NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

The Ordinary Meeting of the

Adelaide Plains Council

will be held in

Council Chambers
Redbanks Road
Mallala

on

Monday, 16 October 2017 at 6.30 PM

.....
James Miller
CHIEF EXECUTIVE OFFICER

AGENDA

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No Confidential Items

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Adelaide Plains Council	**2 MINUTES**
Monday 18 September 2017	

Items:

2.1 Confirmation of Council Minutes – Special Meeting held 10 July 2017

RECOMMENDATION

"that the minutes of the Ordinary Council Meeting held on Monday 10 July 2017 (MB Folios 13563 to 13575, inclusive), be accepted as read and confirmed."

2.2 Confirmation of Council Minutes – Ordinary Meeting held 18 September 2017

RECOMMENDATION

"that the minutes of the Ordinary Council Meeting held on Monday 18 September 2017 (MB Folios 13617 to 13633, inclusive), be accepted as read and confirmed."

2.3 Confirmation of Council Minutes – Special Meeting held 3 October 2017

RECOMMENDATION

"that the minutes of the Special Council Meeting held on Tuesday 3 October 2017 (MB Folios 13634 to 13640, inclusive), be accepted as read and confirmed."

2.3 Confirmation of Council Minutes – Special Meeting held 10 October 2017

"that the minutes of the Ordinary Council Meeting held on Tuesday 10 October 2017 (MB Folios 13641 to 13643, inclusive), be accepted as read and confirmed."

MINUTES

of

Special Council Meeting

Pursuant to the provisions of section 83 (2) of the
Local Government Act 1999

HELD IN

Council Chambers
Redbanks Road,
Mallala

on

Monday, 10 July 2017

Subject to

The Mayor formally declared the meeting open at 5.00 pm.

1. ATTENDANCE

1.1 **Present:**

Mayor A J (Tony) Flaherty OAM JP
Cr Melville Lawrence
Cr S M (Marcus) Strudwicke
Cr Stephen Jones
Cr Carmine Di Troia (from 5.02pm)
Cr P D (Joe) Daniele
Cr Terry-Anne Keen
Cr Eddie Stubing

Also in Attendance:

Chief Executive Officer	Mr James Miller
General Manager, Governance and Communications	Ms Sheree Schenk
General Manager, Infrastructure	Mr Martin Waddington
General Manager, Finance and Economic Development	Mr Rajith Udugampola
General Manager, Development and Community	Mr Robert Veitch
Strategic Infrastructure Coordinator	Mr Paul Cleghorn
Asset Management Officer	Mr Thomas Jones
Governance Support Officer	Mr Rob Adam
Minute Taker	Ms Andrea Post

1.2 **Apologies**

Cr Karen McColl

1.3 **Not Present / Leave of Absence**

Nil

Councillor Strudwicke sought and was granted leave of the meeting to remain seated through all formal proceedings of the meeting.

At 5.06 pm the Mayor with approval of the members present suspended the meeting procedures pursuant to *Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitate informal discussions and workshop presentation, and will resume at the discretion of the Mayor.

Meeting resumed at 6.12 pm

2. ITEMS FOR DECISION

2.1 **Adjourned Item - Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018**

Council Resolution **2017/ 182**

Moved Cr Strudwicke Seconded Cr Jones

Subject to Confirmation

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017 receives and notes the report."

CARRIED

2.1 **Council Resolution** **2017/ 183**

Moved Cr Keen Seconded Cr Strudwicke

Public Submissions received on draft Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

receives the submissions made from members of the public in regard to Council's draft Annual Business Plan, Budget for the 2017/2018 Financial Year and 2018-2027 Long Term Financial Plan, acknowledging their contribution made toward the annual business plan process of Council."

CARRIED

At 6.19 pm the Mayor with approval of the members present suspended the meeting procedures pursuant to *Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitate informal discussions, and will resume at the discretion of the Mayor.

Meeting resumed at 7.15 pm

2.1 **Council Resolution** **2017/ 184**

Moved Cr Strudwicke Seconded Cr Jones

Adoption of Annual Business Plan

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

for the financial year ending 30 June 2018, pursuant to Section 123 of the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*, having considered all submissions in accordance with Section 123(6) of the *Local Government Act 1999*, adopts the Annual Business Plan as presented in Attachment 1 (subject to editorial and other changes), subject to the following amendments: LIST HERE

Subject to Confirmation

- **REMOVE 'Install new CCTV to Lewiston Playground'**
- **REMOVE '5 Ton Truck (Mitsubishi Water cart including tank unit'**
- **REMOVE 'Designated mowing trailer'**
- **REMOVE 'Slasher'**
- **REMOVE 'Garbage Compactor'**
- **REMOVE '4x4 Diesel Dual Cab Ute'**
- **REMOVE 'Surface – Thompson Road (005) from Port Wakefield Road to Shingleback Road'**
- **REMOVE 'Surface – Light Beach Road (005) from Port Wakefield Road to Wylie Road'**
- **REMOVE 'Surface – Wylie Road(005) from Port Wakefield Road to Light Beach Road'**
- **REMOVE 'Kerbing Renewal Program'**
- **AMEND 'General Inspector 0.6 FTE' to 'General Inspector 0.4FTE'**
- **AMEND 'Engineer 1.0FTE' to 'Engineer 0.6FTE'**

and further that the Chief Executive Officer be delegated authority to prepare an abridged or summary version of the Annual Business Plan for distribution to the ratepayers with the first quarterly rate notice."

CARRIED

Division

Councillor Daniele called for a division.

The Mayor declared the vote set aside.

Members voting in the affirmative: Councillors Strudwicke, Di Troia, Keen, Stubing, Lawrence and Jones

Members voting in the negative: Councillor Daniele

The Mayor declared the motion CARRIED

2.1 **Council Resolution** **2017/ 185**

Moved Cr Strudwicke Seconded Cr Lawrence

Adoption of Budget

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

Subject to Confirmation

- **in accordance with Section 123 of the *Local Government Act 1999* and Regulation 7 of the *Local Government (Financial Management) Regulations 2011* having considered the budget in conjunction with, and determined it to be consistent with Council's adopted Annual Business Plan, adopts budget as presented in Attachment 1 as amended, for the financial year ending 30 June 2018 comprising:-**

  (a) Statement of Comprehensive Income;

  (b) Statement of Financial Position;

  (c) Statement of Changes in Equity;

  (d) Statement of Cash Flows;

  (e) Uniform Presentation of Finances; and

  (f) Financial Indicators.

involving –

(1) an estimated operating expenditure of $12,412,265 inclusive of an estimated depreciation expense of $2,806,820;

(2) an estimated operating income from sources other than rates of $2,336,508; and;

(3) a total amount required to be raised from rates of $9,073,257 comprising –

General rate:	**$8,066,995**
Services charges:	
(Refuse Collection & Disposal):	**$617,826**
(Community Wastewater Management Systems Disposal):	**$218,542**
Natural Resource Management Levy:	**$169,894."**

CARRIED

2.1 **Council Resolution** **2017/ 186**

Moved Cr Keen Seconded Cr Lawrence

Adoption of Valuation

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **for the financial year ending 30 June 2018, pursuant to Section 167 (2)(a) of the *Local Government Act 1999*, adopt the most recent valuations of the Valuer-General of South Australia and available to the Council of the capital value of land in the Council area for rating purposes (subject to alteration),**

Subject to Confirmation

such valuations to govern the assessment of rates in the Council area for the financial year commencing 1 July 2017, and totalling $1,711,044,900, of which $1,690,873,139 is rateable."

CARRIED

2.1 **Council Resolution** **2017/ 187**

Moved Cr Lawrence Seconded Cr Stubing

Declaration of General Rate

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **for the financial year ending 30 June 2018, having taken into account the general principle of rating outlined in section 150 of the *Local Government Act 1999* and the requirements of section 153(2) of the *Local Government Act 1999*, and pursuant to sections 153(1)(b) and 156(1)(a) of the Act, declares the following differential general rates based on the capital value of rateable land varying according to the land use category:**

  (a) on all rateable land attributed Land Use Category (a) – Residential, a rate of 0.462942 cents in the dollar of the capital value of the land;

  (b) on all rateable land attributed Land Use Category (b) – Commercial Shop, Land Use Category (c) – Commercial Office, Land Use Category (d) – Commercial Other, Land Use Category (e) – Industrial Light, and Land Use Category (f) – Industrial Other a rate of 0.601783 cents in the dollar of the capital value of the land;

  (c) on all rateable land attributed Land Use Category (g) – Primary Production, a rate of 0.420867 cents in the dollar of the capital value of the land;

  (d) on all rateable land attributed Land Use Category (h) – Vacant Land and Land Use Category (i) - Other, a rate of 0.462942 cents in the dollar of the capital value of the land."

CARRIED

Subject to Confirmation

2.1 **Council Resolution** **2017/ 188**

Moved Cr Strudwicke Seconded Cr Lawrence

Application of Rate Capping

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **determines not to fix a maximum increase in the general rate to be charged on rateable land in accordance with Section 153(3) of the *Local Government Act 1999*, for the financial year ending 30 June 2018."**

CARRIED

2.1 **Council Resolution** **2017/ 189**

Moved Cr Lawrence Seconded Cr Strudwicke

Adoption of Fixed Charge

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **pursuant to Section 151 and 152 of the Local Government Act 1999, for the financial year ending 30 June 2018, to impose a fixed charge of $102.50 on all rateable land within its area for the financial year ending 30 June 2018."**

CARRIED

2.1 **Council Resolution** **2017/ 190**

Moved Cr Lawrence Seconded Cr Daniele

Community Wastewater Management System (CWMS) Annual Service Charge

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **for the financial year ending 30 June 2018, pursuant to Section 155 of the *Local Government Act 1999*, impose the following annual service charges based on the nature of the service on each assessment, whether vacant or occupied, to which the Council provides or makes available the prescribed service of the collection, treatment or disposal of waste as part of a**

Subject to Confirmation

Community Wastewater Management System (CWMS) service:

CWMS System	Annual Service Charge ($)
Middle Beach – Large Tank	**405**
Middle Beach – Small Tank	**405**
Mallala	**586**

."

CARRIED

2.1 **Council Resolution** **2017/ 191**

Moved Cr Lawrence Seconded Cr Strudwicke

Kerbside Waste Collection Annual Service Charge

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

1. **for the financial year ending 30 June 2018, pursuant to Section 155 of the *Local Government Act 1999*, impose an annual service charge of $180.00 per assessment in respect of all land, except for vacant land, to which Council provides or makes available the prescribed service of kerbside waste collection 3-bin service, within the townships of Mallala, Two Wells and Dublin.**

2. **Commercial/Industrial properties within the townships can apply to have the mandatory waste levy removed provided they supply written documentation to the council detailing how they will dispose of their waste in an environmentally sustainable manner.**

3. **that Council, for the financial year ending 30 June 2018, pursuant to Section 155 of the Local Government Act 1999, impose an annual service charge of $180.00 per assessment in respect of all land, except for vacant land, to which Council provides the prescribed service of kerbside waste collection 2-bin service, outside the townships of Mallala, Two Wells and Dublin upon the (existing or future) application to participate in such service by the ratepayer. Regulation 13 of the Local Government (General) Regulations 2013 provides a sliding scale to reduce the service charge payable, as prescribed."**

CARRIED

Subject to Confirmation

2.1 **Council Resolution** **2017/ 192**

Moved Cr Lawrence Seconded Cr Strudwicke

Natural Resource Management Board Levy

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

for the financial year ending 30 June 2018 in exercise of the powers contained in *Natural Resources Management Act 2004*, and Section 154 of the *Local Government Act 1999*, and in order to reimburse the Council for the amount contributed to the Adelaide and Mount Lofty Ranges Natural Resources Management Board, being $ 169, 894 declare a separate rate of 0.010132 cents in the dollar of the Capital Value of land, in respect of all rateable land in the Council's area and in the area of that Board the Capital Value of such land totalling $1,676,834,289."

CARRIED

2.1 **Council Resolution** **2017/ 193**

Moved Cr Lawrence Seconded Cr Stubing

Rebate of Rates

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

1. **Pursuant to and in accordance with Sections 161 (community services), 162 (religious purposes), 163 (public cemeteries) and Section 165 (educational purposes) of the *Local Government Act 1999*, the Council grants mandatory rebates of 100% of the rates imposed for the year ending 30 June 2018 on the following assessments:**

Assessment No	Organisation	Section of the LGA Act 1999
12948	Uniting Church Cemetery	163
13037	Mallala Primary School	165
13144	Junction and Wemen's Housing Ltd	161
20099	Anglican Church	162
20123	Catholic Church Mallala	162

Subject to Confirmation

20149	Uniting Church Mallala	162
20164	Catholic Cemetery	163
20180	Grace Plains Cemetery	163
20230	Barabba Cemetery	163
20495	Mallala Cemetery	163
30387	Dublin Cemetery	163
30536	Uniting Church Windsor	162
36947	Catholic Church Two Wells	162
40295	Two Wells Cemetery	163
40303	Uniting Church Sunday School	162
40378	Anglican Church Two Wells	162
40410	Two Wells Primary School	165
40675	University of Adelaide Storage Shed	165
41798	Two Wells Primary School	165
41855	Shannon Cemetery (Calomba)	163
43125	Catholic Church Endowment Society	162
43133	Catholic Church Endowment Society	162
43158	Catholic Church Endowment Society	162
44057	Two Wells Childcare Centre	165
48181	Junction and Wemen's Housing Ltd	161
48199	Junction and Wemen's Housing Ltd	161

2. that Council, for the financial year ending 30 June 2018, in accordance with the discretionary powers given to Council under Section 166(1)(c) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the general rates imposed on the following rateable assessments (represented by their assessment number) to enable the preservation of buildings or places of historic significance:

Assessment No	Organisation
20206	Moquet Le
30395	Windsor Institute
30486	Long Plains Memorial Hall

3. that Council, for the financial year ending 30 June 2018, in accordance with

Subject to Confirmation

the discretionary powers given to Council under Section 166(1)(h) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a rebate of 100% of the general rates imposed on the following rateable assessments (represented by their assessment number) on the basis that the land is being used to provide accommodation for aged and disabled persons:

Assessment No	Organisation
20081	Junction and Women's Housing Ltd - Unit 1
47662	Junction and Women's Housing Ltd
47944	Junction and Women's Housing Ltd- Unit 2
47951	Junction and Women's Housing Ltd- Unit 3
47969	Junction and Women's Housing Ltd- Unit 4
47977	Junction and Women's Housing Ltd- Unit 5
47985	Junction and Women's Housing Ltd- Unit 6
47993	Junction and Women's Housing Ltd- Unit 7

4. **that Council, for the financial year ending 30 June 2018, in accordance with the discretionary powers given to Council under Section 166(1)(j) of the *Local Government Act 1999* in relation to the granting of rates rebates, grants a discretionary rebate of 100% of the general rates imposed on the following rateable assessments (represented by their assessment number) on the basis that the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community:**

Assessment No	Organisation
1784	Two Wells Golf Club
12971	Two Wells Pony Club
13722	Mallala Bowling Club
20263	Redbank Community Hall
20271	Mallala Netball Club
20289	Mallala Netball Club
20362	St John Ambulance Service Inc
21576	Adelaide Pistol Club
22350	SA Sport Parachute Club

Subject to Confirmation

23689	**SA Rifle Association Incorporated**
29207	**Port Parham Social Club**
30510	**Long Plains Recreation Oval**
30833	**Dublin Cricket Club**
38935	**United Pistol & Shooting Club**
40337	**Two Wells Football Club**
40386	**Two Wells Bowling Club**
40451	**Two Wells Golf Club**
40543	**Two Wells Trotting Trainers and**
40550	**Adelaide Plains Dog and Obedience**
43059	**Mallala Football Club**
46268	**SA Rifle Association Incorporated**
40345	**Two Wells Community Centre**
43067	**Mallala RSL Club**
43190	**Mallala CWA**
43117	**Mallala Tennis Club**

."

CARRIED

2.1 **Council Resolution** **2017/ 194**

Moved Cr Stubing Seconded Cr Keen

Due Dates for Payment of Rates

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017, resolves that:-

1. **pursuant to section 181 of the *Local Government Act 1999*, rates and charges imposed in respect of the financial year ending 30 June 2018, shall be payable in four equal or approximately equal instalments, such instalments being due and payable by:**

   a) **Friday, 1 September 2017 (first instalment)**

   b) **Friday, 1 December, 2017 (second instalment)**

   c) **Friday, 2 March, 2018 (third instalment)**

   d) **Friday, 1 June, 2018 (final instalment)**

Subject to Confirmation

provided that in cases where the initial account requiring payment of rates is not sent at least 30 days prior to this date, or an amended account is required to be sent, authority to fix the date by which rates must be paid in respect of those assessments affected is delegated to the Chief Executive Officer: and

2. **in exercise of the powers contained in section 44 of the *Local Government Act 1999*, the Council delegates this 10th day of July 2017 to the person occupying the office of Chief Executive Officer of the Council the power pursuant to Section 181(4)(b) of the *Local Government Act 1999*, in any case where he considers it necessary or desirable to do so, to agree with the Principal Ratepayer that rates will be payable in such instalments falling due on such days as may be specified in the agreement and in that event that ratepayers rates will thereby be payable accordingly."**

2.1 **Council Resolution** **2017/ 195**

Moved Cr Keen Seconded Cr Lawrence

Adoption of Long-term Financial Plan 2018-2027

"that Council, having considered Item 2.1 – *Adoption of 2017/2018 Annual Business Plan, Budget and 2018-2027 Long Term Financial Plan and Declaration of Rates for 2017/2018*, dated 10 July 2017:-

- **pursuant to Section 122(1a)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Financial Management) Regulations 2011*, having considered all submissions received in accordance with Section 123(6) of the *Local Government Act 1999*, adopts the Long-term Financial Plan 2018-2027 contained in Attachment 1, as amended."**

CARRIED

3. CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.40 pm.

Confirmed as a true record.

Mayor: .....

Date: ____/____/___

Subject to Confirmation

MINUTES

of

Ordinary Council Meeting

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

HELD IN

Council Chambers
Redbanks Road,
Mallala

on

Monday, 18 September 2017

Subject to

Mayor Flaherty formally declared the meeting open at 6.30pm.

1. ATTENDANCE RECORD

1.1 Present:

Mayor A J (Tony) Flaherty OAM JP

Cr Melville Lawrence

Cr S M (Marcus) Strudwicke

Cr Terry-Anne Keen

Cr Eddie Stubing

Cr Stephen Jones

Cr P D (Joe) Daniele

Cr Karen McColl

Cr Carmine Di Troia

Also in Attendance:

Chief Executive Officer	Mr James Miller
General Manager, Governance and Communications	Ms Sheree Schenk
General Manager, Infrastructure	Mr Martin Waddington
General Manager, Finance and Economic Development	Mr Rajith Udugampola
General Manager, Development and Community	Mr Robert Veitch
Governance Support Officer	Mr Rob Adam
Minute Secretary	Ms Andrea Post

1.2 Apologies:

Nil

1.3 Not Present / Leave of Absence:

Nil

Subject to Confirmation

2. CONFIRMATION OF MINUTES

2.1 Moved Cr Strudwicke Seconded Cr Daniele **2017/ 266**

"that the minutes of the Ordinary Council meeting held on Monday 21 August 2017 (MB Folios 13593 to 13616, inclusive), be accepted as read and confirmed."

CARRIED

3. BUSINESS ARISING

No Business Arising

4. ADJOURNED BUSINESS

The Mayor sought and was granted leave of the meeting to defer Item 4.1 – *Confidential – Sale of Land for Non-Payment of Rates*, and deal with after Urgent Business.

5. DECLARATION OF MEMBERS' INTEREST (material, actual, perceived)

5.1 Councillor Lawrence declared an interest in Item 18.5 – *Code of Conduct for Council Members.*

Councillor Strudwicke called a Point of Order stating that a reason is required to be given when declaring a conflict of interest.

The Mayor accepted the Point of Order.

Councillor Lawrence provided the reason of 'apology'.

6. OPEN FORUM

Councillor Strudwicke raised a Point of Order on the basis that the Mayor was required to seek leave of the meeting by Suspending Part 2 of the Regulations before commencing Open Forum.

The Mayor accepted the Point of Order.

The Presiding Member sought and was granted leave of the meeting to suspend Part 2 of the *Local Government Act (Procedures at Meetings) Regulations 2013*, for a period of six (6) minutes (two speakers at three minutes each) to facilitate *'Open Forum'.* The meeting was suspended at 6.33 pm.

No speakers addressed Council.

The meeting resumed at 6.34 pm.

7. MAYOR'S REPORT

7.1 Meetings and Discussions

Due to ill health throughout the majority of the reporting period, no Mayoral report was

Subject to Confirmation

tabled.

8. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

Nil

9. DEPUTATIONS

9.1 Mr Alvin Jenkin – Secretary - Port Parham Sports and Social Club Inc

Spokesperson for the community in Port Parham and Webb Beach area, and the Port Parham Sports and Social Club Inc.

- To address the concerns with regards to the Proposal from Department of Environment, Water and Natural Resources (DEWNR) to resume community land at Port Parham.
- The proposal for DEWNR to resume community land which is leased to the Port Parham Sports and Social Club Inc (PPSSC) by Adelaide Plains Council.
- The deputation will include the results of the public meeting held at the PPSSC clubrooms on Sunday 17 September 2017.

10. PRESENTATIONS / BRIEFINGS

10.1 Mr Bengy Paolo, PIRSA and Mr Mark Wilson, SA Water – Northern Adelaide Irrigation Scheme (NAIS) Update

10.2 Skilmar Systems Pty Ltd – Mr David Hope (speaking to Item 12.2)

The Mayor sought and was granted leave of the meeting to bring Item 12.2 – *Audit Committee – minutes of meeting held 11 September 2017* forward.

12. COMMITTEE RECOMMENDATIONS

12.2 Audit Committee – minutes of meeting held 11 September 2017

Moved Cr Strudwicke Seconded Cr McColl **2017/ 267**

"that Council receives and notes the minutes of the Audit Committee meeting held 11 September 2017."

LOST

12.2 Moved Cr Strudwicke Seconded Cr Daniele **2017/ 268**

"that Council receives and notes the report and in doing so endorses the actions of the Chief Executive Officer to obtain independent advice from Mr David Hope of Skilmar Systems Pty Ltd."

Subject to Confirmation

CARRIED

12.2 Moved Cr Strudwicke Seconded

"that Council formally receives Mr Hope's report entitled *Some Considerations of the Proposal by Adelaide Plains Council to Withdraw from the Gawler River Floodplain Management Authority*, and in doing so acknowledges that in pursuing the notion of withdrawing from the GRFMA, Adelaide Plains Council will be exposed to a number of major risks, including but not limited to:-

1. **GRFMA ceases as an entity;**
2. **Loss of capacity to influence upstream works;**
3. **Adverse impact on the Northern Adelaide Plains food bowl;**
4. **Potential increased costs to the Adelaide Plains' ratepayers;**
5. **Adverse Ministerial response; and**
6. **Reputational risk."**

Lapsed for want of a seconder

12.2 Moved Cr Strudwicke Seconded Cr McColl **2017/ 269**

"that Council in consideration of the report provided by Skilmar Systems Pty Ltd, and in consideration of the many risks associated with pursuing the withdrawal from the GRFMA, hereby elects to remain one (1) of six (6) constituent councils comprising the regional subsidiary whilst a review of the financial contributions of the Charter are reviewed."

Councillor Jones sought and was granted leave of the meeting to read out an email from a previous Board Member of the GRFMA.

LOST

Division

Councillor Strudwicke called for a division.

The Mayor declared the vote set aside.

Members voting in the affirmative: Councillor Strudwicke.

Members voting in the negative: Councillors Di Troia, Keen, Daniele, Stubing, Jones, McColl and Lawrence.

The Mayor declared the motion LOST

12.2 Moved Cr Strudwicke Seconded Cr McColl **2017/ 270**

"that Council notes Minute GRB 17/061 from the August 2017 Ordinary Meeting of the

Subject to Confirmation

Gawler River Floodplain Management Authority (GRFMA), namely:-

> ***"The Chair noted it would be opportune to start the consideration process for a GRFMA Charter review and foreshadowed presentation of an agenda report at the next meeting outlining possible terms of reference for a review".***

In noting the aforementioned resolution, Council fully supports the notion of commencing a review of the GRFMA Charter at the earliest opportunity."

CARRIED

12.2 Moved Cr Strudwicke Seconded

"that Council notes that at the appropriate time, Council's Long Term Financial Plan will need to be updated to reflect known financial contributions towards the cost of funding the Northern Floodway."

Formal Motion

12.2 Moved Cr Keen Seconded

"that this matter lay on the table until such a time that the Charter has been reviewed."

Councillor Strudwicke raised a Point of Order in relation to Councillor Keen's motion on the basis that there was a difference between adjourning an item and laying a matter on the table. If the matter is to 'lay on the table' no time is to be stipulated, or alternatively the item can be adjourned until a specified time.

The Mayor accepted the Point of Order.

Moved Cr Keen Seconded Cr Lawrence **2017/ 271**

"that this matter lay on the table."

CARRIED

12.2 Moved Cr Strudwicke Seconded Cr Stubing **2017/ 272**

"that Council endorses the recommendation of the Audit Committee and acknowledges the cost calculations as appended to this report and titled 'Waste Collection Service Internal Cost Analysis', and in doing so Council understands the importance of referencing these costs when comparing the best offer from the Barossa Procurement Group tender process, closing on the 3 August 2017, with that of Council's internal cost model herein, which is to be considered at the November 2017 Ordinary meeting."

CARRIED

Subject to Confirmation

11. PETITIONS

No Petitions

12. COMMITTEE RECOMMENDATIONS

12.1 Audit Committee – minutes of meeting held 15 August 2017

Moved Cr Keen Seconded Cr Strudwicke **2017/ 273**

"that Council receives and notes the minutes of the Audit Committee meeting held 15 August 2017."

CARRIED

12.1 Moved Cr Keen Seconded Cr Strudwicke **2017/ 274**

"that Council endorses the recommendation of the Audit Committee and that the Draft Asset Financial Management Policy, as presented in Attachment 1 to the report, subject to minor corrections as discussed at the meeting, be adopted at its September 2017 Ordinary meeting."

CARRIED

12.1 Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 275**

"that Council endorses the recommendation of the Audit Committee and that the Draft Budget Management Policy, as presented in Attachment 1 to the report, subject to minor updates as discussed at the meeting, be adopted at its September 2017 Ordinary meeting."

CARRIED

12.1 Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 276**

"that Council endorses the recommendation of the Audit Committee and that the Draft Funding Policy, as presented in Attachment 1 to the report, be adopted at its September 2017 ordinary meeting."

CARRIED

12.1 Moved Cr Lawrence Seconded Cr Stubing **2017/ 277**

"that Council endorses the recommendation of the Audit Committee and that the Draft Prudential Management Policy, as presented in Attachment 1 to the report, be

Subject to Confirmation

adopted at its September 2017 ordinary meeting."

CARRIED

12.1 Moved Cr Strudwicke Seconded Cr Stubing **2017/ 278**

"that Council endorses the recommendation of the Audit Committee and that the Draft Treasury Management Policy, as presented in Attachment 1 to the report, be adopted at its September 2017 ordinary meeting."

CARRIED

12.1 Moved Cr Strudwicke Seconded Cr McColl **2017/ 279**

"that Council endorses the recommendation of the Audit Committee and acknowledges the progress made to complete the activities identified for the Audit Committee during 2017-2018 Financial Year."

CARRIED

12.3 Mallala and Districts Historical Committee – meeting held 8 August 2017

Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 280**

"that Council receives and notes the minutes of the Mallala and Districts Historical Committee meeting held 8 August 2017."

CARRIED

13. ASSOCIATED ORGANISATIONS

13.1 Gawler River Floodplain Management Authority – minutes of meeting held 24 August 2017

Moved Cr Lawrence Seconded Cr Keen **2017/ 281**

"that Council receives and notes the minutes of the Gawler River Floodplain Management Authority meeting held 24 August 2017."

CARRIED

14. REPORTS FOR DECISION

14.1 Policy Review – Communication Policy

Moved Cr Strudwicke Seconded Cr McColl **2017/ 282**

"that Council, having considered Item 14.1 – *Policy Review – Communication Policy*,

Subject to Confirmation

dated 18 September 2017, receives and notes the report and in doing so:-

1. **Endorses the updated Council Members Communication Policy (as set out in Attachment 2), with the following amendments:-**
   a. **At Clause 2 – 'Scope' – maintain reference to '*Deputy Mayor*' where this has been removed in two places;**
   b. **At Clause 2 – 'Scope' – last paragraph delete the word '*likely*';**
   c. **At Clause 16 – 'Grievance Procedure' – delete last sentence of Clause 16.1 regarding Notice of Motion;**
   d. **At Clause 7 – 'Personal Interaction Between Council Members and Staff' - Change the words '*must refrain from*' to '*should avoid*'; and**
2. **Authorises the Chief Executive Officer to make any necessary final amendments to the document."**

CARRIED

14.2 Proposed Lease of Council Land – NBN Radio Network Base Station

Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 283**

"that Council, having considered Item 14.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station* dated 18 September 2017 receives and notes the report, and in doing so:-

1. **Continues to liaise with the Thompson Beach Progress Association Inc to have a portion of their leased area 'A' allocated to NBN Co Ltd (10m x 12m approximately) being portion of Section 248 DP 29513, Ruskin Road, Thompson Beach comprised in Certificate of Title Volume 5372 Folio 262 for the erection of a radio network base station, and seeks a formal position in this regard;**
2. **Authorises the Chief Executive Officer to liaise with NBN Co Ltd to negotiate and finalise the terms and conditions of the Lease Agreement and to seek the assistance of Norman Waterhouse Lawyers accordingly, with all associated costs to be borne by NBN Co Ltd;**
3. **Will undertake public consultation in regard to the proposed lease of the land to NBN Co Ltd in accordance with Section 202 of the *Local Government Act 1999* and in accordance with its Public Consultation Policy, and will consider any objections (if any) prior to entering into a Lease Agreement with NBN Co Ltd; and**

Acknowledges that prior to the finalisation of a Lease Agreement, NBN Co Ltd will be required to submit a Development Application for the construction of the infrastructure and obtain approval accordingly."

CARRIED

Subject to Confirmation

14.3 Rededication of Crown Land – Two Wells Service Centre

Moved Cr McColl Seconded Cr Lawrence **2017/ 284**

"that Council, having considered Item 14.3 – *Rededication of Crown Land – Two Wells Service Centre,* dated 18 September 2017, receives and notes the report and in doing so authorises the Chief Executive Officer to execute the *Instrument of Dedication* to rededicate Allotment 51 DP 73399 Old Port Wakefield Road Two Wells comprised in Crown Record Volume 5984 Folio 728 for *community and local government purposes* and that the land placed under the care, control and management of the Adelaide Plains Council pursuant to the *Crown Land Management Act 2009.*"

CARRIED

14.4 Council Assessment Panel – Update and Terms of Reference

Moved Cr Strudwicke Seconded Cr Keen **2017/ 285**

"that Council, having considered Item 14.4 – *Council Assessment Panel – Update and Terms of Reference*, dated 18 September 2017, receives and notes the report and in doing so adopts the Terms of Reference as presented in Attachment 1 to this report."

CARRIED

14.5 Northern Food Bowl Protection Areas Development Plan Amendment – Status Update and Consultation

Moved Cr McColl Seconded Cr Di Troia **2017/ 286**

"that Council, having considered Item 14.5 – *Northern Food Bowl Protection Areas Development Plan Amendment – Status Update and Consultation,* dated 18 September 2017, receives and notes the report and in doing so:-

1. **Authorises the Chief Executive Officer to organise a community information session to be held in Two Wells in early October 2017 (date and time to be confirmed) during the eight (8) week statutory Public and Agency consultation period; and**
2. **Designates the Strategic Planning and Development Policy Committee, pursuant to Section 25(11)(c) of the *Development Act 1993*, as the committee appointed to consider any representations on the Northern Food Bowl Protection Areas DPA and provide advice to the Council in relation to these representations."**

CARRIED

Subject to Confirmation

14.6 Legatus Group – Draft Business Plan 2017-2018 and revised Draft Budget

Moved Cr Strudwicke Seconded Cr Stubing **2017/ 287**

"that Council, having considered Item 14.6 – *Legatus Group – Draft Business Plan 2017/2018 and revised Draft Budget,* dated 18 September 2017, receives and notes the report and in doing so instructs the Chief Executive Officer to advise the Legatus Group that Adelaide Plains Council has no objections with the Draft Business Plan 2017/2018 and revised Draft Budget."

CARRIED

14.7 Mallala Cricket Club Turf Wicket Proposal

Moved Cr Strudwicke Seconded Cr Keen **2017/ 288**

"that Council, having considered Item 14.7 – *Mallala Cricket Club Turf Wicket Proposal*, 18 September 2017, receives and notes the report and in doing so resolve:-

1. **that Council grant consent for the Mallala Cricket Club Inc to undertake the Turf Wicket project as presented in Attachment 1 to this Report;**
2. **that the Mallala Cricket Club Inc be advised that the current lease agreement between Council and the Mallala Football Club will need to be amended to incorporate the Mallala Cricket Club Inc as a Sub-Lessee setting out their maintenance obligations including the use of the oval and associated infrastructure during the cricket season;**
3. **to authorises the Chief Executive Officer to seek the assistance of Norman Waterhouse Lawyers to amend the Lease Agreement between Council and Mallala Football Club Inc to incorporate the Mallala Cricket Club Inc as a Sub-lessee; and**

to authorise, pursuant to Sections 38 and 44 of the *Local Government Act 1999*, the Mayor and Chief Executive Officer to execute the Lease Agreement between the Adelaide Plains Council and Mallala Football Club Inc."

CARRIED

15. REPORTS FOR INFORMATION

15.1 Council Resolutions/Actions

Moved Cr Lawrence Seconded Cr Stubing **2017/ 289**

"that Council, having considered Item 15.1 – *Council Resolutions/Action Report*, dated 18 September 2017, receives and notes the report."

CARRIED

Subject to Confirmation

15.2 Mallala Camping Ground – Mallala and Districts Lions Club Inc Proposal

Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 290**

"that Council, having considered Item 15.2 – *Mallala Camping Ground – Mallala and Districts Lions Club Inc Proposal*, dated 18 September 2017, receives and notes the report and in doing so supports the general direction of negotiations to date."

CARRIED

Moved Cr Keen Seconded Cr Lawrence **2017/ 291**

"that the Chief Executive Officer bring back a report outlining the process regarding the Memorandum of Understanding of the ablution block at the Mallala Oval."

CARRIED

At this juncture, 9.07 pm, Councillor Di Troia left the chamber.

16. QUESTIONS ON NOTICE

16.1 Council Vehicle Policy

Councillor Jones gave notice of his intention to ask the following questions:	
Preamble	
Question 1:	**What is the total number of vehicles under council control/ownership for use on council business?**
Answer:	There are 21 vehicles (utilities and cars) not including plant.
Question 2:	**How may council vehicles are designated for private use?**
Answer:	There are 9 vehicles.
Question 3:	**How much in fringe benefit tax do private use vehicles attract in fringe benefit tax?**
Answer:	$61,564
Question 4:	**Does council vehicle insurance policies cover all private use by staff including interstate travel, towing, off road use, non designated drivers and passengers etc?**

Subject to Confirmation

Answer:	Yes insurance covers all legal uses within Australia
Question 5:	**What, if any, additional costs are required if this type of activity is an extra on a standard policy and if this is the case, who is responsible for these costs, council or staff member?**
Answer:	There is no additional insurance cost for vehicles with personal use.

16.2 Rate Revenue and Expenditure

Councillor Daniele gave notice of his intention to ask the following questions:	
Preamble	As a lot of ratepayers have questioned me about where ratepayer's money has been spent. My question is about the following:-
Question 1:	**How much rate revenue from each Ward has been raised since 2010 – until now in 2017?**
Answer:	Although Council does not account for rates on a ward basis the following has been calculated for the 8 years for each of the three wards. Mallala-Dublin:-total $19,357,856 an average of $2,419,732 per year. Lewiston:-total $18,418,547 an average of $2,302,318 per year. Two Wells:-total $15,973,815 an average of $1,996,727 per year.
Question 2:	**How much has been spent in each Ward from 2010 until now in 2017?**
Answer:	Council does not separate expenditure based on wards but rather on activities, any calculated expenditure would be an estimate and require significant time to prepare.
Question 3:	**Do outside staff fill out daily time sheets? If they don't – who does keep the records of work being done in all these wards?**
Answer:	Outside staff do fill out daily timesheets but as the accounting system is not based on wards only estimates of their time could be calculated after further analysis.

17. QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

At this juncture, 9.08 pm, Councillor Di Troia returned to the chamber.

Subject to Confirmation

18. MOTIONS ON NOTICE

18.1 Short Stay Accommodation Policy

Moved Cr Strudwicke Seconded Cr Keen **2017/ 292**

"that Council staff meet with several community members, nominated by the Ratepayers Association, and representatives of the Mallala Lions Club, with a view to develop and propose any modifications to the Short Stay Accommodation Policy, that addresses issues such as fees charged, payment methods, and time limit exemptions (such as for part time workers). Any requested policy revisions to be presented in a report to a future meeting of council."

CARRIED

18.2 Tourism Strategy Development

Moved Cr Strudwicke Seconded Cr Keen **2017/ 293**

"that Council staff investigate opportunities for collaboration, (either with the Ratepayers Association, or the future Business Council, or other interested parties) to develop strategies to increase district tourism (particularly in relation to short stay accommodation) by leveraging the established activities such as crabbing and fishing and the new opportunities offered by the International Bird Sanctuary, with the aim to provide economic flow on benefits to the community and a greater profile of the Adelaide Plains region and its produce, and that a report be provide for a future meeting of Council."

CARRIED

18.3 Mallala CWMS Anglican Church Exemption

Moved Cr Strudwicke Seconded Cr Daniele **2017/ 294**

"that Council exempt St Peters Anglican Church, Mallala, from the annual CWMS service charge for the current financial year."

CARRIED

18.4 Donation for Food Festival

Moved Cr Lawrence Seconded Cr Di Troia

"that Council donate $2,000 for the food and wine festival to be held on 25 March 2018."

Subject to Confirmation

AMENDMENT

Moved Cr Strudwicke Seconded Cr Keen **2017/ 295**

That the following be included:

- **advertising and promotion of the *Northern Plains Food Festival***

CARRIED

Motion AS AMENDED

2017/ 296

"that Council donate $2,000 for advertising and promotion of the *Northern Plains Food Festival* to be held on 25 March 2018."

CARRIED

At this juncture, 9.22 pm Councillor Lawrence left the chamber as an interest had been declared in Item 18.5 – *Code of Conduct for Council Members*.

18.5 Code of Conduct for Council Members

Moved Mayor Flaherty Seconded Cr Strudwicke **2017/ 297**

"that Council formally request Councillor Lawrence provides a written public apology to the staff concerned by close of business on Tuesday, 3 October 2017, otherwise this matter will be referred to the Ombudsman as required by clause 3.18 of the Code of Conduct for Council Members."

CARRIED

At this juncture, 9.25 pm Councillor Lawrence returned to the chamber.

Moved Cr Keen Seconded Cr McColl **2017/ 298**

"that the meeting be extended by 30 minutes."

CARRIED

19. MOTIONS WITHOUT NOTICE

No Motions Without Notice

20. URGENT BUSINESS

20.1 No Urgent Business

Subject to Confirmation

4. ADJOURNED BUSINESS

4.1 Sale of Land for Non-Payment of Rates

Moved Cr Keen Seconded Cr Strudwicke **2017/ 299**

"that, under the provisions of Section 90(2) of the *Local Government Act 1999*, an order be made that the public with the exception of Chief Executive Officer, General Manager – Governance and Communications, General Manager – Finance and Economic Development, General Manager – Development and Community, General Manager – Infrastructure, Governance Support Officer and Minute Secretary be excluded from attendance at the meeting of the Council in order to consider in confidence this item.

4.1 – *Sale of Land for Non-Payment of Rates*:

The Council is satisfied that it is necessary that the public be excluded to enable the Council to consider the report at the meeting:

- **on the grounds provided by Section 90(3)(a), information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and**
- **on the basis that information within the report and attachments:**
  - **contains information about the personal affairs of person, constituting information relevant to the sale of land for non-payment of rates; and**
  - **it would be unreasonable to disclose this information.**

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential."

CARRIED

[redacted]

Subject to Confirmation

[redacted]

4.1 Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 301**

"that, in accordance with Section 91(7) and Section 91(9) of the *Local Government Act 1999* and on the grounds that Item 4.1 – *Sale of Land for Non-Payment of Rates* for the meeting of the Council held on 18 September 2017, was received, discussed and considered in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999*, this meeting of the Council, does order that:

(a) the attachment (Attachment 1) in relation to the matter remain confidential and not available for public inspection until further order of the Council;

(b) the confidentiality of the matter be reviewed once in each 12 months; and

(c) pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to revoke this confidentiality order."

CARRIED

21. CONFIDENTIAL ITEMS

No Confidential Items

22. CLOSURE

There being no further business, the Mayor declared the meeting closed at 9.44 pm.

Confirmed as a true record.

Mayor: .....

Date: ____/____/___

Subject to Confirmation

MINUTES

of

Special Council Meeting

Pursuant to the provisions of Section 83 (2) of the
Local Government Act 1999

HELD IN

Council Chambers
Redbanks Road,
Mallala

on

Tuesday, 3 October 2017

Subject to

Mayor Flaherty formally declared the meeting open at 4.00 pm.

1. ATTENDANCE RECORD

1.1 **Present:**

Mayor A J (Tony) Flaherty OAM JP

Cr Melville Lawrence

Cr S M (Marcus) Strudwicke

Cr Terry-Anne Keen

Cr Eddie Stubing

Cr Stephen Jones

Cr P D (Joe) Daniele

Cr Karen McColl

Cr Carmine Di Troia

Also in Attendance:

Chief Executive Officer	Mr James Miller
General Manager, Governance and Communications	Ms Sheree Schenk
General Manager, Infrastructure	Mr Martin Waddington
General Manager, Development and Community	Mr Robert Veitch
Health and Safety Officer	Ms Angie-Marie Fuss
Minute Secretary	Ms Andrea Post

1.2 **Apologies:**

Nil

1.3 **Not Present / Leave of Absence:**

Nil

2. ITEMS FOR DECISION

The Mayor, with the approval of two-thirds of the members present, suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitate informal discussions in relation to the Gawler River Floodplain Management Authority Review Report and will resume at the discretion of the Mayor. The meeting was suspended at 4.18 pm.

The meeting resumed at 5.04 pm.

Subject to Confirmation

2.1 Gawler River Floodplain Management Authority Review – Withdrawal from the Authority

Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 302**

"that Council, having considered Item 2.1 – *Gawler River Floodplain Management Authority Review – Withdrawal from the Authority,* dated *3 October* 2017, receives and notes the report."

CARRIED

2.1 Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 303**

"that ahead of the Gawler River Floodplain Management Authority (GRFMA) undertaking a review of its Charter, Council instructs its CEO to engage a suitably qualified financial analyst to undertake a review of Adelaide Plains Council's percentage rate contribution as it relates to flood mitigation infrastructure and, factoring in all relevant criteria (particularly comparisons to the City of Playford including capacity to pay) provide a view in respect of what that contribution should be."

CARRIED

Councillor Jones called for a division:

The Mayor declared the vote set aside.

Members voting in the affirmative: Councillors Strudwicke, Di Troia, Keen, Stubing, Lawrence and McColl

Members voting in the negative: Councillors Daniele and Jones

The Mayor declared the motion CARRIED

2.1 Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 304**

"that ahead of the GRFMA releasing the final version of the AWE Northern Floodway report to member councils for their endorsement, the Chief Executive Officer be instructed to engage a suitably qualified person to undertake a peer review of the report and provide a view in respect of the impact this infrastructure will have on the economic footprint of Adelaide Plains Council."

CARRIED

Subject to Confirmation

Councillor Jones called for a division:

The Mayor declared the vote set aside.

Members voting in the affirmative: Councillors Lawrence, McColl, Stubing, Keen, Di Troia and Strudwicke

Members voting in the negative: Councillors Jones and Daniele

The Mayor declared the motion CARRIED

Moved Cr Stubing Seconded Cr Strudwicke **2017/ 305**

"that Item 3.1 – *Two Wells Transfer Station – Waste Matters* be brought forward and dealt with before Item 2.2."

