

NOTICE OF COUNCIL MEETING

Pursuant to the provisions of section 84 (1) of the
Local Government Act 1999

Adelaide Plains Council Historical Committee Meeting



will be held in

**Mallala Museum
1 Dublin Road
Mallala**

on

Thursday 4 April 2024 at 11:00am

James Miller
CHIEF EXECUTIVE OFFICER

A handwritten signature in black ink, appearing to be "James Miller", is located below the printed name and title.

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1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD**3 MINUTES**

- 3.1 Confirmation of Minutes - Adelaide Plains Council Historical Committee Meeting - 7 March 2024

MINUTES

of the

Adelaide Plains Council Historical Committee Meeting



Held, pursuant to the provisions of the
Local Government Act 1999, in the

**Mallala Museum
1 Dublin Road
Mallala**

on

Thursday 7 March 2024 at 11:00am

The Chairperson formally declared the meeting open at: 11.00 am.

1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges that we meet on the traditional country of the Kurna people of the Adelaide Plains and pays respect to elders past, present and emerging. We recognise and respect their cultural heritage, beliefs and relationship with the land and we acknowledge that they are of continuing importance to the Kurna people living today.

2 ATTENDANCE RECORD

PRESENT: Cr M Strudwicke (Deputy Mayor),

Mr P Angus

Mr R Bevan

Mr V Chenoweth

Mr J Franks

Ms L Parsons (entered the meeting at 11.05 am)

Mrs C Young

IN ATTENDANCE: Ms A Sawtell, Manager Library and Community

Ms S Dugan, Community Development Officer

Mrs J Tiller, Community Engagement Officer, Mallala Primary School

Mr R Davies

APOLOGIES: Mr G Tucker

3 MINUTES

3.1 CONFIRMATION OF MINUTES - ADELAIDE PLAINS COUNCIL HISTORICAL COMMITTEE MEETING - 1 FEBRUARY 2024

COMMITTEE RESOLUTION 2024/5

Moved: Mr P Angus

Seconded: Mr R Bevan

"that the minutes of the Adelaide Plains Council Historical Committee Meeting held on 1 February 2024 be confirmed."

CARRIED

4 BUSINESS ARISING

Nil

5 DECLARATION OF MEMBERS' INTEREST

Nil

6 REPORTS FOR INFORMATION**6.1 RESOLUTIONS ACTION REPORT - FEBRUARY 2024****COMMITTEE RESOLUTION 2024/6**

Moved: Mrs C Young

Seconded: Mr P Angus

"that the Adelaide Plains Council Historical Committee, having considered Item 6.1 – *Resolutions Action Report - February 2024*, dated 7 March 2024, receives and notes the Report."

CARRIED

Ms L Parsons entered the meeting at 11.05 am.

6.2 MONTHLY CORRESPONDENCE, SCHOOL & GROUP VISITS REPORT - FEBRUARY 2024**COMMITTEE RESOLUTION 2024/7**

Moved: Ms L Parsons

Seconded: Mr V Chenoweth

"that the Adelaide Plains Council Historical Committee, having considered Item 6.2 – *Monthly Correspondence, School & Group Visits Report - February 2024*, dated 7 March 2024, receives and notes the Report."

CARRIED**6.3 MONTHLY FINANCIAL REPORT - FEBRUARY 2024****COMMITTEE RESOLUTION 2024/8**

Moved: Mr P Angus

Seconded: Mrs C Young

"that the Adelaide Plains Council Historical Committee, having considered Item 6.3 – *Monthly Financial Report - February 2024*, dated 7 March 2024, receives and notes the Report."

CARRIED**7 QUESTIONS WITHOUT NOTICE**

Nil

8 MOTIONS WITHOUT NOTICE

Mr J Franks left the meeting at 11.57 am.

HISTORY WEEK DISPLAY 2024

COMMITTEE RESOLUTION 2024/9

Moved: Mrs C Young

Seconded: Mr R Bevan

"That the Adelaide Plains Council Historical Committee authorises Mrs C Young to spend up to \$250 to enlargen various photos for the 2024 History Month Display."

CARRIED

9 URGENT BUSINESS

Nil

10 NEXT MEETING

4 April 2024

11 CLOSURE

There being no further business, the Chairperson declared the meeting closed at 12.02 pm.

Confirmed as a true record.

Chairperson:.....

