

NOTICE OF MEETING

Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee of the



will be held at

**The School Room
Mallala Museum
1 Dublin Road Mallala**

On

**Tuesday 6 September 2022
at 11:30am**



.....
James Miller
Chief Executive Officer

AGENDA

	Page
1. <u>ATTENDANCE</u>	
1.1 Present	
1.2 Apologies	
Jim Franks, Greg Tucker	
1.3 Not Present/Leave of Absence	
2. <u>CONFIRMATION OF MINUTES</u>	
2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 2 August 2022 be accepted.”	5
3. <u>BUSINESS ARISING</u>	
4. <u>DECLARATION OF MEMBERS INTEREST (material, actual, perceived)</u>	
5. ADJOURNED BUSINESS	
6. <u>REPORTS FOR INFORMATION</u>	
6.1 Resolutions Actions Report – August 2022	9
6.2 Monthly Financial Report – August 2022	11
6.3 Monthly Correspondence, School and Group Visits Report – August 2022	13
7. <u>REPORTS FOR DECISION</u>	
Nil	
8. <u>QUESTIONS ON NOTICE</u>	
No Confidential Items	
9. <u>QUESTIONS WITHOUT NOTICE</u>	
10. <u>MOTIONS ON NOTICE</u>	
Nil	
11. <u>MOTIONS WITHOUT NOTICE</u>	

12. URGENT BUSINESS


13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

Tuesday 4 October 2022

15. CLOSURE

 Adelaide Plains Council	2. CONFIRMATION OF MINUTES
Tuesday 6 September 2022	

Items:

- 2.1 “that the minutes of Adelaide Plains Council Historical Committee meeting held on Tuesday 2 August 2022 **(MB Folio 174 to 177 Inclusive)**, be accepted as read and confirmed.”

MINUTES

of

Adelaide Plains Council Historical Committee Meeting of the



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD at

**The School Room
Mallala Museum
1 Dublin Road
Mallala**

on

**Tuesday 2 August 2022
At 11:00am**

The Presiding Member formally declared the meeting open at 11.08pm.

1. ATTENDANCE

1.1 Present

Mr S M Strudwicke (Presiding Member)

Mr R Bevan

Mr V Chenoweth

Ms L Parsons

Mrs C Young

Also in attendance by electronic means:

Manager Library and Community

Ms A Sawtell

1.2 Apologies

Mr P Angus

Mr J Franks

Mr G Tucker

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2022/ 029

Moved Mrs Young Seconded Mr Bevan

“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 6 July 2022 (MB Folio 169 to 173 Inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS INTEREST (Material, actual, perceived)

Nil

5. ADJOURNED BUSINESS

Nil

6. REPORTS FOR INFORMATION

6.1 Resolutions Actions Report – July 2022

Committee Resolution	2022/ 030
Moved Mr Bevan Seconded Mrs Young	
“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – July 2022, dated 2 August 2022, receives and notes the report.”	
	CARRIED

6.2 Monthly Financial Report – July 2022

Committee Resolution	2022/ 031
Moved Mr Chenoweth Seconded Mrs Young	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – July 2022, dated 2 August 2022, receives and notes the report.”	
	CARRIED

6.3 Monthly Correspondence, School & Group Visits Report – July 2022

Committee Resolution	2022/ 032
Moved Ms Parsons Seconded Mr Chenoweth	
“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – July 2022, dated 2 August 2022, receives and notes the report.”	
	CARRIED

7. REPORTS FOR DECISION

Nil

8. QUESTIONS ON NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. MOTIONS ON NOTICE

Nil

11. MOTIONS WITHOUT NOTICE

Nil

12. URGENT BUSINESS

Nil

13. CONFIDENTIAL ITEMS

Nil

14. NEXT MEETING

14.1 Tuesday 6 September 2022


15. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 12.03pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	6.1	Resolution Actions Report – August 2022
	Department: Report Author:	Development and Community Manager Library and Community
Date: 6 September 2022	Document Ref:	D22/37826

OVERVIEW

The purpose of this report is to update members regarding the status of ongoing Committee resolutions, which have been recorded since November 2020. Each month, the Manager Library and Community reviews and updates the status of all outstanding resolutions.