CARRIED

3. CONFIDENTIAL ITEMS

3.1 Two Wells Transfer Station – Waste Matters

Moved Cr Strudwicke Seconded Cr Stubing **2017/ 306**

"that

1. **Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders that all members of the public, except [Chief Executive Officer, General Manager – Governance and Communications, General Manager – Development and Community, General Manager – Infrastructure, Health and Safety Officer and Minute Secretary], be excluded from attendance at the meeting for Agenda Item 3.1 – '*Two Wells Transfer Station – Waste Matters*'.**
2. **Council is satisfied that, pursuant to Section 90(3)(e) of the *Local Government Act 1999*, matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person; and on the basis that information within the report and annexure contains information about Council employees and the safety and wellbeing of all persons involved; and it would be unreasonable to disclose this information at this time.**
3. **Council is satisfied that the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential."**

CARRIED

At this juncture, 5.31 pm, Councillor Di Troia left the chamber.

At this juncture, 5.34 pm, Councillor Di Troia returned to the chamber.

Subject to Confirmation

3.1 Moved Cr Strudwicke Seconded Cr Stubing **2017/ 307**

"that Council, having considered Item 3.1 – *'Two Wells Transfer Station – Waste Matters'*, dated 3 October 2017, receives and notes the report and in doing so:-

1. **Acknowledges that unlawfully disposed Asbestos Containing Material (ACM) was discovered at the Two Wells Waste Transfer Station amongst approximately 450 tonne of building waste material and notes the actions taken by staff post its discovery to mitigate health and safety risks;**
2. **Acknowledges that an unexpected expense will be incurred by Council in order to remove the ACM currently located at the Dublin quarry site and to remediate the affected areas at the Two Wells Waste Transfer Station and Dublin quarry site and in doing so acknowledges that an adjustment will need to be made as part of the 2017/2018 budget review process;**
3. **Delegates the authority to the Chief Executive Officer to engage a suitably qualified contractor(s) to remove the ACM currently located at the Dublin quarry site and remediate the site to the satisfaction of the Environment Protection Authority;**
4. **Delegates the authority to the Chief Executive Officer to engage a suitably qualified contractor(s) to assess and, if necessary, remediate the Two Wells Waste Transfer Station building waste area (now void of building waste) to the satisfaction of the EPA;**
5. **Calls for a further report to the October ordinary meeting of Council to consider any further requirements that may be imposed by the EPA or SafeWork SA;**
6. **Endorses the actions of the Chief Executive Officer to continue to undertake internal investigations in relation to this matter, with a view of improving processes and practices in the event that shortcomings are discovered; and**
7. **Instructs the Chief Executive Officer to prepare a media release outlining recent events identified at both the Two Wells Transfer Station and the Dublin Borrow Pit with a view to adequately informing the residents of Adelaide Plains Council of the location of the ACM present at both sites and the action that Council has taken to ameliorate the matter."**

CARRIED

Subject to Confirmation

3.1 Moved Cr Strudwicke Seconded Cr Stubing **2017/ 308**

"that

1. **Having considered Agenda Item 3.1 – *'Two Wells Transfer Station – Waste Matters'* in confidence under Sections 90(2) and 90(3)(e) of the *Local Government Act 1999,* Attachment 1 and the identification of the contracted company within the agenda item report, remain confidential and not available for public inspection until further order of the Council.**
2. **Pursuant to Section 91(9)(a) of the *Local Government Act 1999*, this confidentiality order be reviewed every 12 months.**
3. **Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."**

CARRIED

2. ITEMS FOR DECISION

2.2 Fund My Neighbourhood

Moved Cr Strudwicke Seconded Cr Lawrence **2017/ 309**

"that Council, having considered Item 2.2 – *Fund My Neighbourhood – List of Projects*, dated 3 October 2017, receives and notes the report and in doing so:-

1. **Supports the projects as recommended in Attachment 1 for inclusion in the 'public voting' as part of the 'Fund My Neighbourhood' programme in the terms sought by the Department of the Premier and Cabinet; and**
2. **In the event that any late project submissions are received, authorises the Chief Executive Officer to determine whether the project is to be included in the 'public voting' as part of the 'Fund My Neighbourhood' programme in the terms sought by the Department of the Premier and Cabinet."**

CARRIED

2.2 Moved Cr Strudwicke Seconded Cr Stubing **2017/ 310**

"that Council submit a grant application for the Two Wells Playground Project through the Department of Planning, Transport and Infrastructure."

CARRIED

Subject to Confirmation

4. CLOSURE

There being no further business, the Mayor declared the meeting closed at 6.14 pm.

Confirmed as a true record.

Mayor: .....

Date: ____/____/___

Subject to Confirmation

MINUTES

of

Special Council Meeting

Subject to

Pursuant to the provisions of Section 83 (2) of the
Local Government Act 1999

HELD IN

Council Chambers
Redbanks Road,
Mallala

on

Tuesday, 10 October 2017

Mayor Flaherty formally declared the meeting open at 3.30 pm.

1. ATTENDANCE RECORD

1.1 **Present:**

Mayor A J (Tony) Flaherty OAM JP

Cr Melville Lawrence

Cr S M (Marcus) Strudwicke

Cr Terry-Anne Keen

Cr Eddie Stubing

Cr Stephen Jones

Cr P D (Joe) Daniele

Cr Karen McColl

Also in Attendance:

Chief Executive Officer	Mr James Miller
General Manager, Infrastructure	Mr Martin Waddington
Minute Secretary	Ms Andrea Post

1.2 **Apologies:**

Cr Carmine Di Troia

1.3 **Not Present / Leave of Absence:**

Nil

2. ITEMS FOR DECISION

The Mayor, with the approval of two-thirds of the members present, suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period sufficient to facilitate informal discussions in relation to the Gawler River Floodplain Management Authority Review – Withdrawal from the Authority Report and will resume at the discretion of the Mayor. The meeting was suspended at 3.30 pm.

The meeting resumed at 4.25 pm.

Subject to Confirmation

2.1 Gawler River Floodplain Management Authority Review – Withdrawal from the Authority

Moved Cr Lawrence Seconded Cr Stubing **2017/ 311**

"that Council, having considered Item 2.1 – Gawler River Floodplain Management Authority – Withdrawal from the Authority, dated 10 October 2017, receives and notes the report."

CARRIED

Moved Cr McColl Seconded Cr Keen **2017/ 312**

"that the Chief Executive Officer write to the GRFMA requesting the following concerns and observations be tabled at the October 2017 Ordinary Meeting of the GRFMA:-

- **What consultation has been undertaken with the community and potentially affected landowners the subject of the northern floodway?**
- **Is it intended that consultation would occur prior to member councils signing off on the final AWE report?**
- **How can member councils direct their respective communities to understand the GRFMA's long term financial plan when the Authority has not advanced this document?**
- **Council will not be in a position to provide comment on the final AWE report until it has undertaken its peer assessment of the said report, and**
- **Council continues to progress the notion of withdrawal while simultaneously undertaking to commission independent assessments in respect of the charter."**

CARRIED

3. CLOSURE

There being no further business, the Mayor declared the meeting closed at 4.33 pm.

Confirmed as a true record.

Mayor: .....

Date: ____/____/___

Subject to Confirmation

Adelaide Plains Council	**7.1 Meetings Attended and / or Discussions Held**
	Container No: CON12/1199 **Document No:**
Report Date: 16 October 2017	**Prepared by: Mayor A J (Tony) Flaherty OAM**

Activities and Meetings attended

Monday, 18 September 2017
Pre Council Meeting – Mayor / CEO
Ordinary Council Meeting

Tuesday, 19 September 2017
Mayor / Deputy Mayor / CEO Meeting

Wednesday, 20 September 2017
Meeting with John Gee MP

Thursday, 21 September 2017
Council Visitations with CEO

Monday, 25 September 2017
Fraser Ellis – Liberal for Narungga

Friday, 29 September 2017
Mayor / CEO Meeting – Various Matters

Tuesday, 3 October 2017
Council Member Waste Matters Tour
Special Council Meeting
Informal Gathering – Section 41 Committee Workshop Summary

Tuesday, 10 October 2017
Pre Council Meeting – Mayor / CEO
Special Council Meeting

Monday, 16 October 2017
Pre Council Meeting – Mayor / CEO / General Managers
Ordinary Council Meeting

Adelaide Plains Council	**12.1**	**Mallala and Districts Historical Committee – meeting held 6 September 2017**
	Department: **Report Author:**	**Executive Office** **Executive Assistant**
Date: 16 October 2017	**Container No:** **Document No:**	**CON12/871** **D17/25312**

OVERVIEW

The purpose of this report is to facilitate the receiving and noting of the minutes from the 6 September 2017 Mallala and Districts Historical Committee.

RECOMMENDATION

"that Council receives and notes the minutes of the Mallala and Districts Historical Committee meeting held 6 September 2017."

Attachments

1. **Minutes of meeting held 6 September 2017**

References

Legislation

Not Applicable

Council Policies

Not Applicable

MINUTES OF MALLALA & DISTRICTS HISTORICAL COMMITTEE MEETING OF THE ADELAIDE PLAINS COUNCIL MALLALA MUSEUM ON WEDNESDAY SEPTEMBER 6TH. 2017 AT 7.00PM.

1. ATTENDANCE

1.1 Members present – Laura Parsons, Sharon Svetec, Chris Young, Maxine Varcoe, Gwenda Griffiths, Margaret Tiller, Marcus Strudwicke, Bob Bevan & Jim East.
1.2 Members apologies – Prue Mosman & Brian Verrall.
1.3 Members absent – nil

2. CONFIRMATION OF MINUTES

2.1 Moved Margaret Tiller that the minutes of the meeting held Wednesday August 2nd. 2017 be accepted as read & confirmed, 2nd. Chris Young, carried.

3. BUSINESS ARISING

3.1 Internet has been finalised with Aussie Broadband for the NBN connection. Connection should occur within a week.

4. REPORTS

4.1 Financial Report – prepared by Adelaide Plains Council – moved Margaret Tiller that this report be accepted, 2nd. Maxine Varcoe, carried.

5. CORRESPONDENCE – see separate report. Moved Laura Parsons that we receive & note the correspondence, 2nd. Sharon Svetec, carried.

6. GENERAL BUSINESS

6.1 Ceiling fans – no feedback so far on quotes.
6.2 Recent donations -
Phillips – RAAF pilot training manuals.
Glen Dix – brochures & photo album of Mallala race track.
Rosemary Jenkin – sale catalogue of the Clem Smith car auction.
Jackie – two irons. One uses coal. As they are duplicates, we can use them as hands-on items.
6.3 Relocation of cairn at Mallala race track – we have spoken to Gordon Sweeney 4-5 days ago re another E-mail stating their wish to relocate this cairn. It is on Council land & is a location marker. They will need to liaise with Adelaide Plains Council.
6.4 Mallala motor sport park –history – Marcus & Brian met with Glen Dix on August 16th. to discuss his contribution. We haven't had a further response from Peter Templeton. The grant time has been extended but we need to put in our application soon.
6.5 Grants available - ---
6.6 Replacement of outdoor sign relating to the War Memorial [near the gun] This is in poor condition – worn & stained & the Perspex cover is worn. The wording could be improved upon.. Moved Gwenda Griffiths that we look at replacement of this sign, 2nd. Jim East, carried.
The School room door is not closing properly.
A hitching post has been removed from outside the old front door.

[cont'd]

7. VISITS & DIARY DATES UPCOMING

2017 September Monday 11th. Elizabeth Rotary Club – Arrive 7.30pm. 12-15 persons.
2017 September Thursday 21st. – R & S Valiant Car Club – arrive 10.30 – 11.00am. – 103 adults & 4 children. Members rostered – Gwenda, Margaret, Sharon, Chris, Maxine, Laura, Marcus, Bob & Brian, plus Rosemary.

Require light lunch $12 per person agreed upon, [6 gluten free]
Institute has been booked. They will set off from Adelaide Shores Resort approx. 9.15am.,arrive approx.10.45am, second group will leave at 9.45am. & arrive 11.15am. We anticipate each group will visit the Museum first, & then dine, thus spreading the load between viewers & eaters. We have arranged for them to visit the St. Kilda Tramway Museum after lunch, so they should have all gone by 1.00-1.30pm.
Food roster
Laura – French sticks & butter, polystyrene cups.
Maxine – 110 rolls.
Brian - curried egg sandwiches – 1 loaf
Margaret – scones.
Gwenda – Fruit plater.
Laura – tea, coffee & milk.
Laura – flowers.
Uniting Church – tablecloths.
Marcus, Don & Frank – set up tables.
Savoury food ?
Cakes. ?
We have 6 persons who require gluten free & need to be catered for.
2017 October Monday 16th. – "Woodside Romeos" – arrive 10.30am. – 12-15 persons. Will lunch at Mallala Hotel.

8. THANK YOUS

8.1 To everyone who helped with recent working bees**.**
8.2 To Brian Verrall who has been working on the Two Wells CFS trailer.

9. ANY OTHER BUSINESS

9.1 A Request from Margaret Tiller's daughter-in-law for some questions for the Mallala P.S. upcoming quiz night. Margaret has prepared some questions, which we all looked at.

Meeting closed at 8.45pm.

Next meeting is on Wednesday October 4th. 2017, at 7.00pm.

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Adelaide Plains Council	**13.1**	**Gawler River Floodplain Management Authority – minutes of Special Meeting held 5 October 2017**
	Department:	**Executive Office**
	Report Author:	**Executive Assistant**
Date: 16 October 2017	**Container No:**	**CON12/314-2**
	Document No:	**D17/25922**

OVERVIEW

The purpose of this report is to facilitate the receiving and noting of the minutes from the 5 October 2017 Gawler River Floodplain Management Authority Special Meeting.

RECOMMENDATION

"that Council receives and notes the minutes of the Gawler River Floodplain Management Authority Special Meeting held 5 October 2017."

Attachments

1. **Minutes of meeting held 5 October 2017**

References

Legislation

Not Applicable

Council Policies

Not Applicable

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

Adelaide Hills Council
Adelaide Plains Council
The Barossa Council
Town of Gawler
Light Regional Council
City of Playford

Address: 266 Seacombe Road SEACLIFF PARK SA 5049
Mobile: 0407717368
Email: davidehitchcock@bigpond.com
Website gawler.sa.gov.au/grfma

S P E C I A L M E E T I N G M I N U T E S

Committee	**Gawler River Floodplain Management Authority**
Held On	**Thursday 5 October 2017 at 1.00pm**
Location	**Gawler**

WELCOME

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the ninety eighth meeting of the Board.

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PRESENT

Mr Ian Baldwin, Independent Board Member, Chair
Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
Mr Marc Salver, Adelaide Hills Council, Deputy Board Member (arrived 1.15pm)
Mayor Bob Sloane, The Barossa Council, Board Member
Mr Gary Mavrinac, The Barossa Council, Board Member
Mr Sam Dilena, Gawler Council, Board Member
Cr Adrian Shackley, Gawler Council, Board Member
Mr Mal Hemmerling, City of Playford, Member
Cr Denis Davey, City of Playford, Board Member
Mr James Miller, Adelaide Plains Council, Board Member
Cr Mel Lawrence, Adelaide Plains Council, Board Member
Cr Terry-Anne Keen, Adelaide Plains Council, Deputy Board Member
Mr Andrew Philpott, Light Regional Council, Deputy Board Member
Cr William Close, Light Regional Council, Board Member
Mr Martin Waddington, Adelaide Plains Council, Observer
Mr David Hitchcock, Executive Officer

APOLOGIES

Mr Brian Carr, Light Regional Council, Board Member

DRAFT

GRB 17/065

Moved: Mr. J Miller Seconded: Cr M Lawrence

That Cr Terry-Anne Keen, Adelaide Plains Council and Mr. Martin Waddington, Adelaide Plains Council, be appointed as Observers.

CARRIED

GRB 17/066 Gawler River 2016 Flood Review.

Moved: Mr. S Dilena Seconded: Mr. M Salver

That the GRFMA:

1. **Receive the report; and**
2. **That the Executive Officer provide a copy of the final 2016 Gawler River Flood Review Project Report and the separate Hydrology report to constituent councils for their relevant comment and support: and**
3. **That the Executive Officer make inquiries to ascertain how much it might cost to undertake the further work indicated at page 21 of the 2016 Gawler River Flood Review Project Report.**

CARRIED

GRB 17/067 Funding of flood mitigation infrastructure in the Gawler River Floodplain.

Moved: Mr. M Salver Seconded: Mayor B Sloane

That the GRFMA:

1. **Note in principle support by Senator Anne Ruston, Assistant Minister for Agriculture and Water Resources for the proposal for funding of flood mitigation infrastructure in the Gawler River floodplain; and**
2. **Request the GRFMA Chair to write to:**
    - **Senator Anne Ruston, Assistant Minister for Agriculture and Water Resources and the Hon Ian Hunter Minister for Water and the River Murray to confirm their respective governments formal position regarding funding support and constituent councils; and**
    - **Confirm Senator Anne Ruston, Assistant Minister for Agriculture and Water Resources comments regarding capital versus recurrent costs.**

CARRIED

At 1.50pm The Chairman with the consent of more than two thirds of the members present called a short-term suspension of the meeting (Part 2 of the Regulations) to allow and facilitate informal discussions regarding Agenda item 5.3 Review of the GRFMA Charter.

At 2.20pm the Chairman considered that sufficient discussion had been undertaken, determined that the short-term suspension be brought to an end and resumed the formal meeting.

DRAFT

GRB 17/068 GRFMA Charter Review.

Moved: Mr. G Mavrinac Seconded: Cr M Herrmann

That the GRFMA:

1. **Initiate processes to progress review of the GRFMA Charter and Governance framework;**
2. **Consult with the Hon Geoff Brock Minister for Local Government regarding the review; and**
3. **Request the Executive Officer to provide a report to the 19/10/17 GRFMA meeting outlining considered approaches to assist determining scope of review, review mechanisms and financial resources required.**

CARRIED UNANIMOUSLY

Closure of meeting

The Chair thanked the Town of Gawler for hospitality as host and noted the next Ordinary Board Meeting will be held 9.45 am, Thursday 19 October 2017, Adelaide Plains Council, Mallala

Meeting closed 2.50pm

Confirmed Chair……

DRAFT

Adelaide Plains Council	**14.1**	**Establishment of a Business Council for the Adelaide Plains**
	Department:	**Executive Office**
	Report Author:	**Chief Executive Officer**
Date: 16 October 2017	**Container No:**	**CON12/1199**
	Document No:	**D17/25367**

EXECUTIVE SUMMARY

- Council, at its meeting held on 21 August 2017, received an address from Adelaide Plains Ratepayers and Residents Association President, Mr John Lush, in relation to the potential establishment of a Business Council for the Adelaide Plains.
- At the same meeting, Council resolved a position that the Chief Executive Officer look to advance the formation of a Business Council whose charter will include the promotion of economic development priorities, the facilitation of economic growth and the identification of opportunities to grow the economic investment base of the region.
- Following the meeting, I met with Mr Lush as a means of sharing information and ideas about what a Business Council model may look like, who would be involved, who would lead it, and finally, what the Charter may entail.
- Mr Lush, as part of his address to Council, advised that for such an initiative as this to be successful, it would need to be heavily supported by Council with key Council representatives involved (Mayor and CEO). Furthermore, the Business Council model would ideally not be 'tied up' in the bureaucracy of a Section 41 committee. I tend to concur in many respects with Mr Lush's sentiments. It would ultimately need to be supported and driven by our region's key business and investment stakeholders.
- With the level of economic development and investment on Council's doorstep at present, coupled with the interest and enthusiasm demonstrated by the Ratepayers and Residents Association and Council Members, I believe that it would be advantageous to advance the establishment of the Adelaide Plains Business Council forthwith. In doing so, and mindful of Council's adopted position from its August 2017 meeting, the Business Council model and its associated terms of reference must firstly be channelled through Council's soon-to-be-created Strategic Planning and Economic Development Committee for ratification. This committee is likely to be established at

the November 2017 meeting of Council following the endorsement of the revised Section 41 Committee structure.

- As an aside, management is currently exploring an opportunity with the Department of State Development to secure funding for an Economic Development Officer whose role would be to support the General Manager – Finance and Economic Development and Council on a raft of economic development-related fronts. Management will speak to this in more detail at the meeting.
- In consideration of the above, it is recommended that Council adopts the below recommendation so as to progress the Adelaide Plains Business Council concept.

RECOMMENDATION(S)

"that Council, having considered Item 14.1 - *Establishment of a Business Council for the Adelaide Plains*, dated 16 October 2017, receives and notes the report and in doing so:-

1. **Pledges support to the notion of establishing a Business Council for the Adelaide Plains as a means of promoting economic development priorities, facilitating economic growth and identifying opportunities to grow the economic investment base of the region;**
2. **Instructs its Chief Executive Officer to formally advise the President of the Adelaide Plains Ratepayers and Residents Association of Council's interest and commitment in pursuing same;**
3. **Instructs the Chief Executive Officer (who in turn may delegate authority to the General Manager – Finance and Economic Development) to prepare a draft Charter and Terms of Reference for a proposed Business Council model in concert with the President of the Adelaide Plains Ratepayers and Residents Association;**
4. **Instructs the Chief Executive Officer (who in turn may delegate authority to the General Manager – Finance and Economic Development) to engage heavily with the Chief Executive Officer of Regional Development Australia – Barossa to seek their support and assistance in the development of the Business Council and to ensure that there is no duplication of effort in relation to work RDA Barossa is currently undertaking in the Adelaide Plains region; and**
5. **Requests that the draft Charter and Terms of Reference be brought back to a meeting of the Strategic Planning and Economic Development Committee for ratification, to be subsequently endorsed by Council."**

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

References

Legislation

Local Government Act 1999

Council Policies

Not Applicable

Strategic Plan

4.2 – Growing Economy

4.2.1 – Support horticulture, broad acre cropping and farming industries and encourage the establishment of value added allied industries

4.2.2 – Promote the growth of tourism

4.2.3 – Encourage the establishment of and support quality retail, food and beverage providers in townships

	14.2	**Annual Report 2016-2017**
	Department:	**Governance and Communications**
	Report Author:	**General Manager - Governance and Communications**
Date: 16 October 2017	**Container No:**	**CON17/159**
	Document No:	**D17/19702**

EXECUTIVE SUMMARY

- The purpose of this report is to provide Council Members with the draft Annual Report 2016-2017 for consideration and adoption.
- Section 131 of the *Local Government Act 1999* provides that Council must, on or before 30 November each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June.
- The draft Annual Report 2016-2017 therefore relates to the operations of Adelaide Plains Council for the financial year 1 July 2016 to 30 June 2017.
- The Financial Statements (Appendix 1 to the report) for the same period have not been included as they are being finalised by Council's Auditors. The Statements will be presented to Council's Audit Committee and subsequently presented to Council for adoption in November.
- The Annual Report 2016-2017 is presented as per **Attachment 1** for Council's consideration and adoption, subject to the adoption of the Audited Financial Statements.

RECOMMENDATION(S)

"that Council, having considered Item 14.2 – *Annual Report 2016-2017*, dated 16 October 2017, receives and notes the report and in doing so:-

1. **Adopts the Annual Report 2016-2017 as presented in Attachment 1 to this Report, subject to the endorsement of the Audited Annual Financial Statements 2016-2017; and**
2. **Authorises the Chief Executive Officer to make any necessary final amendments to the Annual Report."**

BUDGET IMPACT

Estimated Cost:	Not Applicable
Future ongoing operating costs:	Not Applicable
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

By adopting the Annual Report prior to 30 November 2017, Council will meet its legislative requirements in accordance with Section 131 of the *Local Government Act 1999*. If Council fails to adopt its Annual Report by this time, it is in breach of the legislation.

Attachments

1. **Draft Annual Report 2016-2017**

DETAILED REPORT

Purpose

The purpose of this report is to provide the draft Annual Report 2016-2017 to Council for consideration and adoption.

Background/History

The legislation requires Council to adopt an Annual Report on or before 30 November of each year. The draft Annual Report as presented in **Attachment 1** has been prepared in accordance with the requirements of the *Local Government Act 1999* and associated Regulations.

Discussion

As the draft Annual Report relates to Council's operations and business for the 2016-2017 financial year, this is the first Annual Report that reflects Council's name change to Adelaide Plains Council (formerly District Council of Mallala) as the name change came into effect during the reporting period (23 September 2016).

The draft Annual Report 2016-2017 was compiled based on the statutory requirements, the content of previous years and following research into the format and structure of the annual reports of other councils. The layout and design of this year's document has been reviewed taking into account the new organisational structure, with a fresh new look for Adelaide Plains Council.

The draft Audited Annual Financial Statements for 2016-2017 will be considered by Council's Audit Committee at its meeting scheduled for 6 November 2017, before being presented to Council for endorsement at its ordinary meeting on 20 November 2017. The endorsed Audited Annual Finance Statements will be appended to the Annual Report prior to publication.

Conclusion

It is recommended that Council adopt the draft Annual Report 2016-2017 as attached. This will allow Council staff adequate time to make any necessary amendments prior to the adoption of the Audited Annual Financial Statements for 2016-2017. There should therefore be no issue with the Annual Report being finalised and distributed within the timeframes prescribed by the legislation.

References

Legislation

Local Government Act 1999 – Section 131

Local Government (General) Regulations 2013 – Regulation 10

Council Policies

Not Applicable

ANNUAL REPORT

2016 - 2017

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About this Report
Adopted by Council on 16 October 2017

Adelaide Plains Council

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Mallala SA 5502

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Mallala SA 5502

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Message from the Mayor and Chief Executive Officer

"A progressive and exciting period for Council"

TONY FLAHERTY OAM
MAYOR

JAMES MILLER
CHIEF EXECUTIVE OFFICER

The 2016-2017 financial year was, upon reflection, a progressive and exciting period for Council on many fronts. While the preceding financial year was very much about consolidation and laying the foundations from an organisational rebuild perspective, this period delivered some wonderful achievements of which elected members and staff alike should be extremely proud.

On 23 September 2016 Council officially changed its name to Adelaide Plains Council. This was perhaps the greatest rebranding initiative of any council in South Australia. But it was more than just a name change. Council wanted to become a well respected organisation, a place where people choose to live, where developers seek to invest, an employer of choice for staff and a Council that upholds core values of trust, respect, honesty and integrity. Following six months of region-wide consultation and overwhelming support, the rebranding initiative culminated in Council hosting a gala event, attended by business leaders and government representatives across many sectors. It was a wonderful process to have led and an initiative that Council should be extremely proud of.

The reporting period continued to see a strong focus on economic development and investment activity. The State Government announced a $110 million pledge toward the Northern Adelaide Irrigation Scheme – a water harvesting scheme that would take 20 gigalitres from the Bolivar wastewater treatment plant to the Northern Adelaide Plains for irrigated horticulture. As a means of being proactive in this space, Council commenced a rezoning initiative to facilitate land use development activity through the Northern Food Bowl Protection Areas Development Plan Amendment (DPA). This DPA has since received in-principle support from the State Government, and, once Council's Development Plan is amended and the NAIS project is up and running, our region could well see significant investment activity underway. Upwards of 3,700 jobs are likely to be created, attracting

$1.1 billion in private investment and Council will continue to drive this process hard to bring it to fruition.

Council continues to act with due diligence when it comes to financial management. Despite pressure from contractors to hand the Mallala Community Wastewater Management System over to Council on 20 July 2016, Council resisted knowing the many deficiencies that existed with the infrastructure. By accepting the scheme, any faults would have ultimately been passed on to our community to fund rectification works identified. With the great support of the Local Government Association, Council has managed to secure an outcome where all deficiencies will be rectified at no cost to Council, including an overhaul of the wastewater treatment plant.

On a similar note and at a regional level, Council, which remains one of six constituent councils on the Gawler River Floodplain Management Authority, elected to initiate the necessary procedures to withdraw from the regional subsidiary citing insufficient capacity to fund our share of the estimated $30 million flood mitigation infrastructure. While this decision is still under review, it certainly sent a strong message to our subsidiary councils and State Government that Adelaide Plains Council holds significant concerns with our current percentage contribution rate amongst the six councils. The community, it appears, has certainly supported Council's endeavours in this regard.

The reporting period saw the rapid advancement of the Strategic Plan 2017-2020, with a number of community workshops undertaken across the Council region. This document will effectively become our blueprint, our prospectus, for the forthcoming four year period. The Strategic Plan is centred around five key themes, namely:-

- Vibrant Community
- Growing Economy
- Great Places & Infrastructure
- Resilient Environment & Community
- Accountable & Sustainable Governance

From an administration perspective, a number of pivotal advancements were achieved. The organisational restructure was delivered. The revised structure is based on four key platforms, namely Governance, Finance, Development and Infrastructure. Each of those departments is now headed up by highly competent and experienced General Managers and as the new structure continues to bed down, both Council and the community will see the benefits of the change in reporting. From an Enterprise Bargaining perspective, I am pleased to report that staff and the CEO have reached agreement on what both parties believe to be fair and reasonable terms and conditions. From a systems improvement perspective, management and staff continue to review, refine and improve how we operate, with a concerted focus on responsiveness to our community.

And finally, it would be remiss if we did not acknowledge the many years of service that two elected members provided our community. The reporting period saw the resignations of two long term elected members; Tom Summerton and Anne Picard. Their commitment to

their community over a long period of time was outstanding and we acknowledge their contributions.

In closing and on behalf of Council, we commend all elected members and staff for their commitment and professionalism demonstrated throughout the reporting period and we look forward to a prosperous 2017-2018 and beyond. We hereby commend the 2016-2017 Annual Report to you, the reader.

James Miller
Chief Executive Officer

Tony Flaherty OAM
Mayor

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Our Vision and Mission

Our Vision

A progressive, growing community enjoying a quality lifestyle in a sustainable, rural and coastal environment.

Our Mission

Provide a safe, healthy and sustainable environment for our growing community, business and visitors, by providing quality services, infrastructure and facilities.

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Our Values

Leadership and Diplomacy – by acting strategically and effectively managing our relationships.

Teamwork – through unity, co-operation and support.

Honesty and Integrity – building trust and loyalty with the community and within Council.

Innovative and Open-Minded – being proactive in continually improving our services.

Professionalism – through commitment, quality and timeliness of work delivered.

Respect – for others, acting with humility and empathy.

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Council Profile

Adelaide Plains Council is a vibrant community located in the western part of the Barossa Region, about 60 kilometres north of the Adelaide CBD. Although predominately a rural area, Adelaide Plains Council has a large tidal coastal region facing the Gulf of St Vincent, and borders the City of Playford, Wakefield Regional Council and Light Regional Council.

Our Council at a Glance

Adelaide Plains Council has 10 Elected Members, including the Mayor

Area: 935 sq km

Population: 8 922

No. of Electors: 5 743

Rateable Assessments: 4 892

No. of Wards: 3

Coastline: 47 km

Both the Light River and the Gawler River pass through the district and the rich fertile plains are ideal for vegetable production, the majority of which is sent to the nearby Adelaide markets.

Covering an area of 935 square kilometres, Adelaide Plains Council currently has a population of 8 922 people living in the region. Since 2001, our total population has increased by approximately 20%.

With a growing residential population and growing economy, Adelaide Plains Council provides a diverse economic base with vibrant townships and a strong community focus. We are a place where people can choose to live and work locally, with quality services, facilities and open space that support community wellbeing and resilience. Adelaide Plains Council promotes the growth of tourism and encourages is a place that provides local opportunities.

Our Principal Office

2a Wasleys Road, Mallala SA 5502
PO Box 18, Mallala SA 5502

Monday to Friday – 9am to 5pm (excluding public holidays)

Ph: 08 8527 0200
Fax: 08 8527 2242

Website: www.apc.sa.gov.au

Email: info@apc.sa.gov.au

Two Wells Service Centre

69 Old Port Wakefield Road,
Two Wells SA 5501

Monday to Friday – 9am to 5pm
(excluding public holidays)

Ph: 08 8520 3360

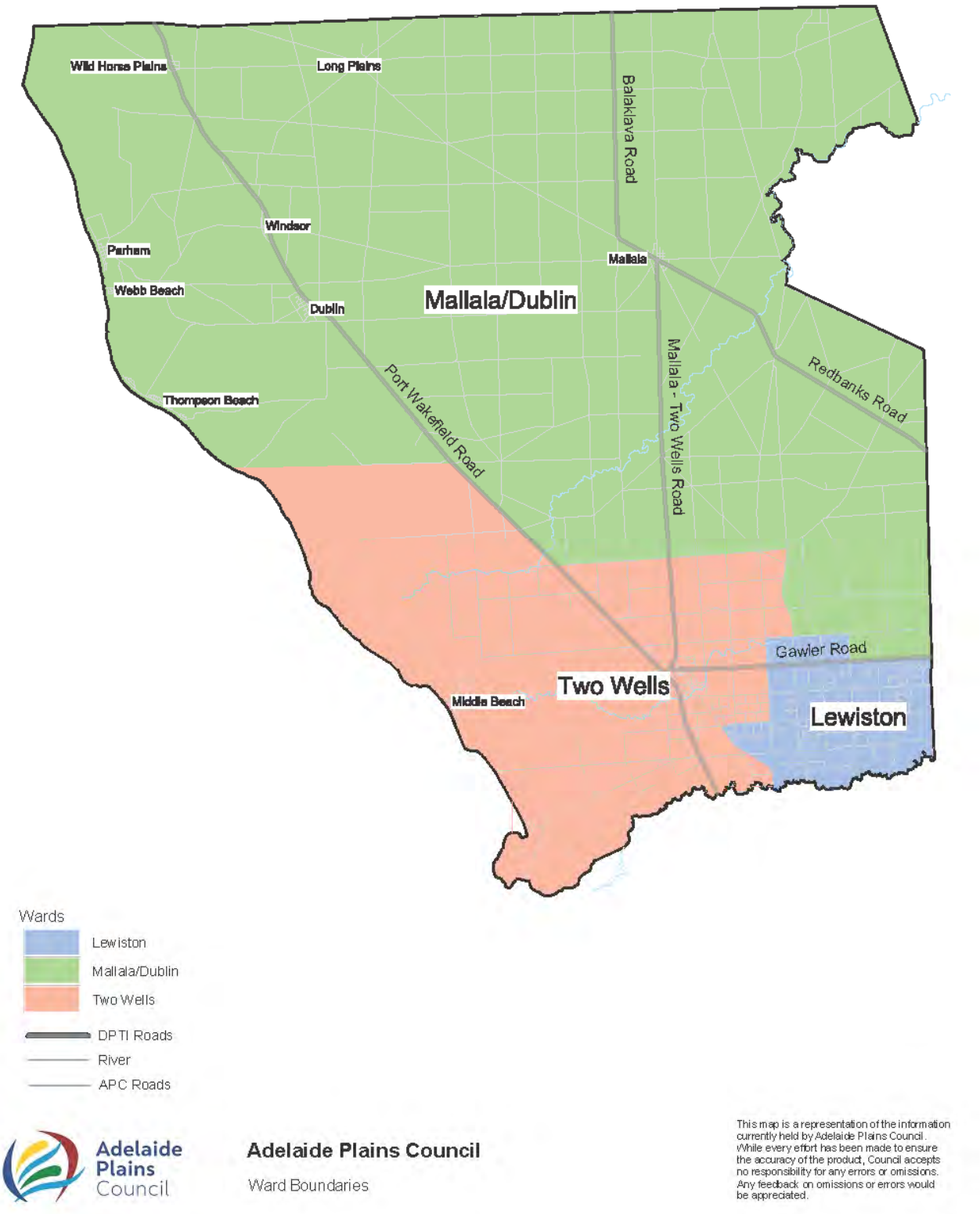
Fax: 08 8520 2375

Mallala Depot

21 Aerodrome Road,
Mallala SA 5502

Monday to Friday – 7.30am to 4pm
(excluding public holidays)

Council Map and Ward Boundaries



Representation Quota

The representation quota refers to the number of people able to vote in a Council election ('electors') divided by the number of members who constitute the Council ('Council Members' or 'Elected Members').

Adelaide Plains Council is divided into three (3) wards and is represented by the Mayor and nine (9) Councillors. The area currently has 5,743 electors which equates to one (1) Council Member per 574 electors.

A comparison of Council's representation quota with that of other councils suggests that Council's representation per Elected Member is comparable to that of other similar sized and type of Councils (refer table below).

A Representation Review pursuant to Chapter 3 Part 1 Division 2 of the Local Government Act 1999 is scheduled for April 2020, with completion expected in April 2021.

The Local Government Act 1999 also allows 'eligible electors' to make their own submissions on altering the boundaries of the Council or on the composition of the Council. These previsions are found in Section 28 of the Local Government Act 1999.

Council Name	Representation Quota
Clare and Gilbert Valleys	1:657
Coorong	1:421
Grant	1:532
Adelaide Plains	1:574
Mid Murray	1:613
Naracoorte Lucindale	1:525
Northern Areas	1:379
Renmark Paringa	1:699
Tatiara	1:451
Wakefield Regional	1:469

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Action Description	Status
Community Development	
Continue with the facilitation of the development of the Two Wells town centre project including the urban design framework and guidelines	ONGOING – During the reporting period Council has supported planning for the relocation of community groups affected by the Two Wells town centre redevelopment.
Coordinate actions from the Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan with member councils	ONGOING – A working group continues to meet on a quarterly basis to review and share progress on implementing the commitments and actions outlined in the Plan.
Support the ongoing provision of the Regional Youth Bus initiative	COMPLETED – Council provided financial support to the Regional Youth Bus throughout 2016/2017.
Progress Barossa Zone Emergency Planning at a regional and local level	COMPLETED – Risk Management Reports: • Extreme Heat • Extreme Storm • Flood – completed but yet to be signed by Barossa ZEMC • Rural Fire • Recovery Guidelines for Local Government ONGOING – Community Educational Programs and Local Government Emergency Management Plans.
Develop community engagement concepts to encourage active citizenship in our communities	ONGOING – Community resilience requires diverse community stakeholders collaborating to address community issues and opportunities. Council continues to support the community capacity to nurture resilience in the community.
Aim to increase public participation to support our Council in making sustainable decisions	COMPLETED – Council has undertaken public consultation on the following key documents: • Strategic Plan • Asset Management Plan • Annual Business Plan and Budget • Long Term Financial Plan • Various Leases and Policies

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Economic Development	
Develop Township & District Visitor Maps	ONGOING – Council to continue working on developing corporate signage for townships and the broader Council area.
Industrial Land Supply Study	ONGOING – Incorporated within Northern Food Bowl Protection Areas Development Plan Amendment (DPA).
Continue to work with RDA Barossa to attract economic investment in to District	ONGOING – Regional Development Australia (RDA) – Barossa have assisted in the formulation of the Strategic Plan 2017-2020.
Continue support of Regional Water Projects	ONGOING – The Northern Adelaide irrigation Scheme (NAIS) is being supported by Council through the rezoning initiatives to facilitate intensive horticulture.
Active participation in regional collaboration between Federal, State and Local Governments	ONGOING – Regional collaboration across all three tiers of government continues to be an ongoing focus for Adelaide Plains Council.
Built Environment	
Operate and maintain Mallala and Middle Beach Community Wastewater Management Systems in accordance with regulatory compliance	ONGOING – with the support of the Local Government Association (LGA) Community Wastewater Management Scheme (CWMS) Board, Council has been successful in securing funds to finalise completion of the Mallala CWMS.
Continue implementing actions from the Coastal Adaptation Strategy	ONGOING – Recommendations set out in the Coastal Adaptation Strategy Study are being implemented subject to Council resources and proposed timeframes for undertaking works. The Middle Beach Community Emergency Management Plan was endorsed by Council in September 2016.
Undertake road maintenance / re-sheeting / construction program	COMPLETED – Council's road maintenance completed in accordance with Works Program.
Continue with the Building maintenance upgrade Program	COMPLETED – Council's building maintenance completed in accordance with Works Program.
Natural Environment	
Continue participation in the activities of the Gawler River Floodplain Authority	ONGOING – As at 19 June 2017, Council had requested a Prudential Assessment be undertaken in relation to ongoing membership status.
Horticulture and Rural Lands Development Plan Amendment	ONGOING – During the reporting period, the State Government issued approval for

DRAFT

	the Statement of Intent for the Northern Food Bowl Protection Areas DPA.
Continued actioning of Waste Management Strategy	ONGOING – Council has chosen to participate in a tender for the Waste Collection Services through the Barossa Regional Procurement Group.
Initiate a stormwater management plan for Lewiston	ONGOING – As at 30 June 2017, Two Wells township Stormwater Management Plan lodged with the Stormwater Management Authority for approval.
Governance and Organisation	
Conduct a review of Strategic and Corporate Plan and Structures	ONGOING – Strategic Plan 2017-2020 was being prepared and community consultation undertaken as at 30 June 2017.
Continue integration of the Governance Assessment Panel Committee	ONGOING – The Governance Advisory Panel continues to preside over Council's governance practices.
Implement and enhance digital media to engage and support our diverse community	ONGOING – As at 30 June 2017, resources have been allocated, and a renewed focus on Information Technology and Communications has been achieved.
Conduct a community survey	DEFERRED – 2017/2018

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New Name, New Vision

During early 2016 the then District Council of Mallala began investigating the notion of rebranding the organisation to coincide with the then Acting Chief Executive Officer's priorities and platforms for the January to June 2016 period.

This gave rise to an opportunity for reinvigorating Council's image through community consultation and participation. The focus was on uniting current communities, targeting growth areas, promoting a new brand to attract new stakeholders, rejuvenating the existing stakeholders, and promoting a shared vision, a shared plan and a shared future. Consultation began with resident groups within the region whom indicated positive feedback in regards to the name change to unify all areas within the district. Public consultation began with Council choosing a variety of communication methods to capture as much feedback on the proposed name change from the public as possible. These methods included, but were not limited to, website, physical media and 'on the street' consultation.

On 15 August 2016 after the conclusion of public consultation, Council endorsed to change its name from the 'District Council of Mallala' to 'Adelaide Plains Council'. In addition, Council made some minor changes to modernise its logo and to reflect the name change and rebranding initiative.

On 22 September 2016, Council launched its new name by holding a Gala Event to celebrate the milestone occasion. The inaugural event was held at the Two Wells Community Centre with a mixture of invited guests including Members of Parliament, neighbouring council Mayors and CEOs, former staff members and community members.

Council's name change was official from 23 September 2016. We celebrate 80 unique years of history as the District Council of Mallala and we embrace our future prosperity as Adelaide Plains Council.

Council Members

The Council is composed of nine (9) Elected Members plus a Mayor who form part of an incorporated body which has the responsibility for carrying out the duties and exercising the powers conferred on the Council by the Local Government Act 1999 and other State and supporting legislation.

Mayor

Mayor Anthony (Tony) Flaherty OAM JP

✆ 0456 939 376

✉ tonyf@apc.sa.gov.au

Lewiston Ward

Councillor Karen McColl

✆ 0433 222 874

✉ karenm@apc.sa.gov.au

Councillor Anne Picard
(resigned 30 June 2017)

✆ N/A

✉ N/A

Councillor Carmine Di Troia
(from 17 October 2016)

✆ 0421 808 362

✉ carmined@apc.sa.gov.au

Two Wells Ward

Councillor Eddie Stubing

✆ 0428 824 712

✉ eddies@apc.sa.gov.au

Councillor Melville Lawrence
Deputy Mayor – 22 November 2016 to 30 June 2017

✆ 0432 939 446

✉ melvillel@apc.sa.gov.au

Councillor P M N (Joe) Daniele

✆ 08 8520 2233

✉ joed@apc.sa.gov.au

Mallala and Dublin Ward

Councillor S M (Marcus) Strudwicke
Deputy Mayor – 1 July 2016 to 21 November 2016

✆ 0407 392 191

✉ marcuss@apc.sa.gov.au

Councillor Terry-Anne Keen

✆ 0407 971 022

✉ terry-annek@apc.sa.gov.au

Councillor Stephen (Steve) Jones

✆ 0447 947 577

✉ stevej@apc.sa.gov.au

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Supplementary Election of Council Member – Lewiston Ward

As a result of the resignation of Councillor Tom Summerton in June 2016, a supplementary election to fill the vacancy was conducted by the Electoral Commission of South Australia (ECSA). Four (4) nominations for the position were received being those of Mark Wasley, Margherita Panella, Frank Maiolo and Carmine Di Troia. Ballot packs were posted to electors from 20 – 26 September 2016. Voting closed at 12 noon on Monday 10 October 2016, and the scrutiny and count commenced at 1:00pm at the Mallala Council Chambers.

At the conclusion of voting, 311 total ballot papers were received in total, with one (1) informal ballot paper received. This represented 14.72% of eligible electors who voted. Following the count of first preference votes, Carmine Di Troia received 98 1st preference ballot papers, Mark Wasley received 77 1st preference ballot papers, while Margherita Panella and Frank Maiolo both received 68 1st preference ballot papers.