Date: ____/____/____

4 BUSINESS ARISING

5 DECLARATION OF MEMBERS' INTEREST

6 REPORTS FOR INFORMATION

6.1 RESOLUTIONS ACTION REPORT - MARCH 2024

Record Number: D24/13838

Author: Manager Library and Community

Authoriser: Director Development and Community

Attachments: 1. Resolutions Register - March 2024

RECOMMENDATION

“that Council, having considered Item 6.1 – *Resolutions Action Report - March 2024*, dated 4 April 2024, receives and notes the Report.”

Purpose

The purpose of this report is to provide Members with an update in relation to the status of ongoing Committee Resolutions.

Discussion

The Adelaide Plains Council Historical Committee (APCHC) Resolutions Report is presented as a standing monthly Agenda Item for Members’ information and monitoring. Provided as Attachment 1 to this Report is the Resolutions Action Register showing all ongoing resolutions of the Committee, with up to date commentary regarding progress and status. Any items that have been completed since the last APCHC Resolutions Action Report (tabled in February 2024) are also included and marked as ‘Completed’ Conclusion

The APCHC Resolutions Action Register is a transparent and efficient reporting tool, ensuring that Committee Members are regularly updated in relation to the implementation of Committee decisions.

References

Legislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

Adelaide Plains Council Historical Committee - Resolutions from November 2020					
Meeting Date	Item Number	Title	Resolution Description	Resolution Number	Status/ Comments ('Deferred, Ongoing, Agenda, Completed')
05-May-21	11.4	Relocation of External fencing	"that the Adelaide Plains Historical Committee agrees to explore the costs of extending the Mallala Museum's fence line to include the relocated Fire Engine Shed."	2021/35	Ongoing
06-Oct-21	11.1	Fire Engine Truck – maintenance report	"that the Adelaide Plains Council Historical Committee asks Mr Keith Earl to conduct a preliminary inspection on the Fire Engine Truck and to provide a recommended maintenance report to the Committee for their consideration."	2021/068	V Chenoweth to ask K Earl for assistance
06-Dec-22	11.1	Glenn Dix Interview recording	"that the Adelaide Plains Historical Committee, instructs the Manager Library and Community to seek the services of a professional editor to 'cut' the original Glenn Dix interview tape and for the quote to be considered by Members at the February 2023 APCHC meeting."	2021/056	Transcription has been completed - Marcus Strudwicke to review.
7-Sep-23	7.1	Committee Resolution	"that Mr Roger Davies and Mr Greg Sonntag are requested to complete and Expression of Interest Committee Membership Form for Council to consider their applications, and potential appointment to the APCHC."	2023/52	EOIs have not been submitted yet.
2-Nov-23	9.1	Committee Resolution	"that Mr V Chenoweth be instructed to obtain quotes for double pop up gazebos for use in the Mallala Museum Courtyard."	2023/62	Specifications discussed 7/3/24 meeting.
3-Aug-23	9.1	Mallala Museum - Funding Opportunities - Lift	"that the Committee continues to seek grant funding opportunities to install a lift in the Mill building."	2023/44	Ongoing
1-Feb-24	6.2	Monthly Financial Report - January 2024	"that the Committee, having considered Item 6.2 – Monthly Financial Report – January 2024, dated 1 February 2024, receives and notes the Report."	2024/3	Completed
7-Mar-24	3.1	Committee Resolution	"that the minutes of Adelaide Plains Council Historical Committee meeting held on Thursday 1 February 2024, be accepted as read and confirmed."	2024/5	Completed
7-Mar-24	6.1	Resolution Action Report - February 2024	"that the Adelaide Plains Council Historical Committee, having considered Item 6.1 – Resolutions Action Report - January 2024, dated 7 March 2024, receives and notes the Report."	2024/6	Completed
7-Mar-24	6.2	Monthly Correspondence, School & Group Visits Report – February 2024	"that the Committee, having considered Item 6.2 – Monthly Correspondence, School and Group Visits Report – January 2024, dated 7 March 2024, receives and notes the report."	2024/7	Completed
7-Mar-24	6.3	Monthly Financial Report - February 2024	"that the Committee, having considered Item 6.2 – Monthly Financial Report – February 2024, dated 7 March 2024, receives and notes the Report."	2024/8	Completed
7-Mar-24	6.3	Monthly Financial Report - February 2024	"that the Committee, having considered Item 6.2 – Monthly Financial Report – February 2024, dated 7 March 2024, receives and notes the Report."	2024/8	Completed
7-Mar-24	8.1	Committee Resolution	"That the Adelaide Plains Council Historical Committee authorises Mrs C Young to spend up to \$250 to enlargen various photos for the 2024 History Month Display."	2024/9	?

