

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the



will be held at

**The School Room
Mallala Museum
1 Dublin Road Mallala**

On

**Thursday 6 July 2023
at 11:00am**



.....
James Miller
Chief Executive Officer

AGENDA

- | | Page |
|--|-------------|
| 1. <u>ACKNOWLEDGEMENT OF COUNTRY</u> | |
| We acknowledge that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pay our respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today. | |
| 2. <u>ATTENDANCE</u> | |
| 1.1 Present | |
| 1.2 Apologies | |
| 1.3 Not Present/Leave of Absence | |
| 3. <u>CONFIRMATION OF MINUTES</u> | |
| 3.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 1 June 2023 be accepted.” | 5 |
| 3.2 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 15 June 2023 be accepted.” | 7 |
| 4. <u>BUSINESS ARISING</u> | |
| 5. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u> | |
| 6. <u>ADJOURNED BUSINESS</u> | |
| 7. <u>REPORTS FOR INFORMATION</u> | |
| 7.1 Resolutions Actions Report – June 2023 | 12 |
| 7.2 Monthly Financial Report – June 2023 | 14 |
| 7.3 Monthly Correspondence, School and Group Visits Report – June 2023 | 16 |
| 8. <u>REPORTS FOR DECISION</u> | |
| Nil | |

9. QUESTIONS ON NOTICE

No Confidential Items

10. QUESTIONS WITHOUT NOTICE

11. MOTIONS ON NOTICE

Nil

12. MOTIONS WITHOUT NOTICE

13. URGENT BUSINESS


14. CONFIDENTIAL ITEMS

Nil

15. NEXT MEETING

Thursday 3 August 2023 at 11:00am

16. CLOSURE

 Adelaide Plains Council	3. CONFIRMATION OF MINUTES
Thursday 6 July 2023	

Items:

- 3.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 1 June 2023 **(MB Folio 218 to 219 Inclusive)**, be accepted as read and confirmed.”
- 3.2 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 15 June 2023 **(MB Folio 220 to 224 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Thursday 1 June 2023
at 11:00am**

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr R Bevan

Mr J Franks

Ms L Parsons

Also in Attendance:

Manager Library and Community

Ms A Sawtell

1.2 Apologies

Mr P Angus

Mr V Chenoweth

Mr G Tucker

Mrs C Young

2. CLOSURE

Due to a lack of quorum, the meeting was adjourned.

3. NEXT MEETING

Thursday 15 June 2023

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Thursday 15 June 2023
at 11:00am**

The Presiding Member formally declared the meeting open at 11.03 am.

1. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pay our respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

2. ATTENDANCE

2.1 Present

Mr S M Strudwicke (Presiding Member)

Mr R Bevan

Ms L Parsons

Mr P Angus

Mr V Chenoweth

Mr G Tucker

Mrs C Young

Also in Attendance:

Manager Library and Community

Ms A Sawtell

2.2 Apologies

Mr J Franks

2.3 Not Present / Leave of Absence

Nil

3. CONFIRMATION OF MINUTES

3.1

Committee Resolution

2023/ 28

Moved Mrs Young Seconded Mr Angus

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 4 May 2023 (MB Folio 211 to 212 Inclusive), be accepted as read and confirmed.”

CARRIED

- 3.2 **Committee Resolution** **2023/ 29**
 Moved Mr Angus Seconded Mr Bevan
“that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 12 May 2023 (MB Folio 213 to 217 Inclusive), be accepted as read and confirmed.”
CARRIED

4. **BUSINESS ARISING**

Nil

5. **DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)**

Nil

6. **ADJOURNED BUSINESS**

6.1 Resolutions Actions Report – May 2023

- Committee Resolution** **2023/ 30**
 Moved Mrs Young Seconded Ms Parsons
“that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – May 2023, dated 1 June 2023 receives and notes the report.”
CARRIED

6.2 Monthly Financial Report – May 2023

- Committee Resolution** **2023/ 31**
 Moved Mr Bevan Seconded Mrs Young
“that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – Monthly Financial Report – May 2023, dated 1 June 2023, receives and notes the report.”
CARRIED

