

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

The Ordinary Meeting of the



**Adelaide
Plains
Council**

will be held in

**Council Chamber
Redbanks Road
Mallala**

on

Monday 24 June 2019 at 6:00pm



.....
James Miller
CHIEF EXECUTIVE OFFICER

INDEX

		Page Number
1	ATTENDANCE RECORD	
2	MINUTES	5
2.1	Confirmation of Minutes – Ordinary Council Meeting – 27 May 2019	6
2.2	Confirmation of Minutes – Special Council Meeting – 11 June 2019	26
3	BUSINESS ARISING	
4	PUBLIC OPEN FORUM	
5	DECLARATION OF MEMBERS' INTEREST (material, actual, perceived)	
6	ADJOURNED BUSINESS	
	Nil	
COMMUNICATIONS		
7	MAYOR'S REPORT	
7.1	Acting Mayor's Report	29
7.2	Mayor's Report	30
8	REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED	
DEPUTATIONS AND PRESENTATIONS		
9	DEPUTATIONS	
9.1	Mick Lewis – Thompson Beach Progress Association and on-going discussions with Council	31
10	PRESENTATIONS/BRIEFINGS	
	Nil	
11	PETITIONS	
	Nil	

	Page Number
12 COMMITTEE MEETINGS	
12.1 Adelaide Plains Council Historical Committee Meeting – 5 June 2019	36
13 SUBSIDIARY MEETINGS	
13.1 Legatus Group Meeting – 31 May 2019	42
13.2 Gawler River Floodplain Management Authority Meeting – 13 June 2019	51
14 REPORTS FOR DECISION	
14.1 2019 Local Government Association Annual General Meeting – Proposed Items of Business	59
14.2 Request to Fly the Rainbow Flag	64
14.3 Council Assessment Panel Membership and Sitting Fees	69
14.4 Regional Public Health Plan Review	76
14.5 Joint Planning Arrangements – Business Case	125
14.6 Coastal Settlements Adaptation Works Program	175
14.7 SA Coastal Councils Alliance – Nominations Sought	194
15 REPORTS FOR INFORMATION	
15.1 Council Resolutions – Status Report	200
MATTERS RAISED BY MEMBERS	
16 QUESTIONS ON NOTICE	
Nil	
17 QUESTIONS WITHOUT NOTICE	
18 MOTIONS ON NOTICE	
Nil	
19 MOTIONS WITHOUT NOTICE	
20 URGENT BUSINESS	

		Page Number
21	CONFIDENTIAL ITEMS	
21.1	Legal Services Fee Proposals 2019/2020	219
21.2	Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019	227
21.3	Economic Evaluation Report – Mallala Campground	239
22	CLOSURE	

 Adelaide Plains Council	2. Confirmation of Minutes
Monday 24 June 2019	

- 2.1 Confirmation of Council Minutes – Ordinary Council Meeting held 27 May 2019
“that the minutes of the Ordinary Council Meeting held on 27 May 2019 (MB Folios 16873 to 16892 inclusive), be accepted as read and confirmed.”
- 2.2 Confirmation of Council Minutes – Special Council Meeting held 11 June 2019
“that the minutes of the Special Council Meeting held on 11 June 2019 (MB Folios 16893 to 16895 inclusive), be accepted as read and confirmed.”

MINUTES

of

Ordinary Council Meeting



Pursuant to the provisions of Section 84 (1) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road,
Mallala**

on

Monday 27 May 2019 at 6:00pm

The Acting Mayor formally declared the meeting open at 6:00pm.

1. ATTENDANCE RECORD

1.1 Present:

Acting Mayor Marcus Strudwicke	Mallala/Dublin Ward
Councillor John Lush	Mallala/Dublin Ward
Councillor Terry-Anne Keen	Mallala/Dublin Ward
Councillor Kay Boon	Two Wells Ward
Councillor Joe Daniele	Two Wells Ward
Councillor Frank Maiolo	Two Wells Ward
Councillor Margherita Panella	Lewiston Ward
Councillor Brian Parker	Lewiston Ward
Councillor Carmine Di Troia	Lewiston Ward

Also in Attendance:

Acting Chief Executive Officer	Mr Robert Veitch
General Manager – Finance and Economic Development	Mr Rajith Udugampola
General Manager – Infrastructure and Environment	Mr Thomas Jones
Acting General Manager – Governance and Communications	Ms Alyssa Denicola
Acting General Manager – Development and Community	Ms Megan Lewis
Executive Assistant/Minute Taker	Ms Andrea Post

1.2 Apologies:

Nil

1.3 Leave of Absence:

Mayor Mark Wasley

1.4 Not Present:

Nil

2. CONFIRMATION OF MINUTES

2.1 Confirmation of Council Minutes – Ordinary Council Meeting held on 23 April 2019

Moved Councillor Parker Seconded Councillor Daniele **2019/ 198**

“that the minutes of the Ordinary Council Meeting held on 23 April 2019 (MB Folios 16851 to 16867 inclusive), be accepted as read and confirmed.”

CARRIED

2.2 Confirmation of Council Minutes – Special Council Meeting held on 20 May 2019

Moved Councillor Boon Seconded Councillor Daniele **2019/ 199**

“that the minutes of the Special Council Meeting held on 20 May 2019 (MB Folios 16868 to 16872 inclusive), be accepted as read and confirmed.”

CARRIED

3. BUSINESS ARISING

Nil

4. PUBLIC OPEN FORUM

The Acting Mayor, with approval of two-thirds of members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period of 15 minutes to facilitate ‘Public Open Forum’.

The meeting was suspended at 6:02pm.

Alvin Jenkin - Parham

- Community Engagement Forum on 15 April 2019 – commended Council in relation to the forum, and communication by Council Members and Administration following the event.
- Parham Action Group update – the Group has started planning future projects and may seek assistance from Council in the future.
- Horse Management – Mr Jenkin advised that he received an update from Council Administration that the matter would be dealt with as part of strategic planning focus, and requested that Council remain focused to achieve an outcome.

The meeting resumed at 6:05pm.

5. DECLARATION OF MEMBERS’ INTEREST

Councillor Di Troia declared an interest in Item 15.4 – *Northern Adelaide Irrigation Scheme*, on the basis that he owns a property in the relevant area.

6. ADJOURNED BUSINESS

Nil

7. MAYOR'S REPORT

7.1 Mayor's Report

Monday 29 April 2019

Meeting – Mayor, Chief Executive Officer – Various Matters

Meeting – Mayor, Deputy Mayor, Chief Executive Officer – Mayoral Duties Handover

Pre-Council Meeting – Chief Executive Officer, General Managers

Informal Gathering – Mallala Aged Living Portfolio

Informal Gathering – Confidential Briefing - Two Wells Educational Hub Value-Adding Horticulture Initiative

Ordinary Council Meeting

Wednesday 24 April 2019

Meeting – Regional Planning Board - Chief Executive Officers and Mayors

Thursday 25 April 2019

Anzac Day Ceremony – Mallala

Friday 26 April to Wednesday 29 May 2019 (Inclusive)

Leave of Absence

7.2 Acting Mayor's Report

Monday 29 April 2019

Meeting – Audit Committee

Thursday 2 May 2019

Meeting – Acting Mayor, Chief Executive Officer – Various Matters

LGA Workshop – Boundary Reform

Monday 6 May 2019

Radio Interview – ABC Port Pirie – Climate Change and Coastal Councils

Informal Gathering - Northern Adelaide Irrigation Scheme (NAIS) Briefing

Tuesday 7 May 2019

Meeting – Acting Mayor, Chief Executive Officer – Various Matters

Monday 20 May 2019

Strategic Planning and Economic Development Committee Meeting

Special Council Meeting

Tuesday 21 May 2019

Volunteer Celebrations – Gawler Cinema

8. REQUESTED DOCUMENTS/CORRESPONDENCE TO BE TABLED

Nil

9. DEPUTATIONS

- 9.1 Christopher Ratcliff gave a 10 minute deputation in relation to a potential public rail service from Adelaide to Salisbury, Virginia and Two Wells.

10. PRESENTATIONS/BRIEFINGS

Nil

11. PETITIONS

Nil

12. COMMITTEE MEETINGS

- 12.1 Audit Committee Meeting - 29 April 2019

Mr John Comrie gave a 19 minute presentation, and answered questions from Members, in relation to Mallala Community Wastewater Management Scheme annual service charge.

Moved Councillor Panella Seconded Councillor Parker **2019/ 200**

“that Council receives and notes the minutes of the Audit Committee Meeting held on 29 April 2019.”

CARRIED

- 12.1 Moved Councillor Panella Seconded Councillor Boon **2019/ 201**

“that Council endorses resolution 2019/010 of the Audit Committee, and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2018/2019 Financial Year, with an additional item being added to the Work Plan to review Council’s Long Term Financial Performance Targets.”

CARRIED

- 12.1 Moved Councillor Boon Seconded Councillor Panella **2019/ 202**

“that Council notes resolution 2019/011 of the Audit Committee, and in doing so acknowledge the ability for Council to adjust the Mallala Community Wastewater Management Scheme annual service charge as part of the 2019/2020 budget based on the Essential Services Commission of South Australia CWMS pricing criteria after having due regard to the operating costs risks premium and cost of capital.”

CARRIED

12.2 Adelaide Plains Council Historical Committee Meeting – 1 May 2019

Moved Councillor Panella Seconded Councillor Di Troia **2019/ 203**

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held 1 May 2019.”

CARRIED

12.3 Strategic Planning and Economic Development Committee Meeting – 20 May 2019

Moved Councillor Panella Seconded Councillor Boon **2019/ 204**

“that Council receives and notes the minutes of the Strategic Planning and Economic Development Committee meeting held 20 May 2019.”

CARRIED

12.3 Moved Councillor Lush Seconded Councillor Di Troia **2019/ 205**

“that Council endorses resolution 2019/002 of the Strategic Planning and Economic Development Committee, and in doing so:-

- 1. Adopts a strategic planning focus for the period September 2019 to March 2020; and**
- 2. Acknowledges that resolutions of a strategic planning and tourism nature, together with service reviews, be workshopped and considered as part of the strategic planning focus September 2019 to March 2020.”**

CARRIED

13. SUBSIDIARY MEETINGS

13.1 Gawler River Floodplain Management Authority – Meeting held 18 April 2019

Moved Councillor Keen Seconded Councillor Parker **2019/ 206**

“that Council receives and notes the minutes and key outcomes summary of the Gawler River Floodplain Management Authority meeting held on 18 April 2019.”

CARRIED

The Acting Mayor sought leave of the meeting to bring forward Agenda Item 18 – *Motions on Notice*. Leave was granted.

18. MOTIONS WITHOUT NOTICE

18.1 Prudential Report – Council Civic Centre Two Wells

Moved Councillor Panella Seconded Councillor Boon **2019/ 207**

Councillor Panella raised a Point of Order on the basis that the motion does not specifically address the matter of office relocation. The Acting Mayor accepted the Point of Order, ruling that the debate should be limited to the subject matter of the motion.

“that:-

- 1. Council allocate up to \$10,000 in 2019/2020 budget for a prudential report investigating the risks and benefits of establishing a Council Civic Centre at Two Wells. The report to include:-**
 - a. the identification of any current community and organisational deficiencies that exist through operating multiple sites; and**
 - b. an analysis of financial and organisational efficiencies and benefits, internally and externally, in providing services to the community, of any future relocation of Council’s office; and**
 - c. the identification of any risks associated with any future office relocation, including economic impact on the current Mallala township; and**
 - d. recommendations on future strategic options for Council consideration; and**
 - e. any other relevant information; and**
- 2. Any recommendations from the prudential report be included in the strategic planning focus workshops in September 2019 to March 2020 for inclusion in Council’s future strategic plans.”**

LOST

Councillor Panella called for a Division.

The Acting Mayor declared the vote set aside.

Members voting in the affirmative: Councillors Boon, Daniele and Panella

Members voting in the negative: Councillors Di Troia, Keen, Lush, Maiolo and Parker

The Acting Mayor declared the motion **LOST**

18.2 Request for Roads to be Sealed – Two Wells Ward

Moved Councillor Daniele Seconded Councillor Boon **2019/ 208**

“that the below listed roads be sealed in the Two Wells Ward:-

- 1. Glover Road from Williams Road to Germantown Road (Priority);**
- 2. Buckland Park Road from Main Highway to Halstead Road;**
- 3. Coats Road from Williams Road to Germantown Road;**
- 4. Tatura Avenue from Buckland Park Road to the Main Highway;**
- 5. Middle Beach Road from the end of the bitumen to the beach; and**
- 6. Hart Road from the Main Highway to Days Eggs company site.”**

LOST

Councillor Daniele called for a division.

The Acting Mayor declared the vote set aside.

Members voting in the affirmative: Councillor Daniele.

Members voting in the negative: Councillors Boon, Di Troia, Keen, Lush, Maiolo, Panella and Parker.

The Acting Mayor declared the motion **LOST**

14. REPORTS FOR DECISION

14.1 2019/2020 Annual Business Plan, Budget and Long Term Financial Plan 2020-2029

Moved Councillor Parker Seconded Councillor Panella **2019/ 209**

“that Council, having considered Item 14.1 – 2019-2020 Annual Business Plan, Budget and Long Term Financial Plan 2020-2029, dated 27 May 2019, receives and notes the report and in doing so:-

- 1. Council has considered its draft Annual Business Plan and Budget for the 2019/2020 Financial Year and the updated draft Long Term Financial Plan for the period 2019/2020 to 2028/2029 and requests that Chief Executive Officer commence a period of public consultation in accordance with section 123 of the *Local Government Act 1999* in regard to its proposals for a period of not less than 21 days in order that Council is able to consider any feedback from members of the public with regard to its 2019/2020 budget and draft Long Term Financial Plan;**
- 2. Acknowledges that a Special Meeting of Council will need to be called for Tuesday 11 June 2019 at 6:00pm in order to hear any public submissions for at least one (1) hour in accordance with section 123(4)(a)(i)(B) of the *Local Government Act 1999*; and**
- 3. Requests that the Chief Executive Officer or his delegate prepare a report on submissions/presentations received during the public consultation period for Council consideration at a Special Meeting of Council to be held on Thursday 27 June 2019 at 6:30pm.”**

CARRIED

14.2 Legatus Group – Draft Annual Business Plan and Budget 2019/2020

Moved Councillor Keen Seconded Councillor Boon **2019/ 210**

“that Council, having considered Item 14.2 – Legatus Group – Draft Annual Business Plan and Budget 2019/2020, dated 27 May 2019, receives and notes the report and in doing so instructs the Chief Executive Officer to advise the Legatus Group that Adelaide Plains Council has no objections with the Draft Annual Business Plan and Budget 2019/2020.”

CARRIED

14.3 Gawler River Floodplain Management Authority – Draft 2019-2022 Business Plan and 2019/2020 Budget

Moved Councillor Keen Seconded Councillor Di Troia 2019/ 211

“that Council, having considered Item 14.3 – *Gawler River Floodplain Management Authority – Draft 2019-2022 Business Plan and 2019/2020 Budget*, dated 27 May 2019, receives and notes the report and in doing so:-

1. Endorses the Gawler River Floodplain Management Authority Draft Budget for 2019/2020 and 2019-2022 Business Plan; and
2. Subject to the adoption of its 2019/2020 Budget and Annual Business Plan, acknowledges that it will fund the requested Member Council contribution of \$48,826 to the Gawler River Floodplain Management Authority.”

CARRIED

14.4 2019 Floodplain Management Australia National Conference

Moved Councillor Keen Seconded Councillor Parker 2019/ 212

“that Council, having considered Item 14.4 - *2019 Floodplain Management Australia National Conference*, dated 27 May 2019, receives and notes the report and in doing so:-

1. Instructs the Chief Executive Officer to apply for membership of Floodplain Management Australia at an annual cost of \$995.00; and
2. Instruct the Chief Executive Officer to, as part of his role on the Gawler River Floodplain Management Authority, write to the Executive and Member Councils encouraging them to attend the 2020 conference and apply for membership.”

CARRIED

14.5 Section 41 Committee Independent Members Sitting Fees

Moved Councillor Parker Seconded Councillor Boon 2019/ 213

“that Council, having considered Item 14.5 – *Section 41 Committee Independent Members Sitting Fees*, dated 27 May 2019, receives and notes the report and in doing so:-

1. Acknowledges the high calibre and specialist expertise of the current Independent Members of Council’s Section 41 Committees; and
2. Endorses the following Section 41 Committee Independent Member sitting fees (excl. of GST), effective from 1 July 2019:-
 - a. Independent Chairperson \$ 1,000
 - b. Independent Member (non-Chairperson) \$ 600.”

CARRIED

14.6 Business Council – Charter and Membership Composition

Moved Councillor Lush Seconded Councillor Keen 2019/ 214

“that Council, having considered Item 14.6 – *Business Council – Terms of Reference*, dated 27 May 2019 receives and notes the report and in doing so:-

- 1. Instructs the Chief Executive Officer to formally present the draft Charter and membership composition to the local business sector within Adelaide Plains Council for consideration and advancement; and**
- 2. Pledges its ongoing support to the establishment of an independent Business Council on the Adelaide Plains through the allocation of administrative resources in conjunction with RDA Barossa, Gawler, Light and Adelaide Plains Council.”**

CARRIED

14.7 By-Law Review 2019 – Public Consultation

Moved Councillor Lush Seconded Councillor Keen 2019/ 215

“that:-

- 1. Council endorse draft By-law No 1 – Permits and Penalties, draft By-law No 2 – Local Government Land, draft By-law No 3 – Roads, draft By-law No 4 – Dogs and draft By-law No 5 Moveable Signs as attached to the report entitled By-law Review 2019 – Public Consultation for the purposes of public consultation in accordance with Section 249 of the *Local Government Act 1999*; and**
- 2. The Chief Executive Officer be authorised to make copies of the draft By-laws available for public inspection without charge at the principal office of the Council during ordinary office hours; and**
- 3. The Chief Executive Officer be authorised to publish notice informing the public of the availability of the draft By-laws in The Bunyip and Plains Producer newspapers; and**
- 4. In the exercise of the powers contained in Section 246(5) of the *Local Government Act 1999*, unless varied by subsequent resolution, expiation fees for a breach of a Council By-Law be hereby set at \$140.00.”**

CARRIED

14.8 Two Wells Stormwater Levee

Moved Councillor Panella Seconded Councillor Boon 2019/ 216

Councillor Daniele declared an interest in Item 14.8 – *Two Wells Stormwater Levee* on the basis that he owns an adjoining property. Having declared an interest, Councillor Daniele left the meeting at 7:26pm.

“that the Council, having considered Item 14.8 – *Two Wells Stormwater Levee*, dated 27 May 2019, receives and notes the report and in doing so acknowledges the acceptance of the grant offer from the Stormwater Management Authority of \$30,000 and carries forward Council’s 1:1 co-contribution from the 2018/19 budget to deliver the project.”

CARRIED

Councillor Daniele returned to the meeting at 7:29pm.

14.9 Policy Introduction – Vehicle Crossover Policy and Specification

Moved Councillor Parker Seconded Councillor Panella 2019/ 217

“that Council, having considered Item 14.9 – *Vehicle Crossover Policy and Specification*, dated 27 May 2019, receives and notes the report and in doing so:-

- 1. Adopts the proposed Vehicle Crossover Policy as presented at Attachment 1 to this Report; and**
- 2. Endorses the Adelaide Plains Council Vehicle Crossover Specification as presented at Attachment 2 to this Report.”**

CARRIED

14.10 Proposed Discretionary Fees and Charges for 2019/2020

Moved Councillor Boon Seconded Councillor Panella 2019/ 218

“that Council, having considered Item 14.10 – Proposed *Discretionary Fees & Charges for 2019/2020*, dated 27 May 2019, receives and notes the report and in doing so adopts the draft Schedule of Discretionary Fees and Charges for the 2019/2020 Financial Year as provided at Attachment 1 to this Report subject to the deletion of waste disposal concession fees for waste disposal:-

- ***‘Light truck up to 2 tonne with Standard Sides’; and***
- ***‘Light truck up to 2 tonne with raised sides’.”***

CARRIED

14.11 2018/2019 Third Budget Update

Moved Councillor Parker Seconded Councillor Boon 2019/ 219

“That Council, having considered Item 14.11 – *2018/2019 – Third Budget Update*, dated 27 May 2019, receives and notes the report and in doing so:-

- 1. Receives and note the project progress reports contained in Attachment 1 and Attachment 2 to this Report; and**
- 2. Pursuant to Regulation 9 (1)(a) of the *Local Government (Financial Management) Regulations 2011*, adopts the revised 2018/2019 Budgeted Financial Statements as contained within Attachment 3 that has been updated following the Third Budget Update changes identified in Table 1, Table 2 and Table 3.”**

CARRIED

15. REPORTS FOR INFORMATION

15.1 Council Resolutions – Status Report

Moved Councillor Panella Seconded Councillor Boon 2019/ 220

“that Council, having considered Item 15.1 – *Council Resolutions - Status Report*, dated 27 May 2019, receives and notes the report.”

CARRIED

- 15.2 Community Engagement Forum Held 15 April 2019
 Moved Councillor Panella Seconded Councillor Boon **2019/ 221**
"that Council, having considered Item 15.2 – Community Engagement Forum Held 15 April 2019, dated 27 May 2019, receives and notes the report."
CARRIED
- 15.3 Legislative Update – Local Government Boundary Reform
 Moved Councillor Panella Seconded Councillor Daniele **2019/ 222**
"that Council, having considered Item 15.3 – *Legislative Update – Local Government Boundary Reform*, dated 27 May 2019, receives and notes the report."
CARRIED
- 15.4 Northern Adelaide Irrigation Scheme
 Moved Councillor Panella Seconded Councillor Keen **2019/ 223**
"that Council, having considered Item 15.4 – *Northern Adelaide Irrigation Scheme*, dated 27 May 2019, receives and notes the report."
CARRIED
- 15.5 Webb Beach Community Emergency Management Plan
 Moved Councillor Parker Seconded Councillor Keen **2019/ 224**
"that Council, having considered Item 15.5 – *Webb Beach Community Emergency Management Plan*, dated 27 May 2019, receives and notes the report."
CARRIED
- 15.6 Moquet Lee Memorial Trust
 Moved Councillor Lush Seconded Councillor Boon **2019/ 225**
"that Council, having considered Item 15.6 – *Moquet Lee Memorial Trust*, dated 27 May 2019, receives and notes the report."
CARRIED
- 15.7 'Eden' Shed Approvals
 Moved Councillor Panella Seconded Councillor Daniele **2019/ 226**
"that Council, having considered Item 15.7 – *'Eden' Shed Approvals*, dated 27 May 2019, receives and notes the report."
CARRIED

15.8 Light, Gilbert, Wakefield Flood Warning Network Update

Moved Councillor Di Troia Seconded Councillor Panella **2019/ 227**
“that Council, having considered Item 15.8 – Light, Gilbert, Wakefield Flood Warning Network Update, dated 27 May 2019, receives and notes the report.”

CARRIED

16. QUESTIONS ON NOTICE

Nil

17. QUESTIONS WITHOUT NOTICE

Not recorded in Minutes in accordance with Regulation 9(5) of the *Local Government (Procedures at Meetings) Regulations 2013*.

19. MOTIONS WITHOUT NOTICE

19.1 Proposed Closure of Broadband Tower

Moved Councillor Keen Seconded Councillor Di Troia **2019/ 228**
“that the Chief Executive Officer write to Aussie Broadband Pty Ltd requesting that it defer the proposed closure of the Aussie Broadband tower in Council’s coastal area until after the NBN rollout, as closure would adversely impact Council’s vulnerable residents and ratepayers.”

CARRIED

19.2 Rail System Passenger Network from Salisbury to Two Wells

Moved Councillor Panella Seconded Councillor Di Troia **2019/ 229**
“that the Chief Executive Officer writes to the City of Playford, Minister Stephan Knoll, Lanser Communities and the Hickinbotham Group to seek support for the standard gauge rail system passenger network from Salisbury to Two Wells to be considered and implemented.”

CARRIED

19.3 Development Applications

Moved Councillor Lush Seconded Councillor **2019/ 230**
“that development applications to the APC be processed within 60 working days from the date of application and if not approved within the 60 days will be done so by inflection of time.”
 Pursuant to Regulation 12(6) of the *Local Government (Procedures at Meetings) Regulations 2013*, the Acting Mayor did not accept the motion without notice, ruling that the motion should be dealt with by way of a written notice of motion at a subsequent meeting of Council.

- 19.3 Moved Councillor Lush Seconded Councillor Di Troia **2019/ 231**
“that the Chief Executive Officer brings back a report outlining processes that will bring certainty to specific timelines for processing building applications for various categories of development.”
CARRIED

20. URGENT BUSINESS

Nil

21. CONFIDENTIAL ITEMS

21.1 Aged Living Review

Moved Councillor Keen Seconded Councillor Parker **2019/ 232**
“that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.1 – *Aged Living Review*;**
- 2. Council is satisfied that pursuant to section 90(3)(d)(i) of the *Local Government Act 1999*, Item 21.1 – *Aged Living Review* concerns commercial information of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party, and would, on balance, be contrary to the public interest; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

CARRIED

Councillor Di Troia left the meeting at 8:04pm.



21.1 Moved Councillor Boon Seconded Councillor Keen 2019/ 234

“that Council, having considered the matter of Agenda Item 21.1 – *Aged Living Review* in confidence under sections 90(2) and 90(3)(d)(i) of the *Local Government Act 1999*, resolves that:-

- 1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.1 – *Aged Living Review*, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

CARRIED

21.2 Proposed Lease of Council Land – NBN Radio Network Base Station Update

Moved Councillor Keen Seconded Councillor Boon 2019/ 235

“that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.2 - *Proposed Lease of Council Land – NBN Radio Network Base Station Update*;**
- 2. Council is satisfied that, pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update* concerns information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, being information relating to ongoing negotiations; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

CARRIED

The Acting Mayor, with the approval of two-thirds of members present, suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013*, for a period of 15 minutes to facilitate informal discussions in relation to Agenda Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station*.

The meeting was suspended at 8:07pm.

Councillor Di Troia returned to the meeting at 8:08pm.

The meeting resumed at 8:25pm.

21.2 Moved Councillor Lush Seconded Councillor Di Troia 2019/ 236

“that Council, having considered Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update* dated 27 May 2019, receives and notes the report and in consideration of Resolution 2018/073 resolves to allocate the annual income payable by the NBN to the Thompson Beach Progress Association (TBPA) until 20 March 2026, when the TBPA lease is due for renewal.”

CARRIED

21.2 Moved Councillor Parker Seconded Councillor Keen 2019/ 237

“that Council, having considered the matter of Agenda Item 21.2 in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves:-

- 1. That the agenda item, report, Attachment 1 and any other associated information submitted to this meeting pertaining to Agenda Item 21.2 - *Proposed Lease of Council Land – NBN Radio Network Base Station Update* in relation to the matter remain confidential and not available for public inspection until further order of Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality order will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

CARRIED

21.3 Proposed Lease – Konzag Grains

Moved Councillor Keen

Seconded Councillor Boon

2019/ 238

“that:-

1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.3 – *Proposed Lease – Konzag Grains*;
2. Council is satisfied that, pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.3 – *Proposed Lease – Konzag Grains* information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, being information relating to ongoing negotiations; and
3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED



- 21.3 Moved Councillor Panella Seconded Councillor Lush **2019/ 240**
- “that Council, having considered the matter of Agenda Item 21.3 – *Proposed Lease – Konzag Grains* in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves that:-**
- 1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.3 – *Proposed Lease – Konzag Grains*, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council;**
 - 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
 - 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

CARRIED

- 21.4 Peregrine Corporation
- Moved Councillor Keen Seconded Councillor Panella **2019/ 241**
- “that:-**
- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.4 – *Peregrine Corporation*;**
 - 2. Council is satisfied that pursuant to section 90(3)(d)(i) of the *Local Government Act 1999*, Item 21.4 – *Peregrine Corporation* concerns commercial information of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party, and would, on balance, be contrary to the public interest; and**
 - 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

CARRIED

21.4 Moved Councillor Keen Seconded Councillor Parker 2019/ 243

“that Council, having considered the matter of Agenda Item 21.4 – *Peregrine Corporation* in confidence under sections 90(2) and 90(3)(d)(i) of the *Local Government Act 1999*, resolves that:-

- 1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.4 – *Peregrine Corporation*, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

CARRIED

21.5 Feltwell Cemetery, Mallala
Moved Councillor Keen Seconded Councillor Lush 2019/ 244

“that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.5 – *Feltwell Cemetery, Mallala*;**
- 2. Council is satisfied that pursuant to section 90(3)(a) of the *Local Government Act 1999*, Item 21.5 – *Feltwell Cemetery, Mallala* concerns information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being a briefing by the General Manager – Infrastructure and Environment in relation to the Feltwell Cemetery matter; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

CARRIED

21.6 Mallala Township Growth – Community Wastewater Management System

Moved Councillor Parker

Seconded Councillor Keen

2019/ 245

“that:-

1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.6 – *Mallala Township Growth – Community Wastewater Management System*;
2. Council is satisfied that pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.6 – *Mallala Township Growth – Community Wastewater Management System* concerns information the disclosure of which could reasonably be expected to prejudice the commercial position of Council, being a briefing by the General Manager – Infrastructure and Environment in relation to ongoing negotiations with the proponent of the proposed Gracewood residential land release; and
3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”

CARRIED

There being no further business, the Acting Mayor declared the meeting closed at 8:40pm.

Confirmed as a true record.

Mayor:

Date: ____/____/____

MINUTES

of

Special Council Meeting



Pursuant to the provisions of Section 83 (2) of the
Local Government Act 1999

HELD IN

**Council Chamber
Redbanks Road,
Mallala**

on

Tuesday 11 June 2019 at 6:00pm

The Mayor formally declared the meeting open at 6:00pm.

1. ATTENDANCE RECORD

1.1 Present:

Mayor Mark Wasley

Councillor Marcus Strudwicke

Mallala/Dublin Ward

Councillor John Lush

Mallala/Dublin Ward

Councillor Terry-Anne Keen

Mallala/Dublin Ward

Councillor Kay Boon

Two Wells Ward

Councillor Joe Daniele

Two Wells Ward

Councillor Margherita Panella

Lewiston Ward

Councillor Brian Parker

Lewiston Ward

Also in Attendance:

Chief Executive Officer

Mr James Miller

General Manager – Development and Community

Mr Robert Veitch

General Manager – Finance and Economic Development

Mr Rajith Udugampola

General Manager – Infrastructure and Environment

Mr Thomas Jones

Acting General Manager – Governance and Communications

Ms Alyssa Denicola

Executive Officer/Minute Taker

Ms Andrea Post

1.2 Apologies:

Nil

1.3 Not Present:

Councillor Frank Maiolo

Two Wells Ward

Councillor Carmine Di Troia

Lewiston Ward

2. ADJOURNED ITEMS

Nil

3. DECLARATION OF MEMBERS' INTEREST

Nil

4. ITEMS

4.1 Public Submissions on the Draft 2019/2020 Annual Business Plan and Budget

The Mayor gave a 10 minute overview of the draft 2019/2020 Annual Business Plan and Budget, and the process by which members of the public may make verbal submissions at the meeting.

Councillor Strudwicke raised a Point of Order on the basis that meeting procedures had not yet been suspended. The Mayor accepted the Point of Order and sought leave of the meeting to suspend meeting procedures.

The Mayor, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the *Local Government (Procedures at Meetings) Regulations 2013* for a period of time sufficient to facilitate informal discussion, and to hear public submissions, in relation to the Draft 2019/2020 Annual Business Plan and Budget.

The meeting was suspended at 6:09pm.

The meeting resumed at 7:00pm.

Moved Councillor Boon

Seconded Councillor Panella

2019/ 246

“that Council receives and notes feedback provided by any public representations on the draft 2019/2020 Annual Business Plan and Budget at its meeting on 11 June 2019, and acknowledges that a further report on the results of the public consultation period, together with recommendations from Council’s Audit Committee, will be presented to Council at a meeting anticipated to be held on 27 June 2019.”

CARRIED


5. CLOSURE

There being no further business, the Mayor declared the meeting closed at 7.03 pm.

Confirmed as a true record.

Mayor:

Date: ____/____/____

 Adelaide Plains Council		7.1	Acting Mayor's Report
		Document No:	D19/29885
Report Date:	24 June 2019	Prepared for:	Acting Mayor Marcus Strudwicke

Reporting Period – Thursday 23 May 2019 to Wednesday 29 May 2019 (inclusive)

Thursday 23 May 2019

Regional Development Australia, South Australia – Conference and Economic Development
Australia, South Australia – Masterclass, “The Bend” Tailem Bend

Friday 24 May 2019


Regional Development Australia, South Australia – Conference and Economic Development
Australia, South Australia - Masterclass, “The Bend” Tailem Bend

Monday 27 May 2019

Meeting – Acting Mayor, Acting Chief Executive Officer and General Managers

Informal Gathering - Henri Mueller - Main Street, Two Wells Development

Ordinary Council Meeting

 Adelaide Plains Council	7.2	Mayor's Report	
	Document No:	D19/29669	
Report Date:	24 June 2019	Prepared for:	Mayor Mark Wasley

Reporting Period – Thursday 30 May 2019 to Wednesday 19 June 2019

Thursday 30 May 2019

Meeting – Mayor, Acting General Manager – Governance and Communications – Various Matters

Friday 31 May 2019

Meeting – Mayor, Acting Chief Executive Officer – Various Matters

Meeting – Legatus Group Ordinary Meeting

Tuesday 11 June 2019

Meeting – Mayor, Chief Executive Officer

Meeting – Chairman Gawler River Floodplain Management Authority, Mayor and Chief Executive Officer – Strategic Pathways Northern Floodway

Meeting – Mayor, Deputy Mayor, Chief Executive Officer and General Manager Finance and Economic Development – Annual Business Plan and Budget

Special Council Meeting

Informal Gathering – Joint Planning Board

Wednesday 12 June 2019

Radio Interview 5AA – Draft Annual Business Plan and Budget 2019/2020

Reception in honour of the Birthday of Her Majesty The Queen – Government House


Friday 14 June 2019

Meeting – Mayor, Chief Executive Officer and General Managers – Gracewood Proposal

Meeting – Mayor, Deputy Mayor, Chief Executive Officer – Various matters

Sunday 16 June 2019 to Wednesday 19 June 2019 (Inclusive)

National General Assembly of Local Government 2019 – Canberra – Mayor and Chief Executive Officer

 Adelaide Plains Council	9. DEPUTATION
Monday 24 June 2019	

9.1 Mick Lewis

Thompson Beach Progress Association and on-going discussions with Council

DEPUTATION REQUEST FORM

Please complete this request and return to the principal office of Adelaide Plains Council **five (5) clear days*** before the date of the Council meeting at which you wish to appear.

Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted **by 5pm on the Tuesday prior**

To: Chief Executive Officer

DETAILS

I/We hereby request to be heard at the next meeting of Council on 24 / JUN / 2019...

Surname:

LEWIS

Given Name(s):

NICK

Address:

Postal Address:

(if different from above)

Contact Number:

Email Address:

I will be speaking on my own behalf

☒ Yes

or

As the spokesperson of a group of persons

☒ Yes

Name/Details of Person or
Group Representing:
(if applicable)

THOMPSON BEACH PROGRESS ASSC

If you have a set of Rules by which the group is governed, please provide a copy of these.

TOPIC OR ISSUE

NBN

The topic or issue I wish to speak about is: *(please give sufficient details of the matter to enable consideration of your request for a deputation)*

ON GOING DISCUSSION RE- NBN

It is strongly encouraged that Council's administration receives a copy of any notes or other relevant information regarding your Deputation Request.

GUIDELINES

Please note the following guidelines:

- a. You will be allocated up to 10 minutes to speak. You do not need to use the whole 10 minutes.
- b. Your presentation will be limited to the topic or issue which you have nominated above.
- c. If you wish to use digital media for your presentation you have the following options to ensure a smooth meeting:

Option 1: Leave your PowerPoint presentation at the Council Office to be scanned before loading to Council's network ready for presentation ☐Yes ☐No

Option 2: Email (*please note - files are not to exceed 10mb*) ☐Yes ☐No

Option 3: Connect straight from your tablet/laptop to the projector ☐Yes ☐No

- d. After your presentation, be prepared to respond to any questions the Council Members may have of you.
- e. You should be aware that Council meetings are open to the public. There is unlikely to be any legal protection or other privilege in relation to any statements that you may make in this forum. This means that anything you say would be subject to the normal laws of defamation. Consequently, you should take care in how you make your address.

DECLARATION

I have read and understood the Deputation Guidelines and Information Sheet, and agree to abide by them.

Name:

MICK LEWIS

(In full – Please Print)

Signature:

Mick Lewis

Date:

9 Jun 19

Once completed, please return to the Adelaide Plains Council, either in person, by post, facsimile or email (info@apc.sa.gov.au)

DEPUTATION INFORMATION SHEET

1. Speaking to Council

There is the ability, in many cases for an individual (or group) to appear before a Council in order to address the Council on a particular matter of concern to either themselves or a group of people whom they represent. This is called a Deputation. You can apply to do so by following the procedures set out below and completing the Deputation Request Form.

This Form can be obtained from:-

Principal Office: Adelaide Plains Council, 2a Wasleys Road, Mallala

Sub Office: Two Wells Service Centre, Old Port Wakefield Road, Two Wells

Telephone: (08) 8527 0200

Facsimile: (08) 8527 2242

Email: info@apc.sa.gov.au or

Website: www.apc.sa.gov.au

Further information on the process can be found in Council's document 'Code of Practice for Meeting Procedures'.

2. Making a Request

You can make a request for a deputation by filling in all details on the Deputation Request Form and lodging that Form with Council's Chief Executive Officer via the principal office at least five (5) clear days before the meeting at which you nominate to speak.

Please note that the calculation of 'clear days' does not take into account the day on which the request is received or the day of the meeting. For example, in relation to a meeting scheduled on a Monday, the deputation request form must be submitted **by 5pm on the Tuesday prior**

You are required to provide sufficient information on the Deputation Request Form regarding the issue, keeping details clear in stating the topic and how this is relevant to matters to which Council has responsibility.

3. What will happen to your request once you give it to the Council?


Once the completed Deputation Request Form has been received, it is entered into Council's records system and provided to the Chief Executive Officer and the Presiding Member.

4. How will I know when my request is going to be heard by Council?

The Presiding Member will confer with the Chief Executive Officer and advise him/her whether or not the deputation is allowed. You will be contacted by a member of staff to advise if the request to address Council has been approved and to confirm the date, day, time and location of the relevant meeting.

The decision whether to allow a deputation is made by the Presiding Member in accordance with the *Local Government (Procedures at Meetings) Regulations 2013* and Council's *Code of Practice – Meeting Procedures*.

If a deputation request is refused, the Presiding Member will report that decision at the next Council meeting. The Council (or Council Committee) may allow a deputation despite a contrary ruling by the Presiding Member.

 Adelaide Plains Council	12.1	Adelaide Plains Council Historical Committee – Meeting 5 June 2019
	Department: Report Author:	Development and Community Library and Community Services Coordinator
Date: 24 June 2019	Document Ref:	D19/29992

OVERVIEW

The purpose of this report is to facilitate the receiving and noting of the minutes from the 5 June 2019 *Adelaide Plains Council Historical Committee* (APCHC) meeting.

All nine (9) members of the Committee were in attendance.

Some of the matters discussed at this meeting included:

- Mallala Primary School's Community Engagement Officer will be meeting with Councillor Strudwicke and the Library & Community Services Coordinator on Tuesday 18 June 2019, to discuss future regular school visits to the Museum and linking these into the school curriculum.
- Structural work on the Transport Gallery refit has continued to advance. The next priority is to research information, compile text and select photographs for the numerous sign boards (approximately 40), capturing the history of transport unique to the District.
- The former Flour Mill was transformed and opened to the public in June 1970. Next year the Mallala Museum will celebrate its 50th anniversary. Preliminary discussions regarding possible festive events took place. In the next few months Committee Members will need to decide on the celebratory event(s), to ensure that preliminary arrangements can be put into place.

RECOMMENDATION

“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee Meeting held 5 June 2019.”

Attachment

1. Minutes of Adelaide Plains Historical Committee held 5 June 2019

References

Legislation

Local Government Act 1999 (SA)

Volunteer Protection Act (2001)

Work Health and Safety Act 2012 (SA) (WHS Act)

Council Policies/Plans

Volunteer Management Policy

Code of Conduct for Volunteers

MINUTES

of

Adelaide Plains Council Historical Committee Meeting



Pursuant to the provisions of section 88 (1) of the
Local Government Act 1999

HELD IN

**Mallala Museum
1 Dublin Road
Mallala**

on

Wednesday 5 June, 2019 at 7.00pm

The Presiding Member formally declared the meeting open at 7.06pm

1. ATTENDANCE

1.1 Present

Councillor S M Strudwicke (Presiding Member)

Mr P Angus

Mr R Bevan

Mr J East

Mr J Franks

Ms L Parsons

Mrs M Tiller

Mr G Tucker

Mrs C Young

Also in attendance for the meeting:

Library & Community Services Coordinator Ms A Sawtell

1.2 Apologies

Nil

1.3 Not Present / Leave of Absence

Nil

2. CONFIRMATION OF MINUTES

2.1

Committee Resolution

2019/ 026

Moved Mrs Young Seconded Mrs Tiller

“that the minutes of Adelaide Plains Council Historical Committee meeting held on 1 May 2019 (MB Folios 39 to 43 inclusive), be accepted as read.”

CARRIED

3. **BUSINESS ARISING**

Nil

4. **BRIEFINGS**

Nil

5. **REPORTS**

5.1 Monthly Financial Report May 2019

Committee Resolution

2019/ 027

Moved Mrs Tiller Seconded Mrs Young

“that the Adelaide Plains Council Historical Committee, having considered Item 5.1 – *Monthly Financial Report May 2019*, dated 5 June 2019, receives and notes the verbal report.”

CARRIED

5.2 Monthly Correspondence Report May 2019

Committee Resolution

2019/ 028

Moved Ms Parsons Seconded Mr East

“that the Adelaide Plains Council Historical Committee, having considered Item 5.2 – *Monthly Correspondence Report May 2019*, dated 5 June 2019, receives and notes the verbal report.”

CARRIED

6. **CONFIDENTIAL ITEMS**

Nil

7. GENERAL BUSINESS

7.1 Honour Board – compilation of former Committee Members

Committee Resolution

2019/ 029

Moved Mr Tucker Seconded Mr East

“that the Adelaide Plains Council Historical Committee contact Mr Ray Earl and Mrs Lorraine Earl to assist with finalising research on former Committee Members.”

CARRIED

8. NEXT MEETING

8.1 Wednesday 3 July 2019 commencing at 7.00pm. (Mallala Museum Wiki website training commencing at 6.30pm).


9. CLOSURE

There being no further business, the Presiding Member declared the meeting closed at 8.33pm.

Confirmed as a true record.

Presiding Member:

Date: ____/____/____

 Adelaide Plains Council	13.1	Legatus Group Ordinary Meeting – 31 May 2019
	Department:	Executive Office
	Report Author:	Chief Executive Officer
Date: 24 June 2019	Document Ref:	D19/30671

OVERVIEW

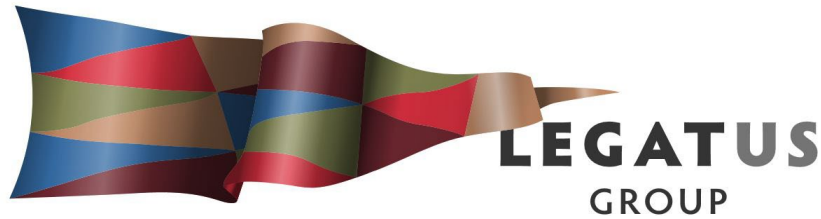
The purpose of this report is for Council to receive and note the minutes of the Legatus Group Ordinary Meeting held on 31 May 2019.

RECOMMENDATION

“that Council receives and notes the minutes of the Legatus Group Ordinary Meeting held on 31 May 2019.”

Attachments

1. Copy of minutes of the Legatus Group Ordinary Meeting held 31 May 2019



Unconfirmed Minutes of the Legatus Group Ordinary Meeting

31 May 2019

Ralli Park Balaklava

I Meeting Preliminaries

Present

Board members: Mayor Peter Matthey – Chairman (Goyder), Mayor Ruth Whittle (Peterborough), Mayor Leon Stephens (Port Pirie), Mayor Wayne Thomas (Clare & Gilbert Valleys), Mayor Peter Slattery (Flinders Ranges), Mayor Denis Clark (Northern Areas), Mayor Rodney Reid (Wakefield), Mayor Roslyn Talbot (Copper Coast), Mayor Leonie Kerley (Barunga West), Mayor Bim Lange (Barossa), Mayor Phillip Heaslip (Mt Remarkable), Chairman Kathie Bowman (Orroroo/Carrieton), Mayor Darren Braund (Yorke Peninsula) and Mayor Mark Wasley (Adelaide Plains).