With no candidate reaching the quota (being 156), candidates were excluded through the 'proportional representation' vote counting system. This involved calculating new totals by excluding the candidates with the lowest number of votes and distributing all of their ballot papers to the continuing candidates according to the next available preference marked on their ballot papers. This resulted in both Margherita Panella (eliminated at count 2 on 68 votes) and Frank Maiolo (eliminated at count 3 on 74 votes) being excluded from the count. Following the fourth and final count, Carmine Di Troia received 132 votes and Mark Wasley received 130 votes.

On 13 October 2016 the official results were received from ECSA, declaring Mr Carmine Di Troia as the Elected Member for the Lewiston Ward of Adelaide Plains Council. Councillor Di Troia signed his declaration of office at the Ordinary Council Meeting held on 17 October 2016, at which time he officially commenced duties.

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Corporate Governance

What is Governance?

Governance can be defined as the framework of rules, relationships, systems and processes within and by which decisions are made and controlled within Council.

Good governance occurs when Council's actions are underpinned by accountability, integrity, openness and transparency.

Council and staff are committed to acting responsibly, ethically and with the highest standards of integrity to ensure that services are continually structured and delivered in a manner that meets the needs of the community.

To achieve good governance, Council has structured its decision making to ensure that 'on the ground' governance is practical, value adding and transparent.

Decision Making Structure

Decisions of the Council are made through various Council meetings and Committee meetings or sometimes by the Chief Executive Officer through delegated authority, primarily pursuant to Section 44 of the Local Government Act 1999. The Council's principal power to make decisions is delegated through the Local Government Act 1999. A number of other Commonwealth and State Acts also provide Council with the power to make decisions.

The Elected Members are the policy arm of the Council and as such are responsible for setting strategic direction, goals and objectives supported by documented policy for the wellbeing of the community as a whole.

The Elected Body have a legislative requirement and responsibility to:

- Determine policies to be applied by the Council in exercising its discretionary powers;
- Determine the type, range and scope of projects to be undertaken by the Council; and
- Develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of Council.

Council Meetings

As an Elected Body and in accordance with the Local Government Act 1999, the Council must convene a meeting at least once per month.

Currently, the Council conducts its monthly (Ordinary Meetings) on the third Monday of each calendar month – with the exclusion of meeting dates that fall on a public holiday which are held the following working day.

Meetings of Council provide a public forum where the decisions on questions before Council are debated prior to resolution. The establishment of policy and procedure is also debated at these formal meetings of Council.

Informal Gatherings

In accordance with Section 90(8) of the Local Government Act 1999, Council also holds a number of 'informal gatherings'. An 'informal gathering' is a gathering or discussion to which all Elected Members are invited (outside of the formally constituted Council Meetings). Examples of informal gatherings include: planning sessions associated with the development of policies or strategies, briefing or training sessions, workshops, social gatherings.

Open and transparent Council meetings underpin representative democracy and ensure public confidence in Council's decision-making processes. Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for Council Members to become better informed on issues and seek further clarification. While no decisions can be made at informal gatherings, they provide Council Members with an opportunity to share ideas and partake in informal discussions.

Committee Meetings

Pursuant to Section 41 of the Local Government Act 1999, Council may establish committees to assist Council in the performance of its functions. It is however mandatory for Council to establish an Audit Committee under the Local Government Act 1999 (Section 126).

Adelaide Plans Council has the following special purpose Committees established under Section 41 of the Local Government Act 1999:-

- Animal Management Plan Advisory Committee
- Audit Committee
- Chief Executive Officer Review Committee
- Community Development and Advisory Committee
- Economic Infrastructure Advisory Committee
- Environmental Management Advisory Committee
- Governance Advisory Panel
- Mallala and Districts Historical Committee
- Mallala and Districts Homes Committee

Council Committees are established in an effort to streamline its business and assist with specific functions and programs within Council.

In addition to the Committees established pursuant to the Local Government Act 1999, Council also has the following Committees that are mandatory under the Development Act 1993 and its Regulations. These include:-

- Building Fire Safety Committee
- Council Development Assessment Panel
- Strategic Planning and Development Policy Committee

Each of Council's Committees has its own Terms of Reference, the role principally being to provide an advisory function to the Council by making recommendations for Council to consider.

The Committees not only include the Elected Members of Council amongst their membership, but in some cases include members of the public who are able to take part in and vote on subject matter before the Committee. Council believes that the interaction with the community members at the Committee level provides a valuable resource and involves the community members in the decision making process, thereby providing true ownership over actions resulting from the Committee process.

Meetings of Council and Council's Committees are open to the public and anyone may attend as an observer if they so desire. The agendas and minutes of both Council and Committee meetings are available at Council's Principal Office in Mallala, Two Wells Service Centre and on Council's website www.apc.sa.gov.au.

Commencement of Committee Review

In light of Council's organisational restructure and rebranding initiative in mid-late 2016, Council commenced the process of reviewing its current Committee Structure in January 2017. The review process remains in progress and plans have been made to hold workshops with Elected Members in mid-late 2017, with a view to better align the current Committee Structure to Council's organisational structure. Council believes that this will better serve the current needs of Adelaide Plains Council and will assist with improving efficiency across the organisation.

Council Members Meeting Attendance

During 2016/2017 Council held thirteen (13) Ordinary Council meetings and nine (9) Special Council meetings.

Council Member	Ordinary Council Meeting	Special Council Meeting	No. of meetings 'Leave of Absence' was granted	No. of meetings as an apology	No. of meetings absent (no apology received)
Mayor A (Tony) Flaherty	11/13	8/9	0	3	0
Cr Terry-Anne Keen	9/13	4/9	2	7	0
Cr P M (Joe) Daniele	13/13	7/9	0	2	0
Cr Carmine Di Troia	8/13*	5/9*	0	4	1
Cr Stephen (Steve) Jones	12/13	6/9	0	3	1
Cr SM (Marcus) Strudwicke	11/13	6/9	0	5	0
Cr Anne Picard	7/13	1/9	0	11	3
Cr Eddie Stubing	12/13	6/9	0	3	1
Cr Melville Lawrence	12/13	5/9	0	5	0
Cr Karen McColl	11/13	1/9	0	9	1

**Councillor Di Troia in office for 10 Ordinary Council Meetings and 8 Special Council Meetings*

Confidentiality

Adelaide Plains Council is committed to open and transparent decision-making through minimising the number of occasions that the provisions of Section 90 (excluding the public during debate) and Section 91 (documents to be kept confidential for a period of time) of the Local Government Act 1999 are relied on. The below table is a summary of all items considered and/or retained in confidence during the 2016/2017 financial year.

Date	Meeting	Item	Subject	S 90(3)	S 90(2)	S 91(7)
15-Dec-16	Special Council	2.1	Gawler River Floodplain Management Authority Charter	90(3)(b)	✓	✓
19-Dec-16	Ordinary Council	19.1	Australia Day Awards	90(3)(a)	✓	✓
16-Jan-17	Ordinary Council	19.1	Gawler River Floodplain Management Authority (GRFMA) – Gawler River 2016 Flood Review Preliminary Report: First Draft	90(3)(d) & (e)	✓	✓
24-Jan-17	Governance Advisory Panel	7.1	Rubble Crushing Carslake Road	90(3)(h)	✓	✓
20-Feb-17	Ordinary Council	19.1	Legal Services Retainer	90(3)(d)	✓	✓
20-Feb-17	Ordinary Council	19.2	Gawler River Floodplain Management Authority - Charter	90(3)(h)	✓	✓
12-Apr-17	Governance Advisory Panel	7.1	Council Meeting - 20 March 2017 - Request for Investigation	90(3)(a)	✓	✓
12-Apr-17	Governance Advisory Panel	8.1	Motion Without Notice	90(3)(a)	✓	
18-Apr-17	Ordinary Council	16.1.1	Legal Services Fee Proposals	90(3)(d)	✓	✓
18-Apr-17	Ordinary Council	16.1.2	By-Law Review	90(3)(d)	✓	✓
08-Jun-17	Governance Advisory Panel	6.1	Code of Conduct - Independent Investigation	90(3)(a)	✓	✓
19-Jun-17	Ordinary Council	21.1	Development - Assessment Panels Memberships and Delegations	90(3)(a)	✓	✓

The public were excluded from debate (Section 90) at either Council or Committee meetings on twelve (12) occasions and eleven (11) confidentiality orders were made to keep documents confidential (Section 91) during the 2016/2017 financial year.

During this period, there were two (2) confidentiality orders that either expired, ceased to apply or were revoked. As at 30 June 2017, 22 confidentiality orders were still operative. Remaining orders will be reviewed each year in accordance with the Local Government Act 1999.

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Council Members Training and Development

Training **Budget - $6,200** **Actual - $4,355.20**

Council Member	Training Description
Mayor Flaherty	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr S M (Marcus) Strudwicke	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Karen McColl	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Terry-Anne Keen	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Eddie Stubing	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr P M (Joe) Daniele	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Stephen (Steve) Jones	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Melville Lawrence	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher Media Awareness Training
Cr Anne Picard	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher
Cr Carmine Di Troia (from 17/10/16)	Conflict of Interest and Informal Gatherings Roles and Responsibilities of Council Members - Refresher Meeting Procedures ICAC – Refresher

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Council Members Expenses and Allowances

Section 76 of the Local Government Act 1999 and Regulation 4 prescribe that all Council Members are entitled to receive an allowance. The Council, within the limits imposed by the Regulations, provides this allowance annually. The allowance is to help Council Members cover the cost of performing and discharging their official functions and duties. Council Member allowances are set by an Independent Remuneration Tribunal.

Council reviewed its 'Council Member Allowances and Benefits Policy' during the reporting period. Under this policy, all Council Members are provided with a tablet, and may also seek reimbursement for travel, expenses and childcare when undertaking Council business. The Mayor is additionally provided with a mobile phone or phone allowance and a Council Fuel Card for travel expenses by private vehicle for Council business.

Council Member	Allowances	Reimbursed Expenses	Total for 2016/2017
Mayor A (Tony) Flaherty	$37,149.00	$2,497.51	**$39,646.51**
Cr Terry-Anne Keen	$9,287.25	$0.00	**$9,287.25**
Cr P M (Joe) Daniele	$9,287.25	$576.84	**$9,864.09**
Cr Carmine Di Troia	$7,753.25	$0.00	**$7,753.25**
Cr Stephen (Steve) Jones	$9,287.25	$2,128.80	**$11,416.05**
Cr S M (Marcus) Strudwicke	$9,862.50	$0.00	**$9,862.50**
Cr Anne Picard	$9,287.25	$561.66	**$9,848.91**
Cr Eddie Stubing	$9,287.25	$814.22	**$10,101.47**
Cr Melville Lawrence	$11,033.82	$1,197.70	**$12,231.52**
Cr Karen McColl	$9,287.25	$1,510.59	**$10,797.84**
TOTAL	**$121,522.07**	**$9,287.32**	**$130,809.39**

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Committee Members Allowances

Members of Council's Audit Committee, Council's Development Assessment Panel and Council's Governance Advisory Panel are entitled to an allowance within the limits imposed by legislation. This allowance is to help cover the cost of performing and discharging their official functions and duties. The following allowances were paid by Council for the 2016/2017 period (Net GST):

Audit Committee

-	John Comrie	$ 5,000
-	Peter Fairlie-Jones	$ 2,000

Council Development Assessment Panel

-	Sandra Foote	$ 2,100
-	Ian O'Loan	$ 2,450
-	Joel Taggart	$ 2,100
-	Trevor White	$ 2,450

Governance Advisory Panel

-	Edward (Ted) Byrt	$ 800
-	Graham Gunn	$ 2,800
-	Judith Jones	$ 1,600
-	Norman Waterhouse Lawyers	$ 3,888
	Total:	**$25,188**

National Competition Policy

In accordance with the reporting requirements of the Clause 7 Statement on the application of Competition Principles to Local Government under the Competition Principles Agreement, the Adelaide Plains Council has no significant business activities to report. Subject to the Competition Principles Agreement, the Adelaide Plains Council wherever possible will incorporate the following preferences into Council's decision making in regard to purchasing processes:

- Competitive goods, services and construction works that are environmentally sustainable.
- In any procurement process, where all other factors are equal, the Adelaide Plains Council may favour the engagement of local suppliers that is those operating within the Council area boundaries, to the extent permitted by law for goods, service and construction works.

Internal Review of Council Decisions

In accordance with Section 270 of the Local Government Act 1999, Council has an established Internal Review of Council Decisions Policy and Procedure. The Policy is one aspect of Council's customer focused approach to service delivery. It provides a further opportunity to review the way Council provides services to the community and to identify areas for improvement.

Council is committed to transparent decision-making processes; and to providing access to a fair and objective procedure for the internal review of decisions. Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts will be made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. Sometimes this cannot be achieved. The Policy and Procedure provide guidance for dealing with formal requests for internal review of decisions of Council, its employees, and other people acting on behalf of the Council.

Council did not receive any formal requests for Internal Review of a Council Decision during the 2016/2017 period.

Public Consultation and Community Engagement

Council holds regular consultation and information sessions relevant to specific projects from time to time and members of the public are encouraged and invited to attend. Members of the public have a number of opportunities and avenues to express their views on particular issues before Council including:-

Public Open Forum – At the conclusion of accepting Minutes and considering any Business Arising on each agenda of an Ordinary Council Meeting, Council provides an opportunity for members of the public to raise issues for Council's consideration via 'Public Open Forum'. Council suspends its meeting procedures for a period of up to 30 minutes to facilitate the holding of Public Open Forum, whereby a maximum of five (5) minutes per representative applies.

Deputations – A member of the public wishing to appear before Council or a Section 41 Committee must seek permission of the Mayor or Committee Presiding Member. A request must include a statement of the reason why the member wishes to appear. The Chief Executive Officer (CEO) will notify the Mayor and the Mayor must advise the CEO, in writing, of the date and hour of the meeting and also informing them that they have up to ten (10) minutes to discuss the item. Council recorded eight (8) deputations during the 2016/2017 period.

Council Members – Members of the public may contact, verbally or in writing (including email) an Elected Member to discuss any issue relevant to Council.

Council acknowledges that the community has a right to be informed and involved in decisions affecting the district and is committed to effective consultation and communication with its residents and other stakeholders. Effective consultation involves seeking and receiving feedback, as well as providing information to the community.

Council's Public Consultation Policy outlines the procedures Council will follow when engaging and seeking feedback from the community in its decision making process, ensuring accountability and transparency. The topic for consultation, the number of residents who have the potential to be affected and the community interest in the topic will determine the level and requirements of consultation to be undertaken by Council. Consultation methods may include:-

- Regular Newsletters – The Communicator;
- Direct Mail Publications;
- Local, Regional and State Media Publications and Releases;
- Community Forums and Stakeholder Meetings;
- Market Research and Surveys;
- Council's Website – www.apc.sa.gov.au;
- General Fixed Displays / Noticeboards / Library Displays.

External Bodies

Council is a member of, or participates in, a number of external Associations, Boards and Committees throughout the region. Council's membership and participation involves its Elected Members, employees and members of the community. These external bodies include, but are not limited to:

- Adelaide and Mount Lofty NRM Board;
- Adelaide International Bird Sanctuary Collective;
- Local Government Association;
- Local Government Finance Authority;
- Local Government Risk Services;
- Regional Development Australia Barossa.

Subsidiaries

Council is a member of two (2) Regional Subsidiaries under Section 43 of the Local Government Act 1999 the Legatus Group (also known as the Central Local Government Region (CLGR)) and the Gawler River Floodplain Management Authority (GRFMA), in accordance with Section 28(3) Schedule 2 of the Local Government Act 1999. The Annual Reports of Legatus and GRFMA are provided as Appendix 2 and 3 respectively.

Council does not have any Subsidiaries established in accordance with Part 1 Schedule 2 of the Local Government Act 1999.

Access to Council Documents

Council has an established 'Code of Practice – Access to Council Meetings and Documents' which was last reviewed in 2013. The Code has been adhered to by Council as provided in the policy statement: 'Council is committed to the principle of transparent government, whilst recognising it may be necessary in the broader community interest to restrict public access to discussion and documentation in accordance with the Act.'

The following documents are available to the public:

- Annual Business Plan and Budget;
- Annual Report;
- Council and Committee Agendas & Minutes;
- Council By-laws;
- Development Plans;
- Long Term Financial Plan;
- Strategic Plan.

Members of the public may purchase copies of these documents in accordance with Council's Schedule of Fees and Charges.

Registers

A list of registers that are required to be kept under the Local Government Act 1999 or the Local Government (Elections) Act 1999 is provided as follows:-

- Register of Interest (Members) – Section 68
- Register of Allowances and Benefits (Members) – Section 79
- Register of Remuneration, Salaries and Benefits – Section 105
- Register of Interest (Officers) – Section 116
- Register of Community Management Plans – Section 196
- Register of Community Land – Section 207
- Register of Public Roads – Section 231
- Register of By-Laws – Section 251

Council has a number of other special function Registers that it uses to keep records, for example, Council and Committee Resolution Registers, Confidential Items Register, Gift Register, Policy Register etc.

Codes

The following is a list of Codes of Conduct or Practice required under the Local Government Act 1999.

- Code of Conduct for Council Members
- Code of Conduct for Council Employees
- Code of Practice – Meeting Proceedings
- Code of Practice – Access to Council Meetings and Documents

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Organisational Structure

Following the change of our name to Adelaide Plains Council, the administration structure of the organisation was revised and realigned into four (4) key platforms, each department led by a General Manager: Governance and Communications, Finance and Economic Development, Development and Community and Infrastructure.

Chief Executive Officer

James Miller

The Chief Executive Officer reports to the elected body and is responsible for the overall management of the administration of Council business.

General Manager – Governance and Communications

Sheree Schenk

The General Manager – Governance and Communications ensures the provision of sound corporate governance for Council with a focus on Information Management, Information Technology, Customer Service, Communications, Human Resources and Work, Health and Safety. The position also provides governance support to the elected body and assists other Council service departments in adhering to legislative obligations, policies and procedures.

General Manager – Development and Community

Robert Veitch

The General Manager – Development and Community is primarily responsible for ensuring Council's statutory obligations in a development and regulatory sense are adhered to. This position presides over the Development Services function, General Inspectorate, Environmental Health, Compliance, Community Services and Development, Community Event Management and Libraries.

General Manager – Finance and Economic Development

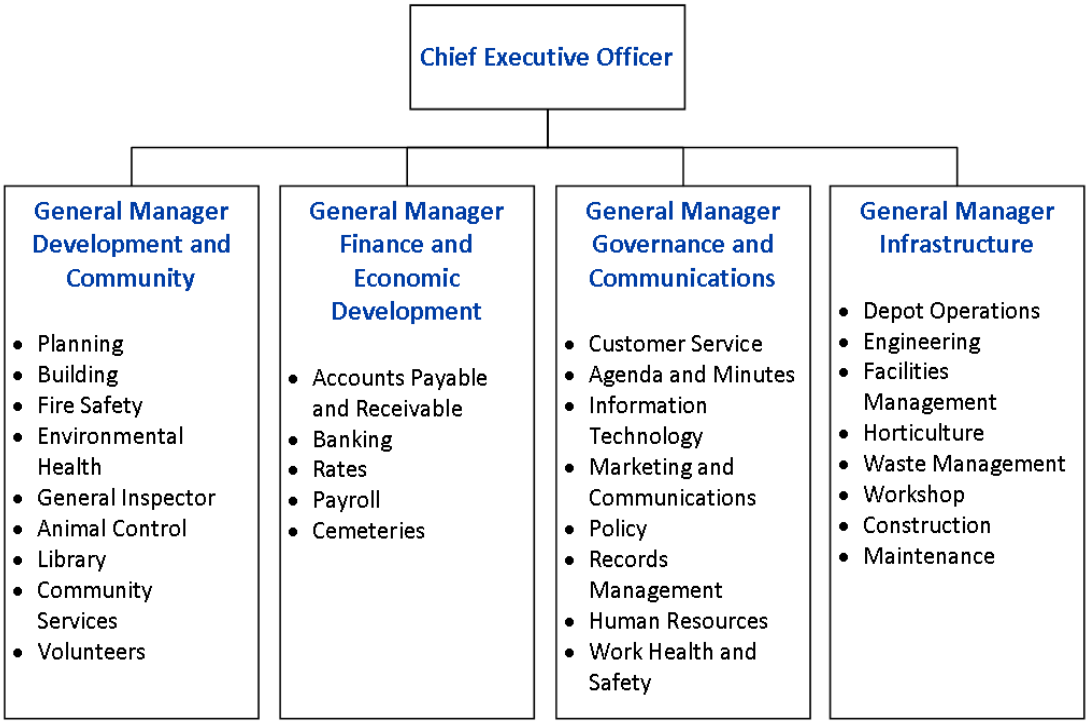
Rajith Udugampola

The General Manager – Finance and Economic Development is primarily responsible for the management of Council's financial services division. The position presides over Strategic Finance, Budgeting, Management Accounting and Reporting, Business Plan Support and Performance Reporting, Treasury, Grants and Subsidy Administration as well as Rating and Property Database Maintenance. An integral aspect to the position is in the economic development realm; seizing on economic investment opportunities, leveraging for State and Federal funding and working with the private sector to attract new investment to the region.

General Manager – Infrastructure

Martin Waddington

The General Manager – Infrastructure is responsible for the provision of capital projects and maintenance services to the region for all of Council's assets including Roads, Land and Buildings, Parks and Gardens and Waste Management. The Infrastructure Department is responsible for supporting the community by maintaining and improving the public realm and providing a pleasant amenity for residents and visitors alike.



Executive Allowances

The Senior Management Team comprises of the Chief Executive Officer and four (4) General Managers. Salary packages for these five positions are comprised of:-

- A negotiated annual salary;
- Fully maintained Council vehicle or equivalent;
- Mobile phone, laptop and iPad;
- Option to salary sacrifice; and
- Statutory superannuation.

No bonuses are available as part of the salary package.

In addition to the current Management Team (listed above), the following senior executive positions were also held during the 2016/2017 period:-

- Acting General Manager – Assets and Infrastructure
  Paul Cleghorn (1 July 2016 to 9 December 2016)
- Acting General Manager – Corporate and Community Services
  Gary Graham (1 July 2016 to 24 October 2016)

Governance and Communications

Customer Service

Adelaide Plains Council operates from multiple sites. We have four (4) Customer Service Officers who work across two (2) offices, with two officers at each site who rotate regularly to ensure they are up to date with relevant information relating to different departments. The Principal Office is located at 2a Wasleys Road, Mallala and we have a Service Centre located at 69 Old Port Wakefield Rd, Two Wells. Both sites are open business hours, 9am – 5pm Monday to Friday and closed on public holidays.

This year the administrative offices were closed from 5pm, Friday 23 December 2016 and re-opened at 9am, Tuesday 3 January 2017. During this time, ratepayers and residents were still able to call the offices and obtain emergency contact information if they were unable to access Council's website. Our Customer Services Team provide a wide range of services which include, but are not limited to accepting and receiving payment of Council bills such as Council rates, animal renewals and development lodgement fees.

Our Customer Service Officers answer a wide range of telephone calls daily, for example, responding to enquiries regarding missing animals, updating personal details and dealing with enquiries about local services available within the district, local history and much more. Most enquiries made over the telephone or in person at our offices will be dealt with by the Customer Service Officers at the time the enquiry is made, however if the customer requires a more detailed and informative response the Customer Service Officers will seek assistance from the appropriate department. If the relevant staff member is not available, the Customer Service Officer will record the caller's details and lodge a 'Customer Service Request' within Council's Customer Service Request Management (CRM) System. The relevant staff member will then be able to follow-up and contact the caller to assist with the enquiry/request. Once our friendly staff have dealt with the enquiry, the request will be finalised and closed out within the CRM System.

With a newly rebranded Council and fresh Management Team, we are excited for the future and growth of our district and a continual improvement in level of service provided to our customers.

Information Management

Freedom of Information

The Freedom of Information Act 1991 (FOI Act) serves to promote openness and transparency in governance and accountability of government agencies, including Councils. The Act sets out the legislative requirements for how applications for access to information held by Council are to be dealt with. Some documents may be exempt from public release under the provisions of the Act.

A person may request personal information held by Council to be released to them and may request amendments to documents if they are incomplete, incorrect, misleading or out of date.

Freedom of Information applications should be submitted using the Freedom of Information Application Form. To assist Council locate specific and accurate documents, applicants are encouraged to be as specific as possible when making a request. An application fee must accompany a Freedom of Information Application Form (this fee changes on 1 July every year).

Applications under this legislation will be dealt with as soon as practicable (and in any case, within 30 days) after receipt.

For further information regarding Freedom of Information, please contact Council's Records Management Officer on Tel: 8527 0200.

Freedom of Information application forms, as well as details of the relevant prescribed fees and conditions, can be obtained from Council's website at www.apc.sa.gov.au.

Information Requests

During the 2016/2017 financial year Council received seven (7) requests for information under the provisions of the FOI Act. There were five (5) general applications and two (2) restricted applications.

Human Resources

Council delivers a wide range of programs, products and services to the community. The Council Members and Management Team on behalf of Adelaide Plains Council acknowledge the commitment and hard work of its workforce.

Organisational Review

The 2016/2017 year provided Council with the opportunity to review its Organisational Structure and current human resource allocations across all facets of Council activities. The review has resulted in the creation of four (4) portfolios within the employee structure to focus on the following specialised areas: Governance and Communications, Development and Community, Finance and Economic Development and Infrastructure.

The aim of separating these areas was to bring complementary services together and enable Council to effectively review the efficiencies and deficiencies, within each of the portfolios. The goal was to improve Council's overall output and performance.

To manage the defined departments, four (4) General Managers were recruited in late 2016 with the understanding that they will not just manage the department, but will assume a 'hands-on' approach in the delivery of the services provided by Council. With the instalment of the General Management Team, the General Managers are able to effectively support the Chief Executive Officer in the delivery of Key Performance Indicators that have been established by the Council Member base on behalf of Council's ratepayers.

Regional Youth Traineeship Program

Adelaide Plains Council was successful in securing grant funding through the Regional Youth Traineeship Program endorsed by Minister Brock, to engage a Customer Service Trainee. Through this initiative, Council has supported government initiatives to address youth unemployment, and also provide an opportunity for professional development through formal and informal training.'

Shared Services Agreement

Throughout 2016/2017, Council has continued to enhance Human Resource (HR) practices with the assistance of Barossa Council through a Shared Services Agreement. The agreement supports the application of Council's Human Resource functions and provides for Human Resource specialist advice. This practice ensures a consistent and transparent approach to HR which aims to mitigate any adverse risk to Council and its employees, whilst improving Council's overall effectiveness to manage a diverse workforce.

Enterprise Bargaining

Council has two (2) workplace agreements which outline the working conditions for both Outdoor and Administrative employees. These Agreements provide security for staff and industrial stability for Council.

The 2016/2017 year saw a review of both the 'Administrative Employee Relations Agreement' and 'Outdoor Employee Relations Agreement'. As at 30 June 2017, both Agreements were in the final stages of review.

Adelaide Plains Council continues to aim to be a productive workforce that actively seeks to provide a high standard of customer service through flexibility, adaptability and stability.

Equal Opportunity

Council continues to be an equal opportunity employer and welcomes interest from all avenues. This enables Council to provide for a varied workforce that permits the undertaking and deliverance of a range of core functions and services more effectively, along with additional tasks to achieve requirements set out in Council's Strategic Plan and Annual Business Plan.

Workforce Movement

Adelaide Plains Council's annual employee turnover for the year was 19.5%. Total employees engaged at the end of the 2016/2017 year were 58, comprising of both full time and part time engagements.

When required, Council does engage the use of labour hire personnel and specific contractors to accommodate for periods of extended leave or turnover within the workforce, ensuring the continuity of practices and the provision of services to a high standard. Whilst the annual employee turnover was reasonably high, it is expected that the current workforce will stabilise based on the finalisation of the 'Organisational Review and Restructure' along with the solidifying of the Management Team. The Organisational Structure supports future direction and allows for the development of the workforce to provide effective succession planning and continued improvement in service provisions.

Current Staffing at 30 June 2017 (FTE 56.1)

Directorate	Employees	Male	Female
Office of the Chief Executive			
Chief Executive Officer	1	1	
Executive Assistant	1		1
Governance and Communications			
General Manager	1		1
Administration Support	1		1
Governance	1	1	
Human Resources	1		1
Health and Safety	1		1
Records Management	1		1
IT and Communications	1	1	
Customer Service	3		3
Finance and Economic Development			
General Manager	1	1	
Finance	4	2	2
Development and Community			
General Manager	1	1	
Administration Support	1		1
Planning Services	4	2	2
Compliance/Inspectoral	5	4	1
Community Services	1		1
Library Services	3		3
Infrastructure			
General Manager	1	1	
Administration Support	1		1
Civil Construction	14	14	
Horticulture	3	2	1
Waste Management	2	2	
Asset Management	3	3	
Coastal - NRM	1	1	
Cleaning	1		1
Total Employees	**58**	**36**	**22**
Trainees – External Agency - Contracted	**3**	**2**	**1**

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Work Health Safety

Council continues to be self-insured via the LGA Workers Compensation Scheme (WCS) and is required to comply with the Performance Standards for Self Insurers and Work Health Safety & Return to Work legislative requirements.

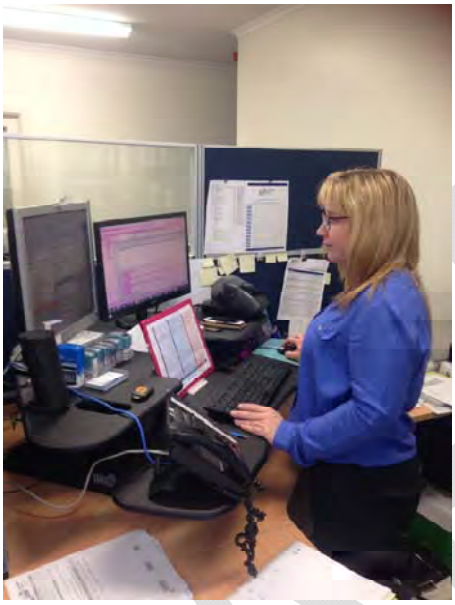
Council was formally reviewed by the LGAWCS against its work health safety and return to work processes during 2016/2017, which resulted in a Key Performance Indicator (KPI) audit action plan being developed and priority areas of focus being set for the next twelve (12) months.

Within the previous twelve (12) months Adelaide Plains Council has been committed to the development and implementation of Council's WHS & RTW System. The hard work invested by all Council staff over this period has resulted in some excellent outcomes in many areas of our WHS & RTW System.

Supported by the Management Team and Council's Health and Safety Committee, our achievements over the 2016/2017 period include the following:

- Annual System Review resulting in the endorsement of the 2017/2018 WHS & RTW Plan. Focus areas being: Planning and Continuous Improvement, Hazard Management, Procurement, Contract and Contractor Management Systems.
- Work Health Safety & Injury Management Plan for 2016/2017. 52% of actions were achieved between December 2016 and June 2017.
- KPI Audit 2016, we achieved 21 Conformances, 1 Observation and 3 Non Conformances
- KPI Audit Action Plan 2015/2016, we achieved 88% of completed actions
- 100% implementation of the Corporate Health Program
- Volunteer Induction sessions completed
- Continued collaboration with the Northern Regional Training Group
- Scheduling, review and completion of task risk assessments across Council sites as per schedule
- Review and implementation of the Chemalert and Plant Assessor database across Council
- Completion of hazardous chemical and plant risk assessment as per schedule
- Review of the Approved Contractor Register and regional procurement processes
- Review and implementation of the pre-operational checklist
- Implementation of the training needs analysis, training plan and register
- An increase in Hazard Reporting
- Annual surveys of the WHS&RTW for continuous improvement – very positive
- Re-nomination of two (2) Health and Safety Representatives
- Allocated budget for the WHS&RTW management system
- Reviewed the membership of the HS Committee
- Completion of inspections and testing as per schedule
- Improved Safety Culture across Council

- Introduction of five Sit/Stand desks to improve health and wellbeing
- Review of evacuation plans and emergency management procedures
- Zero workers compensation claims in the 2016/2017 financial year
- Review of the WHS&RTW policies and procedures
- General Awareness Training sessions completed
- Review of the training application process and forms
- 14 inductions were completed in 2016/2017



Risk Management

Council continues to be self-insured via the Local Government Association (LGA) Mutual Liability Scheme and is required to comply with the Local Government Act 1999 and other legislative requirements.

During 2016/2017, Council continued to develop its organisational risk management system and integrate with Councils Strategic and Governance processes.

Council has developed and endorsed a risk management policy and procedure with a suite of supporting templates to assist with implementation and decision making processes.

Council also endorsed an Event Management Policy and has developed an event management kit for event organisers which are available on the Council website. There has been an increase in events in the 2016/2017 year.

Council developed and adopted the 'Provision of Council Resources to support Emergency Services in Emergencies Policy' replacing the previous Fire Fighting and Other Emergency Activities Policy. A Business Continuity and Emergency Management Plan (BCEMP) Mock Exercise was undertaken on the 27 April 2017 and the review of the BCEMP commenced, including various meetings and consultation with all key stakeholders across the organisation.

The Native Vegetation Plan was also reviewed.

Development and Community

Development Services

Development Assessment

Planning Assessment

The total number of development applications lodged with Council for the period was 317, a slight decrease from the 335 recorded for the previous year. Only seven applications were withdrawn by the applicant for various reasons throughout the period. The value of development increased from the previous year to a value of approximately $33.9 million.

Development Applications Lodged and Cost of Development					
	2012-13	**2013-14**	**2014-15**	**2015-16**	**2016-17**
Numbers	297	344	324	335	317
Cost (millions)	$16.75	$23.63	$31.9	$25.3	$33.9

Most applications lodged with Council were for developments approved by staff under delegated authority. Examples included dwellings, dwelling additions, sheds/garages, swimming pools, verandahs, carports, pergolas, and other types of minor out buildings.

Proposals for development in the townships of Mallala and Two Wells were commonly received throughout the year. Applications for development in the coastal settlements of Parham and Thompson Beach were also received, with many referred to the Coast Protection Board for advice on required site and finished floor levels. A number of applications for development in the farming areas of the district were also processed.

Consistent with previous years, the majority of development applications received by Council related to rural living properties in Lewiston and Two Wells. Applications for horse keeping and dog kenneling development in these areas were noted, and many building development applications involved a high level of complexity due to issues of potential flooding from the Gawler River.

Significant developments assessed by planning staff during the period included proposals for bulk grain handling facilities at Dublin and an expansion to a wheat drying facility in the same location. An application for a significant expansion to an existing poultry farm at Lower Light was also processed by planning staff.

The reporting period also saw the assessment (and construction) of dwellings in the 'Eden' housing development at Two Wells, the first of 267 over the next few years and a major milestone in terms of the future expansion of the Two Wells township. It is expected that the

number of ancillary applications for sheds, garages, verandahs, swimming pools, etc, will increase as the residential development is established.

Entrance to the 'Eden' development at Two Wells

Bulk handling facility under construction near Dublin

The creation of additional allotments within the district also continued, with 13 land division applications received. Together these proposed an increase of 37 mostly rural living and residential allotments, and some boundary realignments.

During the reporting period 25 development applications were publicly notified, as required by the Development Act 1993. In total, 243 applications were issued Development Plan Consent.

The number of telephone enquiries received by the department relating to planning/building matters was again high. During the reporting period 1409 enquiries were received, many of which required further detailed research and investigation. Of note was that many enquiries related to potential business development, an indicator of positive future economic growth in the district. Examples included food production and farming related enquiries, particularly in relation to horticultural development. New housing developments at Two Wells also generated considerable enquiries, particularly in relation to built form and land use.

Non-Complying Development

A total of seven non-complying development applications were lodged during the period. The concurrence of the Development Assessment Commission was required before Council could issue any approvals in relation to these applications.

No non-complying applications referred to the Commission were refused during the period.

The following non-complying developments received concurrence in 2016/2017:

- Compost facility addition at Redbanks;
- Division of one allotment into two and associated road realignment in Lewiston;
- Fence in the Gawler River Flood Plain in Lewiston;
- Land division boundary realignment at Lower Light;
- Change of land use from store to retail showroom (shop) and construction of storage shed in Mallala.

Council Development Assessment Panel (CDAP)

Eight meetings of Council's Development Assessment Panel took place during the period, one less than the previous year. The Panel met when required on the first Tuesday of each month to consider public notification development applications where there had been representations, applications that were being recommended for refusal, and any other applications that staff considered warranted the deliberation of the Panel.

The Panel may also be called upon to consider applicant compromise proposals resulting from appeals to the Environment, Resources and Development Court against their decision to refuse a particular development.

The following developments were approved by the Panel during the period:

- Land division boundary realignment at Mallala;
- Division of one allotment into two and associated road realignment in Lewiston;
- Change in the use of land from aged care facility to short term workers accommodation and hostel at Mallala;

- Construction of telecommunications facility at Windsor;
- Construction of dog kennels, associated external pens and keeping of 29 dogs in Lewiston;
- Construction of packing shed, 5 plastic covered greenhouses and a water storage dam near Middle Beach;
- Flying trapeze school incorporating light weight flying trapeze rig and associated resting/viewing area, amenities and car parking in Lewiston;
- Keeping of 12 animals (sheep and alpacas) and associated animal shelters in Lewiston;
- Change of land use from store to retail showroom (shop) and construction of storage shed in Mallala;
- Expansion of existing use involving construction of two free range broiler sheds and associated water storage tanks at Lower Light;
- Extension to hours of trading at a Veterinary Clinic in Lewiston.

The only application refused by the Panel during the period was a non-complying application for the division of one allotment into two wholly within the Gawler River Flood Plain.

Council's Strategic Projects staff also provided regular reports to the Panel on projects and policy matters.

It is noted that from 1 October 2017 a new Council Assessment Panel (CAP) will replace the Council Development Assessment Panel (CDAP), although the functions of the new Panel will essentially remain much the same. Significantly, membership will reduce from seven members to five. Only one member of the new Panel may be a Council Member, compared to the three currently allowed under the Development Act 1993. These changes are required under the new Planning, Development and Infrastructure Act 2016.

Appeals

Only two (2) appeals were lodged in the Environment, Resources and Development Court against decisions made by Council's Development Assessment Panel. Both appeals were resolved without the need to proceed to a full hearing of the Court.

A long standing appeal against the Panel's decision to refuse an application for the division of land for horticultural purposes and associated roadway near Port Gawler remained ongoing at the end of the reporting period.

Building Assessment

A total of 328 applications were granted Building Rules Consent either by building staff or private certification during the reporting period, and 91 inspections undertaken. Eight pool safety compliance inspections were undertaken with seven additional defect follow up inspections required. A total of 28 inspections were required for structural defect rectification and 11 inspections undertaken of unsafe or dilapidated structures. Many inspections were also undertaken for Building Rules assessment purposes.

The reporting period has seen an increase in large scale commercial development within the Council area. The year has also seen a marked increase in developers choosing to liaise with Council's Building Department rather than Private Certifiers. Such liaison has seen an

increase in associated staff consultation and required assessment time, but has also ensured that Building Rules assessment fees are retained by Council rather than external parties.

Typical timber frame inspection

Swimming pool requiring safety fence installation

Footing inspection showing piping, trenching and reinforcement

Non Conforming Building Products

The period has seen the introduction of significant legislative requirements pertaining to the concerns of non conforming building products. In particular Melbourne's Lacrosse Tower in 2014 highlighted the concerns with non conforming building cladding and significant investigation has been undertaken. Unfortunately the West London Grenfell Tower inferno further highlighted the problems with cheaper non conforming primarily imported products.

Non conforming imported product continues to be a problem in construction with non authorised duplication of compliance certificates and duplicated non conforming product.

State Governments have introduced legislation and undertaken audits of relevant buildings. The South Australian government has passed the responsibility to local Councils to conduct audits of their respective areas to identify buildings of three storeys or greater that may contain non conforming cladding products.

Council's Building Officer has confirmed that there are no buildings within the district of greater than three storeys containing non conforming cladding.

South Australian Advisory Notices noted in 2016/2017

- Design of building elements for seismic purposes
- Short term accommodation – change in use of dwelling status
- Energy efficiency and use of solar offsets
- Planning and Building Rules Consent consistency

Building Fire Safety Committee

Council's Building Fire Safety Committee is required pursuant to Section 71 of the Development Act 1993. The latter half of 2016 saw the re-establishment of the Committee with members including Council's Development Services Coordinator, Building Officer, Building Surveyor, Peter Harmer and CFS representatives Julian Aggiss and Colin Paton (Deputy). New Terms of Reference have been adopted by Council and meetings are being held on a six monthly basis.

The Committee is established as the 'appropriate authority' under the Development Act to take action, when required, to have a property owner upgrade the fire safety of a building to the appropriate level.

The Committee is required to inspect any public building that is brought to the attention of Council for the purpose of determining whether the fire safety of the building is adequate. It is the responsibility of the Committee to ensure any unsafe building defects relating to fire safety are addressed and resolved so that the building suitably complies with safety standards.

An inspection register is maintained by the Committee and accurately records the inspection and re-inspection of all commercial and public buildings over a period of time.

Planning and Building Compliance

As in previous years, illegal land use and building work has been reported and observed by Council staff. Approximately 54 new investigations were commenced during the reporting period. Some of these matters impacted negatively on adjoining land owners and most required detailed examination and research.

The table below provides development compliance figures for the 12 month reporting period.

	2014-15	2015-16	2016-17
New Investigations	77	75	54
Section 84 Notices Issued	6	8	4
Expiation Notices Issued	0	0	1
Warning Letters	99	66	27
Resolved No ERD Court	65	43	11
ERD Court	5	3	1
No Action Required	12	9	21

Since 1 July 2016 approximately thirteen development applications have been submitted to Council as a result of compliance investigations, an increase on the previous year. It is pleasing to see an increase in the number of applications submitted as a result of compliance investigations, which in turn reduces the administrative burden/costs associated with pursuing matters in court.

Compliance issues that were followed up by Council staff included:

- Various land uses without development approval, e.g. truck parking, vehicle storage, animal keeping (including dogs, sheep, horses, goats and emus) and use of land for horticulture;
- Illegal structures such as the construction of sheds, placement of shipping containers, fencing in the Gawler River Flood Plain, dwelling additions, dependant accommodation, verandahs and carports, and plastic covered greenhouses and dams;
- Non-compliance with existing conditions of development approval;
- Illegal disposal of stormwater (onto adjoining properties).

Council has issued enforcement notices to landowners in respect of some of these forms of unauthorised development and some matters have progressed to the Environment, Resources and Development Court in Adelaide, while other matters from previous reporting periods continue to progress through the courts.

Some residents and property owners are not aware that certain activities on their properties require development approval under the Development Act 1993, including change in the use of land and development activity within the Gawler River Flood Plain, e.g. filling and excavation. Opportunities to educate the community in relation to these requirements are utilised wherever possible. Compliance related articles were also included in the autumn and

winter editions of Council's newsletter, resulting in increased enquiries and voluntary compliance with development law.

Unauthorised living in caravan and disposal of wastewater

Stormwater drainage impacting on an adjoining property

Planning Policy

Strategic Plan

A Strategic Plan is the framework that provides Council with the strategic direction to guide its operations and service delivery. Section 122 of the Local Government Act 1999 requires Council to develop and adopt a strategic plan for the management of its area.

Council has been undertaking a review of its current Strategic Plan (2013-2016) with the aim of preparing its new Strategic Plan, which will outline the aspirations and priorities for the Council area and the projects and services Council will deliver from 2017 to 2020.

In preparing its draft Strategic Plan (2017-2020), Council held community drop-in sessions during May 2017 to gauge the main priorities for the Plan from local residents. Workshops for external stakeholder groups, Council Members and staff were also held to establish the key services and projects that should be included in the Plan. The draft Strategic Plan was released on 26 June 2017 for three (3) weeks public and agency consultation.

The draft Plan was structured around the following five key themes:-

- Vibrant Community
- Growing Economy
- Great Places & Infrastructure
- Resilient Environment & Community
- Accountable & Sustainable Governance

Following consideration of all public and agency submissions made during the consultation phase, it is anticipated that the draft Strategic Plan will be endorsed by Council in the first half of 2017/2018.

Strategic Policy Planning

Council undertakes strategic policy planning to manage the development and use of land within its boundaries. In doing so, Council can plan for the needs of the community, while safeguarding natural resources. Council planning policy is currently set through the State Government's Planning Strategy via *The 30 Year Plan for Greater Adelaide.*

Development Plan

Council's Development Plan is a statutory policy document which guides the type of development that can occur within the Council area. The Development Plan separates land within the Council area into a number of different zones, including commercial, residential, primary production and industrial zones amongst a range of others. The Development Plan outlines land uses that are envisaged in a zone and those which are considered incompatible. Council's planning staff use the Development Plan to assess development applications.

