

# MINUTES

of

## Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the  
*Local Government Act 1999*

HELD IN

**Council Chamber  
Redbanks Road  
Mallala**

on

**Tuesday 28 January 2020 at 6:00pm**

The Mayor formally declared the meeting open at 6:00pm.

**1. ATTENDANCE RECORD**

**1.1 Present:**

Mayor Mark Wasley	
Councillor John Lush	Mallala/Dublin Ward
Councillor Kay Boon	Two Wells Ward
Councillor Joe Daniele	Two Wells Ward
Councillor Margherita Panella	Lewiston Ward
Councillor Brian Parker	Lewiston Ward
Councillor Carmine Di Troia	Lewiston Ward

**Also in Attendance:**

Chief Executive Officer	Mr James Miller
General Manager – Governance and Executive Office	Ms Sheree Schenk
General Manager – Development and Community	Mr Robert Veitch
General Manager – Finance and Business	Mr Rajith Udugampola
General Manager – Infrastructure and Environment	Mr Thomas Jones
Manager Governance and Administration/Minute Taker	Ms Alyssa Denicola
Administration and Executive Support Officer	Ms Stacie Shrubsole

**1.2 Apologies:**

Councillor Marcus Strudwicke	Mallala/Dublin Ward
Councillor Frank Maiolo	Two Wells Ward

**1.3 Leave of Absence:**

Councillor Terry-Anne Keen	Mallala/Dublin Ward
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## 2. CONFIRMATION OF MINUTES

### 2.1 Confirmation of Council Minutes – Ordinary Council Meeting held on 16 December 2019

Moved Councillor Panella                      Seconded Councillor Parker                      **2020/ 001**

**“that the minutes of the Ordinary Council Meeting held on 16 December 2019 (MB Folios 17027 to 17039 inclusive), be accepted as read and confirmed.”**

**CARRIED**

## 3. BUSINESS ARISING

Nil

## 4. PUBLIC OPEN FORUM

The Mayor, with approval of two-thirds of members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period of up to 30 minutes to facilitate ‘Public Open Forum’.

The meeting was suspended at 6.02pm.

Greville Knight – Mallala

- Item 14.3 – Draft By-law 6 – Motor Cycle Amenity

Alvin Jenkin – Parham

- Port Wakefield proof range activity

The meeting resumed at 6.17pm.

## 5. DECLARATION OF MEMBERS’ INTEREST

Nil

## 6. ADJOURNED BUSINESS

Nil

## 7. MAYOR’S REPORT

### 7.1 Mayor’s Report

Reporting Period – Thursday 12 December 2019 to Wednesday 22 January 2020

Friday 13 December 2019

Two Wells Street Parade

Monday 16 December 2019

Mayor/Chief Executive Officer Meeting – Various Matters

Pre-Council Meeting – Mayor, CEO, General Managers

Ordinary Council Meeting



Thursday 19 December 2019

Mayor, Deputy Mayor, CEO Meeting – Various Matters

Lord Mayor's Christmas Reception – Adelaide Town Hall

Friday 20 December 2019

APC Christmas Lunch – Mallala Football Club

Monday 6 January 2020 to Monday 20 January 2020

Leave of Absence

Tuesday 21 January 2020

Meeting – Mayor, Deputy Mayor, CEO – Various Matters

Meeting – Mayor, Deputy Mayor, CEO, General Managers – Drought Communities Programme Update

Informal Gathering – Drought Communities Programme

Wednesday 22 January 2020

Bus Tour – 2019/2020 Capital Project Review, 2020/2021 Annual Business Plan Forward Planning, Drought Communities Programme Stages 1 and 2

## 7.2 Acting Mayor's Report

Reporting Period – Monday 6 January 2020 to Monday 20 January 2020

Tuesday 7 January 2020

Acting Mayor/Chief Executive Officer Meeting – Various Matters

**8. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED**

Nil

**9. DEPUTATIONS**

9.1 John Drexel, Spokesperson for Friends of Middle Beach, gave a 15 minute deputation seeking support from Adelaide Plains Council in relation to the Salt Creek project.

9.2 Phillip Brunning, Spokesperson for Hickinbotham Group gave a 6 minute deputation in relation to Item 14.5 – Policy Review – Roads and Public Places Naming Policy.

**10. PRESENTATIONS/BRIEFINGS**

10.1 Matthew Dwyer, Department of Defence gave a 20 minute presentation in relation to Port Wakefield proof range activity.