In Attendance

Cr Lynette Reichstein (Light), Mr Andrew Cole (CEO Barunga West), Mr Rob Veitch (A/CEO Adelaide Plains), Mr Peter Ackland (CEO Port Pirie), Mr Dylan Strong (CEO Orroroo/Carrieton), Mr Peter McGuinness (CEO Peterborough), Mr Dylan Strong (CEO Orroroo Carrieton), Mr Colin Byles (CEO Northern Areas), Mr Andrew MacDonald (CEO Wakefield), Mr Richard Michael General Manager Governance Light), MP Geoff Brock, Ms Kelly-Anne Saffin (CEO RDA YMN) Deirdre Albrighton (HR Manager LGA) and Mr Simon Millcock (CEO Legatus Group).

Apologies

Mayor Bill O'Brien (Light), Council CEO's Mr Brian Carr (Light), Mr David Stevenson (Goyder), Dr Helen Macdonald, (Clare & Gilbert Valleys), Mr Martin McCarthy (Barossa), Mr Colin Davies (Flinders Ranges), Mr Wayne Hart (Mt Remarkable), Mr James Miller (Adelaide Plains) and Mr Andrew Cameron (Yorke Peninsula).

The Chairman declared the meeting open at 10.30am and welcomed State Member of Parliament for the seat of Frome Hon Geoff Brock MP and MLC Hon John Dawkins.

2 Welcome to Wakefield Regional Council

Mayor Rodney Reid welcomed everyone to Balaklava on behalf of the Wakefield Regional Council and introduced Mr Andrew MacDonald the Council's new CEO. Mayor Reid outlined a list of activities including:

- Onsite works commenced on the Port Wakefield dual carriageway project.
- 22 projects being undertaken using the \$1m federal drought assistance including a number of solar panel projects.
- Road network is the major cost to the council's budget.

- New works depot is being progressed.
- Upgrade to children community centre supporting needs for childcare.
- Tourism facility improvements at Lochiel.
- State awards to the Owen Primary “Event of the Year” raising funds for 2 B-doubles of hay to farmers.
- Derryn Stringer Citizen of the Year for his work on the Snowtown Sports facilities.

Mayor Reid noted the closure of one of the shifts at JBS abattoir at Port Wakefield in February 2019 and its impact on employment in the region.

3 Confirmation of Previous Minutes

Minutes of the Legatus Group Meeting held on 15 February 2019 at Peterborough.

Motion: That the minutes of the Legatus Group Meeting held on the 15 February 2019 at The Peterborough Golf Club Park Street Peterborough be taken as read and confirmed.

Moved: Mayor Wayne Thomas Seconded: Mayor Rodney Reid

CARRIED

4 Presentations

4.1 Suicide Prevention

Hon John Dawkins MLC and Karen McColl (The Office of The Premier’s Advocate for Suicide) outlined their roles with suicide prevention including the support to a series of local and regional suicide prevention networks. Discussion included the role of local government and opportunities for Mayors, councillors and staff along with the need for increased mental health support to regional communities. They provided a resource kit and discussions on the opportunity for Legatus Group and constituent councils to consider something similar. Legatus Group CEO to follow up with councils and The Office of The Premier’s Advocate for Suicide.

4.2 Flinders Ranges World Heritage Nomination

Jodie Gregg-Smith (SA Arid Lands) and Jason Irving (Protected Areas Unit) outlined the progress on World Heritage nomination and the work undertaken during the past 2 years to help identify the value of the Flinders Ranges. They are progressing with a number of sites as opposed to the entire Flinders Ranges. Working with the Australian Government and developing the tentative list with submissions by early 2020. They outlined the value of having world heritage listing and the extreme rare nature of the Flinders Ranges.

4.3 Horrocks Highway

Legatus Group CEO advised that Scott Cooper, Director Infrastructure and Investment DPTI was not able to attend but that he would attend the Legatus Group Road and Transport Forum on 12 July 2019. Update provided by Scott to Legatus Group CEO was that the State funding for both Horrocks Highway and Barrier Highway was to be decided in the upcoming SA Govt budget and information on the types of consultation and works were provided with a more detailed presentation on 12 July 2019.

4.4 Local Government Reform

Alex Hart Director Office of Local Government Planning and Land Use Services provided a presentation (to be distributed by Legatus Group CEO) which outlined the key areas and timelines. The discussion paper is due by the end of July 2019 and they had received 84 submissions and 170 to the YourSAy survey. Draft bill by the end of 2019.

4.5 Regional Development YMN

CEO Kelly-Anne Saffin RDA Yorke and Mid North provided a snapshot of their current projects and will provided notes to be distributed. Key points were:

- Regional infrastructure review has commenced via a contract with Tomkins.
- Mobile blackspot funding – quick timeline and responses required with co-contributions.
- 5 shop local campaigns are underway.
- Prevocational training has commenced with trade schools.
- Partner with Flinders University for Entrepreneurial courses.
- Providing input to the SA Regional Development Strategy.

5 Business arising no otherwise on the agenda

5.1 Little Corellas

Legatus Group CEO provided a report with the agenda and updated that Mt Remarkable CEO Wayne Hart is also a member of the Little Corella working group. Report noted.

5.2 Drought

Legatus Group CEO provided a report with the agenda and the meeting noted that the Port Pirie Regional Council, Adelaide Plains Council and Cooper Coast Council had also been advised they were to receive a \$1m from the drought assistance from the Australian Government.

Motion: That the Legatus Group compile a list of the approved projects including the timing of their delivery and their benefits for the region following the drought funding made available by the Australian Government.

Moved: Mayor Rodney Reid Seconded: Mayor Denis Clark

CARRIED

6 Chairman's Report

6.1 Chair Mayor Peter Matthey advised that he had attended all the required SAROC and LGA meetings on behalf of Legatus Group. He advised that SAROC are looking into drought preparedness and noted the current funding announcements.

6.2 CEO's Performance review held over till last item of the agenda.

7 Items referred by Councils

7.1 Port Pirie Council – Small Business

Mayor Leon Stephens thanked the Legatus Group CEO for the report provided with the agenda and spoke to the issues raised.

Motion:

- i. That all councils consider participating in the Small Business Friendly Council Initiative by the Small Business Commissioner.
- ii. That the Legatus Group CEO identifies areas of support that can be provided to those member councils who are participating in the Small Business Friendly Council Initiative.
- iii. That the Legatus Group undertake with regional partners and the business sector a workshop to identify areas of support that could be considered for supporting small business.

Moved: Mayor Leon Stephens Seconded: Mayor Peter Slattery

CARRIED

8 Business Plan

8.1 2018/2019 Project updates.

The Legatus Group CEO's report was provided with the agenda along with brief updates on Disability Access and Inclusion Plans, NDIS Socio-economic impact report, advised a copy of the letter from Minister re rating equity has been provided, regional partnerships including join event with RDAs for guest speaker Calandra Cruickshank and progress on Reconciliation Action Plans. The Chair invited questions.

Motion:

- i. That the Legatus Group notes the progress of the 2018/2019 projects.
- ii. That the Legatus Group seeks funding from the LGA Research and Development program to develop a report in partnership with other regional local government associations on the impacts to employment and regional growth by not implementing the recommendations contained in the June 2019 Legatus Group Rating Equity for commercial and or industrial land uses outside towns in South Australia.
- iii. That the Legatus Group supports the Legatus Group CEO establishing a Legatus IT working group to review and provide recommendations on progressing the recommendations from the Digital Maturity report.
- iv. That the Legatus Group distributes the final Sustainability Hub report along with a 2-page information sheet to constituent councils and that the Yorke Mid North Regional Alliance and Legatus Group CEO continues to provide assistance to councils who may wish to progress with its recommendations.

Moved: Mayor Rodney Reid Seconded: Mayor Darren Braund

CARRIED

8.2 Communication with Constituent Councils

The Legatus Group CEO's report was noted.

8.3 MoU with Universities

The Legatus Group CEO's report was provided with the agenda and Mayor Rodney Reid spoke of the value the Wakefield Regional Council has had with their involvement with Universities.

Motion: That the Legatus Group supports the Legatus Group CEO in progressing draft Memorandums of Understanding with Universities for consideration by the Legatus Group.

Moved: Mayor Rodney Reid Seconded: Mayor Bim Lange

CARRIED

8.4 Regional Live Music Coordinator

The Legatus Group CEO's report was provided with the agenda and general discussion undertaken.

Motion: That the Legatus Group supports an allocation of funding of \$5,000 towards a regional or sub-regional expression of interest for a Regional Live Music Coordinator.

Moved: Mayor Darren Braund Seconded: Mayor Leonie Kerley

CARRIED

The meeting adjourned for lunch at 12.35pm and reconvened at 1.10pm

8.5 2019/2020 Business Plan and Budget

The Legatus Group CEO's report was provided with the agenda and a hard copy of the budget was provided to all board members at the meeting. The meeting noted that the following councils have confirmed their endorsement Clare and Gilbert Valleys Council, Northern Areas Council, Regional Council of Goyder, District Council of Peterborough, District Council of Mount Remarkable, Adelaide Plains Council, Light Regional Council, District Council of Orroroo Carrieton, Wakefield Regional Council and the Port Pirie Regional Council.

The Legatus Group CEO advised that the original recommendation circulated with the agenda was amended and distributed via email. This was due to the charter and act not allowing the adoption of the business plan and budget until after 31 May. The confirmation letter from Port Pirie Council regarding an additional recommendation for an assessment during 2019/2020 of the degree of long-term financial coverage was read at the meeting.

Motion:

- i. That the Legatus Group agrees in principal to the draft business plan and budget for 2019/2020 subject to endorsement by all Constituent Councils.
- ii. That all Constituent Councils who have not responded regarding the draft 2019/2020 Business Plan and Budget and Strategic Plan and three-year Action Plan provide their response by 30 June 2019.
- iii. That the Legatus Group will hold a telephone conference on Friday 5 July 2019 to consider any comments from Constituent Councils and adopt the draft 2019/2020 Annual Business Plan and Budget.
- iv. That the Legatus Group undertake an assessment during 2019/2020 of the degree of long-term financial coverage required in order that a position can be put to the Board and constituent councils prior to the formation of the 2020/2021 financial documents.

Moved: Mayor Leon Stephens Seconded: Mayor Mark Wasley

CARRIED

9 **Audit and Risk Management Committee**

Chairman Kathie Bowman provided a report with the agenda which contained the minutes of the Audit and Risk Management Committee meeting 30 April 2019.

Motion:

- i. That the Legatus Group appoints Chairman Kathie Bowman as the Chair of the Legatus Group Audit and Risk Management Committee.
- ii. That the Legatus Group appoints Colin Byles CEO Northern Areas Council to the Legatus Group Audit and Risk Management Committee.
- iii. That the Legatus Group notes:
 - a. That it is unable to seek and exemption from the Minister for having an audit committee.
 - b. That the Legatus Group Audit and Risk Management Committee approved the report on its work plan for 2018/2019.

Moved: Mayor Denis Clark Seconded: Mayor Wayne Thomas

CARRIED

Motion: That the Legatus Group CEO is authorised to enter a contract with the SA Government through their Department of Human Services for the delivery of a Brighter Futures program/s in 2019/2020 and that an allocation of \$5,000 is approved from the Legatus Group budget for this contract.

Moved: Mayor Darren Braun Seconded: Mayor Rodney Reid

CARRIED

10 Financial Report

The Legatus Group CEO provided a report with the agenda containing the: (1) Profit and Loss (2) Balance Sheet (3) Movements in Equity (4) Statement of Cash Flow and (5) Budget Variance for the period 1 July 2018 till 30 April 2019.

Motion:

1. That the Legatus Group notes the budget update and the Legatus Group CEO's reimbursement for February, March and April 2019.
2. That Legatus Group notes the Legatus Group CEO efforts to reduce the costs for leasing of office space and telecommunications.

Moved: Mayor Ruth Whittle Seconded: Mayor Leon Stephens

CARRIED

11 Legatus Group Regional Management Group

Northern Areas Council CEO Colin Byles provided a report with the agenda which contained the notes of the Legatus Group Regional Management Group meeting held Friday 10 May 2019 at the Clare and Gilbert Valleys Council Chambers.

Welcomed new CEOs Russell Peate Copper Coast and Andrew MacDonald Wakefield. The meeting noted the report and that Legatus Group CEO is progressing with regional training opportunities for Risk Services.

12 Legatus Road and Transport Infrastructure Advisory Committee

12.1 Minutes

The Legatus Group CEO Simon Millcock provided a report with the agenda which contained the minutes of the Legatus Group Road and Transport Infrastructure Advisory Committee held 10 April 2019. The meeting noted the minutes.

12.2 SLRP 2019

The Legatus Group CEO Simon Millcock provided a report with the agenda which included the 2019 Regional Priorities.

Motion: That the assessment and prioritising for Legatus Group region SLRP roads funding for 2019/2020 is endorsed.

Moved: Mayor Darren Braun Seconded: Mayor Peter Slattery

CARRIED

12.3 Legatus Group 2019 Roads Forum

The Legatus Group CEO Simon Millcock provided a report with the agenda and advised that Scott Cooper Director Infrastructure and Investment DPTI will now also attend the forum.

Motion: That the Legatus Group Councils promote the Legatus Group Roads Forum 12 July 2019 within their councils.

Moved: Mayor Denis Clark Seconded: Mayor Peter Slattery

CARRIED

13 Legatus Group CWMS Advisory Committee

CEO Andrew Cole Chair of the committee provided a report with the agenda which included the minutes of their meeting held 15 March 2019.

Motion: That the Group Councils promote the SA CWMS Conference 23 August 2019 within their councils.

Moved: Mayor Leon Stephens Seconded: Mayor Leonie Kerley

CARRIED

14 LGA and SAROC

Deirdre Albrighton addressed the meeting and provided background on her role HR Manager at LGA and assistance that can be provided to councils. This included CEO recruitment programs and performance review, culture survey for smaller councils. Deirdre outlined the SAROC / GAROC annual planning process and that LGA keen to hear back on the following:

- Local Govt Reform
- Regional Planning Code
- Heritage and Landscape Act
- Heavy Vehicle reform
- Little Corellas
- Road Safety
- State-wide Jetties Strategy

The new project officers for the Council ready program have completed their induction. General discussion was held on the LGA 2019/2020 draft budget.

15 Other Business

15.1 Office for Recreation, Sport and Racing regional workshops.

The meeting noted the report provided by the Legatus Group CEO.

15.2 Murray Darling Association

Mayor Denis Clark provided a report and that the MDA Board meets during the ALGA Conference in June and he encouraged any Legatus Group Council who was at ALGA to attend. Mayor Clark advised he was stepping down as Chair for Region 8 and that a meeting was being planned for 12 July 2019 for Region 8 to follow on from the Legatus Group Road Forum in Clare.

15.2 LGA and SAROC Regional SA meetings 2019

The meeting noted the Legatus Group CEO's report.

15.3 Legatus Group CEO's annual leave and disclosed outside interest.

The meeting noted the Legatus Group CEO's report.

15.4 Planning Reform

Mayor Roslyn Talbot raised the topic of Planning Reform and general discussions with consensus that invite be extended to have presentation at next Legatus Group that is provided layman's terms and to include Stephen Smith from LGA.

Item 6.2 CEO's performance review

A report was provided in the agenda of the meeting held between Mayor's Matthey and O'Brien, Chairman Kathie Bowman and Legatus CEO regarding the CEO's performance on 29 April 2019.

Motion: That the Board Members discuss the CEO's performance review in confidence.

Moved: Mayor Leon Stephens Seconded: Mayor Leonie Kerley

CARRIED

All non-board members left the room and there was general discussion.

Motion:

- i. That the Legatus Group supports extending the CEO's contract for a further two years commencing from the 6 June 2020.
- ii. That the Legatus Group supports an allocation of 25 days annual leave to be approved for the coming year and the new contract of the Legatus Group CEO in lieu of any pay increase for the year 2019/2020.

Moved: Mayor Rodney Reid Seconded: Mayor Leon Stephens

CARRIED

16 Close of Meeting


The dates for the remaining 2019 Legatus Group meetings are: Special meeting Friday 5 July – teleconference, Friday 30 August – Port Pirie Regional Council and Friday 29 November – Barunga West Council.

Meeting closed by the Chair at 1.58pm

Signed as a true and correct record by:

Chairman Mayor Peter Matthey

Date

 Adelaide Plains Council	13.2	Gawler River Floodplain Management Authority Meeting – 13 June 2019
	Department:	Executive Office
	Report Author:	Chief Executive Officer
Date: 24 June 2019	Document Ref:	D19/30666

OVERVIEW

The purpose of this report is for Council to receive and note the minutes and key outcomes summary of the Gawler River Floodplain Management Authority meeting held on 13 June 2019.

RECOMMENDATION

“that Council receives and notes the minutes and key outcomes summary of the Gawler River Floodplain Management Authority meeting held on 13 June 2019.”

Attachments

1. Copy of minutes of the Gawler River Floodplain Management Authority meeting held on 13 June 2019.
2. Copy of Key Outcomes Summary – 13 June 2019.

M E E T I N G M I N U T E S

Committee **Gawler River Floodplain Management Authority**
Held On **Thursday 13 June 2019 at 9.45 am**
Location **The Barossa Council, Nuriootpa**

WELCOME

Mr Ian Baldwin formally welcomed Board Members, Deputy Board Members, Observers and the Executive Officer and opened the 112th meeting of the Board.

PRESENT

*Mr Ian Baldwin, Independent Board Member, Chair
Cr Malcolm Herrmann, Adelaide Hills Council, Board Member
Mr James Miller, Adelaide Plains Council, Board Member
Cr Terry-Anne Keen, Adelaide Plains Council, Board Member
Mayor Bim Lange, Barossa Council, Board Member
Mr Gary Mavrinac, The Barossa Council, Board Member
Mr Sam Dilena, Town of Gawler, Board Member
Cr Paul Koch, Town of Gawler, Board Member
Cr William Close, Light Regional Council, Board Member
Cr Stephen Coppins, City of Playford, Board Member
Mr Greg Pattinson, City of Playford, Deputy Board Member
Mr David Hitchcock, Executive Officer*

GRB 19/29 Observers

Moved: Mr. J Miller Seconded: Mr. S Dilena

That Cr John Lush, Adelaide Plains Council and, Cr Kelvin Goldstone, Town of Gawler, be appointed as Observers.

CARRIED

APOLOGIES

*Mr. Brian Carr, Light Regional Council, Board Member
Mr Marc Salver, Adelaide Hills Council, Deputy Board Member
Mr Andrew Philpott, Light Regional Council, Deputy Board Member*

Cr Paul Koch, Town of Gawler, Board Member declared a Perceived Conflict of Interest in Agenda Item 10.2 as a Town of Gawler staff member had been nominated as a referee by one of the quotations received. Cr Koch noted he intended to vacate the meeting at consideration of Agenda item 10.2

GRB 19/30 Minutes of the 18/04/19 GRFMA meeting
--

Moved: Cr. T Keen

Seconded: Cr. M Herrmann

That the Minutes of the Gawler River Floodplain Management Authority Board meeting held 18/04/19 be confirmed as a true and accurate record of that meeting.

CARRIED

Actions from previous resolutions - Members noted that Council feedback on the proposed Draft GRFMA Charter Review document would likely be after 15/7/19.

GRB 19/31 Minutes of the 03/06/19 GRFMA Audit Committee Meeting
--

Moved: Cr. M Herrmann

Seconded Mr. G Mavrinac

That the Minutes of the 03/06/19 GRFMA Audit Committee Meeting be confirmed as a true and accurate record of that meeting.

CARRIED

Item 8.1 was held over until 10.30 am to coincide with the video presentation by Mr. Andrew Northfield, Senior Water Resources Engineer, HARC , regarding findings of the Bruce Eastick North Para Flood Mitigation Dam - Dambreak and Consequence Assessment Report.

GRB 19/32 Financial report

Moved: Mayor B Lange

Seconded: Mr. G Pattinson

That the GRFMA:

- 1. Receive the financial report as at 31 May 2019 showing a balance of total funds available \$80,569.96; and**
- 2. Adopt the the 2018/19 Budget Review 3 Documents May 2019 and the variances contained as its amended and current budget for the period ended 30 June 2019**

CARRIED

GRB 19/33 Northern Floodway Project
--

Moved: Cr. M Herrmann

Seconded Mr. G Mavrinac

That the GRFMA:

- 1. Endorse establishment of a working group to advise the Board on appropriate and relevant actions required to implement the Northern Floodway Project Strategic Pathway.**
- 2. Request Council CEO/CEO nominee Board Members (from each constituent council) to appoint one suitable council staff representative to the working**

group and subsequently advise the GRFMA Executive Officer of such appointment by COB 21/6/19.

3. Appoint the GRFMA Chairperson and Executive Officer as Ex Officio members to the working group.
4. Accept with thanks offer of assistance from the City of Playford to assist and progress development of the strategic pathway.

CARRIED

10.30 am video presentation by Mr. Andrew Northfield, Senior Water Resources Engineer, HARC, regarding findings of the Bruce Eastick North Para Flood Mitigation Dam - Dambreak and Consequence Assessment Report.

On the basis that members had not yet received the actual report, the presentation being an executive summary of findings, it was agreed it would be appropriate to not undertake any decisions relating to the report at this time so as to provide suitable time for members to read and understand the report and findings.

GRB 19/34 Bruce Eastick North Para Flood Mitigation Dam - Dambreak and Consequence Assessment Report

Moved Mayor B Lange Seconded: Cr. P Koch

That the GRFMA Bruce Eastick North Para Flood Mitigation Dam - Dambreak and Consequence Assessment Report lay on the table.

CARRIED

GRB 19/35 Business Plan 2019- 2022

Moved Mr. J Miller Seconded: Mr. S Dilena

That pursuant to Clause 12.1 of the Charter, the Business Plan 2019- 2022 be adopted.

CARRIED

GRB 19/36 GRFMA Budget 2019 – 2020

Moved Mr. G Pattinson Seconded: Cr. S Coppins

1. That pursuant to Section 25 Schedule 2 Part 2 of the Local Government Act 1999, that the GRFMA Budget 2019-2020 be adopted; and
2. That pursuant to Clause 10.2 of the Charter that the subscriptions scheduled below be subscriptions payable for the 2019-2020 year:
3. *The Schedule*
Part A *Flood Mitigation Works – No subscriptions.*
4. **Part B** **Capital works and Maintenance** – A total of **\$85,300.** calculated by the percentage shares prescribed in Clause 10.1 of the Charter:

Adelaide Hills Council	\$1,476
Adelaide Plains Council	\$24.660
The Barossa Council	\$7,396

Town of Gawler	\$14,791
Light Regional Council	\$7,396
City of Playford	\$29,581
Total	\$85,300

5. **Part C Operation** – A total of \$145,000 calculated by even shares prescribed in Clause 10.1 of the Charter

Adelaide Hills Council	\$24,166
Adelaide Plains Council	\$24,166
The Barossa Council	\$24,166
Town of Gawler	\$24,166
Light Regional Council	\$24,166
City of Playford	\$24,170
Total	\$145,000

CARRIED

GRB 19/37 Achievements against the Business Plan

Moved Cr. M Herrmann Seconded: Mayor B Lange

That the Statement of Achievements against the Business Plan be received.

CARRIED

GRB 19/38 Deflection Survey Report

Moved Mr. S Dilena Seconded: Cr. T Keen

That the GRFMA receive the Bruce Eastick North Para Flood Mitigation Dam - Deflection Survey Report report and request that the Executive Officer:

1. Facilitate inclusion of the report recommendations in the Bruce Eastick North Para Flood Mitigation Dam inspection regime;
2. Undertake maintenance repairs to brass monitoring points and pillars including pillar covers and new padlocks; and
3. Note cost indications to undertake placement of a Deep Bench Mark (DBM) adjacent the dam structure for further budget 20/21 considerations.

CARRIED

GRB 19/39 Floodplain Management Australia

Moved Cr. T Keen Seconded: Mr. S Dilena

That the GRFMA:

1. Note the correspondence;
2. Request the Executive Officer to:
 - investigate costs and benefits of membership to Floodplain Management Australia and attendance at annual conferences; and
 - review previous GRFMA resolutions relating to this matter.
3. Receive a further report at a future Board meeting.

CARRIED

GRB 19/40 In Confidence 11.31am

Moved Cr. M Herrmann Seconded: Cr. W Close

Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public, excepting the following persons:

- Executive Officer;
- Deputy Board Members; and
- Observers

be excluded from attendance at the meeting, in order to consider in confidence agenda item 10.1, Lower level outlet pipe and stilling basin, under Section 90(3)(d) of the Local Government Act 1999 on the basis that:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest;

This matter is confidential because it includes quotations for provision of services and requires determination of a suitable and preferred supplier.

On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: the Board consider it necessary to consider this matter in confidence.

CARRIED

See separate confidential section for notes from discussion

GRB 19/41 Out of Confidence 11.41am

Moved Mr. J Miller Seconded: Mr. G Mavrinac

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.1 Lower level outlet pipe and stilling basin repairs Bruce Eastick North Para Flood Mitigation Dam be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:

- Report for Item 10.1.
- Attachments for item 10.1.

This order shall operate until reviewed and determined as part of the annual review by the Authority in accordance with Section 91(9)(a) of the Local Government Act 1999.

CARRIED

GRB 19/42 In Confidence 11.42 am

Moved Mr. J Miller Seconded: Mr. G Mavrinac

Pursuant to Section 90(2) of the Local Government Act 1999, an Order is made that the public, excepting the following persons:

- Executive Officer;

- Deputy Board Members; and
- Observers

be excluded from attendance at the meeting, in order to consider in confidence agenda item 10.2, GRFMA Audit Committee – Appointment of External Auditor 2019-2024, under Section 90(3)(d) of the Local Government Act 1999 on the basis that:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest;

This matter is confidential because it includes quotations for provision of services and requires determination of a suitable and preferred supplier.

On the basis of this information, the principle that meetings of the GRFMA Board should be conducted in a place open to the public has been outweighed in this instance: The Board consider it necessary to consider this matter in confidence.

CARRIED

GRB 19/43 Appointment of External Auditor 2019-2024 - See separate confidential meeting minute
--

CARRIED

GRB 19/44 Out of Confidence 11.48 am

Moved Mr. J Miller

Seconded: Cr. T Keen

Pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999, the GRFMA orders that the following aspects of item 10.2 Appointment of external audit services 2019-2024 be kept confidential in accordance with the GRFMA Boards reasons to deal with this item in confidence pursuant to section 90(3) (d) of the Local Government Act 1999:

- Report for Item 10.2.
- Attachments for item 10.2.

This order shall operate until completion and execution of relevant contract requirements for provision of the services.

CARRIED

Cr Herrmann left the meeting at 11.48 am.

Closure of meeting

The Chairperson thanked the Barossa Council for hospitality as host. The next Ordinary Board Meeting will be held 9.45 am, Thursday 15 August 2019 at the Town of Gawler.

Meeting closed 11.50 am

Confirmed Chairperson

Gawler River Floodplain Management Authority

Adelaide Hills Council, Adelaide Plains Council, The Barossa Council,
Town of Gawler, Light Regional Council, City of Playford

KEY OUTCOMES SUMMARY

GRFMA Board Meeting 13/06/19

Financial Report

The Board adopted the Budget Review 3 Documents for 31 May 2019 for the 2018/19 financial year and the financial report as at 31 May 2019 showing a balance of total funds available of \$80,569.96

Northern Floodway Project

The meeting endorsed establishment of a working group to advise on appropriate and relevant actions required to implement the Northern Floodway Project Strategic Pathway and accepted with thanks offer of assistance from the City of Playford to assist and progress development of the pathway.

Dambreak and Consequence Assessment Report

A video presentation by Mr. Andrew Northfield, Senior Water Resources Engineer, HARC, was received on the findings of the Bruce Eastick North Para Flood Mitigation Dam - Dambreak and Consequence Assessment Report. The Meeting resolved it would be appropriate to not undertake any decisions relating to the report at this time so as to provide suitable time for board members to read and understand the report and findings.

2019/2022 GRFMA Business Plan and 2019/20 Annual Budget

The Board resolved to adopt the Business Plan 2019 – 2022 and 2019/20 Annual Budget as previously provided to constituent councils.

Dam - Deflection Survey

The Meeting received a report on results of the Bruce Eastick North Para Flood Mitigation Dam - Deflection Survey and resolved that report recommendations regarding maintenance of survey pillars be undertaken. It was also resolved to note cost indications to undertake placement of a Deep Bench Mark (DBM) adjacent the dam structure for budget considerations in 20/21.

Achievements against the Business Plan 2018 - 2021


The Board received the Achievements against the Business Plan 2018-2021 for the year 2018-2019 and endorsed publication in the GRFMA Annual Report 2018-2019.

Floodplain Management Australia

The Board will investigate costs and benefits of membership to Floodplain Management Australia and attendance at annual conferences.

Next GRFMA Ordinary Meeting

The next Ordinary Board Meeting will be held 9.45 am, Thursday 15 August 2019 at the Town of Gawler.

	14.1	2019 Local Government Association Annual General Meeting – Proposed Items of Business	
	Department:	Executive Office	
	Report Author:	Chief Executive Officer	
Date: 24 June 2019	Document Ref:	D19/30104	

EXECUTIVE SUMMARY

- The Local Government Association (LGA) Annual General Meeting (AGM) will be held on Thursday 31 October 2019. A copy of the relevant Circular dated 23 May 2019 is presented as **Attachment 1** to this Report.
- The purpose of the AGM is to consider items of strategic importance to local government and the LGA, as recommended by South Australian Regional Organisation of Councils (SAROC), Greater Adelaide Regional Organisation of Councils (GAROC) or the Board of Directors.
- Council is invited to propose any items of business for the AGM, as recommended by SAROC, GAROC or the Board of Directors.
- All items of business must be approved by either SAROC, GAROC or the Board of Directors to be brought before a LGA Annual General Meeting, and proposals must be received no later than 5:00pm on **Monday, 5 August 2019**.
- Councils are encouraged to discuss proposed items of business with the LGA Secretariat prior to being submitted.
- Council, at its Ordinary Meeting on 17 December 2018, resolved to appoint the Mayor as the Local Government voting delegate, and the Deputy Mayor as deputy voting delegate, for the term of Council. In keeping with the Council resolution, Mayor Wasley will act as voting delegate at the LGA AGM.

RECOMMENDATION

“that Council, having considered Item 14.1 – 2019 Local Government Association Annual General Meeting – Proposed Items of Business, dated 24 June 2019, receives and notes the report and in doing so Council acknowledges that any Proposed Items of Business intended to be tabled at the upcoming Local Government Association Annual General Meeting to be held on 31 October 2019 must firstly be adopted by Council at its meeting to be held 22 July 2019.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Not applicable.

Attachments

1. Circular 22.2 – 2019 LGA Annual General Meeting – Proposed Items of Business and Change to Voting Delegate

DETAILED REPORT

Purpose

The 2019 LGA Annual General Meeting will be held on Thursday 31 October 2019 at Adelaide Oval.

Council has been invited to put forward one or several submissions of proposed items of business to be presented to the AGM.

Council is also required to advise of new, or confirm existing voting delegates for the AGM.

The purpose of this report is to advise Members that any Proposed Items of Business intended to be tabled at the upcoming AGM must firstly be adopted by Council at its meeting to be held on 22 July 2019.

Submission of Proposed Items of Business

The purpose of the AGM is to consider items of strategic importance to local government and the LGA, as recommended by SAROC, GAROC or the Board of Directors.

To submit a proposed item of business, council is required to complete the LGA General Meeting - Proposed Item of Business form. Proposals should be accompanied by adequate supporting information to assist SAROC, GAROC and the Board of Directors to make informed decisions and recommendations.

Member councils may at any time throughout the year propose an item of business for a General Meeting. Councils are encouraged to discuss proposed items of business with the LGA Secretariat prior to being submitted.

It is at the discretion of councils whether to refer an item to their relevant Regional Organisation of Councils (SAROC or GAROC) or the Board of Directors. Guidelines on how proposed items of business will be considered are available at LGA AGM and OGM (<https://www.lga.sa.gov.au/generalmeetings>). Further information about LGA General Meetings, Board of Directors, SAROC and GAROC, the LGA Constitution and Ancillary Documents is available on the LGA website (<https://www.lga.sa.gov.au/page.aspx?u=6585>).

In order for items of business to be considered for the AGM of 31 October 2019, proposals must be received no later than **5pm on Monday 5 August 2019**. All proposed items will then be considered by either SAROC, GAROC or the Board of Directors and must be approved by them for inclusion in the agenda for the AGM.

Any proposed Items of Business must firstly be adopted by Council.

Voting Delegates

All Council Members are eligible to attend the meeting, however Council is permitted only one (1) vote.

Council, at its Ordinary Meeting on 17 December 2018, resolved to appoint the Mayor as the Local Government voting delegate, and the Deputy Mayor as deputy voting delegate, for the term of Council. In keeping with the Council resolution, Mayor Wasley will act as voting delegate at the LGA AGM.

Conclusion

The LGA has advised of its upcoming Annual General Meeting on 31 October 2019 and is calling for Submissions of Proposed Items of Business and Voting Delegates for the meeting. Any Proposed Items of Business intended to be tabled at the upcoming AGM must firstly be adopted by Council.

References

Legislation

Local Government Act 1999

Council Policies/Plans

Nil

Circulars

2019 LGA Annual General Meeting - Proposed Items of Business and Change to Voting Delegate - Circular 22.2

To

**Chief Executive Officer
Corporate Services Staff
Elected Members
Governance Officers**

Date

23 May 2019

Contact

Astrid Crago
Email: astrid.crago@lga.sa.gov.au

Response Required

No

Respond By

5 August 2019

Summary

The 2019 Annual General Meeting will be held on Thursday 31 October at Adelaide Oval. Member councils are invited to submit proposed items of business to be considered by SAROC, GAROC or the LGA Board of Directors for inclusion on the agenda of the AGM. Councils are also asked to advise of any change to their voting delegate prior to the upcoming meeting.

The LGA's 2019 Annual General Meeting (AGM) will be held on Thursday 31 October at Adelaide Oval, War Memorial Drive, North Adelaide.

Submission of Proposed Item of Business

The purpose of the AGM is to consider items of strategic importance to local government and the LGA, as recommended by SAROC, GAROC or the Board of Directors.

Member councils may at any time throughout the year propose an item of business for a General Meeting. To submit a proposal please complete the [LGA General Meeting - Proposed Item of Business](#) form. Proposals should be accompanied by sufficient supporting information to assist SAROC, GAROC and the Board of Directors to make informed decisions and recommendations. Councils are encouraged to discuss proposed items of business with the LGA Secretariat prior to being submitted.

It is at the discretion of councils whether to refer an item to their relevant Regional Organisation of Councils (SAROC or GAROC) or the Board of Directors. Guidelines on how proposed items of business will be considered are available at [LGA AGM and OGM](#). Further information about LGA General Meetings, Board of Directors, SAROC and GAROC, the LGA Constitution and Ancillary Documents is available on the [LGA website](#).

In order for items of business to be considered for the AGM of 31 October 2019, proposals must be received no later than 5pm on **Monday 5 August** 2019. All proposed items will then be considered by either SAROC, GAROC or the Board of Directors and must be approved by them for inclusion in the agenda for the AGM. The AGM agenda will be provided to councils at least 30 days prior to the meeting.


For further information please contact Lisa Teburea, Executive Director Public Affairs at lisa.teburea@lga.sa.gov.au or on 8224 2068.

Voting Delegates

As per Clause 12 of the LGA Constitution the LGA will maintain a register of voting delegates and member councils may appoint a new delegate at any time by submitting a [LGA General Meetings – Appointment of Council Delegate](#) form. To ensure advice of change to a council delegate is received in time for the upcoming 2019 Annual General Meeting please complete and return the form by COB Friday 18 October 2019.

If not completing the form to appoint a new voting delegate, please confirm via email to lgasa@lga.sa.gov.au that the existing voting delegate will continue.

For further information contact Astrid Crago, Administration Coordinator at astrid.crago@lga.sa.gov.au.

 Adelaide Plains Council	14.2	Request to Fly the Rainbow
	Department: Report Author:	Executive Office Executive Assistant
Date: 24 June 2019	Document Ref:	D19/29122

EXECUTIVE SUMMARY

- Adelaide Plains Council has received a request from the organiser of *Feast Festival (Attachment 1)* to fly the rainbow flag for the month of November, to coincide with a new initiative developed by Feast called Pride Month.
- If Council cannot fly the rainbow flag for the month of November, Feast encourages Council to fly the rainbow flag during Feast Festival, from 9 November 2019 to 24 November 2019.
- In 2018, Council chose to fly the rainbow flag at East Reserve, Mallala during business hours only, for the duration of the Feast Festival.
- If Council chooses to participate in 2019, Council details will be added to the roll call and appear on a dedicated page in the Feast Program Guide. Hardcopies of the program will be distributed nationally and an electronic version available for global access via the Feast website.

RECOMMENDATION

“that Council, having considered Item 14.2 – *Request to fly the Rainbow Flag*, dated 24 June 2019, receives and notes the report and in doing so instructs the Chief Executive Officer to fly the rainbow flag on the flag pole at East Reserve, Mallala **during business hours for the month of November 2019 OR the duration of the Feast Festival from 9 November 2019 until 24 November 2019**, and in doing so acknowledges that Adelaide Plains Council will be listed as a supporter in the Feast Program Guide.”

OR

“that Council, having considered Item 14.2 – *Request to fly the Rainbow Flag* dated 24 June 2019, receives and notes the report and in doing so instructs the Chief Executive Officer to respond to Feast Festival advising that Adelaide Plains Council will not be participating in the initiative.”

BUDGET IMPACT

Estimated Cost:	\$25 to \$75
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Nil

Attachments

1. Request from Feast re Flying the Rainbow Flag – Celebrating Diversity in the month of November

DETAILED REPORT

Purpose

The purpose of this report is for Council to determine if it wishes to fly the rainbow flag for the month of November, or for the duration of the Feast Festival (9 to 24 November), or not at all.

Background/History

Feast Festival was established in 1997 by a group of arts and community cultural workers.

Feast is Adelaide's Lesbian, Gay, Bisexual, Transgender, Intersex and Questioning (LGBTIQ) Queer Arts and Cultural Festival and a member of *Festivals Adelaide*, the peak body for Adelaide's major international festivals.

In 2017, 18 councils flew the rainbow flag. In 2018, the number of councils who participated increased to 35.

Adelaide Plains Council first resolved to fly the rainbow flag in 2015, and the rainbow flag was displayed at the administration building during the 2015 Feast Festival.

In 2018 Council again supported the initiative, and the rainbow flag was flown in East Reserve adjacent to the Mallala Museum.

Discussion

If Council chooses to participate by flying the rainbow flag during the month of November, or during Feast Festival, administration will action accordingly.

It is noted that the rainbow flag was stolen while on display in 2018. Council would be required to purchase a new rainbow flag at an approximate cost of \$70.40 (3ft x 5ft) Nylon flag or \$22.00 (3ft x 5ft) Polyester flag plus postage.

Conclusion

It is for Council to determine whether it wishes to support the rainbow flag initiative in 2019.

References

Legislation

Nil

Council Policies/Plans

Nil

CITY OF
ADELAIDE
54 Hyde Street
Adelaide 5000

P: 08 8463 0684

E: marketing@feast.org.au

Wed 5th June 2019
The CEO James Miller
Adelaide Plains Council

Flying the Rainbow Flag – Celebrating Diversity in the month of November

Dear James Miller,

We would like to congratulate you and your municipal Council on your participation in the 2018 Feast Festival *Flying the Rainbow Flag – Celebrating Diversity* project and would like to invite you to continue the tradition in 2019.

Last year 23 Councils state-wide flew rainbow flags to celebrate diversity and promote greater social wellbeing for local LGBTIQ people and their families. We are once again inviting every Council in the State to participate in the *Flying the Rainbow Flag – Celebrating Diversity* project, however this year we are proposing something a little different.

In 2019 we are proposing that Councils fly the rainbow flag for the **whole month of November** (1st – 30th Nov). This is to coincide with a new initiative developed by Feast called **Pride Month** which has also been dubbed “**Pridevember**” – a month long celebration of inclusivity and diversity in South Australia. The initiative is to drive visibility and awareness about our Festival and how it supports the South Australian LGBTIQ communities. Council’s participation in this initiative will help Feast continue its important role of supporting LGBTIQ communities and create a vibrant, fun and safe South Australian Pride experience.

If your Council cannot fly the flag for the month of November we still encourage you to fly the rainbow flag from the 9th to the 24th November.

Participating Councils will be added to our roll call, appearing on a dedicated page in our 2019 Feast Program Guide. Hardcopies of the Program will be distributed nationally and an electronic version will be available for global access on our webpage. Through continued positive engagement and strategic partnerships, we can actively contribute to the health and wellbeing of the whole community.

Rainbow flags (polyester), 3 feet by 5 feet, are available for purchase online for \$22.00 through www.rainbowstore.com.au or a small number are available for loan from the Feast Festival office.

If you wish to continue your support of the *Flying the Rainbow Flag – Celebrating Diversity* project, please register with Feast prior to **Monday 16th July 2019** to ensure you make the Program. Register **ATT James Landseer** to marketing@feast.org.au or by post at Feast Festival, 54 Hyde St ADELAIDE SA 5000. During the Festival, take a photo of your flying rainbow flag and we will proudly share it on our website and social media channels.

On behalf of the Adelaide Feast Festival, I would like to extend my heartfelt thanks for your choice to support greater understanding, acceptance and celebration of our LGBTIQ community. If you have any questions about the 2019 project, please do not hesitate to contact me and I will be happy to answer them for you.

Yours sincerely,

Helen Sheldon
General Manager
Feast Festival

Feast Festival – Adelaide’s Queer Arts and Cultural Festival Annually in November - Proudly supported by:



CITY OF
ADELAIDE
Feast
FESTIVAL

54 Hyde Street

Adelaide 5000

P: 08 8463 0684

E: marketing@feast.org.au

Wed 5th June 2019The Mayor Mark Wasley
Adelaide Plains Council**Flying the Rainbow Flag – Celebrating Diversity in the month of November**

Dear Mayor Mark Wasley,

We would like to congratulate you and your municipal Council on your participation in the 2018 Feast Festival *Flying the Rainbow Flag – Celebrating Diversity* project and would like to invite you to continue the tradition in 2019.

Last year 23 Councils state-wide flew rainbow flags to celebrate diversity and promote greater social wellbeing for local LGBTIQ people and their families. We are once again inviting every Council in the State to participate in the *Flying the Rainbow Flag – Celebrating Diversity* project, however this year we are proposing something a little different.

In 2019 we are proposing that Councils fly the rainbow flag for the **whole month of November** (1st – 30th Nov). This is to coincide with a new initiative developed by Feast called **Pride Month** which has also been dubbed “**Pridevember**” – a month long celebration of inclusivity and diversity in South Australia. The initiative is to drive visibility and awareness about our Festival and how it supports the South Australian LGBTIQ communities. Council’s participation in this initiative will help Feast continue its important role of supporting LGBTIQ communities and create a vibrant, fun and safe South Australian Pride experience.

If your Council cannot fly the flag for the month of November we still encourage you to fly the rainbow flag from the 9th to the 24th November.

Participating Councils will be added to our roll call, appearing on a dedicated page in our 2019 Feast Program Guide. Hardcopies of the Program will be distributed nationally and an electronic version will be available for global access on our webpage. Through continued positive engagement and strategic partnerships, we can actively contribute to the health and wellbeing of the whole community.

Rainbow flags (polyester), 3 feet by 5 feet, are available for purchase online for \$22.00 through www.rainbowstore.com.au or a small number are available for loan from the Feast Festival office.

If you wish to continue your support of the *Flying the Rainbow Flag – Celebrating Diversity* project, please register with Feast prior to **Monday 16th July 2019** to ensure you make the Program. Register **ATT James Landseer** to marketing@feast.org.au or by post at Feast Festival, 54 Hyde St ADELAIDE SA 5000. During the Festival, take a photo of your flying rainbow flag and we will proudly share it on our website and social media channels.


On behalf of the Adelaide Feast Festival, I would like to extend my heartfelt thanks for your choice to support greater understanding, acceptance and celebration of our LGBTIQ community. If you have any questions about the 2019 project, please do not hesitate to contact me and I will be happy to answer them for you.

