

MINUTES

of the

Audit Committee Meeting



Held, pursuant to the provisions of the
Local Government Act 1999, in the

Council Chamber
Redbanks Road
Mallala

on

Monday 13 February 2023 at 4.30pm

The Chairperson formally declared the meeting open at 4.31pm.

1 ACKNOWLEDGEMENT OF COUNTRY

The Audit Committee acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD

2.1 Present

Mr Alan Rushbrook (Chairperson)

Mr Peter Fairlie-Jones (from 4.32pm)

Mayor Mark Wasley

Deputy Mayor Marcus Strudwicke

Also in Attendance

Chief Executive Officer

Mr James Miller

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Governance and Executive Office

Ms Sheree Schenk

General Manager – Infrastructure and Environment

Mr Thomas Jones

Accountant

Ms Carmel Vandermolen

Administration Support Officer – Infrastructure and Environment/Minute Taker

Ms Lauren Bywaters

Administration and Executive Support Officer

Ms Stacie Shrubsole

Kelley Jones Lawyers – In attendance for Item 6.1

Mr Michael Kelley

Director, Southfront Engineers – In attendance for Item 6.1

Mr Drew Jacobi

Apologies

Councillor Margherita Panella

3 MINUTES**3.1 CONFIRMATION OF MINUTES - SPECIAL AUDIT COMMITTEE MEETING - 31 JANUARY 2023****COMMITTEE RESOLUTION 2023/004**

Moved: Deputy Mayor Strudwicke

Seconded: Mayor Wasley

"that the minutes of Special Audit Committee Meeting held on 31 January 2023 be confirmed."

CARRIED

Mr Peter Fairlie-Jones joined to the meeting at 4.32pm.

3.2 CONFIRMATION OF AUDIT COMMITTEE MEETING MINUTES - 7 NOVEMBER 2022**COMMITTEE RESOLUTION 2023/005**

Moved: Deputy Mayor Strudwicke

Seconded: Mayor Wasley

"that the minutes of the Audit Committee Meeting held on Monday 7 November 2022 (MB Folios 232 to 238, inclusive), be accepted as read and confirmed."

CARRIED

4 BUSINESS ARISING

Nil

5 DECLARATION OF MEMBERS' INTEREST

Nil

6 REPORTS FOR DECISION**6.1 GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY - OVERVIEW AND RISK ASSESSMENT**

Mr Michael Kelledy and Mr Drew Jacobi connected to the meeting at 4.35pm.

Mr Jacobi provided a five (5) minute briefing to Committee Members regarding the Stormwater Management Plan.

Mr Kelledy provided Committee Members with a five (5) minute overview regarding Council's membership on the Gawler River Floodplain Management Authority (GRFMA), including associated risks.



COMMITTEE RESOLUTION 2023/006**Moved: Mayor Wasley****Seconded: Mr Fairlie-Jones**

“that the Audit Committee, having considered Item 6.1 – *Gawler River Floodplain Management Authority - Overview and Risk Assessment*, dated 13 February 2023, receives and notes the report and in doing so recommends that Council:-

- 1. Acknowledges that the Chief Executive Officer has brought this matter to the Audit Committee for its consideration and advice.**
- 2. Acknowledges that Mr Michael Kelledy of Kelledy Jones Lawyers and Mr Drew Jacobi of Southfront Engineers have been engaged by Council to provide input and strategic advice to Council on the matter.**
- 3. Is cognisant of the various resolutions and policy positions adopted by both the Council and Gawler River Floodplain Management Authority (GRFMA) that may influence financial risk and liability on the Council.**
- 4. Notes that Council had previously attempted to withdraw from the GRFMA in 2017 citing concerns regarding:-**
 - i. the GRFMA Charter and associated inequalities regarding funding contributions of constituent councils**
 - ii. the lack of a Stormwater Management Plan for the catchment**
 - iii. a lack of exploration into upstream flood mitigation infrastructure options (ie. raising of Bruce Eastick Dam)**
- 5. Acknowledges that considerable work has been done since Council began lobbying the GRFMA in 2017 to see action taken on addressing and advancing 4(i), 4(ii) and 4(iii) above.”**

CARRIED**COMMITTEE RESOLUTION 2023/007****Moved: Mr Fairlie-Jones****Seconded: Deputy Mayor Strudwicke**

Mr Kelledy disconnected from the meeting at 5.36pm.

The Chairperson adjourned the meeting at 5.44pm for a period of five (5) minutes to allow the mover and seconder of the motion to confirm the wording of the motion with the Minute Taker.

Mr Jacobi disconnected from the meeting at 5.46pm.

The meeting resumed at 5.49pm.

“that the Audit Committee, having considered Item 6.1 – *Gawler River Floodplain Management Authority - Overview and Risk Assessment*, dated 13 February 2023, recommends that Council is under a legal obligation to make informed and responsible decisions and the Audit Committee believes that the Council is not in a position to comply with this obligation at this point in time. The Audit Committee recommends that these risk issues not be reconsidered until substantial completion of the GRFMA Charter review, Stormwater Management Plan for the catchment and DEW Business Case Report.”