10.2 Ben Cunningham, Holmes Dyer gave a 10 minute presentation in relation to Council's Strategic Plan 2020-2024.

**11. PETITIONS**

Nil

**12. COMMITTEE MEETINGS**

Nil

**13. SUBSIDIARY MEETINGS****13.1 Gawler River Floodplain Management Authority Meeting – 12 December 2019**Moved Councillor Panella Seconded Councillor Di Troia **2020/ 002**

**“that Council receives and notes the minutes of the Gawler River Floodplain Management Authority Meeting held on 12 December 2019.”**

**CARRIED****14. REPORTS FOR DECISION****14.1 Drought Communities Programme Stage 2**Moved Councillor Panella Seconded Councillor Boon **2020/ 003**

**“that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020, receives and notes the report.”**

**CARRIED**14.1 Moved Councillor Panella Seconded Councillor Boon **2020/ 004**

**“that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020, allocate an amount of \$700,000 for the Two Wells Main Street public realm upgrade, which would include a focus on infrastructure between Mallala Road and the Two Wells Post Office; projects to include:**

- Toilet upgrade
- Town square
- Pedestrian linkages (up to and including the Liberty development)
- Safer pedestrian crossing points
- Street trees and greening
- Street furniture
- Wayfinding and Signage
- Consultancy/labour expenditure associated with the project

**subject to all relevant considerations associated with the development of the Town Square project firstly being undertaken, including (but not limited to) land tenure investigations, detailed design, and stakeholder engagement so that the project can be delivered by the 31 December 2020 deadline.”**

**AMENDMENT**Moved Councillor Lush Seconded Councillor Parker **2020/ 005**

**“that \$700,000 be replaced with \$600,000.”**

**AMENDMENT LOST**

**REVERT TO ORIGINAL MOTION 2020/004**

14.1 Moved Councillor Panella Seconded Councillor Boon **2020/ 004**

**"that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020, allocate an amount of \$700,000 for the Two Wells Main Street public realm upgrade, which would include a focus on infrastructure between Mallala Road and the Two Wells Post Office; projects to include:**

- Toilet upgrade
- Town square
- Pedestrian linkages (up to and including the Liberty development)
- Safer pedestrian crossing points
- Street trees and greening
- Street furniture
- Wayfinding and Signage
- **Consultancy/labour** expenditure associated with the project

subject to all relevant considerations associated with the development of the Town Square project firstly being undertaken, including (but not limited to) land tenure investigations, detailed design, and stakeholder engagement so that the project can be delivered by the 31 December 2020 deadline."

**CARRIED**

14.1 Moved Councillor Panella Seconded Councillor Boon **2020/ 006**

**"that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020, and in consideration of Resolution 2020/004 above, instruct the Chief Executive Officer to further engage the services of Jensen PLUS to undertake design concepts in relation to the Two Wells Main Street public realm upgrade."**

**CARRIED**

14.1 Moved Councillor Panella Seconded Councillor Lush **2020/ 007**

**"that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020, instruct the Chief Executive Officer to engage the services of a reputable Grant Funding Writer to source additional grant funds through the *Places for People* Funding Scheme, amongst others, as a means of leveraging additional funding through Stage 2 of the DCP."**

**CARRIED**

14.1 Moved Councillor Panella Seconded Councillor Boon **2020/ 008**

**"that Council, having considered Item 14.1 – *Drought Communities Programme Stage 2*, dated 28 January 2020:**

1. Allocate an amount of \$300,000 for localised community projects (to be determined by Council at a later date following an open and transparent expression of interest process);
2. Instruct the Chief Executive Officer to prepare a suitable expression of interest form (and process) for distribution to the wider community; and
3. Upon the conclusion of the expression of interest period referred to at 2 above, instruct the Chief Executive Officer to prepare a report (together with a matrix) for Council's consideration in order to determine the allocation of the \$300,000."

**CARRIED**

## 14.2 Policy Review – Community Engagement Strategy

Moved Councillor Panella Seconded Councillor Lush 2020/ 009

**“that Council, having considered Item 14.2 – Policy Review – Community Engagement Strategy, dated 28 January 2020 receives and notes the report and in doing so acknowledges the success of the community forums held across the region throughout 2019.”**

**CARRIED**

## 14.2 Policy Review – Community Engagement Strategy

Moved Councillor Panella Seconded Councillor Boon 2020/ 010

**“that Council, having considered Item 14.2 – Policy Review – Community Engagement Strategy, dated 28 January 2020 acknowledges that a review of the Community Engagement Strategy has been undertaken and is satisfied with no amendments to the current Strategy (Attachment 1).”**

**CARRIED**

## 14.3 Draft By Law No 6 – Motor Cycle Amenity

Moved Councillor Panella Seconded Councillor Boon 2020/ 011

**“that Council, having considered Item 14.3 – Draft By Law No 6 – Motor Cycle Amenity, dated 28 January 2020, receives and notes the report and in doing so resolves not to proceed with the making of By-Law No. 6 – Motor Cycle Amenity having considered all submissions received as part of the public consultation process and noting that the ultimate introduction of the By-Law will have, on balance, an unreasonable impact on the community and an increased burden on council resulting from increased operational, administrative, financial, legal and reputational risks.”**