Yours sincerely,

Helen Sheldon
General Manager
Feast Festival

Feast Festival – Adelaide’s Queer Arts and Cultural Festival Annually in November - Proudly supported by:



	14.3	Council Assessment Panel Membership and Sitting Fees
	Department: Report Author:	Development and Community Development Services Coordinator
Date: 24 June 2019	Document Ref:	D19/30065

EXECUTIVE SUMMARY

- Current Independent and Council Members of the Council Assessment Panel (Panel) are appointed by Council under the *Planning, Development and Infrastructure Act 2016*, for a term ending 30 June 2019.
- Council is now required to appoint the membership of the Panel for a term commencing 1 July 2019.
- Due to a delay with the introduction of a professional accreditation scheme for Independent Panel members, it is proposed that the current independent membership of the Panel be continued to 30 June 2020, subject to any accreditation requirements. This would include the transition of the current Deputy Independent member to an Independent member position, to replace a member not seeking reappointment. One Council member and one Deputy Council member should also be appointed for the same period.
- Independent member sitting fees are recommended to be set at \$400 per meeting, with the Presiding Member sitting fee recommended to be set at \$500 due to the additional requirements of the role.

RECOMMENDATION

“that Council, having considered Item 14.3 – *Council Assessment Panel Membership and Sitting Fees*, dated 24 June 2019, receives and notes the report and in doing so:-

- 1. Appoints Nathan Cunningham, Cherry Getsom, Ian O’Loan and Paul Mickan as Independent Members of the Council Assessment Panel pursuant to Section 83(1)(b) of the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2019 and ending 30 June 2020, and subject to any accreditation requirements under Section 83(1)(c) of the Act;**
- 2. Appoints Councillor as a Council Member of the Council Assessment Panel pursuant to Section 83(1)(b) of the *Planning, Development and Infrastructure Act***

2016 for the term commencing 1 July 2019 and ending 30 June 2020, having been satisfied that Councillor is appropriately qualified to act as a member of the assessment panel on account of the person's experience in local government, as required by Section 83(2) of the Act;

3. Appoints Councillor as a Deputy Council Member of the Council Assessment Panel pursuant to Section 83(1)(b) of the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2019 and ending 30 June 2020, having been satisfied that Councillor is appropriately qualified to act as a member of the assessment panel on account of the person's experience in local government, as required by Section 83(2) of the Act;
4. Appoints Nathan Cunningham as the Presiding Member of the Council Assessment Panel pursuant to Section 83(1)(b)(vi) of the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2019 and ending 30 June 2020, and subject to any accreditation requirements under Section 83(1)(c) of the Act;
5. Determines in accordance with Section 83(1)(b) of the *Planning, Development and Infrastructure Act 2016* that the appointment of Independent, Council and Deputy Members to the Council Assessment Panel is subject to their compliance with and acceptance of the Terms of Reference for the Council Assessment Panel adopted by Council on 21 November 2018;
6. Sets the sitting fee for members of the Council Assessment Panel (excluding Council Members) at \$500 per meeting for Presiding Member and \$400 per meeting for Independent Member;
7. Authorises the General Manager Development and Community to advertise, at the appropriate time, for Expressions of Interest for independent members of the Adelaide Plains Council Assessment Panel pursuant to the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2020, having regard to the need for accreditation pursuant to this legislation."

BUDGET IMPACT

Estimated Cost:	\$150 per meeting increase in Presiding Member fees and \$100 per meeting increase in Independent Members
Future ongoing operating costs:	\$400 sitting fee – Independent Members \$500 sitting fee – Presiding Member
Is this Budgeted?	Expect accommodation of fee increase within operational budget due to potential occasional meeting cancellation.

RISK ASSESSMENT

In order to fulfil legislative requirements, Council is required to establish a Council Assessment Panel to carry out the relevant development assessment functions of Council in accordance with its Delegations Policy.

By adopting the recommendations Council will not be exposed to any risk. If the recommendations are not adopted and Council Assessment Panel membership is not maintained then the Minister has the power to establish a Local Assessment Panel at the recommendation of, and following an inquiry by the State Planning Commission.

Attachments

Nil

DETAILED REPORT

Purpose

The purpose of this report is for Council to appoint the membership of the Council Assessment Panel 'Panel' under the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2019 and ending 30 June 2020, endorse independent member sitting fees and authorise advertising for expressions of interest for independent members for the term commencing 1 July 2020.

Background/History

On 19 June 2017 Council established a Panel as required by the *Planning, Development and Infrastructure Act 2016* (PDI Act). The new Panel replaced the former Council Development Assessment Panel (CDAP) although it is responsible for carrying out similar development assessment functions.

The purpose of the Panel is to determine, using Council's Development Plan, whether or not to grant Development Plan Consent to various kinds of development. Meetings are held as required at 5.30pm on the first Wednesday of each month, in either the Mallala or old Two Wells Chambers, and often after organized site inspections.

Current members appointed to the Panel, to 30 June 2019, are as follows:

- Presiding Member - Nathan Cunningham
- Independent Member - Ian O'Loan
- Independent Member - Chris Carrey
- Independent Member - Cherry Getsom
- Council Member – Councillor Frank Maiolo

- Deputy Independent Member - Paul Mickan
- Deputy Council Member – Councillor Terry-Anne Keen

Only one Council Member is able to be appointed to the Panel, and only five members in total. Deputy Members, although not mandatory, are also appointed, and called upon in instances where a Panel member is unable to attend a particular meeting.

The *Development Act 1993* provided guidance for the appointment of current independent members, as follows:

- *Each must be a fit and proper person to be a member of a Panel*
- *Subject to any provision made by the regulations, each must be a person who is determined by the Council to have a reasonable knowledge of the operation and requirements of this Act, and appropriate qualifications or experience in a field that is relevant to the activities of the panel*
- *The qualifications and experience of these members, when considered in conjunction with the qualifications and experience of the presiding member, must provide a reasonable balance across the fields that are relevant to the activities of the panel.*

Discussion

The term of office for current Panel Members expires on 30 June 2019. Council is therefore required to consider membership of the Panel for the next term of office and appoint a Presiding Member and Independent Members. One Council Member also needs to be appointed.

It is also recommended that a Deputy Council Member is appointed pursuant to Section 83 of the PDI Act, to be called upon in instances where a Council member is unable to attend a particular meeting.

Independent Members

The current term of office set last year by Council was for a twelve month period, after which it was expected that Independent Members would be required to have a professional accreditation pursuant to Section 83(1)(c) of the PDI Act.

It is now likely that the requirement for professional accreditation will only be introduced in the first half of 2020, therefore to ensure continuity it is considered appropriate to retain the Panel's current independent membership for an additional 12 months. All existing Independent members have extensive planning and/or local government experience.

During this time expressions of interest for independent members with professional accreditation, for the term commencing 1 July 2020, should be sought. It is likely that the current Independent members would in any case have sought the required accreditation to continue on the Panel until this date. Any vacant positions on the Panel resulting from inadequate accreditation prior to 1 July 2020 could be filled through the expressions of interest process.

Current Independent Panel Members have been contacted, and with the exception of Independent member Chris Carrey, have indicated an interest in continuing their Panel membership until 30 June 2020.

Given that Chris Carrey is not seeking reappointment it is proposed that current Deputy Independent Member, Paul Mickan, be appointed to an Independent member position. A Deputy Independent Member could then be selected from the expressions of interest received.

Council Member

One member of the Panel must be a Council Member, in accordance with the Terms of Reference.

In appointing a Council Member to the Panel the Council must be satisfied, pursuant to the PDI Act, that the Councillor is appropriately qualified to act as a member of the assessment panel on account of the person's experience in local government. A Council Member would also benefit from knowledge of the *Development Act 1993* and/or interpreting Council's Development Plan.

Councillor Frank Maiolo is currently serving on the Panel as a Council Member and Councillor Terry-Anne Keen as Deputy Council Member.

The term of office for Council Members should be consistent with the independent member appointments, to the end of June 2020.

Sitting Fees

Since May 2013 Independent members have been paid a \$300 sitting fee, and the Presiding Member \$350, to prepare for and attend Panel meetings.

Current sitting fees for other neighbouring and regional councils are shown in the table below.

Council	Independent Member	Presiding Member
Light Regional Council	\$350	\$450
The Barossa Council	\$300	\$500
Town of Gawler	\$300	\$400
Wakefield Regional Council	\$300	\$400
Mid-Murray Council	\$350	\$450

Based on the above it is suggested that the Independent Member sitting fee be increased to \$400, which should continue to provide adequate remuneration for time and travel requirements.

Also, considering the comparison figures and the additional responsibility of the Presiding Member, it is suggested that the sitting fee be increased from \$350 to \$500. The Presiding Member is often contacted by Council staff to discuss meeting arrangements, including a review of the agenda running sheet. The Presiding Member role also comes with the additional responsibility of chairing and providing leadership to meetings, which are sometimes difficult to manage due to the nature of issues at hand.

Conclusion

Council is required to appoint the membership of the Council Assessment Panel under the *Planning, Development and Infrastructure Act 2016* for the term commencing 1 July 2019.

Due to uncertainty surrounding the implementation of professional accreditation requirements it is recommended that the current Independent membership of the Panel be continued to 30 June 2020, prior to which expressions of interest should be sought for formally accredited independent members under the PDI Act. The current Deputy Independent member should also be appointed to an Independent member position, to replace a member not seeking reappointment. A Council member and deputy Council member should also be appointed to the Panel.


Independent member sitting fees are proposed to be increased to \$400 per meeting, with the Presiding Member sitting fee increased from \$350 to \$500 due to the additional requirements of the role.

References

Legislation

Development Act 1993

Planning, Development and Infrastructure Act 2016

 Adelaide Plains Council	14.4	Regional Public Health Plan Review
	Department: Report Author:	Development and Community Development Services Coordinator
Date: 24 June 2019	Document Ref:	D19/27662

EXECUTIVE SUMMARY

- The *South Australian Public Health Act 2011* identifies Councils as the local public health authority for their areas. The Act also allows Councils to tackle new and emerging health issues and some that have not even evolved or have been identified, and to put in place plans to deal with these threats and to make communities a better and more healthier place to live.
- A State Public Health Plan is required under the Act, and recognises Council as a primary health provider, with a role to lead and coordinate on behalf of the community, deliver services and initiatives, and to advocate, regulate and partner with other agencies as appropriate.
- Councils are also required to have a Public Health Plan. Council currently has a Regional Public Health Plan, developed under the Act in collaboration with Light, Barossa and Gawler Councils.
- The Act requires that Regional Public Health Plans must be reviewed at least once in every five years. Introduced in 2014, Council's current Regional Public Health Plan is now required to be reviewed. This review should ensure consistency with the new *State Public Health Plan 2019-2024*.
- Council's endorsement to commence the review at a regional level is required. Given the importance of the process, Council Member representation on the review working group is also recommended.
- A budget allocation to assist in the review of the Regional Public Health Plan is proposed within the 2019/2020 operational budget.

RECOMMENDATION

“that Council, having considered Item 14.4 – *Regional Public Health Plan Review*, dated 24 June 2019, receives and notes the report and in doing so:-

1. Affirms its desire to continue its public health planning within a regional framework; and
2. Authorises the Chief Executive Officer to commence a review of the Regional Public Health Plan, in collaboration with the relevant partnering Councils, pursuant to Section 51(19) of the *South Australian Public Health Act 2011*; and
3. Appoints Councillor ... as Council’s representative on the Regional Public Health Plan Review Working Group”.

BUDGET IMPACT

Estimated Cost:	\$5,000 to \$10,000 (\$6,585 currently included in proposed 2019/2020 operational budget)
Future ongoing operating costs:	Nil
Is this Budgeted?	No

RISK ASSESSMENT

By adopting the recommendation Council will ensure it meets the requirements of the *South Australian Public Health Act 2011*, and the responsibilities it has as a local public health authority for its area.

Attachments

1. Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan

DETAILED REPORT

Purpose

To seek Council's endorsement to commence a review of the Regional Public Health Plan in accordance with Section 51(19) of the *South Australian Public Health Act 2011* 'the Act' and confirm elected member representation on the review working group.

Background/History

The Act aims to provide a modernized, flexible legislative framework, to ensure South Australia better responds to new public health challenges as well as traditional hazards. The Act replaced the previous *Public and Environmental Health Act 1987*.

The Act is more forward thinking, and based on outcomes and the concept of 'harm to public health', whichever form that may take.

It also sets the way for health authorities to be able to tackle new and emerging health issues and some that have not even evolved or have been identified, and to put in place plans to deal with these threats and to make communities a better and more healthier place to live. Importantly, the Act identifies councils as the local public health authority for their areas.

Section 37 of the Act outlines the functions of a council, namely:

- to take action to preserve, protect and promote public health within its area
- to cooperate with other authorities involved in the administration of the Act
- to ensure that adequate sanitation measures are in place in its area
- insofar as is reasonably practicable, to have adequate measures in place within its area to ensure that activities do not adversely affect public health
- to identify risks to public health within its area
- as necessary, to ensure that remedial action is taken to reduce or eliminate adverse impacts or risks to public health
- to assess activities and development, or proposed activities or development, within its area in order to determine and respond to public health impacts (or potential public health impacts)
- to provide, or support the provision of, educational information about public health and to provide or support activities within its area to preserve, protect or promote public health
- such other functions assigned to the council by the Act.

State Public Health Plan

In October 2013, SA Health released the inaugural State Public Health Plan titled "*South Australia a Better Place to Live*". A second State Public Health Plan has recently been introduced under Section 50 of the Act - *State Public Health Plan 2019-2024* 'the Plan'.

The Plan has been developed in partnership with a broad range of public health stakeholders. The purpose of the Plan is to guide coordinated action over the next five years in partnership with local

councils and with a range of public health partners, to improve the health and wellbeing of all South Australians.

The Plan recognises Council as a primary health provider, with a role to lead and coordinate on behalf of our community, deliver services and initiatives, and to advocate, regulate and partner with other agencies as appropriate.

The Plan does not imply that Council's area of responsibility should increase to encompass all aspects of public health. Rather, it is acknowledged that protecting, promoting and improving public health requires the effort and interventions of local, state and commonwealth governments, along with non-government and private providers.

The Plan's vision for "A healthy, liveable and connected community for all South Australians" is supported by four strategic priorities, under the headings of the public health approaches of promote, protect, prevent and progress. These priorities are:

- Promote: Build stronger communities and healthier environments
- Protect: Protect against public and environmental health risks and respond to climate change
- Prevent: Prevent chronic disease, communicable disease and injury
- Progress: Strengthen the systems that support public health and wellbeing

The actions outlined in the Plan under these priorities are a combination of progressing ongoing and essential services as well as new work focussing on the priorities and identified public health risks and opportunities. The strengthening of existing partnerships and the development of new partnerships is also a key feature of the Plan. It provides a framework to work together to take early action to protect health, prevent illness and promote physical and mental health and wellbeing for all South Australians.

Regional Public Health Plans

Under Section 51 of the Act Council is required to develop its own Public Health Plan to protect, improve and promote community health and wellbeing.

The Minister for Health and Ageing formally approved regional collaboration to develop a Regional Public Health Plan (RPHP) on 18 December 2013. A consultant was engaged to assist the Councils involved to undertake the planning process. Since then the Barossa, Light, Gawler and Adelaide Plains councils have worked together to develop and implement a RPHP for the region (**Attachment 1**).

Under the Act, a RPHP must—

- comprehensively assess the state of public health in the region; and
- identify existing and potential public health risks and provide for strategies for addressing and eliminating or reducing those risks; and
- identify opportunities and outline strategies for promoting public health in the region; and
- address any public health issues specified by the Minister following consultation with SAPHC and the LGA; and
- include information as to—
 - (i) the state and condition of public health within the relevant region, and related trends; and

- (ii) environmental, social, economic and practical considerations relating to public health within the relevant region; and
- (iii) other prescribed matters; and

- include such other information or material contemplated by this Act or required by the regulations.

Section 52 of the Act also requires Councils to report on RPHP's to the Chief Public Health Officer every two years. The report must contain a comprehensive assessment of the extent to which, during the reporting period, the Council has progressed implementing its RPHP.

Since the implementation of the RPHP, a working group (representing the four participating Councils) has worked in collaboration to provide two progress reports, in September 2016 and October 2018. The working group meets regularly on a quarterly basis to oversee the promotion, implementation and review of the RPHP.

Discussion

Section 51(19) of the Act directs that *'A regional public health plan must be reviewed at least once in every 5 years'*.

The current RPHP was introduced in mid 2014 and therefore a review is required in accordance with the Act. A review is also timely given the recent release of the second version of the State Public Health Plan and the requirement under the Act that the RPHP *"should be consistent with the State Public Health Plan."*

In response to the submission of the last regional progress report in October 2018, the Chief Public Health Officer noted *"The ongoing collaboration and collegiate approach to the governance of the region's RPHP, with representation from member councils to support its development, review and implementation"*.

It is considered appropriate that Council now resolves to commence a regional review of the RPHP in collaboration with the partnering Councils. Such a review would likely incorporate a gap analysis to identify consistency with the State Public Health Plan, liaison with SA Health, identification of key strategic issues, tasks and actions. Links to Council's Strategic Plan would also be examined.

Considering the importance of the process, the working group at its last meeting also resolved to seek an elected member from each Council to participate in a review working group.

It is estimated that an amount of \$5,000-\$10,000 would be required as Council's contribution to the review process. This would cover consultancy work, advertising and additional consultation. An amount of \$6585 is currently incorporated into the proposed 2019/2020 operational budget.

Conclusion

The *South Australian Public Health Act 2011* requires that Regional Public Health Plans must be reviewed at least once in every five years.

Council's current Regional Public Health Plan is now required to be reviewed. This review should ensure that the plan is consistent with the new *State Public Health Plan 2019-2024*.

Council's endorsement to commence the review within an ongoing regional framework is required. Council Member representation on the review working group is also recommended.

A budget allocation to assist in the review of the RPHP is proposed within the 2019/2020 operational budget.

References

Legislation.

South Australian Public Health Act 2011

Council Policies/Plans

Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan

A Sustainable Region for a Healthy Community

Barossa, Light and Lower Northern Region
Public Health and Wellbeing Plan

Part A – The Plan





Healthy Environs Pty Ltd has prepared this Plan for the Barossa, Light and Lower Northern Region Public Health Plan Project Team. The Project Team comprises staff representatives from the four regional Councils (The Barossa Council, Town of Gawler, Light Regional Council, District Council of Mallala) and Regional Development Australia Barossa.

Date of issue: 18/07/14

Status: Final

Table of Contents

Executive Summary	i
1. Introduction	1
2. The Role of the Regional Councils in Public Health	2
3. Building a Sustainable Region for a Healthy Community	4
4. Why Plan for Public Health and Wellbeing?	6
5. Snapshot of the Region	7
5.1 Our Population	7
5.2 Our Community and Culture	9
Our Community's Strengths and Challenges for Health and Wellbeing	9
5.3 Our Economy	10
Our Economic Strengths and Challenges for Health and Wellbeing	10
5.4 Our Natural and Built Environment	12
Our Environmental Strengths and Challenges for Health and Wellbeing	12
6. Our Vision for a Healthy Community	14
6.1 Vision	14
6.2 Priority Areas and Mission	14
6.3 Our Measures of Success	14
6.4 Key Principles	16
7. Strategic Directions for Health and Wellbeing	17
7.1 A Regional Framework for Public Health	20
7.2 Community and Cultural Wellbeing	22
7.3 Natural and Built Environment	25
7.4 Economic Wellbeing	30
8. A Regional Model for Plan Implementation	32
8.1 Plan Review and Reporting	33
9. References	34
10. Glossary	35

Figures

Figure 1 – Council Commitments for Wellbeing	4
Figure 2 – Index of Social Disadvantage.....	8
Figure 3 – Place of Work Destinations (for people living in the region above 15).....	11
Figure 4 – Regional Governance Model for Public Health	32

Tables

Table 1 – Measures of Success	15
-------------------------------------	----

Appendices

Appendix A – The Spectrum of Public Health Action

Appendix B – Organisations Represented at the Stakeholder Forums

Acknowledgements

We would like to thank representatives of the following organisations for their contribution towards the development of the Regional Public Health and Wellbeing Plan through our Regional Stakeholder Forums:

- *Country North Medicare Local*
- *Northern Adelaide Medicare Local*
- *Department for Health and Ageing (including regional Country Health SA representatives)*
- *Regional Health Advisory Councils*
- *Local Government Association of SA*
- *Department for Planning Transport and Infrastructure*
- *Department for Education and Child Development (Elsie Ey Children's Centre)*
- *Northern Adelaide Waste Management Authority*
- *Barossa Sustainable Environs Committee*

Executive Summary

Councils have a key role in providing supportive environments for their communities to lead healthy lifestyles. The Barossa Council, The Town of Gawler, Light Regional Council and the District Council of Mallala have worked in collaboration with Regional Development Australia (Barossa) to develop this Public Health and Wellbeing Plan for the 'Barossa, Light and Lower Northern Region'. The planning process has been an opportunity to collectively identify public health priorities for the region and to establish a coordinated approach to promoting community wellbeing.

The Regional Public Health and Wellbeing Plan has been developed in accordance with Local Government's responsibilities under the South Australian Public Health Act 2011. The Plan aims to promote better community health through harnessing regional strengths, such as:

- *A quality natural environment.*
- *Quality recreational facilities, open space and trails.*
- *Town character and amenity.*
- *A resilient and active community.*
- *Effective regional collaboration and action across a variety of areas (including open space planning, climate change, community services and emergency management).*

The Plan also considers the key health and wellbeing issues facing the community, including:

- *Areas of social disadvantage.*
- *High school attainment and employment opportunities for youth.*
- *The need to support community involvement and life-long learning for an ageing population.*
- *Chronic disease risk factors in the community including higher levels of obesity and smoking than the metropolitan average.*
- *Smoking levels amongst pregnant women.*
- *The need to address social isolation and promote overall community wellbeing (happiness) through connective communities.*
- *The need to maintain adequate standards of environmental health protection.*

*The Regional Public Health and Wellbeing Plan adopts a holistic approach to providing supportive social, natural, built and economic environments to support the community to live well. Commitments are outlined for achieving a regional vision of a **'healthy, happy and connected community'**, through:*

- *Promoting community and stakeholder ownership of public health priorities for the region through regional engagement and collaboration.*
- *Supporting the community's capacity to live a healthy lifestyle through community participation, knowledge and support.*

- *Providing a regional environment that protects and improves the community's health through planning, education and regulatory enforcement.*
- *Supporting the health of the community through a thriving economy.*

It is intended that the Plan be integrated with the Strategic Management Plans of each Council. Public health policy commitments will be reviewed every five years in accordance with the SA Public Health Act 2011. Cementing the recommended regional governance structure for the Plan's implementation is a key priority for this initial planning cycle.

1. Introduction

The Barossa Council, the Town of Gawler, Light Regional Council and the District Council of Mallala (which comprise the Barossa, Light and Lower Northern Region) have committed to a regional approach towards public health planning. The Councils have led the planning process, with the support of Regional Development Australia (RDA) Barossa and other stakeholders, to improve public health and community wellbeing in the region.

This Regional Public Health and Wellbeing Plan has been developed to address the requirements of the *South Australian Public Health Act 2011*, which establishes a State and Local Government framework for protecting and promoting public health.¹

This is the first Public Health and Wellbeing Plan to be developed at a regional level. The Plan recognises and builds upon regional initiatives already in place to support community health. It aims to set the foundation for ongoing regional collaboration to address local public health priorities and has regard to the priority areas of the State Public Health Plan: *South Australia a Better Place to Live*.² The Plan is presented in 3 Parts:

- **Part A The Plan** – sets the vision, strategic directions and actions for public health and wellbeing.
- **Part B The State of Health** – details the attributes of the region and the research findings for the regional state of health assessment.
- **Part C The Planning Process** – details the process undertaken to develop the Plan.

The four regional Councils have an important role in planning local environments to support a stronger healthier community. The Councils have embraced the planning process as an opportunity to:

- Improve regional collaboration for community health.
- Improve awareness of public health considerations across Council functions.
- Build on Council relationships with key community and government agencies.
- Strengthen Council health protection functions.



This Plan recognises that good health is not only about preventing illness, its about promoting the positive aspects of health and a person's overall state of wellbeing.

Health is 'an everyday resource – the capacity to adapt to, respond to, or control life's challenges and changes' ³

'Public health means the health of individuals in the context of the wider health of the Community'²

2. The Role of the Regional Councils in Public Health

This Plan addresses the role of the four Councils as a 'Public Health Authority' under the *SA Public Health Act 2011*. Being identified as a 'Public Health Authority' recognises the important role traditionally played by Local Government in public health and the wide range of Council functions which influence community health and wellbeing.

The scope of this first 'Regional Public Health and Wellbeing Plan' for the Barossa Light and Lower Northern Region addresses how the four Councils can influence the social, economic and environmental 'determinants of health' within their communities (refer to Appendix A – the spectrum of public health action). The development of the Plan has considered how public health and wellbeing can be integrated with the current roles of the Councils in the following areas:

- **Community development and services for health** – how wellbeing can be influenced through community development functions, community services, social infrastructure and community facilities (such as: libraries and community centres) and arts and cultural events.
- **Physical environments for health** – how the Councils can promote improved public health through: urban planning, asset and infrastructure planning, environmental management and regulatory functions (environmental health, animal management, planning and building).

Importantly, this Plan acknowledges that the Councils do not have sole responsibility for managing public health. A concerted effort across all levels of government is needed to address the health priorities for the region. This Plan provides a platform for recognising the roles of other agencies and for advocating for regional public health needs. The Plan also seeks to complement the responsibility of the health care system for primary prevention and recognises the important role of Local Health Networks (LHNs), Country Health Advisory Councils (HACs) and the Commonwealth funded Medicare Locals in primary prevention and population health.

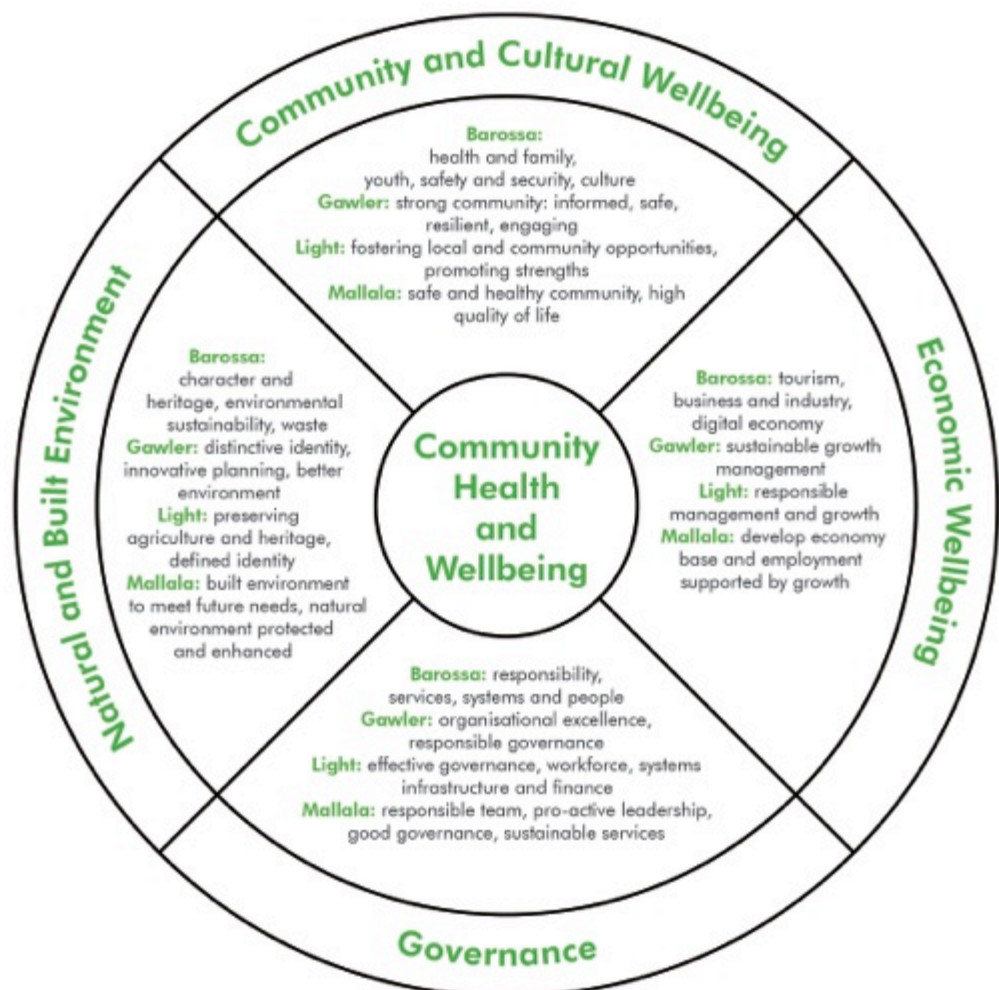
‘Public health planning through the Plan and by Local Councils provides an opportunity for greater partnerships with LHNs and Medicare Locals in situations where there are joint concerns for population health. The Chief Public Health Officer will foster improved partnerships and coordinate opportunities for greater engagement between Councils, LHNs and Medicare Locals where relevant’. ²

3. Building a Sustainable Region for a Healthy Community

The Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan is presented based on the dimensions of supportive environments for health (community and cultural wellbeing, natural and built environment and economic wellbeing). It also sets strategies for governance and regional partnerships for public health.

Recognising the broader environmental factors which influence public health and wellbeing, the strategic plans of each Council already incorporate a range of objectives which contribute to promoting healthy communities. The key policy elements of the four Council Strategic Plans, relevant to promoting community wellbeing are summarised in Figure 1.^{4,5,6,7}

Figure 1 – Council Commitments for Wellbeing



RDA Barossa recognises 'health and wellbeing' as a key priority for economic growth in the region.⁸ The regional roadmap emphasises the importance of a preventative health approach and promoting the benefits of exercise, social interaction, arts and recreation, to support vibrant communities. The provision of health services to meet the demands of a growing population in the region is also a key priority.⁸

RDA Barossa's vision for the region 'is enhanced quality of life for all, derived through quality jobs in quality environments: cultural, social, ecological and economic'.⁸

This Plan recognises the following principles of the regional roadmap for enhancing community health and wellbeing:⁸

- Communities and townships are incubators for healthy populations.
- Connected communities thrive.
- Confident communities achieve.
- Innovative communities lead.
- Lives are enhanced by music and art and conviviality.



4. Why Plan for Public Health and Wellbeing?

Through public health planning the region can respond to current and emerging health challenges facing the community.

Councils have traditionally made a substantial contribution to the health of their communities. Immunisation, building and planning standards, food safety and environmental health regulation, have contributed towards protecting the community from disease and improving living conditions.² Public health interventions have contributed to managing the risk of infectious disease in our communities.

‘South Australia in the 21st century still faces significant public health challenges’.² The public health planning process (as required by the *SA Public Health Act 2011*) recognises that we need to maintain effective public health protection systems for the control of infectious diseases as well as address emerging public health issues, such as:

- Increasing chronic disease (those diseases that are related to preventable risk factors, such as diabetes and heart disease).
- New or re-emerging infectious diseases.
- Public health risk factors such as excessive use of tobacco and alcohol.
- The global challenge of climate change and the potential implications on public health.

The Barossa, Gawler, Light and Mallala Councils are committed to comprehensively assessing the ‘State of Health’ of the region and consulting with the community on an on-going basis, to determine the public health priorities to be addressed.⁹ This ‘State of Health’ research will be undertaken with each planning cycle (every five years) to monitor new or emerging issues for the region. The process will draw on supporting data and guidance provided by the South Australian Department for Health (SA Health) and the Local Government Association of South Australia (LGA of SA). The Councils will also keep up to date with public health issues for the State as whole, through the State of Public Health for South Australia Report.¹⁰

South Australia in the 21st century still faces significant public health challenges – making sure that infectious diseases are under control through effective immunisation and other prevention programs; remaining vigilant and prepared to respond to new or re-emerging infectious conditions, particularly those that threaten to become pandemics; and dealing with the growing wave of non-communicable conditions that arise out of a range of common risk factors (e.g. overweight and obesity, reduced opportunities for physical activity, overabundant availability of energy-dense, nutrition-poor foods in combination with poor access to nutritious food).²

5. Snapshot of the Region

To inform the development of the Regional Public Health and Wellbeing Plan, a State of Health review for the 'Barossa, Light and Lower Northern Region' was undertaken (research findings are detailed in the Part B State of Health Report).⁹ A snapshot description of the region and key characteristics to consider for community health and wellbeing is presented in the following sections.^{9,11}

5.1 Our Population

The Barossa, Light and Lower Northern region of Councils has a population of approximately 66,800 and is expected to grow to about 170,000 over the next 30 years.¹² The area has a relatively young population with above average school aged and younger children, above average numbers of people aged between 45 and 64 years and a high proportion of families with children.¹²

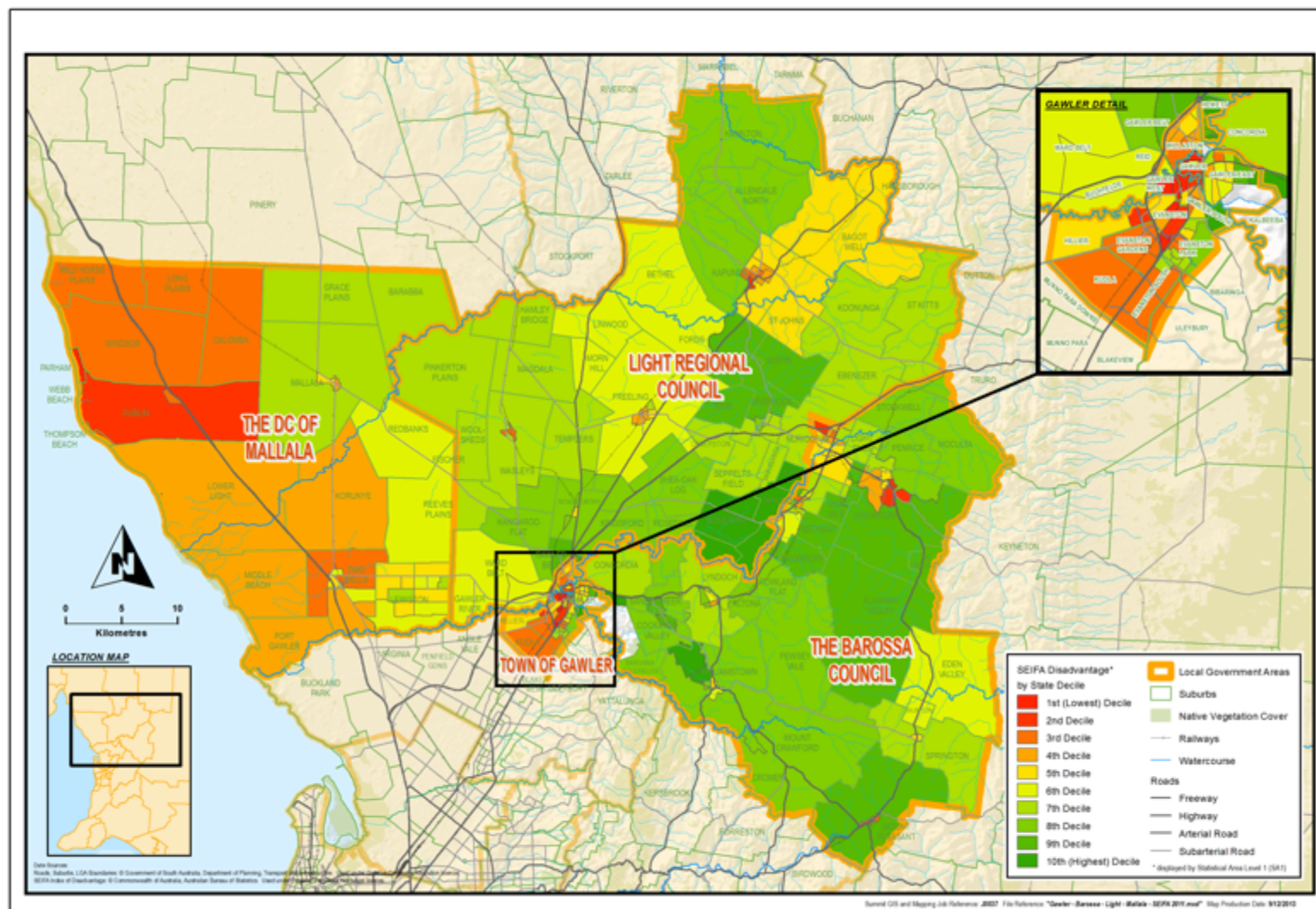
In comparison with the metropolitan area overall, the percentage of residents born overseas is small. The proportion of the population born in Italy is highest in the District Council of Mallala (0.8%).¹³ Other populations represented include India and China but in much lower numbers compared to the metropolitan area. A small proportion (0.3%) of the overseas-born population reported in 2011 that they had poor proficiency in English and there was little variation across the region.¹³

The proportion of Aboriginal people living in the region is smaller than the metropolitan area. Within the region, the highest proportion of Aboriginal people live in the District Council of Mallala.¹³

The Index of Relative Social Disadvantage (IRSD) measures the relative level of socio-economic disadvantage based on a range of Census characteristics. Overall, Mallala and Gawler Councils have greater areas of disadvantage. Small areas of disadvantage exist within the Light and Barossa Council areas (as shown in Figure 2).¹³



Figure 2 – Index of Social Disadvantage



5.2 Our Community and Culture

Our Community's Strengths and Challenges for Health and Wellbeing

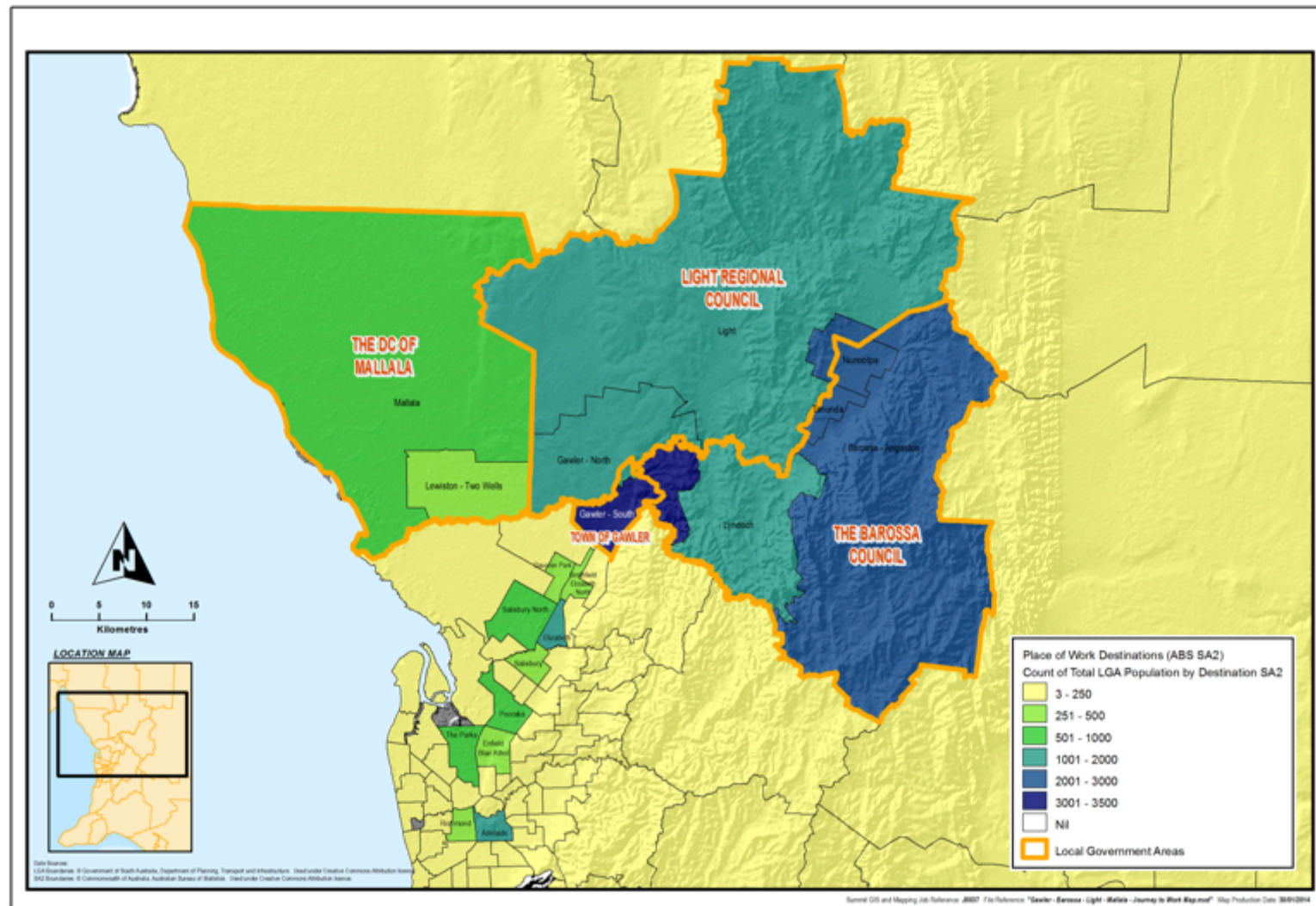
- Our community feels supported – the majority of people in the region consider that they are 'able to get support in times of crisis' (92.2%).¹³
- We have many active volunteers – 18% (Mallala), 19% (Gawler), 27% (Barossa).¹⁴
- A high number of residents access resources through regional libraries - 38,768 library memberships across the region.
- The region has a strong arts, culture and events focus.
- We have a lower percentage of young people in the region in full-time secondary education compared to metropolitan Adelaide - 13.9% compared to 16.2%.¹³
- A high percentage of our community care for others - 12.2% of the regional population provides unpaid assistance to persons with a disability.¹³
- There are chronic disease risk factors in the community¹³ –
 - The smoking rate (adults smoking on a daily basis) in the region was estimated at 21.1%, which was higher than the metropolitan average of 18.9%.
 - The estimated obesity rate for males in the region was 18.1%, which was above the metropolitan area overall (17.3%). The LGAs of Mallala and Gawler both had the highest estimated obesity rate in the region of 20.1%.
 - The extent of physical inactivity among the adult population in the region (35.4% of the adult population) was consistent with the estimated rate in the metropolitan area (35.1%). Mallala was the only area with a higher rate of 37.2%.
- There are childhood health risk factors in the community:¹³
 - During 2008 to 2010, 15.7% of women in the region reported smoking during their pregnancy. This was above the metropolitan average rate of 13.0%.
 - The proportion of children in the region who were fully immunised at five years (2011 to 2012) of age was 90.9%. The lowest proportion was in Mallala Council (87.2%).
- Our region requires adequate access to health services¹³
 - The rate of children aged 0-19 years who were clients of Child and Adolescent Mental Health Service (based on 2008 to 2010 data) was higher than the metropolitan area (particularly in Gawler and Mallala).
 - People in our region (aged 18 years and over) perceive they have difficulty accessing health services.
 - Health and community services in the region need to meet the demands of a growing and ageing population profile.

5.3 Our Economy

Our Economic Strengths and Challenges for Health and Wellbeing

- We have diverse industries within our region incorporating livestock and horticulture production, grain production and permaculture and world-renowned wine, food production and tourism.⁸
- We have various projects underway to revitalise our main streets and town centres including: the Nurioopta Place Making Project, the Greenock Main Street Project, Kapunda Event Space Infrastructure, Murray Street upgrade in Gawler and the Two Wells town centre re-development.
- Higher-speed fixed wireless internet services and satellite infrastructure is planned for most of the region.
- The top five employment sectors in the region in 2012 were manufacturing, retail trade, agriculture, forestry and fishing, health and community services and education and training.
- In 2011, the proportion of 15 to 19 year olds in the region engaged in full time work or study was 80.5%, comparable to that in the metropolitan area overall (80.9%).¹³
- Figure 3 illustrates the location of employment for all residents in the region who are above 15 years of age. The City of Adelaide and the suburb of Elizabeth are the most common employment destinations outside of the region.

Figure 3 – Place of Work Destinations (for people living in the region above 15)



5.4 Our Natural and Built Environment

Our Environmental Strengths and Challenges for Health and Wellbeing

- Significant urban development and population growth is proposed for the region. This needs to be planned in a manner, which protects the natural and built character of the region and premium farming land.
- Recent demand growth has reduced housing affordability in the region. In 2011 the level of rental stress was also above the metropolitan average with 27.2% of low income families in this category (30.9% in the LGA of Gawler).¹³
- Concern has been raised regarding isolation of residents and difficulty in accessing services caused by limited transport options, particularly for public transport. North-south transport links are considered reasonable but east-west linkages are poor.
- Population growth projected to 2036 indicates that open space at its current levels will fall below the benchmark for each Council apart from Mallala and reinforces the need for Councils to prepare and implement policy that will support the retention of 9 hectares as minimum provision.¹²
- The region offers a network of local cycling and walking trails, the majority of which are in the Barossa Council area.
- There are a range of priorities recognised for protecting and enhancing natural resources in the region, incorporating: biodiversity management, water resource management, protection of remnant vegetation, catchment management, climate change adaption and coastal protection.
- There are potential direct and indirect social and public health impacts on the region resulting from forecasted climate change (forecasted increase in temperature, reduced rainfall and sea level rise).¹⁵
- The region needs to be prepared for potential emergency events such as bushfires, flooding, extreme weather, fuel and electricity shortages, animal and plants diseases and public health risks (human epidemic/pandemic and food and drinking water contamination).
- Preserving clean and green food production in the region is important for sustaining the food production sector and associated tourism. In 2012/13 Councils regulated food safety standards across 732 food businesses in the region.
- Infrastructure for water distribution and re-use is critical to the development of the region. Major projects such as the Gawler River Water Project are of key importance. Safe wastewater management and re-use through Council wastewater management schemes needs to be managed. Council regulation of on-site wastewater systems is a significant activity for the rural Councils in the region, with 491 applications assessed in 2012/13.