The Development Plan needs to be amended to introduce changes in zoning or to reflect changes in local and state government policy. In South Australia, changes to Development Plans are made through a process called a Development Plan Amendment (DPA). This process is set out in the Development Act 1993 and Development Regulations 2008 and can

take eight to 18 months to complete, depending on the complexity of the amendment. DPA's can be initiated by a local council or, under certain circumstances, the minister responsible for planning.

Northern Food Bowl Protection Areas Development Plan Amendment

In April 2017, the Minister for Planning approved the Statement of Intent for Council to undertake the Northern Food Bowl Protection Areas DPA.

The intent of the DPA is to assist in implementing the State Government's strategic and economic priority of enabling major primary production and horticulture growth on the Northern Adelaide Plains and protecting South Australia's primary food production region from urban encroachment. The DPA will include the designation of significant areas for primary production, horticulture and value adding food related industries and the implementation of policies that will help protect these areas from urban encroachment.

The DPA will also include updated mapping of both the Gawler River and Light River flood plains.

It is anticipated that the DPA will provide the policy framework to enable farmers and growers to take up opportunities presented by the Northern Adelaide Irrigation Scheme (NAIS) for the expansion of irrigated agriculture and horticulture through the use of recycled water from the Bolivar Waste Water Treatment Plant.

A statutory eight week consultation process on the draft DPA is currently proposed for August to October 2017. In line with the Statement of Intent timetable, it is anticipated that the final DPA will be submitted to the Minister for approval on 1 December 2017, following Council endorsement.

South Australian Planning Reforms

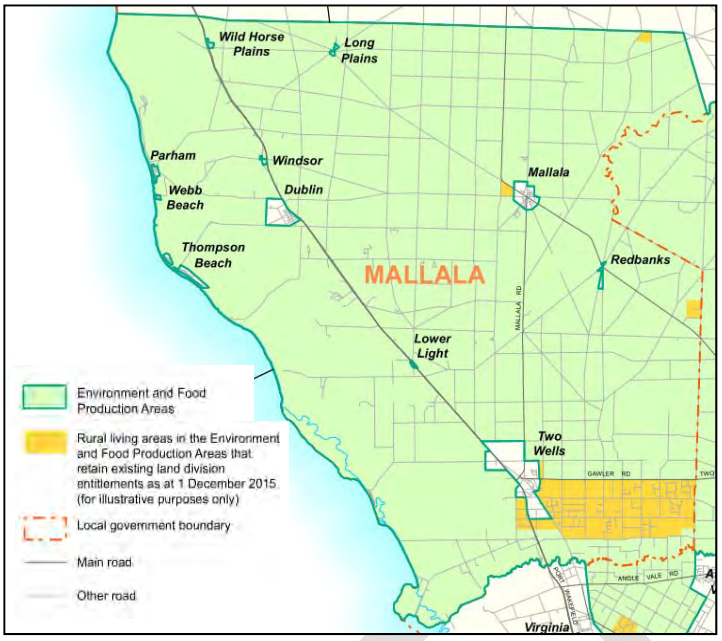
During 2016/2017, the biggest overhaul to South Australia's planning system in over 20 years commenced through the Planning, Development and Infrastructure Act 2016 (PDI Act), which came into operation on 1 April 2017. The PDI Act represents the blueprint for South Australia's new planning system and its provisions will be gradually introduced in stages over the next 3 years to provide for a smooth transition from the current Development Act 1993 to the new PDI Act.

The replacement of the state's planning system will result in a new Planning and Design Code, which will replace Council's existing Development Plan. Council will contribute to the preparation of the new Planning and Design Code in collaboration with State Government to ensure that local planning policy issues in the district are considered under the new planning system.

Environment Food Production Areas

The new PDI Act has introduced Environment Food Production Areas (EFPAs) across South Australia to help protect food and agricultural lands and contain the threat of urban sprawl by reducing the ability to subdivide land for housing development.

A large part of the Council area is located within an EFPA.



The EFPA only affects landowners who wish to apply to divide their land for residential purposes. Land owners within Council's Rural Living and Animal Husbandry Zones who wish to subdivide their land for residential purposes, have until 1 April 2019 to lodge an application for land division. After this date, land division creating additional allotments for residential purposes will not be permitted.

It should be noted that only those land owners who were allowed to divide land for residential purposes as of 1 December 2015 (the date when the legislation was drafted) are eligible to lodge applications before the 1 April 2019 deadline. EFPAs only affect land division for residential purposes and do not affect development proposals for new buildings, structures or land division for other purposes.

Strategic Projects

The following Council projects helping to facilitate the planning, growth and development of the district have been progressed during the 2016/2017 period:-

Open Space Plan

In September 2016, Council endorsed a new Open Space Plan to guide the development and use of open space and community land within the district over the next 10 years.

The Plan includes concept master plans for the design and future development of the Mallala, Two Wells and Dublin Oval sites, which were developed in consultation with the community and local sporting groups.

The master planning of open space and the three recreation precinct plans will result in a clear direction for the development of the major sports and recreation precincts within the district. It will also assist Council in allocating funds for the progressive development of these areas as residential populations continue to grow and demand for open space and recreation services increases.

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Community Land Management Plans

The Local Government Act 1999 requires the development of Management Plans for all land that is owned by a Council or under the Council's care, control and management and classified as Community Land.

In October 2016, Council endorsed new Community Land Management Plans relating to the following key open space and facility categories:

Major Sport and Recreation Precincts	Historic Areas
Other Sport and Organised Recreation Reserves	Cemeteries
Informal Recreation Reserves	Stormwater Management
Formal and Memorial Gardens	Natural and Coastal Areas
Community Facilities	

Coastal Planning

The management and development of Council's coastline presents an ongoing challenge in balancing the competing demands of the coast as a valuable environmental, social, cultural and economic resource. Coastal projects and studies are undertaken by Council to help protect the coastal environment and promote appropriate activities as the Council population increases.

Community Emergency Management Plans

Council completed the Coastal Settlements Adaptation Study (CSAS) in 2014 to consider flood protection measures for Council's coastal settlements associated with the impacts of current storm surge events and potential future rises in sea levels. This included the development of cost effective, realistic and achievable adaptation strategies to cope with the impacts of sea floods; to consider the development of planning policy in response to the predicted risks; and, to build community resilience to the predicted risks.

Following a recommendation from the CSAS, Council successfully obtained funding from the Natural Disaster Resilience Fund to develop a Community Emergency Management Plan (CEMP) for the settlement of Middle Beach in collaboration with the local community.

The CEMP contains guidance for residents and landowners as to how they can best prepare for a flood and what to do before, during and after a flood to minimise property damage and the likelihood of injury or death. The Middle Beach CEMP was endorsed by Council in September 2016.

Council is currently awaiting the outcome of a new funding application to the Natural Disaster Resilience Fund to undertake a CEMP for the Webb Beach settlement. If Council is successful in attaining the grant funding, it is anticipated that work on the Webb Beach CEMP will commence in early 2018.

Adelaide International Bird Sanctuary National Park – Winaityinaityi Pangkara

In October 2016, the Adelaide International Bird Sanctuary (AIBS) was proclaimed within the Adelaide Plains Council area. The AIBS occupies a 60 kilometre stretch of coastline from St Kilda to Parham, 85% of which is located within the Council area. The bird sanctuary also includes a designated area of National Park that is set to expand in the future.

The AIBS will place the international spotlight onto Council's 47 kilometres of coastline, enticing visitors and tourists to the region. The issue of coastal access and development along the Council's coastline will present an ongoing challenge in balancing the competing demands of the coast as a valuable environmental, social and economic resource.

In May 2017, Council prepared a Coastal Issues and Opportunities Paper to summarise the key management issues for the Adelaide Plains coast as well as to identify potential opportunities for achieving an appropriate level of development, access and use of the coast that is compatible with the retention of the region's high value coastal environment. The paper forms a guide to Council's long term vision for the coast and as a resource for cross-collaborative partnerships in coastal management, particularly in relation to the AIBS National Park.

The establishment of the AIBS National Park required the State Government to undertake a revocation process of some parcels of land held under the care, control and management of Council. As the expansion of the National Park occurs, it is anticipated that Council will enter into further discussions with the State Government over the revocation of additional land parcels along the coast during 2017/2018.

Public Health and Food Administration

Food

Food premises throughout the district are inspected on a regular basis as required by the *Food Act 2001*, with frequency of inspections dependent on a risk classification.

Of the 72 food premises in the district, 42 are risk classified at P1 and P2 higher risk category, while 30 are classified as low risk. A total of 36 inspections were undertaken in the higher risk category with seven inspections of lower risk premises undertaken. There are a further 29 listed food businesses within the Council area which need further categorizing. These include small temporary food stalls or mobile food businesses.

As part of a proactive initiate Council facilitated two food handling sessions for smaller low risk community groups and organizations. The training sessions were held during Public Health Week and were attended by people representing 30 organisations. All attendees received a nationally accredited *Food Safety Certificate – Use hygienic practices for food safety*.

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Food handling training in the Mallala Council Chambers

During the period there were ten food complaints received. Reported issues included unclean premises, poor hygiene and foreign matter in food. Of the ten complaints received, six were deemed as justified.

A total of 18 food recall notices were received, with some requiring follow up inspections with two retail establishments.

The Council continues to promote the use of the "I'm Alert" on-line food safety training program and subscriptions to the program on Council's website have increased from the last reporting period.

Public Health

The Public Health Act 2011 came into operation in June 2013 and recognises Local Government's role as:

- Public health authorities for their areas;
- Preserving, protecting and promoting public health within its area;
- Cooperating with other authorities involved in the administration of this Act;
- Ensuring that adequate sanitation measures are in place in its area;
- Ensuring that activities do not adversely affect public health;
- Identifying risks to public health within its area; and
- Providing or supporting activities within its area to preserve, protect or promote public health.

During the reporting period 818 inspections were undertaken concerning various public health issues and requirements. These were mainly related to "General Duty" (Section 56) of the South Australian Public Health Act 2011.

With regard to wastewater systems, 543 inspections were undertaken, including inspections of connections to the Mallala, Two Wells and Middle Beach CWMS.

A further 275 inspections were undertaken for a variety of public health issues including flooded properties, refuse disposal, air quality, dilapidated housing, animal keeping, water quality and infectious waste.

Several longstanding public health issues have been addressed within the reporting period, with only one notice served under Section 92 of the *Public Health Act*.

Wastewater Approvals

Due to the district being mainly a non-sewered area, on-site wastewater systems continue to require approval under the *South Australian Public Health Act 2011*. A total of 120 approvals for both on site and CWMS installation or alteration of wastewater systems were processed during the period.

Mallala, Middle Beach & Two Wells CWMS

The Mallala CWMS became operational in June 2015. As of 30 June 2017, 54% of properties had either connected to the system or obtained the appropriate approvals to connect.

During 2016 a review was undertaken on the Middle Beach CWMS. All on-site septic tanks were emptied and inspected. It was discovered that three were not connected to the scheme, and further work is now underway to have these properties connected. The review also allowed an opportunity to coordinate a new tender process for the emptying of tanks every four years, and equalize the rating system for all relevant Middle Beach properties.

Two new major housing developments are now underway in Two Wells, namely Eden and Longview. Eden has a private sewer disposal scheme and Longview currently requires new dwellings to have an on-site disposal system.

2016 Gawler River and Light River Floods

In September 2016 both the Gawler River and Light River created wide spread flooding across the region. The Environmental Health Officer had extensive involvement in flood activities over a period of eight months, while hundreds of enquiries were received by Council staff.

In response, 60 assessments of flooded properties were undertaken and two officers from neighbouring councils engaged to provide additional assistance. This resulted in 33 on-site wastewater specific inspection assessments.

Septic tank pumping was undertaken at 14 properties after flood waters had subsided with two properties pumped multiple times so residents could remain at home. Dewatering of flood waters from six properties was undertaken over a period of 51 days, with three pumps in circulation pumping water back to culverts and low land.

Mosquitoes

Council facilitated meetings with SA Health and surrounding affected councils. A financial assistance amount of $3000 was provided to each of the five relevant councils for mosquito control activities.

Within the district 57 sites were identified as having mosquito breeding activity and spraying of private property and roadside reserves was undertaken from September 2016 through to February 2017. Adult mosquito trapping was undertaken to monitor flood impact and mosquito numbers, and no viruses were detected during the trapping. The following results were obtained at the Virginia Horticulture Centre:

Trapping Date	Results
28/10/2016	661
2/11/2016	670
9/11/2016	365
16/11/2016	308
23/11/2016	68
30/11/2016	76

Mosquito activity along the coastal areas also increases at certain times. A positive media and public relations exercise was undertaken with the coastal progress associations, with over 200 drink holders and mosquito protection brochures distributed.

Property requiring de-watering from flooding

Floodwater damage in greenhouse

Bore water

Three bores that are used for human consumption/contact were sampled after concerns of contaminates. These bores were decontaminated.

Legionella

High risk manufactured water systems (cooling tower and warm water supply) were independently audited and samples submitted for microbiological testing under the South Australian (Legionella) Regulations 2013 to ensure proper maintenance of the systems and to help control the incidence of Legionellosis. One cooling tower inspected was found to be compliant with the legislation.

Disease Surveillance

Council liaises with the Communicable Disease Control Branch of SA Health, and maintains Communicable Disease surveillance within the district to help prevent the transmission of infectious diseases. There were three disease notifications which required further investigation within the Council area during the reporting period.

Regional Public Health Plan

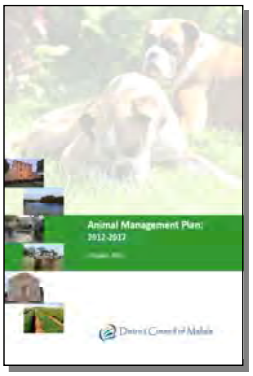
The Council, along with the Councils of Barossa, Light and Gawler, in association with the Barossa RDA, have worked together to develop a Public Health and Wellbeing Plan for the '*Barossa, Light and Lower Northern Region'*. The document was adopted by Council in 2014.

The Plan adopts a holistic approach to promoting health through supportive social, natural, built and economic environments, and promotes a "sustainable region for a healthy community".

A working group made up of representatives of the four Councils meets regularly and monitors progress against the Plan's commitments and actions. A key action of the Plan was the preparation of a Regional Disability Access and Inclusion Plan. Following a community

survey and associated workshops to assist in the preparation of the regional Plan it is expected that the document will be released for public consultation in late 2017.

Animal Management & Dog Control



Council's Animal Management Plan prepared in response to the requirements of the Dog and Cat Management Act 1995 was formally adopted by Council in October 2012.

The Plan identifies strategies and actions to implement the mission, aims and objectives for the management of dogs, cats and other animals within the district. The Plan contains recommendations for a wide range of actions to be undertaken by the Council over a five year period and is due to be reviewed in 2017.

Council is responsible for the management of dogs within the district pursuant to the above Act. The objectives of the legislation are to encourage responsible ownership, promote effective management and reduce the public and environmental impact from dogs and cats. Council is the responsible Authority under the Act to receive registrations for dogs.

Council again conducted a door knock to locate dogs that had not been re-registered by the due date (31 August 2016). This annual process is undertaken in an effort to keep Council's Dog Register up to date. As a result of the 2016-2017 door knock, almost 100% of the dogs on Council's register were re-registered. However a large number of Expiation Notices were again issued to people for owning or keeping an unregistered dog, although this number was considerably less than last year.

During the reporting year, Council received 3207 individual dog registrations and 117 business registrations. It is estimated that the average number of dogs on a property with a dog business registration is 15 dogs, which equates to approximately 1755 dogs. Total dogs registered for the period, including business registrations, was estimated to be 4962.

While Council has not resolved to introduce cat management controls at this point, residents are afforded advice and assistance in the removal of stray or feral cats, to lessen their impact on the environment and society.

Two Wells Dog Pound

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Dog Control Statistics 2016/2017	
Expiations Issued	159
Wandering at Large	35
Impounded	72
Returned to Owner from Pound	39
Returned to Owner Direct	8
Barking Complaints	1
Attack - Person	2
Attack - Animal	10
Harass - Person	2
Harass - Animal	1

Fire Prevention

The Fire and Emergency Services Act 2005, stipulates that each rural Council must appoint a Fire Prevention Officer for its area. The role of Council's Fire Prevention Officer includes the monitoring of residential areas to ensure landowners take reasonable steps to protect property from fire, as required under the Act. Inspections of residential areas leading up to and during the fire danger season are carried out to assess compliance.

Section 105F notices are issued as required and pursuant to the Act, requiring landowners to attend to maintenance of land to reduce the risk of fire. Council also has the responsibility to ensure that reserves which come under its care and control are maintained to good bushfire prevention standards.

Fire Prevention Statistics 2016/2017	
Section 105F Notices issued	274
Council action required	0
Expiations Issued	0

Council's Fire Prevention Officer is also responsible for the issuing of permits and monitoring compliance, pursuant to the Act, for the common agricultural purpose of burning off stubble to lessen weed and pest infestation.

Fire Permit Statistics 2016/2017	
Fire Permits issued	36
Number of burn offs with Fire Permit	23
Expiation Notices issues for non compliance	4

General Inspections

Parking

Car parking in the parking regulated areas within the Council area has been generally compliant within the reporting period. A number of car parking cautions were issued during this period mainly for parking on the footpath, and requirements explained to the offenders. One expiation notice was issued during the 2016-2017 year.

Abandoned vehicles and Litter

Abandoned vehicles have generally been stolen and burnt. Most are recovered by insurance companies or the owner after Council officers make enquiries. Council was required to recover four vehicles during the 2016-2017 year.

February 1 2017 saw the commencement of the littering provisions of the Local Nuisance and Litter Control Act 2016. This legislation provides guidance for Council in dealing with litter complaints and exercising enforcement functions. The next reporting period will see the introduction of provisions relating to local nuisance.

Livestock

The majority of wandering livestock complaints made to Council related to livestock wandering between private properties. These complaints were in most cases resolved by talking with property owners. Issues with livestock on roads or roadsides are commonly dealt with by issuing expiation notices. Council also works closely with local police as livestock are a road safety hazard.

No expiations have been issued to stock owners for allowing stock to wander onto a roadway pursuant to *Council By-law No 3 Roads Part 2.3.2 Cause or allow any animal to stray onto, move over, graze or be left unattended on any Road.* It is considered that the ability of Council's General Inspector to issue expiations in relation to this issue is a contributing factor to this positive result.

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Library Services

The Council operates three library sites. The main library is located at Two Wells (61 Old Port Wakefield Road), housed in the State Heritage listed Institute Building, as well as a small branch outlet at the Mallala Council office and a depot at the Windsor Institute, which is run by a local volunteer.

Council employs 2.7 library staff (including a qualified librarian) and through a Memorandum of Understanding with the Town of Gawler, their casual library officers work at times at the Two Wells Library to cover staff absences.

Library patrons have continued to enjoy the benefits of the One Library Management System, as they are able to borrow and return items from any South Australian public library using just one library card. Moreover, library borrowers can access and reserve items from the whole state's library resources, through the Adelaide Plains Library catalogue, which can be accessed via the Council website – www.apc.sa.gov.au. When reserved items are available for collection, patrons have the option to pick up the items at their preferred library branch.

Library borrowers (through entering their unique borrower and pin numbers) also have the opportunity to download a large collection of e-books, audio books and magazines (which can be accessed through the library's catalogue). This financial year approximately 9,600 people entered one of the library buildings.

As from 3 January 2017, the Two Wells Library extended its opening hours by an additional five and a half hours per week (resolved by Council at its November 2016 meeting). The Library is now open at the following times:

- Tuesday – 9 am to 5 pm
- Wednesday – 12 noon to 7 pm
- Thursday – 9 am to 5 pm
- Friday – 9 am to 5 pm
- Saturday – 9 am to 11.30 am
- Sunday and Monday – Closed

Library Events and Programs

Author Events

Adult events continued to be well attended. On Monday, 12 September 2016 well known South Australian shark attack survivor and adventurer, Rodney Fox, entertained the audience with his numerous stories at the Two Wells Bowling Club.

Rural romance writer Rachael Treasure spoke to over 60 people on Tuesday, 8 November 2016.

Kate Swaffer, the 2017 recipient of South Australia's Australian of the Year Award and dementia advocate, was a special guest speaker at the Two Wells Bowling Club on Tuesday 21 March 2017.

Lastly, Kristin Weidenbach, a popular non fiction author who writes stories for both children and adults, particularly focusing on Australian history, delighted crowds on 23 May 2017.

Kate Swaffer

Rodney Fox

School Holiday Programs

Primary school aged children had a variety of school holiday programs on offer over the course of the 2016/2017 financial year, ranging from participating in a game of "Bubble Soccer" to "Geo-caching" where the children took computers and technology outdoors on a treasure hunt, using GPS units.

In the January school holidays, Council offered a "Fun in the Sun" program which was funded by a successful grant application received from the South Australian Recreational Fishing Grants Program, as well as in kind support from Birdlife Australia, Natural Resources Adelaide and Mount Lofty Ranges and Fishwatch. On Thursday, 19 January 2017, the children and accompanying adults journeyed from the Two Wells Library to Thompson Beach. Children had the opportunity to be involved in a range of activities including bird watching (and identification), how to identify and measure key local fish species, whilst also learning about the impacts of marine debris in our local environment.

Both the children and adults alike learnt about the fragility of our coastal environment and gained a better understanding of the issues facing our local wildlife. By the end of the morning all the participants were happy to escape the sun and make their own fish kites at "The Shed" before enjoying a sausage sizzle provided by the local Thompson Beach Progress Association.

A total of 170 children (with their parents and siblings) attended the school holiday programs this financial year.

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"Fun in the Sun" – children enjoyed making kites

(Photo taken by Bec O Brien, Two Wells & Districts Echo)

Children enjoying playing Bubble Soccer in the April school holidays.

Summer Reading Program

The Library service once again participated in the Summer Reading Club programme (a national library venture to encourage young children to read literature over the course of the Summer Holidays). This year 28 children successfully read their quota of ten books during their January break and on Wednesday 22 February 2017 Councillor Karen McColl presented the children with a certificate and book prize, to recognize their achievement, which was followed by afternoon tea.

Councillor Karen McColl at the Summer Reading Party 2017

(Photo taken by Bec O'Brien, Two Wells & Districts Echo)

Two Wells Book Group

The Book Group continues to meet on the first Wednesday of the month from 5.30 pm to 6.30 pm at the Two Wells Reading Room. Currently there are ten participants.

Two Wells Toddler Read & Rhyme

Sessions are held at the Two Wells Library, on the first Wednesday of the month from 9.30 am to 10.30 am. Children are accompanied by their parents and siblings, and enjoy listening to stories and participating in craft themed activities.

Justice of the Peace Service

A Justice of the Peace is available at the Two Wells Public Library every Saturday morning from 9 am to 11 am. Six volunteer Justices of the Peace are rostered to work at the Library on a rotational basis.

Community Services

Community Bus Service

Community Services staff are now responsible for the administration associated with the monthly Community Bus Service, which transports residents in the District to and from the Elizabeth City Centre, with Customer Service staff managing the bookings. Support continues to be provided by the ever valuable volunteer bus coordinator, who collects fees and records passenger attendance. While patronage remains steady, the numbers of passengers remains low.

Community Transport

Council is a member of the Mid North Community Passenger Network (MNCPN) Committee and contributes funding to the Network. A Community Car is based in the region and is located at a private residence in Mallala. The service provides low cost access to transport for medical, health and general transport related needs and is subsidised by Council. During the reporting period 167 trips were made using the Community Car. The MNCPN also arrange bookings for a medical bus service which provides transport to medical and hospital appointments for a low fee.

Council Owned Properties

Council has a formal lease agreement in place with Junction Australia to manage the seven single bedroom, Council owned properties located at 12 Aerodrome Road, Mallala and one, two bedroom unit located at 2/7 Chivell Street, Mallala.

Grant Funding

Community Services staff disseminate information to local community and sporting organisations about potential funding opportunities through Local, State and Federal departments and provide advice to community groups completing funding applications, as well as letters of support where possible.

Staff continue to administer the Community Partnerships - Individual & Cultural Fund, providing financial assistance to residents who have been selected to represent South Australia or Australia in their chosen field of sport, recreation or cultural pursuits.

Seniors Collaborative Action Project – Consumer Engagement Working Group (SCAP)

The Seniors Collaborative Action Project Consumer Engagement Working Group (CEWG) is a Commonwealth Home and Community Care (HACC) funded initiative operating in the region comprising the local government areas of Gawler, Barossa, Light and Adelaide Plains. The SCAP is one of 12 collaborative projects funded in South Australia, to provide sector support and development that actively engages with services that support frail, older people aged over 65 years. The SCAP is auspiced by the Barossa Council and the purpose of the CEWG is to develop and implement a Regional Consumer Engagement Plan and seek ways to ensure the consumer is supported. The SCAP – CEWG is responsible for the highly successful 'Ageing in Style EXPO' road shows, which are held in each council region.

Tourism

Council continues to provide tourism support through the Visitor Information Outlet (VIO), based at the Two Wells Service Centre. The relocation of the Community Development Officer to the Two Wells Office has enabled the VIO to have a full brochure/information display audit and introduce a statistical database to enable recording enquiries, which will prove valuable when planning future tourism strategies.

Staff again participated in the Shorebirds Festival held at the St Kilda foreshore and provided information for the Adelaide International Bird Sanctuary.

Events

Ageing in Style Expo

The 2016 Ageing in Style EXPO was held in the Mallala Institute on Thursday 18 August 2016. Organised by Council, the event is part of an expo 'road show' held in collaboration with the Gawler, Barossa and Light Regional Councils. The EXPO attracted just under 30 stallholders showcasing home support and care services, retirement living options, scooters and mobility aids. Free tea, coffee and scones were provided for all attendees and stallholders.

Anzac Day and Remembrance Day

Council arranged wreaths for ANZAC and Remembrance Day Services held both at the Two Wells and Mallala War Memorials. Staff also collected and collated information relating to the memorial services and distributed this information to local media, staff and Council Members. The Mayor and Deputy Mayor both attended services held in the District.

Australia Day Event

A successful Australia Day event was held at the Mallala Oval. The Australia Day Ambassador was Peter Goers who provided an entertaining and well received presentation. A hearty breakfast was provided by the Mallala Lions Club.

Awards were presented to:

- Citizen of the Year – Karen Simmons
- Young Citizen of the Year – Amy Paech
- Community Event of the Year – no nominations
- Community Group of the Year – Two Wells District Tennis Club – Australian Open Celebration Party
- Community Project of the Year – No nominations

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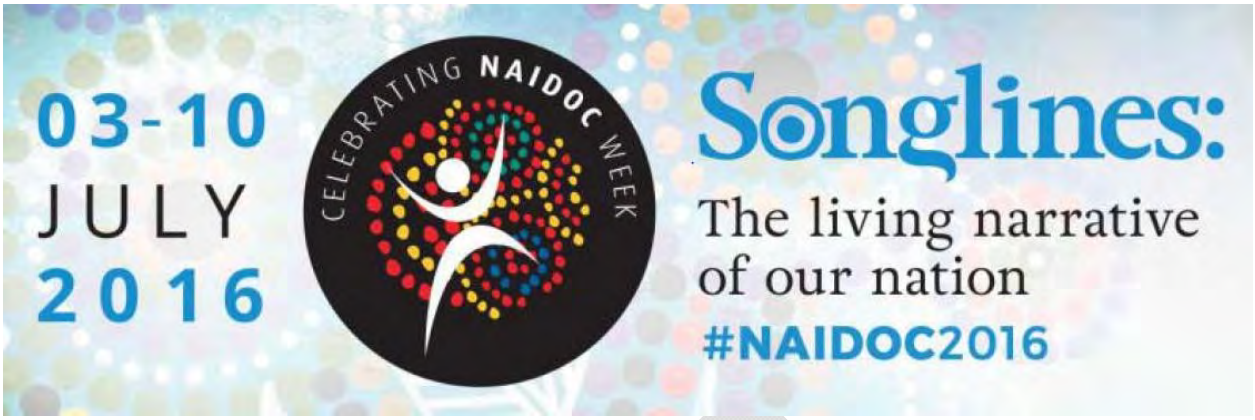
National Aborigines and Islanders Day Observance Committee (NAIDOC) Week 2016

Council once again provided funding towards NAIDOC Week which enabled the Mallala and Two Wells Primary Schools to participate.



2016 National NAIDOC logo

National Volunteer Week

Council was proud to be able to show its appreciation to the volunteers working tirelessly across our region, by organising a free movie (choice of two movies, daytime or evening) at the Gawler Cinema on Tuesday, 9 May 2017. Council wished to acknowledge and thank the many valued local volunteers who provide a variety of essential community, environmental, sporting and cultural services. During National Volunteer Week (second week in May) thousands of events were held across the country to say thank you to the six million Australian volunteers who generously donate their time.

Outdoor Cinemas

Three outdoor cinemas were held in March at Two Wells, Mallala and for the first time, Long Plains. These family orientated events were both well attended and positively received by residents, with an estimated total attendance of over 600 people.

South Australian Living Artists (SALA) Festival

The Two Wells Library was once again transformed into an Art Gallery during the month of August 2016. This year twelve artists exhibited their work which ranged from quilts, which were hung on the Library's walls, to stunning paintings, and in total 28 pieces were displayed. The official launch of the SALA Festival was held on Thursday 4 August 2016, when the Deputy Mayor presented the artists with certificates and acknowledged their hard work and talents. This year's theme was - *"From the ashes we have risen: celebrating the recovery from the Pinery Fires"*.

The then Deputy Mayor, Councillor Marcus Strudwicke, with artists in the Two Wells Library

Two Wells & Mallala Christmas Street Parade

Council continued to support the Two Wells and Mallala Christmas Street Parades/Parties by funding insurance and providing administrative support and Council facilities for the events.

Infrastructure Services

- Asset Management
- Buildings & Facilities Management
- Community Infrastructure
- CWMS Administration
- Capital Works & Maintenance
- Horticulture Service
- Coastal Management
- Roads Services
- Waste Management

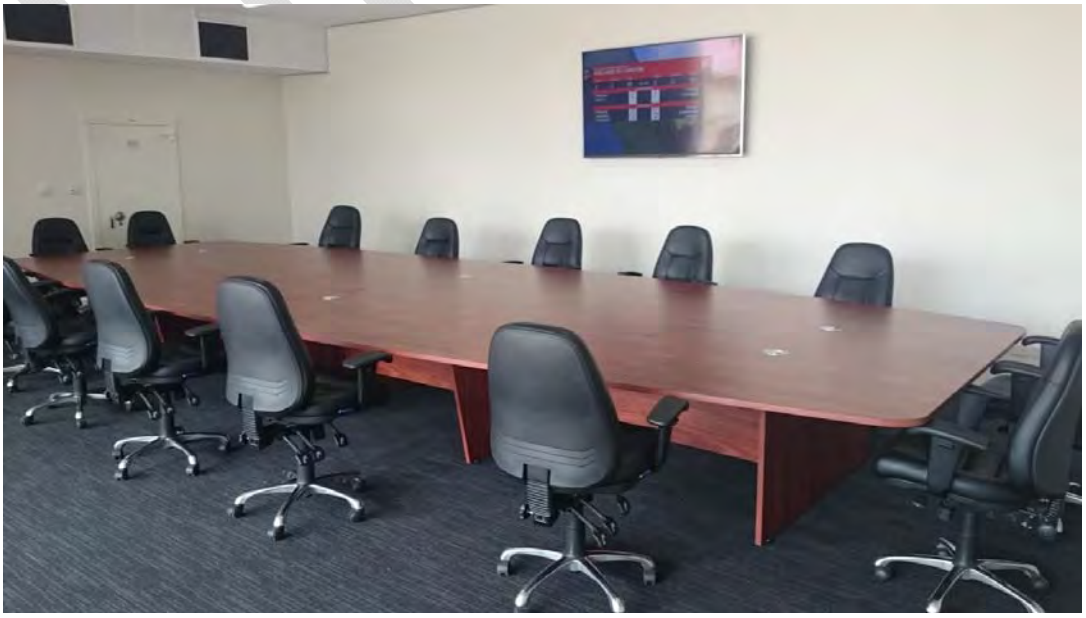
The Infrastructure Department manages and maintains Council's civil assets including roads, footpaths, bridges, above ground and underground drainage, parks and gardens, reserves, depots, quarry operations. The department also provides support to emergency services in the preparation, response and recovery phases of emergency management.

Asset Management – Building and Facility Maintenance

New Projects

Mallala Chamber Upgrade

The upgrade provided a much needed overhaul internally and externally giving the chambers a new lease of life with a fresh coat of paint, wall linings, installation of new TV for presentations and a board room table.



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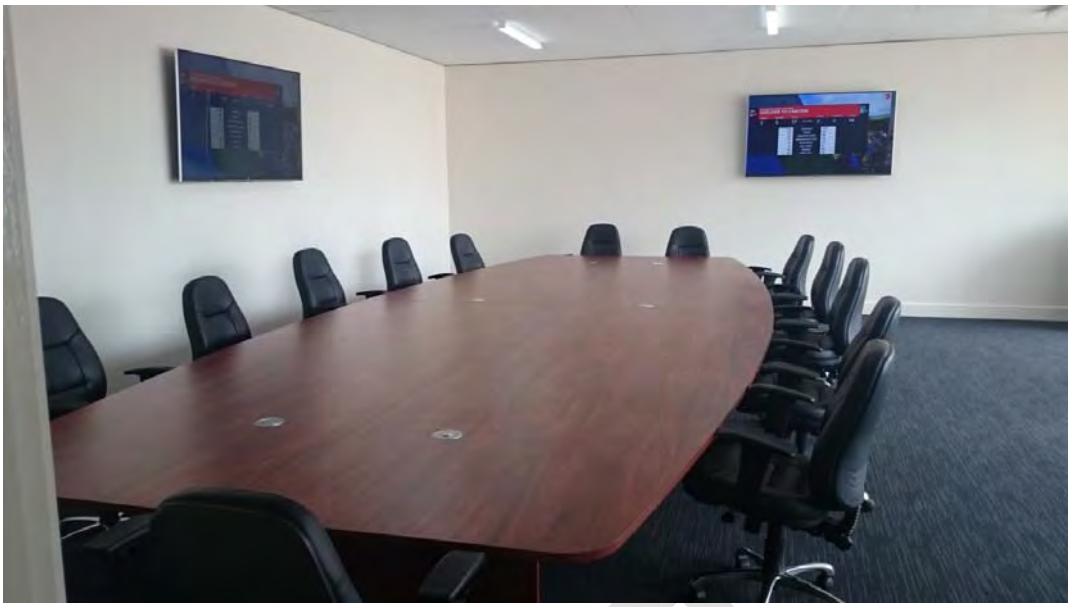


Mallala CWMS

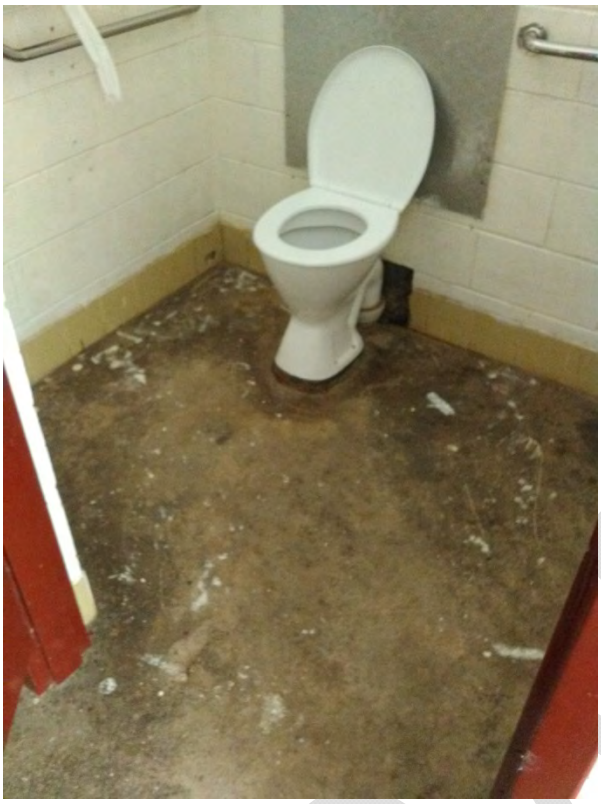
As at 30 June 2017, 131 property connections were installed with a further 26 approved for connection to the new system. This equates to 54% of total township connections.

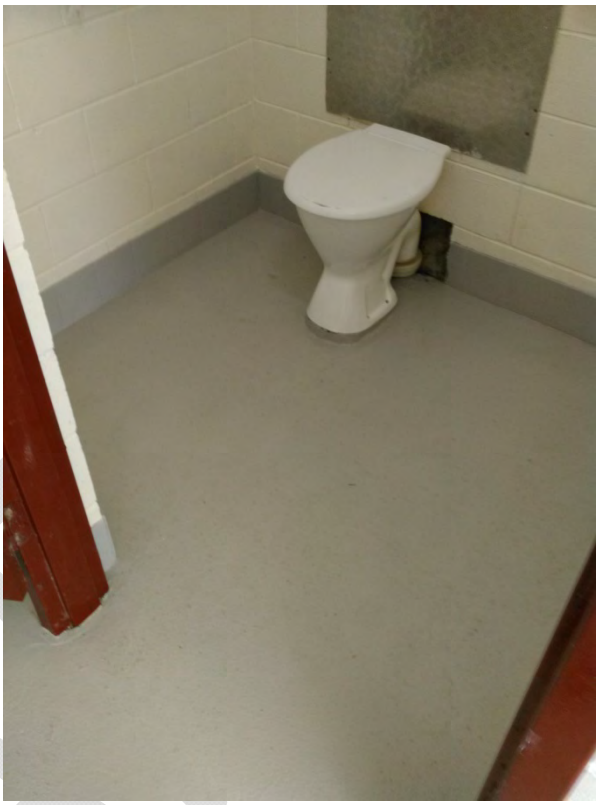
Council's Name Change

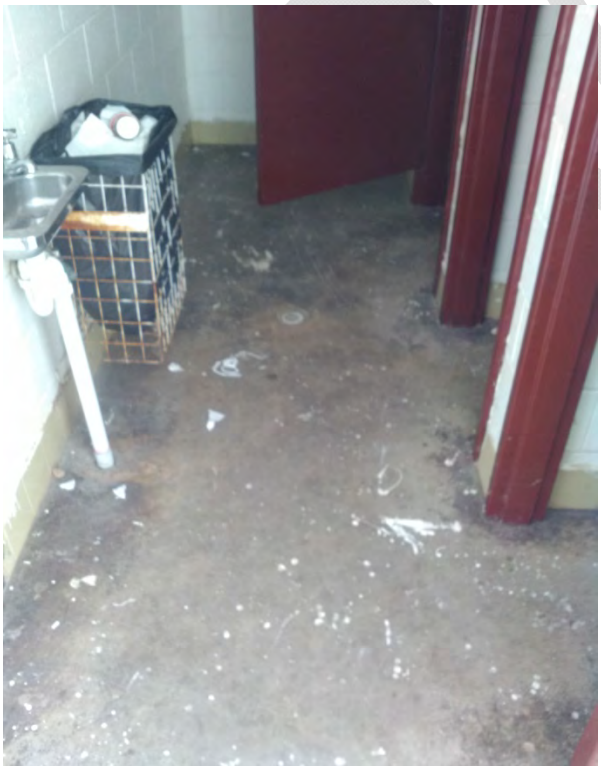
The rollout of sign replacement to reflect the Council name change to Adelaide Plains Council occurred with the replacement of entrance signage, vehicle signage, building signage and all other signs that referenced the District Council of Mallala. Staff have received positive feedback in relation to the upgraded and newly branded signs.

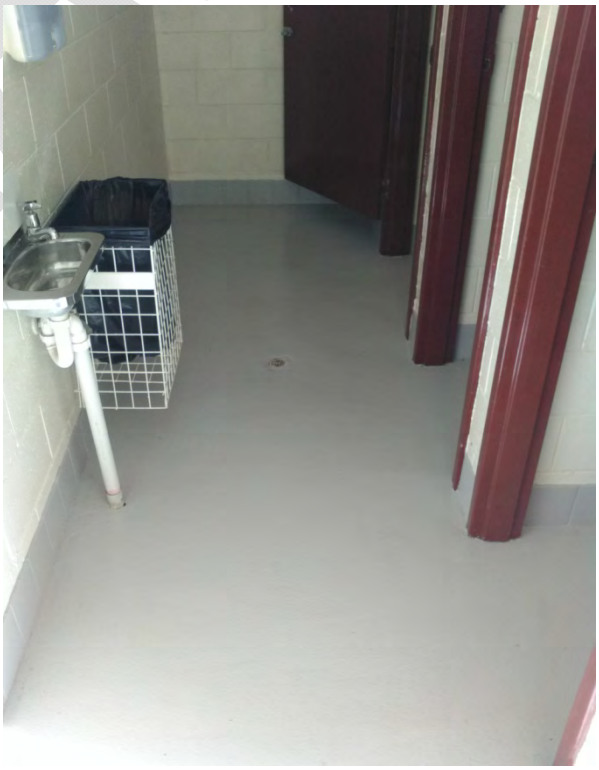
Dublin Lions Park Toilets

The Dublin Lions park toilet was re-painted as part of its refurbishment and routine maintenance.









Mallala Oval Bore Connection to underground sprinkler system and Bore shed

The connection of the oval irrigation system to the current bore and the replacement of the bore shed occurred. A bore backflow prevention device was installed which is a requirement if bore water and recycled water utilise the same irrigation system.

Capital Works and Maintenance

Seal Rehabilitation

- Bethesda Road from Dawkins to Gawler River Road.
- Boundary Road from Hayman to Gawler River Road.
- Dublin Road from Hill Road to Franks Road.
- Dublin Road from Hill to Cameron Terrace.
- St George Boulevard from Sevastine Court to Sophia Court.
- St George Boulevard from Paula Court to Sevastine Court.
- Sevastine Court.
- St Andrews Road from St George Boulevard to Gawler River Road.
- First Street from Old Pt Wakefield to Seventh Street.
- Gawler River Road from Old Pt Wakefield to Germantown Road.
- Sixth Street from Third to South Street.

Arterial Unsealed Road Resheeting

- Barabba Road from Redbanks Road to Wasleys Road.
- Barabba Road from 1015 Barabba Road to Hamley Bridge Road.
- Barabba Road from Fidge to Hamley Bridge Road.
- Barabba Road from 1km. Nth of Mallala Two Wells Road to Butler Street.
- Church Road from Navvy Hill to Gordon Road.
- Collins Road from Barabba to Farrelly Road.
- Collins Road from Davies to Woods Road.
- Davies Road from 364 Davies Rd to Marshman.
- Davies Road from Marshman to March Road.
- Fidge Road from Barabba to Hawes Road.
- Fidge Road from Davies to Balaklava Road.
- Lawrie Road from Parker to Tiller Road.
- Light Beach Road from McEvoy to Rifle Range Road (Western section).
- Old Dublin Road from Mallala Two Wells to Hill Road.
- Old Dublin Road from Shannon to Long Plains Road.
- Owen Road from Fidge to Woods Road.
- Simpkin Road from Mallala Two Wells to Harvey Road.
- Windsor Road from Long Plains to Surface Change.
- Worden Road from Helps to Wasleys Road.
- Tank Road from Collins to Hawes Road.
- Broster Road from Hall to Powerline Road.

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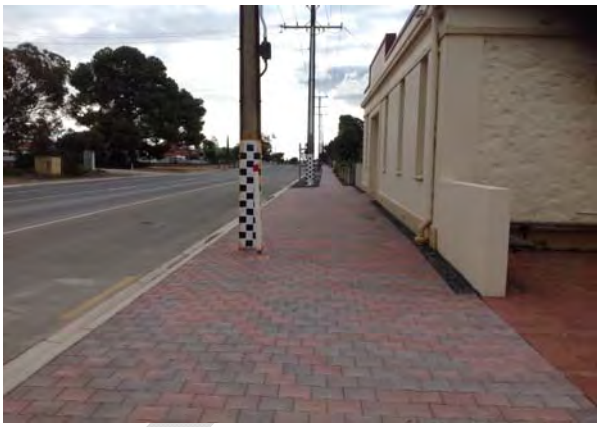
Major maintenance programs and works included:

Dublin Road Mallala – Footpath renewal



Dublin Road Mallala – Drainage correction, resealing and Streetscape

Equipment/Plant Replacement

The following major equipment was purchased during 2016/2017 as part of Council's plant replacement program:

- Back-Hoe Loader
- 2 Utilities

Operational Works

The Operational Works Programme provides for the construction, maintenance and management of the following key services:

- Transport facilities (roads, bridges, storm water systems, and footpaths);
- Quarry operations;
- Parks, ovals, gardens, reserves, street scapes and roadside vegetation;
- Flood mitigation (coastal and flood plain locations);
- Cemetery operations;
- Waste and recycling collection / transfer stations / illegal dumping;
- Public conveniences & barbecue facilities;
- Engineering assessment of development applications; and
- Plant and depot operations.

