

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee Meeting



will be held in

**Council Chamber
Redbanks Road
Mallala**

on

Thursday 1 February 2024 at 11:00am

A handwritten signature in black ink, appearing to be "James Miller".

James Miller

CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD**3 MINUTES**

- 3.1 Confirmation of Minutes - Adelaide Plains Council Historical Committee Meeting - 2 November 2023

MINUTES

of the

Adelaide Plains Council Historical Committee Meeting



Held, pursuant to the provisions of the
Local Government Act 1999, in the

**Mallala Museum
1 Dublin Road
Mallala**

on

Thursday 2 November 2023 at 11.00am

The Chairperson formally declared the meeting open at: 11.05 am.

1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD

PRESENT: Cr M Strudwicke (Deputy Mayor)

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Mr J Franks

Ms L Parsons

Mrs C Young

IN ATTENDANCE: Nil

APOLOGIES: Mr Greg Tucker

3 MINUTES

3.1 CONFIRMATION OF MINUTES - ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETING - 5 OCTOBER 2023

COMMITTEE RESOLUTION 2023/57

Moved: Ms L Parsons

Seconded: Mr R Bevan

"that the minutes of Adelaide Plains Council Historical Committee Meeting held on 5 October 2023 be confirmed."

CARRIED

4 BUSINESS ARISING

Nil

5 DECLARATION OF MEMBERS' INTEREST

Nil

6 REPORTS FOR DECISION**6.1 APCHC (MALLALA MUSEUM) - COMMITTEE MEMBERS' HONOUR BOARD - ANNUAL REVIEW****COMMITTEE RESOLUTION 2023/58**

Moved: Ms L Parsons

Seconded: Mr R Bevan

“that the Adelaide Plains Council Historical Committee, having considered Item 6.1 – *APCHC (Mallala Museum) - Committee Members' Honour Board - annual review*, dated 2 November 2023, receives and notes the Report and in doing so Instructs the Manager Library and Community to arrange for the Honour Board to be updated with the addition of Mr Robert Bevan’s and Mrs Christine Young’s names.”

CARRIED

7 REPORTS FOR INFORMATION**7.1 RESOLUTIONS ACTION REPORT - OCTOBER 2023****COMMITTEE RESOLUTION 2023/59**

Moved: Mr R Bevan

Seconded: Mrs C Young

“that the Adelaide Plains Council Historical Committee, having considered Item 7.1 – *Resolutions Action Report - October 2023*, dated 2 November 2023, receives and notes the Report.”

CARRIED

7.2 MONTHLY FINANCIAL REPORT - OCTOBER 2023**COMMITTEE RESOLUTION 2023/60**

Moved: Mrs C Young

Seconded: Mr V Chenoweth

“that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – *Monthly Financial Report - October 2023*, dated 2 November 2023, receives and notes the Report.”

CARRIED

7.3 MONTHLY CORRESPONDENCE, SCHOOL AND GROUP VISITS REPORT - OCTOBER 2023**COMMITTEE RESOLUTION 2023/61**

Moved: Ms L Parsons

Seconded: Mr Jim Franks

“that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – *Monthly Correspondence, School and Group Visits Report - October 2023*, dated 2 November 2023, receives and notes the Report.”

CARRIED

8 QUESTIONS WITHOUT NOTICE

Nil

9 MOTIONS WITHOUT NOTICE**9.1 MALLALA MUSEUM COURTYARD - -OBTAIN QUOTES FOR GAZEBOS****COMMITTEE RESOLUTION 2023/62**

Moved: Mr R Bevan

Seconded: Mrs C Young

“that Mr V Chenoweth be instrcted to obtain quotes for double pop up gazebos for use in the Mallala Museum Courtyard.”

CARRIED

9.2 MALLALA MUSEUM – PURCHASE OF CLEANING ITEMS**COMMITTEE RESOLUTION 2023/63**

Moved: Mr R Bevan

Seconded: Mr J Franks

“that the Adelaide Plains Council Historical Committee approves the purchase of indoor and outside brooms and a commercial vacuum cleaner.”

CARRIED

10 URGENT BUSINESS

Nil

11 NEXT MEETING

Thursday 1 February 2024

12 CLOSURE

There being no further business, the Chairperson declared the meeting closed at 12.00 pm.

Confirmed as a true record.

Chairperson:.....

Date: ____/____/____

4 BUSINESS ARISING

5 DECLARATION OF MEMBERS' INTEREST

6 REPORTS FOR INFORMATION

6.1 RESOLUTIONS ACTION REPORT - JANUARY 2024

Record Number: D24/2030

Author: Manager Library and Community

Authoriser: Acting Director Development & Community

Attachments: 1. Resolutions Register - January 2024

RECOMMENDATION

“that Council, having considered Item 6.1 – *Resolutions Action Report - January 2024*, dated 1 February 2024, receives and notes the Report.”

Purpose

The purpose of this report is to provide Members with an update in relation to the status of ongoing Committee Resolutions.

