the way, and providing door-to-door service for those who need it.

In 2017, the Corstons were inducted into the National Road Transport Hall of Fame in Alice Springs.

Rae continues to volunteer at community events and visiting friends in need.

The **Community Event of the Year** was awarded to the Pinery Fire Memorial Grand Opening and the was the Pinery Fire Memorial and History of Grace Plains.

Victims and communities impacted by the Pinery Fires worked tirelessly together to develop a commemorative memorial in recognition of these fires. On Sunday 24 November 2019, the Grace Plains Community coordinated an official community event which was held on the eve of the anniversary of the Pinery Fire. Over 400 people attended this function held at the Grace Plains Memorial site to recognise, reflect and remember the impact and loss of lives. This community event was initiated and project managed by the Moquet Lee Trustees, with Chairperson Peter March being one of the main drivers, eagerly supported by many volunteers and local businesses. During the Pinery Fires, the local trees and infrastructure of the area sustained significant damage. This small community saw an opportunity for the area to rebuild and develop a suitable memorial that would be easy to maintain by local volunteers.

The Grace Plains History and Pinery Fire Memorial project proved to be a challenge and wouldn't have been achieved without enormous input from the local community, volunteers, Lions Club of Mallala, Council and local businesses. The intent of the project was to utilise the land at the rear of the old Grace Plains Church and current cemetery, that was gifted to the local community as a central permanent memorial and historic reference point. Refurbishing the Grace Plains Cemetery fencing and incorporating a new entry gate to enclose the total memorial area, known as the Moquet Lee Reserve, was also achieved.

This multi-faceted project includes pictorial displays depicting sporting achievements, as well as the Grace Plains Historical Church and Primary School, which are both important reminders of Grace Plains' rich history, which will not be forgotten.



*Peter March, Mayor Wasley
and Derek Tiller*

The **Community Group of the Year** was awarded to the Two Wells Melodrama Group. Since beginning in 1982, the Two Wells Melodrama has raised more than \$700,000 through its annual amateur productions. Raised funds have been distributed back to the Two Wells and surrounding community. A significant amount of money was earmarked for improvements at the Two Wells Community Centre, providing a much improved kitchen facility and creating a backstage area. The Melodrama Group also donates a portion of ticket sale proceeds to a number of local organisations, that provide volunteers to help with the massive task of catering two and three course meals for the more than 800 people who attend their shows each year.

The Melodrama Group is run entirely by volunteers, with more than 100 people involved at each of its six performances each year. Volunteer roles extend to 'behind the scenes'

Finally, a Citizenship Ceremony was conducted on Australia Day, where one (1) new conferee made the pledge of commitment in her final step to become an Australian Citizen.

Anzac Day and Remembrance Day

Formal ANZAC and Remembrance Day services held at the Two Wells and Mallala War Memorials were provided with wreaths on behalf of Council. Smaller community memorial services were held around the District including at Parham and Thompson Beach. These events are organised by the community with Council playing a small role ensuring the memorials are well kept.

technical skills, 'front of house' interacting with the guests, workers assisting in the kitchen, stage managers and of course people who are prepared to tread the boards.

The Two Wells Melodrama Group is an outstanding and unique group which has been supporting local community and sporting groups for over 40 years.



Mayor Wasley with members of the Two Wells Melodrama Group

Outdoor Cinemas

Family members flock to these free Outdoor screenings and together watch a 'fun filled' film. Additionally, local sporting groups have an opportunity to raise funds through the selling of food and drinks on the night. On Friday 28 February 2020, Dumbo was enjoyed by approximately 100 people. Unfortunately the Outdoor Cinema event scheduled to be held on 13 March 2020 at Dublin was cancelled due to unfavourable weather conditions.

Citizenship Ceremonies

Ten (10) residents made the pledge of commitment to become an Australian Citizen in the 2019/2020 financial year. New conferees have come from a number of countries including the Philippines, United Kingdom, Poland and Romania.

Newly conferred Australian citizens Michael Lavelle Williams and Ethenia Gilsenan-Reed



Grant Funding

Community Partnerships – Individual Sports and Cultural Fund

Council recognises the outstanding talents of individuals within the District who have excelled in their chosen field of sport, recreation or cultural activity through the Community Partnerships Fund. Residents who have been selected to represent South Australia at a State, National or International level may be eligible to receive some financial assistance (in line with the Funding's Guidelines).

In the 2019/2020 financial year, eight (8) residents received funding to enable them to attend and compete at a State level in a variety of sports including rugby, calisthenics, soccer, karate and ten pin bowling.

Two Wells Community Fund (TWCF)

The Two Wells Community Fund was established as part of the Two Wells Residential Development Deed between Council and the Hickinbotham Group. The purpose of the Two Wells Community Fund is to finance or subsidise Community Fund Infrastructure (recreation and other community facilities and services) located within the Hickinbotham Development site or within the Two Wells township. The Two Wells Community Fund aims to encourage and support locally based community projects or services.

The Two Wells Community Fund Committee (TWCFC) is responsible for overseeing and allocating funds. The TWCFC comprises three members: the Honourable John Dawkins (the Independent Chairperson), Council's General Manager Development and Community and Ms Ruth Vagnarelli, as a representative of the Hickinbotham Group.

In this financial year, there were two (2) rounds offered for community groups and organisations to apply for funds to assist with their respective projects.

The Two Wells Community Fund Committee met on 22 October 2019 and four (4) groups were successful, and a total of \$12,716 was allocated for:

- The Two Wells RSL Sub Branch received a grant of \$2,500 for their enclosed pergola project
- The Two Wells Football and Netball Sport Club received \$3,216 to purchase sporting equipment
- The Two Wells Craft Shop were awarded \$2,000 to pay for the installation of wrought iron gates
- The Two Wells District Tennis Club were allocated \$5,000 to be used for their Clubhouse upgrade

The TWCFC met by electronic means on Friday 8 May 2020 to consider applications received for the third round. Four (4) groups received a total of \$16,909 for the below projects:

- St. Joseph's Catholic Church – Two Wells were awarded \$7,500 to complete their original vision of the Church building
- St. Paul's Anglican Church – Two Wells received \$4,174 to replace the Church carpet (which had been laid over 40 years ago) and erect a carport to provide a suitable meeting place for local community groups
- Two Wells Bowling Club – were allocated \$3,000 which will be used to purchase 10 sets of bowls to extend the number of players who can participate in their social lawn bowling events
- Two Wells Craft Shop – were successful in obtaining \$2,235 to be used to enhance and upgrade their community garden.

On Thursday 11 June 2020, the Honourable John Dawkins, joined by Mayor Wasley and Design Director of the Hickinbotham Group Ms Ruth Vagnarelli paid a visit to each of the successful community groups to congratulate them and present them with their 'mock' cheque. The groups were very proud and eager to discuss their projects.



*The Honourable John Dawkins MLC
congratulates Two Wells Tennis Club
Inc. representatives*



*The Honourable John Dawkins MLC
congratulates Two Wells Craft Shop
representatives*

Community Transport

Community Bus

A total of 83 passengers utilised the monthly community bus service travelling to the Elizabeth City Centre during the months of July 2019 to March 2020.

Community Passenger Network

Council continues its alliance with the Mid North Community Passenger Network in collaboration with Wakefield Regional Council, Goyder Council and auspice body Clare and Gilbert Valleys Council. The Network provides transport for members of the community to attend medical and health appointments, locally or in the metropolitan area. To be considered eligible for this service, the resident needs to have no or very limited travel options. There is a vehicle based at Mallala and a total of seven (7) Council volunteer drivers share and provide this service.

In 2019/2020 the service was used for a total of 228 trips, whilst in the previous financial year residents accessed this service for 215 trips. Councillor Boon is Council's representative on the Mid North Community Passenger Network Advisory Committee.

Tourism

Council continues to promote tourism opportunities through the Visitor Information Outlet located in the Two Wells Service Centre.

Support for Local Community Events

The Two Wells and Mallala Street Parade/Parties are run by local community groups, with support provided by Council including their insurance payment.

Council and the Community

Adelaide Plains Council Historical Committee (APCHC)

There are seven (7) Committee members, as well as the Chairperson, Deputy Mayor Strudwicke who serves on this Section 41 Committee of Council. As per the Committee's Terms of Reference, the Committee aims to:

- make recommendations to Council on historical and heritage matters
- respond to local and family history inquiries relating to Council
- collect, preserve and exhibit collection items
- co-ordinate the management of the Mallala Museum facility.

The Committee members have continued to work on the Transport Gallery Refit (grant money received from the History Trust of South Australia). Additionally, through the generous public donations of almost \$9,000, the Committee are keen to rehouse the historic REO Speedwagon fire truck into its own shed.

Long term serving Committee Member, Mrs Margaret Tiller sadly passed away in June 2020. Her extensive local history knowledge and enthusiasm for our Mallala Museum will be sorely missed.



Community Group Relocations

Community Service staff worked closely with local groups to determine potential future sites for the organisations affected by the Two Wells Town Centre Redevelopment.

The Adelaide Plains Equestrian Club has entered into a formal lease for a portion of the Clara Harniman Reserve in Lewiston, and have now established an excellent facility.

A new location was determined and endorsed for the Two Wells First Scout Group. Work has commenced on preparations for the lease of the site at the rear of the Two Wells Bowling Club car park, which has good connections to the sport and recreation precinct in the Town.

Staff have continued to work with the Two Wells Trotting Owners and Trainers Association to establish a new permanent location.

The Adelaide Plains Kennel & Obedience Club have a formal lease agreement for a portion of Clara Harniman Reserve in Lewiston and work has commenced at the site to develop a suitable facility.

Staff have also been instrumental in assisting the Two Wells Branch of Meals on Wheels (MoW) find a permanent location after their home of over 30 years at the Uniting Church Hall was deemed unsuitable.

Council Units

Council owns seven (7) single bedroom units located at 10-12 Aerodrome Road, Mallala (known as Dunstan Court) and one, two bedroom courtyard villa located at 2/7 Chivell Street, Mallala (Unit2/7). The units are currently managed by Council staff, who oversee unit maintenance, tenant lease agreements and filling unit vacancies (currently there is one unoccupied unit). Tenant Entry Criteria was adopted by Council in 2018:

- minimum age of entry will be 55, with a preference given to those over 65
- applicants must be able to live independently
- preference will be given to residents currently residing within the Adelaide Plains Council boundaries, or with a demonstrated connection to the district
- residents will not be excluded on the basis of assets or income

Council Volunteers

Council is very fortunate that approximately 65 people gladly volunteer their time as 'official' Council volunteers. Our volunteers include Justices of the Peace who are available to assist at the Two Wells Library on a Saturday morning (9 am to 11 am). The Two Wells Lions Nursery project (located in front of the Two Wells Depot grounds) has tendered and grown native plants which, once established, are planted in the Council area.

On 7 and 10 September 2019, two (2) training sessions for volunteer Justices of the Peace who reside in the district were held. With recent changes to the Justice of the Peace Handbook, these sessions proved very beneficial to our Justices as they covered updates regards Advanced Care Directives, Enduring Power of Attorney, Affidavits and Annexures.

Regional and Local – Disability Access and Inclusion Plans (DAIP)

Community Services staff are monitoring and rolling out these Plans, which were endorsed by Council in 2018. Council's DAIP contains proactive actions for improving Council policies, practices, services and facilities to ensure equitable access for all members of the community and visitors to the area. Community Services staff are working with their neighbouring council colleagues to implement the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan.

Two Wells Pump Track

Council endorsed trialling the installation of a pump track at Hart Reserve for a 12 month period at its Ordinary Council meeting held on 24 February 2020. The Two Wells Regional Action Team (TWRAT) have been advocating for a skate park for young people for the past 20 years. TWRAT, taking on board community feedback, decided to invest in the more affordable option of a Pump Track. In mid-March 2020 the pump track was set up at the Hart Reserve to be enjoyed by the community.



Infrastructure and Environment

- Community Infrastructure
- Capital Works & Maintenance
- Operational Works
- Waste Management
- Horticulture Service
- Coastal Management

The Infrastructure and Environment Department manages and maintains Council's civil assets including roads, footpaths, bridges, above ground and underground drainage, parks and gardens, reserves, depots, quarry operations. The department also provides support emergency services in the preparation, response and recovery phases of emergency management.

Community Infrastructure

Development within Adelaide Plains Council is rapidly advancing with the Hickinbotham Developments Eden and Liberty in the Two Wells Township taking form. Gracewood in the Mallala Township is in advanced planning phase.