These services are provided by the following work groups:

- Construction/Maintenance;
- Waste Services;
- Horticulture Services; and
- Workshop/General Maintenance.

Horticulture Services

Street Tree Replacement

Dublin Road Kerb and Watertable Replacement

Due to the replacement of the kerb and watertable, the existing trees needed to be removed. Horticulture services then renewed the street with 14 Gleditsia triacanthos "Sunburst" (Honey Locust). These trees are of a deciduous nature and will provide a beautiful shaded streetscape during summer and allow the sun through during the winter period.

Maintenance

Horticulture Services employs five staff that undertakes many activities throughout the year including:

- Maintenance to all ovals under its care – Dublin, Mallala and Two Wells ovals – mowing, insect control, irrigation, weed control, fertilising.
- Parks and Gardens maintenance – lawn mowing, pruning, fertilising, rubbish and graffiti removal, irrigation, insect control, weed control, mulching.

- General weed control throughout the district, keeping all townships, cemeteries, etc free of weeds.
- Declared weed control in conjunction with the Natural Resources Management Board.
- Care of our natural areas – Heritage Dublin Parklands, Barabba Scrub, Baker Wetland, Lewiston Wetland, The Rockies and all 103 RMS (Roadside Marker Scheme) sites where the majority of our remnant vegetation presides.
- Slashing of roadsides and rural intersections and reserves.
- Tree pruning on roadsides and intersections (line of sight).

Coastal Management

Within the Adelaide Plains Council (APC) area, coastal community land accounts for up to 36% of the entire community land under Council's care and control. In partnership with the Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board the externally funded Council hosted Coast Estuary and Marine (CEM) position provides mutual benefits for both parties through cross boundary management and protection of the districts most important environmental asset. The position covers three council areas Salisbury, Playford and APC. Within APC, targeted works are undertaken at Parham, Webb Beach, Thompson Beach, Pt Prime, Light Beach, Light River Estuary, Middle Beach, Pt Gawler and Buckland Park and encompasses community land, crown land, Conservation Park.

Within APC the CEM position contributed to:

- 9,000 seedlings planted.
- 1444ha of pest plant control.
- 500m of fencing protecting rare plants, rare plant communities and important shorebird roosting habitat.

Across the three council areas the CEM position contributed to:

- 19,600 seedlings planted.
- 1157 ha of pest plant control.
- 500m of fencing protecting rare plants, rare plant communities and important shorebird roosting habitat.
- 17ha of pest animal control and monitoring works.

Highlights over the past 12 months within APC include:

- Successful recreational fishing grant for the installation of the Hook Line and Thinker program and 'Fun in the Sun' school holiday activity.
- Large scale boxthorn control undertaken within the Light River Estuary Marine Sanctuary Zone.
- 3,500 seedling planted in the Light River Estuary.
- A total of 58 volunteers contributing 230 hours assisting in revegetation activities.
- Coordinating activities for the Samphire Coast Green Army team.

Fun in the Sun Day

Direct Seeding at Pt Prime

Key areas of concerns and on-going issues that face the area:

- Vandalism to revegetation works, and fencing from illegal off road vehicles use.
- Continued weed spread and vegetation loss in sensitive coastal habitat directly related to illegal off road vehicle use.
- Significant rubbish dumping within samphire habitat.

The future

APC will continue to monitor and remediate natural areas within the region in collaboration with the Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board providing benefits to both residents and the environment.

Coast Estuary and Marine Officer project sites

Pt Prime Tree Guard Removal

Calomba Daisy control at Light Beach

Light Beach before Planting

Light Beach after Planting

Pt Prime before Planting

Pt Prime after Planting

Bridal Creeper removal Buckland Park

Lionel Miller installing new signage at Thompson Beach Southern Walking Trail

Pt Gawler rubbish collection green army team

Waste Management

Overview

The waste management department consists of three full time staff members (listed below) but are supplemented by engaging employees from other infrastructure departments as required.

- Team Leader Waste Services – Has overall responsibility for the day to day operations of the Waste Management Department. Duties attended to include allocation of labour and plant, invoicing, addressing customer enquiries and ensuring delivery of the waste service to residents.
- Waste Officer – Waste Collection truck driver.
- Waste Officer – Waste Collection truck driver of Council's second Waste truck for three and a half days per fortnight collecting organic waste and emptying the street bins.

The second truck also assists the main truck when required. This officer also operates and maintains Council's two transfer stations, collects illegal dumping, maintains waste management related infrastructure and delivers bins.

The two drivers rotate duties on a 3 monthly basis.

Council's 2005 Isuzu FVZ 1400 garbage compactor which has a hopper capacity of capacity 24 m3

Kerbside Collection

Council continues to provide either a two (2) or a three (3) bin household collection service. All resident in the Council area have access to one of these services.

The three bin service provided by Council is available with in the townships of Dublin, Two Wells and Mallala. This service consists of:

- A Council supplied and maintained 140 litre red lidded Mobile Garbage Bin (MGB) for general household waste.
- A Council supplied and maintained 240 litre blue lidded MGB for receipt of household recyclable items.
- The third service in these townships is an organics disposal. Residents wishing to utilise this service provide their own 240 litre green lidded MGB and council empties it.

The two bin service is provided in all areas outside of the three defined townships, including coastal settlements, rural areas and Lewiston.

This service consists of:

- A Council supplied and maintained 240 litre green lidded Mobile Garbage Bin (MGB) for general household waste.
- A Council supplied and maintained 240 litre blue lidded MGB for receipt of household recyclable items.

An organics service is not available in areas outside of the three townships.

The frequency of bin collection for all services is:

Week 1 – domestic rubbish bins.

Week 2 – recycle bins and organic bins (where service is available).

General household waste, material that goes to landfill is disposed of at either:

- Northern Adelaide Waste Management Authority (NAWMA), Edinburgh North.
- Integrated Waste Services (IWS), Dublin.

Recyclables collected are transported to Northern Adelaide Waste Management Authority (NAWMA) to be either sorted or processed for further recycling or transportation to landfill.

Peats Soils at Dublin is the disposal site for all organic material collected from with in the townships. This site is a recycling facility where the organic material is composted for use in gardens.

Street, parks and reserves bins have their material transported to the Integrated Waste Services (IWS), Dublin landfill site for disposal.

Waste Management Stickers

During the 2016/2017 year, displaying of black and white 'Waste Management Services Authorised Bins' stickers were rolled out.

A recycle bin with an authorised sticker in the correct position.

These stickers indicate to the waste compactor drivers which bins come from households paying the waste levy and therefore funding this user pays system.

After Council approved the introduction of this, all properties not paying the waste levy were advised by letter of this and given the opportunity, if they wished, to participate in the kerbside collection service.

July 2016 saw 2985 properties contributing to the kerbside collection service but at the end of June 2017 that number had risen to 3343. The increase in participation rate has seen the cost of providing this service going from needing to be subsidised to being self funded.

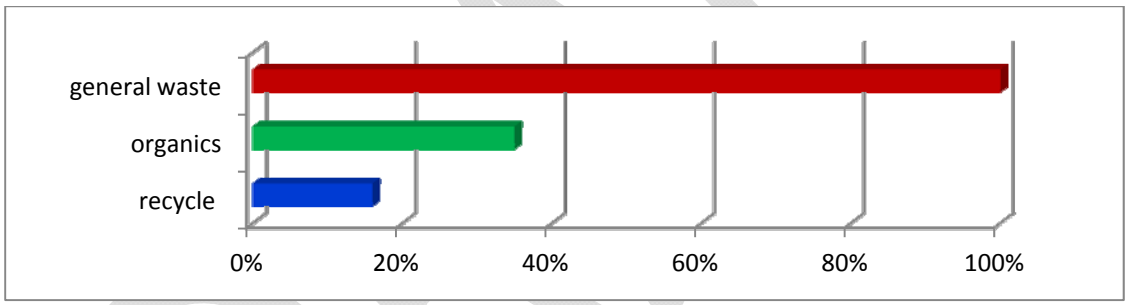
Kerbside Collection Statistics

Being able to offer residents a cost effective and efficient kerbside collection service remains a focus of the Waste Services department. Council is steadfast in it's commitment to reducing costs borne by the residents for this user pays system. The easiest way to achieve this result is by increasing the recycling participation rate.

2016/17 totals	**Number of pick ups**	**Tonnes collected**	**Average wgt/bin**	**KM travelled**
General Waste	78388	1422	18.14kg	27650
Recyclables	63515	672	10.58kg	25477
Organics	9089	205	22.55kg	2941

The cost to dispose of kerbside recycling and kerbside organics is considerably less than the cost to dispose of kerbside general waste.

Comparison of disposal costs of each waste stream as a percentage of general



A comparison between tonnages collected in 2015/2016 and those collected in 2016/2017 show a pleasing trend toward an increase in residents commitment to recycling.

Comparison	**2015/16**	**2016/17**	**Change**
General Waste	1509 T	1422 T	- 87 T
Recyclables	633 T	672 T	+ 39 T
Organics	191 T	205 T	+ 14 T

Council's educational programs aim to maximise the amount of recyclables presented for collection by deterring poor recycling behaviours but at the same time encouraging good behaviours.

Illegal Dumping

The illegal and unsightly problem of dumped rubbish continues to persist through out the Council district. No locality seems to be immune from this practice but Lewiston and the coastal settlements have been the most frequently afflicted areas.

Council's Waste Officers continually find evidence in this rubbish that points to the majority of identifiable offenders are from neighbouring council areas.

During 2016/17 Council's accounting program shows that $73,155 was spent to clean up this material.

Dumped matter included tyres, organics, furniture and asbestos, varying in size from boot loads through ute loads up to and including trucks.

Dumped matter included tyres, organics, furniture and asbestos, varying in size from boot loads through ute loads up to and including trucks size loads

Transfer Stations

Council owns and operates two transfer stations:

- Two Wells Transfer Station, Wells Rd, Two Wells
- Mallala Resource Recovery Centre, Limerock Road, Lower Light

Both facilities are licensed to receive various materials including but not limited to:

- Organics
- Building material (not asbestos)
- House hold garbage
- Used motor oil (domestic quantities)
- E-Waste

Both facilities were audited by the Environment Protection Authority (EPA) in late June with no major issues noted.

Two Wells Transfer Station

Mallala Transfer Station

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Finance and Economic Development

Council's Finance and Economic Development Department is primarily responsible for the management of Council's financial services and the advancement of local economy. The department is responsible for strategic finance, budgeting, financial and management accounting, payroll, statutory reporting & compliance, Annual Business Plan, performance reporting, treasury management, grants and subsidy administration as well as rating and property database administration and administration of Council Cemeteries. An integral aspect to the position is in the economic development realm; seizing on economic investment opportunities, leveraging for State and Federal funding and working with the private sector to attract new investment to the region.

Long Term Financial Plan

Long Term Financial Objective of Adelaide Plains Council is to be *"a Council which delivers on its strategic Objectives by managing its financial resources in a sustainable and equitable manner by incremental growth and service cost containment to reduce the operating deficit over time; as opposed to burdening the ratepayers of the Council with short term excessive increases to their annual council rate bill".*

Financial sustainability means having a financial position capable of meeting long-term service and infrastructure levels and standards, acceptable to the community, without substantial increases in rates or cuts to services. The Long Term Financial Plan has been developed based on following budget principles. They are;

Principle 1: Breakeven budget

Cost of annual Council's services and programs, including depreciation of assets, are fully funded by the current ratepayers being the consumers of those Council services, programs and assets.

Principle 2: Rate Stability

Annual rate collections are fair and equitable for the ratepayers with the aim to keep rate revenue increases stable over the medium term.

Principle 3: Infrastructure and Asset Management

Maintain Infrastructure and Assets in line with the Council's Infrastructure Asset Management Plans.

Principle 4: Prudent Debt Management

Prudent use of debt to invest in new long term assets to ensure intergenerational equity between current and future users.

The updated Long Term Financial Plan for the period 2018-2027 was adopted by the Council on 10 July 2017. It shows that the Council is expected to make operating deficits for the next four (4) financial years with a 3.00% increase in average rate (2.50% increase in rate the

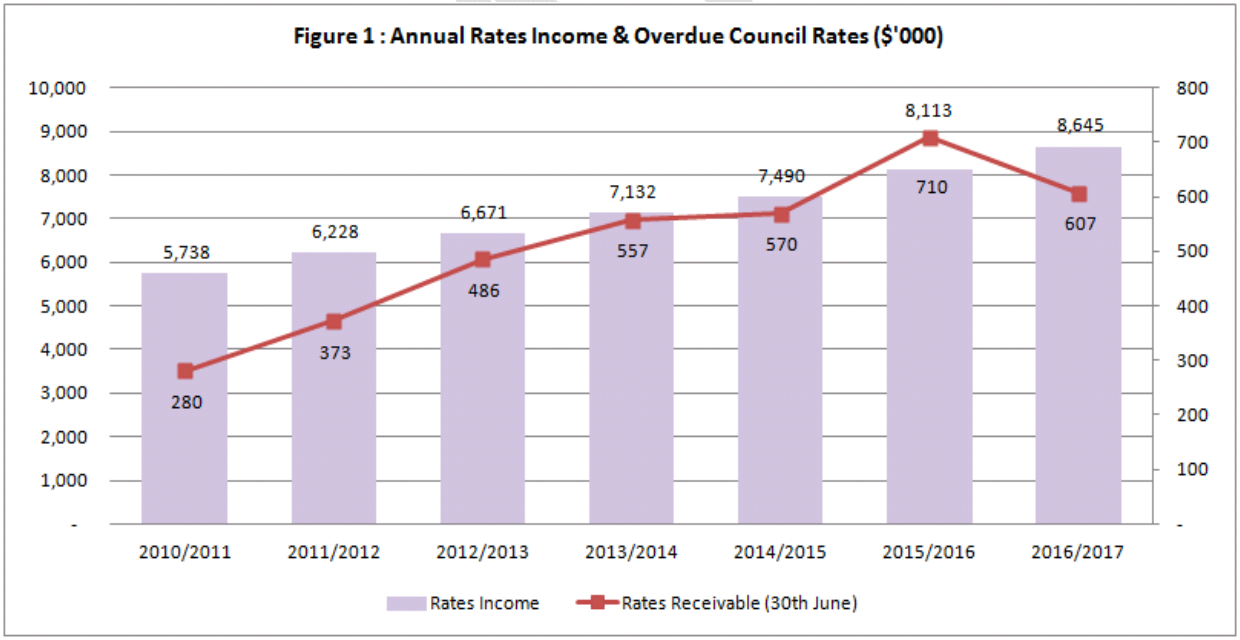
dollar by the Council & 0.50% valuation increase by Valuer General) and 0.60% growth, excluding the impact of Two Wells developments. Although the LTFP forecasts an operating surplus from year 5 (2021/2022) onwards, Council should make it priority to return to budget breakeven earlier if possible, without putting more financial burden on the Adelaide Plains community

Overdue Council Rates

Adelaide Plains Council's main source of revenue is rates income as rates income as a percentage of total income is 70% in 2016/2017 Financial Year. Therefore, any overdue rates would add pressure on rate payers who pay their rates on time, by way of extra interest expenses on short-term borrowings Council's has to make to bridge funding shortfall.

Following graph shows, Council's overdue rates at 30 June of each financial year compared to the total rates income (General Rates, CWMS charges, Refuse Levy & NRM Levy) of the financial year. While the rate income has gone up by 51%, from $5.738m in 2010/2011 Financial Year to $8.645m in 2016/2017 Financial Year, overdue rates have gone up by 116%, from $0.280m to $0.607m during the same period. As result of changes in internal processes to recover overdue Council rates on time, Council had been able to reduce its overdue rate in 2016/2017 Financial Year considerably.

Figure 1 : Annual Rates Income & Overdue Council Rates ($'000)



Outstanding Council Borrowings

During the 2016/2017 Financial Year, Adelaide Plains Council has reduced its total outstanding loan borrowings by $1.874m. Council started financial year with an outstanding cash advance facility (CAD) of $2.890. However, due to advance payment of 2017/2018 Federal Government Financial Assistance Grant ($0.650m) and a significant reduction in overdue Council rates, the outstanding CAD balance was reduced to $1.594m at 30 June 2017.

Cash management practices have continued in the same manner as previous years, in line with the Treasury Management Policy. This resulted in no funds being retained for specific purposes (except for developer contributions of $0.084m for new footpaths that are required to be cash backed), and existing cash reserves were utilised for daily cash flow management based on operational needs.

The fixed rate borrowings on 30 June 2017 were $4.738m (Please refer to Table 1 for details). It is a reduction of $0.578m when compared with the outstanding fixed rate borrowings of $5.316m at 30 June 2016.

The fixed interest loans have been provided by LGFA. The terms for LGFA loans range from ten (10) years to twenty (20) years, with the interest rates varying between 4.45% and 8.10% per annum. To minimise the future financing costs, the current funding strategy is to utilise surplus funds in the first instance, with short-term funding needs being met via the utilisation of the CAD facility. A listing of the active loans is contained in Table 1 and Table 2.

Table 1: Outstanding Fixed Rate Debenture Loans at 30 June 2017

Loan No.	Purpose of Loan	Loan Term (Yrs.)	Principal Amount ($)	Date of Borrowing	Date of Maturity	Interest Rate (%)	Balance ($)
111	Gawler River Scheme - Flood Plain Management	15	116,000	15/03/2006	15/03/2021	6.20	41,906
113	Gawler River Scheme - Flood Plain Management	15	430,000	15/01/2007	15/01/2022	6.80	192,982
115	Community Land - Mallala	15	180,000	15/05/2007	15/05/2022	7.02	81,454
116	Resource Recovery shed & Ruskin Shannon Rd Development	15	368,000	15/06/2007	15/06/2022	7.05	166,716
120	Mallala Bowling Club Synthetic Green (Repaid by the Bowling Club)	10	60,000	15/08/2008	15/08/2018	8.10	12,295
121	Funding Capital Program FY2010	10	1,700,000	17/05/2010	17/05/2020	6.85	634,613
122	Funding Depot and Plant purchases	10	3,000,000	16/04/2012	16/04/2022	5.90	1,716,526
125	Mallala CWMS Scheme (Repaid by the Mallala CWMS)	20	1,910,000	15/06/2016	15/06/2036	4.45	1,892,152
Total			**7,764,000**				**4,738,645**

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Table 2: Outstanding Variable Rate Cash Advance at 30 June 2017

Loan No.	Purpose of Loan	CAD Limit ($)	CAD Facility Expiry Date	Interest Rate (%)	Balance ($)
CAD 123	General Council operations	5,000,000	5/07/2028	3.75	1,593,854
CAD 124	General Council operations	1,500,000	15/05/2030	3.75	-
Total		**6,500,000**			**1,593,854**

All Council existing fixed rate loans will be repaid by 30 June 2022, except for the Mallala CWMS loan which was obtained for a 20 year period on 15 June 2016.

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Appendix 1
Adelaide Plains Council
2016/2017 Financial Statements

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Appendix 2

Legatus Group (Central Local Government Region) 2016/2017 Annual Report

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2016/2017 ANNUAL REPORT

This report was adopted at the Annual General Meeting of the Legatus Group held on 8 September 2017.

The Legatus Group Charter clause 6.3 Annual Report

> 6.3.1 The Legatus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legatus Group for the preceding Financial Year.
>
> 6.3.2 The Annual Report must incorporate the audited financial statements of the Legatus Group for the relevant Financial Year.
>
> 6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

The Legatus Group is a regional subsidiary of:

- Adelaide Plains Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Barunga West
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence and as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the Central Local Government Region of South Australia adopted the name of Legatus Group to which it is now referred.

The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter. The Region's area spans the Barossa Valley through the Clare Valley, Yorke Peninsula, Adelaide Plains, Mid and Upper North districts through to the Flinders Ranges, covering 27 per cent of the incorporated area of the State and comprising some 27 per cent of the State's population outside of Adelaide.

Contact Details: Address: 155 Main North Road CLARE SA 5453 PO Box 419 CLARE SA 5453 Telephone: 08 88422222 Email: ceo@legatus.sa.gov.au **Website:** www.legatus.sa.gov.au

Legatus Group Board of Management: The Board shall consist of all the principal members of the Constituent Councils which for 2016/2017 were:

Council	Delegate
Adelaide Plains Council	Mayor Tony Flaherty
Clare & Gilbert Valleys Council	Mayor Allan Aughey OAM
Copper Coast Council	Mayor Paul Thomas AM
District Council of Barunga West	Mayor Cynthia Axford
District Council of Mount Remarkable	Mayor Sandra Wauchope replaced by Mayor Colin Nottle
District Council of Orroroo Carrieton	Chairman Kathie Bowman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien
Northern Areas Council	Mayor Denis Clark
Port Pirie Regional Council	Mayor John Rohde
Regional Council of Goyder	Mayor Peter Mattey
The Barossa Council	Mayor Bob Sloane
The Flinders Ranges Council	Mayor Peter Slattery
Wakefield Regional Council	Mayor Rodney Reid
Yorke Peninsula Council	Mayor Ray Agnew OAM

Office Bearers for 2016/17

Chairman:	**Mayor Peter Mattey**
Deputy Chairs:	**Mayor Denis Clark** **Mayor Sandra Wauchope (until 18 November 2016)** **Mayor Allan Aughey (from 18 November 2016)**
Executive Members:	**Mayor Rodney Reid** **Mayor Ray Agnew OAM**
Delegate to the LGA Board representing the Central Region of the LGA Constitution:	**Mayor Denis Clark (Northern Areas) LGA Board Member** **Mayor Peter Mattey (Goyder) LGA Board Member** **Mayor Allan Aughey OAM (Clare & Gilbert Valley) LGA Deputy Board Member**
Chief Executive Officer:	**Mr David J. Stevenson (until 5 June 2017)** **Mr Simon Millcock (from5 June 2017)**
Auditor:	**Mr Ian G. McDonald FCA**

Meetings of the Legatus Group

The following meetings of the Board of Management were held during the 2016/17 year:

- Annual General Meeting 19 August 2016
- Ordinary Meeting 19 August 2016
- Ordinary Meeting 18 November 2016
- Ordinary Meeting 17 February 2017
- Special Meeting 31 March 2017
- Ordinary Meeting 19 May 2017

Committee Meetings

There were five committees formed in 2016/2017

Committee	Members	Meeting Dates
Executive Committee	• Mayor Peter Mattey (Chair) • Mayor Denis Clark • Mayor Sandra Wauchope/Mayor Allan Aughey • Mayor Rodney Reid • Mayor Ray Agnew	Nil
Audit Committee	• Mayor Ray Agnew (Chair) • Chair Kathie Bowman • Mayor Colin Nottle (19 May 2017) • Dr Andrew Johnson • Mr Colin Davies	24 February 2017
Management Group	• Mr Colin Byles (Northern Areas) (Chair) • Mr Martin McCarthy (Barossa) • Mr Andrew Cole (Barunga West) • Mr Roy Blight (Clare & Gilbert Valleys) • Mr Peter Harder (Copper Coast) • Mr Colin Davies (Flinders Ranges) • Mr John Brak (Goyder) and Mr Griff Campbell (acting CEO January until June 2017) • Mr Brian Carr (Light) • Mr Wayne Hart (Mt Remarkable) • Mr Stephen Rufus (Orroroo/Carrieton) • Mr Peter McGuiness (Peterborough) • Dr Andrew Johnson (Pirie Regional) • Mr Christopher Parish (Wakefield) then Mr Jason Kuchel	5 August 2016 14 October 2016 1 December 2016 3 February 2017 30 June 2017

	• Mr Andrew Cameron (Yorke Peninsula)	
Road & Transport Infrastructure Advisory Committee:	• David Hassett (Wakefield), • Fred Linke (Barunga West), • Lee Wallis (Goyder), • Peter Porch (Northern Areas), • Kieren Chappell (Light) • Colin Davies (Flinders Ranges), • Stephen Rufus (Orroroo), • Jo-Anne Buchanan (RDA), • Steve Kaesler (Barossa)	10 April 2017 19 April 2017
Regional Climate Change Steering Committee	• Kelly-Anne Saffin (RDA Yorke & Mid North) • Trevor Naismith (Natural Resources Northern Yorke) • David Stevenson • Michelle Benison (Department of Environment, Water and Natural Resources)	7 November 2016 30 Jan 2017 6 March 2017 1 May 2017

CHAIRMAN'S REPORT

It has been my pleasure to serve as your Chairman in 2016/17 and I would like to take this opportunity to report on some of the highlights from the year. We developed and adopted a suite of major policies in education, health, national resource management, regional development, roads and infrastructure, sports and recreation. It is however important now as we move closer to the State election that our major polices reflect our regional needs.

The Roads Infrastructure Advisory Committee undertook the 2017/18 Special Local Roads program and it would appear from notice received yesterday that our application this year has been successful.

Our battle to see a quality outcome to the NRM Levy debacle remains unsatisfactorily resolved, but that wasn't from the lack of effort put in across the local government sector and in particular our region. But rather a broader misunderstanding by Minister Hunter to see that local government shouldn't be burdened with the necessity to collect a state tax which seemingly then bears little to no resemblance to the costs of delivering services on the ground by his department and NRM boards alike.

On a similar note work to reduce the red tape and improve efficiency in Crown lands has continued, albeit been met with echoes of complexity and time delays from the state government.

The region has been proactive in supporting the challenges and changing environment our regional and rural hospitals and health services find themselves in. Without these critical services, the very foundations of our towns are continuing to be threatened.

Our effort to encourage and foster closer working relationships with the RDA were slowed when the federal government announced a national review. The review is now complete and it would appear little significance will come of it. However, we remain close allies and maintain local government can be a continuing catalyst for efficient and effective delivery of economic development across the region.

The work the region has done to have rubble royalties removed has made significant progress over the year. This is a shining example of how our region has been able to garner support across the entire state through perseverance and collaboration. It is also an example of how the LGA can work closely with regions in a support role.

Our Charter was reviewed and there are still some minor amendments to make, but given this has been the most substantial change in the Charter for many years I'm pleased Councils have worked positively toward improving our governance.

The Regional Transport Plan 2030 is due for completion soon; this work will help improve the understanding and complexities of our regional road transport networks, their purpose and the users. There are ever increasing size vehicles using regional Council roads to move large volumes of agricultural products. Also, the burgeoning tourism and community connectivity needs.

The Mega Trends Forum was held earlier this year in association with the RDA and NRM, the region hosted a very successful day and the key note speaker Dr John Hewson was blunt and insightful about politics and business in South Australia and nationally.

In closing we have also appointed a new CEO, I hope Simon is settling in and wish him well.

Mayor Peter Mattey

Chairman Legatus Group

Achievements for 2016/17

Within the focus areas for Legatus Group:

1. **BOARD OPERATION AND GOVERNANCE**

Operation of Legatus Group is in accordance with legislative requirements and the boards policies and procedures.

- Committees that operated under the Charter all conducted their operations within their terms of reference.
- Employment of Procurement Officer July 2016 and offer for extension May 2017.
- Managed the contract for Climate Change Project Officer.
- Appointment of a new Chief Executive Officer in June 2017.
- Adoption of the 2016/17 Business Plan and Budget.
- Acquittals to the Local Government on all funding and Research and Development Scheme were completed.
- Policy Development and Implementation
- Ten Year Strategic Plan progressing

- Brand & Identity Plan – name change / logo and website developed
- Charter Review completed
- Policies and procedures developed and accepted including employee policies
- Relocation of Office

2. LOCAL GOVERNMENT LEADERSHIP AND SUSTAINABILITY

Legatus Group are well regarded by its members and stakeholders as a valid and relevant organisation that assists with regional collaboration and is supportive of actions on key identified regional priorities.

Support members to engage collaboratively to improve service delivery, resourcing and financial capacity including through identified procurement activities.

Increased awareness by key stakeholders and political decision makers of key regional issues.

These progressed in 2016/2017 and increased development of the Legatus Group occurred through several partnerships and one of major importance is that with the Local Government Association of South Australia. This included major funding through the Outreach Program and the Regional Capacity building allocations. These programs have allowed the Legatus Group to become a stronger and more relevant to our Constituent Councils. This has occurred in the form of cost and organisational efficiencies and with enhanced alignment across our region in the form of sub regional and whole of region initiatives. The year has engendered an alignment of LGA strategies and actions with the Legatus Group region and this is relevant to both organisations as they are critical objective to both.

This alignment has allowed Legatus Group to progress with appropriate policies and procedures and establish procurement and a new website. During the year, there was continued progress against a number of priority activities.

The transition from Central Local Government Region into the Legatus Group was completed which enabled the development of a new Charter and the creation of a contemporary brand and image. A significant amount of work was completed in conjunction with the selected Brand Agency to define the work brief and produce a design and style guide for use in all communications.

Once this branding exercise was completed, we were able to immediately use the style guide as the basis to engage with our I.T. provider and jointly develop the Legatus website. The Website architecture, layout, content and level of interactivity was completed with the formal launch occurring in Q4 2016

The offering included submitted images from each of our Member Councils as well as a ‘Members Only’ section that provides access to a range of procurement documentation for use in normal day to day Council procurement activities.

Other partnerships which have been of importance during 2016/2017 has been with the various Regional Development Australia (RDA) and Natural Resource Management (NRM) Organisations that cover the Legatus Group region. Due to the complexity of these various regions a focus has seen 2016/2017 focus on working with the RDA Yorke Mid North (YMN) and Northern and Yorke NRM. Expanding into the other RDA’s and NRM’s needs to also be considered.

Legatus Group continued to be an active member of the South Australian Regional Organisation of Councils and has benefitted from the support of the 5-other regional Executive Officers.

3. REGIONAL & COMMUNITY SUSTAINABILITY

The long-term regional economic, environmental and social sustainability is fostered through pro-active, innovative, efficient and collaborative approaches to priority issues.

Projects

Project	Topic / Commentary / Detail
Regional Procurement (more detailed report provided)	• Legatus Group strategic alliance to establish a collaborative regional approach to the procurement function • MoU by member Councils to collectively acknowledge the value, benefit and objectives of the Legatus Procurement Group • Legatus website and the first Legatus Tender being called through this medium (supply of bulk diesel fuel)
Regional Climate Change	• Guideline to Plan Climate Change Actions tendered o Literature review and implementation plan with guidelines for individual councils tested along with development of monitoring and case studies developed. • Final draft of Coast Adaptation report submitted • Inundation mapping progressed with Yorke Peninsula Council • Draft sector agreement completed • Regular steering committee meetings held
Regional Rubble Royalty repeal	• Progress with Department of State Development and Cement Concrete & Aggregates Australia with positive impact and successful outcomes to be achieved with outstanding matter being the decision on distances and possible repeal • Data collection from across State collated and distributed
Regional Alliance RDAY&MN and NRMN&Y	• Legatus Group relocates to the regional agency hub as a co-tenant with both RDAY&MN and NRMN&Y • Regional Plan being progressed with all 3 organisations being partners • Sub regional leaders program progressing
Regional Crown Land Red Tape Reduction	• Progress made with Department of Environment, Water and Natural Resources and Crown Lands • Prioritising by region and ability to work with Crown Lands on identified strategic land to progress
Community Waste Management Scheme	• CWMS Management Committee confirmed funding to Legatus Group for the formation of the Central Local Government Region CWMS User Group. • Initial meeting held and proposal by Rashlee Pty Ltd for a 12-month program to developed.

State Recoveries Procedure	• Relevant data documented on the Clare and Gilbert Valleys Council claim through the State Recoveries Office for damages relating to the extreme weather event experienced in the region in September of 2016. • Review required and need to establish the support of the LGA to advocate the case on our behalf to the State Government.
Regional Transport Plan for Legatus	• HDS Australia commenced work on the 2030 Regional Transport Plan • Desk top research undertaken • Formation of Legatus Transport & Infrastructure Advisory Committee
National Disability Insurance Scheme	• Membership of the Yorke Mid North Hub delivering project and action plans in partnership with RDA YMN.

PROCUREMENT

Following the identification of procurement as a function of the Legatus Group, Paul Kennedy was contracted for 12 months on 25.07.2016 as the Legatus Group Procurement Officer.

The key aspect of the procurement function is to form an alliance to improve respective procurement activity and to benefit from economies of scale. This is designed to reduce the cost of services to ratepayers and ensure a coordinated approach to the regional procurement of goods and services. A procurement Memorandum of Understanding (MoU) was signed by the CEO's of all the Legatus Group in November 2016.

The Legatus Procurement Working Group was established with a nominated representative from each Council to meet, identify, discuss, review and prioritise the regional procurement activity. These meetings actively encouraged the cultivation of cross communication, sharing of information, experiences and practical examples of problems and solutions.

Some excellent knowledge has been gathered and the spirited nature of discussions has ensured their constructive value.

Following the development and implementation of the new Legatus website, a standardised suite of procurement working documents was produced and loaded for immediate on-line access by our Member Councils. This full working set of templates are both best practice and have also been legalised. The suite of documents totals some 650 pages in number and are downloadable for members who then only need to place their individual council logo on the required set.

Our thanks go to The Barossa Council for their assistance in compiling these documents.

This has provided an immediate saving in labour, whilst at the same time standardising the procurement documents in use throughout the region. The website is also accessible for registered suppliers to access tender opportunities in addition to being able to download a complete sample set of Work, Health and Safety documents and tools.

A formal Legatus Procurement Policy was developed and published in Quarter 1, 2017 that sets out in detail the standards and processes that will be adopted for the provision of services, purchasing of goods and services and the disposal of land and other assets.

The policy addresses the key elements of the conduct of the Legatus Group in these areas and the principles that will guide its decision-making- process.

Key principles include the compliance with our statutory obligations and the National Competition Policy and our participation with other spheres of government, community groups and the private sector in service delivery.

A critical component of the Policy is that full consideration is taken of the impact of service delivery on community and social issues.

The Legatus Group clearly states that a main procurement consideration is the existence of local suppliers of the goods or services and the subsequent impact on the local economy if the goods or services were purchased from outside of the region.

The Legatus Procurement Working Group is proving an ideal forum to bring together Member Council staff who have a procurement responsibility with a view to cultivating cross communication, collaboration in procurement planning and the identification of regional procurement opportunities. There have been 22 topics relevant to procurement that have been discussed.

Over the 2016/17 financial year, the procurement working group meetings have averaged seven attendees from the twelve participating Councils.

All Member Council Mayor's and CEO's signed the Procurement MoU as a clear demonstration of the support of all Councils for the procurement initiative.

It is imperative that this in principle support is translated into on the ground attendance and participation in the activities of the group.

The Local Government Association Procurement are undertaking an aggressive plan of revenue expansion and Legatus Group engaged with them to assess the potential for a closer working relationship between the two groups. With no decision made during 2016/2017.

The Diesel Fuel Tender proved to be a lengthier process than was initially intended and should be completed in early 2017/2018. It was appropriate to engage with our legal counsel to ensure that the first proposed Legatus contract was in accordance with current best industry practice.

They recommended some changes be implemented and this resulted in the addition of around three months of discussions as a proposed contract was drafted and revised several times. The tender process had reached the completion of the first assessment team meeting. It was following this initial assessment meeting that a participating Council removed themselves from the process for confidential reasons. This introduced a range of logistical and probity complexities that were required to again be overseen by our legal team.

A new specification document then needed to be drafted to reflect the reduced volume of the overall tender. This was supplied back to the market along with the draft contract document for the tenderers to review and resubmit their offering.

The initial annual saving to the region was in the vicinity of $45K per annum and we expect this to reduce by around 25% with the lower annual volumes.

Work commenced on the 2017/18 Procurement Plan is to assemble all the capital budgets from our councils to deliver:

- A regional summary spreadsheet that details the budgeted expenditure by Councils which will be broken down by category.
- A recommended strategic procurement plan by category for consideration.
- The Legatus Procurement Working Group will then meet, review and prioritise the regional procurement activity.

- Participating members will confirm their individual category data sets and commit to joining in to the joint procurement process.
- Legatus Group will then undertake the preparation of specifications and tender documents in accordance with the prioritised procurement plan.
- The market engagement will be in accordance with the Legatus Procurement Policy.
- Tenders and quotations will be received, collated and prepared for assessment by the participating members.
- Recommendations are then submitted to the Legatus Board for ratification and contracts and purchase orders will be awarded subject to the direction of the board.
- Legatus Group will then undertake the contract management and post procurement review of each decision to ensure that all efficiencies and cost savings are captured and reported on.
- The early indication is that around $40mill of combined Member Council procurement activity can be processed through this collaborative approach.

This joint initiative will be a clear demonstration of the value in maintaining a centralised procurement function that will result in:

- Reduce the regional duplication of procurement activity

- Produce improved cost savings and return greater operational efficiencies

- Improved probity and risk

- The stimulation of regional collaboration and economic development

CENTRAL LOCAL GOVERNMENT REGION OF SOUTH AUSTRALIA

trading as

LEGATUS GROUP

ANNUAL FINANCIAL STATEMENTS

for the financial year

1 July 2016 – 30 June 2017

As adopted at the Annual General Meeting held 8 September 2017

LEGATUS GROUP

General Purpose Financial Reports
for the year ended 30 June 2017

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LEGATUS GROUP

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2017

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Group to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Group's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Group provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Group's accounting and other records.

.....
Simon Millcock
Chief Executive Officer

.....
Mayor Samuel Peter Mattey
President

Date:

LEGATUS GROUP

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2017

	Notes	**2017** **$**	2016 $
INCOME			
Grants, subsidies and contributions	2	**348,889**	316,166
Investment income	2	**12,205**	13,869
Reimbursements	2	**25,105**	-
Other income	2	**194,538**	154,140
Total Income		**580,737**	484,175
EXPENSES			
Employee costs	3	**261,600**	92,626
Materials, contracts & other expenses	3	**279,405**	264,741
Depreciation, amortisation & impairment	3	**9,487**	3,243
Finance costs	3	**24**	-
Total Expenses		**550,516**	360,610
OPERATING SURPLUS / (DEFICIT)		**30,221**	123,565
NET SURPLUS / (DEFICIT) transferred to Equity Statement		**30,221**	123,565
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		**30,221**	123,565

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF FINANCIAL POSITION
as at 30 June 2017

	Notes	**2017**	2016
ASSETS		**$**	$
Current Assets			
Cash and cash equivalents	5	**719,859**	556,783
Trade & other receivables	5	**25,404**	124,056
Total Current Assets		**745,263**	680,839
Non-current Assets			
Infrastructure, property, plant & equipment	7	**23,799**	30,110
Total Non-current Assets		**23,799**	30,110
Total Assets		**769,062**	710,949
LIABILITIES			
Current Liabilities			
Trade & other payables	8	**47,649**	18,928
Provisions	8	**5,214**	6,060
Total Current Liabilities		**52,863**	24,988
Non-current Liabilities			
Provisions	8	**172**	155
Total Non-current Liabilities		**172**	155
Total Liabilities		**53,035**	25,143
NET ASSETS		**716,027**	685,806
EQUITY			
Accumulated Surplus		**121,695**	113,143
Other Reserves	9	**594,332**	572,663
TOTAL EQUITY		**716,027**	685,806

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2017

		Accumulated Surplus	Other Reserves	TOTAL EQUITY
2017	Note	$	$	$
Balance at end of previous reporting period		**113,143**	**572,663**	**685,806**
Net Surplus / (Deficit) for Year		**30,221**		**30,221**
Other Comprehensive Income				
Transfers between reserves	9	**(21,669)**	**21,669**	**-**
Balance at end of period		**121,695**	**594,332**	**716,027**
2016				
Balance at end of previous reporting period		68,145	494,096	562,241
Net Surplus / (Deficit) for Year		123,565		123,565
Other Comprehensive Income				
Transfers between reserves		(78,567)	78,567	-
Balance at end of period		113,143	572,663	685,806

LEGATUS GROUP

STATEMENT OF CASH FLOWS
for the year ended 30 June 2017

	Notes	2017 $	2016 $
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Investment receipts		**12,205**	14,132
Grants utilised for operating purposes		**490,490**	224,444
Reimbursements		**15,400**	-
Other revenues		**188,416**	217,562
Payments			
Employee costs		**(266,402)**	(81,342)
Materials, contracts & other expenses		**(273,833)**	(326,485)
Finance payments		**(24)**	-
Net Cash provided by (or used in) Operating Activities		**166,252**	48,311
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Payments			
Expenditure on renewal/replacement of assets		-	(33,353)
Expenditure on new/upgraded assets		**(3,176)**	-
Net Cash provided by (or used in) Investing Activities		**(3,176)**	(33,353)
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Payments			
Net Increase (Decrease) in cash held		**163,076**	14,958
Cash & cash equivalents at beginning of period	11	**556,783**	541,825
Cash & cash equivalents at end of period	11	**719,859**	556,783

This Statement is to be read in conjunction with the attached Notes

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation
This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 9th August 2014.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Group's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar ($).

1.1 Historical Cost Convention
Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.2 The Local Government Reporting Entity
The Legatus Group ("the Group") is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

1. The Barossa Council
2. District Council of Mount Remarkable
3. District Council of Barunga West
4. Northern Areas Council
5. Clare and Gilbert Valleys Council
6. District Council of Orroroo/Carrieton
7. District Council of the Copper Coast
8. District Council of Peterborough
9. The Flinders Ranges Council
10. Port Pirie Regional Council
11. Regional Council of Goyder
12. Wakefield Regional Council
13. Light Regional Council
14. Yorke Peninsula Council, and
15. Adelaide Plains Council.

All funds received and expended by the Group have been included in the Financial Statements forming part of this Financial Report.

1.3 Income recognition
Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Group obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Group's operations for the current reporting period.

1.4 Cash, Cash Equivalents and other Financial Instruments
Cash Assets include all amounts readily convertible to cash on hand at the Group's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

1.5 Property, Plant & Equipment
All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Group for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Office Furniture & Equipment	$1,000
Motor Vehicles, Other Plant & Equipment	$1,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Group, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7.

1.6 Payables
Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

Employee Benefits
Salaries, Wages & Compensated Absences
The Group has two employees as at the 30th June 2017, a Chief Executive Officer and a Regional Procurement Officer. Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	2.10% (2016, 2.08%)
Weighted average settlement period	10 years (2016, 10 years)

No accrual is made for sick leave as the Group's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Group does not make payment for untaken sick leave.

Superannuation
The Group contributes the statutory 9.5% SGC superannuation to the nominated superannuation funds for the Chief Executive Officer and Regional Procurement Officer.

GST Implications
In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2017 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 15	Revenue from Contracts with Customers
AASB 17	Leases
AASB 1058	Income of Not-for-Profit Entities

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2014-1, AASB 2014-3, AASB 2014-4, AASB 2014-5, AASB 2014-6, AASB 2014-7, AASB 2014-8, AASB 2014-9, AASB 2014-10, AASB 2015-1, AASB 2015-2, AASB 2015-3, AASB 2015-4, AASB 2015-5, AASB 2015-6 and AASB 2015-7.
(Standards not affecting local government have been excluded from the above list.)