6.3 Monthly Correspondence, School & Group Visits Report – May 2023

- Committee Resolution** **2023/ 32**
 Moved Ms Parsons Seconded Mrs Young
“that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – Monthly Correspondence, School and Group Visits Report – May 2023, dated 1 June 2023, receives and notes the report.”
CARRIED

6.4 Transport Gallery – Official Opening – May 2023 – Update Report

Committee Resolution**2023/ 33**

Moved Ms Parsons

Seconded Mr Bevan

“that the Adelaide Plains Council Historical Committee, having considered Item 7.4 – *Transport Gallery Official Opening – May 2023 – Update Report*, dated 1 June 2023, receives and notes the report.”

CARRIED**7. REPORTS FOR INFORMATION**

Nil

8. REPORTS FOR DECISION

Nil

9. QUESTIONS ON NOTICE

Nil

10. QUESTIONS WITHOUT NOTICE

Nil

11. MOTIONS ON NOTICE

Nil

12. MOTIONS WITHOUT NOTICE

Nil

13. URGENT BUSINESS

Nil

14. CONFIDENTIAL ITEMS

Nil

15. NEXT MEETING

6 July 2023


16. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 11.41 am.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	7.1	Resolution Actions Report – June 2023
	Department: Report Author:	Development and Community Manager Library and Community
Date: 6 July 2023	Document Ref:	D23/27130

OVERVIEW

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At each Committee meeting, Chairperson Strudwicke will continue to review the progress of all ongoing Committee decisions. It is pleasing to see that many of the Committee's resolutions have now been actioned and completed, and the number of outstanding items are diminishing.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – June 2023, 6 July 2023, receives and notes the report.”

Attachment

1. Resolution Register


References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at meetings/ Regulations 2013 (SA)

Adelaide Plains Council Historical Committee - Resolutions from November 2020					
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.4	Relocation of External fencing	"that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum's fence line to include the relocated Fire Engine Shed."	2021/35	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	"that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration."	2021/068	Dane Wilden from History Trust of SA, offered to assist - Manager Library and Community to follow up regards is availability
06-Dec-22	11.1	Glenn Dix Interview recording	"that the Adelaide Plains Historical Committee, instructs the Manager Library and Community to seek the services of a professional editor to 'cut' the original Glenn Dix interview tape and for the quote to be considered by Members at the February 2023 APCHC meeting."	2021/056	Manager Library and Community has contacted History Trust - need transcript of interview before engaging editor. Kay Boon offered to undertake transcript - Feb 2023 meeting
15-Jun-23	3.1	Confirmation of Minutes	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 12 May 2023 (MB Folio 213 to 217 Inclusive), be accepted as read and confirmed."	2023/27	Completed
15-Jun-23	3.2	Confirmation of Minutes	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 12 May 2023 (MB Folio 213 to 217 Inclusive), be accepted as read and confirmed."	2023/28	Completed
15-Jun-23	6.1	Resolutions Actions Report – May 2023	"that the Adelaide Plains Historical Committee, having considered Item 7.1 – Resolution Actions Report – May 2023, dated 1 June 2023 receives and notes the report."	2023/29	Completed
15-Jun-23	6.2	Monthly Financial Report – May 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – Monthly Financial Report – May 2023, dated 1 June 2023, receives and notes the report."	2023/30	Completed
15-Jun-23	6.3	Monthly Correspondence, School & Group Visits Report – May 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – Monthly Correspondence, School and Group Visits Report – May 2023, dated 1 June 2023, receives and notes the report."	2023/31	Completed
15-Jun-23	6.4	Transport Gallery – Official Opening – May 2023 – Update Report	"that the Adelaide Plains Council Historical Committee, having considered Item 7.4 – Transport Gallery Official Opening – May 2023 – Update Report, dated 1 June 2023, receives and notes the report."	2023/32	Completed

 Adelaide Plains Council	7.2	Monthly Financial Report – June 2023	
	Department: Report Author:	Development and Community Manager Library and Community	
Date: 6 July 2023	Document Ref:	D23/27156	

OVERVIEW

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting.