The Eden Development Stage 6 and Liberty Stages 1 and 2 Civil Construction was recently handed over to Council. This infrastructure consists of sealed roads, kerbing, footpaths, stormwater catchment reserves, street trees and lighting.

Capital Works & Maintenance

The following capital and maintenance works were undertaken during 2019/2020:

Seal Rehabilitation

- Parham Road – Beach Road to First Street
- Old Port Wakefield Road Two Wells
- Chivell Street Mallala

Unsealed Road Resheeting

- Daniel Road - Long Plains Road to Shannon Road
- Wild Horse Plains Road - Sandy Brae Road to Seal
- Long Plains Road - Windsor Road to Rowe Road
- Shannon Rd -Jenkin Rd to Rowe Rd – Calomba
- Broster Road - Balaklava Road to Franks Road
- Fidge Road - Murphys Crossing Road to Brady Road
- Augner Road - Gawler Road to Oliver Road
- Buckland Park Road - Bailey Road West to Shellgrit Road
- Fertile Avenue - Bailey Road West to Artesian Road West
- Williams Road - Gawler Road to Sharpe Road
- McPharlin Road - Sharpe Road to Gawler Road
- Middle Beach Road - from Smith Road to The Esplanade
- Light Beach Road - Port Wakefield Road to Wylie Road
- Frost Road - Port Wakefield Road to Rowe Road
- Wylie Road - Port Wakefield Road to Light Beach Road
- Thompson Road - Port Wakefield Road to Shingleback Road
- Schutt Road - Schlodder Road to Ruskin Road – Dublin
- Clonan Road - Port Wakefield Road to Angove Road
- Helps Rd - Lynch Rd to Worden Rd – Redbanks
- Hancock - Lynch Road to Cheek Road

Construct and Seal

- Shannon Road Carslake Road to Old Dublin Road (Stage 2)

Stormwater – Kerbing Renewal

- Chivell Street Mallala – Wasleys Road to Joseph Street - New kerb road sealing
- Drew Street Two Wells – New kerb and traffic calming protrusions
- Old Mallala Road Two Wells - Noble Crescent to North end



*Parham Road
reseal - Beach Road
to First Street*



Shannon Rd -Jenkin Road to Rowe Road – Calomba: Please note trimmed Vegetation



Shannon Road Stage 2 Construction and Sealing Dublin Road to North of Old Dublin Road



Chivell Street Mallala – Wasleys Road to Joseph Street - New kerb road sealing and footpath



Drew Street Two Wells – New kerb and traffic calming protrusions, Tree planting and new seal



East side of Old Mallala Road Two Wells - Noble Crescent to North end – New kerb and shoulder seal



East side of Old Mallala Road Noble Crescent to North end – New kerb and shoulder seal

Footpath Renewal

- Chivell Street Mallala - Joseph Street Road to Mary Street
- Elizabeth Street Two Wells - Old Port Wakefield Road to William Street

Equipment/Plant Replacement

The following equipment was replaced as part of the 2019/2020 plant replacement program:

- Ride-on Mower trailer
- Ride-on Mower
- Skid Steer Road Broom
- Tandem tipper and Dog trailer
- Horticulture tip truck
- Heavy Duty plant trailer
- Wood chipper



*Chivell Street Mallala - Joseph Street
Road to Mary Street - Footpath upgrade*

Operational Works

The Operational Works Programme provides for the construction, maintenance and management of the following key services:

- Transport facilities (roads, bridges, storm water systems, and footpaths);
- Management of Quarry operations;
- Parks, ovals, gardens, reserves, street scapes and roadside vegetation;
- Flood mitigation (coastal and flood plain locations);
- Cemetery operations;
- Waste and recycling collection / transfer stations / illegal dumping;
- Public conveniences & barbecue facilities;
- Engineering assessment of development applications; and
- Plant and depot operations.

These services are provided by the following work groups:

- Construction/Maintenance;
- Waste Services;
- Horticulture Services;
- Workshop/General Maintenance and
- Selected Contractors

Quarry Operations

Council currently engage contractors to raise and crush road making material.

As a result of Council's decision to contract quarrying and crushing operations, the below listed plant has been sold via online auctions:

- Crushing plant, Generator and associated equipment
- Loader



Council's Old Crushing Plant and loader related to crushing operations sold via online auction

Waste Management

Kerbside Collection

SOLO Resource Recovery have continued with their contract to provide Council residents our kerbside waste collection service. This service provides residents in the townships of Two Wells, Dublin and Mallala a fortnightly Garbage, Recycle and Green Organics service. Residents in the remaining areas receive a fortnightly Garbage and Recycle collection service.

If you are unsure or if you have any questions relating to Council's Kerbside Collection Service please contact our service provider, Solo Resource Recovery on 1300 46 76 56.

Being able to offer residents a cost effective and efficient kerbside collection service remains a focus of Council. Council is steadfast in its commitment to reducing costs borne by the residents for this user pays system.

Illegal Dumping

Council's records indicate that, in 2019/2020, \$84,409 was spent to address illegally dumped waste from land and roads under Council's care and control.

The illegal and unsightly problem of dumped rubbish continues to persist throughout the Council district. No locality seems to be immune from this practice but Lewiston and the coastal settlements have been the most frequently affected areas.

Council officers continually find evidence in this rubbish that points to the majority of identifiable offenders are from neighbouring council areas.

Dumped matter included tyres, organics, furniture and asbestos, varying in size from boot loads through utility loads up to and including trucks.

Transfer Stations

Council owns and operates transfer stations at:

- Two Wells Transfer Station, Wells Rd, Two Wells
- Mallala Resource Recovery Centre, Limerock Rd, Lower Light (This site is currently closed)

In September 2019 Council resolved to close the Mallala Transfer station for a 12 month trial period to gauge the impacts on residents and to gain savings to Council.

The impacts of the 12 month trial closure will be assessed and reported to Council in late 2020.

Both facilities are licensed to receive various materials including but not limited to:

- Organics
- Building material (not asbestos)
- House hold garbage
- Used motor oil (domestic quantities)
- E-Waste

To reduce the risk of inadvertently receiving asbestos contaminated materials in loads of domestic hard waste, Transfer Station staff carry out thorough inspections of hard waste, to ensure no contaminated material is present, if any suspected contaminated material is identified in a customer's load the staff member has been directed to photograph the load with the vehicles registration number and direct the customer to the nearest site licensed to receive contaminated waste.

Horticulture Services

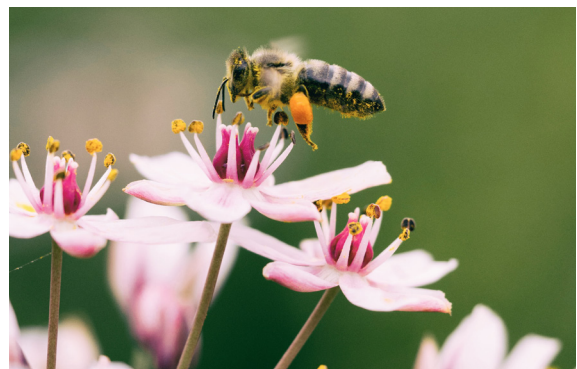
Horticulture services employs four (4) staff that undertake many activities throughout the year, including:

- Parks and Gardens maintenance – lawn mowing, pruning, fertilising, irrigation, insect control, weed control, mulching, rubbish and graffiti removal
- Maintenance to all ovals under its care – Dublin, Mallala and Two Wells ovals. This includes; mowing, insect control, irrigation, weed control, fertilising and various other turf maintenance requirements
- General weed control throughout the district keeping all townships, cemeteries, Council sealed road edges and other Council land free of weeds
- Declared weed control in conjunction with the Natural Resources Management Board
- Care of our natural areas – Heritage Dublin Parklands, Barabba Scrub, Baker Wetland, Lewiston Wetland, The Rockies, reserves and all 103 RMS (Roadside Marker Scheme) sites where the majority of our remnant vegetation presides
- Slashing of roadsides, rural intersections and approximately 64Ha of reserves for fire prevention and safe sight distances
- Pruning of trees for the re-sheeting program, amenity pruning, safety related road clearance and line of site. This also includes rapid response during times of high winds during storm events

During the 2019/2020 financial year Council's horticulture team was able to deliver a range of projects, enhancing our green and open spaces for members of the community.

Council's street tree planting program has seen over 80 new street trees be planted within our townships. These trees will provide habitat and food for bird life, footpath and parking shade as well as softening and cooling streetscapes.

Beautification plantings were completed at Gameau Reserve (Tangari Estate), Mallala Depot, Rose Garden, Mallala Office and Lewiston Playground. Almost 500 new plants and over 30 trees made their way into the ground which will provide many attractive features and benefits over the years to come, including plenty of flowers for the ever so important bees.





Chivell Street, Mallala



Drew Street, Two Wells



Gameau Reserve - New Plants



Gameau Reserve - New Plants

Irrigation upgrades and installations were completed at Gameau Reserve to provide water for the new plantings. The Dublin Lions Park also received a new irrigation system, ensuring the grassed area will remain adequately watered throughout the warmer months.



Dublin Lions Park - New Irrigation

Through Council's revegetation program over 1200 tube stock were planted at the end of autumn through to the beginning of winter. The Two Wells Nursery were responsible for growing the majority of the plants. A Volunteer planting day was held in late June which enabled nursery volunteers to plant the stock they had grown.



Gameau Reserve Dam, Volunteer Planting Day

Coastal Management

Council is home to over 55 square kilometres of coastal land. The Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara covers the majority of the coastal area and has high biodiversity.

In partnership with the Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board the externally funded Council hosted Coastal Conservation Officer position provides mutual benefits for both parties through cross boundary management and protection of the districts most important environmental asset, the coast. The position covers three (3) council areas Salisbury, Playford and Adelaide Plains Council. Within our Council area, targeted works are undertaken at Parham, Webb Beach, Thompson Beach, Port Prime, Light Beach, Light River Estuary, Middle Beach, Port Gawler and Buckland Park and encompasses community land, crown land and National Park.

Within Adelaide Plains Council the Coastal Conservation Officer contributed to

- 5,223 seedlings planted
- 25 ha of revegetation
- 1128 ha of pest plant control
- 1965 ha of Pest animal control

Across the three Council areas the Coastal Conservation Officer contributed to

- 5673 seedlings planted
- 90 ha of revegetation
- 1168 ha of pest plant control
- 2000 ha of pest animal control

Highlights over the past 12 months include

First year of propagation for the Two Wells Community Nursery helping to supply 50% of seedlings for the coastal program revegetation program and contributing to Council revegetation activities inland at the Lewiston Wetlands, Tangari Estate and the Duckpond in Mallala.

Yellowish Sedge Skipper Butterfly reintroduction. Successful reintroduction near Aldinga with signs of breeding on the release site. Breeding unsuccessful at the northern release site.

Friends of Middle Beach received their first grant as a group for revegetation works.

Vegetation monitoring within the Light River Estuary indicates positive outcomes as a result of the significant weed control and planting works undertaken on the site over the past 5 years.

The future for the Coast

Council will continue to monitor and remediate natural coastal areas within the region in collaboration with the new Landscapes Boards, Department of Environment and other relevant stakeholders providing benefits to both residents and the environment.



Two Wells Community Nursery



Middle Beach CWMS Woodlot Planting



Thompson Beach north planting activity



Yellowish Sedge Skipper butterfly collection trip

Finance and Business

Council's Finance and Business department is primarily responsible for strategic finance, budgeting, financial management/accounting, payroll, statutory reporting and compliance, preparation of Council's Annual Business Plan, performance reporting, treasury management, information technology, grants and subsidy administration as well as rating and property database administration and the administration of Council Cemeteries.