The Group is of the view that other than AASB 16 and AASB 1058, none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

Accounting Standard AASB 1058 Income of Not-for-Profit Entities may have a material effect on the amounts disclosed in these reports, particularly in revenues from grants & subsidies, but does not commence until the 2019/20 financial period, and it is not Group's intention to adopt this Standard early.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2017

Note 2 - INCOME

	2017 $	2016 $
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	**12,117**	13,795
Banks & other	**88**	74
	12,205	13,869
REIMBURSEMENTS		
Legal, Climate Change, USGRPG	**25,105**	-
	25,105	-
OTHER INCOME		
Council Contributions	**159,545**	154,140
Sundry	**34,993**	-
	194,538	154,140
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Sundry	**348,889**	316,166
	348,889	316,166
Sources of grants		
State government	**348,889**	231,166
Other	**-**	85,000
	348,889	316,166

Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

Unexpended at the close of the previous reporting period	***221,570***	*143,003*
Less: expended during the current period from revenues recognised in previous reporting periods		
A009-Special Projects	***(6,281)***	-
P009-Climate Change	***(4,761)***	-
P015-Local Government Reform	**-**	*(48,952)*
P026-Strategic Procurement	***(31,100)***	-
P022-Roads & Transport	**-**	*(127)*
P023-Outreach Collaboration Project	**-**	*(52,923)*
P027-LG Reform - Incentive Risk	**-**	*(5,471)*
Subtotal	***(42,142)***	*(107,473)*
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
P022-Roads & Transport	***11,314***	-
P024-Climate Change Co-ordinator 2015-17	***43,943***	-
P025-Outreach Phase 2	***33,235***	*50,000*
P026-Strategic Procurement	**-**	*31,100*
P028-Regional Capacity Building	***98,086***	*104,940*
Subtotal	***186,578***	*186,040*
Unexpended at the close of this reporting period	***366,006***	*221,570*
Net increase (decrease) in assets subject to conditions in the current reporting period	***144,436***	*78,567*

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

Note 3 - EXPENSES

	2017 $	2016 $
EMPLOYEE COSTS		
Salaries and Wages	**209,804**	75,887
Employee leave expense	**15,991**	6,217
Superannuation	**20,785**	7,209
Insurance	**2,550**	872
CEO relocation	**3,761**	-
Professional Development	**1,007**	-
FBT	**7,702**	2,441
Total Operating Employee Costs	**261,600**	92,626
Total Number of Employees	***2***	*1*
(Full time equivalent at end of reporting period)		
MATERIALS, CONTRACTS & OTHER EXPENSES		
Prescribed Expenses		
Auditor's Remuneration		
- Auditing the financial reports	**1,650**	1,683
Subtotal - Prescribed Expenses	**1,650**	1,683
Other Materials, Contracts & Expenses		
Contractors & Consultants	**202,888**	220,098
Legal Expenses	**8,202**	8,639
Unleaded Fuel	**4,934**	3,410
Members Allowances & Support	**4,264**	6,024
Meetings & Conferences	**4,852**	3,175
Insurance	**7,624**	7,585
Rental - Premises	**10,581**	3,182
Advertising	**1,050**	2,093
Accommodation	**3,959**	915
Airfares	**2,157**	1,361
Travel : Reimbursement	**7,036**	15
Catering & Meals	**4,768**	1,098
Telephone & Internet	**4,434**	455
Postages/Stationery/IT	**5,586**	4,408
Sundry	**5,420**	600
Subtotal - Other Materials, Contracts & Expenses	**277,755**	263,058
	279,405	264,741
DEPRECIATION		
Motor Vehicle	**6,311**	3,243
Computers & Software	**3,176**	-
	9,487	3,243
FINANCE COSTS		
Interest on bank account	**24**	-
	24	-

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

	2017	2016
	$	$

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Nil	Nil

Note 5 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	**77,915**	21,879
Deposits at Call	**641,944**	534,904
	719,859	556,783
TRADE & OTHER RECEIVABLES		
Accrued Revenues	**2,687**	2,610
Debtors - general	**12,139**	-
Other levels of Government	**-**	115,434
GST Recoupment	**10,578**	4,421
Prepayments	**-**	1,591
	25,404	124,056

Note 6 - NON-CURRENT ASSETS

FINANCIAL ASSETS	**Nil**	Nil

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

		2016 $				2017 $			
	Fair Value Level	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT									
Motor Vehicle		-	33,353	(3,243)	30,110	-	**33,353**	**(9,554)**	**23,799**
Computers & Software		-	772	(772)	-	-	**3,948**	**(3,948)**	**-**
TOTAL PLANT & EQUIPMENT		-	34,125	(4,015)	30,110	-	**37,301**	**(13,502)**	**23,799**
Comparatives		**-**	***772***	***(772)***	**-**	**-**	***34,125***	***(4,015)***	***30,110***

	2016 $	CARRYING AMOUNT MOVEMENTS DURING YEAR $								2017 $
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers		Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals				In	Out		
Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT										
Motor Vehicle	30,110	-	-	-	(6,311)	-	-	-	-	23,799
Computers & Software	-	3,176	-	-	(3,176)	-	-	-	-	-
TOTAL PLANT & EQUIPMENT	**30,110**	**3,176**	**-**	**-**	**(9,487)**	**-**	**-**	**-**	**-**	**23,799**
Comparatives	**-**	***33,353***	**-**	**-**	***(3,243)***	**-**	**-**	**-**	**-**	***30,110***

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

Note 8 - LIABILITIES

	2017 $		2016 $	
TRADE & OTHER PAYABLES	**Current**	**Non-current**	Current	Non-current
Goods & Services	**23,399**		317	
Accrued expenses - employee entitlements	**1,096**	-	5,069	-
GST & PAYG	**23,154**	-	13,542	-
	47,649	-	18,928	-
PROVISIONS				
Employee entitlements (including oncosts)	**5,214**	**172**	6,060	155
	5,214	**172**	6,060	155

Note 9 - RESERVES

	OTHER RESERVES	1/7/2016	Transfers to Reserve	Transfers from Reserve	**30/6/2017**
	General Reserve	31,093	-	-	**31,093**
1	A009-Special Projects	17,341	-	(2,000)	**15,341**
2	P003-Waste Management	16,273	-	-	**16,273**
	P009-Climate Change	4,761	-	(4,761)	-
	P015-Local Government Reform	111,048	-	(111,048)	-
3	P022-Roads & Transport	26,578	11,314	-	**37,892**
4	P024-Climate Change Co-Ordinator 2015-17	19,529	43,943	-	**63,472**
5	P025-LG Outreach Phase 2	50,000	33,235	-	**83,235**
	P026-Strategic Procurement	31,100	-	(31,100)	-
6	P027-LG Reform - Incentive Risk	160,000	-	(16,000)	**144,000**
7	P028-Regional Capacity Building	104,940	98,086	-	**203,026**
	TOTAL OTHER RESERVES	572,663	186,578	(164,909)	**594,332**
		494,096	*346,040*	*(267,473)*	***572,663***

PURPOSES OF RESERVES

Other Reserves

1 **A007-Special Projects**
LGA funded support programme

2 **P003-Waste Management**
State Government funded technical support programme

3 **P022-Roads & Transport**
CLGR funded programme - Regional Development Australia Freight Strategy

4 **P024-Climate Change Co-ordinator 2015-17**
Regional Partners and State Government funded programme

5 **P025-LG Outreach Phase 2**
LGA funded programme

6 **P027-LG Reform - Incentive Risk**
CEO Performance fund

7 **P028-Regional Capacity Building**
Region rubble royalty % returned for project allocation 2017/18 on

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2017 $	2016 $
Total cash & equivalent assets	5	**719,859**	556,783
Balances per Cash Flow Statement		**719,859**	556,783
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus (Deficit)		**30,221**	123,565
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		**9,487**	3,243
Net increase (decrease) in unpaid employee benefits		**(4,802)**	11,284
		34,906	138,092
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		**98,652**	(59,763)
Net increase (decrease) in trade & other payables		**32,694**	(30,018)
Net Cash provided by (or used in) operations		**166,252**	48,311

(c) Non-Cash Financing and Investing Activities

(d) Financing Arrangements

Unrestricted access was available at balance date to the following line of credit:

Corporate Credit Cards	**5,000**	2,000

Note 12 - FUNCTIONS

The activities of the Region are categorised into the following programmes

1 A009-Special Projects
2 P003-Waste Management
3 P009-Climate Change
4 P015-Local Government Reform
5 P022-Roads & Transport
6 P023-Outreach Collaboration Project
7 P024-Climate Change Co-Ordinator 2015-17
8 P025-LG Outreach Phase 2
9 P026-Strategic Procurement
10 P027-LG Reform - Incentive Risk
11 P028-Regional Capacity Building

Income and expenses have been attributed to the functions/activities throughout the financial year.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2017

Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables.*

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	**Accounting Policy:** Carried at lower of cost and net realiseable value; Interest is recognised when earned. Short term deposits are available on 24 hour call with the LGFA and have an interest rate of 1.5% as at 30 June 2017 **Carrying amount:** approximates fair value due to the short term to maturity.
Receivables - Trade & Other Debtors	**Accounting Policy:** Carried at nominal value. **Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals and do not bear interest. **Carrying amount:** approximates fair value (after deduction of any allowance).
Liabilities - Creditors and Accruals	**Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Group. **Terms & conditions:** Liabilities are normally settled on 30 day terms. **Carrying amount:** approximates fair value.

Liquidity Analysis

2017	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	**719,859**	-	-	**719,859**	**719,859**
Receivables	**22,717**	-	-	**22,717**	**22,717**
Total	**742,576**	-	-	**742,576**	**742,576**
Financial Liabilities					
Payables	**46,553**	-	-	**46,553**	**46,553**
Total	**46,553**	-	-	**46,553**	**46,553**

2016	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	$	$	$	$	$
Cash & Equivalents	556,783	-	-	556,783	556,783
Receivables	121,446	-	-	121,446	121,446
Total	678,229	-	-	678,229	678,229
Financial Liabilities					
Payables	13,859	-	-	13,859	13,859
Total	13,859	-	-	13,859	13,859

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Group.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Group is the carrying amount, net of any allowance for doubtful debts. All Group investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Group's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Group's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Group will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

Note 15 - FINANCIAL INDICATORS

	2017	2016	2015

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

The Information Paper was revised in May 2015 and the financial indicators for previous years have been re-calculated in accordance with the revised formulas.

Operating Surplus Ratio			
Operating Surplus / Total Operating Revenue	5.0%	26.0%	(60.0%)

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio			
Net Financial Liabilities / Total Operating Revenue	-119%	-135%	-113%

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Asset Sustainability Ratio			
Net Asset Renewals / Infrastructure & Asset Management Plan required expenditure	0%	0%	0%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Group prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2017		2016	
	$		$	
Income		**580,737**		484,175
less Expenses		**550,516**		360,610
Operating Surplus / (Deficit)		**30,221**		123,565
less **Net Outlays on Existing Assets**				
Capital Expenditure on renewal and replacement of Existing Assets	-		33,353	
Depreciation, Amortisation and Impairment	**(9,487)**		(3,243)	
		(9,487)		30,110
less **Net Outlays on New and Upgraded Assets**				
		3,176		-
Net Lending / (Borrowing) for Financial Year		**36,532**		93,455

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2017

Note 23 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Group include the 15 Mayors/Chairpersons of the consituent Councils and the CEO. In all, 3 persons were paid the following total compensation:

	2017 $
Salaries, allowances & other short term benefits Post-employment benefits Long term benefits Termination benefits	TBA
TOTAL	

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), The Group received the following amounts in total:

	2017 $
Contributions for fringe benefits tax purposes	Nil
TOTAL	

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

KMP and relatives of KMPs own retail businesses from which various supplies were purchased as required either for cash or on 30 day account. Purchases from none of these individual businesses exceeded $x,xxx during the year.

LEGATUS GROUP

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2017

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Legatus group for the year ended 30 June 2017, the Council's Auditor, Ian G McDonald has maintained his independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Chief Executive Officer
The Barossa Council

Chief Executive Officer
Clare and Gilbert Valleys Council

Chief Executive Officer
The Flinders Ranges Council

Chief Executive Officer
Light Regional Council

Chief Executive Officer
District Council of Mount Remarkable

Chief Executive Officer
Port Pirie Regional Council

A/ Chief Executive Officer
Yorke Peninsula Council

Chief Executive Officer
Wakefield Regional Council

Chief Executive Officer
District Council of Barunga West

Chief Executive Officer
District Council of the Copper Coast

Chief Executive Officer
Regional Council of Goyder

Chief Executive Officer
Adelaide Plains Council

Chief Executive Officer
Northern Areas Council

Chief Executive Officer
District Council of Orroroo-Carrieton

Chief Executive Officer
District Council of Peterborough

Chairman
Legatus Group
Board of Management

Date:

Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

Legatus Group
Independent Auditor's Report

We have audited the attached financial statements, being a general purpose financial report, of Legatus Group, for the year ended 30 June 2017.

Opinion
In our opinion, the financial statements of the Authority are properly drawn up:

a) to present fairly the financial position of the Authority as at the 30 June 2017 and the results of its operations for the period then ended, and;
b) according to Australian Accounting Standards.

Basis for Opinion
For the audit of the Authority we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution
Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the authority to meet the requirements of Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibilities of Management for the Financial Report
The Board of Management is responsible for the preparation of the financial report in accordance with Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011 and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Report
Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor

Dated at Grange this 4th day of September 2017

www.creativeauditing.com.au
PO Box 75, Henley Beach SA 5022
ABN 13 550 494 869

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ianmcdonald@creativeauditing.org

Nancy 0408 832 848
nancytran@creativeauditing.org

Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

4 September 2017

Mayor Peter Mattey
Chairperson
Legatus Group
PO Box 168
Crystal Brook SA 5523

Dear Mayor Mattey,

Please be advised that we have now completed the external financial audit of the Legatus Group. for the financial year ended 30 June 2017.

The audit opinion has been signed without qualification.

1. Report on Matters Arising from the Audit

There is no matter that requires a report to the Minister.

We are satisfied with the action taken in relation to our audit communication during the year.

The Auditor's Independence Declaration has been provided to the Chief Executive Officer.

2. Adequacy of the Internal Control Environment

In our opinion the Subsidiary's internal control environment is adequate. A review of the internal control framework documentation should be undertaken annually.

Please do not hesitate to contact us if further information is required.

Yours sincerely,

Ian McDonald

CC: Simon Millcock

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ianmcdonald@creativeauditing.org

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ABN 13 550 494 869

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Ian G McDonald FCA

CHARTERED ACCOUNTANTS
AUSTRALIA • NEW ZEALAND

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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor

Dated at Grange this 4th day of September 2017

www.creativeauditing.com.au

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Appendix 3
Gawler River Floodplain Management Authority
2016/2017 Annual Report

DRAFT

Gawler River Floodplain Management Authority

ANNUAL REPORT 2016 - 2017

Telephone: 0407717368 Email: davidehitchcock@bigpond.com
Website: www.gawler.sa.gov.au/grfma

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Chairman's Foreword

During the period 28 September 2016, through to the 5th October 2016, South Australia experienced an extreme weather event.

The Gawler River Catchment experienced significant rainfall during this time with falls ranging typically between 100 to 140 mm in the higher topographic areas of the North and South Para. The falls coincided with high water levels in the South Para Reservoir causing overflow, compounding flows downstream within the Gawler River.

This resulted in a major flood event in the lower reaches of the Gawler River.

Approximately 250 private properties including Local and State Government infrastructure were severely affected by resultant flooding. Extensive loss of horticulture production and a significant damages repair bill resulted from this event.

An extensive recovery response was initiated by the South Australian Government with Alex Zimmermann being appointed the Northern Areas Recovery Control Officer. Communications established with Alex Zimmermann and supporting South Australian government agencies during the recovery process was important in gaining an understanding of flood impacts and facilitating consultation with affected property owners and horticultural industry representatives.

The Authority immediately initiated work to carry out a hydrological review of the 2016 flood event so that options for flood mitigation in the lower Gawler River could be determined and implemented as soon as possible subject to funding availability.

Following receipt of the 2016 Gawler River Flood Review report and subsequent consultation with the constituent councils and all stakeholders of the lower Gawler River, the Authority subsequently resolved to adopt the following recommendations identified within the report: -

> Recommendation 1: River and levee maintenance should be the responsibility of a single authority that has the necessary resources and access rights to maintain the river in good condition from a flood conveyance as well as a biodiversity perspective.
>
> Recommendation 2: River condition and levee maintenance repair work should be undertaken as a matter of high priority.
>
> Recommendation 3: The GRFMA proceed with developing concept designs for establishment of a Northern Floodway, in addition to the construction of a new river levee system so that consultation with affected landholders can proceed.

Recommendation 1 is currently being pursued with the State Government.

Recommendations 2 & 3 have an indicative first estimate cost of $27 million.

In addition to the 2016 Gawler River Flood Review report, the Authority initiated an investigation into the feasibility of raising the height of the Bruce Eastick North Para Flood Mitigation Dam.

This investigation found it is technically feasible to raise the height of the Bruce Eastick North Para Flood Mitigation Dam (i.e. no apparent insurmountable technical problems). Given that the Dam performed as designed within the 2016 flood event reducing the impact of flooding and the need to undertake flood mitigation works in the lower Gawler River; the Authority subsequently resolved deferment of any further consideration of raising the Dam until the proposed flood mitigation works on the lower Gawler River are implemented, and potential funding availability for supplementary works on the Dam is determined.

Raising of the Bruce Eastick North Para Flood Mitigation Dam remains an important aspect of future flood mitigation for the Gawler River particularly for rainfall events of 1:50 - 1:100 Average Recurrence Interval Investigation work is continuing into the cost of completing such works.

The Authority is currently working with the State Government and constituent councils on a suitable funding proposal to implement the "Northern Floodway" and associated levee maintenance works as a matter of priority.

Delivery of a long term and sustainable solution to flood mitigation in the Gawler River will require engagement with and resource commitment from the three spheres of government (i.e., Local, State and Federal) and other funding partners and beneficiaries. An effective solution will also require the cooperation of property owners and the horticultural industry to implement given that much of the civil works required will have to be undertaken over private land.

The Adelaide Plains Council, at its May 2017 ordinary meeting, adopted the following Motion without Notice: - *"That Council staff immediately initiate the appropriate procedures to allow Adelaide Plains Council to withdraw from Gawler River Floodplain Management Authority."*

The GFRFMA Chair and Executive Officer have been working with the Adelaide Plains Council (APC) to better understand this resolution and future considerations and implications to both APC and the GRFMA. The GRFMA Board is hopeful that the areas of concern raised by APC can be resolved.

Constituent councils' continuing representation around the 'Authority' table will be important in making decisions and negotiating funding solutions for future flood mitigation works. undertaken.

Acknowledgement is made of Australian Water Environments (AWE) and AECOM Australia Pty Ltd which were engaged to perform priority consultancy works for the Authority immediately following the 2016 flood event.

I thank Mr Dean Gollan for his 5 years of services as Executive Officer to the GRFMA which concluded 31 December 2016 and welcome Mr David Hitchcock as the new Executive Officer from 1 January 2017.

Mr Ian Baldwin
Chairman

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Charter provides for one independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years. A sitting fee of $400 per meeting with a maximum payment of $5,000 per annum has been set. This will cover the Chairperson presiding at up to eight (8) Board Meetings per year and one or two Technical Assessment Panel meetings per year.

The Charter sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River;
- upon application of one or more Constituent Councils pursuant to clause 12.4:
    - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
    - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

The Board

The Members of the Board are:

Authority	*Board Members*	*Deputy Board Members*
Chairman	Mr Ian Baldwin	
Adelaide Hills Council	Cr Malcom Herrmann Mr Andrew Aitken, CEO	Mr Marc Salver
The Barossa Council	Mayor Bob Sloane Mr Gary Mavrinac	Cr Dave de Vries
Town of Gawler	Cr Adrian Shackley Mr Sam Dilena	Cr Paul Koch Mr Scott Reid
Light Regional Council	Cr William Close Mr Brian Carr, CEO	Mr Andrew Philpott
Adelaide Plains Council	Cr Ann Picard Mr James Miller CEO	Cr Melville Lawrence
City of Playford	Cr Denis Davey Mr Mal Hemmerling CEO	Cr Carol Muzyk Mr Greg Pattinson

Meetings of the Board are held at such time and such place as the Board decides subject only to the requirement that there will be at least one meeting in every two calendar months. A special meeting of the Board may be held at any time and may be called at the request of the Chairperson or at the written request of six members of the Board representing all of the Constituent Councils.

Ordinary meetings of the Board are generally held bi-monthly on the third Thursday of the even months commencing at 9.45 am: excepting December which is held on the second Thursday,

Meetings are hosted by the Constituent Councils on a rotational roster with six Board meetings and two Special Meetings held during the year as follows:

- Thursday18 August 2016 Gawler
- Thursday 13 October 2016 Gawler
- Thursday 10 November 2016 Mallala (Special Meeting)
- Wednesday 8 December 2016 Davoren Park
- Thursday 22 December 2016 Gawler (Special Meeting)
- Thursday 16 February 2017 Kapunda
- Thursday 28 April 2017 Gumeracha
- Thursday 15 June 2017 Nuriootpa

Technical Assessment Panel

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme. The Members of the Panel are:

- Ian Baldwin, Chairman
- David Hitchcock, Executive Officer, GRFMA
- Braden Austin (City of Playford)
- Matt Elding (The Barossa Council)
- Bill Lipp, Principal Stormwater Engineer, Department for Transport, Energy and Infrastructure
- Chrissie Bloss, Flood Hazard Manager, DEWNR
- Derek Moore, Principal Engineer Dams, SA Water

Three meetings of the Panel were held during the year.

- 25 October 2016
- 16 November 2016
- 30 January 2017

Audit Committee

An Audit Committee has been appointed to review:

- the annual financial statements to ensure that they present fairly the state of affairs of the Board, and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Committee held three meetings during the year:

- 15 August 2016
- 10 March 2017
- 5 June 2017

The members of the Committee are:

- Mr Peter Brass, Independent Member
- Mr Sam Dilena, Town of Gawler
- Cr Des Ellis, Light Regional Council

General

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Access to Meetings and Documents
- Consultation
- Dam Valuation
- Internal Review of Decisions
- Operations Manual

All meetings of the GRFMA and its committees are open to the public, with the exception of those matters to be considered under Section 90 of the Local Government Act 1999.

No Freedom of Information requests were received during the year.

Forum	Total Resolutions for the year	Resolutions to exclude the Public - Sec 90(3)	Purpose	Order for docs to remain confidential - Sec 91(7)		%
Board	642	5	(1) Possible commercial Advantage of a person (2) Legal advice	4		80%
Technical Assessment Panel	10	0		0		
Audit Committee	10	0		0		

Mr David Hitchcock has been engaged to provide Executive Officer services under a services agreement until 31 December 2018. Mr Hitchcock has extensive experience in the administration of Councils and regional subsidiaries under the Local Government Act 1999.

The GRFMA has no employees and all services are engaged on a contract basis.

Ordinary Council Meeting

Part A: Funding

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Secure Additional Project Funding	June 2016	All Councils, stakeholders and Governments agree to contribute to the project in accordance with the Plan	☑ **Scheme Total now $21,913,859 grants total $17,016,420**
Grant Claims	At all times	Lodge claims monthly for the payment of Commonwealth and State Government Grants.	☑ **Claims lodged at the end of the month**
Maintain positive Cash Flow	At all times	Positive bank account balances at all times.	☑ **Positive cash flow maintained**

Part B: Proposed Flood Mitigation Scheme Works

South Para Works			
The South Para Reservoir is under the control and management of SA Water Corporation who have agreed to undertake the required modifications to the South Para Reservoir to provide the required level of flood mitigation capacity as a cost to the Scheme. Dam safety review and design proposal to modify the dam wall and spillway completed September 2005 Detailed hydrology study of the catchment using the very latest methodologies let to Department of Transport, Energy and Infrastructure completed March 2007.			
Performance Targets:	**Timings:**	**To be measured By:**	**Actual Achievements**
Detailed design of works	December 2010	Completion of detailed design and tender documents	☑ **July 2011 Final approvals granted**
Construction of the works	June 2012	Completion of construction	☑ **Practical completion achieved June 2012**

Ordinary Council Meeting

Gawler River Flood Mitigation Scheme – Mark 2

What will the Mark Two Scheme Include? (Note these steps may occur concurrently and not necessarily in the following order)

One	Reconfirm with the Constituent Councils that a 1 in 100-year level of protection is the protection standard that is to be pursued in the development of the Gawler River Flood Mitigation Scheme - Mark Two Strategy. N.B. The protection standard does not guarantee full protection for all flood events. ***The Findings Report 2016 advises the 1 in 100 ARI event is considered to be the minimum desirable level of flood protection for new development as well as for much of the existing floodplain development.***
Two	Determine if a second dam on the North Para River or modification to the Bruce Eastick North Para Flood Mitigation Dam is an option. The GRFMA Board has recently accepted a tender for a Findings Report to undertake an assessment to determine if a second dam is required and feasible. ***The Findings Report 2016 advises enlarging the existing Bruce Eastick North Para Flood Mitigation Dam on the North Para offers the greatest level of protection with least impacts and is rated as the most favoured structural mitigation option.***
Three	The Gawler River Floodplain Mapping Model should be maintained as the reference tool to demonstrate the level of flood protection and validity of design of land proposed for development as part of the approval process. To achieve this, the model should be upgraded to include recent works such as the Northern Expressway works and the additional floodplain mapping completed as part of the Light River Templers Creek Salt Creek Mapping Study by the Adelaide Plains Council. ***Completed.***
Four	To further develop the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and develop a levee strategy for Virginia to a robust design standard with a staging plan. Undertake a cost benefit study for each stage of the plan. ***Currently being considered in association with the Northern Floodway's proposal- Gawler River 2016 Flood Review.***
Five	Establish a protocol with the Floodplain Councils that where development of land in areas identified as 'at risk of flooding' is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required.
Six	Maintain a working relationship with the Australian Rail Track Corporation to ensure that any changes to Railtrack infrastructure of culverts and rail heights are mapped on the Gawler River Floodplain Mapping Study Model to identify any changes to flooding impacts.
Seven	Develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council. ***Currently being considered in association with the Northern Floodway's proposal- Gawler River 2016 Flood Review.***
Eight	Investigate opportunities for funding partners and grants to undertake the necessary assessments and designs. ***Ongoing.***
Nine	The Scheme will also seek to clarify, through the Local Government Association, the policy and legal framework around maintenance of rivers and creeks where those rivers and creeks are part of the regional flood management plan. Under current legislation a landowner is responsible for the condition of a creek or waterway on private land. ***In consideration as part of the 2016 Burns Report- SA Severe Storms Event.***

Page 193 of 274

16 October 2017

Ordinary Council Meeting

Part B: Maintenance of the Scheme

Performance Targets:	Timings:	To be measured by:	Actual Achievements
Six monthly inspection	June and December	Completion of Inspection Report	☑ **Dec 2016 and June 2017 – Dam inspections carried out**

Part C: Operation of the Regional Subsidiary

Performance Targets:	Timings:	To be measured By:	Actual Achievements
Reports to Stakeholders	Twice yearly	The publication and distribution of a Fact Sheet to all stakeholders and affected landowners.	☑ **Newsletter to be forwarded to all stakeholders following completion of Findings Report**
	Bi-Monthly	Key Outcomes Summary to be published following each Board Meeting to include a summary of the progress of the development of the Scheme.	☑ **Key Outcomes Summary prepared following most meetings**
Maintain effective Regional Subsidiary	December	The performance of the Executive Officer be reviewed annually	☑ **Review conducted in September 2016** **New Executive Officer Appointed January 2017.** **Next review to be conducted in January 2018.**
	August	The appointment of Auditor, Bank Operators, levels of insurance, appropriate registrations, delegations and policies be reviewed annually.	☑ **Auditor reappointed up to 30 June 2019** ☑ **Appropriate levels of insurance reviewed in July 2016**
Review of the Business Plan	By 31st March	Review the Business Plan prior to preparing the Budget Forward to the Councils	☑ **June 2017 – Business Plan 2016-2019 adopted** ☑ **June 2017 – Achievements against the Business Plan 2016-2019 presented**
Annual Budget	By 31st March, June, October, December	Adopt for consultation forward to Councils	☑ **March 2017 – Council consultation**

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16 October 2017

Ordinary Council Meeting

		Adopt Budget – copy to Councils in 5 days Conduct Budget Reviews	☑ **Budget 2017–2018 adopted at June 2017 Board meeting**
Subscriptions	June December	Send half year subscriptions to Council Send half year subscriptions to Council	☑ **All first half subscriptions paid** ☑ **Second half subscriptions paid**
Report to Constituent Councils	Following each Board meeting By 30th September	The receipt of the following reports by Councils: • Board Meeting Key Outcome Summary • Annual Report including Annual Financial Statements	☑ **Key Outcomes Summary prepared following meetings** ☑ **Annual Report forwarded electronically to Councils on 25 September 2016**

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16 October 2017

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2017

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Gawler River Floodplain Management Authority Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.

24/8/17

David Hitchcock

EXECUTIVE OFFICER

24/8/17

Ian Baldwin

CHAIRMAN

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2017

	Notes	2017 $	2016 $
INCOME			
Subscriptions	3	76,544	74,676
Investment income	1(d)	3,359	3,925
State Government Grants	2	136,438	-
Other Income		-	29
Total Income		216,341	78,630
EXPENSES			
Contractual Services	5	197,462	70,262
Depreciation	1(i), 4	231,213	231,213
Other		20,996	19,009
Total Expenses		449,671	320,483
OPERATING SURPLUS / (DEFICIT)		(233,330)	(241,853)
NET SURPLUS / (DEFICIT) transferred to Equity Statement		(233,330)	(241,853)
Other Comprehensive Income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		(233,330)	(241,853)

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF FINANCIAL POSITION
as at 30 June 2017

	Notes	2017 $	2016 $
ASSETS			
Current Assets			
Cash and cash equivalents		-	2,215
Investments	1(d)	163,157	195,329
Debtors		47,375	-
Debtors - GST		4,419	2,719
Accrued Interest		495	927
Total Current Assets		215,447	201,190
Non-current Assets			
Infrastructure	4	18,497,000	18,497,000
Accumulated Depreciation Infrastructure	1(i), 4	(2,080,638)	(1,849,425)
Land	4	326,364	326,364
Total Non-current Assets		16,742,727	16,973,939
Total Assets		16,958,173	17,175,129
LIABILITIES			
Current Liabilities			
Trade & other payables		-	-
Borrowings	8.2	16,375	-
Total Liabilities		16,375	-
NET ASSETS		16,941,798	17,175,129
EQUITY			
Accumulated Surplus		14,089,988	14,323,319
Asset Revaluation Reserves	1(h)	2,851,810	2,851,810
TOTAL EQUITY		16,941,798	17,175,129

This Statement is to be read in conjunction with the attached Notes.

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN EQUITY
for the year ended 30 June 2017

2017	Notes	Accumulated Surplus $	Asset Revaluation Reserve $	TOTAL EQUITY $
Balance at end of previous reporting period		14,323,319	2,851,810	17,175,129
Restated opening balance		14,323,319	2,851,810	17,175,129
Net Surplus / (Deficit) for Year		(233,330)		(233,330)
Other Comprehensive Income				
Balance at end of period		14,089,988	2,851,810	16,941,798
2016				
Balance at end of previous reporting period		14,565,172	2,851,810	17,416,982
Restated opening balance		14,565,172	2,851,810	17,416,982
Net Surplus / (Deficit) for Year		(241,853)		(241,853)
Other Comprehensive Income				
Balance at end of period		14,323,319	2,851,810	17,175,129

This Statement is to be read in conjunction with the attached Notes

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF CASH FLOWS
for the year ended 30 June 2017

	Notes	2017 $	2016 $
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		163,906	74,013
Payments		(218,459)	(92,451)
Net Cash provided by (or used in) Operating Activities		(54,553)	(18,438)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest Receipts		3,790	4,044
Net Cash provided by (or used in) Investing Activities		3,790	4,044
Net Increase (Decrease) in cash held	8.1	(50,762)	(14,394)
Cash & cash equivalents at beginning of period		197,544	211,938
Cash & cash equivalents at end of period	8.2	146,782	197,544

This Statement is to be read in conjunction with the attached Notes

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

Schedule of Constituent Council's Interest in Net Assets as at 30th June 2017

Prepared to meet the requirements of Clause 15.5 of the Charter

"The 'Schedule of Constituent Councils' Interests in Net Assets' will reflect the proportionate contribution each Constituent Council has made tot eh growth of the net assets of the Authority having regard to the proportionate contribution to subscriptions. The Schedule when updated by the Board at the end of each financial year will reflect the proportionate contribution of each Constituent Council since the commencement of the Authority and once accepted by each Constituent Council will be evidence of the agreed proportion of a Constituent Council's interests in the net assets as at 30 June in that year."

For the purposes of this Clause all subscriptions by Constituent Councils have been included.

This Schedule has been prepared on the basis that the Authority was 'wound up' on 30 June 2017. The value of infrastructure and land as stated in the Audited Financial Statements at 30th June have been included. Grants and contributions from the Commonwealth Government, State Government and Northern Adelaide Barossa Catchment Water Management Board that have contributed to these costs have not been deducted.

Calculation of Net Equity

Assets	
Investments / Debtors	$ 199,072
Infrastructure	$ 16,416,362
Land	$ 326,364
	$ 16,941,798
Less Liabilities	
Accounts Payable / Creditors	$ 0
NET EQUITY	**$ 16,941,798**

Allocation of Councils Interest in Net Assets

Constituent Councils	Accumulated Subscriptions for Operations to 30 June 2017	Accumulated Subscriptions for Maintenance to 30 June 2017	Accumulated Subscriptions for Scheme Works to 30 June 2017	All Subscriptions to 30 June 2017	Percentage of Contributions to the Total	**Council's Interests in Net Assets**
Adelaide Hills Council	$89,811	$2,128	$70,988	$162,927	3.27%	**$553,997**
The Barossa Council	$89,811	$10,651	$354,951	$455,413	9.49%	**$1,607,777**
Town of Gawler	$89,811	$21,263	$709,892	$820,966	17.27%	**$2,925,849**
Light Regional Council	$89,811	$10,651	$354,951	$455,413	9.49%	**$1,607,777**
Adelaide Plains Council	$89,811	$35,518	$1,183,146	$1,308,475	27.65%	**$4,684,407**
City of Playford	$89,811	$42,609	$1,419,763	$1,552,183	32.83%	**$5,561,991**
	$538,866	**$122,820**	**$4,093,691**	**$4,755,377**	**100%**	**$16,941,798**

Schedule of Constituent Councils' Interests in Net Assets' as at the 30th June 2017 adopted by the Board in accordance with Clause 15.5 of the Charter on 24/8/17

1 Statement of Significant Accounting Policies

a) The Local Government Reporting Entity

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The Gawler River Floodplain Management Authority is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, Adelaide Plains Council, The Barossa Council, Town of Gawler, Light Regional Council, and The City of Playford.

All funds received and expended by the Authority have been included in the financial statements forming part of this financial report.

b) Basis of Accounting

This financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values, or except where specifically stated, current valuation of non-current assets.

c) Employees

The Association has no employees.

d) Investments

Investments are valued at cost. Interest revenues are recognised as they accrue.

e) Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis, net of outstanding bank overdraft.

f) Infrastructure

The Bruce Eastick North Para Flood Mitigation Dam was constructed in 2007. The valuation includes all materials, contractor's costs plus costs incidental to the acquisition, including engineering design and supervision fees and all other costs incurred.

g) Land

The dam land includes the land on which the dam is constructed, rights of way access to the land and 'right to flood' easements over the land upstream from the dam that will be inundated by dam waters for short periods of time during a flood event. The Board valuation was undertaken at 30th June 2011.

h) Revaluation

The Board sought an independent valuation on the 29th May 2014, to be applied as at 30th June 2014, of the Bruce Eastick North Para Flood Mitigation Dam. The Board recognises that the dam is a unique infrastructure. The Board sought the advice of Entura (Hydro Tasmania), who provided a replacement cost valuation based on the actual construction contract costs, including some 'owner's costs' which would be incurred in the event of a replacement being necessary. The estimate of the replacement cost was $18.497 million at June 2014. In accordance with Accounting Standard (AASB)13 Fair Value Measurement, it is to be noted that valuation has been under level 3 valuation.

Fair value level 3 valuations of buildings, infrastructure and other assets – There is no known market for these assets and they are valued at depreciated current replacement cost. The method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

The method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

i) Depreciation

The depreciation period for the Bruce Eastick North Para Flood Mitigation Dam is based on an expected life of 80 years.

j) Revenue

Revenue from the sale of services is recognised upon the delivery of the service to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the rights to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax (GST).

2 Functions / Activities of the Association

a) Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note b.

b) The activities of the Authority are categorised into the following function / activities:

Administration: The operations of the Authority and its Board

Other Environment: Flood Mitigation

c) Functions of the Gawler River Floodplain Management Authority (excluding depreciation)

	Revenue			Expenses		
	Year	Grants	Other	Total Revenue	Expenses Total	Surplus (deficit)
Administration	2017		$61,625	$61,625	$89,385	($27,760)
	2016		$60,798	$60,798	$67,745	($6,947)
Other	2017	$136,438	$18,278	$154,716	$129,074	$25,642
Environment: Flood Mitigation	2016		$17,832	$17,832	$21,525	($3,693)
Total	2017	$136,438	$79,903	$216,341	$218,459	($2,118)
	2016		$78,630	$78,630	$89,270	($10,640)

3 Subscriptions

The following subscriptions were levied on the Constituent Councils in accordance with Clause 10.2 of the Charter for the year:

	Scheme Works		Maintenance		Operations		TOTALS	
Constituent Council	2017	2016	2017	2016	2017	2016	2017	2016
Adelaide Hills Council			$ 316	$ 309	$9,711	$9,474	$10,027	$9,783
The Barossa Council			$1,585	$1,545	$9,711	$9,474	$11,296	$11,019
Town of Gawler			$3,169	$3,092	$9,711	$9,474	$12,880	$12,567
Light Regional Council			$1,585	$1,545	$9,711	$9,474	$11,296	$11,019
Adelaide Plains Council			$5,284	$5,155	$9,711	$9,474	$14,995	$14,629
City of Playford			$6,339	$6,184	$9,711	$9,474	$16,050	$15,659
TOTAL	-	-	$18,278	$17,832	$58,266	$56,844	$76,544	$74,676

4 Non-Current Assets Summary

		2017				2016			
	Fair Value Level	At Fair Value	At Cost	Accum Dep'n	Carrying Amount	At Fair Value	At Cost	Accum Dep'n	Carrying Amount
Land and easements	-	$326,364			$326,364	$326,364			$326,364
North Para Dam	-								
North Para Dam	3	$18,497,000		($2,080,638)	$16,416,362	$18,497,000		($1,849,425)	$16,647,575
Total Infrastructure and Land		$18,823,364		($2,080,638)	$16,742,726	$18,823,364		($1,849,425)	$16,973,939
Comparatives		$18,823,364		($1,849,425)	$16,973,939	$18,823,364		($1,618,213)	$17,205,151

	2016	Carrying Amount Movements During Year							2017
	Carrying Amount	Additions		Disposals	Depreciation	Impairment	Transfers	Net Valuation	Carrying Amount
		New Upgrade	Renewals						
Land and easements	$326,364								$326,364
Infrastructure - North Para Dam	$16,647,575				($231,213)				$16,416,362
Total Infrastructure, Property, Plant & Equipment	**$16,973,939**				**($231,213)**				**$16,742,726**
Comparatives	$17,205,152				($231,213)				$16,973,939

5 Contractual Services

Contractual Services involve payments or liabilities for the external provision of services and include (net of GST):

Consultants	2017	2016
Dean Gollan	$30,470	$39,875
David Hitchcock	$28,270	$0
Asset Valuation and Cons	$835	$0
AECOM	$25,000	$0
Pyper Leaker Surveying	$1,800	$0
Northern Industries	$2,500	$0
Enviro Group Pty Ltd	$3,231	$2,000
Norman Waterhouse	$0	$701
Business Risk A S Solutions	$1,950	$1,300
Kelledy Jones	$2,826	$2,172
Australian Water Environments	$95,590	$19,406
HLB Mann Judd	$4,990	$4,808
TOTALS	$197,462	$70,262

6 Comparison of Budget and Actual Results (excluding depreciation)

	2017		2016	
	Budget	Actual	Budget	Actual
Revenue				
Administration	$62,166	$61,625	$63,844	$60,798
Other Environment: Flood Mitigation	$0	$0	$0	$0
State Grant	$136,438	$136,438	$76,563	$0
Maintenance	$18,278	$18,278	$17,832	$17,832
Other Environment: Flood Mitigation Capital				
Total Revenue	$216,882	$216,341	$158,239	$78,630
Expenditure				
Administration	$91,450	$89,385	$78,175	$67,745
Other Environment: Flood Mitigation	$113,500	$120,590	$19,526	$19,406
Maintenance	$10,150	$8,484	$10,000	$2,119
Other Environment: Flood Mitigation Capital				
Total Expenditure	$215,100	$218,459	$107,701	$89,270
Surplus (deficit)	$1,782	($2,118)	$50,538	($10,641)

7 Expenditure Commitment

i. An agreement has been entered into with David Hitchcock to provide Executive Officer and Supervision of Consultants services to 31 December 2017.

8 Reconciliation Statement of Cash Flows

8.1 Reconcile to operating activities

Net deficit from operations	($233,330)
Adjust for non-cash items	
Depreciation	$231,213
Increase in Debtors	($48,645)
Net Cash decrease from operating activities	($50,762)

8.2 Cash and cash equivalents

Balance at bank	($ 16,375)
Balance at LGFA	$163,157
Total cash and cash equivalents	$146,782

Gawler River Floodplain Management Authority

Related Parties Disclosures as at 30 June 2017

The Key Management Personnel of the Gawler River Floodplain Management Authority include the Chairman, Board members, Deputy Board Members and Executive Officer.

The Authority does not have any employees.

Services of the Executive Officer are provided by contractual agreement. See note 5 of the Financial Statements for itemized contractual services payments

The Chairman receives an Honorarium as established by the Board.

Amounts paid as direct reimbursement of expenses incurred on behalf of the GRFMA have not been included above.

No other payments have been made to Key Management Personnel of the Gawler River Floodplain Management Authority.

HLB Mann Judd

Chartered Accountants

The Board
C/- David Hitchcock
Executive Officer
Gawler River Floodplain Management Authority
266 Seacombe Road
Seacliff Park SA 5049

TO THE BOARD MEMBERS OF GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

STATEMENT OF AUDITORS INDEPENDENCE
ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

I confirm that, for the audit of the financial statements of Gawler River Floodplain Management Authority for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) Local Government (Financial Management) Regulations 2011.

HLB Mann Judd
Chartered Accountants

Corey McGowan
Partner

Adelaide, South Australia
24 July 2017

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HLB Mann Judd

Independent Auditor's Report
To the Members of Gawler River Floodplain Management Authority

Opinion

We have audited the financial report of Gawler River Floodplain Management Authority ("the Authority") which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2017, and its financial performance and its cash flow for the year then ended in accordance with Australian Accounting Standards and the Local Government Act 1999 and Regulations.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards and the Local Government Act 1999 and Regulations. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and The Board for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999, and the Local Government (Financial Management) Regulations 2011 (Regulations) made under that Act and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Authority or to cease operations, or have no realistic alternative but to do so.

The Board is responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

HLB Mann Judd

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with The Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

HLB Mann Judd
HLB Mann Judd
Chartered Accountants

Adelaide, South Australia
31 August 2017

C. McGowan
Corey McGowan
Partner

GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2017

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Gawler River Floodplain Management Authority for the year ended 30 June 2017, the Authority's Auditor HLB Mann Judd has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

David Hitchcock

EXECUTIVE OFFICER

Peter Brass

PRESIDING MEMBER AUDIT COMMITTEE

Ian Baldwin

CHAIRMAN GRFMA

24/8/17

Appendix 4

Regional Development Australia – Barossa

2016/2017 Annual Report

DRAFT

Regional Development Australia Barossa Gawler Light Adelaide Plains Summary Annual Report 2016-17:

The RDA Framework leverages a contribution from Council to bring more than a million dollars of resources and programmes into the region to develop economic opportunity and business growth. This is additional to grants and investment attracted through RDA support.

RDA

- prepares and promotes a suite of regional data and information to attract and assist new investors and new business in the region
- Assists investors find an appropriate location to do business, understand the planning and regulatory context and find collaborators and networks
- Puts in place initiatives to develop the region's human capital, including creative thinking
- Offers skills training to attract trained employees to growth business or new businesses
- Provides Career services around the region to help unemployed and under employed find jobs
- Offers business subsidised access to specialised business support through the B2B program
- Develops and supports business networking across the region
- Develops access channels and relationships with key export markets to facilitate trade opportunity
- Hosts inward bound trade and export delegations
- Assists business to prepare for export and scaling up of their business
- Works with town groups to improve activity and connection in main streets
- Collates information on infrastructure gaps and prepares submissions and reports for State and Federal government
- Promotes information on government business programs and grant funds so that businesses are aware of the opportunities available
- Assists business to prepare their grant applications
- Through research and analysis, identifies new business and economic growth opportunities
- Attracts resources and projects to develop that opportunity
- Publishes a regional roadmap which sets out the region's assets, strengths and opportunities for growth and prosperous communities
- Collaborates with other RDAs for particular cross-regional projects and advocacy of mutual benefit.

Highlights of 2016 – 2017 investment and jobs in the region:

- *Infrastructure investments (excl. Roseworthy Development and NAIS) - $32,700,000*
- *Infrastructure investments – (Roseworthy Development and NAIS) - $475,000,000*
- *Investments tracked - $98,815,000*
- *New ongoing Jobs Created - 583*
- *Construction jobs projected - 482 incl Orora and Co-Op*
- *Jobs advertised for 2016-2017 financial year - 709*
- *Investment opportunities promoted via Investment Map - $8,689,000*
- *Potential non-residential investment for 2016-2017 (LG development applications data) - $22,630,335*

Summary of 2016-17

Particular emphasis in 2016-17 was placed on Export readiness and connections with China & SE Asia, Job outcomes and NDIS, Business Capacity development, progress toward Northern Adelaide Plains agribusiness and the coordination of Wine, Food, Tourism and Local Government as a working group. a project to highlight people and place complemented this.

