

**MINUTES**

of the

**Audit Committee Meeting**

of the



Pursuant to the provisions of section 88 (1) of the  
*Local Government Act 1999*

HELD

**by electronic means**

on

**Wednesday 10 June 2020 at 4.30pm**

The Chairperson formally declared the meeting open at 4.30pm.

## **1. ATTENDANCE AND WELCOME**

### **1.1 Present**

Mr Alan Rushbrook (Chairperson)

*By audio-visual link*

Mr Peter Fairlie-Jones

*By audio-visual link*

Mayor Mark Wasley

*By audio-visual link*

Deputy Mayor Marcus Strudwicke

*By audio-visual link*

Councillor Margherita Panella

*By audio-visual link*

### **Also in Attendance by audio-visual link**

Chief Executive Officer

Mr James Miller

General Manager – Finance and Business

Mr Rajith Udugampola

General Manager – Governance and Executive Office

Ms Sheree Schenk

General Manager – Infrastructure and Environment

Mr Tom Jones

Manager Governance and Administration/Minute Taker

Ms Alyssa Denicola

Information Technology Officer

Mr Thomas Harris-Howson



**2. CONFIRMATION OF MINUTES**

**2.1 Confirmation of Minutes – Meeting held 6 April 2020**

**Committee Resolution**

Moved Mr Peter Fairlie-Jones                      Seconded Mayor Wasley                      **2020/ 025**

**“that the minutes of the Audit Committee Meeting held on Monday 6 April 2020 (MB Folios 142 to 147, inclusive), be accepted as read and confirmed.”**

**CARRIED**

**3. BUSINESS ARISING**

Nil

**4. DECLARATION OF MEMBERS' INTERESTS**

Nil

**5. ADJOURNED BUSINESS**

Nil

**6. REPORTS FOR DECISION**

**6.1 Draft 2020/2021 Annual Business Plan and Budget**

**Committee Resolution**

Moved Deputy Mayor Strudwicke                      Seconded Mr Peter Fairlie-Jones                      **2020/ 026**

**“that the Audit Committee, having considered Item 6.1 – *Draft 2020/2021 Annual Business Plan and Budget*, dated 10 June 2020, receives and notes the report and in doing so recommends to Council that it adopt the Draft 2020/2021 Annual Business Plan and Budget at its Ordinary Council Meeting scheduled to be held on 22 June 2020, subject to the financial statements and financial information in the Draft 2020/21 Annual Business Plan and Budget being updated to be consistent with the financial information provided in the report for this Item 6.1 – *Draft 2020/2021 Annual Business Plan and Budget*, dated 10 June 2020.”**

**CARRIED**

**6.2 Policy Review – Disposal of Land and Other Assets Policy**

**Committee Resolution**

Moved Mayor Wasley                      Seconded Deputy Mayor Strudwicke                      **2020/ 027**

**“that Audit Committee, having considered Item 6.2 – *Policy Review – Disposal of Land and Other Assets Policy* dated 10 June 2020, receives and notes the report and in doing so recommend to the Council that it adopt the Disposal of Land and Other Assets Policy as presented in Attachment 1 to this Report subject to the following amendment:**

- 1. At Clause 6.2.4, replace the word ‘Preference’ with the word ‘Consideration’.”**

**CARRIED**

## 6.3 Update on Audit Committee Annual Work Program 2019-2020

**Committee Resolution**

Moved Mr Peter Fairlie-Jones                      Seconded Councillor Panella                      2020/ 028

**"that the Audit Committee, having considered Item 6.3 – *Update on Audit Committee Annual Work Program 2019-2020*, dated 10 June 2020, receives and notes the report and in doing so recommends to the Council that the Council acknowledges the progress made to complete the activities identified for Audit Committee during 2019/2020 Financial Year."**

CARRIED

**7. REPORTS FOR INFORMATION**

## 7.1 Committee Resolutions

**Committee Resolution**

Moved Mr Peter Fairlie-Jones                      Seconded Mayor Wasley                      2020/ 029

**"that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 10 June 2020, receives and notes the report."**

CARRIED

## 7.2 2019/2020 Project Expenditure to be Carried Over to 2020/2021 Financial Year

**Committee Resolution**

Moved Mayor Wasley                      Seconded Deputy Mayor Strudwicke                      2020/ 030

**"that Audit Committee, having considered Item 7.2 – *2019/2020 Project Expenditure to be Carried Over to 2020/2021 Financial Year*, dated 10 June 2020, receives and notes the report."**

CARRIED

## 7.3 Debtor Management

**Committee Resolution**

Moved Deputy Mayor Strudwicke                      Seconded Councillor Panella                      2020/ 031

**"that Audit Committee, having considered Item 7.3 – *Debtor Management*, dated 10 June 2020, receives and notes the report."**

CARRIED

**8. GENERAL BUSINESS**

Nil

**9. NEXT MEETING**

To be confirmed.

**10. CLOSURE**

There being no further business, the Chairperson declared the meeting closed 6.03pm.

Confirmed as a true record.

Chairperson:.....

Date: 17 / 9 / 2020