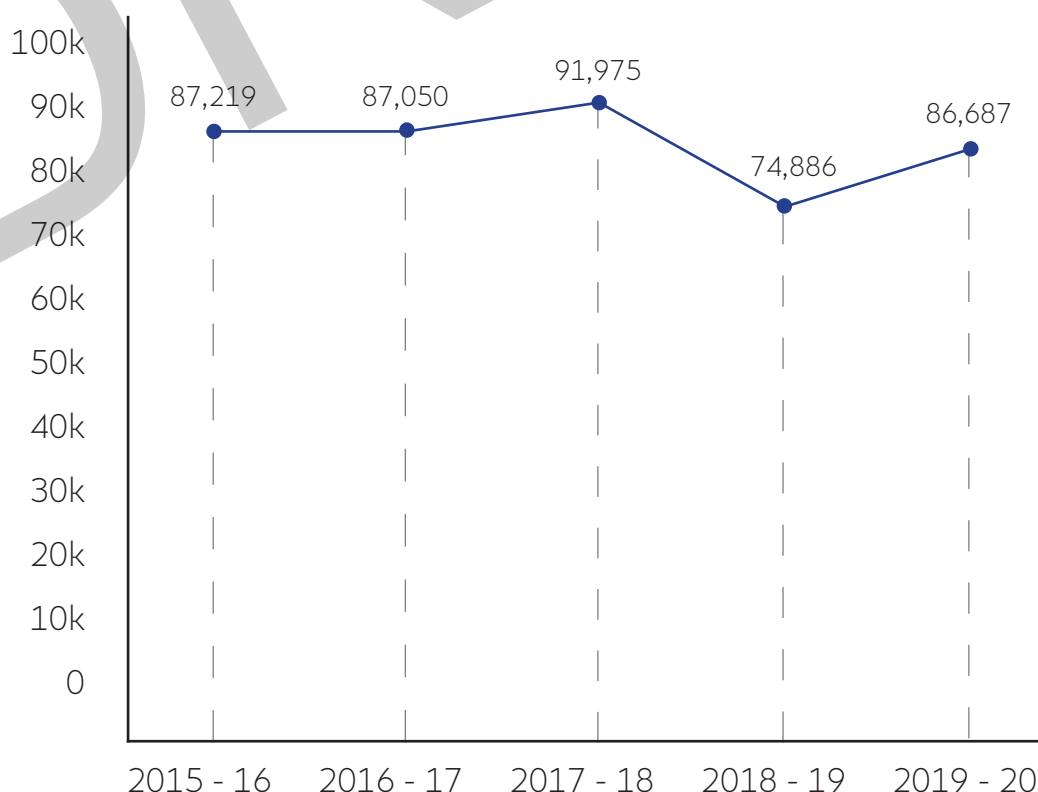
Information Technology

Council's Information Technology (IT) portfolio maintains and improves the stability and quality of Council's telephone and computer systems and provides support to staff and Council Members to perform their duties efficiently.

Over the past five (5) years Council's website has continued to be a popular resource for ratepayers. The launch of Council's new website and the live recording of Council meetings has resulted in an increase of visits to the website compared with 2018-2019 page visits as shown in the figure below.

The website offers access to Council's Strategic, Financial and Management Plans, Agendas, Minutes, Reports, Policies, Application Forms and other documents produced by Council. In addition, our community is able to access online services such as make secure electronic payments of rates, debtor and dog renewals.

Number of visits to Council website (apc.sa.gov.au) during past financial years



Key Strategic Projects 2019-2020:

- Review of Business Systems hosting to improve workflow productivity
- Implementation of Critical Business Hardware to replace existing fleet
- Consolidation of Systems to Centralised Location to reduce replacement costs
- Overhaul of Council's website to a new platform

Key Operational Projects 2019-2020:

- Implementation of electronic meeting software to meet the requirements during the COVID-19 pandemic
- Research and develop online streaming presence for public viewing of Council Meetings
- Setup of remote working systems for staff in order to maintain integrity of data and business continuity.
- Electronic Stamping Software Install to streamline Development Application Workflow
- Negotiation to replace document output devices and document capture systems
- Ongoing staff security awareness training and development

Long Term Financial Plan

Council's Long Term Financial objective is to be "a Council which delivers on its strategic objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual council rate bill".

Financial sustainability means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. Council's Long Term Financial Plan has been developed based on the following budget principles.

Principle 1: Breakeven budget

Cost of annual Council's services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those Council services, programs and assets.

Principle 2: Rate Stability

Annual rate collections are fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.

Principle 3: Infrastructure and Asset Management

Maintain Infrastructure and Assets in line with the Council's Infrastructure Asset Management Plans.

Principle 4: Prudent Debt Management

Prudent use of debt to invest in new long term assets to ensure intergenerational equity between current and future users.

Overdue Council Rates

Council's main source of revenue is rates income as rates income as a percentage of total income is 72% in 2019/2020 Financial Year. Therefore, any overdue rates would add pressure on rate payers who pay their rates on time, by way of extra interest expenses on short-term borrowings Council's has to make to bridge funding shortfall.

The following graph shows Council's overdue rates at 30 June of each financial year compared to the total rates income (General Rates, CWMS charges, Refuse Levy & NRM Levy) of the relevant financial year since 2016. While the rate income has gone up by 24%, from \$8.113m in 2015/2016 Financial Year to \$10.097m in 2019/2020 Financial Year, overdue rates have gone up by 14%, from \$0.710m to \$0.810m during the same period.



Annual Rates Income and Overdue Rates (\$'Mn)

Relief to ratepayers financially impacted by COVID-19

During the year, Council provided relief for those rate payers experiencing financial hardships due to COVID-19. This includes:

- No fines or interest charged on rates that are currently overdue, until 1 November 2020.
- Flexible rate payment arrangement options (weekly, fortnightly or monthly).
- Postponed payment of fourth quarter 2019/2020 rates and first quarter 2020/2021 rates (with no fines or interest), until 1 November 2020.



Outstanding Council Borrowings

The fixed rate borrowings on 30 June 2020 were \$2.787m (Please refer to Table 1) for details. It is a reduction of \$0.687m when compared with the outstanding fixed rate borrowings of \$3.474m at 30 June 2019 as a result of repayment of loans instalments when they fall due.

Council didn't have any outstanding variable rate cash advance (CAD) facility drawn out from the LGFA at 30 June 2020 (no CAD loan as at 30 June 2019). The fixed interest loans have been provided by LGFA. The terms for LGFA loans range from ten (10) to twenty (20) years, with the interest rates varying between 4.45% and 7.05% per annum. To minimise the future financing costs, the current funding strategy is to utilise surplus funds in the first instance, with short-term funding needs being met via the utilisation of the CAD facility. A listing of all active loans are contained in Table 1 and Table 2.

Table 1: Outstanding Fixed Rate Debenture Loans at 30 June 2020

| Purpose of the Loan | Loan Term (Yrs.) | Principal Amount (\$) | Date of Borrowing | Date of Maturity | Interest Rate (%) | Balance (\$) |
|--|-------------------------|------------------------------|--------------------------|-------------------------|--------------------------|---------------------|
| Gawler River Scheme - Flood Plain Management | 15 | 116,000 | 15/03/2006 | 15/03/2021 | 6.20 | 11,455 |
| Gawler River Scheme - Flood Plain Management | 15 | 430,000 | 15/01/2007 | 15/01/2022 | 6.80 | 85,005 |
| Community Land - Mallala | 15 | 180,000 | 15/05/2007 | 15/05/2022 | 7.02 | 35,984 |
| Resource Recovery Shed & Ruskin Shannon Rd Development | 15 | 368,000 | 15/06/2007 | 15/06/2022 | 7.05 | 73,680 |
| Funding Depot and Plant purchases | 10 | 3,000,000 | 16/04/2012 | 16/04/2022 | 5.90 | 746,974 |
| Mallala CWMS Scheme (Repaid by the Mallala CWMS) | 20 | 1,910,000 | 15/06/2016 | 15/06/2036 | 4.45 | 1,833,645 |
| Total | | 7,704,000 | | | | 2,786,743 |

Table 2: Outstanding Variable Rate Cash Advance at 30 June 2020

| Loan Number | Purpose of the Loan | CAD Limit (\$) | CAD Facility Expiry Date | Interest Rate (%) | Balance |
|--------------------|----------------------------|-----------------------|---------------------------------|--------------------------|----------------|
| CAD 123 | General Council operations | 5,000,000 | 5/07/2028 | 3.35 | - |
| CAD 124 | General Council operations | 1,500,000 | 15/05/2030 | 3.35 | - |
| Total | | 6,500,000 | | | - |

All of Council existing fixed rate loans will be repaid by 30 June 2022 except for the Mallala CWMS loan which was obtained for 20 year period on 15 June 2016.

Financial Statements for the year ending 30 June 2020

*** Council will consider the 2019/2020 Annual Financial Statements at its Ordinary Meeting on Monday 23 November 2020 ***

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Appendix 1 - Adelaide Plains Council 2019/2020 Financial Statements

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Appendix 2 - Legtus Group Annual Report



2019/2020 ANNUAL REPORT

The Legtus Group AGM held on Friday 4 September 2019 adopted the annual report.

The Legtus Group Charter requires that the AGM receive the Legtus Group's Annual Report which may incorporate reports from committees and any representatives reports from other organisations.

2019/2020 ANNUAL REPORT

The Legtus Group Charter clause 6.3 Annual Report

6.3.1 The Legtus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legtus Group for the preceding Financial Year.

6.3.2 The Annual Report must incorporate the audited financial statements of the Legtus Group for the relevant Financial Year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

The Legtus Group is a regional subsidiary of:

- Adelaide Plains Council
- Barunga West Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the

Central Local Government Region of South Australia adopted the trading name of Legatus Group to which it is referred. The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

Contact Details: Address: 155 Main North Road CLARE SA 5453 PO Box 419 CLARE SA 5453
Telephone: 0407819000 Email: ceo@legatus.sa.gov.au Website: www.legatus.sa.gov.au

Legatus Group Board of Management: The Board consists of all principal members (Mayors) of the Constituent Councils which for 2019/2020 were:

| Council | Delegate |
|---------------------------------------|------------------------|
| Adelaide Plains Council | Mayor Mark Wasley |
| Barunga West Council | Mayor Leonie Kerley |
| Clare & Gilbert Valleys Council | Mayor Wayne Thomas |
| Copper Coast Council | Mayor Roslyn Talbot |
| District Council of Mount Remarkable | Mayor Phillip Heaslip |
| District Council of Orroroo Carrieton | Mayor Kathie Bowman |
| District Council of Peterborough | Mayor Ruth Whittle OAM |
| Light Regional Council | Mayor Bill O'Brien |
| Northern Areas Council | Mayor Denis Clark |
| Port Pirie Regional Council | Mayor Leon Stephens |

| | |
|------------------------------------|--------------------------------|
| Regional Council of Goyder | Mayor Peter Matthey OAM |
| The Barossa Council | Mayor Bim Lange OAM |
| The Flinders Ranges Council | Mayor Peter Slattery |
| Wakefield Regional Council | Mayor Rodney Reid |
| Yorke Peninsula Council | Mayor Darren Braund |

Office Bearers for 2019/20

| | |
|---|---|
| Chairman: | Mayor Peter Matthey OAM |
| Deputy Chairs: | Mayor Kathie Bowman Mayor Bill O'Brien |
| South Australian Regional Organisation of Councils | Mayor Peter Matthey Mayor Bill O'Brien |
| Chief Executive Officer: | Mr Simon Millcock |
| Auditor: | Dean Newbery and Associates |

Chairman's Report

It has been my pleasure to serve as Chairman in 2019/20 and take this opportunity to report on some highlights of the past year.

The Legatus Group provides a pivotal role in supporting member councils and advocating state-wide in the areas of Rating Equity for major energy producers, Community Wastewater Management Schemes, regional roads and coastal management. It is also taking a leadership role in the Regional Waste Management Strategy for the South Australian Regional Organisation of Councils (SAROC).

The organisation assisted all member councils in their successful efforts to access the Drought Communities Programme. The commitment by the Legatus Group on issues such as wellbeing, were a contributing factor for the State Government increasing resources to the Family and Business Support program, where two extra positions were made available. The drought continues to have a significant impact to regional SA, and our advocacy around inconsistencies re needs, assistance and funding are continued to be raised as appropriate.

The impacts of COVID-19 have been wide reaching, and I wish to recognise all councils in their efforts to support their communities. The disruptions to local government and Legatus will have an ongoing impact. Future implications are yet to be known, however as an organisation, strategic planning will assist in developing a way forward. As a broader region we escaped the devastating impact of bush fires in the summer of 2020. However, we acknowledge that there were significant impacts on the Yorke Peninsula, where member councils played a pivotal role in supporting communities.

Local government have been operating under the new LGA structure and this has meant a heavy load on our resources, for example, the new Planning and Design Code and consultation on the Local Government Reform Bill.

Announcements made by the state and federal government regarding funding for both the Horrocks and Barrier Highways are yet to result in any tangible results. The Road and Transport Infrastructure Advisory Committee have been active this year, and resulted in the renewed Deficiency Action Plan, a robust assessment of this year's Special Local Roads Program funding applications; and the release of the 2030 Industry Engagement report on the Legatus Group Regional Transport Plan. The Legatus Group 2019 Road and Transport Forum held in early July 2019 represented a very successful outcome by the committee, and future events are planned.

