

**PERMIT TO USE A PUBLIC ROAD FOR
BUSINESS PURPOSES**

*pursuant to section 222 of the Local Government Act
1999*

PO Box 18
Mallala SA 5502
Tel: 8527 0200
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APPLICANT:

I/We (full name/s)

Of (address)

Phone:

Email Address:

Hereby apply to the Adelaide Plains Council for the **granting / renewal** of a permit to use a public road for business purposes (footpath trading/outdoor dining permit) pursuant to Section 222 and 221 of the *Local Government Act 1999* and By-Law number 5 – Movable Signs.

Preferred commencement date:

(The permit shall be valid until the end of the current financial year)

PERMIT HOLDER DETAILS:

(For business please provide ABN) -

Name:

Address:

Occupation:

Nature of the Business:

LOCATION DETAILS:

Business Name

Site Address:

Business Phone:

Contact Person on Site:

DESCRIPTION OF AREA WHICH PERMIT APPLIES:

(please provide scaled plan showing area to be used) - (not required for renewals without changes)

FURNITURE, EQUIPMENT PERMITTED IN THE AREA

(all items should be shown on scaled plan) List all items and quantity of items to be located in the area and indicate if any are permanently fixed. Include additional pages if required *(not required for renewals without changes)*-

Items in Trading Zone	No of Items	Description
Display stands (goods for sale)		
Tables		
Chairs		
Umbrellas		
Barrier Screens		
Planter boxes		
Advertising signs		
Other		

HOURS OF OPERATION:

If trading times are outside of 8am to 7pm and the business is within 60 meters of residential premises, the application may require notification of these affected residential premises *(also subject to Development Plan Assessment and other controls)*.

SAFETY INSTALLATION ITEMS:

Subject to approval from Councils Infrastructure staff - *(not required for renewals without changes)*-

COPY OF INSURANCE:

The permit holder must provide a copy of the Certificate of Currency of this insurance for Council's records before a Permit or Renew will be granted

THE ISSUING OF THIS PERMIT IS SUBJECT TO:

- A. The Applicant agreeing to the general conditions of Permit as contained herein and the Outdoor Dining Guidelines;
- B. The Applicant agreeing to any/all special conditions which the Authority determines and are attached hereto;
- C. The Applicant paying the prescribed fee (refer to Council's current fees and charges);
- D. The Applicant providing to the Council evidence of all appropriate insurances as required by the general conditions and/or the special conditions of Permit;
- E. Failure to pay or comply with the required conditions above and attached will result in the cancellation of this application and permit.

Dated :

Signed by Applicant:

Name:

OFFICE USE ONLY

Establishment Fee	\$			
	Date:	Receipt No:		
<input type="checkbox"/> Granted <input type="checkbox"/> Denied		Special Conditions (attached) <input type="checkbox"/> YES <input type="checkbox"/> NO		
Outdoor Dining Guidelines (attached) <input type="checkbox"/> YES <input type="checkbox"/> NO			Insurance <input type="checkbox"/> YES <input type="checkbox"/> NO	
<u>Step</u>	<u>Officer/Section</u>	<u>Action</u>	<u>Date</u>	<u>Sign</u>
1	Planning Officer	To determine if a DA is required		
2	General Inspector	For risk assessment		
3	Environmental Health Officer	Dinning/food prep assessment		
4	Infrastructure	Traffic/Engineering		
5	Community Services	Community Project Assessment		
6	Coordinator	Countersign permit		
7	General Manager	Countersign permit		
8	Finance	Send Invoice		
9	Admin	TRIM CON17/457 DEVELOPMENT CONTROL - Regulating - Section 222 - Operate a Business on Road Reserve		
10	Admin	Update register CON17/457 – D17/25770 REGISTER - Section 222 Permit - Beginning 1 July 2015		
11	Admin/Finance	Renewal		
Name and Position of Authorised Officer of Council:				
		Signature:		
Date:		Fee: D/A number		