If Members have been endorsed by the Committee to be responsible for undertaking a resolution, it would be greatly appreciated if they can advise the Manager Library and Community (preferably by email) when the action has been successfully completed. This will ensure that the Resolution Register (**Attachment 1**) is kept up to date when tabled at Committee meetings.

At the September 2022 Committee meeting, Chairperson Strudwicke will be reviewing the progress of ongoing Committee decisions.

RECOMMENDATION

“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – August 2022, dated 6 September 2022, receives and notes the report.”

Attachment

1. Resolution Register

References


Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at meetings/ Regulations 2013 (SA)

Adelaide Plains Council Historical Committee - Resolutions from November 2020

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.1	Glenn Dix video – offer of professionally editing	“that the Adelaide Plains Historical Committee agrees to provide Mr Mark Warren, General Manager, The Bend Motorsport Park with its copy of the Glenn Dix recording for him to professionally edit and provide a free copy of the updated professional version of the interview back to the Mallala Museum.”	2021/32	Ongoing
05-May-21	11.4	Relocation of External fencing	“that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum’s fence line to include the relocated Fire Engine Shed.”	2021/35	Ongoing
05-May-21	11.5	Mallala Museum - purchase of Compactus	“that the Adelaide Plains Historical Committee authorises Mr Strudwicke, Mrs Young and Mr Bevan to consider possible locations for a suitable sized compactus and investigate potential grant opportunities to assist with costs.”	2021/36	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	“that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration.”	2021/068	Jim Franks to follow up with Keith Earl.
01-Jun-22	11.1	Mallala Monument – Centenary Celebrations	“that the Adelaide Plains Historical Committee, agrees to host and coordinate an event on Sunday 16th October 2022 to recognise the Mallala Monument’s centenary.”	2021/020	Ongoing
01-Jun-22	11.2	Margaret Tiller Gallery – visitor accessibility	“that the Adelaide Plains Council Historical Committee, agrees to obtain a quote seeking alternative solutions for people to access the second floor of the Mallala Museum, including the installation of a lift.”	2021/021	Council's Assets Engineer to investigate options
01-Jun-22	11.3	Workshop – purchase of internal roof flashing	“that the Adelaide Plains Council Historical Committee, approves the purchase of an additional 3 metres of internal roof flashing, to bird proof the workshop.”	2021/022	Vaughan Chenoweth to provide materials.
06-Jul-22	11.1	Mallala Museum permanent signage for the Mallala Caravan Park	“that the Adelaide Plains Council Historical Committee authorises Presiding Member Strudwicke to design a Mallala Museum promotional Dibond sign to be printed by preferred supplier Visualcom.”	2021/028	Ongoing
02-Aug-22	2.1	Confirmation of minutes	“that the minutes of Adelaide Plains Council Historical Committee meeting held on Wednesday 6 July 2022 (MB Folio 169 to 173 Inclusive), be accepted as read and confirmed.”	2021/029	Completed
02-Aug-22	6.1	Resolutions Actions Report – July 2022	“that the Adelaide Plains Historical Committee, having considered Item 6.1 – Resolution Actions Report – July 2022, dated 2 August 2022, receives and notes the report.”	2021/030	Completed
02-Aug-22	6.2	Monthly Financial Report – July 2022	“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – Monthly Financial Report – July 2022, dated 2 August 2022, receives and notes the report.”	2021/031	Completed
02-Aug-22	6.3	Monthly Correspondence, School & Group Visits Report – July 2022	“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – Monthly Correspondence, School and Group Visits Report – July 2022, dated 2 August 2022, receives and notes the report.”	2021/032	Completed

 Adelaide Plains Council	6.2	Monthly Financial Report – August 2022
	Department: Report Author:	Development and Community Manager Library and Community
Date: 6 September 2022	Document Ref:	D22/37841

OVERVIEW

Each month Council's Finance staff provide a financial statement (**Attachment 1**) for Members to consider at their Committee meeting. No Museum income has been banked during the first two months of the 2022/2023 financial year.