The region has been proactive in supporting the challenges and changing environment through the management of the Sector Agreement for the Climate Change Adaptation Plan, the release of a second report on a Regional Sustainability Hub, and the commencement of the Sustainability Hub Concept Plan (a Legatus Group funded project). The Legatus Group also managed the Yorke Mid North Coastal Management Action Plan which was released in early 2020 and have commenced (through funding from the Landscape Board) the implementation of the plan. In line with these initiatives the Legatus Group delivered a Regional Climate Ready webinar series throughout June due to COVID-19 restrictions.

We continue to encourage and foster closer working relationships with the three Regional Development Australia (RDA) organisations and Natural Resource Management Boards. Legatus Group was to have hosted the Yorke Regional Planning Forum in Clare, (impacted by COVID-19) a series of successful webinars took its place.

Legatus Group CEO committed large amounts of time to the development of the Conference and Forum and Mr Simon Millcock demonstrated immeasurable flexibility in changing these events to webinars at short notice. These events are available on our website as a result and provide a great resource. I also note with positivity his efforts to support regional councils through his role with the Functional Support Group re Waste and as the Chair of the Regional LGA Executive Officers Forum. On these collaborations, and his input, I again commend his work.

Collaborations have continued with regional organisations through the delivery of the Creative Industries report, Visitor Information Services report and Youth into Volunteering report. The collaboration and establishment of MoUs and partnerships with South Australian Universities, the City of Prospect and the Smarter Regions CRC are fruitful associations with long term benefit. The board through its CEO continues to position the Legatus Group as a proactive force in the region for engagement with all tiers of government. These advocacy and collaborative activities have enabled the securing of valuable and cost-effective research in areas that are of significance to local government, stakeholders and community.

The Audit and Risk Management Group Committee have ensured that the work plan has assisted us in improving our governance, and recommendations around variations to our policies and charter.

There has been valuable feedback gained from the Legatus Group Management Group meetings and information sharing opportunities by and for the CEO group. I note with interest their involvement with the Planning Commission and the ongoing discussions on Local Government Risk.

The Community Wastewater Management Advisory Committee assisted in the extension of the Joint CWMS program, staging of a successful SA conference and overseeing the release of the regional sludge viability report. Their continued work on issues around training and reduction in red tape is to be commended.

Whilst still in its infancy the Legatus Group Visitor Information Services Advisory Committee, are a great support via recent webinar, on the reopening of tourism in our region.

It has been pleasing to see the continued dialogue with the six State Government Members of Parliament, and our Federal Member. We are particularly enthused by their attendance at our board meetings.

In closing I would like to thank everyone who has taken a proactive role in progressing the strategic initiatives of the region. I thank Mayors Bill O'Brien (and also in his role on SAROC) and Kathie Bowman for your roles as Deputy Chairs.

Feedback tells that the reports prepared by Legatus Group CEO are progressed to the South Australian Regional Organisation of Councils (SAROC), and to other stakeholders and partners in all tiers of government. The organisation strives to continue to provide and improve upon strong partnerships and a collaborative approach, with our other regional local government associations, stakeholders and tiers of government. These activities are coordinated and managed by our CEO Mr Simon Millcock. I wish to thank him for his committed, dedicated and consistent approach in the development and delivery of the of the goals and directions of the board.

I would like to acknowledge all the Board members and those who have committed time to the Advisory Committees in what has been a tumultuous year. Your valuable service to the communities and the region continues to provide much needed leadership into the future.

Mayor Peter Matthey OAM
Chairman Legatus Group

CEO Report

In 2019-2020 the Legatus Group undertook a series of research papers and completed or commenced projects associated with the Legatus Groups Strategic and Business Plans, Yorke Mid North Regional Plan, Regional Climate Change Sector Agreement and the SAROC Strategic and Business Plans. The effort this year was to identify key projects in these plans and ensure that engagement and data were to be the drivers for ongoing programs. This was designed to increase the level of interest from other possible partners and to secure increased funding for the region by ensuring alignment with grant programs.

There was a significant increase in interest in partnering with the Legatus Group which has seen the Legatus Group become one of only 2 South Australian Showcase regions for both the Smarter Regions Cooperative Research Centre submission and for the Hub and Spoke Regional Innovation Hub project. Coupled with the Legatus Group support has been securing for the region the 2020 Parks and Leisure SA/NT and Mainstreet SA Conferences.

This year included a number of successful grant applications which have been acquitted or reporting on accordingly with \$550,340 (75%) of the Legatus Group's income coming from outside membership fees. This has placed the Legatus Group in a solid financial position which is reflected in the forthcoming 2020 – 2021 business plan and budget.

This year saw my attendance and deliver of the agendas, minutes and reports to over 30 Legatus Group Board / Committee, Yorke Mid North Alliance and SAROC meetings whilst managing the delivery of several regional forums, workshops and webinars. Administration responsibilities included the added roles of Chairing the Regional LGA Executive Officers, Secretariat to the Murray Darling Association Region 8 and a member of LGA Functional Support Groups associated with COVID-19 reference groups.

There were a series of forums and workshops including the 2019 Legatus Group Road and Transport Forum (plus a further information session on the progress of Major Road works by DPTI) and the 2019 SA Community Wastewater Management Conference. These provided a valuable opportunity for increased knowledge for both Elected Members and Operational Staff for member councils.

In response to COVID-19 there was a digital preparedness webinar which included topics such as cyber security and a Tourism Recovery webinar. Both were developed specifically for the Legatus Group councils recognising the competing demands on operational staff and programs being run by the LGA and others.

Due to COVID-19 restrictions the planned Yorke Mid North Forum and SA Climate Ready Conference were cancelled after the planning had been completed. In their place were the successful 7 week series of webinars which included 23 presenters and over 250 people registered. These are a great resource for councils and can be found at: <https://legatus.sa.gov.au/regional-learning/>

The Drought played a significant role with input into the Future Drought Fund Consultative Committee and efforts to develop and identify a strategic approach to funding opportunities for the region. A working group was established and the delivery of a gap analysis on emerging themes for drought response and climate change resilience report <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Drought-resilient-region-Gap-analysis-and-emerging-themes-report-v2.pdf> was completed. This is being used to position Legatus Group projects such as the Smart Irrigation for Public Spaces, Stormwater Harvesting and Reuse of Wastewater along with support for Wellbeing projects at a broader strategic level.

Whilst unsuccessful for funding of one of the two regional wellbeing officer roles via the LGA the Legatus Group was successful in securing a Local Government Information Linkages and Capacity Building Program for an Inclusive and Accessible Tourism Experiences for the Yorke Peninsula project for 20/21.

Support has been provided to the Legatus Management Group for key presenters at their meetings and their dialogue around Local Government Risk Management and changes to Planning.

Partnerships have been strengthened in the year with regional and state-based State Govt agencies including: SA Water, DIPT, PIRSA, DIS and DHS. This has led to new programs and forums / workshops being held and or supported for our region. Further work is required in the health sector and offers to assist continue.

The following is a list of 2019/2020 Legatus Group reports and projects:

1. Rating Equity report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/03/Rating-Equity-Impact-Assessment-Final-Report-03Feb20.pdf> Note that the Legatus Group supports the approach by SAROC seeking a commitment from the State Government in working with local government on amendments to rating policy with regards to electricity generators.
2. Visitor Information Services report (completed and formation of advisory group) <https://legatus.sa.gov.au/wp-content/uploads/2019/08/Legatus-Group-Tourism-Visitor-Information-Services-Report-July-2019-Final.pdf>
3. Regional Transport Industry Engagement report (complete) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Industry-Engagement-Documents.pdf>
4. Regional Sludge viability report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2019/08/Final-Report-Draft-Legatus-Group-Sludge-Viability-Project-.pdf>
5. Local Roads updated deficiency report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Regional-Transport-Plan-Road-Deficiency-Action-Plans-Apr-20-endorsed.pdf>

6. Coastal Management Action Plan (completed and implementation project commenced) https://landscape.sa.gov.au/files/sharedassets/northern_and_yorke/coast_and_marine/ny_coastactionplan_final_050520.pdf
7. Creative Industries report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Final-Creative-Industries-Report-April-2020.pdf>
8. Youth in Music (commenced) <https://legatus.sa.gov.au/yim/>
9. Youth into Volunteering (report completed and projects commenced) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Final-Report-Youth-Volunteering-20-April-2020.pdf>
10. Brighter Futures – Project completed in Yongala, Mundoora, Balaklava, Crystal Brook and Jamestown and commenced with Orreroo Carrieton and Flinders Ranges.
11. CWMS (ongoing) with significant communication with CWMS staff, at the annual conference and in a series of communications sessions. The work has grown to have a state-wide scope and involves close collaboration with the LGA CWMS Manager. The work has focused on addressing the training needs, including for regulatory compliance; developing applications of new technology to equipment monitoring (in cooperation with UniSA); undertaking research into equipment selection and design criteria for new Schemes; and, advancing the concept of a biosolids composting plant to deal with CWMS sludge. More generally, the work is addressing the broader strategic aim of enhancing the governance of CWMS.
12. SA Regional Waste Management Strategy (commenced)
13. MoU and Strategic Research Action Plan established with University of SA and MoU established with the University of Adelaide
14. Reconciliation Action Research project (commenced)
15. Pit and Quarry Management report to SAROC (completed)
16. Restricted Access Vehicle Route Assessment Tool (completed and progressed to SAROC)

Benefits to constituent councils:

- Identify training needs for the Legatus Region Constituent Councils.
- Regional collaboration and priority setting and sharing of knowledge and resources in the areas outlined above.
- Delivery of regional strategic and business plans and annual work plans.
- Operate Legatus Group in accordance with legislative requirements and board policies and procedures.
- Well regarded by members and stakeholders as valid and relevant through regional collaboration and undertaking or supporting actions on identified priorities.
- Identify regional priorities through collaboration with members and stakeholders and develop agreed actions and/or support.
- Advocate with a single and united voice and in partnership with other Regional LGA's.
- Fostering of economic, environmental and social sustainability through pro-active, innovative, efficient and collaborative approaches to priority issues.

Benefits across the local government sector:

- Assistance with coordinating workshops and consultation sessions and improved regional delivery of LGA services.
- Identified and aided with regional and longer-term outcomes for Constituent Councils.
- Facilitates stronger regional collaboration on projects and areas for sharing of knowledge and services.
- Being able to undertake research projects on the needs specific to regional councils.

Observation:

This has been an extremely difficult year for all sectors of the community which is replicated in the local government sector. Working in isolation with increased workloads has been compounded with increased levels of anxiety and, as organisations we need to ensure the wellbeing occurs internally as well as with the support being provided to our communities.

The focus on securing data to assist in decision making and to assist with raising policy issues has seen continued constructive dialogue with Constituent Councils, Members of Parliament, Ministers, the Local Government Association SA, public servants and other regional stakeholders. The platform is in place to now expand on these reports and projects via tangible and constructive programs.

Simon Millcock
CEO Legatus Group

The Legatus Group Audit and Risk Committee summary of activities undertaken, and recommendations made during 2019-2020. The committee met on 4 occasions during 2019-2020 with the following attendance.

| Date | No of Members Attending |
|---------------|-------------------------|
| 22 Aug 2019 | 4 |
| 1 Nov 2019 | 3 |
| 13 March 2020 | 3 |
| 22 May 2020 | 4 |

| Committee Member | No of Meetings Attended |
|------------------------|-------------------------|
| Chairman Kathie Bowman | 4 |
| Mayor Denis Clark | 2 |
| Peter Ackland | 4 |
| Colin Byles | 3 |
| Ian McDonald | 4 |

The following table sets out the principal issues addressed by the Committee for 2019-20 year.

| Principal Issues Examined | Recommendations to Board |
|----------------------------------|---|
| Financial Report | No issues, unqualified audit, adopted for the 18/19 financial year. |
| Review of budget against actuals | Noted no issues and supported the allocation of the expenditure identified of carry over reserves and accumulated surplus for 20/21 business plan and budget. |

| | |
|--|---|
| Review of work plan, internal controls | Work planned maintained and review undertaken of policies including 3 new policies (1) Working from Home (2) Agenda items and Meeting Presentations (3) Board Members Code of Conduct being adopted |
| Charter | Variations to charter supported re the 5.1 budget via report on ways to assist with streamlining the current charter and the process for seeking approval of the budget and its reviews. |
| Business, Budget and Strategic Plan | Noted the development of the 2019-2020 business plan and budget and recommended streamlining of the presentation of current budget when reviewed. |
| Membership | Recommendations to Board re membership of Audit Committee |
| Equity / reserves | Recommendations to Board on levels to be held |

Chairman Kathy Bowman
Chairman Legatus Group Audit and Risk Management Committee

Financial Statement

The financial statement for the year ending 30 June 2019 was presented at the 4 September 2020 Legatus Group AGM. The Legatus Group Charter requires that the AGM receive the audited financial statement for the preceding financial year.