**CARRIED UNANIMOUSLY**

## 14.4 Mallala Campgrounds Lease

Moved Councillor Lush Seconded Councillor Panella 2020/ 012

**“that Council, having considered 14.4 – Mallala Campground Lease, dated 28 January 2020, receives and notes the report and in doing so:-**

- 1. Authorises the Chief Executive to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Mallala and District Lions Club for the lease of a portion of land over two titles and adjacent to the Mallala Oval on Wasleys Road Mallala, and comprised in Certificates of Title Volume 6163, Folios 219 and 218, to the Mallala and District Lions Club;**
- 2. Authorises, pursuant to section 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Mallala and District Lions Club;**
- 3. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of a portion of land over two titles and adjacent to the Mallala Oval on Wasleys Road Mallala, and comprised in Certificates of Title Volume 6163, Folios 219 and 218, to the Mallala and District Lions Club, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2020/2021 rating year; and**



**4. Formally responds to the submissions from the Mallala Football Club and Dr Chris Starrs in line with the aforementioned direction."**

**CARRIED**

**14.5 Policy Review – Roads and Public Places Naming Policy**

Moved Councillor Parker Seconded Councillor Lush **2020/ 013**

**"that Council, having considered Item 14.5 – Policy Review – Road and Public Places Naming Policy, dated 28 January 2020, receives and notes the report and in doing so notes the submissions received during public consultation and adopts the proposed Road and Public Places Naming Policy as presented at Attachment 1 to this Report."**

**CARRIED**

**14.5 Moved Councillor Parker Seconded Councillor Boon 2020/ 014**

**"that Council, having considered Item 14.5 – Policy Review – Road and Public Places Naming Policy, dated 28 January 2020, instructs the Chief Executive Officer to refer specific requests for street names by developers to Council by way of further reports."**

**CARRIED**

**14.6 Policy Review – Rural Addressing Policy**

Moved Councillor Panella Seconded Councillor Di Troia **2020/ 015**

**"that Council, having considered Item 14.6 – Policy Review – Rural Property Addressing Policy, dated 28 January 2020, receives and notes the report and in doing so notes the submissions received during public consultation and adopts the proposed Rural Property Addressing Policy as presented at Attachment 1 to this Report."**

**CARRIED**

**14.7 Pump Track – Hart Reserve**

Moved Councillor Panella Seconded Councillor Daniele **2020/ 016**

**"that Council, having considered Item 14.7 – Hart Reserve – Pump Track, dated 28 January 2020, receives and notes the report and in doing so instructs the Chief Executive Officer to further investigate the suitability of the proposed Pump Track to be gifted to Council including a full evaluation of compliance requirements, cost of assets and overall expected life span, associated insurance cost, risk management, development applications, suitability of including the asset on Councils land prior to master planning being carried out."**

**CARRIED**

**14.8 Building Fire Safety Committee – Terms of Reference**

Moved Councillor Panella Seconded Councillor Di Troia **2020/ 017**

**"that Council, having considered Item 14.8 – Building Fire Safety Committee – Terms of Reference, dated 28 January 2020, receives and notes the report and in doing so adopts the amended Building Fire Safety Committee Terms of Reference as presented in Attachment 1 to this Report."**

**CARRIED**



## 14.9 Mallala CWMS Connections

Moved Councillor Panella Seconded Councillor Lush 2020/ 018

**“that Council, having considered Item 14.9 – *Mallala CWMS Connections*, dated 28 January 2020, receives and notes the report and in doing so instructs the Chief Executive Officer to:**

- 1. Extend the waiving of the administration fee for applications to connect to the Mallala CWMS up to and including 30 June 2021; and**
- 2. Write to the owners of all Mallala township properties not yet approved for connection to the CWMS, outlining the fee waiver period and promoting the benefits of connection to the system.”**

**CARRIED**

## 14.10 2020/2021 Annual Business Plan, Budget and 2021-2030 Long Term Financial Plan Development Framework

Moved Councillor Panella Seconded Councillor Boon 2020/ 019

**“that Council, having considered Item 14.10 – 2020/2021 Annual Business Plan, 2020/2021 Budget and 2021-2030 Long Term Financial Plan Development Framework, dated 28 January 2020, receives and notes the report and in doing so:-**