CARRIED

6.2 2023/2024 ANNUAL BUSINESS PLAN, BUDGET AND 2024-2033 LONG TERM FINANCIAL PLAN DEVELOPMENT FRAMEWORK

COMMITTEE RESOLUTION 2023/008

Moved: Mayor Wasley

Seconded: Deputy Mayor Strudwicke

“that the Audit Committee, having considered Item 6.2 – 2023/2024 Annual Business Plan, Budget and 2024-2033 Long Term Financial Plan Development Framework, dated 13 February 2023, receives and notes the report and in doing so recommends that Council:-

- 1. Endorse the budget parameters and assumptions set out in Table 1 within this Report for the purpose of preparing the draft 2023/2024 Annual Business Plan, Budget and 2024-2033 Long Term Financial Plan with additional consideration of the CWMS service charges, user charges and depreciation; and**
- 2. Endorse the schedule set out in Table 2 within this Report as the process to be undertaken in the preparation of the 2023/2024 Annual Business Plan, Budget and 2024-2033 Long Term Financial Plan, subject to any date changes that the Chief Executive Officer determines necessary.”**

CARRIED

COMMITTEE RESOLUTION 2023/009

Moved: Mr Fairlie-Jones

Seconded: Deputy Mayor Strudwicke

“that the Audit Committee, having considered item 6.2 – 2023/2024 Annual Business Plan, Budget and 2024-2033 Long Term Financial Plan Development Framework, dated 13 February 2023, and in doing so requests a report on the source of pressures on depreciation costs, separating out unit rates, costs and growth factors.”

CARRIED

6.3 UPDATE ON AUDIT COMMITTEE ANNUAL WORK PROGRAM 2022/2023

COMMITTEE RESOLUTION 2023/010

Moved: Mayor Wasley

Seconded: Mr Fairlie-Jones

“that Council, having considered Item 6.3 – Update on Audit Committee Annual Work Program 2022/2023, dated 13 February 2023, receives and notes the report and in doing so recommends to the Council that the Council acknowledges the progress made to complete the activities identified for Audit Committee during 2022/2023 Financial Year.”

CARRIED



6.4 DRAFT RATING POLICY

COMMITTEE RESOLUTION 2023/011

Moved: Mr Fairlie-Jones

Seconded: Deputy Mayor Strudwicke

“that the Audit Committee, having considered Item 6.4 – *Draft Rating Policy*, dated 13 February 2023, receives and notes the report and in doing so recommends to the Council that the draft Rating Policy, as presented in Attachment 1 to this report, be adopted.”

CARRIED

6.5 POLICY REVIEW – DISPOSAL OF LAND AND OTHER ASSETS POLICY

COMMITTEE RESOLUTION 2023/012

Moved: Mr Fairlie-Jones

Seconded: Mayor Wasley

“that the Audit Committee, having considered Item 6.5 – *Policy Review – Disposal of Land and Other Assets Policy*, dated 13 February 2023, receives and notes the report and in doing so recommends to the Council that the revised Disposal of Land and Other Assets Policy, as presented in Attachment 1 to this report, be adopted.”

CARRIED

6.6 POLICY REVIEW - CREDIT CARD POLICY

COMMITTEE RESOLUTION 2023/013

Moved: Mayor Wasley

Seconded: Deputy Mayor Strudwicke

“that Council, having considered Item 6.6 – *Policy Review - Credit Card Policy*, dated 13 February 2023, receives and notes the report and in doing so recommends to the Council that the updated Credit Card Policy, as presented in Attachment 1 to this report, be adopted.”

CARRIED

7 REPORTS FOR INFORMATION**7.1 COMMITTEE RESOLUTIONS****COMMITTEE RESOLUTION 2023/014****Moved: Deputy Mayor Strudwicke****Seconded: Mayor Wasley**

"that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 13 February 2023, receives and notes the report."

CARRIED**7.2 UPDATE ON OVERDUE COUNCIL RATES****COMMITTEE RESOLUTION 2023/015****Moved: Mayor Wasley****Seconded: Deputy Mayor Strudwicke**

"that the Audit Committee, having considered Item 7.2 – *Update on Overdue Council Rates*, dated 13 February 2023, receives and notes the report."

CARRIED**7.3 FINANCIAL PERFORMANCE FOR THE PERIOD JULY-DECEMBER 2022****COMMITTEE RESOLUTION 2023/016****Moved: Deputy Mayor Strudwicke****Seconded: Mayor Wasley**

"that the Audit Committee, having considered Item 7.3 – *Financial Performance for the period July-December 2022*, dated 13 February 2023, receives and notes the report."

CARRIED**7.4 REVIEW OF INTERNAL FINANCIAL CONTROLS****COMMITTEE RESOLUTION 2023/017****Moved: Deputy Mayor Strudwicke****Seconded: Mr Fairlie-Jones**

"that the Audit Committee, having considered Item 7.4 – *Review of Internal Financial Controls*, dated 13 February 2023, receives and notes the report."

CARRIED

8 QUESTIONS WITHOUT NOTICE

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 MOTIONS WITHOUT NOTICE

Nil

11 URGENT BUSINESS

Nil

12 NEXT MEETING

Monday 3 April 2023 at 4.30pm.

13 CLOSURE

There being no further business, the Chairperson declared the meeting closed at 6.40pm.

Confirmed as a true record.

Chairperson:.....

Date: 03 / 04 / 2023