The 2019/2020 Legatus Group audited annual financial report was undertaken by Dean Newberry and Partners. This report was prepared by Mr Sean Cheriton The Flinders Ranges Council Acting Finance and Administration Manager and was an agenda item at the Legatus Group Audit and Risk Committee meeting held on 21 August 2020. This meeting endorsed the Legatus Group annual financial statement for the year ending 30 June 2019 as presenting a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial statement. The meeting also recommended that the Legatus Group retain Dean Newberry and Partners as Auditors for the year end 30 June 2021.

The reports and statements form part of the Legatus Group Annual Report and will be distributed to Constituent Councils for inclusion with their own annual reporting requirements.

The regulations also require that on an annual basis, the Chief Executive Officer of each Constituent Council, the Legatus Group Chair and the Chair of the Audit Committee provide a statement of certification that the auditor is independent of the subsidiary. This has been completed.

Appendix 3 - GRFMA Annual Report



The Barossa Council

ANNUAL REPORT 2019-20

Gawler River Floodplain Management Authority

Constituent Councils:

Adelaide Hills Council

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

City of Playford

Gawler



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Chair Report

The past year of the Gawler River Floodplain Management Authority's (GRFMA) operation has been challenging across many fronts. The impact of COVID-19 in the last half of the report year primarily presenting difficulties with communications for the 13-member Board representing the six constituent councils forming the GRFMA (i.e. Adelaide Hills, Adelaide Plains, Barossa, Gawler, Light and Playford), State and Federal governments and other stakeholders having interest in the protection of the Gawler River floodplain.

The GRFMA Board conducted six (6) Ordinary meetings and convened two (2) Special meetings during the report period. Further, the GRMA's Audit Committee met on four (4) occasions.

The GRFMA Audit Committee provides an important role between the Authority, its management and its constituent Councils. The committee provides suggestions and recommendations to the GRFMA Board about actions to be taken to enhance financial and operational governance, considered to be in the best interests of the subsidiary and its constituent Councils.

Numerous Committee and Working Group meetings were also undertaken enabling the progression of activities identified necessary by the GRFMA Board.

Sincere thanks are extended to all who have been available for e-meetings and alternate means of communication allowing the business of the GRFMA to progress effectively. Special mention is also made of the assistance of the Town of Gawler Council which provided staff and associated IT, permitting the scheduling and conduct of e-meetings as required.

Notwithstanding the above, there have been a number of significant achievements throughout the report period, some of which are briefly outlined below.

Charter and Governance – Charter Review 2 Review Implementation

As reported in 2019, a periodic review of the Charter and associated governance (Charter Review 1) had been primarily completed with a legal review of proposed amendments having to be taken prior to adoption by the GRFMA's Board which occurred on the 28 January 2020.

This stage of the review was undertaken to make provision for some immediate amendments to the Charter necessary for continuing operation.

A number of amendments were proposed and supported with the following identified as the most important:

- Increasing the Audit Committee's GRFMA Board member representation,
- Clear prescription of the powers, functions, and duties to be undertaken by the Executive Officer,
- Setting the constituent council's percentage share contributions for capital works having a maximum value of \$1 million, and
- Making provision for the GRFMA's to prepare a Strategic Plan, Long-term Financial Plan, Asset Management Plan, Annual Business Plan, and associated budget documentation.

A more comprehensive review (Charter Review 2) commenced in April 2020 with Jeff Tate Consulting being engaged to undertake the required work. This work which will explore further governance and operational processes including options for alternative management (i.e., other than the Authority) for the Gawler River and supporting financial arrangements. This work is due for completion and report to the Authority in December 2020. Following consultation and subsequent approval process with constituent councils it is intended any new Charter arrangements will be operational from 1 July 2021.

Northern Floodway Project Advocacy and Progress

Since endorsing the Northern Floodway Project, the GRFMA has maintained constant advocacy initiatives pursuing funding for the project.

Recognising the need to continue liaison with the Federal and State Governments, the GRFMA Board requested that a further Advocacy program be implemented. Working in conjunction with Mr Phil Harrison, Playford Council's Advocacy Officer, the Chair and Chief Executive Officers visited three (3) Federal Government Ministers, four (4) SA Senators, three (3) local Federal Government Members of Parliament, three (3) State Members of the Legislative Council and three (3) State Members of Parliament advising of the work undertaken by the GRFMA to progress the Northern Floodway Project and seeking financial support.

All politicians engaged with acknowledged the importance of fixing this recurring flooding issue. To date funding sources remain unclear.

Other activities undertaken recently importantly include:

- Liaison with the South Australian Stormwater Management Authority (SMA) indicating the need for a Stormwater Management Plan (SMP) to be undertaken for the greater Gawler River from its convergence with the North and South Para Rivers to its outfall with the sea. The work is deemed necessary to satisfy the requirements of the SMA and future applications for funding for the Northern Floodway Project and any other flood mitigation associated works.
- GRFMA Board decision to pursue application for funding from the SMA for portion of the cost of the required SMP and associated Stage 1 scope and 30% design for the proposed Northern Floodway Project.
- A Working Group is to be formed to work with the SMA to scope investigative works required to develop the required SMP.

Bruce Eastick North Para Flood Mitigation Dam (BENPFMD) Operation and Safety Activities

The following activities have been pursued:

- **Safety Emergency Plan:**
The GRFMA endorsed partnership with the Local Government Association of South Australia Council Ready Program which aims to support councils with emergency management planning, and activities that strengthen disaster resilience in communities. The program is being centrally coordinated by the Local Government Association of South Australia (LGA-SA), with a team of project facilitators providing tailored assistance to councils between 2019 and 2021. The report is due for completion in December 2020.
- The LGA Mutual Liability Scheme assisted in facilitating an initial and separate Strategic Risk Workshop with GRFMA Board Members to identify relevant strategic risks associated with management of the Authority, in relation to the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.
- **Operations and Maintenance Manual:**
AURECON Engineering Consultants were engaged to prepare an updated dam operations and maintenance plan which was completion in June 2020
- **Site Environmental Management:**
The GRFMA and Light regional Council have commenced work with the Natural Resources Adelaide and Mount Lofty Ranges Landscape Board for the establishment of a revegetated zone around the land comprising the BENPFMD.

Gawler River UNHaRMED Management Tool (GRUMP)

In 2019 the GRFMA entered into partnership with the Bushfire and Natural Hazards CRC and the University of Adelaide to develop a decision support tool (UNHaRMED) to explore how to manage flood risk into the future. The model tool once developed will also be available to other local government authorities and floodplain managers responsible for flood-associated social, environmental, and economic risk modelling and subsequent management.

The Executive Officer and the GRFMA Project Management team has worked with other partners during the year to progress the development of the tool. It is expected that work will be completed by December 2020.

Chair and Executive Officer Review and Re-appointment

Reviews were undertaken of the Chair and Executive Officer's positions with the following decisions being confirmed by the GRFMA:

- Chair and Independent Member – re-appointed for a period of three (3) years pursuant to the relative provisions of the GRFMA Charter.
- Executive Officer – Contract of Employment continued for an additional two (2) years.

Outgoing and New GRFMA Board Members

Acknowledgement is made of Cr Stephen Coppins assistance and service to the GRFMA as City of Playford Board Member from November 2018 – November 2019 and the Board welcomed replacement Board Member Cr Peter Rentoulis and new Deputy Member Cr Clinton Marsh.

Audit Committee Membership

The GRFMA re-appointed the following members of the Audit Committee for a further two years until 30 June 2022):

- Mr Peter Brass – Chair and Independent Member
- Cr Malcolm Herrmann (Adelaide Hills Council) – Committee Member
- Mr Greg Pattinson (City of Playford) – Committee Member

The GRFMA continues to prioritise the delivery of the Northern Floodway Project to provide increased protection for the lower reaches of the Gawler River.

An overall objective remains, to provide 1:100 Average Recurrence Interval protection for the Gawler River floodplain.

Ian J. Baldwin
Chair and Independent Member
Gawler River Floodplain Management Authority

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards, and vineyards. The farm gate output of the Gawler River Floodplain horticultural areas is estimated to be at least \$225 million.

Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.



The Charter provides for one independent person, who is not an officer, employee, or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.

The Charter sets down the powers, functions, safeguards, accountabilities, and an operational framework.

The Authority has been established for the purpose of coordinating the planning, construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River, and for the following functions:

- to raise finance for the purpose of developing, managing, and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flooding of the Gawler River;
- to advocate on behalf of the Constituent Councils and their communities where required to State and Federal Governments for legislative policy changes on matters related to flood mitigation and management and associated land use planning with Gawler River flood mitigation;
- to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural consideration; and
- to provide advice as appropriate to the Constituent Councils in relation to development applications relevant to the Authority's roles and functions.



Governance

The Board

The Authority is governed by the Board of management

The Board comprises of

- one independent person, who is not an officer, employee, or elected member of a constituent council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council

The Members of the Board are:

| Council | Board Members | Deputy Board Members |
|---|---|------------------------------------|
| Chairperson & Independent Member | Mr Ian Baldwin | |
| Adelaide Hills Council | Cr Malcolm Herrmann Mr Marc Salver | Cr Pauline Gill |
| Adelaide Plains Council | Cr Terry-Anne Keen Mr James Miller | Cr John Lush Mr Robert Veitch |
| The Barossa Council | Mayor Bim Lange Mr Gary Mavrinac | Cr Russell Johnstone |
| Town of Gawler | Cr Paul Koch Mr Sam Dilena | Cr Nathan Shanks Mr Ben DeGilio |
| Light Regional Council | Cr William Close Mr Brian Carr | Mr Andrew Philpott |
| City of Playford | Cr Agapios (Peter) Rentoulis Mr Greg Pattinson | Cr Clinton Marsh |

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months. A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45 am: excepting December which is held on the second Thursday. Meetings are hosted by the Constituent Councils on a rotational roster with six Board meetings and one Special Meeting was held during the year as follows:

- Thursday 15 August 2019 Gawler
- Thursday 17 October 2019 Mallala (Adelaide Plains)
- Thursday 12 December 2019 Playford
- Thursday 27 February 2020 Kapunda (Light)
- Thursday 16 April 2020 Video Conference (required for COVID-19 protocols)
- Tuesday 12 May 2020 Video Conference (Special Meeting) (required for COVID-19 protocols)
- Thursday 11 June 2020 Barossa

Technical Assessment Panel

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment, and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Ian Baldwin, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEWNR
- Dr Moji Kan, Principal Engineer Dams, SA Water
- Mr Matt Elding, Barossa Council
- Mr Braden Austin, Playford Council
- Mr David Hitchcock Executive Officer
- Mr Dino Musolino, Observer, Lower Gawler River representative

No meetings of the Panel were held during the year, however, email out of session consideration was undertaken to consider proposed repairs to the Lower Level Outlet Pipe and Baffle Block replacement at the Bruce Eastick North Para Flood Mitigation Dam.

Audit Committee

An Audit Committee has been appointed to review:

- the annual financial statements to ensure that they present fairly the situation of the Board, and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Committee held four meetings during the year:

- 09 August 2019
- 27 November 2019
- 12 February 2020
- 09 June 2020

The members of the Committee are:

- Mr Peter Brass, Independent Member
- Mr Greg Pattinson, City of Playford
- Cr Malcolm Herrmann, Adelaide Hills Council

At the 16/4/2020 Ordinary meeting the GRFMA Board resolved to reappoint the current membership of the GRFMA Audit Committee for a further two years (1 July 2020 until 30 June 2022).

Executive Officer

Mr David Hitchcock has been appointed Executive Officer on a contract basis (part time) to 31 December 2021.

External Auditor

Dean Newbery and Partners have been appointed as the external auditor for the financial year period 2019/20 until 2023/24.