Expenditure (for the months of July and August 2022) totalled \$2,591. As previously reported at the August 2022 Committee meeting - \$1,657 was for the payment of the final Transport Gallery panels and the full CWMS annual service charge totalled \$692.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Financial Report – August 2022*, dated 6 September 2022, receives and notes the report.”

Attachment

1. Financial Statement – prepared by Council Accountant

References

Legislation

Local Government Act (SA) 1999

30/08/2022

INCOME AND EXPENSES STATEMENT


Details	Budget (Net of GST)	Gross \$	GST \$	Net \$
Income				
Door Money	800	-	-	-
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
Total Income	1,002	-	-	-
Expenditure				
Service Contracts (<i>Chubb/Flick</i>)	3,350	105	-	105
Advertising	500	-	-	-
Fuel (<i>REO Fuel</i>)	100	-	-	-
Electricity (<i>Origin</i>)	2,771	-	-	-
Consumables & Hardware (<i>Petty Cash</i>)	500	-	-	-
Stationery	300	-	-	-
Materials	1,800	1,823	166	1,657
NBN Internet	680	109	-	109
Equipment & Furniture	1,300	-	-	-
Rego	479	-	-	-
Postage	-	-	-	-
Assets Insurance	4,200	-	-	-
CWMS Service Charges	692	692	-	692
Other Expenditure	3,310	30	3	27
Total Expenditure	19,982	2,759	168	2,591
Net Income	(18,980)	(2,759)	(168)	2,591

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)	0
Budgeted Income (Net of GST)	1,002
Over/(Under) Income Budget for 2022/2023	(1,002)
Actual Expenditure (Net of GST)	2,591
Budgeted Expenditure (Net of GST)	19,982
Available Expenditure Budget for 2022/2023	17,391
Non Budgeted Expenditure 2022/2023	0

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS

Opening Bank Balance as at 01/07/2022	21,624.47
Income Received (incl GST) - Not yet recorded in Authority system	1,083.80
Less : Expenses	-
Closing Bank Balance as at 28/07/2022	22,708.27

 Adelaide Plains Council	6.3	Monthly Correspondence, School and Group Visits Report – August 2022
	Department: Report Author:	Development and Community Manager Library and Community
Date: 6 September 2022	Document Ref:	D22/38195

OVERVIEW

Each month *Adelaide Plains Council Historical Committee's* Secretary Ms Laura Parsons provides a detailed report about all the incoming and outgoing correspondence – refer to **Attachment 1**.

Currently there are no scheduled group/school tours, however it is hoped that the Mallala Primary School will consider classes visiting once again during Term 4, 2022.

Members of the Committee are meeting regularly with representatives of the Mallala Lions Club, Mallala Returned Services League and the Mallala Primary School in readiness for the Mallala Centenary Celebrations on Sunday, 16 October 2022. Further discussions will be held on Tuesday morning, 6 September 2022, before the Adelaide Plains Council Historical Committee meeting.

RECOMMENDATION

“that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report – August 2022*, dated 6 September 2022, receives and notes the report.”

Attachment

1. Correspondence, School and Group Visits Report – August 2022

References

Legislation

Local Government Act (SA) 1999

Mallala Museum Correspondence Report

Wednesday 7th September meeting 2022

Incoming Mail

Nil

Incoming Email

- 3/8 History Trust Mac program funding available
- 9/8 HCSA event Flinders History research seminar
- 9/8 Jayne Tiller asking to be kept informed about meetings with RSL etc
- 10/8 Graeme Adcock – Crane family history
- 18/8 HCSA newsletter
- 19/8 City of Salisbury - Enquiry re cost of group visit
- 22/8 HCSA Call for interest 20 years anniversary book project
- 24/8 Volunteer grants available
- 30/8 Algar – Quote for electrical work

Facebook messages

Nil

Outgoing Mail and Email

Article # 3, #4 on Monument men to Plains Producer, Crossroad Chronicle, Dublin Dispatch

Recent donations

Nil

Upcoming Visits

Nil