- Councils support public health through the provision of regular waste management services. In 2012/13 the region disposed of 12,585 tonnes of waste to landfill and recycled 8,889 tonnes of recyclable and green organic material from kerbside collection services. The region is experiencing increasing incidents of illegal dumping.

6. Our Vision for a Healthy Community

6.1 Vision

The Barossa, Light, Gawler and Mallala Councils seek to build partnerships to achieve our vision of a:

‘A healthy, happy and connected community’.

6.2 Priority Areas and Mission

Our priority areas are:

1. A Regional Framework for Public Health
Our mission is to promote community and stakeholder ownership of public health priorities for the region through regional engagement and collaboration.
2. Community and Cultural Wellbeing
Our mission is to support our community’s capacity to live a healthy lifestyle through community participation, knowledge and support.
3. Natural and Built Environment
Our mission is to provide a regional environment that protects and improves the community’s health through planning, education and regulatory enforcement.
4. Economic Wellbeing
Our mission is to support the health of our community through a thriving economy.

6.3 Our Measures of Success

Our measures of success will be monitored through our State of Health research which is undertaken every five years as required by the *SA Public Health Act 2011*. These measures may be:

- directly **controlled** through Council functions;
- **influenced** through collaboration with other organisations; or
- addressed through **advocacy** for action by relevant organisations.

Our proposed measures of success for public health and wellbeing are outlined in Table 1.

Table 1 – Measures of Success

Priority Area	Measure of Success
1. A Regional Framework for Public Health	1.1 Stakeholder involvement in the implementation and reporting on the Regional Public Health and Wellbeing Plan beyond Councils
2. Community and Cultural Wellbeing (refer Section 5.2 of the State of Health Report)	2.1 Increased levels of community participation in: Council services (facilities, programs and projects), volunteering and Council engagement.
	2.2 An increased percentage of children are fully immunised at five years.
	2.3 Councils have implemented policies for smoke free community events.
	2.4 The community considers they have adequate access to community and health services.
3. Economic Wellbeing (refer to Section 5.3 of the State of Health Report)	3.1 There is increased diversity of economic sectors across the region.
	3.2 Levels of employment across age groups are maintained or improved.
4. Natural and Built Environment (refer to Section 5.4 of the State of Health Report)	4.1 There is increased housing choice and affordability.
	4.2 Implementation of priority recommendations in regional and local Open Space and Recreation Plans.
	4.3 Waste disposed to landfill is reduced.
	4.4 There are reduced incidents of illegal dumping.
	4.5 Measures are in place to protect the region's built heritage and natural environment.
	4.6 Councils are meeting internal performance measures for relevant safety and public health enforcement: complaint investigation, inspection frequencies and permitting activities

Note: Our measures of success will be monitored through our State of Health research assessments undertaken every five years. The first assessment was completed in 2014. The results are summarised in the Part B State of Health Report.

6.4 Key Principles

This Plan is underpinned by a number of principles and approaches (as referenced in the *SA Public Health Act 2011*):¹

Precautionary Principle	We will adopt a precautionary approach to managing public health risks.
Sustainability principle	Our focus is on the promotion of regional social, economic and environmental sustainability to support good health.
Prevention principle	We will support pro-active intervention to prevent health conditions in the community.
Population focus	The focus of this Plan is on the broader health of the population as a whole, with a consideration of vulnerable groups in the region.
Equity principle	We will consider the health disparities between groups within our community. Our focus will be to support equitable benefits and services across the regional population.
Partnership	We recognise that addressing health priorities for the region requires involvement across a range of sectors and stakeholders.

7. Strategic Directions for Health and Wellbeing

The Barossa, Light, Gawler and Mallala Councils are adopting an integrated approach to achieving our vision of a **'healthy, happy and connected community'**. Our strategic directions consider the aspects of our region's social, economic and natural and built environment which support the health of our community. Our commitments to promoting public health and wellbeing focus on the four priority areas:

1. A Regional Framework for Public Health
2. Community and Cultural Wellbeing
3. Natural and Built Environment
4. Economic Wellbeing

For each commitment area, references to Council strategic plan priorities and relevant regional and State strategies are highlighted.

References to the following Strategic Priority (SP) themes of the State Public Health Plan: A Better Place to Live' are also provided: ²

- Strategic Priority 1 – Stronger and Healthier Communities and Neighbourhoods for All Generations
- Strategic Priority 2 – Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
- Strategic Priority 3 – Preparing for Climate Change
- Strategic Priority 4 – Sustaining and Improving Public and Environmental Health Protection

The following rating system has been used to guide the Public Health Project Team in implementing and managing each commitment:

Status Ratings for Implementation and Management Commitments

★	This commitment area is adequately addressed through other Council or regional projects and strategies. It is recommended that the Public Health Project Team monitor progress of these initiatives in consultation with the relevant Project Managers.
★★	Further development is needed to integrate public health considerations into existing processes, projects or strategies. This integration needs to be guided by the Public Health Project Team.
★★★	This is a new strategy or project to be implemented and coordinated through the Public Health Project Team.

7.1 The Role of Councils

Developing a Regional Public Health and Wellbeing Plan enables Council, stakeholder organisations and residents to develop a shared understanding of the health and wellbeing priorities for the region. Councils have a range of roles (highlighted below) and cannot act alone to address all of the commitments outlined in the Plan. Councils can recognise and support community driven action, work in partnership with other organisations as well as advocate for funding, policy and programs at the State and Federal level. The Barossa, Light, Gawler and Mallala Councils can also aim to ensure that their organisational processes, policies and programs consider public health and wellbeing.

The range of Council roles in achieving the commitments outlined in the Plan can be summarised as follows: ¹⁶

- **Service Provider**
 - Direct – Responsible for funding and providing a service to the community.
 - Partner – Contributes funds and/or other resources towards a service or initiative that is delivered in partnership with other organisations.
 - Agent – Provides a service funded by or on behalf of others which involves hosting or other use of Council resources to fill particular needs in the community.
- **Regulator** – Required by legislation to fulfill a particular role or function in the interest of the public. This requires Council to perform/discharge statutory powers, functions and duties.
- **Owner custodian** – Council owns and/or manages public infrastructure, community facilities, reserves, parks and gardens.
- **Advocator** – Represents the interests of the local community, by lobbying other tiers of government and the private sector for improved services and amenities.
- **Facilitator** – brings together or connects people and groups to pursue issues, opportunities or shared interests.
- **Leader** – Provides leadership and guidance to the community in the pursuit of various goals and opportunities.

Note: Some commitments may require a combination of Council roles and approaches.

7.2 Regional Stakeholders for Health and Wellbeing

The Barossa, Light, Gawler and Mallala Councils recognise the important role of a range of government and community stakeholders in influencing public health in the region. As part of the planning process, Regional Stakeholder Consultation Forums were held to discuss key issues, current initiatives and opportunities for promoting health in the region. The organisations represented at the Regional Forums are listed in Appendix B (further detail of the planning process is provided in the Part C Planning Process Report).

This Plan identifies a range of stakeholders for the priority areas (Sections 7.3 to 7.6). Most of these organisations already work collaboratively with the Councils on current initiatives. For new projects and strategies, the Public Health Project Team will undertake further consultation with relevant stakeholders regarding opportunities and roles for the Plan's implementation.

7.3 A Regional Framework for Public Health

‘The protection and promotion of public health requires collaboration and in many cases, joint action across various sectors and levels of government and the community’.²

There is significant commitment and work already underway in the region for community health. However, there is opportunity to more effectively deliver initiatives through collaboration across agencies, information sharing and providing further support for community driven action.

Our mission is to promote community and stakeholder ownership of public health priorities for the region through community engagement and regional collaboration.

Our Stakeholders - RDA Barossa, LGA of SA, SA Health: Country Health SA (Barossa, Hills, Fleurieu Region), Country North SA Medicare Local and Northern Adelaide Medicare Local.

Commitment	Status	Actions	Strategic Linkages
1. Regional Partnerships for Public Health			
1.1 Maintain a partnership across the four regional Councils to oversee the Plan implementation	☆☆	<ul style="list-style-type: none"> Continue the Regional Public Health Planning Project Team (comprising representatives of the four Councils) Nominate a Public Health Planning representative 	Local Gawler Strategic Plan – Strategic Direction (SD) 5. Barossa Strategic Plan – Focus Area 4 Mallala Strategic Plan – Goal 5 Light Strategic Plan – Section 2
1.2 Build on regional stakeholder partnerships for public health	☆☆☆	<ul style="list-style-type: none"> Establish a Regional Public Health and Wellbeing Stakeholder Reference Group for: <ul style="list-style-type: none"> Providing advice to Councils (meetings quarterly) Consultation and involvement on the Regional Public Health Plan initiatives Development of an Implementation Plan outlining stakeholder roles Contribution towards biennial public health plan reporting On-line/electronic discussion forum Liaise with Medicare Local Health Clusters and HACs which apply to the region Liaise with SA Health regarding ‘public health partner authority’ 	Regional RDA Roadmap Priorities: <i>Health and Wellbeing</i> State - SA: A Better Place to Live - <i>System Building Actions</i>

☆☆ = Adequately addressed ☆☆☆ = Further development required ☆☆☆☆ = New initiative

Commitment	Status	Actions	Strategic Linkages
		opportunities of relevance to the region	
1.3 Assess opportunities for regional Council service delivery and programs	☆☆	<ul style="list-style-type: none"> Continue current regional Council programs across climate change, community services, youth development, home and community care. Establish a regional Environmental Health Officers network to review approaches towards: enforcement procedures, squalor committee, immunisation services 	

☆ = Adequately addressed ☆☆ = Further development required ☆☆☆ = New initiative

7.4 Community and Cultural Wellbeing

Levels of social support, social exclusion and poor social and economic circumstances are recognised as key factors, which can affect health.¹⁵ Local government can play a key role in providing the social infrastructure, opportunities for social interaction and cultural recognition, which contribute to community health and wellbeing.

Our mission is to support our community's capacity to live a healthy lifestyle through participation, knowledge and support.

Our Stakeholders – RDA Barossa, LGA of SA, SA Health: Country Health SA (Barossa, Hills, Fleurieu Region) and the Immunisation Section, Volunteers SA, Country North SA Medicare Local, Northern Adelaide Medicare Local, Libraries SA, Barossa Area Health Service Medical Staff Society.

Commitment	Status	Actions	Strategic Linkages
2. Supporting Capacity for Health			
2.1 Support current programs for youth education and employment in the region	★	<ul style="list-style-type: none">Advocate and raise awareness for youth education support programs in the region (such as Innovative Community Action Networks (ICAN Barossa)Implement youth recognition/awards for educational achievementsImplement early childhood literacy programs in libraries	<p>Local –</p> <p>Gawler Strategic Plan - SD 5</p> <p>Barossa Strategic Plan – Focus Area 4</p> <p>Mallala Strategic Plan – Goal 5</p> <p>Light Strategic Plan – Section 2</p> <p>Regional – RDA Roadmap Priorities: <i>Health and Wellbeing</i></p> <p>State - SA: A Better Place to Live: <i>System Building Actions</i></p>
2.2 Promote life-long learning opportunities through Council libraries	★	<ul style="list-style-type: none">Promote library education resources to the communityAdvocate for educational facilities in the region (in collaboration with the RDA)Advocate for high-speed internet access in the region (in collaboration with the RDA)Continue to implement lifestyle programs at community centres	
3. Promoting Community Strengths			
3.1 Encourage community participation across all ages and abilities	★★	<ul style="list-style-type: none">Undertake community engagement on Council projects and policiesEncourage community participation on committeesActively promote youth participationDevelop Council policies to encourage accessible engagement and information (consider target groups: Aboriginal people, new arrivals and people from culturally and linguistically diverse (CALD) backgrounds)	<p>Local</p> <p>Gawler Strategic Plan – Strategic Directions 3 & 5.</p> <p>Barossa Strategic Plan– Focus Areas 1 and 4.</p>

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

Commitment	Status	Actions	Strategic Linkages
		<ul style="list-style-type: none">Encourage community participation in managing Council facilities where appropriate (such as via incorporated bodies).	<p>Mallala Strategic Plan – Goal 1</p> <p>Light Strategic Plan – Focus Areas 2 and 3</p> <p>Regional</p> <p>RDA Roadmap Priorities: <i>Health and Wellbeing</i></p> <p>State</p> <p>SA: A Better Place to Live - SP 1.</p> <p>SA’s Communities for All.</p> <p>Volunteering Strategy for SA</p>
3.2 Promote social interaction and wellbeing through activities, events and places	☆☆	<ul style="list-style-type: none">Support community eventsIntegrate cultural/arts planning in main street and precinct developmentEstablish community focal points (e.g. Lewiston)Promote regional tourismPromote participation from people of all ages and abilities.	
3.3 Support and recognise the contribution of community groups, volunteers and careers in our community	☆	<ul style="list-style-type: none">Promote current volunteer programs (Council and external)Promote current volunteer resource centresSupport volunteer eventsProvide carer support programs	
4. Community Services and Support for Healthy Living			
4.1 Advocate for equitable access to health information and support programs for our community	☆☆	<ul style="list-style-type: none">Facilitate access to information regarding available regional health services and community support programs (in partnership with Country Health SA and Medicare Locals)Promote awareness of Council community support programs through relevant stakeholders (Country Health SA, Medicare Locals)Support regional partnerships (with the Health Service Sector) to facilitate exchange of information regarding services and community development programs to address chronic disease risk factors (smoking, obesity, physical inactivity, smoking during pregnancy as well as mental health and family support programs).Advocate and support partnerships for adequate support for vulnerable children and their families and raise awareness of available support programsExplore funding opportunities for partnership programs to address risk areas: obesity (e.g. Obesity Prevention and Active Living (OPAL), physical inactivity, smoking, alcohol consumption.Continue support for the following current regional initiatives/networks, such as:<ul style="list-style-type: none">Barossa, Gawler, Light Mental Health GroupSPOKE Barossa (Network of Community Service Providers)Regional Home and Community Care (HACC) ProgramMedicare Local ‘closing the gap’ initiatives for Aboriginal residents	<p>Local</p> <p>Gawler Strategic Plan - Strategic Directions 3 and 5.</p> <p>Barossa Strategic Plan – Focus Areas 1, 2 and 4.</p> <p>Mallala Strategic Plan– Goal 1</p> <p>Light Strategic Plan – Section 3</p> <p>Regional</p> <p>RDA Roadmap 2013-2016. Priorities: <i>Health and Wellbeing</i></p> <p>State</p> <p>SA: A Better Place to Live - SP 2 and SP 3</p> <p>South Australian Tobacco Control Strategy 2011-2016</p> <p>South Australian Alcohol and Other Drug Strategy 2011-2016</p>

☆ = Adequately addressed ☆☆ = Further development required ☆☆☆ = New initiative

Commitment	Status	Actions	Strategic Linkages
4.2 Support corporate initiatives which encourage healthy choices for staff and the community	☆☆☆	<ul style="list-style-type: none"> Review Council workplace policies for healthy eating and encouraging physical activity Develop a healthy catering policy for Council functions and events Provide breastfeeding friendly facilities at key Council venues Develop and implement policies for smoke-free community events Provide a workplace immunisation program Promote food safety and hygiene at Council venues 	<p>Aboriginal Health Care Plan 2010-2016</p> <p>Eat Well be Active Strategy 2011-2016</p> <p>Chronic Disease Action Plan for SA 2009-2018</p> <p>LGA of SA & SA Health Immunisation Memorandum of Understanding (Draft)</p>
4.3 Support the provision of accessible childhood, school and other community immunisation services across the region to achieve target vaccination rates	☆☆	<ul style="list-style-type: none"> Investigate a regional model to integrate Councils existing, independent immunisation services with consideration of: existing (and pending) service agreements; current accessibility; service and fiscal improvements Promote key SA Health immunisation awareness programs: Big Help for Little Adventurers 	
4.4 Advocate for health services to meet the needs of a growing and ageing population profile	☆☆	<ul style="list-style-type: none"> Advocate with RDA Barossa for adequate health facilities and services in the region Advocate for broadband roll-out and utilisation by the health sector Provide a Development Policy framework which enables consideration of social infrastructure requirements, accessible housing and aged accommodation 	
4.5 Liaise with the health service sector regarding planning for regional climate change vulnerability	☆☆	<ul style="list-style-type: none"> Raise awareness of the Central LGA vulnerability assessment findings with the health care sector Promote adaptation planning by the regional health care sector (through current regional adaptation planning) 	

☆☆ = Adequately addressed ☆☆☆ = Further development required ☆☆☆☆ = New initiative

7.5 Natural and Built Environment

Councils have the potential to plan urban environments and infrastructure to facilitate physical activity, access and community connectedness. The physical and mental health benefits of access to the natural environment and green spaces are well documented.¹⁵ The Barossa, Light and Lower Northern Councils can embrace the opportunity to integrate health considerations into the significant urban development projects planned for the region. The potential public health impacts of climate change on the region also need to be considered. Council functions across environmental health, waste management, food safety and emergency management, are critical to promoting safe, aesthetic environments in which communicable diseases are controlled.

Our mission is to provide a regional environment that protects and improves the community's health through planning, education and regulatory enforcement.

Our Stakeholders - Barossa RDA, LGA, Department for Planning, Transport and Infrastructure, Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board, Conservation Volunteers Australia, Office for Recreation and Sport, Developers, Heart Foundation, SA Health: Country Health SA (Barossa, Hills, Fleurieu Region), Health Protection and the Immunisation Section, Volunteers SA, Country North SA Medicare Local, Northern Adelaide Medicare Local, Zero Waste SA, KESAB, Environment Protection Authority, Department for Premier and Cabinet, Environmental Health Australia.

Commitment	Status	Actions	Strategic Linkages
5. Planning Environments Supportive to Wellbeing			
5.1 Provide facilities and infrastructure to promote recreation and physical activity in priority locations	★	<ul style="list-style-type: none"> Implement the 'Regional Open Space and Public Realm Strategy. Continue to maintain and upgrade local recreation and sporting facilities in line with Council strategies and plans. 	Local Gawler Strategic Plan – Strategic Directions 3 and 5. Barossa Strategic Plan – Focus Areas 1 and 2 Mallala Strategic Plan – Goal 1 Light Strategic Plan – Section 3
5.2 Consider public health and wellbeing through urban planning projects and policies	★★	<ul style="list-style-type: none"> Engage with developers to incorporate: 'Healthy by design', green infrastructure and water sensitive urban design guidelines into key regional urban development projects. Incorporate 'Healthy by design' arts and cultural planning into re-developments of key precincts. Advocate for incorporation of 'healthy by design' policies into State level planning reforms and modules. 	Regional RDA Roadmap Priorities: <i>Infrastructure for Sustainable Populations</i>

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

Commitment	Status	Actions	Strategic Linkages
		<ul style="list-style-type: none"> Provide training for planning, engineering and asset management staff in health in planning principles, including ¹⁸⁻²³: <ul style="list-style-type: none"> 'Healthy by design' guidelines - Healthy by Design SA (National Heart Foundation of Australia, 2012) CHES (Connected, Healthy Eating, Supportive and Sustainable) development principles Age and child friendly design – SA Health Age Friendly Guidelines 	AMLR NRM Board Plan: Northern Coast and Plains Northern Hills State SA: A Better Place to Live - SP 1. 30 Year Plan For Greater Adelaide Green Infrastructure Strategy The People and Parks Strategy
5.3 Promote, protect and enhance the region's natural environment	★	<ul style="list-style-type: none"> Continue to partner with the NRM Board in regional natural resource management projects (<i>all</i>) Implement Council sustainability and environmental management plans (<i>all</i>) Promote co-planning of biodiversity protection and infrastructure for physical recreation in the region: trails, nature-based tourism (<i>all</i>) Continue partnership programs with the AMLR NRM Board for catchment management, vegetation management and coastal protection (<i>Mallala Council</i>) Ensure roadside vegetation protection through marking and Council works procedures (<i>rural Councils</i>) Undertake programs to protect coastal vegetation from recreational activities (motor-bike riding, vehicles) (<i>Mallala Council</i>) 	
6. Accessibility for All			
6.1 Plan and advocate for accessible transport across the region	★★	<ul style="list-style-type: none"> Provide community transport services in partnership with other community stakeholders Review community transport services to cater for key needs: remote areas, needs groups, east-west linkages Investigate a regional youth transport/mobile health service Advocate for transport services and infrastructure to meet population growth demand and East-West transport gaps 	Local Gawler Strategic Plan - Strategic Directions 3 and 5. Barossa Strategic Plan – Focus Areas 2, 1 and 4 Mallala Strategic Plan – Goal 1 Light Strategic Plan – Sections 2 and 3
6.2 Support accessibility for all through Council services and facilities	★	<ul style="list-style-type: none"> Implement Council Disability Discrimination Act Plans Investigate the opportunity for a regional Disability Discrimination Act Plan Integrate access considerations into urban, asset and community planning 	Regional RDA Roadmap Priorities: <i>Health and Wellbeing</i>

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

Commitment	Status	Actions	Strategic Linkages
			State SA: A Better Place to Live - SP 1. SA's Communities for All.
7. Safe and Affordable Housing			
7.1 Promote affordable and diverse housing choices	★	<ul style="list-style-type: none"> Commit to SA targets for affordable housing provision in new urban developments 	Local Gawler Strategic Plan - Strategic Directions 3 and 5. Barossa Strategic Plan – Focus Areas 1, 2 and 4 Mallala Strategic Plan – Goal 1 Light Strategic Plan – Sections 2 & 3 Regional - RDA Roadmap Priorities: <i>Health and Wellbeing</i> State SA: A Better Place to Live - SP 1 and SP 4. 30 Year Plan for Greater Adelaide
7.2 Enforce safe and healthy housing conditions	★★	<ul style="list-style-type: none"> Enforce housing safety and living standards through the: <ul style="list-style-type: none"> <i>Development Act 1993</i> - e.g. building standards, fire and swimming pool safety <i>SA Public Health Act 2011</i> – new domestic squalor policy <i>Local Government Act 1999</i>- fit for habitation <i>Fire and Emergency Services Act 2005</i> Establish a regional forum for the Public Health (Severe Domestic Squalor) Policy 	State SA: A Better Place to Live - SP 1 and SP 4. 30 Year Plan for Greater Adelaide
8. A Sustainable Environment for Health			
8.1 Plan for regional water security	★	<ul style="list-style-type: none"> Promote water recycling (Revision 2045 Project) and minimisation Promote regional water re-use projects e.g. the Greater Gawler Water Re-use Project 	Local Gawler – Strategic Plan Strategic Directions 3 and 5. Barossa Strategic Plan – Focus Areas 1.2 and 4 Mallala Strategic Plan – Goal 1 Light Strategic Plan – Sections 2 and 3
8.2 Minimise energy and resource use in the region	★	<ul style="list-style-type: none"> Support ongoing research and partnerships with industry in the region (Sustainable Environs Committee) Implement energy use reduction for Council facilities and infrastructure 	Regional RDA Barossa Roadmap Priorities: <i>Health and Wellbeing</i> Central LGA Waste Management Strategy
8.3 Reduce waste generation and illegal dumping	★★	<ul style="list-style-type: none"> Implement a regional strategy for waste management and recycling Implement specific waste management programs: Agricultural waste management, electronic waste Undertake illegal dumping surveillance and prevention trials 	

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

Commitment	Status	Actions	Strategic Linkages
			<p>State SA: A Better Place to Live - SP 1 and SP 4.</p> <p>South Australia's Waste Strategy</p> <p>Water for Good</p>
9. Environmental Health Protection			
9.1 Maintain effective public health enforcement standards for the management of communicable diseases	☆☆	<ul style="list-style-type: none"> Develop regional public and environmental health performance standards (in consultation with SA Health) Explore regional shared service approaches to: environmental health education for common issues (e.g. food safety, wastewater management) and certain services (e.g. immunisation) Adopt standardised enforcement policies and procedures Adopt Council based customer response targets Provide education and training on new legislative requirements 	<p>Local – Gawler Strategic Plan – Strategic Directions 3 and 5.</p> <p>Barossa Strategic Plan – Focus Areas 1, 2 and 4</p> <p>Mallala Strategic Plan – Goal 1</p> <p>Light Strategic Plan – Sections 2 and 3</p> <p>Regional – RDA Roadmap Priorities: <i>Health and Wellbeing</i></p> <p>State SA: A Better Place to Live - SP 4.</p>
9.2 Address environmental protection and nuisance such as odour, dust air quality and noise	☆☆	<ul style="list-style-type: none"> Enforce animal keeping policies (animal husbandry zone) Implement Council road maintenance programs (to address dust from unsealed roads) Undertake environmental education and enforcement for building and construction industry Consider urban planning measures to address interface issues between residential areas and regional industries (agriculture) 	
10. Preparing for the Public Health Impacts of Climate Change			
10.1 Plan for potential public health risks associated with climatic changes and extreme weather events in the region	☆☆	<ul style="list-style-type: none"> Integrate public health considerations in emergency management planning Tailor adaptation measures for vulnerable groups in the community (ageing, disabled, farming sector, coastal communities) Plan climate change adaptation with key sectors: agricultural, health, primary production, animal husbandry Undertake adaptation planning for coastal communities Undertake surveillance of potential changes to environmental health conditions in the region (mosquito breeding, food production and safety, on-site water reuse and evaporative cooling) Consider potential climate change impacts to regional public health infrastructure: stormwater and wastewater treatment schemes. 	<p>Local Gawler Strategic Plan – Strategic Directions 3 and 5.</p> <p>Barossa Strategic Plan – Focus Areas 1, 2 and 4</p> <p>Mallala Strategic Plan – Goal 1</p> <p>Light Strategic Plan – Sections 2 and 3</p>

☆☆ = Adequately addressed ☆☆☆ = Further development required ☆☆☆☆ = New initiative

Commitment	Status	Actions	Strategic Linkages
			<p>Regional</p> <p>RDA Barossa Climate Adaptation Strategy (in progress). RDA SA Barossa Region Sector Agreement 2001</p> <p>State</p> <p>SA: A Better Place to Live - SP 3.</p> <p>Climate Change Adaptation Framework for SA</p>

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

7.6 Economic Wellbeing

The World Health Organisation identifies the social gradient, stress, work conditions and employment as key social determinants where action can be taken to address health. Economic conditions are not only an important determinant of health, conversely there is evidence that investing in a healthy population brings benefits to the economy. This has been recognised by RDA Barossa who have identified 'health and wellbeing' as a key priority to support economic growth in the region.

Our mission is to support the health of our community through a thriving economy.

Our Stakeholders: RDA Barossa, Department for Planning, Transport & Infrastructure, Northern Connections, Northern Adelaide Regional Collaboration, Northern Adelaide Councils (Salisbury and Playford), Barossa Tourism, Yorke Tourism.

Commitment	Status	Actions	Strategic Linkages
11. Diverse Employment Opportunities			
11.1 Work with key stakeholders to diversify the regional economic base	★	<ul style="list-style-type: none"> Continue partnership with RDA Barossa to implement Regional Roadmap priorities for economic diversification 	Local Gawler Strategic Plan – Strategic Directions 3 and 5.
11.2 Support local employment opportunities	★★	<ul style="list-style-type: none"> Continue support for RDA youth and community employment programs. Review Council policies to support youth employment/work experience opportunities. Participate in the Northern Adelaide Regional Collaboration (NARC) to build workforce opportunities for northern Adelaide 	Barossa Strategic Plan– Focus Areas 1 and 2 Mallala Strategic Plan– Goal 1
11.3 Protect and enhance local agricultural industries	★	<ul style="list-style-type: none"> Implement RDA Roadmap initiatives (priority: premium food and wine production) Implement the Virginia and Northern Adelaide Plains Horticultural Study recommendations (<i>Mallala Council</i>) 	Light Strategic Plan – Section 3 Regional RDA Roadmap Priorities: <i>Infrastructure for Sustainable Populations</i> Virginia and Northern Adelaide Plains Horticultural Study State 30 Year Plan for Greater Adelaide

★ = Adequately addressed ★★ = Further development required ★★★ = New initiative

Commitment	Status	Actions	Strategic Linkages
12. Vibrant Places			
12.1 Re-vitalise main streets and town centres	☆☆	<ul style="list-style-type: none"> Promote connections between potential economic growth sectors and health and wellbeing: local fresh food production, recreation and ecological based tourism. Incorporate 'health in planning' principles in main street and town centre projects (recognising dual benefits to public health and local economy). 	<p>Local Gawler Strategic Plan – Strategic Directions 3 and 5.</p> <p>Barossa Strategic Plan– Focus Areas 1 and 2</p> <p>Mallala Strategic Plan– Goal 1</p> <p>Light Strategic Plan – Section 3</p> <p>Regional RDA Roadmap Priorities: <i>Infrastructure for Sustainable Populations</i></p> <p>State 30 Year Plan for Greater Adelaide</p>
13. Digital Economy			
13.1 Advocate for improved internet services	☆☆	<ul style="list-style-type: none"> Implement RDA Roadmap initiatives: <ul style="list-style-type: none"> Support for the NBN roll-out and utilisation by the health sector Advocacy for broadband access for economic development, community information, life-long learning 	<p>Local Gawler Strategic Plan – Strategic Directions 3 and 5.</p> <p>Barossa Strategic Plan– Focus Areas 1 and 2</p> <p>Mallala Strategic Plan– Goal 1</p> <p>Light Strategic Plan – Section 3</p> <p>Regional RDA Roadmap Priorities: <i>Infrastructure for Sustainable Populations</i></p>

☆ = Adequately addressed ☆☆ = Further development required ☆☆☆ = New initiative

8. A Regional Model for Plan Implementation

The Public Health Plan Project Team and Council reference groups will manage the implementation of the Regional Public Health and Wellbeing Plan.

Cementing an effective regional governance structure for the Plan implementation is a key priority for this initial planning cycle. The continued engagement of key stakeholders beyond the regional Councils is fundamental to the successful implementation of the Plan. The establishment of a regional 'Public Health and Wellbeing Stakeholder Reference Group' is recommended for maintaining external stakeholder communication and input.

The Public Health Project Team will initially focus on the development of an Implementation Plan in consultation with the key stakeholders. During this stage the roles and responsibilities of Council and other agencies, as well as support from SA Health and the LGA of SA, will be determined.

A proposed model for regional governance of the Public Health and Wellbeing Plan is provided in Figure 4.

Figure 4 – Regional Governance Model for Public Health



8.1 Plan Review and Reporting

Progress against the Plan will be reported on every two years in accordance with the *SA Public Health Act 2011*. A review of the Plan will be undertaken every five years in association with Council strategic planning requirements under *section 122 of the Local Government Act 1999*. Each regional Council should seek to align the public health commitment areas with their strategic plans, during the next strategic planning review cycle.

The Public Health and Wellbeing Plan Project Team will monitor the 'measures of success' and the implementation of each commitment, for biennial reporting on Plan progress to the Council and Chief Public Health Officer (CPHO). Plan progress will also be reported through Council annual reports.

9. References

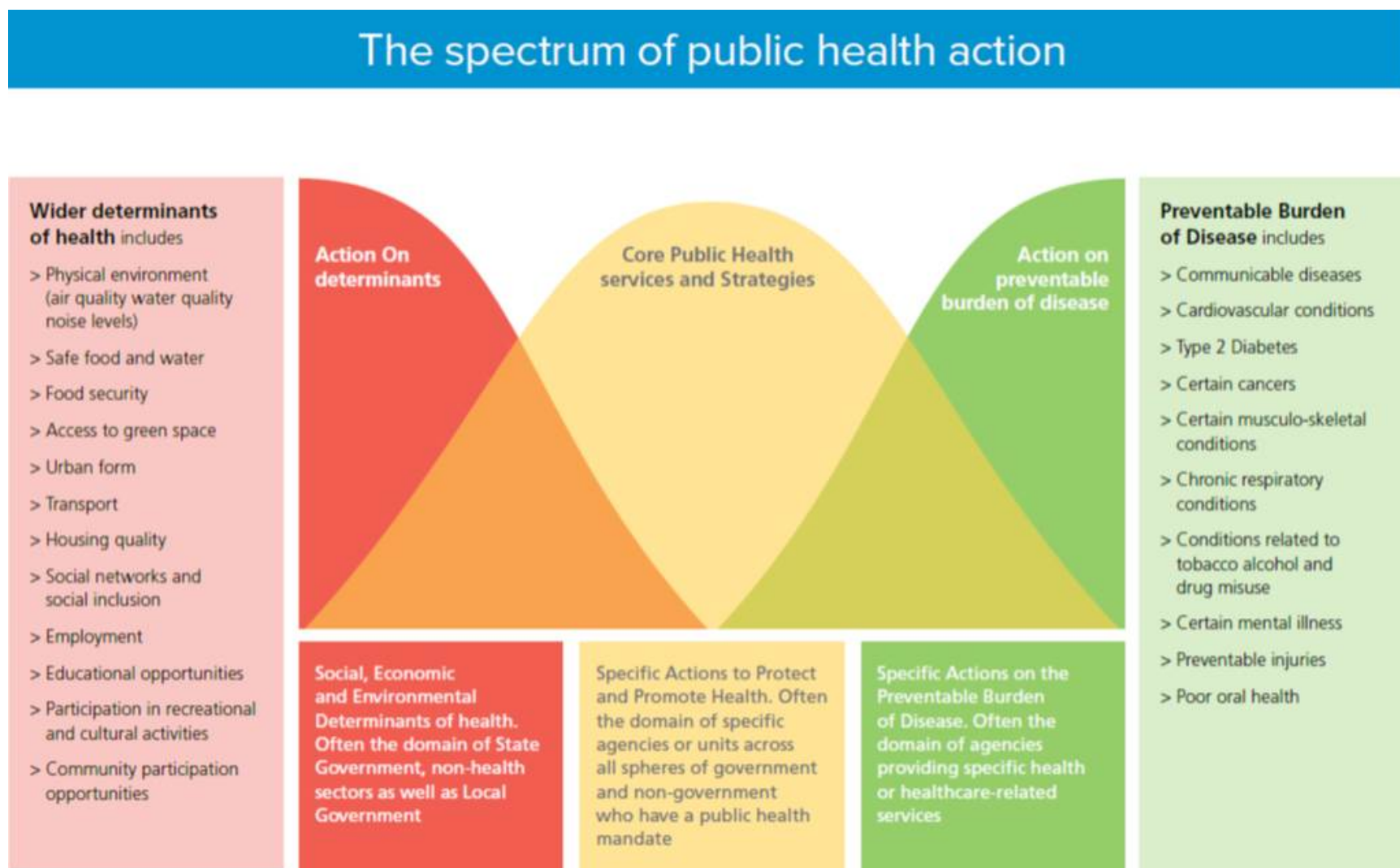
1. South Australian Public Health Act 2011
2. Department for Health and Ageing. South Australia: A Better Place to Live. Government of South Australia; 2013.
3. Frankish et al. Health Impact Assessment as a Tool for Population Health promotion and Public Policy. Report for the Institute of Health Promotion Research, University of British Columbia. 1996.
4. The Barossa Council. The Barossa Council Strategic Plan 2011-2015
5. Town of Gawler. Town of Gawler Strategic Plan 2010-2018.
6. Light Regional Council. Light Regional Council Strategic Plan 2013–2017.
7. District Council of Mallala. The District Council of Mallala Strategic Plan 2013 –2016.
8. Regional Development Australia Barossa. Regional Roadmap 2013. 2013.
9. Healthy Environs. Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan. Part B State of Public Health Report. 2014
10. Department for Health and Ageing. Report of the Chief Public Health Officer. The State of Public Health for South Australia 2012. 2014.
11. Healthy Environs. Barossa Light and Lower Northern Region Public Health and Wellbeing Plan. Part C The Planning Process. 2014.
12. Regional Development Australia Barossa. Open Space Recreation and Public Realm Strategy. One Eighty SLS and Associates. 2013.
13. Public Health Information Development Unit (PHIDU); Social Health Atlas of Australia, The University of Adelaide. These data are provided under a Creative Commons Attribution-Non-Commercial Share Alike 3.0 Licence by attribution <http://creativecommons.org/licenses/by-nc-sa/3.0/>
14. <http://profile.id.com.au>
15. Central Local Government Region of South Australia. Central Local Government Region Integrated Climate Change Vulnerability Assessment. 2011.
16. Town of Gawler. Community Plan 2014 – 2014 (draft).
17. Ely, M. Pitman, S. Green Infrastructure. Life Support for Human Habitats. The compelling evidence for incorporating nature into urban environments. 2012.
18. National Heart Foundation of Australia. Healthy by Design SA. 2012.

19. Thompson S, McCue P. The CHES principles for healthy environments: an holistic and strategies game plan for inter-sectoral policy and action. NSW Premier's Council for Active Living, Sydney, 2008.
20. World Health Organisation. Global Age-Friendly Cities: A Guide (WHO 2007).
21. South Australian Department of Health. Age-friendly Living: Guidelines for Residential development. Government of SA. 2012.
22. South Australian Department of Health. Age-friendly Neighbourhoods: Guidelines and Toolkit for Local Government. Government of SA. 2012.
23. Age –friendly built environments. Opportunities for Local Government. Australian Local Government Association. 2006.

10. Glossary

- **Chronic Disease** - The term “chronic disease” describes health problems that persist across time and require some degree of health care management.
- **Community Wellbeing** -Wellbeing refers to the condition or state of being well, contented and satisfied with life. Wellbeing has several components, including physical, mental, social and spiritual. Wellbeing can be used in a collective sense, to describe how well a society satisfies people's wants and needs.
- **Communicable Disease** - An infectious disease that can be transmitted from one infected individual to another.
- **Epidemic** – An epidemic occurs when new cases of a certain disease, in a given human population, and during a given period, substantially exceed what is expected based on recent experience.
- **Health** - Health is ‘an everyday resource – the capacity to adapt to, respond to, or control life's challenges and changes’.³
- **Infectious Disease** - A disease that is caused by the entrance of micro-organisms (bacteria, viruses, protozoa, fungi) to the body that grow and multiply there.
- **Pandemic** - An epidemic of infectious disease that has spread through human populations across a large region; for instance multiple continents, or even worldwide.
- **Public Health** - ‘Public health means the health of individuals in the context of the wider health of the Community’.¹
- **Strategic Management Plans** - The *Local Government Act 1999* (section 122) requires Councils to prepare Strategic Management Plans which set a clear vision and objectives for the management of their area for a minimum four year period.


Appendix A – The Spectrum of Public Health Action



Source: South Australia: A Better Place to Live (Department for Health and Ageing, 2013)

Appendix B – Organisations Represented at the Stakeholder Forums

- *Country North Medicare Local*
- *Northern Adelaide Medicare Local*
- *Department for Health and Ageing (including regional Country Health SA representatives)*
- *Regional Health Advisory Councils*
- *Local Government Association of SA*
- *Department for Planning Transport and Infrastructure*
- *Department for Education and Child Development (Elsie Ey Children's Centre)*
- *Northern Adelaide Waste Management Authority*
- *Regional Development Australia (Barossa)*
- *Barossa Sustainable Environs Committee*
- *The Barossa Council*
- *Town of Gawler*
- *Light Regional Council*
- *District Council of Mallala*

 Adelaide Plains Council	14.5	Joint Planning Arrangements – Business Case
	Department: Report Author:	Development and Community Planning Policy Officer
Date: 24 June 2019	Document Ref:	D19/30096

EXECUTIVE SUMMARY

- The Adelaide Plains/Barossa/Gawler/Light regional alliance is currently participating in the Joint Planning Board Pilot Project as part of the implementation of and transition to the new planning system under the *Planning, Development and Infrastructure Act 2016*.
- As part of the pilot project, the partner councils populated a Business Case template to commence the process.
- A decision is now required by each of the partner councils as to whether they wish to proceed further in the joint planning arrangement process.

RECOMMENDATION

“that Council, having considered Item 14.5 – *Joint Planning Arrangements – Business Case*, dated 24 June 2019, receives and notes the report and in doing so:

- 1) Agrees to proceed with the preparation of the Joint Planning Arrangement Business Case in collaboration with the partner councils, with the intent to formally consider the Business Case at a future Council meeting to determine whether to proceed or not in the establishment of a Joint Planning Board for the region.**
- 2) Authorises the Chief Executive Officer and/or his delegate to continue to liaise with the State Planning Commission and the Department of Planning, Development and Infrastructure on key issues that may influence the decision to proceed with a Joint Planning Arrangement, and provide regular updates.”**

BUDGET IMPACT

Section 13 of the Business Case template requires the partner councils to consider board funding and financial management. This includes consideration of start-up costs, plant and equipment, statement of expected income and expenditure.

If councils agree to proceed in establishing a Joint Planning Board, there will be a need for each Council to set aside future funds for the establishment and ongoing operations of the board.

A full evaluation of the cost for establishing and maintaining a Board is yet to be undertaken. The draft Business Case has only indicative costs at this point in time. Wherever possible, costs will be kept to a minimum (i.e. no office premise is proposed – utilising council facilities for meetings etc.)

RISK ASSESSMENT

The establishment of a Joint Planning Board to share responsibility for the development of a Regional Plan augers well for the four councils (Adelaide Plains, Barossa, Gawler and Light Regional) who have demonstrated a high level of collaboration on a number of planning initiatives (i.e. Regional Public Health Plan, Regional Disability Access and Inclusion Plan, Regional Open Space and Public Realm Strategy).

A key issue for the Adelaide Plains, Murraylands Councils, Eastern Metropolitan Regional Alliance and, Barossa, Gawler, Light region is that either all or part of the region is located within Greater Adelaide, which is defined as a region within the *Planning, Development and Infrastructure Act 2016 (PDI Act)*. The *30 Year Plan for Greater Adelaide* is consequently the Regional Plan for this region. The anomaly of being a 'sub-region', and whether a Regional or Sub-Regional Plan is prepared will require resolving before the regional planning arrangement progress.

Should one or two Councils within the region opt not to continue with the Pilot Project, there is still an opportunity for the remaining Councils to progress, provided that they remain contiguous. However, there may be less benefits in establishing a Joint Planning Board that is not inclusive of all four Councils.

Attachments

1. Draft Business Case

DETAILED REPORT

Purpose

To seek Council direction on where to proceed in the development of the Business Case for the establishment of a Joint Planning Board pursuant to Section 36 of the *Planning, Development and Infrastructure Act 2016*.

Background

Under the *Development Act 1993*, the Planning Strategy (a combination of documents, plans, policy statements, proposals and other material designed to facilitate strategic planning and co-ordinated action on a State-wide, regional or local level) is maintained by the State Government.

In the new planning system, the Planning Strategy is replaced with Regional Plans that are required to reflect State Planning Policies which will be prepared by the State Planning Commission on behalf of the Minister for Planning (the Minister) to collectively set out the State's overarching goals or requirements for the planning system.

The new system presents an opportunity for councils to have involvement in the preparation of the Regional Plan as members of a Joint Planning Board.

Where there is no Joint Planning Board, the Regional Plan is prepared by the State Planning Commission.

Maintaining an involvement in strategic planning is a key driver for many councils exploring Joint Planning Arrangements.

A Joint Planning Board is established through a Planning Agreement with the Minister. A Joint Planning Board may include:

- a council or group of councils (whether affecting the entirety or a part of the respective council area),
- any other Minister who requests to be involved, and
- if the Minister thinks fit, any other entity (whether or not an agency or instrumentality of the Crown) that has requested or agreed to be a party to the agreement.

A Planning Agreement is required to include an outline of the Joint Planning Board's purpose and outcomes it is intended to achieve and may provide for:

- (a) the setting of objectives, priorities and targets for the area covered by the Agreement;
- (b) governance arrangements, such as the constitution of the joint planning board including:
 - (i) the membership of the board, to be between 3 and 7 members (inclusive);
 - (ii) the criteria for membership (ensuring that its members have qualifications, knowledge, expertise and experience necessary to enable the board to carry out its functions effectively);
 - (iii) the procedures to be followed with respect to the appointment of members; and

- (iv) the terms of office of members; and
 - (v) conditions of appointment of members (or otherwise how those conditions will be determined) and the grounds on which, and the procedures by which, a member may be removed from office;
 - (vi) the appointment of deputy members; and
 - (vii) the procedures of the board.
- (c) the delegation of functions and powers to the joint planning board (including, if appropriate, functions or powers under another Act); and
 - (d) the staffing and other support issues associated with the operations of the joint planning board; and
 - (e) financial and resource issues associated with the operations of the joint planning board, including—
 - (i) the formulation and implementation of budgets; and
 - (ii) the proportions in which the parties to the agreement will be responsible for costs and other liabilities associated with the activities of the board; and
 - (f) any other matters that the parties to the agreement think fit.

