

MINUTES

of the

Audit Committee Meeting

of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD

by electronic means

on

Monday 16 November 2020 at 4.30pm

The Chairperson formally declared the meeting open at 4.31pm.

1. ATTENDANCE AND WELCOME

1.1 Present

Mr Alan Rushbrook (Chairperson)

By audio-visual link

Mr Peter Fairlie-Jones

By audio-visual link

Mayor Mark Wasley

By audio-visual link

Deputy Mayor Marcus Strudwicke

By audio-visual link

Councillor Margherita Panella

By audio-visual link

Also in Attendance by audio-visual link

Chief Executive Officer

Mr James Miller

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Infrastructure and Environment

Mr Thomas Jones

Manager Governance and Administration

Ms Alyssa Denicola

Administration and Executive Support Officer/Minute Taker

Ms Stacie Shrubsole

IT Support Officer

Mr Sean Murphy

External Auditor, Bentleys SA Pty Ltd

Mr David Papa

External Auditor, Bentleys SA Pty Ltd

Mr Jayson Palomaria

1.2 Apologies/Not Present:

Nil

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes – Meeting held 17 September 2020

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley **2020/ 047**

“that the minutes of the Audit Committee Meeting held on Thursday 17 September 2020 (MB Folios 153 to 159, inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Council’s General Manager – Finance and Business provided an update in relation to Item 6.4 – Review of the Rating Strategy dated 17 September 2020 and in particular the progress of the tender process to engage a consultant to undertake the review of Council’s rating strategy.

4. DECLARATION OF MEMBERS’ INTERESTS

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR DECISION

The Chairperson sought leave of the meeting to bring forward Item 6.2 – Draft Audited Annual Financial Statements 2019/2020. Leave was granted.

6.2 Draft Audited Annual Financial Statements 2019/2020

Mr Papa, External Auditor, Bentleys SA Pty Ltd, addressed the Committee in relation to Item 6.2 – Draft Audited Annual Financial Statements 2019/2020.

Committee Resolution

Moved Councillor Panella Seconded Mayor Wasley **2020/ 048**

“that Audit Committee, having considered Item 6.2 – *Draft Audited Annual Financial Statements 2019/2020*, dated 16 November 2020, receives and notes the report and in doing so, receives and notes the Annual Financial Statements and notes forming part of the Annual Financial statements for the 2019/2020 Financial Year”.

CARRIED

6.2 Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones 2020/ 049

"that Audit Committee, having considered Item 6.2 – *Draft Audited Annual Financial Statements 2019/2020*, dated 16 November 2020, receives and notes the report and in doing so, acknowledges that it has reviewed the Annual Financial Statements for the year ended 30 June 2020 and formed the opinion that they present a true and fair view, and recommends to the Council that they be formally adopted and be certified on behalf of the Council by the Mayor and Chief Executive Officer."

CARRIED

6.2 Committee Resolution

Moved Mr Fairlie-Jones Seconded Mayor Wasley 2020/ 050

"that the Audit Committee, having considered Item 6.2 – *Draft Audited Financial Statements 2019/2020*, dated 16 November 2020, receives and notes the report and in doing so, authorises its Chairman to sign the *Certification of Auditor Independence*."

CARRIED

6.2 Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones 2020/ 051

"that the Audit Committee, having considered Item 6.2 – *Draft Audited Financial Statements 2019/2020*, dated 16 November 2020, receives and notes the report and in doing so, acknowledges that Council's independent Auditor Mr David Papa of Bentleys (SA) Pty Ltd intends to issue an unqualified opinion in relation to the Financial Statements and the Internal Financial Controls of the Council for the 2019/2020 Financial Year."

CARRIED

6.2 Committee Resolution

Moved Mr Fairlie-Jones Seconded Councillor Panella 2020/ 052

"that the Audit Committee requests the Chief Executive Officer to bring back a report to the next Audit Committee meeting in regards to internal auditing and in particular the issue of assurance in relation to asset valuations."

CARRIED

Mr Papa and Mr Palomaria, External Auditors, Bentleys SA Pty Ltd, left the meeting at 5.09pm and did not return.

6.1 Update on Audit Committee Annual Work Program 2020-2021

Committee Resolution

Moved Mayor Wasley Seconded Mr Fairlie-Jones 2020/ 053

“that the Audit Committee, having considered Item 6.1 – *Update on Audit Committee Annual Work Program 2020-2021*, dated 16 November 2020, receives and notes the report and in doing so recommends to the Council that the Council acknowledges the progress made to complete the activities identified for Audit Committee during 2020/2021 Financial Year to also include resolution number 2020/052.”

CARRIED

7. REPORTS FOR INFORMATION

7.1 Committee Resolutions

Committee Resolution

Moved **Mr Fairlie-Jones** **Seconded** **Deputy Mayor Strudwicke** **2020/ 054**

“that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 16 November 2020, receives and notes the report.”

CARRIED

7.2 Review of Audited Financial Results for 2019-2020

Committee Resolution

Moved Mr Fairlie-Jones Seconded Mayor Wasley 2020/ 055

“that Audit Committee, having considered Item 7.2 – Review of Audited Financial Results for 2019-2020 against Adopted Budget, dated 16 November 2020, receives and notes the report.”

CARRIED

8. CONFIDENTIAL ITEMS

Nil

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

Monday 1 February 2021 at 4.30pm



11. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 5.35pm.

Confirmed as a true record.



Chairperson:.....

Date: 2 / 2 / 2021