- 1. Endorses in principle the schedule set out in Table 1 as the process to be undertaken in the preparation of the 2020/2021 Annual Business Plan, 2020/2021 Budget and 2021-2030 Long Term Financial Plan; and**
- 2. Endorses the following budget parameters and assumptions in principle for the purpose of preparing the draft 2020/2021 Annual Business Plan and Budget.**
  - The Recurrent Operating Budget be prepared based on “business as usual” basis;**
  - Maximum Material, Contracts and Other Expenses cost escalation be set at 2.32% in the absence of any other reliable way of estimating “Materials, Contracts and Other Expenses”;**
  - Salaries and wages to be determined as per the outcome of the Enterprise Bargaining Agreement negotiations and additional budget bids by Management;**
  - Fees and charges not set by legislation and decided by the Council be increased by 2.32% as a minimum;**
  - New Capital Projects to be considered and approved within the constraints of the LTFP;**
  - New services and one off projects to be funded through Rate Revenue increases or by expenditure savings;**
  - New capital projects are funded through a mixture of rate increases, expenditure savings, new grant funding and long term borrowings; and**
  - Council will continue to review its operations to identify costs savings and productivity improvements.”**

**CARRIED**



**15. REPORTS FOR INFORMATION****15.1 Council Resolutions – Status Report**

Moved Councillor Panella Seconded Councillor Lush 2020/ 020

**“that Council, having considered Item 15.1 – Council Resolutions – Status Report, dated 28 January 2020, receives and notes the report.”**

**CARRIED**

**15.2 Infrastructure and Environment Department – Monthly Report – January 2020**

Moved Councillor Panella Seconded Councillor Di Troia 2020/ 021

**“that Council, having considered Item 15.2 – Infrastructure and Environment Department – Monthly Report – January 2020, dated 28 January 2020 receives and notes the report.”**

**CARRIED**

**15.3 Drought Communities Programme – Monthly Report – January 2020**

Moved Councillor Panella Seconded Councillor Boon 2020/ 022

**“that Council, having considered Item 15.3 – Drought Communities Programme – Monthly Report – January 2020, dated 28 January 2020 receives and notes the report.”**

**CARRIED**

**15.4 Strategic Plan 2020-2024 – Update**

Moved Councillor Panella Seconded Councillor Boon 2020/ 023

**“that Council, having considered Item 15.4 – Strategic Plan 2020-2024 – Update, dated 28 January 2020, receives and notes the report.”**

**CARRIED**

**15.5 Library and Community – Quarterly Report – October to December 2019**

Moved Councillor Boon Seconded Councillor Panella 2020/ 024

**“that Council, having considered Item 15.5 – Library and Community – Quarterly Report – October to December 2019 dated 28 January 2020, receives and notes the report.”**

**CARRIED**

**15.6 Review of Corporate IT System – Hosting Arrangements**

Moved Councillor Panella Seconded Councillor Boon 2020/ 025

**“that Council, having considered Item 15.6 – Review of Corporate IT System – Hosting Arrangements, dated 28 January 2020, receives and notes the report.”**

**CARRIED**

**16. QUESTIONS ON NOTICE**

16.1 Councillor Lush gave notice of his intention to ask the following question:

Question: What is the current status of the soil landfill situation at 80 Hayman Road and what is the likely outcome?

Answer: A Development Application for a change of land use has been lodged. The application is currently being assessed. The outcome is unknown at this stage.

**17. QUESTIONS WITHOUT NOTICE**

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

**18. MOTIONS ON NOTICE**

18.1 Fire Prevention

Moved Councillor Lush                      Seconded Councillor Di Troia                      **2020/ 026**

**"that Council acknowledge the need to prioritise fire prevention (recognising the catastrophic risks and impacts on the entire Council region) and in doing so, instructs the Chief Executive Officer to cordially invite a senior official from the Country Fire Service (CFS) to address Council at a future meeting."**

**CARRIED**

18.2 Two Wells Transfer Station Opening Hours

Moved Councillor Parker                      Seconded Councillor Lush                      **2020/ 027**

**"that Council instructs the Chief Executive Officer to bring back a report outlining necessary considerations in relation to amending the opening hours of the Two Wells Transfer Station to 3 hours on a Saturday and Sunday from 9am to 12pm."**

**CARRIED**

**19. MOTIONS WITHOUT NOTICE**

19.1 Briefing Session – Organisation Restructure

Moved Councillor Panella                      Seconded Councillor Daniele                      **2020/ 028**

**"further to the Chief Executive Officer's (CEO) recent email communications to elected members regarding his desire to hold a closed informal gathering detailing progress on the organisation restructure, that the CEO hold this briefing session in February 2020 with a view of informing Council on benefits derived from the restructure and new labour and shortcomings and gaps that still exist. Further, that the workshop also provide information regarding the benefits that may be derived from accommodating all administration staff within the one civic centre."**

**CARRIED**

**20. URGENT BUSINESS**


Nil

**21. CONFIDENTIAL ITEMS**

Nil

There being no further business, the Mayor declared the meeting closed at 8.34pm.

Confirmed as a true record.

Mayor: .....

Date: 24/2/2020