MINUTES

of the

Audit Committee Meeting

of the



Pursuant to the provisions of section 88 (1) of the Local Government Act 1999

HELD

by electronic means

on

Monday 9 August 2021 at 4.30pm





The Chairperson formally declared the meeting open at 4.32pm and acknowledged that the meeting is taking place on Kaurna and Narungga land.

1. ATTENDANCE AND WELCOME

1.1 Present

Mr Alan Rushbrook (Chairperson)

Mr Peter Fairlie-Jones

By audio-visual link

Mayor Mark Wasley

By audio-visual link

Deputy Mayor Marcus Strudwicke

By audio-visual link

Also in Attendance by audio-visual link

Chief Executive Officer

General Manager – Finance and Business

Mr Rajith Udugampola

Acting General Manager – Governance and Executive Office

Ms Alyssa Denicola

Administration and Executive Support Officer/Minute Taker

Ms Stacie Shrubsole

Information Technology Support Officer

Mr Sean Murphy

Audit Director, Galpins

Mr Juliano Freitas

1.2 Apologies:

Councillor Margherita Panella



2. CONFIRMATION OF MINUTES

2.1 Confirmation of Minutes – Meeting held 7 June 2021

Committee Resolution

Moved Mr Fairlie-Jones

Seconded Mayor Wasley

2021/031

"that the minutes of the Audit Committee Meeting held on Monday 7 June 2021 (MB Folios 180 to 184, inclusive), be accepted as read and confirmed."

CARRIED

3. BUSINESS ARISING

Nil

4. DECLARATION OF MEMBERS' INTERESTS

Nil

5. ADJOURNED BUSINESS

Nil

The Chairperson sought leave of the meeting to bring forward Item 7.5 – *Interim Audit 2020/2021* – *Management Report*. Leave was granted.

7.5 Interim Audit 2020/2021 – Management Report

Mr Juliano Freitas – Audit Director, Galpins connected to the meeting at 4.35pm and gave a 14 minute presentation to the Committee, including questions from Members, in relation to the 2020/2021 Interim Audit Management Report.

Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded

Mayor Wasley

2021/ 032

"that Audit Committee, having considered Item 7.5 – Interim Audit 2020/2021 – Management Report, dated 9 August 2021, receives and notes the report."

CARRIED

Mr Freitas disconnected from the meeting at 5.01pm and did not return.





6. REPORTS FOR DECISION

6.1 Review of Council Vehicle Policy

Committee Resolution

Moved Mayor Wasley

Seconded Deputy Ma

Deputy Mayor Strudwicke

2021/033

"that the Audit Committee, having considered Item 6.1 – Review of Council Vehicle Policy, dated 9 August 2021, receives and notes the report and in doing so recommends to the Council that the Council Vehicle Policy, as presented in Attachment 1 to this report, be adopted at its August 2021 Ordinary Council Meeting."

CARRIED

6.2 Draft Annual Work Program 2021/2022

Committee Resolution

Moved Mr Fairlie-Jones

Seconded

Deputy Mayor Strudwicke

2021/034

"that the Audit Committee, having considered Item 6.2 – *Draft Annual Work Program 2021/2022*, dated 9 August 2021, receives and notes the report and in doing so adopts Draft 2021/2022 Audit Committee Work Program, subject to the following changes:

- 1. The target meeting for Item 5.2 be amended to November 2021
- 2. The target meeting for Item 5.3 be amended to November 2021
- 3. Insert a new Item 5.4 which incorporates the Committee's review of Council's risk management processes and
- 4. A new Item be included to address the Audit Committee's role in relation to Council's Public Interest Disclosure framework."

CARRIED

6.3 Update on Audit Committee Annual Work Program 2020-2021

Committee Resolution

Moved Deputy Mayor Strudwicke

Seconded

Mr Fairlie-Jones

2021/ 035

"that the Audit Committee, having considered Item 6.3 – *Update on Audit Committee Annual Work Program 2020-2021*, dated 9 August 2021, receives and notes the report and in doing so recommends to the Council that it acknowledge the progress made to complete the activities identified for Audit Committee during 2020/2021 Financial Year."





7. REPORTS FOR INFORMATION

7.1 Committee Resolutions

Committee Resolution

Moved Mayor Wasley

Seconded Mr Fairlie-Jones

2021/036

"that the Audit Committee, having considered Item 7.1 – *Committee Resolutions*, dated 9 August 2021, receives and notes the report."

CARRIED

7.2 Leave Liability as at 30 June 2021

Committee Resolution

Moved Mayor Wasley

Seconded Mr Fairlie-Jones

2021/037

"that Audit Committee, having considered Item 7.2 – Leave Liability as at 30 June 2021, dated 9 August 2021, receives and notes the report."