Robust, tangible outcomes were achieved through RDA's strong advocacy and support for government programs, assisting local business and industry to benefit from state government policy and program initiatives. In particular, Investment Attraction in SA, TradeStart, the Great Wine Capitals network (supported by WorkReady and Arts SA projects), the Luxury and Functional Value Chains, the Northern Economic Plan, the Northern Adelaide Agribusiness Initiative, the Regional Development Fund, the Wine Industry Fund including Cellar Door initiatives, SATC's China readiness assessment, DSD/LGA SASD Connect and Shandong working group, Free Trade Agreement opportunity, DEWNR's waste to energy fund, water management and Nature Based Tourism Initiatives, the Adelaide International Shorebirds Sanctuary and targeted WorkReady projects aligned with economic drivers.

The Geospatial Investment Map continues to attract attention with approximately 62,000 visits per year. Information and layers were added and updated. Other research and information promoted include the national wellbeing survey (this region performed well) and regionally relevant policies of the revised 30 Year Plan for Greater Adelaide. RDA will trial Economy ID and employ RISE economic modelling to provide a more robust assessment of investment impacts.

As part of entrepreneurial ecosystem development and increase in innovative business starting up, RDA is supporting Town of Gawler in the establishment of an Innovation Hub for new business, exploring best practice models and learnings through leveraging the national RDA Network and Economic Development Australia. RDA will increasingly work towards Smart Communities targets and has joined the Australian Smart Communities Association. An economic development forum on Entrepreneurship and Co-working spaces was scheduled on 9 August.

The business survey again demonstrated strong business confidence in the region with pleasing levels of anticipated Investment. The Transforming Business Forum this year themed disruptive business technologies including blockchain and big data, getting regional business ready for global trade. A quality speaking line up attracted strong participation for this event on 10 August. This followed on from our August 2016 Transforming Business Forum on Brand, identity and business values in an online economy.

Interest in Exports – particularly China, but also other Asian Markers, including Korea and Japan - and for the wine industry the USA – continues with RDA working to help improve business models for export, access to TradeStart services (hosted by RDA) and markets growth. Relationships development and support for export access is very important in Asian markets. RDA's proactive role in this area has seen a lot of interest from visiting delegations from China and the resource challenges following. Local Government has been an active partner in these activities as has Investment in SA (DSD). New directions in aged care tourism are planned for the coming period. Education industry development for the Region evolves with the school sector as an active player in the field of international education. With the support of RDA, local schools are already hosting international study tour groups.

Industry development in the Wine, Food, Arts and Tourism sectors has led to a Regional Tourism Strategy facilitated by RDA and a complementary strategic plan for Tourism Barossa. A related strategic plan for Barossa Food will be initiated in the coming year. Collaboration on areas of joint interest including brand activation and international engagement will utilise existing resources for better impact. Planning and development challenges for agri tourism, particularly farm gate experiences remain a high priority and one on which RDA continues to make submissions (and appear at hearings into Retail in Agricultural Products) and Red Tape reduction to make the case for a more facilitative regime. Business expansion and growth opportunities to flow from the NDIS are being developed to assist service providers to establish and grow to meet local demand – a current opportunity for jobs growth in the region with anticipated workforce growth of 250 – 350 jobs over the next 3 years. There are two points of activity for RDA: firstly, helping workers train up for available positions and secondly assisting those moving from employment to contractors to develop good business models and business plans. We are developing a number of growth scenarios, including providing top up training to those with skills and expertise in sport and the arts to deliver services to children with a disability. NAIS and resultant agribusiness will take a front seat in the coming year with enormous opportunity and the challenge of securing the best outcomes for the region.

Outcome 1. Regional Plan[6] A current three to five-year plan that focuses on economic development of the region taking into account Commonwealth, state, territory and local government plans.			
What will we do?	**What did we do?**	**How well did we do it?**	**Did it have an impact?**
Update Regional Plan **Ongoing evaluation of priorities – 2 Forums.** 	**Regional Plan updated** Regional Social and Economic analysis by Econsearch. **Regional Priorities updated** Developed a template for Economic Plan which can be used by stakeholders and RDAB for aligned plan presentation. Priorities incorporating NDIS and Arts based business and investment opportunities. Improved media and social media content to promote priorities.	Bringing Food Wine Tourism and the Arts together to work across common issues was a priority activity in 2016-17. Accordingly, this group was also a prime focus group for industry consultation and priorities identification. Continued work with this group on "Rate Limiter" identification and projects to address them. Regional analysis commissioned to examine data on the basis of functional economies rather than local government boundary areas. Common language emerging around the region on regional planning. Provides good basis for addressing upcoming priority for NAIS water economy.	The work with Wine Food Tourism and The Arts is a direct result of industry recognition of the Roadmap as a key regional planning tool and mechanism to cohesively identify regional priorities and coordinate advocacy and action. A feature of the Regional Roadmap was a list of 10 Gamechanger projects that are identified as "game changing" for the region. Progress has been made against *all* of these gamechangers and a number of them have been undertaken with results. For some, it was the identification of these projects as gamechangers for the region as published in the Regional Roadmap that was the catalyst for action.

Outcome 2. Critical issues[7] Advice to the Government on critical issues affecting the RDA region.			
What will we do?	**What did we do?**	**How well did we do it?**	**Did it have an impact?**
2 submissions on policy development. **Framework established for information sharing with elected representatives.** 	Rate Limiters analysis for Food Wine Tourism. Telecommunications Review submission and demand aggregation. Primary Industries and Retail Parliamentary Committee submission and appearance before Hearing of the Committee. Meetings with MPs both State and Federal and presentations to elected members of council. <u>Surveys and Reviews:</u> Provided information and support to the following initiatives: • Barossa Region Infrastructure Review • Northern Parks Strategy – DEWNR • RAA Transport Risk Assessment • 90 Day Freight Summit and follow up survey • Regional Infrastructure and Energy Review (member councils) • Mobile Telecommunications Blackspot Review • Recreation and Sports Sector Planning – Northern Economic Plan • Northern Adelaide Plains Agribusiness Initiative.	The Rate Limiters analysis is based on a series of spreadsheets addressing infrastructure and operational issues for key business sectors of wine, food production, food service, tourism. The results are then aggregated to identify common issues and prioritized for urgency and ability to address. From these results government at all levels has a robust evidence based of the most critical issues for a region.	RDA identified a framework developed by Primary Industries and Regions SA and adapted it for local application. We then held workshops on value chain mapping and how to use the rate limiter analysis within industries. With different cohorts we provided different levels of assistance to complete the spreadsheets. The benefits have been far reaching – local government has embraced the findings and committed to working with them, state government has supported the working party with funds to specifically address key priorities. The focus of this work has developed a cohesive cross-sectoral group which continues to work on common issues and opportunities and through which international engagement is coordinated and shared. In 2017 -18 this work will be adapted for the Northern Adelaide Plains.

Outcome 3. Priority activities[8] *(i.e. those activities with an economic focus where the RDA takes a lead or supporting role).*
Advice on priority activities that will drive regional economic development, on future economic opportunities and on the region's comparative advantages, based on consultation and engagement with community leaders.

What will we do?	What did we do?	How well did we do it?	Did it have an impact?
Monitor coordination of Regional Water Strategy; Support Local Government Regionalisation program.	Hosted Water Allocation Planning in conjunction with NRM. Participated in Regional Planning Board design led by local government.	All activities have strong alignment with priorities and objectives of the Regional Plan. Bearing in mind that the Plan does not propose that RDA execute all initiatives or address all priorities, the RDA Annual Plan is designed to address those activities within RDA's capacity to address or those which otherwise fall between the stools. RDA Barossa offers business support on a regional basis, providing a program of business assistance and events and the only body in the region with a structured export assistance program, supported by the Trade Start officer (hosted by RDA) and the Department of State Development.	The strong economic data coming from the region, including low unemployment and strong business sentiment and business investment is a strong indication That economic policy at a local level is working well and that we are engaging the local business community in the opportunity of government programs and initiatives, including the benefits of Free Trade Agreement opportunities. The Regional Tourism Strategy highlights everyone's responsibility in a tourism economy And the mutual nature of obligations and opportunities. In conjunction with this Wine, Food and Tourism industry along with RDA have collaborated on a refreshed brand proposition, embracing the imagery of RDA Barossa's regional engagement project. Tourism Barossa also has a new Strategic Plan, aligned with the regional plan and Commonwealth, State and local priorities. One of the key impacts of the Commonwealth support for the RDA program is the engagement of State and Local governments, with resourcing, in working towards common goals and objectives and bringing related efforts together for cohesive and mutually beneficial outcomes.
Engage community in AMD.	Traffic to ArtMusicDesign website increased 300%.		
4 case studies to demonstrate creative collaborations for profit.	Common Ground x2; Hotel/Artist contract; Winery exhibition.		
Websites, social media and communication channels growth.	New Website; social media channels developed with increased activity and response.		
2 projects to promote new technology, new applications.	VR for Tourism; Driverless vehicle trials.		
2 emerging industries mapped Facilitate coordinated leadership across wine food tourism and cultural industries.	Education; Health and Allied Health (NDIS). Barossa Partnership developed.		
100 businesses assisted with process or product innovation.	156 Business assisted through B2B services.		
6 business trails or collaborations; 250 business assisted to access professional services; 20 businesses assisted with planning for climate risk, industry transition or technology disruption.	4 trails supported as lead and 3 as support to Tourism body; 1080 businesses assisted through workshops and events; 26 businesses assisted with planning and development assistance.		

Outcome 3 contd: Priority activities[8] *(i.e. those activities with an economic focus where the RDA takes a lead or supporting role).*
Advice on priority activities that will drive regional economic development, on future economic opportunities and on the region's comparative advantages, based on consultation and engagement with community leaders.

What will we do?	What did we do?	How well did we do it?	Did it have an impact?
20 Networking and business events.	Hosted 13 State and Federal Government workshops and events. Held 9 Forums and Conferences for Business. Held 11 Business Breakfasts.		
10 Fast Growth Startups identified and supported.	6 identified fast growth start ups; support Co-working/innovation hubs development.		
150 employers engaged in employment & skills planning. **75 businesses assisted to plan for required skills.** **4 skills programs submitted for funding.** **2 skills programs funded & delivered.** **Barossa Career Service meets targets.** **ILG advisory group meets 4 times.**	200 businesses addressed on work force planning issues. 4 programs developed or brokered. 2 skills training programs for skills training delivered; ILG met 4 times.	RDA Barossa is the "goto" for most existing and new business as the point to obtain information, background, and resource assistance to grow business and new investment. Larger organisations may go directly to state government for support for major projects but will often seek our in-principle, support and our assistance with workforce training and development aspects of a project. Large companies will also seek our assistance for regional information, collaborations and future directions. All activities are aligned to advance economic drivers in particular Human Capital, Access to Markets and Comparative Advantage and Business Competitiveness	**Regional Investment and Jobs in 2016-17:** • Infrastructure investments (excl. Roseworthy Development and NAIS) $ 32,700, 000 • Infrastructure investments – Roseworthy Development and NAIS -$ 475,000, 000 • Investments - (excluding survey and ORORA) $57,865,000 • Investments - Survey Round 3&4 (including Co-Op) $40,950,000 • Jobs non FTE from D`VineRipe - 163 • Jobs additional (excluding ORORA, Co-Op, D`Vine Ripe and survey) - 215 • Jobs from survey (incl. Co-Op) - 205 • Construction jobs projected - 482 incl Orora and Co-Op • Jobs advertised for 2016-2017 financial year - 709 • Investment opportunities (values only for 20%, the rest as EOI) promoted via Investment Map - $8,689, 000 • Potential non-residential investment for 2016-2017 (LG development applications data) - $22,630,335.
Equine Education and Events Centre proposal advanced. **Education assets mapped and connected.**	Further work on feasibility and Partnerships for equine facility undertaken. Draft education Strategy developed and 2 projects undertaken.		
Support private investment in $12 million.			

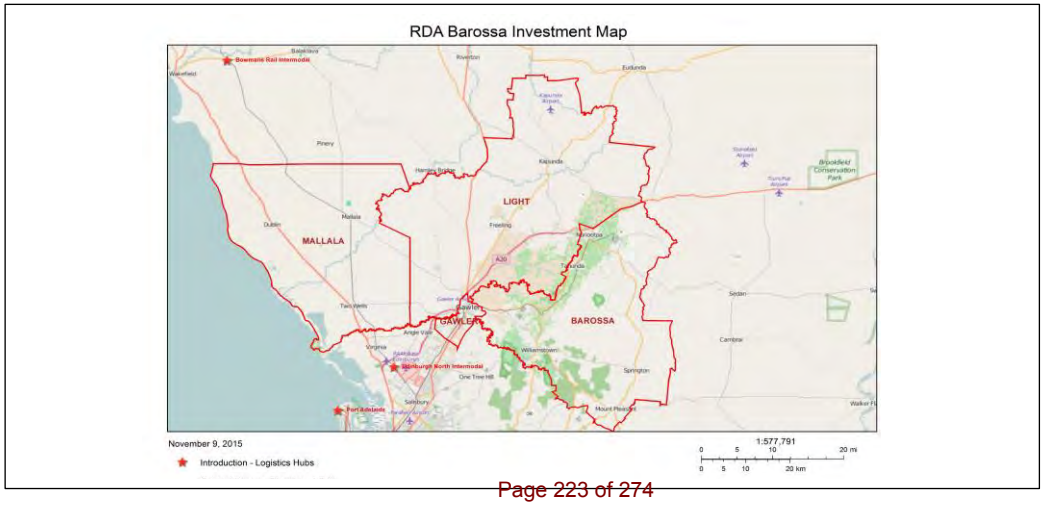
Outcome 3 contd: Priority activities[8] *(i.e. those activities with an economic focus where the RDA takes a lead or supporting role).*
Advice on priority activities that will drive regional economic development, on future economic opportunities and on the region's comparative advantages, based on consultation and engagement with community leaders.

What will we do?	What did we do?	How well did we do it?	Did it have an impact?
50 new jobs created through investment & business growth.	215 new jobs created through investment & growth.		
6 investment opportunities scoped and promoted. **Investment information updated.**	7 investment opportunities assisted with project proposals for grant applications; investment map updated.		
China Ready program delivered.	China ready program elevated to individual Business readiness and trade expos.		
2 projects to develop Asian market opportunities. **20 businesses assisted to access export.**	South Korea forum for business opportunity assessment. North Asia markets information Workshop with trade representatives.		
Regional Education Strategy Developed. **Food Innovation Plan designed and 3 projects delivered inc 2 initiatives to enhance NAP agribusiness initiatives.**	Draft Strategy developed. Presentation to Goyder Institute on Economic Opportunities on NAP NAP agribusiness advisory group (support).	The Impact measures the quality of the output	**Infrastructure projects:** • "Last mile" project in conjunction with light Regional Council – improving the road access to local businesses • "Creating Digital Towns" project in conjunction with the Barossa Council aimed to facilitate free Wi-Fi in the main streets and ovals for Angaston, Lyndoch, Nuriootpa, Tanunda and Williamstown • Equine Multi-Purpose Arena Infrastructure (awaiting business case funding approval). Conducted Equine Multi-Purpose Arena Infrastructure Meeting with Stakeholders and Local Government.
Update & expand Economic & Social infrastructure audit. **Assist 20 business investors with planning considerations for new investment.**	Regional Investment (GIS) map updated; Social and Economic Analysis published. 26 Businesses assisted.		

<table>
<tr><td colspan="4">Outcome 3 contd: Priority activities[8] (i.e. those activities with an economic focus where the RDA takes a lead or supporting role).
Advice on priority activities that will drive regional economic development, on future economic opportunities and on the region's comparative</td></tr>
<tr><th>What will we do?</th><th>What did we do?</th><th>How well did we do it?</th><th>Did it have an impact?</th></tr>
<tr><td>Mainstreets Place management design input for 1 town in each LG.</td><td>2 towns advanced this work (Kapunda and Gawler) and Vintage Festival Window Challenge in 5 towns.</td><td></td><td>• Angaston Railway Station Precinct master plan (tourism and commercial development)
• Infrastructure Priorities Plan in draft.</td></tr>
<tr><td>Develop 20 video story clips to promote local industry and place character.</td><td>20 slide stories and 18 B2B "Vox Pop" Clips developed to promote local Industry and character.</td><td></td><td></td></tr>
<tr><td>Develop Aged Care Industries service review to identify business opportunities.</td><td>Co-developed education and consultancy services in aged care and promoted to Chinese market.</td><td colspan="2" rowspan="6">
</td></tr>
<tr><td>Facilitate 2 community leadership programs or opportunities.</td><td>Barossa Future Leaders and Barossa Partnership.</td></tr>
<tr><td>Facilitate 2 initiatives to implement CCAP.</td><td>Supported Black Springs water Project; Project development for Community Renewable Energy Project; Energy Audits undertaken; Water capture and reuse proposals.</td></tr>
<tr><td>4 initiatives to promote findings of Integrated Vulnerability Assessment</td><td>Projects scan for Extreme Heat risk; 3 Water reuse schemes; Community Energy Project</td></tr>
<tr><td>"Rate Limiter" process applied across Wine Food Tourism & Creative Industries for evidence based submission on growth limiters.
4 tourism market growth initiatives.</td><td>See rate limiter report under Outcome 1:
Regional Tourism Strategy Developed; Cycling, Arts, Gin, Wellness, Reservoir; Recreation projects promoted;
Great Wine Capitals of the World activation.</td></tr>
</table>

Outcome 4. Project proposals[9] . Assistance to local community stakeholders in order for them to develop project proposals; and referral of stakeholders to appropriate public and/or private funding sources - including the $1 billion National Stronger Regions Fund.			
What will we do?	**What did we do?**	**How well did we do it?**	**Did it have an impact?**
4 Forums for briefing/informing of regional development grants. **Newsletters, website and social media posts on project funding opportunities.** **6 Projects facilitated or improved for investment or funding.**	Investment projects portfolio: Updated investment projects portfolio in English (6 projects) and Mandarin (5 projects). 20 promotions and Forums re Grants. Grant advice and industry information for investment & development proposals across the region (7). 	Our most common enquiry is "Are there any grants available for…." Again, demonstrating widely held recognition of our role in connecting businesses with government programs. We have a broad communications network to alert people to grant opportunities and directly contact businesses we know have been looking for relevant funding support. The Barossa region has been quite successful, particularly in State grants. In respect of NSRF grants, a particular grant expert has been advising the community, in particular local government, to limit the applications and focus on the most important and priority projects. Within those parameters, the region has been successful in attracting grant funding. RDAB supported the development and advocacy of State Government to the national Water Fund for Stage 1 of the NAIS water distribution project which was successful in gaining Commonwealth support for the region's No 1 priority project of irrigation water to the Northern Adelaide Plains. Exponential economic opportunity is anticipated to flow.	Where proponents have sought and taken advice of RDA in their project proposal development the success rate has been quite high. RDA supports with the clarification of objectives and outcomes of the project, identification of grant funder's priorities and alignment, and assistance with any regulatory issues associated with the project. Through its government networks and channels RDAB is able to provide clarification around eligibility and fund priority issues for people, and suggest alternative funding options when businesses are not successful.

Outcome 5. Promote Australian Government Programs[10] Increased awareness of Australian Government programs in the RDA's region.			
What will we do?	**What did we do?**	**How well did we do it?**	**Did it have an impact?**
Newsletters, Website and Social media posts on government programs. **Adopt program opportunity for benefit of regional community, in particular, relevant state government programs.** **Deliver programs as opportunity arises.**	Fortnightly newsletters, weekly website posts, Facebook (3 pages) and twitter postings as well as fortnightly newspaper advertisements and regular community radio appearances offer good coverage for programs. Additionally, 1 on 1 appointments with about 350 businesses per year and follow up through email and telephone calls further target programs and grants programs relevant to a particular business or industry. RDAB undertook research into the local impact of the Government's reduction in company tax to understand potential positive impact on the local economy.	There is no process to filter grants support to limit it to matters identified in the regional plan unless the proposal is deemed to be at variance with the regional plan. In this case, the proponent may be told that we cannot support it but this case has not yet arisen. As RDAB's role is generally to support access to government programs, these will not always be directly aligned with regional priorities articulated in the regional plan. Conversely however, the projects that RDA actively supported through development of project proposals and partnerships for the project will always be aligned with Regional Plan Priorities.	During this financial year, the Region was successful with two major Commonwealth Grants: Freeling Ag Centre for the BBRF and the Northern Adelaide Irrigation Scheme for the National Water Infrastructure Fund. Both these projects promise to have considerable impact on the region, particularly NAIS.



Outcome 5. Promote Australian Government Programs[10] Increased awareness of Australian Government programs in the RDA's region.

Addendum on RDA Barossa International Trade and investment development:

Investment projects portfolio:

- Updated investment projects portfolio in English (6 projects) and Mandarin (5 projects.

Initiatives and Events:

- Invest in Regional SA and Business Migrants EXPO 11 Nov 2016: RDA Barossa +15 businesses represented regional trade and investment opportunities at the regional stand
- SA Trade EXPO as a part of Inbound China Mission 9 Sept 2016: RDA Barossa and 12 businesses participated as exponents
- Briefing on trade with South Korea organised in RDA Barossa office on 15 Dec 2016 – 15 local participants
- Singapore briefing – promoted to local business, 4 local participants
- Presentation of Barossa investment opportunities at the Investment Seminar in Hilton during the Inbound Mission in Sep 2016
- Contract Signing Ceremony between local winery and Chinese wine and spirits trading company organised in the Barossa Council
- Promoting and supporting DSD" Export Ready" events and workshops (including Exporting products workshop in Gawler and E-commerce webinar)
- Barossa Mini-Expo for Chinese Business migrants. 15 local businesses showcased
- Hong Kong seminar – Growth opportunities for the Barossa Food and Wine Market
- Extraordinary Everyday Barossa Project and Exhibition
- Mindanao Agri-business Sector Industry visit (Philippines)
- Stakeholder and Community Consultation on Integrated Waste Service Strategic Outlook for Dublin site.

Hosting inward delegations:

- City of Penglai delegation led by Mayor Shengyan in September 2016, MOU between City of Penglai and RDA Barossa on behalf of the Barossa, Light, Gawler progress
- City of Yibin, Sichuan Province, delegation, led by the Mayor Du Ziping and included 11 government and business representatives in December 2016
- Sichuan province delegation (business and trade associations) in December 2016 regarding collaboration with the Barossa region in wine and spirits industry, including CIADE 2017
- Australia China Friendship and Development associations – regarding Australian Pavilion on CIADE 2017 and Investment Projects presentation in China
- Investment Attraction Team of City of Onkaparinga visited Barossa for information exchange and experience sharing with RDA Barossa, JCVC and Barossa Tourism.
- ShenZhen PengHui Investment Group delegation visited RDA Barossa regarding the investment opportunities in the wine sector (investment value is $ 5M)
- China Chamber of Commerce – trade and investment interests in wine, food and tourism. Business Forum and networking event are organised to link local producers and delegates
- Sky Immigration delegation of Business Migrants (24 persons) for the Barossa mini-expo.

Monitor FTA and promote opportunities:

- Distribution of the FTA report prepared specifically for RDA Barossa among local businesses
- Linking businesses with TradeStart resources and advisers regarding particular business opportunities in wine, skincare, wool trade
- Educating local business about CHAFTA (China), KAFTA (Korea)and SAFTA (Singapore)
- SASD Connect promotion and assistance with registrations and preparing Mandarin profiles. 16 local businesses registered on SASD Connect by Dec 2016.
- 5 investment projects registered on SASD connect and promoted during the 2017 Business Mission to China.

Adelaide Plains Council	**14.3**	**Administration and Operations Closure – Christmas /New Year**
	Department:	**Executive Office**
	Report Author:	**Executive Assistant**
Date: 16 October 2017	**Container No:**	**CON12/513**
	Document No:	**D17/21374**

EXECUTIVE SUMMARY

- Council's Christmas / New Year Closure period occurs annually and, as has been the case in the past, it is not anticipated to impact on the community with required call-out staff rostered during the period.
- Depot Operations closed from 12.00 pm Thursday 21 December 2017.
- Administration sites closed from 4.00 pm Friday 22 December 2017.
- Library Services closed from 4.00 pm Friday 22 December 2017.
- Waste Services closed from 11.00 am Thursday 21 December 2017.
- All sites resuming normal hours of operations on Tuesday 2 January 2018, with Waste Services resuming normal hours of operation on Thursday 4 January 2018.

RECOMMENDATION(S)

"that Council, having considered Item 14.3 – *Administration and Operations Closure – Christmas /New Year*, dated 16 October 2017, authorises the Chief Executive Officer to finalise the administrative and public notification requirements associated with the Christmas / New Year closure applicable within the following dates and times:

- **Depot Operations closed from 12.00 pm Thursday 21 December 2017 and resuming normal operations from Tuesday 2 January 2018;**
- **Administration closed from 4.00 pm Friday 22 December 2017 and resuming normal operations from Tuesday 2 January 2018;**
- **Library closed from 4.00 pm Friday 22 December 2017 and resuming normal operations from Tuesday 2 January 2018, and**
- **Waste Service sites (Two Wells Transfer Station and Mallala Resource Recovery Centre) closed from 11.00 am Thursday 21 December 2017 and resuming normal operations from Thursday 4 January 2018."**

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Not Applicable

Attachments

1. **Nil**

DETAILED REPORT

Purpose

To seek Council's endorsement of the proposed Office Closure of Council's administration and depot operations during the 2016/2017 Christmas / New Year period.

Background/History

Council annually reviews its service requirements over the Christmas / New Year period, taking into consideration scheduled public holidays. Council, at these times, has maintained skeleton Infrastructure staff with the community having access to on-call staff in the event of an emergency such as General Inspectorate issues.

Where staff leave does not fall on a government gazetted public holiday, staff are required to utilise normal leave entitlements.

Discussion

The following adjustments are proposed:-

- Depot operations (with the exception of identified call-out staff) will cease at 12.00 pm on Thursday 21 December 2017.
- The Administration offices and Library Services will close at 4:00 pm on Friday 22 December 2017.
- The Waste Transfer sites will have adjusted hours of operation the week prior to Christmas/New Year, and will close at 12.30 pm on Sunday 24 December 2017, with all sites recommencing normal hours of operation the week commencing Tuesday 2 January 2018.

To take account of the three (3) business days the organisation will be closed, staff are required to access their leave entitlements.

Approved changes in Council's operating hours will be communicated to the community through Council's website, publications and local media, ensuring the community is aware of the Christmas / New Year closure. Council closes each year over the Christmas period, and it is expected that the change will have minimal impact on the community.

The table below summarises the Christmas / New Year closure period.

Wednesday	20 December 2017	Two Wells Transfer Station – 1.30pm to 3.30pm CLOSED - Mallala Resource Recovery Centre
Thursday	21 December 2017	Mallala Resource Recovery Centre – 9.00 am to 11.00 am CLOSED – Two Wells Transfer Station CLOSE at 12.00 pm – Depot Operation Sites
Friday	22 December 2017	CLOSE at 4.00 pm – Administration Sites / Library Services
Saturday	23 December 2017	CLOSED
Sunday	24 December 2017	CLOSED
Monday	25 December 2017	CLOSED – Christmas Day
Tuesday	26 December 2017	CLOSED – Proclamation Day Public Holiday
Wednesday	27 December 2017	CLOSED
Thursday	28 December 2017	CLOSED
Friday	29 December 2017	CLOSED
Saturday	30 December 2017	CLOSED
Sunday	31 December 2017	CLOSED
Monday	1 January 2018	CLOSED – New Years Day
Tuesday	2 January 2018	**Resume normal hours of operation** OPEN – Depot Work Site 7.00 am OPEN – Administration Sites 9.00 am OPEN – Library (Two Wells) 9.00 am
Wednesday	3 January 2018	Two Wells Transfer Station – 1.30pm to 3.30pm CLOSED - Mallala Resource Recovery Centre

Conclusion

Council's Christmas / New Year Closure period occurs annually and, as has been the case in the past, it is not anticipated to impact on the community with required call out staff rostered during the period.

References

Legislation

Not Applicable

Council Policies

Not Applicable

Adelaide Plains Council	**14.4**	**Moquet Lee Reserve Upgrade Support**
	Department:	**Infrastructure**
	Report Author:	**Depot Operations Coordinator**
Date: 16 October 2017	**Container No:**	**CON15/106-2**
	Document No:	**D17/22115**

EXECUTIVE SUMMARY

- This report is in response to a request for Council assistance from land owners and residents affected by the Pinery fire and the Chairman, Peter March, of the Moquet Lee Trustee, who are facilitating the upgrade and repairs at the privately owned Moquet Lee Reserve at Grace Plains.
- This report considers resolution number 2016/092

Council Resolution ***2016/ 092***

Moved Cr Keen *Seconded Cr McColl*

"that Council, having considered Item 16.4 – Community Support Pinery Fire Recovery. Date 21 March 2016, Endorses an amount of $10,000 for both the 2015-2016 and the 2016-2017 operation budgets, to assist residents effected by the Pinery fire with Council support to help clean up on private property

CARRIED

RECOMMENDATION(S)

"that Council, having considered Item 14.4 – *Moquet Lee Reserve Upgrade Support*, 16 October 2017, receives and notes the report and in doing so:-

1. **Approves the use of Council's resources to the value of $3,900.00, at no charge, for the purpose of carrying out earthworks at the Moquet Lee site Grace Plain.**
2. **The resources required being sourced from reductions in other areas of Councils works program namely road maintenance and construction."**

BUDGET IMPACT

Estimated Cost:	$3,900.00
Future ongoing operating costs:	Not Applicable
Is this Budgeted?	No

RISK ASSESSMENT

There are no apparent risks in adopting the recommendation. The decision to help the community in these cases was supported (albeit for last financial year only) by Council and there is no reason to believe that this sets a new precedent.

Attachments – Letter from Chairman Moquet Lee Trustees (SCAN16/5042)

DETAILED REPORT

Purpose

To gain Council's approval for the use of Council resources, to assist the Moquet Lee Trustees repair damaged caused by the Pinery Fire and upgrade the privately owned Moquet Lee site, located adjacent the Grace Plains Cemetery.

Background/History

Moquet Lee is a 2.7 hectare allotment adjacent the Old Grace Plains Church and Cemetery, it is a memorial to the late Fred Nairn who died of injuries received during the battle at Moquet Farm in France, during World War I, on 21 September 1916.

This land was gifted to the Grace Plains community by the Nairn family to be held in perpetuity as the Moquet Lee Reserve.

Moquet Lee is a registered organisation, and is controlled by elected trustees who are local residents of the district of Grace Plains.

Discussion

Council received a letter from the Chairman of the Moquet Lee Trustees on the 22nd August 2016, (attachment 1) requesting support from Council for their proposal to upgrade the Moquet Lee site and repair damaged caused by the Pinery Fire.

The proposed upgrade includes but is not restricted to the following

- Construct a new and formal entrance to Moquet Lee
- Convert the 3 existing tennis courts to parking for the site
- Restore the fire damaged shed and use this shed as a memorial building
- Renew damaged fencing at the reserve
- Remove fire damaged trees and stumps
- Replant with appropriate trees including replacing the fire damaged existing Gallipoli Pine

Unfortunately unforseen circumstances caused delays to the start date of the proposed upgrade works, these delays have caused the project commencement to be pushed out to after the 2016/17 budget period.

Council resources requested by the Moquet Lee Trustees include earthmoving equipment and operators to facilitate the removal and stock piling of damaged trees and stumps and the levelling of areas in preparation for replanting vegetation.

Estimated internal cost to Council for this work is $3,900.00

Delays with the start of the Moquet Lee upgrade have meant the support offered by resolution 2016/092 in no longer valid for the 2017/18 budget period.

Conclusion

The request for Council to assist the Moquet Lee Trustees, may be considered by the community as a good utilisation of Council's resources and will help to provide the Grace Plains and surrounding area with a valued asset.

It is therefore recommended that Council approve the use of Council's internal resources to the value of $3,900.00 for the purpose of assisting the Moquet Lee Trustees to repair damaged caused by the Pinery Fire and upgrade the Moquet Lee site.

References

Legislation

Local Government Act 1999

Council Policies

Private Works Policy

CEO District Council of Mallala

PO Box 7

Mallala

Mr James Miller

19-8-2016

Dear James,

As a result of the Pinery Bushfire in Nov 2015

I am writing to ask if Mallala District Council can assist in the following project.

Moquet Lee is an area at the rear of the Grace Plains Church and Cemetery, and is a memorial to the late Fred Nairn who was injured in a battle at Moquet Farm in France, during World War 1, and subsequently died of his injuries on 21st September 1916.

This land was gifted to the Grace Plains community by the Nairn family to be held in perpetuity as the Moquet Lee.

Moquet Lee is a registered organisation, its members are the local residents of the district area of Grace Plains, and is controlled by elected trustees from these members

The area has always been used for recreation, with oval and tennis court and associated pavilion and consists of an area of 2.62 Hectares surrounded by pine and gum trees.

During the Pinery fire the area was substantially destroyed and we see an opportunity to revamp the area and create a more suitable memorial, which will be much easier to maintain and be of greater significance.

My request is, could The District Council of Mallala assist us with the removal of the damaged trees as a community gesture. It is envisaged that the bulldozer would be able to complete the necessary clearing, and the community of Grace Plains can handle the disposal and clean up of the area from that point.

At its completion it is envisaged that the 3 existing tennis courts will become a parking area for the Grace Plains Cemetery, as currently there is no easy access to the cemetery and no area for off roadparking, the existing fire damaged shed will be restored and used as a memorial building. The area would be re fenced and planted with appropriate trees including replacing the existing Gallipoli Pine which was also destroyed. Access to the cemetery for grave digging would be more accessible.

The community has limited funds to complete the project which will be done by our own local volunteers, and removal of the damaged trees is potentially one of the larger expense components of the project.

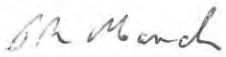
This year marks the Centenary of Fred Nairn' s death, and while the project cannot be completed in time for the actual date, the Moquet Lee Trustee's would like to make an announcement by that date of our intentions to restore the site, and hold an official opening at an opportune date during next year.

I realise that this is short notice, but the whole community have been pre occupied in restoring our own properties, but an early response to this request would be appreciated so that a story to the local papers about Moquet Lee, its significance and its future, can be announced before the anniversary date in September 21st.

Myself and other trustees are willing to meet you and other DCM staff on site to further familiarise all with the area and its community significance.

If you have any queries please contact me on [redacted] or via e[redacted].

Kind regards



Peter March

Chairman Moquet Lee Trustees

Adelaide Plains Council	**14.5**	**Add New Bank Account Signatory**
	Department:	**Finance and Economic Development**
	Report Author:	**General Manager - Finance and Economic Development**
Date: 16 October 2017	**Container No:**	**CON17/218**
	Document No:	**D17/25282**

EXECUTIVE SUMMARY

Gary Graham, Finance Coordinator has resigned from the Council with effect from 9th October 2017 and as a result, Council only has one authorised staff member from the Mallala office (other than CEO) to perform online banking transactions and cheque signing. Therefore, Jean Ann Barr, Council Records Management Officer is added as an authorised person to sign cheques and process online payments on behalf of the Council with BankSA.

RECOMMENDATION(S)

"that Council, having considered Item 14.5 - *Add New Bank Account Signatory*, dated 16 October 2017, receives and notes the report and in doing so:-

1. **Recommends that Jean Ann Barr be added as an authorised signatory to all Council Bank Accounts and have authority to process all online banking transactions, and**
2. **Authorises Council Chief Executive Officer to finalise the administrative requirements associated with BankSA."**

BUDGET IMPACT

Estimated Cost:	Not Applicable
Future ongoing operating costs:	Not Applicable
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Not Applicable

Attachments

Not Applicable

DETAILED REPORT

Purpose

The purpose of this report is to obtain Council approval to add new signatory to operate its bank accounts with BankSA

Background/History

The recent resignation of Gary Graham, Finance Coordinator with effect from 10 October 2017 has resulted in Council having only one authorised staff member from the Mallala office (other than CEO) to perform online banking transactions and cheque signing. Therefore, management is recommending adding Jean Ann Barr, Records Management Officer as an authorised person to sign cheques and process online payments on behalf of the Council with BankSA.

Discussion

Following are the existing signatories to Council bank accounts with BankSA. They also have online access to approve fund transfers & EFT payments.

1. Paul Cleghorn (Depot)
2. Gary Graham (Mallala Office)
3. James Miller (Mallala Office)
4. Brendon Schulz (Two Wells Office)
5. Rajith Udugampola (Mallala Office)

Conclusion

Gary Graham, Finance Coordinator has resigned from the Council with effect from 9 October 2017. Therefore, Jean Ann Barr, Records Management Officer from Mallala Office will be required to add to approve online transactions and sign cheques.

References

Legislation

Not applicable

Council Policies

Not applicable

Adelaide Plains Council	**15.1**	**Council Resolutions/Action Report**
	Department:	**Executive Office**
	Report Author:	**Administration Support Officer**
Date: 16 October 2017	**Container No:**	**CON12/1199**
	Document No:	**D17/25387**

OVERVIEW

To provide for Council's information and monitoring, the status of actions that are currently being processed **(Attachment 1).**

This report provides the status of Council Resolutions that have not yet been closed out (finalised) for the period *April 2015 to August 2017*. However, those previously outstanding matters that have been finalised since the last report to Council are also included for the sake of completeness.

The Council Resolutions for *September 2017* are provided in full for Council Members' information.

Administration acknowledges the efficiencies afforded the Council Members monitoring their performance and the confidence built using transparent control measures.

RECOMMENDATION

"that Council, having considered Item 15.1 – *Council Resolutions/Action Report*, dated 16 October 2017, receives and notes the report."