Discussion

The Adelaide Plains Council Historical Committee (APCHC) Resolutions Report is presented as a standing monthly Agenda Item for Members’ information and monitoring. Provided as **Attachment 1** to this Report is the Resolutions Action Register showing all ongoing resolutions of the Committee, with up to date commentary regarding progress and status. Any items that have been completed since the last APCHC Resolutions Action Report (tabled in November 2023) are also included and marked as ‘Completed’.

Currently there is one ongoing resolution and four other items that have not been completed.

Conclusion

The APCHC Resolutions Action Register is a transparent and efficient reporting tool, ensuring that Committee Members are regularly updated in relation to the implementation of Committee decisions.

References

Legislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

Adelaide Plains Council Historical Committee - Resolutions from November 2020					
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.4	Relocation of External fencing	"that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum's fence line to include the relocated Fire Engine Shed."	2021/35	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	"that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration."	2021/068	V Chenoweth to ask K Earl for assistance
06-Dec-22	11.1	Glenn Dix Interview recording	"that the Adelaide Plains Historical Committee, instructs the Manager Library and Community to seek the services of a professional editor to 'cut' the original Glenn Dix interview tape and for the quote to be considered by Members at the February 2023 APCHC meeting."	2021/056	Transcription has been completed - Marcus Strudwicke to review.
7-Sep-23	9.3	Committee Resolution	"that Mr Roger Davies and Mr Greg Sonntag are requested to complete and Expression of Interest Committee Membership Form for Council to consider their applications, and potential appointment to the APCHC."	2023/52	EOI's have not been submitted yet.
2-Nov-23	3.1	Confirmation of Minutes	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 5 October 2023, be accepted as read and confirmed."	2023/27	Completed
2-Nov-23	6.1	APCHC (Mallala Museum) - Committee Members' Honour Board - Annual Review - Committee Resolution	"that the Adelaide Plains Council Historical Committee, having considered Item 6.1 – APCHC (Mallala Museum) - Committee Members' Honour Board - annual review, dated 2 November 2023, receives and notes the Report and in doing so instructs the Manager Library and Community to arrange for the Honour Board to be updated with the addition of Mr Robert Bevan's and Mrs Christine Young's names."	2023/58	Honour Board to be updated mid January 2024
2-Nov-23	7.1	Resolutions Action Report - October 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.1 – Resolutions Action Report - October 2023, dated 2 November 2023, receives and notes the Report."	2023/59	Completed
2-Nov-23	7.2	Monthly Financial Report - October 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.2 – Monthly Financial Report - October 2023, dated 2 November 2023, receives and notes the Report."	2023/60	Completed
2-Nov-23	7.3	Monthly Correspondence, School & Group Visits Report – October 2023	"that the Adelaide Plains Council Historical Committee, having considered Item 7.3 – Monthly Correspondence, School and Group Visits Report - October 2023, dated 2 November 2023, receives and notes the Report."	2023/61	Completed
2-Nov-23	9.1	Committee Resolution	"that Mr V Chenoweth be instructed to obtain quotes for double pop up gazebos for use in the Mallala Museum Courtyard."	2023/62	?

2 Nov 23	9.2	Committee Resolution	"that the Adelaide Plains Council Historical Committee approves the purchase of indoor and outside brooms and a commercial vacuum cleaner."	2023/63	Completed - Bob Bevan.
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6.2 MONTHLY FINANCIAL REPORT - JANUARY 2024**Record Number:** D24/3123**Author:** Manager Library and Community**Authoriser:** Acting Director Development & Community**Attachments:** 1. Financial Statement - January 2024**RECOMMENDATION**

“that Council, having considered Item 6.2 – *Monthly Financial Report - January 2024*, dated 1 February 2024, receives and notes the Report.”

Purpose

The purpose of this report is to provide Members with an update in relation to the Committee’s financial status.

Background

The Adelaide Plains Council Historical Committee’s Financial Statement is presented as a standard monthly Agenda item, provided for members’ information and monitoring – refer to **Attachment 1**.

Discussion

The APCHC Income and Expenditure statement is summarised below.

Income from door money (collected Museum entry fees) and a donation (received from the Mallala Probus Club) totalled \$539.73.

Expenditure for the months of July 2023 to mid-January 2024 totalled \$15,246. This included the half yearly payment of the Museum’s assets insurance (now fully paid for this financial year), as well as an electricity bill.

Conclusion

The Presiding Member or the Manager Library and Community can respond to any Members queries regarding financial matters at the February 2024 Committee Meeting.

ReferencesLegislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

15/01/2024				
INCOME AND EXPENSES STATEMENT				
Details	Budget (Ex. GST)	Gross \$	GST \$	Net \$
Income				
Door Money	800	396 -	44	439.73
Sundry Sales	200	-	-	-
Interest from Bank	2	-	-	-
Donations	-	100	-	100.00
Total Income	1,002	-	43.97	539.73
Expenditure				
Service Contracts (AMA security/Flick)	2,000	114	0.15	114.03
Advertisement	600	-	-	-
Fuel (REO Fuel)	100	-	-	-
Electricity (Origin)	5,600	446	-	445.74
Consumables & Hardware (Petty Cash)	500	-	-	-
Stationery	300	-	-	-
Materials	1,600	9,800	17.25	9,782.50
NBN Internet	680	506	123.70	381.85
Equipment & Furniture	1,300	-	-	-
History Council Membership		28	0.71	27.27
Transport Gallery project		-	-	-
Museum Fire Truck Rego	479	444	1.32	442.78
Assets Insurance	4,200	4,337	284.55	4,052.25
CWMS Service Charges		15	14.99	-
Other Expenditure	5,850	-	-	-
Total Expenditure	23,209	15,689	442.67	15,246
Net Income/(Expenses)	(22,207)			(14,706.69)

SUMMARY OF BUDGET AGAINST ACTUAL	
Actual Income (Net of GST)	539.7
Budgeted Income (Net of GST)	1,002.00
Over/(Under) Income Budget for 2022/2023	1,542
Actual Expenditure (Net of GST)	15,246.42
Budgeted Expenditure (Net of GST)	23,209.00
Available Expenditure Budget for 2022/2023	7,962.58
Non Budgeted Expenditure 2022/2023	0.00

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS	
Opening Bank Balance as at 01/08/2023	40,448.27
Income Received (incl GST)	
- Door income from 2023 financial year - see reports for 30/6/2023	500.01
- Door income July 2023	172.00
- Cheque	340.00
- Donation	100.00
Less : Expenses	- 10,350.00
Closing Bank Balance as at 15/1/2024	31,210.27

6.3 MONTHLY CORRESPONDENCE, SCHOOL AND GROUP VISITS REPORT - JANUARY 2024**Record Number:** D24/3629**Author:** Manager Library and Community**Authoriser:** Acting Director Development & Community**Attachments:** 1. Correspondence, School and Group Visits Report - January 2024**RECOMMENDATION**

“that Council, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report - January 2024*, dated 1 February 2024, receives and notes the Report.”

Purpose

The purpose of this Report is to provide the Adelaide Plains Council Historical Committee with an update regarding the previous two months correspondence, as well as notification about any forthcoming school and scheduled group visits.

Background

This report is presented as a standing monthly Agenda Item for Members’ information – refer to **Attachment 1** to this report. At this stage there are no school or group bookings scheduled for 2024.

Conclusion

APCHC Secretary Ms Laura Parsons provides monthly updates regards the Museum’s correspondence and future bookings.

ReferencesLegislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

Mallala Museum Correspondence Report

Thursday 1st February, 2024, 11am
Museum Schoolroom

Incoming Mail

J

Incoming Email

Oct 27 th	HCSA regional lecture
Nov 9 th	Jayne Tiller re volunteers' morning tea
Nov 12 th	Sue Brian re cabbage tree hats in our collection
Nov 14 th	Wendy Perry invitation to Burra lunch
Nov 14 th	Anne Minion – EDO update
Nov 14 th	Ros & Jim re current roster unavailability
Nov 16 th	History SA – MaC Zoom meetup
Nov 20 th	History SA Botanic Gardens display cases give away
Nov 27 th	Rebecca Reynolds- Regional creative forums
Nov 28 th	HCSA newsletter
Dec 4 th	History month registrations now open
Dec 11 th	Gavin re opening hours
Dec 13 th	Sue Dugan – community catchup
Dec 14 th	Merry Christmas from the Dublin Despatch
Dec 19 th	MaC exclusive offer for History Festival
Dec 20 th	2024 Fellowship announcement
Jan 4 th	FAHS eBulletin 209
Jan 5 th	Sue Dugan – Feedback for a Community Project
Jan 6 th	Peter Ingman Avonmore books re consignment books
Jan 11 th	Stan Druzynski – seeking dates when the Airshows took place in the 50s. Researching the V2 rocket.
Jan 12 th	Port Adelaide Historical Society short films launch
Jan 12 th	Laura re wiki website not working
Jan 15 th	History Festival acknowledgement of registration for History Month 2024 "From Sowing to Reaping: Mallala's New Agriculture Display
Jan 18 th	Marcus – Visit of the Governor on Tues 30 th Jan
Jan 18 th	SA History Festival invitation to take part in One Hundred Portraits

Facebook messages

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Outgoing Mail and Email

Jan 11th Stan Druzynski advised him via links to Trove, AWM, Flickr and posted on Facebook. Advised him about Avonmore Books
Responses to above
Registration for History Month

Recent donations

R

Upcoming Visits
2024

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7 QUESTIONS WITHOUT NOTICE

8 MOTIONS WITHOUT NOTICE

9 URGENT BUSINESS

10 NEXT MEETING

11 CLOSURE