MINUTES

of the

Audit & Risk Committee Meeting

Adelaide Plains Council

Held, pursuant to the provisions of the
Local Government Act 1999, in the

Council Chamber
Redbanks Road
Mallala

on

Wednesday 12 August 2026 at 2:00PM

The Chairperson formally declared the meeting open at 2:01pm.

1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kaurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kaurna people living today.

2 ATTENDANCE RECORD

2.1 Present

Mr Alan Rushbrook (Chairperson)

Ms Julie Best (Independent Member)

Mr Peter Fairlie-Jones (Independent Member)

Mr Peter Scargill (Independent Member)

Councillor Margherita Panella (Elected Member)

Also in Attendance

Chief Executive Officer	Mr James Miller
Chief Financial Officer	Mr Rajith Udugampola
Director Infrastructure and Environment	Mr Tom Jones
Acting Director Corporate Services	Ms Clarisse Semler-Hanlon
Manager Governance	Ms Rachel Kammermann
Acting Procurement Advisor	Ms Carmel Vandermolen
Executive Assistant to the CEO/Mayor	Ms Susan Cook
Acting Governance Administration Officer/Minute Taker	Ms Bree-Anna Pervan

2.2 Apologies

Nil

3 MINUTES

3.1 CONFIRMATION OF MINUTES - AUDIT & RISK COMMITTEE MEETING - 3 JUNE 2026

COMMITTEE RESOLUTION 2026/71

Moved: Mr Fairlie-Jones
Seconded: Mr Scargill

"that the minutes of the Audit and Risk Committee Meeting held on 3 June 2026 (MB Folios 414 to 423 inclusive), be accepted as read and confirmed."

CARRIED

4 BUSINESS ARISING

Nil

5 DECLARATION OF MEMBERS' INTEREST

Nil

6 REPORTS FOR DECISION

6.1 DRAFT - ASSET MANAGEMENT PLAN

Director Infrastructure & Environment gave a 2 minute oral briefing on the draft Summary Asset Management Plan.

COMMITTEE RESOLUTION 2026/72

Moved: Mr Rushbrook
Seconded: Mr Fairlie-Jones

"that the Audit and Risk Committee, having considered Item 6.1 – *Draft - Summary Asset Management Plan*, dated 12 August 2026, notes the report and considers it suitable for public consultation."

CARRIED

6.2 DRAFT - LONG TERM FINANCIAL PLAN 2027-2036

Chief Financial Officer gave a 3 minute oral briefing on the draft Long Term Financial Plan 2027-2036.

COMMITTEE RECOMMENDATION

Moved: Mr Rushbrook

"that the Audit & Risk Committee, having considered Item 6.2 – *Draft - Long Term Financial Plan 2027-2036*, dated 12 August 2026, request the Chief Executive Officer bring a further report back to the Committee which will include:

1. **Capital contribution to major new projects;**
2. **Scenario analysis for lower development growth; and**
3. **Reconsideration of Two Wells Town Centre income;**

in the draft 2027-2036 Long Term Financial Plan."

Ms Best left the meeting at 3:20pm.
Ms Best returned to the meeting at 3:22pm.

COMMITTEE RESOLUTION 2026/73

Moved: Mr Rushbrook
Seconded: Mr Fairlie-Jones

"that the Audit & Risk Committee, having considered Item 6.2 – *Draft - Long Term Financial Plan 2027-2036*, dated 12 August 2026, request the Chief Executive Officer bring a further report back to the Committee which will include:

1. **Capital contribution to major new projects;**
2. **Scenario analysis for lower development growth; and**
3. **Reconsideration of Two Wells Town Centre income;**

in the draft 2027-2036 Long Term Financial Plan."

CARRIED

6.3 UPDATE - ANNUAL WORK PROGRAM 2025/2026

COMMITTEE RESOLUTION 2026/74

Moved: Ms Best
Seconded: Mr Scargill

"that Audit & risk Committee, having considered Item 6.3 – *Update - Annual Work Program 2025/2026*, dated 12 August 2026, notes the report and in doing so recommends to Council that it acknowledge the progress made to complete the activities identified for Audit and Risk Committee during 2025/2026 Financial Year."

