

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the

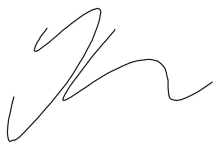


will be held at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

On

**Tuesday 2 August 2022
at 11:00am**

A handwritten signature in black ink, appearing to be "James Miller", is positioned above the printed name and title.

James Miller
Chief Executive Officer

AGENDA

- | | | Page |
|------------|---|-------------|
| 1. | <u>ATTENDANCE</u> | |
| 1.1 | Present | |
| 1.2 | Apologies
Paul Angus, Jim Franks, Greg Tucker | |
| 1.3 | Not Present/Leave of Absence | |
| 2. | <u>CONFIRMATION OF MINUTES</u> | |
| 2.1 | “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 6 July 2022 be accepted.” | 4 |
| 3. | <u>BUSINESS ARISING</u> | |
| 4. | <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u> | |
| 5. | ADJOURNED BUSINESS | |
| 6 | <u>REPORTS FOR INFORMATION</u> | |
| 6.1 | Resolutions Actions Report – July 2022 | 10 |
| 6.2 | Monthly Financial Report – July 2022 | 12 |
| 6.3 | Monthly Correspondence, School and Group Visits Report – July 2022 | 14 |
| 7. | <u>REPORTS FOR DECISION</u> | |
| 8. | <u>QUESTIONS ON NOTICE</u>
No Confidential Items | |
| 9. | <u>QUESTIONS WITHOUT NOTICE</u> | |
| 10. | <u>MOTIONS ON NOTICE</u>
Nil | |
| 11. | <u>MOTIONS WITHOUT NOTICE</u> | |

12. URGENT BUSINESS


13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

Wednesday 7 September 2022

15. CLOSURE

 Adelaide Plains Council	2. CONFIRMATION OF MINUTES
Tuesday 2 August 2022	

Items:

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 6 July 2022 **(MB Folio 169 to 173 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Wednesday 6 July 2022
At 7:00pm**

The Presiding Member formally declared the meeting open at 7.02pm.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)	<i>by electronic means</i>
Mr P Angus	<i>by electronic means</i>
Mr R Bevan	<i>by electronic means</i>
Mr V Chenoweth	<i>by electronic means</i>
Mr J Franks	<i>by electronic means</i>
Mrs C Young	<i>by electronic means</i>

Also in attendance by electronic means:

Manager Library and Community	Ms A Sawtell
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1.2 Apologies

Ms L Parsons
Mr G Tucker

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2022/ 023

Moved Mrs Young Seconded Mr Angus

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 1 June 2022 (MB Folio 164 to 168 Inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – June 2022

Committee Resolution	2022/ 024
Moved Mr Bevan	Seconded Mrs Young
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – June 2022, dated 6 July 2022, receives and notes the report.”	
CARRIED	

6.2 Monthly Financial Report – June 2022

Committee Resolution	2022/ 025
Moved Mr Franks	Seconded Mr Chenoweth
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – June 2022, dated 6 July 2022, receives and notes the report.”	
CARRIED	

6.3 Monthly Correspondence, School & Group Visits Report – June 2022

Committee Resolution	2022/ 026
Moved Mrs Young	Seconded Mr Bevan
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – June 2022, dated 6 July 2022, receives and notes the report.”	
CARRIED	

6.4 Mallala Monument – Centenary Celebrations

Committee Resolution**2022/ 027**

Moved Mr Franks

Seconded Mr Angus

“that the Adelaide Plains Historical Committee, having considered item 6.4 – Mallala Monument – Centenary Celebrations, dated 6 July 2022, receives and notes the report.”

CARRIED**7. REPORTS FOR DECISION**

Nil

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

11.1 Mallala Museum permanent signage for the Mallala Caravan Park

Committee Resolution**2022/ 028**

Moved Mr Franks

Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee authorises Presiding Member Strudwicke to design a Mallala Museum promotional Dibond sign to be printed by preferred supplier Visualcom.”

CARRIED**12. URGENT BUSINESS**

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Wednesday 3 August 2022


15. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 7.53pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	6.1	Resolution Actions Report – July 2022	
	Department: Report Author:	Development and Community Manager Library and Community	
Date: 2 August 2022	Document Ref:	D22/31576	

OVERVIEW

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community reviews and updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At the August 2022 Committee meeting, Members will be formalising the arrangements (and allocating tasks) for the forthcoming Mallala Monument Centenary Celebrations, which will be held on Sunday, 16 October 2022.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 6.1 – *Resolution Actions Report – July 2022*, dated 2 August 2022, receives and notes the report.”