CARRIED

7.3 Review of Council's Investment and Borrowings in 2020/2021 Financial Year

Committee Resolution

Moved Mr Fairlie-Jones

Seconded

Deputy Mayor Strudwicke

2021/ 038

"that the Audit Committee, having considered Item 7.3 – Review of Council's Investment and Borrowings in 2020/2021 Financial Year, dated 9 August 2021, receives and notes the report."

CARRIED

7.4 Overdue Council Rates as at 30 June 2021

Committee Resolution

Moved Mayor Wasley

Seconded

Deputy Mayor Strudwicke

2021/039

"that Audit Committee, having considered Item 7.4 – Overdue Council Rates as at 30 June 2021, dated 9 August 2021, receives and notes the report."

CARRIED

7.6 Assets Valuations

Committee Resolution

Moved Mayor Wasley

Seconded

Mr Fairlie-Jones

2021/ 040

"that the Audit Committee, having considered Item 7.6 – Assets Valuations, dated 9 August 2021, receives and notes the report."





8. CONFIDENTIAL ITEMS

8.1 Crown Land, Two Wells – August 2021 Audit Committee Update

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones 2021/ 041

"that:

- Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders
 that all members of the public, except Chief Executive Officer, General Manager Finance
 and Business, Acting General Manager Governance and Executive Office,
 Administration and Executive Support Officer/Minute Taker and Information Technology
 Support Officer be excluded from attendance at the meeting of the Audit Committee for
 Agenda Item 8.1 Crown Land, Two Wells August 2021 Audit Committee Update;
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 8.1 Crown Land, Two Wells August 2021 Audit Committee Update concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being a verbal briefing by the Chief Executive Officer in relation to ongoing negotiations regarding Crown Land at Two Wells;
- 3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED

The Chief Executive Officer provided a 12 minute presentation to the Committee in relation to Crown Land at Two Wells.

8.1 Committee Resolution

Moved Mr Fairlie-Jones Seconded Deputy Mayor Strudwicke 2021/ 042

"that the Audit Committee, having considered Item 8.1 – Crown Land, Two Wells – August 2021 Audit Committee Update dated 9 August 2021, receives and notes the report."





8.2 Gawler River Floodplain Management Authority – Chief Executive Officer Update

Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mayor Wasley 2021/ 043

"that:

- Pursuant to section 90(2) of the Local Government Act 1999, the Audit Committee orders
 that all members of the public, except Chief Executive Officer, General Manager Finance
 and Business, Acting General Manager Governance and Executive Office,
 Administration and Executive Support Officer/Minute Taker and Information Technology
 Support Officer be excluded from attendance at the meeting of the Audit Committee for
 Agenda Item 8.2 Gawler River Floodplain Management Authority Chief Executive
 Officer Update.
- 2. The Audit Committee is satisfied that pursuant to section 90(3)(b) of the Local Government Act 1999, Item 8.2 Gawler River Floodplain Management Authority Chief Executive Officer Update concerns commercial information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, or to prejudice the commercial position of Council, being information relating to the Gawler River Floodplain Management Authority and would, on balance, be contrary to the public interest; and
- 3. The Audit Committee is satisfied that the principle that Audit Committee meetings should be conducted in a place open to the public has been outweighed by the need to keep the information, matter and discussion confidential."

CARRIED

The Chief Executive Officer provided a 15 minute presentation to the Committee in relation to the Gawler River Floodplain Management Authority.

8.2 Committee Resolution

Moved Mayor Wasley Seconded Deputy Mayor Strudwicke 2021/044

"that the Audit Committee, having considered Item 8.2 – Gawler River Floodplain Management Authority – Chief Executive Officer Update dated 9 August 2021, receives and notes the report."





8.2 Committee Resolution

Moved Deputy Mayor Strudwicke Seconded Mr Fairlie-Jones

2021/045

"that the Audit Committee, having considered the matter of Agenda Item 8.2 – Gawler River Floodplain Management Authority – Chief Executive Officer Update in confidence under sections 90(2) and 90(3)(b) of the Local Government Act 1999, resolves:

- 1. That the PowerPoint presentation pertaining to Agenda Item 8.2 Gawler River Floodplain Management Authority Chief Executive Officer Update remains confidential and not available for public inspection until further order of the Council;
- 2. Pursuant to section 91(9)(a) of the Local Government Act 1999, the confidentiality of the matter will be reviewed every 12 months; and
- 3. Pursuant to section 91(9)(c) of the Local Government Act 1999, the Audit Committee delegates the power to revoke this confidentiality order to the Chief Executive Officer."

CARRIED

9. GENERAL BUSINESS

Nil

10. NEXT MEETING

Monday 15 November 2021 at 4.00pm

11. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 6.41pm.

Chairperson:

Confirmed as a true record.

Date: 17/11/21