CARRIED

6.4 DRAFT - ANNUAL WORK PROGRAM 2026/2027

COMMITTEE RESOLUTION 2026/75

Moved: Mr Fairlie-Jones
Seconded: Ms Best

"that Audit and Risk Committee, having considered Item 6.4 – *Draft - Annual Work Program 2026/2027*, dated 12 August 2026, notes the report and in doing so adopts draft 2026/2027 Audit and Risk Committee Work Program subject to following changes:

1. **Move Item 9.1 to become new Item 8.9;**
2. **Add a new item 'Report on councils response to ESCOSA recommendations' – Annually; and**
3. **Add 'August 2027' to Item 1.3."**

CARRIED

7 REPORTS FOR INFORMATION

7.1 UPDATE - COMMITTEE RESOLUTIONS

COMMITTEE RESOLUTION 2026/76

Moved: Ms Best
Seconded: Cr Panella

"that the Audit & Risk Committee, having considered Item 7.1 – *Update - Committee Resolutions*, dated 12 August 2026, notes the report."

CARRIED

7.2 UPDATE - COUNCIL POLICY REVIEWS

COMMITTEE RESOLUTION 2026/77

Moved: Cr Panella
Seconded: Ms Best

"that the Audit and Risk Committee, having considered Item 7.2 – *Update - Council Policy Reviews*, dated 12 August 2026, notes the report."

CARRIED

7.3 UPDATE - RISK MANAGEMENT FRAMEWORK

COMMITTEE RESOLUTION 2026/78

Moved: Mr Rushbrook
Seconded: Ms Best

"that Council, having considered Item 7.3 – *Update - Risk Management Framework*, dated 12 August 2026, notes the report and expresses concern at:

1. **The lack of progress towards the maintenance and development of Council's Risk Management Framework;**
2. **The protracted timeframe for completion of Phase 2 LGAMLS Scope of Works;**
3. **And in consideration of 1 and 2 above request that Council give consideration to ensuring that adequate resources are provided to progressing the development of Council's Risk Management Framework on a more timely basis, supported by a formal report."**

CARRIED

7.4 WORKPLAN - INDEPENDENT PROCUREMENT REVIEW

COMMITTEE RESOLUTION 2026/79

Moved: Mr Rushbrook
Seconded: Mr Fairlie-Jones

"that Council, having considered Item 7.4 – *Workplan - Independent Procurement Review*, dated 12 August 2026, notes the report."

CARRIED

7.5 PROCUREMENT POLICY EXEMPTIONS - JANUARY TO JUNE 2026

COMMITTEE RESOLUTION 2026/80

Moved: Mr Scargill
Seconded: Ms Best

"that Audit & Risk Committee, having considered Item 7.5 – *Procurement Policy Exemptions - January to June 2026*, dated 12 August 2026, notes the report."

CARRIED

7.6 CREDIT CARD EXPENDITURE - JANUARY TO JUNE 2026

COMMITTEE RESOLUTION 2026/81

Moved: Ms Best
Seconded: Mr Fairlie-Jones

"that the Audit and Risk Committee, having considered Item 7.6 – *Credit Card Expenditure - January to June 2026*, dated 12 August 2026, notes the report."

CARRIED

7.7 REVIEW - COUNCIL INVESTMENT & BORROWINGS - 2025/2026

COMMITTEE RESOLUTION 2026/82

Moved: Mr Rushbrook
Seconded: Mr Fairlie-Jones

"that the Audit and Risk Committee, having considered Item 7.7 – *Review - Council Investment & Borrowings - 2025/2026*, dated 12 August 2026, notes the report and that the fixed rate borrowings are outside of the policy."

CARRIED

7.8 UPDATE - LEAVE LIABILITY AS AT 30 JUNE 2026

COMMITTEE RESOLUTION 2026/83

Moved: Mr Fairlie-Jones
Seconded: Mr Scargill

"that the Audit and Risk Committee, having considered Item 7.8 – *Update - Leave Liability as at 30 June 2026*, dated 12 August 2026, notes the report."

CARRIED

7.9 UPDATE - OVERDUE COUNCIL RATES AS AT 30 JUNE 2026

COMMITTEE RESOLUTION 2026/84

Moved: Ms Best
Seconded: Mr Fairlie-Jones

"that the Audit & Risk Committee, having considered Item 7.9 – *Update - Overdue Council Rates as at 30 June 2026*, dated 12 August 2026, notes the report."