Charter and Governance Review Working Group

On 16/8/18 the Authority endorsed commencement of a GRFMA Charter and Governance Review to be undertaken in two phases consisting of:

1. A charter review to be undertaken as a shorter-term action; and
2. Following completion of the charter review a further process to scope and consider other contemporary governance arrangements be undertaken.

Charter Review 1 has now been completed and key elements of changes to be affected in the new charter are:

| Clause | Change |
|--------|---|
| 1.2 | Provision of Definitions |
| 3.1.4 | New wording to facilitate sustainable outcomes to ensure a proper balance between economic, social, environmental, and cultural considerations. |
| 4.3.11 | New options to identify Board and Deputy Board Members. |
| 4.5.1 | New process for appointment of Chairperson three-year term. |
| 6. | Reworded and reorganised to reflect Role and Functions and provision for a new Code of Practice for Meeting Procedures |
| 7.2 | Clarifies obligations of the Authority regarding Register of Interest and Related Party Disclosures |
| 8.4.2 | Sets limit of overdraft facility. |
| 8.5.2 | Provides direction on draw down of loan funds. |

| Clause | Change |
|-----------------|---|
| 9.4.1 and 9.4.2 | Establishment of Committees - Provides opportunity for more than one independent Audit Committee member and term of appointment. |
| 11.1 | Requires separate funding agreement with constituent councils where capital or maintenance costs exceed \$1 Million in any one year. |
| 12 | Provision for Annual Business Plan and Annual Budget - clarification that Council approve the Budget as a whole. |
| 13 | New Management Framework requiring a Long-Term Financial Plan, a Strategic Plan and an Asset Management plan as well as annual budget. |
| 21 | Clarifies dispute resolution process between Authority and one or more constituent councils. |
| 23.3 | No change to financial contributions by constituent councils. Depreciation falls within the scope of the Authorities operational costs. |
| 24 | New identification of non-derogation and Direction by constituent councils. |

The new Charter (Charter Review 1) commenced from 28 January 2020 and a transition program will be undertaken to affect the new GRFMA Management Framework requiring a Long-Term Financial Plan, a Strategic Plan, and an Asset Management plan as well as annual budget.

The Authority has now separately initiated Charter Review 2 of the Charter review so as to facilitate a process to scope and consider other contemporary governance arrangements that the GRFMA might, with constituent council support, adopt in seeking to deliver its purpose of coordinating the planning, construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.

This process is to also examine percentage rate contributions (subscriptions) pursuant to the current Charter (2015), Clause 10. Financial Contributions to the Authority (now Clause 11 in the proposed Charter, Stage 1, 2019).

GRFMA Policies

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Procurement and Operations Policy
- Grant Policy
- Internal Review of Decisions Policy
- Public Consultation Policy
- Access to Meetings and Documents Policy
- Dam Valuation Policy
- Treasury Management Policy

The purpose of policies is to provide prudent management guidelines for the day-to-day management of the affairs of the Authority.

Meetings

All meetings of the GRFMA and its committees are open to the public, except for those matters to be considered under Section 90 of the Local Government Act 1999.

No Freedom of Information requests were received during the year.

| Forum | Total Resolutions for the year | Resolutions to exclude the Public – S90(3) | Purpose | Order for docs to remain confidential - S91(7) | % |
|----------------------------|--------------------------------|--|---|--|---|
| Board | 131 | 6 | Possible commercial advantage of a Person | 6 | 4 |
| Technical Assessment Panel | 0 | 0 | N/A | 0 | 0 |
| Audit Committee | 23 | 0 | N/A | 0 | 0 |

Evaluation of Performance Against the Business Plan

Part A: Funding

| Performance Targets: | Timings: | To be measured by: | Actual Achievements: |
|-----------------------------|--------------|---|--|
| Grant Claims | At all times | Lodge claims monthly for the payment of Commonwealth and State Government Grants. | <input checked="" type="checkbox"/> Claims lodged according to grant conditions |
| Maintain positive Cash Flow | At all times | Positive bank account balances at all times. | <input checked="" type="checkbox"/> Positive cash flow maintained |

Part B: Proposed Flood Mitigation Scheme Works

| |
|--|
| <p>South Para Works Completed 2012</p> <p>The South Para Reservoir is under the control and management of SA Water Corporation who agreed to undertake the required modifications to the South Para Reservoir to provide the required level of flood mitigation capacity as a cost to the Scheme. Dam safety review and design proposal to modify the dam wall and spillway was completed September 2005</p> <p>Detailed hydrology study of the catchment completed by Department of Transport, Energy, and Infrastructure March 2007.</p> <p>Practical completion of the modification works to the dam wall and spillway was achieved June 2012.</p> |
|--|

| Gawler River Flood Mitigation Scheme | |
|--------------------------------------|--|
| One | What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order). |
| Two | <p>Reconfirm with the Constituent Councils that a 1 in 100-year level of protection is the protection standard that is to be pursued in the development of the Gawler River Flood Mitigation Scheme – Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events. <i>The Findings Report 2016 advises the 1 in 100 ARI event is considered to be the minimum desirable level of flood protection for new development as well as for much of the existing floodplain development.</i></p> <p>Determine if a second dam on the North Para River or modification to the Bruce Eastick North Para Flood Mitigation Dam is an option. The GRFMA Board has recently accepted a tender for a Findings Report to undertake an assessment to determine if a second dam is required and feasible. <i>The Findings Report 2016 advised enlarging the existing Bruce Eastick North Para Flood Mitigation Dam on the North Para offers the greatest level of protection with least impacts and is rated as the most favoured structural mitigation option. This option deferred pending completion of the Northern Floodway Project proposal. Noting feasibility of raising the height of the Bruce Eastick Dam is still a strategic consideration. Both the Northern Floodway Project and raising the height of the Bruce Eastick Dam will entail considerable financial costs beyond the annual budget of the GRFMA.</i></p> |
| Three | The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the Adelaide Plains Council. <i>Completed.</i> |
| Four | To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan. <i>Currently being considered in association with the Northern Floodway Project proposal.</i> |
| Five | Establish a protocol with the Floodplain Councils that where development of land in areas identified as ‘at risk of flooding’ is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required. <i>It is anticipated the Gawler River Unharmful Mitigation Project, currently underway, will contribute to understanding of this issue and relevant strategies.</i> |

| | |
|---|--|
| Six | Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts. <i>Ongoing – new modifications to the rail bridge commenced June 2020.</i> |
| Gawler River Flood Mitigation Scheme | |
| Seven | Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council. <i>Currently being considered in association with the Northern Floodway Project proposal.</i> |
| Eight | Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs. <i>Ongoing.</i> |
| Nine | The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land. <i>Currently under review by Department Environment and Water. GRFMA submission provided.</i> |

Part B: Maintenance of the Scheme

| Performance Targets: | Timings: | To be measured by: | Actual Achievements: |
|------------------------|-------------------|---------------------------------|---|
| Six monthly inspection | June and December | Completion of Inspection Report | <input checked="" type="checkbox"/> Comprehensive Dam inspection (Newman Engineering) carried out Jan 2018 <input checked="" type="checkbox"/> Dam Break Consequence study completed June 2019. <input checked="" type="checkbox"/> Road Access Repairs completed February 2019. <input checked="" type="checkbox"/> Dam Survey Monument (5 year) Survey completed April 2019. <input checked="" type="checkbox"/> Lower Level Outlet Pipe and stilling basin dewatered and inspections undertaken March 2019. |

Part C: Operation of the Regional Subsidiary

| Performance Targets: | Timings: | To be measured by: | Actual Achievements: |
|---------------------------------------|--|---|---|
| Reports to Stakeholders | Bi-Monthly | Key Outcomes Summary to be published following each Board Meeting | <input checked="" type="checkbox"/> Key Outcomes Summary prepared following GRFMA meetings |
| Charter Review 1 and Charter Review 2 | December | The performance of the Executive Officer be reviewed annually Charter Review | <input checked="" type="checkbox"/> Review conducted in December 2020 <input checked="" type="checkbox"/> GRFMA Charter Review (1st stage) completed June 2019 <input checked="" type="checkbox"/> GRFMA Charter Review (2nd stage) commenced April 2020 |
| | August | The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations, and policies be reviewed annually. | <input checked="" type="checkbox"/> New External Auditor 2019-2024 appointed June 2019 <input checked="" type="checkbox"/> Appropriate levels of insurance reviewed in July 2019 |
| Review of the Business Plan | By 31 st March | Review the Business Plan prior to preparing the Budget Forward to the Councils | <input checked="" type="checkbox"/> June 2019 – Business Plan 2019-2023 adopted <input checked="" type="checkbox"/> June 2019 – Achievements against the Business Plan 2019-23 presented |
| Budget 20/21 | By 31 st March, June, October, December | Adopt for consultation forward to Councils – Adopt Budget – copy to Councils in 5 days – Conduct Budget Reviews | <input checked="" type="checkbox"/> March 2020 – Council consultation <input checked="" type="checkbox"/> Budget 2020-2021 adopted at June 2019 Board meeting |
| Subscriptions | June December | Send half year subscriptions to Council | <input checked="" type="checkbox"/> All first half subscriptions paid <input checked="" type="checkbox"/> All Second half subscriptions paid |

| Performance Targets: | Timings: | To be measured by: | Actual Achievements: |
|--------------------------------|---|--|---|
| Report to Constituent Councils | Following each Board meeting By 30 th September | The receipt of the following reports by Councils, Board Meeting Key Outcomes Summary Annual Report including Annual Financial Statements | <input checked="" type="checkbox"/> Key Outcomes Summary prepared following meetings <input checked="" type="checkbox"/> Annual Report forwarded electronically to Councils. |
| Governance | Ongoing | Policies and new management framework documents developed and reviewed | <input checked="" type="checkbox"/> Draft new Fraud and Corruption and Public Interest Disclosure Policies <input checked="" type="checkbox"/> Strategic Plan, Asset Management Plan and Long Term Financial Plan to be developed |
| Annual Operations | | <p>Advocacy for construction of Northern Floodway project.</p> <p>Completion of the detailed Dam Failure Consequence.</p> <p>Assessment of the Dam pursuant to ANCOLD guidelines.</p> <p>Review of Dam Safety Emergency Plans and Operation and Maintenance Manuals.</p> <p>Dewatering and repair of the low-level inlet pipe and stilling basin.</p> <p>Scheduled inspection.</p> <p>Environmental management of land associated with the Dams location.</p> <p>GRUMP decision support tool to manage flood risk.</p> <p>Revegetate land zone around the Bruce Eastick North Para Flood Mitigation Dam.</p> | <input checked="" type="checkbox"/> Ongoing – Still to realise actual funding commitment by State and Federal Government <input checked="" type="checkbox"/> Completed <input checked="" type="checkbox"/> Completion June 2020 <input checked="" type="checkbox"/> On hold till late 2020 discussion with contractors <input checked="" type="checkbox"/> Periodic inspections GRFMA officer level <input checked="" type="checkbox"/> Annual land management lease in place <input checked="" type="checkbox"/> Nearing completion due end June 2020 – delayed due to COVID-19 <input checked="" type="checkbox"/> Commenced June 2020 |

Financial Statements 2019-20

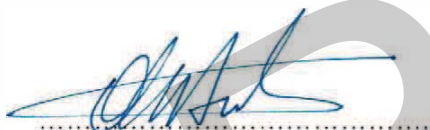
DRAFT

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020
CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Gawler River Floodplain Management Authority Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



David Hitchcock
EXECUTIVE OFFICER

13/8/20



Jan Baldwin
CHAIRMAN

13/8/20

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2020

| | Notes | 2020 \$ | 2019 \$ |
|--|----------|------------------|------------------|
| INCOME | | | |
| Subscriptions | 4 | 230,300 | 231,577 |
| Investment income | 1(d) | 1,042 | 1,718 |
| State Government Grants | 3 | 98,980 | - |
| Other Income | | 100 | 5,024 |
| Total Income | | 330,422 | 238,319 |
| EXPENSES | | | |
| Contractual Services | 5 | 235,881 | 129,856 |
| Depreciation | 1(h), 11 | 321,163 | 233,081 |
| Other | | 21,155 | 16,746 |
| Total Expenses | | 578,198 | 379,684 |
| OPERATING SURPLUS / (DEFICIT) | | (247,776) | (141,365) |
| NET SURPLUS / (DEFICIT) | | (247,776) | (141,365) |
| transferred to Equity Statement | | | |
| Other Comprehensive Income | | | |
| <i>Amounts which will not be reclassified subsequently to operating result</i> | | | |
| Changes in revaluation surplus - infrastructure, property, plant & equipment | | - | 5,830,163 |
| Total Other Comprehensive Income | | - | 5,830,163 |
| TOTAL COMPREHENSIVE INCOME | | (247,776) | 5,688,798 |