6.2 MONTHLY FINANCIAL REPORT - MARCH 2024**Record Number: D24/14072****Author: Manager Library and Community****Authoriser: Director Development and Community****Attachments: 1. Financial Statement - March 2024****RECOMMENDATION**

“that Council, having considered Item 6.2 – *Monthly Financial Report - March 2024*, dated 4 April 2024, receives and notes the Report.”

Purpose

The purpose of this report is to provide Members with an update in relation to the Committee’s financial status**Background**

The Adelaide Plains Council Historical Committee’s Financial Statement is presented as a standard monthly Agenda item, provided for Members’ information and monitoring – refer to **Attachment 1**.

Discussion

The APCHC Income and Expenditure statement is summarised below.

Income from door money (collected Museum entry fees) and a donation (received from the Mallala Probus Club) totalled \$1,267.

Expenditure for the months of July 2023 to late March 2024 totalled \$17,161.48 – in the last month Council staff have paid for a quarterly electricity bill totalling \$431.45 and a monthly internet invoice of \$54.55.

Conclusion

The Presiding Member or the Manager Library and Community can respond to any Members queries regarding financial matters at the April 2024 Committee Meeting.

ReferencesLegislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

22/03/2024			
INCOME AND EXPENSES STATEMENT FOR THE PERIOD 01 JULY 2023 TO 22 March 2024			
Details	Budget (Ex. GST)	GST \$	Net \$
Income			
Door Money	1,200	484	44
Sundry Sales	-	800	73
Interest from Bank	2	-	-
Donations	-	100	-
Total Income	1,202	116.70	1,267.00
Expenditure			
Service Contracts (AMA security/Flick)	2,000	114	0.15
Advertisement	600	-	-
Fuel (REO Fuel)	100	-	-
Electricity (Origin)	5,600	1,279	-
Consumables & Hardware (Petty Cash)	500	-	-
Stationery	300	-	-
Materials	1,600	10,517	7.20
NBN Internet	680	615	123.70
Equipment & Furniture	1,300	-	-
History Council Membership	-	28	0.71
Transport Gallery project	-	-	-
Museum Fire Truck Rego	479	444	1.32
Assets Insurance	4,200	4,456	403.33
CWMS Service Charges	-	15	14.99
Other Expenditure	5,850	245	-
Total Expenditure	23,209	551.40	17,161.48
Net Income/(Expenses)	(22,007)		(15,894.48)

SUMMARY OF BUDGET AGAINST ACTUAL

Actual Income (Net of GST)	1,267.0
Budgeted Income (Net of GST)	1,202.00
Over/(Under) Income Budget for 2021/2022	(2,469.00)
Actual Expenditure (Net of GST)	17,161.48
Budgeted Expenditure (Net of GST)	23,209.00
Available Expenditure Budget for 2021/2022	6,048
Non Budgeted Expenditure 2021/2022	0.00

SUMMARY OF THE BANK ACCOUNT TRANSACTIONS

Opening Bank Balance as at 1/10/2022	24,708.27
Income Received (incl GST) - not yet recorded in Authority	640.00
Closing Bank Balance as at 23/03/2023	25,348.27

6.3 MONTHLY CORRESPONDENCE, SCHOOL AND GROUP VISITS REPORT - MARCH 2024**Record Number:** D24/14484**Author:** Manager Library and Community**Authoriser:** Director Development and Community**Attachments:** Nil**RECOMMENDATION**

“that Council, having considered Item 6.3 – *Monthly Correspondence, School and Group Visits Report - March 2024*, dated 4 April 2024, receives and notes the Report.”

Purpose

The purpose of this Report is to provide the Adelaide Plains Council Historical Committee with an update regards the previous month’s correspondence, as well as notification regarding forthcoming school and scheduled group visits.

Background

This Report is presented as a standing monthly Agenda Item for members’ information.

At the time this Agenda was completed (to meet statutory requirements as a Section 41 Committee under the *Local Government Act of South Australia 1999*), the Manager Library and Community had not received the Museum’s Correspondence Report

Conclusion

APCHC Secretary Ms Laura Parsons will table the written report at the April 2024 meeting.

ReferencesLegislation

Local Government Act (SA) 1999

Council Policies/Plans

Nil

7 QUESTIONS WITHOUT NOTICE

8 MOTIONS WITHOUT NOTICE

9 URGENT BUSINESS

10 NEXT MEETING

11 CLOSURE