A Planning Agreement expires after 10 years and may be replaced at that time. Otherwise a Planning Agreement may be varied by agreement between the parties or ended either by mutual agreement between the parties or otherwise by the Minister.

Discussion

In March 2017, the Department of Planning, Transport and Infrastructure (DPTI) invited councils to submit joint Expressions of Interest to participate in a Joint Planning Agreements Pilot Scheme.

A key outcome of the Pilot has been the development of a Business Case template to be populated by councils proposing a Joint Planning Board structure.

The template is a comprehensive document that requires exploration of all aspects that require consideration as part of evaluating a new administrative structure of this nature. A section encourages councils to explore precisely what they are looking to achieve (objectives) through collaboration with their partner councils and other entities. A section is included to consider and determine the proposed regional boundaries.

The document also applies consideration to the collaboration objectives through a lens of 'Banding' (Figure 1). This starts with a simple structure that can be added to for greater delegations of responsibility/complexity if this proves to be desirable and functional amongst the Joint Planning Board proponents.

Figure 1 – Band options



One of the key reasons for preparing the Business Case was to enable councils to determine if their region is ready to collaborate, with councils needing to consider, amongst other things, the following:

- Does each council have a commitment and passion to a regional approach?
- Is there political and community will to pursue a regional approach?
- Is there equity across each council?
- Do you have a robust business case including a clear value proposition?
- Do you have the right governance model?
- Is the infrastructure in place to support the governance model?
- Is there an alignment of culture and common purpose between parties?

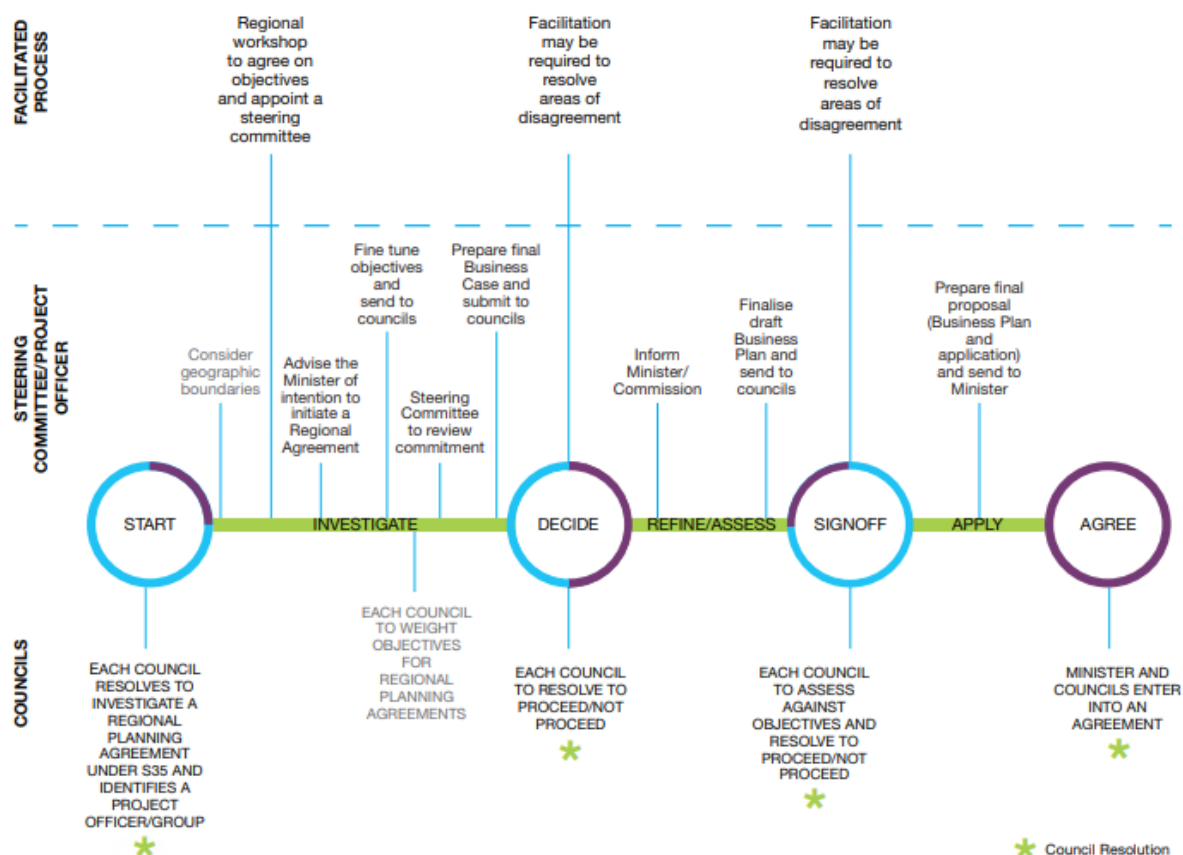
There is no specific timeframe in which a Joint Planning Board is to be established. However, there is still significant amount of work to be undertaken by the partner councils to complete the Business Case.

Throughout the Pilot, in agreement with the management of the partner councils, senior management have populated as much of the Business Case template as a first-step (**Attachment 1**).

As shown in Figure 2, the partner councils are still within the investigative phase. A key step in the preparation of the Business Case is to conduct a workshop with each of the partner councils to determine the individual council objectives that are sought from the joint planning arrangements. While the flowchart mentions a Regional Workshop to agree on the objectives, it had been agreed that this would be undertaken by the individual partner councils.

Following the completion of the Business Case, each Council will need to formally resolve whether to proceed or not proceed in the establishment of a Joint Planning Board.

Figure 2 – Regional Planning Arrangements - Model Process



Following a briefing of the Mayors and Chief Executive Officers on 24 April 2019, it was agreed that each Council would be presented with an update and seek direction on whether each Council wished to proceed with the development of the Business Case, with the partner councils.

As presented at the workshop for Council Members on 11 June 2019, three options were presented:

- Option A** – pursue the establishment of a Joint Planning Board, and seek clarification from the Minister on key issues that may influence the decision to proceed.
- Option B** – look at a collaborate model for the Council to formulate a regional position.
- Option C** – Allow the State Planning Commission to plan for the region/council area.

A key consideration in which option to pursue, is whether each partner council wishes to have any direct control for the preparation of the Regional Plan, subject to Practice Directions issued by the State Planning Commission.

As stated, the default position in the absence of a planning board is that the Regional Plan will be prepared by the State Planning Commission. Councils will have input as part of the community engagement process outlined by the Community Engagement Charter.

Both Options B and C only provide capacity for councils to influence the outcomes of the Regional Plan via submissions (consistent with the current practice for reviewing/updating the Planning Strategy).

Conclusion

The partner councils participated in the Planning Arrangement Pilot Scheme to explore how Planning Agreements and Joint Planning Boards will work, and to prepare guidelines to assist councils that are seeking to form a Joint Planning Board.

As part of the process, the partner councils had populated the Business Case template to commence the process.

A decision is now required by each of the partner councils as to whether they wish to proceed further in the joint planning arrangement process.

References

Legislation

Planning, Development and Infrastructure Act 2016

Council Policies/Plans

Nil



BUSINESS CASE REPORT: PLANNING AGREEMENT

FOR:

Adelaide Plains Council

The Barossa Council

Town of Gawler

Light Regional Council

Post workshop held 9 March 2018

Jeff Tate Consulting Pty Ltd
GPO Box 1140, Adelaide 5001
ABN 80 152 792919

m: 0414 962 162
e: jt@tateconsulting.com.au
w: www.tateconsulting.com.au



TABLE OF CONTENTS

PART A – EXECUTIVE SUMMARY AND RECOMMENDATIONS	3
1. EXECUTIVE SUMMARY	3
1.1. INTRODUCTION	3
1.2. THIS BUSINESS CASE	3
1.3. BANDS OF ACTIVITY	3
1.4. BUSINESS CASE FINDINGS	4
2. RECOMMENDATIONS.....	5
PART B – REGIONAL COLLABORATION IN LOCAL GOVERNMENT	6
3. DEFINITIONS	6
4. LEARNING FROM THE EXPERIENCES OF OTHER COUNCILS	6
4.1. DRIVERS	6
4.2. LESSONS.....	6
5. TYPES AND FORMS OF COLLABORATION.....	7
PART C – SITUATIONAL ANALYSIS	8
6. CURRENT SITUATION	8
6.1. BAND 1 – FUNCTIONS UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016.....	8
6.2. BAND 2 – OTHER LOCAL GOVERNMENT FUNCTIONS.....	9
7. COLLABORATION OBJECTIVES AND OPPORTUNITIES.....	11
7.1. BAND 1 – FUNCTIONS UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016.....	11
7.2. BAND 2 – OTHER LOCAL GOVERNMENT FUNCTIONS.....	17
8. NEXT STEPS	20
PART D – JOINT PLANNING AGREEMENT DESIGN	22
9. JOINT PLANNING BOARD PARTIES, FUNCTIONS, MEMBERS, AREA, RISKS	22
9.1. PLANNING AGREEMENT PARTIES	22
9.2. EXTENT OF AREA AND RELATIONSHIPS TO ADJOINING COUNCILS	22
9.3. BOARD MEMBERSHIP	24
9.4. FUNCTIONS OF THE JOINT PLANNING BOARD.....	26
9.5. RISKS AND OPPORTUNITIES	27
10. JOINT PLANNING BOARD ADMINISTRATION	28
10.1. REGISTRATION DETAILS	28

10.2. BUSINESS PREMISES	29
10.3. INSURANCE	29
10.4. LEGAL CONSIDERATIONS.....	29
10.5. GOVERNANCE STRUCTURE.....	29
10.6. ORGANISATIONAL STRUCTURE.....	30
10.7. RELATIONSHIPS WITH AGENCIES, OTHER STAKEHOLDERS AND THE COMMUNITY	32
11. IMPLEMENTATION CONSIDERATIONS	32
12. JOINT PLANNING BOARD FUNDING AND FINANCIAL MANAGEMENT	34
12.1. FUNDING MODEL	34
12.2. START-UP COSTS.....	34
12.3. PLANT AND EQUIPMENT	35
12.4. STATEMENT OF FINANCIAL POSITION.....	35
12.5. STATEMENT OF COMPREHENSIVE INCOME	36
12.6. BALANCE SHEET FORECAST	38
12.7. PROFIT AND LOSS FORECAST.....	39
PART E – ASSESSMENT	40
13. ASSESSMENT AGAINST OBJECTIVES	40
13.1. BAND 1 – FUNCTIONS UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016.....	40
13.2. BAND 2 - OTHER LOCAL GOVERNMENT FUNCTIONS	40
14. PREPAREDNESS ASSESSMENT	41
14.1. BAND 1 - FUNCTIONS UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016.....	41
14.2. BAND 2 - OTHER LOCAL GOVERNMENT FUNCTIONS (DISCRETIONARY).....	41

PART A – EXECUTIVE SUMMARY AND RECOMMENDATIONS

1. EXECUTIVE SUMMARY

1.1. Introduction

The *Planning, Development and Infrastructure Act 2016* (the PDI Act) provides Councils with a mechanism to deliver local government and/or state functions (subject to agreement by the relevant Minister) on a regional basis. This process begins with a Planning Agreement, which is an agreement between the relevant Councils and the Minister for Planning, and the formation of a Joint Planning Board (JPB).

1.2. This business case

This Business Case has been developed through a structured, rigorous process to investigate options to address regional planning issues and provide clarity about the chosen path forward for the following councils:

- Adelaide Plains Council
- The Barossa Council
- Town of Gawler
- Light Regional Council

The Business Case has been developed in five sections:

PART A – EXECUTIVE SUMMARY AND RECOMMENDATIONS

PART B – REGIONAL COLLABORATION IN LOCAL GOVERNMENT

PART C – SITUATIONAL ANALYSIS

PART D – PLANNING AGREEMENT DESIGN

PART E – ASSESSMENT

This Business Case template has been designed to allow Part D to easily translate into a Business Plan.

1.3. Bands of activity

Expressions of interest lodged by groups of Councils for the Joint Planning Arrangements Pilot Project identified several potential activities of a Joint Planning Board formed under a Planning Agreement in accordance with section 35 of the Planning, Development and Infrastructure Act 2016. Those potential activities were used as a basis to develop three bands to allow for separate analysis of different categories of issues. The bands do not have a legislative status but are highlighted in the following figure and include:

- Band 1 – Functions under the Planning, Development and Infrastructure Act 2016 including development of a Regional Plan, assessment panels, regional assessment, code amendments, infrastructure agreements, and planning and building compliance
- Band 2 – Other Local Government functions – planning and/or delivery such as open space and heritage planning, environmental and community planning, local road network planning, economic development, shared waste management, community services, public and environmental health and local infrastructure delivery
- Band 3 – Functions delegated by state government agencies – planning and/or delivery including integrated planning across agencies, state infrastructure planning, arterial

transport planning, natural resource management, environmental protection and licensing, education and health services, and delivery of integrated projects.

The focus for the Joint Planning Arrangements Pilot Project is on Stage 1 incorporating Bands 1 and 2. Band 3 will be considered at a later stage.

INTRODUCING JOINT PLANNING BOARDS

The introduction of Joint Planning Boards will start with the basics and can grow to meet the needs of its constituent Councils moving towards delivery and adding wider other functions if and as needed. Options that include functions other than the mandatory components of a Joint Planning Board may be better suited to other governance arrangements – all governance options should be considered when planning shared services.



* Stage 2 involves functions that are not currently the role of local government and is therefore subject to legislative and/or regulatory change.

1.4. Business Case findings

Provide a short explanation of what was investigated and the directions proposed.

A review of the different functions that could be undertaken by a JPB, assessing the opportunities, advantages and disadvantages. Determining the functions to be factored into the Planning Agreement – namely Regional Plan, Code Amendment and Infrastructure Scheme.

The four councils reviewed a variety of collaboration models as shown in Section # and determining the various opportunities, advantages and disadvantages for the region. From the investigations, the four council representatives propose that the four Councils enter into a Planning Agreement with the Minister for Planning and the Joint Planning Board formed under the Agreement have functions of preparing the Regional Plan, preparing Code Amendments and Infrastructure Schemes.

2. RECOMMENDATIONS

As part of this business case, a number of options have been considered and an assessment has been made. The following recommendations are made:

1. That the business case is adopted
2. That a Planning Agreement be entered into in accordance with this business case incorporating the following activities:
 - a. Preparation of a Regional Plan
 - b. Code Amendment
 - c. Infrastructure Scheme.

Post workshop held 9 March 2018

PART B – REGIONAL COLLABORATION IN LOCAL GOVERNMENT

3. DEFINITIONS

This Business Case recognises a hierarchy of Councils working together, whereby:

- regional collaboration refers to arrangements between two or more Councils to work together on specific matters with or without a formal structure in place;
- resource sharing is a form of collaboration where the Councils commit resources to pursue a particular outcome (an example might be planning together for recreation facilities); and
- a shared service is a form of resource sharing usually underpinned by a contract or written agreement of some kind where resources are committed to the provision of a particular service either within the organisations (for example, payroll) or to the communities of the Council areas (for example, waste management).

4. LEARNING FROM THE EXPERIENCES OF OTHER COUNCILS

A 2015 report¹ by Jeff Tate Consulting for the Local Government Association of South Australia reviewed several previous reports on collaboration between Councils (whether provided through recognised regional structures or otherwise). It identified common drivers for collaboration along with challenges faced and lessons learned from other experiences. Those common drivers and lessons have been confirmed and added to through other 'collaboration' projects undertaken by Jeff Tate Consulting since.

4.1. Drivers

In summary, the drivers for considering collaboration included:

- Improved ability to respond to regional strategic planning issues, promote economic development and achieve a regional strategic direction and infrastructure
- Stronger advocacy capacity, improved relationships with other levels of government and greater ability to leverage funds
- Better planning and consistency of approach across the region in relation to decision making and strategic direction
- Cost savings, efficiencies in service delivery, economies of scale, reduced duplication of effort and resources
- Increased organisational capacity
- Better risk management
- Meeting skill shortages and a means for attracting locally based resources in regional areas.

4.2. Lessons

A number of challenges and lessons have been identified. The key lessons are requirements for:

- Commitment and passion to a regional approach
- Political and community will to pursue a regional approach
- Equity across each council
- Robust business case including a clear value proposition
- The right governance model
- The infrastructure in place to support the governance model
- Alignment of culture and common purpose between parties.

¹ Jeff Tate Consulting, Report: Governance Models for Regional Collaboration and Partnerships projects for the Local Government Association of South Australia, 2015, p5

These challenges and lessons are very important considerations for Councils contemplating collaborative projects or arrangements, including potential shared services. They are the basis of a preparedness assessment of the proposed shared service collaboration at section 18 of this report.

5. TYPES AND FORMS OF COLLABORATION

It is important that a proper analysis of potential collaboration is undertaken to give it the best chance of success. The type of collaboration and the form it should take are key considerations in the analysis. The adage *form follows function* most certainly holds true with collaboration.

The various types and forms of regional collaboration are shown in the following table.

Type		Description	Suitable forms
1	Information Sharing	Information about activities or services is shared between Councils. This information may be in relation to service levels, costs, delivery methods or it may involve sharing of service/contract specifications.	Ad-hoc or ongoing arrangements, often with low level of formality.
2	Common specifications	Common specifications are used by multiple Councils for a service. The specifications may apply to a service provided in-house but are more likely to relate to services provided by external parties under contract or other agreement.	May be ad-hoc or ongoing arrangements with low or medium level of formality such as exchange of letters or written agreement. ie Waste Contract Could be used to develop specification for the engagement of a consultant
3	Resource sharing	Sharing of resources (staff, consulting advice, equipment, offices, plant etc).	May be ad-hoc or ongoing arrangements with low or medium level of formality such as exchange of letters or written agreement. ie Group of officer working together to develop Infrastructure Agreement
4	Joint tendering	A form of resource sharing. Similar to type 2 with an additional step of combining resources to jointly seek tenders for works and services.	May be ad-hoc or ongoing arrangements with medium level of formality such as exchange of letters or written agreement.
5	Joint provision	Combining resources to establish a new service often with one Council acting as host employer or party to a contract with an external provider.	Formal arrangements such as a written agreement or contract.
6	Regional subsidiary (Local Government Act 1999) or Incorporated Body under the Associations Incorporation Act 1985	An activity or service is fully managed by a separate authority of which the participating Councils are members.	Formal arrangement involving membership of the authority.
7	Planning Agreement/Joint Planning Board (PDI Act)	A Regional Plan must be developed, and other functions may also be undertaken.	Formal agreement with Minister for Planning as a party to the agreement.

PART C – SITUATIONAL ANALYSIS

Part C of the Business Case provides an analysis of the current situation as a basis for consideration of a joint planning agreement.

6. CURRENT SITUATION

6.1. Band 1 – Functions under the Planning, Development and Infrastructure Act 2016

6.1.1. Potential functions

The potential Joint Planning Board functions envisaged as part of Band 1 incorporate both mandatory and discretionary functions under the Planning Development and Infrastructure Act 2016 and are:

- Development of a Regional Plan (mandatory)
- ~~Assessment panel and manager~~
- Code Amendments
- Infrastructure Agreements
- ~~Planning and building compliance.~~

6.1.2. Current issues and drivers for change

The *Planning, Development and Infrastructure Act 2016* provides Councils with a mechanism to develop a Regional Plan and deliver local government and/or state planning and functions on a regional basis. This is by way of a Planning Agreement between the relevant Councils and the Minister for Planning, and the establishment of a Joint Planning Board.

The Character Preservation Act applies to Light Regional Council and The Barossa Council, and influences land use decisions. The intent of the Act is to recognise, protect and enhance the special character of the district while at the same time providing for the economic, social and physical well-being of the community. The new Planning, Development and Infrastructure Act also introduces Environment and Food Production Areas (EFPA) aimed to help protect vital agricultural lands, surrounding metropolitan Adelaide, from the threat of urban sprawl by reducing the ability to subdivide land for housing development. The protected areas work in a similar way to the Character Preservation Areas in the Barossa Valley and McLaren Vale. Adelaide Plains Council and Light Regional Council are impacted by the EFPA.

Water resources to help support the growth of both the viticulture and horticulture sectors has been a common theme across the region over the past several years. The BIL Scheme (Barossa Infrastructure Limited) sought to find a suitable, drought resistant, source of high quality irrigation water for the Barossa. The scheme uses water from the Warren Reservoir, supplemented with River Murray water via the SA Water Mannum-Adelaide pipeline. The BIL has also been active in seeking alternative water sources in the interests of sustainability of viticulture in the Barossa.

The Gawler Water Reuse Scheme (Bunyip Water Pty Ltd) consist of water infrastructure that substitutes at least 800ML/annum of River Murray water in the Barossa with urban stormwater harvested from the Gawler River. The scheme aims to improve primary production for viticulture in the Barossa region. The scheme will also provide water for urban use in parks and schools in and around Hewett.

The Northern Adelaide Irrigation Scheme (NAIS) will see new water treatment facilities built within the Bolivar precinct to increase its production of recycled irrigation water by 60 per cent. This project will deliver up to 12 GL (Stage 1) of reclaimed water suitable for commercial food production within the Virginia and Two Wells area. NAIS infrastructure will treat, store, and transport climate and

season independent water to the farm gate. The infrastructure will be planned for up to 20GL to enable future growth.

A key driver for the four Councils is the need to define the regional boundary within the context of Greater Adelaide. At present, the PDI Act stated that Greater Adelaide is a Region, which includes the four Councils that are seeking to collaborate in creating a Joint Planning Board. Establishing a Joint Planning Board enables the Councils to retain ownership of the regional planning processes that can benefit the social, economic and environmental outcomes sought by the local community.

A regional approach presents an opportunity to work together on common issues, that have the capacity to benefit a broader cross section of the region, rather than issues being managed in-house on an individual Council level.

It is clear that the implementation of the PDI Act and the development of the new Planning and Design Code is a key driver for change. The planning reform has delayed initial work programs developed by each of the councils following their most recent Strategic Directions Report, as the previous Minister had placed hold on all new DPAs. Notwithstanding this, the opportunity to create a regional approach to land use planning bodes well for the four Councils in collaborating on regional outcomes, while also focusing on local issues, as required.

6.2. Band 2 – Other local government functions

6.2.1. Potential functions

Examples of the Joint Planning Board functions envisaged as part of Band 2 are discretionary and relate to other local government functions beyond the Planning and Development Act 2016. They include the following statutory planning functions:

- Public health planning
- Animal Management Planning
- Disability Access Inclusion Planning
- Asset Management Planning.

Additional non-statutory planning functions may be considered eg open space planning, environmental planning, community planning, road network planning, economic planning and development.

Service delivery functions may also be considered eg shared waste management services, community services, public and environmental health services, local infrastructure delivery, local nuisance and litter control, animal management.

6.2.2. Current issues and drivers for change

What are the issues we are dealing with in relation to the proposed Band 2 discretionary functions being considered as part of this business case? How are these functions currently being managed? What is driving change?

A key issue facing local government is the need to prepare a suite of plans under various state legislation.

Pursuant to Section 122 of the Local Government Act 1999, councils must develop and adopt plans to effectively manage its area, to be collectively known as the Strategic Management Plans. At present, a council is required to prepare the following plans:

- *Strategic Management Plan*
- *Long Term Financial Plan*
- *Asset Management Plans*

Of relevance, is the fact that strategic management plans should address the strategic planning issues within the area of the council, with particular reference to (and in a manner consistent with) the Planning Strategy under the Development Act. This is often been achieved as part of Council's Strategic Directions Report prepared under the Development Act (to be obsolete under PDI Act). The Regional Plan under the PDI Act is seen as the alternate to the Strategic Directions Report requirement.

Pursuant to Section 196 of the Local Government Act 1999, councils must develop and adopt plans for its community land:

- *Community Land Management Plans*

These management plan identify the land to which it applies, stating the purpose for which the land is held by the council, and the objectives, policies (if any) and proposals for the management of the land. At present these plans are prepared by the individual Councils, and may take similar form as proposed by an initial template prepared when this provision was enacted.

In addition, councils are required to prepare the following plans under other statutes:

- *Animal Management Plan - Dog and Cat Management Act 1995*

Pursuant to section 26A of the Act, each council must prepare a plan relating to the management of dogs and cats within its area. At present, these plans are prepared by the individual councils. There is potentially a level of consistency between these plans that would suggest that a single regional plan would provide the same level of operational direction. The councils currently provide a level of operational support for dog management (i.e. relief/roster service) across the region.

- *Regional Public Health Plan - SA Public Health Act 2011*

Section 51 of the Act allows for a public health plan to be prepare by a council or a group of councils. The four Councils collaborated in the preparation of the Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan. The planning process provided an opportunity to collectively identify public health priorities for the region and to establish a coordinated approach to promoting community wellbeing. A working group of the four councils oversaw the preparation of the plan, and continue to oversee the implementation and reporting requirements under the Act.

- *Disability Access and Inclusion Plan - Disability Inclusion Act 2018*

Section 16 of the Act states that there is to be a disability access and inclusion plan for each State authority, which includes a local council under the Local Government Act.

While not a statutory requirement at present, the four council identified as part of the regional public health plan the need to investigate disability access and inclusion across the region. Accordingly, the four Councils collaborated to develop a Barossa, Light and Lower North Regional Disability Access and Inclusion Plan (to be adopted). In order to voluntarily fulfil the requirements of section 67 of the Disability Discrimination Act 1992, the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan will be submitted to the Australian Human Rights Commission's Register of Disability Discrimination Act Action Plans. It is envisaged that the Regional Disability Access and Inclusion Plan will fulfil the requirement of the new Disability Inclusion Act.

Non Statutory Plans

The four council prepared a Regional Open Space and Public Realm Strategy ...

Regional Procurement Group

Collaboration on ...

Waste Management Contract ...

Ability of a JPB to undertake other local government functions.

A key driver for change is the capacity to reduce the level of bureaucracy that has/can be established by local government. At present, the four Councils each contribute to the Gawler River Flood Management Authority (GRFMA - a regional subsidiary of six councils, including Adelaide Hills Council and City of Playford). The core business of the Authority is to coordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. The role and function of the GRFMA is currently being reviewed by the constituent councils, which may impact in how the council address stormwater management across the catchment. Question as to whether a Joint Planning Board could undertake the role and function of the GRFMA to ensure that stormwater is effectively managed across the region, and potentially to work with other Councils that are not part of the planning board.

7. COLLABORATION OBJECTIVES AND OPPORTUNITIES

In any potential collaboration considerations, each of the Councils will have its own needs and priorities, which will be reflected in their objectives and relative weightings.

The objectives of each Council were identified by senior executive staff in the first instance, taking into consideration the community aspirations that are detailed within each of the Council's Strategic Management Plans. Each Council subsequently weighted the objectives. The results are included in the following tables.

7.1. Band 1 – Functions under the Planning, Development and Infrastructure Act 2016

7.1.1. Objectives and weightings – Band 1 functions

Objectives and weightings for collaboration in relation to the proposed Band 1 functions identified in section 7 of this business case are detailed in the following table. *Add additional objectives (rows) or Councils (columns) as required.*

Objective	Adelaide Plains	Barossa	Gawler	Light
1 – To ensure the protection and enhancement of key regional features (Heritage, Character, Tourism and Primary Production)	25			
2 – To ensure there is ongoing local government ownership in local and regional strategic land use planning	30			
3 – To leverage efficiencies through knowledge and resource sharing	20			

Objective	Adelaide Plains	Barossa	Gawler	Light
4 – To ensure that adequate provision of physical and social infrastructure in support of existing and future communities	25			
5 - Responsible sustainable growth				
1—To facilitate a collaborative approach to preparing a regional plan that encompasses the aspirations of the region		20		
2—To identify a collective vision for the region that respects the individual heritage, built environment and landscape of the individual council areas		15		
3—To ensure that the character and amenity of the Barossa Valley and Eden Valley Wine Regions are recognised and enhanced in accordance with the Character Preservation Act		20		
4—Capacity to improve service delivery to the community		20		
5—maintaining a regional voice for planning		25		
1—Foster a collaborative approach between the Councils			10	
2—Deliver local policy needs through the formation of a Regional Plan			20	
3—Manage Growth on a regional level			15	
4—Protect the unique character of each locality			20	
5—Promote/seek environmentally conscious and sustainable solutions			15	
6—Adequate physical and social infrastructure to service growing population			10	
1—Clarify whether this region must be regarded as a sub-region of the 30				20

Objective	Adelaide Plains	Barossa	Gawler	Light
Year Plan for Greater Adelaide				
2—Ongoing involvement in local and regional strategic planning				40
3—Integration of Character Preservation Addendum in Regional Plan				10
4—Consolidation of regional resources and knowledge in forward planning for infrastructure, land use, EFPA and service provision				10
5—Positive influencing growth of economic drivers/sectors				10
6—Consolidation of resources for maximum effectiveness				10
Total	100	100	100	100

Add commentary on similarities/differences between all participating councils.

Each of the four Councils acknowledge the unique locality of the region as a whole. All councils need to factor the impacts of both the Barossa Character Preservation Area and the new Environment and Food Production Area. Combined, these areas heavily influence land use and capacity for urban growth. These areas provide an 'urban growth boundary' to many of the urban settlements that occur across the region, notably the growth areas of Two Wells, Roseworthy, Concordia and Gawler East.

Of greatest concern to the Councils is the loss of planning functions and powers under the new regime. Accordingly, all Councils see the forming of a Joint Planning Board as a means to retain capacity to influence planning outcomes, particularly at a regional and a local level. This is equally important given that the region is within the Greater Adelaide region.

The four Councils also have identified that a regional collaboration can create greater efficiencies through the use of knowledge and resources.

While not necessarily identified by all Councils, the planning for infrastructure and economic growth is seen as another key outcome from regional collaboration.

7.1.2. Opportunities for collaboration – Band 1 functions

Opportunities for collaboration against the collaboration types listed below were identified through senior executive staff holding a series of workshops to review the different collaboration opportunities available to local government. *(describe process – including consideration of the challenges and lessons from previous experiences with collaboration listed at 3.2 above).* Opportunities are listed in the table below.

Collaboration type	Opportunity	Advantage/disadvantage
Regional Plan (mandatory)		

Collaboration type	Opportunity	Advantage/disadvantage
Information sharing	Sharing information with the Commission and across the Region e.g. data, provide input, forum for engagement. Exchange ideas – operational and intellectual property. Improved cross Council working relationships and cost savings	Ad hoc and potentially inconsistent from council to council. Less duplication of effort and documentation. Cost savings. Reduce external resourcing. Greater control for local consideration if done by JPB/otherwise required to advocate information to the SPC. Coordination/Communication may not be achieved effectively – Less motivation to do so, other work priorities. The PDI Act doesn't provide capacity for local input without a JPB. Reduction in duplication of work and more efficient use of resources. Time employed sharing information may not outweigh improvements in efficiency or cost savings
Common specifications	Arranging community engagement opportunities. Common specifications for regional planning/infrastructure. Shared Service Agreements / Terms of Reference	One voice from the region's community, sharing of costs. Consistency creates certainty for contractors – level of commonality. Cost savings. Lack of efficiency in separate tendering processes. Ownership and delivery of the plan (i.e. Regional Public Health Plan). Regional variation – local issues/local politics/rural vs urban. One size approach doesn't necessarily fit. The PDI Act doesn't provide capacity for local input without a JPB. Certainty for external parties re. arrangements working across multiple Council areas. Individual Council requirements not taken into account
Resource sharing	Sharing of staff from councils to Commission and between councils e.g. secondments. Policy officers working together. Capacity to joint fund planning initiatives (i.e. Open Space, Public Health). Share planning staff to cover resource shortages	Regional influence over Regional Plan. Cost savings. Consistency in policy planning, lack of local knowledge/skills. The PDI Act doesn't provide capacity for local input without a JPB. Potential impact of rate capping. Cost efficiencies; Shared expertise and experience. Lack of local knowledge impacts assessment and planning decisions.
Joint tender	Joint tendering with Commission and across region on specialist studies required to feed into the Regional Plan e.g. flood plain mapping. Joint procurement process for cross boundary / regional projects	Use of the Barossa Regional Procurement Group and the processes established by the region (i.e. Waste Services, Road Reseal). The PDI Act doesn't provide capacity for local input without a JPB. Shared costs; Avoid duplication of work; Consistent methods across Councils. Time delays from multiple party involvement; Compromised objectives to make project fit across multiple Council areas
Joint provision	Increased capacity to deliver variety of services. Local autonomy for the provision of services. Ability to acquire resources not currently available at an individual Council level due to budget constraints	Cost savings. Support for smaller councils. Increased service delivery across the region. Burden of responsibility – inequitable distribution of effort. No opportunity provided by Act? The PDI Act doesn't provide capacity for local input without a JPB. Avoids doubling resource efforts resulting in cost and efficiency savings. Potential uneven resource burden by host Council
Regional subsidiary	Advocate to Commission about the content of the Plan; Bring other agencies together. Formalised governance, and well tested. Improved regional collaboration	More political influence than separate councils. Existing structures and costs. Strong governance framework already exists supported by legislation. Can set up a specific committee to work with commission. May lack the clout to get buy in from agencies. Slight loss of autonomy of individual councils. Resourcing required to support a

Collaboration type	Opportunity	Advantage/disadvantage
Joint Planning Board	Prepare Plan with signoff from Commission. Powers and functions under the Act. Greater autonomy for planning/infrastructure provision. One Regional Plan across all Council areas	<p>subsidiary e.g. separate organisation. Consistency and certainty. Resourcing required to support. Limits as to what functions a subsidiary can undertake. Priority/objectives between constituent councils. Developing a fair funding model for program delivery. The PDI Act doesn't provide capacity for local input without a JPB. Increased advocacy for Council</p> <p>Greater control over outcomes, regional plan prepared by the region for the region. Greater clout to get buy in from Agencies. Slight loss of autonomy of individual councils. Resourcing required to support a subsidiary e.g. separate organisation. Control of Regional Plans remains with Commission (level of control undetermined as yet) so is there a gain? Cost of preparing the plan sits with JPB depending on cost sharing arrangement with Commission (assumption). Stimulate further collaboration between councils. Consistency and recognition of local variation/interests. Require a definition of what is a region /sub-region in our context. Consistent approach and decisions. Generalised approach / policy doesn't meet unique need of Council area / issue.</p>
Assessment panel and manager		
Information sharing	Exchange ideas – operational and intellectual property.	Cost savings. More consistency. Loss of local knowledge and input in assessment outcomes.
Common specifications	Common TOR, Meeting Procedures, Code of Conduct.	Cost savings. More consistency. Potential inefficiency. Sharing of location of assessment manager role/meeting location. Loss of specialist/technical advice in local planning matters (i.e. heritage, primary production, industry)
Resource sharing	Common members on CAP or single regional assessment panel	Potential cost savings having regional assessment panel and Assessment Manager. Consistency in decision making having common membership. Lack of local knowledge of Assessment Manager and/or a member on regional assessment panel. Council staff supporting a regional assessment panel
Joint tender	Common EOI for regional panel	Once off cost savings when calling for members
Joint provision	Not applicable	Nil
Regional subsidiary	Not applicable	Nil
Joint Planning Board	Creating a Regional Assessment Panel with Assessment Manager	Independent person. Consistency. Loss of local autonomy /control. Delegation of powers. Loss of local knowledge. Challenges of effective management of resources/timeframes. Logistics for systems and processes.
Code Amendments		
Information sharing	Developing common policy provisions on regional/common matters	Consistent and relevant to the regional area. Requires common ground and not all might agree.
Common specifications	Standardised language	Common understanding

Collaboration type	Opportunity	Advantage/disadvantage
Resource sharing	Joint DPAs	Save money and time, capacity building. General efficiencies. Attracting best quality consultants. Attracting additional funding from external bodies Perceived loss of control by individual councils
Joint tender	Joint Code Amendment for common planning/zoning matters	Regional resources, procurement. Lack of agreement on common issues. Managing micro level interest of EMs.
Joint provision	Not Applicable	Nil
Regional subsidiary	Not Applicable	The PDI Act doesn't provide capacity for subsidiary input.
Joint Planning Board	Prepare Regional Plan, and Code Amendments consistent with the Regional Plan.	Assumes that Regional Plan was prepared by JPB. Increased influence, potential funding, linkages into DPTI, support from DPTI and process should be reflected in the Planning Agreement. Have gone through a community consultation process via the JPB and therefore assume it would be easier to satisfy Charter in the DPA process.
Infrastructure Agreements		
Information sharing	Coordination. Consistency in standards. Broader objectives outside of a boundary.	Prioritisation. Targeted funding. Coordination with state agencies and utilities. Grant submissions. Advocacy. Contractor awareness. Common network awareness. Staff knowledge sharing. Loss of delivery efficiency if done individually. Better pre-planning for infrastructure provision.
Common specifications	Consistency of Standards	Contractor awareness. Common network awareness. Staff knowledge sharing. Loss of delivery efficiency if done individually. Better pre-planning for infrastructure provision.
Resource sharing	Coordination. Consistency in standards. Broader objectives outside of a boundary with improved cost efficiency.	Contractor awareness. Common network awareness. Staff knowledge sharing. Loss of delivery efficiency if done individually. Better pre-planning for infrastructure provision.
Joint tender	Efficiency in planning and delivery of hard (road networks) and soft (community) infrastructure	Contractor awareness. Common network awareness. Use of Regional Procurement Group – seen the benefits of the process i.e. road reseals contract. Better pre-planning for infrastructure provision.
Joint provision	Efficiency in planning and delivery of hard (road networks) and soft (community) infrastructure	Contractor awareness. Common network awareness. Better pre-planning for infrastructure provision.
Regional subsidiary	Efficiency in planning and delivery of hard (road networks) and soft (community) infrastructure. Narrower target.	Contractor awareness. Common network awareness. Better pre-planning for infrastructure provision.
Joint Planning Board	Efficiency in planning and delivery of hard (road networks) and soft (community) infrastructure	Contractor awareness. Common network awareness. Better pre-planning for infrastructure provision.
Planning and building compliance		
Information sharing	Casual sharing of information between staff – formal and informal	Sometimes ad hoc, dependent on good relationships. Reduced expenditure e.g. reduced duplication of legal advice and consultant engagement.

Collaboration type	Opportunity	Advantage/disadvantage
Common specifications	Alignment of compliance procedures re referrals, timing and turnarounds.	Same process for developers with applications in more than one Council. Alignment of multiple councils difficult and time consuming and differences in political sensitivities and organisation structure that limit the ability to fully align.
Resource sharing	Opportunity for back up services – peak workloads/leave - Secondments	Flexibility to meet changes in service demand, career development, retention of staff, exposes staff to a range of developments. Control of staff retained by Councils. Inconsistency using different staff not used to council systems and procedures/ local politics. Accreditation gaps addressed. Reduced expenditure e.g. reduced duplication of legal advice and consultant engagement.
Joint tender	Legal advice/Prosecution	Cost savings. Shared knowledge and experiences.
Joint provision	Common system for compliance across boundaries allowing lodgement at all councils regardless of development location. Regional Building Fire Safety Committee. Building inspections	More timely, caters for demand and supply variance across councils Would need common IT and records management system across boundaries – e-planning portal. Consistency of application.
Regional subsidiary	Staff to sit in a regional subsidiary under LGA Act	More timely – can do it now as provisions exist. Staff no longer administered by Councils. Flexibility to meet changes in service demand, career development, retention of staff, exposes staff to a range of developments. Reduced expenditure e.g. reduced duplication of legal advice and consultant engagement.
Joint Planning Board	All Staff to work for/accountable to CEO of the JPB.	Outcome same as for Regional subsidiary. Unknown timeframe dependent on PDI Act/Regs. Staff no longer administered by Councils. Flexibility to meet changes in service demand, career development, retention of staff, exposes staff to a range of developments. Centralised resources. Disconnect with the community in service delivery – location of office. Reduced expenditure e.g. reduced duplication of legal advice and consultant engagement. Who (JPB/Council) has responsibility for authorising officers?

7.1.3. Selected opportunities – Band 1 functions

The following Band 1 opportunities were selected for the Band 1 functions listed in 6.1.1:

- Regional Plan
- Code Amendment
- Infrastructure provision.

7.2. Band 2 – Other local government functions

~~If no Band 2 functions are proposed as part of this business case, state that is the case and delete the rest of this section.~~

At the initial phase of looking at a Joint Planning Arrangement, the councils did identify that there were opportunities and potential merits in having a JPB that could undertake a range of local government functions as identified by Band 2 etc. However, in the context of the PDI Act and maintaining local input into policy development, the councils felt that it was important to focus initially on land use planning functions.

7.2.1. Objectives and weightings—Band 2 functions

Objectives and weightings for collaboration in relation to the proposed Band 2 functions identified in section 7 of this business case are detailed in the following table. *Add additional objectives (rows) or Councils (columns) as required.*

Objective	Council 1	Council 2	Council 3	Council 4	Council 5	Council 6
1—insert objective	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting
2—insert objective	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting
3—insert objective	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting	Insert weighting
Total	100	100	100	100	100	100

Add commentary on similarities/differences between all participating councils.

7.2.2. Opportunities for collaboration—Band 2 functions

Opportunities for collaboration against the Types listed in this report were identified through (describe process—including consideration of the challenges and lessons from previous experiences with collaboration listed at 3.2 above) and listed in the tables below.

Collaboration types—Band 2 statutory

Collaboration type	Opportunity	Advantage/disadvantage
Public health planning		
Information-sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Opportunity	Advantage/disadvantage
Animal management planning		
Information-sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Prepare Plan	Advantage/disadvantage
Disability Access Inclusion planning		
Information-sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage

Collaboration type	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Prepare Plan	Advantage/disadvantage
Asset management planning		
Information sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Prepare Plan	Advantage/disadvantage

Additional non-statutory planning functions may be considered eg open space planning, environmental planning, community planning, road network planning, economic planning and development.

Service delivery functions may also be considered eg shared waste management services, community services, public and environmental health services, local infrastructure delivery, local nuisance and litter control, animal management.

If no additional non-statutory or service delivery functions are to be considered, state so here. If any additional non-statutory and service delivery functions are to be considered as part of this business case, the following additional table should be added:

Collaboration types – Band 2 non-statutory and service delivery functions

Collaboration type	Opportunity	Advantage/disadvantage
Eg shared waste management services		
Information sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Opportunity	Advantage/disadvantage
Etc...		
Information sharing	Opportunity	Advantage/disadvantage
Common specifications	Opportunity	Advantage/disadvantage
Resource sharing	Opportunity	Advantage/disadvantage
Joint tender	Opportunity	Advantage/disadvantage
Joint provision	Opportunity	Advantage/disadvantage
Regional subsidiary	Opportunity	Advantage/disadvantage
Joint Planning Board	Prepare Plan	Advantage/disadvantage

7.2.3. ~~Selected opportunities – Band 2 functions~~

~~The following Band 2 opportunities were selected for the Band 2 functions listed in 6.2.1:~~

- ~~• Selected opportunity/s~~
- ~~• Selected opportunity/s~~
- ~~• Selected opportunity/s.~~

8. NEXT STEPS

The draft Business Case as prepared by the planning executives of the four councils to be presented to each of the councils for endorsement

- *Regional Plan*

The four councils have all identified the need to determine the extent of planning functions a JPB will have for the council areas. The ability to control strategic planning for the region is paramount to the decision to establish a JPB. It is the understanding of each Council that in order to retain responsibility for planning it need to establish a JPB, otherwise the function is undertaken by the State Planning Commission. Council's role remains unchanged.

The matter described in section 6.1.2. concerning the status that can be given to a plan prepared to give further strategic direction to an area within Greater Adelaide requires clarification as a critical first step.

- *Code Amendment*

The ability for individual council to propose amendments to the Code are to be retained, even if a JPB is established. Greater regional collaboration on Code amendments – especially in the recent gap in policy amendments given the direction of the previous Minister.

- *Infrastructure provision.*

Each of the Council will seek to ensure that infrastructure has been suitably addressed as part of the broader master planning for growth areas identified from the regional planning process. The assumption is that the Infrastructure Scheme Pilot Project will have progressed sufficiently to assist the region. Three of the Councils are currently working with identified growth areas (Two Wells, Roseworthy, Gawler East) and have identified differing approaches to delivery of infrastructure. As part of the Regional Planning process there is opportunity to also investigate planning for further growth, namely Concordia.

The councils are keen to progress the establishment of a JPB as a means of ensuring that they retain a high and local level of involvement in strategic planning and policy development. The previous SDR process provided a degree of autonomy, but was ultimately determined by the Planning Minister of the day.