This Statement is to be read in conjunction with the attached Notes. Rounding may apply

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF FINANCIAL POSITION as at 30 June 2020

| | Notes | 2020 \$ | 2019 \$ |
|---|----------|-------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash and cash equivalents | 1(d) | 151,764 | 66,902 |
| Trade and Other Receivables | | 32,152 | 1,958 |
| Total Current Assets | | <u>183,916</u> | <u>68,860</u> |
| Non-current Assets | | | |
| Infrastructure | 10 | 25,329,000 | 25,329,000 |
| Accumulated Depreciation Infrastructure | 1(h), 10 | (3,795,163) | (3,474,000) |
| Land | 10 | 477,000 | 477,000 |
| Total Non-current Assets | | <u>22,010,838</u> | <u>22,332,000</u> |
| Total Assets | | <u>22,194,753</u> | <u>22,400,860</u> |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Trade & other payables | | 41,669 | - |
| Borrowings | | - | - |
| Total Liabilities | | <u>41,669</u> | <u>-</u> |
| NET ASSETS | | <u>22,153,084</u> | <u>22,400,860</u> |
| EQUITY | | | |
| Accumulated Surplus | | 13,471,111 | 13,718,887 |
| Asset Revaluation Reserves | 1(g) | 8,681,973 | 8,681,973 |
| TOTAL EQUITY | | <u>22,153,084</u> | <u>22,400,860</u> |

This Statement is to be read in conjunction with the attached Notes. Rounding may apply

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2020

| | Notes | Accumulated Surplus \$ | Asset Revaluation Reserve \$ | TOTAL EQUITY \$ |
|---|-------|------------------------------|---------------------------------------|-----------------------|
| 2020 | | | | |
| Balance at end of previous reporting period | | 13,718,887 | 8,681,973 | 22,400,860 |
| Restated opening balance | | 13,718,887 | 8,681,973 | 22,400,860 |
| Net Surplus / (Deficit) for Year | | (247,776) | - | (247,776) |
| Other Comprehensive Income | | | | |
| Gain on revaluation of infrastructure, property, plant & equipment | | - | - | - |
| Balance at end of period | | 13,471,111 | 8,681,973 | 22,153,084 |
| 2019 | | | | |
| Balance at end of previous reporting period | | 13,860,252 | 2,851,810 | 16,712,062 |
| Restated opening balance | | 13,860,252 | 2,851,810 | 16,712,062 |
| Net Surplus / (Deficit) for Year | | (141,365) | - | (141,365) |
| Other Comprehensive Income | | | | |
| Gain on revaluation of infrastructure, property, plant & equipment | | - | 5,830,163 | 5,830,163 |
| Balance at end of period | | 13,718,887 | 8,681,973 | 22,400,860 |

This Statement is to be read in conjunction with the attached Notes. Rounding may apply

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CASHFLOWS for the year ended 30 June 2020

| | 2020 | 2019 |
|---|------------------|------------------|
| | \$ | \$ |
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Receipts | 299,175 | 236,374 |
| Interest Receipts | 1,055 | 1,800 |
| Payments | <u>(215,367)</u> | <u>(146,602)</u> |
| Net Cash provided by (or used in) Operating Activities | 84,863 | 91,572 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| <u>Payments</u> | | |
| Expenditure on new/upgraded assets | <u>-</u> | <u>(84,081)</u> |
| Net Cash provided by (or used in) Investing Activities | - | (84,081) |
| Net Increase (Decrease) in cash held | 84,863 | 7,491 |
| Cash & cash equivalents at beginning of period | 66,902 | 59,412 |
| Cash & cash equivalents at end of period | 151,764 | 66,902 |

This Statement is to be read in conjunction with the attached Notes. Rounding may apply

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

UNIFORM PRESENTATION OF FINANCIAL STATEMENTS

for the year ended 30 June 2020

| | Notes | 2020 \$ | 2019 \$ |
|---|-------|------------------|------------------|
| Operating Revenues | | 330,422 | 238,319 |
| Less: Operating Expenses | | (578,198) | (379,684) |
| Operating Surplus/(Deficit) before Capital Amounts | | (247,776) | (141,365) |
| Less Net Outlays in Existing Assets | | | |
| Capital Expenditure on renewal and replacement of Existing Assets | | - | - |
| Less Depreciation Amortisation and Impairment | | (321,163) | (233,081) |
| Less Proceeds from Sale of Replaced Assets | | - | - |
| | | (321,163) | (233,081) |
| Less Net Outlays on New and Upgraded Assets | | | |
| Capital Expenditure on New and Upgraded Assets | | - | 84,081 |
| Less Amounts received specifically for New and Upgraded Assets | | - | - |
| Less Proceeds from Sale of Surplus Assets | | - | - |
| | | - | 84,081 |
| Net Lending / (Borrowing) for Financial Year | | 73,386 | 7,635 |

This Statement is to be read in conjunction with the attached Notes. Rounding may apply

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020**

Note 1 - Statement of Significant Accounting Policies

a) The Local Government Reporting Entity

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, The Barossa Council, Town of Gawler, Light Regional Council, Adelaide Plains Council and The City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

b) Basis of Accounting

This financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

c) Employees

The Authority has no employees.

d) Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

e) Infrastructure

The Bruce Eastick North Para Flood Mitigation Dam was constructed in 2007. The valuation includes all materials, contractor's costs plus costs incidental to the acquisition, including engineering design and supervision fees and all other costs incurred.

f) Land

The dam land includes the land on which the dam is constructed, rights of way access to the land and 'right to flood' easements over the land upstream from the dam that will be inundated by dam waters for short periods of time during a flood event. The Board valuation was undertaken at 30th June 2011. Additional Land surrounding the dam was purchased in 2017/18 and was revalued by Asset Valuation and Consulting Pty Ltd in May 2017 for part lot 750 Kemp Road Kingsford.

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020**

g) Revaluation

The Board sought an independent valuation to be applied as at 30th June 2019, of the Bruce Eastick North Para Flood Mitigation Dam. The Board recognises that the dam is a unique infrastructure. The Board sought the advice of Entura (Hydro Tasmania), who provided a replacement cost valuation based on the actual construction contract costs, including some 'owner's costs' which would be incurred in the event of a replacement being necessary. The estimate of the replacement cost was \$25.245 million at June 2019. In accordance with Accounting Standard (AASB)13 Fair Value Measurement, it is to be noted that valuation has been under level 3 valuation.

Fair value level 3 valuations of buildings, infrastructure and other assets – There is no known market for these assets and they are valued at depreciated current replacement cost. The method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

The method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

h) Depreciation

The depreciation period for the Bruce Eastick North Para Flood Mitigation Dam is based straight line depreciation with an expected life of 80 years.

The depreciation period for the Access Road is based on straight line depreciation with an expected life of 15 years.

i) Revenue

Revenue from the Subscriptions is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue is stated net of the amount of goods and services tax (GST).

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

Note 2 - Schedule of Constituent Council's Interest in Net Assets as at 30th June 2020

Prepared to meet the requirements of Clause 16.6 of the Charter

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made to the growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

This Schedule has been prepared on the basis that the Authority was 'wound up' on 30 June 2020. The value of infrastructure and land as stated in the Audited Financial Statements at 30th June have been included. Grants and contributions from the Commonwealth Government, State Government and Northern Adelaide Barossa Catchment Water Management Board that have contributed to these costs have not been deducted.

Calculation of Net Equity

Assets

| | |
|-----------------------|----------------------|
| Investments / Debtors | \$ 183,916 |
| Infrastructure | \$ 21,533,837 |
| Land | <u>\$ 477,000</u> |
| | \$ 22,194,753 |

Less Liabilities

| | |
|------------------------------|----------------------|
| Accounts Payable / Creditors | <u>\$ 41,669</u> |
| NET EQUITY | \$ 22,153,084 |

Allocation of Councils Interest in Net Assets

| Constituent Councils | Accumulated Subscriptions for Operations to 30 June 2020 | Accumulated Subscriptions for Maintenance to 30 June 2020 | Accumulated Subscriptions for Scheme Works to 30 June 2020 | All Subscriptions to 30 June 2020 | Percentage of Contributions to the Total | Council's Interests in Net Assets |
|------------------------|--|---|--|-----------------------------------|--|-----------------------------------|
| Adelaide Hills Council | \$147,760 | \$5,481 | \$70,988 | \$224,229 | 4.23% | \$937,075 |
| The Barossa Council | \$147,760 | \$27,452 | \$354,951 | \$530,163 | 10.01% | \$2,217,524 |
| Town of Gawler | \$147,760 | \$54,864 | \$709,892 | \$912,516 | 17.23% | \$3,816,976 |

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

| | | | | | | |
|-------------------------|------------------|------------------|--------------------|--------------------|-------------|---------------------|
| Light Regional Council | \$147,760 | \$27,452 | \$354,951 | \$530,163 | 10.01% | \$2,217,524 |
| Adelaide Plains Council | \$147,760 | \$91,538 | \$1,183,146 | \$1,422,444 | 26.85% | \$5,948,103 |
| City of Playford | \$147,764 | \$109,810 | \$1,419,763 | \$1,677,337 | 31.67% | \$7,015,882 |
| | \$886,564 | \$316,597 | \$4,093,691 | \$5,296,852 | 100% | \$22,153,084 |

Schedule of Constituent Councils' Interests in Net Assets' as at the 30th June 2020 adopted by the Board in accordance with Clause 16.6 of the Charter on 13 August 2020.

Note 3 - Functions / Activities of the Association

- a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note b.
- b) The activities of the Authority are categorised into the following function / activities:
 - Administration: The operations of the Authority and its Board
 - Other Environment: Flood Mitigation
- c) Functions of the Gawler River Floodplain Management Authority (excluding depreciation)

| | Year | Revenue | | Expenses | | Surplus (deficit) |
|-------------------------------------|------|----------|-----------|---------------|----------------|-------------------|
| | | Grants | Other | Total Revenue | Expenses Total | |
| Administration | 2020 | - | \$146,042 | \$146,042 | \$90,152 | \$55,890 |
| | 2019 | - | \$148,842 | \$148,842 | \$75,351 | \$73,491 |
| Other Environment: Flood Mitigation | 2020 | \$98,980 | \$ 85,400 | \$184,380 | \$166,883 | \$17,497 |
| | 2019 | - | \$ 89,477 | \$ 89,477 | \$71,251 | \$32,251 |
| Total | 2020 | \$98,980 | \$231,442 | \$330,422 | \$257,035 | \$73,387 |
| | 2019 | - | \$238,319 | \$102,028 | \$146,602 | \$91,717 |

Note 4 - Subscriptions

The following subscriptions were levied on the Constituent Councils in accordance with Clause 11.2 of the Charter for the year:

| Constituent Council | Maintenance | | Operations | | TOTALS | |
|-------------------------|-----------------|-----------------|------------------|------------------|------------------|------------------|
| | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 |
| Adelaide Hills Council | \$ 1,476 | \$ 1,548 | \$24,166 | \$23,683 | \$25,642 | \$25,231 |
| The Barossa Council | \$ 7,396 | \$ 7,758 | \$24,166 | \$23,683 | \$31,562 | \$31,441 |
| Town of Gawler | \$14,791 | \$15,515 | \$24,166 | \$23,683 | \$38,957 | \$39,198 |
| Light Regional Council | \$ 7,396 | \$ 7,758 | \$24,166 | \$23,683 | \$31,562 | \$31,441 |
| Adelaide Plains Council | \$24,660 | \$25,868 | \$24,166 | \$23,683 | \$48,826 | \$49,551 |
| City of Playford | \$29,581 | \$31,030 | \$24,170 | \$23,683 | \$53,751 | \$54,713 |
| TOTAL | \$85,300 | \$89,477 | \$145,000 | \$142,098 | \$230,300 | \$231,575 |