Attachments

1. **Resolution Status Report**

References

Legislation

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

RESOLUTION REGISTER AND ACTION SHEET (September 2017) - All Items

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department	Carried/ Lost
18-Sep-17	2.1	Confirmation of Minutes	"that the minutes of the Ordinary Council meeting held on Monday 21 August 2017 (MB Folios 13593 to 13616, inclusive), be accepted as read and confirmed."	**2017/266**	Completed	Executive Office	C
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council receives and notes the minutes of the Audit Committee meeting held 11 September 2017."	**2017/267**	Completed	Executive Office	L
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council receives and notes the report and in doing so endorses the actions of the Chief Executive Officer to obtain independent advice from Mr David Hope of Skilmar Systems Pty Ltd."	**2017/268**	Completed	Executive Office	C
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council in consideration of the report provided by Skilmar Systems Pty Ltd, and in consideration of the many risks associated with pursuing the withdrawal from the GRFMA, hereby elects to remain one (1) of six (6) constituent councils comprising the regional subsidiary whilst a review of the financial contributions of the Charter are reviewed."	**2017/269**	Completed	Executive Office	L
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council notes Minute GRB 17/061 from the August 2017 Ordinary Meeting of the Gawler River Floodplain Management Authority (GRFMA), namely:- "The Chair noted it would be opportune to start the consideration process for a GRFMA Charter review and foreshadowed presentation of an agenda report at the next meeting outlining possible terms of reference for a review". In noting the aforementioned resolution, Council fully supports the notion of commencing a review of the GRFMA Charter at the earliest opportunity."	**2017/270**	Agenda - Special Council Meeting 3/10/17	Exeucitve Office	C
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council notes that at the appropriate time, Council's Long Term Financial Plan will need to be updated to reflect known financial contributions towards the cost of funding the Northern Floodway." - **This matter lay on the table.**	**2017/271**	Deferred - laying on the table		C
18-Sep-17	12.2	Audit Committee – minutes of meeting held 11 September 2017	"that Council endorses the recommendation of the Audit Committee and acknowledges the cost calculations as appended to this report and titled 'Waste Collection Service Internal Cost Analysis', and in doing so Council understands the importance of referencing these costs when comparing the best offer from the Barossa Procurement Group tender process, closing on the 3 August 2017, with that of Council's internal cost model herein, which is to be considered at the November 2017 Ordinary meeting."	**2017/272**	Agenda - 20/11/17	Infrastructure	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council receives and notes the minutes of the Audit Committee meeting held 15 August 2017."	**2017/273**	Completed	Executive Office	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendation of the Audit Committee and that the Draft Asset Financial Management Policy, as presented in Attachment 1 to the report, subject to minor corrections as discussed at the meeting, be adopted at its September 2017 Ordinary meeting."	**2017/274**	Completed	Finance and Economic Development	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendation of the Audit Committee and that the Draft Budget Management Policy, as presented in Attachment 1 to the report, subject to minor updates as discussed at the meeting, be adopted at its September 2017 Ordinary meeting."	**2017/275**	Completed	Finance and Economic Development	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendation of the Audit Committee and that the Draft Funding Policy, as presented in Attachment 1 to the report, be adopted at its September 2017 ordinary meeting."	**2017/276**	Completed	Finance and Economic Development	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendation of the Audit Committee and that the Draft Prudential Management Policy, as presented in Attachment 1 to the report, be adopted at its September 2017 ordinary meeting."	**2017/277**	Completed	Finance and Economic Development	C
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendati[illegible]f the Audit Committee and that the Draft Treasury Management Policy, as presented in Attac[illegible]nt 1 to the report, be adopted at its September 2017 ordinary meeting."	**2017/278**	Completed	Finance and Economic Development	C

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Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department	Carried/ Lost
18-Sep-17	12.1	Audit Committee – minutes of meeting held 15 August 2017	"that Council endorses the recommendation of the Audit Committee and acknowledges the progress made to complete the activities identified for the Audit Committee during 2017-2018 Financial Year."	**2017/279**	Completed	Finance and Economic Development	C
18-Sep-17	12.3	Mallala and Districts Historical Committee – meeting held 8 August 2017	"that Council receives and notes the minutes of the Mallala and Districts Historical Committee meeting held 8 August 2017."	**2017/280**	Completed	Executive Office	C
18-Sep-17	13.1	Gawler River Floodplain Management Authority – minutes of meeting held 24 August 2017	"that Council receives and notes the minutes of the Gawler River Floodplain Management Authority meeting held 24 August 2017."	**2017/281**	Completed	Executive Office	C
18-Sep-17	14.1	Policy Review – Communication Policy	"that Council, having considered Item 14.1 – Policy Review – Communication Policy, dated 18 September 2017, receives and notes the report and in doing so:- 1. Endorses the updated Council Members Communication Policy (as set out in Attachment 2), with the following amendments:- a. At Clause 2 – 'Scope' – maintain reference to 'Deputy Mayor' where this has been removed in two places; b. At Clause 2 – 'Scope' – last paragraph delete the word 'likely'; c. At Clause 16 – 'Grievance Procedure' – delete last sentence of Clause 16.1 regarding Notice of Motion; d. At Clause 7 – 'Personal Interaction Between Council Members and Staff' - Change the words 'must refrain from' to 'should avoid'; and 2. Authorises the Chief Executive Officer to make any necessary final amendments to the document."	**2017/282**	Completed - Uploaded to website	Governance and Communications	C
18-Sep-17	14.2	Proposed Lease of Council Land – NBN Radio Network Base Station	"that Council, having considered Item 14.2 – Proposed Lease of Council Land – NBN Radio Network Base Station dated 18 September 2017 receives and notes the report, and in doing so:- 1. Continues to liaise with the Thompson Beach Progress Association Inc to have a portion of their leased area 'A' allocated to NBN Co Ltd (10m x 12m approximately) being portion of Section 248 DP 29513, Ruskin Road, Thompson Beach comprised in Certificate of Title Volume 5372 Folio 262 for the erection of a radio network base station, and seeks a formal position in this regard; 2. Authorises the Chief Executive Officer to liaise with NBN Co Ltd to negotiate and finalise the terms and conditions of the Lease Agreement and to seek the assistance of Norman Waterhouse Lawyers accordingly, with all associated costs to be borne by NBN Co Ltd; 3. Will undertake public consultation in regard to the proposed lease of the land to NBN Co Ltd in accordance with Section 202 of the Local Government Act 1999 and in accordance with its Public Consultation Policy, and will consider any objections (if any) prior to entering into a Lease Agreement with NBN Co Ltd; and Acknowledges that prior to the finalisation of a Lease Agreement, NBN Co Ltd will be required to submit a Development Application for the construction of the infrastructure and obtain approval accordingly."	**2017/283**	Ongoing - Awaiting Location Plan and Engineering Drawings from NBN Co Ltd prior to seeking the consent of the Thompson Beach Progress Association to amend their lease followed by public consultation.	Governance and Communications	C
18-Sep-17	14.3	Rededication of Crown Land – Two Wells Service Centre	"that Council, having considered Item 14.3 – Rededication of Crown Land – Two Wells Service Centre, dated 18 September 2017, receives and notes the report and in doing so authorises the Chief Executive Officer to execute the Instrument of Dedication to rededicate Allotment 51 DP 73399 Old Port Wakefield Road Two Wells comprised in Crown Record Volume 5984 Folio 728 for community and local government purposes and that the land placed under the care, control and management of the Adelaide Plains Counc rsuant to the Crown Land Management Act 2009."	**2017/284**	Completed	Governance and Communications	C

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department	Carried/ Lost
18-Sep-17	14.4	Council Assessment Panel – Update and Terms of Reference	"that Council, having considered Item 14.4 – Council Assessment Panel – Update and Terms of Reference, dated 18 September 2017, receives and notes the report and in doing so adopts the Terms of Reference as presented in Attachment 1 to this report."	**2017/285**	Completed	Development and Community	C
18-Sep-17	14.5	Northern Food Bowl Protection Areas Development Plan Amendment – Status Update and Consultation	"that Council, having considered Item 14.5 – Northern Food Bowl Protection Areas Development Plan Amendment – Status Update and Consultation, dated 18 September 2017, receives and notes the report and in doing so:- 1. Authorises the Chief Executive Officer to organise a community information session to be held in Two Wells in early October 2017 (date and time to be confirmed) during the eight (8) week statutory Public and Agency consultation period; and 2. Designates the Strategic Planning and Development Policy Committee, pursuant to Section 25(11)(c) of the Development Act 1993, as the committee appointed to consider any representations on the Northern Food Bowl Protection Areas DPA and provide advice to the Council in relation to these representations."	**2017/286**		Development and Community	C
18-Sep-17	14.6	Legatus Group – Draft Business Plan 2017-2018 and revised Draft Budget	"that Council, having considered Item 14.6 – Legatus Group – Draft Business Plan 2017/2018 and revised Draft Budget, dated 18 September 2017, receives and notes the report and in doing so instructs the Chief Executive Officer to advise the Legatus Group that Adelaide Plains Council has no objections with the Draft Business Plan 2017/2018 and revised Draft Budget."	**2017/287**	Completed - D17/23953	Executive Office	C
18-Sep-17	14.7	Mallala Cricket Club Turf Wicket Proposal	"that Council, having considered Item 14.7 – Mallala Cricket Club Turf Wicket Proposal, 18 September 2017, receives and notes the report and in doing so resolve:- 1. that Council grant consent for the Mallala Cricket Club Inc to undertake the Turf Wicket project as presented in Attachment 1 to this Report; 2. that the Mallala Cricket Club Inc be advised that the current lease agreement between Council and the Mallala Football Club will need to be amended to incorporate the Mallala Cricket Club Inc as a Sub-Lessee setting out their maintenance obligations including the use of the oval and associated infrastructure during the cricket season; 3. to authorises the Chief Executive Officer to seek the assistance of Norman Waterhouse Lawyers to amend the Lease Agreement between Council and Mallala Football Club Inc to incorporate the Mallala Cricket Club Inc as a Sub-lessee; and to authorise, pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the Lease Agreement between the Adelaide Plains Council and Mallala Football Club Inc."	**2017/288**	Ongoing - Mallala Cricket Club advised of Council consent to install turf wicket subject to the club being included as a sub-lessee in the Mallala Football Club Lease Agreement. Negotiations are currently being undertaken with the Mallala Football Club to amend their lease.	Infrastructure	C
18-Sep-17	15.1	Council Resolutions/Actions	"that Council, having considered Item 15.1 – Council Resolutions/Action Report, dated 18 September 2017, receives and notes the report."	**2017/289**	Completed	Governance and Communications	C
18-Sep-17	15.2	Mallala Camping Ground – Mallala and Districts Lions Club Inc Proposal	"that Council, having considered Item 15.2 – Mallala Camping Ground – Mallala and Districts Lions Club Inc Proposal, dated 18 September 2017, receives and notes the report and in doing so supports the general direction of negotiations to date."	**2017/290**	Completed	Finance and Economic Development	C
18-Sep-17			"that the Chief Executive Officer bring back a report outlining the process regarding the Memorandum of Understanding of the ablution block at the Mallala Oval."	**2017/291**		Infrastructure	C
18-Sep-17	18.1	Short Stay Accommodation Policy	"that Council staff meet with several community members, nominated by the Ratepayers Association, and representatives of the Mallala Lions Club, with a view to develop and propose any modifications to the Short Stay Accommodation Policy, that addresses issues such as fees charged, payment methods, and time limit exemptions (such as for part time workers). Any requested policy revisions to be presented in a report to a future meeting of council."	**2017/292**	Ongoing	Development and Community	C

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department	Carried/ Lost
18-Sep-17	18.2	Tourism Strategy Development	"that Council staff investigate opportunities for collaboration, (either with the Ratepayers Association, or the future Business Council, or other interested parties) to develop strategies to increase district tourism (particularly in relation to short stay accommodation) by leveraging the established activities such as crabbing and fishing and the new opportunities offered by the International Bird Sanctuary, with the aim to provide economic flow on benefits to the community and a greater profile of the Adelaide Plains region and its produce, and that a report be provide for a future meeting of Council."	**2017/293**	Ongoing	Finance and Economic Development	C
18-Sep-17	18.3	Mallala CWMS Anglican Church Exemption	"that Council exempt St Peters Anglican Church, Mallala, from the annual CWMS service charge for the current financial year."	**2017/294**	Completed	Finance and Economic Development	C
18-Sep-17		Amendment	That the following be included: • advertising and promotion of the Northern Plains Food Festival	**2017/295**	Completed	Executive Office	C
18-Sep-17	18.4	Donation for Food Festival	"that Council donate $2,000 for advertising and promotion of the Northern Plains Food Festival to be held on 25 March 2018."	**2017/296**	Ongoing	Finance and Economic Development	C
18-Sep-17	18.5	Code of Conduct for Council Members	"that Council formally request Councillor Lawrence provides a written public apology to the staff concerned by close of business on Tuesday, 3 October 2017, otherwise this matter will be referred to the Ombudsman as required by clause 3.18 of the Code of Conduct for Council Members."	**2017/297**	Ongoing		C
18-Sep-17		Extension of Time	"that the meeting be extended by 30 minutes."	**2017/298**	Completed	Executive Office	C
18-Sep-17	4.1	Sale of Land for Non-Payment of Rates	Confidential Item	**2017/299**	Ongoing	Finance and Economic Development	C
18-Sep-17	4.1	Sale of Land for Non-Payment of Rates	Confidential Item	**2017/300**	Ongoing	Finance and Economic Development	C
18-Sep-17	4.1	Sale of Land for Non-Payment of Rates	Confidential Item	**2017/301**	Ongoing	Finance and Economic Development	C

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-Apr-15	17.2	Lewiston Community Focal Point Study - Phase 2: Cost Benefit Analysis (CON13/8)	"that the Council, having considered Item 17.2 - *Lewiston Community Study Phase 2: Cost Benefit Analysis,* dated 27 April 2015, request that a report be brought back to Council to include costs, flooding concerns, native vegetation issues, identified community club and group participation and minimum cost infrastructure requirements for Hams Park, Clara Harniman Reserve and 210 Hayman Road."	**2015/129**	Ongoing - Staff are continuing negotiations with community groups interested in relocation	Development & Community
18-Jan-16	14.2	Dedicated car parking facilities (CON12/537)	"that the Chief Executive Officer be instructed to bring a report back to council that provides suitable options for the provision of dedicated car parking facilities at Webb Beach, Parham and Thompson Beach. Further, that in undertaking this research, the CEO be instructed to commence discussions with agencies such as Fisheries, Coast Protection Branch, Native Vegetation Council, Natural Resources Management Board, DPTI, and the Northern Adelaide International Bird Sanctuary with a view of obtaining their position and the prospect of securing funding for this initiative."	**2016/005**	Ongoing - in regard to AIBS Draft Management Plan	Infrastructure
16-May-16	8.5	Environmental Management Advisory Committee Recommendation - EMAC and Working Party	**Formal Motion** "that this matter lay on the table" ***Committee Recommendation - EMAC and Working Party Membership – Release of Expression of Interests*** *"that Council endorses the recommendation of the Environmental Management Advisory Committee, having considered Item 6.5 - EMAC and Working Party – Expression of Interests, dated 16 March 2016, to advertise for community membership to both the Environmental Management Advisory Committee and the Native Vegetation Marker System Working Party."*	**2016/143**	Deferred - laying on the table	Development & Community
20-Jun-16	14.4	Future Annual Staff Costs (CON12/537)	**Formal Motion:** "that this motion lay on the table until after the next meeting of the SPDPC meeting in July 2016." *"that Council adopt and ensure future annual staff cost do not exceed fifty percent Council Rate Revenue income including 2016-17 financial year."*	**2016/181**	Deferred - laying on table	CEO Development & Community
20-Jun-16	16.6	Parham – Horse Activity Management (CON12/131)	"that Council endorses the continued use of Main Street between the Esplanade and East Terrace at Parham as a horse float parking area until the end of 2016, prior to a further report being brought back to Council on establishing a more permanent horse float parking option."	**2016/202**	Ongoing - formal Public Consultation to occur followed by a report back to Council	Development & Community
15-Aug-16	16.3	Regulation of Off Road Trail Bike Riding (CON12/202)	"that Council considers the possible introduction of a new bylaw to regulate trail bike riding activity on both private and public land into the next substantive bylaw review to take effect in 2017."	**2016/254**	Ongoing - by-law review 2018	Development Services Coordinator
15-Aug-16	16.5	Camping Grounds By-Laws and Length of Stay (CON12/961)	"that Council considers the possible introduction of a new bylaw to regulate length of stay matters associated with short term camping grounds into the next substantive bylaw review to take effect in 2017."	**2016/257**	Ongoing	Development & Community

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
19-Sep-16	15.1	Middle Beach Revegetation Protection (CON12/573)	"that Council investigate the possibility by way of report, of reinstating/raising dune to suitable or pre development height, behind the length of the rear row of dwellings at Middle Beach, so as to help protect revegetation efforts from salt water rise and prevent wetland damage caused by off road 4 wheel drive vehicle activity."	**2016/289**	Deferred - Refer Item 17.7 - 17/10/16 - Resolution 2016/337 re: current policy position.	Development & Community
19-Sep-16	16.5	Request for the Mallala Chamber Refurbishment (CON12/953)	"that Council, having considered Item 16.5 - Request for the Mallala Chamber Refurbishment, dated 19 September 2016, and further that Council adopts option 1 appended to the report with an imminent focus of upgrading the visual equipment in the 2016-2017 financial year with the maximum budget expenditure of $50,000, with a subsequent focus to be on upgrading the audio equipment and chamber furniture in the 2017-2018 financial year."	**2016/298**	Ongoing - part 1 of upgrade is complete, part 2 yet to commence	Infrastructure
19-Sep-16	16.6	Suicide Prevention Network (CON12/1040)	"that Council, having considered Item 16.6 - Suicide Prevention Network dated 19 September 2016, that staff arrange a network proposal meeting with the Office of the Chief Psychiatrist and invite Rod McKenzie from Gawler Suicide Prevention Network, the Hon John Dawkins, Minister Leesa Vlahos, Local Member for Goyder Steven Griffiths, the Mallala Ratepayers Association along with representatives from local SAPOL, CFS, Ambulance, Lions Clubs, sporting clubs, RSL Branches, Elected Members and Staff".	**2016/300**	Ongoing - registration of interests from community members received and currently being assessed	Community Development Officer
19-Sep-16	16.6	Suicide Prevention Network (CON12/1040)	"that Council, having considered Item 16.6 - Suicide Prevention Network dated 19 September 2016, that staff arrange a network proposal meeting with the Office of the Chief Psychiatrist and invite Rod McKenzie from Gawler Suicide Prevention Network, the Hon John Dawkins, Minister Leesa Vlahos, Local Member for Goyder Steven Griffiths, the Mallala Ratepayers Association along with representatives from local SAPOL, CFS, Ambulance, Lions Clubs, sporting clubs, RSL Branches, Elected Members and Staff".	**2016/300**	Ongoing - registration of interests from community members received and currently being assessed	Development & Community
19-Sep-16	17.8	Two Wells Football & Netball Sporting Clubs Inc – Ground Lease (CON12/912)	"that Council, having considered Item 17.8 - Two Wells Football and Netball Sporting Clubs Inc – Ground Lease, dated 19 September 2016, authorises the Chief Executive Officer to negotiate and finalise any outstanding terms of the lease as provided for in Attachment 2 appended to report – Item 17.8."	**2016/320**	Ongoing - awaiting response from Crown Lands Unit of Department of Environment, Water & Natural Resources	Development & Community Governance & Communications
19-Sep-16	17.8	Two Wells Football & Netball Sporting Clubs Inc – Ground Lease (CON12/912)	"that Council, having considered Item 17.8 - Two Wells Football and Netball Sporting Clubs Inc – Ground Lease, dated 19 September 2016, and subject to Ministerial consent, authorises, pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute under the common seal of Council, the lease agreement between the Adelaide Plains Council and Two Wells Football and Netball Sporting Clubs Inc."	**2016/321**	Ongoing - awaiting response from Crown Lands Unit of Department of Environment, Water & Natural Resources	Development & Community Governance & Communications

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
21-Nov-16	15.5	Independent Review of Coastal Settlements Adaptations Study	"that Council instructs the CEO to bring back a report on the cost of an independent and comprehensive review of Council's Coastal Settlement Adaptation Study inclusive of and not restrictive of all further relevant data, information historical or otherwise."	**2016/354**	Agenda - 16/10/17	Development & Community
21-Nov-16	17.8	Two Wells Golf Club Inc – Ground Lease	"that Council, having considered Item 17.8 – Two Wells Golf Club Inc – Ground Lease, dated 21 November 2016, receive and note the report, and in dong so:- A. Authorises the Chief Executive Officer to negotiate and finalise any outstanding terms of the lease, B. Subject to Ministerial consent, authorises, pursuant to Section 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute under the common seal of Council, the lease agreement between the Adelaide Plains Council and Two Wells Golf Club Inc, C. In accordance with Section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the land comprised in Crown Record 5764/757, Assessment 40451, is being used by an organisation which, in the opinion of Council , provides a benefit or service to the local community, grants a discretionary rebate of 100 percent (%) of the rates imposed, effective from the 2017/18 rating year."	**2016/369**	Ongoing - awaiting response from Crown Lands Unit of Department of Environment, Water & Natural Resources	CEO Governance & Communications
19-Dec-16	16.5	Control Options for Colomba Daisy and other Declared Plants	"that the matter lay on the table." "that *Council, having considered Item 16.5 - Control Options for Calomba Daisy and other Declared Plants, dated 19 December 2016, receives and notes the report."* *"that Council, having considered Item 16.5 - Control Options for Calomba Daisy and other Declared Plants, dated 19 December 2016, endorses administration to continue with the chemical control of Calomba Daisy in consultation with Adelaide and Mt. Lofty NRM Board."* *"that Council, having considered Item 16.5 - Control Options for Calomba Daisy and other Declared Plants, dated 19 December 2016, endorses administration to research methods to introduce some form of competition from other vegetation which is not affected by the chemicals used to control Calomba Daisy."*	**2016/384**	**5ŜŦŜ№№ŜŘ π [l·èλyƎ 2ƴ ¢l·ōƒŜ**	Infrastructure
19-Dec-16	17.5	Adelaide Plains Equestrian Club – Proposed Licence	"that Council, having considered Item 17.5 – Adelaide Plains Equestrian Club - Proposed Licence dated 19 December 2016, and subject to Development Approval being granted and remnant vegetation being adequately fenced off, authorises, pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the Licence Agreement between Council and the Adelaide Plains Equestrian Club Inc, and to execute the licence agreement as amended."	**2016/394**	Ongoing - Staff are continuing negotiations with APEC and other community groups	Development & Community Governance & Communications'
19-Dec-16	17.7	The Light and Wakefield Rivers Monitoring and Alert System	"that Council, having considered Item 17.7 - The Light and Wakefield Rivers Monitoring and Alert System, dated 19 December 2016, support the Department of Environment Water and Natural Resources preparation of an application in to the 2015-2017 National Disaster Relief Program. A project that implements a flood monitoring and warning system for the Light and Wakefield River catchments."	**2016/397**	Completed - August 2017 resolution actioned	Infrastructure

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
19-Dec-16	17.8	Rededication of Crown Land – Two Wells Bowling Club	"that Council, having considered Item 17.8 – Rededication of Crown Land – Two Wells Bowling Club, receive and note the report and authorise the Chief Executive Officer to make application to Department of Environment, Water & Natural Resources (DEWNR) to have Section 144 Two Wells, comprised in CR 5755/735, rededicated for both a Recreation Reserve to accommodate the Two Wells Bowling Club and a Reserve for a Soldiers Memorial Garden to accommodate the War Memorial and the Playground area."	**2016/399**	Ongoing - letter sent to Crown Lands Unit of DEWNR requesting a rededication of the land	Governance & Communication
19-Dec-16	17.8	Rededication of Crown Land – Two Wells Bowling Club	"that Council, having considered Item 17.8 – Rededication of Crown Land – Two Wells Bowling Club, amend the Club's existing lease over Section 144 comprised in CR 5753/647 to include portion of Allotment 103 comprised in CR 5753/647."	**2016/400**	Ongoing - awaiting legal advice	Governance & Communication
16-Jan-17	4.1	Independent Structural Report – Recommendations for Wasleys Bridge Maintenance	"that Council, having considered Item 17.4 – Independent Structural Report - Recommendations for Wasleys Bridge Maintenance, dated 19 December 2016, undertake consultation in relation to either closure or reduced load limit/local traffic only on Wasleys Bridge and that management bring a subsequent report back to Council for consideration."	**2017/003**	Agenda - 16/10/17	Infrastructure
20-Feb-17	17.4	Section 270 Review – Hayman Road Playground	"that Council, having considered Item 17.4 – Section 270 Review – Hayman Road Playground, dated 20 February 2017, notes that the Chief Executive Officer will give consideration to what action, if any, is required with respect to the investigator's additional recommendations contained at paragraph 5.5 of the investigator's report, and take such action as deemed appropriate."	**2017/042**	Ongoing	Executive Office Governance & Communications
18-Apr-17	12.3.2	Two Wells Stormwater Management Plan – Final Version	"that Council, having considered Item 12.3.2 – Two Wells Stormwater Management Plan for Two Wells – Final version, dated 18 April 2017, receives and notes the report and in doing so: 1. Adopts the Two Wells Stormwater Management Plan (April 2017) as presented in Attachment 1 to this Report" 2. Authorises the General Manager Development & Community to submit the Two Wells Stormwater Management Plan (April 2017) to the Adelaide and Mount Lofty Ranges Natural Resources Management Board and Stormwater Management Authority for approval and subsequent gazettal".	**2017/090**	Ongoing - awaiting SMA Board approval August 2017	Development & Community
18-Apr-17	12.5.2	Camping Reserve	"that Council, having considered Item 12.5.2 – Camping Reserves, dated 18 April 2017, seek to commence discussions with interested parties to further develop an enhanced camping ground or caravan park at the new Mallala camp ground, and operate the facility into the future."	**2017/098**	Agenda 18/9/17	Infrastructure / Finance & Economic Development
18-Apr-17	12.5.2	Camping Reserve	"that Council, having considered Item 12.5.2 – Camping Reserves, dated 18 April 2017, 1. Charge a fee of $10 per site per night applied to both Parham and the new Mallala camp ground and a coin operated timer be retrofitted to the existing shower at the Mallala oval set at $2 for a 7 minute shower."	**2017/099**	Ongoing - Council at July 2017 OCM endorsed the procurement of a ticket machine. Shower is now subject to negotiations with Lions re Mallala	Infrastructure / Finance & Economic Development

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
22-May-17	2.1	Mallala Camping Grounds – Mallala Lions Club Proposal	"that Council, having considered Item 2.1 – Mallala Camping Ground – Mallala Lions Club Proposal, dated 22 May 2017, receives and notes the report and in doing so: - 1. instructs the Chief Executive Officer to continue to liaise with the Mallala Lions Club Executive with a view of negotiating appropriate terms and conditions for the advancement of a more permanent camping ground solution at Mallala."	**2017/144**	Agenda 18/9/17	Governance and Communications
22-May-17	2.3	Cemeteries Policy Review	"that Council, having considered Item 2.3 – Cemeteries Policy Review, dated 22 May 2017, instructs the Chief Executive Officer to commence a process reviewing the capacity of all cemeteries with a view to identifying appropriate land for future burials."	**2017/147**	Ongoing - Policy Review Completed	Infrastructure / Finance & Economic Development
19-Jun-17	4.2	Audit Committee meeting 5 June 2017 Recommendation – Gawler River Floodplain Management Authority	"that Council having considered Item 4.2 – Audit Committee meeting 5 June 2017 Recommendation – Gawler River Floodplain Management Authority, dated 19 June 2017, endorses the Audit Committee resolution number 2017/021 and in doing so, resolves that in order to progress the actions associated with Council Resolution 2017/121:- 1. a report be provided to the Council outlining the financial costs and risk associated with proceeding with membership with the GRFMA or alternatively withdrawing from the GRFMA; and 2. in consideration of the above, Council duly considers its position in respect of activating Clause 20 of the GRFMA Charter (Dispute Resolution) in regard to the GRFMA's apparent unwillingness to review Council contributions."	**2017/152**	Agenda - 18/9/17	Executive Office / Governance and Communications
17-Jul-17	14.2	Code of Conduct Investigation and Recommendation of Council's Governance Advisory Panel	"that Council, having considered Item 14.2 – Code of Conduct Investigation and Recommendation of Council's Governance Advisory Panel, dated 17 July 2017, receives and notes the report and in doing so formally requests Cr Lawrence to provide a written public apology to the staff concerned."	**2017/202**	Ongoing - awaiting apology	Executive Office
17-Jul-17	19.1	Motion Without Notice - Lewiston Playground - Surveillance Cameras	"that a report be brought back to Council with updated costings for the installation of security cameras and signage at the Lewiston Playground, 210 Hayman Road, Lewiston."	**2017/222**	Ongoing - Agenda 20/11/17	Infrastructure

Adelaide Plains Council	**15.2**	**Fresh Produce Food Safety Round Table 2017**
	Department:	**Development and Community**
	Report Author:	**General Manager – Development and Community**
Date: 16 October 2017	**Container No:**	**CON17/46**
	Document No:	**D17/25381**

OVERVIEW

Purpose

Council to be informed of recent invitation on behalf of the Australian Local Government Association (ALGA) and participation in food safety and horticulture policy consideration, at the national level.

Background

The Food Regulation Round table (the Round table) is an initiative of the Food Regulation Standing Committee (FRSC) for Australia and New Zealand. The round table is not a decision-making forum, but provides FRSC and key stakeholders with the opportunity to strengthen relationships, share information and improve visibility of activities relevant to food regulation and food safety. FRSC issues invitations to stakeholders, based on the topics to be discussed, to ensure a breadth of experience and viewpoints is available for each round table. Along with Industry, and Federal and State Government representatives from Australia and New Zealand, ALGA is a member of the FRSC.

Discussion

Adelaide Plains Council was asked on behalf of the LGA of SA to represent ALGA at a recent FRSC Round table on Fresh Produce Food Safety Risk Management. The third FRSC Round table was held in Adelaide on Thursday 21 September 2017, with APC represented by the General Manager, Development & Community. A previous round table was held in Brisbane on the topic of sugar, however the sessions are not linked in any way.

This is a Commonwealth device to take discussion from a range of stakeholders on emerging but separate topics, which might eventually lead into more formal policy discussions, debates and proposals. In that sense representatives are not expected to come with specific positions or representing a fixed policy view based on any consultative process as such, that may eventuate later. It is simply to provide what could be called an informed perspective; in this instance a local government perspective that is informed by an appreciation of horticulture.

The Chatham House Rule applies, where participants are free to use the information received, but neither the identity nor the affiliation of the speakers, nor that of any other participant, may be revealed. The Chatham House Rule originated with the aim of providing anonymity to speakers and to encourage openness and the sharing of information. It is now used throughout the world as an aid to free discussion.

It ended up a very good session, with good 'buy in' from across the country and NZ. The main themes for the day included:

- Education and outreach
- SME/cultural and language barriers
- Traceability
- Protection of Australia's clean and green brand
- Improved communication and regulation
- Collaboration between government and industry (and also across government departments).

APC was able to contribute to the round table discussion on behalf of ALGA and we look forward to any outcomes that may follow. These may assist allied food industries and APC, as the Northern Food Bowl Protection Areas Development Plan Amendment is progressed.

Summary

Council will need to remain informed of policy development in horticulture and food safety at the national and state level. Other opportunities to be involved in consideration of same should be encouraged.

RECOMMENDATION

1. **"that Council, having considered Item 15.2 – *Fresh Produce Food Safety FRSC Round table 2017*, dated 16 October 2017, receives and notes the report."**

Attachments

1. **Fresh Produce Food Safety Risk Management, FRSC Roundtable Discussion Paper, June 2017 D17/24890**

References

Legislation

Not Applicable

Council Policies

Not Applicable

Fresh Produce Food Safety Risk Management

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1. Introduction

1.1 Background

This paper has been prepared by the Food Regulation Standing Committee (FRSC) to facilitate stakeholder discussions regarding food safety management and the fresh produce supply chain. The information gathered from these discussions will assist FRSC to develop informed, contemporary policy advice that ensures that effective systems, interventions and partnerships are in place, and are maintained, to prevent and respond to foodborne illness involving fresh produce.

FRSC members have been asked to engage with their local key stakeholder groups to inform discussions at a National FRSC Roundtable to be held in Adelaide on 21 September 2017.

1.2 About this paper

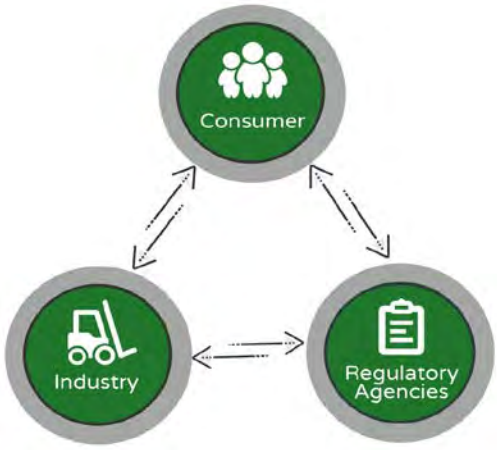
To remain competitive and sustainable, all food industry sectors, including the fresh produce sector, must achieve and maintain a good food safety record.

This paper provides a brief summary of the fresh produce environment, with reference to the expectations of the three key stakeholder groups - consumers, industry and government. The paper also poses questions about these expectations and whether, if they are fulfilled, they are sufficient to ensure that Australia's fresh produce industry, including all businesses throughout the supply chain, mitigate against horticultural food safety risks and can effectively respond to food safety incidents.

2. The Fresh Produce Environment

The environment in which fresh produce is produced, processed and sold can be viewed from the perspective of each key stakeholder group.

The food safety expectations that stakeholder groups place on each other reflects desired behaviours along the food supply chain. The actual behaviours, when considered together, provides an indication of the current culture within the fresh produce supply chain, and whether this culture adequately supports the achievement of food safety outcomes.



2.1 Consumers – Expectations Statement

A consumer's personal values, beliefs and lifestyle are key factors that influence purchasing decisions. Consumers also hold expectations relating to how food is grown, processed, marketed and sold. Generally, these expectations are reflected in legislative obligations placed on businesses and/or their employees, such as requirements relating to food safety, workplace health and safety and animal welfare.

Whilst consumer expectations are important in today's market they are generally not key factors that influence consumer choice, as they are taken as a given by consumers and consumers also expect that all businesses are operating on a 'level playing field' due to the legislative requirements. However, food safety can become a primary influencing factor during and following a food related incident or food recall. At such times, due to real and perceived risks, consumers may avoid certain types of foods, specific brands of food or foods produced in certain regions.

Consumers expect that businesses licenced by a regulatory agency will have their food safety credentials independently verified by government. Consumers also expect that regulatory agencies will take prompt action to ensure identified food safety risks are addressed by the businesses involved and that suspect food in the marketplace is removed as soon as possible.

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2.2 Industry – Expectations Statement

Australia's fresh produce supply chain is arguably the most dynamic and complex of all food supply chains, with a vast range of commodities and forms of preparation. Produce can be grown, harvested, packed and processed in a multitude of ways and can reach consumers through a variety of pathways. This diversity is reflected in the variety of businesses that handle fresh produce and the large number of industry associations and peak bodies that represent participants in the supply chain, at a local, regional, state and national level.

Businesses along the fresh produce supply chain expect food regulatory agencies to effectively co-ordinate investigations and responses relating to foodborne illness outbreaks and other food incidents. There is also an expectation that government agencies will minimise the regulatory burden on businesses, will inform industry of relevant regulatory developments and will apply the law consistently.

Businesses also generally expect consumers to be aware of food safety risks associated with the food they purchase and the steps necessary to minimise the risks, which may include cooking, washing, peeling and/or refrigerated storage. Businesses also expect that consumers will notify regulatory agencies and/or the business if they believe the food they purchase is unsafe.

2.3 Food Regulatory Agencies – Expectations Statement

Food regulatory agencies include local governments, State and Territory Health and Agriculture departments and statutory bodies. These agencies administer legislation, such as Food Acts, and the Food Standards Code as the basis for verifying that businesses are fulfilling their overarching legal obligation to supply only safe and suitable food.

Over many decades food regulatory systems have been introduced and adjusted by State and Territory governments to meet consumer and market expectations, which protect both public health and industry reputation. Food regulatory agencies therefore expect that all businesses operating along the fresh produce supply chain will:

- have appropriate skills and knowledge to undertake the business;
- fulfil their obligations under legislation, including supplying only safe and suitable food;
- notify a regulatory agency in the event of a potential food safety risk to the public; and
- be able to effectively and promptly respond in the event of a food safety incident potentially associated with their food, such as a food poisoning outbreak or food recall. This includes having an effectively traceability system in place to trace food both backwards and forwards along the supply chain.

Regulatory agencies expect peak bodies to demonstrate leadership during and following a crisis. To be fully informed of emerging issues and current events that may impact on the supply of safe food, regulatory agencies also expect that peak industry bodies will keep businesses and government informed of developments and work with government during and following incidents, including using their networks and communication channels to share and request information.

Government agencies also expect that consumers will be aware of food safety risks associated with the food they purchase and the steps necessary to minimise the risks and will notify regulatory agencies and/or the business if they believe there is a food safety risk associated with food they have purchased.

3. Discussion Points

The following discussion points, which can be applied to each of the Expectation Statements noted above, have been prepared to facilitate discussions.

1a. Do you agree with the expectations statement?

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1b. If not, why?

2a. Are the expectations reasonable?

2b. If not, why?

3a. Are the expectations being met?

3b. If not, what can be done to ensure that expectations are fulfilled?

4. If you were to nominate one thing to focus on to improve food safety outcomes in the fresh produce supply chain, what would it be?

4. Further Reading

The following is a selection of weblinks to documents and websites that may be of interest.

- Food Reg Website
- Food Standards Code
- FSANZ PPP Proposal
- PMA website
- Other????

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Adelaide Plains Council	**15.3**	**Library & Community Services – Quarterly Report – July to September 2017**
	Department:	**Development and Community**
	Report Author:	**Library & Community Services Coordinator**
Date: 16 October 2017	**Container No:**	**CON12/1046**
	Document No:	**D17/24468**

OVERVIEW

Purpose

To provide for Council's information, an update about the various events and programs developed and implemented by Community and Library Services staff during the months of July to September 2017.

Discussion

Listed below are events which have been held since 1 July 2017 through to 30 September 2017.

July 2017 School Holiday Program

During the July 2017 school holidays, the Library Service offered two programs suitable for primary school aged children. On Tuesday, 11 July 2017 thirty children at the Two Wells Uniting Church had the opportunity to explore the magical world of Stardomes and Colonies in an inflatable device which had, as to be expected objects in it to represent various aspects of the universe. For the rest of the workshop (which was fully booked out) the children enjoyed making space related crafts and they had a wide range of items to select from to turn their ideas into reality. The children were happy to take home a variety of space items ranging from rockets to space stations and aliens.

Local artist Peter Thompson on Tuesday, 18 July 2017 was keen to show willing children how to make their own colourful drums. Expected numbers were down due to heavy rain and hail but the fifteen children who attended and their parents/grandparents enjoyed making their own drums and the session finished with Mr Thompson demonstrating to the children different techniques for drumming as well as the different sounds the drum can make.

Before the children left they had a chance to be creative with their instrument. Both these sessions were held at the Two Wells Uniting Church Hall.

Stardome and Colonies Workshop

South Australian Living Artists (SALA) 2017

August is the month that many thousands of artists work is exhibited in both metropolitan and regional locations, across the State. The SALA festival began in South Australia in 1988 and it continues to promote and celebrate the many talented and inspiring South Australian visual artists. The venues where artists' work is displayed for free includes Libraries, Council Offices, shop and even hotels and cafes, less 'formal' places where people of all ages and backgrounds are likely to frequent, which means that SALA artwork is more accessible to the whole community.

This year's SALA local theme was "A new beginning: embracing our future prosperity as Adelaide Plains Council". Twelve artists exhibited a total of fifty-five items (some were for sale but other artists preferred just to display their pieces) which included quilts, paintings and even drums.

Approximately thirty people attended the official launch which was held at the Two Wells Library on Wednesday afternoon, 9 August 2017 when Deputy Mayor Lawrence presented the artists in attendance with a certificate to recognize their contribution to this year's SALA festival before joining him for a late afternoon tea. Staff received many favourable comments regarding this year's SALA artwork – some are pictured in this report.

Ageing in Style Expo 2017 – 17 August 2017

Council held its fourth successful Ageing in Style EXPO on Thursday, 17 August 2017 at the Two Wells Community Centre. This event was organised by the Adelaide Plains Council Community Services department and colleagues from neighbouring Council, namely Gawler, Light and Barossa also kindly assisted on the day. This event is targeted for older residents and it aims to provide information to enhance independence and enrich quality of life for people as they get older.

The EXPO provides access to information about products, services and support for people to maintain the lifestyle which suits their needs. It is an opportunity for our residents to find what is available locally and to be informed about opportunities available to maintain their independence and wellbeing.

A survey was conducted on the day and we received fifty-five responses with many participants having attended past EXPOs held by Council. Responses provided are tabled below:

How did you find out about the EXPO (select all that apply)		How useful was the EXPO for you personally?	
Newspaper article	22	Very useful	41
Town banners	14	Somewhat useful	14
Flyer or Poster	16	Not very useful	0
Friends or family	10	Not at all useful	0
Other	2		
Is this the first time you have attended an EXPO?		Are you a resident of the Adelaide Plains Council?	
Yes	20	Yes	44
No	35	No	11
Any other feedback			
Good attitude, friendly presentations		Red Cross appreciated the invitation to participate	
Keep up the good work		Well done Adelaide Plains Council	
Great info – well done		Good information about living and enjoying life	
Good information		Well organised	
Very informative		Just good!	

At this stage the next Ageing in Style Expo will be held in two years time ie late 2019.

Milton Vadoulis – 22 August 2017

Adelaide Plains Library was very fortunate to once again present, popular gardening expert Milton Vadoulis, who runs the award winning Vadoulis Gardening Centre in Gawler. He was our special guest speaker at the Two Wells Bowling Club on Tuesday afternoon, 22 August 2017 where seventy-five people heard him talk about the finer points of how to become an expert gardener and he passed on numerous useful handy hints and tips, relevant to the local conditions. Milton Vadoulis certainly kept his audience very entertained and his extensive gardening knowledge was put to good use when he answered specific gardening queries.

Summary

These events not only keep our guests entertained and increase their knowledge in the speakers' fields of expertise, but they also prove to be valuable networking opportunities which extends into a sharing and connected community. As per Councils Strategic Plan 2017 -2020 - 4.1 Vibrant Community – "Adelaide Plains Council is a place with a creative community committed to life long learning and where people of all backgrounds feel safe, connected and that they belong."

Gardening expert Milton Vadoulis

RECOMMENDATION

1. **"that Council, having considered Item 15.3 – *Library & Community Services – Quarterly Report – July to September 2017*, dated 16 October 2017, receives and notes the report."**

Adelaide Plains Council	**15.4**	**LGA Conference & Annual General Meeting 2017**
	Department:	**Executive Office**
	Report Author:	**Executive Assistant**
Date: 16 October 2017	**Container No:**	**CON12/574**
	Document No:	**D17/25665**

OVERVIEW

- The Local Government Association (LGA) Conference will be held on Wednesday, 15 November 2017 at the Adelaide Oval in conjunction with the 2017 Annual General Meeting (AGM), to be held on Thursday, 16 November 2017. The LGA AGM provides an opportunity for the Council delegates to network with other Local Government representatives, discuss issues of common interest to Local Government and assist with making recommendations to State and Federal policy makers.
- Clauses 36 & 37 of the LGA Constitution outline the qualification and appointment of voting delegates. Unless contrary advice is provided to the LGA, the nominated Council voting delegates as notified for the LGA Ordinary General Meeting held in April 2017, remains the same.
- Mayor Flaherty OAM and Deputy Mayor Lawrence are the current nominated voting delegates of Adelaide Plains Council.
- The Mayor and Deputy Mayor will remain as Council's delegates for the LGA AGM in November 2017 unless Council resolves otherwise.

RECOMMENDATION(S)

"that the Council having considered Item 15.4 - *LGA Conference & Annual General Meeting 2017,* dated 16 October 2017, notes and receives the report."

Attachments

No attachments

	15.5	**Lewiston Ward Councillor Supplementary Election – Provisional Results**
	Department:	**Governance and Communications**
	Report Author:	**General Manager – Governance and Communications**
Date: 16 October 2017	**Container No:**	**CON17/76**
	Document No:	**D17/25552**

OVERVIEW

- The purpose of this report is to provide Council with the provisional results in relation to the Adelaide Plains Council's Supplementary Election of Lewiston Ward Councillor.
- The Supplementary Election of Lewiston Ward Councillor was conducted by the Electoral Commission of South Australia (ECSA). Voting closed at 12 noon on Monday 9 October 2017, with the scrutiny and count commencing at 1:30pm at the Mallala Council Chambers.
- At the conclusion of voting, the following provisional 1st preference ballot papers were received:-
    - Mr Brian Parker – 207
    - Ms Margherita Panella – 192
    - Mr Mark Wasley – 61
    - Mr David Parsons – 52
- With no candidate reaching the quota (being 257), candidates were excluded through the proportional representation vote counting system with surplus votes transferred accordingly.
- **Attachment 1** of this report contains the provisional results and depicts the counting of ballot paper preferences as well as the distribution of votes.
- Members will note from Table 2 of the attachment that the final count resulted in a margin of only two (2) votes between Margherita Panella and Brian Parker.
- The provisional declaration was made by ECSA at 2:45pm, with Ms Margherita Panella announced as the successful candidate.
- There were a total of 512 formal ballot papers and three (3) informal ballot papers received.

- Being a provisional declaration (at the time of preparing this report), candidates have 72 hours within which to request a recount in accordance with the *Local Government (Elections) Act 1999*.
- The formal results will therefore be received from ECSA by close of business, Thursday 12 October 2017.
- Providing no recount is requested, Margherita Panella will officially commence her duties as a Council Member for Adelaide Plains Council at the ordinary meeting to be held on 16 October 2017.

RECOMMENDATION(S)

1. "that Council, having considered Item 15.5 – *Lewiston Ward Councillor Supplementary Election – Provisional Results*, dated 16 October 2017, receives and notes the report."

Attachments

1. **Provisional Summary Results Report from the Electoral Commission of South Australia dated 9 October 2017**

References

Legislation

Local Government Act 1999
Local Government (Elections) Act 1999

Council Policies

Not Applicable

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16 October 2017

Scrutiny Sheet

Number of formal ballot papers: 512

Number of informal ballot papers: 3

Table 1 - Counting of Ballot Paper Preferences

Count	Description of Preferences Counted (NAP = Next Available Preference)	PARSONS	WASLEY	PANELLA	PARKER	Ballot Papers Exhausted at Count	Total Ballot Papers Counted	Transfer Value	Votes Transferred to Table 2
		2	3						
1	First preferences	52	61	192	207	0	512	1.000000	512
	NAP after PARSONS		4						
2	On ballot papers at Count 1	Excluded	7	16	6	23	52	1.000000	52
	NAP after WASLEY								
3	On ballot papers at Count 1		Excluded	16	14	31	61	1.000000	61
	NAP after WASLEY								
4	On ballot papers at Count 2			6	1	0	7	1.000000	7

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Ordinary Council Meeting

Adelaide Plains Council - Lewiston Ward

$$\text{Quota} = \frac{512}{1+1} + 1 = 257$$

Table 2 - Distribution of the Effective Votes

Count	PARSONS	WASLEY	PANELLA	PARKER	Votes Exhausted at Count	Fractional Remainder	Total Votes at the End of the count	Remarks
1	52	61	192	207	0	0		
	52	61	192	207	0	0	512	PARSONS excluded
2	- 52	7	16	6	23	0		PARSONS' votes distributed
	0	68	208	213	23	0	512	PARSONS fully excluded, WASLEY excluded
3		- 61	16	14	31	0		WASLEY's votes distributed
		7	224	227	54	0	512	WASLEY partially excluded
4		- 7	6	1	0	0		WASLEY's votes distributed
		0	230	228	54	0	512	**PANELLA elected under quota 1**, WASLEY fully excluded

Adelaide Plains Council	**18.1 Mallala CWMS Anglican Church Exemption**
	Container No: CON12/537-2
Report Date: 16 October 2017	**Prepared by:** Councillor Keen

Preamble:	As discussed in the Septembers meeting St Peters Anglican Church, Mallala has no ablution block and a very small congregation who attend the church in Mallala every other Sunday. At this time we were asking for exception for that year only as we had already done in 2016. To stop this repeating every year I would like to move the motion on notice.
Motion 1:	**"that council exempt St Peters Anglican Church, Mallala, from the annual CWMS service charge indefinitely, or until the congregation grows to a point that makes it necessary to build an ablution block."**

Adelaide Plains Council	**18.2 Accelerated Roadwork Infrastructure Program**
	Container No: CON12/537-2
Report Date: 16 October 2017	**Prepared by:** Mayor Flaherty OAM JP

Preamble:	
Motion 1:	**"that Council instruct the Chief Executive Officer to bring back a report in relation to Council's ability to fund an accelerated roadwork infrastructure program that focuses on:-** - **ability to borrow significant funds to undertake new road sealing projects on key road networks servicing our horticulture, agriculture and industry nodes (up to $5 million)** - **impact on Council's Asset Management Plan** - **impact on Council's Long Term Financial Plan** - **any other relevant factors** **The primary purpose being to advance our major investment nodes and precincts to facilitate future growth and economic development."**

Adelaide Plains Council	**18.3 Chamber Audio System**
	Container No: CON12/537-2
Report Date: 16 October 2017	**Prepared by:** Councillor Lawrence

Preamble:	
Motion 1:	**"that a report be prepared in relation to the establishment of an audio system for the Council Chambers as previously forecast including budget impact and the ability to record meetings."**

Adelaide Plains Council	**18.4 Notice of Motion to the Gawler River Floodplain Management Authority (GRFMA)**
	Container No: CON12/537-2
Report Date: 16 October 2017	**Prepared by:** Councillor Lawrence

Preamble:	
Motion 1:	**"that Council endorse the below Notice of Motion to be tabled at a subsequent meeting of the GRFMA:-** **In order to obtain consistency across councils along the Gawler River Floodplain in relation to levee bank maintenance, the Executive Officer be instructed to seek advice in relation to whether landowners can carry out levee bank maintenance without having to obtain council approval, and further, formally request of Member Councils to advise what their compliance regimes are surrounding levee bank maintenance."**

Adelaide Plains Council	**18.5 Request for Ministerial Meeting – GRFMA Withdrawal**
	Container No: CON12/537-2
Report Date: 16 October 2017	**Prepared by:** Councillor Keen

Preamble:	
Motion 1:	**"that the Chief Executive Officer write to the Minister and Shadow Minister for Local Government requesting a meeting to discuss the Adelaide Plains Council decision to withdraw from the Gawler River Floodplain Management Authority (GRFMA). The delegation to consist of the Adelaide Plains Council GRFMA Board Members and Deputy Board Members."**