In addition, the Councils express a requirement that the region is acknowledge as being separate from the Greater Adelaide region, given its unique character and landscapes. The Peri Urban nature of the area is also a key factor in having greater control over the planning outcomes, including the opportunity to increase investment within primary production sector.

Identify next steps for the selected opportunities including why the opportunities were selected for integration into a Planning Agreement.

If determined that a Planning Agreement is the best option to consider for any or all of the potential functions, continue to Part D Design and then to Part E Planning Arrangements Recommendations. If

other options are to be pursued they should also be subject to a separate fit for purpose Business Plan, unrelated to formation of a Joint Planning Board.

Identify the opportunities that were not selected to be included into a Planning Agreement and likely path for progressing these opportunities.

At this point, the four councils have opted not to include the Assessment Panel and Manager within a regional context as it is felt that the decision making process should be held at the local level where local knowledge can aid the assessment process.

The decision to exclude P&B Compliance is primarily driven by the need to retain a higher level of responsiveness to matters that arise from planning decisions (i.e. tyranny of distance for council staff)

Post workshop held 9 March 2018

PART D – JOINT PLANNING AGREEMENT DESIGN

This section of the business case relates to the design of the Joint Planning Agreement following consideration of options and agreement on the functions that the proposed Joint Planning Board will undertake.

The assumptions made in designing the Planning Agreement that could have a significant impact on the formation or operation of the Joint Planning Board are:

- That the JPB would be able to plan for/at the Sub Regional level of the Greater Adelaide Region as defined by the PDI Act, and that there will be recognition of the sub-region, or that the sub-region is excluded from the Greater Adelaide Region via an amendment to the GRO Plan. That the Northern Adelaide and Barossa Region is excluded from the Greater Adelaide Region. *That the JPB will be based in a regional/sub-regional context in relation to Greater Adelaide (delete as appropriate).*
- That the establishment and ongoing management of the JPB does not create an additional bureaucracy within the limited resources of the constituent councils. Capacity to merge existing bodies into the role of the JPB. Consolidation of resources to maximise efficiency and effectiveness for the delivery of services for the regional community.
- Capacity for the JPB to review and consider the Character Preserve Addendum to the 30YGAP, and the provisions of the EFPA.
- The ability for the JPB to identify and respond to regional opportunities to have a positive impact on economic drivers within the region.
- Equal representation from all Councils
- Equitable distribution of costs between Councils
- Benefits realised across the region equally
- Administrative and operational costs associated with the Planning Board minimised through in-kind contributions provided by existing Council staff and resources. (Development of Regional Plan)
- That the JPB will on behalf of the constituent councils have high level of autonomy when preparing its Regional Plan
- Any legislative or regulatory changes or practice directions that may be required are in place before the JPB can be established
- the development of a Regional Plan such as ability to determine scope (outside of compulsory components), assistance from DPTI, reasonable cost etc
- the Planning and Design Code and role of the JPB
- insurance
- board membership
- the costs of implementing and operating a JPB

9. JOINT PLANNING BOARD PARTIES, FUNCTIONS, MEMBERS, AREA, RISKS

9.1. Planning Agreement Parties

The following parties are proposed to be a party to the Agreement:

- Minister for Planning
- Adelaide Plains Council
- The Barossa Council
- Town of Gawler
- Light Regional Council

9.2. Extent of area and relationships to adjoining Councils

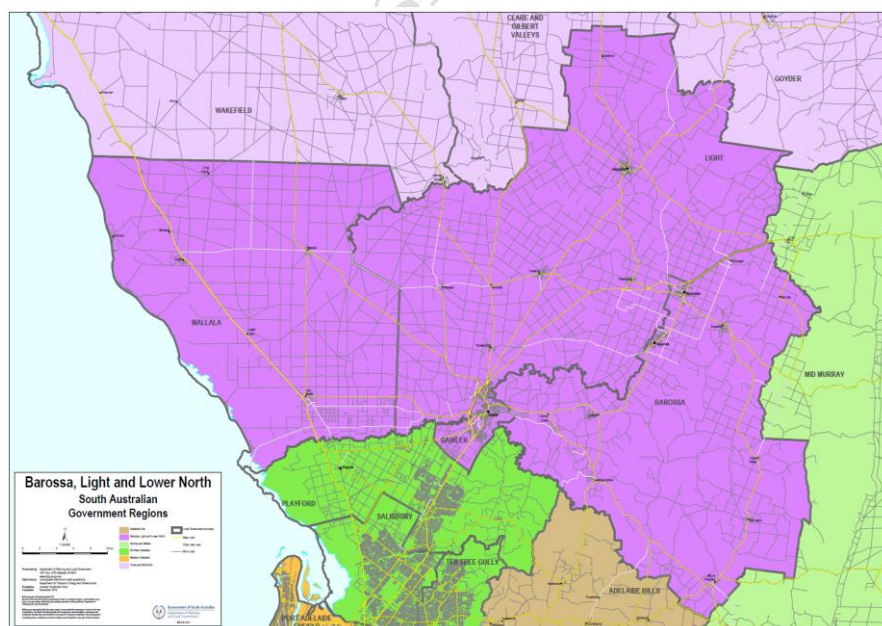
The extent of the area subject to the Joint Planning Agreement is indicated on the following map covering an area of approximately 3,163 square kilometres and was determined because the four councils have had a long standing association of working together as a region, and having commonality in being located within the peri urban region of Greater Adelaide.

As a peri-urban region, the four Councils experience significant environmental, economic and social changes. It is therefore essential to preserve and enhance the region key assets. Given its proximity to metropolitan Adelaide, the region is neither urban nor rural in the conventional sense, and is gaining more pressure for urban growth as evident by Two Wells and Roseworthy and Gawler East in recent years, and new opportunities such as Concordia.

Preservation and growth within the agricultural sector is another key feature within the region, with both horticulture and viticulture being a dominant economic stimulus, as well as the traditional broad acre farming that occurs across the region. New opportunities for water recycling have been investigated and implemented in recent years (i.e. Bunyip Water, Barossa Irrigation Limited Scheme and Northern Adelaide Irrigation Scheme).

Tourism also combines the interest of the four councils. The councils seek to market and promote the region to optimise the value of tourism economy and enhance the visitor experience. The Barossa Wine region has been a traditional tourist destination for local and international markets. More recently, the Adelaide International Bird Sanctuary - Winaityinaityi Pangkara is South Australia's newest National Park. The Bird Sanctuary encompasses over 60km of coastline north of Adelaide, adjacent to Gulf St Vincent spanning across four local council areas including Adelaide Plains Council, and is home to 263 unique fauna and flora species. There is also a growing demand to increase the network of bike paths that occur within and beyond the region.

The four Council actively contribute to Regional Development Australia - Barossa a partnership with the Australian and South Australian governments to develop and strengthen the Barossa regional community. It is envisaged that the Joint Planning Board would work closely with the Board of the RDA Barossa (includes the Council CEOs) to ensure that infrastructure and economic outcomes are jointly factored by the two entities in the regional planning process.



How will the interests of adjoining Councils be taken into account? How will their involvement in developing the Regional Plan be managed? Which Regional Plan/s is likely to cover their Council areas?

The extent of the area subject to the Joint Planning Agreement is that included within the local government boundaries of the Councils that are partners to the Agreement and was determined to provide a coordinated approach to regional planning for the affected area.

The Barossa, Light and Lower North region is located within the Greater Adelaide Planning Region as identified by the PDI Act. Accordingly, *The 30 Year Plan for Greater Adelaide* is the current Regional Plan covering the region. The recent update to the 30 Year Plan does not provide any specific reference to the Barossa, Light and Lower North region. The Addendum to the 30 Year Plan provides reference for the Barossa Character Preservation Area. Any future planning for the region provides an opportunity to consolidate all information, and focus targets for the region. As noted through this Business Case, the key question for the Councils is whether they are planning for a region or a sub-region. While the Act is silent on this issue, it is essential that this is clarified with the Minister prior to seeking a Planning Agreement.

Co-ordination of input and commentary on content is expected through staff collaboration and joint workshops with Elected Members and community members on the project as required to advance a balanced strategic planning approach tailored to meeting the needs of the affected area.

The region has historically been recognised as a either Outer Metro or Peri Urban or Regional. However, there is a distinct separation of interest from the northern councils (i.e. Wakefield, Clare and Gilbert and Goyder – predominately broad acre primary production). Likewise, the area to the south has been predominantly urban in nature (excluding parts of Playford and Tea Tree Gully). To the East, the Mid Murray and Adelaide Hills Council have similarity to the region, but don't have the same level of connectivity. Mid Murray has more synergy with other river based councils. While also a Peri-Urban council, Adelaide Hills is focused on other priorities such as water catchment, township growth).

The JPB would work with neighbouring councils to ensure that any policy directions are cognisant of the local variations or consistencies that may exist are the boundary of our region.

9.3. Board membership

The membership of the Joint Planning Board will be as follows:

- 7 members, four Elected Members (one from each council) and three independent specialist members. Provision for Deputy Members
- Criteria for membership – which must be consistent with requirements of the Minister for Planning, if any
- Procedure for appointment of Members, Chair, Deputy Chair
- Term of office of board members
- Conditions of appointment of board members, or method by which conditions determined, grounds and procedure for removing member from office
- The Joint Planning Board is to be established by the Adelaide Plains Council, Town of Gawler, The Barossa Council and Light Regional Council (the Constituent Councils) in association with the Minister for Planning.
- The Board will comprise:
 - a. Three independent persons who are not an officer, employee or elected member of a Constituent Council.
 - b. Four elected members, one from each of the Constituent Councils.

Criteria for membership

- The independent persons appointed to the Board are to have expertise in one or more of the following areas:

- a. urban and regional planning;
- b. environmental management;
- c. infrastructure/Transport planning;
- d. corporate financial management;
- e. general management;
- f. public sector governance.

Procedure for appointment of Members, Chair, Deputy Chair

- Each of the Constituent Councils will appoint one person to the Board. The Constituent Councils' appointees shall be an elected member of the Constituent Council.
- Each Constituent Council may appoint either an Elected Member or a Council Officer as Deputy Board Member, who may attend Board Meetings in the place of a Council Board Member who is absent.
- Independent members (and their Deputy) are to be appointed by absolute majority of the Constituent Councils following a Call for Nominations process for the positions.
- One of the independent members is to be appointed by absolute majority of the Constituent Councils as the Chairperson. (ALTERNATIVE: The Board elect a Chairperson at its first meeting from the independent members)
- Board members (with the exception of the independent members), shall not be entitled to receive a sitting fee.

Term of office of board members

- The term of office of each member of the Board, (with the exception of the independent members), will be as determined by the Constituent Council responsible for the appointment of the member and the Constituent Councils express a preference that members of the Board are appointed following each election of the Constituent Council for the term of the Council.
- All independent members on the Board will be for a term of two years, at the expiry of the term of office, will be eligible for reappointment.

Conditions of appointment of board members, or method by which conditions determined, grounds and procedure for removing member from office

- The Board may by a two-thirds majority vote of the members present make a recommendation to the Constituent Council responsible for the appointment of the relevant member, that the Constituent Council terminate the appointment of the member in the event of:
 - a. any behaviour of the member which in the opinion of the Board amounts to impropriety;
 - b. serious neglect of duty in attending to the responsibilities of a member and/or Chairperson of the Board;
 - c. breach of fiduciary duty to the Board;
 - d. breach of the duty of confidentiality to the Board or the Constituent Councils;
 - e. breach of the conflict of interest rules of the Board; or
 - f. any other behaviour which may discredit the Board.
- The Board may by a two-thirds majority vote of the members present (excluding the Chairperson) make a recommendation to the Constituent Councils that the appointment of the Chairperson be terminated in the event of:
 - a. any behaviour of the Chairperson which in the opinion of the Board amounts to impropriety;
 - b. serious neglect of duty in attending to the responsibilities of a member and/or Chairperson of the Board;

- c. breach of fiduciary duty to the Board;
 - d. breach of the duty of confidentiality to the Board or the Constituent Councils;
 - e. breach of the conflict of interest rules of the Board; or
 - f. any other behaviour which may discredit the Board.
- The Constituent Council which appointed the member whose term of office has become vacant will be responsible to appoint the replacement member.

9.4. Functions of the Joint Planning Board

The following table outlines the proposed functions of the Joint Planning Board.

Band 1 Functions ~~<Delete rows that do not apply>~~

Function	Scope	Timing
Regional Plan (mandatory)	Preparation of a Plan as required by s64 of the Act (and in accordance with any related Practice Direction) containing: <ul style="list-style-type: none"> a) a long-term vision (over a 15 to 30 year period) for the relevant region or area, including provisions about the integration of land use, transport infrastructure and the public realm; and b) maps and plans that relate to spatial patterns that are relevant to the long-term vision; and c) such contextual information about the relevant region or area, including forward projections and statistical data and analysis, as may be determined by the Commission or required by a practice direction; and d) recommendations about the application and operation of the Planning and Design Code in the relevant region or area; and e) a framework for the public realm or infrastructure located within the relevant region or area; and f) any other information or material required— <ul style="list-style-type: none"> i. by another provision of this Act; or ii. by the regulations; or by the State Planning Commission.	As agreed with the Minister.
Assessment panel and manager	Scope—consider in relation to land use planning, integrated land use, transport and infrastructure planning, and other functions	Timing
Planning and building compliance	Scope—consider in relation to land use planning, integrated land use, transport and infrastructure planning, and other functions	Timing
Code Amendments	Scope – consider in relation to land use planning, integrated land use, transport and infrastructure planning, and other functions	As required
Infrastructure Agreements	Scope as initiated by the Minister either: <ul style="list-style-type: none"> a) in a basic infrastructure scheme for a designated growth area; or b) with respect to essential infrastructure needed for a general scheme based on advice from the Commission. 	As initiated by the Minister

~~**Band 2 Functions – Statutory** <Delete discretionary rows that do not apply and delete whole table if no Band 2 functions are proposed. Add rows for additional non-statutory or service delivery functions>~~

Function	Scope	Timing
Public health planning	Scope	Timing
Animal management planning	Scope	Timing
Disability Access Inclusion planning	Scope	Timing
Asset management planning	Scope	Timing

9.5. Risks and opportunities

The risks and opportunities associated with each activity are as follows:

Band 1 Functions <Delete discretionary rows that do not apply>

Function	Risk/opportunity <i>Risks/opportunities and potential impact on the JPB operations</i>	Likelihood <i>Highly likely, likely, unlikely, highly unlikely</i>	Impact <i>High, Medium, Low</i>	Strategy <i>Actions to mitigate risk or maximise opportunities</i>
Regional Plan	Regional Plan not endorsed by the State Planning Commission	Likely	High	Ensure that plan is prepared in accordance with the Act/Reg and any guidelines prepared by the State Planning Commission. Having sound community engagement to have support for the plan.
	The Joint Planning Board is only able to prepare a Sub Regional Plan	Likely	High	Need to seek early verification from the Minister that the JPB can prepare a Regional Plan
	Community and local political apathy to planning	Likely	High	Having sound community engagement to engage support for the plan. Community education on their role in strategic planning process and use of the Community Engagement Charter.
	Responsiveness of the plan to new/emerging opportunity	Likely	Medium	Capacity to amend the plan as needed, or facilitate amendment to the Code outside the alignment to the plan
Assessment panel and manager	Insert details	Insert details	Insert details	Insert details
Regional Assessment Manager	Insert details	Insert details	Insert details	Insert details
Planning and building compliance	Insert details	Insert details	Insert details	Insert details

Function	Risk/opportunity <i>Risks/opportunities and potential impact on the JPB operations</i>	Likelihood <i>Highly likely, likely, unlikely, highly unlikely</i>	Impact <i>High, Medium, Low</i>	Strategy <i>Actions to mitigate risk or maximise opportunities</i>
Code Amendments	Lack of agreed position by the member councils	Likely	Medium	Board Membership through independent member to influence strategic outcomes
	Cost to initiate an amendment – ability to have greater local variation for a region	Likely	Medium	DPTI/SPC to provide guidelines on code variation
Infrastructure Agreements	Funding /Cost sharing for growth areas	Likely	Medium	JPB implementing a scheme on behalf of council/developer to ensure that appropriate provision of services for a growth area.
	Delay in the Infrastructure Scheme Pilot Project	Likely	Medium	More advice for greenfield development sites DPTI to ensure that the pilot is able to deliver on agreed timelines

Band 2 Functions <Delete discretionary rows that do not apply and delete whole table if no Band 2 functions are proposed. Add rows for additional non-statutory or service delivery functions>

Function	Risk/opportunity <i>Risks/opportunities and potential impact on the JPB operations</i>	Likelihood <i>Highly likely, likely, unlikely, highly unlikely</i>	Impact <i>High, Medium, Low</i>	Strategy <i>Actions to mitigate risk or maximise opportunities</i>
Public health planning	Insert details	Insert details	Insert details	Insert details
Animal management planning	Insert details	Insert details	Insert details	Insert details
Disability Access Inclusion planning	Insert details	Insert details	Insert details	Insert details
Asset management planning	Insert details	Insert details	Insert details	Insert details

10. JOINT PLANNING BOARD ADMINISTRATION

10.1. Registration details

Business name	The Joint Planning Board for the Adelaide Plains, Barossa, Gawler and Light Regional Councils
Trading name(s)	Northern Adelaide and Barossa Planning Board
Date registered	Date business name registered
Location(s) registered	Adelaide, South Australia
Physical address(es)	Town of Gawler
Business structure	Joint Planning Board under the Planning, Development and Infrastructure Act 2016

ABN	Registered Australian Business Number
ACN	Registered Australian Company Number, if applicable
GST	Are you registered for Goods and Services Tax? Date registered
Domain names	Registered domain names
Licences and permits	List all the licences or permits that you have registered

10.2. Business premises

The business premises would be at (state address of business premises).

At the initial stage, it is proposed that the Board will not have a business premise. Meetings of the Board will be held at such time and such place as the Board decides - notional will be rotated amongst the civic offices of the Constituent Councils. This is not dissimilar to the regional subsidiary that the councils are a member of. Over time, it may be deemed appropriate that the Board has a physical presence in the region. However, this would be dependent on whether the four councils agree to consolidate resources in support for the Board (i.e. staffing), and whether there a community benefits in having a centralised approach to service delivery for planning and building functions.

For the purpose of communication, the point of contact for the Board will be that of the Executive Officer. It is proposed that the Executive Officer will be appointed by the Board following a selection process. The Executive Officer is likely to initially operate from any business or private premise. Again, should demand intensify, there is an opportunity to have the Executive Officer located within the region.

10.3. Insurance

The advice of the Local Government Mutual Liability Scheme should be sought and detailed in this section.

Workers' compensation	Provide details
Public liability insurance	Provide details
Professional indemnity	Provide details if you have professional indemnity insurance
Other	Provide details

10.4. Legal considerations

The following legal considerations and legislation will have an impact on the running of the Joint Planning Board:

- Legal consideration or legislative detail
- Etc....

10.5. Governance structure

A Joint Planning Board may establish:

- committees "to advise the board on any aspect of its functions, or to assist the board in the performance of its functions or the exercise of its powers" (s38(1) PDI Act 2016); and
- subsidiaries, with separate corporate status "(a) to carry out a specified activity or activities; or (b) to perform a function or to exercise a power of the board under this Act; or (c) to hold or administer any land, facility or assets (s39(1) PDI Act 2016).

Decisions regarding establishment of committees (unless designated in the Planning Agreement) or subsidiaries will be made by Joint Planning Boards. The following comments are made to assist the Board in making such decisions.

10.5.1. Appointment of committees

Detail comments to assist the board in relation to appointment of committees.

The Act allows for a Board to form committees to advise on any aspect of its functions, or to assist in the performance of its functions or the exercise of its powers.

During the initial set up of a Joint Planning Board, it is considered that the following Committees are potentially required.

- *Audit Committee
Establishing an audit committee provides the Board with a best practice approach to financial governance and financial sustainability. Audit committees play a critical role in the financial reporting framework by overseeing and monitoring the participation of management and external auditors in the financial reporting process.*
- *Strategic Directions / Technical Committee
Such a committee could provide the Board with high level independent expert advice and expertise on potentially a variety of planning matters, including (but not limited to) urban design, architecture, landscape, sustainability and heritage in relation to the regional plan. The Committee would provide advice only, having no powers or authority, whether by delegation or otherwise, to make decisions. The Committee would only deal with matters which have been referred by the Board.*

10.5.2. Establishment of subsidiaries

Detail comments to assist the board in relation to the establishment of any subsidiaries.

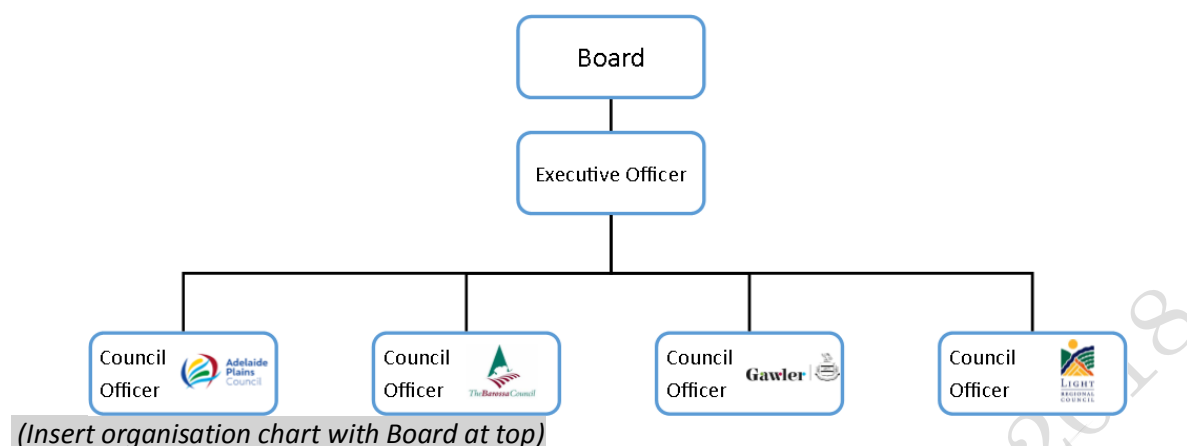
A joint planning board may establish a subsidiary to carry out a specified activity or activities; or to perform a function or to exercise a power of the board under this Act; or to hold or administer any land, facility or assets.

At the initial phase of a Joint Planning Board, it is not envisaged that a subsidiary is required.

10.6. Organisational structure

Administrative services would be provided by an Executive Officer (as appointed), who will have support from officers of each of the Constituent Councils. This arrangement is to be established through a Shared Services Agreement. The Board may employ other officers and it may authorise the Executive Officer to employ such other officers on its behalf as are required for the efficient and effective management of the operations and affairs of the Board.

The following organisational structure is proposed:



The activities would be provided through the role of the Executive Officer in the first instance. If required, the Executive Officer would seek assistance from officers within each of the Constituent Councils in the delivery of services on behalf of the Board. Where this may not be practical, the Executive Officer may seek to engage external resources, subject to the approval of the Board.

staff/consultants/contractors/seconded staff/service agreement as detailed in the following table:

<Delete all rows that do not apply>

Band 1 Functions <Delete discretionary rows that do not apply>

Function	In house staff	Consultants	Contractors	Seconded staff	Other
Regional Plan (mandatory)	Council Directors Strategic Planning staff Engineering staff	As required	As required	As required	Insert details
Assessment panel and manager	Insert details	Insert details	Insert details	Insert details	Insert details
Planning and building compliance	Insert details	Insert details	Insert details	Insert details	Insert details
Code Amendments	Strategic Planning staff	As required	As required	As required	Insert details
Infrastructure Agreements	Council Directors Strategic Planning staff Engineering staff	As required	As required	As required	Lawyers Valuers

Band 2 Functions <Delete discretionary rows that do not apply and delete whole table if no Band 2 functions are proposed. Add rows for additional non-statutory or service delivery functions>

Function	In-house staff	Consultants	Contractors	Seconded staff	Other
Public health planning	Insert details	Insert details	Insert details	Insert details	Insert details
Animal management planning	Insert details	Insert details	Insert details	Insert details	Insert details
Disability Access-Inclusion planning	Insert details	Insert details	Insert details	Insert details	Insert details
Asset management planning	Insert details	Insert details	Insert details	Insert details	Insert details

10.7. Relationships with agencies, other stakeholders and the community

The relationships with other bodies to be considered are detailed in the following table. Engagement with stakeholders and the public should be guided by the preparation of a Stakeholder Engagement Plan that aligns with the Community Engagement Charter. *Detail what other bodies and groups will the JPB need to engage with for the functions selected and why.*

Band 1 Functions <Delete discretionary rows that do not apply>

Function	Agencies engagement	Other stakeholder engagement	Community engagement
Regional Plan (mandatory)	State Planning Commission Dept. Planning, Transport and Infrastructure Dept. Environment and Water NRM Board Coast Protection Board Native Vegetation Council Environment Protection Authority Dept. of State Development PIRSA RDA Barossa	Developers Adjoining JPB Utility Providers Local parliamentarians	Resident/Progress Associations Key landholders Community at large
Assessment panel and manager	Insert details	Insert details	Insert details
Planning and building compliance	Insert details	Insert details	Insert details
Code Amendments	State Planning Commission Dept. Planning, Transport and Infrastructure	Developers Adjoining JPB Utility Providers	Resident/Progress Associations
Infrastructure Agreements	State Planning Commission Dept. Planning, Transport and Infrastructure	Developers Utility Providers	Land holders

Band 2 Functions <Delete discretionary rows that do not apply and delete whole table if no Band 2 functions are proposed>

Function	Agencies engagement	Other stakeholder engagement	Community engagement
Public health planning	Insert details	Insert details	Insert details
Animal management planning	Insert details	Insert details	Insert details
Disability Access Inclusion planning	Insert details	Insert details	Insert details
Asset management planning	Insert details	Insert details	Insert details

11. IMPLEMENTATION CONSIDERATIONS

The following implementation issues and actions have been identified through *(describe process)*:

Action	How addressed	Timing
Entering into a Planning Agreement		
Drafting Agreement	Template to be produced from the pilot project	July-August 2018
	Draft agreement to be review by the councils	August-October 2018
Approval of JPB Councils	Council resolutions	February 2019 (post-election)
Approval of Minister	Minister endorsement	March 2019
Forming a Joint Planning Board		
Appointment methodology	Determine methodology	December-February 2018
Appointment process	EOI for Independents	March-April 2019
	Nominations via each Council rep	
	Endorsement of independents	May 2019
Meetings	First meeting of Board	July 2019
Induction	Governance training	June 2019
Developing a Business Plan		
Refinement of Part D of Business Case	Via Council workshops/meetings	Aug-Nov 2018
Finalising funding arrangements		
Agreement on funding model	Determination of funding percentage share by the councils	April 2019
	Determination of first year budget	April 2019
Completing administrative functions		
Complete registrations (GST etc)	Opportunity	Advantage/disadvantage
Determine office/s location and arrange	Opportunity	Advantage/disadvantage
Create bank account	Opportunity	Advantage/disadvantage
Arrange insurances	Opportunity	Advantage/disadvantage
Furniture, equipment, printing etc	Opportunity	Advantage/disadvantage
Establish systems, records etc	Opportunity	Advantage/disadvantage
Establish service standards	Opportunity	Advantage/disadvantage
Determine and document responsibilities of the JPB and member Councils	Opportunity	Advantage/disadvantage
Developing a Regional Plan		
Develop a Project Plan incorporating scope, methodology, timing	Opportunity	Advantage/disadvantage
Arrange resources required including DPTI assistance	Opportunity	Advantage/disadvantage
Engaging stakeholders and the community		
Engagement Plan	Opportunity	Advantage/disadvantage

12. JOINT PLANNING BOARD FUNDING AND FINANCIAL MANAGEMENT

12.1. Funding model

The following funding model will be adopted for the Joint Planning Board: *Describe the proposed funding model.*

Operating costs –

OPTION A - 50 % Region, 50% State Government

OPTION B - 25% per council and the department or based on a series of agreed parameters by the councils (i.e. population, council area, investment).

Capital costs –

% to be determined at a later date pending decision by the Board to own assets.

12.2. Start-up costs

This section is designed to identify what is required to set up the Joint Planning Board as an incorporated entity and the associated costs. It provides a checklist and, unless some costs are absorbed by the creating bodies prior to incorporation, they will also form part of the first year financial forecasts to be completed in the following sections.

Start-up costs are based on the following financial assumptions:

- *The Board is not to have a physical presence in the initial 5 years of the Planning Agreement, and is subject to evaluation for the remaining 5 years of the first Planning Agreement. Therefore, land and building costs are excluded from the start up costs.*
- *Assumption.*

Start up costs	Cost	Equipment/capital costs	Cost
REGISTRATIONS		Land	<i>\$Nil</i>
Business name	<i>\$350</i>	Buildings	<i>\$Nil</i>
Licences	<i>\$</i>	PLANT AND EQUIPMENT	
Permits	<i>\$</i>	Vehicles	<i>\$Nil</i>
Domain names	<i>\$20</i>	Computer equipment	<i>\$</i>
Vehicle registration	<i>\$Nil</i>	Computer software	<i>\$</i>
GENERAL		Phones	<i>\$</i>
Membership fees	<i>\$</i>	Copier	<i>\$</i>
Accounting fees	<i>\$</i>	Security system	<i>\$Nil</i>
Legal services	<i>\$</i>	Other.....	<i>\$</i>
Rental lease cost (rent advance/deposit)	<i>\$Nil</i>	OFFICE EQUIPMENT	
Utility connections/bonds (electricity, gas, water)	<i>\$Nil</i>	Furniture	<i>\$Nil</i>
Phone connection	<i>\$</i>	Office fitout	<i>\$Nil</i>
Internet connection	<i>\$</i>	Other.....	<i>\$Nil</i>
Website development	<i>\$5,000</i>		
Recruitment costs	<i>\$5,000</i>		
Training	<i>\$5,000</i>		
Salaries	<i>\$80,000</i>		

Start up costs	Cost	Equipment/capital costs	Cost
Consultants	\$200,000		
INSURANCE			
Building and contents	\$Nil		
Vehicle	\$Nil		
Public liability	\$		
Professional indemnity	\$		
Return to Work SA	\$		
Business assets	\$		
MISC			
Printing	\$		
Stationery and office supplies	\$		
Marketing and advertising	\$		
Other.....	\$		
TOTAL START UP COSTS	\$	TOTAL EQUIPMENT/CAPITAL	\$

12.3. Plant and equipment

The plant and equipment required for providing the activities has been identified as follows:

Band 1 Functions

Equipment (Number)	Purchase price (\$)	Running cost (\$/month)	Purchase date
Equipment	\$	\$	
Equipment	\$	\$	

Band 2 Functions

Equipment (Number)	Purchase price (\$)	Running cost (\$ per month)	Purchase date
Equipment	\$	\$	
Equipment	\$	\$	
Equipment	\$	\$	

12.4. Statement of Financial Position

The statement of financial position is based on the following assumptions:

- Assumption
- Assumption
- Assumption
- Assumption.

Statement of financial position

Assets and liabilities	Year 1	Year 2	Year 3
Current assets			
Cash and cash equivalents	\$	\$	\$
Receivables	\$	\$	\$
Total current assets	\$	\$	\$
Non-current assets			
Property, Plant and Equipment	\$	\$	\$
Information systems	\$	\$	\$
Total non-current assets	\$	\$	\$
Total assets	\$	\$	\$
Current Liabilities			
Payables	\$	\$	\$
Borrowings	\$	\$	\$
Employee benefits	\$	\$	\$
Provisions	\$	\$	\$
Total current Liabilities	\$	\$	\$
Non-current liabilities			
Borrowings	\$	\$	\$
Employee benefits	\$	\$	\$
Provisions	\$	\$	\$
Total non-current liabilities	\$	\$	\$
Total liabilities	\$	\$	\$
Net assets	\$	\$	\$
Equity			
Retained earnings	\$	\$	\$
Asset revaluation surplus	\$	\$	\$
Total equity	\$	\$	\$

12.5. Statement of Comprehensive Income

The statement of comprehensive income is based on the following assumptions:

- Assumption
- Assumption.

Statement of comprehensive income

Expenses	Year 1	Year 2	Year 3
Employee Expenses			
Salaries and wages	\$	\$	\$
Annual leave	\$	\$	\$
LSL	\$	\$	\$
Superannuation	\$	\$	\$

Expenses	Year 1	Year 2	Year 3
Workers Compensation	\$	\$	\$
Board fees	\$	\$	\$
Supplies and services			
Accommodation (lease/rental)	\$	\$	\$
Telephone	\$	\$	\$
Mobile phone	\$	\$	\$
Website design and maintenance	\$	\$	\$
Internet	\$	\$	\$
Repairs & maintenance	\$	\$	\$
Legal services	\$	\$	\$
Consultants	\$	\$	\$
Accounting services	\$	\$	\$
Lease expenses	\$	\$	\$
Electricity	\$	\$	\$
Gas	\$	\$	\$
Water	\$	\$	\$
Stationery	\$	\$	\$
Printing	\$	\$	\$
Advertising	\$	\$	\$
Marketing	\$	\$	\$
Depreciation			
Buildings	\$	\$	\$
Plant and equipment	\$	\$	\$
Information technology	\$	\$	\$
Borrowing costs			
Interest	\$	\$	\$
Other expenses			
Audit fees	\$	\$	\$
Total Expenses	\$	\$	\$
Income	Year 1	Year 2	Year 3
Council Contributions	\$	\$	\$
Ministerial Contributions	\$	\$	\$
Contributions from Other Parties to Agreement (if any)	\$	\$	\$
Revenues from fees and charges	\$	\$	\$
Grants	\$	\$	\$
Interest	\$	\$	\$
Other income	\$	\$	\$
Total income	\$	\$	\$

Income	Year 1	Year 2	Year 3
Net result	\$	\$	\$

12.6. Balance sheet forecast

The balance sheet forecast is based on the following assumptions:

- Assumption
- Assumption.

Balance sheet forecast

Assets and liabilities	Year 1	Year 2	Year 3
Current assets			
Cash	\$	\$	\$
Petty cash	\$	\$	\$
Pre-paid expenses	\$	\$	\$
Fixed assets			
Leasehold	\$	\$	\$
Property and land	\$	\$	\$
Renovations/improvements	\$	\$	\$
Furniture and fit out	\$	\$	\$
Vehicles	\$	\$	\$
Equipment/tools	\$	\$	\$
Computer equipment	\$	\$	\$
Other.....	\$	\$	\$
Total assets	\$	\$	\$
Current/short term liabilities			
Credit cards payable	\$	\$	\$
Accounts payable	\$	\$	\$
Interest payable	\$	\$	\$
Accrued wages	\$	\$	\$
Income tax	\$	\$	\$
Other.....	\$	\$	\$
Long-term liabilities			
Loans	\$	\$	\$
Other.....	\$	\$	\$
Total liabilities	\$	\$	\$
Net assets	\$	\$	\$

12.7. Profit and loss forecast

The profit and loss forecast is based on the following assumptions:

- Assumption
- Assumption.

Profit and loss forecast

Profit and loss	Year 1	Year 2	Year 3
Income			
Council contributions	\$	\$	\$
Other.....	\$	\$	\$
Total income	\$	\$	\$
Expenses			
Accounting fees	\$	\$	\$
Advertising and marketing	\$	\$	\$
Bank fees and charges	\$	\$	\$
Bank interest	\$	\$	\$
Credit card fees	\$	\$	\$
Utilities (electricity, gas, water)	\$	\$	\$
Telephone	\$	\$	\$
Lease/loan payments	\$	\$	\$
Rent and rates	\$	\$	\$
Motor vehicles expenses	\$	\$	\$
Repairs and maintenance	\$	\$	\$
Stationary and printing	\$	\$	\$
Insurance	\$	\$	\$
Superannuation	\$	\$	\$
Income tax	\$	\$	\$
Wages, including PAYG	\$	\$	\$
Other.....	\$	\$	\$
Total expenses	\$	\$	\$
Net surplus	\$	\$	\$

PART E – ASSESSMENT

13. ASSESSMENT AGAINST OBJECTIVES

An assessment of the potential collaboration activities against the objectives established in section 8 was undertaken by each Council via *a workshop/s with the elected members of the councils, following initial discussion with the four CEOs. Etc* <describe process for how this was undertaken and by whom> with the results as shown in the following table. <Add objectives (rows) and Councils (columns) where required>

13.1. Band 1 – Functions under the Planning, Development and Infrastructure Act 2016

Objective	Adelaide Plains		Barossa	
	Weighting	Rating	Weighting	Rating
Character, Environment and Food Production Area	Weighting	L, M, H	Weighting	L, M, H
Maintaining involvement in local/regional planning	Weighting	L, M, H	Weighting	L, M, H
Collaboration through knowledge and resource sharing	Weighting	L, M, H	Weighting	L, M, H
Growth/Economic Management	Weighting	L, M, H	Weighting	L, M, H
Environmental Sustainability	Weighting	L, M, H	Weighting	L, M, H
Infrastructure planning	Weighting	L, M, H	Weighting	L, M, H
TOTAL	Weighting	L, M, H	Weighting	L, M, H

Objective	Gawler		Light Regional	
	Weighting	Rating	Weighting	Rating
Character, Environment and Food Production Area	Weighting	L, M, H	Weighting	L, M, H
Maintaining involvement in local/regional planning	Weighting	L, M, H	Weighting	L, M, H
Collaboration through knowledge and resource sharing	Weighting	L, M, H	Weighting	L, M, H
Growth/Economic Management	Weighting	L, M, H	Weighting	L, M, H
Environmental Sustainability	Weighting	L, M, H	Weighting	L, M, H
Infrastructure planning	Weighting	L, M, H	Weighting	L, M, H
TOTAL	Weighting	L, M, H	Weighting	L, M, H

13.2. ~~Band 2 – Other local government functions~~

~~<Delete this section if no Band 2 functions are proposed as part of this business case>~~

Objective	Council 1		Council 2		Council 3	
	Weighting	Rating	Weighting	Rating	Weighting	Rating
Objective	Weighting	L, M, H	Weighting	L, M, H	Weighting	L, M, H
Objective	Weighting	L, M, H	Weighting	L, M, H	Weighting	L, M, H
Objective	Weighting	L, M, H	Weighting	L, M, H	Weighting	L, M, H
TOTAL	100	L, M, H	Weighting	L, M, H	Weighting	L, M, H

14. PREPAREDNESS ASSESSMENT

The proposed collaboration was assessed the lessons identified at section 4.2 of this report through a workshop with the elected members (describe process) with the results shown in the following table.

14.1. Band 1 - Functions under the Planning, Development and Infrastructure Act 2016

Lesson	Rating	Action required	
		Action	Reason
Commitment and passion to a regional approach	L,M,H	Action	Reason
Political and community will to pursue a regional approach	L,M,H	Action	Reason
Equity across each council	L,M,H	Action	Reason
Robust business case including a clear value proposition	L,M,H	Action	Reason
The right governance model	L,M,H	Action	Reason
The 'infrastructure' (including compliance with legislation, industrial and other agreements) in place to support the governance model	L,M,H	Action	Reason
Alignment of culture and common purpose between parties	L,M,H	Action	Reason
OVERALL RATING	L,M,H	Action	Reason

Conclusion: (Proceed/do not proceed)


14.2. ~~Band 2 – Other local government functions (discretionary)~~

~~<Delete this section if no Band 2 functions are proposed as part of this business case>~~

Lesson	Rating	Action required	
		Action	Reason
Commitment and passion to a regional approach	L,M,H	Action	Reason
Political and community will to pursue a regional approach	L,M,H	Action	Reason
Equity across each council	L,M,H	Action	Reason
Robust business case including a clear value proposition	L,M,H	Action	Reason
The right governance model	L,M,H	Action	Reason

Lesson	Rating	Action-required	
		Action	Reason
The 'infrastructure' (including compliance with legislation, industrial and other agreements) in place to support the governance model	L,M,H	Action	Reason
Alignment of culture and common purpose between parties	L,M,H	Action	Reason
OVERALL RATING	L,M,H	Action	Reason

Conclusion: (Proceed/do not proceed)

 Adelaide Plains Council	14.6	Coastal Settlements Adaptation Works Program
	Department: Report Author:	Development and Community Planning Policy Officer
Date: 24 June 2019	Document No:	D19/30292

EXECUTIVE SUMMARY

Council's Coastal Settlements Adaptation Study (CSAS) and its associated Framework Reports (2013/2014) recommend a number of adaptation strategies for Parham, Webb Beach, Thompson Beach and Middle Beach to protect the settlements from the impacts of current storm surge events and to cope with potential future changes in sea levels.

Council has prepared an updated coastal works program for the implementation of recommendations from the CSAS and to enable the consideration of funding streams to undertake the works.

RECOMMENDATION

“that Council, having considered Item 14.6 – Coastal Settlements Adaptation Works Program, dated 24 June 2019, receives and notes the report and in doing so:-

- 1. endorses the Coastal Settlements Adaptation Works Program dated 29 September 2017 as presented in Attachment 1 to this report; and**
- 2. authorises the Chief Executive Officer to consider future budget options and grant funding opportunities to implement the Coastal Settlements Adaptation Works Program.”**

BUDGET IMPACT

The implementation of a coastal works program will require Council to implement solutions that will impact on Council's Long Term Financial Plan.

RISK ASSESSMENT

Current storm surge events and potential future rises in sea level present a potential risk to coastal settlements and their communities, as well as to Council assets.

In April 2015, Administration received legal advice regarding possible action that may be taken against Council if it does not implement and maintain coastal mitigation measures.

As a consequence, it is imperative that the recommendations of the CSAS be considered with regards to the future development and protection of Council's four coastal settlements from current storm surge events and potential future rises in sea levels.

Attachments

1. Coastal Settlements Adaptation Works Program

DETAILED REPORT

Purpose

This report provides an update on the current status of Council's Coastal Settlements Adaptation Study (CSAS) and provides Council with a draft works program for undertaking the flood mitigation and infrastructure works as recommended by the CSAS.

Background/History

In May 2013, Adelaide Plains Council (then the District Council of Mallala) commissioned the University of South Australia (UniSA) and URS Australia Pty Ltd (URS) to undertake the Coastal Settlements Adaptation Study (CSAS).

The purpose of the study was to consider flood protection measures for Council's coastal settlements from the impacts of current storm surge events and potential future rises in sea levels. This included the development of cost effective, realistic and achievable adaptation strategies to cope with the impacts of sea floods; to consider the development of planning policy in response to the predicted risks; and to build community resilience to the predicted risks.

The study comprises a State of Play Report (endorsed by Council October 2013) and a detailed Framework Report for each of Council's four coastal settlements (endorsed by Council August 2014).

The Framework Reports set out proposed adaptation strategies for each settlement and provide a number of recommendations with defined timeframes for implementation. Of the Framework Report recommendations to date, Council has developed the Middle Beach and Webb Beach Community Emergency Management Plans and has installed flood depth markers at Middle Beach and Webb Beach. Despite the indicative timeframes proposed in the Framework Reports, no other recommendations have been initiated.

At the Ordinary Council Meeting held on 18 April 2016, the following resolution by Council was made:

Council Resolution

2016/ 133

Moved Cr Jones

Seconded Cr Lawrence

"that prior to any current or future coastal protection infrastructure works or policy being undertaken/adopted, such works or policy be subject to further peer review based on local data obtained from modern an installed Sea Level Gauge."

Mayor exercised his casting vote - CARRIED

As a result of this resolution, no coastal works or flood mitigation was able to be undertaken within Council's four coastal settlements for a period of 2 years and 4 months, until the Resolution was rescinded in August 2018.

Discussion

Draft Coastal Works Program

The recommended adaptation strategies set out in the CSAS Framework Reports include protection measures such as construction of sea walls, raising key roads and the installation of drainage swales. In addition to settlement specific flood mitigation measures, the CSAS recommended measures that residents could employ to adapt their existing dwellings from flood risk and the implementation of emergency warning systems for residents. The CSAS also recommended implementation of a long term monitoring program to measure the rate of sea level rise to provide Council with accurate data from which future adaptation options for coastal settlements can be derived.

These recommendations have been summarised into a draft Coastal Settlements Adaptation Works Program (**Attachment 1**), including updated estimated costs and recommended timeframes for undertaking the works.

It is recommended that this program of works is implemented using a risk based priority system, with those works considered to be most urgent for the protection of Council's four coastal settlements from the impacts of current storm surges, to be undertaken first.

Administration

There are a number of outstanding Council resolutions which relate to the CSAS, including the following resolution made by Council at its Ordinary Council Meeting held on 21 November 2016:

Council Resolution

2016/ 354

Moved Cr Jones

Seconded Cr Stubing

"that Council instructs the CEO to bring back a report on the cost of an independent and comprehensive review of Council's Coastal Settlement Adaptation Study inclusive of and not restrictive of all further relevant data, information historical or otherwise."