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

Note 5- Contractual Services

Contractual Services involve payments or liabilities for the external provision of services and include (net of GST):

| Consultants | 2020 | 2019 |
|------------------------------|------------------|------------------|
| I Baldwin * | \$0 | \$770 |
| David Hitchcock | \$58,681 | \$49,253 |
| Ball PR | \$0 | \$5,000 |
| Water Technology | \$2,270 | \$1,080 |
| Entura | \$0 | \$8,100 |
| REMO Contractors | \$0 | \$14,540 |
| Norman Watehouse | \$500 | \$0 |
| HARC | \$0 | \$38,360 |
| HWL Ebswoth Lawyers | \$1,633 | \$0 |
| Business Risk A S Solutions | \$2,600 | \$2,600 |
| Steed Surveyors | \$0 | \$4,050 |
| Floodplain Management | \$900 | \$0 |
| SMEC | \$16,991 | \$0 |
| Safecom | \$27,714 | \$0 |
| Aurecon Australasia | \$5,102 | \$0 |
| Succession Ecology | \$4,292 | \$0 |
| Bushfire Natural Hazards CRC | \$101,266 | \$0 |
| Jeff Tate | \$6,875 | \$0 |
| HLB Mann Judd | \$7,057 | \$6,103 |
| TOTALS | \$235,881 | \$129,856 |

* Payment of Chair Honorarium is noted in Note 15 Related Party Disclosures

Note 6 - Comparison of Budget and Actual Results (excluding depreciation)

| | 2020 | | 2019 | |
|---|------------------|------------------|------------------|------------------|
| | Budget | Actual | Budget | Actual |
| Revenue | | | | |
| Administration | \$146,400 | \$146,042 | \$148,536 | \$148,842 |
| Other Environment: Flood Mitigation | \$0 | \$100 | \$0 | \$0 |
| State Grant | \$110,980 | \$98,980 | \$0 | \$0 |
| Maintenance | \$85,300 | \$85,300 | \$89,476 | \$89,477 |
| Other Environment: Flood Mitigation Capital | \$0 | \$0 | \$0 | \$0 |
| Total Revenue | \$342,680 | \$330,422 | \$238,012 | \$238,319 |
| Expenditure | | | | |
| Administration | \$89,095 | \$90,152 | \$78,622 | \$75,351 |
| Other Environment: Flood Mitigation | \$25,150 | \$27,858 | \$0 | \$0 |
| Maintenance | \$158,475 | \$139,025 | \$157,400 | \$71,251 |
| Other Environment: Flood Mitigation Capital | | | | |
| Total Expenditure | \$272,720 | \$257,035 | \$236,022 | \$146,602 |
| Surplus (deficit) | \$69,960 | \$73,387 | \$1,990 | \$91,717 |

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020**

Note 7 - Expenditure Commitment

- i. An agreement has been entered into with David Hitchcock to provide Executive Officer and Supervision of Consultants services to 31 December 2021.

Note 8 - Reconciliation Statement of Cash Flows

| Cash Flows from Operating Activities | 2020 | 2019 |
|--|------------------|----------------|
| Net deficit from operations | (\$247,776) | (\$139,496) |
| Adjust for non-cash items | | |
| Depreciation | \$321,163 | \$231,213 |
| Decrease in Debtors | (\$ 30,194) | (\$146) |
| Increase in Creditors | \$ 41,669 | \$0 |
| Works on Access Road | \$ 0 | (\$84,227) |
| Net Cash Increase from operating activities | \$ 84,862 | \$7,344 |

8.2 Cash and cash equivalents

| | | |
|--|------------------|-----------------|
| Balance at bank | \$ 6,873 | \$3,034 |
| Balance at LGFA | \$144,891 | \$63,868 |
| Total cash and cash equivalents | \$151,764 | \$66,902 |

Note 9 -Economic Dependence

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 in August 2002, by a Charter that was amended and published in The South Australian Government Gazette on 27th February 2020 at page 474.

The Gawler River Floodplain Management Authority (GRFMA) is dependent upon subscriptions levied on the Constituent Councils in accordance with Clause 11.10 of the Charter for its continued existence and ability to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.

No other payments have been made to Key Management Personnel of the Gawler River Floodplain Management Authority.

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

Note 10 - Non-Current Assets Summary

| | Fair Value Level | 2020 | | | | 2019 | | | |
|--------------------------------------|------------------|---------------------|----------|----------------------|---------------------|---------------------|-----------|----------------------|---------------------|
| | | At Fair Value | At Cost | Accum Dep'n | Carrying Amount | At Fair Value | At Cost | Accum Dep'n | Carrying Amount |
| Land and easements | - | \$477,000 | - | - | \$477,000 | \$477,000 | - | - | \$477,000 |
| North Para Dam Access Roads | 3 | \$84,000 | - | (\$8,600) | \$75,400 | \$84,000 | - | (\$3,000) | \$81,000 |
| North Para Dam | 3 | \$25,245,000 | - | (\$3,786,563) | \$21,458,437 | \$25,245,000 | - | (\$3,471,000) | \$21,774,000 |
| Total Infrastructure and Land | | \$25,806,000 | - | (\$3,795,163) | \$22,010,837 | \$25,806,000 | - | (\$3,474,000) | \$22,332,000 |
| Comparatives | | \$25,806,000 | - | (\$3,474,000) | \$22,332,000 | \$18,823,364 | \$139,323 | (\$2,311,850) | \$16,650,837 |

| | 2019 | Carrying Amount Movements During the Year | | | | | |
|--|---------------------|---|-------------|-----------|--------------------|------------|-----------|
| | | Additions | | Disposals | Depreciation | Impairment | Transfers |
| | | Carrying Amount | New Upgrade | Renewals | | | |
| Land and easements | \$477,000 | - | - | - | - | - | - |
| Access Roads | \$81,000 | - | - | - | (\$5,600) | - | - |
| Infrastructure - North Para Dam | \$21,774,000 | - | - | - | (\$315,563) | - | - |
| Total Infrastructure, Property, Plant & Equipment | \$22,332,000 | - | - | - | (\$321,163) | - | - |
| Comparatives | \$16,650,837 | \$84,081 | - | - | (\$233,081) | - | - |

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

Note 11 - Financial Instruments

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

| | |
|--|---|
| Bank, Deposits at Call, Short Term Deposits | <p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 0.25% and 1.25% (2019: 1.25% and 1.5%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p> |
|--|---|

| | |
|---|---|
| Receivables - Fees & other charges | <p>Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although the authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authorities boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p> |
|---|---|

| | | 2020 |
|---------------|-----------------|--------------|
| Net Valuation | Carrying Amount | |
| - | - | \$277,000 |
| - | - | \$75,400 |
| - | - | \$21,458,437 |
| - | - | \$22,010,837 |
| - | \$5,830,163 | \$22,332,000 |

| | |
|---|---|
| Liabilities - Creditors and Accruals | <p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p> |
|---|---|

Liquidity Analysis

| 2020 | Due < 1 year | Due > 1 year ≤ 5 years | Due > 5 years | Total Contractual Cash Flows | Carrying Values |
|-------------------------|----------------|------------------------|---------------|------------------------------|-----------------|
| Financial Assets | \$ | \$ | \$ | \$ | \$ |
| Cash & Equivalents | 151,764 | - | - | - | 151,764 |
| Receivables | 32,152 | - | - | - | 32,152 |
| Total | 183,916 | - | - | - | 183,916 |

Annual Report 2019-20

| | | | | | |
|--------------|---------------|----------|----------|----------|---------------|
| | 41,669 | - | - | - | 41,669 |
| Total | 41,669 | - | - | - | 41,669 |

| 2019 | Due < 1 year | Due > 1 year ≤ 5 years | Due > 5 years | Total Contractual Cash Flows | Carrying Values |
|-------------------------|---------------|------------------------|---------------|------------------------------|-----------------|
| Financial Assets | \$ | \$ | \$ | \$ | \$ |
| Cash & Equivalents | 66,902 | - | - | - | 66,902 |
| Receivables | 1,958 | - | - | - | 1,958 |
| Total | 68,860 | - | - | - | 68,860 |

Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Authorities boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authorities financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 12 Uniform Presentation of Financial Statements

| | | 2020 | 2019 |
|---|-------|------------------|------------------|
| | Notes | \$ | \$ |
| Operating Revenues | | 330,422 | 238,319 |
| Less: Operating Expenses | | (578,198) | (379,684) |
| Operating Surplus/(Deficit) before Capital Amounts | | (247,776) | (141,365) |
| Less Net Outlays in Existing Assets | | | |
| Capital Expenditure on renewal and replacement of Existing Assets | | - | - |
| Less Depreciation Amortisation and Impairment | | (321,163) | (233,081) |
| Less Proceeds from Sale of Replaced Assets | | - | - |
| | | (321,163) | (233,081) |
| Less Net Outlays on New and Upgraded Assets | | | |
| Capital Expenditure on New and Upgraded Assets | | - | 84,081 |
| Less Amounts received specifically for New and Upgraded Assets | | - | - |
| Less Proceeds from Sale of Surplus Assets | | - | - |
| | | - | 84,081 |
| Net Lending / (Borrowing) for Financial Year | | 73,386 | 7,635 |
| This Statement is to be read in conjunction with the attached Notes | | | |

**Gawler River Floodplain Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30th June 2020**

Note 13 – Contingencies & Assets & Liabilities not recognised in the Balance Sheet

There are no contingencies, asset or liabilities not recognised in the financial statements for the year ended 30 June 2020.

Note 14 - Events Occurring After Reporting Date

There were no events subsequent to 30 June 2020 that need to be disclosed in the financial statements.

Note 15 - Related Parties Disclosures

Key Management Personnel

The Key Management Personnel of the Gawler River Floodplain Management Authority (GRFMA) include the Chair, Board Members, Deputy Board Members and Executive Officer. In all Key Management Personnel were paid the following total compensation:

| Salaries, honorarium allowances & Other Short Term Benefits | 2020 \$ | 2019 \$ |
|---|-----------------|-----------------|
| | \$66,930 | \$57,012 |
| TOTAL | \$66,930 | \$57,012 |

| | Amounts received from Related Party during the financial year | Amounts outstanding from Related Party at the end of the financial year |
|-------------------------|---|---|
| | 2020 \$ | 2019 \$ |
| Adelaide Hills Council | \$25,642 | \$0 |
| The Barossa Council | \$31,562 | \$0 |
| Town of Gawler | \$38,957 | \$0 |
| Light Regional Council | \$31,562 | \$0 |
| Adelaide Plains Council | \$48,826 | \$0 |
| City of Playford | \$53,751 | \$0 |
| TOTAL | \$230,300 | \$0 |

The Authority has been established for the following purposes:


1. To co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
2. To raise finance for the purpose of developing, managing and operating and maintaining works approved by the board;
3. To provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River;
4. Upon application of one or more Constituent Councils pursuant to clause 3.2:
 1. to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities: and
 2. to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2020 the Authority's Auditor Dean Newbery and Partners has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



David Hitchcock

EXECUTIVE OFFICER



Peter Brass

PRESIDING MEMBER AUDIT COMMITTEE

4/8/2020



Ian Baldwin


CHAIR GRFMA

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2020 the Authority's Auditor Dean Newbery and Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.


 Andrew Aitken (Aug 7, 2020 17:51 GMT+9.5)
 Aug 7, 2020
 Andrew Aitken
 Chief Executive Officer
 Adelaide Hills Council


 Aug 11, 2020
 James Miller
 Chief Executive Officer
 Adelaide Plains Council


 Henry Inat (Aug 7, 2020 10:42 GMT+9.5)
 Aug 7, 2020
 Henry Inat
 Chief Executive Officer
 Town of Gawler


 Aug 8, 2020
 Martin McCarthy
 Chief Executive Officer
 The Barossa Council

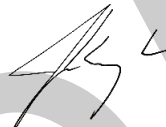

 Aug 10, 2020
 Sam Green
 Chief Executive Officer
 City of Playford


 Aug 14, 2020
 Brian Carr
 Chief Executive Officer
 Light Regional Council

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Gawler River Floodplain Management Authority for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Jim Keogh
Partner

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS

Dated the 18th day of August 2020

**INDEPENDENT AUDITOR'S REPORT
 TO THE MEMBERS OF THE GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**
Opinion

We have audited the financial report of the Gawler River Floodplain Management Authority (the Authority), which comprises the Statement of Financial Position as at 30 June 2020, the Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and other explanatory information and the Certification of Financial Statements.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and the Australian Accounting Standards (including Australian Accounting Interpretations).

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information other than the Financial Report and Auditor's Report Thereon

The Authority is responsible for the other information. The other information comprises the information included in the Authority's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. The Authority's responsibility includes establishing and maintaining internal control relevant to preparation and fair presentation of the financial report so that it is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by those charged with governance.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY & PARTNERS
CHARTERED ACCOUNTANTS



JIM KEOGH
PARTNER

Signed on the 18th day of August 2020,
at 214 Melbourne Street, North Adelaide