Income banked from admission charges totalled \$1,484.

Donations total \$11,340.00 – over \$4,000 has been donated by businesses to support the APCHC initiative to enclose the Museum's Agricultural Shed.

Expenditure (for the period of 1 July 2022 to 26 June 2023) totalled \$20,680.

The Presiding Member or the Manager Library and Community can respond to Members queries regards financial matters at the April APCHC meeting.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – *Monthly Financial Report – June 2023*, dated 6 July 2023, receives and notes the report.”

Attachment

1. Financial Statement – prepared by Council's Accountant

References

Legislation

Local Government Act (SA) 1999

INCOME AND EXPENSES STATEMENT FOR THE PERIOD 01 JULY 2022 to 26 June 2023

Details	Budget (Ex. GST)		GST \$
Income			
Door Money	800	1,484	135
Sundry Sales	200	-	-
Interest from Bank	2	-	-
Donations	2,200	11,340	-
Total Income	3,202		134.89
Expenditure			
Service Contracts (AMA security/Flick)	1,000 -	487 -	44
Advertisement	500 -	38	-
Fuel (REO Fuel)	100	-	-
Electricity (Origin)	2,771 -	1,115 -	101
Consumables & Hardware (Petty Cash)	500	-	-
Stationery	300	-	-
Materials	1,800 -	1,853 -	18
NBN Internet	680 -	655 -	55
Equipment & Furniture	1,300 -	6,617 -	602
History Council Membership		-	-
Transport Gallery project	-	3,300 -	300
Museum Fire Truck Rego	479 -	493	-
Assets Insurance	4,200 -	4,365 -	397
CWMS Service Charges	-	692	-
Other Expenditure	7,050 -	2,577 -	222
Machinery shed	-	1,773 -	161
Postage	-	52 -	4.73
Total Expenditure	20,680		- 1,904.73
Net Income/(Expenses)		(17,478)	

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)

Budgeted Income (Net of GST)

Over/(Under) Income Budget for 2022/23

Actual Expenditure (Net of GST)

Budgeted Expenditure (Net of GST)

Available Expenditure Budget for 2022/2023**Non Budgeted Expenditure 2022/2023****SUMMARY OF THE BANK ACCOUNT TRANSACTIONS****Opening Bank Balance as at 1/6/2023**


Income Received (incl GST) - not yet recorded in Authority

Legacy Cheque

Donation - Peter Irish Pty Ltd

Income received (incl GST) - receipting in Authority

Closing Bank Balance as at 17/5/2023

 Adelaide Plains Council	7.3	Monthly Correspondence, School and Group Visits Report – June 2023	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date:	6 July 2023	Document Ref:	D23/27178

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report listing all the incoming and outgoing correspondence – refer to **Attachment 1**.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – *Monthly Correspondence, School and Group Visits Report – June 2023*, dated 6 July 2023, receives and notes the report.”

Attachment

1. Correspondence, School and Group Visits Report – June 2023

References

Legislation

Local Government Act (SA) 1999

Mallala Museum Correspondence Report

Thursday 6th July, 2023, 11am
Museum Schoolroom

Incoming Mail

J

Incoming Email

8 th June	Vic Reimer Adelaide Detector Club re badge found at the racetrack
9 th June	Port Elliott RSL re Murrell memorabilia
17 th June	HCSA newsletter
19 th June	Gladys Elphick Memorial lecture
19 th June	Jill Stewart re Avon double Centenary
20 th June	Dublin Dispatch deadline
23 rd June	Russell Vine re RAAF staff car 1940 Austin visit to the racetrack
23 rd June	Marie Whyte Salisbury group visit

Facebook messages

Enquiry re Churches family history

Outgoing Mail and Email

Responses to above

Recent donations

N

Upcoming Visits

OCTOBER

Thursday 26th – Salisbury group TBC

Have asked for morning tea quoted \$10 ea

Virtual Meetings