CARRIED

Following the rescission of Resolution 2016/133, Administration reviewed and updated the recommended adaptation strategies from the CSAS to provide Council with a risk based priority implementation program for coastal works to determine which of the recommendations in the CSAS should be implemented and to enable the consideration of funding streams to undertake the works.

This direction was supported by Council at its Ordinary Meeting on 17 July 2017, with the intent that Council would be able to start commencing flood mitigation works along the coast as soon as possible after the rescission of Resolution 2016/133 occurred:-

Council Resolution

2016/ 133

Moved Cr Jones

Seconded Cr Lawrence

“that Council, having considered Item 14.7 – Coastal Settlements Adaptation Study – Proposed Implementation, dated 17 July 2017;

- 1. receives and notes the report, and*
- 2. authorises the Chief Executive Officer to proceed with the preparation of a risk based priority implementation program for coastal works and to send a letter of support to the Coast Protection Board for the reinstallation of upgraded SEAFRAME gauge from the former Port Stanvac jetty to the O’Sullivan’s Beach Boat Ramp, as soon as possible.”*

CARRIED

In relation to specific Council resolutions relating to coastal works, the following resolution also remains outstanding:

Council Resolution

2016/ 289

Moved Cr Jones

Seconded Cr Keen

“that Council investigate the possibility by way of report, of reinstating/raising dune to suitable or pre development height, behind the length of the rear row of dwellings at Middle Beach, so as to help protect revegetation efforts from salt water rise and prevent wetland damage caused by off road 4 wheel drive vehicle activity.”

CARRIED

Completion of the coastal works program for Middle Beach outlined in Attachment 1 will help achieve the outcomes of Council resolution 2016/289 in terms of promoting revegetation efforts within the settlement.

Conclusion

Once the program of coastal works has been agreed upon, Council will need to consider how funds will be allocated to undertake the works or seek external funding opportunities to implement the works program. The program can be reviewed and updated on an as needs basis.

References

Legislation

N/A

Council Policies

N/A



Adelaide Plains
Council

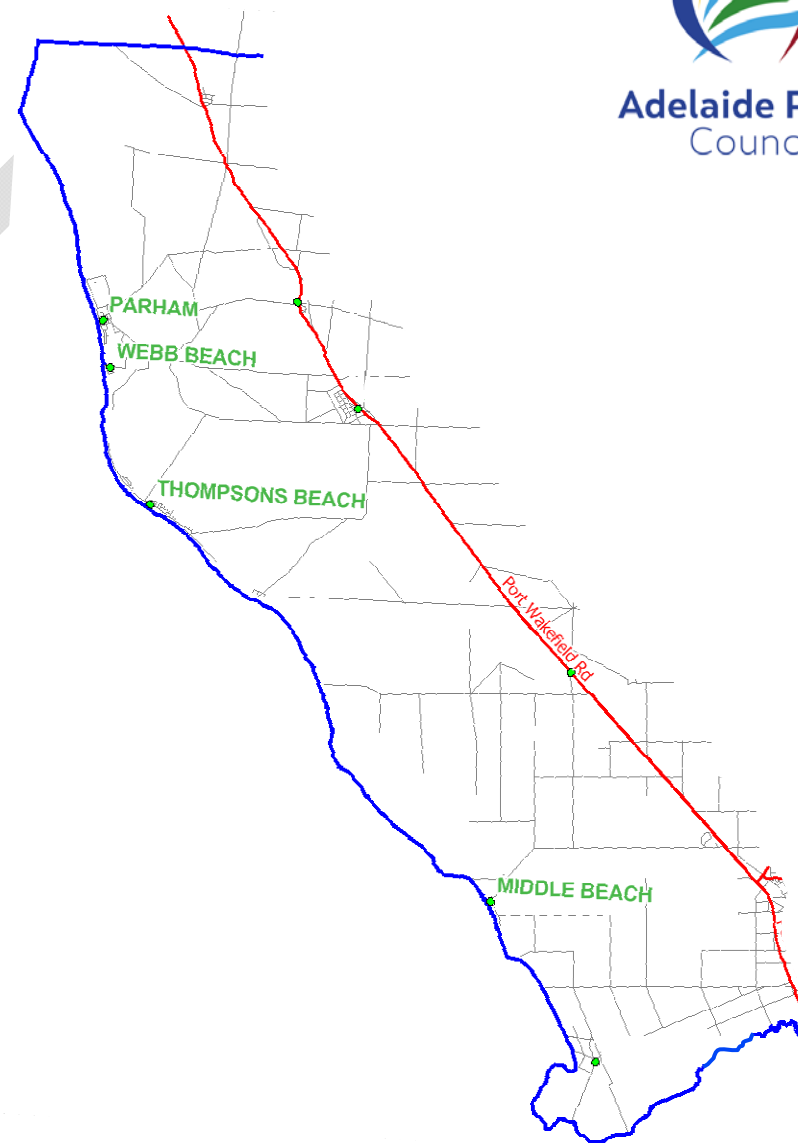
Coastal Settlements Adaptation Works Program

29 September 2017

Table of Contents

Parham.....	3
Parham Map.....	5
Webb Beach.....	6
Webb Beach Map.....	7
Thompson Beach	8
Thompson Beach Map	9
Middle Beach	10
Middle Beach Map	11
All Settlements:- Policy and Strategic Planning	12
All Settlements:- Monitoring Program	13

Note: - Please refer to the Coastal Settlements Adaptation Study (2013) and individual settlement Framework Reports (2014) for further detail on any flood mitigation and infrastructure works proposed in this document.



PARHAM				
Map Ref	Proposed Works	Timeframe	Approximate Cost	Comment
1	Install approximately 590 m of levee at 3.25m AHD to west side of Esplanade from corner of North Terrace to corner of South Terrace. If required subsequent to checking dune height, install a further 210m of levee from corner South Terrace to corner Good St.	Within 1 year	\$59,300 \$19,200 (if required)	Parham is vulnerable to significant flooding in 2.8m event.
2	Restrict access to the dunes from corner North Terrace to corner South Terrace, fence off and vegetate (vegetation not costed). If required, remove the fence from corner South Terrace to corner of Good Street, and replace when levee at (1) is installed (260m).	1-2 years	\$5,400 (excludes vegetation) \$1,800 (if required)	Vegetation strengthens the integrity of the dune system and assists in holding back water in a flood.
3	Check height of beach crossovers and raise to 3.25m AHD where required. Review whether both access points at Second and Main are required.	Within 1 year	\$1,500	Hard surfaces provide less resistance to water.
4	Raise 40m of North Terrace to height 3.0m AHD (a secondary defence). Check height and stability of man-made dune to the west, and the levee east of the Esplanade.	Within 1 year	\$3,900	Protects water from entering from the north, for which there are historical precedents.
5	Check height of natural dune from Good Street to southern end of the Esplanade. If less than 3.0m, remove existing fence and install levee as per (1), or if only minor sections are low, use geotextile sand bags, cover over with sand and revegetate.	2-5 years	Not costed	The dune may be sufficiently high for current flood risk but is not likely to be for 3.0m flood risk predicted for 2050.

6	Fill incursion 50m south of Parham to prevent further erosion of the dune system.	1-2 years	\$3,000	The health of the dune system is vital to long term viability of the settlement.
7	Establish emergency evacuation access tracks to the east of Parham (south) from end of levee to Parham Sports Club (approx. 500m x 4m wide). Close off and revegetate existing tracks. Install 'emergency access only' signs (4).	Within 1 year	\$9,500	Could form part of Parham CEMP depending on timescales?

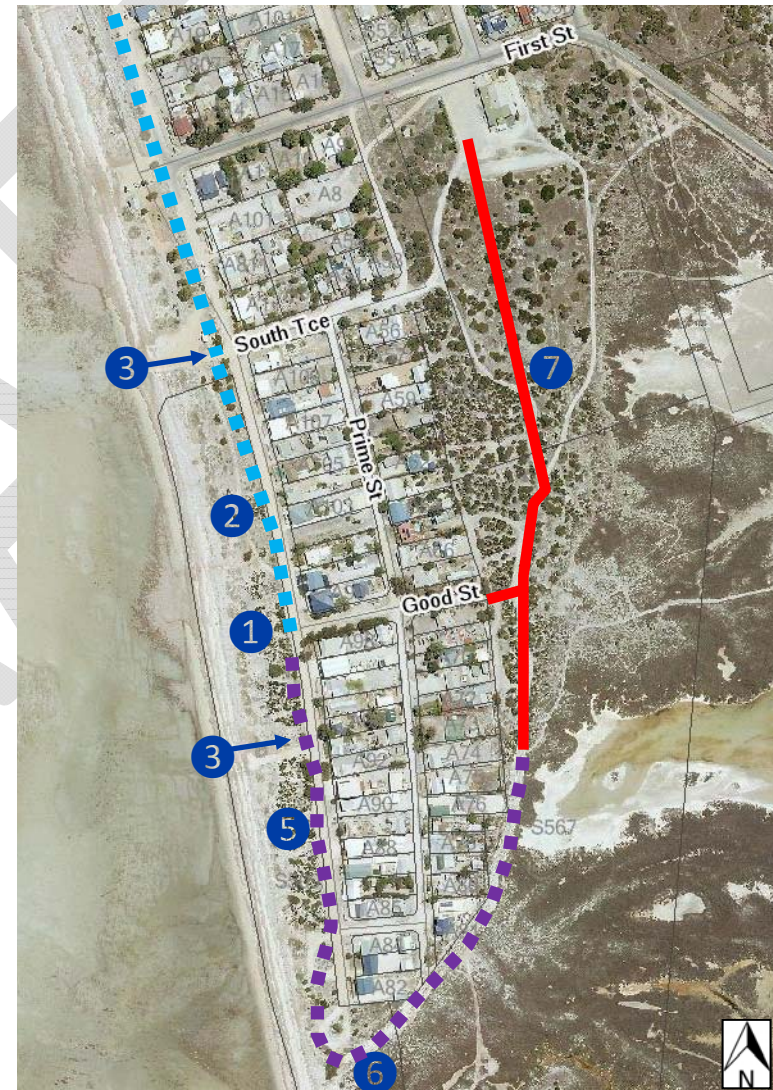
Parham Map

- ■ ■ ■ ■ Existing protection measures
- ■ ■ ■ ■ Proposed road raising
- ■ ■ ■ ■ Proposed Emergency Access Track
- ■ ■ ■ ■ Proposed levee raising

North Parham



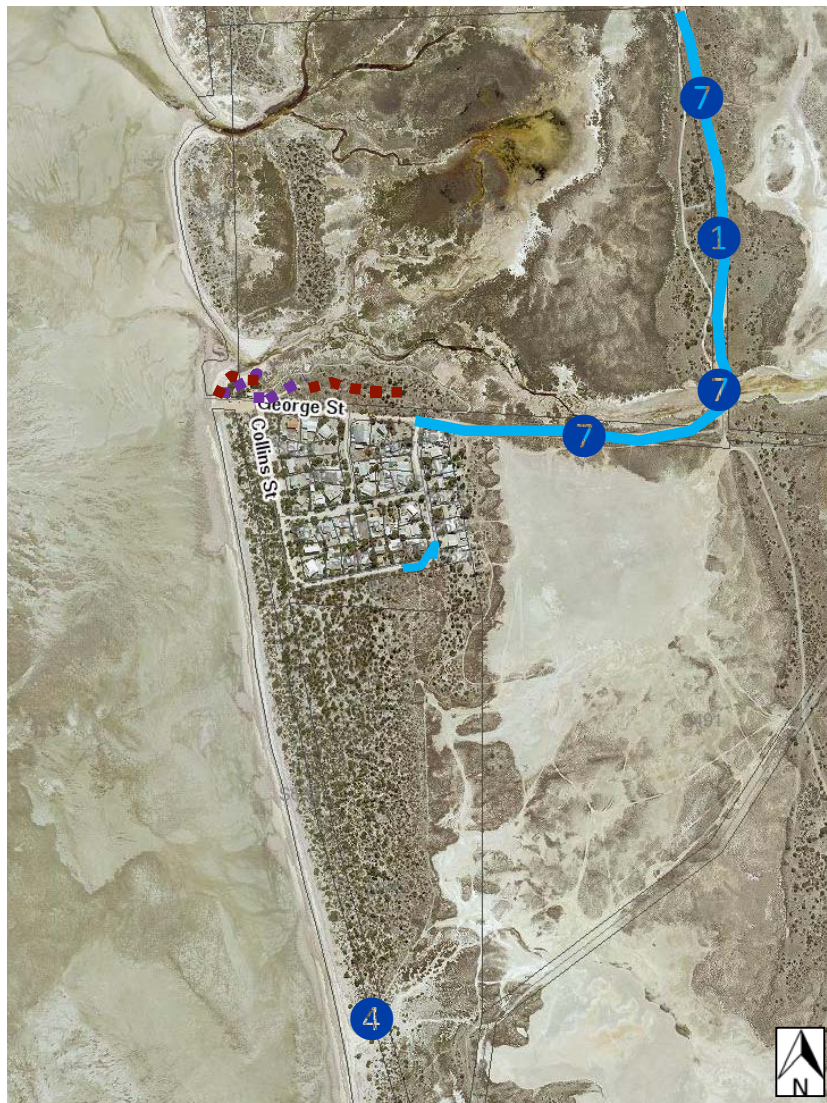
South Parham



WEBB BEACH				
Map Ref	Proposed Works	Timeframe	Approximate Cost	Comment
1	Install flood depth markers to Webb Beach Road.	1 year	\$2000	Works will increase awareness and safety of drivers. Potential to form part of Webb Beach CEMP.
2	Install protection levee to the northern side of Webb Beach foreshore to provide protection at 3.25 AHD	1-2 years	\$12,900	Works will involve removal of shell grit levee and installation of approx 170m of clay levee at height 3.25m AHD to northern perimeter.
3	Raise the ramp access to the beach to 3.3m AHD	1-2 years	\$300	Height of existing ramp needs checked (DEM approximates current height at 2.90m AHD which is sufficient for current flood-risk).
4	Close any incursions through the dune systems, including reinstatement of sand 950m south of Webb Beach and revegetate the inlet in the southern dunes to prevent further erosion.	1-2 years	\$4,500	Local materials should be used to fill incursions (sand and brush) with revegetation using indigenous species.
5	Install rock armoured wall to north-west corner.	2-5 years	\$75,000	This section of Webb Beach is currently protected but a storm event can rapidly cut the existing shell grit levee.
6	Raise eastern end of Jarmyn Street for distance of 80m to height 3.0m AHD (this is a secondary defence).	5-10 years	\$9,500	This is a secondary defence and water would need to travel through the dunes or over the causeway to enter this section of Webb Beach.
7	Raise Webb Beach east-west causeway by 0.6m to 2.80m AHD for distance of 350 m. Install two 20 m compacted rock fords – one on the cause way, one on existing culvert (running north-south) at height 2.50m AHD.	5-10 years	\$57,900	Long term consideration dependent on results from ongoing monitoring of sea level rise.

Webb Beach Map

■ ■ ■ ■ ■ Existing protection measures
 ■ ■ ■ ■ ■ Proposed new levee / wall
 ————— Proposed road raising



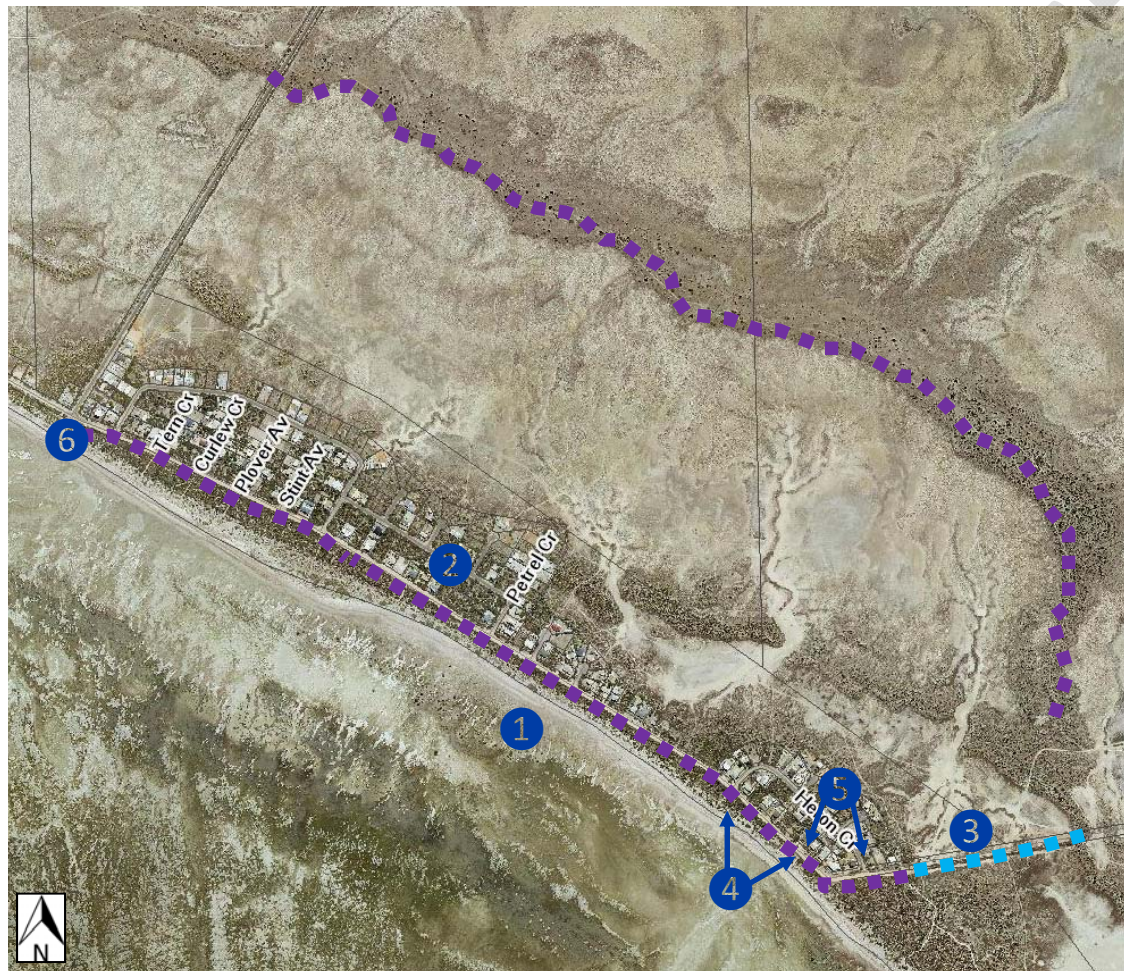
THOMPSON BEACH				
Map Ref	Proposed Works	Timeframe	Approximate Cost	Comment
1	Check heights and integrity of levees and dunes east of the settlement, and the front dune and levee south of Ruskin Road to Petrel Crescent – raise low points as required.	Within 1 year	Not costed	Refer to Council survey provided by Infrastructure Services. Check height of levee top and ensure height is 2.8m AHD which is current 1 in 100 ARI event.
2	Install 320m of levee to the Esplanade at 3.25m AHD from Petrel Crescent corner to where the line of Chat Court that intersects the Esplanade.	1-2 years	\$24,400	This section appears to have no levee, whereas the original plans indicate that a levee should have been installed. Refer survey from Infrastructure Services.
3	Raise the man-made east-west levee on the southern end of Thompson Beach from 2.50m to 3.00m AHD (secondary defence) – approx. 340m in length.	1-2 years	\$11,400	The original application plans show that this levee should have been installed at 3.0m AHD.
4	Raise southern car park beach crossover to 3.30m AHD. Check height of beach access ramps and walkways and raise to 3.25m AHD if required.	2-5 years	\$300	Smooth and hard surfaces are more vulnerable to sea level rise than soft vegetated surfaces – ongoing monitoring will be required.
5	Install levee to 3.25m AHD to south-west corner between cul-de-sac in south to car park (290m approx) and then the remaining sections of the levee approved in 312/311/2011.	2-5 years	Levee install already costed	Current protection is generally at least 2.8m. Installation at 3.25m AHD will prepare for predicted 2050 sea levels.
6	Raise section of the Esplanade between corner of Ruskin Road and Sandpiper Drive to 2.8m/ 3.0m AHD.	On hold	\$7,500	Works will result in provision of a 1.1km of north-south corridor parallel to the Esplanade.

Thompson Beach Map

Existing protection measures

Proposed levee raising

Thompson Beach South



Thompson Beach North



MIDDLE BEACH				
Map Ref	Proposed Works	Timeframe	Approximate Cost	Comment
1	Raise the laneway immediately to the east of the dwellings situated on the shoreline (including one portion of the main Esplanade) to 2.50m AHD.	TBC*	\$47,000	Works would control amount of water egressing settlement from the east on a receding tide and minimise damage.
2	Raise northern end of The Esplanade to join with the southern end of Middle Beach Road to ensure roadway at a consistent height of 2.30m AHD.	TBC*	\$12,000	Works will prevent any water entering the settlement from lying in lower sections causing longer term disruption to residents. A uniform surface will also assist any emergency service activity in time of flooding.
3	Install flood control bank to east side of Middle Beach settlement (2 sections).	TBC*	\$26,100	Section 1 levee:- Length 320m, Height increase 700mm Section 2 levee:- Length 30m, Height increase 800mm
4	Install piping and tidal valve into existing easement.	TBC*	\$10,000	Works will allow water that has accumulated to the east of the row of dwellings on the foreshore back to the sea.
5	Establish emergency assembly point platform to the boat ramp area at height 3.0m AHD.	Within 1 year	\$10-15,000	Follow up works from completion of Community Emergency Management Plan (CEMP). Will need signage and dual usage as picnic area under normal circumstances. Suggested deck size of 40 sqm.
6	Install flood depth markers to Middle Beach Road and within the settlement.	Completed	\$4,000	Works undertaken as part of Middle Beach CEMP.

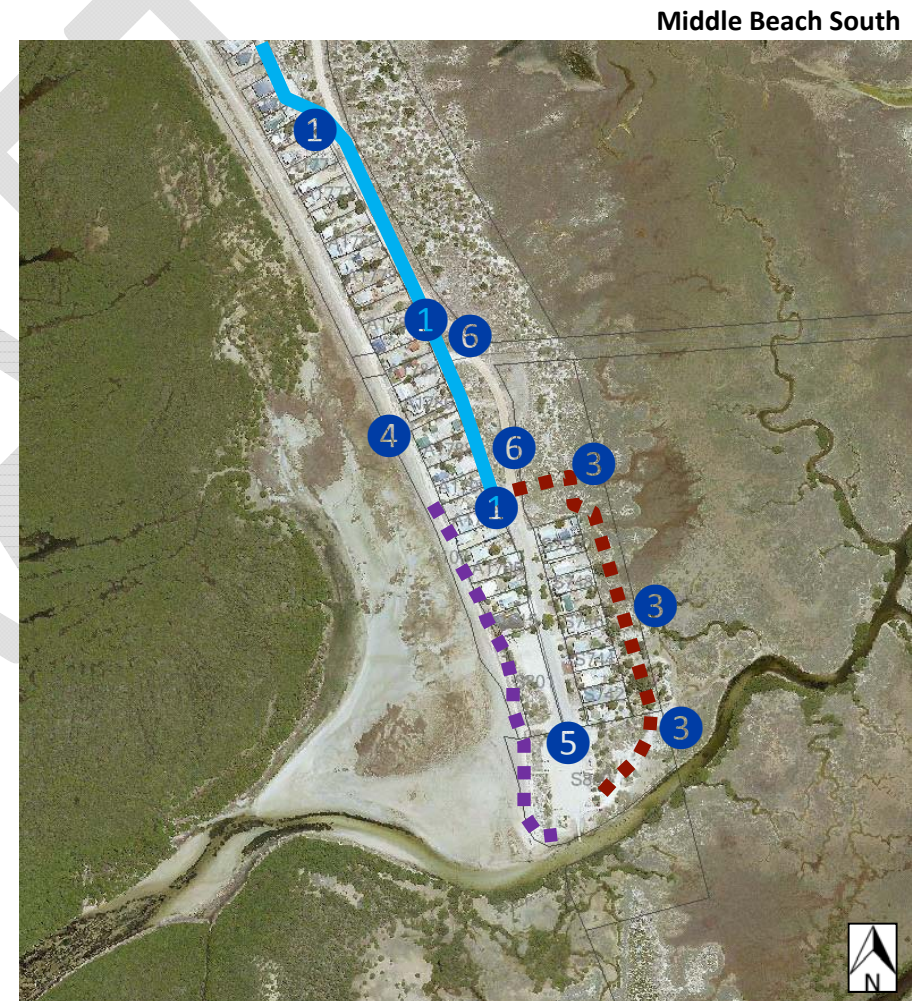
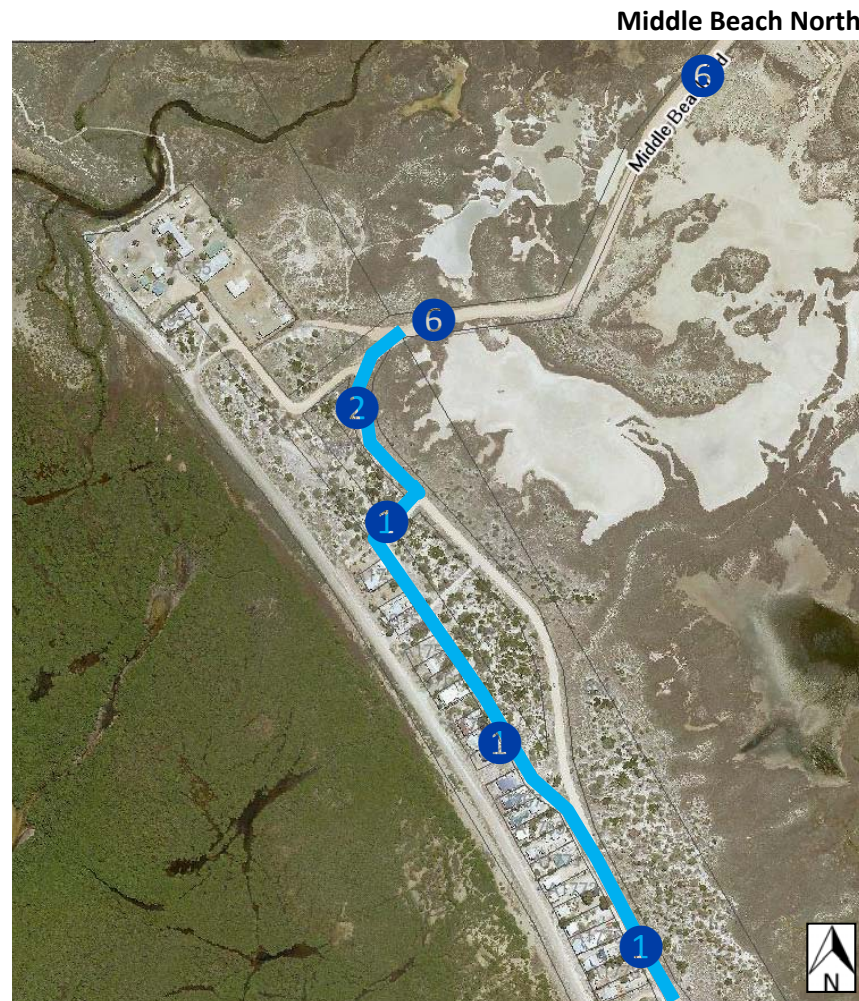
* All works proposals subject to further engineering advice.

Middle Beach Map

Existing protection works

Proposed flood control bank

Proposed road raising




**ALL SETTLEMENTS:-
POLICY AND STRATEGIC PLANNING**

Proposed Works	Timeframe	Approximate Cost	Comment
Implement emergency procedures – establish warning systems; establish emergency assembly point; establish evacuation policies; establish community and households emergency action plans.	1-5 years	Not costed	Community Emergency Management Plans (CEMPs) <i>Middle Beach</i> : Completed minus magnet and poster distribution <i>Webb Beach</i> : Awaiting grant funding announcement through NDRP <i>Thompson Beach</i> : Timeframe TBC <i>Parham</i> : Timeframe TBC
Devise and implement planning policy that ensures: new dwellings are capable of being raised to 3.95m AHD; and site levels are not required to be raised.	2-5 years	Not costed	Informed by Coast Protection Board monitoring and new Planning & Design Code policy provisions set by State Government. Also need to consider community areas to ensure new development can accommodate tidal inundation e.g. Middle Beach boat ramp and car park.
Adapt existing dwellings – residents to raise floor levels; utilise internal waterproofing; or temporary protection mechanisms.	As required	Not costed	Advice to residents through CEMPs and HEMPs as to how to protect dwellings from flooding. Some works will require development approval or Building Rules Consent.

**ALL SETTLEMENTS:-
MONITORING PROGRAM**

Proposed Works	Timeframe	Approximate Cost	Comment
Ongoing monitoring of existing levee systems and flood mitigation works across all coastal settlements.	Short term - ongoing	Not Costed	Council staff to inspect existing levees and dune systems regularly to inform required maintenance schedules and ensure any breaches can be closed
Long-term monitoring of sea levels along the APC coastline to inform future coastal works.	Long term - ongoing	Not Costed	Council to support State Government in ongoing and future sea level monitoring programs e.g. reinstallation of SEAFRAME gauge; Parham Deep Bench Mark

 Adelaide Plains Council	14.7	SA Coastal Councils Alliance – Nominations Sought
	Department: Report Author:	Development and Community Planning Policy Officer
Date: 24 June 2019	Document Ref:	D19/27791

EXECUTIVE SUMMARY

- The SA Coastal Councils Alliance is seeking nominations for elected representatives to sit on an Executive Committee that will help guide the governance and development of the Alliance.
- Two elected representatives will be appointed from each of the four ‘coastal zones’ i.e. South, Metropolitan, North and West, which together will represent the interests of all 34 South Australian coastal councils.
- Adelaide Plains Council is included within the ‘North’ coastal zone.
- Nominations for the Coastal Councils Executive Committee are due by **31 July 2019**.

RECOMMENDATION

“that Council, having considered Item 14.7 – *SA Coastal Councils Alliance – Nominations Sought*, dated 24 June 2019, receives and notes the report and in doing so nominates Councillor [REDACTED] to put forward an application to the SA Coastal Councils Alliance for the Executive Committee - North Coastal Zone.”

BUDGET IMPACT

Estimated Cost:	Nil
Future ongoing operating costs:	Nil
Is this Budgeted?	Not Applicable

RISK ASSESSMENT

Nil

Attachments

1. Letter dated 27 May 2019 from Anita Crisp, SA Coastal Councils Alliance
2. Nomination Form – SA Coastal Councils Alliance Executive Committee

DETAILED REPORT

Purpose

The purpose of the report is to seek interest from current council members, with the support of the chamber, to put forward a nomination to represent the 'North zone' coastal councils on the inaugural Executive Committee for the SA Coastal Councils Alliance.

Background

Coastal councils in South Australia are facing multiple constraints which undermine the progress of undertaking priority coastal protection and adaptation works, exacerbated by increasing climate related impacts.

In late 2018, a successful funding application was made to the Local Government Research and Development Scheme to establish a South Australian Coastal Councils Alliance which will maximise influence, identify priorities and secure funding for coastal protection/ adaptation activities for all 34 coastal councils in South Australia.

Project partners to the application were Limestone Coast Local Government Association (proponent), Metropolitan Seaside Councils Committee, Eyre Peninsula Local Government Association, Spencer Gulf Cities, Legatus Group, Southern & Hills Local Government Association, and the Local Government Association of SA.

The aim of the Alliance is to provide an informed, coordinated advocacy voice for SA Coastal Councils, with a focus on:

- Information sharing for Councils on coastal issues.
- Collaboration and efficiency gains through shared resources and initiatives.
- Coordinating a list of current and emerging coast protection works.
- Developing a more sustainable funding and cost-sharing model.

To help shape the final administrative arrangements and terms of reference for the SA Coastal Councils Alliance it is proposed to establish an Executive Committee, which will provide a clear direction for the governance and operation of the Alliance into the future.

Discussion

The SA Coastal Councils Alliance Executive Committee will comprise of eight elected representatives in total, nominated from Councils within each of the four 'coastal zones' i.e. South, Metropolitan, North and West, which together will represent the interests of all 34 South Australian coastal councils.

APC is included within the 'North' coastal zone along with Wakefield, Yorke Peninsula, Copper Coast, Barunga West, Mount Remarkable, Port Pirie and Port Augusta. The Executive Committee will seek to appoint two representatives from each coastal zone.

Nominees should have an active interest and knowledge (and ideally networks) in coastal issues.

A nomination form is attached, with nominations due by **31 July 2019**.

Conclusion

Council may, by way of resolution, elect an APC Member/s to put forward an application to the SA Coastal Councils Alliance for the Executive Committee – North Coastal Zone.

References

Legislation

Nil

Council Policies/Plans

Nil

SA COASTAL COUNCILS ALLIANCE

Mayor Mark Wasley
Adelaide Plains Council
2A Wasleys Road
MALLALA SA 5502
Attn: James Miller, CEO

27 May 2019

RE: COASTAL COUNCILS ALLIANCE – PROJECT UPDATE AND CALL FOR EXECUTIVE COMMITTEE MEMBERS

Dear Mayor Wasley

I am writing to provide your Council with an update on the South Australian Coastal Councils Alliance and to seek your ongoing engagement as we aim, by the end of 2019, to:

1. Establish the governance and resourcing arrangements for a South Australian Coastal Councils Alliance that supports an informed, coordinated advocacy voice.
2. Prepare a Coastal Councils advocacy document including:
 - a list of current and emerging coastal management works and costings
 - options for more sustainable funding and cost-sharing arrangements.

Following my initial correspondence to you at the start of the project in December 2018, I have now met with representatives from 31 of the 34 Coastal Councils to identify current and emerging local coastal issues and resourcing challenges and gain initial feedback on how you think the Alliance could best work for your Council. Discussions have also been held with a range of other stakeholders, including the LGA and Local Government Mutual Liability Scheme, Australian Coastal Councils Association, Coast Protection Board and the Australian Local Government Association.

Our project initiative was also featured at the recent LGA Showcase in April, with a presentation and display booth generating positive feedback and additional Council input.

This initial phase of engagement has highlighted that, regardless of size or location, Coastal Councils across SA are generally facing similar issues – from the impacts of coastal erosion and flooding, environmental degradation and storm damage, through to managing coast protection and recreational infrastructure, dredging and coastal planning.

Feedback has overwhelmingly reinforced that now, more than ever, Coastal Councils in South Australia need a strong, united voice to help find solutions to the increasing cost, liability and resourcing impacts facing local government.

Through the Coastal Councils project to date, a discussion paper on the management of jetties has been prepared for Councils; work is well underway to identify current and emerging coastal management works and costings across Councils in SA; and a review of funding and legislative arrangements here and in other jurisdictions has also commenced.

Council input has also provided some clear direction for the governance and operation of the Alliance into the future. In particular, that there should be a strong relationship and coordination support from the LGA (rather than creating a new separate entity) and that a small executive committee of Mayors/Elected Members should be appointed to provide oversight, guidance and advocacy.

To help shape the final administrative arrangements and terms of reference for the full Coastal Councils Alliance and guide transition by the end of 2019, our next step is to establish an Executive Committee, comprising two elected representatives with an active interest, knowledge and networks in coastal issues from Councils within each of the following coastal zones:

South

- Grant, Wattle Range, Robe, Kingston, Coorong, Alexandrina, Victor Harbor, Kangaroo Island, Yankalilla

Metropolitan

- Onkaparinga, Marion, Holdfast Bay, West Torrens, Charles Sturt, Port Adelaide Enfield, Salisbury, Playford

North

- Adelaide Plains, Wakefield, Yorke Peninsula, Copper Coast, Barunga West, Mount Remarkable, Port Pirie, Port Augusta, Whyalla

West

- Franklin Harbor, Cleve, Tumby Bay, Port Lincoln, Lower Eyre, Elliston, Streaky Bay, Ceduna

A nomination form for inaugural Executive Committee members is attached, with nominations due by **31st July 2019**. In the event there are more than two nominations received for a zone, the project steering committee will make the final selection based on the criteria outlined in the nomination form.

On behalf of the project partners - Limestone Coast LGA; Metropolitan Seaside Councils; Eyre Peninsula LGA; Southern & Hills LGA; Spencer Gulf Cities; Legatus Group of Councils and the LGA - thank you for your ongoing interest and involvement in this important initiative.

We look forward to finalising the establishment of the Coastal Councils Executive Committee over the next few months.

Should you have any further queries about the project, please contact me by email: ceo@upperspencergulf.com.au or mobile: 0427 609 404.

Yours sincerely



Anita Crisp
Project Coordinator
SA Coastal Councils Alliance

SOUTH AUSTRALIAN COASTAL COUNCILS ALLIANCE

NOMINATION FOR EXECUTIVE COMMITTEE

CONTACT DETAILS

(please complete all details)

Position: *(please circle)*

Name:

Council:

Email Address:

Mobile Contact:

MAYOR	DEPUTY MAYOR	COUNCILLOR

COASTAL ZONE

(please tick)

<u>South</u>	<u>Metropolitan</u>	<u>North</u>	<u>West</u>
<input type="checkbox"/> Grant	<input type="checkbox"/> Onkaparinga	<input type="checkbox"/> Adelaide Plains	<input type="checkbox"/> Franklin Harbour
<input type="checkbox"/> Wattle Range	<input type="checkbox"/> Marion	<input type="checkbox"/> Wakefield	<input type="checkbox"/> Cleve
<input type="checkbox"/> Robe	<input type="checkbox"/> Holdfast Bay	<input type="checkbox"/> Yorke Peninsula	<input type="checkbox"/> Tumby Bay
<input type="checkbox"/> Kingston	<input type="checkbox"/> West Torrens	<input type="checkbox"/> Copper Coast	<input type="checkbox"/> Port Lincoln
<input type="checkbox"/> Coorong	<input type="checkbox"/> Charles Sturt	<input type="checkbox"/> Barunga West	<input type="checkbox"/> Lower Eyre
<input type="checkbox"/> Alexandrina	<input type="checkbox"/> Port Adelaide Enfield	<input type="checkbox"/> Mount Remarkable	<input type="checkbox"/> Elliston
<input type="checkbox"/> Victor Harbor	<input type="checkbox"/> Salisbury	<input type="checkbox"/> Port Pirie	<input type="checkbox"/> Streaky Bay
<input type="checkbox"/> Kangaroo Island	<input type="checkbox"/> Playford	<input type="checkbox"/> Port Augusta	<input type="checkbox"/> Ceduna
<input type="checkbox"/> Yankalilla		<input type="checkbox"/> Whyalla	

SKILLS AND EXPERIENCE:


(Please list your involvement, knowledge and networks in coastal issues)

SIGNATURES:

Signature of Nominee:

Signature of Council CEO:

Please return completed nomination forms to: ceo@upperspencergulf.com.au by 31 July 2019

 Adelaide Plains Council	15.1	Council Resolutions - Status Report
	Department: Report Author:	Governance and Communications Governance Officer
Date: 24 June 2019	Document Ref:	D19/30216

OVERVIEW

The purpose of this report is to provide an update in relation to the status of Council Resolutions currently being actioned, for Council Members' information and monitoring.

Attachment 1 provides the status of Council Resolutions that have not yet been finalised for the period September 2016 to April 2019. Previously outstanding items that have been finalised since the last report to Council are included by way of update. The Council Resolutions for May 2019 are provided, in full, for Council Members' information.

Management acknowledges the efficiencies afforded to both Council Members and staff by regular reporting and monitoring of the status of Council Resolutions. The practice of providing transparent updates also facilitates performance monitoring and builds confidence.

RECOMMENDATION

"that Council, having considered Item 15.1 – *Council Resolutions - Status Report*, dated 24 June 2019, receives and notes the report."