CARRIED

7.10 2025/2026 INTERIM AUDIT

COMMITTEE RESOLUTION 2026/85

Moved: Ms Best
Seconded: Mr Fairlie-Jones

"that the Audit & Risk Committee, having considered Item 7.10 – *2025/2026 Interim Audit*, dated 12 August 2026, notes the report."

CARRIED

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITHOUT NOTICE

Nil

10 URGENT BUSINESS

The Chairperson sought leave of the meeting to bring forward Item 11.1 – *Information Technology Update*.

Leave was granted.

11 CONFIDENTIAL ITEMS

11.1 INFORMATION TECHNOLOGY UPDATE

COMMITTEE RESOLUTION 2026/86

Moved: Cr Panella
Seconded: Ms Best

"that:

1. **Pursuant to section 90(2) of the *Local Government Act 1999*, the Audit and Risk Committee orders that all members of the public, except:**
   - **Chief Executive Officer;**
   - **Chief Financial Officer;**
   - **Director Infrastructure & Environment;**
   - **Acting Director Corporate Services;**
   - **Manager Governance;**
   - **Acting Procurement Advisor;**
   - **Executive Assistant to the CEO/Mayor; and**
   - **Acting Governance Administration Officer/Minute Taker;**

be excluded from attendance at the meeting of the Audit and Risk Committee for *Item 11.1 Information Technology Update*;

2. The Audit and Risk Committee is satisfied that pursuant to section 90 (3)(c) and (e) of the *Local Government Act 1999, Item 11.1 Information Technology Update* concerns confidential information relating to Council's information technology on the basis that,
   - It's disclosure would reveal a trade secret; AND
   - It involves matters which affect the security of Council, members or employees of Council, or Council property; or the safety of any person.

3. The Audit and Risk Committee is satisfied that the principle that Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED

11.1 INFORMATION TECHNOLOGY UPDATE

COMMITTEE RESOLUTION 2026/87

Moved: Cr Panella
Seconded: Mr Fairlie-Jones

"that Council, having considered Item 11.1 – *Information Technology Update*, dated 12 August 2026, notes the report."

CARRIED

COMMITTEE RESOLUTION 2026/88

Moved: Cr Panella
Seconded: Ms Best

"that the Audit and Risk Committee, having considered the matter of *Item 11.1 Information Technology Update*; in confidence under sections 90(3) (c) and (e) of the *Local Government Act 1999*, resolves:

1. That:
   - the report

   pertaining to Item *11.1 Information Technology Update*;, remain confidential and not available for public inspection until further order of Council;
2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and
3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Audit and Risk Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED

12 URGENT BUSINESS

RECOMMENDATION

Moved: Mr Fairlie-Jones
Seconded: Mr Scargill

"that:

1. **Pursuant to section 90(2) of the *Local Government Act 1999*, the Audit and Risk Committee orders that all members of the public, except:**
   - **Chief Executive Officer;**
   - **Chief Financial Officer;**
   - **Director Infrastructure & Environment;**
   - **Acting Director Corporate Services;**
   - **Manager Governance;**
   - **Acting Procurement Advisor;**
   - **Executive Assistant to the CEO & Mayor; and**
   - **Acting Governance Administration Officer/Minute Taker;**

   be excluded from attendance at the meeting of the Audit and Risk Committee for Item 10 - *Urgent Business*;

2. **The Audit and Risk Committee is satisfied that pursuant to sections 90 (3)(b) and (d) of the *Local Government Act 1999*, information to be discussed or considered in relation to Item 10 – *Urgent Business* is of a confidential nature, the disclosure of which could reasonably be expected to:**
   - **confer a commercial advantage on a person with whom Council is conducting and proposing to conduct, business, and/or to prejudice the commercial position of Council; AND**
   - **prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party;**

   and would, on balance, be contrary to the public interest;

3. **The Audit and Risk Committee is satisfied that the principle that Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."**

CARRIED

13 NEXT MEETING

4 November 2026

14 CLOSURE

There being no further business, the Chairperson declared the meeting closed at 5:02pm.

Confirmed as a true record.

Chairperson:.....

Date: 4 / 11 / 2026