Attachment

1. Resolution Register

References


Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at meetings/ Regulations 2013 (SA)

Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	“that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration.”	2021/068	Jim Franks to follow up with Keith Earl.
02-Mar-22	11.2	Surplus Telephone Exchange - potential donation	“that the Adelaide Plains Council Historical Committee, contacts the Gawler History Trust to offer them a surplus to requirement telephon exchange.”	2021/006	Telephone exchange has been collected - Completed
01-Jun-22	11.1	Mallala Monument – Centenary Celebrations	“that the Adelaide Plains Historical Committee, agrees to host and coordinate an event on Sunday 16th October 2022 to recognise the Mallala Monument’s centenary.”	2021/020	Ongoing
01-Jun-22	11.2	Margaret Tiller Gallery – visitor accessibility	“that the Adelaide Plains Council Historical Committee, agrees to obtain a quote seeking alternative solutions for people to access the second floor of the Mallala Museum, including the installation of a lift.”	2021/021	Council's Assets Engineer to investigate options
01-Jun-22	11.3	Workshop – purchase of internal roof flashing	“that the Adelaide Plains Council Historical Committee, approves the purchase of an additional 3 metres of internal roof flashing, to bird proof the workshop.”	2021/022	Status to be updated at August 2022 meeting
06-Jul-22	2.1	Confirmation of Minutes	“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 1 June 2022 (MB Folio 164 to 168 Inclusive), be accepted as read and confirmed.”	2021/023	Completed
06-Jul-22	6.1	Resolutions Actions Report - June 2022	“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – June 2022, dated 6 July 2022, receives and notes the report.”	2021/024	Completed
06-Jul-22	6.2	Monthly Financial Report	“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – June 2022, dated 6 July 2022, receives and notes the report.”	2021/025	Completed
06-Jul-22	6.3	Monthly correspondence, School & Group Visits Report - June 2022	“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – June 2022, dated 6 July 2022, receives and notes the report.”	2021/026	Completed
06-Jul-22	6.4	Mallala Monument – Centenary Celebrations	“that the Adelaide Plains Historical Committee, having considered item 6.4 – Mallala Monument – Centenary Celebrations, dated 6 July 2022, receives and notes the report.”	2021/027	Ongoing
06-Jul-22	11.1	Mallala Museum permanent signade for the Mallala Caravan Park	“that the Adelaide Plains Council Historical Committee authorises Presiding Member Strudwicke to design a Mallala Museum promotional Dibond sign to be printed by preferred supplier Visualcom.”	2021/028	Ongoing

 Adelaide Plains Council	6.2	Monthly Financial Report – July 2022	
	Department: Report Author:	Development and Community Manager Library and Community	
Date: 2 August 2022	Document Ref:	D22/31769	

OVERVIEW

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting. With the beginning of the new 2022/2023 financial year, as to be expected, no income from visitor fees has been banked.

Expenditure (for the month of July 2022) totals \$2,376 – \$1,657 was for the payment of the last transport panels and the full CWMS annual service charge.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – July 2022*, dated 2 August 2022, receives and notes the report.”

Attachment

1. Financial Statement – prepared by General Manager Finance and Business

References

Legislation

Local Government Act (SA) 1999

28/07/2022

INCOME AND EXPENSES STATEMENT


Details	Budget (Net of GST)	Gross \$	GST \$	Net \$
Income				
Door Money	800	-	-	-
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
Total Income	1,002	-	-	-
Expenditure				
Service Contracts (<i>Chubb/Flick</i>)	3,350	-	-	-
Advertising	500	-	-	-
Fuel (<i>REO Fuel</i>)	100	-	-	-
Electricity (<i>Origin</i>)	2,771	-	-	-
Consumables & Hardware (<i>Petty Cash</i>)	500	-	-	-
Stationery	300	-	-	-
Materials	1,800	1,823	166	1,657
NBN Internet	680	-	-	-
Equipment & Furniture	1,300	-	-	-
Rego	479	-	-	-
Postage		-	-	-
Assets Insurance	4,200	-	-	-
CWMS Service Charges	692	692	-	692
Other Expenditure	3,310	30	3	27
Total Expenditure	19,982	2,545	168	2,376
Net Income	(18,980)	(2,545)	(168)	2,376

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)	0
Budgeted Income (Net of GST)	1,002
Over/(Under) Income Budget for 2022/2023	(1,002)
Actual Expenditure (Net of GST)	2,376
Budgeted Expenditure (Net of GST)	19,982
Available Expenditure Budget for 2022/2023	17,606
Non Budgeted Expenditure 2022/2023	0

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS

Opening Bank Balance as at 01/07/2021	21,624.47
Income Received (incl GST) - Not yet recorded in Authority system	1,083.80
Less : Expenses	-
Closing Bank Balance as at 28/07/2022	22,708.27

 Adelaide Plains Council	6.3	Monthly Correspondence, School and Group Visits Report – July 2022	
	Department:	Development and Community	
	Report Author:	Manager Library and Community	
Date:	2 August 2022	Document Ref:	D22/31753

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report about all the incoming and outgoing correspondence.

This report will be emailed to Members prior to the August 2022 APCHC meeting.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – July 2022*, dated 2 August 2022, receives and notes the report.”

Attachment

Nil

References

Legislation

Local Government Act (SA) 1999