Attachments

1. Resolution Status Report

References

Legislation

Local Government Act 1999 (SA)

Local Government (Procedures at Meetings) Regulations 2013 (SA)

RESOLUTION REGISTER AND ACTION SHEET September 2016 -April 2019 - Ongoing Items

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
19-Sep-16	15.1	Middle Beach Revegetation Protection (CON12/573)	“that Council investigate the possibility by way of report, of reinstating/raising dune to suitable or pre development height, behind the length of the rear row of dwellings at Middle Beach, so as to help protect revegetation efforts from salt water rise and prevent wetland damage caused by off road 4 wheel drive vehicle activity.”	2016/289	Agenda - 24 June 2019 (Item 14.9)	Infrastructure and Environment
21-Nov-17	15.5	Independent Review of Coastal Settlements Adaptations Study	“that Council instructs the CEO to bring back a report on the cost of an independent and comprehensive review of Council’s Coastal Settlement Adaptation Study inclusive of and not restrictive of all further relevant data, information historical or otherwise.”	2016/354	Agenda - 24 June 2019 (Item 14.9)	Development and Community
16-Jan-17	4.1	Independent Structural Report – Recommendations for Wasleys Bridge Maintenance	“that Council, having considered Item 17.4 – Independent Structural Report - Recommendations for Wasleys Bridge Maintenance, dated 19 December 2016, undertake consultation in relation to either closure or reduced load limit/local traffic only on Wasleys Bridge and that management bring a subsequent report back to Council for consideration.”	2017/003	Forward Agenda - 22 July 2019	Infrastructure and Environment

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
18-Sep-17	14.7	Mallala Cricket Club Turf Wicket Proposal	<p>“that Council, having considered Item 14.7 – Mallala Cricket Club Turf Wicket Proposal, 18 September 2017, receives and notes the report and in doing so resolve:-</p> <p>1. that Council grant consent for the Mallala Cricket Club Inc to undertake the Turf Wicket project as presented in Attachment 1 to this Report;</p> <p>2. that the Mallala Cricket Club Inc be advised that the current lease agreement between Council and the Mallala Football Club will need to be amended to incorporate the Mallala Cricket Club Inc as a Sub-Lessee setting out their maintenance obligations including the use of the oval and associated infrastructure during the cricket season;</p> <p>3. to authorises the Chief Executive Officer to seek the assistance of Norman Waterhouse Lawyers to amend the Lease Agreement between Council and Mallala Football Club Inc to incorporate the Mallala Cricket Club Inc as a Sub-lessee; and to authorise, pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the Lease Agreement between the Adelaide Plains Council and Mallala Football Club Inc.”</p>	2017/288	Ongoing - Mallala Cricket Club advised of Council consent to install turf wicket subject to the club being included as a sub-lessee in the Mallala Football Club Lease Agreement. Negotiations are currently being undertaken with the Mallala Football Club to amend their lease.	Infrastructure and Environment
18-Sep-17	18.2	Tourism Strategy Development	<p>“that Council staff investigate opportunities for collaboration, (either with the Ratepayers Association, or the future Business Council, or other interested parties) to develop strategies to increase district tourism (particularly in relation to short stay accommodation) by leveraging the established activities such as crabbing and fishing and the new opportunities offered by the International Bird Sanctuary, with the aim to provide economic flow on benefits to the community and a greater profile of the Adelaide Plains region and its produce, and that a report be provide for a future meeting of Council.”</p>	2017/293	Deferred - to be considered as part of the broader strategic planning focus September 2019-March 2020 (refer Resolution 2019/205)	Finance and Economic Development
20-Nov-17	14.6	Review of Short Stay Accommodation Policy	<p>“that Council, having considered Item 14.6 – <i>Review of Short Stay Accommodation Policy</i>, 20 November 2017, receives and notes the report and in doing so notes that the adoption of any further amendments to the short stay policy will be deferred pending consideration of the Memorandum Of Understanding for the Mallala camp grounds”.</p>	2017/364	Deferred. Refer Resolutions 2018/214, 2018/334, 2018/484	Development and Community
15-Jan-18	19.1	Motion Without Notice	<p>“that a report be brought be back to Council with information of which will address the issues as raised by Andrew, Stacey, Alex and Sophie relating to the Eden shed approvals.”</p>	2018/017	Completed	Development and Community

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
19-Feb-18	14.1	Road Upgrade Matrix – Sealing Gravel Roads	“that Council, having considered Item 14.1 – Road Upgrade Matrix – Sealing Gravel Roads, dated 19 February 2018, receives and notes the report and in doing so:- 1. Endorse the “Road Upgrade Matrix – Sealing Gravel Roads” as presented in Attachment 2 and the methodology that underpins the matrix presented in Attachment 1 of this Report to be utilised to develop a sealing of gravel road priority list; 2. Direct that the Resident Contributions to Road Sealing Policy be reviewed to align with the Road Upgrade Matrix – Sealing Gravel Roads”.	2018/044	Forward Agenda - Infrastructure & Environment Committee - 4 July 2019	Infrastructure and Environment
19-Feb-18	18.2	Request for Policy Review	“As there has been a number of concerns over time regarding roadside management and parks and garden maintenance I ask the motion be put that Adelaide Plains Council Vegetation Management policy last reviewed 2008 be subject of urgent review inclusive of all aspects of but not limited to under policy statement”.	2018/061	Forward Agenda - Infrastructure & Environment Committee - 4 July 2019	Infrastructure and Environment
19-Mar-18	18.2	Mining and Environmental Degradation	“that Staff prepare report to Council on all and any other matters outlined in preamble in relation to land bordering Parham Rd, Driscoll Tce, and North Parham Rd and a summary of all regulatory aspects over subject land and possible options for cessation of antisocial behaviour illegal dumping and land degradation and to also include a visit to site for interested members before next council meeting in April.”	2018/106	Ongoing - Negotiations with DEW/NRM and adjoining land owner/mining lessee continuing.	Development and Community
21-May-18	12.2	Strategic Planning and Economic Development Committee	“that Council, having considered Webb Beach Community Emergency Management Plan, endorses recommendation 2018/02 of the Strategic Planning and Economic Development Committee and in doing so, endorses the Stakeholder and Community Engagement Strategy for the Webb Beach Community Emergency Management Plan as presented in Attachment 3 to this report.”	2018/183	Completed	Development and Community
21-May-18	14.1	Review of Draft 2018/2019 Operating and Capital Projects Program	“that Council prepares a report regarding some of the surface enhancing materials that can be added to enhance road services and prolong longevity.”	2018/189	Forward Agenda - Infrastructure & Environment Committee Meeting - 4 July 2019	Infrastructure and Environment
18-Jun-18	15.3	Mallala and Districts Lions Club - Proposed Agreement of Understanding	“that Council, having considered Item 15.3 – Mallala and Districts Lions Club – Proposed Agreement of Understanding, dated 21 May 2018, instructs the Chief Executive Officer to seek legal advice as a means to prepare the necessary legal instrument between Adelaide Plains Council and Mallala and Districts Lions Club in accordance with the terms of the Agreement of Understanding, and bring a report back to the Ordinary Council Meeting on 18 June 2018.”	2018/214	Negotiations ongoing	Development and Community
18-Jun-18	19.1	Policy - Leases and Licences	“that Council bring back a report and associated draft policy regarding leases and licences with a consistency of approach.”	2018/216	Forward Agenda - Governance Advisory Panel	Infrastructure and Environment

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
18-Jun-18	14.3	Two Wells Trotting Owners and Trainers Association - Proposed Lease - Hams Park Reserve, Lewiston	<p>“that Council, having considered Item 14.3 – Two Wells Trotting Owners and Trainers Association Inc – Proposed Lease – Hams Park Reserve, Lewiston, dated 21 May 2018, receives and notes the report and in doing so:-</p> <p>1. Receives and notes the Hydrological Report from Robert Williams Hydrological Consultant;</p> <p>2. Authorises the Chief Executive Officer to seek the assistance of Norman Waterhouse Lawyers and to negotiate and finalise the Lease Agreement between Council and the Two Wells Trotting Owners and Trainers Association Inc for the leasing the whole of Allotment 27 DP 14929, Kurt Way Lewiston, known as Hams Park Reserve and comprised in Certificate of Title Volume 5543 Folio 580;</p> <p>3. Authorises, pursuant to sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer to execute the lease agreement between the Adelaide Plains Council and the Two Wells Trotting Owners and Trainers Association Inc;</p> <p>4. In accordance with section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the whole of Allotment 27 DP 14929, Kurt Way Lewiston, known as Hams Park Reserve and comprised in Certificate of Title Volume 5543 Folio 580, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2018/19 rating year; and</p> <p>5. Formally responds to the submission from Ms Leanne Pelin in line with the aforementioned direction.”</p>	2018/243	Ongoing - awaiting response from Trotting Owners and Trainers Association in relation to location of infrastructure	Infrastructure and Environment
16-Jul-18	14.7	Horse Float Parking - Parham	<p>“that Council, having considered Item 14.7 - Horse Float Parking - Parham, dated 16 July 2018, receives and notes the report and recommends that a review of potential alternative locations for the horse float parking area in Parham is undertaken, to include discussions with the Department of Environment and Water as required, and Councillors participate in a visit to be arranged by the Chief Executive Officer to the various potential alternative locations.”</p>	2018/322	Deferred - to be considered as part of the broader strategic planning focus Stepember 2019-March 2020 (refer Resolution 2019/205)	Development and Community
16-Jul-18	14.8	Request for Council Support - Moquet Lee Memorial Trust	<p>“that Council, having considered Item 14.8 – <i>Request for Council Support – Moquet Lee Memorial Trust</i>, dated 16 July 2018, receives and notes the report and in doing so authorises the Chief Executive Officer (who in turn may delegate authority to General Manager – Development and Community) to inform the Moquet Lee Memorial Trust that Council will check what the position of the other three councils is prior to making a decision on their request for \$5,000 funding.”</p>	2018/323	Completed	Development and Community

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
20-Aug-18	14.7	Renewal of Lease - Dublin Cricket Club Inc	<p>dated 20 August 2018, receives and notes the report and in doing so authorises the Chief Executive Officer to:-</p> <p>1. Commence the public consultation process pursuant to Section 202 of the Local Government Act 1999, in regard to the leasing of portion of Section 637, South Terrace, Dublin comprised in Certificate of Title Volume 5392 Folio 9, to the Dublin Cricket Club Inc; and</p> <p>2. In the event that objections are received to the leasing of portion of Section 637, South Terrace, Dublin comprised in Certificate of Title Volume 5392 Folio 9, to the Dublin Cricket Club Inc at the conclusion of the public consultation process, a report be presented to Council for consideration; and</p> <p>3. In the event that no objections are received to the leasing of portion of Section 637, South Terrace, Dublin comprised in Crown Record Volume 5392 Folio 9, to the Dublin Cricket Club Inc, at the conclusion of the public consultation process:</p> <p>a. Negotiate and finalise the terms and conditions of the Proposed Lease, and to seek the assistance of Norman Waterhouse Lawyers to prepare the Proposed Lease for execution</p> <p>b. Pursuant to Sections 38 and 44 of the Local Government Act 1999, the Mayor and Chief Executive Officer execute the lease agreement between the Adelaide Plains Council and Port Parham Sports and Social Club Inc; and</p> <p>c. In accordance with Section 166(1)(j) of the Local Government Act 1999, Council, being satisfied that the portion of Section 637, South Terrace, Dublin comprised in Certificate of Title Volume 5392 Folio 9, is being used by an organisation which, in the opinion of Council, provides a benefit or service to the local community, grants a discretionary rebate of 100% of the rates imposed, effective from the 2018/19 rating year."</p>	2018/373	Ongoing - awaiting lease execution by Dublin Cricket Club	Infrastructure and Environment
20-Aug-18	14.8	Two Wells Scout Group - Relocation	<p>"that Council, having considered Item 14.8 – <i>Two Wells Scout Group – Relocation</i> , dated 20 August 2018, receives and notes the report and in doing so instructs the Chief Executive Officer to liaise with the community in accordance with Council's <i>Public Consultation Policy</i> for the relocation of the scout hall in Two Wells."</p>	2018/375	Forward Agenda - 22 July 2019	Development and Community
10-Sep-18	4.1	Rescind Motion (2018/071) - Review of Memorandum of Understanding Signed with Mallala Lions Club	<p>"that Council instruct the Chief Executive Officer to continue to negotiate with the Mallala Lions Club to enter into a new lease / management agreement for the ablution block at the appropriate time."</p>	2018/408	Ongoing	Development and Community
17-Sep-18	12.3	Audit Committee - Meeting held 3 September 2018	<p>"that Council, having considered Mallala CWMS Private Property Domestic Pumps, endorses recommendation 2018/040 of the Audit Committee and in doing so:-</p> <p>1. Endorses the approach that ongoing maintenance and replacement costs for all on site CWMS Infrastructure be funded (where appropriate) through the CWMS Reserves Fund; and</p> <p>2. Instructs the Chief Executive Officer to develop a policy position in this respect."</p>	2018/425	Forward Agenda - Infrastructure & Environment Committee - 4 July 2019	Infrastructure and Environment

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
17-Sep-18	N/A	Motion Without Notice	“that, in relation to the Adelaide International Bird Sanctuary, a bus tour of the Port Prime area be undertaken amongst Council Members and relevant members of staff.”	2018/441	Deferred - to be considered as part of the broader strategic planning focus September 2019-March 2020 (refer Resolution 2019/205)	Development and Community
15-Oct-18	18.1	Motions on Notice - Port Prime Road	“that Council instructs the Chief Executive Officer to bring back a report on cost of providing constructed safe all weather load rated access for public and emergency services vehicles from Pt Wakefield Rd , Thompson Rd to Pt Prime Beach including raising that section beach road access in line with or above recommended AHD coastal floor level and including providing a suitable hard stand fenced beach parking area together where identified fenced off or other deemed measures with view to returning informal track areas within council controlled coastal zone of Pt Prime back to natural state in doing so no further works / costs be incurred in relation to Pt Prime Rd until such time a report is presented back to Council.”	2018/472	Forward Agenda - 22 July 2019	Infrastructure and Environment
21-Nov-18	15.11	Carslake Road, Dublin - Strategic Freight Network and Developer Obligations	“that Council, having considered Item 15.11 – Carslake Road, Dublin – Strategic Freight Network and Developer Obligations, dated 21 November 2018, instructs the Chief Executive Officer to bring back a report and draft associated policy in respect of crossover standards for commercial and industrial land uses to a subsequent meeting of Council. In doing so, and in the interim, Council resolves that all current land use applications for industrial or commercial developments be duly considered by staff who take a view that gravel crossovers be permissible.”	2018/510	Completed	Infrastructure and Environment
20-Dec-18	18.11	Northern Adelaide Irrigation Scheme (NAIS)	“that the Chief Executive Officer bring back a report in relation to risk and exposure on Council in regarding potential adverse impacts on landowners who may suffer a loss as a result of NAIS water application on land already prone to high water tables. Further, that the Chief Executive Officer contact PIRSA to ascertain what they have done in relation to testing of land that has such characteristics.”	2018/559	Completed	Development and Community
29-Jan-19	14.7	Safety of Council Employees	“that Council, having considered Item 14.7 – Safety of Council Employees, dated 29 January 2019, receives and notes the report and in doing so acknowledges the actions taken to date and supports a report being presented to Council’s Governance Advisory Panel in due course.”	2019/020	Forward Agenda - Governance Advisory Panel Meeting - 15 July 2019	Development and Community

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
25-Feb-19	14.11	Proposed Lease of Council Land - NBN Radio Network Base Station	<p>“that Council, having considered Item 14.11 – Proposed Lease of Council Land – NBN Radio Network Base Station, dated 25 February 2019, receives and notes the report and in doing so, instructs the Chief Executive Officer to:</p> <p>1. Finalise and execute the lease with NBN Co for a portion of land within Section 248 DP 29513, Ruskin Road, Thompson Beach comprised in Certificate of Title Volume 5372 Folio 262; and</p> <p>2. Finalise the Thompson Beach Progress Association lease variation for the parcel of land known as a portion of land within Section 248 DP 29513, Ruskin Road, Thompson Beach comprised in Certificate of Title Volume 5372 Folio 262 and in accordance with Attachment 1.”</p>	2018/074	Ongoing	Infrastructure and Environment
25-Feb-19	15.4	Funding Options - Wasleys Road Bridge	<p>“that the Chief Executive Officer prepare a case for maximum funding in Round 5 of the federal-funded Bridges Renewal Program, in relation to the maintenance and repair of Wasleys Road Bridge.”</p>	2018/079	Ongoing - Round 5 of Bridges Renewal Program not yet opened	Infrastructure and Environment
25-Feb-19	19.1	Motion Without Notice	<p>“that the Chief Executive Officer bring back a report to Council, with accompanying proposed policy in relation to the management of horses on the coastal beaches of the Adelaide Plains Council. The Policy should take into account:-</p> <p>1. Consistency with the Adelaide International Bird Sanctuary Management Plan;</p> <p>2. The ability to safely park horse floats in the proximity of areas allowed for exercising of horses;</p> <p>3. The health and safety of the general public, horses and handlers; and</p> <p>4. The potential impact on flora and fauna in coastal areas.”</p>	2018/080	Deferred - to be considered as part of the broader strategic planning focus September 2019-March 2020 (refer Resolution 2019/205)	Development and Community
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/002 of the Infrastructure and Environment Committee, and in doing so:-</p> <p>1. Adopts the draft 2019-2023 – 4 Year Capital Program as presented at Attachment 2 to this Report;</p> <p>2. Acknowledges that this level of expenditure is not currently accommodated in Council’s Long Term Financial Plan; and</p> <p>3. Instructs the Chief Executive Officer to bring back a report to Council demonstrating options to accommodate this level of expenditure in the Long Term Financial Plan, and future budgets.”</p>	2019/109	Completed	Infrastructure and Environment / Finance and Economic Development
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/004 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to bring back a further report to Council indicating, in particular, the economic development impacts of Council adopting such policy, including typical costs to be incurred by the developer or ratepayer, practices adopted by other councils and land use considerations surrounding the type of crossovers needed to service various forms of development i.e. industry, commercial, residential, rural living.”</p>	2019/110	Completed	Infrastructure and Environment

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/011 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to:-</p> <p>1. Ascertain from the service provider what the indicative costs of weekly waste collection will be, and further to understand any cost impact and impediment the service provider may have in the provision of a segmented service across the region, including seasonal impact;</p> <p>2. Subject to the successful completion of part 1 above, undertake public consultation in relation to proposed weekly waste collection, in accordance Council’s Public Consultation Policy; and</p> <p>3. Bring a report back to the Infrastructure and Environment Committee on the outcome of the public consultation process.”</p>	2019/115	Ongoing - public consultation ends 21 June 2019. Forward Agenda - Infrastructure & Environment Committee - 4 July 2019	Infrastructure and Environment
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/014 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to commence public consultation to receive feedback from the community on the proposed closure of Mallala and Two Wells Resource Recovery Centres from 30 June 2019.”</p>	2019/116	Ongoing - public consultation ends 21 June 2019. Forward Agenda - Infrastructure & Environment Committee - 4 July 2019	Infrastructure and Environment
25-Mar-19	12.2	Infrastructure and Environment Committee Meeting - 13 March 2019	<p>“that Council endorses resolution 2019/020 of the Infrastructure and Environment Committee, and in doing so instructs the Chief Executive Officer to have particular regard to the financial impact of relevant design specifications, in assessing Eden and Liberty development applications, until a policy is adopted.”</p>	2019/119	Forward Agenda - Infrastructure and Environment Committee - 4 July 2019	Infrastructure and Environment
25-Mar-19	14.4	Establishment of a 'Business Council on the Adelaide Plains'	<p>“that Council, having considered Item 14.4 – Establishment of a ‘Business Council on the Adelaide Plains’, dated 25 March 2019 receives and notes the report and in doing so:-</p> <p>1. And in acknowledgement of the overwhelming support received at the Business Breakfast on 7 March 2019 to support the establishment of an independent Business Council, instructs the Chief Executive Officer to progress the development of a draft Charter and membership composition for the establishment of an independent Business Council on the Adelaide Plains; and</p> <p>2. Reinforces its position that any matters of an economic development or business engagement nature be channelled through Council’s Strategic Planning and Economic Development Committee.”</p>	2019/124	Completed	Development and Community
25-Mar-19	18.1	Motion on Notice - Tourism Development	<p>“that the Chief Executive Officer bring back a report outlining the potential for the development of a campground/caravan park at Dublin.”</p>	2019/128	Deferred - to be considered as part of the broader strategic planning focus September 2019-March 2020 (refer Resolution 2019/205)	Development and Community
25-Mar-19	18.2	Motion on Notice - APC Services	<p>“that the Chief Executive Officer initiate a review of services administered by Adelaide Plains Council to identify any areas of cost efficiency and or new processes not covered by the organisational review.”</p>	2019/129	Deferred - to be considered as part of the broader strategic planning focus September 2019-March 2020 (refer Resolution 2019/205)	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
25-Mar-19	18.4	Motion on Notice - Support In Kind - Coastal Conservation Grant, Parham	“that the Adelaide Plains Council support the community of Parham in implementing the objectives of the recently awarded Coastal Conservation Grant by providing resources to remove derelict fencing, trim foliage, dispose of resultant waste and bore post holes ready for replacement fencing at the Parham camp ground and foreshore.”	2019/131	Ongoing	Infrastructure and Environment
25-Mar-19	18.5	Motion on Notice - Independent Economic Evaluation - Mallala Campground	“that the Chief Executive Officer, subject to the availability of funding from the Local Government Association Mutual Liability Scheme Risk Incentive Fund, engage a suitably qualified person to prepare an economic evaluation of the capital and operating impacts on Council of a community run camping area on the Mallala Camp Ground site.”	2019/132	Agenda - 24 June 2019	Development and Community
23-Apr-19	18.1	Motion on Notice - Telecommunication Towers	“that Council instruct the Chief Executive Officer to formally write to all telco providers who have erected, or who are intending to erect telecommunication facilities within Adelaide Plains Council requesting they provide their respective policy positions regarding co-location of infrastructure, citing concerns with a multitude of individual towers detracting from the amenity of the region.”	2019/179	Ongoing	Development and Community

RESOLUTION REGISTER AND ACTION SHEET - May 2019 - All Items

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
20-May-19	4.1	Confidential Item - Provision of Crushing Services - 2019 to 2020	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except the Chief Executive Officer and Governance Officer be excluded from attendance at the meeting of the Council for Agenda Item 4.1 – Provision of Crushing Services – 2019 to 2021;</p> <p>2. Council is satisfied that pursuant to section 90(3)(k) of the Local Government Act 1999, Item 4.1 – Provision of Crushing Services – 2019 to 2021 concerns information being a tender for the provision of services; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/192	Completed	Infrastructure and Environment
20-May-19	4.1	Confidential Item - Provision of Crushing Services - 2019 to 2020	Confidential Resolution	2019/193	Completed	Infrastructure and Environment
20-May-19	4.1	Confidential Item - Provision of Crushing Services - 2019 to 2020	<p>“that Council, having considered the matter of Agenda Item 4.1 – Provision of Crushing Services – 2019 to 2021 in confidence under sections 90(2) and 90(3)(k) of the Local Government Act 1999, resolves that:-</p> <p>1. The agenda item, report and the minutes of this meeting pertaining to Agenda Item 4.1 – Provision of Crushing Services – 2019 to 2021, remain confidential and not available for public inspection until the agreement is executed by all parties to the contract;</p> <p>2. Attachment 1 to Agenda Item 4.1 – Provision of Crushing Services – 2019 to 2021 remain confidential and not available for public inspection until the end of the Provision of Crushing Services Agreement (31 October 2021);</p> <p>3. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and</p> <p>4. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2019/194	Completed	Infrastructure and Environment
20-May-19	4.2	Organisational Review and Proposed Restructure 2019	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except the Chief Executive Officer and Governance Officer be excluded from attendance at the meeting of the Council for Agenda Item 4.2 - Organisational Review and Proposed Restructure 2019 – Allocation of Funds in the Draft 2019/2020 Annual Business Plan and Budget;</p> <p>2. Council is satisfied that pursuant to section 90(3)(a) of the Local Government Act 1999, Item 4.2 - Organisational Review and Proposed Restructure 2019 – Allocation of Funds in the Draft 2019/2020 Annual Business Plan and Budget concerns information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) being information pertaining to the review and potential restructure of Council’s administration, including discussions regarding the appointment and management of employees; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/195	Completed	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
20-May-19	4.2	Organisational Review and Proposed Restructure 2019	“that Council, having considered Item 4.2 – Organisation Review and Proposed Restructure 2019 – Allocation of Funds in the Draft 2019/2020 Annual Business Plan and Budget, dated 20 May 2019, receives and notes the report and in doing so:- 1. Instructs the Chief Executive Officer to increase the salaries budget comprised within the draft 2019/2020 Annual Business Plan and Budget by an amount of \$430,000 noting that the draft 2019/2020 Annual Business Plan and Budget will be the subject of public consultation; and 2. Acknowledges that a final decision in relation to the salaries budget will not occur until the 2019/2020 Annual Business Plan and Budget is adopted.”	2019/196	Completed	Executive Office/Finance and Economic Development
20-May-19	4.2	Organisational Review and Proposed Restructure 2019	“that \$430,000 be replaced with \$200,000.”	2019/197	LOST	N/A
20-May-19	4.2	Organisational Review and Proposed Restructure 2019	“that Council, having considered Item 4.2 – Organisation Review and Proposed Restructure 2019 – Allocation of Funds in the Draft 2019/2020 Annual Business Plan and Budget, dated 20 May 2019, receives and notes the report and in doing so:- 1. Instructs the Chief Executive Officer to increase the salaries budget comprised within the draft 2019/2020 Annual Business Plan and Budget by an amount of \$430,000 noting that the draft 2019/2020 Annual Business Plan and Budget will be the subject of public consultation; and 2. Acknowledges that a final decision in relation to the salaries budget will not occur until the 2019/2020 Annual Business Plan and Budget is adopted.”	2019/196	Completed	Executive Office/Finance and Economic Development
27-May-19	2.1	Confirmation of Minutes - Ordinary Council Meeting - 23 April 2019	“that the minutes of the Ordinary Council Meeting held on 23 April 2019 (MB Folios 16851 to 16867 inclusive), be accepted as read and confirmed.”	2019/198	Completed	Governance and Communications
27-May-19	2.2	Confirmation of Minutes - Special Council Meeting - 20 May 2019	“that the minutes of the Special Council Meeting held on 20 May 2019 (MB Folios 16868 to 16872 inclusive), be accepted as read and confirmed.”	2019/199	Completed	Governance and Communications
27-May-19	12.1	Audit Committee Meeting - 29 April 2019	“that Council receives and notes the minutes of the Audit Committee Meeting held on 29 April 2019.”	2019/200	Completed	Governance and Communications
27-May-19	12.1	Audit Committee Meeting - 29 April 2019	“that Council endorses resolution 2019/010 of the Audit Committee, and in doing so acknowledges the progress made to complete the activities identified for the Audit Committee during the 2018/2019 Financial Year, with an additional item being added to the Work Plan to review Council’s Long Term Financial Performance Targets.”	2019/201	Completed	Finance and Economic Development
27-May-19	12.1	Audit Committee Meeting - 29 April 2019	“that Council notes resolution 2019/011 of the Audit Committee, and in doing so acknowledge the ability for Council to adjust the Mallala Community Wastewater Management Scheme annual service charge as part of the 2019/2020 budget based on the Essential Services Commission of South Australia CWMS pricing criteria after having due regard to the operating costs risks premium and cost of capital.”	2019/202	Completed	Finance and Economic Development
27-May-19	12.2	Adelaide Plains Council Historical Committee Meeting - 1 May 2019	“that Council receives and notes the minutes of the Adelaide Plains Council Historical Committee meeting held 1 May 2019.”	2019/203	Completed	Development and Community
27-May-19	12.3	Strategic Planning And Economic Development Committee Meeting - 20 May 2019	“that Council receives and notes the minutes of the Strategic Planning and Economic Development Committee meeting held 20 May 2019.”	2019/204	Completed	Governance and Communications
27-May-19	12.3	Strategic Planning And Economic Development Committee Meeting - 20 May 2019	“that Council endorses resolution 2019/002 of the Strategic Planning and Economic Development Committee, and in doing so:- 1. Adopts a strategic planning focus for the period September 2019 to March 2020; and 2. Acknowledges that resolutions of a strategic planning and tourism nature, together with service reviews, be workshopped and considered as part of the strategic planning focus September 2019 to March 2020.”	2019/205	Completed	Executive Office
27-May-19	13.1	Gawler River Floodplain Management Authority Meeting - 18 April 2019	“that Council receives and notes the minutes and key outcomes summary of the Gawler River Floodplain Management Authority meeting held on 18 April 2019.”	2019/206	Completed	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	18.1	Motion on Notice - Prudential Report - Council Civic Centre Two Wells	<p>“that:-</p> <p>1. Council allocate up to \$10,000 in 2019/2020 budget for a prudential report investigating the risks and benefits of establishing a Council Civic Centre at Two Wells. The report to include:-</p> <p>a. the identification of any current community and organisational deficiencies that exist through operating multiple sites; and</p> <p>b. an analysis of financial and organisational efficiencies and benefits, internally and externally, in providing services to the community, of any future relocation of Council’s office; and</p> <p>c. the identification of any risks associated with any future office relocation, including economic impact on the current Mallala township; and</p> <p>d. recommendations on future strategic options for Council consideration; and</p> <p>e. any other relevant information; and</p> <p>2. Any recommendations from the prudential report be included in the strategic planning focus workshops in September 2019 to March 2020 for inclusion in Council’s future strategic plans.”</p>	2019/207	LOST	Executive Office
27-May-19	18.2	Motion on Notice - Request for Roads to be Sealed - Two Wells	<p>“that the below listed roads be sealed in the Two Wells Ward:-</p> <p>1. Glover Road from Williams Road to Germantown Road (Priority);</p> <p>2. Buckland Park Road from Main Highway to Halstead Road;</p> <p>3. Coats Road from Williams Road to Germantown Road;</p> <p>4. Tatura Avenue from Buckland Park Road to the Main Highway;</p> <p>5. Middle Beach Road from the end of the bitumen to the beach; and</p> <p>6. Hart Road from the Main Highway to Days Eggs company site.”</p>	2019/208	LOST	Infrastructure and Environment
27-May-19	14.1	2019/2020 Annual Business Plan, Budget and Long Term Financial Plan 2020-2029	<p>“that Council, having considered Item 14.1 – 2019-2020 Annual Business Plan, Budget and Long Term Financial Plan 2020-2029, dated 27 May 2019, receives and notes the report and in doing so:-</p> <p>1. Council has considered its draft Annual Business Plan and Budget for the 2019/2020 Financial Year and the updated draft Long Term Financial Plan for the period 2019/2020 to 2028/2029 and requests that Chief Executive Officer commence a period of public consultation in accordance with section 123 of the Local Government Act 1999 in regard to its proposals for a period of not less than 21 days in order that Council is able to consider any feedback from members of the public with regard to its 2019/2020 budget and draft Long Term Financial Plan;</p> <p>2. Acknowledges that a Special Meeting of Council will need to be called for Tuesday 11 June 2019 at 6:00pm in order to hear any public submissions for at least one (1) hour in accordance with section 123(4)(a)(i)(B) of the Local Government Act 1999; and</p> <p>3. Requests that the Chief Executive Officer or his delegate prepare a report on submissions/presentations received during the public consultation period for Council consideration at a Special Meeting of Council to be held on Thursday 27 June 2019 at 6:30pm.”</p>	2019/209	Ongoing - public consultation period closed Wednesday 19 June 2019 - Forward Agenda - Audit Committee meeting 21 June 2018 - Special Council Meeting 27 June 2019	Finance and Economic Development
27-May-19	14.2	Legatus Group - Draft Annual Business Plan and Budget 2019/2020	<p>“that Council, having considered Item 14.2 – Legatus Group – Draft Annual Business Plan and Budget 2019/2020, dated 27 May 2019, receives and notes the report and in doing so instructs the Chief Executive Officer to advise the Legatus Group that Adelaide Plains Council has no objections with the Draft Annual Business Plan and Budget 2019/2020.”</p>	2019/210	Completed	Executive Office
27-May-19	14.3	Gawler River Floodplain Management Authority - Draft 2019-2022 Business Plan and 2019/2020 Budget	<p>“that Council, having considered Item 14.3 – Gawler River Floodplain Management Authority – Draft 2019-2022 Business Plan and 2019/2020 Budget, dated 27 May 2019, receives and notes the report and in doing so:-</p> <p>1. Endorses the Gawler River Floodplain Management Authority Draft Budget for 2019/2020 and 2019-2022 Business Plan; and</p> <p>2. Subject to the adoption of its 2019/2020 Budget and Annual Business Plan, acknowledges that it will fund the requested Member Council contribution of \$48,826 to the Gawler River Floodplain Management Authority.”</p>	2019/211	Completed	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	14.4	2019 Floodplain Management Australia National Conference	“that Council, having considered Item 14.4 - 2019 Floodplain Management Australia National Conference, dated 27 May 2019, receives and notes the report and in doing so:- 1. Instructs the Chief Executive Officer to apply for membership of Floodplain Management Australia at an annual cost of \$995.00; and 2. Instruct the Chief Executive Officer to, as part of his role on the Gawler River Floodplain Management Authority, write to the Executive and Member Councils encouraging them to attend the 2020 conference and apply for membership.”	2019/212	Completed. Membership valid to 30 June 2020	Executive Office
27-May-19	14.5	Section 41 Committee Independent Members Sitting Fees	“that Council, having considered Item 14.5 – Section 41 Committee Independent Members Sitting Fees, dated 27 May 2019, receives and notes the report and in doing so:- 1. Acknowledges the high calibre and specialist expertise of the current Independent Members of Council’s Section 41 Committees; and 2. Endorses the following Section 41 Committee Independent Member sitting fees (excl. of GST), effective from 1 July 2019:- a. Independent Chairperson \$ 1,000 b. Independent Member (non-Chairperson) \$ 600.”	2019/213	Completed	Governance and Communications
27-May-19	14.6	Business Council - Terms of Reference	“that Council, having considered Item 14.6 – Business Council – Terms of Reference, dated 27 May 2019 receives and notes the report and in doing so:- 1. Instructs the Chief Executive Officer to formally present the draft Charter and membership composition to the local business sector within Adelaide Plains Council for consideration and advancement; and 2. Pledges its ongoing support to the establishment of an independent Business Council on the Adelaide Plains through the allocation of administrative resources in conjunction with RDA Barossa, Gawler, Light and Adelaide Plains Council.”	2019/214	Ongoing - administrative work to follow	Development and Community
27-May-19	14.7	By Law Review 2019 - Public Consultation	“that:- 1. Council endorse draft By-law No 1 – Permits and Penalties, draft By-law No 2 – Local Government Land, draft By-law No 3 – Roads, draft By-law No 4 – Dogs and draft By-law No 5 Moveable Signs as attached to the report entitled By-law Review 2019 – Public Consultation for the purposes of public consultation in accordance with Section 249 of the Local Government Act 1999; and 2. The Chief Executive Officer be authorised to make copies of the draft By-laws available for public inspection without charge at the principal office of the Council during ordinary office hours; and 3. The Chief Executive Officer be authorised to publish notice informing the public of the availability of the draft By-laws in The Bunyip and Plains Producer newspapers; and 4. In the exercise of the powers contained in Section 246(5) of the Local Government Act 1999, unless varied by subsequent resolution, expiation fees for a breach of a Council By-Law be hereby set at \$140.00.”	2019/215	Ongoing - public consultation underway	Development and Community
27-May-19	14.8	Two Wells Stormwater Levee	“that the Council, having considered Item 14.8 – Two Wells Stormwater Levee, dated 27 May 2019, receives and notes the report and in doing so acknowledges the acceptance of the grant offer from the Stormwater Management Authority of \$30,000 and carries forward Council’s 1:1 co-contribution from the 2018/19 budget to deliver the project.”	2019/216	Completed	Development and Community


Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	14.9	Vehicle Crossover Policy and Specification	“that Council, having considered Item 14.9 – Vehicle Crossover Policy and Specification, dated 27 May 2019, receives and notes the report and in doing so:- 1. Adopts the proposed Vehicle Crossover Policy as presented at Attachment 1 to this Report; and 2. Endorses the Adelaide Plains Council Vehicle Crossover Specification as presented at Attachment 2 to this Report.”	2019/217	Completed	Infrastructure and Environment
27-May-19	14.10	Proposed Discretionary Fees and Charges for 2019/2020	“that Council, having considered Item 14.10 – Proposed Discretionary Fees & Charges for 2019/2020, dated 27 May 2019, receives and notes the report and in doing so adopts the draft Schedule of Discretionary Fees and Charges for the 2019/2020 Financial Year as provided at Attachment 1 to this Report subject to the deletion of waste disposal concession fees for waste disposal:- • ‘Light truck up to 2 tonne with Standard Sides’; and • ‘Light truck up to 2 tonne with raised sides’.”	2019/218	Completed	Finance and Economic Development
27-May-19	14.11	2018/2019 - Third Budget Update	“that Council, having considered Item 14.11 – 2018/2019 – Third Budget Update, dated 27 May 2019, receives and notes the report and in doing so:- 1. Receives and note the project progress reports contained in Attachment 1 and Attachment 2 to this Report; and 2. Pursuant to Regulation 9 (1)(a) of the Local Government (Financial Management) Regulations 2011, adopts the revised 2018/2019 Budgeted Financial Statements as contained within Attachment 3 that has been updated following the Third Budget Update changes identified in Table 1, Table 2 and Table 3.”	2019/219	Completed	Finance and Economic Development
27-May-19	15.1	Council Resolutions - Status Report	“that Council, having considered Item 15.1 – <i>Council Resolutions - Status Report</i> , dated 27 May 2019, receives and notes the report.”	2019/220	Completed	Governance and Communications
27-May-19	15.2	Community Engagement Forum Held 15 April 2019	“that Council, having considered Item 15.2 – Community Engagement Forum Held 15 April 2019, dated 27 May 2019, receives and notes the report.”	2019/221	Completed	Governance and Communications
27-May-19	15.3	Legislative Update - Local Government Boundary Reform	“that Council, having considered Item 15.3 – Legislative Update – Local Government Boundary Reform, dated 27 May 2019, receives and notes the report.”	2019/222	Completed	Governance and Communications
27-May-19	15.4	Northern Irrigation Scheme	“that Council, having considered Item 15.4 – Northern Adelaide Irrigation Scheme, dated 27 May 2019, receives and notes the report.”	2019/223	Completed	Development and Community
27-May-19	15.5	Webb Beach Community Emergency Management Plan	“that Council, having considered Item 15.5 – Webb Beach Community Emergency Management Plan, dated 27 May 2019, receives and notes the report.”	2019/224	Completed	Development and Community
27-May-19	15.6	Moquet Lee Memorial Trust	“that Council, having considered Item 15.6 – <i>Moquet Lee Memorial Trust</i> , dated 27 May 2019, receives and notes the report.”	2019/225	Completed	Development and Community
27-May-19	15.7	Eden' Shed Approvals	“that Council, having considered Item 15.7 – ‘Eden’ Shed Approvals, dated 27 May 2019, receives and notes the report.”	2019/226	Completed	Development and Community
27-May-19	15.8	Light, Gilbert, Wakefield Flood Warning Network Update	“that Council, having considered Item 15.8 – Light, Gilbert, Wakefield Flood Warning Network Update, dated 27 May 2019, receives and notes the report.”	2019/227	Completed	Infrastructure and Environment
27-May-19	19.1	Motion Without Notice	“that the Chief Executive Officer write to Aussie Broadband Pty Ltd requesting that it defer the proposed closure of the Aussie Broadband tower in Council’s coastal area until after the NBN rollout, as closure would adversely impact Council’s vulnerable residents and ratepayers.”	2019/228	Completed	Executive Office
27-May-19	19.2	Motion Without Notice	“that the Chief Executive Officer writes to the City of Playford, Minister Stephan Knoll, Lanser Communities and the Hickinbotham Group to seek support for the standard gauge rail system passenger network from Salisbury to Two Wells to be considered and implemented.”	2019/229	Completed	Executive Office
27-May-19	19.3	Motion Without Notice	“that development applications to the APC be processed within 60 working days from the date of application and if not approved within the 60 days will be done so by inflection of time.”	2019/230	Motion Without Notice Refused	N/A
27-May-19	19.3	Motion Without Notice	“that the Chief Executive Officer brings back a report outlining processes that will bring certainty to specific timelines for processing building applications for various categories of development.”	2019/231	Forward Agenda - July 2019	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	21.1	Confidential Item - Aged Living Review	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manger – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.1 – Aged Living Review;</p> <p>2. Council is satisfied that pursuant to section 90(3)(d)(i) of the Local Government Act 1999, Item 21.1 – Aged Living Review concerns commercial information of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party, and would, on balance, be contrary to the public interest; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/232	Completed	Governance and Communications
27-May-19	21.1	Confidential Item - Aged Living Review	Confidential Resolution	2019/233	Ongoing	Development and Community
27-May-19	21.1	Confidential Item - Aged Living Review	<p>“that Council, having considered the matter of Agenda Item 21.1 – Aged Living Review in confidence under sections 90(2) and 90(3)(d)(i) of the Local Government Act 1999, resolves that:-</p> <p>1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.1 – Aged Living Review, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council;</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2019/234	Completed	Governance and Communications
27-May-19	21.2	Confidential Item - Proposed Lease of Council Land - NBN Radio Network Base Station Update	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.2 - Proposed Lease of Council Land – NBN Radio Network Base Station Update;</p> <p>2. Council is satisfied that, pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.2 – Proposed Lease of Council Land – NBN Radio Network Base Station Update concerns information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, being information relating to ongoing negotiations; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/235	Completed	Governance and Communications

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	21.2	Confidential Item - Proposed Lease of Council Land - NBN Radio Network Base Station Update	"that Council, having considered Item 21.2 – Proposed Lease of Council Land – NBN Radio Network Base Station Update dated 27 May 2019, receives and notes the report and in consideration of Resolution 2018/073 resolves to allocate the annual income payable by the NBN to the Thompson Beach Progress Association (TBPA) until 20 March 2026, when the TBPA lease is due for renewal."	2019/236	Ongoing	Infrastructure and Environment
27-May-19	21.2	Confidential Item - Proposed Lease of Council Land - NBN Radio Network Base Station Update	"that Council, having considered the matter of Agenda Item 21.2 in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves:- 1. That the agenda item, report, Attachment 1 and any other associated information submitted to this meeting pertaining to Agenda Item 21.2 - Proposed Lease of Council Land – NBN Radio Network Base Station Update in relation to the matter remain confidential and not available for public inspection until further order of Council; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality order will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2019/237	Completed	Governance and Communications
27-May-19	21.3	Confidential Item - Proposed Lease - Konzag Grains	that:- 1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.3 – Proposed Lease – Konzag Grains; 2. Council is satisfied that, pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.3 – Proposed Lease – Konzag Grains information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, being information relating to ongoing negotiations; and 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."	2019/238	Completed	Governance and Communications
27-May-19	21.3	Confidential Item - Proposed Lease - Konzag Grains	Confidential Resolution	2019/239	Ongoing	Infrastructure and Environment
27-May-19	21.3	Confidential Item - Proposed Lease - Konzag Grains	"that Council, having considered the matter of Agenda Item 21.3 – Proposed Lease – Konzag Grains in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves that:- 1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.3 – Proposed Lease – Konzag Grains, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council; 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer."	2019/240	Completed	Governance and Communications

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	21.4	Confidential Item - Peregrine Corporation	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manger – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.4 – Peregrine Corporation;</p> <p>2. Council is satisfied that pursuant to section 90(3)(d)(i) of the Local Government Act 1999, Item 21.4 – Peregrine Corporation concerns commercial information of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party, and would, on balance, be contrary to the public interest; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/241	Completed	Governance and Communications
27-May-19	21.4	Confidential Item - Peregrine Corporation	Confidential Resolution	2019/242	Completed	Development and Community
27-May-19	21.4	Confidential Item - Peregrine Corporation	<p>“that Council, having considered the matter of Agenda Item 21.4 – Peregrine Corporation in confidence under sections 90(2) and 90(3)(d)(i) of the Local Government Act 1999, resolves that:-</p> <p>1. The agenda item, report, Attachment 1, and any other associated information pertaining to Agenda Item 21.4 – Peregrine Corporation, and the minutes of this meeting in relation to the matter remain confidential and not available for public inspection until further order of Council;</p> <p>2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and</p> <p>3. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”</p>	2019/243	Completed	Governance and Communications
27-May-19	21.5	Confidential Item - Feltwell Cemetery	<p>“that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manger – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.5 – Feltwell Cemetery, Mallala;</p> <p>2. Council is satisfied that pursuant to section 90(3)(a) of the Local Government Act 1999, Item 21.5 – Feltwell Cemetery, Mallala concerns information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being a briefing by the General Manager – Infrastructure and Environment in relation to the Feltwell Cemetery matter; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/244	Completed	Executive Office

Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')	Responsible Department
27-May-19	21.6	Confidential Item - Mallala Township Growth - Community Wastewater Management System	<p>that:-</p> <p>1. Pursuant to section 90(2) of the Local Government Act 1999, the Council orders that all members of the public, except Acting Chief Executive Officer, General Manager – Finance and Economic Development, General Manager – Infrastructure and Environment, Acting General Manager – Governance and Communications, Acting General Manager – Development and Community and Executive Assistant/Minute Taker be excluded from attendance at the meeting of the Council for Agenda Item 21.6 – Mallala Township Growth – Community Wastewater Management System;</p> <p>2. Council is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 21.6 – Mallala Township Growth – Community Wastewater Management System concerns information the disclosure of which could reasonably be expected to prejudice the commercial position of Council, being a briefing by the General Manager – Infrastructure and Environment in relation to ongoing negotiations with the proponent of the proposed Gracewood residential land release; and</p> <p>3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”</p>	2019/245	Completed	Infrastructure and Environment
11-Jun-19	4.1	Public Submissions on the Draft 2019/2020 Annual Business Plan and Budget	<p>"that Council receives and notes feedback provided by any public representations on the draft 2019/2020 Annual Business Plan and Budget at its meeting on 11 June 2019, and acknowledges that a further report on the results of the public consultation period, together with recommendations from Council's Audit Committee, will be presented to Council at a meeting anticipated to be held on 27 June 2019."</p>	2019/246	Ongoing	Finance and Economic Development

 Adelaide Plains Council	21.1 CONFIDENTIAL ITEM
24 June 2019	

21.1 Legal Services Fee Proposals 2019-2020

21.1 Legal Services Fee Proposals 2019-2020

RECOMMENDATION

"that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Communications, General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development, Governance Officer/Minute Taker and Executive Assistant, be excluded from attendance at the meeting of the Council for Agenda Item 21.1 – *Legal Services Fee Proposals 2019-2020*;**
- 2. Council is satisfied that pursuant to section 90(3)(d) of the *Local Government Act 1999*, Item 21.1 – *Legal Services Fee Proposals 2019-2020* concerns commercial information of a confidential nature (not being a trade secret), being legal firm Fee Proposals, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and on balance it would be contrary to the public interest; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."**

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

RECOMMENDATION

“that Council, having considered the matter of Agenda Item 21.1 – *Legal Services Fee Proposals 2019-2020* in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves:-

- 1. That all annexures pertaining to Agenda Item 21.1 – *Legal Services Fee Proposals 2019-2020* remain confidential and not available for public inspection until further order of the Council;**
- 2. That the staff report and minutes of this meeting in relation to 21.1 – *Legal Services Fee Proposals 2019-2020* remain confidential and not available for public inspection until all nominating firms are advised of Council’s decision in relation to legal retainers for 2019-2020;**
- 3. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 4. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

 Adelaide Plains Council	21.2 CONFIDENTIAL ITEM
24 June 2019	

21.2 Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019

21.2 Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019

RECOMMENDATION

“that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Communications, General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development, Governance Officer/Minute Taker and Executive Assistant, be excluded from attendance at the meeting of the Council for Agenda Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019*;**
- 2. Council is satisfied that pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019* concerns information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of council, being information relating to ongoing negotiations; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential


Page removed – Confidential

Page removed – Confidential

RECOMMENDATION

“that Council, having considered the matter of Agenda Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019* in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves:-

- 1. That the agenda item, report, Attachment 1 and any other associated information submitted to this meeting pertaining to Agenda Item 21.2 – *Proposed Lease of Council Land – NBN Radio Network Base Station Update – June 2019* remain confidential and not available for public inspection until further order of the Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**

 Adelaide Plains Council	21.3 CONFIDENTIAL ITEM
24 June 2019	

21.3 Mallala Campground – Economic Assessment

21.3 Mallala Campground – Economic Assessment

RECOMMENDATION

“that:-

- 1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public, except Chief Executive Officer, General Manager – Governance and Communications, General Manager – Development and Community, General Manager – Infrastructure and Environment, General Manager – Finance and Economic Development, Governance Officer/Minute Taker and Executive Assistant, be excluded from attendance at the meeting of the Council for Agenda Item 21.3 – *Mallala Campground – Economic Assessment*;**
- 2. Council is satisfied that pursuant to section 90(3)(b) of the *Local Government Act 1999*, Item 21.3 – *Mallala Campground – Economic Assessment* concerns information of a confidential nature, the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of council, being information relating to ongoing negotiations; and**
- 3. Council is satisfied that the principle that Council meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential.”**

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

Page removed – Confidential

RECOMMENDATION

“that Council, having considered the matter of Agenda Item 21.4 – *Mallala Campground – Economic Assessment* in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999*, resolves:-

- 1. That **the agenda item, report, Attachment 1** and any other associated information submitted to this meeting pertaining to Agenda Item 21.3 – *Mallala Campground – Economic Assessment* remain confidential and not available for public inspection until further order of the Council;**
- 2. Pursuant to section 91(9)(a) of the *Local Government Act 1999*, the confidentiality of the matter will be reviewed every 12 months; and**
- 3. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke this confidentiality order to the Chief Executive Officer.”**